Office of Special Events High Impact Areas

DEFINITIONS

CITY WIDE RESTRICTIONS

1. BISHOP ARTS DISTRICT
2. CENTRAL BUSINESS DISTRICT (CBD)
    A. CITY HALL PLAZA
    B. DALLAS ARTS DISTRICT
    C. MAIN STREET GARDEN PARK
    D. REUNION LAWN / HYATT REGENCY HOTEL
    E. YOUNG STREET MEDIAN
3. DALLAS DESIGN DISTRICT
4. DEEP ELLUM
5. FAIR PARK AREA
6. KATY TRAIL
7. LAKE RAY HUBBARD
8. LOWER GREENVILLE AVENUE
9. MARGARET HUNT HILL BRIDGE (MHHB) GUIDELINES
10. TURTLE CREEK PARK / TURTLE CREEK AREA
11. OJOS LOCOS SPORTS CANTINA – TECHNOLOGY BLVD.
12. SWISS AVENUE ('BIG SWISS')
13. TEXAS HORSE PARK
14. UPTOWN
15. VICTORY PARK
16. WEST DALLAS (RONALD KIRK PEDESTRIAN BRIDGE, LA BAJADA)

DEFINITIONS

- Rush Hour:
  - Monday through Friday (excluding holidays)
  - 7 - 9 a.m. and 3:30 - 6:30 p.m.

- Week Day:
  - Monday through Friday (excluding holidays)

- Event Impact:
  - A given event may impact the quality of life of surrounding residents and businesses in several ways including but not limited to street restrictions and closures, additional traffic, parking restrictions, crowds, general noise and outdoor amplified sound.

CITY WIDE RESTRICTIONS

- OU/TX Weekend
  - No new events on Friday night, Saturday or Sunday will be permitted
  - Allowed if approved by the Tactical Group Commander of the Dallas Police Department

- State Fair Dates
  - No new complex events or events with street closures will be permitted during the State Fair of Texas
  - Requests for new simple and moderate events with no street closures will be addressed on a case-by-case basis
  - Allowed if approved by the Tactical Group Commander of the Dallas Police Department

- St. Patrick's Day on Greenville Avenue
  - No new events will be permitted without written approval from the Chief of Police, Fire Chief and the Director of Transportation

- Only one large complex static or moving event in a given area will be permitted on any given day (events that require in excess of 75 officers)

- No event is allowed to cross the DART rail tracks.

BISHOP ARTS DISTRICT

Street Closures

1. No thoroughfare, arterial or a community collector closure during rush hour.
2. No full closure of a thoroughfare, arterial or a community collector on weekdays without a viable reroute alternative.
3. Weekday evening moving events with street/lane closures that impact a thoroughfare, arterial or a community collector shall start after 7:25 p.m.
4. Saturday moving events with street/lane closures that impact thoroughfare, arterial or a community collector shall start no later than 9 a.m.
5. A full closure of any main thoroughfare, arterial or a community collector will not be permitted more than 2 days per month.

Amplified Sound

1. Outdoor amplified sound after 10 p.m. will not be permitted.

Direct Notification Requirements

1. The applicant of a Complex Static or Moving event shall send a copy of the event notification a minimum of thirty days prior to event date to the Bishop Arts Merchants Association for distribution across stakeholder groups. Send the notification as a PDF attachment to an email:
   TO: marketing@bishopartsdistrict.com
   CC: your assigned OSE permit coordinator
   SUBJECT: Please distribute Special Event Notification
   Itemize on the Notification Verification Form.
2. Multifamily Housing notification - Direct contact (in-person, or email) with property managers of all multi-family housing abutting the event area and all those that may be impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all tenants from the property manager of each multifamily residential complex. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.
3. Businesses notification - Direct contact (in-person or email) with all major employers; places of worship; hotels; and neighborhood associations abutting the event area and all those impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all applicable parties. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.

Bishop Arts District

Bounded by West Davis Street, West 9th Street, North Zang Boulevard and North Tyler Street



CENTRAL BUSINESS DISTRICT (CBD)

Street Closures

1. No thoroughfare, arterial or a community collector closure during rush hour.
2. No full closure of a thoroughfare, arterial or a community collector on weekdays without a viable reroute alternative.
3. Weekday evening moving events with street/lane closures that impact a thoroughfare, arterial or a community collector shall start after 7:25 p.m.
4. Saturday moving events with street/lane closures that impact thoroughfare, arterial or a community collector shall start no later than 9 a.m.
5. A full closure of any main thoroughfare, arterial or a community collector will not be permitted more than 2 days per month.

Direct Notification Requirements

1. The applicant of a Complex Static or Moving event shall send a copy of the event notification a minimum of thirty days prior to event date to Downtown Dallas Inc. for distribution across stakeholder groups. Send the notification as a PDF attachment to an email:
   TO: info@downtowndallas.com
   CC: your assigned OSE permit coordinator
   SUBJECT: Please distribute Special Event Notification
   Itemize on the Notification Verification Form.
2. Multifamily Housing notification - Direct contact (in-person, or email) with property managers of all multi-family housing abutting the event area and all those that may be impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all tenants from the property manager of each multifamily residential complex. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form. Itemize on the Notification Verification Form.
3. Businesses notification - Direct contact (in-person or email) with all major employers; places of worship; hotels; and neighborhood associations abutting the event area and all those impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all applicable parties. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form. Itemize on the Notification Verification Form.

Central Business District

Bounded by Woodall Rodgers Freeway, Interstate 30, N. Central Expressway and Interstate 35E



