



ADMINISTRATIVE CHANGE ORDER

ADMINISTRATIVE ACTION NUMBER
220519
EFFECTIVE DATE
June 1, 2022

City of Dallas

(For Construction Contracts Only)

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 JUN - 1 AM 11:30
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: Imperial Construction, Inc.	VENDOR NUMBER: VS0000069669
CONTRACT NAME: Fire Station 19 Replacement	DEPARTMENT: Bond & Const. Management
CONTRACT NUMBER: BON-2019-00016622	CONTRACT TERMS: 11/10/2021 to 4/1/2023

ACTION REQUESTED:	Authorize Change Order #2 for an increase to the construction contract with Imperial Construction, Inc., in the amount \$41,496.24, from \$4,454,936.88, to \$4,496,433.12
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BACKGROUND:	<p>This change order consists of the following: On 11/10/2021, Resolution 21-1824 authorized award of a construction contract to Imperial Construction for the Fire Station 19 Replacement facility. This modification to the scope of work includes necessary tree mitigation; shower drain revisions; substitution of specified emergency generator; addition of conduit pathway for future photovoltaic system; a credit to delete CCTV installation; and revisions to the specified oil/water separator unit.</p>
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FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		0792	BSD	VG44	FIRF	4310	EB17VG44	CX BON-2019-00016622
								\$
								\$
	PROGRAM NO.:		EB17VG44	FINANCING:		2020 Certificates of Obligation		TOTAL: \$ 41,496.24

CHANGE ORDER DATA:	Change Order No.: 2	Original CR/AA No.: 21-1824	Original CR/AA Date: 11/10/2021	Original CR/AA Amount: \$ 4,355,000.00
	Total of Previous Change Orders: \$ 99,936.88		Previous Total Amount: \$ 4,454,936.88	
	Change Amount Including this Order: \$ 141,433.12	Total Amount Including this Order: \$ 4,496,433.12	Total Change Order Percentage: 3.25 %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director
Adriana Castaneda

Date
 June 1, 2022

220601



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2022 JUN -2 PM 12:10

May 9, 2022

CITY SECRETARY
DALLAS, TEXAS

ATTN: Randy Owen

Five Star Ford of Dallas, LLC (VC23528)

8900 President George Bush Turnpike

Dallas, TX. 75252

rowen@fivestarforddallas.com

972-758-8010

RE: Ford Vehicle Maintenance Services - EFM-2021-00016254

Dear Five Star Ford of Dallas, LLC (VC23528)

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 05/26/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 11/26/2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 05/20/2022

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

Randy Owen

5/9/22

Authorized Signature

Date

RANDY OWEN
Name

Commercial Fleet Advisor
Title

Please let me know if you have any questions or concerns.

Thank you,

John Ingram

Senior Buyer

Office of Procurement Services

john.ingram@dallascityhall.com

469-404-9945

Donzell Gipson

Donzell Gipson (May 9, 2022 13:09 CDT)

Director, Donzell Gipson

Danielle Thompson
WT

Director, Office of Procurement Services

Reba Perry

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

OC.



City of Dallas

**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

RECEIVED

2022 JUN -2 PM 12:11

04/06/2022

**CITY SECRETARY
DALLAS, TEXAS**

Insituform Technologies, LLC (174419)

Timothy R. Peterie / ~~Gina Gurrieri~~ Ursula J. Youngblood

~~17988 Edison Ave.~~ 580 Goddard Avenue

Chesterfield, MO 63005

TPeterie@aegion.com / ~~ggurrieri@aegion.com~~ - UYoungblood@Aegion.com

940-498-0253 / 214-317-0950

RE: BMZ1605 (Cured in Place Pipe (CIPP) Rehabilitation)

Dear Timothy R. Peterie / ~~Gina Gurrieri~~ Ursula J. Youngblood

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 09/28/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 09/27/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 04/18/2022.

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Ursula J. Youngblood
Authorized Signature

11 April 2022

Date

Ursula J. Youngblood, Contracting & Attesting Officer

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Mario Torres
Senior Procurement Specialist
Office of Procurement Services
mario.torres@dallascityhall.com
214-671-9729 (prefer e-mail communication)

Danielle Thompson
Director, Office of Procurement Services

Kimberly B. ...
Assistant City Manager/Chief

Director,

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

220603



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2022 JUN -2 PM 12:32

CITY SECRETARY
DALLAS, TEXAS

03/14/2022

Good Earth Corporation (510006)

George Belk

7922 Forney Road

Dallas, TX 75227

gbelk@goodearth-inc.com

214-381-5899

RE: MA DWU-2019-00009562 (BI1817 - Ground Maintenance DWU)

Dear George Belk

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 04/09/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 04/08/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 03/21/2022

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

Authorized Signature

George Belk

Name

March 15, 2022

Date

COO

Title

Please let me know if you have any questions or concerns.

Thank you,

Mario Torres

Senior Procurement Specialist

Office of Procurement Services

mario.torres@dallascityhall.com

214-671-9829 (Prefer e-mail communication)

Director,

Danielle Thompson

Danielle Thompson (May 24, 2022 21:31 CDT)

Director, Office of Procurement Services

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

220604

EFFECTIVE DATE

May 23, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARIAL
DALLAS, TEXAS
212 JUN -3 AM 10:40
RECEIVED

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: SMU Supplier No. _____

Subject: SMU LOGO LICENSE AGREEMENT

Lead Dept: COMMUNICATIONS, OUTREACH & MARKETING

Action Requested: Authorizing the second one-year renewal to the SMU logo license agreement.

Contract Number:	CMO-2020-00012441	Contract Term:	NOV. 1, 2021	to	OCTOBER 31, 2022
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Background: The City of Dallas and SMU on Nov. 1, 2019 entered into a non-exclusive limited use license agreement to create and use a combined mark with the City's logo and SMU's logo to celebrate SMU's impact on the City of Dallas through the limited manufacturing, distribution, advertisement, promotion, and sale of certain licensed products. This agreement shall provide funding for City of Dallas initiatives. The term of the limited non-exclusive use agreement was for a one-year term with two optional one-year renewal terms. This exercises the second one-year renewal option.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	\$0.00
						-	\$0.00
Financing:						n/a; this generates revenue for the City	TOTAL: \$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Catherine Cuellar
By Department Director

May 18, 2022
Date

Christina Tsevoukas
Christina Tsevoukas (Jun 3, 2022 08:17 CDT)
Approved as to Form by City Attorney

Jun 3, 2022
Date

[Signature]
By City Manager

May 23, 2022
Date



City of Dallas

ADMINISTRATIVE CHANGE ORDER

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
220605
EFFECTIVE DATE
06/03/2022

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

2022 JUN 3 PM 2:24
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: Flatiron Constructors, Inc	VENDOR NUMBER: VS96112
CONTRACT NAME: Runway 13R 31L Reconstruction/Change Order No.3	DEPARTMENT: Aviation
CONTRACT NUMBER: CX-AVI-2021-00015246	CONTRACT TERMS: March 2021 to October 2022

ACTION REQUESTED: Authorize **(1)** an increase in the construction services contract with Flatiron Constructors, Inc. to provide additional construction services for the Reconstruction of Runway 13R-31L and Taxiway C Phase I Project at Dallas Love Field; and **(2)** an increase in appropriations in an amount not to exceed \$4,994,038.70 in the 2021 AVI Commercial Paper Fund - Not to exceed \$4,994,038.70, from \$124,623,248.58 to \$129,617,287.28 - Financing: 2021 AVI Commercial Paper Fund

BACKGROUND:

This change order consists of the following:
 This action will authorize Change Order No. 3 to the construction contract with Flatiron Constructors, Inc. for the Reconstruction of Runway 13R-31L and Taxiway C Phase I Project at Dallas Love Field.

The original project includes reconstruction of Runway 13R/31L, reconfigure taxiway connectors, and reconstruction of Taxiway C from Taxiway D to the 31L approach end (Phase I). The project will also include improvements to the existing drainage and storm water control system, replacement of airfield lighting, improvements to communications pathways and Aircraft Rescue and Firefighting roadway system and portion of the Vehicle Service Road.

Change Order No. 1 authorized funding to extend the runway closure duration by an additional 30 days to accommodate the additional scope added to the project to comply with the FAA requirements. The change order also addressed an increase as well as a decrease in material quantities.

Change Order No. 2 authorized funding for construction changes due to additional work associated with storm drainage infrastructure, airfield lighting, concrete pavement section and pavement markings. Change Order No. 2 also adjusted the contract calendar days due to inclement weather experienced on the project.

Change Order No. 3 will authorize funding for construction changes due to additional work and will address increase in gas prices impact on the project as well as the material shortages and supply chain issues cost increases. Change Order No. 3 also adjusts the contract calendar days due to unforeseen conditions experienced on the project.

FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		0795	AVI	D019	AAIP	4599	AVID019	CX AVI-2021-00015246



**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

December 1, 2021

Sunbelt Pools, Inc (255049)
Rob Morgan
10555 Plano Rd
Dallas, TX 75238
robm@sunbeltpools.com
214-343-1133

RE: Swimming Pool, Fountain & Disinfecting Chemicals and Supplies (BW1805)

Dear Rob Morgan,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **April 24, 2022**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **April 24, 2023**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **March 1, 2022**.

YES, I agree to extend this agreement through April 24, 2023.

NO, I decline to extend this agreement.

3/16/2022

Authorized Signature (Must match Business Information Form provided during solicitation)

Date

Rob Morgan

President

Name

Title

****The Business Information form is submitted with each procurement, please ensure the person legally authorized to sign and execute contracts for your organization signs this extension.**

Please let me know if you have any questions or concerns.

Thank you,

Clarissa Orona
Procurement Specialist
Office of Procurement Services
Clarissa.orona@dallascityhall.com
214-243-2132

Director, Office of Procurement

John Jenkins

John Jenkins (Dec 8, 2021 14:37 CST)

Director, Park and Recreation

Assistant City Manager

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

2022 JUN-6 AM 10: 09
CITY SECRETARY
DALLAS, TEXAS

February 15, 2022

Texas Tent, LLC (VC19929)
Robert D. Bradley
107 N. Kirby Street
Garland, TX 75042
jennifer@texastent.net
972-276-9700

RE: Event Equipment Rental (BNZ1814)

Dear Robert D. Bradley,

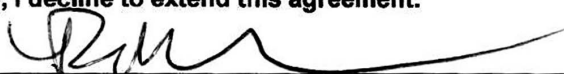
Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **May 21, 2022**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **May 21, 2023**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **March 1, 2022**.

YES, I agree to extend this agreement through May 21, 2023.

NO, I decline to extend this agreement.

	<u>04/20/2022</u>
Authorized Signature (Must match Business Information Form provided during solicitation)	Date
<u>Robert D. Bradley</u>	<u>President</u>
Name	Title

****The Business Information form is submitted with each procurement, please ensure the person legally authorized to sign and execute contracts for your organization signs this extension.**

Please let me know if you have any questions or concerns.

Thank you,

Clarissa Orna
Procurement Specialist
Insert Office of Procurement Services
Clarissa.orna@dallascityhall.com
214-710-0598


Director, Office of Procurement

 <small>John Jenkins (Mar 11, 2022 13:18 CST)</small>
Director, Park and Recreation Department


Assistant City Manager

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

RECEIVED

2022 JUN -6 AM 10:18

CITY SECRETARY
DALLAS, TEXAS

January 14, 2022
Lakeshore Learning Materials, LLC (VS0000021104)
Luke Creamer
2695 E. Dominguez Street
Carson, CA 90895
biddept@lakeshorelearning.com
800-421-5354

RE: Recreation center and physical education supplies for PKR (BT1830)

Dear Luke Creamer,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **January 22, 2022**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **January 22,2023** or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **January 19th, 2022**.

YES, I agree to extend this agreement through January 23, 2023.

NO, I decline to extend this agreement.

LC

1/14/2022

Authorized Signature (Must match Business Information Form provided during solicitation)	Date
Luke Creamer	
	Bid Analyst
Name	Title

****The Business Information form is submitted with each procurement, please ensure the person legally authorized to sign and execute contracts for your organization signs this extension.**

Please let me know if you have any questions or concerns.

Thank you,

Clarissa Orona
Procurement Specialist
Office of Procurement Services
Clarissa.orona@dallascityhall.com
214-477-3241

Danielle Thompson

Director, Office of Procurement

MTJ

John Jenkins

John Jenkins (Jan 14, 2022 10:25 CST)

Director, Park and Recreation

Carl A.

Assistant City Manager

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

RECEIVED

2022 JUN-6 AM 10: 22



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

February 3, 2022

CITY SECRETARY
DALLAS, TEXAS

Terrick A. Prince dba Abstract Auto Glass (VS97014)

Terrick Prince

5125 Mosson Road

Fort Worth, TX. 76119

abstractautoglass@gmail.com

817-230-9120

RE: Automotive Glass Replacement (POM-2018-00005695/BN1712)

Dear Terrick Prince

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 05/22/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 05/22/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 02/22/2022.

- YES, I agree to extend this agreement.
NO, I decline to extend this agreement.

Terrick Prince
Terrick Prince (Feb 17, 2022 15:20 CST)

Feb 17, 2022

Table with 3 columns: Authorized Signature, Date, Title. Row 1: Terrick Prince, Owner/Operator, Title.

Please let me know if you have any questions or concerns.

Thank you,

John Ingram

Senior Procurement Specialist

Office of Procurement Services

john.ingram@dallascityhall.com

469-404-9945

Danielle Thompson

Director, Office of Procurement Services

Donzell Gipson
Donzell Gipson (Feb 3, 2022 17:25 CST)

Director, Donzell Gipson

Rebs Pugh

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at https://Vendors.DallasCityHall.com.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2022 JUN-6 AM 10: 14

March 23, 2022

CITY SECRETARY
DALLAS, TEXAS

Pethealth Services USA, Inc.

Michelle Cole

3315 Algonquin Rd.

Rolling Meadows, IL 6008

Microchip_Bids@24PetWatch.com

866-600-4815

RE: City of Dallas Agreement for Animal Identification Microchips (Bid # BT1901_

Dear Michelle Cole

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on April 9, 2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through October 9, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by April 4, 2022.

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

MCC
Michelle Cole (Mar 25, 2022 14:45 EDT)

Mar 25, 2022

Authorized Signature	Date
Michelle Cole	CMO
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

John Kohut
Manager - Procurement
Office of Procurement Services
john.kohut@dallascityhall.com
214-670-1878

Danielle Thompson

DT Director, Office of Procurement Services

Carl A

m
Director, Dallas Animal Shelter

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

22-0618

EFFECTIVE DATE

May 27, 2022

RECEIVED
2022 JUN -6 PM 12: 14
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: URBAN ENVIRONMENTS, LLC Supplier No. VS0000022350

Subject: Add percentage off line to existing contract

Lead Dept: Aviation

Action Requested: Authorize Administrative Action to add a percentage off-line to purchase plants not listed in the existing contract. No funds requested.

Contract Number: POM-2021-00015176 Contract Term: 04/14/2021 to 04/13/2026

Background: The council awarded the current Interior Landscaping agreement as an ID/IQ. However, this action will allow for additional purchases of plant foliage other than those listed as sample pricing in the bid tabulation.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7736		3210		-	\$0.00
						-	
						-	
Financing: FY2022 Operating Fund						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	21-0626	04/14/2021	\$212,237.50	0	\$ 212,237.50	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date May 27, 2022

Approved as to Form by City Attorney Date Jun 6, 2022

By City Manager Date May 27, 2022



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

22-0619

EFFECTIVE DATE

May 25, 2022 May 4, 2022

RECEIVED
2022 JUN -6 PM 12:19
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: The Oak Cliff Lions Club of Dallas Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with The Oak Cliff Lions Club of Dallas to perform services by picking up litter & debris, planting and maintaining the ornamental beds at the Oak Cliff Founder's Park, at no cost to the city. Contact: Shenequa D. Crockett (214) 670-6713

Contract Number:	PKR-2022-00019180	Contract Term:	6/5/2022	to	6/4/2023
------------------	-------------------	----------------	----------	----	----------

Background: The Oak Cliff Lions Club of Dallas is an organization in the Southern District that is committed to enhancing the beauty of Oak Cliff Founder's Park through clean-up and restoration projects.


HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>


- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Financing:							TOTAL:	\$0.00 I.V.

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Apr 27, 2022
May 26, 2022
 By Department Director Date Approved as to Form by City Attorney Date


May 4, 2022
 By City Manager Date

220679



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

February 3, 2022

2022 JUN -8 AM 10:46

Binswanger Glass Co. (013459)

CITY SECRETARY
DALLAS, TEXAS

Scott Bolton

4222 Harry Hines Blvd.

Dallas, TX. 75219

branch139@binswangerglass.com

214-520-6583

RE: Automotive Glass Replacement (POM-2018-00005695/BN1712)

Dear Scott Bolton

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 05/22/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 05/22/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 02/22/2022.

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Tiffany Brown
Tiffany Brown (Feb 7, 2022 10:20 CST)

Feb 7, 2022

Authorized Signature	Date
Tiffany Brown Manager	
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

John Ingram
Senior Buyer
Office of Procurement Services
john.ingram@dallascityhall.com
469-404-9945

Danielle Thompson
DT Director, Office of Procurement Services

Donzell Gipson
Donzell Gipson (Feb 3, 2022 17:27 CST)

Reb Puz

Director, Donzell Gipson Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

OFFICE OF PROCUREMENT SERVICES EXTENSION REQUEST LETTER

220691

RECEIVED

2022 JUN -9 AM 10:28

CITY SECRETARY
DALLAS, TEXAS

Date 12/28/2021

Supplier Name Evoqua Water Technologies LLC (Supplier No. VC15753)
Contact Name: Gina Alberti
12901 Valley Branch Lane
Dallas, TX 75234
gina.alberti@evoqua.com
262-521-8511

RE: DWU-2018-00005154 (BM1731 Aeration Basin Diffusers and Parts)

Dear Gina Alberti,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **January 23, 2022**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **January 22, 2023** or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **January 7, 2022**.

YES, I agree to extend this agreement through January 22, 2023.

NO, I decline to extend this agreement.

C.M.F.L.A

<p>Gina Alberti Authorized Signature</p>	<p><small>Digitaly signed by Gina Alberti DN: cn=Gina Alberti, o=AS, ou=Evoqua Water Technologies, ou=Municipal Waterworks, email=gina.alberti@evoqua.com -----BEGIN CERTIFICATE----- MIIC... -----END CERTIFICATE----- Location: VC157534, W Date: 2022.06.09 10:28:00</small></p>	<p>1/23/2022</p>
<p>Gina Alberti</p>	<p>Sales Manager</p>	
<p>Name</p>	<p>Title</p>	

Please let me know if you have any questions or concerns.

Thank you,

Mario Torres
Senior Procurement Specialist
Office of Procurement Services
mario.torres@dallascityhall.com
Phone No. 214-671-9829

Director, Office of Procurement Services

Director, DWU

Assistant City Manager

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

220692



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2022 JUN -9 AM 10:28

CITY SECRETARY
DALLAS, TEXAS

Date 12/28/2021

Environmental Dynamics International, Inc (500845)
Fred McCabe / Jay Harrigill
5601 Paris Rd.
Columbia, MO 65202
edi@wastewater.com / Jay.Harrigill@wastewater.com
573-507-5141 / 918-361-1440

RE: DWU-2018-00005154 (BM1731 Aeration Basin Diffusers and Parts)

Dear Fred McCabe / Jay Harrigill

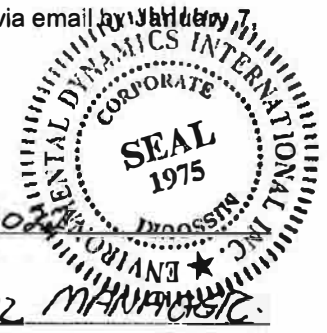
Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **January 23, 2022**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **January 22, 2023** or until the funds are depleted, whichever is sooner.

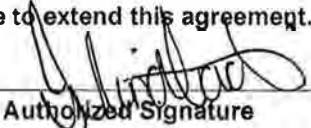
By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **January 7, 2022**.

YES, I agree to extend this agreement through January 22, 2023.

NO, I decline to extend this agreement.



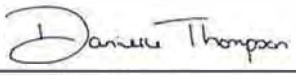

 Authorized Signature 1/12/2022
Date


JURGEN WINDBACHER. **GENERAL MANAGER.**
 Name Title

Please let me know if you have any questions or concerns.

Thank you,

Mario Torres
Senior Procurement Specialist
Office of Procurement Services
mario.torres@dallascityhall.com
Phone No. 214-671-9829


Director, Office of Procurement Services


Director, DWU


Assistant City Manager

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

220693

RECEIVED

2022 JUN -9 AM 10:28

CITY SECRETARY
DALLAS, TEXAS



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

Date 12/28/2021

Hartwell Environmental Corp (359127)
Heather Almond
5211 W. Arkansas Ln.
Arlington, TX 76016

817-446-9500

RE: DWU-2018-00005154 (BM1731 Aeration Basin Diffusers and Parts)

Dear Heather Almond

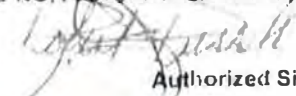
Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **January 23, 2022**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **January 22, 2023** or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification

Please complete the information requested below and send the completed form to me via email by **January 7, 2022**.

YES, I agree to extend this agreement through January 22, 2023.

NO, I decline to extend this agreement.


Authorized Signature
Robert J. Russell
Name

1/20/22
Date
Vice President
Title

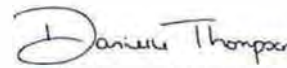
Please let me know if you have any questions or concerns.

Thank you,

Mario Torres
Senior Procurement Specialist
Office of Procurement Services

Phone No. 214-671-9829


Director, DWU


Director, Office of Procurement Services


Assistant City Manager

Changes to supplier accounts may be completed online at [www.dallasprocurement.com](#)
(Name and Tax ID number changes cannot be made online.)



City of Dallas

OFFICE OF PROCUREMENT SERVICES EXTENSION REQUEST LETTER

220694

RECEIVED

2022 JUN -9 AM 10: 28

CITY SECRETARY
DALLAS, TEXAS

Date 12/28/2021

Supplier Simba Industries (Supplier No. 519720)
Contact Name: Kirby Kasten / Nathan Kasten
7530 Port America Place, Suite 210
Grapevine, TX 76051
kirby@simbaindustries.com
817-251-4800

RE: DWU-2018-00005154 (BM1731 Aeration Basin Diffusers and Parts)

Dear Kirby Kasten,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **January 23, 2022**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **January 22, 2023** or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **January 7, 2022**.

YES, I agree to extend this agreement through January 22, 2023.

NO, I decline to extend this agreement.

