



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
190644

EFFECTIVE DATE
6/27/19 SWS

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2019 JUL -1 PM 3:14
 CITY SECRETAR
 DALLAS, TEXA

VENDOR NAME	RNDI Companies, Inc.	VENDOR NUMBER	520330
CONTRACT NAME	Demolition Services	DEPARTMENT	Office of Procurement Services (OPS/POM)

ACTION REQUESTED

Authorize Supplemental Agreement No. 1, a two-year extension, under the same terms and conditions of the service contract

CONTRACT NUMBER: POM-2019-00010651 **CONTRACT TERM:** 8/12/2019 To 8/11/2021

BACKGROUND

On August 12, 2015, City Council awarded a four-year Service Contract (BP1417), Resolution No. 15-1338, to RNDI Companies, Inc. for demolition services.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO. MA BP1417	AMOUNT \$0.00
PROGRAM NO.:						COMMODITY CODE:	FINANCING:

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No.	<u>1</u>	Original CR/AA No.	<u>15-1338</u>
Original CR/AA Date	<u>8/12/2015</u>	Original CR/AA Amount	<u>\$11,911,360.00</u>
Total of Previous Change Orders			<u>\$0.00</u>
Change Amount Including this Order			<u>\$11,911,360.00</u>
Total Change Order Percentage			<u>0.00%</u>

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR <i>Cheryl Bear</i>	DATE 6-27-19
--	------------------------



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
190645

EFFECTIVE DATE
7-1-2019

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 JUL -3 PM 3:18

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No *NZ*

VENDOR NAME	Tiseo Paving Company	VENDOR NUMBER	011466
CONTRACT NAME	Wheatland Rd. 1745' East of Dallas City Limits to Lancaster Rd.	DEPARTMENT	Department of Public Works

ACTION REQUESTED

Authorize Change Order No.2 to the construction contract with Tiseo Paving Company for Wheatland Rd. 1745' East of Dallas City Limits to Lancaster Rd. in the amount of \$5,200.00, increasing the contract amount from \$4,989,145.20 to \$4,994,345.20.

CONTRACT NUMBER: STS-2017-00001828 **CONTRACT TERM:** 4/26/2017 To 8/31/2019

BACKGROUND

This change order will provide additional 4-foot high chain link fence and two double swing gates for the property located at 1801 E. Wheatland Rd. along with items needed to install a driveway approach at the Atmos Station. This change order also provides funding for Dallas Water Utilities items needed to perform a new watermain tie-in at Lancaster Rd. The quantities of other construction items that are not needed were reduced to compensate for the additional charges. See Attachment "A" for more details.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
0102	DWU	CW42		4550	717199	CX-DWU717199CP	\$5,200.00

PROGRAM NO.: 717199 COMMODITY CODE: 91200 FINANCING: Water Utilities Capital Construction

M/WBE INFORMATION

Place an or in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 2 Original CR/AA No. 17-0689

Original CR/AA Date 4/26/2017 Original CR/AA Amount \$4,970,133.30

Total of Previous Change Orders \$19,011.90

Change Amount Including this Order \$24,211.90

Total Change Order Percentage 0.49%

APPROVAL

[Signature]
 Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.
 BY DEPARTMENT DIRECTOR DATE 7/1/19



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
190646

EFFECTIVE DATE
7/10/19
CITY SECRETARY
DALLAS, TEXAS
2019 JUL 10 PM 3:56
RECEIVED

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

VENDOR NAME Johnson Bros. Corporation, a Southland Company	VENDOR NUMBER VS93045
CONTRACT NAME West Davis Street Streetscape Improvements from North Clinton Avenue to Cedar Hill Avenue (PB12S405)	DEPARTMENT Public Works

ACTION REQUESTED
 Authorize Change Order No. 1 to the construction contract with Johnson Bros. Corporation, a Southland Company for paving, streetscape and irrigation improvements for West Davis Street from North Clinton Avenue to Cedar Hill Avenue in the amount of \$0.00. This change order will not increase the contract amount, which will remain at \$3,016,209.50

CONTRACT NUMBER: PBW-2018-00006813 **CONTRACT TERM:** Oct 24, 2018 To Apr. 18, 2020

BACKGROUND
 During the construction phase, it was identified that an irrigation system was required for the new trees transplanted in the project area, as well as, replacing the hot mix asphalt concrete mix type from "B" and "D" to "SP-C". The relocation of fence at 655 West Davis Street was required and added to the project, as well as, topsoil and sod on the north parkway from Vernon Avenue to Van Buren Avenue. This "zero dollar" change order will authorize Johnson Bros. Corporation, a Southland Company to add new pay items and revise existing pay items as needed to complete this work at no additional cost to the City. See Attachment "A" for more details.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
PROGRAM NO.: COMMODITY CODE: FINANCING:							\$0.00 net

M/WBE INFORMATION

Place an X in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 1 Original CR/AA No. 18-1495

Original CR/AA Date 10/24/2018 Original CR/AA Amount \$3,016,209.50

Total of Previous Change Orders \$0.00

Change Amount Including this Order \$3,016,209.50

Total Change Order Percentage 0.00%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR: *[Signature]* DATE: 7/10/19



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
190647

EFFECTIVE DATE
6/27/19
RECEIVED
SECRETARY
DALLAS, TEXAS
JUN 27 11 PM 4:20

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

VENDOR NAME Lindamood Demolition, Inc.	VENDOR NUMBER VC0000005860
CONTRACT NAME Demolition Services	DEPARTMENT Office of Procurement Services (OPS/POM)

ACTION REQUESTED

Authorize Supplemental Agreement No. 1, a two-year extension, under the same terms and conditions of the service contract

CONTRACT NUMBER: POM-2019-00010651 **CONTRACT TERM:** 8/12/2019 To 8/11/2021

BACKGROUND

On August 12, 2015, City Council awarded a four-year Service Contract (BP1417), Resolution No. 15-1338, to RNDI Companies, Inc. for demolition services.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
						MA BP1417	\$0.00

PROGRAM NO.: COMMODITY CODE: FINANCING:

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No.	<u>1</u>	Original CR/AA No.	<u>15-1338</u>
Original CR/AA Date	<u>8/12/2015</u>	Original CR/AA Amount	<u>\$1,683,400.00</u>
Total of Previous Change Orders			<u>\$0.00</u>
Change Amount Including this Order			<u>\$1,683,400.00</u>
Total Change Order Percentage			<u>0.00%</u>

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR
Chy Chea

DATE
6-27-19



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
190648

EFFECTIVE DATE
7/11/19

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2019 JUL 15 PM 2:55
 CITY SECRETAR
 DALLAS, TEXAS

VENDOR NAME	Quick Set Concrete, Inc	VENDOR NUMBER	VS0000063718
CONTRACT NAME	Storm Drainage Improvements Group 1	DEPARTMENT	Dallas Water Utilities

ACTION REQUESTED

Authorize Administrative Change Order No. 4 to the construction contract with Quick Set Concrete, Inc. to increase the quantity of concrete pipes, select borrow material to cover pipes, concrete valley gutters and concrete headwalls; add items to adjust existing wastewater lateral and to install 6'x4' double grate inlet on Briarwood Lane site. This change order also includes decrease quantities of bid items from Briarwood Lane, Dexter, Azalea sites, for a zero dollar change to the contract. An extension of 247 days are requested with this change order.

CONTRACT NUMBER: TWM-2017-00004083 **CONTRACT TERM:** 2/20/2019 To 10/25/2019

BACKGROUND

This project was funded by the SDM funding and was approved by City Council on November 8, 2017 by Council Resolution 17-1770. On May 14, 2017 the Administrative Action 1 (#18-0048) was approved to authorize for additional work and zero dollar change to the contract. On September 24, 2018 the Administrative Action 2 (#18-0728) was approved to authorize additional work at Briarwood for the amount of \$39,175.00 and no time extension. On February 21, 2019 the Administrative Action No. 3 (#19-0136) was approved to authorize for additional work at Briarwood for the amount of \$40,505.00 and 30 days of time extension. This Administrative Action 4 is requested incorporate time extension and construction modifications at Briarwood site.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
0063	SDM	W210	SD01	4599	TW17SW210	TWM-2017-00004083	(\$1,396.50)
0063	SDM	W211	SD01	4599	TW17SW211	TWM-2017-00004083	\$61,560.65
0063	SDM	W094	SD01	4599	SDMFPW094	TWM-2017-00004083	(\$60,164.15)

PROGRAM NO.: COMMODITY CODE: FINANCING:

M/WBE INFORMATION

Place an X in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: **HMMB01630N1220**

CHANGE ORDER DATA

Change Order No. 4 Original CR/AA No. 17-1770

Original CR/AA Date 11/8/17 Original CR/AA Amount \$778,095.00


Total of Previous Change Orders \$79,680.00

Change Amount Including this Order \$79,680.00

Total Change Order Percentage 10.24%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR  DATE 7/11/19



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

190649

EFFECTIVE DATE

7/10/2019 *er*

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2019 JUL 15 PM 2:10
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Texas Roof Management	VENDOR NUMBER	354710
CONTRACT NAME	Emergency Roof Repairs – Services Rendered	DEPARTMENT	Park and Recreation

ACTION REQUESTED

Authorize a change order of \$4,925.00 to Administrative Action #195283 dated December 18, 2018. Additional invoices were received that were not included in the original AA (Services rendered).
 Daniel Huerta (214)671-0938

CONTRACT NUMBER:	PKR-2019-00007982	CONTRACT TERM:	9/11/2018 To 12/31/2018
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BACKGROUND

Summer rains revealed numerous roof leaks at multiple buildings in Fair Park, in not addressed, would have led to additional damage of City property.

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
0001	PKR	5207	N/A	3210	N/A	PKR-2019-00007982	\$4,925.00

PROGRAM NO.: See Program COMMODITY CODE: 91066 FINANCING:

M/WBE INFORMATION

Place an or in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 1 Original CR/AA No. 195283
 Original CR/AA Date 12/12/2018 Original CR/AA Amount \$35,395.00
 Total of Previous Change Orders \$0.0
 Change Amount Including this Order \$4,925.00
 Total Change Order Percentage 13.91%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR

DATE

John Jenkins

 Date 7/10/19

10 July 19
7/10/19

Attested by:

Anthony Becker

 Anthony Becker, Secretary
 Park and Recreation Board

Date



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
190650
EFFECTIVE DATE
7/13/19 JL

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

2019 JUL 17 AM 10:07
 CITY SECRETARY
 DALLAS, TEXAS
 RECEIVED

VENDOR NAME	Assured Mechanical Solutions, LLC	VENDOR NUMBER	VS0000076725
CONTRACT NAME	HVAC Maintenance Contract	DEPARTMENT	Dallas Water Utilities DWU 19-13

ACTION REQUESTED

Authorize Administrative Change Order No. 3 to the construction contract with Assured Mechanical Solutions, LLC for additional maintenance and minor repairs of chillers, air handling units, boilers, and other HVAC components. The terms of the agreement were effective to July 13, 2019. The requested action will also extend the terms of the agreement to January 14, 2020. This action has a \$48,565.00 consideration to the City.

CONTRACT NUMBER:	DWU-2017-00003304	CONTRACT TERM:	7/14/2019 To 1/14/2020
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BACKGROUND

On January 13, 2016, by Resolution No. 16-0097, the City Council authorized a Building Construction Services Agreement with Assured Mechanical Solutions LLC, for Heating, Ventilation, Air Conditioning and Refrigeration maintenance and minor repairs at 33 Dallas Water Utilities facilities. On December 13, 2016, Change Order No. 1 was executed to extend the completion date of the contract to allow additional time to perform manufacturer's regular scheduled maintenance. Change Order No. 2 extended the completion date of the contract to allow additional time to perform manufacturer's regular scheduled maintenance. Change Order No. 3 extends the completion date of the contract to allow additional time to perform manufacturer's regular scheduled maintenance and adds \$48,500.00 to the original contract amount.

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
0103	DWU	CS30		4341	715070	CT-DWU715070EN	\$48,565.00

PROGRAM NO.:	715070	COMMODITY CODE:	91200	FINANCING:	Water Utilities Capital Construction Funds
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M/WBE INFORMATION

Place an in the appropriate boxes:

<input type="checkbox"/> African-American	<input type="checkbox"/> Hispanic
Caucasian: Female <input type="checkbox"/>	Male <input type="checkbox"/>
<input type="checkbox"/> Other Minority (Asian-Pacific, Asian-American Native American)	

CHANGE ORDER DATA

Change Order No.	3	Original CR/AA No.	16-0097
Original CR/AA Date	1/13/2016	Original CR/AA Amount	\$3,822,500.00
Total of Previous Change Orders	\$0.00		
Change Amount Including this Order	\$3,871,065.00		
Total Change Order Percentage	1.27%		

M/WBE Certification Number: _____

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR	DATE
	7/15/19

Handwritten notes:
 7/15/19
 [Signature]



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

190651

EFFECTIVE DATE

JUN 20 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 22 AM 8:11
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Corgan Associates, Inc. Vendor No. VS0000088914

Subject: Willie B. Johnson Rec. Center: Addition of Senior Center, Gymnasium and Parking Lot expansion

Lead Dept: Park and Recreation

Action Requested: Authorize Supplemental Agreement #3 with Corgan Associates, Inc., in the amount of \$39,000.00, thereby increasing the contract from \$627,000.00 to \$666,000.00.

Contract Number:	PKR-2018-00007029	Contract Term:	11/14/2018	to	11/14/2020
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Background: This Supplemental Agreement #3 proposal is for increasing the Corgan Associates, Inc., scope of work, to include a Technology Center addition.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VB25	RECC	4112	PK17VB25	CX- PKR-2018-00007029	\$39,000.00
						-	
						-	
Financing: 2017 Bond Fund						TOTAL:	\$39,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	3	18-1522	11/14/2018	\$604,000.00	\$23,000.00	\$666,000.00	10.27%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Umm Umm 6.17.19
 By Department Director Date

[Signature] 7/15/19
 Approved as to Form by City Attorney Date

Jarabam 6-20-19
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

190652

EFFECTIVE DATE

JUL 08 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUL 28 PM 2:34
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: GSR Andrade Architects, Inc. Vendor No. VS000003043
 Subject: Park Maintenance District 6 Service Center
 Lead Dept: Park and Recreation

Action Requested: Authorize Supplemental Agreement No. 3 with GSR Andrade Architects, Inc. in the amount of \$1,600.00 and a reduction of \$1,600.00 reimbursables; thereby making a zero-dollar (\$0.00) change, maintaining the current contract amount of \$198,316.50.
~~012-00004934~~ 7/11/19 Contract ID# PKR-2019-00010556
 Contract Number: PKR-1519-00010556 Contract Term: N/A to N/A

Background: This action will authorize Supplemental Agreement No. 3. The Park and Recreation Department requested additional services for compliance with Green Building and Energy Code Conservation inspection to be provided by a third-party consultant. These services were not included within the contract's original scope of professional services for this project as they were previously provided by the City's Building Inspections Division and later suspended. This action takes available contract funds for reimbursable items and reassigns the required amount to procure these services. The net change to the contract amount shall be zero (\$0.00) dollars. Reduce Reimbursables in the original contract - \$1,600.00 adding services of \$1,600 to line 4 to pay for the Dallas Green Code Inspection required for obtaining a Certificate of Occupancy. All changes are owner requested.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
9T00	PKR	P763	PKLA	4112	PKP763.1	CT- PKR15019493	-\$1,600.00
9T00	PKR	P763	PKLA	4112	PKP763.1	CT- PKR15019493	\$1,600.00
Financing: 2006 Bond Fund						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	3	15-0376	2/25/2015	\$197,860.00	\$456.50	\$198,316.50	0.23%

RTW 6/4/19 12:00:19 APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 6-07-19 By Department Director Date
 [Signature] 7-25-2019 Approved as to Form by City Attorney Date
 [Signature] 7-8-19 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

190653

EFFECTIVE DATE

JUL 11 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUL 29 PM 3:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Schneider Electric Buildings Americas, Inc.	Vendor No.	261927
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Subject: Park Maintenance District #6 Service Center _ Bekay Street

Lead Dept: Park and Recreation Department

Action Requested: Authorize a Supplemental Agreement #2 with Schneider Electric Buildings Americas, Inc. in the amount of \$2827.00 thereby increasing the contract amount from \$30,945.00 to \$33,772.00.

Contract Number:	PKR-2018-00004934	Contract Term:	6/30/18	to	9/30/19
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Background: This Supplemental Agreement #2 includes the procurement and labor to install (2) two under counter door release buttons at the reception desk counter to open the east and west site entry gates. All changes are Owner requested.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
4T00	PKR	P763	PKLA	4710	PKP763.1	CX - PKR-2018-00004934	\$2,827.00
						-	
						-	
Financing: 2006 Bond Fund						TOTAL:	\$2,827.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	02	18-0153	5/11/2018	\$30,345.00	\$600.00	\$ 33,772.00	11.29%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

10 July 19
 Date

Approved as to Form by City Attorney
 Date

By City Manager

7/11/19
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

190654

EFFECTIVE DATE

7/19/19

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 JUL 30 PM 4:39

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Freese and Nichols, Inc. Vendor No. 347200

Subject: Trinity Skyline Trail Department: Dallas Water Utilities

Action Requested: Authorize Supplemental Agreement No. 2 to the contract with Freese and Nichols, Inc. in an amount not to exceed \$15,000 to provide additional professional services and construction support.

Contract Number: TWM-2017-00002946 Contract Term: 9/22/2016 To 3/31/2020

Background: Trinity Skyline Trail design was awarded to Freese and Nichols, Inc. on 08/24/2016. This amendment will compensate the consultant for additional coordination efforts to accommodate additional environmental requirements. Also, construction contingencies will compensate the consultant for additional professional services including plan revisions and submittal reviews to raise the Elm Fork Bridge Abutments and update slope protections at bridge crossings. See attachment "A" for consultant proposal.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0063	SDM	W051	SD01	4111	PBSWW051	SDMPBSWW051	\$15,000.00
TOTAL:							\$15,000.00

Project No: Commodity Code: Financing: Sdm-Capital Construction Fund

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
2	16-1352	8/24/2016	\$556,079.00	\$34,603.00	\$49,603.00	8.92%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director DATE 7/12/19

Approved as to form by City Attorney DATE 7/30/19

By Assistant City Manager DATE 7/19/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
196183
EFFECTIVE DATE
5-19-19 <i>KW</i>

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 MAY 19 11:41 AM '19
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Industrial Power LLC Vendor No. VS0000061538

Subject: Parts and labor for clutch assembly replacement on Unit 023027

Lead Dept: Equipment and Fleet Management

Action Requested: Vendor will remove the inoperable clutch assembly on Unit 023027 and replace with a new clutch assembly.

