



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 (Sections 6 Through 11) for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

180158

EFFECTIVE DATE

3/28/18

CITY SECRETARY
DALLAS, TEXAS
2018 APR -4 AM 10:25
RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: MAS-TEK ENGINEERING & ASSOCIATES, INC. Vendor No. 350688

Subject: Construction Material Testing for Erosion Control Improvements Package B Department: Trinity Watershed Management

Action Requested: Authorize a professional services contract with Mas-Tek Engineering & Associates, Inc. for the construction material testing for the construction of 18 erosion control improvement projects located in the City of Dallas.

Contract Number: TWM-2017-00002630 Contract Term: 12/08/2017 To 12/08/2018

Background: Construction material testing for 18 erosion control improvement projects which will include the installation of gabion walls, gabion mattresses, rip-rap walls, slope and channel improvements to protect and minimize creek bank erosion along various creeks throughout the City of Dallas.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
SEE ATTACHED							

Project No:	Commodity Code:	Financing:	Flood Protection and Storm Drainage
TW12S755	TW12W093		
TW12S746	TW12S738		
TW12S763	TW12S712		
TW12S721	TW12S744		
TW12S742	TW12S701		
TW12S737	TW12S736		
TW12S713	TW12S700		
TW12S758	TW12S730		
TW12S749	TW12S764		

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

RB
By Department Director
3/13/18

JM
By Assistant City Manager
3/28/18

B. N. R. T.
Approved as to form by City Attorney
3.29.18

04/02/2018



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

180159

EFFECTIVE DATE

04-04-18 19.

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2018 APR -4 PM 2:02
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Gibson & Associates, Inc.	VENDOR NUMBER	VS0000022657
CONTRACT NAME	Loop 12 Paving Improvements	DEPARTMENT	Trinity Watershed Management

ACTION REQUESTED

Authorize Change Order No. 1 to the contract with Gibson & Associates, Inc. for additional construction costs associated with the construction of the subject project in an amount not to exceed \$41,558.83, as described in further details on Attachment A.

CONTRACT NUMBER:	TWM-2018-00004158	CONTRACT TERM:	3/8/2018 To 4/3/2018
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BACKGROUND

The subject project is part of the infrastructure improvements outlined in the lease agreement between the City and the Company of Trinity Forest Golfers, Inc. The improvements to Loop 12 are needed to support public safety for special events at the adjacent Trinity Forest Golf Club. The bus drop-off lane south of Loop 12 is currently under construction. In order to achieve desired subgrade densities, it is necessary to use flex base in lieu of lime treatment as called for in the plans. Additionally, approximately 3260 SF of sidewalk and a sanitary sewer manhole adjustment are added to the project. The sidewalk is necessary to facilitate the movement of people as they depart the buses.

FUND	DEPT.	UNIT	ACTV. STDE	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
0671	BMS	P837		4599	PBSWM007	TWM-2018-00004158	\$41,558.83

PROGRAM NO.: PBSWM007 COMMODITY CODE: 91200 FINANCING: Trinity Corridor Project

M/WBE INFORMATION

Place an X in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 01 Original CR/AA No. 17-1771

Original CR/AA Date 11/8/2017 Original CR/AA Amount \$572,881.50


Total of Previous Change Orders \$0.00

Change Amount Including this Order \$41,558.83

Total Change Order Percentage 7.25%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR  DATE 4/4/18



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

180160
EFFECTIVE DATE

3-28-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 5%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2018 APR 10 AM 9:56
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Gibson & Associates, Inc.	Vendor No.	230445
Subject:	Repair for the Ronald Kirk Bridge (Continental Street Bridge)	Department:	TWM

Action Requested:	Authorize a 90 day construction contract to repair a broken water line.		
Contract Number:	TWM-2018-00005932	Contract Term:	4/2/2018 To 7/1/2018

Background: On March 1, 2018, TWM recognized a water line break on the Ronald Kirk Bridge (Continental Street Bridge). This contract will allow for the water line to be repaired. Office of Procurement Services, bid these services through an informal bid process B3180600 to assure the lowest bid.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	TWM	3009	TRPP	3099		TWM-2018-00005932	\$36,500.00
TOTAL:							

Project No:	B3180600	Commodity Code:	91300	Financing:	Current Funds	
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

3/28/18
DATE

Approved as to form by City Attorney
4-6-18
DATE

By Assistant City Manager

3-28-18
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

180161

EFFECTIVE DATE

1/24/18 - CK

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Rebate Payment

RECEIVED
 2018 APR 19 AM 9:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Jeffrey Palmer Vendor No. VS96103
 Subject: Home Improvement Rebate Program (HIRP) Department: Housing & Neighborhood Revitalization

Action Requested: Final payment for home improvement rebate at 2639 Blyth Drive, Dallas, TX 75228 pursuant to Home Improvement Rebate Program (HIRP).
 Contract Number: HOU-2018-00004906 Contract Term: 12/13/2017 To 12/13/2018

Background: Pursuant to City Council Resolution No. 16-1654, approved on October 11, 2016, Dallas homeowners may apply for a rebate up to \$5,000 for repairs and renovations to their property.