<i>Nathaniel Kasten</i>	1/21/22
Authorized Signature	Date
Nathaniel Kasten	Operations Manager
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Mario Torres
Senior Procurement Specialist
Office of Procurement Services
mario.torres@dallascityhall.com
Phone No. 214-671-9829

Danielle Thompson

Director, Office of Procurement Services

[Signature]

Director, DWU

[Signature]

Assistant City Manager

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER

220695




EFFECTIVE DATE

Jun 2, 2022

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
 - Attach all supporting documents.
 - See Administrative Directive 4-5 for additional information and routing.
 - Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2022 JUN -9 PM 1:59
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME:	Gilbert May, Inc. dba Phillips/May Corporation		VENDOR NUMBER:	242277				
CONTRACT NAME:	Kidd Springs Park Japanese Garden		DEPARTMENT:	Park and Recreation				
CONTRACT NUMBER:	PKR-2021-00016987	CONTRACT TERMS:	120 Working Days to 120 Working Days					
ACTION REQUESTED:	Authorize Change Order #1, an increase in the construction contract with Phillips/May Corporation in the amount of \$12,109.35, thereby increasing the contract from \$1,073,770.00 to \$1,085,879.35.							
BACKGROUND:	This change order consists of the following: Air spading and root pruning of existing trees with driplines extending over approximately 453' of proposed concrete path throughout the park. This is for an increase of \$12,109.35.							
FUNDING:	<i>FUND</i>	<i>DEPT</i>	<i>UNIT</i>	<i>ACTV</i>	<i>OBJ.</i>	<i>PROGRAM</i>	<i>ENCUMBRANCE TYPE and NUMBER</i>	<i>AMOUNT</i>
	1V00	PKR	VB34	ERCT	4599	PK17VB34	PKR-2021-00016987	\$ 12,109.35
								\$
								\$
	PROGRAM NO.:	PK17VB34	FINANCING:	2017 Bond Program		TOTAL:	\$ 12,109.35	
CHANGE ORDER DATA:	Change Order No.:	1	Original CR/AA No.:	22-0158	Original CR/AA Date:	01/12/2022	Original CR/AA Amount:	\$ 1,073,770.00
	Total of Previous Change Orders:	\$ 0.00		Previous Total Amount:		\$ 1,073,770.00		
	Change Amount Including this Order:	\$ 12,109.35		Total Amount Including this Order:	\$ 1,085,879.35		Total Change Order Percentage:	1.13 %
APPROVAL								
Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.								
By Department Director  <small>John Smith (Jun 2, 2022 18:12 CDT)</small>						Date Jun 2, 2022		
By Park and Recreation Board President, Arun Agarwal  <small>Arun Agarwal (Jun 7, 2022 18:26 CDT)</small>						Jun 7, 2022		
By Park and Recreation Board Secretary, Anthony Becker  <small>Anthony Becker (Jun 8, 2022 07:07 CDT)</small>						Jun 8, 2022		



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

220696

EFFECTIVE DATE

May 6, 2022

RECEIVED
2022 JUN 9 PM 2:07
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Alliance Geotechnical Group, Inc. Supplier No. 338366

Subject: Supplemental Agreement No.2 for Material Testing Contract – Cedardale Road and Goodnight Lane Phase 1

Lead Dept: Public Works

Action Requested: Authorize Supplemental Agreement No. 2 for Engineering Services Contract with Alliance Geotechnical Group, Inc. in an amount not to exceed \$3,781.00 to provide additional Construction Materials Testing during the Cedardale Rd & Goodnight Lane Phase I Paving and Drainage Improvements Projects. This Supplemental Agreement will revise the contract amount from \$46,772.50 to \$50,553.50

Contract Number:	STS-2017-00002145	Contract Term:	12/15/20218	to	12/31/2022
------------------	-------------------	----------------	-------------	----	------------

Background: On June 1, 2017, the City Council awarded a Construction Material Testing Contract by Resolution No. 176250 to Alliance Geotechnical Group, Inc., in the amount not to exceed \$37,595.00 for Material Testing Services for Cedardale Road and Goodnight Lane Phase1 Paving and Drainage Improvement Project. First Supplemental Agreement for \$9,177.50 was approved on 12/18/2018. This Supplemental Agreement will provide additional funding necessary to provide the material testing services to complete the project.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
2T22	STS	U788	THRF	4113	PB06U788	CX-STS-2017-00002145	\$3,781.00	
Financing:						Street & Trans. Imps. 2006 Gen. Obligation Bond Funds	TOTAL:	\$3,781.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	176250	6/1/2017	\$37,595.00	\$9,177.50	\$50,553.50	34.47%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ali Hatafi P.C.

May 6, 2022

Paul

Jun 8, 2022

By Department Director

Ali Hatafi Date

Approved as to Form by City Attorney
May 6, 2022

Date

By City Manager

Date



**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

220697

RECEIVED

02/23/2022

2022 JUN 13 PM 2:25

Pure Technologies U.S., Inc. (No. 518600)

Dave Kurtz

2310 McDaniel Drive

Carrollton, Texas 75006

dave.kurtz@xylem.com

(214) 558-9902

CITY SECRETARY
DALLAS, TEXAS

RE: BMZ1702, Non-Destructive Pipe Analysis & Internal Leak Surveying

Dear Dave Kurtz

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 04/12/2022 . The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 04/11/2023 , or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 03/04/2022

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

March 3, 2022
Date

John J. Galleher Jr.

Vice President

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Mario Torres

Senior Procurement Specialist

Office of Procurement Services

mario.torres@dallascityhall.com

214-671-9829 (Prefer e-mail communication)

Director, Office of Procurement Services

Assistant City Manager/Chief

Director,

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

02/23/2022

2022 JUN 13 PM 2:25

ECHOLOGICS, LLC (No. VS0000071560)

CITY SECRETARY
DALLAS, TEXAS

Bobbie Briskie

142 Old Town Blvd N #100

Argyle, Texas 76226

BBriskie@muellerwp.com

(214) 335-1222

RE: BMZ1702, Non-Destructive Pipe Analysis & Internal Leak Surveying

Dear Bobbie Briskie

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 04/12/2022 . The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 04/11/2023 , or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 03/04/2022

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

March 3, 2022

Authorized Signature	Date
Eric Stacey	VP and General Manager
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Mario Torres
 Senior Procurement Specialist
 Office of Procurement Services
 mario.torres@dallascityhall.com
 214-671-9829 (Prefer e-mail communication)

Director, Office of Procurement Services

Director,

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2022 JUN 22 AM 11:25

CITY SECRETARY
DALLAS, TEXAS

March 23, 2022

FLR Solutions (VS0000063639)

April Rogers

2627 S. Cooper ST., Ste C-17

Arlington, TX. 76015

flrsolutions@att.net

817-992-9904

RE: Master Agreement Number BN1911 (POM-2019-00010420) Hydraulic Cylinders, Pumps & Valves


Dear April Rogers

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 08/14/2022 . The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 08/14/2023 , or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 05/01/2022


- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.


 Authorized Signature 4.13.2022
V.P.
 Name Title

Please let me know if you have any questions or concerns.

Thank you,

John Ingram
 Senior Buyer
 Office of Procurement Services
 john.ingram@dallascityhall.com
 469-404-9945


 Danielle Thompson (Jun 21, 2022 20:07 CDT)
 Director, Office of Procurement Services


 Donzell Gipson (Jun 5, 2022 08:32 CDT)
 Director, Donzell Gipson


 Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

220769

RECEIVED

2022 JUN 22 AM 11:25



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

CITY SECRETARY
DALLAS, TEXAS

March 23, 2022

Herco Equipment Company Inc
Rick Keen
P.O. BOX 851286
Mesquite, TX. 75185-1286
HERCOEQUIPMENT@AOL.COM
972-557-0232

RE: Master Agreement Number BN1911 (POM-2019-00010420) Hydraulic Cylinders, Pumps & Valves

Dear Rick Keen

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 08/14/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 08/14/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 05/01/2022

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Rick Keen 4-14-22
Authorized Signature Date

Rick Keen President
Name Title

Please let me know if you have any questions or concerns.

Thank you,

John Ingram
Senior Buyer
Office of Procurement Services
john.ingram@dallascityhall.com
469-404-9945

Danielle Thompson
Danielle Thompson (Jun 21, 2022 20:07 CDT)
Director, Office of Procurement Services

Donzell Gipson
Donzell Gipson (May 31, 2022 13:40 CDT)
Director, Donzell Gipson

Reh Pugh
Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

220777

EFFECTIVE DATE

June 9, 2022

2022 JUN 3 AM 10:34 RECEIVED CITY SECRETARY DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Farm 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Phoenix 1 Restoration & Construction, LLC Supplier No. VC0000003594

Subject: KBHCCD – Job Order Contracting (JOC)

Lead Dept: Convention and Event Services Department

Action Requested: Authorize Supplemental Agreement No. 3 to the contract with Phoenix 1 Restoration & Construction, LLC. for Job Order Contracting to exercise the second one-year renewal option of three with no additional cost consideration to the City of Dallas.

Contract Number: CCT-2019-00011000 Contract Term: 08/28/2022 to 08/28/2023

Background: By CR 19-1228, dated August 28, 2019, a contract was authorized for Job Order Contracting to Brown & Root, Big Sky, Phoenix 1 Restoration, and RS Commercial LLC. The renewal will allow for completion of projects, as well as additional projects without adding funding.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/taascmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0082	CCT	W431	CE01	3210		- CCT-2019-00011000	0.00
		W432				-	
		W433				-	
Financing: Capital Construction						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	SA#3	19-1228	08/28/2019	1,375,000.00	\$343,750.00	\$1,718,750.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rosa Fleming
Rosa Fleming (Jun 9, 2022 09:42 CDT)
By Department Director

Jun 9, 2022
Date

Approved as to Farm by City Attorney
Date

Jun 22, 2022
Date

By City Manager
Date
Jun 9, 2022



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

220778

EFFECTIVE DATE

June 9, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 JUN 23 AM 10:31
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: RS Commercial Construction, LLC Supplier No. VS98430

Subject: KBHCCD - Job Order Contracting (JOC)

Lead Dept: Convention and Event Services Department

Action Requested: Authorize Supplemental Agreement No. 3 to the contract with RS Commercial Construction, LLC for Job Order Contracting to exercise the second one-year renewal option of three with no additional cost consideration to the City of Dallas.

Contract Number:	CCT-2019-00011001	Contract Term:	08/28/2022	to	08/28/2023
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Background: By CR 19-1228, dated August 28, 2019, a contract was authorized for Job Order Contracting to Brown & Root, Big Sky, Phoenix 1 Restoration, and RS Commercial LLC. The renewal will allow for completion of projects, as well as additional projects without adding funding.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/toasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0082	CCT	W431	CE01	3210		- CCT-2019-00011001	0.00
		W432				-	
		W433				-	
Financing: Capital Construction						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	SA#3	19-1228	08/28/2019	1,375,000.00	\$343,750.00	\$1,718,750.00	0%

MF APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rosa Fleming
Rosa Fleming (Jun 9, 2022 09:42 CDT)

Jun 9, 2022

OK Long

Jun 22, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

[Signature]

Jun 9, 2022

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

220779

EFFECTIVE DATE

June 9, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 JUN 23 AM 10:34

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Big Sky Construction Company, Inc Supplier No. VS0000016146

Subject: KBHCCD - Job Order Contracting (JOC)

Lead Dept: Convention and Event Services Department

Action Requested: Authorize Supplemental Agreement No. 3 to the contract with Big Sky Construction Company, Inc. for Job Order Contracting to exercise the second one-year renewal option of three with no additional cost consideration to the City of Dallas.

Contract Number:	CCT-2019-00010999	Contract Term:	08/28/2022	to	08/28/2023
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Background: By CR 19-1228, dated August 28, 2019, a contract was authorized for Job Order Contracting to Brown & Root, Big Sky, Phoenix 1 Restoration, and RS Commercial LLC. The renewal will allow for completion of projects, as well as additional projects without adding funding.

HUB
Check appropriate Box
<https://mvcda.cpa.state.tx.us/dasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0082	CCT	W431	CE01	3210		- CCT-2019-00010999	0.00
		W432				-	
		W433				-	
Financing: Capital Construction						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	SA#3	19-1228	08/28/2019	1,375,000.00	\$343,750.00	\$1,718,750.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rosa Fleming
Rosa Fleming (Jun 9, 2022 09:42 CDT)

By Department Director

Jun 9, 2022

Date

Richard

Approved as to Form by City Attorney

Jun 22, 2022

Date

Jun 9, 2022

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

220835

EFFECTIVE DATE

June 9, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 JUN 23 AM 10:34
CITY SECRETAR
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Brown & Root Industrial Services LLC Supplier No. VC15293

Subject: KBHCCD – Job Order Contracting (JOC)

Lead Dept: Convention and Event Services Department

Action Requested: Authorize Supplemental Agreement No. 3 to the contract with Brown & Root Industrial Services LLC for Job Order Contracting to exercise the second one-year renewal option of three with no additional cost consideration to the City of Dallas.

Contract Number: CCT-2019-00010092 Contract Term: 08/28/2022 to 08/28/2023

Background: By CR 19-1228, dated August 28, 2019, a contract was authorized for Job Order Contracting to Brown & Root, Big Sky, Phoenix 1 Restoration, and RS Commercial LLC. The renewal will allow for completion of projects, as well as additional projects without adding funding.

HUB
Check appropriate Box
<https://mycda.cpa.state.tx.us/toasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0082	CCT	W431	CE01	3210		- CCT-2019-00010092	0.00
		W432				-	
		W433				-	
Financing: Capital Construction						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	SA#3	19-1228	08/28/2019	1,375,000.00	\$343,750.00	\$1,718,750.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rosa Fleming
Rosa Fleming (Jun 9, 2022 09:42 CDT)

By Department Director

Jun 9, 2022

Date

[Signature]

Approved as to Form by City Attorney

Jun 22, 2022

Date

[Signature]

By City Manager

Jun 9, 2022

Date

220836



**DALLAS WATER UTILITIES
EXTENSION REQUEST LETTER**

RECEIVED

2022 JUN 23 PM 1:41

CITY SECRETARY
DALLAS, TEXAS

May 27, 2022

GSC Enterprises, Inc. dba Fidelity Express
Jeff Clemmons
128 Jefferson
Sulphur Springs, Texas 75482
jclemmons@fidelityexpress.com
800-621-8030

RE: FIDELITY EXPRESS AA#196250 (CT DWU7231L1900M)

Dear Mr. Clemmons,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **August 1, 2022**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **August 1, 2023**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **June 8, 2022**.

YES, I agree to extend this agreement through **August 1, 2023**.

NO, I decline to extend this agreement.

Jeff Clemmons
Authorized Signature
Jeff Clemmons
Name

6-7-2022
Date
Billers Relations Manager
Title

Please let me know if you have any questions or concerns.

Thank you,
Maria Frosch
Maria Frosch, Superintendent
Dallas Water Utilities, Revenue and Business Services
maria.frosch@dallascityhall.com
214-670-1499

[Signature]
Director, Dallas Water Utilities

Kimberly Bizer Tolbert
Assistant City Manager

MB



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

220837

EFFECTIVE DATE

06/13/2022 GA

2022 JUN 23 PM 3:55
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: DMI Decker Mechanical Supplier No. 267265

Subject: Ratification

Lead Dept: DWU

Action Requested: Authorize a ratification payment to DMI Decker Mechanical in the amount of \$93,590.25 for work completed between 10/21/21-2/14/22.

Contract Number:	DWU-2019-00011589	Contract Term:		to	
------------------	-------------------	----------------	--	----	--

Background: This project had many delays due to Covid. Work was done outside of the contract dates.

HUB
Check appropriate Box
<https://mvcpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0061	SDM	4792	5D01	3210		DWU-2019-00011589	\$93,590.25
						-	
						-	
Financing:						TOTAL:	\$93,590.25

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

EV
By Department Director

By City Manager

Approved as to Form by City Attorney

6/23/2022
Date

06/13/2022
Date

220838



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

December 14, 2021

2022 JUN 29 AM 8:40

CovertTrack Group, Inc. (VS0000070404)

CITY SECRETARY
DALLAS, TEXAS

Todd R. Leggett

9393 N. 90th St., Suite 108B

Scottsdale, AZ 85258

Todd@covertrack.com

602-675-7038

RE: Master Agreement No. MA-POM-BUZ1302 - Asset Tracking

Dear Todd R. Leggett

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on July 21, 2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through July 21, 2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by December 23, 2021.

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

Todd R. Leggett

Digitally signed by Todd R. Leggett
Date: 2021.12.23 12:17:41 -05'00'

Dec 23, 2021

Authorized Signature	Date
Todd R. Leggett	CEO
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Michael Zito

Senior Procurement Specialist

Office of Procurement Services

Todd Leggett@3si.com

6107041445

Shelia Robinson

Director, Information & Technology Services

Danielle Thompson
Danielle Thompson (May 22, 2022 22:18 CDT)

Director, Office of Procurement Services

Handwritten signature

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

220839



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2022 JUN 29 AM 8:40

May 24 2022

CITY SECRETARY
DALLAS, TEXAS

All American Title Services, Inc. (054283)

James Brown

1905 Central Drive, Ste. 102

Bedford, TX. 76021

allamorders@sbcglobal.net

817-580-4800 817 391-3979

RE: Title and Loan Closing Services (BKZ1616/POM-2017-00001596)

Dear James Brown

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 6/14/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 6/14/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 5/27/2022

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

James Brown
Authorized Signature

5/26/2022
Date

James Brown
Name

OWNER / PRESIDENT
Title

Please let me know if you have any questions or concerns.

Thank you,

Kirby Krol

Sr. Procurement Specialist

Office of Procurement Services

kirby.krol@dallas.gov

Danielle Thompson

Director, Office of Procurement Services

David Noguera

Director, Housing & Neighborhood Revitalization

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

ADMINISTRATIVE CHANGE ORDER

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
220849
EFFECTIVE DATE
6/28/22

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

2022 JUL 09 AM 9:29
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: Axis Contracting, Inc.	VENDOR NUMBER: VS0000000445
CONTRACT NAME: Pearl Street – PB06U798	DEPARTMENT: Public Works
CONTRACT NUMBER: PBW-2020-00012634	CONTRACT TERMS: 12/3/20 to 8/8/23

ACTION REQUESTED:	Authorize Change Order Number 10 to the construction contract with Axis Contracting, Inc. for Pearl Street from Pacific Ave. to Live Oak St. This action will add \$99,613.22 and will increase the contract amount from \$4,337,060.31 to \$4,436,673.53.
--------------------------	--

BACKGROUND:	<p>This change order consists of the following:</p> <p>During construction, it became necessary to complete additional excavation due to changed field conditions caused by the Carpenter Park construction. This will require adding new items to the contract. All items needed for this change order are included in the attachment.</p>
--------------------	--

FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		2T22	PBW	U798	THRF	4510	PB06U798	PBW-2020-00012634
								\$
	PROGRAM NO.:		PB06U798		FINANCING:		2006 Bond Funds	TOTAL: \$ 99,613.22

CHANGE ORDER DATA:	Change Order No.: 10	Original CR/AA No.: 20-0610	Original CR/AA Date: 4/22/20	Original CR/AA Amount: \$ 3,712,626.00
	Total of Previous Change Orders: \$ 624,434.31		Previous Total Amount: \$ 4,337,060.31	
	Change Amount Including this Order: \$ 724,047.53	Total Amount Including this Order: \$ 4,436,673.53	Total Change Order Percentage: 19.50 %	

904E BB H/H

APPROVAL	
Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.	
By Department Director <i>Ali Hatafi, P.E.</i>	Date 6/28/22

220902



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

May 31, 2022

2022 JUN 29 PM 12: 52

National Council for Community Development dba National Development Council

CITY SECRETARY
DALLAS, TEXAS

Daniel Marsh III

1 Battery Park Plaza Suite 710

New York, NY 10004

dmarsh@ndconline.org

212-682-1106

RE: ECO-2018-00007928 (Project Underwriting Services)

Dear Daniel Marsh III

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on September 25, 2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through September 25, 2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by June 13, 2022.

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

DocuSigned by:
Daniel Marsh III
9807F0C8DF1409B

6/7/2022

Authorized Signature

Date

Daniel Marsh III

President & CEO

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Mario Torres

Senior Procurement Specialist

Office of Procurement Services

mario.torres@dallas.gov

214-671-9829 (prefer e-mail contact)

Director, Office of Procurement Services

Director,

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

220903

RECEIVED

March 14, 2022

2022 JUN 30 AM 8: 22

ACT Event Services
Chris Golightly
P.O. Box 463
Addison, TX 75001
cgolightly@acteventsservices.com

**CITY SECRETARY
DALLAS, TEXAS**

RE: POM-2017-00002109 (BQZ1717)

Dear Chris

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 6/27/22. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 06/26/23 or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **March 21, 2022**

YES, I agree to extend this agreement through June 27, 2023

NO, I decline to extend this agreement.

Chris Golightly

3/15/2022

Authorized Signature

Date

Chris Golightly

SVP of Operations

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Theresa Mackey
Manager
Office of Procurement Services
Theresa.mackey@dallascityhall.com
972-955-3653

Danielle Thompson

Director, Office of Procurement Services

Jennifer Scripps
Jennifer Scripps (Mar 22, 2022 13:39 CDT)

JSR

Director, Jennifer H. Scripps

Assistant City Manager/Chief

**Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)**



City of Dallas

ADMINISTRATIVE CHANGE ORDER

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
220904
EFFECTIVE DATE
6/30/2022

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2022 JUN 06 AM 10:37
 CITY SECRETARY
 DALLAS TEXAS

VENDOR NAME: MACVAL Associates, LLC	VENDOR NUMBER: VS0000025999
CONTRACT NAME: STREET GROUP 12-636	DEPARTMENT: Department of Public Works
CONTRACT NUMBER: PBW-2020-00014420	CONTRACT TERMS: 3/1/2020 to 12/30/2022

ACTION REQUESTED: Authorize Change Order No. 2 to the contract with MACVAL Associates, LLC for Holly Hill Drive from Phoenix to East Terminus (PB12S604) in the amount of \$16,515.00. This will increase the contract amount from \$3,586,374.25 to \$3,602,889.25

BACKGROUND: **This change order consists of the following:**
 Due to the challenging conditions for pedestrians of Holly Hill Drive (PB12S604), City of Dallas has instructed the contractor to build a temporary sidewalk to provide better walkability and safety for the residents. The contractor will need to use 2" flex base for stabilization and add a 2" of asphalt on top. Item 507A Temporary Sidewalk will be used to pay the contractor.

FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	S604	TGTN	4599	PB12S604	CX-PBW-2020-00014420	\$ 16,515.00
							\$
							\$
PROGRAM NO.:		PB12S604	FINANCING:		2017 General Obligation Funds		TOTAL: \$ 16,515.00

CHANGE ORDER DATA:	Change Order No.: 2	Original CR/AA No.: 201971	Original CR/AA Date: 12/9/2020	Original CR/AA Amount: \$ 3,539,974.25
	Total of Previous Change Orders: \$ 46,400.00		Previous Total Amount: \$ 3,586,374.25	
	Change Amount Including this Order: \$ 62,915.00	Total Amount Including this Order: \$ 3,602,889.25	Total Change Order Percentage: 1.77 %	

BB

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director	<i>Ali Hattefi, P.E.</i>	Date	6/30/22
------------------------	--------------------------	------	---------



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225792

EFFECTIVE DATE

May 13, 2022

RECEIVED
 2022 JUN -1 AM 9:28
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Commercial Janitorial Services, Inc. Supplier No. VS0000041282

Subject: Janitorial Services for Park Restrooms

Lead Dept: Park and Recreation

Action Requested: Authorize a one year contract for janitorial services for three park restroom buildings at White Rock Lake Park, Hillcrest Village Park, and Bachman Lake Park. Contact: Ben Heistein 214-671-1929

Contract Number: PKR-2022-00018431 Contract Term: 6/1/2022 to 5/31/2023

Background: There are three park restroom buildings that are open year-round and require cleaning 7 days per week. Contracting the cleaning service would allow for consistent quality services and allow park staff to focus time in other priority maintenance assignments. A Request for Bids was issued to several vendors for competitive bidding purposes however only one quote was received. The services would provide cleaning at one restroom in Bachman Lake Park (MD5), one restroom in Hillcrest Village Park (MD6), and one restroom in White Rock Lake Park (MD1), therefore funding is from three different districts.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	5090		3210	CX	MASC PKR-2022-00018431	\$26,400.00
0001	PKR	5025		3210	CX	MASC PKR-2022-00018431	\$26,400.00
0001	PKR	5010		3210	CX	MASC PKR-2022-00018431	\$26,400.00
Financing: General Fund						TOTAL:	\$79,200.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins (May 13, 2022 08:35 CDT)
By Department Director

May 13, 2022
Date

Milton Henderson
Approved as to Form by City Attorney

May 31, 2022
Date

OA

Carl Simpson (May 13, 2022 08:35 CDT)
By City Manager

May 13, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225793

EFFECTIVE DATE

May 26, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JUN -1 AM 9:11
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **2 INSPIRE PEACE, INC.** Supplier No. VC22312

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present two eight-week residencies under the Community Arts Non-Profit Residency Program. Residencies will involve providing workshops that will assist participants to use drawing, painting, and model making to help them communicate how they are feeling. Music will be used for participants to build from the stage they are currently experiencing based on the music and lyrics. The residencies will culminate with a live performance and art gallery where participants will showcase what they learned in the time allotted for the residency. All workshops will be offered free of charge to participants targeting districts 3 & 8. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2022-00018643 (CR-00026043) Contract Term: 6/1/2022 to 9/30/2022

Background: The fee for this service is \$20,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 35% or \$7,000.00 of the total awarded amount upon completion of deliverables one through three and receipt of the consultant's first invoice, one (1) payment of 35% or \$7,000.00 of the total awarded amount upon completion of deliverables four and five and receipt of consultant's second invoice, one (1) payment of 20% or \$4,000.00 of the total awarded amount upon completion of deliverables six through eight (approval of the final report) and receipt of consultant's third invoice, and one (1) final payment of 10% or \$2,000.00 upon satisfactory completion of all required services as determined by the Director, submission of Tax Form 990, SMU DataArts documentation and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cp.state.tx.us/tpa/sscmbsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	5028	CA01	3089	CommArt	MASC OCA-2022-00018643	\$20,000.00
Financing: General Fund						TOTAL:	\$20,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (May 25, 2022 15:46 CDT)
By Department Director

May 25, 2022
Date

Brad Planery
Brad Planery (May 31, 2022 09:21 CDT)
Approved as to Form by City Attorney

May 31, 2022
Date

[Signature]

By City Manager

May 26, 2022

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225794

EFFECTIVE DATE

May 31, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2022 JUN -1 AM 11:24
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: AeroClave, LLC Supplier No. VC21916

Subject: Decontamination Units for DFR - 12-month Extended Manufacturers Service Agreement

Lead Dept: DFR

Action Requested: Authorize a one-year service agreement with AeroClave, LLC (VC21916) for a 12-month extended manufacturers service agreement to provide repairs and maintenance for 72 decontamination units under GSA cooperative agreement 47QSWA18D005A

Contract Number: DFD-2022-00018794 Contract Term: 5-1-22 to 4-30-23

Background: On August 12, 2020, City Council authorized the purchase of 72 decontamination systems and associated supplies for the Fire-Rescue Department with AeroClave, LLC in the amount of \$1,200,000.00 through the GSA cooperative agreement in response to prevent, prepare for, and respond to the novel coronavirus SARS-CoV-2 (Covid-19). This agreement will allow DFR to request repair and maintenance service of those systems for a term of twelve months.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFD	MA01		3099		-	\$43,200.00
						-	
						-	
Financing:		General				TOTAL:	\$43,200.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Dominique Artis (May 31, 2022 15:25 CDT)
 By Department Director

May 31, 2022
 Date

Anna Lamberti Holmes
 Approved as to Form by City Attorney Jun 1, 2022
 Date

Jon Fortune (May 31, 2022 15:31 CDT)
 By City Manager

May 31, 2022
 Date

225795

MEMORANDUM

RECEIVED



Date: June 15, 2022
To: City Secretary's Office
Subject: Change of Administrative Action

2022 JUN 16 AM 10:11

CITY SECRETARY
DALLAS, TEXAS

Please make the following change to Administrative Action #22-5795.