Contract Number:	EFM-2019-00010372	Contract Term:	05/06/2019	to	11/05/2019
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Background: Unit 023027 is a Volvo assigned to Northeast Service Center at 8935 Adlora Lane. The unit is used by Flood Control for daily operations. The unit was brought into NE Service Center for unscheduled maintenance where it was discovered that the clutch assembly was no longer functional. There is no Master Agreement for Volvo parts and labor creating the need for an Administrative Action to pay for the unit to be repaired.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0196	EFM	1709		3110		CX-EFM-2019-00010372	\$3,731.10	
Financing:							TOTAL:	\$3,731.10

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Donnell Dixon
By Department Director 5-11-19
Date

Arthur Parker
Approved as to Form by City Attorney 6/6/19
Date

Jay [Signature]
By City Manager 5-19-19
Date

mer



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196784

EFFECTIVE DATE

6-19-2019 KA

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 19 11:14 AM
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	La Cosecha Project	Vendor No.	VC19964
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Subject: Dallas Neighborhood Vitality Grant Program

Lead Dept: Planning & Urban Design

Action Requested: The purpose of this Administrative Action is to establish a conditional grant with The Oak Cliff Veggie Project (fiscal sponsor La Cosecha Project) for this neighborhood revitalization and improvement project – Urban Garden. (See Exhibit A Dallas Neighborhood Vitality Grant Program Statement)

Contract Number:	PNV-2019-00010003	Contract Term:	7/15/2019	to	7/14/2020
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Background: The City of Dallas recognizes the importance of its role in neighborhood quality of life and is offering competitive grant- based financial assistance to neighborhood groups to develop and implement projects that address specific needs while increasing resident engagement, promoting neighborhood pride and building neighborhood capacity through collaboration and partnerships. The Dallas Neighborhood Vitality Grant program improves neighborhoods by providing up to \$10,000 for physical improvements and up to \$5,000 for engagement enhancement projects. The impact translates into a more revitalized community and a better city.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0297	PNV	1728	ECNR	3099		MASC PNV-2019-00010003	\$8,000.00
						-	
						-	
Financing: Current Funds						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

6/17/19.

6-24-19

By Department Director Date Approved as to Form by City Attorney Date

6/19/2019

By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196185

EFFECTIVE DATE

6/27/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUL -2 PM 12:12
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Safeware, Inc. Vendor No. VC14210

Subject: Aerial Ladders Testing

Lead Dept: Dallas Fire-Rescue

Action Requested: Authorize (1) Aerial Ladder testing services, and (2) Payment of invoice upon satisfactory completion of services.

Contract Number:	DFD-2019-00010811	Contract Term:	4/22/2019	to	7/31/2019
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Background: Dallas Fire-Rescue Department (DFR) has twenty-five firefighting aerial ladder apparatus that require to be examined and tested for the safety of the fire firefighters. The examination and testing of this equipment will comply with following NFPA Standards (see attached scope). All testing will be conducted at the DFR's Dodd Miller Training & Maintenance Facility, 5000 Dolphin Rd. Dallas Texas 75223. Safeware was selected from U.S. Communities Coop Contract #4400008468.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFD	MA01		3010		-	\$49,999.95
						-	
						-	
Financing: General Fund						TOTAL:	49,999.75

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 6-24-19
 By Department Director Date

[Signature] 7/1/19
 Approved as to Form by City Attorney Date

[Signature] 6-27-19
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196186

EFFECTIVE DATE

RECEIVED
 JUN 28 2019
 12:56 PM
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: United Electronic Recycling, LLC Vendor No. VS0000085553

Subject: Service Contract

Lead Dept: Dallas Police Department (DPD)

Action Requested: Authorize a three-year Service Contract.

Contract Number: DPD-2019-00009921 Contract Term: 6/1/2019 to 5/31/2022

Background: On August 23, 2018, a formal request for competitive sealed proposal was advertised to retain a company for consignment and destruction of seized gambling devices. The solicitation closed on November 15, 2018, with three proposals submitted (one withdrew). After committee evaluation, the proposal scores were tabulated, and the most advantageous proposer was identified. Upon further review, the Department recommended proceeding with only the destruction portion of specifications. This Service Contract will allow the City to engage the recommended vendor, to carry out the destruction of seized gambling devices.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0411	DPD	6367		3099		- DPD-2019-00009921	\$21,600.00	
						-		
						-		
Financing:							TOTAL:	\$21,600.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	N/A	N/A	N/A	N/A	N/A	N/A	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

6/10/19
Date

[Signature] 6/28/19
Approved as to Form by City Attorney Date

[Signature] 6/19/19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196187

EFFECTIVE DATE

6-28-2019 KA

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 JUL 2 PM 1:56

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Frazier Revitalization, Inc. Vendor No. VS0000060317

Subject: Dallas Neighborhood Vitality Grant Program

Lead Dept: Planning & Urban Design

Action Requested: The purpose of this Administrative Action is to establish a conditional grant with Get Healthy Dallas (fiscal sponsor Frazier Revitalization, Inc.) for this neighborhood revitalization and improvement project – Urban Garden. (See Exhibit A Dallas Neighborhood Vitality Grant Program Statement)





Contract Number:	PNV-2019-00009996	Contract Term:	7/15/2019	to	7/14/2020
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Background: The City of Dallas recognizes the importance of its role in neighborhood quality of life and is offering competitive grant- based financial assistance to neighborhood groups to develop and implement projects that address specific needs while increasing resident engagement, promoting neighborhood pride and building neighborhood capacity through collaboration and partnerships. The Dallas Neighborhood Vitality Grant program improves neighborhoods by providing up to \$10,000 for physical improvements and up to \$5,000 for engagement enhancement projects. The impact translates into a more revitalized community and a better city.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0297	PNV	1728	ECNR	3099		MASC PNV-2019-00009996	\$10,000.00
						-	
						-	
Financing: Current Funds						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 6/28/19
 By Department Director
 for Peer Chacko
 6/28/2019
 By City Manager
 7.1.19
 Approved as to Form by City Attorney
 7/2/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196188

EFFECTIVE DATE

5/13/19 JH

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUL-2 AM 11:2
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: TIP Strategies Vendor No. VS90326

Subject: Opportunity Zones prospectus

Lead Dept: Office of Economic Development

Action Requested: Authorize a service contract with TIP Strategies to compile a prospectus for City of Dallas Opportunity Zones.




Contract Number: ECO-2019-00010362 Contract Term: 5/24/2019 to 8/24/2019

Background: Dallas has 15 federally-designated Opportunity Zones. Specialized marketing materials are required to attract investment to these areas.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	ECO	1164	EC02	3072		- CX ECO-2019-00010362	\$50,000
Financing:							TOTAL: \$0.00 JH

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director
 Date: 5/10/19
 Approved as to Form by City Attorney
 Date: 7/1/2019
 By City Manager
 Date: 5/13/2019

RECEIVED



2019 OCT 30 PM 12: 57

CITY SECRETARY
Memorandum, TEXAS

Date: October 25, 2019

To: Bilierae Johnson, City Secretary, CSO

From: Ayeh Powers, Interim Managing Attorney, CAO

Re: **Correction to Administrative Action No. 19-6189
for Golden Gate Adult Rehabilitation Ministry**

Please make the following corrections to the listed sections on Administrative Action No. 19-6189:

Action Requested:

The last sentence is corrected as follows, "This contract shall not exceed **\$13,555.**"

Background:

The last sentence is corrected as follows, "This contract shall not exceed **\$13,555.**"

Funding:

The corrected Amount = **\$13,555.00** (listed ~~\$20,000.00~~)

Thank you.

A handwritten signature in blue ink that reads 'Ayeh Powers'.

Ayeh Powers
Executive Assistant City Attorney
Interim Managing Attorney
Dallas City Attorney's Office

8/10/3/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196189

EFFECTIVE DATE

7/1/19 KB

RECEIVED
 2019 JUL -2 PM 3:52
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: Golden Gate Adult Rehabilitation Ministry Vendor No. VS0000021798

Subject: Subrecipient Agreement - Veterans Treatment Court Grant

Lead Dept: City Attorney's Office

Action Requested: Authorize a contract between the City of Dallas and Golden Gate Adult Rehabilitation Ministry, Inc. to provide recovery support services to program participants in the Veterans Treatment Court (VTC). This contract shall not exceed \$20,000.




Contract Number: ATT-2019-00010817 Contract Term: 7/1/19 to 8/31/2020

Background: On June 26, 2019, City Council by Resolution No. 19-0974^{KB} authorized acceptance of the Veterans Treatment Court Grant from the Texas Veterans Commission Fund for Veterans' Assistance. The Commission awarded the City a one-year grant with the project period from July 1, 2019 to June 30, 2020. The VTC seeks to identify veterans with chemical dependency who have at least one unadjudicated City of Dallas criminal citation. Eligible veterans will be offered an opportunity to participate in the VTC Program where their criminal citations will be adjudicated and they will be assessed and assigned a case manager and referred to services such as alcohol/drug treatment and recovery support services. The VTC docket will be held at the South Oak Cliff Community Court, which is located inside the Dallas Area Rapid Transit Police Headquarters at 2111 South Corinth Street. Golden Gate Adult Rehabilitation Ministry, Inc. will provide recovery support services to program participants in the VTC as outlined in the Engagement Letter dated June 13, 2019. This contract shall not exceed \$20,000.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
S339	ATT	3883		3070		CX ATT-2019-00010817	\$20,000.00	
Financing:							TOTAL:	\$20,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date 7.1.19 Approved as to Form by City Attorney Date 7/1/2019
 By City Manager Date 7/1/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196190

EFFECTIVE DATE

6/21/19

RECEIVED
 2019 JUN 21 PM 4:58
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: Association of Persons Affected by Addiction (APAA) Vendor No. 517572
 Subject: Supplemental Agreement No. 2 – SAMHSA
 Lead Dept: City Attorney's Office

Action Requested: Authorize Supplemental Agreement No. 2 to the Subrecipient Agreement with APAA to continue providing substance abuse recovery related support services to program participants in the South Dallas Drug Court during FY 18-19. This Supplemental Agreement No. 2 shall not exceed \$15,000, increasing the contract amount from \$35,000 to \$50,000.

Contract Number: ATT-2019-00008459 Contract Term: 10/1/2018 to 9/30/2019

Background: On September 27, 2017, City Council by Council Resolution No. 17-1534, authorized the grant extension and carryover funds in the amount of \$261,579.34 from the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services (SAMHSA) to continue the Adult Treatment Drug Court program which incorporates alcohol/drug treatment, recovery support services, screening, assessment, case management and program coordination. On October 29, 2018, AA No. 18-6691 authorized a contract with APAA to provide substance abuse recovery related support services for participants in the SAMHSA Adult Drug Court Program at the South Dallas Drug Court during FY 18-19. On April 1, 2019, AA No. 19-5674 authorized Supplemental Agreement No. 1. This Supplemental Agreement No. 2 shall not exceed \$15,000, increasing the contract amount from \$35,000 to \$50,000.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
F560	ATT	3699		3070	FY 18-19	CX ATT-2019-00008459	\$15,000.00	
Financing:							TOTAL:	\$15,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	2	18-6691	10/29/18	\$20,000.00	\$15,000.00	\$ 50,000.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

6-20-19 Date
 By Department Director
 6/21/19 Date
 Approved as to Form by City Attorney
 6/21/19 Date
 By City Manager



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196191

EFFECTIVE DATE

6/21/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUL -3 AM 10:53
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: Soul's Harbor Inc. Vendor No. VS0000052577

Subject: Supplemental Agreement No. 2 – SAMHSA

Lead Dept: City Attorney's Office

Action Requested: Authorize Supplemental Agreement No. 2 to the Subrecipient Agreement with Soul's Harbor Inc. to continue providing substance abuse recovery related support services to program participants in the South Dallas Drug Court during FY 18-19. This Supplemental Agreement No. 2 shall not exceed \$20,000, increasing the contract amount from \$20,000 to \$40,000.


Contract Number: ATT-2019-00008201 Contract Term: 10/1/2018 to 9/30/2019


Background: On September 27, 2017, City Council by Council Resolution No. 17-1534, authorized the grant extension and carryover funds in the amount of \$261,579.34 from the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services (SAMHSA) to continue the Adult Treatment Drug Court program which incorporates alcohol/drug treatment, recovery support services, screening, assessment, case management and program coordination. On October 5, 2018, AA No. 18-6605 authorized a contract with Soul's Harbor Inc. to provide substance abuse recovery related support services for participants in the SAMHSA Adult Drug Court Program at the South Dallas Drug Court during FY 18-19. On May 1, 2019, AA No. 19-5676 authorized Supplement Agreement No. 1. This Supplemental Agreement No. 2 shall not exceed \$20,000, increasing the contract amount from \$20,000 to \$40,000.

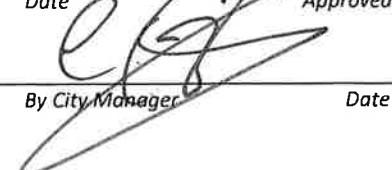
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
F560	ATT	3699		3070	FY 18-19	CX ATT-2019-00008201	\$20,000.00	
						-		
						-		
Financing:							TOTAL:	\$20,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	2	18-6605	10/5/18	\$10,000.00	\$10,000.00	\$ 40,000.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Date: 6-20-19
 By Department Director


 Date: 7/3/2019
 Approved as to Form, by City Attorney


 Date: 6/21/19
 By City Manager



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196192

EFFECTIVE DATE

6/17/19 [Signature]

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN -3 AM 10:50
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: BDS Technologies, Inc. Vendor No. 358484

Subject: Street Reconstruction Project Group 17-4004

Lead Dept: Department of Public Works

Action Requested: Authorize Supplemental Agreement No. 1 to the professional services contract with BDS Technologies, Inc. for additional services for Street Reconstruction Project Group 17-4004. Supplemental Agreement No. 1 increases the contract amount by \$21,591.38 from \$215,913.70 to a new total of \$237,505.08.

Contract Number: PBW-2019-00008795 Contract Term: 3/18/2019 to 2/17/2020

Background: In an effort to award this project for construction prior to December 31, 2019, the design will need to be accelerated. This action is needed to provide an incentive to accelerate the completion of the construction plans, specifications and estimate. The Consultant will not be eligible to be paid any incentive payments until all required provisions are fulfilled, barring unforeseen circumstances beyond the control of the Consultant. The incentive will be payable at the end of the design phase if the design is complete as set forth in the schedule and the set of final plans produced is a quality/biddable set of plans.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	V199	SREC	4111	PB17V199	CX PBW-2019-00008795	\$12,913.69
1V22	PBW	V249	SREC	4111	PB17V249	CX PBW-2019-00008795	\$8,677.69
Financing: 2017 Bond Funds						TOTAL:	\$21,591.38

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	19-0164	1/23/2019	\$215,913.70	\$0.00	\$ 237,505.08	10.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

[Signature]
Date 6/12/19

[Signature]
Approved as to Form by City Attorney Date 7-1-19

[Signature]
By City Manager Date 6/17/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196193

EFFECTIVE DATE

6/17/19 *mo*

RECEIVED
 JUN 19 2019
 AM 10:50
 CITY SECRETARY
 DALLAS TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: KIT Professionals, Inc. Vendor No. VS89778

Subject: Street Reconstruction Project Group 17-1306

Lead Dept: Department of Public Works

Action Requested: Authorize Supplemental Agreement No. 1 to the professional services contract with KIT Professionals, Inc. for additional services for Street Reconstruction Project Group 17-1306. Supplemental Agreement No. 1 increases the contract amount by \$25,435.45 from \$172,941.00 to a new total of \$198,376.45.

Contract Number: PBW-2019-00009277 Contract Term: 4/22/2019 to 3/9/2020

Background: In an effort to award this project for construction prior to December 31, 2019, the design will need to be accelerated. This action is needed to provide an incentive to accelerate the completion of the construction plans, specifications and estimate. The Consultant will not be eligible to be paid any incentive payments until all required provisions are fulfilled, barring unforeseen circumstances beyond the control of the Consultant. The incentive will be payable at the end of the design phase if the design is complete as set forth in the schedule and the set of final plans produced is a quality/biddable set of plans.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	V230	SREC	4111	PB17V230	CX PBW-2019-00009277	\$12,644.70
1V22	PBW	V286	SREC	4111	PB17V286	CX PBW-2019-00009277	\$12,790.75
Financing: 2017 Bond Funds						TOTAL:	\$25,435.45

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	19-0312	2/27/2019	\$172,941.00	\$0.00	\$ 198,376.45	14.71%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

6/12/19
Date

[Signature]
Approved as to Form by City Attorney

7-2-19
Date

[Signature]
By City Manager
Date 06/17/19
for



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196194

EFFECTIVE DATE

06/06/19
CITY SECRETARY
DALLAS, TEXAS
--3 PM 2:20
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: TI Capital, LP DBA The Solarium Apartments Vendor No. VS94746

Subject: ICI Rebate

Lead Dept: Dallas Water Utilities

Action Requested: Approval of an Industrial, Commercial, Institutional (ICI) rebate application. Authorize Rebate of \$9,881.94 for replacement of toilets, showerheads and aerators, for a total annual savings of 3,909,150 gallons per year.

