



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

210833

EFFECTIVE DATE

6/30/21

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2021 JUL -1 PM 3:55
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME Axis Contracting, Inc.	VENDOR NUMBER VS0000000446
CONTRACT NAME Pearl Street - PB06U798	DEPARTMENT Public Works

ACTION REQUESTED

Authorize Change Order Number 2 to the construction contract with Axis Contracting, Inc. for Pearl Street from Pacific Ave. to Live Oak St. This action will add \$49,900.00 to the contract, increasing the contract amount from \$3,760,547.00 to \$3,810,447.00.

CONTRACT NUMBER: PBW-2020-00012634	CONTRACT TERM: 12/3/20 To 6/30/23
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BACKGROUND

During construction, an existing 15" wastewater line was encountered which conflicts with the proposed storm drainage for this project. Consequently, it is necessary to replace and encase a section of this existing 15" wastewater line at Pacific Ave. This will require adding new DWU items to the contract. All items needed for this change order are included in the attachment.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
0103	DWU	CS42		4560	710048	PBW-2020-00012634	\$49,900.00

PROGRAM NO.: 710048 COMMODITY CODE: 91200 Water Utilities Capital Construction Fund

M/WBE INFORMATION	CHANGE ORDER DATA
Place an <input checked="" type="checkbox"/> in the appropriate boxes:	Change Order No. <u>2</u> Original CR/AA No. <u>20-0610</u>
<input type="checkbox"/> African-American <input type="checkbox"/> Hispanic	Original CR/AA Date <u>4/22/2020</u> Original CR/AA Amount <u>\$3,712,626.00</u>
Caucasian: Female <input type="checkbox"/> Male <input checked="" type="checkbox"/>	Total of Previous Change Orders <u>\$47,921.00</u>
<input type="checkbox"/> Other Minority (Asian-Pacific, Asian-American Native American)	Change Amount Including this Order <u>\$97,821.00</u>
M/WBE Certification Number: <u>WFWB47703N0122</u>	Total Change Order Percentage <u>2.63%</u>

904E BB CTN **APPROVAL**

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR <i>Robert Perez</i>	DATE 06/30/21
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CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

210834

EFFECTIVE DATE

7/2/2021

CITY SECRETARY
DALLAS, TEXAS

JUL -6 AM 11:50

RECEIVED

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

VENDOR NAME Gibson & Associates, Inc. VENDOR NUMBER VS0000022657

CONTRACT NAME Cedar Springs Road - PB12S391 DEPARTMENT Public Works

ACTION REQUESTED

Authorize Change Order No. 6 to the construction contract with Gibson & Associates, Inc. for Cedar Springs Road from Douglas Avenue to Oak Lawn Avenue in the amount of \$41,804.47. This action will increase the contract amount from \$1,486,119.16 to \$1,527,923.63.

CONTRACT NUMBER: PBW-2019-00010295 CONTRACT TERM: 6/26/2019 To 11/30/2021

BACKGROUND

There has been ongoing coordination with stakeholders regarding the graphics for the two proposed art panels for the Cedar Springs project. A selection of the preferred art for the panels have been made. However, there is currently only one art panel in the contract. Consequently, it is necessary to add the second art panel to the contract. Also, there are special pavement markings left over from the quantity ordered and installed on this project. This action will add the second art panel and items to procure the unused special pavement markings to the contract. All items needed for this change order are included in the attachment.

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
4U22	PBW	S391	CPST	4510	PB12S391	CX-PBW-2019-00010295	\$41,804.47

PROGRAM NO.: PB12S391 COMMODITY CODE: FINANCING: 2012 Bond Program

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 6 Original CR/AA No. 19-0987

Original CR/AA Date 6/26/2019 Original CR/AA Amount \$1,375,735.16

Total of Previous Change Orders \$110,384.00

Change Amount Including this Order \$152,188.47

Total Change Order Percentage 11.06%

QOYE BB CTN

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR

DATE

Robert Perez

07/02/21



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

210835

EFFECTIVE DATE

JUL 07 2021

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

2021 JUL -7 PM 1:36
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Estrada Concrete Company, LLC.	VENDOR NUMBER	511236
CONTRACT NAME	Street Reconstruction Group 17-1205 PB17V282 & PB17V284	DEPARTMENT	Public Works

ACTION REQUESTED

Authorize Change Order Number 2 to the construction contract with Estrada Concrete Company, LLC. for Street Reconstruction Group 17-1205. This is a zero dollar change order and will not increase the contract amount of \$1,768,831.90.

CONTRACT NUMBER:	PBW-2020-00013129	CONTRACT TERM:	9/7/2020 To 7/17/2022
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BACKGROUND

During the construction of Timber Oaks Dr., it was observed that five water meter boxes are old and not reusable. Consequently, it is necessary to replace these water meter boxes. This will require reducing the quantity of items that are no longer needed and adding new items to the contract. All items needed for this change order are included in the attachment.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
							\$0.00

PROGRAM NO.: PB17V284 COMMODITY CODE: FINANCING:

M/WBE INFORMATION

Place an or in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: **HMMB49020N0623**

CHANGE ORDER DATA

Change Order No.	<u>2</u>	Original CR/AA No.	<u>20-0976</u>
Original CR/AA Date	<u>6/24/2020</u>	Original CR/AA Amount	<u>\$1,721,540.00</u>
Total of Previous Change Orders	<u>\$47,291.90</u>		
Change Amount Including this Order	<u>\$47,291.90</u>		
Total Change Order Percentage	<u>2.75%</u>		

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR Robert Perez DATE 7/7/21

RECEIVED

2021 JUL -7 PM 3:51

CITY SECRETARY
DALLAS, TEXAS



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

April 13, 2021

Dickson Equipment, Co., Inc. (VS0000023390)

Molly Dickson

P.O. Box 192227

Dallas, TX 75219

molly@dicksonequip.com

214-741-6337

RE: Vehicle and Original Equipment Manufacturer Service (POM-2018-00004985/BN1718)

Dear Molly Dickson

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on April 25, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through April 25, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by April 20, 2021

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

	4/20/21
Authorized Signature	Date
Molly Dickson	CFO
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose
Senior Buyer
Office of Procurement Services
emily.grose@dallascityhall.com
214-670-3391

Chhunhy Chhoun
Chhunhy Chhoun (Jul 7, 2021 14:55 CDT)
Director, Office of Procurement Services

Donzell Gipson
Donzell Gipson (Apr 13, 2021 16:04 CDT)
Director, Department of Equipment and Fleet Man:

Joey Zapata
Joey Zapata (Jul 7, 2021 15:56 EDT)
Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2021 JUL -7 PM 3: 51

CITY SECRETARY
DALLAS, TEXAS

April 13, 2021

Daco Fire Equipment (VS0000077031)

Allen Bettis

6000 Huddleston St

Haltom City, TX 76137

allen@dacofire.com

214-980-9636

RE: Vehicle and Original Equipment Manufacturer Service (POM-2018-00004985/BN1718)

Dear Allen Bettis

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on April 25, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through April 25, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by April 20, 2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Darryl B _____ *4/20/2021* _____
 Authorized Signature Date
 Darryl Bernsen Service Manager
 Name Title

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose
 Senior Buyer
 Office of Procurement Services
 emily.grose@dallascityhall.com
 214-670-3391

Chhunhy Chhean
 Chhunhy Chhean (Jul 7, 2021 14:55 CDT)
 Director, Office of Procurement Services

Donzell Gipson
 Donzell Gipson (Apr 13, 2021 16:03 CDT)
 Director, Department of Equipment and Fleet Man:

Joey Zapata
 Joey Zapata (Jul 7, 2021 15:56 EDT)
 Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

5/6/2021

2021 JUL -8 AM 8:37

West Shore Services, Inc.
Luke Miller,
6620 Lake Michigan Drive
Allendale, MI 49401
lmiller@westshoreservices.com
616-895-4347

CITY SECRETARY
DALLAS, TEXAS

RE: BH1511, Outdoor Warning Siren Maintenance

Dear Luke Miller,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 8/25/2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 8/25/2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 5/12/2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Luke Miller

May 17, 2021

Authorized Signature	Date
Luke Miller	Director of Operations
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Melissa Anderson
Senior Buyer
Office of Procurement Services
melissa.anderson@dallascityhall.com
2142432128

Chhunay Chhean
Chhunay Chhean (Jul 7, 2021 15:51 CDT)
Director, Office of Procurement Services

Rocky Vaz
Rocky Vaz (May 17, 2021 09:34 CDT)
Director, Office of Emergency Management

Jon Fortune
Jon Fortune (Jul 7, 2021 16:07 CDT)
Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2021 JUL -8 AM 8:37

May 10, 2021

CITY SECRETARY
DALLAS, TEXAS

Lone Star Auctioneers, Inc. (268423)

Marilyn K. Burgess

4629 Mark IV Parkway

Fort Worth, Texas 76106-2295

MARILYN@LONESTARAUCTIONEERS.COM

(817) 429-3336

RE: Auctioneer Services (BKZ1525)

Dear Marilyn K. Burgess

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on September 3, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through March 2, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by May 14, 2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Marilyn K. Burgess 5.12.21
Marilyn K. Burgess 5/12/21 11:51 AM EDT

May 12, 2021

Name	Title	Date
Marilyn K. Burgess 5.12.21	CEO/PRES.	May 12, 2021

Please let me know if you have any questions or concerns.

Thank you,

Kim Franklyn

Buyer III

Office of Procurement Services

kimberly.franklyn@dallascityhall.com

(214) 670-4405

Chhunny Chhean
Chhunny Chhean (Jul 7, 2021 15:51 CDT)

Director, Office of Procurement Services

Chhunny Chhean
Chhunny Chhean (Jul 7, 2021 15:51 CDT)

Director, Office of Procurement Services

Joey Zapata
Joey Zapata (Jul 7, 2021 17:04 EDT)

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

210840

EFFECTIVE DATE

JUL 13 2021

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

2021 JUL 13 PM 5:02
 RECEIVED
 CITY SECRETAR
 DALLAS, TEXA

VENDOR NAME	Flatiron Constructors Inc.	VENDOR NUMBER	VS96112
CONTRACT NAME	Reconstruction RWY 13R/31L & TWY C Phase I	DEPARTMENT	Aviation

ACTION REQUESTED

Authorize Change Order #1 to the construction services contract with Flatiron to extend the runway closure duration by additional 30 days to accommodate the additional scope was added to the project to comply with the FAA requirements, the change order will also address increased and decreased quantities.

CONTRACT NUMBER:	AVI-2021-00015246	CONTRACT TERM:	3/8/2020 To 10/1/2022
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BACKGROUND

The construction services contract for the Reconstruction of RWY 13R/31L and TWY C Phase 1 Project was awarded to Flatiron Constructors, Inc. by City Council on December 9, 2020 by Resolution No. 20-1940, and now it is necessary to authorize the requested change order to address the unforeseen conditions and additional work items to comply with the FAA requirements.


FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
0795	AVI	D019	AAIP	4599	AVID019	CX-AVI-2021-00015246	\$2,060.96

PROGRAM NO.: _____ COMMODITY CODE: _____ FINANCING: _____

<p>M/WBE INFORMATION</p> <p>Place an <input type="checkbox"/> or <input checked="" type="checkbox"/> in the appropriate boxes:</p> <p><input type="checkbox"/> African-American <input type="checkbox"/> Hispanic</p> <p>Caucasian: Female <input type="checkbox"/> Male <input type="checkbox"/></p> <p><input type="checkbox"/> Other Minority (Asian-Pacific, Asian-American Native American)</p> <p>M/WBE Certification Number: _____</p>	<p>CHANGE ORDER DATA</p> <p>Change Order No. <u>1</u> Original CR/AA No. <u>20-1940</u></p> <p>Original CR/AA Date <u>12/9/2020</u> Original CR/AA Amount <u>\$124,279,998</u></p> <p>Total of Previous Change Orders <u>\$0.00</u></p> <p>Change Amount Including this Order <u>\$2,060.96</u></p> <p>Total Change Order Percentage <u>0.01%</u></p>
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APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR 	DATE 07/13/2021
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CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

210841

EFFECTIVE DATE

JUL 29 2021

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2021 JUL 20 AM 8:39
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	A & B Construction, LLC	VENDOR NUMBER	VS100720
CONTRACT NAME	Critical Bridges - Second Avenue Bridge Over White Rock Creek Bridge Repair (PB17VA31)	DEPARTMENT	Public Works

ACTION REQUESTED

Authorize Change Order No. 1 to the construction services contract with A & B Construction, LLC for Critical Bridges - Second Avenue Over White Rock Creek Bridge Repair (PB17VA31). This action will add \$36,955.10 to the contract increasing the contract amount from \$438,327.50 to \$475,282.60.

CONTRACT NUMBER: PBW-2020-00011949 **CONTRACT TERM:** 10/8/2020 To 9/13/2021

BACKGROUND

During construction, it was discovered that further deterioration of the concrete surface and further rail damage had occurred to the bridge. Consequently, it is necessary to increase the quantity of the pay items in the contract. This action will add 23.3 SF of Concrete Surface Repair (TxDOT Item 04296007) and 80 LF of Bridge Rail Repair (TxDOT Item 07766031) to the contract. This change order will authorize additional cost to increase the quantity of the existing pay items for the additional repairs and will provide additional calendar days to perform the services. See Attachment "A".

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
1V22	PBW	VA31	BRAM	4510	PB17VA31	CX-PBW-2020-00011949	\$36,955.10

PROGRAM NO.: PB17VA31 **COMMODITY CODE:** **FINANCING:**

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 1 Original CR/AA No. 20-0711
 Original CR/AA Date 5/13/2020 Original CR/AA Amount \$438,327.50
 Total of Previous Change Orders \$0.00
 Change Amount Including this Order \$36,955.10
 Total Change Order Percentage 8.43%

BB CTN **APPROVAL**

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR Robert M. Perez DATE 7/19/21



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

210842

EFFECTIVE DATE

07/21/2021

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2021 JUL 21 AM 11:48
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Garland/BDS, Inc.	VENDOR NUMBER	VS99718
CONTRACT NAME	Roof Repairs at Moody Performance Hall	DEPARTMENT	Building Services Department

ACTION REQUESTED

Authorize change order for the amount of \$2,662.00 to provide additional waterproofing, roof repairs and water leak test for the lower mechanical roof at Moody Performance Hall.

CONTRACT NUMBER:	BSD-2021-00015378	CONTRACT TERM:	5/1/2021 To 12/31/2021
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BACKGROUND

After recent rain events, it has been determined that water is entering the building from an internal gutter around a roof drain, around the horizontal headwall and around double doors leading to lower roof.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
0671	BSD	W620	EB01	3210		BSD-2021-00015378	\$2,662.00

PROGRAM NO.: _____ COMMODITY CODE: _____ FINANCING: _____

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 01 Original CR/AA No. 21-5744

Original CR/AA Date 5/11/2021 Original CR/AA Amount \$52,443.00


Total of Previous Change Orders \$0.00

Change Amount Including this Order \$2,662.00

Total Change Order Percentage 5.08%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR  DATE 07/21/2021

147



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

210844

EFFECTIVE DATE

7/20/2021

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

2021 JUL 27 PM 2:09
 CITY SECRETARY
 DALLAS, TEXAS
 RECEIVED

VENDOR NAME	Quick Set Concrete, Inc	VENDOR NUMBER	VS0000063718
CONTRACT NAME	Wagging Tail Dog Park Parking Improvements	DEPARTMENT	Park and Recreation

ACTION REQUESTED

Authorize Change Order # 1, an increase in the construction contract with Quick Set Concrete, Inc in the amount of \$8,255.00; thereby increasing the contract from \$256,793.46.00 to \$265,048.46

CONTRACT NUMBER:	PKR-2020-00013783	CONTRACT TERM:	N/A To N/A
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BACKGROUND

Change Order # 1 consists of the following items:

Regrading of Erosion Build up along existing dog park fence line to repaint fences, an additional parking space construction and relocation of irrigation mainline for future purposes.

All changes are owner requested.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
1V00	PKR	VK57	STDE	4599	PK17VK57	PKR-2020-00013783	\$8,255.00

PROGRAM NO.: See Program COMMODITY CODE: FINANCING: *Rachael Berry*
Rachael Berry (Jan 21, 2021 10:26 CDT)

<p>M/WBE INFORMATION</p> <p>Place an <input checked="" type="checkbox"/> in the appropriate boxes:</p> <p><input type="checkbox"/> African-American <input type="checkbox"/> Hispanic</p> <p>Caucasian: Female <input type="checkbox"/> Male <input type="checkbox"/></p> <p><input type="checkbox"/> Other Minority (Asian-Pacific, Asian-American Native American)</p> <p>M/WBE Certification Number: _____</p>	<p>CHANGE ORDER DATA</p> <p>Change Order No. <u>1</u> Original CR/AA No. <u>CC 20-1561</u></p> <p>Original CR/AA Date <u>10/13/2020</u> Original CR/AA Amount <u>\$256,793.46</u></p> <p>Total of Previous Change Orders <u>\$0.00</u></p> <p>Change Amount Including this Order <u>\$265,048.46</u></p> <p>Total Change Order Percentage <u>3.21%</u></p>
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APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR	<i>John Jenkins</i> John Jenkins (Jul 20, 2021 13:48 CDT)	DATE	Jul 20, 2021
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Attested by: _____

Calvert Collins-Bratton, President Date
 Park and Recreation Board

Anthony Becker, Secretary Date
 Park and Recreation Board

RECEIVED 210845



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

2021 JUL 28 PM 4:42

CITY SECRETARY
DALLAS, TEXAS

April 13, 2021

Shea Mcdonald/Todd Harriss

Briggs Equipment Vendor#: VS0000049903

2900 E Pioneer Pkwy Suite 100, Arlington TX 76010

shea.mcdonald@briggsequipment.com / todd.harriss@briggsequipment.com

214-630-0808/817-652-4300

If in agreement, please send current Certificate of Insurance with this letter

RE: Vehicle and Original Equipment Manufacturer Service (POM-2018-00004985/BN1718)

Dear Briggs Equipment Vendor#: VS0000049903

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on April 25, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through April 25, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by April 20, 2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Michael Rodriguez
Michael Rodriguez (Apr 20, 2021 10:59 CDT)

Apr 20, 2021

Authorized Signature	Date
Michael Rodriguez	Sr Service Manager
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Marci Chrismon, Senior Buyer

marci.chrismon@dallascityhall.com

Phone (temp) 214-212-0336

1500 Marilla Street, 3FN

Dallas, TX 75201

Director, Office of Procurement Services

Donzell Gipson
Donzell Gipson (Apr 13, 2021 16:13 CDT)

Joey Zapata
Joey Zapata (Jul 26, 2021 15:22 CDT)

Director, Department of Equipment and Fleet Man

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2021 JUL 28 PM 5: 03

CITY SECRETARY
DALLAS, TEXAS

February 12, 2021

Galls, LLC. (500101)
Lina Ward
1340 Russell Cave Road
Lexington, KY 40505
Ward-Lina@galls.com
859-800-1298

RE: Ballistic Helmets and Plate Carriers (BP1709, DPD-2017-0003246)

Dear Galls,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **September 12, 2021**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through ~~March 12, 2023~~, or until the funds are depleted, whichever is sooner. **May 31, 2022**

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **February 12, 2021**.