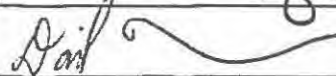
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	HOU	4288	HO91	3099	HIRP	CX HOU-2018-00004906	\$2,781.77
TOTAL:							\$2,781.77

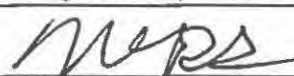
Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

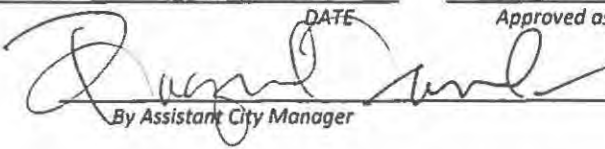
M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 12/15/2017
 By Department Director DATE

 2/5/18
 Approved as to form by City Attorney DATE

 1/24/18
 By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

180162

EFFECTIVE DATE
4/09/18 *ek*

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2018 APR 12 PM 1:25
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME J.C. Commercial, Incorporated **VENDOR NUMBER** VS *12563
CONTRACT NAME Luna Vista Golf Course Maintenance Building **DEPARTMENT** Park and Recreation

ACTION REQUESTED
 Authorize Change Order #2, an increase in the construction contract with J.C. Commercial, Inc., in the amount of \$45,786.60, thereby increasing the contract from \$1,192,630.76 to \$1,239,417.36.

CONTRACT NUMBER: PKR-2017-00001603 **CONTRACT TERM:** 317 Working Days To 347 Working Days

BACKGROUND
 This change order consists of the following items:
 1) PC #03 Removal of existing trees out of water utility easement; 2) PC #12 Revisions to new 8" water main per Dallas Water Utilities.
 All changes are owner requested.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
8T00	PKR	P761	AISF	4310	PKP761	CT PKR17019975	\$46,786.60

PROGRAM NO.: See Program COMMODITY CODE: 91200 FINANCING: 2006 Bond Fund

M/WBE INFORMATION

Place an X in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

MWBE Certification Number: 4/5/18

CHANGE ORDER DATA

Change Order No. 02 Original CR/AA No. 17-0497

Original CR/AA Date 3/22/2017 Original CR/AA Amount \$1,147,477.00

Total of Previous Change Orders 45,153.76 / \$1,192,630.76

Change Amount Including this Order \$91,940.36 / \$1,239,417.36

Total Change Order Percentage 8.01%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR [Signature] DATE 4-09-18

[Signature] Date _____
 Robert Abtahi, President
 Park and Recreation Board
 Original-City Secretary Copy - Initiating Department

Attested by: [Signature] DATE 4/11/18
 Anthony Becker, Interim Secretary
 Park and Recreation Board



ADMINISTRATIVE CHANGE ORDER

CITY OF DALLAS

(See Administrative Directive 4-5)

180163
EFFECTIVE DATE
4/09/18

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

2018 APR 12 PM 1:25
 CITY SECRETARY
 DALLAS, TEXAS
 RECEIVED

VENDOR NAME	THE FAIN GROUP, INC.	VENDOR NUMBER	VS0000040276
CONTRACT NAME	BACHMAN LAKE PARK LOOP TRAIL PH. 3	DEPARTMENT	Park and Recreation

ACTION REQUESTED

Authorize Change Order #3, an increase in the construction contract with The Fain Group, Inc., in the amount of \$28,750.00; thereby increasing the contract from \$2,444,747.33 to \$2,473,497.33.

CONTRACT NUMBER:	PKR-2016-00001067	CONTRACT TERM:	275 Working Days To 305 Working Days
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BACKGROUND

Provide approximately 1,200 SF of wood decking to replace existing wood decking at the Recreation Center secondary entrance to the pool area, which has failed. The work of this Change Order shall include: demolish and haul off all existing decking, use existing piers if possible, if not, provide new piers, utilizing 2x10 treated pine framing and joists, 16" O.C., 2x6 treated pine decking fastened with screws and 2x10 treated pine fascia on perimeter; skirt to ground. Also install approximately 15 concrete piers for support, 12" x 26" deep, 5,000 PSI concrete and embed 4x4 treated posts in concrete a minimum of 24". Stain / finish deck to match existing.

