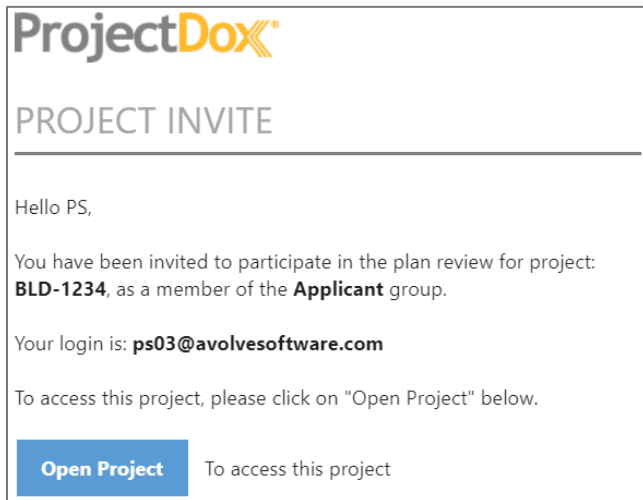


APPLICANT QUICK GUIDE

This document is a high-level quick reference guide. It is not intended to replace training or provide in-depth instruction.

Access to ProjectDox

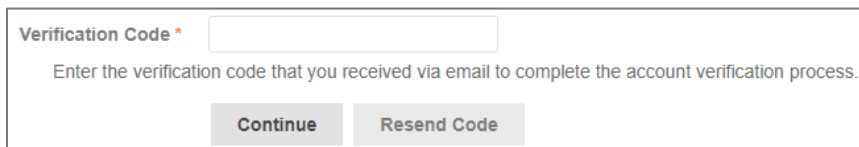
Once the project has been created you will receive an email notification containing a link to the project.



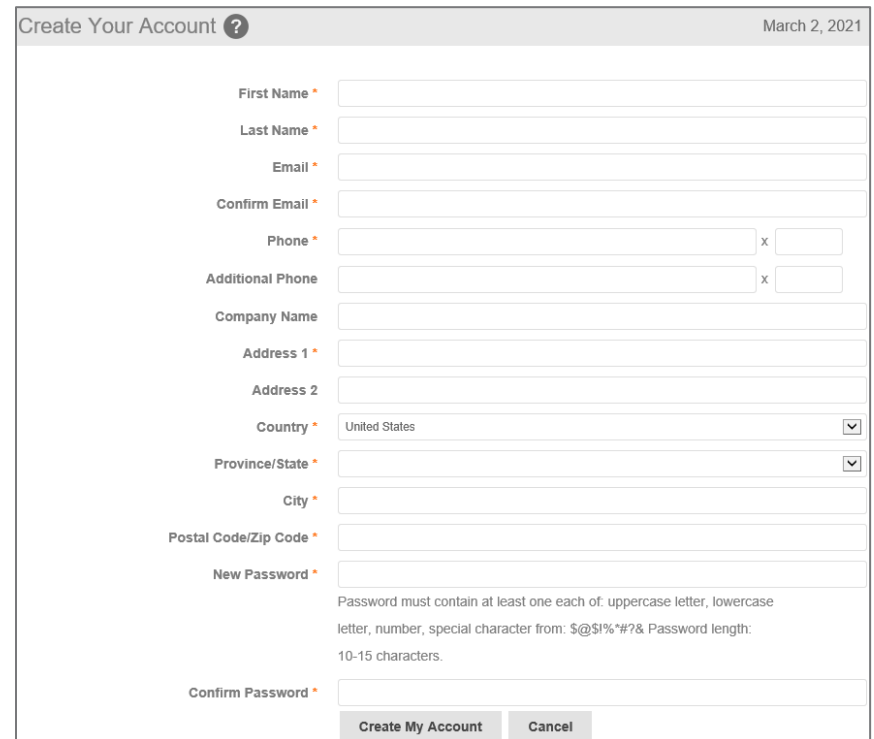
If this is your first time logging in, you will receive an additional email with a verification code that is required to set up your account.

Initial Login to ProjectDox

Click the **Login** button and enter the Verification Code from the email. Click **Continue**.

A screenshot of a verification code input form. It features a text input field labeled "Verification Code *". Below the field is the instruction: "Enter the verification code that you received via email to complete the account verification process." At the bottom of the form are two buttons: "Continue" and "Resend Code".

Fill in the required information, including your new password. Click **Create My Account**.

A screenshot of the "Create Your Account" form. The form title is "Create Your Account" with a help icon and the date "March 2, 2021". The form contains several required fields: "First Name *", "Last Name *", "Email *", "Confirm Email *", "Phone *", "Additional Phone", "Company Name", "Address 1 *", "Address 2", "Country *" (with a dropdown menu showing "United States"), "Province/State *" (with a dropdown menu), "City *", "Postal Code/Zip Code *", "New Password *", and "Confirm Password *". A password requirement note states: "Password must contain at least one each of: uppercase letter, lowercase letter, number, special character from: \$@!%*#?&. Password length: 10-15 characters." At the bottom right are two buttons: "Create My Account" and "Cancel".

APPLICANT QUICK GUIDE

Key Concepts You Need to Know

Workflow: Sequential set of business activities starting from Upload and Submit to downloading the approved plans.

Task: An assignment in the workflow process.

eForm: Online electronic form designed to capture, validate, and submit data.

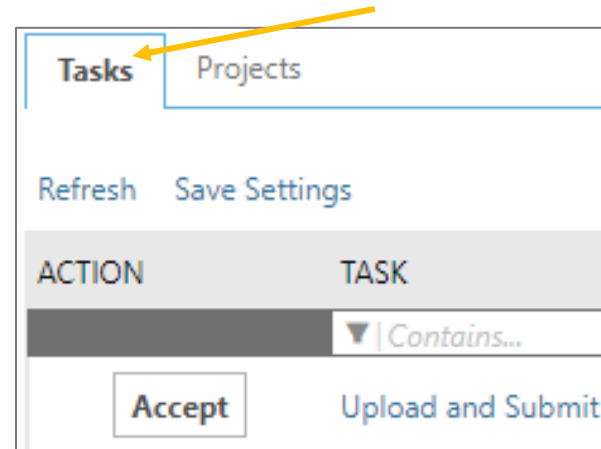
Accepting a Task: Accepting a task is an important part of the electronic plan review process. Accepting a task provides access to that task's eForm. The user who accepts the task is responsible for completing the associated actions, including uploading files and making necessary corrections requested by the jurisdiction.

Completing a Task: The completion of a task confirms the fulfillment of the requested actions. Completing a task is the only way the jurisdiction will receive notification that you are finished. Once a task is complete no further work may be done until another task is received and accepted.

Upload and Submit

You will receive an email with a link to start your Upload and Submit task. Click **Start Task** within the email to open the ProjectDox login screen in your browser. Once logged in, your task eForm will open.

You can also accept the task and open the eForm by clicking on **Accept** or the Upload and Submit link on the Home Page Tasks tab.



