



City of Dallas

**REQUEST FOR PROPOSALS (RFP)
FOR PROFESSIONAL ENGINEERING SERVICES:**

Visual Foundation Evaluation Report

I GENERAL INFORMATION

The City of Dallas, through the Department of Housing & Neighborhood Revitalization, is soliciting Proposals from interested vendors registered with the City of Dallas, Office of Procurement Services, to provide an Engineer's Visual Foundation Evaluation Report on existing single-family homes within the Tenth Street Historic District Targeted Rehab Program in order to secure needed permits and a Certificate of Appropriateness with the Office of Historic Preservation.

All submitted responses to this Request For Proposals (RFP) will be reviewed, evaluated and ranked by a Selection Committee.

Inquiries or concerns regarding submittal requirements for this Request for Proposals should be directed to Brandon Ayala at: hipp@dallascityhall.com

Submittal Deadline: Proposals are due **July 2, 2021 by 3:00 p.m.** via email delivery at Hipp@dallascityhall.com. The City of Dallas is not responsible for non-receipt of submittals sent by mail or courier in response to this RFP as only electronics submissions will be accepted

All information submitted in response to this RFP shall become the property of the City of Dallas.

Respondents not currently registered as a vendor with the City of Dallas, are requested to register online at: <https://bids.dallascityhall.com> prior to the submittal deadline date. In the Vendor Profile section, include Commodity Codes for all services provided by the Respondent.

II THE PROJECT

Provide an Engineer's Visual Foundation Evaluation Report of single-family homes located within the Tenth Street Historic District of Dallas. The purpose of the Tenth Street Historic District Targeted Rehab Program is to provide assistance to homeowners in the Tenth Street Historic District who have home improvement needs but are financially unable to address them. The program focuses on exterior structural home improvement assistance. Therefore, the planned scope of work for this project is to analyze and evaluate the existing foundations of single-family homes for structural integrity as it relates to health and safety. The City has procured a contractor to carry out the rehab work, this Engineer's Visual Foundation Evaluation Report will need to be sufficient enough to aid the contractor in obtaining a Certificate of Appropriateness.

III SCOPE OF SERVICES

The Consultant selected as 'most-qualified' at the conclusion of this RFP process will first conduct an assessment for the end-user, the Department of Housing & Neighborhood Revitalization. This assessment will determine if any construction related deficiencies as related to structural integrity of the Foundation of the homes are present.

The planned scope of services includes:

- Site visit
- Structure & Foundation evaluation
- Provide an Engineer's Visual Foundation Evaluation Report to help aid the contractor in obtaining a Certificate of Appropriateness
- Provide any appropriate recommendations & remedies if they exist

IV CONSULTANT SELECTION PROCESS

A Selection Committee comprised of City staff will review the Proposal(s) according to criteria outlined in Section V of this document, then rank the submittal to determine the most qualified Respondents.

The purpose of the Proposal (and optional Interview) is to provide the short-listed candidates an opportunity to submit additional information specific to the planned scope of work for this project. Submitted Proposals will be evaluated according to criteria established in the Request For Proposals solicitation. The three highest ranking firm will be invited to submit a fee proposal to begin contract negotiations.

Acceptance of evaluation methodology: By submitting a Proposal in response to this RFP, each Respondent accepts the City of Dallas evaluation process for selection of professional services outlined in this document, and in doing so acknowledges and accepts the determination of "most qualified" may require some subjective judgments by members of the Selection Committee.

Public information: All information, documentation, and other materials submitted in response to this solicitation are considered non-confidential and non-proprietary and are therefore subject to public disclosure under the Texas Public Information Act.

Upon issuance of this RFP, the Department of Housing & Neighborhood Revitalization reserves the right to amend it, waive any requirement or irregularity, request modifications to the submittals, and even reject any or all qualifications statements, for any reason, provided all candidates are treated uniformly.

V EVALUATION CRITERIA FOR PROPOSALS

Respondents are advised to carefully review information concerning evaluation criteria for Proposals and to submit complete responses to all requested information in this section, formatted as directed in Section VII. Qualifications should be presented simply and economically, providing a concise description of the respondent's ability. Emphasis shall be on quality, completeness, clarity of content, demonstrating responsiveness to the requested information and cost reasonableness:

<u>Criteria One:</u>	Methodology for performing the work	(25 points)
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Provide details on how the work will be performed. Describe the approach taken to work through the tasks for evaluating and reporting on the properties Foundation.