CITY HALL PLAZA

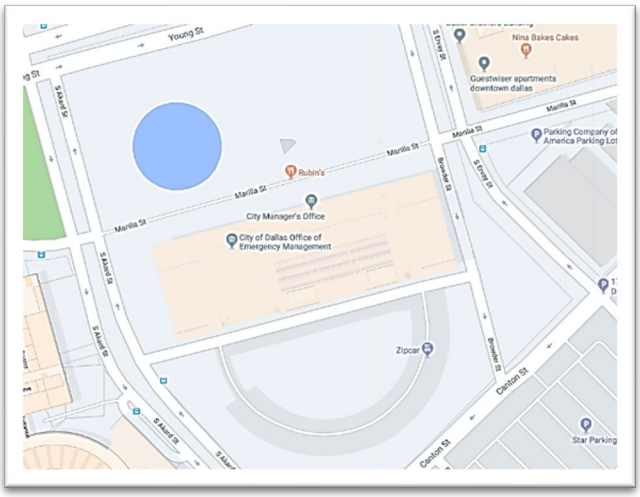
Venue Specifications – City Hall Plaza

1. The site plan is subject to approval from the Dallas Security Division.
2. Hire a minimum of 2 off-duty Dallas Security Officers during the event.
3. Hire 2 off-duty Dallas Security Officers during event set-up and tear-down.
4. Hire a minimum of 2 additional off-duty Dallas Security Officers when restricting City Hall Garage entrances/exits and provide way-finding signage.
5. Barricade and/or secure the Henry Moore sculpture to prevent physical access to the sculpture. Provide a 15-foot perimeter around the sculpture, free of event related equipment and apparatus.
6. Ensure no swimming or wading in the fountain and pond on City Hall Plaza.
7. Applicant shall provide all event related equipment and support services.
8. No parking of vehicles on City Hall Plaza; immediate loading and unloading only.
9. No parking or set up allowed in the ZIP CAR reserved parking spots; towing enforced.
10. Event activation which may interrupt or disturb City Hall employees and/or operations, shall not begin prior to 5 p.m. on weekdays.
11. Port-o-lets and dumpsters shall be placed north of Marilla Street, along South Akard Street and/or Browder Street.
12. Applicant is responsible for expenses related to electrical, water use and security.
13. Ensure no damage to City property, plant material, turf, irrigation system, the pool/fountain, air vents and/or building. Any damages, because of this event, will be the financial responsibility of the applicant.
14. The footprint of an event is subject to approval for weight limits by the City's Engineer. Provide OSE a comprehensive event footprint to include weight limits of the entire activation, including expected attendance upon request.

CBD high impact area restrictions and requirements apply.

City Hall Plaza

Bounded by Young Street, Canton Street, Browder Street and South Akard Street



DALLAS ARTS DISTRICT

Property Authorization

1. When the event is to be hosted and /or sponsored by a non-Arts District venue, the applicant is required to make direct contact with the Dallas Arts Foundation to identify availability and to secure applicable property authorization approvals. Submit a copy of the written approval or the Property Authorization form at the time of application submission (property authorization section).

Direct Notification Requirements

1. The applicant of a Complex Static or Moving event shall send a copy of the event notification a minimum of thirty days prior to event date to the to the Dallas Arts Foundation for distribution across stakeholder groups. Send the notification as a PDF attachment to an email:
   TO: info@dallasartsdistrict.org
   CC: your assigned OSE permit coordinator
   SUBJECT: Please distribute Special Event Notification
   Itemize on the Notification Verification Form.
2. When the event is to be hosted and /or sponsored by a non-Arts District venue, the applicant may be required to present event information at a scheduled meeting of the Dallas Arts Foundation and/or district stakeholders. Itemize on the Notification Verification Form.
3. When the event is to be hosted and /or sponsored by a non-Arts District venue: Secure written approval of the event date, time, site map, street closure and traffic management plan from district stakeholders (provided by Dallas Arts Foundation). OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.
4. When the event is to be hosted and /or sponsored by an established Dallas Arts District venue, the applicant is required to secure written approval of the event date and times; site plan; street closure and traffic management plan from each of the venues immediately adjacent to the proposed footprint. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.

CBD high impact area restrictions and requirements apply.

Dallas Arts District

Bounded by Woodall Rodgers Freeway EB Service Road, San Jacinto Street, Ross Avenue, North Central Expressway and North Field Street



MAIN STREET GARDEN PARK

Property Authorization

1. Reservation confirmation from Downtown Dallas Inc (DDI) is required. Submit a copy of the reservation confirmation or the Property Authorization Form at the time of application submission.

CBD high impact area restrictions and requirements apply.

Main Street Garden Park

Bounded by Main Street, Commerce Street, South Harwood Street and South St. Paul Street



REUNION LAWN / HYATT REGENCY HOTEL

Public safety

1. Additional officers and apparatus may be required to facilitate traffic flow and access to the Hyatt Hotel and related parking.
2. Traffic Management Plan (TMP) must provide access to the Hyatt Hotel and related parking 24/7.

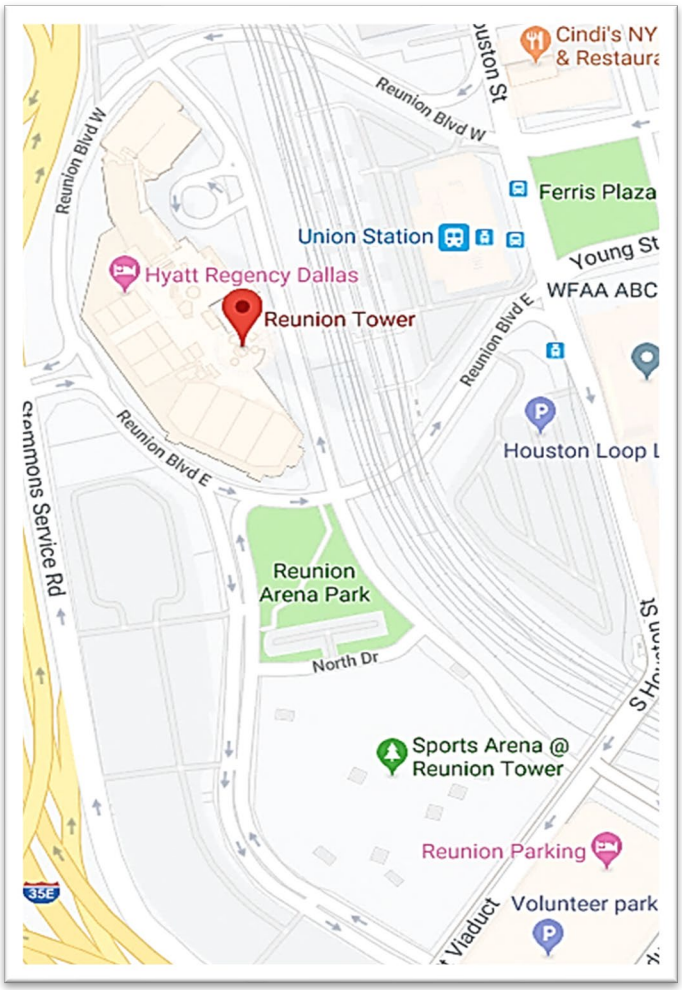
Direct Notification Requirements

1. Applicant shall make direct contact with Hyatt Hotel security team and secure approval of TMP. Provide OSE a copy of the Hyatt's approval of the TMP.