- YES, I agree to extend this agreement through ~~March 12, 2023~~, **May 31, 2022****
- NO, I decline to extend this agreement.**

David Scheve

02/24/2021

Authorized Signature

Date

David Scheve

CFO

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Marci Chrismon
Senior Buyer
Insert Office of Procurement Services
214-212-0336
Insert Buyer Phone Number

Ernest Lampkin
Ernest Lampkin (Feb 12, 2021 12:06 CST)

**Acting Assistant Director, Dallas Police
Department**

Chermy Chhan
Chermy Chhan

Director, Office of Procurement Services



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

210847

EFFECTIVE DATE

Jul 30, 2021

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? No Yes

RECEIVED
 2021 JUL 30 AM 11:24
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	GMA Construction Group of Texas	VENDOR NUMBER	VC19849
CONTRACT NAME	J. Erik Jonsson Central Library 6 th Floor Renovation	DEPARTMENT	MGT - Office of Bond and Construction Management

ACTION REQUESTED

Authorize an extension to the contract term with GMA Construction Group of Texas for the J. Erik Jonsson Central Library 6th Floor Renovation. This action results in no cost change to the contract.

CONTRACT NUMBER:	BON-2020-00013602	CONTRACT TERM:	7/31/2020 To 8/31/21
-------------------------	-------------------	-----------------------	----------------------

BACKGROUND

On June 24, 2020, City Council authorized a construction services contract with GMA Construction Group of Texas for the J. Erik Jonsson Central Library 6th Floor Renovation with Resolution No. 20-1015. An extension to the contract is needed due to building complications in the fire alarm testing and approval. Delays are being caused by damages to the fire alarm system that affect the GC's ability to receive a Green Tag of approval by DFR.

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
							\$0.00

PROGRAM NO.: _____ COMMODITY CODE: _____ FINANCING: _____

M/WBE INFORMATION

Place an X in the appropriate boxes:

African-American
 Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No.	5	Original CR/AA No.	20-1015
Original CR/AA Date	6/24/2020	Original CR/AA Amount	\$2,882,427.00
Total of Previous Change Orders Change Amount Including this Order	\$80,154.53		
Total Change Order Percentage	0%		

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR

Adriana Castaneda (Jul 30, 2021 10:14 CDT)

DATE

Jul 30, 2021



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215822

EFFECTIVE DATE

Apr 27, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JUL -1 AM 10:08
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Professional Service Industries, Inc. dba Intertek-PSI Vendor No. VS0000017524

Subject: WHITE ROCK LAKE TRAIL

Lead Dept: Park and Recreation Department

Action Requested: Award a professional services contract to Professional Service Industries, Inc. dba Intertek-PSI in the amount of \$45,757.00 for Construction Materials Testing Services for White Rock Lake Trail.

Contract Number: PKR-2021-00015881 Contract Term: N/A to N/A

Background: On June 12, 2020 DWU solicited a Request for Proposals for 2020 Construction Material Testing Services CIZ 1917. This proposal is from a most qualified proposer based on Simple Project process per AD 4-05 to provide construction materials testing services to this project.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VB13	HIBT	4113	PK17VB13	CX- PKR-2021-00015881	\$ 45,757.00
						-	
						-	
Financing: 2017 Bond Program (B)						TOTAL:	\$ 45,757.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 John Jenkins (Apr 27, 2021 10:29 CDT)
 By Department Director


Apr 27, 2021
 Date

Obeng Opoku-Acheampong
 Obeng Opoku-Acheampong (Jun 23, 2021 15:44 CDT)
 Approved as to Form by City Attorney Date

Joey Zapata
 Joey Zapata (Apr 27, 2021 10:39 CDT)
 Apr 27, 2021

Zem
 By City Manager Date

4-15-21

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 215823
		EFFECTIVE DATE
		Apr 30, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Universal Window Coverings USA Vendor No. VC22733

Subject: Installation of Blinds

Lead Dept: PKR

Action Requested: Authorize an encumbrance of \$14,999.73 for Universal Window Coverings USA. The vendor will install 79 window shades in various rooms at Bachman Recreation Center, includes installation of new ones and removal of old ones. Contact: Jodi Commers (214) 670-6266

Contract Number: PKR-2021-00016221 Contract Term: 5/1/2021 to 4/30/2022

Background: Universal Window Coverings has been in business for over 22 years, they have cornered the market in innovation, customer service and downright speediness.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	5291		3099		MASC PKR-2021-00016221	\$14,999.73
						-	
						-	
Financing:						TOTAL:	\$14,999.73

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



 John Jenkins (Apr 30, 2021 11:25 CDT)
 By Department Director

Apr 30, 2021
 Date


 Orluchi Nwaeke (Jun 10, 2021 19:19 CDT)
 Approved as to Form by City Attorney Date


 Joey Zapata (Apr 30, 2021 13:00 CDT)
 By City Manager Date


 MH
 ORIGINAL - City Secretary

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	215824
		EFFECTIVE DATE
		Jun 28, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.*

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 2021 JUL -1 AM 10:05
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: John Gilliom Vendor No. VS84970

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement with John Gilliom. The vendor will provide Youth Fitness classes to the citizens of Dallas.
 Contact: Leatrice Newhouse 214 (670)-0221

Contract Number:	PKR-2021-00016457	Contract Term:	NTP	to	04/13/2022
------------------	-------------------	----------------	-----	----	------------

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage (30% for indoor vendors and 15% for outdoor vendors).

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
<i>rmb</i> Funding:	N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2021-00016457	On a monthly basis the vendor is paid 70% and city retains 30% of the revenue collected.
							-	
							-	
	Financing:						TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 John Jenkins (Jun 28, 2021 14:26 CDT)
 By Department Director

Jun 28, 2021
 Date


Christine Lanners
 Christine Lanners (Jun 29, 2021 13:33 CDT)
 Approved as to Form by City Attorney

Jun 29, 2021
 Date

Joey Zapata
 Joey Zapata (Jun 28, 2021 15:27 EDT)
 By City Manager

Jun 28, 2021
 Date

MH
 MH
 ORIGINAL - City Secretary

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	215825
		EFFECTIVE DATE
		Jun 24, 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2021 JUL -1 PM 2:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	Magna Legal Services	Vendor No.:	VC0000012416
--------------	----------------------	-------------	--------------

Subject: Records Retrieval Services

Lead Dept: ATT

Action Requested: Authorize a three-year Indefinite Delivery/Indefinite Quantity (ID/IQ) service agreement in the amount of \$45,563.75 with two one-year renewal options at the sole discretion of the City with Magna Legal Services.

Contract Number:	ATT-2021-00014782	Contract Term:	06/21/2021	to	06/20/2024
------------------	-------------------	----------------	------------	----	------------


Background: Magna Legal Services provides records retrieval services (BQZ21-00014782) to obtain all types of records, including among others, medical records, billing records, employment and payroll records, insurance records, radiology films and pharmacy records, needed for the City Attorney's Office.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- ATT-2021-00014782	\$45,563.75
						-	
						-	
Financing:						TOTAL:	\$45,563.75

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Chhunmy Chhean (Jun 24, 2021 11:58 CDT)	Jun 24, 2021	 Christina Sevoukas (Jun 24, 2021 14:33 CDT)	Jun 24, 2021
By Department Director	Date	Approved as to Form by City Attorney	Date

 Joey Zapata (Jun 24, 2021 12:53 CDT)	Jun 24, 2021
By City Manager	Date

855275

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	215826	
	EFFECTIVE DATE	
	6/30/2021	

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

RECEIVED
2021 JUL -1 PM 2:39
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: CoStar Realty Information, Inc. Vendor No. 502009

Subject: Commercial Real Estate Data Subscription

Lead Dept: Office of Economic Development

Action Requested: Authorize a 12-month subscription agreement with CoStar to provide ECO with access to commercial real estate (CRE) data needed by staff to evaluate potential development projects, structure economic development incentive agreements, and respond to business relocation and site selection inquiries. CoStar will provide access to DFW Metro CRE data; the ability to filter properties by specified criteria; access to CRE reports and analytical tools; access to sales and lease comparisons; and the option to increase or decrease user licenses during the agreement period as requested by ECO based on attached fee schedule/quote.

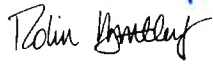


Contract Number: ECO-2021-00016433 Contract Term: July 1, 2021 to June 30, 2022

Background: ECO's Area Redevelopment, Business Development, and Performance Monitoring, Compliance and Analysis divisions rely on CRE data to vet real estate and business development proposals. The department's ability to analyze real estate development projects and respond to business relocation inquiries would be crippled without access to this information.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	ECO	1162		3341		MASC ECO-2021-00016433	\$32,340.84
						-	
						-	
Financing:						TOTAL:	\$32,340.84

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 _____ By Department Director	Jun 30, 2021 _____ Date	 _____ Approved as to Form by City Attorney	Jun 30, 2021 _____ Date
 _____ By City Manager		Jun 30, 2021 _____ Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

21-5827

EFFECTIVE DATE

Jun 10, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition

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 2021 JUL 2 AM 8:24
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor: BUREAU OF ALCOHOL, TOBACCO, FIREARMS AND EXPLOSIVES Vendor No. _____

Subject: MEMORANDUM OF UNDERSTANDING WITH BUREAU OF ALCOHOL, TOBACCO, FIREARMS AND EXPLOSIVES (ATF)

Lead Dept: Dallas Police Department

Action Requested: To authorize Memorandum of Understanding with ATF and Dallas Police Department to provide participating agencies with access to National Integrated Ballistic Information Network (NIBIN) data. The agency will be able to access NIBIN data through the NIBIN Enforcement Support System (NESS)

Contract Number: DPD-2021-00016623 to _____

Background: The Memorandum of Understanding (MOU) is to establish a partnership between parties that will result in ATF NESS installation, operation, and administration for the dissemination of crime gun data to enhance the efforts of law enforcement to integrate resources to reduce firearms violence, identify shooters and sources of crimes guns, and refer for prosecution.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
							0.00
Financing:						no cost consideration	TOTAL: 0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Jon Fortune Date: 6/9/21

Approved as to Form by City Attorney: Don Knight Date: Jun 10, 2021

By City Manager: _____ Date: _____



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

21-5828

EFFECTIVE DATE

July 2, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.

Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No

Vendor Name: Friends of Dallas Animal Services (FODAS) Vendor No. 20305

Subject: MOU to outline relationship and responsibilities of parties

Lead Dept: Dallas Animal Services

Action Requested: Authorization of the second of the four one-year renewals of the MOU between the City of Dallas and The Friends of Dallas Animal Services. This Agreement is a formal agreement to define parameters and areas of responsibilities, to establish a spirit of cooperation to enhance services that both Parties provide to the residents residing in the City of Dallas. The Agreement will substantially increase the effectiveness of both Parties' efforts resulting in better care and services for the animals in DAS' care in the City of Dallas.

Contract Number: DAS-2021-00016939 Contract Term: 7/2/2021 to 7/1/2022

Background: The mission and purpose of the Parties to this Agreement is to provide better utilization of resources available to City and Friends in furtherance of DAS' vision to provide compassionate care of animals, while finding positive outcomes for all placeable pets through innovative shelter operations and community engagement in the City of Dallas.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0
						-	
						-	
Financing: The Petco Foundation						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Jun 30, 2021

Date

Ashley Stockton

Ashley Stockton (Jul 2, 2021 12:01 CDT)

Approved as to Form by City Attorney

Jul 2, 2021

Date

J. Giudice for J. Zapata

J. Giudice for J. Zapata (Jul 2, 2021 09:17 CDT)

By City Manager

Jul 2, 2021

Date

AS

A



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

21-5829

EFFECTIVE DATE

June 8, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JUL -2 PM 10:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 -- Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Sederrick Raphiel dba The Design Factory Vendor No. 510954

Subject: The Design Factory - Contract Agreement

Lead Dept: COMMUNICATIONS, MARKETING, AND OUTREACH

Action Requested: (1) Payment for services rendered for the Botham Jean Boulevard Street Renaming Ceremony held on March 27, 2021 in the amount of \$10,125.00 (Invoice #000504); and (2) to authorize a service contract for graphic design services in the amount of \$35,875.00

Contract Number:	PAO-2021-00015924	Contract Term:	Upon execution	to	09/30/2021
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Background: The City of Dallas Department of Communications, Outreach and Marketing (COM) would like to enter into a service agreement, with qualified contractors, to provide graphic design support for designing print and online collateral from beginning to end as well as ongoing requests for enhancement to existing collateral.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	MGT	1128	BM24	3070		-	\$ 46,000	
						-		
						-		
Financing:							TOTAL:	\$ 46,000


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

NSJ APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Catherine Cuellar
By Department Director Date 7 June 2021

Willow Sanchez
Approved as to Form by City Attorney WS Date Jun 8, 2021

Chris A. Johnson
By City Manager Date Jun 8, 2021

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1>	ADMINISTRATIVE ACTION <h1>215830</h1>
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE July 1, 2021

RECEIVED
 2021 JUN -6 AM 11:50
 CITY SECRETAR
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Ever Green Construction, LLC - Contractor Theresa G. Smith - Homeowner	Vendor No.	VC22498
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Subject: Home Improvement and Preservation Program (HIPP Rehab)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a Triparty agreement for the Home Improvement and Preservation Program rehabilitation project at 1227 Alaska Ave., Dallas, Texas 75216, for a loan amount of \$34,620.00 and lead based paint grant amount of \$15,355.00 in CDBG funds. Funds were appropriated by previous city council resolution.

Contract Number:	HOU-2021-00016355	Contract Term:	Effective date of this AA	to	08/16/2021
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Background: On August 26, 2020 by Resolution No. 20-1220, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing. Homeowner is **Theresa G. Smith**.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0.00
						-	
						-	
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							0%

Nty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

<i>David Noguera</i> _____ By Department Director	Jul 1, 2021 _____ Date <i>Qui A. Johnson</i> _____ By City Manager	<i>MPS</i> _____ Approved as to Form by City Attorney	Jul 5, 2021 _____ MS Date
---	--	---	---



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215831

EFFECTIVE DATE

July 1, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Johnny Aguinaga DBA J.A Construction Group - Contractor Ted L. Burns and Wilda K. Burns - Homeowner	Vendor No.	VS91985
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Subject: Home Improvement and Preservation Program (HIPP Rehab)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a Triparty agreement for the Home Improvement and Preservation Program rehabilitation project at 2607 Blanton St, Dallas, Texas 75227 in a loan amount of \$47,100.00 and a lead based paint grant amount of \$1,850.00 in CDBG funds, previously appropriated by the city council.

Contract Number:	HOU-2021-00016352	Contract Term:	Effective date of this AA	to	8/16/2021
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Background: On August 26, 2020 by Resolution No. 20-1220, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing. Homeowner is **Ted L. Burns and Wilda K. Burns**.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	0.00
							-	
							-	
	Financing:						TOTAL:	0.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:							0%

Nty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

David Noguera

Jul 1, 2021

MPS

Jul 5, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

Qui A. Johnson

Jul 1, 2021

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215832

EFFECTIVE DATE

July 1, 2021

WDL

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 07/01/21 JUL -6 AM 11:53
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Scott-King Group, LLC - Contractor Loita Gibson - Homeowner	Vendor No.	VS100679
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Subject: Home Improvement and Preservation Program (HIPP Rehab)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a Triparty agreement for the Home Improvement and Preservation Program rehabilitation project at 5517 Lake Placid Dr., Dallas, Texas 75232 for a loan amount of \$46,850.00 and a lead based paint grant amount of \$1,550.00 in CDBG funds. Funds were appropriated by a previous city council resolution.

Contract Number:	HOU-2021-00016368	Contract Term:	Effective date of this AA	to	08/16/2021
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Background: On August 26, 2020 by Resolution No. 20-1220, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing. Homeowner is **Loita Gibson**.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	0.00
							-	
							-	
	Financing:							TOTAL:

Contract Amendment Information:	Supplemental Agreement No.	Bose CR/AA No.	Bose Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							0%

Nty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

David Noguera

Jul 1, 2021

MPS

Jul 5, 2021

By Department Director

Date

Approved as to Form by City Attorney


Date

Qui A. Gibson

Jul 1, 2021

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION 215833
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		July 1, 2021 ML ML

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): <small>NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</small>

RECEIVED
 JUL -6 AM 11:58
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Vendor Name:	AStar Heat & Air, Inc. - Contractor Tiffany D. Watson - Homeowner	Vendor No.	VS0000068679
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Subject: Home Improvement and Preservation Program (HIPP Rehab)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a Triparty agreement for Home Improvement and Preservation Program at 6712 Mattney Dr., Dallas, Texas 75237 in the amount of \$15,875.00 in CDBG funds will be utilized for this project. Funds were previously approved by the City Council for this program.

Contract Number:	HOU-2021-00016369	Contract Term:	Effective date of this AA	to	08/16/2021
-------------------------	-------------------	-----------------------	---------------------------	----	------------

Background: On August 26, 2020 by Resolution No. 20-1220, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing. Homeowner is **Tiffany D. Watson**.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	0.00
							-	
							-	
	Financing:							TOTAL:

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:							0%

ML **APPROVAL:** Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<i>David Noguera</i> _____ By Department Director	Jul 1, 2021 _____ Date	<i>MPS</i> _____ Approved as to Form by City Attorney	Jul 5, 2021 _____ Date
	<i>Qui...</i> _____ By City Manager	Jul 1, 2021 _____ Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215834

EFFECTIVE DATE

Jun 28, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JUL -6 AM 11:50
 CITY SECRETARY'S
 OFFICE
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: LeadsOnline Vendor No. 352238

Subject: Extension of Subscription to PowerPlus Investigation System Service

Lead Dept: Information and Technology Services

Action Requested: Authorize Supplemental Agreement No. 4 for a contract extension for the City's subscription to LeadsOnline database of secondhand property transactions.