From:

Vendor No. VS*67606

To:

Vendor No. VS*67607

Also,

From:

Contract Number: LIB-2021-00017271

To:

Contract Number: LIB-2022-00018653

Please contact me at 214-670-7835 if you need any additional information.

Clinton Lawrence
Assistant Director
Dallas Public Library



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225795

EFFECTIVE DATE

2/9/22 SHB

RECEIVED
 2022 JUN 1 PM 12:05
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Cengage Learning, Inc. Supplier No. VS*67606

Subject: Online DemographicsNow

Lead Dept: Library

Action Requested: Access to DemographicNow online services for a 1-year period. Not to exceed \$7,427.24

Contract Number:	LIB-2021-00017271	Contract Term:	06/01/2022	to	05/31/2023
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Background: DemographicsNow is a sole source online subscription resource that provides users with access to detailed U.S. demographics data. It provides consumers and market insight for customers opening a business, analyzing population trends and looking for audiences for their products/services.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	LIB	5392		3341		- LIB-2021-00017271	\$7,427.24
						-	
						-	
Financing:						TOTAL:	\$7,427.24

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MJ Giudice
MJ Giudice (Feb 4, 2022 16:02 CST)

Ashley Stockton
Ashley Stockton (Apr 27, 2022 09:58 CDT)

By Department Director

Date

Approved as to Form by City Attorney

Date

Joey Zapata
Joey Zapata (Feb 9, 2022 09:46 CST)

By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		225796
		EFFECTIVE DATE
		May 9, 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN - 1 PM 2:50
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **THE NO LIMITS ARTS THEATRE, INCORPORATED** Supplier No. VS95957

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant The No Limits Arts Theatre, Inc. shall produce a series of workshops entitled Art Expressions to serve local veterans through the arts. The workshops will offer different mediums of art giving the veterans the opportunity to find a medium that speaks to them and that brings them joy. The workshops will include visual art, (painting, ceramics, mosaic, etc.), performance arts, (spoken word, dance, singing etc.) and a special workshop in sign language. Workshops will run through September 2022, inclusive of all materials, with a small group of participants to ensure active participation and individual instruction.

Contract Number: MC-00017442(CR-00025997) Contract Term: 5/10/2022 to 9/30/2022

Background: The fee for this service is \$10,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,500.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$5,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,500.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017442	\$10,000.00	
Financing: General Fund							TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (May 7, 2022 18:04 CDT)
By Department Director


May 7, 2022
Date

Kelsey Ciliberto
Approved as to Form by City Attorney

May 10, 2022
Date

[Signature]
By City Manager

May 9, 2022
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		225797
		EFFECTIVE DATE
		June 1, 2022

RECEIVED
 2022 JUN 1 PM 4:31
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Mary Anne Davis d.b.a. Peak Performance Solutions	Supplier No.	VC19391
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Subject: WIC Management Training

Lead Dept: Women, Infants and Children (WIC) - OCC

Action Requested: Execute a supplemental agreement for vendor to conduct an on-site training of WIC Managers and staff for a term of one (1) year. Total cost for services in an amount not to exceed \$8,500.00.

Contract Number:	WIC-2022-00019259	Contract Term:	9/1/2021	to	8/31/2022
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Background: Authorize a customized training program for WIC Managers and staff that is designed to increase manager-leader effectiveness and serve as a foundation for future training and development sessions that can be delivered cross teams within the organization.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.



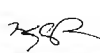
NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
F639	MGT	185C		3361		CX- WIC-2021-00017263	\$24,450.00	
F679	MGT	211C		3361		CX- WIC-2022-0019259	\$8,500.00	
Financing:							TOTAL:	\$32,950.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	21-6027	9/1/2021	24,450.00	-0-	\$ 32,950.00	3%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	Apr 22, 2022 Date	 Approved as to Form by City Attorney	Jun 1, 2022 Date
 By City Manager	Apr 22, 2022 Date	sb	



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225798

EFFECTIVE DATE

5.5.2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 35%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 JUN -2 AM 9:21
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	BSI SERVICES AND SOLUTIONS (WEST) INC. DBA BSI EHS SERVICES AND SOLUTIONS	Supplier No.	VS90734
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Subject:	ENTROPY DATABASE MANAGEMENT SYSTEM FOR THE CITY'S ENVIRONMENTAL AND QUALITY MANAGEMENT SYSTEMS
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Lead Dept:	OEQS
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Action Requested:	ONE-YEAR EXTENSION OF BSI CONTRACT WITH THE CITY OF DALLAS FOR ENTROPY DATABASE MANAGEMENT SOFTWARE FOR THE CITY'S ENVIRONMENTAL AND QUALITY MANAGEMENT SYSTEMS.					
	Contract Number:	POM-2017-00001813	Contract Term:	MAY 24, 2022	to	MAY 24, 2023

Background:	ORIGINAL CONTRACT SIGNED MAY 24, 2017. CONTRACT EXPIRES MAY 24, 2022. ORIGINAL CONTRACT INCLUDES OPTIONS FOR 2 ONE-YEAR CONTRACT EXTENSIONS. THIS AA IS FOR THE FIRST ONE-YEAR CONTRACT EXTENSION. CONTRACT WAS APPROVED BY CITY COUNCIL RESOLUTION NO. 17-0825.
-------------	--

HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
---	--

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	MGT	5603	EN03	3070		MASC-MGT-MGT-2017-00004110	\$71,000.00
Financing: General Fund						TOTAL:	\$71,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	17-0825	May 24, 2017	\$437,350	\$0	\$508,350.00	16.23%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Carlos Evans

May 5, 2022

May 12, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

May 5, 2022

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225799

EFFECTIVE DATE

Jun 1, 2022

RECEIVED
 2022 JUN 2 AM 9:42
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Motorola Solutions, Inc. Supplier No. 033581

Subject: P25 Radio System Change Order for Dallas County

Lead Dept: Information and Technology Services

Action Requested: Authorize Supplemental Agreement No. 3 which will allow Dallas County to receive credits for infrastructure equipment.

Contract Number: DSV-2018-00004684 Contract Term: 7/1/2022 to 12/12/2032

Background: CR 17-1912 authorized (1) the purchase and installation of a P25 radio system, (2) fifteen (15) years of maintenance and support of a replacement citywide radio system, and (3) a five (5) year master agreement for radios and accessories. This amendment will allow Dallas County to return infrastructure items related their portion of the P25 Radio System. This will result in credits that Dallas County will use to purchase additional infrastructure items.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0197	DSV	1812		3110		MASC DSV-2018-00004684	\$0.00
						-	
						-	
Financing:		Communication Services (subject to annual appropriations)				TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	3	17-1912	12/13/2017	\$66,129,201.85	\$6,482,841.00	\$72,612,042.85	8.93%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
Shelia Robinson (May 13, 2022 12:33 CDT)

May 13, 2022

Don Knight
Don Knight (Jun 2, 2022 09:26 CDT)

Jun 2, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date


DK

Carl Simpson
Carl Simpson (Jun 1, 2022 16:54 CDT)

Jun 1, 2022

By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 225800
		EFFECTIVE DATE
		May 14, 2022
		<div style="position: absolute; right: 0; top: 0; text-align: right;"> RECEIVED 2022 JUN 2 PM 12:51 CITY SECRETARY DALLAS, TEXAS </div>

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Friends of Santa Fe Trail Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with The Friends of Santa Fe Trail to fund amenities and service enhancements through various fundraisers to be held on the trail and to pick up litter and debris along the Santa Fe Trail, all in coordination with the Park and Recreation Department.
 Contact: Sloan Anderson 214-670-0200

Contract Number: PKR-2022-00018351 Contract Term: 4/19/2022 to 4/18/2023

Background: The Friends of Santa Fe Trail is a volunteer organization formed to support, maintain and beautify the trail. This organization has made great strides with the city on enhancements to the trail and wishes to continue to do so.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2022-00018351	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 John Jenkins (May 14, 2022 00:33 CDT) By Department Director	May 14, 2022 Date	 Approved as to Form by City Attorney	May 16, 2022 Date
 OA	 Carl Simpson (May 14, 2022 07:27 CDT) By City Manager	May 14, 2022 Date	

Memorandum

RECEIVED

2022 JUL -5 AM 11:39

CITY SECRETARY DALLAS, TEXAS

225801



CITY OF DALLAS

DATE 06/29/2022

TO City Secretary

SUBJECT Cummings Recreation Center Renaming: 22-5801

This is the first correction to the subject Administrative Action.

The subject Administrative Action was approved on 05/17/2022 to authorized contract with Casteel & Associates, Inc. for fabrication and installation of five signs.

Change is needed to correct Funding:

Current Funding on AA:

Table with 8 columns: FUND, DEPT, UNIT, ACTV, OBJ, PROGRAM, ENCUMBRANCE TYPE AND NUMBER, AMOUNT. Row 1: 1V00, PKR, VB58, RECC, 2890, PK17VB58, CX - PKR-2022-00019306, \$16,250.00

Corrected Funding on AA:

Table with 8 columns: FUND, DEPT, UNIT, ACTV, OBJ, PROGRAM, ENCUMBRANCE TYPE AND NUMBER, AMOUNT. Row 1: 4T00, PKR, P550, RECC, 2890, PK17VB58, CX - PKR-2022-00019306, \$16,250.00

Please make the necessary corrections to your records.

Thank you,

John D. Jenkins

John D. Jenkins (Jun 29, 2022 12:05 CDT)

John D. Jenkins, FAIA, Director Park and Recreation Department

C: Project Manager Project File

OFS: [X] Approved [] Denied Is ATT Approval Needed? [] Y [X] N

OFS: Ronald Jackson Signature 7/1/2022 Date

Ronald Jackson Print Name

ATT: [] Approved [] Denied

Assistant City Attorney: Signature Date

Print Name

Handwritten signature and date 7/5/22



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225801

EFFECTIVE DATE

May 17, 20

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 3%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 JUN -2 PM 3:05
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Casteel & Associates, Inc. Supplier No. VS0000070144

Subject: Cummings Recreation Center Renaming

Lead Dept: Park and Recreation Department

Action Requested: Authorize a contract with Casteel & Associates, Inc. in the amount of \$16,250.00.

Contract Number:	PKR-2022-00019306	Contract Term:	05/01/2022	to	10/01/2022
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Background: Fabrication and installation of five signs: two aluminum letter signs on the exterior of building, two signs on existing marquee sign, and one sign on scoreboard in gymnasium. Signs will change the name of recreation center from 'Cummings Recreation Center' to 'Hiawatha Williams Recreation Center'.

HUB
Check appropriate Box
<https://mycna.cpa.state.tx.us/lpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
1V00	PKR	VB58	RECC	2890	PK17VB58	CX- PKR-2022-00019306	\$16,250.00	
Financing:							TOTAL:	\$16,250.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

RTW 5/17/22 APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Simpson (May 17, 2022 14:27 CDT)
By Department Director

May 17, 2022
Date

Approved as to Form by City Attorney
Date
Jun 2, 2022

Carl Simpson (May 17, 2022 14:42 CDT)
By City Manager

May 17, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225802

EFFECTIVE DATE

05/24/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JUN -3 AM 10:35
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 -- Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: DALLAS COUNTY SHERIFF DEPARTMENT (DSO) Supplier No. _____

Subject: COMPUTER AIDED DISPATCH SYSTEM

Lead Dept: Dallas Police Department (DPD)

Action Requested: To authorize an agreement with Dallas County Sheriff Department between City of Dallas on behalf of Dallas Police Department use of Computer Aided dispatch System.

Contract Number:	DPD-2022-00017810	Contract Term:	8/2021	to	ON GOING OR UNTIL AMENDED
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Background: This system requires a Management Control Agreement (MCA) to be on file with TXDPS to maintain CJIS requirements for the technology sharing we are beginning with DSO. This agreement sets forth duties and responsibilities for both the criminal justice agency representing DPD, DSO, and the non-criminal justice agency.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcra/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- N/A	0.00
						-	
						-	
TOTAL:							0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

5/10/22
Date
Jon Fortune
Jon Fortune (May 25, 2022 08:59 CDT)

By City Manager

Don Knight (May 26, 2022 09:14 CDT)

Approved as to Form by City Attorney
05/24/2022
Date

05/24/2022

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	2 2 5 8 0 3	2 2 5 8 0 3
	EFFECTIVE DATE	EFFECTIVE DATE
	Jun 2, 2022	Jun 2, 2022

**See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.**

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No

Supplier Name:	RAISE YOUR VOICE	Supplier No.	VC23434
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Subject: South Dallas Cultural Center Programming

Lead Dept: Office of Arts and Culture

Action Requested: Authorization is requested to procure the services of Raise Your Voice to provide the following service at the South Dallas Cultural Center: Summer Arts programming from June 6 – July 1, 2022. Additionally, Raise Your Voice will administer instruction up to 40 students per week between the ages of [8-15] in multi-disciplinary artistic fields such as African American contributions to American Culture. Courses will focus on dance, music, visual art, theater, and history. Summer camp classes are Monday through Friday, [9a to 5p] during the contract term.

Contract Number:	OCA-2021-00017464 (CR-00026022)	Contract Term:	6/6/2022	to	9/30/2022
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Background: The fee for this service will not exceed \$20,000.00. Consultant understands that the City of Dallas will pay for services as follows: Three installments 1) First Payment of \$5,000 upon execution of administrative action and completion of deliverable number 1. 2) Second payment of \$5,000 upon submission of invoice and completion of week one of summer program. 3) Final Payment of \$10,000, upon completion of summer programming, submission of final report and receipt of final invoice.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4832	CA02	3089		CX OCA-2021-00017464	\$20,000.00
Financing:						TOTAL:	\$20,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Jun 2, 2022 12:55 CDT)
By Department Director

Jun 2, 2022
Date

Kelsey Cliffo
Approved as to Form by City Attorney

Jun 3, 2022
Date

[Signature]
Jun 2, 2022
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225804

EFFECTIVE DATE

06/03/2022

RECEIVED
2022 JUN 3 PM 2:24
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: DEPARTMENT OF HOMELAND SECURITY (DHS) Supplier No. _____

Subject: MEMORANDUM OF UNDERSTANDING WITH THE DHS

Lead Dept: Dallas Police Department (DPD)

Action Requested: To authorize Memorandum of Understanding with DHS and the City of Dallas through Dallas Police Department to set forth the partnership and responsibilities of the DHS.

Contract Number:	DPD-2022-00019405	Contract Term:	5/20/22	to	Continuous – on going
------------------	-------------------	----------------	---------	----	-----------------------

Background: DHS will provide national-level intelligence support to the Host through the assignment of DHS personal to facilitate intelligence and information sharing consistent with any applicable laws and to serve as interface between the Host and national Intelligence community(as defined in 50 U.S.C 401A).

HUB
Check appropriate Box
<https://mvpca.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- NO COST CONSIDERATION	0.00
						-	
						-	
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Jon Fortune (Jun 3, 2022 12:44 CDT)

Don Knight (Jun 3, 2022 13:12 CDT)

Approved as to Form by City Attorney


06/03/2022

06/03/2022

Date

By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 225805 EFFECTIVE DATE Jun 3, 2022
--	---	--

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000.00 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000.00 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Oncor Electric Delivery Company Supplier No. 399181

Subject: Desoto Radio Site

Lead Dept: Information and Technology Services

Action Requested: Authorize an agreement to install power equipment to serve an emergency broadcast tower.

Contract Number:	DSV-2022-00019543	Contract Term:	6/1/2022	to	12/31/2022
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Background: This agreement would allow for the installation of equipment to service an emergency broadcast tower located at 714 E. Belt Line Road. This site is a critical public safety radio site.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUBs in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000.00 but is less than \$50,000.00 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0197	DSV	1812	2140			CT - DSV-2022-00019543	\$30,076.51
						-	
						-	
Financing: Communication Service						TOTAL:	\$30,076.51

Contract Amendment Information:	Supplemental Agreement No.	Bose CR/AA No.	Base Contract Dote	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director May 25, 2022
 Date


 Approved as to Form by City Attorney Jun 3, 2022
 Date


 By City Manager Jun 3, 2022
 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

22-5806

EFFECTIVE DATE

05/24/2022

2022 JUN 3 PM 4:47
CITY SECRETARY
DALLAS TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: 3309 ELM OWNER, LLC (PACE PROJECT NAME) Supplier No. _____

Subject: AUTHORIZE EXECUTION OF NOTICE OF RELEASE OF CONTRACTUAL ASSESSMENT LIEN FOR 3309 ELM OWNER, LLC

Lead Dept: Office of Economic Development

Action Requested: EXECUTE NOTICE OF RELEASE OF CONTRACTUAL ASSESSMENT LIEN FOR THE 3309 ELM OWNER, LLC PACE PROJECT PURSUANT TO THE CITY'S PROPERTY ASSESSED CLEAN ENERGY (PACE) PROGRAM (AS AUTHORIZED BY RESOLUTION NO. 16-0721)

Contract Number: ECO-2019-00011250 Contract Term: 8/23/2019 to 7/31/2044

Background: THE DALLAS PACE PROGRAM ALLOWS OWNERS OF COMMERCIAL PROPERTIES TO OBTAIN LONG-TERM LOANS FOR ENERGY EFFICIENCY IMPROVEMENTS. IN EXCHANGE FOR FUNDS PROVIDED BY THE LENDER FOR THE IMPROVEMENTS, THE PROPERTY OWNER REQUESTS THAT THE CITY PLACE AN ASSESSMENT SECURED WITH A SENIOR LIEN ON THE PROPERTY UNTIL THE ASSESSMENT IS PAID IN FULL.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb1search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	\$0.00	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

05/24/2022
Date

Approved as to Form by City Attorney

4/20/2022
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

22-5807

EFFECTIVE DATE

June 2, 2022

2022 JUN -3 PM 4:36
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Dallas Fort Worth Minority Supplier Development Council (DFWMSDC) Supplier No. 344766

Subject: Membership Dues

Lead Dept: Management Services - Small Business Center

Action Requested: Request authorization to pay invoice CITYOFDALLAS0022A in the amount of \$10,000 to the Dallas Fort Worth Minority Supplier Development Council (DFWMSDC).

Contract Number: _____ Contract Term: 1/1/2022 to 12/31/2022

Background: The Dallas Fort Worth Minority Supplier Development Council (DFWMSDC) is a regional minority certification agency. The City of Dallas utilizes minority certification listings to maintain compliance with the Business Inclusion and Development Policy.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/toasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	MGT	1267	SBCR	3340		- SBC-2022-00019428	\$10,000.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Joyce M. Williams 5/11/22
By Department Director Date

Anna Lambert Hobbes Jun 3, 2022
Approved as to Form by City Attorney ALH Date

[Signature] Jun 2, 2022
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

22-5808

EFFECTIVE DATE

05/31/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 JUN -6 AM 8:46
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: KPMG, LLP Supplier No. 265107

Subject: CONDUCT A STAFFING STUDY FOR THE DPD

Lead Dept: Dallas Police Department (DPD)

Action Requested: To authorize Supplemental agreement 3 between KPMG, LLP and Dallas Police Department to extend agreement from 5/31/2022 to 5/31/2023.

Contract Number:	DPD-2019-00017901	Contract Term:	6/12/2020	to	5/31/2023
------------------	-------------------	----------------	-----------	----	-----------

Background: KPMG, LLP will partner with Dallas Police Department to provide technical assistance to update the data required to run the Excel-based scheduling tool that was delivered in 2019.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0411	DPD	6367		3099		DPD-2019-0007901	0.00	
Financing:							TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supplemental Agreement Percentage
	3	20-5786	6/12/2020	500,000.00	785,000	1,285,000.00	0

APPROVAL Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date 5/26/22

Approved as to Form by City Attorney Date 05/31/2022

By City Manager Date 05/31/2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

22-5809

EFFECTIVE DATE

May 12, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JUN -6 AM 6:36
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Maria Vazquez Supplier No. _____

Subject: Approval of Concession Permit

Lead Dept: Park and Recreation

Action Requested: Authorize the approval of a Temporary Food and Beverage Permit to be granted to Maria Vazquez, a representative of La Potosina Snacks (Contractor) for the use of Samuell Grand Park. Contractor will adhere to the terms set in the Concessions Agreement outlined in Exhibit A.
Contact: Charli Jackson (214) 670-8890

Contract Number: PKR-2022-00019332 Contract Term: NTP to 12/31/2022

Background: The Park and Recreation Department has provided Temporary Food and Drink concessions through independent concessionaires for over 40 years. These permits are approved by agreements for a term of no more than twelve (12) months.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2022-00019332	\$0.00
						-	
						-	
Financing: No cost to the City						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (May 12, 2022 00:05 CDT)
By Department Director

May 12, 2022
Date

[Signature]
Approved as to Form by City Attorney
May 17, 2022
Date

OA
OA

[Signature]
Carl Simpson (May 12, 2022 08:21 CDT)
By City Manager

May 12, 2022
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

22-5810

EFFECTIVE DATE

Jun 2, 2022

RECEIVED
 2022 JUN -6 AM 9:43
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: SHI Government Solutions, Inc. Supplier No. 502145

Subject: Zimperium Mobile

Lead Dept: Information & Technology Services

Action Requested: Authorize a One (1) Year pilot of Zimperium Mobile IPS (zIPs) software subscription pursuant to TIPS cooperative agreement.

Contract Number: DSV-2022-00018554 Contract Term: 6/1/2022 to 5/31/2023

Background: This solution will pilot the effectiveness of a mobile device intrusion / prevention system.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1641		3438		- DSV-2022-00018554	\$61,772.50
						-	
						-	
Financing: Data Services Fund						TOTAL:	\$61,772.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Zielinski
William Zielinski (May 26, 2022 15:24 CDT)

May 26, 2022

Christina Tsevoukas
Christina Tsevoukas (Jun 6, 2022 09:08 CDT)

Jun 6, 2022

By Department Director

Date

Approved as to Form by City Attorney


Date

Carl Simpson
Carl Simpson (Jun 2, 2022 09:34 CDT)

Jun 2, 2022

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	22-5811
		EFFECTIVE DATE
		May 27, 2022 <u>MD</u>

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JUN -6 AM 9:59
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N/A

Supplier Name: Brown & Hofmeister, L.L.P.	Supplier No. 339582
---	---------------------

Subject: Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with Brown & Hofmeister, L.L.P. to provide legal services and representation to Dallas Police Detective Esteban Montenegro in connection with the case styled *Bryan Riser v. Esteban Montenegro*; Civil Action No. 3:22-CV-1014-C. Not to exceed \$50,000.