All changes are owner requested.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
2T00	PKR	T013	SREC	4599	PK06T013.2	CT PKR16019959	\$28,750.00

PROGRAM NO.: See Program COMMODITY CODE: 91200 FINANCING: 2006 Bond P

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No.	Three (3)	Original CR/AA No.	CR-16-1572
Original CR/AA Date	9/28/16	Original CR/AA Amount	2,138,524.29
Total of Previous Change Orders	\$306,223.04/\$2,444,747.33		
Change Amount Including this Order	\$334,973.04/\$2,473,497.33		
Total Change Order Percentage	15.66%		

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR	DATE
<i>[Signature]</i>	4.09.18

[Signature] _____ Date _____
 Robert Abtahi, President
 Park and Recreation Board
 Original-City Secretary Copy - Initiating Department

Attested by: *[Signature]* _____ Date 4/11/18
 Anthony Becker, Interim Secretary
 Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

180164

EFFECTIVE DATE

3/23/18 *at*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 10:00 APR 12 PM 1:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Perkins & Will, Inc.	Vendor No.	503372
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Subject:	Addition of Technology and Senior Centers	Department:	Park and Recreation
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Action Requested: Authorize Supplemental Agreement #9, with Perkins & Will Inc., in the amount of \$33,400.00, thereby increasing the contract from \$1,324,786.20 to \$1,358,186.20

Contract Number:	PKR-2016-00000022	Contract Term:	9/24/2013	To	7/29/2019
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Background: The Supplemental Agreement is for Survey and Engineering Services for utility relocation at the Senior Center addition and which were not included in the current contract.

All changes are owner requested.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
Funding:	BT00	PKR	T281		4112	PK06T281	PKR13019391.1	\$33,400.00
	TOTAL:							\$33,400.00

Project No:	See Prgm	Commodity Code:	92500	Financing:	2006 Bond
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
9	13-1143	6/26/2013	\$579,488.00	\$745,298.20	\$778,698.20	134.38%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 3-19-18 *[Signature]* 3-20-18 *[Signature]* 3-29-2018
 By Department Director DATE Approved as to form by City Attorney DATE

[Signature] 3-23-18
 By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

RECEIVED

Trinity Watershed Management
EFFECTIVE DATE

APR 11 2018

2018 APR 18 AM 11:48
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Rey-Mar Construction Vendor No. VS94903

Subject: Metal Walkway & Gate (Trash Rack) Department: Trinity Watershed Management

Action Requested: This action authorizes Rey-Mar Construction to repair an existing flood control structure by performing repairs in an amount not to exceed \$24, 985.00. The work includes re-installing a new galvanized I-Beam walkway, trash rack gate structure, and stairs at a location in the stream behind 6405 Lange Circle.

Contract Number: TWM-2018-00006112 Contract Term: 4/23/18⁵⁰⁰ To 12/31/2018

Background: The City had previously installed a flood control structure at this channel location in the late 1960's to prevent trash, debris, branches, sediment and other floatables from entering the neighborhood lake system. The gate structure is corroded, and has been significantly damaged by flood debris, and requires repairs to maintain flood protection.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0063	SDM	W265	SD01	4599	TW17W265	TWM-2018-00006112	\$24,985.00
TOTAL:							

Project No: Commodity Code: 91200 Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
Date

4/11/18
DATE

Approved as to form by City Attorney
4-17-18
DATE

By Assistant City Manager
DATE

4.11.18
DATE

180166

ADMINISTRATIVE ACTION NUMBER

171135

EFFECTIVE DATE

NOV 18 2017

CITY SECRETARY
DALLAS, TEXAS

NOV 17 PM 4:13

RECEIVED



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

VENDOR NAME Tiseo Paving Company VENDOR NUMBER 011466

CONTRACT NAME Sylvan Avenue from Fort Worth Avenue to Singleton Boulevard (PB06U802) DEPARTMENT Public Works

ACTION REQUESTED
Authorize Change Order Number 1 to the construction contract with Tiseo Paving Company, in the amount of \$0.00. There is no change in the contract amount of \$7,663,717.75.

CONTRACT NUMBER: STS-2017-00003532 CONTRACT TERM: April 2017 To February 2019

BACKGROUND
This change order will revise the quantity of a pay item and add a new pay item as needed to complete this work. The quantity of Pay Item 455B - High Early Strength Concrete will be reduced and a new Pay Item 213B - Construct Railroad Track through damaged area (Lone Star) will be added to repair the existing at grade rail track across Sylvan Avenue, north of Commerce Street that was damaged during construction. See attachment for more details.