Contract Number: DWU-2019-00010020 Contract Term: to

Background: The ICI rebates complement the ICI audits conducted by the City of Dallas to help high water-use customers identify opportunities to reduce their water consumption. Rebate amounts are the lesser of: half the installed cost of the purchase price of equipment or \$0.96 per thousand gallons saved over the life of the project. Maximum project life is determined by the type of equipment and does not exceed 10 years. TI Capital, LP DBA The Solarium Apartments, has applied for a rebate through the DWU ICI Rebate Program for the replacement of existing toilets, showerheads and aerators with new high efficiency fixtures. Total annual savings associated with this project are calculated at 3,909,150 gallons per year. This rebate of \$9,881.94 is based on 50% of the installed cost, which is less than the maximum of \$0.96 per 1,000 gallons over the life of the project.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0713	DWU	7138		3099		- DWU-2019-00010020	\$9,881.94
						-	
						-	
Financing:						TOTAL:	\$9,881.94

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: [Signature] Date: 6/3/19
 Approved as to Form by City Attorney: [Signature] Date: 7/2/19
 By City Manager: [Signature] Date: 06/06/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196195

EFFECTIVE DATE

Jul 2, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUL -3 PM 2:42
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Friends of Dallas Animal Services Vendor No. 20305

Subject: MOU to outline relationship and responsibilities of parties

Lead Dept: Dallas Animal Services

Action Requested: Authorization of the MOU between the City of Dallas and The Friends of Dallas Animal Services. This Agreement is a formal agreement to define parameters and areas of responsibilities, to establish a spirit of cooperation to enhance services that both Parties provide to the residents residing in the City of Dallas. The Agreement will substantially increase the effectiveness of both Parties' efforts resulting in better care and services for the animals in DAS' care in the City of Dallas

Contract Number: DAS-2019-00010910 Contract Term: 7/1/19 to 6/30/20

Background: The mission and purpose of the Parties to this Agreement is to provide better utilization of resources available to City and Friends in furtherance of DAS' vision to provide compassionate care of animals, while finding positive outcomes for all placeable pets through innovative shelter operations and community engagement in the City of Dallas.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0
						-	
						-	
Financing:						No Cost Consideration	TOTAL: \$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Edward Jamison
Edward Jamison, Jul 1, 2019
By Department Director Date

Suresh Challa
Jul 2, 2019
Approved as to Form by City Attorney Date

[Signature]
Jul 2, 2019
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196196
EFFECTIVE DATE

07/03/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUL -3 PM 1:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Center for Creative Leadership Vendor No. VC20085

Subject: Leadership Development Program – 360 Degree Feedback Assessment Tool

Lead Dept: Human Resources

Action Requested: Benchmark by Design: customizable online 360 Degree Feedback Assessment tool for up to 50 Executive Leaders. Price includes the following at no additional cost: Compass (personalized digital roadmap for development), Coaching Nexus (web-based portal to support coaching engagement), and 1 seat in the 2-day Assessment Certification Workshop in Greensboro, NC or San Diego, CA (cost of lodging and traveling not included).

Contract Number: PER-2019-00010131 Contract Term: July 2019 to September 2020

Background: The first step in the Leadership Development Program to include an online 360 Degree Feedback Tool for up to 50 Executive Leadership Team Members. The online tool is to be used to assess the Executive Leaders strengths and development needs in the City's Executive Core Qualifications (ECQs). The feedback from the assessment is designed to drive positive behavioral change and increase individual job effectiveness. The assessment tool is to be developed and rolled out in May 2019.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PER	1432		3361	CX	- PER-2019-00010131	\$22,500	
						-		
						-		
Financing:							TOTAL:	\$22,500

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
 Date: 7/2/2019
 Approved as to Form by City Attorney
 Date: 7/3/19
 By City Manager
 Date: 7/3/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196197
EFFECTIVE DATE

06/20/19 MA

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUL -3 PM 4:44
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Jones & Carter, Inc. Vendor No. VS0000004399

Subject: Street Reconstruction Group 17-1205 (PB17V282, 283 & 284)

Lead Dept: Department of Public Works

Action Requested: Authorize Supplemental Agreement No. 1 to the professional services contract with Jones & Carter, Inc. for additional engineering services for Street Reconstruction Group 17-1205 in the amount of \$25,000.00. Supplemental Agreement No. 1 increases the contract from \$159,235.80 to a new total of \$184,235.80.

Contract Number:	PBW-2019-00009182	Contract Term:	4/8/2019	to	12/13/2019
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Background: In an effort to award this project for construction prior to December 31, 2019, the design will need to be accelerated. This action is needed to provide an incentive to accelerate the completion of the construction plans, specifications and estimate. Jones & Carter, Inc. will not be eligible to be paid any incentive payments until all required provisions are fulfilled, barring unforeseen circumstances beyond the control of Jones & Carter, Inc. The incentive will be payable at the end of the design phase if the design is complete as set forth in the schedule and the final set of plans produced are of quality/biddable standard.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	V282	SREC	4111	PB17V282	CX - PBW-2019-00009182	\$7,500.00
1V22	PBW	V283	SREC	4111	PB17V283	CX - PBW-2019-00009182	\$7,500.00
1V22	PBW	V284	SREC	4111	PB17V284	CX - PBW-2019-00009182	\$10,000.00
Financing: 2017 Bond Funds						TOTAL:	\$25,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	19-0309	2/27/2019	\$159,235.80	\$0.00	\$ 184,235.80	15.70%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

6/18/19
Date

[Signature]
Approved as to Form by City Attorney Date 7-2-19

[Signature]
By City Manager Date 06/20/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196198

EFFECTIVE DATE

JUN - 6 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUL -9 PM 1:30
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: United States Army Corps of Engineers (USACE) Vendor No. 352290

Subject: East Bank Diversion Project

Lead Dept: Dallas Water Utilities – Engineering Service (Relocation) DWU 19-11

Action Requested: Request to provide funding to the United States Army Corps of Engineers (USACE) so that the USACE can complete the review for a 408-permit approval so construction can start on the project. The estimated cost per the USACE's review is \$48,000. Attached is the existing 1156 Agreement.

Contract Number: DWU-2018-00006823 Contract Term: N/A to N/A

Background: On August 24, 2016, City Council authorized an agreement between the City of Dallas and the United States Army Corps of Engineers (USACE) by Council Resolution No. 16-1338. On January 31, 2018, the City of Dallas entered into the existing 1156 Agreement with the USACE. East Bank Diversion Project – Construct a 48" Wastewater Force Main (and structure for temporary pumps) under the Trinity River which will divert wastewater from the existing 90" wastewater main to the West Bank of the River to an existing 120" wastewater main so that the existing 90" wastewater main can be rehabilitated and also to act as a diversion during emergency situations should the existing 90" wastewater main collapse.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0103	DWU	CS42	-	3099	7A1387X	CX DWU-2018-00006823	\$48,000.00	
						-		
						-		
Financing:							TOTAL:	\$48,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rev
6/4/2019

By Department Director

6/4/19
Date

Approved as to Form by City Attorney Date 7/3/19

By City Manager Date 6/6/19

for



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196199

EFFECTIVE DATE

6/19/19

RECEIVED
 CIT SECRETARY
 DALLAS TEXAS
 JUN 19 2019
 PM 4:15

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Simon Engineering & Consulting, Inc. Vendor No. VS0000052965

Subject: Street Reconstruction Group 17-1206 (Crownover Ct – PB17V228 & Mimms Dr – PB17V229)

Lead Dept: Department of Public Works

Action Requested: Authorize Supplemental Agreement No. 1 to the professional service contract with Simon Engineering & Consulting, Inc. for additional engineering services for Project Group 17-1206 in the amount of \$36,000. Supplemental Agreement No. 1 increases the contract amount from \$183,196.20 to a new total of \$219,196.20.

Contract Number: PBW-2019-00009179 Contract Term: 4/9/2019 to 1/28/2020

Background: In an effort to award this project for construction prior to December 31, 2019, the design will need to be accelerated. This action is needed to provide an incentive to accelerate the completion of the construction plans, specifications, and estimate. The Simon Engineering & Consulting, Inc. will not be eligible to be paid any incentive payments until all required provisions are fulfilled, barring unforeseen circumstances beyond the control of Simon Engineering & Consulting, Inc. The incentive will be payable at the end of the design phase if the design is completed as set forth in the schedule and the final set of plans produced are of quality/biddable standard.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	V228	SREC	4111	PB17V228	CX- PBW-2019-00009179	\$18,000.00
1V22	PBW	V229	SREC	4111	PB17V229	CX- PBW-2019-00009179	\$18,000.00
Financing: 2017 Bond Funds						TOTAL:	\$36,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	19-0310	2/27/2019	\$183,196.20	\$0.00	\$ 219,196.20	19.65%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Date: 6/18/19
 Approved as to Form by City Attorney: Date: 7-1-19
 By City Manager: Date: 6/19/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196200

EFFECTIVE DATE

APR 14 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

RECEIVED
 2019 JUL -3 PM 4:16
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Sunbelt Pools Inc. Vendor No. 255049

Subject: Bachman Spa Resurfacing

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$ 11,387.00 for Sunbelt Pools. The vendor will resurface the spa at Bachman Pool including the installation of new non-skid tile and the replacement of rusted anchors per the attached quote. Sunbelt Pools will perform the work per Buy Board Contract 533-17.

Contact: Beatrice Black (214) 670-6273
 Contract Number: PKR- 2019-00009641 Contract Term: 2/15/2019 to 9/30/2019

Background: The Dallas Park and Recreation Department operates Bachman Indoor Pool and Spa. The spa surface is currently discolored and cracked. There are also areas where tile and rusted safety railing anchors need to be replaced. Sunbelt Pools is an experienced pool contractor with the necessary expertise to perform the work.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	5293		3210		CX PKR- 2019-00009641	\$ 11,387.00
						-	
						-	
Financing: Current Funds						TOTAL:	\$ 11,387.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 4-17-19
 By Department Director Date

[Signature] 06/12/2019
 Approved as to Form by City Attorney Date

[Signature] 4-19-19
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196201

EFFECTIVE DATE

JUN 18 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 19 3 PM 4
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Kidd Springs Central Neighborhood Association Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a beautification agreement with Kidd Springs Central Neighborhood Association. The organization will organize litter/debris clean-up projects at Kidd Springs Park from July 1, 2019 through June 30, 2020.
Contact: Sam Franklin (214) 670-1923

Contract Number:	PKR-2019-00010725	Contract Term:	7/1/2019 to 6/30/2020
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Background: Kidd Springs Central Neighborhood Association are citizens in southern Dallas who wish to perform park beautification projects on Kidd Springs Park.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	PKR	N/A	N/A	N/A	N/A	NA NA	\$0.00
							-	
							-	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

6.14.19
Date

[Signature] 6/27/2019
Approved as to Form by City Attorney Date

[Signature] 6-18-19
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196202

EFFECTIVE DATE

6/24/19 EP

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUL 5 AM 10:49
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Texas Department of Transportation (TxDOT) Vendor No. N/A
 Subject: Amendment to Multiple Use Agreement for Carpenter Park
 Lead Dept: Office of Environmental Quality & Sustainability

Action Requested: Authorize Administrative Action allowing Amendment to Multiple Use Agreement with TxDOT to enter Carpenter Park property into TCEQ Voluntary Cleanup Program. No cost consideration to the City.
 Contract Number: OEQ-2019-00010665 Contract Term: 6/3/2019 to N/A

Background: TxDOT and the City of Dallas entered into a Multiple Use Agreement, effective December 15, 1992 concerning the City's use of certain highway right-of-way of I.H. 45 and I.H. 345 in Dallas County. The agreement concerned the right-of-way from near Martin Luther King Boulevard to Good Latimer Expressway, and from Corinth Street to Spur 366, and the City's construction, maintenance and operation of parking lots and public parks. The City operates and maintains John W. Carpenter Park located at 2300 Live Oak Street in Dallas. The City operates and maintains the portion of the park on TxDOT property, and the City desires to redevelop Carpenter Park, both the portion owned by the City and the portion owned by TxDOT, including carrying out certain environmental measures agreed to between the City and the Texas Commission on Environmental Quality ("TCEQ").

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	N/A	N/A	N/A	N/A	N/A	N/A N/A	\$0.00
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
 By City Manager
 Approved as to Form by City Attorney
 Dates: 6/20/19, 6/24/19, 6/27/2019



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196203

EFFECTIVE DATE

JUN 20 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEX
JUN 19 5 PM 2019

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Starlet Ramirez Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with Starlet Ramirez. The vendor will plant approved drought tolerant plant species, in various approved locations at Emma Carter Park. Starlet Ramirez will be responsible for purchasing, planting, and maintaining the planted areas, at no cost to the City.
Contact: Sloan Anderson (214) 670-0203

Contract Number: PKR-2019-00010457 Contract Term: 8/6/2019 to 8/5/2020

Background: Starlet Ramirez is a committed citizen in the West Dallas area that performs volunteer services dedicated to the Community in which she works, lives, and her children play.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2019-00010457	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director Date 6.17.19

[Signature]
Approved as to Form by City Attorney Date 6/20/2019

[Signature]
By City Manager Date 6/20/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196204

EFFECTIVE DATE

JUN 28 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 19 9 11:30 AM
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	La Terra Studio, Inc.	Vendor No.	510422
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Subject: Northaven Trail Phase 1C Design

Lead Dept: Park and Recreation Department

Action Requested: Authorize a Professional Services contract with La Terra Studio, Inc., in the amount of \$47,885.00 for the design of the Northaven Trail Phase 1C from the east terminus of the existing trail to the proposed trailhead located at Northaven Rd.

Contract Number:	PKR-2019-00010063	Contract Term:	7/1/2019	to	6/30/20
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Background: La Terra Studio, Inc., was selected to be the most qualified consultant for this project through the RFQ process issued on May 9, 2018 by the Park and Recreation Department. Services shall include schematic through construction design, and construction administration for a hike and bike trail as stated in the attached Consultant's proposal.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
6R05	PKR	W352	HIBT	4112	PK03W352	CX- PKR-2019-00010063	\$15,846.00
1V00	PKR	VB06	HIBT	4112	PK17VB06	CX- PKR-2019-00010063	\$32,039.00
Financing: 2003 Bond Fund and 2017 Bond Fund						TOTAL:	\$47,885.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Umm Umm 6-26-19
 By Department Director Date

[Signature] 7-2-19
 Approved as to Form by City Attorney Date

[Signature] 6/28/19
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196205

EFFECTIVE DATE

6-24-2019 (CT)
RECEIVED
CITY SECRETARY
DALLAS TEXAS
JUN 24 9 31 AM '19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Mary Anne Davis dba Peak Performance Solutions Vendor No. VC19391

Subject: Facilitator for Code Compliance forums

Lead Dept: Code Compliance Services

Action Requested: Authorize a service contract with Mary Anne Davis dba Peak Performance Solutions to facilitate interactive training forums for Code Compliance Services. RQS/CCS/*157614. **Informal Solicitation No B6190097**

Contract Number:	CCS-2019-00008544	Contract Term:	11/1/2018	to	09/30/2019
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Background: The Department of Code Compliance is requesting to amend the existing contract to continue the training forums by adding more focused Leadership and Management sessions to improve the working relationship. The purpose of these sessions is to increase overall employee engagement and build upon the work and findings from the December 2018 Code Compliance Forums. Peak Performance Solutions will provide training in a facility TBA.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	CCS	3454	CC01	3070		CX- CS-2019-00008544	\$30,000.00
						-	
						-	
Financing:						TOTAL:	\$30,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	186842	11/16/2018	\$20,000.00	0.00	\$50,000.00	67.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

[Signature] 6/19/2019
Date

[Signature] 7/2/2019
Approved as to Form by City Attorney Date

[Signature]
By City Manager

6/24/2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196206

EFFECTIVE DATE

06/11/2019 RK

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUN -9 PM 4:09
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Lockwood, Andrews & Newnam, Inc. Vendor No. VS0000075003

Subject: Street Reconstruction Group 17-1007

Lead Dept: Public Works

Action Requested: Authorize Supplemental Agreement No. 1 to the professional services contract with Lockwood, Andrews & Newnam, Inc. for additional services for Street Reconstruction Project Group 17-1007. Supplemental Agreement No. 1 increases the contract amount by \$47,856.76 from \$250,847.36 to a new total of \$298,704.12.