Contract Number: ATT-2022-00019453	Contract Term: 5/16/2022	to	*Indefinitely
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Background: Brown & Hofmeister, L.L.P. will provide legal services and representation to Dallas Police Detective Esteban Montenegro in connection with the case styled *Bryan Riser v. Esteban Montenegro*; Civil Action No. 3:22-CV-1014-C. The firm will be paid on an hourly rate basis as provided in the Engagement Letter dated May 16, 2022. Not to exceed \$50,000. *The City Attorney can terminate the contract with 10 days' notice to the Firm.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0192	ORM	3890		3033		MASC ATT-2022-00019453	\$50,000
							-	
							-	
Financing:							TOTAL:	\$50,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
 By Department Director
 Date: May 27, 2022

[Signature]
 By City Manager
 Date: May 27, 2022

Michael Doss
 Approved as to Form by City Attorney
 Date: Jun 1, 2022

[Signature]
 Date: May 27, 2022



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

22-5812

EFFECTIVE DATE

May 9, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 JUN -6 AM 10:13

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: HVJ North Texas - Chelliah Consultants, Inc. Supplier No. VS92425

Subject: MATERIAL TESTING SERVICES FOR LAKE HIGHLANDS TRAIL PHASE 2A/2B, NORTHERN EXTENSION

Lead Dept: PARK AND RECREATION

Action Requested: AWARD A PROFESSIONAL SERVICES CONTRACT TO HVJ ASSOCIATES. IN THE AMOUNT OF \$56,468.00 FOR CONSTRUCTION MATERIALS TESTING SERVICES FOR THE LAKE HIGHLANDS TRAIL, PHASE 2A/2B, NORTHERN EXTENSION.

Contract Number: PKR-2022-00019264 Contract Term: 06/01/2022 to 12/31/2023

Background: On June 12, 2020 DWU solicited a Request for Proposals for 2020 Construction Material Testing Services CIZ 1917. This proposal is from a most qualified proposer based on Simple Project process per AD 4-05 to provide construction materials testing services to this project.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/toasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
BT00	PKR	7165	HIBT	4113	PK067165	PKR-2022-00019264	18,200.98
8T00	PKR	7165	HIBT	4113	PK067165	PKR-2022-00019264	27,250
7T00	PKR	7165	HIBT	4113	PK067165	PKR-2022-00019264	11,017.02
Financing: 2006 Park and Recreation Facilities Fund						TOTAL:	\$56,468.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$56,468.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins (May 5, 2022 10:21 CDT)
By Department Director

May 5, 2022
Date

Christine Lanners (Jun 6, 2022 09:47 CDT)
Approved as to Form by City Attorney

Jun 6, 2022
Date

5/3/2022

Carl Simpson (May 9, 2022 09:28 CDT)
By City Manager

May 9, 2022
Date

5/5/22



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

22-5813

EFFECTIVE DATE

06/03/2022

RECEIVED
 2022 JUN -6 AM 11:49
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: ARIZONA STATE UNIVERSITY Supplier No. _____

Subject: DATA USE AGREEMENT

Lead Dept: Dallas Police Department (DPD)

Action Requested: Authorize an agreement between Arizona State University and Dallas Police Department related to data regarding firearm injury and intimate-partner related homicide-suicides (IPH-S).

Contract Number: DPD-2022-00018619 Contract Term: 5/4/2022 to 5/4/2026

Background: Intimate partner homicide (IPH) accounts for one-fifth of U.S. homicides, with the majority of IPH and nearly all (91.6%) of intimate-partner related homicide-suicides (IPH-S) committed by firearms and research is limited regarding how victim/perpetrator firearm access, ownership, and behaviors affect IPH and IPH-S risk. This data, combined with data from other sources, will be used to help analyze the extent to which firearm access, use, and ownership are risk factors for intimate partner homicide and intimate partner homicide-suicide, and will examine intersecting risk factors at the family, community, social and environmental levels.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						N/A	0.00
Financing: No cost consideration						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

6/2/22
By Department Director Date

06/03/2022
Approved as to Form by City Attorney Date

06/03/2022
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

22-5814

EFFECTIVE DATE

April 7, 2022

RECEIVED
 2022 JUN -6 PM 3:19
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	REKJ Builders Limited Liability Company - Contractor Darnell Smith - Homeowner	Supplier No.	VC20926
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Subject: Dallas Tomorrow Fund (DTF)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Dallas Tomorrow Fund (DTF) Program to provide repairs and/or rehabilitation to the property located at 4214 Carpenter Ave., Dallas, TX 75210, in an amount not to exceed \$11,800.00.

Contract Number:	HOU-2022-00018983	Contract Term:	Effective Date of the AA above	to	09/07/2022
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Background: On September 28, 2016 the Dallas City Council approved Ordinance No. 30236, which amended Chapter 27 Sec 16.13-16.23 of the Dallas City Code ("Code"), changing the process of referring persons determined financially unable to repair or rehabilitate their property or premises in compliance with the Code. DTF must be used for the sole purpose of rehabilitating and/or repairing properties and premises in the city for persons who are found unable to financially comply with notice of violation issued by the director under Section 27-16 of the Code. Funding for the repairs/rehabilitation is derived from the Contract for Services executed between the City and Contractor, as authorized by City Council Resolution No. 20-1555, approved on October 13, 2020.

HUB
Check appropriate Box
<https://mycpa.cp.state.tx.us/tpa/sscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	
							-	
							-	
	Financing:						TOTAL:	\$0.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

NDJ **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

David Noguera
By Department Director
Apr 6, 2022
Date

Bian Beverly
Approved as to Form by City Attorney
Apr 7, 2022
Date

[Signature]
By City Manager
Apr 7, 2022
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h2>22-5815</h2>
		EFFECTIVE DATE
		Jun 6, 2022

RECEIVED
 2022 JUN -6 AM 10:51
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Pot-O-Gold Supplier No. VS14335

Subject: Portable Toilets

Lead Dept: Park and Recreation

Action Requested: Authorized an encumbrance of \$45,511.64 for Pot-O-Gold Rental, LLC. The vendor provided portable toilets for Park Maintenance Districts. The Pot-O-Gold invoices were not received until March 2021.

Contract Number:	PKR-2022-00018779	Contract Term:	5/1/2022	to	4/30/2023
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Background: Master agreement BV1613 with Pot-O-Gold Rentals, LLC expired on 9/13/2019. Pot-O-Gold has invoiced the City of Dallas for charges up until the time of removal of the units, even though a master agreement was no longer in place with the vendor. Several attempts were made to get the final invoices before the Master agreement expired.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.



NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

N/A-CM-LD

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	5002		3072		CX PKR-2022-00018779	\$45,511.64
						-	
						-	
Financing:						TOTAL:	\$45,511.64

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

NTJ **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

 John Jenkins (Jun 6, 2022 10:11 CDT) By Department Director	Jun 6, 2022 Date	 Christine Lanners (Jun 6, 2022 10:21 CDT) Approved as to Form by City Attorney	Jun 6, 2022 Date
	 Carl Simpson (Jun 6, 2022 10:12 CDT) By City Manager	Jun 6, 2022 Date	



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225816

EFFECTIVE DATE

Mar 28, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JUN 7 PM 3:35
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Timothy Dana Bowen DBA Play-Well TEKologies Supplier No. VC0000011197

Subject: Enrichment Program for 2022 Summer Camp

Lead Dept: Park and Recreation

Action Requested: Authorize encumbrance of \$15200.00 for Timothy Dana Bowen DBA Play-Well TEKologies. Vendor will provide an STEAM enrichment program at the recreation centers June 1, 2022 – August 31, 2022. Timothy Dana Bowen DBA Play-Well TEKologies will provide staff and materials for the duration of the program.
Contact: Christi Giles 214-671-0218

Contract Number: PKR-2022-00018877 Contract Term: 6/1/2022 to 8/31/2022

Background: Play-Well TEKologies centers around LEGO building and engineering/STEM concepts. Each day is different and designed to teach students something new through building with LEGOS. Students receive a LEGO creation after each session and learn at least one new age-appropriate STEM concept.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR	5041		3092		MASC PKR-2022-00018877	\$15,200.00	
Financing:							TOTAL:	\$15,200.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins (Mar 28, 2022 15:31 CDT)
By Department Director

Mar 28, 2022
Date

Christine Lanners (Jun 7, 2022 14:36 CDT)
Approved as to Form by City Attorney

Jun 7, 2022
Date

Carl Simpson (Mar 28, 2022 15:38 CDT)

Carl Simpson (Mar 28, 2022 15:38 CDT)
By City Manager

Mar 28, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225817

EFFECTIVE DATE

May 2, 2022

CITY SECRETARY
DALLAS TEXAS

2022 JUN -8 AM 9:50

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: NSEC, LLC dba National Stage Equipment Co. Supplier No. VC24839

Subject: Installation of a new projection screen at Theatre at the Black Academy of Arts & Letters. (TBAAL)

Lead Dept: Convention and Event Services Department

Action Requested: Authorize National Stage to provide and install a Cyclorama Screen at TBAAL. Cost not to exceed \$12,273.00

Contract Number:	CCT-2022-00019239	Contract Term:	6/7/2022	to	6/7/2023
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Background: To provide and install a new projection screen (Cyclorama) located in the Naomi Bruton Theatre at the Black Academy of Arts & Letters. The current projection screen is several years old and is torn in numerous places. The utilization of the projection screen has become unsightly and in dire need of replacement.

HUB
Check appropriate Box
<https://mvpca.cpa.state.tx.us/passcmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0082	CCT	W432		3210		CCT-2022-00019239	\$12,273.00	
Financing:						Current Capital Funds	TOTAL:	\$12,273.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rosa Ramirez May 2, 2022 08:55 CD11
By Department Director

May 2, 2022
Date

Approved as to Form by City Attorney

June 7, 2022
Date

May 2, 2022
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225818

EFFECTIVE DATE

05/28/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JUN -8 AM 10:
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: COVANTA ENVIROMENTAL SOLUTIONS Supplier No. PENDING VNDQR REG

Subject: INCINERATION OF CONTROLLED NARCOTIC

Lead Dept: Dallas Police Department (DPD)

Action Requested: Authorize a service contract with Covanta Environmental Solutions to provide for the incineration of controlled narcotic substances and paraphernalia.

Contract Number: DPD-2022-00019398 Contract Term: 5/25/22 to 5/26/23

Background: The Dallas Police Department maintains controlled narcotic substances as evidence and must provide for their destruction by incineration when released by sworn personnel. The contract will include the incineration of all controlled narcotic substances and their packaging, including but not limited to fiberboard barrels with metal rings, cardboard boxes, rubber or plastic containers, glass bottles of liquid narcotics, red biohazard plastic bags, and plastic envelopes, all of which contain controlled substances.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcombi/search/>


- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

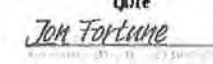
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DPD	2142		3099		DPD-2022-00019398	1,054.10


Financing: TOTAL: \$1,054.10


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director 5/26/22 Date


 By City Manager 05/28/2022 Date


 Approved as to Form by City Attorney 05/28/2022 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION	
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225819	EFFECTIVE DATE
		JUN - 7 2022	

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 8 AM 11:08
 2022
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	THE DALLAS MORNING NEWS INC dba CUBIC CREATIVE, BELO and COMPANY	Supplier No.	028774
Subject:	Ratification for Legal Advertisements		
Lead Dept:	POM		

Action Requested:	Authorize a ratification for payment of legal advertisement services.		
	Contract Number:	POM-2022-00018763	Contract Term: _____ to _____

Background: The Dallas Morning News provides legal advertising services for the City of Dallas under a master agreement. This supplier was solicited through a sole source procurement on September 11, 2013, City Council authorized a three-year service contract, for the publishing of official notices and City advertising by Resolution No. 13-1 548.

HUB
Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0199	POM	1232		3320		- POM-2022-00018763	\$8,928.45
	0001	DPD	2152		3320		- POM-2022-00018763	\$14,496.00
	0001	PNV	1172		3320		- POM-2022-00018763	\$22,259.20
	Financing:						TOTAL:	\$45,683.65

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director Jun 6, 2022
 Date


 Approved as to Form by City Attorney Jun 7, 2022
 Date


 By City Manager Jun 7, 2022
 Date

MD

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	2 2 5 8 2 0
		EFFECTIVE DATE JUN - 8 2022

 RECEIVED
 2022 JUN - 8 AM 11:34
 CITY SECRETARY
 DALLAS TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: DCC HOTEL DEVELOPMENT CORP. (LGC)-(OMNI HOTEL) Supplier No. VC0000009473

Subject: Hotel Rooms for DPD Sergeant Assessment Center

Lead Dept: Civil Service

Action Requested: Authorize a ratification payment of \$45,081.45 to DCC Hotel Development Corp. (LGC)- (Omni Hotel) for hotel rooms for the DPD Lieutenant Assessment Center scheduled for March 15, 2022 through March 21, 2022.

Contract Number: CVS-2022- 00019046 Contract Term: to

Background: The Civil Service Department conducts Assessment Centers for the rank of Sergeant for the Dallas Police Department as a part of the promotional process. The Civil Service Department provides hotel accommodations for all Assessors and Consultants during the Assessment Center.




HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmb/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
 N/A- CM- LD

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	1936	DP12	3099		CVS- 2022- 00019046	\$45,081.45	
Financing:							TOTAL:	\$45,081.45

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Jarred Davis (Jun 8, 2022 10:13 CDT) By Department Director	Jun 8, 2022 Date	 Anna Lamberti-Holmes Approved as to Form by City Attorney	Jun 8, 2022 Date
	 Jon Fortune (Jun 8, 2022 10:39 CDT) By City Manager	Jun 8, 2022 Date	



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225821

EFFECTIVE DATE

05/11/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2022 JUN -9 PM 4:46 RECEIVED
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Freese and Nichols Inc. Supplier No. 347200

Subject: Facility Condition Assessment for the Southwest Solid Waste Transfer Station

Lead Dept: Building Services

Action Requested: Authorize a professional service contract with Freese and Nichols Inc. to conduct facility condition assessment of the Southwest Solid Waste Transfer Station building located at 4610 Westmoreland, Dallas, TX 75237.

Contract Number: BSD-2022-00018665 Contract Term: 05/15/2022 to 05/14/2023

Background: This action will authorize Freese and Nichols Inc. to conduct a facility condition assessment of the Southwest Solid Waste Transfer Station building. The facility is showing signs of structural distress caused by heavy equipment inside the building. The facility condition assessment will generate reports to determine design and remedial actions needed. The firm was selected from the Aviation Department's prequalified consultants, Solicitation No. CI21959.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0440	SAN	3595		3070		CX BSD-2022-00018665	\$15,324.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$15,324.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

05/11/2022
Date

Approved as to Form by City Attorney

06/09/2022
Date

By City Manager
05/11/2022
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
 File the approved form and all necessary documentation with the
 City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225822

EFFECTIVE DATE

6/6/22
 CITY SECRETARY
 DALLAS, TEXAS

2022 JUN -9 AM 10:29

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through vendor or cooperative agreements
- b. Amendments to competitively bid or formal proposal contracts, \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WWH FM expenditures: \$50,000 or less per City Code Sec. 2-39(C) of the City Code.
- f. Other Services (explain on attachment, for justification the justification form must be attached)
 NOTE: Minor services and/or repairs not exceeding \$1,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 Certificate of Interested Parties required to comply with house bill 1295 attached (if applicable)? Yes No

Supplier Name	PACE Analytical Services, LLC	Supplier No	V50000021341
Subject:	PACE Analytical Services, LLC, Past Due Invoices		
Lead Dept:	Dallas Water Utilities		
Action Requested:	Authorize a Ratification Payment to PACE Analytical Services, LLC for service dates of August 9, 2021 - September 23, 2021, in the amount of \$42,740.50.		
Contract Number:	DWU 2022 00018006	Contract Term:	to

Background
 The Pretreatment and Laboratory Services (PALS) Division is required by the Texas Commission on Environmental Quality (TCEQ) and the Environmental Protection Agency to perform analysis under the approved TCEQ Pretreatment Program guidelines as required of our National Pollutant Discharge Elimination System (NPDES) permit. Failing to test the parameters is a violation of the permit. The analyses conducted by PACE Analytical were for samples collected from industries regulated under the DWU's Pretreatment Program. Examples of analyses conducted were for metals such as total mercury, sulfides, organic volatiles, anionic surfactants, and priority pollutants. The laboratory analysis that were performed by PACE cannot be performed by our in-house staff and the Department could not allow a break in sample analysis.

HUB Check appropriate Box
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by local government Code Section 262.022.

FUND	DEPT	UNIT	ACT	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0100	DWU	7045	DW01	1072		0100 DWU-2022 00018006	\$42,740.50
TOTAL:							\$42,740.50

Contract Amendment Information:	Supplemental Agreement No	Base C/A/A No	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supplement Agreement Percentage
						\$	

ZLP *Nty* **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.** 6/8/22

Terry Lowery
 By Department Director

5/17/22
[Signature]
 Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code
 By City Attorney
[Signature] 6/8/22



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225823

EFFECTIVE DATE

5/6/22 *1018*

CITY SECRETARY
DALLAS, TEXAS
2022 JUN 0 AM 11:26
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	1248 Westmount LLC	Supplier No.	VC22763
Subject:	ICI Rebate		
Lead Dept:	OEQS		

Action Requested: Approval of an Industrial, Commercial, Institutional (ICI) rebate application pursuant to council resolution No.12-0530 adopted on February 22, 2012. Authorized Rebate of \$11,749.00 for replacement of toilets, showerheads, and aerators with new high efficiency fixtures at the Mill Run/Aurora Apartment Complex located at 2732 West Colorado, Dallas, Dallas, County, Texas. Total savings associated with this project are approximately 3,026,610 gallons a year.

Contract Number:	MGT-2022-00018591	Contract Term:	05-05-22	to	10-01-30
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Background: The ICI rebates complement the ICI audits conducted by the City of Dallas to help high water-use customers identify opportunities to reduce their water consumption. Rebate amounts are the lesser of: half the installed cost of the purchase price of equipment or \$0.96 per thousand gallons saved over the life of the project. Maximum project life is determined by the type of equipment and does not exceed 10 years. The Mill Run/Aurora Apartments has applied for a rebate through DWU ICI rebate program for the replacement of existing toilets, showerheads, and aerators with new high efficiency fixtures.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0713	DWU	7138		3099		MGT-2022-00018591	\$11,749.00
Financing:							TOTAL: <i>711,749.00</i> <i>Ac. 2</i>


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

NTJ
Carlos Cuane
By Department Director
05/05/22
Date

Ed [Signature]
Approved as to Form by City Attorney
06/10/22
Date

[Signature]
By City Manager
05/06/22
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION 225824
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		Jun 10, 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement, modification through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: SHI Government Solutions Supplier No. 502145

Subject: Training Licenses for Park and Recreation Department

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$36,942.50 with SHI Government Solutions through the Texas Association of School Board (Buyboard) cooperative agreement. The vendor will provide professional development and education to the Park and Recreation Department. Buyboard-Technology Contract #661-22.

Contract Number:	PKR-2022-00018337	Contract Term:	5/1/2022	to	4/30/2023
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Background: PKR Department will continue to use SHI Government Solutions for employees' education and development of core competencies used by PKR Department to meet service delivery and operational needs. The service allows employees to access resources in support of training and education onsite or remotely (work from home) and is a critical component of bench strength development to support employee development for succession planning and employee retention.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.



NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR	5168		3364		CX PKR-2022-00018337	\$36,942.50	
						-		
						-		
Financing:							TOTAL:	\$36,942.50


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 John Denko (Jun 9, 2022 16:54 CDT) By Department Director	Jun 9, 2022 Date	Anna Lamberti Holmes Approved as to Form by City Attorney	Jun 10, 2022 Date
OA By City Manager	 Carl Simpson (Jun 10, 2022 08:54 CDT) By City Manager	Jun 10, 2022 Date	

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225837
		EFFECTIVE DATE
		Jun 10, 2022

1. Place an "X" in the appropriate box for the approval of:

<input checked="" type="checkbox"/> a. Contracts of \$100,000.00 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
<input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000.00 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):	

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	N. Harris Computer Corporation	Supplier No.	VS0000003544
Subject:	iNovah Cashiering System		
Lead Dept:	Information and Technology Services		

Action Requested:	Authorize SA No. 1 to add funds and extend the ending date till June 30, 2023 for the iNovah Cashiering System. This extension will allow for continued use while a long-term solution is investigated and developed.						
Contract Number:	DSV-2017-00002565	Contract Term:	7/1/2022	to	6/30/2023		


Background: In 1996 the City entered into an agreement with System Innovators Inc a division of N. Harris Computer Corporation to purchase and install an Automated Cashiering System pursuant to CR 96-1621 through RFCSP PA 00000355. This system allows Sustainable Development and Construction to collect permit and building fees.

HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbi/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUBs in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000.00 but is less than \$50,000.00 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
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	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0150	DEV	3141		3070		MASC DSV-2017-00002565	\$54,365.77
							-	
							-	
	Financing:		Building Inspection (subject to annual appropriations)				TOTAL:	\$54,365.77

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	18-1144	8/22/2018	\$277,676.57	\$0.00	\$332,042.34	19.57%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 William Zielinski (May 27, 2022 14:23 CDT)

May 27, 2022

 Date


 Don Knight (Jun 10, 2022 12:27 CDT)

Jun 10, 2022

 Date

By Department Director

Approved as to Form by City Attorney


 SR


 Carl Simpson (Jun 10, 2022 10:02 CDT)

Jun 10, 2022

 Date

By City Manager

Date


 DK



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225838

EFFECTIVE DATE

Mar 28, 2022

2022 JUN 13 AM 8:50
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	FCD Management, LLC	Supplier No.	VS0000081337
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Subject: Amendment to Contract

Lead Dept: Park and Recreation

Action Requested: Requesting a Supplemental Agreement to make amendments to the following sections of the current contract: 1) amend section 5.01 to modify FCDs fiscal year for financial reporting purposes from ending on September 30 to December 31; 2) replace the existing Exhibit C with a new Exhibit C to reflect the change in the schedule of settlement payments; 3) amend Section 8.1, from payments to City being made 45 days, to an annual payment of City collecting any monies owed within 120 days after the end of FCD's fiscal year; 4) amend Section 9.4, for FCD to provide performance standard and performance plan no later than sixty (60) days before FCD's fiscal year; 5) amend Section 9.8., to reflect that the City and FCD will work together to schedule Open Play Dates and usage of the Soccer Park for recreation center and youth services programmed play and tournaments 6) amend Section 9.22., to require FCD to provide to the Director annual financial statements in conformity with GAAP and 7) amend Section 9.22. to require that FCD's year-end financial statements be signed and acknowledged by a Texas certified public accountant and the Chief Financial Officer (CFO) of FCD.

Contract Number:	PKR-2022-00019123	Contract Term:	10/13/2013	to	12/31/2023
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Background: On October 23, 2013, per Resolution Number 13-1884, City and FCD Management, LLC (FCD) entered into a (5) five-year agreement with two consecutive 5-year renewal options whereby the City authorized the FCD to manage, operate and maintain the Soccer Park at Elm Fork, as a premiere competition grade soccer venue for the use and enjoyment of the public. The parties exercised its first renewal option commencing on December 31, 2018 and ending on December 31, 2023.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpassc/mb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	- PKR-2022-00019123	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins (Mar 28, 2022 12:41 CDT)
By Department Director

Mar 28, 2022
Date

Christine Lanners (May 23, 2022 16:45 CDT)
Approved as to Form by City Attorney
Date

OA

Carl Simpson (Mar 28, 2022 12:47 CDT)
By City Manager

Mar 28, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225839

EFFECTIVE DATE

May 26, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	ARGA NOVA DANCE	Supplier No.	335417
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Subject: Artistic Services

Lead Dept: Office of Arts & Culture

Action Requested: Authorization is requested to procure the services Dance choreographer Loris Anthony Beckles of Beckles Dancing Company, ARGA NOVA DANCE, will produce a recorded dance performance entitled "Twenty-Seventh Spring" as a service for the South Dallas Cultural Center as a part of April programming at SDCC Friday, April 15, 2022, 7:00 p.m. and Saturday April 16, 2022, 7:00 p.m.

Contract Number:	OCA-2021-00017464 (CR-00025994)	Contract Term:	4/15/2022	to	4/16/2022
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Background: The fee for this service will not exceed \$5,000.00. Consultant understands that the City of Dallas will pay for services as follows: ONE (1) PAYMENT of \$5,000.00 upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

Contract was originally authorized 4/1/22 using an older version of the Administrative Action form.

HUB Check appropriate Box <https://mycqa.cpa.state.tx.us/jsp/cmb/sear.ch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4832	CA02	3089		MASC OCA-2021-00017464	\$5,000.00
Financing: General Fund						TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

MB APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (May 25, 2022 15:47 CDT)

By Department Director

May 25, 2022

Date

Ashton

Approved as to Form by City Attorney

Jun 9, 2022

Date

MB

May 26, 2022

Date

By City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225840

EFFECTIVE DATE

May 11, 2022

CITY SECRETARY
DALLAS, TEXAS
MAY 11 2022
AM 8:53
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **MATTHEW KURZMAN** Supplier No. **VC22867**

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce a continuation and enhancement of the Front Yard Concerts concert series, which is curated by Matthew Kurzman and supported by the Parkdale Lawnview Association of Neighbors (PLAN). Local musicians will perform in Parkdale, free of charge to the audience in Southeast Dallas. The concerts will through September.