FUNDING FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT \$0.00
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PROGRAM NO.: PB06U802 COMMODITY CODE: _____ FINANCING: _____

<p>M/WBE INFORMATION</p> <p>Place an X in the appropriate boxes:</p> <p><input type="checkbox"/> African-American <input type="checkbox"/> Hispanic</p> <p>Caucasian: Female <input type="checkbox"/> Male <input type="checkbox"/></p> <p><input type="checkbox"/> Other Minority (Asian-Pacific, Asian-American Native American)</p> <p>MWBE Certification Number: _____</p>	<p>CHANGE ORDER DATA</p> <p>Change Order No. <u>1</u> Original CR/AA No. <u>16-1070</u></p> <p>Original CR/AA Date <u>6/22/2016</u> Original CR/AA Amount <u>\$7,663,717.75</u></p> <p>Total of Previous Change Orders <u>\$0.00</u></p> <p>Change Amount Including this Order <u>\$0.00</u></p> <p>Total Change Order Percentage <u>0.00%</u></p>
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APPROVAL

CTN of ms
Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.
BY DEPARTMENT DIRECTOR *Cork*

DATE 11/17



ADMINISTRATIVE CHANGE ORDER

CITY OF DALLAS

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

180167

EFFECTIVE DATE

APR 13 2018

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 APR 23 PM 1:40
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	MART Inc.	VENDOR NUMBER	500027
CONTRACT NAME	SINGING HILLS RECREATION CENTER - Gym Addition	DEPARTMENT	Park and Recreation

ACTION REQUESTED
 Authorize an increase in the construction contract with MART Inc. in the amount of \$18,184.24; thereby increasing the contract from \$ 4,579,463.17 to \$4,597,647.41

CONTRACT NUMBER:	PKR-2016-00000798	CONTRACT TERM:	388 Calendar Days To 574 Calendar Days
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BACKGROUND
 This change order consists of the following items

1. Provide and install folding operable partition, 23.12' wide x 9' height with vinyl finish.
2. Provide and apply fire retardant treatment to the wood soffit of the building as requested by fire inspector.
3. Provide and install sheet framed filler for the void at the North Windows.
4. Lower the entry Vestibule ceiling to hide ductwork
5. Provide credit because of the deletion of the Building Dedication Plaque from the scope of work.
6. Provide credit because of the deletion of the final Grading work from the scope of work.
7. Provide credit for the deletion of a portion of the Landscape work deleted from the scope of work.
8. Provide credit because of the deletion of the trash dumpster screen.
9. Provide labor and materials to install an additional cleanout as requested by City inspector to allow for release of Water Meter.
10. Provide labor and materials for the extension and relocation on the Grease Interceptor.
11. Grant a Contract time extension of 186 days (8/10 to 2/12/2018) due to rain days and changes in the Scope of work.

All changes are owner requested.

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
1V00	PKR	VB22	MMCF	4310	PK17VB22	CT PKR16019552	\$18,184.24

PROGRAM NO.: See Program COMMODITY CODE: 91200 FINANCING: 2017 Bond Program (General Obligation Commercial Paper Funds)

MWBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

MWBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 4 Original CR/AA No. 161068

Original CR/AA Date 6/22/2016 Original CR/AA Amount \$4,470,000.00


Total of Previous Change Orders \$109,463.17/\$4,579,463.17

Change Amount Including this Order \$18,184.24/\$4,597,647.41


Total Change Order Percentage 2.86%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR  DATE 4-13-18

Robert Abtahi, President Park and Recreation Board Date _____

Attested by  DATE 4/19/18

Anthony Becker, Interim Secretary Date _____



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

180168

EFFECTIVE DATE

3-15-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 APR 27 PM 3:38
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DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Kraftsman Playground & Park Equipment Vendor No. 238690

Subject: Beckly-Saner Sprayground Surface Replacement Department: Park and Recreation

Action Requested: Authorize an encumbrance of \$49,971.72 for Kraftsman Playground & Park Equipment. The vendor will provide the replacement of the rubber surfacing at the Beckley-Saner Park sprayground with cool deck coating.
Contact: David Lopez (214) 670-1986

Contract Number: PKR-2018-00005736 Contract Term: 4/15/2018 To 5/15/2018

Background: Kraftsman Playground & Park Equipment is a turnkey service provider of planning, designing and implementing playground and waterpark features that has been in operation since 1981. BuyBoard meets state mandated bidding requirements; no substitutions. BuyBoard Vendor ID #512-16

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0355	PKR	6411		3210		PKR-2018-00005736	\$49,971.72
TOTAL:							\$49,971.72

Project No: 0355-18-6411-002 Commodity Code: 93165 Financing: Multi Year Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 3-14-18 DATE
 By Department Director

[Signature] Attested by: 4-13-18 DATE
 Approved as to form by City Attorney

[Signature] Robert Abtahi, President
 Park and Recreation Board

[Signature] By Assistant City Manager

3-15-18 DATE Secretary
 Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

180169

EFFECTIVE DATE

04/03/2018 noc

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

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2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Kleinfelder Central, Inc. Vendor No. 041746

Subject: DAS Site Drainage and Turf Improvements Department: Equipment & Building Services (EBS)

Action Requested: Authorize Supplemental Agreement No. 3 to the professional services contract with Kleinfelder Central, Inc. for materials testing and construction observation at Dallas Animal Services (DAS), 1818 N. Westmoreland Rd., in the amount \$8,500.00, increasing the contract amount from \$19,199 to \$27,699.