Contract Number: DSV-2019-00008331 Contract Term: 5/1/2021 to 9/30/2021

Background: The Dallas Police Department (DPD) uses the PowerPlus Investigation System Services to gain access to an online database of secondhand property transactions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0411	DPD	6367		3070		CT DSV-2019-00008331	\$37,908.00
						-	
						-	
Financing: Data Services Fund - Subject to Annual Appropriations						TOTAL:	\$37,908.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	4	10-2802	1/1/2011	\$86,400.00	\$524,819.00	\$611,219.00	648.26%

Nty APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Zetola
 William Zetola (Jun 28, 2021 14:27 CDT)
 Jun 28, 2021
 By Department Director Date

Don Knight
 Don Knight (Jul 6, 2021 10:00 CDT)
 Jul 6, 2021
 Approved as to Form by City Attorney Date

Jose Zetola
 Jose Zetola (Jun 28, 2021 11:41 CDT)
 Jun 28, 2021
 By City Manager Date

DK
DK



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215835

EFFECTIVE DATE

6/16/21

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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21 JUL -7 AM 12:31
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas County Department of Health and Human Services Vendor No. 014003

Subject: Older Adult Services Program

Lead Dept: West Dallas Multipurpose Center

Action Requested: Request an Interlocal Agreement for the use of certain designated space at the West Dallas Multipurpose Center, by the Dallas County Department of Health and Human Services /Older Adult Services Program. The purpose of the program is for developing and coordinating health, nutrition, and education assistance as well as social service activities for the City of Dallas senior participants.

Contract Number: OCC-2021-00016798 Contract Term: June 10, 2021 to June 9, 2024

Background: The City has allowed the County to use the following spaces/areas: Kitchen, Dining Area, and other locations agreed upon by the Center Manager at West Dallas Multipurpose Center, 2828 Fish Trap Road, Dallas, Texas 75212 ("Facility"), from 8:30 a.m. to 2:30 p.m., Mondays through Fridays. No cost consideration.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
							\$0	
Financing:							TOTAL:	\$ 0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jessica Galloway

Jun 11, 2021 *JMG*

Jun 22, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

Jun 16, 2021

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215836

EFFECTIVE DATE

May 24, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
2021 JUL -7 AM 11:13
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: All American Worldwide, Inc. Vendor No. VC23090

Subject: Majestic Centennial Collection Transport

Lead Dept: Office of Arts and Culture

Action Requested: Authorize a contract with All American Worldwide, Inc. to transport the Majestic Centennial Collection from seller Blue Bonnet Art Gallery to the Majestic Theater.

Contract Number: OCA-2021-00016538 Contract Term: 05/24/2021 to 08/31/2021

Background: To celebrate the Majestic Centennial, a collection of items purchased from Blue Bonnet Art Gallery (via PO OCA 158835) will be displayed in the lower lobby gallery for visitors to view over the next year. The Purchase Order did not include transport from Blue Bonnet Art Gallery, which is the City's responsibility. Items are currently located at Blue Bonnet Art Gallery and need to be transported to the Majestic Theater.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0338	OCA	9371		3070		MASC OCA-2021-00016538	\$4,950.00
						-	
						-	
Financing: Majestic Theater Gift & Trust Fund						TOTAL:	\$4,950.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director






May 24, 2021
Date


[Signature] *MPS*
Approved as to Form by City Attorney MS Date Jun 22, 2021

[Signature]
By City Manager Date May 24, 2021

 CITY OF DALLAS	ADMINISTRATIVE ACTION						ADMINISTRATIVE ACTION		
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.						215837		
							EFFECTIVE DATE		
							Jun 29, 2021 CITY SECRETARY DALLAS, TEXAS 2021 JUL -6 PM 3:56 RECEIVED		
1. Place an "X" in the appropriate box for the approval of:									
<input type="checkbox"/> a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.									
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).									
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.									
<input type="checkbox"/> d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.									
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.									
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.									
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.								<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.								<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?								<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Vendor Name:	City of Fort Worth					Vendor No.	VC16273		
Subject:	Communications System Agreement and Interoperable Radio Services								
Lead Dept:	Information and Technology Services								
Action Requested:	Authorize an Interlocal Agreement between the City of Dallas and the City of Fort Worth to connect their Trunked Voice Radio System services with the provision of mutual aid assistance.								
	Contract Number:	DSV-2021-00016226			Contract Term:	NA	to		
Background:	This agreement will allow the City of Dallas to share the Trunked Voice Radio System platform services with the City of Fort Worth for public safety voice radio communications free of charge and without warranty liability. In addition, this agreement will establish terms and conditions pursuant to which agencies will connect their Trunked Voice Radio Systems together to establish the North Texas Interoperable Radio Network (NTIRN) consolidated radio system.								
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
	0197	DSV	1812		3099		NA	\$ 0.00	
							-		
							-		
	Financing: Communication Services Fund						TOTAL:	\$ 0.00	
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage		

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 William Zielinski (Apr 16, 2021 12:12 CDT)	Apr 16, 2021 Date	 Don Knight (Jul 6, 2021 03:03 CDT)	Jul 6, 2021 Date
By Department Director	Date	Approved as to Form by City Attorney 	Date
	 Jerry Zapata (Jun 29, 2021 21:15 EDT)	Jun 29, 2021	Date
	By City Manager		

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h2>215838</h2>
		EFFECTIVE DATE
		Jun 7, 2021

RECEIVED
 2021 JUL -7 AM 8:11
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	PRISM MOVEMENT THEATER	Vendor No.	VS93852
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Subject:	Professional Services
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Lead Dept:	Office of Arts and Culture
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Action Requested: Consultant shall present two eight-week residencies under the Community Arts Non-Profit Residency Program. Residencies will involve providing a series of workshops that will introduce the surrounding communities to unique forms of self-expression and storytelling. Participants will learn about storytelling and community building through the Angolan style of Capoeira which was developed in Brazil and derived from traditional movement brought across the Atlantic Ocean by enslaved African. The ultimate purpose is to build relationships with the Dallas neighborhoods through Capoeira instruction and provide valuable skills while engaging in the arts. Instruction will take place in City of Dallas Districts 4 & 13. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.


Contract Number:	OCA-2021-00016266 (CR-00025575)	Contract Term:	6/14/2021	to	09/30/2021
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Background: The fee for this service is **\$20,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 35% or **\$7,000.00** of the total awarded amount upon completion of deliverables one through three and receipt of the consultant's first invoice, one (1) payment of 35% or **\$7,000.00** of the total awarded amount upon completion of deliverables four and five and receipt of consultant's second invoice, one (1) payment of 20% or **\$4,000.00** of the total awarded amount upon completion of deliverable eight (approval of the final report) and receipt of consultant's third invoice, and one (1) final payment of 10% or **\$2,000.00** upon satisfactory completion of all required services as determined by the Director, submission of Tax Form 990, and receipt of final invoice.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	5028		3089	Pop Up	MC - OCA-2021-00016266	\$20,000.00
						-	
						-	
Financing:						TOTAL:	\$20,000.00
		General Fund					

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Jun 7, 2021 15:14 CDT)
 By Department Director


Jun 7, 2021
 Date


 Taylor Floyd
 Approved as to Form by City Attorney

Jun 17, 2021
 Date


 Joey Zapata (Jun 7, 2021 17:09 PDT)
 By City Manager

Jun 7, 2021
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		215839
		EFFECTIVE DATE
		Jul 6, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUL -7 AM 9:50
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Presidio Networked Solution Group, LLC Vendor No. VC19333

Subject: Professional Services for integration of Windows 10, App Volumes, and DEM into a new environment Hyperflex Infrastructure Platform

Lead Dept: Information & Technology Services

Action Requested: Authorize a professional services contract for the integration of VDI images and configuration of the Workspace One portal for use by City staff and public users.

Contract Number: DSV-2021-00016232 Contract Term: 4/12/2021 to 3/7/2022

Background: This action is in support of the virtual desktop infrastructure (VDI) solution recently implemented to support employee work from home efforts in response to the COVID-19 pandemic pursuant to DIR-TSO-4112 cooperative agreement.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1667		3110		DSV-2021-00016232	\$28,538.43
						-	
						-	
Financing: Data Services Fund						TOTAL:	\$28,538.43

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Zielinski
William Zielinski (Apr 6, 2021 13:24 CDT)

Apr 6, 2021
Date

Willow Sanchez
Willow Sanchez (Jul 6, 2021 10:36 CDT)

Jul 6, 2021
Date

By Department Director

Approved as to Form by City Attorney

SR


Joey Zapata
Joey Zapata (Jul 6, 2021 11:09 EDT)

Jul 6, 2021
Date

WS

By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION		
							<h1>215840</h1>		
							EFFECTIVE DATE		
							JUL 01 2021		
1. Place an "X" in the appropriate box for the approval of:									
<input type="checkbox"/> a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.									
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).									
<input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.									
<input type="checkbox"/> d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.									
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.									
<input checked="" type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.									
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.							<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.							<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?							<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Vendor Name:		Sylvia Green				Vendor No.			
Subject:		Dallas Homebuyer Assistance (DHAP)							
Lead Dept:		Housing							
Action Requested:		Execution of City of Dallas Homebuyer Written Agreements (HOME/CDBG)							
		Contract Number:		HOU-2021-00016761		Contract Term:		to	
Background:		Ms. Green was approved for purchase of property at 2803 Thomas Tolbert using HOME (\$20,000.00) and CDBG (\$20,000.00) funding for the homebuyer assistance. The City provided the DHAP program pursuant to Council Resolution 20-1220 on August 26, 2020 to provide homebuyer assistance to households with income between 60 % to 80% of the area median income. Funding has been appropriated under a prior resolution.							
Funding:		FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
								-	0.00
								-	0.00
								-	0.00
		Financing:						TOTAL:	0.00
Contract Amendment Information:		Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
		n/a	n/a	n/a	0.00	0	\$ 0.00	0%	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noqueva

By Department Director

Jul 1, 2021

Date

Lisa Marie

Approved as to Form by City Attorney

LM

Jul 7, 2021

Date

[Signature]

By City Manager

Jul 1, 2021

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215841

EFFECTIVE DATE

05/14/2021 AF

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN -7 AM 11:41
 CITY SECRETAR
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: NewsBank. Inc. Vendor No. 066251

Subject: Online Subscription to America's Genealogy Bank

Lead Dept: Library

Action Requested: Authorize payment to NewBank, Inc. for one-year of access to America's Genealogy Bank.

Contract Number: LIB-2021-00016509 Contract Term: 07/01/2021 to 06/30/2022

Background: On June 26, 2013, Dallas City Council approved a five-year agreement with Newsbank Inc. for access to an online newspaper database service and microfilm service for the Dallas Public Library by resolution No. 13-1059. NewsBank is currently the sole source provided of subscription and online access to America's Genealogy Bank. Authorization is requested to continue providing this service to Library customers for one year, not to exceed \$26,651.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5392	3341			- LIB-2021-00016509	\$26,651.00	
						-		
						-		
Financing:							TOTAL:	\$26,651.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MJ Giudice
MJ Giudice (May 13, 2021 17:12 CDT)

By Department Director

Date

Ashley Stockton
Ashley Stockton (Jun 23, 2021 11:05 CDT)


Approved as to Form by City Attorney

Date

Joey Zapata
Joey Zapata (May 14, 2021 09:36 CDT)

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	215842
		EFFECTIVE DATE

05/14/2021 *SB*

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2021 JUL 7 PM 1:37

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Online subscription

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name: NewsBank, Inc.	Vendor No. 066251
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Subject: Online Subscription to American's News

Lead Dept: Library

Action Requested: Authorize payment to NewsBank, Inc. for one-year of access to America's News.

Contract Number:	LIB-2021-00016511	Contract Term:	07/01/2021	to	06/30/2022
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Background: On June 26, 2013, Dallas City Council approved a five-year agreement with Newsbank, Inc. for access to an online newspaper database service and microfilm service for the Dallas Public Library by Resolution No. 13-1059. NewsBank is currently the sole source provider of subscription and online access to America's News. Authorization is requested to continue providing this service to Library customers for one year, not to exceed \$29,500.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	LIB	5392		3341		- LIB-2021-00016511	\$29,500.00
						-	
						-	
Financing:						TOTAL:	\$29,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MJ Giudice
 MJ Giudice (May 13, 2021 17:13 CDT)

Ashley Stockton
 Ashley Stockton (Jun 23, 2021 11:08 CDT)

By Department Director

Date

Approved as to Form by City Attorney

Date

Joey Zapata
 Joey Zapata (May 14, 2021 09:36 CDT)

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215843

EFFECTIVE DATE

05/14/2021

RECEIVED
 MAY 14 2021
 1:36 PM
 CITY SECRETARY
 DALLAS TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: NewsBank, Inc. Vendor No. 066251

Subject: Online Subscription to America's Obituaries and Death Notices

Lead Dept: Library

Action Requested: Authorize payment to Newsbank, In. for one-year of access to America's Obituaries and Death Notices.

Contract Number: LIB-2021-00016514 Contract Term: 07/01/2021 to 06/30/2022

Background: On June 26, 2013, Dallas City Council approved a five-year agreement with Newsbank, Inc. for access to an online newspaper database service and microfilm service for the Dallas Public Library by Resolution No. 13-1059. NewsBank is currently the sole source provider of subscription and online access to America's Obituaries and Death Notices. Authorization is requested to continue providing this service to Library customers for one year, not to exceed \$21,218.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	LIB	5392		3341		- LIB-2021-00016514	\$21,218.00
						-	
						-	
Financing:						TOTAL:	\$21,218.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MJ Giudice
 MJ Giudice (May 13, 2021 17:12 CDT)
 By Department Director

Ashley Stockton
 Ashley Stockton (Jun 23, 2021 11:08 CDT)
 Approved as to Form by City Attorney

Joey Zapata
 Joey Zapata (May 14, 2021 09:36 CDT)
 By City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215844

EFFECTIVE DATE

6/25/21
CITY SECRETARY
DALLAS TEXAS
2021 JUN -7 PM 2:34
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: RED BALL OXYGEN CO., INC. Vendor No. VS0000045456

Subject: Red Ball Oxygen Past Due Invoice

Lead Dept: Dallas Water Utilities

Action Requested: Requesting authorization to issue an emergency contract to pay for an outstanding invoice from Red Ball Oxygen.

Contract Number: DWU-2021-00016543 Contract Term: 06/01/2021 to 07/31/2021

Background: Dallas Water Utilities provides oxygen and acetylene to all Water Meter Technicians to perform routine maintenance on water meters. The gases are used to torch off bolts that are rusted or stripped. Meter Services orders replacements tanks monthly to ensure an adequate supply for each truck. While we were in the process of closing our accounts and reviewing our records, we discovered several oxygen and acetylene tanks that were not accounted for. Our investigation determined that Red Ball had not provided return tickets when exchanging our tanks. This posed a dilemma because we could not prove the tanks were returned to the vendor. This ratification is to pay for the final invoice, including property loss in the amount of \$13,313.66.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0100	DWU	7471	DW21	2160		MASC DWU-2021-00016543	\$13,313.66	
Financing:							TOTAL:	\$13,313.66

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

5/20/21
Date

Approved as to Form by City Attorney

07/07/2021
Date

06/25/2021
By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	215845
		EFFECTIVE DATE
		Feb 5, 2020

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 FEB 5 2020
 PM 2:18

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached): **Vendor Name Change**
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Horizon Technology, Inc.	Vendor No.	504384
Subject:	Vendor Name Change – Laboratory Supplies and Equipment		
Lead Dept:	POM		

Action Requested: Authorize master agreement vendor name change from Horizon Technology, Inc. (504384) to Biotage, LLC (VC20706).

Contract Number:	POM-2019-00009190	Contract Term:	04/10/2019	to	04/09/2022
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
Background: On April 10, 2019, City Council awarded Horizon Technology, Inc. a three-year master agreement (BL1810) in the estimated amount of \$53,000.00 with Resolution No. 19-0520 (four vendors for a total of \$5,344,504.37), for laboratory supplies and equipment.


Prior Actions: N/A

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- POM-2019-00009190	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	19-0520	04/10/2019	\$53,000.00	N/A	\$53,000.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Chhunny Chhean (Feb 4, 2020) By Department Director	Feb 4, 2020 Date	 Michael Doss (Jun 30, 2021 09:49 CDT) Approved as to Form by City Attorney	Jun 30, 2021 Date
 Joey Zapata (Feb 5, 2020) By City Manager	Feb 5, 2020 Date		

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	215846
		EFFECTIVE DATE
		June 3, 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 3 2021 7:03 PM
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	Vishwanath Hotels, LLC (owner of Dallas Love Field Inn)	Vendor No.	VC21332
--------------	---	------------	---------

Subject:	City of Dallas Lodging
----------	------------------------

Lead Dept:	Office of Homeless Solutions
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Action Requested:	for up to lodging of the homeless MS Authorize a contract in the initial amount of \$48,000.00 for City of Dallas Lodging.							
	Contract Number:	OHS-2021-00016659	Contract Term:	06/16/2021	to	08/31/2021		

Background: New contract with Vishwanath Hotels, LLC (Dallas Love Field Inn) for lodging at the rate of \$55.00 per night for up to 11 rooms for up to 77 nights, to be occupied on an as needed basis in support of citizens of Camp Rhonda, homeless residents

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	MGT	4311	EH54	3070			\$48,000.00
							-	
							-	
Financing:							TOTAL:	\$48,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Christine Crossley
Christine Crossley (Jun 3, 2021 14:00 CDT)

By Department Director

Jun 3, 2021

Date

MPS

06.22.21

Approved as to Form by City Attorney

Date

[Signature]

Jun 3, 2021

Date

By City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215847

EFFECTIVE DATE

JUN 30 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2021 JUL -7 PM 3:50

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: New Cingular Wireless PCS, LLC Vendor No. _____

Subject: Dallas Love Field In-Building 5G Installation

Lead Dept: AVI

Action Requested: Authorize execution of an In-building license agreement for the installation of a 5G network at Dallas Love Field Airport

Contract Number: AVI-2021-00016837 Contract Term: 5/10/2021 to 5/10/2026

Background: Authorize a an inbuilding lease agreement for the installation of a 5G network at Dallas Love Field for a period of five (5) consecutive years (the "Initial Term"). After the Initial Term, this Agreement may renew for two (2) successive five (5) year periods (each, a "Renewal Term"), if Licensee gives Licensor notice of its intent to renew at least ninety (90) days prior to the end of the then current term and the Licensor agrees in writing to the renewal

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
			AVI				\$0.00
Financing: FY2021 Operating Fund						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	N/A	N/A	N/A	N/A	N/A	N/A	N/A

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Jun 25, 2021

Date

Don Knight (Jul 7, 2021 3:44 CDT)

Approved as to Form by City Attorney

Jul 7, 2021

Date

By City Manager

Jun 30, 2021

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215848

EFFECTIVE DATE

Jun 25, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 JUL -8 AM 9:00
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

VENDOR	TEXAS DEPARTMENT OF PUBLIC SAFETY (DPS)	Vendor No.	124919
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Subject: TEXAS GANG INTELLIGENCE (TX GANG) USER AGREEMENT

Lead Dept: Dallas Police Department

Action Requested: To authorize an agreement between Texas Department of Public Safety and Dallas Police Department to be a participating agency in TXGANG INDEX.