Contract Number:	PBW-2018-00008135	Contract Term:	1/17/2019	to	8/20/2019
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Background: In an effort to award this project for construction prior to December 31, 2019, the design will need to be accelerated. This action is needed to provide an incentive to accelerate the completion of the construction plans, specifications and estimate. Lockwood, Andrews & Newnam, Inc. will not be eligible to be paid any incentive payments until all required provisions are fulfilled, barring unforeseen circumstances beyond the control of Lockwood, Andrews & Newnam, Inc.. The incentive will be payable at the end of the design phase if the design is complete as set forth in the schedule and the set of final plans produced is a quality/biddable set of plans.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	V193	SREC	4111	PB17V193	CX PBW-2018-00008135	\$27,161.76
1V22	PBW	V195	SREC	4111	PB17V195	CX PBW-2018-00008135	\$20,695.00
Financing: 2017 Bond Funds						TOTAL:	\$47,856.76

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	18-1593	11/14/2018	\$250,847.36	\$0.00	\$ 298,704.12	19.08%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director

6/17/19
 Date

[Signature]
 Approved as to Form by City Attorney
 6-24-19
 Date

[Signature]
 By City Manager
 06/11/19
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196207

EFFECTIVE DATE

7-1-19 (OA)

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUL -9 PM 4:52
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Big D Kona Ice Vendor No. VC0000085521

Subject: One Day Contract with Big D Kona Ice

Lead Dept: Office of Environmental Quality & Sustainability

Action Requested: Authorize the City to execute a use contract for one day event on the Dallas City Hall Plaza

Contract Number: OEQS-2019-000-10627 Contract Term: 06/14/2019 to 08/14/2019

Background: Celebrating National Drinking Water Week on the City Hall Plaza was a unique opportunity to raise awareness and build knowledge with City staff. We were able to engage employees about the vital role water plays in our daily life.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	MGT	5605		2232		- OEQS-2019-000-10627	\$600.00	
						-		
						-		
Financing:							TOTAL:	\$600.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 6/25/19 Date
 By Department Director

[Signature] 7/3/19 Date
 Approved as to Form by City Attorney

[Signature] 07/01/19 Date
 By City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196208

EFFECTIVE DATE

7-1-19 (OA)

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 29 JUL - 9 PM
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	StepUpSmile Photo Booth Rentals	Vendor No.	VS97360
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Subject: One Day Contract with StepUpSmile Photo Booth Rentals

Lead Dept: Office of Environmental Quality & Sustainability

Action Requested: Authorize the City to execute a use contract for one day event on the Dallas City Hall Plaza

08 AB

Contract Number:	OEQS-2019-000-10628	Contract Term:	06/14/2019	to	06/14/2019
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Background: Celebrating National Drinking Water Week on the City Hall Plaza was a unique opportunity to raise awareness and build knowledge with City staff. We were able to engage employees about the vital role water plays in our daily life.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	MGT	5605		2261		- OEQS-2019-000-10628	\$350.00	
Financing:							TOTAL:	\$350.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

6/25/19
Date

Approved as to Form by City Attorney
Date 7/2/19

By City Manager
Date 07/01/19
fw



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

196209

EFFECTIVE DATE

6-17-19

CITY SECRETARY
DALLAS, TEXAS

2019 JUL 10 AM 11:56

RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	DARR Equipment Co.	Vendor No.	025254
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Subject:	Forklift prevented maintenance and repairs	Department:	Dallas Water Utilities
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Action Requested: The vendor will performing perventable maintance, repairs and provide necessary parts to repair the following forklifts (Jung Heinrich and Mitsubrshi). DWU received three (3) bids.
DARR Equipment Co. which bid all lines
Equipment Depot which bid all lines
Briggs Equipment which bid all lines

Contract Number:	DWU-2019-00010249	Contract Term:	5/1/2019	To	5/1/2020
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Background: This forklift equipment is a critical component of our daily operation in moving materials. These units require periodic perventive maintenance and repairs to ensure proper operation.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0100	DWU	7360	932X	3110			\$46,940.00
TOTAL:							\$46,940.00

Project No:	Commodity Code:	Financing:
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

DATE

6/14/19

Approved as to form by City Attorney

DATE

7/3/19

By Assistant City Manager

DATE

06/17/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196210

EFFECTIVE DATE

June 13, 2019 8W8

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JUN 13 10 43 AM '19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Federal Express Corp. Vendor No. 177939

Subject: Service Price Agreement

Lead Dept: Office of Procurement Services

Action Requested: Authorize a twenty-nine-month service price agreement, through the Texas Multiple Award Schedule (TXMAS) program.

Contract Number:	POM-2019-00010701	Contract Term:	6/17/2019	to	11/16/2021
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Background: This contract will provide FedEx services (Overnight, Second-Day, and Ground Delivery) for City departments. Funding for this contract is based on historical citywide usage.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	POM	N/A	N/A	N/A	N/A	MA POM-2019-00010701	\$70,000.00
						-	
						-	
Financing:						TOTAL:	\$70,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	0	N/A	N/A	\$0.00	\$0.00	\$ 0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chhunny Chhean
Chhunny Chhean - Jun 13, 2019
By Department Director

Jun 13, 2019
Date

Sireeshankar
Approved as to Form by City Attorney
Jul 3, 2019
Date

JO

Jayaraman
By City Manager

Jun 13, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196211

EFFECTIVE DATE

6/25/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through informal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JUL 10 PM 2:28

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: American Traffic Safety Services Association Vendor No. 355188

Subject: Traffic Control Technician Training Course

Lead Dept: Public Works

Action Requested: Authorize Supplemental Agreement No. 1 requesting a date extension on previously submitted Administrative Action #195941, which requested authorization for 40 PBW employees to attend the Traffic Control Technician Training Course offered by the American Traffic Safety Traffic Safety Services Association. This action will not increase the contract amount of \$7500.

Contract Number:	PBW-2019-00009636	Contract Term:	June 10, 2019 ^{MT} July 10, 2019	to	August 10, 2019
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Background: This AA is required to extend the date on an authorized payment for up to 40 employees to attend the offered Traffic Control Technician Course. Training will be conducted on a City of Dallas facility. Eco Park, 5215 Simpson Stuart Rd. Dallas TX 75241

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
							0.00 ⁰⁰
							0.00 ⁰⁰

Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
1			7500.	0.	\$ 7500.	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

6/21/19
Date

[Signature]
Approved as to Form by City Attorney

7/10/19
Date ^{MT}

[Signature]
By City Manager
Date 6/25/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196212

EFFECTIVE DATE

APR 22 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUL 11 AM 8:12
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Helena Chemical Company Vendor No. 351406

Subject: Granulated and Liquid Fertilizers

Lead Dept: Park and Recreation

Action Requested: Authorize a two-year extension for master agreement BA1602 and a price increase from manufacturer for items Celsius WG in the increase of 7.1% from \$93.40 to \$102.00 and Legacy PGR in the increase of 3.42% from \$950.00 to \$983.25.

Contact: Shola Adebajo (214) 670-8858

Contract Number:	PKR-2019-00008429	Contract Term:	2/24/2016	to	2/22/2021
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Background: On February 24, 2016, Dallas City Council authorized a three-year term master agreement with Helena Chemical Company (351406) for the purchase of Granulated and Liquid Fertilizers in the amount of \$98,067.50 by resolution #16-0327 resulting from solicitation #BA1602. Per the specifications, the vendor shall be allowed to increase their price by no more than 25% of the original awarded bid price with support of market changes. This extension and price increase will allow for the continuation of this master agreement at the same terms and conditions or until funds are depleted.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2019-00008429	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	16-0327	2/24/2016	\$950,328.25	\$0.00	\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 4.16.19

By Department Director

Date

[Signature] 05-22-2019

Approved as to Form by City Attorney

Date

[Signature] 4-22-19

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196213

EFFECTIVE DATE

JUN 26 2019

RECEIVED
 2019 JUL 1 AM 8:42
 CITY SECRETAR
 DALLAS, TEXA

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Maintenance Agreement
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Lake Highlands Soccer Association (LHSA) Vendor No. _____

Subject: Maintenance Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Maintenance Agreement with Lake Highlands Soccer Association (LHSA) to host league tournaments and promote soccer programs at Harry S. Moss Park. LHSA will assist in maintaining premises, make educated and responsible decisions regarding field condition playability in accordance with the guidelines of the PKR Athletic Field Playability and Minor Field Preparation Guidelines.
Contact: Sloan Anderson 214-670-0203

Contract Number: PKR-2019-00010537 Contract Term: 8/22/2019 to 8/21/2020

Background: LHSA is a not-for-profit organization that strives to create a fun, safe, community environment for boys and girls, hosting leagues programs and promoting soccer tournaments.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	NA PKR-2019-00010537	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Winnie Williams 6-17-19
By Department Director Date

Christyanna 7-8-2019
Approved as to Form by City Attorney Date

Joyntain 6/26/19
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196214

EFFECTIVE DATE

6/19/19 TC

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 JUN 11 AM 10:58
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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Solaray Engineering, Inc. Vendor No. VS0000071399

Subject: Alley Reconstruction Group 17-1204 (PB17V108, PB17V109, PB17V110, PB17V111, & PB17V112)

Lead Dept: Department of Public Works

Action Requested: Authorize Supplemental Agreement No. 1 to the professional services contract with Solaray Engineering, Inc. for additional engineering services for Alley Reconstruction Group 17-1204 in the amount of \$25,000.00. Supplemental Agreement No. 1 increases the contract amount from \$219,441.88 to \$244,441.88.

Contract Number: PBW-2019-00008238 Contract Term: 1/30/2019 to 8/26/2019

Background: In an effort to award this project for construction prior to December 31, 2019, the design will need to be accelerated. This action is needed to provide an incentive to accelerate the completion of the construction plans, specifications and estimate. Solaray Engineering, Inc. will not be eligible to be paid any incentive payments until all required provisions are fulfilled, barring unforeseen circumstances beyond the control of Solaray Engineering, Inc. The incentive will be payable at the end of the design phase if the design is complete as set forth in the schedule and the final set of plans produced are of quality/biddable standard.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	V108	AREC	4111	PB17V108	CX PBW-2019-00008238	\$7,000.00
1V22	PBW	V109	AREC	4111	PB17V109	CX PBW-2019-00008238	\$6,500.00
1V22	PBW	V110	AREC	4111	PB17V110	CX PBW-2019-00008238	\$3,700.00
1V22	PBW	V111	AREC	4111	PB17V111	CX PBW-2019-00008238	\$3,600.00
1V22	PBW	V112	AREC	4111	PB17V112	CX PBW-2019-00008238	\$4,200.00
Financing: 2017 Bond Funds						TOTAL:	\$25,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	18-1660	11/28/2018	\$219,441.88	\$0.00	\$244,441.88	11.39%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Date: 6/18/19
 Approved as to Form by City Attorney: Date: 7-1-19
 By City Manager: Date: 6/19/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196215

EFFECTIVE DATE

7/1/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUL 11 PM 2:18
 CITY SECRETAR
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: ACTION SHRED OF TEXAS LLC Vendor No. 514577

Subject: DOCUMENT SHREDDING

Lead Dept: CIVIL SERVICE DEPARTMENT

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ON-SITE SHREDDING OF COPIES OF TEST BOOKS, DOCUMENTS THAT ARE PAST RETENTION (WITH APPROVAL TO BE DESTROYED) AND DOCUMENTS THAT DO NOT REQUIRE APPROVAL FOR DESTRUCTION.

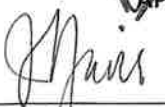

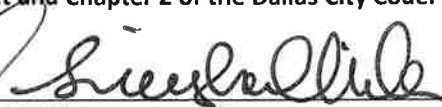

Contract Number: CVS-2019-00010857 Contract Term: 06/30/2019 to 7/31/2019

Background: DOCUMENTS CONTAINING SENSITIVE INFORMATION, EXTRA EXAM BOOKLETS, AND DOCUMENTS USED FOR ASSESSMENT CENTERS ARE SHREDDED AS NEEDED AND APPROVED FOR SECURITY PURPOSES.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	CVS	1412		3070		CX-CVS-20190010857	700.00	
						-		
						-		
Financing:							TOTAL:	700.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director
 6/26/19 Date
 Approved as to Form by City Attorney
 7/1/2019 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196216

EFFECTIVE DATE

Jul 8 2019

CITY SECRETARY
DALLAS, TEXAS

2019 JUL 11 PM 2:06

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: DFW Fence Doctor, LLC Vendor No. VC16819

Subject: Fence repairs needed at Dallas Animal Services

Lead Dept: Dallas Animal Services

Action Requested: Authorize services with vendor to repair existing perimeter fence, installation of 4'tall fence along the retaining wall, and mechanical gate replacement at Dallas Animal Services.

Contract Number: DAS-2019-00010521 Contract Term: 6/15/19 to 8/30/19

Background: The current perimeter fence has shifted due to previous erosion issues at the shelter. The erosion has caused fence poles and railing to lean and created large gaps and holes at the ground level. In order to completely secure the property to keep unwanted visitors out and animals in our care inside the property, repairs are needed to address the issues caused by erosion. The current gate has had reoccurring issues and needs to be replaced to properly open and close as designed. DFW Fence Doctor was the lowest responsive vendor of the three submissions obtained from 10 companies contacted.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DAS	3574	CC03	3210		- DAS-2019-00010521	\$16,750.00	
						-		
						-		
Financing:							TOTAL:	\$16,750.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Edward Jamison
By Department Director

Jul 3, 2019
Date

Suresh Kumar
Approved as to Form by City Attorney
Date

Jul 8, 2019
Date

[Signature]
By City Manager

Jul 8, 2019
Date

SC



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196217

EFFECTIVE DATE

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JUL 11 11:56 AM

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Tarleton State University Vendor No. VC17111

Subject: Recruitment Partnership with Tarleton State University

Lead Dept: Dallas Police Department

Action Requested: Authorize payment for recruitment related services and advertisements through Tarleton State University.

Contract Number: DPD-2019-00010841 Contract Term: to

Background: This fee covers job fair mixers, social media promotions and link on career services website, ads in the career services resume book, on-campus presentations in the classroom for the Fall 2019 and Spring 2020 semesters.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	2115		3320		CX- DPD-2019-00010841	\$4,000.00	
						-		
						-		
Financing:							TOTAL:	4,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

7/5/19

Approved as to Form by City Attorney

Date

7/10/19

By City Manager

Date

7-9-19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196218

EFFECTIVE DATE

RECEIVED
CITY SECRETARY
DALLAS TEXAS
JUL 11 AM 11:56

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Donation of weapon sighting system
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas SWAT Foundation Vendor No. N/A

Subject: Donation of MAWL-DA Designator/Illuminator Devices

Lead Dept: Dallas Police Department

Action Requested: Authorize the acceptance of 50 MAWL-DA Designator/Illuminator devices for the Dallas SWAT team as donated by the Dallas SWAT Foundation.

Contract Number: DPD-2019-00010738 Contract Term: to

Background: The Dallas SWAT Foundation is donating 50 MAWL-DA Designator/Illuminator devices at a retail value of \$122,500.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	0.00	
						-		
						-		
Financing:							TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

7/5/19
Date

Approved as to Form by City Attorney

7/10/19
Date

By City Manager

7-9-19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196219

EFFECTIVE DATE

6/24/19
CITY SECRETARY
DALLAS TEXAS
JUL 1 AM 8:59
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Miller-Blakewell, LLC , DBA Tommy Terrific's Carwash Vendor No. VS87651

Subject: Offsite Carwash Service

Lead Dept: Dallas Water Utilities

Action Requested: Offsite vehicle washing services for thirty-six (36) months, that will allow division city vehicles to be cleaned in a cost effective and efficient manner.
Contract Number: DWU-2019-00010477 Contract Term: 11/01/2019 to 10/31/2022

Background: Tommy's Terrific Carwash has two (2) automated washing facilities in the Dallas area (5021 Ross Avenue and 3541 Forest Lane) for improved access. City vehicles will have a windshield barcode to validate and expedite vehicle access and to track number of vehicle washes and reporting. The washing system is machine brush and liquid waxing for exterior protection. Free vacuum system is also available.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0100	DWU	7473		3099		DWU- 2019-00010477	\$47,681.00	
						-		
						-		
Financing:							TOTAL:	47,681.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Date: 6/18/19
 Approved as to Form by City Attorney: Date: 7/3/19
 By City Manager: Date: 6/24/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196220

EFFECTIVE DATE

6/11/19 *[Signature]*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUL 12 AM 11:11
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Binkley & Barfield, Inc. Vendor No. 240395
 Subject: Alley Reconstruction Project Group 17-5005 - Expedited Design Schedule
 Lead Dept: Public Works

Action Requested: Authorize Supplemental Agreement No. 1 to the professional services contract with Binkley & Barfield, Inc. for Project Group 17-5005, in the amount of \$20,000.00, increasing the contract amount from \$257,418.62 to \$277,418.62.
 Contract Number: PBW-2018-00007676 Contract Term: 12/05/2018 to 08/09/2019

Background: In an effort to award this project for construction prior to December 31, 2019, the design will need to be accelerated. This action is needed to provide an incentive to accelerate the completion of the construction plans, specifications and estimate. Binkley & Barfield, Inc. will not be eligible to be paid any incentive payments until all required provisions are fulfilled, barring unforeseen circumstances beyond the control of Binkley & Barfield, Inc. The incentive will be payable at the end of the design phase if the design is complete as set forth in the schedule and the set of final plans produced is a quality/biddable set of plans.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	V032	AREC	4111	PB17V032	CX PBW-2018-00007676	\$2,807.85
1V22	PBW	V033	AREC	4111	PB17V033	CX PBW-2018-00007676	\$5,214.41
1V22	PBW	V034	AREC	4111	PB17V034	CX PBW-2018-00007676	\$4,267.44
1V22	PBW	V035	AREC	4111	PB17V035	CX PBW-2018-00007676	\$2,514.15
1V22	PBW	V036	AREC	4111	PB17V036	CX PBW-2018-00007676	\$5,196.15
Financing: 2017 Bond Funds						TOTAL:	\$20,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	18-1494	10/24/2018	\$257,418.62	\$0.00	\$ 277,418.62	7.77%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] By Department Director Date: 3/16/19

[Signature] Approved as to Form by City Attorney Date: 6-24-19

[Signature] By City Manager Date: 6/11/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196221

EFFECTIVE DATE

MAY 23 2019

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
MAY 19 11 42 27 AM

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: So Artsy! The Social Art Experience, LLC. Vendor No. VS0000099513

Subject: SPD- Art Group Class

Lead Dept: Park and Recreation

Action Requested: Authorize a master agreement of \$2,700.00 for So Artsy! The Social Art Experience, LLC. The vendor will provide art classes for seniors on a recurring schedule at the recreation center.
Contact: Daryl Quarles (214) 670-0355

Contract Number: PKR-2019-00009702 Contract Term: NTP to 9/30/2019

Background: Co-Founders Traci Blaylark and Nicole Henderson established So Artsy! The Social Art Experience, LLC. at the beginning of 2018. They are a 100% women-owned business located in Desoto, Texas.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2019-00009702	\$2,700.00
Financing: Current Fund						TOTAL:	\$2,700.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 5.17.19
By Department Director Date

[Signature] 04-26-2019
Approved as to form by City Attorney Date

[Signature] 5/23/19
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196222

EFFECTIVE DATE

7-2-19 *MAC*

RECEIVED
 JUL 12 PM 4:28
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Nutrien Ag Solutions, Inc. ^{MS} Vendor No. VS0000000040

Subject: Apply Herbicide to Airfield at Dallas Love Field

Lead Dept: AVI

Action Requested: Authorize Administrative Action for service agreement for vendor to supply herbicides to airfield at Dallas Love Field Airport. Service bid through Purchasing Bid# **B3190215**. Award not to exceed \$19,050.00.