Criteria Two: Project Timeline (25 points)

Provide a detailed timeline for conducting the following activities:

- Schedule a site visits to the property
- Perform the evaluation of Foundation
- Identify any defects and an unlevel areas of the Foundation
- Visually assess the properties drainage
- Draft an Engineer's Visual Foundation Evaluation Report for each property along with any remedies & recommendations

This submittal will be a two-part process. Prepare and submit Criteria One (Methodology for performing work) & Criteria Two (Project Timeline) of the Proposal for our review. After our review we will request Criteria Three (Cost Proposed) and must be submitted by next business day. We will be selecting the top three candidates from Criteria one to request pricing.

Criteria Three: Cost Proposed (50 points)

Provide the total cost for completing all three tasks:

- Schedule site visits to a property
- Perform the evaluation of structure's Foundation
- Perform the evaluation for drainage & grading around the structure
- Draft an Engineer's Visual Foundation Evaluation Report for each property

Summary of Evaluation Criteria:

One:	Respondent's Methodology for performing work	25 points
Two:	Respondent's project timeline	25 points
Three:	Respondent's proposed cost	50 points
	Maximum Total Score	100 points

VI ADDITIONAL INFORMATION TO BE SUBMITTED WITH STATEMENT OF QUALIFICATIONS

- a. The City of Dallas requires professional liability insurance be maintained by a firm under contract. Please confirm Respondent's ability to satisfy coverage requirements if selected. (Attachment B)
- b. Identify any current claims by the Respondent firm or the firm's executives, including those executives who have participated in past litigation against the City of Dallas while with another firm. The Respondent shall provide a detailed statement to explain methods that have been taken to mitigate and resolve these actions, allowing a new contract award to be approved. The firm's past relationship with the City will also be reviewed and considered.
- c. Complete the Conflict of Interest Questionnaire form <https://www.ethics.state.tx.us/forms/CIQ.pdf> and include with RFQ submittal. It will be incumbent upon a Respondent having employees with potential conflicts of interest to identify, and if necessary, resolve such conflict(s) prior to submittal of a Proposal, (if requested). Failure to identify such conflicts may remove Respondent from further consideration.
- d. Respondents are advised to review the Certificate of Interested Parties (Form 1295), although not required for submittal in response to this RFQ, the successful Respondent selected for this contract award must provide a completed Form 1295, which is

generated and submitted electronically through the Texas Ethics Commission website:
<https://www.ethics.state.tx.us/whatsnew/elfinfoform1295.htm>

VII FORMAT FOR STATEMENT OF QUALIFICATIONS

Responses to this Request For Proposals shall be an electronic submission Respondent shall create 1 pdf with a table of Contents that properly identifies page number of each part of the Evaluation Criteria responses in Section V according to the outline of this RFP. The cover sheet shall identify the project name as well as the name of the Respondent.

VIII SCHEDULE OF SELECTION PROCESS

Issue Request For Proposals June 23, 2021 _____
RFP Submittal deadline..... July 2, 2021 _____
Notify recommended firm and begin contract negotiations: July 7, 2021 _____
Council Award of design consultant contract September 9, 2021 _____
Contract execution and Notice To Proceed.....Immediately after council award

IX ACKNOWLEDGEMENTS

Respondent's Acknowledgement of Prohibition on Contracts with Companies Boycotting Israel
Effective September 1, 2017, Respondent acknowledges, in accordance with Chapter 2270 of the Texas Government Code, that Respondent does not boycott Israel and will not boycott Israel during the term of any contract with the City of Dallas to provide goods and services to the City. Respondent further acknowledges that this provision is hereby incorporated by reference, as if written word for word, into any subsequent contract entered into between City and Respondent for goods and services.

Respondent Acknowledgement of Prohibition on Contracts with Foreign Terrorist Organizations
Effective September 1, 2017, Respondent acknowledges, in accordance with Chapter 2252 of the Texas Government Code, that (a) Respondent does not engage in business with Iran, Sudan or any foreign terrorist organization and (b) Respondent is not listed by the Texas Comptroller as a terrorist organization as defined by Chapter 2252 of the Texas Government Code. Respondent further acknowledges that this provision is hereby incorporated by reference, as if written word for word, into any subsequent contract entered into between City and Respondent for (1) professional or consulting services subject to the Professional Services Act - Chapter 2254 of the Texas Government Code, (2) general construction, (3) an improvement, (4) a service, (5) a public works project, or (5) for a purchase of supplies, materials or equipment.

