

DALLAS

NEIGHBORHOOD VITALITY GRANT

2018-2019 Application

APPLICATION DEADLINE: Thursday, December 6, 2018 - 4:00 PM CST

All applications must be submitted to pud@dallascityhall.com

Instructions:

1. Before completing the Dallas Neighborhood Vitality (DNV) Grant Application
 - Read the Dallas Neighborhood Vitality Grant Guidebook
 - Attend and complete one DNV Grant Information Session
 - **Tuesday, Oct. 23, 2018 6pm-8pm**
Harry Stone Recreation Center- 2403 Milmar Dr., Dallas TX
 - **Thursday, Oct. 25, 2018 10am-12pm**
Bachman Recreation Center- 2750 Bachman Dr., Dallas TX
 - **Tuesday, Oct. 30, 2018 6pm-8pm**
Pleasant Grove Branch Library- 7310 Lake June Rd., Dallas TX
 - **Saturday, Nov. 3, 2018 9am-12pm**
UNT Dallas – 7300 University Hills Blvd., Dallas TX
 - **Monday, Nov. 5, 2018 6pm-8pm**
Wilson District- 2801 Swiss Ave., Dallas TX
2. The writable PDF application is the required form, alternative information reference sheets will not be accepted.

Required Attachments:

- Proof of 501(c)(3) or 501(c)(4) status or equivalent documents (non-reimbursement project applicants may be exempt)
- Certificate of Good Standing with the State of Texas or equivalent documents
- City of Dallas Conflict of Interest Statement
- DNV Grant Information Session Attendance Certificate

Additional Attachments: (if applicable)

- Location/ Site Map
- Professional service quotes (to support budget form)
- Written permission from property owner
- Proof of Insurance
- Letter of support/ donation letter
- City of Dallas Beautification or Maintenance Agreements

3. Application must be submitted electronically to pud@dallascityhall.com

Grant Signature Representative Statement

I certify that I am authorized to submit a Dallas Neighborhood Vitality Grant application on behalf of my organization. The application submitted is complete and accurate in accordance with grant guidelines.

Name (Printed): _____

Title: _____

Signature: _____

Section 1: Applicant Qualifications (Up to 25 Preference Points)	
Organization's Legal Name:	
Type of Organization:	
Organization Tax Status:	
Legal Address:	
Mailing Address:	
Are you a *new applicant? (10 points)	
*New Applicants are defined as applicants that have <u>not</u> received a grant from the City's Planning and Urban Design department in the past (2) two grant cycles.	
Project Primary Contact:	
Title:	
Phone:	Email:
Project Secondary Contact:	
Title:	
Phone:	Email:
Project Qualifications	
Project Name	
Project Type:	
Project Address:	
Planning Office Only: Southern Dallas: _____ (7.5 points) Reinvestment Strategy Area: _____ (7.5 points)	
Project Funding Request	
Amount of Grant funds requested:	\$
Is your organization applying for reimbursement or non-reimbursement? (See guidebook for non-reimbursement grant consideration)	
Is your organization partnering with a fiscal sponsor? (if applicable)	
Fiscal Sponsor Name:	
Fiscal Sponsor Legal Address:	
Fiscal Sponsor Primary Contact:	
Fiscal Sponsor Phone:	Fiscal Sponsor Email:

**Section II: Project Description
(10 points)**

Clearly describe the project in detail. Project description must include the type of activities and the end results of the work that the grant would fund. (500 words maximum)

**Section III: Neighborhood Benefits
(15 points)**

How will the project contribute to improving the neighborhoods' quality of life, resident engagement, and neighborhood capacity building through partnerships?
(500 words maximum)

**Section IV: Resident Involvement
(20 points)**

How did residents participate in the development and planning of this project?
(250 words maximum)

How will the applicant continue to engage residents during implementation and after the project is completed? (250 words maximum)

Section V: Project Feasibility and Readiness (20 points)

Identify the project planning and implementation process. How will the applicant take necessary steps to ensure the project is successfully completed with a year of executing a grant agreement? (List items such as permits, owner permission letters, fees, and insurance requirements, if applicable) (500 words maximum)

Section V: Project Feasibility and Readiness			
Briefly provide a project timeline for project completion dates and responsible parties.			
	Description	Responsible Party	Completion Date
1.			
2.			
3.			
4.			
5.			
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10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			
FINAL			
22.	Complete Final Report		
23.			

Section VI: Project Budget
(10 points)

How will grant funds be used? Provide an itemized description of each budget item.

Item Description	Total Cost of Budget Item	In-Kind Contributions (supplies, materials or services)	Grant Funds Requested
Total Project Budget			