Contract Number:	CX DPD-2021-00016767		6/28/21	to	Upon termination
-------------------------	----------------------	--	---------	-----------	------------------

Background: The DPS has established and maintains a statewide gang intelligence index, TXGANG, for the purpose of facilitating the investigation, prosecution, and/or punishment of criminal offenses related to criminal street gang. This agreement will authorize the Dallas Police Department Gang Unit access to index.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:								
Financing:	No cost consideration						TOTAL:	\$0.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

MB APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director
 Date: 6/24/21

Ashley Stockton
 Ashley Stockton (Jul 7, 2021 12:29 CDT)
 Approved as to Form by City Attorney
 Date: Jul 7, 2021

Jon Fortune
 Jon Fortune (Jun 25, 2021 16:02 CDT)
 By City Manager
 Date: Jun 25, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215849

EFFECTIVE DATE

JUN 29 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUL - 8 AM 10:11
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: AMERICAN MEDICAL RESPONSE AMBULANCE SERVICE, INC. Vendor No. VS0000030499

Subject: Vaccine administration contract – amendment #2

Lead Dept: Management Services

Action Requested: This action authorizes Supplemental Agreement 2 to the agreement with AMR to modify terms to respond to a decrease in COVID-19 vaccination distribution.

Contract Number: OEM-2021-00015512 Contract Term: Feb 10, 2021 to Feb 9, 2023

Background: It is necessary to amend the agreement because a decrease in vaccine distribution.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

WJ APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rocky Vaz

5/27/2021

By Department Director

Date

Don Knight
Don Knight (Jul 7, 2021 5:40 CDT)

Jul 7, 2021

Approved as to Form by City Attorney

Date

Jon Fortune
Jon Fortune (Jun 29, 2021 15:32 CDT)

Jun 29, 2021

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215857

EFFECTIVE DATE

7-1-2021

CITY SECRETARY
DALLAS, TEXAS
JUL 8 PM 12:48

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Pho MI, LLC DBA Dalat Vendor No. VC23038

Subject: Water Bottles - Winter Weather Event

Lead Dept: MCC

Action Requested: Authorization Ratification of Payment of Invoice for water bottle cases which were distributed to citizens impacted by the winter weather event on Feb. 16, 2021

Contract Number: MCC-2021-00016836 Contract Term: to

Background: Dallas area impacted by a historic winter weather event leaving residents without power and water pipes bursts.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	MCC	1010		3099		-	\$3,276.00	
						-		
						-		
Financing:							TOTAL:	\$3,276.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Suppl Agreement Percentage
						\$ 0.00	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Date: 7/17/21

Approved as to Form by City Attorney: Date: 7/11/2021

By City Manager: Date: 7/11/2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215858

EFFECTIVE DATE

6/16/21 *SB*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Annual Membership
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 21 JUN -9 AM 9:21
 CITY SECRETAR
 DALLAS, TEX.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Urban Libraries Council Vendor No. VC0000003959

Subject: Annual Membership

Lead Dept: Library

Action Requested: Authorize payment of annual membership to Urban Libraries Council in the amount of \$10,500.00

Contract Number: LIB-2021-00016823 Contract Term: 09/01/2021 to 08/31/2022

Background: Membership fee with The Urban Libraries Council providing access to their professional membership organization for urban libraries in the United States. Membership provides access to professional development resources, cutting edge research, and collaborative opportunities for communities with libraries of similar size, interests, and concerns.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	LIB	5310		3340		- LIB - 2021- 00016823	\$10,500.00
						-	
						-	
Financing:						TOTAL:	\$10,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MJ Giudice
 MJ Giudice (Jun 15, 2021 16:26 CDT)

Ashley Stockton
 Ashley Stockton (Jul 8, 2021 15:10 CDT)

By Department Director

Date

Approved as to Form by City Attorney

Date

Joey Zapata
 Joey Zapata (Jun 16, 2021 09:23 CDT)

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215859

EFFECTIVE DATE

Jun 2, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JUL -9 AM 10:30
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Wetlands Management, L.P. Vendor No. VC0000011726

Subject: Wetlands Mitigation Credits for Emerald Lake Dam Safety and Erosion Control Project

Lead Dept: Park and Recreation Department

Action Requested: Authorize a service contract with Wetlands Management, L.P., for the purchase of Wetlands mitigation Credits in the amount of \$10,400.00

Contract Number:	PKR-2021-00016567	Contract Term:	NA	to	NA
------------------	-------------------	----------------	----	----	----

Background: This AA includes purchase of Wetland Mitigation Credits required by USACE for the development of the Emerald Lake project Dam to compensate for impacts to USACE jurisdictional wetlands. All changes are owner requested.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1100	PKR	VR49	ERCT	3099	PK17VB49	CX - PKR-2021-00016567	\$10,400.00
							5/26/21
Financing: 2017 Bond Fund- Park and Recreation Facilities (B)						TOTAL:	\$10,400.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	00						%

Nkj APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Jun 2, 2021 13:12 CDT)
By Department Director

Jun 2, 2021
Date


Christine Lanners
Christine Lanners (Jul 9, 2021 10:13 CDT)
Approved as to Form by City Attorney

Jul 9, 2021
Date

Joey Zapata
Joey Zapata (Jun 2, 2021 13:58 CDT)
By City Manager

Jun 2, 2021
Date

mm 5/26/21
ORIGINAL - City Secretary

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>215860</h1>
		EFFECTIVE DATE July 9, 2021

RECEIVED
 2021 JUL - 9 PM 5:11
 CITY SECRETAR
 DALLAS, TEXA

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	Hurricane Waste System, LLC	Vendor No.	VC20368
Subject:	Temporary Waste Hauling Service		
Lead Dept:	SAN		




Action Requested:	Authorize the ratification payment for a final invoice in the amount of \$13,120.00 for the temporary waste hauling services.
Contract Number:	SAN-2021-00016004
Contract Term:	
to	


Background: This service was utilized to supplement Sanitation's transfer station hauling operations following the February 2021 winter storm. The contract was for 115 loads at \$320.00 per load. The contractor hauled a total of 156 loads (41 loads over the contract amount). The additional service was necessary due to the extremely high volumes of brush debris being collected, and regulatory obligations to keep the material moving out of the transfer stations

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0440	SAN	3581		3072		- SAN-2021-00016004	\$13,120.00
						-	
						-	
Financing: Sanitation Operation Fund						TOTAL:	\$13,120.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
					0		0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Timothy Oliver (Jul 9, 2021 15:34 CDT) By Department Director	07/09/2021 Date	 Willow Sanchez Approved as to Form by City Attorney	Jul 9, 2021 Date
	 Joey Zapata (Jul 9, 2021 17:14 EDT) By City Manager	07/09/2021 Date	

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	215861
		EFFECTIVE DATE
		JUN 14 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input checked="" type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

RECEIVED
 JUL 13 AM 10:41
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	Corgan Associates, Inc.	Vendor No.	VS0000011627
--------------	-------------------------	------------	--------------

Subject:	DAL Space Planning
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Lead Dept:	Department of Aviation
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Action Requested:	Authorize Supplemental Agreement #3 to extend contract term date 2 additional years and 5 months to allow the completion of the professional services requested from Corgan Associates, Inc.
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Contract Number:	AVI-2018-00004310	Contract Term:	9/1/2018	to	6/15/2023
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Background: Due to the 2020 Covid pandemic, the Department of Aviation placed a temporary hold on the project until airport operations returned to a normal level. The contract term expired during that time period and it is now necessary to resume the project as planned.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	\$0.00
							-	
							-	
	Financing:							TOTAL:

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	3	AA 18-6524	8/20/18	\$48,700.00	\$347,945.74	\$347,945.74	714.46%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



 By Department Director Date

Jun 14, 2021



 Approved as to Form by City Attorney Date

Jul 13, 2021



 By City Manager Date

Jun 14, 2021



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215862

EFFECTIVE DATE

Jul 13, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JUL 13 AM 10:11
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Lexis Nexis	Vendor No.	332118
---------------------	-------------	-------------------	--------

Subject: Subscription of legal, government and business information sources

Lead Dept: OED

Action Requested: Ratification payment for Lexis Nexis subscription services from 10/1/20 through 9/30/21.

Contract Number:	ECO-2021-00016124	Contract Term:	10/1/2020 to 9/30/21
-------------------------	-------------------	-----------------------	----------------------

Background: The office of Economic Development uses Lexis Nexis web-based database. Lexis Nexis's aggregated sources assist OED in developing strategies required to make informed decisions related to projects under consideration by COD. Per the CAO, a contract between the department and Lexis Signed in September 2020 (exhibit A) is unenforceable due to lack of authorization. However, pending future negotiations with Lexis Nexis, OED has no choice but to seek ratification for services rendered and remainder of term. The previous AA is attached (exhibit B)

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	ECO	1164	ECO2	3341		- MASC-ECO-2021-00016124	\$15,840.00
							-	
							-	
Financing:							TOTAL:	\$15,840.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:							

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Robin [Signature]

By Department Director

Jul 12, 2021

Date

Willow Sanchez
Willow Sanchez (Jul 13, 2021 10:11 CDT)

Approved as to Form by City Attorney

Jul 13, 2021

Date

[Signature]

By City Manager

Jul 13, 2021

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215863

EFFECTIVE DATE

JUL 07 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 JUL 13 PM 4:05
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Modern Geosciences LLC Vendor No. VS0000063453

Subject: Removal of underground storage tanks from Dallas Executive Airport (RBD)

Lead Dept: Department of Aviation

Action Requested: Authorize a Service contract for removal of the UST systems, at Dallas Love Field

Contract Number: AVI-2021-00016843 Contract Term: 07/1/2021 to 06/30/2022

Background: Authorize a service contract for the removal of underground storage tanks (USTs), coordinate regulatory communication, collect requisite confirmation sampling per Texas Commission on Environmental Quality (TCEQ) requirements, and oversee and complete all post UST removal reporting to document site conditions to the TCEQ.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7729		3070		- AVI-2021-00016843	\$93,185.00
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Marissa Sanchez (Jul 7, 2021 15:01 CDT)
By Department Director

Jul 7, 2021
Date

Michael Doss (Jul 9, 2021 15:24 CDT)
Approved as to Form by City Attorney

Jul 9, 2021
Date

Jul 7, 2021
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215864

EFFECTIVE DATE

5/23/2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurement through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JUL 14 PM 2:42
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: CPS HR Vendor No. VS0000018001

Subject: Strategic Planning

Lead Dept: Human Resources

Action Requested: CPS HR will assist Human Resources in upgrading the current operating model as well updating metrics to better align with the new resources available. CPS HR will assist HR to strategize and improve: I. Talent Acquisition II. Human Resource Planning, Strategy and Implementation III. Executive and Senior Level Leadership Development and IV. Expansion of Employee Engagement and Experience.

Contract Number: PER-2021-00016480 Contract Term: 7/14/2021 to 7/13/2023

Background: In order for the Human resources team to understand the top trends in Talent Acquisition, a strategic solicitation calling for IRFP was sent to vendors on April 23, 2021 to generate a roadmap that would focus on assessing the effectiveness of the recruiting process, technical innovations, updating interviews process and utilizing market guides to help attract and maintain high quality candidates.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PER		1436	3361		- PER202100016480X	\$48,950.00
						-	
						-	
Financing:						TOTAL:	\$48,950.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

Nty APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Nina Arias

May 21, 2021

Willow Sanchez

Jul 12, 2021

By Department Director

Date

Approved as to Form by City Attorney


Date

[Signature]

May 23, 2021

By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 215865 EFFECTIVE DATE Jul 13, 2021
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1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 21 JUL 14 PM 3:49
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: CONSTANCE Y. WHITE Supplier No. VS97155

Subject: SOUTH DALLAS CULTURAL CENTER PROGRAMMING

Lead Dept: OFFICE OF ARTS AND CULTURE

Action Requested: Authorization is requested to procure the services of Constance Y White to provide the following service at the South Dallas Cultural Center: Art Exhibition Programming from from August 27 – September 30, 2021. Additionally, Constance Y White will deliver: 1) Detailed exhibition plan to center manager by July 23, 2021, and 2) Conduct an artist Talk on September 7, 2021.

Contract Number:	OCA-2020-00014898 (CR-00025658)	Contract Term:	07/23/2021	to	09/30/2021
------------------	---------------------------------	----------------	------------	----	------------

Background: The fee for this service will not exceed \$5,000.00. Consultant understands that the City of Dallas will pay for services as follows: Two installments of \$2,500.00 1) First Payment of \$2500 upon approval of administrative action completion of deliverable number 1. 2) Final Payment of \$2500, upon completion of deliverable number 2 and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsear.ch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4832	CA02	3089		MASC- OCA-2020-00014898	\$5,000.00
						-	
						-	
Financing: GENERAL FUND						TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Jul 12, 2021 20:32 CDT)
 By Department Director

Jul 12, 2021
 Date


 Approved as to Form by City Attorney
 Date


 Joey Zapata (Jul 13, 2021 07:06 CDT)
 By City Manager

Jul 13, 2021
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215866

EFFECTIVE DATE

4/27/21

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JUL 14 PM 5:00

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: MSDSONline, Inc. ■ BA VelocityEHS Vendor No. VS86301

Subject: Web-based management of Material Safety Data Sheets (SDS)

Lead Dept: Water Utilities

Action Requested: To purchase a thirty-six (36) month web-based subscription for material safety data sheets (SDS) which can be readily accessed by DWU employees at any time. SDSs are the primary means of providing information concerning chemical hazards to employers and employees. This information is required to comply with federal, state and local regulations regarding safety, health and the environment. This will also ensure that Dallas Water Utilities is 100% regulatory compliant.

Contract Number: DWU-2021-00015874 Contract Term: 5/11/2021 to 5/11/2024

Background: In the past DWU had received non-conformance during audits for incorrect SDSs. The web-based subscription allows for updated SDSs to be available at all times. Material Services has compiled a list for all DWU divisions and has been utilizing a current contract to access SDSs which has resulted in positive recognition in recent audits.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0100	DWU	7360		3341		MASC DWU-2021-00015874	\$48,183.00	
Financing:							TOTAL:	\$48,183.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

4/27/2021 Date

Approved as to Form by City Attorney

07/13/2021 Date

By City Manager Date 04/27/2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215867

EFFECTIVE DATE

May 28, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JUL 15 AM 9:32
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Oncor Electric Delivery, LLC Vendor No. 399181

Subject: Discretionary Service Agreement

Lead Dept: MGT - Office of Bond and Construction Management

Action Requested: Authorize a Discretionary Service Agreement with Oncor Electric Delivery, LLC. to provide pad transformer service for the Forest Green Branch Library located at 9619 Greenville Ave. in an amount not to exceed \$6,034.42.

Contract Number: BON-2021-00016572 Contract Term: 5/1/2021 to 6/30/2021

Background: To secure permanent power at the new Forest Green Branch Library, Oncor Electric Delivery, LLC. will need to provide transformer service at the new dedicated easement location agreed upon. This action will authorize Oncor to pull power to the new transformer pad.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V42	BSD	VE01	LIBF	4010	EB17VE01	CX BON-2021-00016572	\$6,034.42
						-	
						-	
Financing: 2017 Bond Fund						TOTAL:	\$6,034.42

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Adriana Castaneda (May 28, 2021 10:03 CDT)
 By Department Director

May 28, 2021
 Date

Approved as to Form by City Attorney
 Date

Jul 9, 2021
 Date

By City Manager

May 28, 2021
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215868

EFFECTIVE DATE

7/14/21

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUL 15 PM 12:22
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No **AV**

Vendor Name: Jacobs Engineering Group, Inc. Vendor No. 076029

Subject: Commerce Street from Good Latimer Expressway to Exposition Avenue – PB17VA16

Lead Dept: Department of Public Works

Action Requested: Authorize Supplemental Agreement No. 1 to the professional services contract with Jacobs Engineering Group, Inc. to extend the contract time for Commerce Street from Good Latimer Expressway to Exposition Avenue - Financing: No cost consideration to the City.

Contract Number: PBW-2019-00011731 Contract Term: 12/9/2019 to 12/31/2022

Background: During design, the proposed storm drainage for Commerce Street was discovered to conflict with the proposed water and wastewater mains that TranSystems Corporation was designing for Commerce Street as part of the Deep Ellum Streetscape Project. Consequently, it is necessary to coordinate both projects to prevent potential conflicts in construction. This action will extend the Commerce Street contract time as needed to allow the required coordination with TranSystems Corporation to complete the design scope.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	19-1758	12/12/2019	\$706,070.00	\$0.00	\$706,070.00	N/A

Uky ^{604E} ^{CTN} APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code. C.L.

Robert Perez
By Department Director

07/14/21
Date

Christine Lanners

Christine Lanners (Jul 15, 2021 08:57 CDT)

Approved as to Form by City Attorney

07/15/2

Date

07/14/21

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215869

EFFECTIVE DATE

JUL 15 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUL 15 PM 2:48
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: T-Mobile West LLC Supplier No. _____

Subject: 311 SLA Cooperative Agreement

Lead Dept: Management Services – 311 Customer Service

Action Requested: Authorize the execution of a Cooperative Agreement between the City of Dallas and T-Mobile Northeast LLC and Sprint Spectrum L.P. D/B/A T-Mobile for 311 dialing services.

Contract Number: _____ Contract Term: 7/14/2021 to Indefinite

Background: The City of Dallas provides residents' access to non-emergency services via 311, a short code dialing system. T-Mobile is refusing to give their customers access to this 311 service unless the City signs this agreement. This Administrative Action has no cost consideration.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Johnson
By Department Director Date Jul 15, 2021

Don Knight
Don Knight (Jul 15, 2021 3:55 CD) Approved as to Form by City Attorney Date Jul 15, 2021

[Signature]
By City Manager Date Jul 15, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215870

EFFECTIVE DATE

Jul 8, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUL 15 PM 4:24
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	ROBERT HOLBERT	Vendor No.	VC20585
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: Authorization is requested for consultant to present additional performances and workshops, as directed by the Office of Cultural Affairs, that will introduce audiences to a variety of music styles including Jazz, Blues, and Rhythm and Blues. Consultant will acquaint Dallas residents with the historical background of the specific music genre and obtain a deeper understanding and appreciation for the art of music. Services will be provided for audiences of all ages. All services are subject to the approval of the City of Dallas Office of Cultural Affairs.

Contract Number:	OCA-2020-00014342 (CR-00025297)	Contract Term:	7/10/2021	to	9/30/2021
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Background: Consultant shall present additional services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$4,812.50**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC - OCA-2020-00014342	\$4,812.50.	
Financing: General Fund							TOTAL:	\$4,812.50.