FAILURE TO SIGN THE QUALIFICATIONS STATEMENT WILL RESULT IN REJECTION OF YOUR SUBMITTAL

X ATTACHMENTS

Attachment A – Engineer's Visual Evaluation Report on a Foundation Example
Attachment B - Insurance Requirements

Attachment A

Engineer's Visual Evaluation Report on a foundation Example

June 8, 2019 Report
No. 121-6023

Ms [REDACTED]

Via E-Mail: [REDACTED]@outlook.com

Re: Visual Foundation Evaluation
Residence @ [REDACTED] Avenue
Dallas, Texas

Ms [REDACTED]:

In according to your authorization, [REDACTED] under the supervision of [REDACTED], P.E. performed a visual foundation evaluation of the above referenced residence on June 8, 2021. The structure is a one -story, residence. The residence is supported by a pier and beam foundation system. The residence main door entrance is assumed to face west for orientation purpose only. The purpose of the observations made is to determine if the foundation is performing its intended function. This is a level "B" evaluation as outlined in the Texas Section of the American Society of Civil Engineers "Recommendations for Evaluation of Residential Structures."

Limited observations were conducted in the crawl space at the time of the visual observations. The wood subfloor appears to be in fair to good conditions considering the age of the house and the type of construction. The house is supported by two stem walls in a north south direction. The subgrade was moist with standing water. There were evidence of prior plumbing repairs. There was no vents to the outside grade beams. This is not an inspection of the plumbing systems and should not considered as such.

A spot elevation survey was performed for the aforementioned residence during the foundation evaluation using a Stanley Ziplevel™. A zero reading at the hallway was assumed. Elevations are not generally taken for portions of the concrete slab that were placed separately from, not attached to, the main slab and or poured with a sloping floor. These areas include patios, driveways, porches, walkways and garage. The readings took into consideration the different thickness of the floor finishing materials. Based on the elevation survey, the residence floor appears to be inconsistent. The results of the survey are shown on Plate 1.

Discussions

The property is located in an area where expansive clay is present. The expansive clay will swell when moist and will shrink when dry. The shrink/swell movements occur due to natural seasonal changes. The shrink/swell movement causes the foundation, which is resting on the ground, to move accordingly. Therefore, unless good drainage conditions around the perimeter of the residence exist, the residence will continue to move/shift with the seasonal moisture variations.

The relative elevations are generally inconsistent. The maximum elevation difference was 3.5 inches, which is excessive. Therefore, it is [REDACTED] opinion that the house foundation is not performing as intended. Foundation repairs are required at this time.

Recommendations

Install 4 forced air fans equipped with humidity activated thermostat (two at the front patio and two at the back patio) to dry the subgrade up prior to any attempts to level the foundation. The fans should become permanent.

Install pad and blocks as shown on the attached Plate 1.

We recommend that a perimeter drain be constructed between the wall and the direction of the anticipated groundwater flow along the south side of the house. The drain should consist of perforated, rigid plastic or metal pipe (at least 6 inches in diameter) installed at least 2 feet below the base of the wall. The drain line should provide positive gravity drainage or drain to a sump equipped with a pump. The drain line should be surrounded with at least 6 to 8 inches of free-draining, uniformly-graded granular material (uniformly-graded gravel with less than 5 percent passing the No. 100 US sieve) that is encapsulated with a suitable filter fabric. We recommend that the filter fabric be woven and have a percent open area of about 40 percent.

Install gutters and downspouts.

The long-term performance of the foundation will depend on the moisture content variations along the grade beams. Therefore, maintaining a positive drainage away from the foundation is very important. The subgrade soils along the grade beams should be sloped not less than 1 vertical to 6 horizontal. Because the soil can shrink and swell depending on the weather conditions, checking the grading should be routinely performed. The grading can be adjusted by placing clay fill (similar to on-site clay) adjacent to the grade beams, re-grade and compact to a minimum of 93 percent of the maximum dry density at a moisture content of +3 to +7 percent of the optimum moisture content as per the Standard Proctor (ASTM D 698).

Adjust the irrigation system to dispense enough water for the plants and the grass. This can only be done through trial and error. I have attached a water maintenance program to use as a guideline.