Review the submittal requirements as outlined by the jurisdiction and upload to the appropriate folder(s).

APPLICANT QUICK GUIDE

Step 1: To Upload, select the desired folder.

Task Instructions [Learn how](#)

Please follow the steps below:

STEP 1 of 3: Select and upload your drawing and supporting document files into this project, as required

File Upload for: BLD - 1234 [?](#)

Please click appropriately for the **type of files** you are uploading. [Learn how](#)

Uploaded files:

No files uploaded yet.

Click Browse for **Files** or drag files into the upload window. Click **Start Upload**. This step may be repeated to add additional files.

ProjectDox [Close Window](#)

Folder: Gael Test/Drawings

or drag files into this area.

Orange files are new uploads
Blue files are new version uploads
Red files appear to be same as previously uploaded (will likely be discarded)

Step 2: Confirm all files have been upload.

STEP 2 of 3: Check all to confirm you have completed this task and are now ready to submit

Confirmation [?](#)

*All files for this project have been uploaded *Required

Step 3: Complete your task by clicking Submit.

STEP 3 of 3: Click the "Submit" button below to complete your task

Receipt of your upload will be confirmed by email.

UPLOAD COMPLETED

Hello PS,

The following files have been received for project -
BLD-1234 : Corner Shop

Files received:

1. A1-01 First Floor Plan.pdf
2. E-01 Utility.pdf
3. L-01 Grading.pdf

APPLICANT QUICK GUIDE

Prescreen Corrections

If corrections are needed, you will receive an email notification for the Prescreen Corrections task. Click **Start Task** from your email or login to ProjectDox and accept the task.

PRESCREEN CORRECTIONS

Hello PS,

You have a task to complete to continue your plan review.

Unfortunately, your uploaded files submission has not met prescreen acceptance requirements.

TIP: Getting through Prescreen
Please review all submission requirements and use "Add Comment" in Discuss Prescreen if you have any questions or comments.

To review and resubmit, please click on "Start Task" below.

Start Task To submit your updates for **BLD-1234 : Corner Shop**

Step 1: Respond to comments provided by the jurisdiction. A summary of the number of comments will be listed. Click **Review Comments**.

STEP 1 of 4: Respond to any comments, as needed

Resolve Review Comments ?

Unresolved Comments: 1
Info Only Comments: 0
Files with Markups: 0

Plan Review: **Review Comments**

Review and respond to the comments.

Add Comment / Ask Question				Please enter your responses ?
Ref.# 1	Coordinator	Preeti Schatzman	3/9/21 5:27 PM	Type your response here.
Unresolved	Your submission is missing storm water files.			
Comment				

After making the requested corrections, type your response in the text field box. To ask a question of the jurisdiction click **Add Comment/Ask Question**. It may be required to respond to all comments.

Step 2: Upload New or Versioned Files.

- If there are New Files, select the New Files tab and follow the same procedures as the initial upload
- If there are versioned files, select the file naming option (Yes or No)
 - If Yes, follow the same procedures as initial upload
 - If No, select the new file that will be a new version of the existing file. ProjectDox will rename the file upon upload with the same name as prior version

Versioned Files | New Files

Are your updated files named exactly the same* as the prior versions? Yes No [Learn how](#)

* "name-v2.pdf" is not an "exact" file name match to "name.pdf"

Please click appropriately for the type of files you are uploading. [Learn how](#)

APPLICANT QUICK GUIDE

Step 3 and 4: Confirm all requirements have been met and click Submit.

STEP 3 of 4: Check all to confirm you have completed this task and are now ready to submit

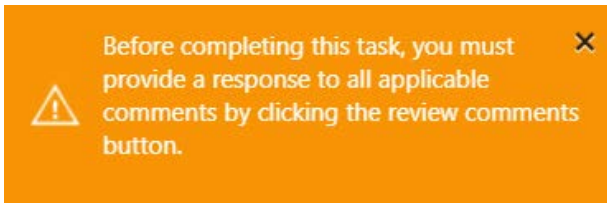
Confirmation ⓘ

*I have completed all Prescreen requests *Required

STEP 4 of 4: Click the "Submit" button below to complete your task

Submit Save for Later

Note: If all review comments require a response and they have not been provided, you will see the following notification and will not be able to complete your task until required responses have been entered.



The Prescreen Corrections task can be repeated as many times as necessary until all corrections have been submitted. You will receive an email when your Prescreen review is accepted and review is beginning.

Respond and Resubmit (Corrections Required)

After all departments have reviewed your plans, you will receive an email with instructions for your Respond and Resubmit task. Click on **Start Task** in

the email or Accept the task in ProjectDox. There are several steps to complete on the eForm, as described below:

Step 1: Resolving Review Comments.

- Click on the **Review Comments** button on the eForm in order to access the Review Comments window

Resolve Review Comments ⓘ

Unresolved Comments: 1
Info Only Comments: 1
Files with Markups: 1

Plan Review **Review Comments** Export to Excel Import Excel Responses

Review and respond online. *Review and respond in Excel, then upload your responses.*

- View the reviewer comments and markups
- Click on file name to open the drawing with markups

Add Comment / Ask Question						Please enter your responses ⓘ
Ref.# 2	Move door left	Mechanical	Preeti Schatzman	3/10/21 4:46 PM	Cycle 1	Type your response here.
Unresolved		A1-01 First Floor Plan.pdf				
Markup		Door is too close to mechanical equipment				
Ref.# 3	Mechanical	Preeti Schatzman	3/10/21 4:47 PM	Cycle 1	No response required.	
Info Only	Make sure to do the following when re-submitting:					
Comment	<ul style="list-style-type: none"> Item A Item B Item C 					

- Add your response in the Applicant Response column

Add Comment / Ask Question						Please enter your responses ⓘ
Ref.# 2	Move door left	Mechanical	Preeti Schatzman	3/10/21 4:46 PM	Cycle 1	I have made changes and uploaded a new file
Unresolved		A1-01 First Floor Plan.pdf				
Markup		Door is too close to mechanical equipment				

APPLICANT QUICK GUIDE

Step 2: Upload New or Versioned Files.

- If there are new files, select the New Files tab and follow the same procedures as the initial upload
- If there are versioned files, select the file naming option (Yes or No)
 - If Yes, follow the same procedures as Upload and Submit
 - If No, select the new file that will be a new version of the existing file. ProjectDox will rename the file upon upload with the same name as prior version

Versioned Files | New Files

Are your updated files named exactly the same as the prior versions? [Learn how](#)

* "name-v2.pdf" is not an "exact" file name match to "name.pdf"

Please click appropriately for the type of files you are uploading. [Learn how](#)

Step 3: Mark the task complete and click Submit.

STEP 3 of 4: Check all to confirm you have completed this task and are now ready to submit

Confirmation [?](#)

* I have responded to all review comments *Required

* I have uploaded my revised files, if requested *Required

If your resubmittal needs corrections, you will receive an email and task with required actions necessary before the subsequent review can begin.

