

City of Dallas
Classification Specification

Title:	Forensic Video Specialist	Class Code:	76103
Application:	Single Incumbent	Pay Grade:	G
Supplemental/Code:	Technical/3	Established:	03/03/06
FLSA Status:	Non-Exempt	Revised:	01/01/09

Position Purpose:

Refines and analyzes surveillance and security video tapes to clarify images for identification, analysis, and presentation in court.

Essential Functions:

1. Picks up or receives tapes at the crime scene, stamps/logs, and files videotapes and digital feeds from security and surveillance systems.
2. Reviews, examines and evaluates video recordings to determine which process or sequences will be the most beneficial for use in identifying information used to assist detectives in the capture and successful prosecution of perpetrators of felony crimes.
3. Uses software programs to isolate camera views from multiplexed security systems; to clarify dark footage; to correct the color, brightness, and graininess of images; to stabilize shaky videos; to magnify sections of video; to isolate frames of videotape; and, to perform frame averaging for a clearer picture.
4. Applies software programs to convert blurry or otherwise unclear images to clear, distinct pictures that can be used to identify perpetrators and for presentation as evidence.
5. Regular, reliable and punctual attendance is an essential function of the job.

Knowledge, Skills and Abilities Required to Perform Work:

Knowledge of the principles of forensic science.

Knowledge of the principles and practices of video surveillance.

Knowledge of expert testimony under the Daubert standard.

Ability to apply computer programs to enhance and clarify video recordings.

Ability to communicate effectively both orally and in writing with a wide variety of people.

Ability to establish and maintain an effective working relationship with all levels of management, city officials, vendors, other government agencies, other employees and the general public.

Working Conditions and Hazards:

Work performed under normal office conditions.

The above statements are intended to describe the general nature and level of work performed by personnel assigned to this classification and is not necessarily an exhaustive list of all responsibilities, duties and skills required.