CBD high impact area restrictions and requirements apply.

Reunion Lawn / Hyatt Regency Hotel

Bounded by Reunion Boulevard West, South Houston Street and Stemmons Service Road



YOUNG STREET MEDIAN

Venue Specific Requirements

1. All events that include Young Street between Akard St. and S. Ervay St. within the event footprint shall install a solid enclosure of metal barricades or fencing along both the north and south edges of the entire landscaped median to prevent pedestrians from standing in or walking through the landscaped median. Allow access to the designated crossing.
2. Installation or staging of equipment is prohibited in the landscaped section of the median and shall be placed outside the curb line.
3. The applicant will be responsible for all damages including plant material and irrigation lines.

CBD high impact area restrictions and requirements apply.

Young Street Median
Bounded by Akard Street and S. Ervay Street



DALLAS DESIGN DISTRICT

Street Closures

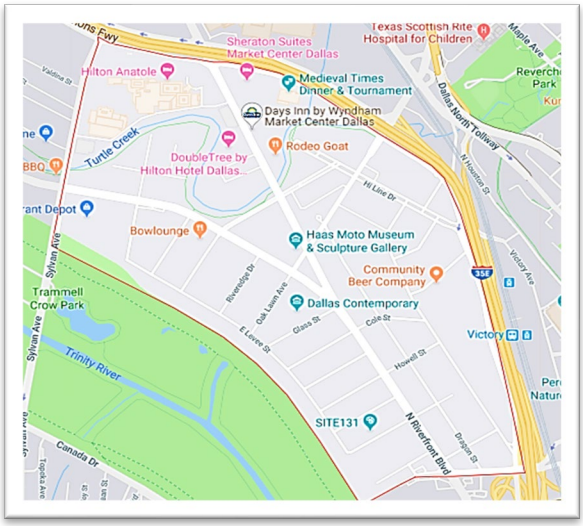
1. No thoroughfare, arterial or a community collector closure during rush hour.
2. No full closure of a thoroughfare, arterial or a community collector on weekdays without a viable reroute alternative.
3. Weekday evening moving events with street/lane closures that impact a thoroughfare, arterial or a community collector shall start after 7:25 p.m.
4. Saturday moving events with street/lane closures that impact thoroughfare, arterial or a community collector shall start no later than 9 a.m.
5. A full closure of any main thoroughfare, arterial or a community collector will not be permitted more than 2 days per month.

Direct Notification Requirements:

1. Multifamily Housing notification - Direct contact (in-person, or email) with property managers of all multi-family housing abutting the event area and all those that may be impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all tenants from the property manager of each multifamily residential complex. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.
2. Businesses notification - Direct contact (in-person or email) with all major employers; places of worship; hotels; and neighborhood associations abutting the event area and all those impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all applicable parties. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.

Dallas Design District

Bounded by Interstate Highway 35E, East Levee Street, Wycliff Avenue and Continental Avenue



DEEP ELLUM

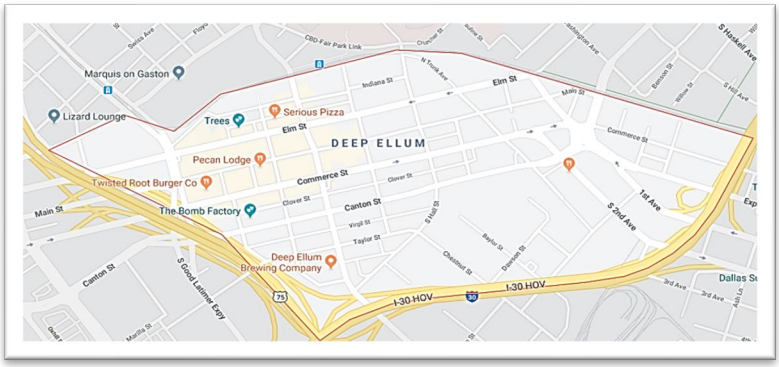
Street Closures

1. No thoroughfare, arterial or a community collector closure during rush hour.
2. No full closure of a thoroughfare, arterial or a community collector on weekdays without a viable reroute alternative.
3. Weekday evening moving events with street/lane closures that impact a thoroughfare, arterial or a community collector shall start after 7:25 p.m.
4. Saturday moving events with street/lane closures that impact thoroughfare, arterial or a community collector shall start no later than 9 a.m.
5. A full closure of any main thoroughfare, arterial or a community collector will not be permitted more than 2 days per month.

Direct Notification Requirements

1. The applicant of a Complex Static or Moving event shall send a copy of the event notification a minimum of thirty days prior to event date to the Deep Ellum Foundation for distribution across stakeholder groups. Send the notification as a PDF attachment to an email:
   TO: info@deepellumtexas.com
   CC: your assigned OSE permit coordinator
   SUBJECT: Please distribute Special Event Notification
   Itemize on the Notification Verification Form.
2. Multifamily Housing notification - Direct contact (in-person, or email) with property managers of all multi-family housing abutting the event area and all those that may be impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all tenants from the property manager of each multifamily residential complex. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.
3. Businesses notification - Direct contact (in-person or email) with all major employers; places of worship; hotels; and neighborhood associations abutting the event area and all those impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all applicable parties. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.

Deep Ellum is 0.5 square miles bounded by
North Central Expressway, Gaston Avenue, The DART Rail line and Interstate Highway 30



FAIR PARK AREA

Street Closures

1. No thoroughfare, arterial or a community collector closure during rush hour.
2. No full closure of a thoroughfare, arterial or a community collector on weekdays without a viable reroute alternative.
3. Weekday evening moving events with street/lane closures that impact a thoroughfare, arterial or a community collector shall start after 7:25 p.m.
4. Saturday moving events with street/lane closures that impact thoroughfare, arterial or a community collector shall start no later than 9 a.m.
5. A full closure of any main thoroughfare, arterial or a community collector will not be permitted more than 2 days per month.