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	20-6136	10/27/2020	\$5,000.00	\$0.00	\$9,812.50	96%

NBJ **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

Jennifer Scripps
 Jennifer Scripps (Jul 8, 2021 14:41 MDT)
 By Department Director

Jul 8, 2021
 Date

Scott Bray
 Approved as to Form by City Attorney *SS*
Jul 14, 2021
 Date

Joey Zapata
 Joey Zapata (Jul 8, 2021 18:18 MDT)
 By City Manager
Jul 8, 2021
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215871

EFFECTIVE DATE

Jul 13, 2021 *MD*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 23%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 JUL 13 AM 9:27
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: LEGAL DOC MGMT INC. Vendor No. VC17242

Subject: Supplemental Agreement No. 2 to Service Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize Supplemental Agreement No. 2 to the service contract with LEGAL DOC MGMT INC., to continue providing the City of Dallas with process services and asset searches for lawsuits and claims. This supplemental contract shall not exceed \$10,000, increasing the total contract from \$40,000 to \$50,000.

Contract Number: ATT-2017-00002265 Contract Term: 6/22/17 to 12/31/2025

Background: On June 22, 2017, AA No. 17-6242 authorized a service contract with LEGAL DOC MGMT INC. to provide process services to the City of Dallas for lawsuits and claims by way of civil process service, courthouse filing, and skip tracing. On May 29, 2019, AA No. 19-6030 authorized Supplemental Agreement No. 1 for continued services.

This Supplemental Agreement No. 2 shall not exceed \$10,000, increasing the total contract from \$40,000 to \$50,000.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0192	ORM	3890		3046		CX ATT-2017-00002265	\$10,000.00	
						-		
						-		
Financing:							TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	17-6242	6/22/17	\$20,000.00	20,000.00	\$50,000.00	

MD APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
By Department Director Jul 13, 2021 Date

Michael Doss
Michael Doss (Jul 13, 2021 16:29 CDT)
Approved as to Form by City Attorney Jul 13, 2021 Date

[Signature]
By City Manager Jul 13, 2021 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215872

EFFECTIVE DATE

Jul 1, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JUL 16 AM 10:55

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

VENDOR: BERLA CORPORATION Vendor No.: VC23212

Subject: TRAINING COURSE AND TOOL KIT

Lead Dept: Dallas Police Department

Action Requested: To authorize an agreement between BERLA Corporation and Dallas Police Department for 5-day training course and purchase of toolkit.

Contract Number: DPD-2021-00016645 6/30/21 to 6/30/22

Background: The Berla Data Collection is a forensic tool developed to identify and analyze critical information stored within vehicle navigation system. This course will instruct in the best practices for handling evidence from vehicle navigation systems. Berla requires purchase of toolkit to attend class. Berla Corporation is a Sole Source Vendor.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
OS1N	DPD	6767		3364		DPD-2021-00016645	16,935
						-	
						-	
Financing:						TOTAL:	16,935

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

NK APPROVAL Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director
Date: 6/30/21

[Signature]
Approved as to Form by City Attorney
Date: Jul 3, 2021

[Signature]
By City Manager
Date: Jul 1, 2021

[Signature]
DK

VC22272



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215873

EFFECTIVE DATE

8/1/2021 7/12/21

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JUL 16 PM 3:15
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Water is Alive, Inc. Vendor No. VC22272

Subject: Granting a temporary license to use a portion of Joe's Creek for a bioremediation project.

Lead Dept: DWU

Action Requested: Trinity River Bioremediation Pilot Plan Project Description
 Using 3 methods of bioremediation adapted by Water is Alive, we propose to work with Groundwork Dallas, area schools and other potential stakeholders to bioremediate present e coli threats while addressing other contamination issues in Joe's Creek, a tributary to the Elm Fork of the Trinity River

Contract Number: SDM-2021-00017024 Contract Term: 8/1/2021 to 8/1/2024

Background: goals are to: • Improve the water quality in Joe's Creek. • Raise awareness regarding contamination in the Trinity River. • Help restore and improve the natural ecology and bioremediation capabilities of the Trinity River Basin. • Equip students, businesses and individuals with the materials, methods and recipes needed to grow biofilters that will mitigate and metabolize contamination in water and soil. There is no cost associated with this project.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
n/a	n/a	n/a	n/a	n/a	n/a	- n/a	0
						-	
						-	
Financing:						TOTAL:	0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
 Terry Lowery (Jul 12, 2021 10:25 CDT)
 By Department Director

Date

Michael Doss
 Michael Doss (Jul 15, 2021 15:43 CDT)
 Approved as to Form by City Attorney

Date

07/15/2021

07/12/2021

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215874

EFFECTIVE DATE

Jul 8, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JUL 16 PM 3:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **MICAELA GUTIERREZ-TILLET** Vendor No. VC20223

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Authorization is requested for consultant to present additional performances and workshops as directed by the Office of Cultural Affairs by way of Afro-Caribbean Dance that will be taught following various formulas. Consultant shall introduce participants to Afrobeats (AfroDance) / Dancehall / Latin / Hip Hop including their language, history, connectivity, and value. Participants will learn dance through muscle memory, understanding of beats and rhythm, and choreography combinations through the application of the steps. Workshops and performances will vary by demographic and purpose. Workshops will be presented to seniors, adults, and children of all ages. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2020-00014342 (CR-00025290) Contract Term: 7/10/2021 to 9/30/2021

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$2,650.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	2850		3089	CAP	MASC - OCA-2020-00014342	\$2,650.00
						-	
						-	
Financing: General Fund						TOTAL:	\$2,650.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	20-6043	10/7/2020	\$4,000	\$0.00	\$6,650.00	65%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Jul 8, 2021 14:42 MDT)
 By Department Director

Jul 8, 2021
 Date

Scott Bray
 Approved as to Form by City Attorney *SS*
 Jul 14, 2021
 Date

Joey Zapata
 Joey Zapata (Jul 8, 2021 18:18 EDT)
 By City Manager

Jul 8, 2021
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215875

EFFECTIVE DATE

Jul 8, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUL 16 PM 3:50
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **JILES KING** Vendor No. **VC18934**
 Subject: Professional Services
 Lead Dept: Office of Arts and Culture

Action Requested: Authorization is requested for consultant to present additional theatre performances and workshops as directed by the Office of Arts and Culture. The workshops will teach participants basic theatre fundamentals such as stage direction, creative writing, character building, and team building activities. Consultant will provide theatrical performance of consultant's own work followed by an audience question and answer session. Performances and workshops are suitable for all ages and can be done virtually. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2020-00014342 (CR-00025297) Contract Term: 7/10/2021 to 9/30/2021

Background: Consultant shall present additional services on an as needed basis, the cumulative total of which shall not exceed a fee of **\$1,750.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	5028		3089	CAP	MASC - OCA-2020-00014342	\$1,750.00
Financing: General Fund							TOTAL: \$1,750.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	20-6040	10/5/2020	\$4,000.00	\$0.00	\$5,750.00	44%

Uty APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Joey Zapata
 By Department Director

Jul 8, 2021
 Date

Scott Bray
 Approved as to Form by City Attorney *SS* Jul 14, 2021
 Date

Joey Zapata
 By City Manager

Jul 8, 2021
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215876

EFFECTIVE DATE

07/16/2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2021 JUL 16 PM 3:56
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Proquest Vendor No. VS0000015943

Subject: Adding Funds

Lead Dept: Library

Action Requested: Increase contract by \$21,540.57 to continue the use of Proquest's services. These services were not bid on during the previous solicitation

Contract Number: BTZ1609 Contract Term: 10-26-2016 to 10-25-2021

Background: On October 26, 2016, City Council authorized a three-year master agreement/service contract/contract with Proquest in the amount of \$147,062.00 by Resolution No. 16-1720, for Database access to download able digital media for the Dallas Public Library. The Lead department had a remaining fund of \$27,481.43 and will be needing \$21,540.57 to continue using Proquest's services.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- BTZ1609	\$21,540.57
						-	
						-	
Financing:						TOTAL:	\$21,540.57

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	16-1720	10/26/2016	\$147,062.00	N/A	\$168,602.57	14.6%

Uky **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

MJ Giudice
 MJ Giudice (Jul 16, 2021 14:16 CDT)

Jul 16, 2021

Willow Sanchez

Jul 16, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

Joey Zapata
 Joey Zapata (Jul 16, 2021 14:18 CDT)

By City Manager

Date

Jul 16, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215877

EFFECTIVE DATE

Jul 1, 2021

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 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: The Verdigris Ensemble, Inc. a Texas Nonprofit Corporation **Vendor No.:** VS99078

Subject: Professional Services - Amendment

Lead Dept: Office of Arts and Culture

Action Requested: Authorization is requested for a revised scope of work for Administrative Action 21-5542 Amendments are requested due to the health restrictions put in place due to COVID-19. Attached (1) Revised Exhibit A (Scope of Work), (2) original AA and Contract with exhibits.

Contract Number:	OCA-2021-000015693 (CR-00025466)	Contract Term:	04/12/2021	to	9/30/2021
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Background: The fee for this service is **\$12,000.00** to be paid in accordance with the terms of the contract as follows:

- One (1) payment of 25% or **\$3,000.00** of the total awarded amount has been paid to consultant upon completion of deliverable number one.
- One (1) payment of 50% or **\$6,000.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or **\$3,000.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OAC	4880		3089	AA21	MASC OCA-2021-00015693	\$0.00
						-	
						-	
Financing: General Fund						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	21-5542	04/02/2021	\$12,000.00	\$0.00	\$12,000.00	0%

NJS **APPROVAL:** Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Jul 1, 2021 14:17 CDT)
 By Department Director


Jul 1, 2021
 Date

Tasheena L. Byrd
 Approved as to Form by City Attorney

Jul 19, 2021
 Date

Joey Zapata
 Joey Zapata (Jul 1, 2021 17:02 EDT)
 By City Manager

Jul 1, 2021
 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	215878	EFFECTIVE DATE
	Jul 13, 2021	

See Administrative Directive 4-05 for additional guidelines and routing.
 File the approved form and all necessary documentation with the
 City Secretary's Office to receive an official file stamp.

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2021 JUL 9 AM 11:25
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: THE BANDAN KORO EXPERIENCE: EDUCATION AND INSPIRATION THROUGH ARTS AND CULTURE	Supplier No. VC22960
--	-----------------------------

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present two eight-week residencies under the Community Arts Non-Profit Residency Program. Residencies will involve virtual instruction in traditions, history, music, and dances from West Africa. During the residencies, participants will student and learn about West African Drum history, construction, and influence; West African Rhythm technique and execution; traditional dance movements, and West African ethnic groups, their history, and the significance of the rhythm and dances they perform. Instruction will take place virtually targeting City of Dallas Districts 3 & 11, and they will culminate with open-to-the-public performances showcasing what participants have learned. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2021-00016266 (CR-00025576)	Contract Term:	7/16/2021	to	9/30/2021
-------------------------	---------------------------------	-----------------------	-----------	----	-----------

Background: The fee for this service is \$20,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 35% or \$7,000.00 of the total awarded amount upon completion of deliverables one through three and receipt of the consultant's first invoice, one (1) payment of 35% or \$7,000.00 of the total awarded amount upon completion of deliverables four and five and receipt of consultant's second invoice, one (1) payment of 20% or \$4,000.00 of the total awarded amount upon completion of deliverable eight (approval of the final report) and receipt of consultant's third invoice, and one (1) final payment of 10% or \$2,000.00 upon satisfactory completion of all required services as determined by the Director, submission of Tax Form 990, and receipt of final invoice.

HUB
 Check appropriate Box
<https://mycpa.cp.state.tx.us/tpa/sscmlsearch/>

<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	5028		3089	Pop-Up	MASC - OCA-2021-00016266	\$20,000.00	
						-		
						-		
Financing:							TOTAL:	\$20,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

Nty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

Jennifer Scripps
 Jennifer Scripps (Jul 12, 2021 20:32 CDT)
 By Department Director


Jul 12, 2021
 Date

Scott Bray
 Approved as to Form by City Attorney

Jul 19, 2021
 Date

Joey Zapata
 Joey Zapata (Jul 13, 2021 07:05 CDT)
 By City Manager

Jul 13, 2021
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1>	ADMINISTRATIVE ACTION 215879
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE JUL 29 2021
		RECEIVED JUL 19 PM 12:14 CITY SECRETARY DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Scott-King Group, LLC- Contractor Barbara Hobbs- Homeowner	Vendor No.	VS100679
--------------	--	------------	----------

Subject: Home Improvement and Preservation Program (HIPP Rehab)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Amendment to increase the amount of the executed agreement for payment for Home Improvement and Preservation Program at 12224 Ortega Street Dallas, Texas 75253 increasing the loan amount from \$25,250.00 to \$29,750.00, correcting the authorizing resolution number and extending the completion deadline.

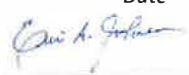
Contract Number:	HOU-2021-00015084	Contract Term:	Effective Date of this AA	to	5/30/2021
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Background: On August 26, 2020 by Resolution No. 20-1220, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing. Homeowner is **Barbara Hobbs**.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	0.00	
						-		
						-		
Financing:							TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							0%

UNJ **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

<i>David Noguera</i> By Department Director	Jun 29, 2021 Date	<i>MPS</i> Approved as to Form by City Attorney	Jul 19, 2021 Date
	 By City Manager	Jun 29, 2021 Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215880

EFFECTIVE DATE

JUL 29 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JUL 19 PM 12:53
 CITY SECRETAR
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: La Cosecha Project (fiscal sponsor of grantee The Oak Cliff Veggie Project) Vendor No. VC19964

Subject: Dallas Neighborhood Vitality Grant Program (DNVG)

Lead Dept: Planning & Urban Design (PNV)

Action Requested: This is a no-cost Administrative Action to extend the contract with La Cosecha Project, fiscal sponsor of the Dallas Neighborhood Vitality Grant (DNVG) grantee The Oak Cliff Veggie Project. This is an extension in the contract term only, the contract amount will not change (no cost).

Contract Number: PNV-2019-00010003 Contract Term: 7/15/2019 to 8/31/2020

Background: Administrative Action 196184 was executed on 6-19-2019 in the amount of \$8,000.00 to award Dallas Neighborhood Vitality Grant (DNVG) funding to La Cosecha Project, fiscal sponsor of The Oak Cliff Veggie Project, for an urban garden. The grantee expended funds after the contract term had ended due to project delays experienced as a result of COVID-19. This action will allow us to reimburse the fiscal sponsor on behalf of the grantee for expenditures that were made in compliance with the original contract but shortly after the contract term had expired.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0297	PNV	1728	ECNR	3099		MASC PNV-2019-00010003	\$8,000.00
						-	
						-	
Financing: Current Funds						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	196184	6-19-2019	\$8,000.00	\$0.00	\$8,000.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

PEER CHACKO
PEER CHACKO (JUN 15, 2021 12:46 CDT)

07/16/2021

Barbara Martin

07/19/2021

By Department Director

Date

Approved as to Form by City Attorney

Date

Quo A. Johnson

Jul 16, 2021

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215881

EFFECTIVE DATE

7/12/2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUL 9 PM 3:45
 CITY SECRETARY'S
 OFFICE
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Neel-Schaffer, Inc. Vendor No. VS0000007942

Subject: Target Neighborhood Group 17-7007

Lead Dept: Public Works

Action Requested: Authorize Supplemental Agreement No. 2 to the professional services contract with Neel Schaffer, Inc. for additional geotechnical investigation services needed for Target Neighborhood Group 17-7007 in the amount of \$6,967.00 increasing the contract amount from \$455,991.00 to \$462,958.00.

Contract Number: PBW-2019-00008827 Contract Term: April 2019 to Dec 2023

Background: During design, it was determined that it is necessary to add geotechnical investigation services to the contract for the Alley between Carbondale St and Brownsville Ave from Meek St to Linfield Rd to adequately determine the subgrade stabilization treatment needed for this alley. This action will add the necessary geotechnical investigation services needed for the Carbondale/Brownsville alley to the contract.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	VA01	TGTN	4111	PB17VA01	CX- PBW-2019-00008827	\$6,967.00
						-	
						-	
Financing: 2017 Bond Program						TOTAL:	\$6,967.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	19-0161	3/12/19	\$ 446,041.00	\$ 9,950.00	\$ 462,958.00	3.79%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code. *MH*

Robert Perez
By Department Director

06/29/21
Date

Milton Henderson
Milton Henderson (Jul 19, 2021 11:12 CDT)

Approved as to Form by City Attorney

07/19/21
Date

[Signature]
By City Manager

07/12/21
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215882

EFFECTIVE DATE

MAY 19 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JUN 20 AM 10:13
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Telephone Town Hall Meetings, Inc. Vendor No. VC0000012096

Subject: Service contract for virtual public engagement meetings

Lead Dept: Budget & Management Services

Action Requested: Authorize use of virtual meeting services for three special public engagement meetings

Contract Number: BMS-2021-00016478 Contract Term: 5/17/2021 to 11/17/2021

Background: This contract will allow the City Manager to use telephone/virtual town hall meeting services for three meetings with Dallas residents regarding the FY 2021-22 budget. This contract is established via interlocal agreement with the City of Plano.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	BMS	1991	OF01	3099		CX BMS-2021-00016478	\$46,326.00
						-	
						-	
Financing: General Fund						TOTAL:	\$46,326.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

M. Elizabeth Reich 5-7-21
By Department Director Date

Willow Sanchez May 19, 2021
Approved as to Form by City Attorney Date

[Signature] May 19, 2021
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215883

EFFECTIVE DATE

JUL 12 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Terracon Consultants, Inc Vendor No. 341409

Subject: SPCC Plan

Lead Dept: PBW

Action Requested: Authorize Terracon Consultants, Inc. to complete and certify five (5) year SPCC Plans for the Department of Public Works.