Limitation of Liability

The conclusions and recommendations are based on a visual survey of elements exposed to [REDACTED] Inc. at the time. [REDACTED] Inc. will not be responsible for (1) knowledge of subsurface conditions without extensive geotechnical data supplied by a competent soils engineer, (2) knowledge of cracks, vertical differential, etc., that developed in the slab without uncovering of the floor covering, and (3) any other elements such as joints or beams and other structural members that are "boxed" or otherwise not readily available to [REDACTED] Inc. for viewing.

Unless otherwise indicated, this report was prepared expressly for the client involved and expressly for purposes indicated by the client. Permission for use by any other persons for any purpose is denied unless otherwise stated in writing by [REDACTED] Inc.

Residence at [REDACTED] Avenue
Dallas, Texas

The observations, discussions and conclusions, in this report are based solely on the June 8, 2021, visual site observations. The observed conditions are subject to change with the passage of time. These site observations and this report are not to be constructed in any way as a guarantee or warranty as to future life, performance, need for repair, or suitability of purpose of the property indicated and was performed by [REDACTED] Inc. and the engineer in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in any report, opinion, and document or otherwise.

We trust the information provided herein is sufficient for your present needs. If you have any question, please call.

[REDACTED] Inc.
Structure Inspection Services
Firm Registration No. [REDACTED]



[REDACTED] P.E.

6/8/2021

Attachments

Relative elevations and Repair Diagram, Plate 1
Recommended Water Maintenance Program

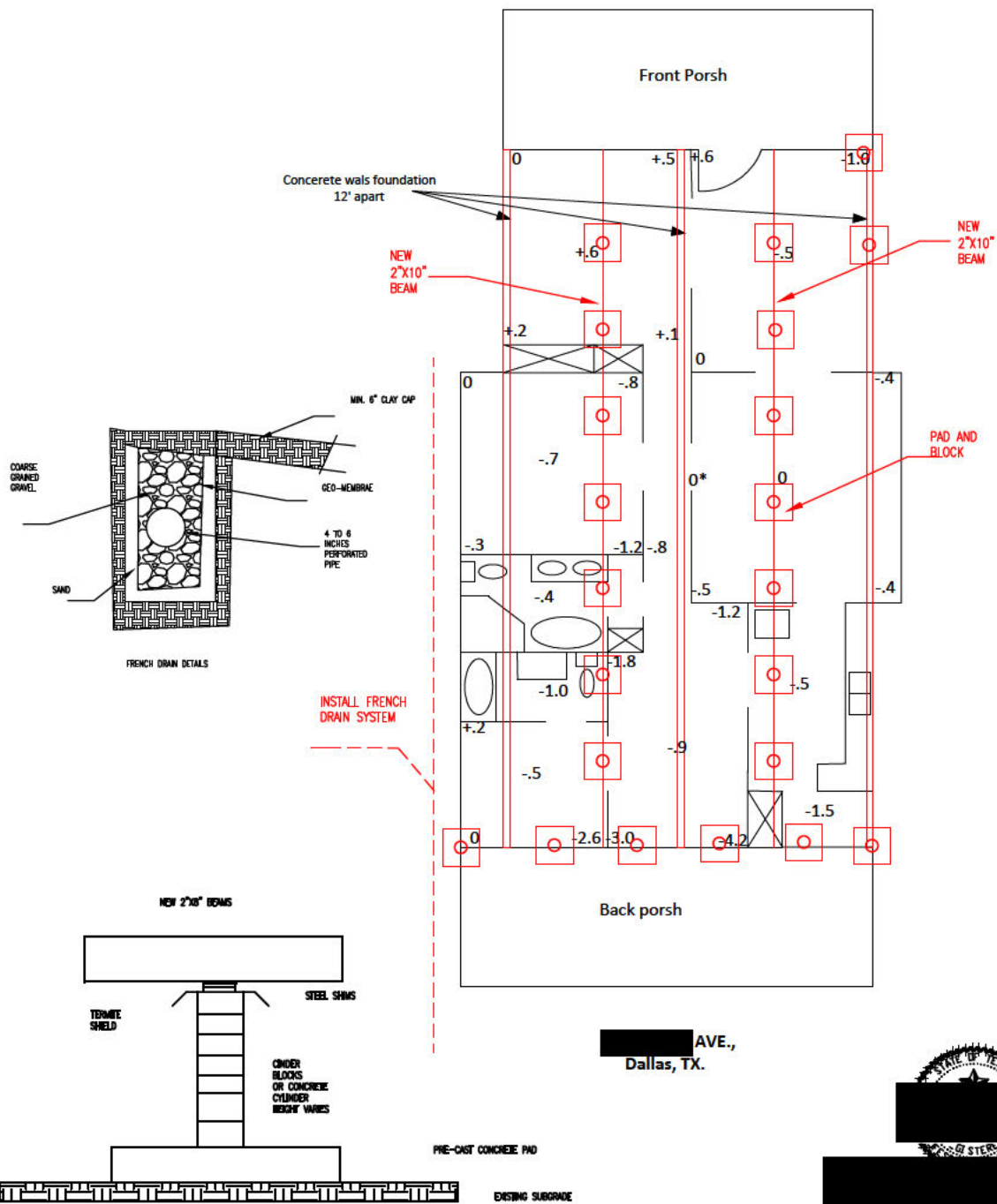
GENERAL RECOMMENDATIONS FOR A FOUNDATION WATERING MAINTENANCE PROGRAM FOR MOST STRUCTURES IN THE DFW AREA