Contract Number: AVI-2019-00010898 Contract Term: ~~6/27~~ ^{03/02} /2019 to 9/30/2019

Background: Dallas Love Field has exposure to broadleaf weeds and bird strikes, which causes a high risk of accidents and potential harm to aircraft and passengers. Herbicide application from vendor will control such hazards and potential threats. Vendor was awarded IFS using **BID#B3190215** in the amount not to exceed \$19,050.00

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
130	AVI	7711	AV06	2262		CX AVI-2019-00010898	\$19,050.00
Financing: FY2019 Operating Fund						TOTAL:	\$19,050.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

[Signature] 7/29/19
Date
[Signature]
By City Manager

[Signature]
Approved as to Form by City Attorney
Date 7/2/19

07/11/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196223

EFFECTIVE DATE

Jul 12, 2019

1. Place an "X" in the appropriate box for the approval of:

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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 210 JUL 15 AM 8:22
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Granicus, Inc. Vendor No. VC0000005631

Subject: Legistar Encoder-Server

Lead Dept: Communication & Information Services

Action Requested: Authorize the purchase of an additional AMAX Encoder Power Supply for the Legistar Encoder-Server, pursuant to DIR-TSO-3948.

Contract Number:	DSV-2019-00010021	Contract Term:	6/24/2019	to	4/14/2020
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Background: Legistar is the City's Agenda Preparation and Management System. The Legistar Encoder-Server has a single power supply which makes maintenance restarts difficult. This purchase provides an additional backup power supply for the server to enable faster restarts.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1665		3438		POM-2018-00004164	\$184.00
						-	
						-	
Financing: Data Services Fund						TOTAL:	\$184.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	2	17-1872	12/27/2017	\$247,586.73	\$0.00	\$247,770.73	.07%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
 Sheila Robinson, Jun 28, 2019
 By Department Director Date

Joyce [Signature]
 By City Manager Date

Barbara A. McAninch
 Barbara A. McAninch, Jul 12, 2019
 Approved as to Form by City Attorney Date

Jul 12, 2019
 Date

BAMC



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196224

EFFECTIVE DATE

6/26/19

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 JUL 5 PM 2:59

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Career Step dba Medic CE Vendor No. VC17243

Subject: Online Learning/Record Management System

Lead Dept: Dallas Fire-Rescue Department

Action Requested: Authorize a one-year agreement for online web-based learning system with Medic CE.

Contract Number: DFD-2019-00010902 Contract Term: 6/26/2019 to 6/25/2020

Background: Medic-CE learning system is currently hosting multiple on-going online training courses for DFR and is deemed reasonable to continue providing those courses without interruption for the next one year which the vendor has agreed to continue at the same cost as in the last two years. Medic-CE Learning System provides unlimited access to courses set up on Medic-CE for one year for up to 1800 uniform personnel and up to 500 non-uniform to access city-hosted courses until June 25, 2020. Specifications for a more robust learning system is underway with Office of Procurement Services.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFD	ER90	DF02	3072		-	\$24,750
						-	
						-	
Financing: General Fund						TOTAL:	\$24,750

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director [Signature] Date 6-24-19

Approved as to Form by City Attorney [Signature] Date 7/1/19

By City Manager [Signature] Date 6/26/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196225

EFFECTIVE DATE

4/4/19

CITY SECRETARY
DALLAS TEXAS
APR 19 2019 AM 9:21
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

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- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Vendor Name Change
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Atkore International, Inc. Vendor No. VS99385

Subject: Purchase of permanent sign posts and installation hardware

Lead Dept: Transportation Department

Action Requested: Request approval of vendor name change from Allied Tube and Conduit Corp. to Atkore International, Inc.

Contract Number:	POM-2018-00004729	Contract Term:	01/10/2018	to	01/09/2021
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Background: On January 10, 2018, Dallas City Council awarded a three year master agreement with Allied Tube and Conduit Corp. (152046) to purchase permanent signposts and installation hardware in the amount of \$272,035.34, by Resolution No. 18-0091. Effective February 1, 2018 Atkore International, Inc. (VS99385) and its wholly-owned operating subsidiary Allied Tube and Conduit transitioned from individual brand invoicing to a standardized invoicing process. Atkore International, Inc. will act as billing agent for its subsidiary.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
			POM					MA POM-2018-00004729	\$ 0.00
							-		
							-		
Financing:								TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	18-0091	01/10/2018	\$272,035.45	\$ 0.00	\$ 0.00 \$272,035.45	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

4/2/19
Date

Approved as to Form by City Attorney

4/12/19
Date

By City Manager

4/4/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196226

EFFECTIVE DATE

6/5/19 T.S.

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 16 AM 11:5
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Felicia E. Apenuvom Vendor No. _____

Subject: Dallas Homebuyer Assistance (DHAP)

Lead Dept: Housing

Action Requested: Execution of City of Dallas Homebuyer Written Agreements (HOME/CDBG)

Contract Number:	HOU-2019-00010187	Contract Term:	to	
------------------	-------------------	----------------	----	--

Background: Ms. Apenuvom was approved for purchase of property at 2842 South Blvd, using HOME funding in the development of the property. The City approved funding pursuant to Resolution No. 15-1079 approved by City Council on June 10, 2015, and subsequent amendments per Resolution No. #16-1094 approved June 22, 2016, #17-1464 approved September 13, 2017 and #18-0691 approved May 9, 2018 to build six (6) single family homes. The program was approved to allow homebuyer assistance to homebuyers at or below 80% of the area median income. The CAO requires an AA to execute the attached agreements for each individual homebuyer.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0.00
						-	0.00
						-	0.00
Financing:						TOTAL:	0.00 TS

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	n/a	n/a	n/a	0.00	0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director _____ Date 5/29/19

Approved as to Form by City Attorney _____ Date 6/12/19

By City Manager _____ Date 6/5/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196227

EFFECTIVE DATE

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 JUN 20 2019
 4:13 PM
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Morning Star Productions- Southern Cross Vendor No. VS0000005985

Subject: SPD- Grandparents Day Luncheon

Lead Dept: Park and Recreation

Action Requested: Authorize encumbrance of \$11,667.50 for Morning Star Productions- Southern Cross. The vendor will provide the grandparents luncheon for our seniors at the Southern Cross on September 19, 2019.
Contact Person: Daryl Quarles (214) 670-0355

Contract Number: PKR-2019-00010740 Contract Term: 7/1/2019 to 6/30/2020

Background: Morning Star Productions is a locally-owned, turnkey event planning company that creates memorable, professional events anywhere in the Dallas Fort Worth area. Morning Star owns and operates The Southern Cross dude ranch and event center in Dallas. Both companies are owned by party and event planning veterans, Brad and Judy Lee.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	1726	N/A	3063	N/A	CX PKR-2019-00010740	\$11,667.50
						-	
						-	
Financing: Current Fund						TOTAL:	\$11,667.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Wm Wm 6.17.19
By Department Director Date

Christine James 6/27/2019
Approved as to Form by City Attorney Date

J. P. ... 6/20/19
By City Manager Date

Contract Required

 CITY OF DALLAS	<h2>ADMINISTRATIVE ACTION</h2> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 196228
		EFFECTIVE DATE 6-10-19 SW

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2019 JUL 17 AM 9:41
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 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Texas Scenic Company, Inc Vendor No. VS0000032730

Subject: The Black Academy Of Art And Letter Muse Theatre Café

Lead Dept: Convention and Event Services

Action Requested: To create a service contract allowing Texas Scenic Incorporated to measure, fabricate, deliver and install theatrical stage curtains in The Black Academy of Arts And Letter (TBAAL) Muse Café Theatre. Amount not to exceed \$8,250.

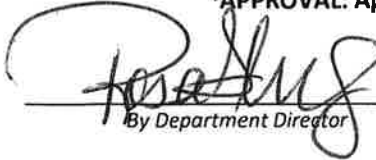

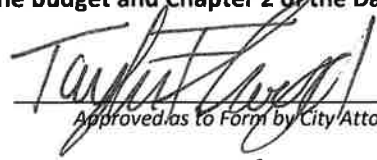
Contract Number: CCT-2019-00010337 Contract Term: ~~5-30-2019~~ ⁶⁻¹⁰⁻²⁰¹⁹ to 11-29-2019

Background: The curtains and drapery have not been replaced in The Black Academy of Arts and Letters Muse Theatre Café in over 20 years. A lack of consistent cleaning has left the upholstery discolored, stained and odor-emitting. As a consequence of this gap in care, the items are beyond repair and replacement is the sole option.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0080	CCT	7828		3212		CCT-2019-00010337	\$ 8,250
Financing:						TOTAL:	\$8,250

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director
 By City Manager
 6/7/2019 Date
 Approved as to Form by City Attorney
 6-10-19 Date
 TF 7.12.19 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	196229
		EFFECTIVE DATE

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CITY SECRETARY
DALLAS, TEXAS

2019 JUL 17 AM 10:03

VR

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	Texas State Library	Vendor No.	265487
Subject:	TSLAC FY2019 CSLP Scholarship Memorandum of Understanding		
Lead Dept:	Library		

Action Requested:	Authorize acceptance of scholarship and execution of a memorandum of understanding with the Texas State Library and Archives Commission.				
	<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:25%;">Contract Number:</td> <td style="width:30%;">LIB-2019-00010931</td> <td style="width:25%;">Contract Term:</td> <td style="width:20%;">to</td> </tr> </table>	Contract Number:	LIB-2019-00010931	Contract Term:	to
Contract Number:	LIB-2019-00010931	Contract Term:	to		

Background: The Dallas Public Library has been invited to participate in the development and program planning for Collaborative Summer Library Program (CSLP) consortium that encompasses family literacy serving infants through adults. Public libraries in participating states or systems are eligible to purchase posters, reading logs, bookmarks, certificates and a variety of reading incentives at significant savings. The Texas State Library has awarded a scholarship for one Library employee to attend and participate in the annual planning discussion of this program. Award amount of \$1,650.00 with signature of a memorandum of understanding is required prior to issuance.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	07.05.19 Date	 Approved as to Form by City Attorney	7/16/19 Date
 By City Manager		7/15/19 Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196230

EFFECTIVE DATE

7-17-19 *84*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Metro Dallas Homeless Alliance Vendor No. 517577

Subject: Dallas Homeless Response System (DHRS) Analysis and Reporting

Lead Dept: Office of Homeless Solutions

Action Requested: Authorize a service contract with Metro Dallas Homeless Alliance, as a sole-source provider in order to receive data and reporting of the Dallas Homeless Response System and to assist new agencies in data sharing with the Homeless Management Information System. A portion of the General Fund amount below (\$16,000) will be allocated as cash match assistance for the Emergency Solutions Grant.

Contract Number: OHS-2019-00010686 Contract Term: 7/1/2019 to 9/30/2019

Background: On April 26, 2017 by Resolution 17-0713, City Council authorized continued participation in the local HMIS system for City of Dallas projects. City of Dallas projects that participate in HMIS include but are not limited to: Continuum of Care (CoC), DHA Project-Based Vouchers, Emergency Solutions Grant (ESG), and Housing for Persons with AIDS (HOPWA) projects. On March 11, 2019, by Administrative Action 19-5589, the Memorandum of Understanding was executed for the payment of the Homeless Management Information System user fees and quarterly data quality reports. This contract will be used to assist new agencies with the HMIS system, produce data reports and assist with Emergency Solutions Grant match funding.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
001	MGT	4311		3099		-	\$26,000.00	
ES17	MGT	285B		3099		-	\$24,000.00	
Financing:							TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Monica E. Hardman
Monica E. Hardman (Jul 12, 2019)

Jul 12, 2019

By Department Director

Date

Johnny Pope

Jul 18, 2019

Approved as to Form by City Attorney

Date

Mark

Jul 17, 2019

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196231

EFFECTIVE DATE

Jul 12, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Extension
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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JUL 17 PM 12:25
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Gear Cleaning Solutions, LLC Vendor No. VS0000028079

Subject: Cleaning and Repair of Structural and Proximity Protective Gear for Fire-Rescue

Lead Dept: Dallas Fire-Rescue

Action Requested: Authorize a 1-year extension to the service contract, under the same terms and conditions.

Contract Number:	DFD-2019-00008963	Contract Term:	05/28/2019	to	05/27/2020
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Background: On May 28, 2014, City Council authorized a 5-year service contract (BY1404) to Gear Cleaning Solutions, LLC., Resolution No. 14-0816 for cleaning and repair of structural and proximity protective gear. This extension will allow the continuation of services.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						MA- DFD-2019-00008963	\$0
						-	
						-	
Financing:						TOTAL:	\$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	CR14-0816	5/28/2014	\$4,599,685.00	\$0	\$4,599,685.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chhunny Chhean
Chhunny Chhean (Jul 12, 2019)
By Department Director Jul 12, 2019 Date

Barbara A. McAninch
Barbara A. McAninch (Jul 17, 2019)
Approved as to Form by City Attorney Jul 17, 2019 Date

Joey Zapata
Joey Zapata (Jul 12, 2019)
By City Manager Jul 12, 2019 Date

Jul 12, 2019 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196232

EFFECTIVE DATE

June 6, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2019 JUL 7 AM 11:09
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas County Heritage Society Vendor No. 126247

Subject: Reimbursement for Emergency Repairs

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization to pay the attached invoice for services rendered related to emergency plumbing repairs at Dallas Heritage Village.

Contract Number: OCA-2019-00010709 Contract Term: to

Background: Heritage Village experienced emergency plumbing issues in March 2019. Following discussions between the Office of Cultural Affairs and the Park and Recreation Department, it was determined that the City should reimburse Dallas County Heritage Society for this expense.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4903	CULF	3070		CX OCA-2019-00010709	\$4,336.45
						-	
						-	
Financing: General Fund						TOTAL:	\$4,336.45

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps, July 6, 2019

By Department Director

06/06/2019

Date

Christen Sutton
Christen Sutton, Jul 17, 2019

Approved as to Form by City Attorney

07/17/2019

Date

Joey Zachary
Joey Zachary, July 6, 2019

By City Manager

06/06/2019

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196233

EFFECTIVE DATE

June 18, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
JUL 17 AM 11:09
CITY SECRETARY'S
OFFICE
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: One Thirty Productions d/b/a Festival of Independent Theaters Vendor No. VC0000008742

Subject: Festival of Independent Theaters

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization to procure services of Cultural Organization to produce and manage the Festival of Independent Theaters event ("Festival"), which shall feature works by eight independent theatre companies at the Bath House Cultural Center from July 12, 2019 through August 3, 2019.

Contract Number:	OCA-2019-00010752	Contract Term:	4/23/2019	to	4/23/2019
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Background: One Thirty Productions' primary mission is to produce a matinee series of plays targeted primarily at a senior audience. The company seeks to broaden the cultural, social, and continuing educational needs of its audience. One Thirty will serve as a presenter/producer for this service, rather than showcasing their own works.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4833		3089		CX OCA-2019-00010752	\$25,600.00
						-	
						-	
Financing:		General Fund				TOTAL:	\$25,600.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Jun 18, 2019)

By Department Director

06/18/2019

Date

MPS
Marichelle Samples (Jul 17, 2019)

Approved as to Form by City Attorney

07/17/2019

Date

Joey Zapata
Joey Zapata (Jun 18, 2019)

By City Manager

06/18/2019

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196234

EFFECTIVE DATE

7/3/19

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 JUL 7 PM 3:26
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Howden Roots Vendor No. VS95370

Subject: Emergency tear down services for two Roots blower.

Lead Dept: DWU

Action Requested: Authorization of payment for two blower teardowns.

Contract Number: 064-2019-00010909 Contract Term: 07/01/19 to 09/30/19

Background: The Side Stream treatment facility removes ammonia from the dewatered filtrate as part of the nitrification process. The four Root blowers which have been in service for over forty years currently provide the necessary air needed to maintain the nitrogen converting bacteria which aid in the removal of ammonia from the waste water. Any disruption to the source of air can result in the bacteria expiring which would be detrimental to this phase of the treatment process. Provide the labor and equipment needed to dismantle the blowers for Howden to assess the equipment damages in order to provide a price estimate for the repair services.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
<u>01</u>	<u>DW</u>	<u>74</u>	<u>75</u>	<u>31</u>	<u>D</u>		<u>\$28,000.</u>
<u>00</u>	<u>U</u>	<u>53</u>	<u>2C</u>	<u>10</u>	<u>WU</u>	<u>064-2019-00010909</u>	<u>00</u>
Financing:						TOTAL:	<u>28,000.00</u>

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

7/2/19 By Department Director
7/2/19 Date
[Signature] Approved as to Form by City Attorney
7/17/2019 Date
[Signature] By City Manager
7/3/19 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
196235
EFFECTIVE DATE
07/09/2019

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUL 17 PM 3:21
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Mortenson Broadcasting Co. Vendor No. VS0000006449

Subject: Advertisement

Lead Dept: City Secretary's Office

Action Requested: Authorize payment for advertisement services in the amount of \$900.00

Contract Number:	SEC-2019-00010789	Contract Term:	5/20/2019	to	6/8/2019
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Background: The radio broadcast announced the runoff election on June 8, 2019.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	SEC	1190		3320		CX SEC-2019-00010789	900.00
						-	
						-	
Financing: General – FY2019						TOTAL:	900.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

9/8/19
 By Department Director Date

7/17/20
 Approved as to Form by City Attorney Date

7/9/19
 By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	196236
		EFFECTIVE DATE
		6-5-2019 MM

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 2019 JUL 11 PM 4:40
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1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Harrison, Walker & Harper, LP Vendor No. 513339

Subject: Fair Park Facility Improvements

Lead Dept: Park and Recreation

Action Requested: Authorize Supplemental Agreement No. 4 to the design-build services contract with Harrison, Walker & Harper, LP. in the amount of \$40,327.05; thereby increasing the contract from \$5,838,970 to \$5,879,297.05.