Final Payment

Once approved, you will receive an email notification and task for any fees due. It is your responsibility to pay all final fees per the jurisdiction's guidelines.

Mark the task complete and click **Submit**.


Confirmation [?](#)

* All fees have been paid *Required

APPLICANT QUICK GUIDE

Congratulations! Approved Plans Ready for Download

You will receive an email notification directing you to download and save your approved plans.



DOWNLOAD APPROVED FILES

Hello PS,

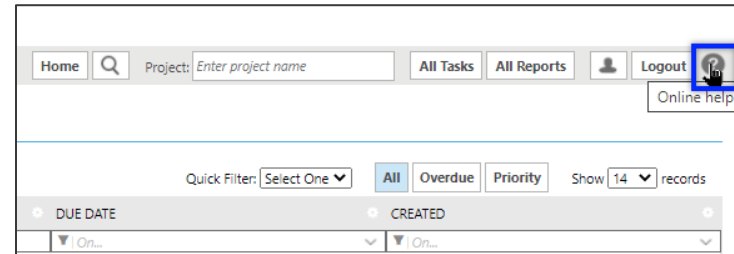
Congratulations, your approved plans are ready for download.

To download your approved files, click on "Download" below. You will be redirected to your Project portal and you will enter your login & password. Once logged in, a window will open prompting you to select a location on your local computer to download and save your approved plans.

[Download](#) To access your approved plans for **BLD-1234 : Corner Shop**

Please do not reply to this email.

REMINDER: The Online Help for ProjectDox is available here:





DRAWING SHEET FILENAME FORMAT INSTRUCTIONS

Please follow the instructions below to ensure all required construction drawing sheets are successfully uploaded into the Electronic Plan Review System (EPRS).

Drawing Sheet Filename

All drawing sheet files in the original plan set are to be in portable document format (*.pdf) and shall be given a drawing sheet filename in the following format with each filename identifier separated by an underscore: [Drawing Sheet Identifier]_[Description].

Example: **QF1.05**_POOL BAR.pdf

- **Drawing Sheet Identifier:** Each drawing sheet file shall be identified with the correct discipline designator and a sheet number that conforms to the United States National CAD Standard, Version 6 (www.nationalcadstandard.org), which includes the AIA CAD Layer Guidelines and the Uniform Drawing System. For example, food service or kitchen plans would have a Drawing Sheet Identifier beginning with 'QF' (Level 1 designation for Equipment; Level 2 designation for Food Service), not 'FS' or 'K'. The drawing sheet number (i. e. Sheet Type Designator) after the discipline designators will be at the discretion of the project architect or engineer.
- **Description:** Free-text title of drawing sheet with the **total number** of characters in the filename not to exceed **20** characters, including spaces.

Drawing Sheet Index

Refer to the plan set index examples and note the following:

- The drawing sheet index shall list drawing sheets by Level 1 Discipline Designators according to the Drawing Sheet Index Order table.
- Because Level 2 Discipline Designators are optional, those drawing sheets would not be required to be listed in any order within the list of its Level 1 Discipline Designator.

Submitting Revisions

Refer to the plan review revisions and the final City-approved plan set index examples and note the following:

- New filenames in the same format as the original plan set are required for any new drawing sheets.
- When submitting revisions to drawings sheets to address plan review comments in the original plan set, the *exact* drawing sheet filename shall be used in the filename of the revised drawing sheet and placed in the Drawings folder. The EPRS would then know to upload a *new version* of the *same* drawing sheet, instead of uploading an entirely new drawing sheet. **Note: Any difference detected in the revised drawing sheet filename from the original drawing sheet will result in that drawing sheet being uploaded as a new drawing sheet and not as a new version of the original drawing sheet.**
- Revise and update the drawing sheet index as necessary.

Submitting Addendums

Submitting addendums to a City-approved plan set will be the same as for submitting plan review revisions. Refer to the addendum and the updated City-approved plan set index examples.

US NATIONAL CAD STANDARDS

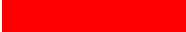

LEVEL 1 DISCIPLINE DESIGNATORS	
DESIGNATOR	DISCIPLINE
A	Architectural
B	Geotechnical
C	Civil
D	Process
E	Electrical
F	Fire Protection
G	General
H	Hazardous Materials
I	Interiors
L	Landscape
M	Mechanical
O	Operations
P	Plumbing
Q	Equipment
R	Resource
S	Structural
T	Telecommunications
V	Survey/Mapping
W	Distributed Energy
X	Other Disciplines
Z	Contractor/Shop Drawings

DRAWING SHEET INDEX ORDER	
DESIGNATOR	DISCIPLINE
G	General
H	Hazardous Materials
V	Survey/Mapping
B	Geotechnical
C	Civil
L	Landscape
S	Structural
A	Architectural
I	Interiors
Q	Equipment
F	Fire Protection
P	Plumbing
D	Process
M	Mechanical
E	Electrical
W	Distributed Energy
T	Telecommunications
R	Resource
X	Other Disciplines
Z	Contractor/Shop Drawings
O	Operations

SHEET TYPE DESIGNATORS	
DESIGNATOR	SHEET TYPE
0	General
1	Plans
2	Elevations
3	Sections
4	Large-Scale Views
5	Details
6	Schedules and Diagrams
7	User Defined
8	User Defined
9	Three-dimensional Drawings

