

Addendum to Minor Home Repair NOFA  
for funding source

Our goal is that city staff will evaluate how we will score each proposal and how to determine the best use of funding sources between CDGD vs General Fund.

1. Evaluating Proposal - Staff will score each proposal up to 50 points based on the Organizational Capacity of the sub-recipient, this includes the ability to administer this program as well as the experience working with LMI population. Staff will score each proposal up to 50 points based on the Work Plan submitted, this include how you demonstrate who will be served and how you demonstrate the program will be marketed. Staff takes into consideration organization capacity but will balance the scoring against the funds being requested to ensure that a smaller org is not underscored or that a larger org is over scored.

2. CDBG vs General Funds – Staff will evaluate proposals to determine best funding source. Community Development Block Grant (CDBG) funds are monies that is provided by The Department of Housing and Urban Development this is money come from the federal government, and it comes with rules on what are eligible repairs in order to utilize this fund and requires higher capacity organizations to ensure compliance. General Fund allows use to work with organizations that can take on a few minor home repairs and are not trying to serve the entire city as an example.

3. In Section Monthly Reports & Reimbursement, there is a line about administrative fees – “ Administrative fees and program costs will be reported separately to ensure compliance with the terms. Award shall include a 10% administrative fee (10% of program cost budget) to be paid monthly to Subrecipients. Admin may cover technology, equipment and positions.”

This is hereby amended to say -Program can allow up to 10% of the total award to be used for direct delivery, but no general administration is available.