Contract Number: OCA-2021-00017442 (CR-00025973) Contract Term: 5/20/2022 to 9/30/2022

Background: The fee for this service is \$7,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,875.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,750.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1,875.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycoba.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017442	\$7,500.00
Financing: General Fund						TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

Nkj APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (May 11, 2022 01:03 CDT)
By Department Director

May 11, 2022
Date

Lisa Mares
Approved as to Form by City Attorney
Date
Jun 3, 2022

[Signature]
By City Manager
Date
May 11, 2022

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 2 2 5 8 4 1
		EFFECTIVE DATE
		May 17, 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Marlee Fleisher	Supplier No.	VC24926
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall produce "they saw tomorrow" a new immersive, multidisciplinary, dance theater production exploring what the future might look like. The production will be created in two phases. The first phase will consist of a series of one hundred interviews conducted across and representative of the City of Dallas. In the second phase, choreographer, Marlee Fleisher, and composer, John AQUA, will collaborate with a group of Dallas based dancers, musicians and artistic team to create a new work inspired by the online interview archive created in the first phase. This will culminate in a live weekend performance(s) from July 22nd-30th at the Urban Arts Center. Consultant shall follow all CDC guidelines for any in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2021-00017442 (CR-00026034)	Contract Term:	5/25/2022	to	9/30/2022
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Background: The fee for this service is **\$7,500.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$1,875.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$3,750.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or **\$1,875.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycda.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4880		3089	AA22R3	MASC OCA-2021-00017442	\$7,500.00	
Financing:						General Fund	TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (May 15, 2022 22:25 CDT)
By Department Director

May 15, 2022
Date

Bryan Flanery
Bryan Flanery (May 31, 2022 08:58 CDT)
Approved as to Form by City Attorney

May 31, 2022
Date

[Signature]
May 17, 2022
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225842

EFFECTIVE DATE

Jun 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 JUN 3 AM 9:20

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Bon Ton Farms Community Group Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Bon Ton Farms to perform services by picking up litter and debris at the Buckeye Trail.
Contact: Shenequa D. Crockett (214) 670-6713

Contract Number: PKR-2022-00018230 Contract Term: 2/3/2022 to 2/2/2023

Background: Bon Ton Farms Community Group is an organization in the Southern District that is committed to enhancing the beauty of Buckeye Trail through monthly clean-up projects.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2022-00018230	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Apr 18, 2022 17:40 CDT)
By Department Director


Apr 18, 2022
Date

Chris Roman
Apr 19, 2022
Approved as to Form by City Attorney Date

OA
Revised-Office Of Procurement Services

Carl Simpson
Carl Simpson (Jun 8, 2022 13:49 CDT)

Jun 8, 2022

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225843
		EFFECTIVE DATE
		JUN 10 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	MORRIS & MCDANIEL	Supplier No.	VS93376
Subject:	Dallas Police Department Lieutenant/Sergeant (ALTERNATE) Assessment Center		
Lead Dept:	Civil Service		

Action Requested: Authorize a ratification payment to Morris & McDaniel in the amount of \$21,314.61 for the service dates of 3/15/22-3/18/22 and 4/20/22-4/22/22 for making required alterations to the assessment center exercises and procure assessors for the assessment center. Also, to pay consultant for vendor assessor expenses.

Contract Number:	CVS-2022-00019211	Contract Term:	to
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Background: During the COVID pandemic, the Civil Service Department made accommodations for Police and Fire promotional candidates who were unable to attend the regularly scheduled assessment center process because they were on COVID leave at the time. This accommodation was outside the scope of the contract with the consultant who developed and administered the assessment center.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.




NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DPD	1936	DP12	3099		CVS- 2022-00019211	\$21,314.61
						-	
						-	
Financing:						TOTAL:	\$21,314.61

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Jarred Davis (Jun 9, 2022 11:51 CDT) By Department Director	Jun 9, 2022 Date	 Willow Sanchez Approved as to Form by City Attorney	Jun 10, 2022 Date
 Jon Fortune (Jun 10, 2022 14:01 CDT) By City Manager	Jun 10, 2022 Date		



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

2 2 5 8 4 4

EFFECTIVE DATE

JUN 10 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JUN 13 AM 11:29
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	MORRIS & MCDANIEL	Supplier No.	VS93376
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Subject: Dallas Fire Rescue Fire Prevention (ALTERNATE) Assessment Center; Lieutenant & Section Chief

Lead Dept: Civil Service

Action Requested: Authorization to pay consultant for making required alterations to the assessment center exercises and procure assessors for the assessment center.

Contract Number:	CVS-2022-00019210	Contract Term:	02/17/2022	to	08/17/2022
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Background: During the COVID pandemic, the Civil Service Department made accommodations for Police and Fire promotional candidates who were unable to attend the regularly scheduled assessment center process because they were on COVID leave at the time. This accommodation was outside the scope of the contract with the consultant who developed and administered the assessment center.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/lpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CVS- 2022-00019210	\$14,000.00	
Financing:							TOTAL:	\$14,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jun 9, 2022
 By Department Director Date

Jun 9, 2022
 Approved as to Form by City Attorney Date

Jun 10, 2022
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225845

EFFECTIVE DATE

6-09-22

2022 JUN 13 PM 12:11
RECEIVED
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	University of North Carolina at Charlotte	Supplier No.	VC22158
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Subject:	Renewal to AA 20-5938 – Agreement to outline the relationship and responsibilities of parties.
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Lead Dept:	Dallas Animal Services (DAS)
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Action Requested:	Authorization of an agreement between the City of Dallas and The University of North Carolina at Charlotte. This agreement is a formal agreement to define parameters of the review process and to establish a spirit of cooperation with the goal of empowering DAS' Volunteer Program to grow and thrive.				
Contract Number:	DAS-2022-00018553	Contract Term:	4/15/2022	to	4/14/2023

Background:	The University of North Carolina at Charlotte, through its VPA program, is donating consultations services in order to assess current DAS' volunteer operations and provide a comprehensive report that will help DAS implement volunteer management best practices and increase community engagement in its lifesaving programs.
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HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmb/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:						No cost Consideration	TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Melissa Webber (Jun 9, 2022 17:32 CDT)
 By Department Director

Jun 9, 2022
 Date



Ashley Stockton (Jun 13, 2022 10:38 CDT)
 Approved as to Form by City Attorney

Jun 13, 2022
 Date

Carl Smijgowski (Jun 9, 2022 17:35 CDT)
 By City Manager

Jun 9, 2022
 Date

AS

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION 2 2 5 8 4 6
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		Jun 11, 2022 

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input checked="" type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Munsch Hardt Kopf & Harr, P.C.	Supplier No. 399764
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Subject: Supplemental Agreement No. 1 for Legal Services – Lorenzo Hotel Project

Lead Dept: City Attorney's Office

Action Requested: Authorization to extend the contract term with Munsch Hardt Kopf & Harr, P.C. to December 31, 2022, for legal services to represent the City of Dallas, Texas in connection with the Lorenzo Hotel. No additional cost to the City.

Contract Number:	ATT-2021-00015569	Contract Term:	3/8/2021 to 12/31/2022
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Background: Munsch Hardt Kopf & Harr, P.C. is providing the City with legal services, including but not limited to review and negotiation of a workout for a loan made between the City and TEOF Hotel, LP, also known as the Lorenzo Hotel, which is related to the City's loan with HUD as part of the HUD Section 108 program. Supplemental Agreement No. 1 will extend the contract term to December 31, 2022. No additional cost to the City.





HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	ECO	1164	EC02	3070		MASC ATT-2021-00015569	\$0	
						-		
						-		
Financing:							TOTAL:	\$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	21-5416	3/8/2021	\$50,000.00	\$0	\$ 50,000.00	%

 **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

 By Department Director	Jun 10, 2022 Date	 Approved as to Form by City Attorney	Jun 13, 2022 Date
 By City Manager	Jun 11, 2022 Date		



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225847

EFFECTIVE DATE

Jun 7, 2022

2022 JUN 13 PM 2:25
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: John F Clark Co. Supplier No. VS0000077342

Subject: Installation of Electric Height Adjusters

Lead Dept: Park and Recreation

Action Requested: Authorize encumbrance of \$9,295.00 for John F Clark Co., vendor will remove 6 height adjuster frames and actuator motors from the current glass backboards and install 6 new height adjusters with new actuator motors to glass backboards, includes rewire of all 6 actuator motors.
Contact: Amo Compton-670-6194

Contract Number:	PKR-2022-00019547	Contract Term:	TBD	to	09/30/2022
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Background: John F. Clark Co. has been providing athletic equipment products for schools, universities and cities since 1966. Their basketball backstop technicians are qualified to service backstops in strict accordance with manufacturer service and repair guidelines.

HUB
Check appropriate Box
<https://mycpra.cpa.state.tx.us/trassmbldsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	5055		3099		-	9,295.00
						-	
						-	
Financing: Current Funds						TOTAL:	9,295.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Jun 6, 2022 Date

Christine Lanners
Approved as to Form by City Attorney Jun 7, 2022 Date

OA
By City Manager Jun 7, 2022 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225848

EFFECTIVE DATE

June 3, 2022

2022 JUN 13 PM 3:40
CITY SECRETARY
DALLAS TEXAS
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: North Central Texas Regional Certification Agency (NCTCA) Supplier No. 239882

Subject: Membership Dues

Lead Dept: Management Services - Small Business Center

Action Requested: Request authorization to pay invoice 1185 in the amount of \$39,888 to the North Central Texas Regional Certification Agency.

Contract Number: SBC-2022-00019224 Contract Term: 9/1/2021 to 8/31/2022

Background: The North Central Texas Regional Certification Agency is the largest minority certification agency in the State of Texas. The City of Dallas utilizes the minority certification listings to maintain compliance with the Business Inclusion and Development Policy.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	MGT	1267	SBC	3340		MASC - SBC-2022-00019224	\$39,888.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$39,888.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

6 13 22

Joyce M. Williams
City Department Director
4/12/2022
Date

Anna Lamberti Holmes
Approved as to Form by City Attorney
WS
Date

Kimberly Bizer Tolbert
By City Manager
Jun 3, 2022
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		225849
		EFFECTIVE DATE
		Jun 9, 2022

RECEIVED
 JUN 13 PM 4:28
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Angel Air Conditioning and Refrigeration, LLC - Contractor Brenda E. Greer - Homeowner	Supplier No.	VC000009360
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Subject: Home Improvement and Preservation Program (HIPP Rehab)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute agreement for payment for Home Improvement and Preservation Program project at property address 7151 Wofford Ave, Dallas, Texas 75227 in the amount of \$28,513.00 and lead based paint grant amount of \$0.00 in CDBG funds will be utilized for this project.

Contract Number:	HOU-2022-00018936	Contract Term:	Effective date of this AA	to	07/28/2022
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Background: On September 29, 2021 by Resolution No. 21-1450, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing.

HUB Check appropriate Box

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:							TOTAL:	\$0.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
 Jun 9, 2022
 By Department Director Date

Brian Beverly
 CR Jun 13, 2022
 Approved as to Form by City Attorney Date

Jun 9, 2022
 By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225850
		EFFECTIVE DATE
		Jun 9, 2022

RECEIVED
 JUN 13 PM 4:28
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Atilano Torres dba Torres Construction - CONTRACTOR OLGA HERNANDEZ - HOMEOWNER	Supplier No.	337798
Subject:	Home Improvement and Preservation Program (HIPP Rehab)		
Lead Dept:	Housing & Neighborhood Revitalization		

Action Requested:	Execute agreement for payment for Home Improvement and Preservation Program project at property address 3037 Crest Ridge, Dallas, Texas 75228 in the amount of \$45,576.36 and lead based paint grant amount of \$4,980.00 in CDBG funds will be utilized for this project.					
	Contract Number:	HOU-2022-00019040	Contract Term:	Effective date of this AA	to	07/28/2022

Background: On September 29, 2021 by Resolution No. 21-1450, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing.

HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpa/sscmblsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 David Noguera
 By Department Director

Jun 9, 2022
 Date


 Brian Beverly
 Approved as to Form by City Attorney

Jun 13, 2022
 Date


 By City Manager

Jun 9, 2022
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225851

EFFECTIVE DATE

Jun 9, 2022

2022 JUN 3 PM 5:13
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Torres Construction - Contractor Zola Nash - Homeowner	Supplier No.:	337798
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Subject: Home Improvement and Preservation Program (HIPPP Rehab)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute agreement for payment for Home Improvement and Preservation Program project at property address 3842 Happy Canyon Dr, Dallas, Texas 75241 in the amount of 47,557.00 and lead based paint grant amount of \$8,625.00 in CDBG funds will be utilized for this project.

Contract Number:	HOU-2022-00018970	Contract Term:	Effective date of this AA	to	07/28/2022
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Background: On September 29, 2021 by Resolution No. 21-1450, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpa/sscmbjsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	
							-	
							-	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera

Jun 9, 2022

Bian Beverly

Jun 13, 2022

By Department Director

Date

Approved as to Form by City Attorney *B B*

Date

By City Manager

Jun 9, 2022

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225852

EFFECTIVE DATE

6-13-2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETAR
DALLAS, TEXA
2022 JUN 14 AM 9:03
RECEIVED

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Federation Internationale de Football Association Supplier No. _____

Subject: Federation Internationale de Football Association (FIFA) Host City Agreement Addendum

Lead Dept: Convention and Event Services

Action Requested: Approve a no cost consideration addendum to the Host City Agreement entered into between the City of Dallas, the United States Soccer Federation, Inc., and FIFA pursuant to Council Resolution 18-0101 (approved January 10, 2018) for the 2026 FIFA World Cup Games.

Contract Number: _____ Contract Term: _____ to _____

Background: FIFA is the governing body for international soccer. The City of Dallas is one of 16 U.S. cities competing to serve as a Host City or Training site for the 2026 FIFA World Cup. The tournament is a 30-day event consisting of 64 soccer matches with 48 national teams to be held in June and/or July every four years. The City of Dallas received City Council approval in 2018 (CR-18-0101) to compete for an opportunity to host and is now completing an addendum outlining responsibilities of a host city, should the City of Dallas be selected on June 16, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/lpa/sscmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	N/A	N/A	N/A	N/A	N/A	- 0 - N/A	0.00	
						-		
						-		
Financing:							TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

MF

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rosa Fleming
Rosa Fleming (Jun 13, 2022 10:47 CDT)

By Department Director

Jun 13, 2022

Date

Michael Doss

Approved as to Form by City Attorney

Jun 13, 2022

Date

Jun 13, 2022

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225853

EFFECTIVE DATE

05/31/2022

CITY SECRETARY
DALLAS, TEXAS
2022 JUN 14 AM 11:05
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain an attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: ARCBridge Consulting & Training Inc Supplier No. VC22893

Subject: 2021 Redistricting of Council Districts pursuant to Dallas City Charter

Lead Dept: OGA

Action Requested: Authorizing an amendment to the initial service contract with ARCBridge Consulting Inc. to add funds enabling ARCBridge to continue services during Council's review/modification of 2021 Redistricting Commission's recommended districting plan, as required by the Dallas City Charter, and specifying that the term ends upon the earlier of completion of all post-plan adoption services or December 31, 2022.

Contract Number: ECO-2021-00015370 Contract Term: Present to 12/31/2022

Background: The vendor has exhausted all available funds on the initial contract, yet must still support City Council's review/modification by evaluating/analyzing and executing plan modification requests from Council Members and draw the final plan before Council's adoption of a final districting plan no later than June 29, 2022. Vendor must also complete all post-plan adoption services including assisting with the transition of the redistricting website to the City's website.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
0001	MGT	1145	CM03	3099		- ECO-2021-00015370	\$39,656.25	
						-		
Financing:							TOTAL:	\$39,656.25

Contract Amendment Information:	Supplemental Agreement Na.	Base CR/AA Na.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
		21-1127	June 23, 2021	\$158,625	\$0.00	\$ 198,281.25	25%

Carrie Rogers
By Department Director

5/31/2022
Date

By City Manager

Willow Sanchez
Approved as to Form by City Attorney
5/31/2022
Date

6/1/2022
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION 225854
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		Jun 1, 2022

2022 JUN 14 PM 1:53
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Jacqueline Walsh	Supplier No.	VC24101
Subject:	Contract Fee Instructor		
Lead Dept:	Park and Recreation		

Action Requested: Authorize contract fee instructor agreement with Walsh. The vendor will provide dance, theatre, and mentoring services to the citizens of Dallas.
 Contact: Christi Giles 214-671-0218

Contract Number:	PKR-2022-00019417	Contract Term:	NTP	to	5/31/23
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Background: Contract fee instructors provide leisure, sport, and/or health and wellness activity instruction

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpascmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	PKR	N/A	N/A	N/A		N/A PKR-2022-00019417	70-30 Split
							-	
							-	
Financing:							TOTAL:	\$0.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 John Jenkins (Jun 1, 2022 09:14 CDT)
 By Department Director


Jun 1, 2022
 Date


 Approved as to Form by City Attorney
 Jun 14, 2022
 Date


 OA


 Carl Simpson (Jun 1, 2022 09:22 CDT)
 By City Manager

Jun 1, 2022
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 2 2 5 8 5 5 EFFECTIVE DATE May 25, 2022 <i>df</i>
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1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

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d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Miko Trucking, Inc. - Contractor Charlie Johnson Ybarra - Homeowner	Supplier No.	VS0000010476
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Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 4119 Hammerly Dr., Dallas, Texas 75212 in an amount not to exceed \$9,987.50.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB Check appropriate Box <https://mvpca.cp.state.tx.us/tpa/sscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


df **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

David Noguera
 David Noguera (May 25, 2022 11:17 CDT)
 By Department Director

May 25, 2022
 Date

Arden
 Approved as to Form by City Attorney
 Date AS

[Signature]
 May 25, 2022
 Date
 By City Manager

 <p>CITY OF DALLAS</p>	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		2 2 5 8 5 6
		EFFECTIVE DATE
		Jun 1, 2022

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e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JUN 14 PM 3:07
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Eddie Zamudio Supplier No. VC24104

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Eddie Zamudio. The vendor will provide visual art class instruction to the citizens of Dallas.
Contact: Christi Giles 214-671-0218

Contract Number: PKR-2022-00019419 Contract Term: NTP to 5/31/23

Background: Contract fee instructors provide leisure, sport, and/or health and wellness activity instruction

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.




NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		N/A PKR-2022-00019419	70-30 Split
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Jun 1, 2022  Jun 14, 2022
 By Department Director Date Approved as to Form by City Attorney Date
 Jun 1, 2022
 By City Manager Date

T21-338616

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	2 2 5 8 5 7
		EFFECTIVE DATE
		06/13/22

1. Place an "X" in the appropriate box for the approval of:

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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 JUN 14 PM 4:02
 CITY SECRETARY
 DALLAS, TEXA

Supplier Name:	Oncor Electric Delivery Company	Supplier No.	
Subject:	Utility Access and Use Agreement		
Lead Dept:	Aviation		

Action Requested:	Authorize a utility access and use agreement at Dallas Love Field for TWG Properties, Hangar N development						
	Contract Number:	AVI-2022-00018120	Contract Term:	05/2022	to	05/2051	

Background: This action will allow for installation of electrical services and equipment to support construction and operation of a hangar project within the TWG Properties, Ltd. leased premises at Dallas Love Field. No cost consideration to City of Dallas.

HUB
 Check appropriate Box
<https://mycoa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.




NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	NA	NA					NA	000
							-	
							-	
Financing:							TOTAL:	00.0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
	NA				00	\$ 0.00	00 %


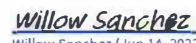

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director	Jun 8, 2022 Date	 Approved as to Form by City Attorney	06/14/22 Date
 By City Manager	Jun 13, 2022 Date		

 CITY OF DALLAS	ADMINISTRATIVE ACTION						ADMINISTRATIVE ACTION																																									
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.						225858																																									
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Supplier Name: Ogletree, Deakins, Nash, Smoak & Stewart, P.C.						Supplier No.: VC0000010490																																										
Subject: Outside Legal Consulting Services for City's 401(k) and 457/457 PST Deferred Compensation Boards																																																
Lead Dept: City Controller's Office																																																
Action Requested: Authorize a professional services contract with Ogletree, Deakins, Nash, Smoak, & Stewart, P.C. to provide legal consulting services to the City of Dallas 401(k) and 457/457 PST Deferred Compensation Boards. Not to exceed \$50,000.																																																
<table border="1" style="width: 100%;"> <tr> <td style="width: 25%;">Contract Number:</td> <td style="width: 25%;">CCO-2022-00018775</td> <td style="width: 25%;">Contract Term:</td> <td style="width: 25%;">5/10/2022 to *Indefinite</td> </tr> </table>									Contract Number:	CCO-2022-00018775	Contract Term:	5/10/2022 to *Indefinite																																				
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Background: Ogletree, Deakins, Nash, Smoak, & Stewart, P.C. will provide consultation services to the City's 401(k) and 457/457 PST Deferred Compensation Boards. The Boards approved legal fees of \$50,000 to be paid out of the City of Dallas Revenue Credit Account at Fidelity for work related to amendments and city disclosures for discretionary Registered Investment Advisor (RIA) access and other work as needed related to the operations and designs of the plans. The vendor will invoice the City Controller's Office directly. The City Controller's Office will be reimbursed for services provided to the Boards under this contract through the City of Dallas Revenue Credit Account at Fidelity. Not to exceed \$50,000. *The City Attorney can terminate the contract with 10 days' notice to the Firm.																																																
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbi/search/																																																
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RECEIVED
 JUN 14 2022
 PM 4:07
 CITY SECRETARY
 DALLAS, TEXAS

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Sheri Kowalski (Jun 14, 2022 11:49 CDT) By Department Director	Jun 14, 2022 Date	 Willow Sanchez (Jun 14, 2022 15:09 CDT) Approved as to Form by City Attorney	Jun 14, 2022 Date
		 By City Manager	Jun 14, 2022 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	2 2 5 8 5 9	2 2 5 8 5 9
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		Jun 9, 2022

1. Place an "X" in the appropriate box for the approval of:

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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Contractor- Scott King Group LLC Homeowner- David S. Dick	Supplier No.	VS100679
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Subject: Home Improvement and Preservation Program (HIPP Rehab)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute agreement for payment for Home Improvement and Preservation Program project at property address 16945 Davenport Ct , Dallas, Texas 75248 in the amount of \$39,300.00 and lead based paint grant amount of \$0.00 in CDBG funds will be utilized for this project.

Contract Number:	HOU-2022-00018930	Contract Term:	Effective date of this AA	to	07/28/2022
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Background: On September 29, 2021 by Resolution No. 21-1450, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing.




HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpa/sscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
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	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	
							-	
							-	
	Financing:							TOTAL:

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Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 David Noguera By Department Director	Jun 9, 2022 Date	 Brian Beverly Approved as to Form by City Attorney	Jun 13, 2022 Date
 By City Manager		Jun 9, 2022 Date	



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225860

EFFECTIVE DATE

Jun 13, 2022

1. Place an "X" in the appropriate box for the approval of:

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RECEIVED
 JUN 15 AM 8:59
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **ANGEL AIR CONDITIONING AND REFRIGERATION, LLC - Contractor**
RITA LAVELLE NASH - Homeowner Supplier No. VC000009360

Subject: Home Improvement and Preservation Program (HIPP Rehab)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute agreement for payment for Home Improvement and Preservation Program project at property address 2031 ALHAMBRA STREET, Dallas, Texas 75217 in the amount of \$34,825.00 and lead based paint grant amount of \$2,600.00 in CDBG funds will be utilized for this project.

Contract Number:	HOU-2022-00018935	Contract Term:	Effective date of this AA	to	07/28/2022
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Background: On September 29, 2021 by Resolution No. 21-1450, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpa/sscmlsearch/>

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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

UN APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera

May 27, 2022

Bian Beverly

CR

Jun 14, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

Jun 13, 2022

By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		225861
		EFFECTIVE DATE
		May 19, 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JUN 15 AM 11:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: CORE Construction Services of Texas, Inc. Supplier No. VS0000010088

Subject: Fire Station 36 Replacement

Lead Dept: Bond and Construction Management

Action Requested: Execute a Supplemental Agreement No. 3 to authorize an increase to this design-build contract, in the amount of \$68,291.71, from \$6,511,603.00, to \$6,579,894.71, which includes an extension to the project completion date.