Property Authorization

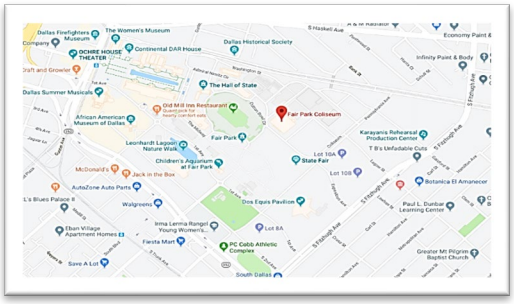
1. When activating within Fair Park or the surrounding trail system - submit a copy of the trails reservation confirmation from the Parks Department and/or a copy of the Property Authorization form from Fair Park (property authorization section).
2. Applicant shall make direct contact with the Fair Park operations team and secure approval of the event Traffic Management Plan including the dates and times of proposed street closures
   TO: dee.hirsch@spectraxp.com.
   CC: your assigned OSE permit coordinator
   SUBJECT: Response requested - Special Event Notification
   Submit a copy of the written approval from Fair Park to OSE

Direct Notification Requirements

1. **Multifamily Housing notification** - Direct contact (in-person, or email) with property managers of all multi-family housing abutting the event area and all those that may be impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all tenants from the property manager of each multifamily residential complex. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.
2. **Businesses notification** - Direct contact (in-person or email) with all major employers; places of worship; hotels; and neighborhood associations abutting the event area and all those impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all applicable parties. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.

Fair Park Area

Bounded by Interstate Highway 30, S. Haskell Avenue, S. Fitzhugh Avenue and 352



KATY TRAIL ACCESS POINTS

Street Closures

1. No thoroughfare, arterial or a community collector closure during rush hour.
2. No full closure of a thoroughfare, arterial or a community collector on weekdays without a viable reroute alternative.
3. Weekday evening moving events with street/lane closures that impact a thoroughfare, arterial or a community collector shall start after 7:25 p.m.
4. Saturday moving events with street/lane closures that impact thoroughfare, arterial or a community collector shall start no later than 9 a.m.
5. Additional DPD officers and street apparatus may be required to ensure residents have access and egress options.

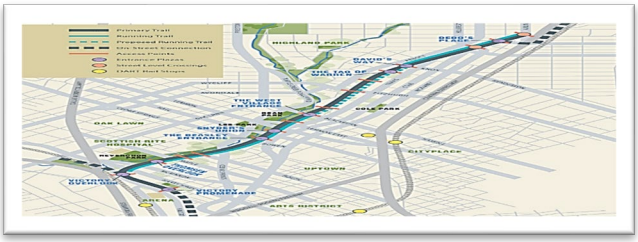
Property Authorization

1. Reservation confirmation from The Friends of the Katy Trail **and** the City of Dallas Park and Recreation is required. Submit a copy of the reservation confirmation from the Parks Department and a copy of the Property Authorization form from the Friends of the Katy Trail at the time of application submission (property authorization section).

Direct Notification Requirements

1. **Community notifications -** Extra effort must be taken to ensure all residents impacted by the event have been notified of street closures and property access restrictions since numerous residents have only one point of entry/exit to their private residence.
2. **Multifamily Housing notification** - Direct contact (in-person, or email) with property managers of all multi-family housing abutting the event area and all those that may be impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all tenants from the property manager of each multifamily residential complex. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.
3. **Businesses notification** - Direct contact (in-person or email) with all major employers; places of worship; hotels; and neighborhood associations abutting the event area and all those impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all applicable parties. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.
4. **Neighborhood/Condo Association notification**: Secure written acknowledgment of receipt of the notification and a commitment to distribute the information to all residents from each of the neighborhood associations/condo groups impacted by the street closure. Itemize on the Notification Verification Form.

Katy Trail



LAKE RAY HUBBARD

Property Authorization

1. The shoreline is controlled by the adjoining cities of Garland, Rockwall, Rowlett, Sunnyvale and Heath. Event planning and access will require coordination and permissions from the adjoining city. Provide OSE a copy of the written authorization or the Property Authorization Form from the adjacent hosting city(s) allowing you to conduct the event in their city.

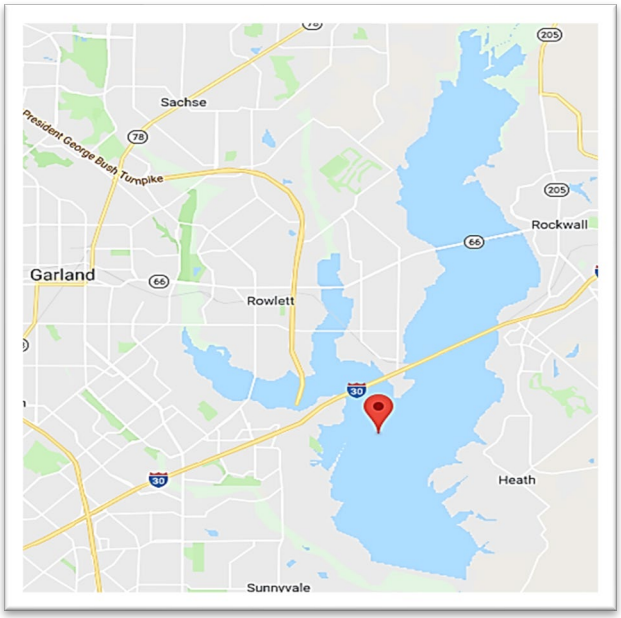
Public Safety/ DFR:

1. DPD Marine Unit / Lake Patrol should be notified to determine their level of involvement.
2. DFR/ EMS: Hire Emergency Medical Services (boat crew) for the duration of the event.
3. The U.S. Coast Guard may provide auxiliary coverage for security and safety on the water.
4. General EMS is to be provided by the adjoining City(s). Provide OSE with confirmation of EMS services from Hosting City(s).
5. Provide OSE a copy of the event safety plan.

Venue Specific Requirements

1. Authority: The City of Dallas Water Utilities has oversight of the waters of Lake Ray Hubbard. DPD Marine Unit / Lake Patrol (consisting of DFR and DPD) provides medics, fire suppression, rescue and enforcement on boats.
2. Applicant shall ensure no environmental issues or consequences result from the proposed activities.
3. Applicant shall ensure that any type of substance used in the water, if any, is water soluble and environmentally safe.
4. Provide OSE with a copy of the clean-up plan: include both the shoreline and water.