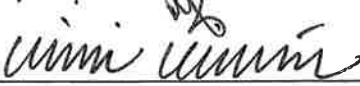
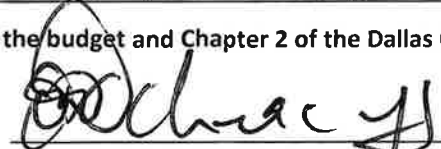
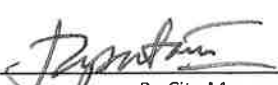
Contract Number:	PKR-2018-00006532	Contract Term:	6/17/19	to	9/2/19
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Background: This action will authorize Supplemental Agreement No. 4 to the design-build services contract with Harrison, Walker & Harper, LP. for an increase in the construction package for the additional renovation work at the Aquarium Annex in an amount not to exceed \$40,327.05; thereby increasing the contract from \$5,838,970 to \$5,879,297.05. The additional renovation work includes concrete subfloor repairs, resilient flooring and acoustical panels.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	Funding:	3R05	PKR	P624	FPRK	4310	PK03P624	CX- PKR-2018-00006532
1T00		PKR	P624	FPRK	4310	PK06P624	CX- PKR-2018-00006532	\$ 383.81
2T00		PKR	P624	FPRK	4310	PK06P624	CX- PKR-2018-00006532	\$11,000.00
7T00		PKR	P624	FPRK	4310	PK06P624	CX- PKR-2018-00006532	\$15,832.66
9T00		PKR	P624	FPRK	4310	PK06P624	CX- PKR-2018-00006532	\$ 7,330.95
1V02		PKR	VC11	FPRK	4310	PK17VC11	CX- PKR-2018-00006532	\$ 5,425.12
Financing: 2003 Bond Fund/2006 Bond Fund/2017 Bond Fund							TOTAL:	\$40,327.05

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	4	180997	6/27/18	\$930,303	\$4,908,667	\$5,879,297.05	11.17%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

RTW 5/17/19  By Department Director	5-31-19 6-03-19 Date	 Approved as to Form by City Attorney	531.17% RTW 5/17/19 7-11-19 Date
	 By City Manager	6-5-19 Date	



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196237

EFFECTIVE DATE

6/24/2019 *SC*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 JUL 18 AM 8:12
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas Trailer Repair Co. *Inc. 4* Vendor No. VS0000053133

Subject: Transfer Trailer Repair

Lead Dept: Equipment and Fleet Management bn

Action Requested: Authorize the repair of transfer trailer; (8) right side posts and (12) left hand side posts; straighten and reinforce left hand bottom rail from center back.
Customer will deliver and pick up unit #077010 and unit #167001 from the vendor. *24 SC*

Contract Number: EFM-2019-00010532 Contract Term: 06/18/2019 to 10/17/2019

Background: Three quotes were obtained for this service. The service repair required currently is not covered under any City Master Agreement. This service will allow Equipment and Fleet Management with continued workable fleet operations.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0196	EFM	1706		3110		CX- EFM-2019-00010532	\$3,405.95
0196	EFM	1706		3110		CX- EFM-2019-00010532	\$4,673.50
Financing: General Funds						TOTAL:	\$8,079.45

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

EDC

 By Department Director

6-21-19
 Date

Approved as to Form by City Attorney Date 7/12/19

By City Manager

6-24-19
 Date

MER



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

196238

EFFECTIVE DATE

JUN 20 2019

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

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 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Spectrum	Vendor No.	VC15391
Subject:	High speed internet and a phone services for PKR's DPD PAL Boxing Gym facility.	Department:	Park and Recreation Department

Action Requested: Authorize a master agreement of \$2,168.40 for Spectrum. The vendor will provide high speed internet and a phone line for PKR's DPD PAL Boxing Gym. Contact: Soheyl Forouzani

Contract Number:	PKR-2019-00010638	Contract Term:	11/30/2019 To 11/29/2020
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Background: DPD PAL Boxing Gym will be providing youth oriented community services for North East Dallas. Phone and internet services are needed to manage facility's programs and its day to day job.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
		N/A	PKR	N/A	N/A	N/A	MASC	PKR-2019-00010638
TOTAL:								\$2,168.40

Project No:	Commodity Code:	91551	Financing:	Current Funding		
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 6.17.19
 By Department Director DATE

[Signature] 7/15/19
 Approved as to form by City Attorney DATE

[Signature] 6/20/19
 By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196239

EFFECTIVE DATE

JUL 10 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 JUL 10 AM 11:22
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Fit4mom Dallas White Rock – Victoria Lawrence Vendor No. _____

Subject: Approval of Outdoor Program Permit

Lead Dept: Park and Recreation

Action Requested: Authorize the approval of an Outdoor Program Permit to Fit4mom Dallas White Rock – Victoria Lawrence (Contractor) for the use of White Rock Lake TP Hill Park to provide workout activities for moms and their babies/toddlers in strollers for one hour, Tuesdays and Thursdays beginning at 5:30 PM. The Contractor will adhere to the terms set in the Outdoor Program Agreement and the Outdoor Fee-Based Program Guidelines.
Contact John Lawrence 214-670-8860

Contract Number:	PKR-2019-00010852	Contract Term:	upon the date of execution	to	07/01/2020
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Background: Victoria Lawrence has past applied for an Outdoor Fee-Based Permit at White Rock Lake TP Hill Park which is currently pending – awaiting approval in the City Secretary's office. This permit is to conduct additional programs at White Rock Lake TP Hill Park. These are permits approved by agreements for a term of no more than one (1) year. Per the agreement the City will receive from the Contractor 15% of gross revenues collected per program. Estimated revenue to the City is \$600.00

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2019-00010852	\$0.00
						-	
						-	
Financing: No Cost To The City						TOTAL:	\$0.00 LC

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

8 July 19
Date

Approved as to Form by City Attorney
Date 7-16-2019

By City Manager
Date 7/10/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196244

EFFECTIVE DATE

6-27-19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Catholic Charities Dallas, Immigration and Legal Services Vendor No. VC000007486

Subject: #MyDallas Citizenship Services Program – Group 1: Non-refugee Lawful Permanent Residents (LPR).

Lead Dept: MGT- Welcoming Communities & Immigration Affairs (WCIA)

Action Requested: Authorize an annual payment of \$25,000 for a Service of 1 year with a possible renewal for a second-year contingent upon funding availability. *6/27/19 HMAS AS*

Contract Number: WEL-2019-00010866 Contract Term: 7/12/2019 to 7/20/2020

Background: Immigration and Legal Services of Catholic Charities Dallas (CCD-ILS) is a Department of Justice-recognized nonprofit organization that has provided immigration legal services to the Dallas immigrant community since 1975. CCD-ILS has been a major provider of citizenship legal services, serving as the Dallas Site Leader of the New Americans Campaign (NAC) for the past eight years. The NAC is a nationwide grassroots effort that seeks to naturalize Lawful Permanent Residents using the most efficient group processing models. CCD-ILS has participated over the past two years with the City of Dallas/WCIA in its #MyDallas Citizenship campaign, jointly conducting three large scale citizenship workshops.

FUND	DEPT	UNIT	ACTV	OBI	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	MGT	3308	WCIA	3070		MASC WEL-2019-00010866	25,000	
						-		
						-		
						-		
Financing:							TOTAL:	25,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

6-27-19
Date

[Signature] 7/12/19
Approved as to Form by City Attorney Date

[Signature] 6/27/19
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196245

EFFECTIVE DATE

7/11/19

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 CITY SECRETARY
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1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Tommy's Mobile Boat & Motor Service Inc. DBA Rockwall Marine Vendor No. VS0000034191

Subject: Address safety issues with two (2) New Scully's work boats.

Lead Dept: Dallas Water Utilities

Action Requested: Authorize Tommy's Mobile Boat and Motor Repair DBA to install non-slip/ non-glare coating to the boat, install bunk board trailer guides and Hummingbird depth finder I GPS. This work will be completed at the vendor's business located at 2315 Hwy. 276 in Rockwall, TX.


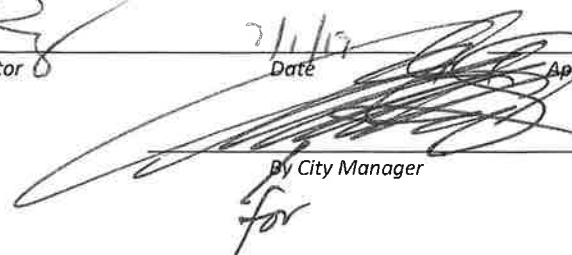
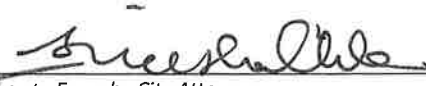
Contract Number: DWU-2019-00010798 Contract Term: 5-21-2019 to 10-12-2019 ¹⁰⁻¹²⁻²⁰¹⁹ ₁₁₋₂₁₋₂₀₁₉ SC

Background: This vendor on Master Agreement has line items per boat and motors. With the purchase of two new boats we need services to these boats for safety and to get them ready to be put on the water for daily operations. They are not listed on the existing Master Agreement. This AA is to obtain those services needed to outfit our boats to make them safe for employees to utilize.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
100	DWU	7338	601H	3110		- DWU-2019-00010798	14,921.14	
Financing:							TOTAL:	14,921.14

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	2	16-1859	Oct. 14, 2015	\$208,154.00	\$0	1223,075.14	7.17 %

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director 7/11/19 Date
 By City Manager 07/11/19 Date
 Approved as to Form by City Attorney 7/18/19 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196246

EFFECTIVE DATE

March 15, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: VAN ENTER STUDIO, LTD. Vendor No. VS0000022723

Subject: Remediation of the Ellsworth Kelly and Lakewood Pavilion

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization is requested to procure the services of van Enter Studio, LTD to remediate the water contact with Ellsworth Kelly Panels, to remove and make safe the "stream" cut out at Lakewood Pavilion, and to repair chess board at Lakewood Park.

Contract Number: OCA-2019-00009795 Contract Term: 3/18/2019 to 9/30/2019

Background: The Kelly panels are being affected by moisture. To ensure the safety of this high value piece, a remediation is required. The current acrylic trays resting on the top of the panels will need to be removed and new trays will be installed. The Lakewood pavilion "stream" cut out has deteriorated and is a safety concern. The art will be removed, the stream will be filled, and the area will be made safe. Finally, the chess board will be conserved and repaired.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4804		3070		CX - OCA-2019-00009795	\$9,720.00	
Financing: General Fund							TOTAL:	\$9,720.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Fisher, Mar 15, 2019
 By Department Director

Mar 15, 2019
 Date

Approved as to Form by City Attorney
 Date

Jul 19, 2019
 Date

Joey Zapata, Mar 15, 2019
 By City Manager

Mar 15, 2019
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196247

EFFECTIVE DATE

7/10/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Ratification of expenses for Polygraph Services
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 019 JUL 19 PM 3:20
 CITY SECRETARY
 DALLAS TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Ruiz Protective Service Inc	Vendor No.	354861
--------------	-----------------------------	------------	--------

Subject: Ratify Expenses for Polygraph Services

Lead Dept: Dallas Police Department

Action Requested: Authorize payment of 48,682 in expenses to Ruiz Protective Service Inc for polygraph testing of police officer applicants.

Contract Number:	DPD-2019-00010889	Contract Term:		to	
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Background: Ruiz Protective Service, Inc provides polygraph testing for all police officer applicants. The Dallas City Council authorized an increase in the starting salary for police officers effective in FY19. As a result, the Police Department saw an increase in applicants which required more polygraph testing than planned. This caused the department to expend all available funds on the contract in February, two months prior to the end of the contract and three months prior to the new contract receiving council approval. This action will allow the department to pay for services rendered during that time.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
		0001	DPD	2115		3070		CX- DPD-2019-00010889	48,682.00
							-		
							-		
Financing:								TOTAL:	48,682.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

7/10/19
 Date

Approved as to Form by City Attorney

7/18/19
 Date

By City Manager

7/10/19
 Date

mer



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196248

EFFECTIVE DATE

7/10/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Ratify Veterinary Services for Police Dogs
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
JUL 19 PM 2:00
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: East Lake Veterinary Hospital Vendor No. VC0000002122

Subject: Ratify Canine Veterinary Services

Lead Dept: Dallas Police Department

Action Requested: Authorize \$36,097.96 in expenses to be paid to East Lake Veterinary Hospital for veterinary care of police canines.
Contract Number: DPD-2019-00010890 Contract Term: to

Background: These services were needed to ensure the continued health and care of the Dallas Police Department's canines while the City underwent the process for a new veterinary services contract.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0411	DPD	6367		3099		CX- DPD-2019-00010890	36,097.96	
						-		
						-		
Financing:							TOTAL:	36,097.96

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

7/5/19
Date

Approved as to Form by City Attorney
Date 7/18/19

By City Manager

7/10/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196249

EFFECTIVE DATE

JUN 05 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUN 22 AM 8:43
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No MM

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Urban Engineers Group	Vendor No.	511462
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Subject: Wheatland Football Field

Lead Dept: Park and Recreation Department

Action Requested: Authorize a Professional Services contract with Urban Engineers Group in the amount of \$49,150.00 for the design of a football field at Wheatland Park.

Contract Number:	PKR-2019-00010192	Contract Term:	NTP	to	11 mos.
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Background: Urban Engineers Group was selected to be the most qualified consultant for this project through the RFQ process issued on May 9, 2018 by the Park and Recreation Department. Services shall include survey, football field and parking as stated in the attached Consultant's proposal.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VK91	ATFC	4111	PK17VK91	CX- PKR-2019-00010192	\$49,150.00
						-	
						-	
Financing:		2017 Bond Fund				TOTAL:	\$49,150.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ummi Ummi 6.04.19

 By Department Director Date

B. v. s. JF 07/16/2019

 Approved as to Form by City Attorney Date

Jayntain 6-5-19

 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196250

EFFECTIVE DATE

6-12-19

8

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2019 JUL 17 AM 10:07
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: GSC Enterprise, LLC DBA Fidelity Express Vendor No. 518146

Subject: Extension of Payment Substation Services Contract

Lead Dept: Dallas Water Utilities

Action Requested: Request to authorize a 2-year extension to the contract between the City of Dallas and GSC Enterprise, LLC DBA Fidelity Express

Contract Number:	DWU2019-00010739	Contract Term:	8/3/2019	to	8/2/2021
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Background: The City of Dallas Water Utilities provides water, sewer and stormwater services for approximately 300,000 customer accounts. Customers are provided many different options for making payments, including at Dallas City Hall, the City's website, IVR telephone system, by mail, on-line banking, and at approximately 300 payment substation locations throughout the city. With Fidelity Express, customers can pay current, past due, and delinquent invoices via cash, checks/travelers check, and money orders at any of the retail locations. The customer is charged a convenience fee of \$1.00 per transaction by the Payment Service Agent. This is authorized by Dallas City Ordinance, Chapter 49-10 (e). The city pays \$1.00 for items that have been presented as NSF (non-sufficient funds) payments. Funds collected are electronically deposited into the City's designated financial institution every business day.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0100	DWU	7231	DW21	3518		-	\$312.00	
						-		
						-		
Financing:							TOTAL:	\$312.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
		146705	8/3/2014	\$1250.00	\$0.00	\$1562.00	25%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
 Date: 6/14/19

Approved as to Form by City Attorney
 Date: 7/15/19

By City Manager
 Date: 06/17/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196251

EFFECTIVE DATE

7/1/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2018 JUL 22 PM 4:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: The Harbeck Company, Inc. Vendor No. VC0000010385

Subject: Team Development-Communication Assessment

Lead Dept: Dallas Water Utilities

Action Requested: Authorize additional professional services with The Harbeck Company, Inc. in an amount not to exceed \$6,800.00, for additional team development sessions (Conflict Resolution) for City of Dallas Water Utilities Water Delivery Program management and supervisory staff.

Contract Number: DWU-2018-00007072 Contract Term: 08/20/2018 to 08/20/2019

Background: The Harbeck Company, Inc. team assessment and training approach will help identify, understand and address current gaps and weaknesses between management and staff. The program is designed to build and strengthen relationships, improving internal communication and bridging the gap between employees and managers. The training portion will assist managers, supervisors, and employees to use new or revitalized competencies to communicate better, to effectively manage and resolve conflict, to improve listening skills and function more effectively when engaging with each other and the citizens of Dallas.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
100	DWU	7422		3070		-	6,800.00	
						-		
						-		
Financing:							TOTAL:	6,800.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	186422	08/20/2018	\$21,500.00	\$43,200.00	\$ 50,000.00	232.5%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Date: 6/27/19
 Approved as to Form by City Attorney: Date: 7/22/19
 By City Manager: Date: 07/01/19
 for:



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

196252

EFFECTIVE DATE

1-16-19
CITY SECRETARY
DALLAS, TEXAS
JUL 23 AM 8:42
RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Project Partners Vendor No. VS100324

Subject: Civil Service Board Training Department: Civil Service Department

Action Requested: Authorization to pay vendor for Civil Service Board Training.

Contract Number: CVS-2019-00010989 Contract Term: 8/6/2019 To 8/6/2019

Background: The Civil Service Department will be utilizing Project Partners, in cooperation and coordination with the City of Dallas staff and key volunteers, will act as a Consultant/Project Manager. The City of Dallas Civil Service Board seeks to use Project Partners to provide a one day training for its members to orient and align members to: the governance objectives and collective focus of the Civil Service Board; roles and responsibilities of board members; and best practices in strategic board governance.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	CVS	1412		3070			\$3,750.00
TOTAL:							\$3,750.00

Project No: Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director *[Signature]* 7/16/19 DATE

Approved as to form by City Attorney *[Signature]* 7/22/19 DATE

By Assistant City Manager *[Signature]* 7/16/19 DATE



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
 File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196253

EFFECTIVE DATE

7/9/19 RJ

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUL 23 PM 12:12
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Lockwood, Andrews & Newnam, Inc. Vendor No. VS0000075003

Subject: Street Reconstruction Group 17-1007 - PB17V193 - PB17V195

Lead Dept: Department of Public Works

Action Requested: Authorize Supplemental Agreement No. 2 to the professional services contract with Lockwood, Andrews & Newnam, Inc. for additional engineering services for Street Reconstruction Project Group 17-1007. Supplemental Agreement No. 2 increases the contract amount by \$14,500.00 from \$298,704.12 to a new total of \$313,204.12.