Contract Number: PBW-2021-00016636 Contract Term: NTP to 11/1/2021

Background: An SPCC plan is required by Title 40 of the Code of Federal Regulation, Part 112 (40 CFR 112) for a facility with a total above ground oil storage of equal to or greater than 1,320 gallons. The SPCC rule requires that the SPCC plan be reviewed and updated every five years or when there are changes made to the site whichever is earlier. Terracon Consultants was the cheapest of the three (3) bids received.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PBW	3367	ST07	3070		PBW-2021-00016636	\$3,500.00
Financing:						TOTAL:	\$3,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Tina B. Richardson

Digitally signed by Tina B. Richardson
Date: 2021.07.09 17:53:38 -0500

Jul 9, 2021

Wilson Henderson

Jul 19, 2021

By Department Director

Date

Approved as to Form by City Attorney *MH*

Date

[Signature]
City Manager
Date: 7/12/2021

RECEIVED
 2021 JUL 20 AM 10:25
 CITY SECRETARY
 DALLAS, TEXAS



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215884

EFFECTIVE DATE

Jul 20, 2021

RECEIVED
 2021 JUL 20 PM 4: 05
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Blockit Now, Inc. Supplier No. VC22741
 Subject: COVID Vaccine Scheduling Software
 Lead Dept: Information & Technology Services

Action Requested: Authorize the ratification of payment for text message notifications sent to City of Dallas and Dallas County residents that registered for in-home COVID vaccinations.
 Contract Number: DSV-2021-00016725 Contract Term: 1/26/2021 to 8/30/2021

Background: This software was used by Dallas Fire & Rescue to schedule appointments for COVID vaccines for City of Dallas and Dallas County residents. The software will gather information, which will allow for citizens to be notified once they have been selected to receive the COVID vaccination and send follow up notifications about their appointment.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	ER00	DFR0	3438		CX - DSV-2021-00016725	\$7,000.93	
						-		
						-		
Financing:							TOTAL:	\$7,000.93



Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

NBJ **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

Max Zwick
 By Department Director Date Jul 20, 2021

Don Knight
 Approved as to Form by City Attorney Date Jul 20, 2021

[Signature]
 By City Manager Date Jul 20, 2021

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 215885
		EFFECTIVE DATE 6/30/21
		

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2021 JUL 21 AM 11:57
 CITY SECRETARY
 DALLAS, TEXAS

Vendor Name:	Gaston Sanitation Service LLC	Vendor No.	VS90782
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Subject: Waste Services

Lead Dept: DWU


Action Requested: A 5 year- (60 month) contract to provide waste/dumpster services to two rural locations. Dumpsters will be 6-yard containers dumped once a week for the duration of the contract. Locations of containers to be serviced are: Iron Bridge Pump Station: 4777 CR. 3706, Wills Point, TX 75169 and Lake Fork Pump Station: 990 CR 1540, Alba, TX 75410.

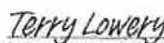


Contract Number:	DWU-2021-00016224	Contract Term:	7/1/2021	to	6/30/2026
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Background: Iron Bridge and Lake Fork Pump Stations are two rural locations located 80 to 100 miles east of Dallas. The City of Dallas Sanitation Department will not travel to the locations above. Therefore, we are required to use sanitation services near the remote locations. The current contract, AA# 166083, MA# CTDWU7332F1641, with Gaston Sanitation Service LLC ends on 4/21/2021.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0100	DWU	7332	642C	3099		-	19,800.00	
Financing:							TOTAL:	19,800.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

SMW  APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Terry Lowery (Dir. 26, 2021 11:05 AM)	6/28/21 Date	 Approved as to Form by City Attorney	06/28/21 Date
 By City Manager		06/28/2021 Date	



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215886

EFFECTIVE DATE

Jul 16, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUL 21 AM 9:55
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Origami Risk, LLC Vendor No. VS0000078824

Subject: Supplement to the current agreement

Lead Dept: Office of Risk Management

Action Requested: Authorize a supplement to the current contract add 7,500 Enterprise Wide Record Entry Licenses (which brings the total up to 10,000 per year) and also to adjust the invoice schedule in order for the invoices to strictly adhere to the terms set forth in the specifications and be sent to the City on October 1st of each year.

Contract Number: ORM-2021-00011942 Contract Term: 7/01/2021 to 4/27/2026

Background: This supplement will allow Origami to replace the Salesforce 2-Way Interface (which the Client no longer uses) as change the invoice schedule to allows the vendor to submit invoices in September, prior to the actual start of the fiscal year which needs to be removed and updated to include language that indicates the vendor is allowed to invoice on or after October 1st of each year with the due date following the City's standard payment processing timeframe.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0189	ORM	3801		3070		-	\$0.00
0189	ORM	3801		3070		-	\$0.00
0189	ORM	3801		3070		-	\$0.00
Financing: Risk Management Fund						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	19-1270	10/01/2019	\$1,571,285	\$0.00	\$ 1,571,285	0%

MS APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Zeronda Smith
Zeronda Smith (Jun 28, 2021 22:30 CDT)

By Department Director

Date

Michael Ows
Michael Ows (Jul 21, 2021 09:32 CDT)

Approved as to Form by City Attorney

Jul 21, 2021

Date

JM
MER
by CFO

Joey Zapata
Joey Zapata (Jul 16, 2021 17:13 CDT)

By City Manager

Jul 16, 2021

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215887

EFFECTIVE DATE

Jul 8, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUL 21 AM 10:20
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Jennifer Gonzales	Vendor No.	VC15389
---------------------	-------------------	-------------------	---------

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Authorization is requested for consultant to present additional Hip Hop dance performances and movements workshops as directed by the Office of Arts and Culture. The movement workshops challenges students of all ages, improves motor learning skills, and inspires creativity while educating participants on the History of Hip Hop as it relates to breakdance, house music, and Latin dances such as cumbia, bachata, merengue, salsa, and fusion. Performances are suitable for all ages and can be done virtually. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2020-00014342 (CR-00025352)	Contract Term:	7/10/2021	to	9/30/2021
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Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$2,100.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	OCA	4878	CA01	3089	CAP	MASC OCA-2020-00014342	\$2,100.00
							-	
							-	
Financing:	General Fund						TOTAL:	\$2,100.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	20-6082	10/9/2020	\$4,000	\$0.00	\$6,100.00	52%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Jennifer Sings (Jul 8, 2021 14:42 EDT)
 By Department Director

Jul 8, 2021
 Date

Scott Bray
 Approved as to Form by City Attorney SS
Jul 21, 2021
 Date

Joey Zanata (Jul 8, 2021 16:18 EDT)
 By City Manager

Jul 8, 2021
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 215888 EFFECTIVE DATE Jul 20, 2021 <i>MD</i>																																											
	1. Place an "X" in the appropriate box for the approval of:																																																	
	<input type="checkbox"/> a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.																																																	
	2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N/A																																																	
Vendor Name:		Boyle & Lowry, L.L.P.				Vendor No.																																												
Subject:		Professional Services Contract																																																
Lead Dept:		City Attorney's Office																																																
Action Requested:		Authorize a contract with Boyle & Lowry, L.L.P. to provide legal representation to former Councilmember Jennifer Staubach Gates in connection with an ethics complaint before the Ethics Advisory Commission. Not to exceed \$15,000.																																																
		Contract Number:		ATT-2021-00017060		Contract Term:		7/8/2021 to *Indefinite																																										
Background:		Boyle & Lowry, L.L.P. will provide legal representation to former Councilmember Jennifer Staubach Gates, as prescribed in Section 12A-32(b)(2) of the Dallas City Code, in connection with an ethics complaint before the Ethics Advisory Commission. The firm will be paid on an hourly rate basis per the Engagement Letter dated July 8, 2021. Not to exceed \$15,000. *The City Attorney can terminate the contract with 10 days' notice to the Firm.																																																
Funding:		<table border="1"> <thead> <tr> <th>FUND</th> <th>DEPT</th> <th>UNIT</th> <th>ACTV</th> <th>OBJ</th> <th>PROGRAM</th> <th>ENCUMBRANCE TYPE and NUMBER</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>0192</td> <td>ORM</td> <td>3888</td> <td></td> <td>3033</td> <td></td> <td>MASC ATT-2021-00017060</td> <td>\$15,000.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>-</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>-</td> <td></td> </tr> <tr> <td colspan="7">Financing:</td> <td>TOTAL:</td> <td>\$15,000.00</td> </tr> </tbody> </table>								FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	0192	ORM	3888		3033		MASC ATT-2021-00017060	\$15,000.00							-								-		Financing:							TOTAL:	\$15,000.00
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT																																											
0192	ORM	3888		3033		MASC ATT-2021-00017060	\$15,000.00																																											
						-																																												
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Financing:							TOTAL:	\$15,000.00																																										
Contract Amendment Information:		Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage																																										
							\$ 0.00	%																																										

RECEIVED
 2021 JUL 1 AM 10:58
 CITY SECRETARY
 DALLAS, TEXAS

Nty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

<i>Ayesh Powers</i>	Jul 19, 2021	<i>Michael Doss</i> <small>Michael Doss (Jul 21, 2021 09:46 CDT)</small>	Jul 21, 2021
By Department Director	Date	Approved as to Form by City Attorney	Date
	<i>[Signature]</i>		<i>MD</i>
		Jul 20, 2021	
	By City Manager	Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215889

EFFECTIVE DATE

JUL 21 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 JUL 21 PM 12:00
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Creative Bar Concepts/CBC SSP America DAL, LLC Vendor No. VC19558

Subject: Assignment and Assumption of Concession Contract

Lead Dept: Aviation

Action Requested: Approval of an Assignment and Assumption Agreement of a portion of the Creative Bar Concepts Food and Beverage Contract to CBC SSP America DAL, LLC for space C2151B, a 1,586 square feet space at Dallas Love Field, branded as AV8 Bar Café and Fly Bar.

Contract Number: AVI-2018-00008181 Contract Term: 10-01-2020 to 10-01-2027

Background: The original Food and Beverage Contract was approved by Council on October 24, 2018 by Resolution No. 18-1482.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director 7/21/2021 Date

Michael Doss (Jul 21, 2021 10:13 CDT)
Approved as to Form by City Attorney 07/21/2021 Date

By City Manager 07/21/2021 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215890

EFFECTIVE DATE

JUL 21 2021

1. Place an "X" in the appropriate box for the approval of:

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- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Clarion Events/Airport Experience News Supplier No. 265541
Subject: Sponsorship Fee for Airport Experience Conference 2021 ("AXC")
Lead Dept: Aviation

Action Requested: Dallas Love Field will be a sponsor for AXC 2021, and the sponsorship fee is \$15,000.
Contract Number: AVI-2021-00017154 Contract Term: 08-15-2021 to 08-18-2021

Background: This agreement secures Dallas Love Field as a primary sponsor for AXC 2021. The sponsorship fee is \$15,000 with Platinum Designation.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7710		3099		AVI-2021-00017154	\$15,000
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

7/21/2021
By Department Director Date

07/21/2021
Approved as to Form by City Attorney Date

07/21/2021
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215891

EFFECTIVE DATE

07/21/2021

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2021 JUL 21 PM 1:19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Innovyze Inc. Vendor No. VC20760

Subject: InfoWorks ICM – Sewer Edition (Unlimited Nodes)
InfoAsset Planner (Unlimited Links) – InfoMaster Sewer/Water
Infowater (Unlimited Links) – Water
Info 360 (Legacy Scadawatch) - Water

Lead Dept: Dallas Water Utilities

Action Requested: Authorize a 1-year agreement with Innovyze in the amount of \$31,075.03, for maintenance and support of existing Innovyze InfoWorks ICM – Sewer Edition, InfoAsset Planner, Infowater and Info 360 Software applications approved by ITS under TAC DWU-19-012 for the Water Distribution and Wastewater Collection Systems.

Contract Number: DWU-2021-00016617 Contract Term: June 21, 2021 to June 21, 2022

Background: In July 2020, Dallas Water Utilities Department (DWU) Selected Innovyze InfoWorks ICM – Sewer Edition, InfoAsset Planner, Infowater and Info 360 Software applications with the approval of ITS under request DWU 19-012. These software applications will be used for modeling the Water Distribution and Wastewater Collection Systems to support Operations and Capital Improvement Planning. To maintain the software, there is a yearly maintenance cost. The maintenance service allows an unlimited number of upgrades, web-based training, and continued use of the software.

FUND	DEPT	UNIT	ACTV	OBI	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0100	DWU	7120		3438		CX- DWU-2021-00016617	\$31,075.03
						-	
						-	
Financing: Dallas Water Utilities Fund						TOTAL:	\$31,075.03

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Terry Lowery
Terry Lowery (Jul 21, 2021 11:01 CDT)
By Department Director

07/21/21
Date

Willow Sanchez
Willow Sanchez (Jul 21, 2021 11:36 CDT)
Approved as to Form by City Attorney _{W.S.}

07/21/21
Date

07/21/21
By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	215892
		EFFECTIVE DATE
		Jul 13, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: SWAN STRINGS	Supplier No.: VC22609
Subject: Professional Services	
Lead Dept: Office of Arts and Culture	

Action Requested: Consultant shall present two eight-week residencies under the Community Arts Non-Profit Residency Program. Residencies will involve providing workshops in guitar instruction for beginner, intermediate, and advanced levels. Classes will be taught with the music theory of the circle of fifths to maximize the ear training. Along with guitar, Consultant will also provide songwriting and voice instruction. The main target of the curriculum is to have the greatest impact in the time allotted for the residency. All workshops will be offered free of charge to participants. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2021-00016266 (CR-00025574)	Contract Term: 7/16/2021	to	9/30/2021
---	---------------------------------	-----------	-----------

Background: The fee for this service is \$20,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 35% or \$7,000.00 of the total awarded amount upon completion of deliverables one through three and receipt of the consultant's first invoice, one (1) payment of 35% or \$7,000.00 of the total awarded amount upon completion of deliverables four and five and receipt of consultant's second invoice, one (1) payment of 20% or \$4,000.00 of the total awarded amount upon completion of deliverable eight (approval of the final report) and receipt of consultant's third invoice, and one (1) final payment of 10% or \$2,000.00 upon satisfactory completion of all required services as determined by the Director, submission of Tax Form 990, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cp.state.tx.us/tpa/sscmlsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	5028		3089	Pop-Up	MASC - OCA-2021-00016266	\$20,000.00	
						-		
Financing:							TOTAL:	\$20,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

Nty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

Jennifer Scripps
Jennifer Scripps (Jul 12, 2021 20:32 CDT)
By Department Director

Jul 12, 2021
Date

Scott Bray
Approved as to Form by City Attorney
Date

Joey Zapata
Joey Zapata (Jul 13, 2021 07:06 CDT)
By City Manager

Jul 13, 2021
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

21-5893

EFFECTIVE DATE

4/21/21

2021 JUN 22 AM 11:08
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 23%).
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: The REMI Group Inc, 6325 Ardrey Kell Road, Suite 200, Charlotte, NC 28277 Vendor No. VS0000060641

Subject: Service Agreement (Lab Equipment)

Lead Dept: DWU / PALS

Action Requested:

The PALS division is seeking an authorization to purchase a three (3) year service agreement for its Spectro ICP Arcos Instrument.

Contract Number: DWU-2021-00016500 Contract Term: July 1, 2021 to June 30, 2024

Background:

This instrument is one of the most accurate tools for analyzing metals in environmental samples for Pretreatment, Source Water Quality, and Water/Wastewater applications. This analyzer is instrumental in ensuring compliance with Texas Commission of Environmental Quality (TCEQ) regulatory guidelines and national standards. This service agreement will help minimize disruptions in service, and extend equipment life.

Funding:

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0100	DWU	7042		3110		DWU-2021-00016500	\$41,733.00	
Financing:							TOTAL:	\$41,733.00

Contract Amendment Information:

Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Suppl' Agreement Percentage
					\$ 0.00	%

ZLP

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
Terry Lowery, Director, City of Dallas

By Department Director

6/21/21

Date

[Signature]
Terry Lowery, Director, City of Dallas

Approved as to Form by City Attorney

07/13/2021

Date

06/21/2021

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

21-5894

EFFECTIVE DATE

Jun 17, 2021

1. Place an "X" in the appropriate box for the approval of:

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NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2021 JUL 22 AM 11:19
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Mildred Robinson	Vendor No.	VS70344
Subject:	Contract Fee Instructor		
Lead Dept:	PKR		

Action Requested: Authorize a contract fee instructor agreement with Mildred Robinson. The vendor will provide Zumba classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-0221

Contract Number:	PKR-2021-00016648	Contract Term:	NTP	to	05/18/2022
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Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage (30% for indoor vendors and 15% for outdoor vendors).

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
<i>rmb</i> Funding:	N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2021-00016648	On a monthly basis the vendor is paid 70% and city retains 30% of the revenue collected.
							-	
							-	
	Financing:						TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	Jun 17, 2021 Date	 Approved as to Form by City Attorney	Jul 1, 2021 Date
 By City Secretary	 By City Manager	Jun 17, 2021 Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

21-5895

EFFECTIVE DATE

Jul 19, 2021

1. Place an "X" in the appropriate box for the approval of:

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2021 JUL 22 AM 11:19
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: National Recreation and Park Association Vendor No. VC242039

Subject:

Lead Dept: Park and Recreation

Action Requested:

The purpose of this MOU is to confirm approval of the terms governing the acceptance and use of Ten Thousand Dollars (\$10,000,) (Grant Funds) made available to Grantee for the implementation of the project selected for grant funding (Project): 2021 Supporting Communities Through Food Access Grant. Contact Person: Crystal R. Ross 214-671-0917

Contract Number: PKR-2021-00016969 Contract Term: 7/13/2021 to 9/30/2021

Background:

The National Recreation and Park Association (NRPA) is the leading non-profit organization dedicated to the advancement of public parks, recreation and conservation. NRPA provides resources, training, advocacy and funding sources for local park systems. Dallas Park and Recreation Department is an accredited agency within NRPA.

Funding:

rmb

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
000X	PKR	5021				- PKR-2021-00016969	10,000.00
0341	PKR	5021		3099		-	
Financing: Current Fund						TOTAL:	10,000.00

Contract Amendment Information:

Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
					\$ 0.00	%

Nly **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

John Santomauro

Jul 16, 2021

By Department Director

Date

Christine Lanners

Christine Lanners (Jul 22, 2021 10:23 CDT)

Jul 22, 2021

Approved as to Form by City Attorney

Date

CR

Jay Bassett

Jul 19, 2021

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

21-5896

EFFECTIVE DATE

May 24, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2021 JUN 22 PM 12:56
 CITY SECRETARY
 DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: All American Worldwide, Inc. Vendor No. VC23090

Subject: 1936 Display Cases for Majestic Centennial

Lead Dept: Office of Arts and Culture

Action Requested: Authorize a contract with All American Worldwide, Inc. to transport twenty-five (25) 1936 display cases from the East Texas Museum to the Hall of State and to the Majestic Theatre for the Majestic Centennial.