Your residence is founded over highly plastic clay soils. The highly plastic clay soils are characterized as very expansive or possessing high shrink-swell potential. Simply, these expansive soils have the ability to shrink and swell when become dry and swell to a large volume when wet. Seasonal moisture variations, vegetation, and precipitation pattern directly affect this sponge-like behavior. In Texas, the clays typically swell in the winter and spring (wet months) and shrink in the summer and fall (dry months).

When your residence was built and the yard and landscaping installed, the natural effects of climate and precipitation on the soils around the home were modified. Over the long term, the soils will tend to become wetter under the center of the residence and will seasonally dry out and shrink near the edges. When these moisture variations occur, the underlying clays experience shrink-swell cycles, and the foundation will attempt to conform to the shape of the supporting soils. This can result in movements of the foundation which in turn, stress the walls of the structure above it, i.e. your residence. Eventually, after repeated cycling, stress cracks will appear in the walls and grade beams. Once the cracks appear, they may become progressively worse at an accelerated rate if shrink-swell cycles are allowed to continue.

Your builder recognized the activity of the soils in this area and designed and constructed your residence foundation to accommodate the soil movements as much as possible. While it is virtually impossible to eliminate all movements, controlling the moisture content and keeping any variations relatively constant throughout the year can minimize them. The soil volumes will then remain relatively constant and any related movements are minimized.

As a homeowner, you can control these moisture variations by implementing a program of proper foundation watering. The purpose of such program is to maintain a high, uniform moisture level in the foundation soils by restoring the moisture lost to seepage, evaporation, and plant transpiration. This watering can be accomplished by both proper lawn and landscaping maintenance or by a separate foundation watering system using soaker hoses or drip irrigation tubes. In either case, artificial precipitation equivalent to **approximately one inch of rainfall per week** should be applied evenly to the soils near the foundation. Obviously, watering can be postponed if the natural precipitation is sufficient. The water should be applied slowly to allow absorption and prevent run-off. To verify the adequacy of the watering program, surface soils should be routinely checked for shrinkage, cracking, and/or pulling away from the foundation. If either condition develops, or the landscaping shows moisture stress such as wilting or leaf drop, the frequency and amount of watering should be increased. Root growth of trees and shrubs should also be directed away from the foundation by adequate watering and fertilization of the yard away from the residence. It should also be noted that sprinkler systems alone will seldom supply the needed moisture to soils.



6/8/2021

INC TEL (214) SEG#121-6023	RESIDENCE @ AVENUE DALLAS, TEXAS	NOT TO SCALE 06/08/2021
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Attachment B

Insurance Requirements

Memorandum



DATE 6/21/2021

TO Brandon Ayala
Housing & Neighborhood Revitalization

SUBJECT Risk Assessment Review For: REQUEST FOR PROPOSALS (RFP) FOR PROFESSIONAL ENGINEERING SERVICES: STRUCTURAL ENGINEER'S Geotechnical Engineer Report for Foundations-RR-210618-HOU-4187

Please see the attached insurance requirements, which reflect our recommended insurance provisions for this agreement.

Feel free to contact the Office of Risk Management (214-670-3574) should you have any questions regarding the recommendations or would like verification of proper insurance coverage after the contract has been awarded.

For verification of proper insurance coverage after the contract has been awarded, please upload to Origami a copy of the contractor's insurance documents (policy, certificates and endorsements).