Contract Number:	PBW-2019-00008821	Contract Term:	5/22/2019	to	10/4/2022
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Background: On 5/22/2019, Resolution 19-0756 authorized a design-build services contract with CORE Construction Services of Texas, Inc. for the Fire Station 36 Replacement facility. This action will authorize design and construction scope revisions to lighting and power plans necessary for integration of alerting equipment and devices. These modifications will result in additional cost for installation of conduit, cabling, speakers, horns and related alerting system components.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V33	BSD	VG13	FIRF	4112	EB17VG13	CX- PBW-2019-00008821	\$68,291.71
						-	
						-	
Financing: 2017 General Obligation Bond Fund						TOTAL:	\$68,291.71

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	3	19-0756	5/22/19	\$530,910.00	\$5,980,693.00	\$6,579,894.71	1,239.36%

Adriana APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Adriana Castaneda May 19, 2022

Richard Jun 15, 2022

By Department Director Date

Approved as to Form by City Attorney Date

Rob May 19, 2022

By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225862

EFFECTIVE DATE

Jun 13, 2022

RECEIVED
 2162 JUN 15 PM 4:03
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Scott King Group, LLC - Contractor**
Katherine Paschall - Homeowner Supplier No. VS100679

Subject: Home Improvement and Preservation Program (HIPP Rehab)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute agreement for payment for Home Improvement and Preservation Program project at property address 9915 Chireno St, Dallas, Texas 75220 in the amount of \$53,651.00 and lead based paint grant amount of \$2,005.00 in CDBG funds will be utilized for this project.

Contract Number:	HOU-2022-00018926	Contract Term:	Effective date of this AA	to	07/28/2022
------------------	-------------------	----------------	---------------------------	----	------------

Background: On September 29, 2021 by Resolution No. 21-1450, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpa/sscblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera

Jun 13, 2022

Brian Beverly

CR

Jun 14, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

Jun 13, 2022

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225863

EFFECTIVE DATE

Jun 1, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 JUN 15 PM 2:
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Open World Gaming, LLC Supplier No. VC24220

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Open World Gaming, LLC. The vendor will provide E-sports gaming services to the citizens of Dallas.
Contact: Christi Giles 214-671-0218

Contract Number: PKR-2022-00019412 Contract Term: NTP to 5/31/23

Background: Contract fee instructors provide leisure, sport, and/or health and wellness activity instruction

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		N/A PKR-2022-00019412	70-30 Split
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins (Jun 1, 2022 09:15 CDT)
By Department Director

Jun 1, 2022
Date

Approved as to Form by City Attorney
Jun 15, 2022
Date

OA
OA

Carl Simpson (Jun 1, 2022 09:21 CDT)
By City Manager

Jun 1, 2022
Date

RECEIVED

225864

MEMORANDUM

2022 JUN 27 PM 2:57
CITY SECRETARY
DALLAS, TEXAS



Date: June 27, 2022
To: City Secretary's Office
Subject: Change of Administrative Action

Please make the following change to Administrative Action #22-5864.

From:

Contract Number:	LIB-2022-0001876
------------------	------------------

To:

Contract Number:	LIB-2022-00018760
------------------	-------------------

Please call me at 214-670-7835 if you need any additional information.

A handwritten signature in blue ink, appearing to read 'Clinton Lawrence'.

Clinton Lawrence
Assistant Director
Dallas Public Library

Handwritten initials and date: 6/30/22



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225864

EFFECTIVE DATE

02/02/2022

RECEIVED
 2022 JUN 16 AM 9:52
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Subscription services.
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Innovative Interfaces, Inc. Supplier No. VS19085

Subject: Chilifresh

Lead Dept: Library

Action Requested: Authorize execution of one year subscription to ChiliFresh database offered through Innovative Interface, Incorporation in the amount of \$24,194.00.

Contract Number: LIB-2022-0001876 Contract Term: 05/18/2022 to 05/17/2023

Background: ChiliFresh's database provides the Library with a mobile app for customers to access it's on-line catalog remotely. Services also include integrated book reviews and ratings, book lists and cover art. Innovative Interfaces Incorporated maintains the Library's existing integrated library system (ILS) which contains the entire catalog of materials. Extending this subscription through Innovative provides customers with enhanced experience and improved access to materials.

HUB Check appropriate Box <https://mycoba.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5392		3110		- CX LIB-2022-0001876	\$24,194.00	
						-		
						-		
Financing:							TOTAL:	\$24,194.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

M.J. Giudice
MJ Giudice (Feb 18, 2022 11:50 CST)

Ashley Stockton
Ashley Stockton (Jun 9, 2022 12:15 CDT)

By Department Director

Date

Approved as to Form by City Attorney


Date

[Signature]

2/22/22

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225865
		EFFECTIVE DATE
		June 15, 2022 <i>JS</i>

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JUN 6 AM 9:52
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>JS</i>
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>JS</i>
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>JS</i>

Supplier Name: Miko Trucking, Inc. - Contractor Demeteric Coleman - Homeowner	Supplier No. VS0000010476
Subject: Targeted Rehabilitation Program (TRP)	
Lead Dept: Housing & Neighborhood Revitalization	

Action Requested:	Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 1942 Shaw St., Dallas, Texas 75212 in an amount not to exceed \$9,748.00.					
	Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year

Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/toa/sscmlsearch/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

JS **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

David Noguera
 David Noguera (Jun 15, 2022 09:55 CDT)
 By Department Director Date

Stephen McFayden
 Stephen McFayden (Jun 15, 2022 11:08 CDT)
 Approved as to Form by City Attorney SGM Date

JS
 Jun 15, 2022
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225866

EFFECTIVE DATE

May 25, 2022 *if*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

RECEIVED
 JUN 16 PM 12:22
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: REKJ Builders Limited Liability Company - Contractor
Carrol Taylor - Homeowner

Supplier No. VC20926

Subject: Dallas Tomorrow Fund (DTF)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Dallas Tomorrow Fund (DTF) Program to provide repairs and/or rehabilitation to the property located at 2918 Carpenter Ave., Dallas, TX 75215, in an amount not to exceed \$19,865.00.

Contract Number:	HOU-2022-00019536	Contract Term:	Effective Date of the AA above	to	11/24/2022
------------------	-------------------	----------------	--------------------------------	----	------------

Background: On September 28, 2016 the Dallas City Council approved Ordinance No. 30236, which amended Chapter 27 Sec 16.13-16.23 of the Dallas City Code ("Code"), changing the process of referring persons determined financially unable to repair or rehabilitate their property or premises in compliance with the Code. DTF must be used for the sole purpose of rehabilitating and/or repairing properties and premises in the city for persons who are found unable to financially comply with notice of violation issued by the director under Section 27-16 of the Code. Funding for the repairs/rehabilitation is derived from the Contract for Services executed between the City and Contractor, as authorized by City Council Resolution No. 20-1555, approved on October 13, 2020.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpa/sscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

Nty APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
David Noguera (May 25, 2022 14:36 CDT)
By Department Director

May 25, 2022
Date

Arden
Approved as to Form by City Attorney

May 27, 2022
Date *AS*

[Signature]
By City Manager
May 25, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225867

EFFECTIVE DATE

June 10, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 1%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 JUN 16 PM 2:50
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **CARA MIA THEATRE CO** Supplier No. 357327

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Cultural producer will provide (1) Summer Camp program at the Oak Cliff Cultural Center. The camp will consist of Theatre, Music, Visual Arts, Dance, and Leadership classes based on consultant's original arts curriculum for students ages 7-17. The classes will be comprised of in-person and virtual learning and meet 5 days a week for a total of 4 weeks. The camp will end with a culminating performance on Friday, July 8th, 2022. Presentation will be offered free of charge and open to students ages 7-17 in the general public. The camp is to be presented June 13th through July 8th, 2022.

Contract Number: OCA-2021-00017464 (CR-00026044) Contract Term: 6/13/2022 to 9/30/2022

Background: The fee for this service will not exceed \$17,000.00. Consultant understands that the City of Dallas will pay Consultant in one (1) payment of \$17,000.00 upon completion of service and in accordance with the terms of the contract.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0719	HOU	W483	CA02	3089		MASC OCA-2021-00017464	\$3,787.00
0001	OCA	1299	CA02	3089		MASC OCA-2021-00017464	\$13,213.00
Financing: General Fund						TOTAL:	\$17,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Jun 8, 2022 12:59 CDT)
By Department Director

Jun 8, 2022
Date

Kelsey Ciluffo
Approved as to Form by City Attorney
Date

June 13, 2022
Date

[Signature]
By City Manager

Jun 10, 2022
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225868

EFFECTIVE DATE

Jun 10, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JUN 16 PM 3:05
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Creative Arts Center of Dallas Supplier No. VS0000036818

Subject: Artistic Services

Lead Dept: Office of Arts & Culture

Action Requested: Authorization is requested to procure the services of Creative Arts Center for the following cultural services at the Bath House Cultural Center: 2-week summer camp, July 5-15, 2022. Additionally, Creative Arts Center will submit a detailed project plan to center managers by May 30, 2022. All duties will be completed under the direction of the Bath House Cultural Center manager by July 15, 2022.

Contract Number:	OCA-2021-00017464 (CR-00026054)	Contract Term:	06/20/2022	to	7/15/2022
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Background: The fee for this service will not exceed \$4,530.00. Creative Arts Center understands that the City of Dallas will pay for services as follows: one installment of \$4,530.00 within 30 days of completion of service and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4833	CULF	3089		-	\$4,530.00
Financing:						TOTAL:	\$4,530.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Jun 8, 2022 12:54 CDT)
By Department Director

Jun 8, 2022
Date

Brad Flanery
Brad Flanery (Jun 14, 2022 10:57 CDT)
Approved as to Form by City Attorney

Jun 14, 2022
Date

[Signature]
Jun 10, 2022
By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225869
		EFFECTIVE DATE
		May 26, 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 16 PM 3:05
 CITY SECRETAR
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	OUTLOUD DALLAS	Supplier No.	VC23178
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: Authorization is requested to procure the services of OutLoud Dallas for the following cultural services at the Bath House Cultural Center and Latino Cultural Center: 3-week summer camp at each center in June and July 2022. Additionally, cultural collective OutLoud Dallas will submit a detailed project plan to center managers by May 30, 2022. Cultural Collective OutLoud Dallas will submit final detailed report by July 10, 2022. All duties will be completed under the direction of the Manager and the Education Coordinator.

Contract Number:	OCA-2021-00017464 (CR-00026023)	Contract Term:	6/1/2022	to	9/30/2022
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Background: The fee for this service will not exceed \$25,000.00. Cultural collective OutLoud Dallas understands that the City of Dallas will pay for services as follows: one installment of \$12,500.00 within thirty days of execution of contract, approval of administrative action and completion of deliverable 1, and a second installment of \$12,500.00 within 30 days of completion of service and receipt of final invoice..

HUB
Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	OCA	4805	CA02	3089		MASC OCA-2021-00017464	\$15,000.00
	0001	OCA	4833	CA02	3089		MASC OCA-2021-00017464	\$10,000.00
	Financing: General Fund							TOTAL:

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (May 25, 2022 15:44 CDT)
By Department Director

May 25, 2022

Date

[Signature]
Approved as to Form by City Attorney

Jun 14, 2022

Date

[Signature]
By City Manager

May 26, 2022

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225870

EFFECTIVE DATE

Jun 10, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

RECEIVED
 JUN 16 PM 3:09
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Oakland Cemetery Lot Owners Assn Of Dallas Supplier No. _____

Subject: Oakland Cemetery Cultural Tours And Green Waste Management Initiative

Lead Dept: Office of Arts and Culture and Department of Sanitation Services

Action Requested: Authorize a cultural services contract for twice monthly cultural tours of Oakland Cemetery for Dallas residents and visitors. In-kind payment to be provided by the Department of Sanitation Services through regular collection and disposal of brush materials generated at the site. Approximate value \$5,550 per year.

Contract Number:	SAN-2022-00019225	Contract Term:	AA Effective Date Above	to	June 30, 2023
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Background: Oakland Cemetery holds historical and cultural significance in Dallas. It is surrounded by cultural and historic districts, and is located in the blue, or mixed urbanism arts to explore cultural typology. Because of the significance of the cemetery and the neighboring community, it is in the City's interest to highlight the cemetery to Dallas residents and visitors and provide support for the upkeep of the forty-eight-acre site.

HUB Check appropriate Box <https://mycpa.coa.state.tx.us/passcmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Jun 8, 2022 16:53 CDT)
By Department Director


Jun 8, 2022
Date

Arden
Approved as to Form by City Attorney

Jun 14, 2022
Date

[Signature]
By City Manager

Jun 10, 2022
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		225871
		EFFECTIVE DATE
		May 12, 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 16 PM 3:50
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Builders of Hope CDC Supplier No. 337558

Subject: Amendment to the Development Agreement Regarding Sales Price

Lead Dept: Department of Housing & Neighborhood Revitalization

Action Requested: An amendment to existing contract with the Developer to amend the Sales Price to, "not exceed \$230,000.00."

Contract Number:	HOU-2020-00012920	Contract Term:	N/A	to	N/A
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Background: The City of Dallas approved a development agreement with Builders of Hope Community Development Corporation, on April 8, 2020, by Resolution No. 20-0551 for the sale of up to 20 Land Transfer lots in the West Dallas land Transfer cluster. All homes are to be constructed and sold to homebuyers between 60 - 80% of the AMI.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpa/sscmlsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Financing:							TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
 By Department Director May 12, 2022
 Date

Andrea H. Ste...
 Approved as to Form by City Attorney June 14, 2022
 Date

[Signature]
 By City Manager May 12, 2022
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225872

EFFECTIVE DATE

Jan 21, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2.5%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 JUN 17 PM 12:08
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Studio Six Art Conservation, LLC Supplier No. VS90658

Subject: FY22 General Cleaning Bertoia and Jonsson sculptures

Lead Dept: Office of Arts and Culture

Action Requested: Authorization is requested to procure the services of Studio Six Art Conservation, LLC for maintenance of Bertoia and Jonsson sculptures. The Conservator has prepared a preliminary report and confirmed the appropriate procedures.

Contract Number: OCA-2022-00018518 Contract Term: February 1, 2022 to September 30, 2022

Background: The Bertoia and Eric Jonsson sculptures art pieces are highly visible sculptures at City Hall and Central Library. They need conservation. Using BKZ20-00010790 Art Conservation Services RFQ qualified conservators, informal proposals were requested. Studio Six's is the most advantageous.

HUB Check appropriate Box <https://mycpe.cpa.state.tx.us/tnasscmibsear.cbl/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4804	PUBA	3070		CX OCA-2022-00018518	\$ 6,935
						-	
						-	
Financing: General fund						TOTAL:	\$ 6,935

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
			D		0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Jan 21, 2022 16:36 CST)

Jan 21, 2022

Lisa Marie

May 27, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

Joey Zapata
Joey Zapata (Jan 21, 2022 16:37 CST)

Jan 21, 2022

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225873

EFFECTIVE DATE

6/15/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 17 PM 2:30
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: LINEBARGER GOGGAN BLAIR & SAMPSON, LLP Supplier No. _____

Subject: CONTRACT RENEWAL- LINEBARGER GOGGAN & SAMPSON, LLP

Lead Dept: HOUSING AND NEIGHBORHOOD REVITALIZATION/ DHADC

Action Requested: RENEW THE CONTRACT BETWEEN LINEBARGER AND DALLAS HOUSING ACQUISITION AND DEVELOPMENT CORPORATION.

Contract Number:	HOU - 201900011476	Contract Term:	OCT. 1, 2019	to	SEPT. 30, 2022
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Background: DHADC CONTRACT WITH LINEBARGER FOR PROFESSIONAL LEGAL SERVICES.

HUB
Check appropriate Box

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

6/14/2022
Date

[Signature]
Approved as to Form by City Attorney KC

6/15/2022
Date

[Signature]
By City Manager
6/15/22
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225874

EFFECTIVE DATE

6/15/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JUN 17 PM 2:32
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: REPUBLIC TITLE OF TEXAS, INC. Supplier No. _____

Subject: CONTRACT RENEWAL- REPUBLIC TITLE OF TEXAS, INC.

Lead Dept: HOUSING AND NEIGHBORHOOD REVITALIZATION/ DHADC

Action Requested: RENEW THE CONTRACT BETWEEN REPUBLIC TITLE AND DHADC

Contract Number:	HOU - 201900011477	Contract Term:	OCT. 1, 2019	to	SEPT. 30, 2022
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Background: DHADC CONTRACT WITH REPUBLIC TITLE FOR PERFORMING PROFESSIONAL TITLE, ESCROW, ABSTRACT AND INSURANCE SERVICES RELATED TO ACQUISITION AND SALES OF PARCELS OF REAL PROPERTY.




HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	\$0.00	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director
 Date: 6/14/2022
 Approved as to Form by City Attorney KC
 Date: 6/15/22
 By City Manager
 Date: 6/15/22

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	225875	
	EFFECTIVE DATE	
	06/17/2022	
See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	<div style="writing-mode: vertical-rl; transform: rotate(180deg);"> RECEIVED 2022 JUN 21 AM 8:22 CITY SECRETARY DALLAS, TEXAS </div>
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.	

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

VENDOR	GRAYSHIFT	Vendor No.	VC23283
Subject:	LICENSE RENEWAL		
Lead Dept:	Dallas Police Department		

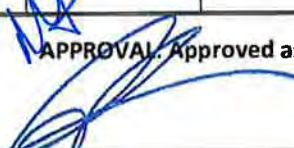

Action Requested:	Authorize purchase of license renewal to extract forensic data from cellular phones.						
	Contract Number:	DPD-2022-00019548		7/30/22	to	7/29/2023	


Background: The Dallas Police Department does not have the capability to seize illicit funds stored on pre-paid debit cards, gift cards, or cryptocurrency. The Electronic Recovery and Access to Data (ERAD) group provides a turn-key, web based solution that allows law enforcement to inventory, investigate, freeze, and seize funds. Purchasing this system will allow the department to instantly check the balances on any gift/debit card placed in the Property Room.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	DPD	2135		3437		DPD-2022-00019548	45,995.00
							-	
							-	
	Financing:						TOTAL:	45,995.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director Date <u>Jon Fortune</u> <small>Jon Fortune (Jun 17, 2022 17:27 CDT)</small>	 Approved as to Form by City Attorney Date <u>06/17/2022</u> <small>DK</small>	06/17/2022	
By City Manager	Date		

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225876
		EFFECTIVE DATE
		Jun 17, 2022

RECEIVED
 2022 JUN 21 AM 9:11
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	SWAN STRINGS	Supplier No.	VC22609
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall present two eight-week residencies under the Community Arts Non-Profit Residency Program. Residencies will involve providing workshops in guitar instruction for beginner, intermediate, and advanced levels. Classes will be taught with the music theory of the circle of fifths to maximize the ear training. Along with guitar, Consultant will also provide songwriting and voice instruction. The main target of the curriculum is to have the greatest impact in the time allotted for the residency. All workshops will be offered free of charge to participants targeting districts 4 & 5. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2022-00018643 (CR-00026005)	Contract Term:	6/23/2022	to	9/30/2022
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Background: The fee for this service is \$20,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 35% or \$7,000.00 of the total awarded amount upon completion of deliverables one through three and receipt of the consultant's first invoice, one (1) payment of 35% or \$7,000.00 of the total awarded amount upon completion of deliverables four and five and receipt of consultant's second invoice, one (1) payment of 20% or \$4,000.00 of the total awarded amount upon completion of deliverables six through eight (approval of the final report) and receipt of consultant's third invoice, and one (1) final payment of 10% or \$2,000.00 upon satisfactory completion of all required services as determined by the Director, submission of Tax Form 990, SMU DataArts documentation and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.ca.state.tx.us/tpa/sscmlsearch/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Funding:	0001	OCA	5028	CA01	3089	CommArt	MASC OCA-2022-00018643	\$20,000.00	
	Financing: General Fund							TOTAL:	\$20,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Jun 16, 2022 10:19 CDT)
By Department Director

Jun 16, 2022
Date

Brad Flanery
Brad Flanery (Jun 17, 2022 15:56 CDT)
Approved as to Form by City Attorney

Jun 17, 2022
Date

MSR
Jun 17, 2022
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225877

EFFECTIVE DATE

Jun 19, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 JUN 21 AM 10:10
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Dallas Alumni Chapter of Kappa Alpha Psi Fraternity, Inc Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with Dallas Alumni Chapter of Kappa Alpha Psi Fraternity, Inc to volunteer in the southern sector of Dallas by participating in litter and debris cleanups and community tree plantings with the Dallas Park Maintenance Districts 3 and 4; all in coordination with the City of Dallas Parks and Recreation Department at no cost to the city.
Contact: Shenequa D. Crockett (214) 670-6713

Contract Number: PKR-2022-00019104 Contract Term: 5/25/2022 to 5/24/2023

Background: Dallas Alumni Chapter of Kappa Alpha Psi Fraternity, Inc wants to volunteer in the southern sector of Dallas by participating in litter and debris cleanups and community tree plantings with the Dallas Park Maintenance Districts 3 and 4; all in coordination with the City of Dallas Parks and Recreation Department at no cost to the city.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	- N/A	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Apr 18, 2022 17:40 CDT)
By Department Director

Apr 18, 2022

Chris Raman
Apr 19, 2022
Date

Carl Simpson
Carl Simpson (Jun 19, 2022 07:39 CDT)
By City Manager

Approved as to Form by City Attorney
Jun 19, 2022
Date

OA



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225878

EFFECTIVE DATE

06/17/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JUN 21 AM 11:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Zetegy, Inc. Supplier No. VS0000030851

Subject: CloseWatch (formerly iWatch) Citizen Tip Line Software License Renewal

Lead Dept: Dallas Police Department (DPD)

Action Requested: Authorize purchase in the amount of \$100,000.00 for Closewatch Subscription renewal.

Contract Number: DPD-2022-00018920 Contract Term: 5/31/2022 to 5/31/2025

Background: The CloseWatch software application provides a real-time reporting platform that allows citizens to upload anonymous tip submissions that encourage joint participation between citizens and the Dallas Police Department in identifying crimes and curbing potential incidents within the community. This extension will provide ongoing support while a long-term contract is being finalized.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0411	DPD	6367		3438		- DPD-2022-00018920	100,000.00	
Financing:							TOTAL:	100,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director:
 Date: 06/17/22
 By City Manager:
 Date: 06/17/2022

Approved as to Form by City Attorney:
 Date: 06/17/2022



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225879

EFFECTIVE DATE

June 17, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 23%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 JUN 21 PM 12:09
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Services of Hope Entities, Inc. Supplier No. C00000004593

Subject: Supplemental Agreement #1 to the CV-COVID-19 Drivers of Poverty Contract

Lead Dept: Office of Community Care

Action Requested: Approve the first amendment to the CV-COVID-19 Drivers of Poverty agreement between Services of Hope and the City of Dallas. This agreement will extend the contract end date to March 27, 2023 to allow for a full year of programming and allow amendment to the Exhibit C-2 – Monthly Target Analysis to reduce the number of clients.

Contract Number: POM-2021-00016023 Contract Term: January 12, 2022 to March 27, 2023

Background: Services of Hope will provide food services/provision and /or support for clients' needing healthy nutritious food items, such as fresh fruit, vegetables, milk, protein including meat, shelf-life food, which will be boxed for non-contact pickup and delivery.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
							\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	22-0154	02-16-22	\$471,132.00	\$0.00	\$ 471,132.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jessica Galeshaw
Jessica Galeshaw (Jun 15, 2022 10:52 CDT)
By Department Director

Jun 15, 2022
Date

Shoaib Dareedia
Shoaib Dareedia (Jun 20, 2022 16:22 CDT)
Approved as to Form by City Attorney

Jun 20, 2022
Date

Jun 17, 2022
By City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225894

EFFECTIVE DATE

June 17, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JUN 21 PM 12:09
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Friendship West Baptist Church	Supplier No.	VC22156
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Subject: Supplemental Agreement #1 to the CV-COVID-19 Drivers of Poverty Contract

Lead Dept: Office of Community Care

Action Requested: Approve the first amendment to the CV-COVID-19 Drivers of Poverty agreement between Friendship West Baptist Church and the City of Dallas. This agreement will extend the contract end date to February 15, 2023, to allow for a full year of programming.