ORIGINAL PLAN SET SHEET INDEX			
SHEET NO	DESCRIPTION/DRAWING SHEET TITLE	DRAWING VERSION	FILENAME
G0.00	COVER SHEET	Version 1	G0.00_COVER SHT.pdf
G0.01	INDEX	Version 1	G0.01_INDEX.pdf
G0.02	CODE ANALYSIS	Version 1	G0.02_CODES ANLY.pdf
S1.0	GENERAL NOTES & PARTIAL SPECS	Version 1	S1.0_NOTES.pdf
S1.1	DEMOLITION PLANS	Version 1	S1.1_DEMO.pdf
S2	FOUNDATION AND FRAMING PLANS	Version 1	S2_FOUNDATION.pdf
S3	FOUNDATION SECTIONS & DETAILS	Version 1	S3_SECT & DTLS.pdf
A0.01	DEMO PLAN-FIRST FLOOR	Version 1	A0.01_DEMO-FLR1.pdf
A0.02	DEMO PLAN-SECOND FLOOR AND ROOF LEVEL	Version 1	A0.02_DEMO-FLR2.pdf
A1.00	FIRST AND SECOND FLOORS	Version 1	A1.00_FLRS 1 & 2.pdf
A1.01	ROOF PLAN	Version 1	A1.01_ROOF PLAN.pdf
A2.00	ELEVATIONS	Version 1	A2.00_ELEVATIONS.pdf
A3.00	WALL SECTIONS	Version 1	A3.00_WALL SECTS.pdf
A3.01	WALL SECTIONS	Version 1	A3.01_WALL SECTS.pdf
A4.00	DETAILS	Version 1	A4.00_DETAILS.pdf
ID1.0A	GROUND LEVEL DEMO PLAN	Version 1	ID1.0A_FLR1 DEMO.pdf
ID1.0B	SECOND LEVEL DEMO PLAN	Version 1	ID1.0B_FLR2 DEMO.pdf
ID1.0C	ROOFTOP LEVEL DEMO PLAN	Version 1	ID1.0C_ROOF DEMO.pdf
I0.01	ACCESSIBILITY STANDARDS	Version 1	I0.01_ACCESSIBLE.pdf
I0.02	ACCESSIBILITY STANDARDS	Version 1	I0.02_ACCESSIBLE.pdf
I0.03	SCHEDULES	Version 1	I0.03_SCHEDULES.pdf
I0.04	FINISH LISTING	Version 1	I0.04_FIN SCHED.pdf
I1.0A	GROUND LEVEL FLOOR PLAN	Version 1	I1.0A_FLR1 PLAN.pdf
I1.0B	SECOND LEVEL FLOOR PLAN	Version 1	I1.0B_FLR2 PLAN.pdf
I1.0C	ROOFTOP LEVEL FLOOR PLAN	Version 1	I1.0C_ROOF FLR.pdf
I1.1A	GROUND LEVEL FINISH PLAN	Version 1	I1.1A_FLR1 FIN.pdf
I1.1B	SECOND LEVEL FINISH PLAN	Version 1	I1.1B_FLR2 FIN.pdf
I1.1C	ROOFTOP LEVEL FINISH PLAN	Version 1	I1.1C_ROOF FIN.pdf
I1.2A	GROUND LEVEL REFLECTED CEILING PLAN	Version 1	I1.2A_FLR1 CLG.pdf
I1.2B	SECOND LEVEL REFLECTED CEILING PLAN	Version 1	I1.2B_FLR2 CLG.pdf
I1.2C	ROOFTOP LEVEL CEILING PLAN	Version 1	I1.2C_ROOF CLG.pdf
I1.3A	GROUND LEVEL FURNISHING & EGRESS PLAN	Version 1	I1.3A_FLR1 FURN.pdf
I1.3B	SECOND LEVEL FURNISHING & EGRESS PLAN	Version 1	I1.3B_FLR2 FURN.pdf
I1.3C	ROOFTOP LEVEL FURNISHING & EGRESS PLAN	Version 1	I1.3C_ROOF FURN.pdf
I2.0	EXTERIOR ELEVATIONS	Version 1	I2.0_EXT ELEV.pdf
I2.1	BUILDING SECTIONS	Version 1	I2.1_BLDG SECTS.pdf
I2.2	INTERIOR ELEVATIONS	Version 1	I2.2_INT ELEV.pdf
I2.3	ENLARGED RESTROOM PLAN & ELEVATIONS	Version 1	I2.3_RESTRM PLAN.pdf
I2.4	BUILDING SECTIONS	Version 1	I2.4_BLDG SECTS.pdf
I2.5	ROOFTOP ELEVATIONS	Version 1	I2.5_ROOF ELEV.pdf
I3.0	SECTIONS & DETAILS	Version 1	I3.0_SECTS DTLS.pdf
I4.0	WINDOW DETAILS & DOOR SCHEDULE	Version 1	I4.0_WN-DR SCHED.pdf
QF-1.0	EQUIPMENT PLAN	Version 1	QF-1.0_EQUIP PLN.pdf
QF-1.1	ROOF BAR FOOD SERVICE SET	Version 1	QF-1.1_ROOF BAR.pdf
QF-2.0	ELECTRICAL PLAN	Version 1	QF-2.0_ELEC PLAN.pdf
QF-3.0	PLUMBING PLAN	Version 1	QF-3.0_PLBG PLAN.pdf
QF-3.1	REFRIGERATION PLAN	Version 1	QF-3.1_REFR PLAN.pdf
QF-4.0	UNDERSLAB/CURB PLAN	Version 1	QF-4.0_UNDRSLAB.pdf
QF-6.0	WALL BACKING PLAN	Version 1	QF-6.0_WALL BACK.pdf
QF-8.0	ELEVATIONS	Version 1	QF-8.0_ELEVS.pdf
QF-8.1	ELEVATIONS	Version 1	QF-8.1_ELEVS.pdf
QF-8.2	ELEVATIONS	Version 1	QF-8.2_ELEVS.pdf
QF-8.3	ELEVATIONS	Version 1	QF-8.3_ELEVS.pdf
P1.00	COVER SHEET	Version 1	P1.00_PLBG COVER.pdf
P2.00	UNDER FLOOR PLAN- PLUMBING	Version 1	P2.00_UNDERFLOOR.pdf
P2.01	GROUND LEVEL FLOOR PLAN- PLUMBING	Version 1	P2.01_FLR1 PLBG.pdf
P2.02	SECOND LEVEL FLOOR PLAN- PLUMBING	Version 1	P2.02_FLR2 PLBG.pdf
P2.03	ROOFTOP LEVEL FLOOR PLAN- PLUMBING	Version 1	P2.03_ROOFTOP.pdf
P3.00	SCHEDULES AND DETAILS PLUMBING	Version 1	P3.00_SCHED DTLS.pdf
P4.00	SCHEDULES AND DETAILS PLUMBING	Version 1	P4.00_SCHED DTLS.pdf
M1.00	COVER SHEET	Version 1	M1.00_COVER SHT.pdf
M1.01	SPECIFICATION -MEP	Version 1	M1.01_SPECS-MEP.pdf
M2.01	GROUND LEVEL FLOOR PLAN- MECHANICAL	Version 1	M2.01_FLR1 MECH.pdf
M2.02	SECOND LEVEL FLOOR PLAN- MECHANICAL	Version 1	M2.02_FLR2 MECH.pdf
M2.03	ROOFTOP LEVEL FLOOR PLAN- MECHANICAL	Version 1	M2.03_ROOF MECH.pdf
M4.01	SCHEDULES AND DETAILS MECHANICAL	Version 1	M4.01_SCHED DTLS.pdf
M4.02	SCHEDULES AND DETAILS MECHANICAL	Version 1	M4.02_SCHED DTLS.pdf
M5.01	SCHEDULES AND DETAILS MECHANICAL	Version 1	M5.01_SCHED DTLS.pdf
E1.00	COVER SHEET	Version 1	E1.00_ELEC COVER.pdf
E2.01	GROUND LEVEL FLOOR PLAN- ELECTRICAL	Version 1	E2.01_FLR1 ELEC.pdf
E2.02	SECOND LEVEL FLOOR PLAN- ELECTRICAL	Version 1	E2.02_FLR2 ELEC.pdf
E2.03	ROOFTOP LEVEL FLOOR PLAN- ELECTRICAL	Version 1	E2.03_ROOF ELEC.pdf
E4.01	SCHEDULES AND DETAILS ELECTRICAL	Version 1	E4.01_SCHED DTLS.pdf
E5.01	SCHEDULES AND DETAILS ELECTRICAL	Version 1	E5.01_SCHED DTLS.pdf
EL2.01	GROUND LEVEL FLOOR PLAN- LIGHTING	Version 1	EL2.01_FLR1 LTG.pdf
EL2.02	SECOND LEVEL FLOOR PLAN- LIGHTING	Version 1	EL2.02_FLR2 LTG.pdf
EL2.03	ROOFTOP LEVEL FLOOR PLAN- LIGHTING	Version 1	EL2.03_ROOF LTG.pdf