Lake Ray Hubbard



LOWER GREENVILLE AVENUE

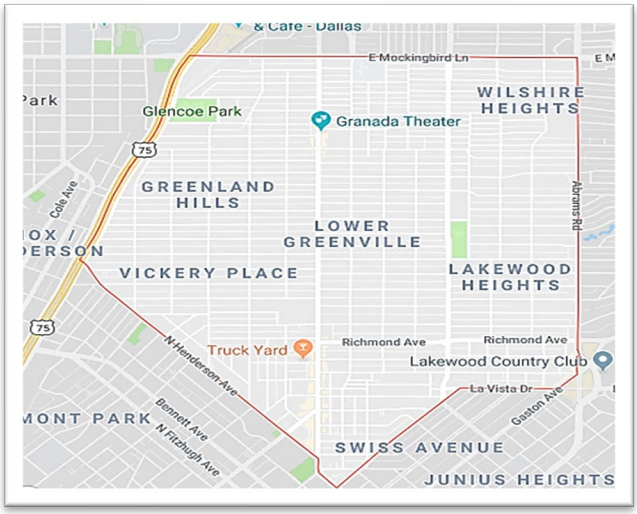
Street Closures

1. No thoroughfare, arterial or a community collector closure during rush hour.
2. No full closure of a thoroughfare, arterial or a community collector on weekdays without a viable reroute alternative.
3. Weekday evening moving events with street/lane closures that impact a thoroughfare, arterial or a community collector shall start after 7:25 p.m.
4. Saturday moving events with street/lane closures that impact thoroughfare, arterial or a community collector shall start no later than 9 a.m.
5. A full closure of any main thoroughfare, arterial or a community collector will not be permitted more than 2 days per month.

Direct Notification Requirements

1. Multifamily Housing notification - Direct contact (in-person, or email) with property managers of all multi-family housing abutting the event area and all those that may be impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all tenants from the property manager of each multifamily residential complex. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.
2. Businesses notification - Direct contact (in-person or email) with all major employers; places of worship; hotels; and neighborhood associations abutting the event area and all those impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all applicable parties. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.

Lower Greenville Avenue
Bounded by North Central Expressway, Abrams Road, East Mockingbird Lane,
North Henderson Avenue and La Vista Drive



MARGARET HUNT HILL BRIDGE (MHHB) GUIDELINES

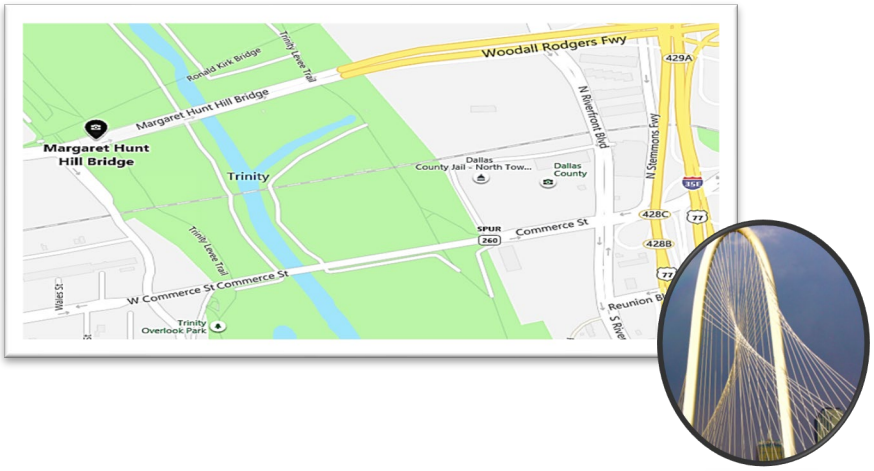
Public Safety

1. Variable Message Boards will be required.
2. Applicant shall provide fencing of a minimum of 6-ft. high on both the north and south sides of the approved closed lanes between Riverfront Blvd. and Singleton/Beckley.
3. Applicant shall hire DPD officer(s) for safety and traffic management during the fencing installation.
4. Dallas Police Department Special Event Planning Unit will coordinate the closure of the entry and exit points of the MHHB with TXDOT.
5. Lighting of the bridge requires written approval from the Office of Special Events.
6. The footprint of a closure of the MHHB for a stationary event is subject to approval for weight limits by the City's Engineer. Provide OSE a comprehensive event footprint map/drawing to include weight limits of the entire activation, including expected attendance.

Venue Specific Requirements

1. Applicant shall demonstrate that the estimated total attendance will not be less than 6000 (historical, ticket manifest, DPD/OSE reasonable judgement).
2. A full or half closure of the MHHB will be permitted for established special events only and a maximum of four times per year. Provide OSE a bridge-closure fee of $5,000.
3. A partial closure/lane restriction of the bridge may be permitted (EB and WB thru traffic continues). Provide OSE a bridge-closure fee of $2,000.

West Dallas high impact area restrictions and requirements apply: parking and notifications



TURTLE CREEK PARK AND SURROUNDING AREA

Street Closures

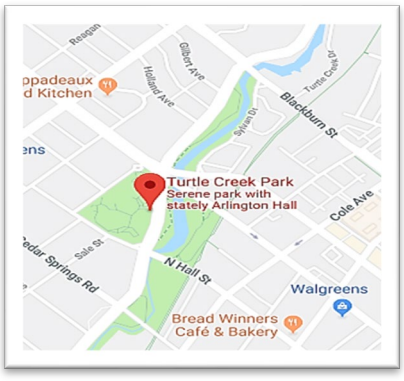
1. No thoroughfare, arterial or a community collector closure during rush hour.
2. No full closure of a thoroughfare, arterial or a community collector on weekdays without a viable reroute alternative.
3. Weekday evening moving events with street/lane closures that impact a thoroughfare, arterial or a community collector shall start after 7:25 p.m.
4. Saturday moving events with street/lane closures that impact thoroughfare, arterial or a community collector shall start no later than 9 a.m.
5. A full closure of any main thoroughfare, arterial or a community collector will not be permitted more than 2 days per month.

Direct Notification Requirements

1. The applicant of a Complex Static or Moving event shall send a copy of the event notification a minimum of thirty days prior to event date to the Kalita Humphreys Theater and Arlington Hall. Send the notification as a PDF attachment to an email:
   TO: astein@ciemail.com, mwhite@ciemail.com, info@attpac.org
   CC: your assigned OSE permit coordinator
   SUBJECT: Special Event Notification
   Itemize on the Notification Verification Form.
2. **Multifamily Housing notification** - Direct contact (in-person, or email) with property managers of all multi-family housing abutting the event area and all those that may be impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all tenants from the property manager of each multifamily residential complex. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.
3. **Businesses notification** - Direct contact (in-person or email) with all major employers; places of worship; hotels; and neighborhood associations abutting the event area and all those impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all applicable parties. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.