Contract Number:	PBW-2018-00008135	Contract Term:	1/17/2019	to	8/20/2019
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Background: In reviewing the scope of work for the Department of Public Works and Dallas Water Utilities (DWU), Dallas Water Utilities (DWU) discovered that the existing 6-inch cast iron water main that was installed in 1948 at Bombay Avenue from Huron Drive to Mohawk Drive needs to be replaced with 730 linear feet of new 8-inch PVC pipe. Also, in the segment from Mohawk Drive to Thurston Drive the existing 6-inch cast iron water pipe, installed in 1944, needs to be replaced with 710 linear feet of new 8-inch PVC water main.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
3115	DWU	PW42	N/A	4111	719027	CX- PBW-2018-00008135	\$14,500.00
Financing: Water Utilities Capital Improvement Funds							TOTAL: \$14,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	2/	18-1593	11/14/2018	\$250,847.36	\$47,856.76	\$ 313,204.12	24.86%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

HWP for
 By Department Director: [Signature] Date: 7/18/19
 Approved as to Form by City Attorney: [Signature] Date: 7-17-19
 By City Manager: [Signature] Date: 7/9/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196254

EFFECTIVE DATE

Jul 12, 2019

RECEIVED
2019 JUL 23 PM 4:29
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Workday, Inc. Vendor No. VC15306

Subject: Human Capital Management SA No. 3 – Incorporate revised Appendix A

Lead Dept: Communication & Information Services

Action Requested: Authorize SA No. 3 to incorporate a revised Appendix A.

Contract Number:	DSV-2018-00004864	Contract Term:	3/1/2019	to	1/31/2024
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Background: This change order incorporates a revised Appendix A resulting from the execution of SA No. 2. Appendix A documents the revised project schedule, removal of Phase III, and a change in the go-live date for Phase 1.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- N/A	\$0.00
						-	
						-	
Financing:						No Cost Consideration	TOTAL: 0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	3	18-0372	2/28/2018	\$20,296,345	\$0.0	\$0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
Shelia Robinson, City Secretary

Jun 19, 2019

Barbara A. McAninch
Barbara A. McAninch, City Attorney

Jul 15, 2019

By Department Director

Date

Approved as to Form by City Attorney

Date

Jeffrey...
Jeffrey...

Jul 12, 2019

BAMC
BAMC

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196255

EFFECTIVE DATE

7/16/19 KH

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 2019 JUN 24 AM 9:58

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: East Dallas Community Organization (EDCO) Vendor No. _____

Subject: Completion Date Extension and Amendment to Loan & Conditional Grant Agreements, Deed of Trust, and Restrictions

Lead Dept: Housing and Neighborhood Revitalization

Action Requested: The purpose of this administrative action is to extend the completion date of EDCO's Townhome V project by 6 months as well as correct an error in the legal description of the subject property in all associated documents. The agreements currently list one of the lots as '21D.' The correct lot number is '21E.'

Contract Number: _____ Contract Term: _____ to _____

Background: The City of Dallas approved a housing development loan with EDCO on September 9, 2015 by Resolution No. 15-1671 in the amount of \$900,000 in HOME funds and \$405,040 in Bond funds for new construction of 8 townhomes located on Bexar and Hooper Street in Dallas. The homes are for homebuyers at or below 80% AMFI for HOME funds and homebuyers at or below 140% AMFI for Bond Funds. On February 14, 2018 by Resolution No. 18-0279 authorized to extend the agreement from September 9, 2017 to December 31, 2018 and incorporated thresholds. On November 16, 2018, a Second Modification Agreement and Second Conditional Grant Agreement, by the authorization of the Director, extended the Agreement from December 31, 2018 to June 30, 2019. Resolution No. 18-0279 authorizes the Director of Housing and Neighborhood Revitalization to grant two six-month extensions to the completion date.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

7/15/2019
Date

By City Manager

Approved as to Form by City Attorney
Date 7/19/19

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		196256
		EFFECTIVE DATE
		May 2, 2019

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Extend time on contract

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 MAY 24 PM 4:11
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **CHARLES GOJER & ASSOC** Vendor No. **090748**

Subject: **Structural Engineering for DPD Memorial**

Lead Dept: **Office of Cultural Affairs**

Action Requested: **Authorization is requested to create a supplemental agreement to extend the timeline for the services of Charles Gojer who is providing an engineering plan for the installation of the DPD memorial.**

000010132

Contract Number:	OCA-2018-00010237	Contract Term:	4/25/2018	to	9/30/2019
------------------	-------------------------------------	----------------	------------------	----	------------------

Background: The Police Memorial, designed by Barvo Walker, consists of 5 bronze plaques attached to a granite clad 12ft high reinforced concrete wall. A topographic fields survey, civil engineering designs and structural engineering are required for construction. Gojer will provide these services as well as construction phase site visits. Charles Gojer is a well-respected structural engineer and has worked with Public Art as well in important projects. The fee for this service will not exceed \$20,625.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
8P44	PBW	N819	PUBA	4425	PB98N 819	MASC OCA-2018- 00010237 000010132	\$1,275.00	
Financing:							TOTAL:	\$1,275.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	18-5991	5/9/2018	\$12,600.00	\$6,750.00	\$1,275.00	64.7%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (May 1, 2019)

By Department Director

05/02/2019

Date

Adrian Soto

Approved as to Form by City Attorney

07/23/2019

Date

Joey Zapata
 Joey Zapata (May 2, 2019)

By City Manager

05/02/2019

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196257

EFFECTIVE DATE

Jul 10, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached): EXTENSION
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2019 JUL 25 PM 1:15
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Comm-Fit L.P. Vendor No. 357153

Subject: Fitness and Exercise Equipment

Lead Dept: Office of Procurement Services (OPS)

Action Requested: Authorize a twelve-month extension, under the same master agreement terms and conditions.
Contract Number: POM-2018-00006179 Contract Term: 6/10/2019 to 6/9/2020

Background: On June 9, 2015, City Council awarded Comm-Fit L.P. a thirty-six-month master agreement (BA1509), Resolution No. 15-1066, for the purchase of fitness and exercise equipment.
Prior Actions: AA No. 19-5286, SA No. 1, a twelve-month extension

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- BA1509	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
	2	15-1066	6/10/2015	\$2,553,650.00	\$0.00	\$2,553,650.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chhunny Chhean
By Department Director

Jul 10, 2019
Date

Christine Lannere
Approved as to Form by City Attorney

Jul 25, 2019
Date

JO
Jul 10, 2019

[Signature]
By City Manager

Jul 10, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196258

EFFECTIVE DATE

Jul 9, 2019

RECEIVED
2019 JUL 25 PM 1:45
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached): EXTENSION
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: FitCorp USA dba Busy Body, Fitness HQ Vendor No. VS0000022503

Subject: Fitness and Exercise Equipment

Lead Dept: Office of Procurement Services (OPS)

Action Requested: Authorize a twelve-month extension, under the same master agreement terms and conditions.

Contract Number:	POM-2018-00006179	Contract Term:	6/10/2019	to	6/9/2020
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Background: On June 9, 2015, City Council awarded FitCorp USA dba Busy Body, Fitness HQ a thirty-six-month Service Contract (BA1509), Resolution No. 15-1066, for the purchase of fitness and exercise equipment.

Prior Actions:
AA No. 19-5286, SA No. 1, a twelve-month extension

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						BA1509	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	15-1066	6/10/2015	\$2,553,650.00	\$0.00	\$2,553,650.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chelsey Chesan
By Department Director
Jul 9, 2019
Date

Christine Lammers
Approved as to Form by City Attorney
Jul 25, 2019
Date

[Signature]
By City Manager
Jul 9, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196259

EFFECTIVE DATE

Jul 9, 2019

RECEIVED
CITY SECRETARY
DALLAS TEXAS
2019 JUL 25 PM 1:45

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached): EXTENSION
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Team Marathon Fitness, Inc. Vendor No. VS0000084180

Subject: Fitness and Exercise Equipment

Lead Dept: Office of Procurement Services (OPS)

Action Requested: Authorize a twelve-month extension, under the same master agreement terms and conditions.

Contract Number:	POM-2018-00006179	Contract Term:	6/10/2019	to	6/9/2020
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Background: On June 9, 2015, City Council awarded Team Marathon Fitness, Inc. a thirty-six-month Service Contract (BA1509), Resolution No. 15-1066, for the purchase of fitness and exercise equipment.

Prior Actions:
AA No. 19-5286, SA No. 1, a twelve-month extension

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						BA1509	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl'l Agreement Percentage
	2	15-1066	6/10/2015	\$2,553,650.00	\$0.00	\$2,553,650.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chunmy Chhean
By Department Director

Jul 9, 2019

Date

Christine Lannere

Approved as to Form by City Attorney

Jul 25, 2019

Date

JO

Jul 9, 2019

Jeffrey...

By City Manager

Jul 9, 2019

Date

196260

RECEIVED

2019 OCT 30 PM 12: 57

CITY SECRETARY
DALLAS, TEXAS



Memorandum

Date: October ~~30~~, 2019

To: Bilierae Johnson, City Secretary, CSO

From: Ayeh Powers, Managing Attorney, CAO

Re: **Correction to Administrative Action No. 19-6260**
for Modern Geosciences, LLC re: Blue Star Recycling

On Administrative Action No. 19-6260, please make the following correction to the Funding:

Remove: Unit 3890 **Correction: Unit 3888**

Remove: OBJ 3888 **Correction: OBJ 3070**

Thank you.

A handwritten signature in blue ink, appearing to read 'Ayeh Powers', written over a horizontal line.

Ayeh Powers
Executive Assistant City Attorney
Interim Managing Attorney
Dallas City Attorney's Office

B 10/31/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196260

EFFECTIVE DATE

7/22/19 KB

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUL 25 PM 12:57
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: Modern Geosciences, LLC Vendor No. VS0000063453

Subject: Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize a contract with Modern Geosciences, LLC, to provide environmental consulting services to the City of Dallas by assisting in the evaluation of waste material (i.e. composite shingles) staged at the Blue Star Recycling facility. This contract shall not exceed \$49,500.00.

Contract Number: ATT-2019-00011040 Contract Term: 7/22/19 KB to Indefinite

Background: Modern Geosciences, LLC, will provide environmental consulting services to the City of Dallas by assisting in the evaluation of waste material (i.e. composite shingles) staged at the Blue Star Recycling facility. Consultant will be paid on a time and materials/unit rate as provided by the engagement letter dated July 11, 2019. This contract shall not exceed \$49,500.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0192	ORM	3890		3888		CX ATT-2019-00011040	\$49,500.00	
						-		
						-		
Financing:							TOTAL:	\$49,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

7.22.19
Date

[Signature]
Approved as to Form by City Attorney

7/24/2019
Date

[Signature]
By City Manager Date 7/22/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196261

EFFECTIVE DATE

7/22/19 KB

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUL 25 PM 1:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: Norman J. Gordon Vendor No. VC19884

Subject: Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize a contract with Norman J. Gordon, Attorney at Law, to provide the City of Dallas with legal services in connection with Atmos Mid-Tex Division's Appeal to the Railroad Commission of City Council's decision on the Dallas Area Rate Review ("DARR"). This contract shall not exceed \$50,000.

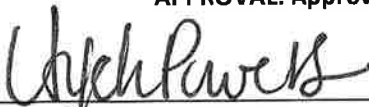

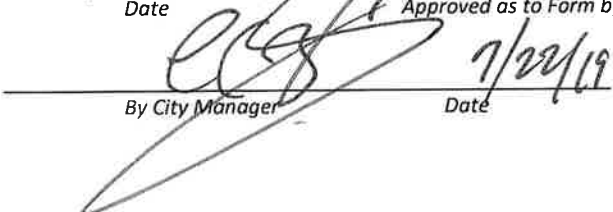
Contract Number: ATT-2019-00011031 Contract Term: 7/22/19 KB to Indefinite

Background: Norman J. Gordon, Attorney at Law, will provide the City of Dallas with legal services in connection with Atmos Mid-Tex Division's Appeal to the Railroad Commission of City Council's decision on the DARR. Services will include review of filing, preparation of City testimony, settlement discussions, hearing participation and post-hearing briefing. Mr. Gordon will be paid on an hourly rate basis as provided by the engagement letter dated July 15, 2019. This contract shall not exceed \$50,000.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0192	ORM	3890		3033		CX ATT-2019-00011031	\$50,000.00	
Financing:							TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Department Director
 Date: 7-22-19
 Approved as to Form by City Attorney
 Date: 7/24/2019
 By City Manager
 Date: 7/22/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196262

EFFECTIVE DATE

07/25/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETAR
DALLAS, TEXA
JUL 26 AM 8:3

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: United Way of Metropolitan Dallas (UWMD) Vendor No. _____

Subject: Professional Services Contract

Lead Dept: Human Resource

Action Requested: Authorize a service contract with UWMD to allow City employees to contribute through payroll deductions to the City's Charitable giving campaign.

Contract Number: PER-2018-00006085 Contract Term: 8/01/2019 to 12/31/2021

Background: Since 2013 City of Dallas employees have had the opportunity to participate in the Dallas Charitable Campaign. In 2019 a new vendor was identified by the informal procurement process and United Way of Metropolitan Dallas responded and will provide marketing, communications and campaign management to the City of Dallas. They will also prepare campaign materials, monitor the contribution webpage and lead the coordination of solicitation activities and events. Some of the materials include, creating and distributing pledge forms and Campaign documents as approved by the Human Resources. Donations will be managed by UWMD and only 5% may be retained by the UWMD for administrative expenses.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0
						-	
						-	
Financing:						TOTAL:	0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director
 Date: 7-25-19
 Approved as to Form by City Attorney
 Date: 7/26/2019
 By City Manager
 Date: 7/25/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196263

EFFECTIVE DATE

7/23/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 2019 JUL 26 AM 9:41

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	REMI, 11325 North Community House Rd, Suite 300, Charlotte, NC 28277	Vendor No.	VS0000060641
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Subject: Service Agreement

Lead Dept: DWU

Action Requested:

Purchase a (2) two-year service agreement for four of our laboratory instruments

1. Inductively Coupled Plasma (ICP) located at Central Treatment Plant - Analytical Lab.
2. Gas Chromatography and Mass Spectroscopy (GC-MS) Model # 5977.
3. Thermo-Gallery automated chemistry analyzer located at Central process laboratory.
4. HACH-Lachat instrument located at Southside process laboratory

Contract Number:	DWU-2019-00010453	Contract Term:	July 1, 2019	to	June 30, 2021
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Background: This analyzer provides excellent analytical performance and covers a wide range of application areas including water, wastewater, soil and quality control. It is used to measure required TCEQ permit analytes and monitor other non-specific indicators that determines water quality or cleanliness. This service agreement will help maintain the DWU's National Laboratory Accreditation Program Certification, minimize disruptions in service, and extend equipment life.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0100	DWU	7042		3110		-	\$16,720.28
	0100	DWU	7042		3110		-	\$13,075.46
	0100	DWU	7043		3110		-	\$7,774.50
	0100	DWU	7044		3110		-	\$7,927.80
Financing:							TOTAL:	\$45,498.04

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director 7/16/19

Date 7/16/19

Approved as to Form by City Attorney 7/23/19

Date

By City Manager 7/15/19

for

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196264

EFFECTIVE DATE

7/2/19
CITY SECRETARY
DALLAS, TEXAS
JUL 26 AM 11:15
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: MGT of America Consulting, LLC. Vendor No. VC17775

Subject: Department of Aviation Disadvantaged Business Enterprise Program Triennial Goal and Plan

Lead Dept: Office of Business Diversity/Department of Aviation

Action Requested: Authorize Supplemental Agreement No. 1 to the City's Business Inclusion and Development Plan M/WBE Availability and Disparity Study contract to add the development of Department of Aviation's Disadvantaged Business Enterprise (DBE) triennial goal for FY2019-2021, and to update the DBE Program Plan.

Contract Number:	MGT-2018-00007374	Contract Term:	9/26/2018	to	9/25/2020
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Background: Council approved a service contract to perform an availability and disparity study for the Office of Business Diversity with MGT of America Consulting, LLC. This action would include the development and plan of the DBE triennial goal and program plan for the Department of Aviation.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7708	AV11	3070		CX- AVI-2019-00010821	\$12,500.00
						-	
						-	
Financing:						TOTAL:	\$12,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	CR18-1391	9/26/2018	\$400,568.00	0	\$ 413,068.00	3.12%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Date: 6/25/19

Approved as to Form by City Attorney: Date: 7/9/19

By City Manager: Date: 7/2/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196265

EFFECTIVE DATE

7/24/19 AF

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 2019 JUL 26 AM 11:53
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Brodart Vendor No. 008873

Subject: Extension of BT1402

Lead Dept: Library

Action Requested: Authorize a three-month extension to the service contract, under the same terms and conditions.

Contract Number:	LIB-2019-00011047	Contract Term:	6/12/2018	to	9/30/2019
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Background: On February, 12, 2014, City Council awarded Brodart Co. a five year contract (BT1402), Resolution No. 14-0290, for the purchase and processing of library books.

Contract request for three-month extension to provide continuation of the past contract to complete payment of invoices incurred under the expired contract.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	07.22.19 Date	 Approved as to Form by City Attorney	7/25/19 Date
 By City Manager		7/24/19 Date	



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
196266
EFFECTIVE DATE
JUL 08 2019

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2019 JUL 26 PM 2:22
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name: The Broussard Group, Inc., dba TBG Partners	Vendor No. 500736
--	-------------------

Subject: Hillcrest Village Green Park (Hillcrest Village Green- LA and Dev of Neigh Park)

Lead Dept: Park and Recreation Department

Action Requested: Authorize Supplemental Agreement #2 with TBG Partners, in the amount of \$16,000.00, which increases the original contract amount of \$362,200.00 to \$378,200.00.

Contract Number: PKR-2018-00007631	Contract Term: N/A	to	N/A
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Background: Provide additional services for Hillcrest Village Park for MEP Services for the prefabricated restroom, interactive water feature and Energy Code Certification Services for Hillcrest Village Green for a total of \$16,000.00, changing the original contract amount of \$362,200.00 to \$378,200.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VK63	PKLA	4112	PK17VK63	CX- PKR-2018-00007631	\$16,000.00
						-	
						-	
Financing: 2017 Bond Fund						TOTAL:	\$16,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	2	18-1523	10/24/2018	\$312,700.00	\$49,500.00	\$378,200.00	17.32%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	1 July 19 Date	 Approved as to Form by City Attorney	7-19-2019 Date
 By City Manager	7-8-19 Date		



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196267

EFFECTIVE DATE

7-24-19

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JUL 29 PM 3:00

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Ratification of Expenses
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Parabon NanoLabs Vendor No. VS99359

Subject: Ratification of Expenses related to Advanced DNA Analysis

Lead Dept: Dallas Police Department

Action Requested: Authorize \$3,500 in expenses to be paid to Parabon Nanolabs for genetic genealogy analysis.