PLAN REVIEW REVISIONS SUBMITTED			
SHEET NO	DESCRIPTION/DRAWING SHEET TITLE	DRAWING VERSION	FILE NAME
G0.01	INDEX	Version 2	G0.01_INDEX.pdf
A3.02	WALL SECTIONS DETAILS	Version 1	A3.02_W SEC DTLS.pdf
A3.03	FIRE-RATED WALL SECTIONS	Version 1	A3.03_RTD WL SEC.pdf
A3.04	FIRE-RATED WALL SECTIONS	Version 1	A3.04_RTD WL SEC.pdf
A3.05	FIRE-RATED WALL SECTION DETAILS	Version 1	A3.05_RTD WL DTL.pdf
I1.0B	SECOND LEVEL FLOOR PLAN	Version 2	I1.0B_FLR2 PLAN.pdf
I1.0C	ROOFTOP LEVEL FLOOR PLAN	Version 2	I1.0C_ROOF FLR.pdf
I1.3B	SECOND LEVEL FURNISHING & EGRESS PLAN	Version 2	I1.3B_FLR2 FURN.pdf
I4.0	WINDOW DETAILS & DOOR SCHEDULE	Version 2	I4.0_WN-DR SCHED.pdf
S4	FRAMING SECTIONS AND DETAILS	Version 1	S4_FRMG SEC DTLS.pdf
S5	FRAMING DETAILS	Version 1	S5_FRMG DTLS.pdf
C01	COVER	Version 1	C01_COVER.pdf
C02	RECORDED PLAT	Version 1	C02_RECDEDED PLAT.pdf
C03	GENERAL NOTES	Version 1	C03_GEN NOTES.pdf
C04	DEMOLITION PLAN	Version 1	C04_DEMO PLAN.pdf
C05	DIMENSION CONTROL PLAN	Version 1	C05_DIMENS CTRL.pdf
C06	PAVING PLAN	Version 1	C06_PAVING PLAN.pdf
C07	GRADING PLAN	Version 1	C07_GRADING PLAN.pdf
C08	DRAINAGE PLAN	Version 1	C08_DRAINAGE.pdf
C09	STORM SEWER PLAN	Version 1	C09_STORM SEWER.pdf
C10	WATER AND WASTEWATER PLAN	Version 1	C10_WATER-WASTE.pdf
C11	EROSION CONTROL	Version 1	C11_EROSION CTRL.pdf
C12	EROSION CONTROL DETAILS	Version 1	C12_ER CTRL DTLS.pdf