Contract Number:	POM-2021-00016023	Contract Term:	January 12, 2022	to	February 15, 2023
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Background: Friendship West Baptist Church will provide mental health services and counseling to City of Dallas residents who have been impacted by the COVID-19 pandemic.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
							\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	22-0154	02-16-22	\$458,250.00	\$0.00	\$ 458,250.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jessica Galleshaw
 Jessica Galleshaw (Jun 10, 2022 13:17 CDT)
 By Department Director

Jun 10, 2022
 Date

Shoaib Daredia
 Shoaib Daredia (Jun 20, 2022 16:21 CDT)
 Approved as to Form by City Attorney

Jun 20, 2022
 Date

[Handwritten Signature]

By City Manager

Jun 17, 2022

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225895

EFFECTIVE DATE

~~May 4, 2022~~ May 4, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 MAY 2 9:57 AM
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Phi Beta Sigma Fraternity Inc- Theta Mu Sigma Dallas Chapter Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with Phi Beta Sigma Fraternity Inc- Theta Mu Sigma Dallas Chapter to volunteer in the southern sector of Dallas by participating in litter and debris cleanups at Daniel Dale Park; all in coordination with the City of Dallas Parks and Recreation Department at no cost to the city.
Contact: Shenequa D. Crockett (214) 670-6713

Contract Number:	PKR-2022-00019181	Contract Term:	6/6/2022	to	6/5/2023
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Background: Phi Beta Sigma Fraternity Inc- Theta Mu Sigma Dallas Chapter wants to volunteer in the southern sector of Dallas by participating in litter and debris cleanups at Daniel Dale Park; all in coordination with the City of Dallas Parks and Recreation Department at no cost to the city.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/apasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Financing:						TOTAL:	\$0.00 I.V.

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
Date: Apr 27, 2022

By City Manager
Date: Apr 27, 2022

Approved as to Form by City Attorney
Date: Jun 8, 2022



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225896

EFFECTIVE DATE

June 12, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
JUN 22 AM 10:19
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Texas Department of Transportation (TxDOT) Supplier No. _____

Subject: Advance Funding Agreement for Voluntary Local Government Contributions to Transportation Improvement Projects with No Required Match On-System (CSJ 0261-03-030) in the amount of \$60,000 to be paid by the City of Dallas to TxDOT for the partial removal of Noise Wall 4C constructed with the Southern Gateway Project on US 67 along the Northbound Frontage Road at Kirkwood Temple, between Golden Rod Drive and Sunny Glen Drive in the City of Dallas.

Lead Dept: Transportation

Action Requested: Authorize an Advance Funding Agreement for Voluntary Local Government Contributions to Transportation Improvement Projects with No Required Match On-System (CSJ 0261-03-030) with TxDOT, in the amount of \$60,000 to be paid by the City of Dallas to TxDOT for the partial removal of Noise Wall 4C constructed with the Southern Gateway Project on US 67 along the Northbound Frontage Road at Kirkwood Temple, between Golden Rod Drive and Sunny Glen Drive in the City of Dallas.

Contract Number: TRN-2022-00019457 Contract Term: _____ to _____

Background: The noise wall installed as part of the Southern Gateway Project on US 67 along the Northbound Frontage Road at Kirkwood Temple, between Golden Rod Drive and Sunny Glen Drive has created an obstruction to the visibility of the church. The church's pastor requests its removal through a signed letter to TxDOT. Since federal funds were used in the installation of the wall as required by the environmental document, the City is responsible for funding the partial removal.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	TRN	3036	TR01	4599	N/A	- TRN-2022-00019457	\$60,000.00
						-	
						-	
Financing:						TOTAL:	\$60,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	0.00%



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225897
EFFECTIVE DATE

June 17, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 JUN 23 AM 10:49
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Michelle S. Williams	Supplier No.	VC25042
-----------------------	----------------------	---------------------	---------

Subject: Request an agreement with Michelle S. Williams in the amount of \$100,000 for a Consultant Contract for professional services to add the equity review work to the Comprehensive Housing Policy.

Lead Dept: Department of Housing and Neighborhood Revitalization (Housing)

Action Requested: Request an agreement with Michelle S. Williams in the amount of \$100,000 for a Consultant Contract for professional services to add the equity review work to the Comprehensive Housing Policy. The scope of work will include community input, public meeting discussions and presentations, mission statement development, action plan for implementation and accomplishment measures for reporting.

Contract Number:	HOU-2022-00019451	Contract Term:	June 15, 2022	to	June 15, 2023
-------------------------	-------------------	-----------------------	---------------	-----------	---------------


Background: In 2021, Housing entered into an Administrative Action contract with TDA Consulting, Inc. (TDA) to perform an equity review of the Comprehensive Housing Policy. On April 27, 2022, by Resolution No. 22-0664, City Council approved the 11 recommendations from the TDA review to be incorporated into the Comprehensive Housing Policy. At that meeting, Housing disclosed the plan to partner with a consultant to provide professional hands-on services to assist Housing in drafting the new Comprehensive Housing Policy to incorporate the 11 equity review recommendations.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpas/scmbsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		0001	HOU	5510				
								\$100,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	2 2 5 8 9 8
		EFFECTIVE DATE
		Jun 22, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2022 JUN 22 PM 1:10
 CITY SECRETARY
 DALLAS, TEXAS
 RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Burners without Borders North Texas	Supplier No.	
Subject:	Park Beautification		
Lead Dept:	Park and Recreation		

Action Requested:	Authorize a beautification agreement with Burners without Borders North Texas to update and maintain the garden beds at K.B. Polk Park. They plan to do litter and debris pick-ups, weed/clean up the garden area and the beds, set mulch, prepare garden beds for winter, plant floral and plants on city approved list, and continually water all plants. Contact: Amanda Mukhin, 214.670.0203						
	Contract Number:	PKR-2022-00018561	Contract Term:	05/24/2022	to	05/23/2023	

Background: Burners without Borders North Texas tries to share with our community through gifts of service and donation drives that benefit local non-profits & causes suggested by our members.

HUB
Check appropriate Box


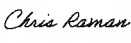

<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	- N/A	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 John Jenkins (Apr 28, 2022 09:44 CDT) By Department Director	Apr 28, 2022 Date	 Chris Raman Approved as to Form by City Attorney	Apr 28, 2022 Date
 Carl Simpson (Jun 22, 2022 12:15 CDT) By City Manager		Jun 22, 2022 Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225899

EFFECTIVE DATE

04/22/2022

RECEIVED
2022 JUN 22 PM 1:20
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Membership Fee
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Urban Libraries Council Supplier No. VC0000003959

Subject: Annual Membership

Lead Dept: Library

Action Requested: Authorize payment of annual membership to Urban Libraries Council in the amount of \$12,000.00

Contract Number: CX LIB-2022-00019183 Contract Term: 09/01/2022 to 08/31/2023

Background: Membership fee with The Urban Libraries Council provides access to their professional membership organization for urban libraries in the United States. Membership includes professional development resources, cutting edge research, and collaborative opportunities for communities with libraries of similar size, interest, and concerns.

HUB
Check appropriate Box
<https://mvcpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5310		3340		- CX LIB-2021-00019183	\$12,000.00	
						-		
						-		
Financing:							TOTAL:	\$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MJ Giudice
MJ Giudice (Apr 21, 2022 13:57 CDT)

By Department Director

Date

Ashley Stockton
Ashley Stockton (Jun 22, 2022 12:03 CDT)

Approved as to Form by City Attorney


Date

[Signature]

4/22/22

By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-06 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 225900 EFFECTIVE DATE June 17, 2022
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RECEIVED
 JUN 22 PM 3:26
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: FastSigns Supplier No. VC23066

Subject: Authorization of Ratification Payment to FastSigns

Lead Dept: Office of Community Care

Action Requested: Authorize a Ratification payment to FastSigns in the amount of \$4,963.75 for signs for the West Dallas Community Care Center.

Contract Number: OCC-2022-00019288 Contract Term: to

Background: Signage was needed for the West Dallas Community Center for community access/information. For purchase request over \$3k not on an Master Agreement, the request should have been placed out for bid or had 3 quotes provided on the original RQS prior to receiving of the goods. Only two vendors responded to staffs request for quote.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022 N/A.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	MGT	4301	EH42	3099		- OCC-2022-00019288	4,963.75
						-	
						-	
Financing:						TOTAL:	4,963.75


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jessica Galleshaw
 Jessica Galleshaw (Jun 9, 2022 15:39 CDT)
 By Department Director Date

Kelsey Cliffo
 Approved as to Form by City Attorney *KC* Date

[Signature]
 By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225901
		EFFECTIVE DATE
		Jun 23, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: PlanStreet	Supplier No. VC24354
---------------------------	----------------------

Subject: Case Management System subscription for the Dallas Sobering Center

Lead Dept: Information and Technology Services

Action Requested: Authorize three-year agreement for case management subscription for the Dallas Sobering Center.

Contract Number:	DSV-2022-00019090	Contract Term:	July 15, 2022	to	July 14, 2025
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Background: PlanStreet will provide an electronic Case Management system. The system will capture and track information on individuals who are admitted to the Dallas Sobering Center. The Sobering Center assists these individuals with accessing services and programs for substance abuse or mental health issues.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	CTS	5356		3437		MASC DSV-2022-00019090	\$30,200.00
						-	
Financing:						General Fund (subject to annual appropriations)	TOTAL:
							\$30,200.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 William Zielinski (Jun 23, 2022 16:25 CDT)

Jun 21, 2022


 Willow Sanchez (Jun 23, 2022 10:54 CDT)

Jun 23, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date


 SR



 Carl Simpson (Jun 23, 2022 09:48 CDT)

Jun 23, 2022


 WS

By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 225902 EFFECTIVE DATE June 22, 2022																																										
	1. Place an "X" in the appropriate box for the approval of:																																																
	<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input checked="" type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.																																																
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Supplier Name:		Cities for Financial Empowerment Fund				Supplier No.		N/A																																									
Subject:		First Amendment to Local Consumer Financial Protection Initiative Planning Grant																																															
Lead Dept:		Office of Community Care																																															
Action Requested:		Approve the 1st amendment to the Local Consumer Financial Protection Initiative Planning Grant agreement between the Cities for Financial Empowerment Fund, and the City of Dallas. This amendment is to extend the no-cost extension from June 1, 2022 to September 30, 2022 and will amend the language in Section 5. Conditions of Disbursement of Grant" and Exhibit D (Reporting).																																															
		Contract Number:		OCC-2021-00017541		Contract Term:		11-1-21 to 09-30-22																																									
Background:		The Cities for Financial Empowerment Fund, Inc. (CFE) is a 501(c)3 that offers funding and technical assistance to help improve the financial stability of low- and moderate-income households by embedding financial empowerment strategies into local government infrastructure. . This amendment will extend until September 30, 2022.																																															
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscml/search/		<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.																																															
Funding:		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>FUND</th> <th>DEPT</th> <th>UNIT</th> <th>ACTV</th> <th>OBJ</th> <th>PROGRAM</th> <th>ENCUMBRANCE TYPE and NUMBER</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$0.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">-</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">-</td> <td></td> </tr> <tr> <td colspan="6">Financing:</td> <td style="text-align: right;">TOTAL:</td> <td>\$0.00</td> </tr> </tbody> </table>						FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT								\$0.00							-								-		Financing:						TOTAL:	\$0.00		
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT																																										
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APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jessica Galleghaw
 Jessica Galleghaw (Jun 21, 2022 08:15 CDT)
 By Department Director

Jun 21, 2022
 Date

Stephen McFayden
 Stephen McFayden (Jun 23, 2022 08:39 CDT)
 Approved as to Form by City Attorney

Jun 23, 2022
 SGM Date

[Signature]
 By City Manager

Jun 22, 2022
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 225903 EFFECTIVE DATE Jun 22, 2022
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1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): **Council Resolution No. 21-0440.**
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Kinetech Cloud, LLC DBA Kinetech Supplier No. VC22849

Subject: Maintenance for the Emergency Rental Assistance Database

Lead Dept: Information and Technology Services

Action Requested: Authorize a new two-year contract for licenses of the relevant Software as a Service (SaaS) databased utilized by the Emergency Rental & Utility Assistance Program.

Contract Number:	DSV-2022-00019117	Contract Term:	3/15/2022	to	3/14/2024
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Background: Council Resolution No. 21-0240 allowed for the implementation of a SaaS database for the tracking and management of applications from City of Dallas citizens requesting rental and utility assistance due to the COVID-19 pandemic.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscml/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
FC19	MGT	918G		3099		MASC DSV-2022-00019117	\$290,230.00
						-	
						-	
Financing: ARPA Rent Ast2 (subject to annual appropriations)						TOTAL:	\$290,230.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
Shelia Robinson (May 5, 2022 09:53 CDT)

May 5, 2022

Willow Sanchez
Willow Sanchez (Jun 22, 2022 11:49 CDT)

Jun 22, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date


Carl Simpson
Carl Simpson (Jun 22, 2022 11:14 CDT)

Jun 22, 2022

W S





By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1>						ADMINISTRATIVE ACTION																																										
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.						2 2 5 9 0 4																																										
							EFFECTIVE DATE																																										
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<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.																																																	
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<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): <small>NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</small>																																																	
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																											
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																											
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No / N/A																																											
Supplier Name: Anderson & Truitt PLLC			Supplier No.: VC25157																																														
Subject: Professional Services Contract																																																	
Lead Dept: City Attorney's Office																																																	
Action Requested: Authorize a professional services contract with Anderson & Truitt PLLC, to provide legal services to the City of Dallas in connection with miscellaneous State Tort litigation. Not to exceed \$50,000.																																																	
Contract Number:		ATT-2022-00019645		Contract Term:		6/1/2022		to	*Indefinitely																																								
Background: Anderson & Truitt PLLC will provide legal services to the City of Dallas in connection with miscellaneous State Tort litigation. The firm will be paid on an hourly rate basis as provided in the Engagement Letter dated May 27, 2022. Not to exceed \$50,000. *The City Attorney can terminate the contract with 10 days' notice to the Firm.																																																	
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbi/search/																																																	
<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.																																																	
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Financing:						TOTAL:		\$50,000.00																																									
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						\$ 0.00	%																																										

 RECEIVED
 2022 JUN 23 PM 4:53
 CITY SECRETARY
 DALLAS, TEXAS

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Ayeh Powers (Jun 23, 2022 10:44 CDT) By Department Director	Jun 23, 2022 Date	 Michael Doss (Jun 23, 2022 12:20 CDT) Approved as to Form by City Attorney	Jun 23, 2022 Date
 tc broadnax (Jun 23, 2022 10:50 CDT) By City Manager	Jun 23, 2022 Date		



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225905

EFFECTIVE DATE

06/23/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 JUN 24 AM 9:10

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: MAS-TEK ENGINEERING AND ASSOCIATES, INC. Supplier No. 350688

Subject: CONTRACT NO. 16-133/134 SUPPLEMENTAL AGREEMENT NO. 1 FOR ADDITIONAL CONSTRUCTION MATERIAL TESTING SERVICES

Lead Dept: DALLAS WATER UTILITIES

Action Requested: AUTHORIZE SUPPLEMENTAL AGREEMENT NO. 1 TO THE PROFESSIONAL SERVICES CONTRACT WITH MAS-TEK ENGINEERING AND ASSOCIATES INC. FOR ADDITIONAL CONSTRUCTION MATERIAL TESTING SERVICES DURING THE INSTALLATION OF WATER AND WASTEWATER MAINS INCLUDING UTILITY BACKFILL TESTING AND CONCRETE SAMPLING AND TESTING.

Contract Number: DWU-2016-00000471 Contract Term: May 11, 2016 to Dec 1, 2022

Background: ON MAY 11, 2016, CITY COUNCIL AUTHORIZED A PROFESSIONAL SERVICES CONTRACT WITH MAS-TEK ENGINEERING AND ASSOCIATES, INC FOR CONSTRUCTION MATERIAL TESTING SERVICES DURING THE INSTALLATION OF WATER AND WASTEWATER MAINS BY RESOLUTION NO. 16-0751.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
4116	DWU	PS40		4113	716134	CT- DWU716134EN	\$5,000.00
Financing: Wastewater Capital Improvement F Fund						TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	16-0751	05/11/2016	\$252,000.00		\$257,000.00	1.98%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
Terry Lowery (Jun 23, 2022 08:37 CDT)
By Department Director

Jun 23, 2022
Date

06/23/22
Approved as to Form by City Attorney OOA
Date

06/23/22
By City Manager
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225906

EFFECTIVE DATE

May 11, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): **Water Revenue Contract**
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 JUN 24 AM 9:11
CITY SECRETARY'S
OFFICE
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Rockwall Golf and Athletic Club Supplier No. _____

Subject: Authorized Untreated Water Contract

Lead Dept: Water Department

Action Requested: Authorize the Director of Dallas Water Utilities to execute a three-year contract with Rockwall Golf and Athletic Club to provide untreated water for purpose of irrigating the golf course.

Contract Number: 2022-00019133 Contract Term: _____ to 3-year term

Background: This item is for authorization to enter a new untreated water contract with Rockwall Golf and Athletic Club. Rockwall Golf and Athletic Club requests the purchase of untreated water annually from Dallas from diversion points located along Squabble Creek, a tributary of East Fork of the Trinity River, a tributary of Lake Ray Hubbard for the purpose of irrigating the golf course.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1sear/h/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. **N/A L.B.**
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBI	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
Terry Lowery (May 11, 2022 08:34 CDT)

By Department Director

Date

[Signature]

Approved as to Form by City Attorney

Date

Jun 22, 2022

[Signature]

By City Manager

May 11, 2022

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225907

EFFECTIVE DATE

Apr 13, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JUN 24 AM 9:21
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Michael Scott Shubin Supplier No. VS92818

Subject: South Lamar Street Project Plaza 3

Lead Dept: Office of Arts and Culture

Action Requested: Authorize contract for Scott Shubin to design, fabricate, and install a public, site-specific artwork on South Lamar between Pike Street and Highway 175 -not to exceed \$31,290 in Streets Bonds.

Contract Number:	OCA-2022-00017828	Contract Term:	Date of AA execution above	to	Oct. 29, 2022
------------------	-------------------	----------------	----------------------------	----	---------------

Background: Artist Scott Shubin was approved for the commission of the South Lamar Street Projects on Aug 16, 2018 by the Arts and Culture Advisory Commission. Selection of the artist followed the Public Art Procurement process as defined by the Arts and Culture Cultural Policy 2018.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
2U22	PBW	PA13	PUBA	4425	PB12PB13	CX OCA-2022-00017828	\$31,290
						-	
						-	
Financing: Street and Transportation improvements Fund						TOTAL:	\$31,290

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
 Benjamin Espino (Apr 12, 2022 22:38 CDT)
 By Department Director

Apr 12, 2022

Date

Arden A. Stee

Approved as to Form by City Attorney

May 2, 2022

Date

MSR

Apr 13, 2022

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225908

EFFECTIVE DATE

Jun 1, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARIAL OFFICE
DALLAS, TEXAS
2022 JUN 24 AM 9:19
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Kellie Reynolds Supplier No. VC24189

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Kellie Reynolds. The vendor will provide yoga instruction services to the citizens of Dallas.
Contact: Christi Giles 214-671-0218

Contract Number: PKR-2022-00019416 Contract Term: NTP to 5/31/23

Background: Contract fee instructors provide leisure, sport, and/or health and wellness activity instruction

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		N/A PKR-2022-00019416	70-30 Split
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jolyn Jenkins (Jun 1, 2022 09:16 CDT)
By Department Director Date

Approved as to Form by City Attorney Date
Jun 15, 2022

Carl Simpson (Jun 1, 2022 09:20 CDT)
By City Manager Date

Jun 1, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225909

EFFECTIVE DATE

June 15, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 JUN 24 AM 10:28
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: North Central Texas Council of Governments Supplier No. _____

Subject: Amendment #2 to the Minor Intersection Improvement Program to extend time and incorporate Exhibit E-1.

Lead Dept: Department of Transportation

Action Requested: Authorize Amendment #2 to the Minor Intersection Improvement Program (MIIP) Agreement with North Central Texas Council of Governments (NCTCOG) to extend the agreement from June 30, 2022, to July 31, 2023, and incorporate Exhibit E-1 titled "Required State Clauses & TxDOT Flow Down Revisions".

Contract Number: TRN-2019-00010822 Contract Term: June 30, 2022 to July 31, 2023

Background: On August 12, 2020, City Council authorized payment of the 11.4 percent local match of the off-system detection system improvements for the purpose of the implementation of the Minor Intersection Improvement Program in the amount of \$102,600.00, by Resolution No. 20-1142.
On August 17, 2021, Administrative Action No. 21-5980 was approved to clean up language in Article 2 and extend the agreement to June 30, 2022.
On October 27, 2021, City Council authorized the amendment of Resolution No. 20-1142, to correct the funding information to allow the City of Dallas to seek reimbursement for eligible costs up to the maximum reimbursement amount of \$797,400.00, by Resolution No. 21-1746.

HUB Check appropriate Box YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. NO, there are no HUB's in Dallas County to contact for this business category. NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	0.00%

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 225910
		EFFECTIVE DATE
		Feb 15, 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Water Revenue Contract
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 24 PM 1:13
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Spirit Realty, LP Supplier No. _____

Subject: Authorized Untreated Water Contract

Lead Dept: Water Department

Action Requested: Authorize the Director of Dallas Water Utilities to execute a three-year contract with Spirit Realty, LP to provide untreated water for purpose of irrigating the golf course.

Contract Number:	2022-00018730	Contract Term:		to	3 years
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Background: This item is for authorization to enter a new untreated water contract with Spirit Realty, LP Untreated Water Purchase Contract. Spirit Realty, LP Untreated Water Purchase Contract requests the purchase of untreated water annually from Dallas from diversion points located on Lake Ray Hubbard for the purpose of irrigating the golf course.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscblsear.ch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. N/A LB

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. LB

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:		NA				TOTAL:	0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

 **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

Terry Lowery
Terry Lowery (Feb 14, 2022 09:19 CST)
By Department Director

 **Jun 22, 2022**
Approved as to Form by City Attorney Date


By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225911

EFFECTIVE DATE

Mar 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 JUN 24 PM 4:01
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: JQ Infrastructure, LLC Supplier No. 517892

Subject: Latino Cultural Center Structural Repairs

Lead Dept: Office of Arts and Culture

Action Requested: Authorize a professional service contract with JQ Infrastructure for structural repairs that focus on the slab movement and associated damage at the Latino Cultural Center located at 2600 Live Oak Street, Dallas, Texas

Contract Number:	OCA-2022-00018925	Contract Term:	03/15/2022	to	03/15/2023
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Background: This action will authorize JQ Infrastructure to perform structural repairs at the Latino Cultural Center and will be focused on the slab movement and the associated damage to the finishes on the ground level on the Workspace Room, Corridor 140, Administration Offices, and the Restroom as noted in the assessment report dated July 14, 2021. The firm was selected the AVI's prequalified consultants, Solicitation No. CIZ1959.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0671	OCA	W130		3210		CX OCA-2022-00018925	\$25,000.00
						-	
						-	
Financing: Capital Construction Funding						TOTAL:	\$25,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Mar 4, 2022 09:50 CST)
By Department Director
Date
Mar 4, 2022

C.L. Christine Lanners
C.L. Christine Lanners (Jun 22, 2022 10:12 CDT)
Approved as to Form by City Attorney
Date
Jun 22, 2022

[Signature]
Date
Mar 8, 2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

22-5912

EFFECTIVE DATE

May 17, 2022

RECEIVED
 2022 JUN 27 AM 08:30
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Texas Discovery Garden Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested
 Authorize a Beautification Agreement with the Texas Discovery Gardens to donate a Tractor-Trailer to the Dallas Park and Recreation Department for the exclusive use of conservation work. This will include; prairie maintenance, invasive species, wildflower bed prep, and assisting in tree planting efforts at no cost to the city. The Park Department will house and maintain the Tractor-Trailer. Contact: Bret Johnson at (214) 671-1292

Contract Number:	PKR-2022-00018901	Contract Term:	6/2/2022	to	6/1/2023
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Background:
 David Litman, CEO and Co- Founder of Hotles.com generously donated a sum of \$53,000 dollars to the purchase of the Tractor-Trailer and Dallas entrepreneur Garrett Boone Co-Founder of the Container Store also generously donated \$17,000 to purchase the cultivator.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
		N/A	PKR	N/A	N/A	N/A	N/A	N/A	PKR-2022-00018901
							-		
							-		
Financing:								TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
							\$ 0.00

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 John Jenkins (May 16, 2022 15:36 CDT)

May 16, 2022

Tom L.