Contract Number:	OCA-2021-00016525	Contract Term:	05/24/2021	to	08/31/2021
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Background: Twenty-five (25) 1936 display cases were loaned from the City to the East Texas Museum. Half are needed to be returned for the Majestic Centennial celebration, and are being funded through donated funds from the Hoblitzelle Foundation for the Centennial celebration; the other half of the cases are being returned to the Hall of State and are being funded by General Fund, Public Art conservation

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0388	OCA	9293		3070	CULF	MASC OCA-2021-00016525	\$3,773.00	
0001	OCA	4804		3070	CA04	MASC OCA-2021-00016525	\$4,537.00	
Financing: OCA Gift & Donations Fund, General Fund							TOTAL:	\$8,410.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (May 24, 2021 11:19 CDT)
 By Department Director Date

Scott Bray
 Approved as to Form by City Attorney Date
 Jul 21, 2021

Joey Zapata
 Joey Zapata (May 24, 2021 11:25 CDT)
 By City Manager Date
 May 24, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

21-5897

EFFECTIVE DATE

May 26, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2021 JUN 22 PM 2:54
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Digital Resources Inc. Vendor No. VS0000049628

Subject: Removal of A/V Equipment from 6FN Board Room

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$2,552.00 with Digital Resources Inc. The vendor will remove the current A/V equipment from the Park Board Room and the Small Conference Room and move the equipment into the IT Storage closet (6FN) for use after renovations are completed. BuyBoard #579-19
Contact: Liz Whittle (214) 670-1802

Contract Number: PKR-2021-00016613 Contract Term: 5/25/2021 to 7/20/2021

Background: This service will allow Digital Resources Inc. to remove the existing projection screen, projector, pole mount. DRI will safely remove an existing 65" Viewsonic interactive board and wall mount located in meeting room connected to the board room. DRI will also remove one monitors and mount on the North wall and remove and store one Sony PTZ cameras, closest the AV closet, as needed for future use. DRI will wrap all existing cameras and monitors in preparation for construction. This will require two technicians.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
								0001
Financing:							TOTAL:	\$2,552.00

Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
					\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Gortona
By Department Director Date May 26, 2021

Christine Lanners
Approved as to Form by City Attorney Date Jun 23, 2021

[Signature]
By City Manager Date May 26, 2021

MH



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

21-5898

EFFECTIVE DATE

Jul 16, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2021 JUL 22 PM 3:11
CITY SECRETARY
DALLAS, TEXAS

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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor	TEXAS DEPARTMENT OF PUBLIC SAFETY	Vendor No.	124919
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Subject: MEMORANDUM OF UNDERSTANDING WITH TEXAS DEPARTMENT OF PUBLIC SAFETY

Lead Dept: Dallas Police Department

Action Requested: To authorize Memorandum of Understanding with Texas Department of Public Safety that will allow the City of Dallas to enforce state laws within Transportation Code Chapter 621, Subchapter F.

Contract Number:	DPD-2021-00016835		08/01/2021	to	08/31/2023
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Background: This agreement will allow Dallas Police Officers to enforce the state laws in Transportation Code Chapter 621, Subchapter F related to the weighing of commercial motor vehicles.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
							-		
							-		
	Financing:						TOTAL:		

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

Uty APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director _____ Date
Jon Fortune
 Jon Fortune (Jul 16, 2021 11:03 CDT)
 By City Manager _____ Date

Ashley Stockton
 Ashley Stockton (Jul 22, 2021 09:51 CDT)
 Approved as to Form by City Attorney _____ Date
 Jul 22, 2021
AS
 AS



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

21-5899

EFFECTIVE DATE

Jul 15, 2021

2021 JUL 22 PM 5:00
 CITY SECRETARY
 DALLAS, TEXAS

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1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Dallas Mexican American Historical League Supplier No. VC14596

Subject: Artistic Services

Lead Dept: Office of Arts and Culture

Action Requested: Authorization is requested to procure the services of the Dallas Mexican American Historical League for the following cultural service: Dallas Mexican American Historical League (DMAHL) will provide of 20 pieces of artwork, 5 narrative panels (2,000 words total), and four 5-minute documentary videos for the Nuestro Oak Cliff exhibition at the Latino Cultural Center for Hispanic Heritage Month 2021. DMAHL will provide detailed project plan to center manager in July 2021. Additionally, DMAHL will deliver the aforementioned items for the exhibition by September 5, 2021.

Contract Number: OCA-2020-00014898 (CR-00025656) Contract Term: 07/23/2021 to 09/05/2021

Background: The fee for this service will not exceed \$6,000.00. DMAHL understands that the City of Dallas will pay for services as follows: one installment of \$3,000.00 within thirty days of execution of contract, approval of administrative action and completion of deliverable 1, and a second installment of \$3,000.00 within 30 days of completion of service and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4805	CA02	3089		MASC- OCA-2020-00014898	\$6,000.00
Financing: General Fund						TOTAL:	\$6,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Jul 15, 2021 17:48 CDT)
 By Department Director

Jul 15, 2021
 Date

MPS
 Approved as to Form by City Attorney

Jul 22, 2021
 Date

Joey Zapata
 Joey Zapata (Jul 15, 2021 21:45 CDT)
 By City Manager

Jul 15, 2021
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215900

EFFECTIVE DATE

Jul 16, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JUL 23 PM 5:50
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.

Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No

Vendor Name: Archive Supplies, Inc. Vendor No. 261526

Subject: 36-Month Service/Maintenance Agreement for a Wide Format Scanner

Lead Dept: Sustainable Development & Construction (DEV)

Action Requested: Authorize: (1) the purchase of a 36-month on-site service and maintenance agreement for one Contex IQ4400 Wide Format Scanner in the amount of \$1,176.

Contract Number: DEV-2021-00016558 Contract Term: 07/19/2021 to 07/18/2024

Background: Sustainable Development & Construction does not have an existing service/maintenance agreement on the above-mentioned equipment. The previous maintenance agreement expired on 11/30/2020. The Department seeks to obtain a new 36-month on-site maintenance agreement to service and provide preventative maintenance on the equipment. This service contract would also include the cost of labor, non-consumable parts, travel and mileage.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0150	DEV	3175		3110		DEV-2021-00016558	\$1,176.00	
Financing:							TOTAL:	\$1,176.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

7/15/21
Date


[Signature]
By City Manager

[Signature]
Approved as to Form by City Attorney

7/21/2021
Date

Jul 16, 2021

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 215901 EFFECTIVE DATE JUL 22 2021
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1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUL 23 AM 10:02
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Vishwanath Hotels, LLC (owner of Dallas Love Field Inn) Vendor No. VC21332

Subject: City of Dallas Lodging

Lead Dept: Office of Homeless Solutions

Action Requested: Authorize an amendment to contract #OHS-2021-00016659 to include:

- Damage disclaimer of up to \$350 damage per room: \$3,850 (= \$350*11 rooms)
- 4.25% interest rate on invoices past 7 days: \$2,040 (= \$48,000*4.25%)
- Total amount for the amendment: \$5,890.00



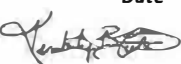
Contract Number: OHS-2021-00016659 Contract Term: 06/23/2021 to 08/31/2021


Background: The base contract with Vishwanath Hotels, LLC (Dallas Love Field Inn) is for lodging at the rate of \$55.00 per night for up to 11 rooms for up to 77 nights, to be occupied on an as needed basis in support of homeless residents of Camp Rhonda.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	MGT	4311	EH54	3070		-	\$5,890.00	
Financing:							TOTAL:	\$5,890.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	21-5846	June 23, 2021	48,000		\$53,890.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	Jul 22, 2021 Date	 Approved as to Form by City Attorney	Jul 22, 2021 MS Date
 By City Manager	Jul 22, 2021 Date		

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	215902
		EFFECTIVE DATE
		July 23, 2021

RECEIVED
 2021 JUL 23 PM 5:15
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Aunt Bertha, a Public Benefit Corporation	Vendor No.	VS100357
Subject:	Welcoming Hub		
Lead Dept:	Office of Equity & Inclusion/Welcoming Communities & Immigrant Affairs Division		

Action Requested: Authorize two-year contract with Aunt Bertha, a Public Benefit Corporation.

Contract Number:	FHO-2021-00016044	Contract Term:	10/1/2020	to	9/30/2022
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Background: Aunt Bertha is a web-based information platform that provides real time information on community resources available in every zip code throughout the United States. Aunt Bertha is building the country's most comprehensive, up to date, online directory of social service organizations for people in need. For the organizations offering help, Aunt Bertha provides a search-and-referral platform that allows providers to seamlessly connect clients with the social services they need at the moment of need is recognized and the opportunity to positively impact that need is at its highest.


Aunt Bertha will allow the City of Dallas to disseminate comprehensive and accurate information to Dallas residents about Dallas area services available across a range of service types.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0198	DSV	1665		3070		MASC-FHO-2021-00016044	\$38,400.00
							-	
							-	
Financing:							TOTAL:	\$38,400.00

	Supplemental Agreement Na.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:					\$0.00	\$ 38,400.00	%




APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 _____ By Department Director	7/23/21 _____ Date	 _____ Michael Doss (Jul 23, 2021 16:02 CDT) Approved as to Form by City Attorney	Jul 23, 2021 _____ Date
	 _____ By City Manager	7/23/21 _____ Date	

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 215903 EFFECTIVE DATE Jul 21, 2021	
	1. Place an "X" in the appropriate box for the approval of:							
	<input checked="" type="checkbox"/> a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.							
	<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.							
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Vendor Name:	COMM-FIT L.P.					Vendor No.	357153	
Subject:	Fitness Equipment Service Agreement							
Lead Dept:	Dallas Fire Rescue							
Action Requested:	Authorize a service agreement with Comm Fit LP for the purchase and installation of fitness equipment through BuyBoard cooperative contract #583-19.							
	Contract Number:	DFD-2021-00016889		Contract Term:	7/7/2021	to	12/31/2021	
Background:	The Dallas Fire Rescue Investigation Division at Baylor Street requests the removal of existing sports flooring and installation of new sports flooring. Additionally, this agreement will allow for the purchase of replacement fitness equipment to be used by DFR personnel.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0001	DFD	HS02	DF06	2890		-	\$20,161.24
							-	
							-	
	Financing:		General				TOTAL:	\$20,161.24
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage	
						\$ 0.00	%	

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 2021 JUL 23 PM 3:56
 CITY SECRETARY
 DALLAS, TEXAS

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Dominique Artis (Jul 21, 2021 09:36 CDT) By Department Director	Jul 21, 2021 Date	 Don Knight (Jul 23, 2021 15:41 CDT) Approved as to Form by City Attorney	Jul 23, 2021 Date
	 Jon Forre (Jul 21, 2021 21:09 CDT) By City Manager	Jul 21, 2021 Date	



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215904

EFFECTIVE DATE

07/24/21

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JUL 26 PM 4:05
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: WSP USA Inc. Vendor No. 134356

Subject: Chalk Hill Rd. from IH-30 frontage road to Singleton Blvd. – PB06U780

Lead Dept: Public Works

Action Requested: Authorize Supplemental Agreement No. 6 to the professional services contract with WSP USA Inc., formerly known as Parsons Brinckerhoff, Inc. for the additional engineering and surveying services needed for Chalk Hill Rd. from IH - 30 frontage road to Singleton Blvd. in the amount of \$22,129.28 increasing the contract amount from \$1,556,095.76 to \$1,578,225.04.

Contract Number: CT-PBW06U780D1 Contract Term: Mar 2008 to Sept 2022

Background: During design, several changed field conditions were encountered due to new private developments in the vicinity of the project that needs to be incorporated into the design. This action will approve the additional engineering and surveying services needed to modify the design plans accordingly to incorporate the changed field conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
2T22	PBW	U780	THRF	4111	PB06U780	CT- PBW06U780D1	\$22,129.28
						-	
						-	
Financing: 2006 Bond Program						TOTAL:	\$22,129.28

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	6	08-0324	2/19/2008	\$ 971,714.50	\$ 584,381.26	\$1,578,225.04	62.42%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code. DDA

Robert Perez 07/22/21
By Department Director Date

[Signature] 07/25/21
Approved as to Form by City Attorney Date

[Signature] 07/24/21
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215905

EFFECTIVE DATE

JUN 30 2021

RECEIVED
2021 JUL 27 AM 8:43
CITY SECRETARY'S
OFFICE
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- X c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Terracon Consultants, Inc.	Vendor No.	341409
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Subject: Harwood Park – Voluntary Program Closure and Soil Management Plan

Lead Dept: Park and Recreation Department

Action Requested: Award a professional services contract to Terracon in the amount of \$49,280.00 for (Environmental Testing) Services for Harwood Park.

Contract Number:	PKR-2021-00016507	Contract Term:	6/21	to	5/22
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Background: Terracon will provide Voluntary Closure Support Services and Soil Management Plan.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Funding:	0530	PKR	7087	ENVIR	3070	PKR	PKR_2021-00016507	\$49,280.00	
Financing:								TOTAL:	\$49,280.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] Jun 30, 2021
By Department Director Date

Christine Lanners Jul 20, 2021
Approved as to Form by City Attorney Date

[Signature] Jun 30, 2021
By City Manager Date

6/28/21

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 215906 EFFECTIVE DATE Jun 22, 2021
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1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JUL 27 AM 10:05
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Texas Scenic Co. Vendor No. VS0000032730

Subject: Moody Performance Hall and Majestic Theater Rigging and Automation Inspections & Preventative Maintenance

Lead Dept: Office of Arts and Culture

Action Requested: Authorize a contract with Texas Scenic Co. to provide on-site inspections and preventative maintenance to the rigging and automation systems, in an amount not to exceed \$36,500.00 for no more than 3 years.

Contract Number:	OCA-2021-00016842	Contract Term:	07/01/2021	to	06/30/2024
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Background: The rigging and automation systems at the cultural venues require annual inspections, preventative maintenance, and any repairs performed by a certified rigging technician. This contract is for work at Moody Performance Hall and Majestic Theater.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0671	OCA	W130	CULF	3210		MASC OCA-2021-00016842	\$36,500.00
						-	
						-	
Financing: Capital Construction Fund						TOTAL:	\$36,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


Nty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

Jennifer Scripps
 Jennifer Scripps (Jun 22, 2021 13:23 CDT)
 By Department Director
 Date

Joey Zapata
 Joey Zapata (Jun 22, 2021 13:24 CDT)
 By City Manager
 Date

Scott Bray
 Approved as to Form by City Attorney
 Date

Jun 22, 2021
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1>	ADMINISTRATIVE ACTION 215907
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE July 22, 2021 <i>WDL</i>

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JUL 27 AM 10:33
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Miko Trucking, Inc. - Contractor Reymundo & Estella Salazar – Homeowner	Vendor No.	VS0000010476
Subject:	Targeted Rehabilitation Program (TRP)		
Lead Dept:	Housing & Neighborhood Revitalization		

Action Requested: Execute a triparty agreement for the Targeted Rehabilitation Program (TRP) to provide a grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 3831 Peoria St., Dallas, Texas 75212 in an amount not to exceed \$9,905.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by City Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0.00
						-	
						-	
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							0%

WDL **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

<i>David Noguera</i> _____ By Department Director	Jul 22, 2021 _____ Date <i>David A. Johnson</i> _____ By City Manager	<i>MPS</i> _____ Approved as to Form by City Attorney	MS _____ Date	Jul 26, 2021 _____ Date
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 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	215908
		EFFECTIVE DATE July 22, 2021 <i>WML</i>

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Miko Trucking, Inc. - Contractor Belinda Herrera and Monica Padilla – Homeowner	Vendor No.	VS0000010476
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Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a triparty agreement for the Targeted Rehabilitation Program (TRP) to provide a grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 2418 Kenesaw Dr., Dallas, Texas 75212 in an amount not to exceed \$9,700.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by City Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0.00
						-	
						-	
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							0%

WML **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

<i>David Noguera</i>	Jul 22, 2021	<i>MPS</i>	Jul 26, 2021
By Department Director	Date	Approved as to Form by City Attorney	MS Date
	<i>Qui A. Johnson</i>	Jul 22, 2021	
	By City Manager	Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215909

EFFECTIVE DATE

July 22, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUL 27 PM 12:05
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Miko Trucking, Inc. - Contractor Debra Davis – Homeowner	Vendor No.	VS0000010476
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Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a triparty agreement for the Targeted Rehabilitation Program (TRP) to provide a grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 3603 Morris St., Dallas, Texas 75212 in an amount not to exceed \$3,620.00

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by City Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	0.00
							-	
							-	
	Financing:							TOTAL:

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:							0%

Nty **APPROVAL:** Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera

Jul 22, 2021

MPS

Jul 26, 2021

By Department Director

Date

Approved as to Form by City Attorney

MS

Date

Quinn A. Johnson

Jul 22, 2021

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215910

EFFECTIVE DATE

July 26, 2021

WOM

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.

Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No

Vendor Name: REKJ Builders Limited Liability Company - Contractor
Lynider Fagan - Homeowner

Vendor No. VC20926

Subject: Dallas Tomorrow Fund (DTF)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested:

Execute a tri-party agreement for the Dallas Tomorrow Fund (DTF) Program to provide repairs and/or rehabilitation to the property located at 9919 Hustead St., Dallas, TX 75217, in an amount not to exceed \$19,930.00.

Contract Number:	HOU-2021-00016624	Contract Term:	Effective Date of the AA above	to	12/20/2021
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Background:

On September 28, 2016 the Dallas City Council approved Ordinance No. 30236, which amended Chapter 27 Sec 16.13-16.23 of the Dallas City Code ("Code"), changing the process of referring persons determined financially unable to repair or rehabilitate their property or premises in compliance with the Code. DTF must be used for the sole purpose of rehabilitating and/or repairing properties and premises in the city for persons who are found unable to financially comply with notice of violation issued by the director under Section 27-16 of the Code. Funding for the repairs/rehabilitation is derived from the Contract for Services executed between the City and Contractor, as authorized by City Council Resolution No. 20-1555, approved on October 13, 2020.

Funding:

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	0.00	
						-		
						-		
Financing:							TOTAL:	0.00

Contract Amendment Information:

Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera

Jul 23, 2021

MPS

Jul 26, 2021

By Department Director

Date

Approved as to Form by City Attorney

MS

Date

Eric A. Johnson

Jul 26, 2021

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215911

EFFECTIVE DATE

MAY 07 2021

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CITY SECRETARY
DALLAS, TEXAS
MAY 07 2021 2:19 PM

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: EJES, Inc. Vendor No. 505524

Subject: Pemberton Hill Road from South Great Trinity Forest Way to Lake June Road (PB17VA10)

Lead Dept: Department of Public Works

Action Requested: Authorize Supplemental Agreement No. 1 to the professional services contract with EJES, Inc. to assess and make plan revisions due to change of proposed typical sections following the 70% submittal, in the amount of \$49,676.63, increasing the contract amount from \$734,756.61 to \$784,433.24.