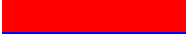


 : REVISION VERSION 2
 : NEW DRAWING SHEET

FINAL CITY-APPROVED PLAN SET SHEET INDEX FOR BUILDING PERMIT			
SHEET NO	DESCRIPTION/DRAWING SHEET TITLE	DRAWING VERSION	FILE NAME
G0.00	COVER SHEET	Version 1	G0.00_COVER SHT.pdf
G0.01	INDEX	Version 2	G0.01_INDEX.pdf
G0.02	CODE ANALYSIS	Version 1	G0.02_CODES ANLY.pdf
C01	COVER	Version 1	C01_COVER.pdf
C02	RECORDED PLAT	Version 1	C02_RECDED PLAT.pdf
C03	GENERAL NOTES	Version 1	C03_GEN NOTES.pdf
C04	DEMOLITION PLAN	Version 1	C04_DEMO PLAN.pdf
C05	DIMENSION CONTROL PLAN	Version 1	C05_DIMENS CTRL.pdf
C06	PAVING PLAN	Version 1	C06_PAVING PLAN.pdf
C07	GRADING PLAN	Version 1	C07_GRADING PLAN.pdf
C08	DRAINAGE PLAN	Version 1	C08_DRAINAGE.pdf
C09	STORM SEWER PLAN	Version 1	C09_STORM SEWER.pdf
C10	WATER AND WASTEWATER PLAN	Version 1	C10_WATER-WASTE.pdf
C11	EROSION CONTROL	Version 1	C11_EROSION CTRL.pdf
C12	EROSION CONTROL DETAILS	Version 1	C12_ER CTRL DTLS.pdf
S1.0	GENERAL NOTES & PARTIAL SPECS	Version 1	S1.0_NOTES.pdf
S1.1	DEMOLITION PLANS	Version 1	S1.1_DEMO.pdf
S2	FOUNDATION AND FRAMING PLANS	Version 1	S2_FOUNDATION.pdf
S3	FOUNDATION SECTIONS & DETAILS	Version 1	S3_SECT & DTLS.pdf
S4	FRAMING SECTIONS AND DETAILS	Version 1	S4_FRMG SEC DTLS.pdf
S5	FRAMING DETAILS	Version 1	S5_FRMG DTLS.pdf
A0.01	DEMO PLAN-FIRST FLOOR	Version 1	A0.01_DEMO-FLR1.pdf
A0.02	DEMO PLAN-SECOND FLOOR AND ROOF LEVEL	Version 1	A0.02_DEMO-FLR2.pdf
A1.00	FIRST AND SECOND FLOORS	Version 1	A1.00_FLRS 1 & 2.pdf
A1.01	ROOF PLAN	Version 1	A1.01_ROOF PLAN.pdf
A2.00	ELEVATIONS	Version 1	A2.00_ELEVATIONS.pdf
A3.00	WALL SECTIONS	Version 1	A3.00_WALL SECTS.pdf
A3.01	WALL SECTIONS	Version 1	A3.01_WALL SECTS.pdf
A3.02	WALL SECTIONS DETAILS	Version 1	A3.02_W SEC DTLS.pdf
A3.03	FIRE-RATED WALL SECTIONS	Version 1	A3.03_RTD WL SEC.pdf
A3.04	FIRE-RATED WALL SECTIONS	Version 1	A3.04_RTD WL SEC.pdf
A3.05	FIRE-RATED WALL SECTION DETAILS	Version 1	A3.05_RTD WL DTL.pdf
A4.00	DETAILS	Version 1	A4.00_DETAILS.pdf
ID1.0A	GROUND LEVEL DEMO PLAN	Version 1	ID1.0A_FLR1 DEMO.pdf
ID1.0B	SECOND LEVEL DEMO PLAN	Version 1	ID1.0B_FLR2 DEMO.pdf
ID1.0C	ROOFTOP LEVEL DEMO PLAN	Version 1	ID1.0C_ROOF DEMO.pdf
I0.01	ACCESSIBILITY STANDARDS	Version 1	I0.01_ACCESSIBLE.pdf
I0.02	ACCESSIBILITY STANDARDS	Version 1	I0.02_ACCESSIBLE.pdf
I0.03	SCHEDULES	Version 1	I0.03_SCHEDULES.pdf
I0.04	FINISH LISTING	Version 1	I0.04_FIN SCHED.pdf
I1.0A	GROUND LEVEL FLOOR PLAN	Version 1	I1.0A_FLR1 PLAN.pdf
I1.0B	SECOND LEVEL FLOOR PLAN	Version 2	I1.0B_FLR2 PLAN.pdf
I1.0C	ROOFTOP LEVEL FLOOR PLAN	Version 2	I1.0C_ROOF FLR.pdf
I1.1A	GROUND LEVEL FINISH PLAN	Version 1	I1.1A_FLR1 FIN.pdf
I1.1B	SECOND LEVEL FINISH PLAN	Version 1	I1.1B_FLR2 FIN.pdf
I1.1C	ROOFTOP LEVEL FINISH PLAN	Version 1	I1.1C_ROOF FIN.pdf
I1.2A	GROUND LEVEL REFLECTED CEILING PLAN	Version 1	I1.2A_FLR1 CLG.pdf
I1.2B	SECOND LEVEL REFLECTED CEILING PLAN	Version 1	I1.2B_FLR2 CLG.pdf
I1.2C	ROOFTOP LEVEL CEILING PLAN	Version 1	I1.2C_ROOF CLG.pdf
I1.3A	GROUND LEVEL FURNISHING & EGRESS PLAN	Version 1	I1.3A_FLR1 FURN.pdf
I1.3B	SECOND LEVEL FURNISHING & EGRESS PLAN	Version 2	I1.3B_FLR2 FURN.pdf
I1.3C	ROOFTOP LEVEL FURNISHING & EGRESS PLAN	Version 1	I1.3C_ROOF FURN.pdf
I2.0	EXTERIOR ELEVATIONS	Version 1	I2.0_EXT ELEV.pdf
I2.1	BUILDING SECTIONS	Version 1	I2.1_BLDG SECTS.pdf
I2.2	INTERIOR ELEVATIONS	Version 1	I2.2_INT ELEV.pdf
I2.3	ENLARGED RESTROOM PLAN & ELEVATIONS	Version 1	I2.3_RESTRM PLAN.pdf
I2.4	BUILDING SECTIONS	Version 1	I2.4_BLDG SECTS.pdf
I2.5	ROOFTOP ELEVATIONS	Version 1	I2.5_ROOF ELEV.pdf
I3.0	SECTIONS & DETAILS	Version 1	I3.0_SECTS DTLS.pdf
I4.0	WINDOW DETAILS & DOOR SCHEDULE	Version 2	I4.0_WN-DR SCHED.pdf
QF-1.0	EQUIPMENT PLAN	Version 1	QF-1.0_EQUIP PLN.pdf
QF-1.1	ROOF BAR FOOD SERVICE SET	Version 1	QF-1.1_ROOF BAR.pdf
QF-2.0	ELECTRICAL PLAN	Version 1	QF-2.0_ELEC PLAN.pdf
QF-3.0	PLUMBING PLAN	Version 1	QF-3.0_PLBG PLAN.pdf
QF-3.1	REFRIGERATION PLAN	Version 1	QF-3.1_REFR PLAN.pdf
QF-4.0	UNDERSLAB/CURB PLAN	Version 1	QF-4.0_UNDRSLAB.pdf
QF-6.0	WALL BACKING PLAN	Version 1	QF-6.0_WALL BACK.pdf
QF-8.0	ELEVATIONS	Version 1	QF-8.0_ELEVS.pdf
QF-8.1	ELEVATIONS	Version 1	QF-8.1_ELEVS.pdf
QF-8.2	ELEVATIONS	Version 1	QF-8.2_ELEVS.pdf
QF-8.3	ELEVATIONS	Version 1	QF-8.3_ELEVS.pdf
P1.00	COVER SHEET	Version 1	P1.00_PLBG COVER.pdf
P2.00	UNDER FLOOR PLAN- PLUMBING	Version 1	P2.00_UNDERFLOOR.pdf
P2.01	GROUND LEVEL FLOOR PLAN- PLUMBING	Version 1	P2.01_FLR1 PLBG.pdf
P2.02	SECOND LEVEL FLOOR PLAN- PLUMBING	Version 1	P2.02_FLR2 PLBG.pdf
P2.03	ROOFTOP LEVEL FLOOR PLAN- PLUMBING	Version 1	P2.03_ROOFTOP.pdf
P3.00	SCHEDULES AND DETAILS PLUMBING	Version 1	P3.00_SCHED DTLS.pdf
P4.00	SCHEDULES AND DETAILS PLUMBING	Version 1	P4.00_SCHED DTLS.pdf
M1.00	COVER SHEET	Version 1	M1.00_COVER SHT.pdf
M1.01	SPECIFICATION -MEP	Version 1	M1.01_SPECS-MEP.pdf
M2.01	GROUND LEVEL FLOOR PLAN- MECHANICAL	Version 1	M2.01_FLR1 MECH.pdf
M2.02	SECOND LEVEL FLOOR PLAN- MECHANICAL	Version 1	M2.02_FLR2 MECH.pdf
M2.03	ROOFTOP LEVEL FLOOR PLAN- MECHANICAL	Version 1	M2.03_ROOF MECH.pdf
M4.01	SCHEDULES AND DETAILS MECHANICAL	Version 1	M4.01_SCHED DTLS.pdf
M4.02	SCHEDULES AND DETAILS MECHANICAL	Version 1	M4.02_SCHED DTLS.pdf
M5.01	SCHEDULES AND DETAILS MECHANICAL	Version 1	M5.01_SCHED DTLS.pdf
E1.00	COVER SHEET	Version 1	E1.00_ELEC COVER.pdf
E2.01	GROUND LEVEL FLOOR PLAN- ELECTRICAL	Version 1	E2.01_FLR1 ELEC.pdf
E2.02	SECOND LEVEL FLOOR PLAN- ELECTRICAL	Version 1	E2.02_FLR2 ELEC.pdf
E2.03	ROOFTOP LEVEL FLOOR PLAN- ELECTRICAL	Version 1	E2.03_ROOF ELEC.pdf
E4.01	SCHEDULES AND DETAILS ELECTRICAL	Version 1	E4.01_SCHED DTLS.pdf
E5.01	SCHEDULES AND DETAILS ELECTRICAL	Version 1	E5.01_SCHED DTLS.pdf
EL2.01	GROUND LEVEL FLOOR PLAN- LIGHTING	Version 1	EL2.01_FLR1 LTG.pdf
EL2.02	SECOND LEVEL FLOOR PLAN- LIGHTING	Version 1	EL2.02_FLR2 LTG.pdf
EL2.03	ROOFTOP LEVEL FLOOR PLAN- LIGHTING	Version 1	EL2.03_ROOF LTG.pdf

