



City of Dallas

# Vendor Registration Form For Companies/Individuals

To become a vendor with the City of Dallas, you may complete application on line at: [www.bids.dallascityhall.com](http://www.bids.dallascityhall.com) or fill out this registration form and call (214)670-3326 for submittal instructions.

Company Legal Name

Administrator Address (company corporate address)

Street Address \_\_\_\_\_

P O Box Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Telephone Number \_\_\_\_\_

**Note: Only complete Payment and Ordering Address sections if different from Administrator Address Section**

Payment Address (address payments are mailed)

Street Address \_\_\_\_\_

P O Box Address \_\_\_\_\_

Address 2(Email for EFT) \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Telephone Number \_\_\_\_\_

Ordering Address (address Purchase Orders are mailed):

Street Address \_\_\_\_\_

P O Box Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Telephone Number \_\_\_\_\_

Tax Identification No. \_\_\_\_\_

Contact Information:  
Name \_\_\_\_\_

Telephone Number \_\_\_\_\_

Contact Type:  
E-mail Address \_\_\_\_\_

Or Postal Address \_\_\_\_\_