Donna Taylor
Senior Risk Analyst

Attachment

NOTICE: Insurance requirements are based on the information you provided us. If your specifications or purchase requirements change, please let us know so we can make any appropriate changes in the insurance attachment.

Insurance Requirements

SECTION A.

ENGINEER shall procure, pay for and maintain the following insurance written by companies approved by the State of Texas and acceptable to CITY. The insurance shall be evidenced by delivery to the CITY, at the address shown in **SECTION C (a)**, certificates of insurance executed by the insurer or its authorized agent stating coverages, limits, expiration dates and compliance with all applicable required provisions. The CITY shall be named as an additional insured by endorsement to the policy and thus will be entitled to notice of cancellation of the policy in accordance with Section 1811 of the Texas Insurance Code. Upon request, the CITY shall be entitled to receive without expense, copies of the policies and all endorsements. CITY HAS NO DUTY TO PAY ENGINEER UNTIL SUCH CERTIFICATE HAS BEEN DELIVERED TO THE CITY.

SECTION B.

The CITY reserves the right to review the insurance requirements of this section during the effective period of the services or work performed by ENGINEER and to modify insurance coverages and their limits when deemed necessary and prudent by City's Office of Risk Management based upon changes in statutory law, court decisions or other relevant factors. The ENGINEER shall acquire and ensure execution of requests for deletions, revisions or modifications of particular policy terms, conditions, limitations, or exclusions (except where policy provisions are established by law or regulation binding upon either CITY or ENGINEER).

SECTION C. REQUIRED PROVISIONS

The ENGINEER agrees, with respect to the required insurance as documented below, all certificate(s) of insurance will contain and state, in writing, the following required provisions:

- a) The certificate of insurance or policy and endorsements shall be evidenced by delivery to:
 - (i) Housing & Neighborhood Revitalization, Attention: Brandon Ayala, 1500 Marilla, Dallas, Texas 75201 and
 - (ii) Director, Office of Risk Management, 1500 Marilla, 6A-South, Dallas, Texas 75201.
- b) All certificates of insurance shall identify the service or product being provided, by including the bid number and contract or solicitation name.
- c) All certificates of insurance shall name the City of Dallas as the Certificate Holder.

Insurance Requirements

SECTION D. INSURANCE COVERAGE REQUIRED

Subject to ENGINEER'S right to maintain reasonable deductibles, ENGINEER shall obtain and maintain in full force and effect for the duration of its engagement with the CITY and any extension hereof, at ENGINEER'S sole expense, insurance coverage in the following type(s) and amounts:

1. **WORKERS' COMPENSATION and EMPLOYERS LIABILITY**

Workers' Compensation within the regulations of the Texas Workers' Compensation Act. The minimum policy limits for **Employers Liability** are:

- Bodily Injury by Accident: \$500,000.00 Each Accident
- Bodily Injury by Disease: \$500,000.00 Each Employee
- Bodily Injury by Disease: \$500,000.00 Policy Limit

The policy shall include:

- a) An endorsement to waive subrogation in favor of the City of Dallas, its officers, employees and elected representatives, for bodily injury (including death) or any other loss.
- b) An endorsement to provide thirty (30) days prior written notice in the event of cancellation to the address as shown in Section C, a (i) and (ii), or in accordance with Section 1811.155 of the Texas Insurance Code, Notice of Cancellation in accordance with the Notice of Insured in the policy for cancellation due to non-payment of premium.

NOTES:

- i. If ENGINEER will not be providing services under the contract at a City facility, has no employees and/or is operating as a sole owner and single operator, ENGINEER shall provide a signed letter, with the current date, on official letterhead stating such to meet the requirement.
- ii. If ENGINEER is a non-subscriber or is self-insured, ENGINEER shall provide a copy of its Certificate of Authority to Self-Insure from the Texas Department of Insurance, Division of Workers' Compensation Self Insurance Regulation Program, evidence of alternative coverage and internal safety and injury coverage policies and procedures.

2. **BUSINESS AUTOMOBILE LIABILITY INSURANCE**

Business Automobile Liability Insurance covering owned, hired, and non-owned vehicles, with a minimum combined single limit for bodily injury (including death) and property damage limit of \$500,000.00 per occurrence.