Contract Number: DPD-2019-00011037 Contract Term: to

Background: This action will pay for services to conduct a genetic genealogy search on an unknown serial rapist.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	2162		3099		CX- DPD-2019-00011037	\$3,500	
						-		
						-		
Financing:							TOTAL:	3,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Jim Fuchs
By City Manager

Approved as to Form by City Attorney

Don Knight 7/25/19
Date

7-24-19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196268

EFFECTIVE DATE

7-24-19

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 JUN 26 PM 3:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Sunbelt Rentals Inc	Vendor No.	507070
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Subject: Rental of Forklift

Lead Dept: Dallas Police Department

Action Requested: Authorize payment for rental of a forklift at the Auto Pound.

Contract Number:	DPD-2019-00011029	Contract Term:	7/1/2019	to	10/31/2020
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Background: The Dallas Auto Pound owns two forklifts that are used daily. One of these forklifts has been down for several months due to needed repairs. It has been determined that the best route is to purchase a new forklift. This action will cover the continued rental of a forklift until a new one can be purchased.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DPD	2152		3060		MASC-DPD-2019-00011029	37,042.56
						-	
						-	
Financing:						TOTAL:	37,042.56

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Daniel Pugh (Signature)
 By Department Director Date: 7-22-19

Don Knight (Signature)
 Approved as to Form by City Attorney Date: 7/25/19

Jim Joke (Signature)
 By City Manager Date: 7-24-19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196269

EFFECTIVE DATE

7-24-19

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Ratification of expenses to Eastfield College
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 JUL 26 PM 3:45

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Eastfield College Vendor No. 242026

Subject: TCOLE Licenses for Reserve Officer Candidates

Lead Dept: Dallas Police Department

Action Requested: Authorize payment to Eastfield College for 3 Reserve Officer Applicants to receive Basic Peace Officer TCOLE Licenses pursuant to the Dallas Police Department Reserve Division SOP Section VII.C.1.

Contract Number: DPD-2019-00010609 Contract Term: to

Background: This action authorizes the payment of \$2,640 in expenses incurred sending 3 Reserve Officer Applicants to become certified peace officers as well as payment of the remaining \$3,165 for the applicants to complete the training course.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	2121		3361		CX- DPD-2019-00010609	5,805.00	
						-		
						-		
Financing:							TOTAL:	5,805.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Pugh 7-23-19
By Department Director Date

Don Knight 7/25/19
Approved as to Form by City Attorney Date

Jim Jatis 7-24-19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196270

EFFECTIVE DATE

7-5-2019

OT

1. Place an "X" in the appropriate box for the approval of:

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 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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CITY SECRETARY
DALLAS, TEXAS
2019 JUN 26 PM 3:2
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Villarza Enterprises, LLC dba Informato DFW Vendor No. VS0000045424

Subject: A Service Price Agreement for Advertising

Lead Dept: Office of Procurement Services (OPS)

Action Requested: Authorize a twenty-month service contract for non-legal advertising in an amount not to exceed \$50,000.00.

Contract Number: POM-2019-00010235 Contract Term: 5/1/2019 to 12/31/2020

Background: Contract request for twenty-months at \$50,000.00 to provide non-legal advertising space city wide with Villarza Enterprises, LLC dba Informato DFW for City departments to use on an as needed basis per the attached fee schedule.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	OPS					POM-2019-00010235	\$50,000.00
Financing:						TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	0	0	0	0	\$0.00	\$ 50,000.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chihungh Chhean
Chihungh Chhean (Jul 5, 2019)

By Department Director

Jul 5, 2019

Date

Christina Sanchez

Approved as to Form by City Attorney

Jul 17, 2019

Date

J0

Jul 5, 2019

Jocely Zapata
Jocely Zapata (Jul 5, 2019)

By City Manager

Jul 5, 2019

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196271

EFFECTIVE DATE

7/2/19 D.G.

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUL 29 PM 12:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Restoration Specialist	Vendor No.	VS0000044823
Subject:	Emergency Water Mitigation – Various City Buildings		
Lead Dept:	Building Services Department		

Action Requested:	Authorize payment of Invoices No.: 319053, 319054, 319057, 319058, and 319050 to Restoration Specialist for emergency water mitigation and clean up at various City buildings.						
	Contract Number:	BSD-2019-00010692	Contract Term:	06/05/2019	to	12/25/2019	

Background: Due to heavy storms in the metroplex on May 18th, Restoration Specialist provided emergency water mitigation and cleaning services for the Dallas Central Library, Majestic Theater, Dallas Museum of Art, and the Meyerson. This also includes mitigation services to an overflowed clogged toilet at the Southeast Sanitation office on May 20th.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Funding:	0001	BSD	3061		3210		- BSD-2019-00010692	\$2,915.92	
	0001	BSD	3061		3210		- BSD-2019-00010692	\$7,667.65	
	0001	BSD	3061		3210		- BSD-2019-00010692	\$1,482.93	
	0001	BSD	3188		3210		- BSD-2019-00010692	\$12,726.77	
	0001	BSD	3062		3210		- BSD-2019-00010692	\$18,259.63	
	Financing:							TOTAL:	\$43,052.90

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

7/1/2019
Date

[Signature]
Approved as to Form by City Attorney

7/29/19
Date

[Signature]
By City Manager

7/2/19
Date

[Signature]



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
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ADMINISTRATIVE ACTION

196272

EFFECTIVE DATE

07/24/2019

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- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 JUL 30 AM 9:03

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: The New York Times Vendor No. 8899

Subject: Subscription to NYTimes.com

Lead Dept: Library

Action Requested: Authorize payment to The New York Times for services rendered to a web-based subscription to NYTimes.com – not to exceed \$14,531.40

Contract Number:	LIB-2019-00011050	Contract Term:	9/1/2018	to	5/30/2019
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Background: The New York Times provides 24-hour access to video, photography, interactive research tools, news, international editions of the NYT for Dallas Public Library card holders. Since 2017, the Library had subscribed to these services. Upon receiving the renewal quote for FY19, contract negotiations began between NYT and COD legal and continued through May 2019. A renewal agreement could not be reached between NYT and COD, concerning the indemnity clause within the COD contract. NYT, without request from Library, continued to provide services through negotiation period. Authorization is requested to process payment for services rendered.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5392		3341		- LIB-2019-00011050	\$14,531.40	
						-		
						-		
Financing:							TOTAL:	\$14,531.40

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

07.22.19
Date

[Signature] 07/30/2019
Approved as to Form by City Attorney Date

[Signature] 7/24/19
By City Manager Date

 20500 CITY OF DALLAS	<h1 style="margin:0;">ADMINISTRATIVE ACTION</h1> <p style="margin:0;">See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 196273 EFFECTIVE DATE Jul 22, 2019
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RECEIVED
 JUL 22 2019
 PH 4:07
 CITY SECRETARY
 DALLAS TEXAS

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	RENEE MICHE'AL JONES	Vendor No.	513892
Subject:	Professional Services		
Lead Dept:	Office of Cultural Affairs		

Action Requested: Authorization is requested for consultant to present additional workshops and/or residencies as directed by the Office of Cultural Affairs on an as-needed basis. Consultant shall provide theatre workshops that introduce students to theatre acting and writing techniques. Students shall have the opportunity to develop their inner creativity and will better understand working in teams, and self-confidence. The consultant shall also provide instruction on African textiles and creating their own fabric designs, which can be presented to adults and children of all ages. This request is for an addition of funds to her original contract for additional requests for services. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2019-00009227(00024124)	Contract Term:	2/1/2019	to	9/30/2019
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Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of \$2,000.00. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2019-00009227	\$2,000.00	
						-		
						-		
Financing:		General Fund					TOTAL:	\$2,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	24124/195409	2/7/19	\$6,050	\$0	\$8,050	33%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Jul 22, 2019)
 By Department Director

Jul 22, 2019
 Date

Arden H. Stee
 Approved as to Form by City Attorney
 Date

Jul 25, 2019
 Date

Joey Zapata
 Joey Zapata (Jul 22, 2019)
 By City Manager

Jul 22, 2019
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
196274
EFFECTIVE DATE
07/29/2019

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUL 30 AM 9:11
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas County Health and Human Services Vendor No. 014003

Subject: City/County Interlocal Agreement Contract

Lead Dept: Office of Emergency Management

Action Requested: Interlocal Agreement between the City of Dallas and Dallas County Health and Human Services to act on behalf of the City as its health authority for the limited purposes stated in this Contract regarding communicable diseases.

Contract Number:	OEM-2019-00011044	Contract Term:	Oct 2019	to	Oct 2021
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Background: Professional services of Dallas County Health Authority for the Period October 1, 2019 through September 30, 2021 in accordance to the City/County Interlocal Contract Health Authority.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	MGT	2076	EM01	3070	General	CT-MGT DCHHS2020AGMT	10,000.00	
0001	MGT	2076	EM01	3070	General	CT-MGT DCHHS2021AGMT	10,000.00	
Financing: 2076							TOTAL:	20,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

 7/25/19
 Date

 Approved as to Form by City Attorney

 7/30/20
 Date

By City Manager

7-29-19
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196275

EFFECTIVE DATE

7/8/19

RECEIVED
CITY SECRETARY
DALLAS TEXAS
JUL 11 11:45 AM '19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Clear Channel Outdoor, Inc. Vendor No. 249292

Subject: Claim for Actual Reasonable Moving and Related Expenses - Nonresidential

Lead Dept: Sustainable Development and Construction - DEV

Action Requested: Approval of a Claim for Actual Reasonable Moving and Related Expenses - Nonresidential for Clear Channel Outdoor, Inc. who has been displaced as a result of property acquisition. Clear Channel Outdoor, Inc. is eligible to receive an Actual Reasonable Moving and Related Expenses Payment in the amount of 49,500.

Contract Number:	CX-DWU-2019-00009980	Contract Term:	6/1/2019	to	6/1/2020
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Background: On February 8, 2012, the City Council of the City of Dallas adopted Resolution 120483, to acquire property located at 13401 Ravenview Road, Dallas, Texas, to be used in conjunction with the East-Southwest 120/90-inch Pipeline Project. Clear Channel Outdoor, Inc. was displaced as a direct result of this property acquisition. Chapter 39A of the Dallas Code of the City of Dallas provides relocation payments for families and individuals displaced by the government.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0102	DWU	CW40		4230	706623	CX-DWU-2019-00009980	\$49,500.00
						-	
						-	
Financing: Water Utilities Capital Construction Fund						TOTAL:	\$49,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director
7/30/19

6/14/19
Date

[Signature]
By City Manager

[Signature]
Approved as to Form by City Attorney
Date 07-08-19

7-8-19
Date

Memorandum

RECEIVED

2019 AUG 13 AM 10:07

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE August 12, 2019

TO Bilierae Johnson, City Secretary

FROM Adriana Castaneda, Director (I) Bond Program Office

SUBJECT **Rescind Administrative Action #196276**

Please rescind the following Administrative Action:

19-6276 Vendor-DSGN Associates, Inc

Funding sources have been adjusted for these items, therefore new AA's will be submitted.

Thank you

Adriana Castaneda, Director (I)
Bond Program Office

8/14/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196276

EFFECTIVE DATE

7/18/19 mlb

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUN 30 PM 4:04
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: DSGN Associates, Inc Vendor No. 335615

Subject: Vickery Meadow Community Court

Lead Dept: Bond Program Office

Action Requested: Authorize Supplemental Agreement No. 1 to the professional service contract with DSGN Associates, Inc for design of a blast barrier for an existing above-ground fuel storage tank on site, adjacent to the Vickery Meadow Community Court facility, located at 6742 Greenville Avenue, for an increase in the contract amount, not to exceed \$4,000.00, from \$131,266.00 to \$135,266.00


Contract Number:	BON-2019-00008281	Contract Term:	11/28/2018	to	11/28/2021
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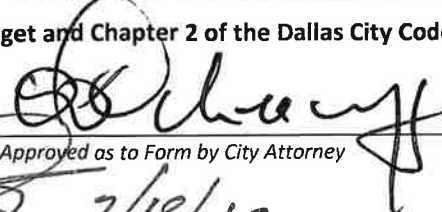
Background: On November 28, 2018, DSGN Associates, Inc was contracted for architectural and engineering design and construction administration services for the Vickery Meadow Community Court facility located at 6742 Greenville Avenue.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
CD16	ATT	594A	AT04	4112	PB06W141	BON-2019-00008281	\$4,000.00
Financing: FY 2016-17 Community Development Block Grant						TOTAL:	\$4,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
		CR-181659	11/28/2018	\$131,266.00	0	\$ 135,266.00	3.05%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director 7/18/19 Date


 Approved as to Form by City Attorney 7-26-19 Date


 By City Manager 7/18/19 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196277

EFFECTIVE DATE

MAY 13 2019

RECEIVED
 2019 JUL 30 PM 4:26
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

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 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Janet Gayle Epstein Vendor No. VS93869

Subject: STEAM Summer Program

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$18,330.00 for services to provide a STEAM summer program for enrichment at seven Park and Recreation recreational facilities. The vendor will provide a workshop for summer camp participants that provides STEAM-based challenges to increase knowledge of STEAM concepts, increase social skills and team work and increase awareness of STEAM in our world.

Contact: Lisa McClendon (214) 671-0421

Contract Number: PKR-2019-00010346 Contract Term: 06/09/2019 to 08/30/2019

Background: Dallas Park and Recreation solicited RFPs from various Afterschool/Summer Camp vendors who meet the programmatic needs of the PKR Department. Challenge Island is an international educational franchise on the forefront of STEAM (Science, Technology, Engineering, Art, and Math) education and 21st century learning. Challenge Island provides collaborative challenge-based experiences for youth in the form of after school programs, camps, team building, and multigenerational learning. Dallas PKR selects vendors who align with the curriculum needs for the PKR STEAM Summer Camps.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
								N/A
						-		
						-		
Financing:							TOTAL:	\$18,330.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Wm Wm
By Department Director

5.09.19
Date

Christine Anne
Approved as to Form by City Attorney Date

Dyn...
By City Manager

5-13-19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196278

EFFECTIVE DATE

06-03-19

1. Place an "X" in the appropriate box for the approval of:

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4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **Canon Solutions of America** Vendor No. 078840

Subject: **COLOR PRINTER/PLOTTER (LARGE FORMAT) LEASE**

Lead Dept: **PBW/SURVEY**

Action Requested: **Leasing large format printer/plotter/scanner system including the equipment, training installation and maintenance.**

Contract Number: PBW-2019-00010624 Contract Term: 05-01-2019 to 09-30-2019

Background: This action to lease equipment for additional 4-years, we are trading the existing equipment as part of the lease. The manufacturer of the existing equipment has announced impending end of maintenance and beyond useful life as replacement parts will no longer be available from manufacturer. This equipment is used to service planning, engineering, development, operations, administrative and public customers by providing large format prints of public works survey records vault drawings as part of the One-Stop-Shop service offered at 320 E. Jefferson Room 314.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PBW	3027	PB10	3130		- CX-PBW-2019-00010624	5323.44
						-	
						-	
Financing: Using saving within Department.						TOTAL:	5323.44

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	N/A	N/A	N/A	0.00	0.00	\$ 0.00	0.00

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

6/3/19
Date

[Signature]
Approved as to Form by City Attorney Date 7/3/19

[Signature]
By City Manager Date 06/12/19
for



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196279

EFFECTIVE DATE

7/24/19 *af*

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JUL 31 AM 9:31

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No *cl*

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Amigos Library Services Vendor No. 206886

Subject: Annual Membership

Lead Dept: Library

Action Requested: Authorize payment to Amigos Library Services for annual membership fee - \$3,000

Contract Number:	LIB-2019-00010990	Contract Term:	7/1/2019	to	6/30/2020
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Background: Amigos Library Services is a not-for-profit, membership-based organization dedicated to serving libraries. Membership allows us access to training and discounts for library services.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	LIB	5391		3340		- LIB-2019-00010990	\$3,000.00
						-	
						-	
Financing:						TOTAL:	\$3,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

af APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ny Sidice
By Department Director

07.22.19
Date

Michelle
Approved as to Form by City Attorney
7/30/19
Date

J. Medina
By City Manager
7/24/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196280

EFFECTIVE DATE

7/17/19

1. Place an "X" in the appropriate box for the approval of:

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RECEIVED
 JUL 31 AM 9:34
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Pronunciator LLC Vendor No. VS98737

Subject: Language Learning Database

Lead Dept: Library

Action Requested: Authorize agreement and payment for online access to Pronunciator's language learning database for 1 year - \$14,000.

Contract Number:	LIB-2019-00010930	Contract Term:	9/1/2019	to	8/31/2020
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Background: Bids were solicited from three vendors: Mango, Pronunciator, and via online form request from RB Digital. Two were responsive with Pronunciator providing the lowest bid. Pronunciator provides online language learning material for 87 languages, with ESL taught in 55 non-English languages, and 256 live 30-minute online classes a week. Access to Pronunciator is available at all Dallas Public Library locations and to Library cardholders at home, via the Pronunciator app, and the Library's website.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	LIB	5392		3341		- LIB-2019-00010930	\$14,000.00
						-	
						-	
Financing:						TOTAL:	\$14,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

07.15.19
Date

[Signature]
Approved as to Form by City Attorney

7/30/19
Date

[Signature]
By City Manager

7/17/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196281

EFFECTIVE DATE

April 15, 2019

RECEIVED
 MAY 11 11 31 AM '19
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Angel Air Conditioning Refrigeration LLC Vendor No. VC9360

Subject: Home Improvement and Preservation Program

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute agreement for payment for Home Improvement and Preservation Program project at property address 3825 Basswood Drive Dallas, Texas 75241 in the amount of 19,858.50

Contract Number: HOU-2019-00010084 Contract Term: 4/10/2019 to 7/10/2019

Background: On May 9, 2018 by Resolution No. 180704, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a repayment loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing. Homeowner is Billie Jean Fullylove

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director 5/14/19 Date 6/25/2019 Date
 Approved as to Form by City Attorney
 5/15/2019 Date
 By City Manager