 : REVISION VERSION 2
 : NEW DRAWING SHEET

ADDENDUM SUBMITTED AFTER BUILDING PERMIT ISSUE

SHEET NO	DESCRIPTION/DRAWING SHEET TITLE	DRAWING VERSION	FILE NAME
G0.01	INDEX	Version 3	G0.01_INDEX.pdf
A1.00	FIRST AND SECOND FLOORS	Version 2	A1.00_FLRS 1 & 2.pdf
A1.01	ROOF PLAN	Version 2	A1.01_ROOF PLAN.pdf
A2.00	ELEVATIONS	Version 2	A2.00_ELEVATIONS.pdf
I1.0A	GROUND LEVEL FLOOR PLAN	Version 2	I1.0A_FLR1 PLAN.pdf
I1.0B	SECOND LEVEL FLOOR PLAN	Version 3	I1.0B_FLR2 PLAN.pdf
I1.0C	ROOFTOP LEVEL FLOOR PLAN	Version 3	I1.0C_ROOF FLR.pdf
QF-8.4	ELEVATION DETAILS	Version 1	QF-8.4_ELEV DTLS.pdf
E2.01	GROUND LEVEL FLOOR PLAN- ELECTRICAL	Version 2	E2.01_FLR1 ELEC.pdf
E2.02	SECOND LEVEL FLOOR PLAN- ELECTRICAL	Version 2	E2.02_FLR2 ELEC.pdf
E2.03	ROOFTOP LEVEL FLOOR PLAN- ELECTRICAL	Version 2	E2.03_ROOF ELEC.pdf
P2.00	UNDER FLOOR PLAN- PLUMBING	Version 2	P2.01_FLR1 PLBG.pdf
C06.1	PAVING PLAN DETAILS	Version 1	C06.1_PAVING DTL.pdf
C07.1	GRADING PLAN DETAILS	Version 1	C07.1_GRADE DTLS.pdf
C08	DRAINAGE PLAN	Version 2	C08_DRAINAGE.pdf
C09	STORM SEWER PLAN	Version 2	C09_STORM SEWER.pdf
C10	WATER AND WASTEWATER PLAN	Version 2	C10_WATER-WASTE.pdf

