



DHAP NOFA Questions and Answers

Question:

Would a sub-recipient administering the program on behalf of the City enjoy the same exemptions?

Answer:

No, a sub-recipient administering a Down Payment Assistance (DPA) program with HOME and CDBG funds does not automatically receive the same exemptions as the city. (the grantee). Instead, the sub-recipient must comply with the terms of its specific agreement with the city and all applicable federal regulations.

Question:

Will the promissory note still be between the city and the homebuyer, or will the name of the sub-recipient organization administrator be on the loan documents?

Answer:

For homebuyer assistance programs involving a sub-recipient, the promissory note is typically between the city and the homebuyer. The sub-recipient organization's role is generally to administer the program, not to be a party to the loan itself.

Question:

Is there a size restriction for the email or attachments when submitting the DHAP NOFA?

Answer:

There are no size restrictions other than those imposed by the Outlook email system.

Question:

Would it be acceptable to submit multiple emails for my submissions?

Answer:

Yes, submissions can be sent via multiple emails; however, please ensure they are all directed to the dhaploans@dallas.gov email address.

Question:

Will confirmation be provided once the DHAP NOFA has been submitted to the City of Dallas?

Answer:

Confirmation will be provided to all applicants upon submission of their application.

Question:

Are inquiries regarding the DHAP NOFA allowed to be made verbally to staff?

Answer:

All questions regarding the DHAP NOFA should be directed to dhaploans@dallas.gov to ensure that both inquiries and responses are publicly posted on the website for the benefit of all interested parties.

Questions:

Our agency/company is interested in applying for the DHAP NOFA. The guidelines request a narrative description, but also emphasize a concise proposal, which we interpret as requiring a step-by-step, bullet point format. Could someone confirm the acceptable format for this NOFA proposal?

Answer:

There is no specified format required for the proposal. However, the submission should comprehensively address the questions outlined in the NOFA.

Question:

Would the administrator be responsible for providing their own software for loan processing, or would they utilize the Neighborly Software used by the city?

Answer:

The administrator would utilize their own software for loan processing.