Turtle Creek Park and the Surrounding Area

Bounded by Turtle Creek Boulevard, Cole Street, Blackburn Street and Cedar Springs Road.



OJOS LOCOS SPORTS CANTINA – TECHNOLOGY BLVD.

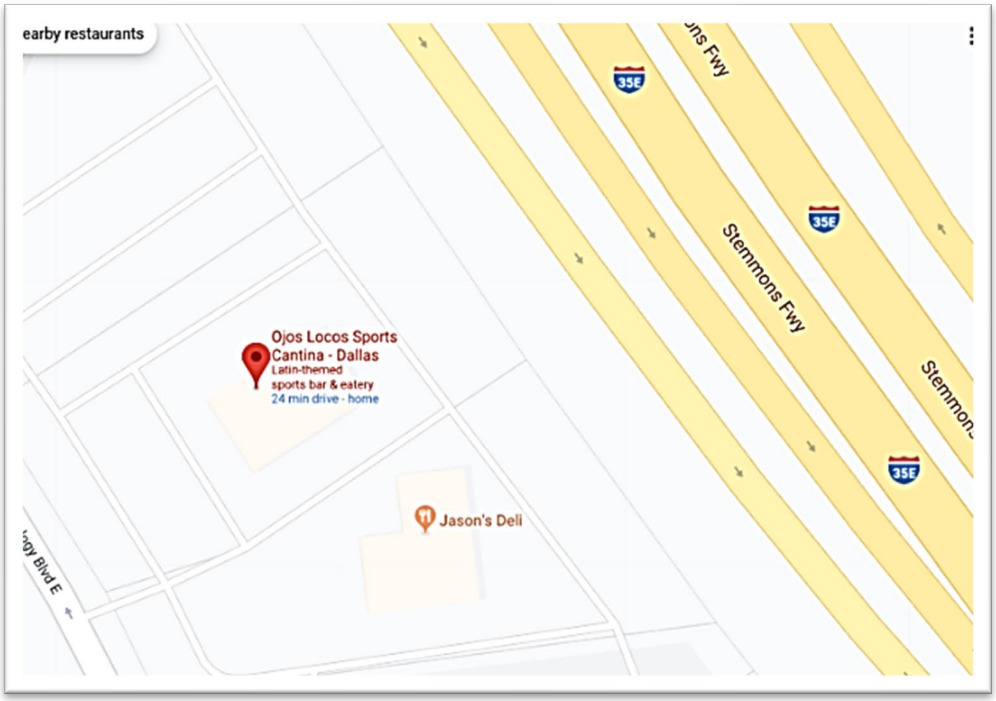
Public Safety

1. Minimum of 7 off-duty officers required.

Direct Notification Requirements

1. **Multifamily Housing notification** - Direct contact (in-person, or email) with property managers of all multi-family housing abutting the event area and all those that may be impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all tenants from the property manager of each multifamily residential complex. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.
2. **Businesses notification** - Direct contact (in-person or email) with all major employers; places of worship; hotels; and neighborhood associations abutting the event area and all those impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all applicable parties. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.

Ojos Locos Sports Cantina
Off Technology Blvd. E



SWISS AVENUE ("BIG SWISS")

Street Closures

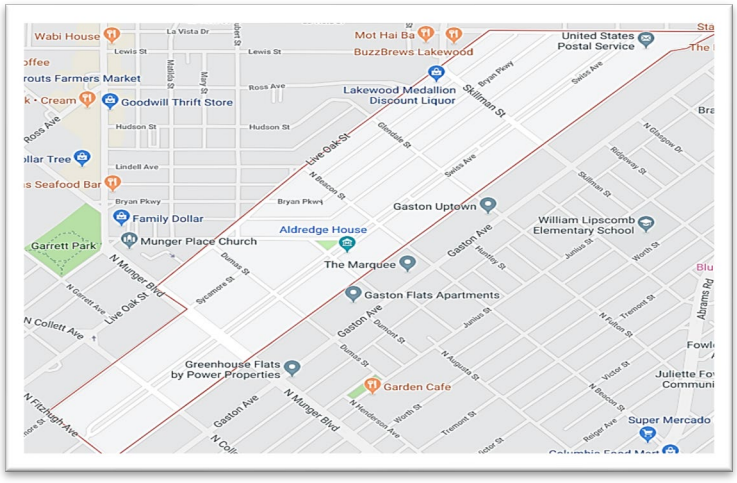
1. No new full closure will be permitted. The Dallas Marathon is permitted a full closure annually as an established event.
2. No thoroughfare, arterial or a community collector closure during rush hour.
3. No full closure of a thoroughfare, arterial or a community collector on weekdays without a viable reroute alternative.
4. Weekday evening moving events with street/lane closures that impact a thoroughfare, arterial or a community collector shall start after 7:25 p.m.
5. Saturday moving events with street/lane closures that impact thoroughfare, arterial or a community collector shall start no later than 9 a.m.
6. A full closure of any main thoroughfare, arterial or a community collector will not be permitted more than 2 days per month.

Direct Notification Requirements

1. Multifamily Housing notification - Direct contact (in-person, or email) with property managers of all multi-family housing abutting the event area and all those that may be impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all tenants from the property manager of each multifamily residential complex. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.
2. Businesses notification - Direct contact (in-person or email) with all major employers; places of worship; hotels; and neighborhood associations abutting the event area and all those impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all applicable parties. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.

Big Swiss

Bounded by Live Oak Street/Sycamore Street, North Fitzhugh Avenue,
La Vista Drive and Gaston Avenue



TEXAS HORSE PARK AREA

Public Safety

1. A traffic control plan approved by the City Traffic Engineer shall be on file at OSE. This TCP shall be submitted and approved by DWU annually.
2. Reimburse the City of Dallas for two marked squad cars to be manned by two Dallas Police Officers (off duty) to patrol the surrounding neighborhoods throughout the event.

