

City of Dallas
Classification Specification

Title:	Veterinarian	Class Code:	12413
Application:	Career Series	Pay Grade:	L
Supplemental/Code:	Professional/2	Established:	10/01/94
FLSA Status:	Exempt	Revised:	10/01/14

Position Purpose:

Provides medical care to a variety of domestic or exotic animals to maintain and improve the health of the animals.

Essential Functions:

1. Provides clinical and preventive care (examination, diagnosis, and treatment) for domestic or exotic animals.
2. Interacts with staff pertaining to issues associated with the health, feeding, husbandry, nutrition, breeding and diseases, and injuries to keep all parties informed of the status of animals.
3. Coordinates the administration of various aspects of animal care to effectively care for animals and control animal-related human health problems.
4. Consults with medical, dental, veterinary professionals to facilitate specialty animal care services and state and county health agencies regarding public health issues.
5. Coordinates the planning of the daily activities of the veterinary function to ensure efficient and effective operation.
6. Orders, issues, and administers drugs and medical supplies in compliance with federal, state, and local requirements.
7. Assists manager in the development and implementation of policies which impact animal and, indirectly, human health.
8. Oversees the sale of shelter animals to research institutions for compliance with city ordinance and policy directives.
9. Regular, reliable and punctual attendance is an essential function of the job.

Knowledge, Skills and Abilities Required to Perform Work:

Thorough knowledge of the techniques and procedures required in the veterinary medical care of a variety of domestic or exotic animals.

Ability to diagnose and recognize illness, injury and disease in animals.

Ability to prepare and maintain a variety of health records and reports.

Ability to establish and maintain an effective rapport with all levels of management, city officials, vendors, other government agencies, other employees and the general public.

Ability to communicate effectively both orally and in writing.

Ability to supervise the work of others.

Current license to practice veterinary medicine in Texas and controlled substances registration with the Drug Enforcement Agency and the Texas Department of Public Safety.

Working Conditions and Hazards:

May be subject to irregular work hours and on-call status.

May be exposed to outdoor work in all kinds of weather.

The above statements are intended to describe the general nature and level of work performed by personnel assigned to this classification and is not necessarily an exhaustive list of all responsibilities, duties and skills required.