Contract Number: EBS-2018-00005836 Contract Term: 12/18/2014 To 5/31/2018

Background: Kleinfelder Central, Inc. will provide additional soil moisture and density testing, concrete strength testing and field observation of the general contractor's installation of a new retaining wall at the northeast corner of the DAS site.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	DAS	3476	CC03	4599	PBCUR016	CT#15DAS3476A106	\$8,500.00
TOTAL:							\$8,500.00


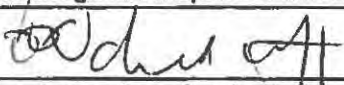

Project No: PBCUR016 Commodity Code: 92500 Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
3	15-0220	12/18/2014	\$5,566.00	\$13,633.00	\$22,133.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	N?A

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 3/29/2018  4-17-18
 By Department Director DATE Approved as to form by City Attorney DATE
 4-3-18
 By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

180170

EFFECTIVE DATE

APR 13 2018

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

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VENDOR NAME The Fain Group, Inc. **VENDOR NUMBER** VS0000040276

CONTRACT NAME Dallas Aquatics - Phase 1/Package 1 **DEPARTMENT** Park and Recreation

ACTION REQUESTED

Authorize an increase in the construction contract with The Fain Group, Inc. in the amount of \$42,154.69; thereby increasing the contract from \$21,112,490.34 to \$21,154,645.03.

CONTRACT NUMBER: PKR-2017-00001818 **CONTRACT TERM:** 273 Working Days To 273 Working Days

BACKGROUND

This change order consists of the following items:
 Addition of 125' of left turn lane on Prairie Creek Road for entry into the Crawford Memorial Park Regional Family Aquatic Center for northbound traffic. The drawings submitted for permit showed 210' of left turn lane - during permitting, the City requested that the length of the turn lane be increased to 335'.
 All changes are owner requested.

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
0467	PKR	W109	AQFC	4599	PKP945.6	CX PKR-2017-00001818	\$42,154.69

PROGRAM NO.: Sec Program **COMMODITY CODE:** 91200 **FINANCING:** Elgin B. Robertson Land Sale Funds

M/WBE INFORMATION

Place an or in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: RTW 4/4/18

CHANGE ORDER DATA

Change Order No. 3 Original CR/AA No. 17-1085
 Original CR/AA Date 6/14/2017 Original CR/AA Amount \$20,562,297.00
 Total of Previous Change Orders \$550,193.34 / \$21,112,490.34
 Change Amount Including this Order \$592,348.03 / \$21,154,645.03
 Total Change Order Percentage 2.88%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR [Signature]

DATE 4.13.18

[Signature]
 Robert Abtahi, President
 Park and Recreation Board
 Original-City Secretary Copy - Initiating Department

Attested by: [Signature]
 Anthony Becker, Interim Secretary
 Park and Recreation Board
 Date 4/13/18



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

180171

EFFECTIVE DATE

3-21-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

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 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Sunbelt Pools, Inc Vendor No. 255049

Subject: Mildred Dunn Park Sprayground Department: Park and Recreation

Action Requested: Authorize an encumbrance of \$23,283.00 for Sunbelt Pools, Inc. The vendor will provide labor, equipment and supplies to resurface the sprayground. The scope of the work will consist of removing existing coating, scarified, pressure washed, and allowed to dry. A 1/4" thick base coat of Flocrete will be applied to the entire deck surface followed by an even texture coat. Colors will be added to the surface and sealed with protective clear sealant. Contact: William Stonum 214-671-0264

Contract Number:	PKR-2018-00005609	Contract Term:	3/21/2018	To	9/30/2018
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Background: Sunbelt Pools provides products and services for pools and spraygrounds for the City of Dallas Park and Recreation Department. Buy Board meets state mandated bidding requirements; no substitutions. Buy Board Contract 533-17

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0355	PKR	6411		3210		PKR-2018-00005609	\$23,283.00
TOTAL:							\$23,283.00

Project No: 0355-18-6411-001 Commodity Code: 91263 Financing: Park Improvement Fund

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 3-20-18
 By Department Director DATE

[Signature] 3-29-2018
 Approved as to form by City Attorney DATE

Robert Abtahi, President
 Park and Recreation Board
 City Secretary

[Signature]
 By Assistant City Manager

3-21-18
 DATE
[Signature]
 Secretary
 Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185545