Contract Number: PBW-2019-00008556 Contract Term: 1/2019 to 12/2022

Background: Official typical sections were authorized following Pemberton Hill Road (PB17VA10) Public Meeting held August 4, 2020. Paving, drainage, illumination and shared use path geometry required additional fee to complete original design tasks.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	VA10	THRF	4111	PB17VA10	CX- PBW-2019-00008556	\$49,676.63
						-	
						-	
Financing: 2017 Bond Program						TOTAL:	\$49,676.63

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	19-0167	Jan 23, 2019	\$734,756.61	\$0.00	\$ 784,433.24	6.76%

MSA H BB
Nty

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Robert Perez
By Department Director

04/30/21
Date

B. N. S. H
Approved as to Form by City Attorney

07/27/21
Date

By City Manager
05/07/21
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	215912
		EFFECTIVE DATE
		Jul 23, 2021 2021 JUL 27 AM 2:23 CITY SECRETARY DALLAS, TEXAS RECEIVED

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: AT&T Services, Inc. Supplier No. 202839

Subject: Additional Minutes

Lead Dept: Information and Technology Services

Action Requested: Authorize Supplemental Agreement No. 1 to add additional minutes to reverse 9-1-1 call system for Office of Emergency Management

Contract Number:	DSV-2019-00008287	Contract Term:	7/15/2021	to	9/30/2021
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Background: On November 28, 2018, council authorized a five-year contract for automated notification services for the Office of Emergency Services (OEM). This service allows OEM to send out details or instructions in the event of an emergency such as natural disasters, active shooter events, transportation incidents, and pandemics. Due to the COVID pandemic OEM sent out more than their allocated number of messages to citizen. This amendment will allow for additional minutes in efforts to send out notifications to residents related to ongoing COVID efforts and other recent natural disasters.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0191	DSV	2911		3438		CX - DSV-2019-00008287	\$49,560.00
						-	
						-	
Financing:						TOTAL:	\$49,560.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	18-1703	11/28/2018	\$324,688.80	\$0.00	\$374,248.80	15.26%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Zelnick
William Zelnick (Lul 13, 2021 15:27 CD1)
 By Department Director Date Jul 13, 2021

Don Knight
Don Knight (Lul 27, 2021 08:21)
 Approved as to Form by City Attorney Date Jul 27, 2021

[Signature]
[Signature]
 By City Manager Date Jul 23, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215913

EFFECTIVE DATE

07/08/2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUL 27 PM 2:15
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: General Services Administration – Office of Evaluation Sciences Vendor No. _____

Subject: Data Sharing Agreement

Lead Dept: Office of Equity and Inclusion, Resilience Division

Action Requested: Authorize the City of Dallas to amend the existing Data Sharing Agreement (DSA) with the General Services Administration - Office of Evaluation Sciences (GSA/OES) regarding the number of people authorized to access the data shared between the City and OES and to extend the term of the contract to 12/30/2021.

Contract Number: MGT-2020-00014779 Contract Term: July 1, 2021 to Dec. 31, 2021

Background: The DSA is part of an ongoing collaboration wherein the Parties seek to evaluate the impact of the City of Dallas Small Business Continuity Fund. By sharing data with OES on who was and was not awarded grant and loan funding through three lotteries conducted by the City of Dallas in May 2020, the Parties hope to measure the effect of funding receipt on business survival and vitality. In addition, the Parties seek to conduct a descriptive analysis of considerations of equity in the design and implementation of these programs.

FUND	DEPT	UNIT	ACTV	OBI	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	MGT	1769				-	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	20-6095	10/1/2020	0.00		0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

6/30/2021
Date

Willow Sanchez
Approved as to Form by City Attorney

Jul 8, 2021
Date

[Signature]
By City Manager

Jul 8, 2021
Date

Chief of Equity & Inclusion



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215914

EFFECTIVE DATE

7/22/21 1B

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUL 27 PM 2:10
 CITY SECRETAR'S
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Global ARFF Services, LLC	Vendor No.:	VC16417
---------------------	---------------------------	--------------------	---------

Subject: ARFF Annual Input Based Foam Testing and Dry Chemical Testing

Lead Dept: Dallas Fire Rescue

Action Requested: Authorize a three-year service price agreement for Annual Input Based Foam Testing and Dry Chemical Testing to be performed on DFR's Five (5) ARFF Apparatus.

Contract Number:	DFD-2021-00016812	Contract Term:	7-15-21	to	7-14-24
-------------------------	-------------------	-----------------------	---------	----	---------

Background: This service will provide a three-year service price agreement for Annual Input Based Foam Testing and Dry Chemical Testing to be performed on DFR's Five (5) ARFF Apparatus in an amount not to exceed \$29,810.63. ARFF apparatus are equipped with specialized foam and dry chemical to perform Airport Rescue operations during airfield emergency responses. Input Based Foam Testing and Dry Chemical Testing is required by Federal Aviation Administration and the Texas Commission on Fire Protection.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	DFR	HS21		3099		- MASC	\$29,810.63
							-	
							-	

Financing:	General	TOTAL:	\$29,810.63
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	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Dominique Artis (Jul 22, 2021 15:34 CDT)
 By Department Director

Jul 22, 2021
 Date

Dan Knight (Jul 27, 2021 12:45 CDT)
 Approved as to Form by City Attorney

Jul 27, 2021
 Date

Jon Fortune (Jul 22, 2021 22:00 CDT)
 By City Manager

Jul 22, 2021
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215915

EFFECTIVE DATE

July 13, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
2021 JUL 27 PM 3:23
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	W. Elliott Stephenson	Vendor No.	514251
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Subject: Proposal for Consulting Services

Lead Dept: Transportation

Action Requested: The City of Dallas Transportation Department is seeking a professional training & consulting firm to provide team and professional development services for selected leadership team members.

Contract Number:	TRN-2021-00015844	Contract Term:	7/15/2021	to	7/15/2022
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Background: The Department of Transportation is seeking a professional services firm to conduct a basic assessment of the Department's organizational structure as it relates to performance expectations, management oversight, and team coordination. This will require interviews with departmental leadership along with leadership style assessments to identify strengths, weaknesses, team relationships, and suggestions for enhanced effectiveness. Based on the findings from these interviews and assessments, the firm should provide appropriate trainings on management techniques, team dynamics, time management, and other related needs.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	TRN	3306	TR01	3072	--	RQS - TRN-0000015844	\$12,375.00
							-	
							-	
Financing:							TOTAL:	\$12,375.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ghassan Khankarli Jul 13, 2021

 By Department Director Date

Ashley Stockton Jul 14, 2021

 Approved as to Form by City Attorney Date

[Signature]

 By City Manager Date

Jul 13, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215916

EFFECTIVE DATE

JUN 10 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 28 PM 2:25
 CITY SECRETARY
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Library Interiors of Texas, LLC Vendor No. VS*25509

Subject: Purchase and Installation of Palmieri Wave two four Person Computer Station

Lead Dept: Library

Action Requested: Authorize payment for the purchase and installation of a Palmieri Wave two four Person Computer Station not to exceed \$16,101.35

Contract Number:	LIB-2021-00016765	Contract Term:	07/01/2021	to	06/01/2022
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Background: The existing public computer work stations are very near their useful life. New computer stations will enhance user experience, safety and compliment existing furniture. As advised by the Procurement Services, authorization is requested to acquire quoted good and services from Library Interiors of Texas, LLC, a member of BuyBoard National Purchasing Cooperation.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0716	LIB	1257		3099		- LIB-2021-00016765 -	\$14,439.84	
0001	LIB	5375		3099		- LIB-2021-00016765 -	\$1,661.51	
Financing:							TOTAL:	\$16,101.35

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

M.J. Giudice
M.J. Giudice (Jun 10, 2021 10:45 CDT)

Ashley Stockton
Ashley Stockton (Jul 28, 2021 10:54 CDT)

By Department Director

Date

Approved as to Form by City Attorney

Date

Joey Zapata
Joey Zapata (Jun 10, 2021 14:50 PDT)

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215917

EFFECTIVE DATE

JUN 16 2021

RECEIVED
 2021 JUN 29 AM 8:19
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: HEALTH & HUMAN SERVICES COMMISSION (HHSC) Vendor No. _____

Subject: MOU - The Community Partner Program CPP - Online Community-Based Application Assistance Services

Lead Dept: Office of Community Care

Action Requested: The City of Dallas will make available internet & device service access at 30 libraries, 2 community centers, Highland Hills District office and City Hall for which residents can apply for and access program benefits (Food, Health Care, Cash Assistance, etc.) via your "YourTexasBenefits.com." (No cost consideration to the City of Dallas) MS 7.31.2025

Contract Number: OCC-2021-00016581 Contract Term: 6-15-2021 to ~~6-14-2026~~

Background: The Community Partner Program (CPP) is a collaboration between HHSC and a statewide network of government, faith based community-based, and other social service organizations called Community Partners (CP). The purpose of the CPP is to help people apply for and manage their HHSC Program benefits (food, cash, and healthcare) online using "YourTexasBenefits.com."

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0
						-	
						-	
Financing:						TOTAL:	\$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jessica Galleshaw
 Jessica Galleshaw (Jun 9, 2021 11:55 CDT)
 By Department Director

Jun 9, 2021
 Date

MPS
 Approved as to Form by City Attorney
 Date

[Signature]
 By City Manager

Jun 16, 2021
 Date

215918

RECEIVED

2024 JUL 30 PM 2: 28

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

Memorandum

DATE July 8, 2024

TO City Secretary

SUBJECT **Correction to AA 215918**

This is the first correction to the subject Administrative Action.

The subject Administrative Action was approved on July 29, 2021 authorizing consent to assignment of the professional legal services contract with Gilbert Wilburn PLLC, and assumption by Barton Benson Jones, PLLC, to continue providing legal services and representation to the City.

Change(s) is/are needed to correct (select all applicable):

Typo Financial/funding information Obvious error from CR context

Administrative Action Funding Section should read as follows:

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	DWU	7015		3033		MASC DWU-2019-00009875	\$0
	0100			3070				
	Financing:						TOTAL:	\$0

Department: Dallas Water Utilities

Director (or designee.):
Signature

7-9-2024
Date

Sarah Standifer
Print Name

Attachment for reference: Administrative Action 215918.

DATE July 8, 2024
SUBJECT Correction to AA 215918
PAGE 2 of 2

OFS: Approved Denied Is ATT Approval Needed? Y N

OFS: _____
Signature Date

Print Name

ATT: Approved Denied

Assistant City Attorney: _____
Signature Date

Print Name



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215918

EFFECTIVE DATE

Jul 29, 2021

MD

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Assignment/Assumption of Contract
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JUL 29 PM 3:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: Barton Benton Jones, PLLC Vendor No. VC23105

Subject: Consent to Assignment and Assumption of the Professional Legal Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize consent to assignment of the professional legal services contract with Gilbert Wilburn, PLLC, and assumption by Barton Benson Jones, PLLC, to continue providing legal services and representation to the City. This contract has remaining funds in an amount not to exceed \$148,593.04. No additional cost consideration to the City.

Contract Number: DWU-2019-00009875 Contract Term: 3/1/2021 to *Indefinite

Background: The law firm of Gilbert Wilburn, PLLC has been representing the City in connection with matters involving future and ongoing water utility matters. The attorneys representing the City have joined the law firm of Barton Benson Jones, PLLC per the Engagement Letter dated March 1, 2021. This consent to assignment and assumption of the professional legal services contract will provide continuity of representation by the attorneys now with Barton Benson Jones, PLLC. The original contract was approved by Council Resolution No. 19-0576 on April 24, 2019. This contract has remaining funds in an amount not to exceed \$148,593.04. No additional cost consideration to the City. *The City Attorney can terminate the contract with 10 days' notice to the Firm.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DWU	7015		3033		MASC DWU-2019-00009875	\$0	
						-		
						-		
Financing:							TOTAL:	\$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ryck Powers Jul 29, 2021
By Department Director Date

Michael Doss Jul 29, 2021
Approved as to Form by City Attorney Date

[Signature] Jul 29, 2021
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215919

EFFECTIVE DATE

Jul 28, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2021 JUL 30 PM 3:40
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: SHI Government Solutions, Inc. Supplier No. 502145

Subject: Microsoft Enterprise Agreement – Supplemental Agreement No. 1

Lead Dept: Information & Technology Services

Action Requested: Authorize an amendment to the Microsoft Enterprise Agreement for the purchase of 25 licenses for the construction of a commercial tenant with Microsoft Cloud.

Contract Number: DSV-2018-00007902 Contract Term: 7/20/2021 to 12/31/2021

Background: CR 18-1518 authorized an agreement for the purchase of various software subscriptions, under which the Microsoft Enterprise Agreement was executed.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1622		2735		- DSV-2018-00007902	\$2,947.00
						-	
						-	
Financing: Data Services Fund						TOTAL:	\$2,947.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	15-1518	10/24/2018	\$16,653,324.66	\$0.00	\$16,656,271.66	.01%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Zielinski
William Zielinski (Jul 20, 2021 13:04 CDT)
By Department Director Date Jul 20, 2021

Don Knight
Don Knight (Jul 28, 2021 16:27 CDT)
Approved as to Form by City Attorney Date Jul 28, 2021

Joey Zapata
Joey Zapata (Jul 28, 2021 16:25 CDT)
By City Manager Date Jul 28, 2021



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215920

EFFECTIVE DATE

7-12-21 ep

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JUL 30 PM 3:44

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Texas Commission on Environmental Quality (TCEQ) Vendor No. 349633

Subject: Agreement & Application to apply to the TCEQ Voluntary Cleanup Program (VCP)

Lead Dept: OEQ

Action Requested: Authorize Administration Action allowing the Office of Environmental Quality & Sustainability (OEQ) to apply to the Texas Commission on Environmental Quality (TCEQ) Voluntary Cleanup Program (VCP). No cost consideration to the City.

Contract Number: OEQ-2021-00016844 Contract Term: 6/17/2021 to 6/17/2022

Background: The OEQ is requesting assistance and review from TCEQ staff in the Voluntary Cleanup Program pursuant to 361.604 of the Texas Solid Waste Disposal Act for property located at the 5051 Mexicana Road (TP-100), Dallas, Dallas County, Texas

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	0 ep

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

By City Manager

Approved as to Form by City Attorney Date

Jul 12, 2021
Date

Jul 13, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

215921

EFFECTIVE DATE

JUL - 6 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUL 30 PM 4:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Pronunciator, LLC Vendor No. VS98737

Subject: Language Learning Database

Lead Dept: Library

Action Requested: Authorize agreement and payment for online access to Pronunciator's language database for 1 year - \$14,000.00

Contract Number: LIB-2021-00017014 Contract Term: 09/01/21 to 08/31/22

Background: Pronunciator provides COVID-19 languages courses, online language learning material for 163 languages, with ESL taught in 55 non-English languages and 143 home languages. Also includes Audio lessons, Gender and Articles and more Quiz's. Access to pronunciator is available to all Dallas Public locations and to Library cardholders at home, via the Pronunciator app and the Library website.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5392		3341		- LIB-2021-00017014	\$14,000.00	
						-		
						-		
Financing:							TOTAL:	\$14,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MJ Giudice
MJ Giudice (Jul 6, 2021 11:01 CDT)

Mic b #Doss
Mic b #Doss (Jul 30, 2021 15 :5 CDT)

By Department Director

Date


Approved as to Form by City Attorney

Date

Joey Zapata
Joey Zapata (Jul 6, 2021 14:08 EDT)

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	215922
		EFFECTIVE DATE
		July 27, 2021 <i>WDL</i>

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	REKJ Builders Limited Liability Company - Contractor Tracy Burns - Homeowner	Vendor No.	VC20926
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Subject: Dallas Tomorrow Fund (DTF)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a Triparty agreement for the Dallas Tomorrow Fund (DTF) project at 1500 Lynn Haven Ave., Dallas, TX 75216, in an amount not to exceed \$19,927.50 of DTF funds, in accordance with Chapter 27 of the Dallas City Code.

Contract Number:	HOU-2021-00016603	Contract Term:	Effective Date of the AA above	to	12/31/2021
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Background: On September 28, 2016 the Dallas City Council approved Ordinance No. 30236 amending City Code Chapter 27 Sec 16.13-16.23 changing the process of referring persons determined financially unable to repair or rehabilitate their property or premises in compliance with city ordinances to the Dallas Tomorrow Fund. DTF must be used for the sole purpose of rehabilitating and/or repairing properties and premises in the city for persons who are found unable to financially comply with notice of violation issued by the director under this chapter Section 27-16.19

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	0.00	
						-		
						-		
Financing:							TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<i>David Noguera</i>	Jul 27, 2021	<i>MPS</i>	Jul 29, 2021
By Department Director	Date	Approved as to Form by City Attorney	MS Date
	<i>Qui A. Johnson</i>	Jul 27, 2021	
	By City Manager	Date	

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1>	ADMINISTRATIVE ACTION <h1>215923</h1>
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE July 27, 2021 <i>MW</i>

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

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 DALLAS, TEXAS

Vendor Name:	REKJ Builders Limited Liability Company - Contractor Enedina Rosalez - Homeowner	Vendor No.	VC20926
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Subject: Dallas Tomorrow Fund (DTF)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a Triparty agreement for the Dallas Tomorrow Fund (DTF) project at 1411 Galloway Ave., Dallas, TX 75216, in an amount not to exceed \$17,940.00 of DTF funds, in accordance with Chapter 27 of the Dallas City Code.

Contract Number:	HOU-2021-00016601	Contract Term:	Effective Date of the AA above	to	12/20/2021
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Background: On September 28, 2016 the Dallas City Council approved Ordinance No. 30236 amending City Code Chapter 27 Sec 16.13-16.23 changing the process of referring persons determined financially unable to repair or rehabilitate their property or premises in compliance with city ordinances to the Dallas Tomorrow Fund. DTF must be used for the sole purpose of rehabilitating and/or repairing properties and premises in the city for persons who are found unable to financially comply with notice of violation issued by the director under this chapter Section 27-16.19

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	0.00	
						-		
						-		
Financing:							TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera

Jul 27, 2021

MPS

Jul 29, 2021

By Department Director

Date

Approved as to Form by City Attorney

MS


Date

Qui A. Johnson

Jul 27, 2021

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	215924
		EFFECTIVE DATE
		July 27, 2021 <i>WJM</i>

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	Symone Construction Services, LLC- Contractor Vernell R. Jones - Homeowner	Vendor No.	VC19450
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Subject: Home Improvement and Preservation Program (HIPP Recon)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a triparty agreement for the Home Improvement and Preservation Program reconstruction project at 4122 Metropolitan Ave., Dallas, Texas 75210 in a loan amount not to exceed \$159,999.59 in CDBG funds. Funds were appropriated by a previous City Council resolution.

Contract Number:	HOU-2021-00016689	Contract Term:	Effective date of this AA	to	12/31/2021
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Background: On August 26, 2020 by Resolution No. 20-1220, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	0.00	
						-		
						-		
Financing:							TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera

Jul 27, 2021

MPS

Jul 29, 2021

By Department Director

Date

Qui A. Johnson

Approved as to Form by City Attorney

MS

Date

Jul 27, 2021

By City Manager

Date