The policy shall include:

- a) An endorsement naming the City of Dallas and its officers, employees and elected representatives as additional insureds.
- b) An endorsement to waive of subrogation in favor of the City of Dallas,

Insurance Requirements

its officers and employees, for bodily injury (including death), property damage or any other loss.

- c) An endorsement to provide thirty (30) days prior written notice in the event of cancellation to the address as shown in Section C, a (i) and (ii), or in accordance with Section 1811.155 of the Texas Insurance Code, Notice of Cancellation in accordance with the Notice of Insured in the policy for cancellation due to non-payment of premium.
- d) Provide that ENGINEER'S insurance is primary insurance as respects the CITY, its officers, employees and elected representatives.

NOTE:

- i. If ENGINEER has no owned, hired and non-owned autos or vehicles and/or no autos or vehicles will not be used in the performance of services under the contract, ENGINEER shall provide a signed letter, with the current date, on official letterhead stating such to meet the requirement for owned autos.

3. COMMERCIAL GENERAL LIABILITY INSURANCE

Commercial General Liability Insurance including, but not limited to, Premises/Operations, Personal & Advertising Injury, Products/Completed Operations, Independent ENGINEERS and Contractual Liability with minimum combined bodily injury (including death) and property damage limits of \$1,000,000.00 per occurrence, \$2,000,000.00 general aggregate.

The policy shall include:

- a) An endorsement naming the City of Dallas and its officers, employees and elected representatives as additional insureds.
- b) An endorsement to waive of subrogation in favor of the City of Dallas, its officers and employees, for bodily injury (including death), property damage or any other loss.
- c) An endorsement to provide thirty (30) days prior written notice in the event of cancellation to the address as shown in Section C, a (i) and (ii), or in accordance with Section 1811.155 of the Texas Insurance Code, Notice of Cancellation in accordance with the Notice of Insured in the policy for cancellation due to non-payment of premium.
- d) Provide that ENGINEER'S insurance is primary insurance as respects the CITY, its officers, employees and elected representatives.
- e) If this insurance is written on a claims-made form, coverage shall be continuous (by renewal or extended reporting period) for not less than twenty-four (24) months following completion of the contract and acceptance by the City. Coverage, including any renewals, shall have the same retroactive date as the original policy applicable to this contract.

Insurance Requirements

4. PROFESSIONAL LIABILITY INSURANCE

Professional Liability Insurance to provide coverage against any claim which the ENGINEER becomes legally obligated to pay as damages arising out of the performance of professional services caused by any negligent error, omission or act with minimum limits of \$1,000,000.00 per claim, \$1,000,000.00 annual aggregate.

The policy shall include:

- a) An endorsement to provide thirty (30) days prior written notice in the event of cancellation to the address as shown in Section C, a (i) and (ii), or in accordance with Section 1811.155 of the Texas Insurance Code, Notice of Cancellation in accordance with the Notice of Insured in the policy for cancellation due to non-payment of premium.
- b) If this insurance is written on a claims-made form, coverage shall be continuous (by renewal or extended reporting period) for not less than twenty-four (24) months following completion of the contract and acceptance by the City. Coverage, including any renewals, shall have the same retroactive date as the original policy

SECTION E. SUBCONTRACTING LIABILITY

(1) Without limiting any of the other obligations or liabilities of the ENGINEER, the ENGINEER shall require each Subcontractor performing work under the contract, at the Subcontractor's own expense, to maintain during the engagement with the CITY, types and limits of insurance that are appropriate for the services/work being performed, comply with all applicable laws and are consistent with industry standards. The Subcontractor's liability insurance shall name ENGINEER as an additional insured.

(2) ENGINEER shall obtain and monitor the certificates of insurance from each Subcontractor. ENGINEER must retain the certificates of insurance for the duration of the contract and shall have the responsibility of enforcing insurance requirements among its Subcontractor's. The CITY shall be entitled, upon request and without expense, to receive copies of these certificates.

SECTION F. ENGINEER LIABILITY

Approval, disapproval or failure to act by the CITY regarding any insurance supplied by ENGINEER or its subcontractors shall not relieve ENGINEER of full responsibility or liability for damages and accidents as set forth in the contract documents. Neither shall the bankruptcy, insolvency nor denial of liability by the insurance company exonerate ENGINEER from liability.

Insurance Requirements

ENGINEER (COMPANY NAME): _____

BY: _____
Signature of Authorized Representative

NAME: _____
Name of Authorized Representative (please print)

DATE: _____