EFFECTIVE DATE

3-22-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Extension of Master Agreement

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 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Enviromental Lighting Sevices	Vendor No.	VS0000048383
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Subject:	Light Pole Maintenance and Repair Services	Department:	TWM
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Action Requested:	Authorize (1) year extension to the current service contract with Enviromental Lighting Sevices				
Contract Number:	POM-2018-00005639	Contract Term:	3/23/2018	To	3/22/2019

Background: On March 23, 2016 Dallas City Council awarded a one year term master agreement with Environmental Lighting Services (VS0000048383) for light pole maintenance and repair services for Trinity Watershed Management, in the amount of \$84,640 by Resolution No. 16-0415 resulting from solicitation BQ1526. On January 13, 2017, Administrave Action 17-5081 extended the master agreement for one year. This extension will allow the City to continue these services under the same terms and conditions.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
			TWM					BQ1526
TOTAL:								

Project No:	BQ1526	Commodity Code:	96876	Financing:
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
2	16-0415	3/23/2016	\$84,640.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

3/22/18
 DATE

Approved as to form by City Attorney

3/29/18
 DATE

By Assistant City Manager

3-22-18
 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185546

EFFECTIVE DATE

3-28-18
CITY SECRETARY
DALLAS, TEXAS
-2 PM 3:09
APR 1 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Saul Ewing Arnstein & Lehr LLP Vendor No. VC28395

Subject: Professional Services Contract Department: CAO

Action Requested: Authorize a professional services contract with Saul Ewing Arnstein & Lehr LLP to represent the City of Dallas in connection with the bankruptcy captioned In re Energy Future Holdings Corp., et al. (the "Debtors"), Case No. 14-10979 (CSS) (Bankr. D. Del.) This contract shall not exceed \$22,828.29.

Contract Number: ATTDWU701754-1A Contract Term: To

Background: John Demmy, the attorney representing the City of Dallas in connection with contested claims resulting from rejection of a contract assumed post-petition by the Debtors in the bankruptcy captioned In re Energy Future Holdings Corp., was previously with Stevens & Lee PC and has moved to Saul Ewing Arnstein & Lehr LLP. To maintain continuity of representation, Mr. Demmy will continue working on this matter. Funds from the previous contract will be transferred to this new contract. The Firm will be paid on an hourly rate basis as provided by the attached engagement letter dated March 2, 2018. This contract shall not exceed \$22,828.29.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0192	ORM	3890		3033		ATTDWU7017B54-1A	
TOTAL:							90,000

Project No: Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

DATE

Approved as to form by City Attorney

DATE

ORIGINAL - City Secretary

By Assistant City Manager

DATE

REV 05/2017



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185547

EFFECTIVE DATE

MAR 6 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

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 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?

Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes No

5. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No

Vendor Name: Quest Resource Management, LLC Vendor No. VS0000072246

Subject: Convention Center - LEED Recertification Department: Equipment and Building Services

Action Requested: Authorize final invoice payment to Quest Management Group for work completed in their professional services contract to recertify the Convention Center as a green building under the United States Green Building Council's LEED for Operations and Maintenance Green Building Rating System in the amount of \$7,250.

Contract Number: EB5-2018-00005916^{LW} Contract Term: 12/26/2017 To 8/1/2018

Background: On April 20, 2015, AA15-5909 authorized a professional services contract to Quest Management Group to certify the Convention Center as a green building with the USGBC. Two of the contracted tasks, ASHRAE Energy Audit and Waste Audit were completed and billed for after the contract term end date of December 31, 2015.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0080	CCT	7821	CE01	3070	PBC00038	CT-CCT-000001	\$7,250.00
TOTAL:							

Project No: PBC00038 Commodity Code: 92500 Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 3/1/2018
 By Department Director DATE

[Signature] 3-29-18
 Approved as to form by City Attorney DATE

RF
[Signature]
 By Assistant City Manager

3-6-18
 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185549

EFFECTIVE DATE

Mar 29, 2018

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DALLAS, TEXAS

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Sole Source

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	MHC Software, Inc.	Vendor No.	VS0000013684
--------------	--------------------	------------	--------------

Subject:	Payroll Checks and W2 Form Software	Department:	Communication and Information Services
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Action Requested:	Authorize payment for annual software maintenance and support for Document Express software.		
Contract Number:	DSV-2018-00005904	Contract Term:	10/1/2018 To 9/30/2019

Background: This software tool is utilized by the City of Dallas Controller's Office for printing automated payroll checks and W2 forms. The Document Express software allows for positive pay automation, which allows for the validation of checks issued by the City. Additionally, this tool allows for software upgrades and unlimited software training via web or phone.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0198	DSV	1665		3438		CX DSV-2018-00005904	\$4,770.00
TOTAL:							\$4,770.00