Parking

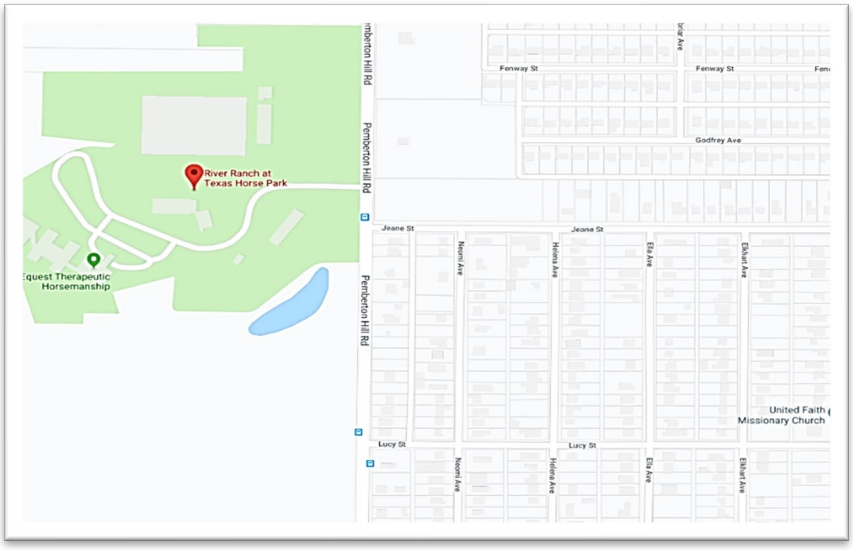
1. Events that stage at The Texas Horse Park and include parking outside of the Texas Horse Park property shall provide 'No Parking – Towing Enforced' signs every 30 feet on the following streets:
    a. On both sides of Pemberton Hill Road to cover 1,000 feet both north and south from the main entrance of the Texas Horse Park.
    b. Jeane Street, Lucy Street and Hodde Street between Pemberton Hill Road and Ella Avenue
    c. Neomi Avenue, Helena Avenue, and Ella Avenue between Jeane Street and Hodde Street

Broad Community Notification Requirements

1. Events that stage at The Texas Horse Park and include lane /street restrictions, traffic management plan or parking outside of the Texas Horse Park property shall hand deliver or mail a notification to each residence in the neighborhood across Pemberton Hill Road (Pemberton Hill Road, Jeanne Street, Elam Road and Rayendell Avenue) a minimum of 15 days prior to the event. Provide details on the Notification Verification Form.

Texas Horse Park Area

Bounded by Pemberton Hill Road, Jeanne Street, Elam Road and Rayendell Avenue



UPTOWN

Street Closures

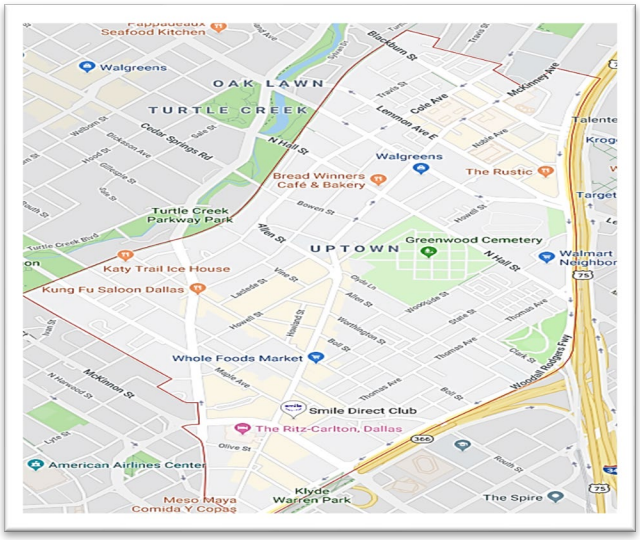
1. No thoroughfare, arterial or a community collector closure during rush hour.
2. No full closure of a thoroughfare, arterial or a community collector on weekdays without a viable reroute alternative.
3. Weekday evening moving events with street/lane closures that impact a thoroughfare, arterial or a community collector shall start after 7:25 p.m.
4. Saturday moving events with street/lane closures that impact thoroughfare, arterial or a community collector shall start no later than 9 a.m.
5. A full closure of any main thoroughfare, arterial or a community collector will not be permitted more than 2 days per month.

Direct Notification Requirements

1. Multifamily Housing notification - Direct contact (in-person, or email) with property managers of all multi-family housing abutting the event area and all those that may be impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all tenants from the property manager of each multifamily residential complex. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.
2. Businesses notification - Direct contact (in-person or email) with all major employers; places of worship; hotels; and neighborhood associations abutting the event area and all those impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all applicable parties. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.

Uptown

Bounded by North Central Expressway, The Katy Trail, North Haskell Avenue, Woodall Rodgers Freeway WB Service Road, Cedar Spring Road and McKinnon Street



VICTORY PARK

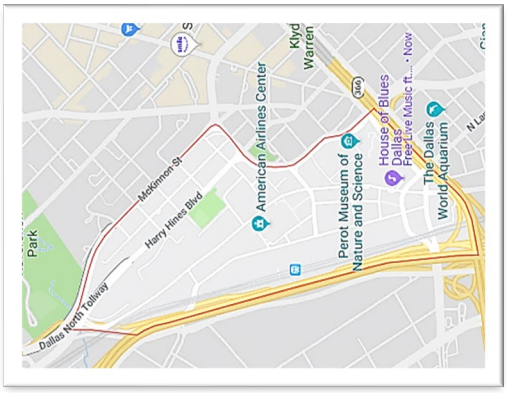
Street Closures

1. No thoroughfare, arterial or a community collector closure during rush hour.
2. No full closure of a thoroughfare, arterial or a community collector on weekdays without a viable reroute alternative.
3. Weekday evening moving events with street/lane closures that impact a thoroughfare, arterial or a community collector shall start after 7:25 p.m.
4. Saturday moving events with street/lane closures that impact thoroughfare, arterial or a community collector shall start no later than 9 a.m.
5. A full closure of any main thoroughfare, arterial or a community collector will not be permitted more than 2 days per month.

Direct Notification Requirements

1. The applicant of a Complex Static or Moving event shall send a copy of the event notification a minimum of thirty days prior to event date to the American Airlines Center for distribution across stakeholder groups. Send the notification as a PDF attachment to an email:
   TO: refer to contact list
   CC: your assigned OSE permit coordinator
   SUBJECT: Please distribute Special Event Notification
   Itemize on the Notification Verification Form.
2. Multifamily Housing notification - Direct contact (in-person, or email) with property managers of all multi-family housing abutting the event area and all those that may be impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all tenants from the property manager of each multifamily residential complex. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.
3. Businesses notification - Direct contact (in-person or email) with all major employers; places of worship; hotels; and neighborhood associations abutting the event area and all those impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all applicable parties. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.