-  : REVISION VERSION 2
-  : REVISION VERSION 3
-  : NEW DRAWING SHEET

UPDATED CITY-APPROVED PLAN SET SHEET INDEX WITH ADDENDUM			
SHEET NO	DESCRIPTION/DRAWING SHEET TITLE	DRAWING VERSION	FILE NAME
G0.00	COVER SHEET	Version 1	G0.00_COVER SHT.pdf
G0.01	INDEX	Version 3	G0.01_INDEX.pdf
G0.02	CODE ANALYSIS	Version 1	G0.02_CODES ANLY.pdf
C01	COVER	Version 1	C01_COVER.pdf
C02	RECORDED PLAT	Version 1	C02_RECDED PLAT.pdf
C03	GENERAL NOTES	Version 1	C03_GEN NOTES.pdf
C04	DEMOLITION PLAN	Version 1	C04_DEMO PLAN.pdf
C05	DIMENSION CONTROL PLAN	Version 1	C05_DIMENS CTRL.pdf
C06	PAVING PLAN	Version 1	C06_PAVING PLAN.pdf
C06.1	PAVING PLAN DETAILS	Version 1	C06.1_PAVING DTL.pdf
C07	GRADING PLAN	Version 1	C07_GRADING PLAN.pdf
C07.1	GRADING PLAN DETAILS	Version 1	C07.1_GRADE DTLS.pdf
C08	DRAINAGE PLAN	Version 2	C08_DRAINAGE.pdf
C09	STORM SEWER PLAN	Version 2	C09_STORM SEWER.pdf
C10	WATER AND WASTEWATER PLAN	Version 2	C10_WATER-WASTE.pdf
C11	EROSION CONTROL	Version 1	C11_EROSION CTRL.pdf
C12	EROSION CONTROL DETAILS	Version 1	C12_ER CTRL DTLS.pdf
S1.0	GENERAL NOTES & PARTIAL SPECS	Version 1	S1.0_NOTES.pdf
S1.1	DEMOLITION PLANS	Version 1	S1.1_DEMO.pdf
S2	FOUNDATION AND FRAMING PLANS	Version 1	S2_FOUNDATION.pdf
S3	FOUNDATION SECTIONS & DETAILS	Version 1	S3_SECT & DTLS.pdf
S4	FRAMING SECTIONS AND DETAILS	Version 1	S4_FRMG SEC DTLS.pdf
S5	FRAMING DETAILS	Version 1	S5_FRMG DTLS.pdf
A0.01	DEMO PLAN-FIRST FLOOR	Version 1	A0.01_DEMO-FLR1.pdf
A0.02	DEMO PLAN-SECOND FLOOR AND ROOF LEVEL	Version 1	A0.02_DEMO-FLR2.pdf
A1.00	FIRST AND SECOND FLOORS	Version 2	A1.00_FLRS 1 & 2.pdf
A1.01	ROOF PLAN	Version 2	A1.01_ROOF PLAN.pdf
A2.00	ELEVATIONS	Version 2	A2.00_ELEVATIONS.pdf
A3.00	WALL SECTIONS	Version 1	A3.00_WALL SECTS.pdf
A3.01	WALL SECTIONS	Version 1	A3.01_WALL SECTS.pdf
A3.02	WALL SECTIONS DETAILS	Version 1	A3.02_W SEC DTLS.pdf
A3.03	FIRE-RATED WALL SECTIONS	Version 1	A3.03_RTD WL SEC.pdf
A3.04	FIRE-RATED WALL SECTIONS	Version 1	A3.04_RTD WL SEC.pdf
A3.05	FIRE-RATED WALL SECTION DETAILS	Version 1	A3.05_RTD WL DTLS.pdf
A4.00	DETAILS	Version 1	A4.00_DETAILS.pdf
ID1.0A	GROUND LEVEL DEMO PLAN	Version 1	ID1.0A_FLR1 DEMO.pdf
ID1.0B	SECOND LEVEL DEMO PLAN	Version 1	ID1.0B_FLR2 DEMO.pdf
ID1.0C	ROOFTOP LEVEL DEMO PLAN	Version 1	ID1.0C_ROOF DEMO.pdf
I0.01	ACCESSIBILITY STANDARDS	Version 1	I0.01_ACCESSIBLE.pdf
I0.02	ACCESSIBILITY STANDARDS	Version 1	I0.02_ACCESSIBLE.pdf
I0.03	SCHEDULES	Version 1	I0.03_SCHEDULES.pdf
I0.04	FINISH LISTING	Version 1	I0.04_FIN SCHED.pdf
I1.0A	GROUND LEVEL FLOOR PLAN	Version 2	I1.0A_FLR1 PLAN.pdf
I1.0B	SECOND LEVEL FLOOR PLAN	Version 3	I1.0B_FLR2 PLAN.pdf
I1.0C	ROOFTOP LEVEL FLOOR PLAN	Version 3	I1.0C_ROOF FLR.pdf
I1.1A	GROUND LEVEL FINISH PLAN	Version 1	I1.1A_FLR1 FIN.pdf
I1.1B	SECOND LEVEL FINISH PLAN	Version 1	I1.1B_FLR2 FIN.pdf
I1.1C	ROOFTOP LEVEL FINISH PLAN	Version 1	I1.1C_ROOF FIN.pdf
I1.2A	GROUND LEVEL REFLECTED CEILING PLAN	Version 1	I1.2A_FLR1 CLG.pdf
I1.2B	SECOND LEVEL REFLECTED CEILING PLAN	Version 1	I1.2B_FLR2 CLG.pdf
I1.2C	ROOFTOP LEVEL CEILING PLAN	Version 1	I1.2C_ROOF CLG.pdf
I1.3A	GROUND LEVEL FURNISHING & EGRESS PLAN	Version 1	I1.3A_FLR1 FURN.pdf
I1.3B	SECOND LEVEL FURNISHING & EGRESS PLAN	Version 2	I1.3B_FLR2 FURN.pdf
I1.3C	ROOFTOP LEVEL FURNISHING & EGRESS PLAN	Version 1	I1.3C_ROOF FURN.pdf
I2.0	EXTERIOR ELEVATIONS	Version 1	I2.0_EXT ELEV.pdf
I2.1	BUILDING SECTIONS	Version 1	I2.1_BLDG SECTS.pdf
I2.2	INTERIOR ELEVATIONS	Version 1	I2.2_INT ELEV.pdf
I2.3	ENLARGED RESTROOM PLAN & ELEVATIONS	Version 1	I2.3_RESTRM PLAN.pdf
I2.4	BUILDING SECTIONS	Version 1	I2.4_BLDG SECTS.pdf
I2.5	ROOFTOP ELEVATIONS	Version 1	I2.5_ROOF ELEV.pdf
I3.0	SECTIONS & DETAILS	Version 1	I3.0_SECTS DTLS.pdf
I4.0	WINDOW DETAILS & DOOR SCHEDULE	Version 2	I4.0_WN-DR SCHED.pdf
QF-1.0	EQUIPMENT PLAN	Version 1	QF-1.0_EQUIP PLN.pdf
QF-1.1	ROOF BAR FOOD SERVICE SET	Version 1	QF-1.1_ROOF BAR.pdf
QF-2.0	ELECTRICAL PLAN	Version 1	QF-2.0_ELEC PLAN.pdf
QF-3.0	PLUMBING PLAN	Version 1	QF-3.0_PLBG PLAN.pdf
QF-3.1	REFRIGERATION PLAN	Version 1	QF-3.1_REFR PLAN.pdf
QF-4.0	UNDERSLAB/CURB PLAN	Version 1	QF-4.0_UNDRSLAB.pdf
QF-6.0	WALL BACKING PLAN	Version 1	QF-6.0_WALL BACK.pdf
QF-8.0	ELEVATIONS	Version 1	QF-8.0_ELEVS.pdf
QF-8.1	ELEVATIONS	Version 1	QF-8.1_ELEVS.pdf
QF-8.2	ELEVATIONS	Version 1	QF-8.2_ELEVS.pdf
QF-8.3	ELEVATIONS	Version 1	QF-8.3_ELEVS.pdf
QF-8.4	ELEVATION DETAILS	Version 1	QF-8.4_ELEV DTLS.pdf
P1.00	COVER SHEET	Version 1	P1.00_PLBG COVER.pdf
P2.00	UNDER FLOOR PLAN- PLUMBING	Version 2	P2.00_UNDERFLOOR.pdf
P2.01	GROUND LEVEL FLOOR PLAN- PLUMBING	Version 1	P2.01_FLR1 PLBG.pdf
P2.02	SECOND LEVEL FLOOR PLAN- PLUMBING	Version 1	P2.02_FLR2 PLBG.pdf
P2.03	ROOFTOP LEVEL FLOOR PLAN- PLUMBING	Version 1	P2.03_ROOFTOP.pdf
P3.00	SCHEDULES AND DETAILS PLUMBING	Version 1	P3.00_SCHED DTLS.pdf
P4.00	SCHEDULES AND DETAILS PLUMBING	Version 1	P4.00_SCHED DTLS.pdf
M1.00	COVER SHEET	Version 1	M1.00_COVER SHT.pdf
M1.01	SPECIFICATION -MEP	Version 1	M1.01_SPECS-MEP.pdf
M2.01	GROUND LEVEL FLOOR PLAN- MECHANICAL	Version 1	M2.01_FLR1 MECH.pdf
M2.02	SECOND LEVEL FLOOR PLAN- MECHANICAL	Version 1	M2.02_FLR2 MECH.pdf
M2.03	ROOFTOP LEVEL FLOOR PLAN- MECHANICAL	Version 1	M2.03_ROOF MECH.pdf
M4.01	SCHEDULES AND DETAILS MECHANICAL	Version 1	M4.01_SCHED DTLS.pdf
M4.02	SCHEDULES AND DETAILS MECHANICAL	Version 1	M4.02_SCHED DTLS.pdf
M5.01	SCHEDULES AND DETAILS MECHANICAL	Version 1	M5.01_SCHED DTLS.pdf
E1.00	COVER SHEET	Version 1	E1.00_ELEC COVER.pdf
E2.01	GROUND LEVEL FLOOR PLAN- ELECTRICAL	Version 2	E2.01_FLR1 ELEC.pdf
E2.02	SECOND LEVEL FLOOR PLAN- ELECTRICAL	Version 2	E2.02_FLR2 ELEC.pdf
E2.03	ROOFTOP LEVEL FLOOR PLAN- ELECTRICAL	Version 2	E2.03_ROOF ELEC.pdf
E4.01	SCHEDULES AND DETAILS ELECTRICAL	Version 1	E4.01_SCHED DTLS.pdf
E5.01	SCHEDULES AND DETAILS ELECTRICAL	Version 1	E5.01_SCHED DTLS.pdf
EL2.01	GROUND LEVEL FLOOR PLAN- LIGHTING	Version 1	EL2.01_FLR1 LTG.pdf
EL2.02	SECOND LEVEL FLOOR PLAN- LIGHTING	Version 1	EL2.02_FLR2 LTG.pdf
EL2.03	ROOFTOP LEVEL FLOOR PLAN- LIGHTING	Version 1	EL2.03_ROOF LTG.pdf

■ : REVISION VERSION 2
■ : REVISION VERSION 3
■ : NEW DRAWING SHEET