Project No: _____ Commodity Code: 92045 Financing: Current Funds (subject to appropriations)

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Finch
By Department Director
Mar 21, 2018
DATE

Barbara A. McAninch
Approved as to form by City Attorney
Apr 2, 2018
DATE

John P. ...
By Assistant City Manager
Mar 29, 2018
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185552

EFFECTIVE DATE

RECEIVED
CITY SECRETARY
DALLAS TEXAS
JAN 26 2018
APR 26 2018
PM 2:51

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 10%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Adam Michael Shorter Vendor No. VS93379

Subject: Sports Officials for Pickleball and Archery Events Department: PKR

Action Requested: Authorize an encumbrance of \$1,600.00 for Adam Michael Shorter. The vendor will provide data information, brackets and time administrator services for the Senior Program Division's Pickleball and Archery Events on March 15-24, 2018. Contact: Daryl Quarles (214) 671-1605

Contract Number: PKR-2018-00005170 Contract Term: 3/15/2018 To 4/15/2018

Background: Adam Michael Shorter has 10 year experience running basketball, football, soccer, baseball, flag football, rugby and pickleball tournaments. In the tournaments he organizes the brackets with seeding and non seeding, keeps score and coordinates the tournaments.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PKR	1726		3065		PKR-2018-00005170	\$1,600.00
TOTAL:							\$1,600.00

Project No: Commodity Code: 96168 Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Wimmer 1-25-18
By Department Director DATE

B. V. [Signature] Attested by *[Signature]* 03/07/2018
Approved as to form by City Attorney DATE

[Signature]
Robert Abtahi, President
Park and Recreation Board

[Signature] 1-26-18
DATE
Secretary
Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185553

EFFECTIVE DATE

FEB 28 2018

RECEIVED
CITY SECRETARY
DALLAS TEXAS
APR-3 PM 2:51

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **Avis N. Sauls** Vendor No. **VS00000067469**

Subject: **Arts Enrichment Vendor - After School Programs** Department: **Park and Recreation**

Action Requested: Authorize a master agreement of \$4,620.00 for Avis N. Sauls. The vendor will implement a Hip-Hop Dance Program for after school participants. (Attached is a lesson plan for the program.) A total of 66 classes at \$70 per class will be implemented during the proposed contract term. Contact: Sergio Garza, Jr at (214) 670-8039.

Contract Number: **PKR-2018-00005585** Contract Term: **3/1/2018** To **9/30/2018**

Background: Dallas PKR partners with Dallas ISD campuses to provide after school programs at elementary schools throughout the city. To supplement the program DISD awards Dallas PKR with \$7,000 per school to provide enrichment vendors. Dallas PKR solicits RFPs for after school vendors and selects vendors who meet the various curriculum needs from the PKR Department.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005585	\$4,620.00
TOTAL:							\$4,620.00

Project No: **0341-18-5789-005** Commodity Code: **96207** Financing: **Multi Year Funds**

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 2-25-18 *[Signature]* Attested by: *[Signature]* 3-21-18
 By Department Director DATE Approved as to form by City Attorney DATE

[Signature] *[Signature]* 2-28-18 *[Signature]*
 Robert Abtahi, President By Assistant City Manager DATE Secretary
 ORIGINAL - City Secretary Park and Recreation Board REV 05/2017 Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185554

EFFECTIVE DATE

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
FEB 28 2018
PM 2:51

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Jerone Roy	Vendor No.	VS0000025840
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Subject:	Arts Enrichment Vendor - After School Program	Department:	Park and Recreation
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Action Requested: Authorize a master agreement of \$12,960.00 for Jerone Roy. The vendor will implement a Media Performance Program for after school participants. (Attached is a lesson plan for the program.) A total of 72 hours of instruction will be implemented during the proposed contract term. Contact: Sergio Garza, Jr at (214) 670-8039.

Contract Number:	PKR-2018-00005544	Contract Term:	3/1/2018	To	9/30/2018
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Background: Dallas PKR partners will Dallas ISD campuses to provide after school programs at elementary schools throughout the city. To supplement the program DISD awards Dallas PKR with \$7,000 per school to provide enrichment vendors. Dallas PKR solicits RFPs for after school vendors and selects vendors who meet the various curriculum needs from the PKR Department.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005544	\$12,960.00
TOTAL:							\$12,960.00

Project No:	0341-18-5789-005	Commodity Code:	96207	Financing:	Multi Year Funds
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 2.23.18
By Department Director DATE

[Signature] 2-22-18
Attested by DATE

[Signature]
Robert Abtahi, President
Park and Recreation Board

[Signature]
By Assistant City Manager

[Signature] 2-28-18
Approved as to form by City Attorney DATE

[Signature]
Secretary
Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

785555

EFFECTIVE DATE

3/15/18

RECEIVED
MARCH 3 PM 2:51
CITY SECRETARY
DALLAS TEXAS

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Roger B Brown Vendor No. VS0000083457