Victory Park
Bounded by Interstate Highway 35, N. Field Street / McKinnon Street,
Woodall Rodgers Freeway WB Service Road and Dallas North Tollway



WEST DALLAS

La Bajada neighborhood, Trinity Groves, Felix Lozada H. Sr. Gateway, Ronald Kirk Pedestrian Bridge, Core Street, Margaret Hunt Hill Bridge, Parkhouse and Levy Street

Street Closures

1. No thoroughfare, arterial or a community collector closure during rush hour.
2. No full closure of a thoroughfare, arterial or a community collector on weekdays without a viable reroute alternative.
3. Weekday evening moving events with street/lane closures that impact a thoroughfare, arterial or a community collector shall start after 7:25 p.m.
4. Saturday moving events with street/lane closures that impact thoroughfare, arterial or a community collector shall start no later than 9 a.m.
5. A full closure of any main thoroughfare, arterial or a community collector will not be permitted more than 2 days per month.

Amplified Sound

Outdoor amplified sound after 10 p.m. will not be permitted.

Parking

1. Events with 3500 or more estimated total attendance shall provide 'No Parking – Towing Enforced' signs every 30 feet on the following streets:
    a. Canada Drive between Herbert Street and Gulden Lane
    b. Herbert Street Between Canada Drive and Singleton Boulevard
    c. Wake Street
    d. Pastor Street
    e. Toronto Street
    f. Pueblo Street
    g. Guam Street

    Or hire an additional six DPD off duty officers to control access (residents only) Provide OSE the names and badge numbers of the officers
2. Events with more than 3500 estimated total attendance shall provide 'No Parking – Towing Enforced' signs every 30 feet throughout the La Bajada neighborhood (bordered by Sylvan Avenue, Canada Drive, Singleton Boulevard)
3. All events, regardless of size, must secure adequate private parking for the number of Expected Total Attendance. Provide OSE written confirmation of the private parking secured.

Broad Community notifications

Events that stage at Trinity Groves, Felix Lozada H. Sr. Gateway, Margaret Hunt Hill Bridge, or the Ronald Kirk Pedestrian Bridge are required to hand deliver or mail a notification to each residence of the La Bajada neighborhood a minimum of 15 days prior to the event. Notification is required in both English and Spanish. Itemize on the Notification Verification Form

Direct Notification Requirements

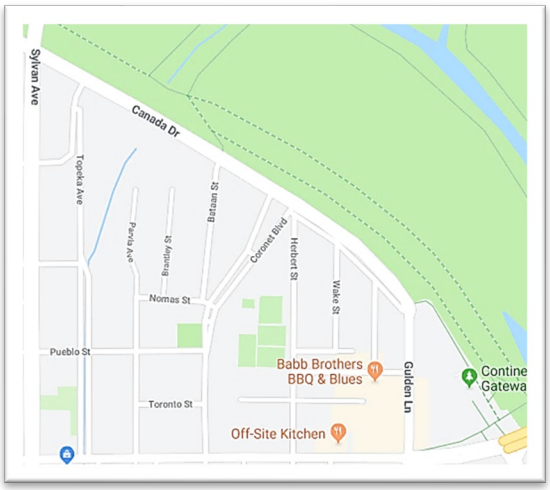
1. Events that stage at Trinity Groves, Felix Lozada H. Sr. Gateway, Margaret Hunt Hill Bridge, or the Ronald Kirk Pedestrian Bridge are required to make direct contact with the La Bajada Neighborhood Community Association (LBNCA) a minimum of 45 days prior to the event date.

a. Contact Maria Lozada Garcia, President, La Bajada Neighborhood Community Association. 3232 Bataan Street, Dallas Texas 75212. 405-664-4594 mglozada.garcia@gmail.com and labajadanca@gmail.com.
b. Provide event details/notification in both English and Spanish to be included in the community newsletter. Itemize on the Notification Verification Form.
c. And make arrangements to attend a community meeting usually held the last Thursday of each month at 7pm. Itemize on the Notification Verification Form.

2. **Multifamily Housing notification** - Direct contact (in-person, or email) with property managers of all multi-family housing abutting the event area and all those that may be impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all tenants from the property manager of each multifamily residential complex. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.
3. **Businesses notification** - Direct contact (in-person or email) with all major employers; places of worship; hotels; and neighborhood associations abutting the event area and all those impacted by the event is required. Secure acknowledgement of receipt of the notification and a commitment to distribute the information to all applicable parties. OSE recommends that you maintain a record of each person contacted. Itemize on the Notification Verification Form.
4. Moving events that include **Core Street and/or Parkhouse Street**: make direct contact with each business owner on Core Street and Parkhouse Street. Provide event details, copies of notification, and confirmation of alternate parking. Itemize on the Notification Verification Form.

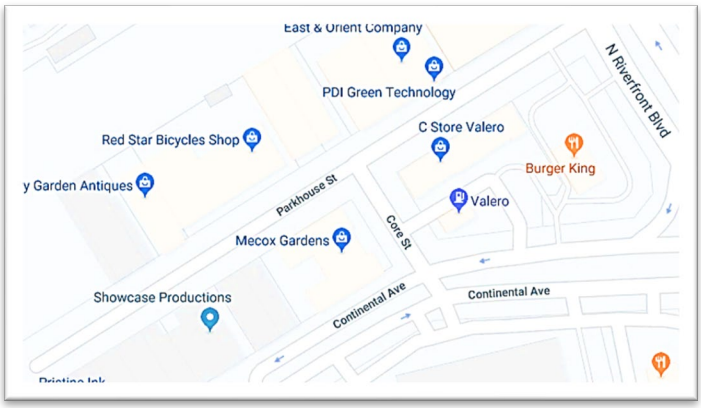
Venue Specific requirements apply: Margaret Hunt Hill Bridge and/or Ronald Kirk Pedestrian Bridge

La Bajada Neighborhood bounded by:
Singleton Boulevard, Canada Drive, Gulden Lane and Sylvan Avenue



Maps Continued on Next Page

East side of Ronald Kirk Pedestrian Bridge


East & Orient Company
PDI Green Technology
N Riverfront Blvd
Red Star Bicycles Shop
C Store Valero
Burger King
y Garden Antiques
Parkhouse St
Valero
Core St
Mecox Gardens
Showcase Productions
Continental Ave
Continental Ave