

City of Dallas
Classification Specification

Title:	Senior Greens Superintendent	Class Code:	14303
Application:	Career Series	Pay Grade:	J
Supplemental/Code:	Supervisory	Established:	10/01/94
FLSA Status:	Exempt	Revised:	10/01/2013

Position Purpose:

Provides supervision to staff responsible for maintaining two 18-hole golf courses to ensure the playing surfaces are kept in the best possible condition for the citizens of Dallas.

Essential Functions

1. Oversees the turf and grounds maintenance of two 18-hole golf courses including 4 acres of greens, 50 acres of fairways, and approximately 350 acres of surrounding land by planning and implementing disease, insect, seed control, and cultivation programs to ensure the playing surfaces on the golf courses are maintained in optimal condition.
2. Supervises the turf maintenance staff including assigning work, hiring, training, evaluating performance, and other personnel actions to ensure productivity and quality standards are maintained.
3. Provides technical expertise such as reviewing test results of soil and turf samples, directing application of fertilizer, lime, insecticide, and fungicide, and dealing with weather-related problems such as floods, windstorms and freezes to ensure high quality playing surfaces.
4. Communicates with golf associations, pro shop staff, other departments, and vendors to ensure turf management is coordinated with tournaments and other activities.
5. Designs and maintains the landscaping of the acreage which surrounds the golf greens and fairways.
6. Designs golf greens and fairways to provide interesting, challenging play for the courses' golfers.
7. Prepares a variety of reports necessary for the turf maintenance program and completes routine paperwork such as status reports, requisitions, work orders, and schedules to ensure proper processing and documentation of activities.
8. Assists in developing the annual operating budget and approves expenditures to ensure expenses remain within budget allocations.
9. Regular, reliable and punctual attendance is an essential function of the job.

Knowledge, Skills, and Abilities Required to Perform Work:

Knowledge of horticulture and soil management with special emphasis in golf course turf grass management.

Knowledge of personnel management.

Knowledge of regulations which affect golf courses.

Knowledge of USGA professional standards and rules.

Ability to communicate effectively both orally and in writing.

Requires valid pesticide applicator's license from Texas Department of Agriculture.

Ability to establish and maintain an effective working relationship with all levels of management, city officials, vendors, other government agencies, other employees and the general public.

Working Conditions and Hazards:

Exposed to all weather conditions.

Requires walking, stooping, bending, and lifting.

Subject to working on weekends, holidays, and evenings.

The above statements are intended to describe the general nature and level of work performed by personnel assigned to this classification and is not necessarily an exhaustive list of all responsibilities, duties and skills required.