Jun 27, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

OA
 OA

Carl Simpson
 Carl Simpson (May 17, 2022 08:12 CDT)

May 17, 2022

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225913

EFFECTIVE DATE

06/01/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	LEXISNEXIS RISK SOLUTIONS FL, INC. - DBA: LEXISNEXIS RISK SOLUTIONS	Supplier No.	VS0000016667
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Subject:	INTERNET BACKGROUND INQUIRIES
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Lead Dept:	CODE COMPLIANCE SERVICES (CCS)
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Action Requested:	AUTHORIZATION OF A SUBSCRIPTION SERVICE AGREEMENT WITH LEXISNEXIS FOR INTERNET BACKGROUND INQUIRIES. REQUEST WAS BID OUT AS IFS CCS B2000293 AND LEXISNEXIS WAS THE ONLY BIDDER.
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Contract Number:	CCS-2022-00019570	Contract Term:	07/01/2022	to	06/30/2026
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Background:	RESEARCH SERVICES USED BY CCS TITLE EXAMINERS TO CONDUCT SEARCHES REGARDING LIENS AND JUDGEMENTS, FORECLOSURES, PROPERTY DEEDS, CORPORATE FILINGS, AND PROPERTY ASSESSMENTS. THE RESEARCH CONDUCTED WILL ALSO SERVE AS SUPPORT DOCUMENTATION FOR COURT AND DEMOLITION PROGRAMS.
--------------------	---

HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbi/search/	<input checked="" type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
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	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	CCS	3454		3043		MASC CCS-2022-00019570	\$12,565.00
							-	\$0.00
							-	\$0.00
	Financing:						TOTAL:	\$12,565.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$12,565.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Sydney Ridd
By Department Director

5/27/2022
Date

Willow Sanchez
Willow Sanchez (Jun 28, 2022 14:16 CDT)

Approved as to Form by City Attorney WS

Date

Carl Simpson
Carl Simpson (Jun 1, 2022 15:39 CDT)

Jun 1, 2022

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

22-5914

EFFECTIVE DATE

Jun 16, 2022

RECEIVED
 2022 JUN 27 PM 1:24
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Turtle Creek Association (TCA) Supplier No. _____

Subject: Maintenance Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Maintenance Agreement with the Turtle Creek Association (TCA), to perform service enhancements to the Turtle Creek Corridor and medians by contracting a third party, to maintain portions of the shoreline, corridor and medians. The shore line clean-ups will target areas along Turtle Creek and median maintenance will include mowing, edging/trimming, pruning, fertilizing, and irrigating. The (TCA) will also conduct monthly volunteer cleanups along the creek. Along with performing enhancements, the association also donates money for beautification purposes for the corridor at no cost to the city. Contact: Amanda Mukhin, 214.670.0203

Contract Number: PKR-2022-00019304 Contract Term: 06/27/2022 to 06/26/2023

Background: The Turtle Creek Association (TCA) was formed and organized over 25 years ago to supplement efforts of the City of Dallas. TCA works to preserve and protect a valuable natural resource for all the citizens of Dallas. For many years, TCA has donated many hours into the Turtle Creek Corridor towards volunteer clean-ups and donated funding for plant life to the Park and Recreation Department.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/isearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2022-00019304	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins (Jun 13, 2022 10:29 CDT)

Jun 13, 2022

Christine Lanners (Jun 23, 2022 15:21 CDT)

Jun 23, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

OA

Carl Simpson (Jun 16, 2022 10:24 CDT)

Jun 16, 2022

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

22-5915

EFFECTIVE DATE

Jun 24, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 JUN 27 PM 3:44
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Enterprise Training Solutions Supplier No. VS0000073019

Subject: Online Training Subscription

Lead Dept: Information & Technology Services

Action Requested: Authorize a two-year service agreement for software subscription for IT Training Services pursuant to cooperative agreement, TX DIR Contract # DIR-CPO-4450.

Contract Number: DSV-2022-00018985 Contract Term: 6/28/2022 to 6/28/2024

Background: Enterprise Training Solution subscription provides access to a catalog of desktop software, IT and leadership course collections plus full-length online books for ITS staff professional development.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1664		3361		- DSV-2022-00018985	\$56,700.00
						-	
						-	
Financing: Data Services Fund						TOTAL:	\$56,700.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Zielinski
William Zielinski (Jun 7, 2022 14:11 CST)
By Department Director


Mar 7, 2022
Date

Anna Lamberti Holmes
Anna Lamberti Holmes (Jun 27, 2022 09:59 CDT)
Approved as to Form by City Attorney

Jun 27, 2022
Date

Carl
By City Manager

Jun 24, 2022
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 225916
		EFFECTIVE DATE JUN 21 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Size Up Inc. Supplier No. VC23165

Subject: Business Intelligences and Market Research for Small Business Software

Lead Dept: Office of Economic Development

Action Requested: Authorize a ratification payment in the amount of \$12,000.00 for services rendered from April 2021 through November 2021.

Contract Number: ECO-2021-00016432 Contract Term: to

Background: IN APRIL 2021, OED NOTIFIED SIZEUP THAT A NEW PROCUREMENT WOULD BE REQUIRED TO CONTINUE SIZEUP SERVICES. SIZEUP ELECTED TO CONTINUE PROVIDING SERVICES. AN INFORMAL PROCUREMENT (3 BIDS) TOOK PLACE AND CONTRACT PACKET WAS PROVIDED TO CAO IN MAY OF 2021; A FINAL CONTRACT WAS PROVIDED TO VENDOR IN JULY 2021. VENDOR HAD QUESTIONS AND WAS NOT PREPARED TO SIGN CONTRACT UNTIL LATE SEPTEMBER 2021. BY THE TIME THE VENDOR WAS PREPARED TO SIGN, THE SIZE-UP CONTRACT TRANSFERRED TO SBC AS PART OF THAT DEPARTMENT'S CREATION AND SBC INDICATED THEY DON'T HAVE FUNDS TO EXECUTE THE AA. SIZEUP BILLED ECO FOR THE TIME PERIOD BETWEEN APRIL 21 AND NOV 21 WHEN THEY FINALLY TOOK THE SITE DOWN

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.





NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

N/A-CM-LD

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	ECO	1164		3364		CX- ECO-2021-00016432	\$12,000.00
						-	
						-	
Financing:						TOTAL:	\$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$12,000.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	6/21/2022 Date	 Approved as to Form by City Attorney	Jun 23, 2022 Date
	 By City Manager	Jun 21, 2022 Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225917

EFFECTIVE DATE

APR 11 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
2022 JUN 28 AM 8:48
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: THE SALVATION ARMY A GEORGIA CORP (TSA) Supplier No. VC0000007928

Subject: Isolation of COVID Positive Guests at Overnight Congregate Shelters in Dallas

Lead Dept: Office of Homeless Solutions (OHS)

Action Requested: Authorize a contract to reimburse TSA a maximum of \$200 per night plus taxes for isolating COVID positive guests at a local hotel of their choosing. In addition to lodging, the maximum \$200 per night rate includes payment for food, transportation, laundry service, security, and non-security staffing. This contract transfers responsibility to TSA for acquiring rooms on an as-needed basis for guest safety and to prevent an outbreak at the shelter. OHS will reimburse TSA within 10 days of receipt of proof of payment and guest name.

Contract Number: OHS-2022-00019172 Contract Term: 11/01/2021 to 09/30/2022

Background: Since the onset of the COVID pandemic in 2020, OHS has secured and paid for hotel rooms for the isolation of COVID positive guests at all overnight congregate shelters in Dallas. Catholic Charities Dallas (CCD) currently provides shelter for COVID positive guests with OHS providing overflow spaces at a hotel. CCD's program ends on 10/31/21.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
ECV2	MGT	911F	EH54	3070		OHS- 2022-00019172	50,000.00
						-	
						-	
Financing:						TOTAL:	50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Gloria Sandoval (Apr 6, 2022 11:13 CDT)
By Department Director


Apr 6, 2022
Date

By City Manager

Shoaib Daredia (Jun 27, 2022 10:50 CDT)
Approved as to Form by City Attorney

Jun 27, 2022
Date

Apr 11, 2022
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 2 2 5 9 1 8 EFFECTIVE DATE Jun 23, 2022
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1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 28 PM 12:07
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	SCOTT-KING GROUP, LLC - Contractor PEGGY L. VONER - Homeowner	Supplier No.	VS100679
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Subject: Home Improvement and Preservation Program (HIPP Rehab)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute agreement for payment for Home Improvement and Preservation Program project at property address 1131 RAIN FOREST COURT, Dallas, Texas 75217 in the amount of \$56,995.00 and lead based paint grant amount of \$1,505.00 in CDBG funds will be utilized for this project.

Contract Number:	HOU-2022-00018934	Contract Term:	Effective date of this AA	to	07/06/2022
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Background: On September 29, 2021 by Resolution No. 21-1450, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/lpa/sscmbsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
 By Department Director
 Jun 23, 2022
 Date

Bian Beverly
 Approved as to Form by City Attorney *B B*
 Jun 23, 2022
 Date

[Signature]
 By City Manager
 Jun 23, 2022
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225919

EFFECTIVE DATE

Jun 24, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 28 PM 1:47
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Goran Maric** Supplier No. VC25082

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce *Once Upon a Time There Was a Country, Nolongerland...* a one-man play about the experience of growing up as a refugee arriving to the USA from war-torn Yugoslavia, trying to grapple with the loss of his country and identity. Consultant Goran Maric will write and produce the play, performed in West Dallas in late Summer 2022.

Contract Number: OCA-2021-00017442(CR-00026059) Contract Term: 6/29/2022 to 9/30/2022

Background: The fee for this service is \$5,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,250.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$2,500.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1,250.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R3	MASC OCA-2021-00017442	\$5,000.00
Financing: General Fund						TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Jun 23, 2022 19:02 CDT)
By Department Director

Jun 23, 2022
Date

Shoaib Daredia
Shoaib Daredia (Jun 24, 2022 13:28 CDT)
Approved as to Form by City Attorney

Jun 24, 2022
Date

[Signature]
By City Manager

Jun 24, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225920

EFFECTIVE DATE

Jun 22, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARIAT
DALLAS, TEXAS
2022 JUN 28 PM 1:11

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Brian C Harden** Supplier No. VC25084

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce the musical *Cabaret* in the summer of 2022 in Oak Cliff with eight performances featuring a cast of queer artists and artists of color. The project will be led by Brian Harden, Creative Director, and Avery-Jai Andrews, Choreographer.

Contract Number: OCA-2021-00017442(CR-00026058) Contract Term: 6/29/2022 to 9/30/2022

Background: The fee for this service is \$7,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,875.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,750.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1,875.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R3	MASC OCA-2021-00017442	\$7,500.00
Financing: General Fund						TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Bose CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Jun 22, 2022 18:38 CDT)

Jun 22, 2022

Brad Hanley
Brad Hanley (Jun 25, 2022 14:44 CDT)

Jun 24, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

MSR

Jun 22, 2022

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225921

EFFECTIVE DATE

Dec 20, 2021

RECEIVED
2022 JUN 28 PM 3:09
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: FitLife with Yolette Supplier No. VC19082

Subject: Dance, Yoga and Fitness Classes

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$11,000.00 for FitLife with Yolette. The vendor will provide Dance, Yoga and Fitness exercise classes to several Recreation Centers for the Senior Program Division. Includes senior aerobic segment and strengthening segment, this is for FY 2022. Contact: Daryl Quarles-670-0355

Contract Number: PKR-2022-00018219 Contract Term: ~~180~~ NTP to 09/30/2022

Background: FitLife with Yolette is a dynamic group fitness instructor with strong background in wellness coaching. Vendor educates and promotes activities to transform unhealthy eating habits and overall fitness lifestyle.

HUB Check appropriate Box <https://mycoba.cpa.state.tx.us/tpasscmlsearch/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. NO, there are no HUB's in Dallas County to contact for this business category. NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00018219	\$11,000.00
Financing: Current Funds						TOTAL:	\$11,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Dec 20, 2021
Date

Approved as to Form by City Attorney Date 1/4/22

By City Manager

Dec 20, 2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225922

EFFECTIVE DATE

3/31/22

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 JUN 28 PM 3:47

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: UNIVERSITY OF COLORADO (CADSWES - CU) Supplier No. VS0000060730

Subject: RIVERWARE SOFTWARE RENEWAL

Lead Dept: DALLAS WATER UTILITIES

Action Requested:

AUTHORIZE TO CONVERT RIVERWARE SOFTWARE 2- NODE (DEVICE) LOCKED LICENSES TO A 2- SEAT FLOATING LICENSE.

Contract Number: DWU-2022-00019041 Contract Term: 3/15/2021 to 3/14/2026

Background:

THE CITY OF DALLAS WATER UTILITIES HAS A 2-NODE LOCKED LICENSE FOR FIVE (5) YEARS AGREEMENT ENTERED ON AA 218753 ON MARCH 21, 2021 FOR \$25,833.00. REQUESTING AN INCREASE OF \$300.00 ANNUALLY FOR CONVERTING LOCKED LICENSE TO A FLOATING LICENSE FOR \$1200.00 FOR THE REMAINING FOUR (4) YEARS.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0100	DWU	7033		3438		DWU-2021-00015996	\$1,200.00	
Financing:							TOTAL:	\$1,200.00

Contract Amendment Information:

Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
1	215783	3-23-2021	\$25,833.00	0.0	\$ 27,033.00	4.65%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director


3/22/22
Date

Approved as to Form by City Attorney

6/21/22
Date

By City Manager

3/31/2022
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION						ADMINISTRATIVE ACTION			
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.						225923			
							EFFECTIVE DATE May 27, 2022			
1. Place an "X" in the appropriate box for the approval of:										
<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.										
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).										
<input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.										
<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.										
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.										
<input checked="" type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.										
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.								<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.								<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?								<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Supplier Name:			Ron Abbe			Supplier No.				
Subject:		Park Beautification								
Lead Dept:		Park and Recreation								
Action Requested:		Authorize a Beautification Agreement with Master Gardener Ron Abbe to plant park approved flowers in the flowerbed at Cherrywood Park and manage the upkeep at no cost to the City. Contact: Amanda Mukhin, 214.670.0203								
		Contract Number:		PKR-2022-00019230		Contract Term:		07/13/2022	to	07/12/2023
Background:		Ron Abbe is a volunteer master gardener that focuses on improving the quality of life in the neighborhood through maintenance and plantings at the floral display around the park ID sign at Cherrywood Park.								
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmb/search/		<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.								
Funding:		FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
		N/A	N/A	N/A	N/A	N/A	N/A	N/A PKR-2022-00019230		\$0.00
		Financing:							TOTAL:	\$0.00
Contract Amendment Information:		Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	\$ 0.00	Total Supp'l Agreement Percentage	%

RECEIVED
 2022 JUN 08 PM 4:01
 CITY SECRETARY
 DALLAS, TEXAS

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 John Benke (May 27, 2022 10:39 CDT)
 By Department Director


May 27, 2022
 Date


 Approved as to Form by City Attorney
 Jun 24, 2022
 Date

OA 


 Carl Simpson (May 27, 2022 10:39 CDT)
 By City Manager

May 27, 2022
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-06 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 225924 EFFECTIVE DATE 05/27/22
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1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Online Subscription

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JUN 28 PM 4:37
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Carahsoft Technology Corp Supplier No. VS0000009713

Subject: LinkedIn Online Learning Services

Lead Dept: Library

Action Requested: Authorize payment for access to LinkedIn, an online learning service for 1-year period- not to exceed \$48,000.00

Contract Number:	LIB-2022-00019347	Contract Term:	07/01/2022	to	06/30/2023
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Background: LinkedIn Online Learning offers on demand training and skills development for customers and staff. The online learning services offer courses that align with the STEAM program by the library. This online solution is designed to support the library community programs and the staff who drive their success.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/passcra/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5392			3341	- CX-LIB-2022-00019347	\$48,000.00	
						-		
						-		
Financing:							TOTAL:	\$48,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

M.J. Giudice
 MJ Giudice (May 17, 2022 14:02 CDT)
 By Department Director

Date

 By City Manager

Willow Sanchez
 Willow Sanchez (Jun 28, 2022 15:59 CDT)
 Approved as to Form by City Attorney
 5-27-22
 Date

Jun 28, 2022

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225925
		EFFECTIVE DATE
		Jun 23, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.	RECEIVED 2022 JUN 29 AM 9:01 CITY SECRETARY DALLAS, TEXAS
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.	

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
---	---

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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Supplier Name:	Atilano Torres DBA Torres Construction - CONTRACTOR AUGSTINA MENDEZ - HOMEOWNER	Supplier No.	337798
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Subject:	Home Improvement and Preservation Program (HIPP Rehab)
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Lead Dept:	Housing & Neighborhood Revitalization
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Action Requested:	Execute agreement for payment for Home Improvement and Preservation Program project at property address 10343 Shayna Dr. , Dallas, Texas 75217 in the amount of \$26,472.00 and lead based paint grant amount of \$0.00 in CDBG funds will be utilized for this project.					
	Contract Number:	HOU-2022-00019036	Contract Term:	Effective date of this AA	to	07/28/2022

Background: On September 29, 2021 by Resolution No. 21-1450, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing.

HUB Check appropriate Box https://mycpa.cp.state.tx.us/tpa/sscmlsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera _____
 By Department Director Date

Jun 23, 2022

Bian Beverly _____
 Approved as to Form by City Attorney *B B* Date

Jun 28, 2022

 By City Manager Date

Jun 23, 2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225926

EFFECTIVE DATE

Jun 28, 2022 *CT*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JUN 29 AM 11:37
 CITY SECRETARY'S
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Fanning Harper Martinson Brandt & Kutchin, P.C. Supplier No. 399210

Subject: Professional Services Contract and Payment for Services Rendered

Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with Fanning Harper Martinson Brandt & Kutchin, P.C. for legal services for Dallas Building Officer David Session, in connection with David Session v. Board of Adjustment, et al., Cause No. DC-22-03741, and for Andres "Andrew" Espinoza, in connection with Andres "Andrew" Espinoza v. Board of Adjustment, Cause No. DC-22-05679; and authorize payment of Invoice nos. 143162 and 143163 for services rendered in the amount of \$26,879.31. Total contract and payment of invoices shall not exceed \$50,000.

Contract Number: ATT-2022-00019292 Contract Term: 6/2/2022 to *Indefinite

Background: Fanning Harper Martinson Brandt & Kutchin, P.C. was retained to provide legal services for Dallas Building Officer David Session and for Andres "Andrew" Espinoza, in connection with Board of Adjustment cases as provided in the Engagement Letter dated June 2, 2022. The firm has rendered services in the amount of \$26,879.31 per Invoice nos. 143162 and 143163. Total contract and payment of invoices shall not exceed \$50,000. *The City Attorney can terminate the contract with 10 days' notice to the Firm.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscml/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
		0192	ORM	3888		3033		MASC ATT-2022-00019292	\$23,120.69 contract
	0192	ORM	3888		3033		MASC ATT-2022-00019292	\$26,879.31 payment	
Financing:								TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
Ayeh Powers (Jun 28, 2022 13:27 CDT)
By Department Director
Date
Jun 28, 2022
[Signature]
By City Manager

Christina Tsevoukas
Christina Tsevoukas (Jun 29, 2022 09:30 CDT)
Approved as to Form by City Attorney
Date
Jun 29, 2022
CT
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1>	ADMINISTRATIVE ACTION 225927
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE May 28, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JUN 29 PM 3:11
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Titan & Associates Construction, LLC - Contractor Doris Moffett - Homeowner	Supplier No.	VC22728
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Subject: Home Improvement and Preservation Program (HIPP Rehab)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute agreement for payment for Home Improvement and Preservation Program project at property address 3506 Judge Dupree Dr., Dallas, Texas 75241 in the amount of \$52,700.00 and lead based paint grant amount of \$5,000.00 in CDBG funds will be utilized for this project.

Contract Number:	HOU-2022-00018931	Contract Term:	Effective date of this AA	to	07/28/2022
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Background: On September 29, 2021 by Resolution No. 21-1450, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpa/sscmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
 May 27, 2022
 By Department Director Date

Stephen McFayden
 Jun 6, 2022
 Approved as to Form by City Attorney Date

May 28, 2022
 By City Manager Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1>	ADMINISTRATIVE ACTION 225928
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE May 28, 2022

RECEIVED
 2022 JUN 30 AM 9:53
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	NCN CONSTRUCTION, LLC - Contractor SHARON J. COBB - Homeowner	Supplier No.	VC23820
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Subject: Home Improvement and Preservation Program (HIPP Rehab)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute agreement for payment for Home Improvement and Preservation Program project at property address 2004 BARLOW AVENUE, Dallas, Texas 75224 in the amount of \$57,243.00 and lead based paint grant amount of \$2,550.00 in CDBG funds will be utilized for this project.

Contract Number:	HOU-2022-00018943	Contract Term:	Effective date of this AA	to	07/28/2022
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Background: On September 29, 2021 by Resolution No. 21-1450, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpa/sscblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
 By Department Director
 May 27, 2022
 Date


 Stephen McFayden (Jun 2, 2022 16:00 CDT)
 Approved as to Form by City Attorney
 CR Jun 2, 2022
 Date


 By City Manager
 May 28, 2022
 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	225929	EFFECTIVE DATE
	June 3, 2022	
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2022 JUN 30 PM 2:18
 CITY SECRETARY
 DALLAS, TEXAS

Supplier Name:	CitySquare	Supplier No.:	VS000000497
Subject:	Supplemental Agreement #1 to Youth Homelessness contract for services		
Lead Dept:	Office of Homeless Solutions		

Action Requested: Approve the first supplemental agreement to Youth Homelessness program agreement between CitySquare and the City of Dallas. This agreement is to extend the contract end date from June 30, 2022, to August 31, 2022 to align with grantor's (State of Texas) fiscal year.

Contract Number:	OHS-2021-00016640	Contract Term:	7/1/2021	to	8/31/2022
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Background: On July 15, 2021, the City of Dallas entered into a service contract pursuant to resolution 21-1122 authorized on June 23, 2021, with CitySquare for homeless services targeting young adults twenty-four years of age and younger for the Office of Homeless Solutions for a term of one year, with two-one year renewal options, an amount not to exceed \$270,554.00.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	21-1122	7/15/2021	\$270,554.00	\$0.00	\$270,554.00	0%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Gloria Sandoval (Jun 3, 2022 13:50 CDT)
 By Department Director

Jun 3, 2022
 Date


 Kelsey Cliffo
 Approved as to Form by City Attorney KC
 Jun 6, 2022
 Date


 By City Manager
 Jun 3, 2022
 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225930
		EFFECTIVE DATE
		Jun 30, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED

2022 JUN 30 PM 2:57

CITY SECRETARY
DALLAS, TEXAS

Supplier Name:	NCN Construction - CONTRACTOR LISA LOPEZ AND SALVADOR LOPEZ HOMEOWNER	Supplier No.	VC23820
Subject:	Home Improvement and Preservation Program (HIPP Rehab)		
Lead Dept:	Housing & Neighborhood Revitalization		

Action Requested: Execute agreement for payment for Home Improvement and Preservation Program project at property address 1003 Wayne, Dallas, Texas 75223 in the amount of \$56,800.00 and lead based paint grant amount of \$2,850.00 in CDBG funds will be utilized for this project.

Contract Number:	HOU-2022-00018969	Contract Term:	Effective date of this AA	to	07/25/2022
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Background: On September 29, 2021 by Resolution No. 21-1450, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing.


HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpa/sscmblsearch/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	
							-	
							-	
	Financing:						TOTAL:	\$0.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<i>David Noguera</i> _____ By Department Director	Jun 30, 2022 _____ Date	<i>Bian Beverly</i> _____ Approved as to Form by City Attorney <i>B B</i>	Jun 30, 2022 _____ Date
 _____ By City Manager		_____ Date	



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225931

EFFECTIVE DATE

Jun 30, 2022

RECEIVED
 JUN 30 PM 2:57
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	NCN Construction CONTRACTOR - JOSE MATURINO AND GONZALO MATURINO HOMEOWNER	Supplier No.	VC23820
Subject:	Home Improvement and Preservation Program (HIPP Rehab)		
Lead Dept:	Housing & Neighborhood Revitalization		

Action Requested:	Execute agreement for payment for Home Improvement and Preservation Program project at property address 2320 Scott St, Dallas, Texas 75215 in the amount of \$57,809.00 and lead based paint grant amount of \$0.00 in CDBG funds will be utilized for this project.						
	Contract Number:	HOU-2022-00018940	Contract Term:	Effective date of this AA	to	07/28/2022	

Background: On September 29, 2021 by Resolution No. 21-1450, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpa/sscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	
							-	
							-	
	Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera

Jun 30, 2022

Bian Beverly

Jun 30, 2022

By Department Director

Date

Approved as to Form by City Attorney *BB*

Date

Jun 30, 2022

By City Manager

Date