Subject: Youth Athletic Programming Department: PKR

Action Requested: Authorize a master agreement of \$31,920.00 for Roger B Brown. The vendor will provide athletic instruction for youth between the ages of 6-17 through clinics, coaching, instruction and organization of leagues and tournaments.
Contact: Sergio Garza Jr. (214) 670-8039

Contract Number: PKR-2018-00005653 Contract Term: 3/15/2018 To 12/31/2018

Background: Roger B Brown has an extensive background as a coach and a mentor of youth. He has served as a coach for Little League Youth Baseball, Pony League Baseball and City of Desoto Park and Recreation Leagues.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005653	\$31,920.00
TOTAL:							\$31,920.00

Project No: Commodity Code: 96208 Financing: Program Fund

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

WMM 3-12-18
By Department Director DATE

B N. S Attested by: 09/21/2019
Approved as to form by City Attorney DATE

Robert Abtahi
Robert Abtahi, President By Assistant City Manager

3-15-18
DATE AMB

Park and Recreation Board

Secretary
Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185556

EFFECTIVE DATE

3-29-18 *edc*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2018 APR -3 PM 1:58
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Equal Heart	Vendor No.	VC16760
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Subject:	Summer Food Service Program	Department:	Library
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Action Requested: Authorization to enter in an agreement with Equal Heart to provide meals through the Texas Department of Agriculture's Summer Food Service Program at 18 Dallas Public Library locations during the summer of 2018.

Contract Number:	LIB-2018-00005775	Contract Term:	6/1/2018	To	8/31/2018
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Background: Equal Heart receives funding from the Texas Department of Agriculture (TDA) to provide nutritious meals to children 1-18 years old during the summer at sites operated by a non-profit entity and located in an eligible low income area. Equal Heart contracts with a Food Service Management Company that prepares meals in a certified kitchen. Providing this service at Dallas Public Library is a way to enhance summer programming and provide greater benefit to the community at no cost to the City.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
Funding:								\$0.00
	TOTAL:							

Project No:	Commodity Code:	Financing:
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

03.26.18
DATE

Approved as to form by City Attorney 4-3-2018
DATE

By Assistant City Manager

3-29-18
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185557

EFFECTIVE DATE

3-28-18 *mc*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 10%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 210 APR -3 PM 2
 CITY SECRETAR
 DALLAS, TEXA

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: EarthCam, Inc. Vendor No. VS0000070016

Subject: Time Lapse Photo Department: AVI

Action Requested: Authorize Administrative Action to pay for invoice Time-Lapse progress of the Runway 12/31 reconstruction.

Contract Number: AVI-2018-00005940 Contract Term: 3/27/2018 To 9/30/2018

Background: EarthCam Inc. specializes in time lapse documentation of projects for commercial construction sites. They also has a local office in the Dallas area and the response time for maintenance is timely. Currently working on a MA for long term agreement.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0130	AVI	7731	AV09	3070		AVI-2018-00005940	\$3,900.00
TOTAL:							\$3,900.00

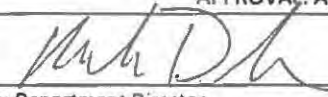
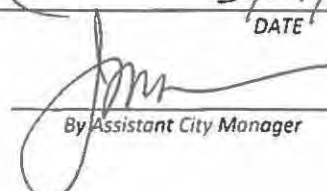
Project No: Commodity Code: 03528 Financing: FY2018 Operating Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 3/27/18 4-2-18
 By Department Director DATE Approved as to form by City Attorney DATE
 3.28.18
 By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185558

EFFECTIVE DATE

04/02/2018 *DMC*

CITY SECRETARY
DALLAS, TEXAS

APR -3 PH 4:53

RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Berry Dunn McNeil & Parker, LLC Vendor No. VS95561

Subject: BNZ1723 Development Fee Analysis Department: DEV - Sustainable Development & Construction

Action Requested: Authorize a no cost extension to AA 18-5114. A service contract with Berry Dunn McNeil & Parker, LLC (VS95561) in the amount of \$39,466.00 for Development Fee Analysis extending the term end date from 4/9/2018 to 4/30/2018.

Contract Number: SDM-2018-00004556 Contract Term: 2/8/2018 To 4/30/2018

Background: This service contract will allow Sustainable Development the ability to conduct a development fee analysis of the City's development review process. The analysis will include a comparison component that will assess the City's fees to the development fees from other municipalities. The analysis must be completed in 60 days, beginning after full execution of this agreement.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0150	DEV	3141		3070		SDM-2018-00004556	\$39,466.00
TOTAL:							FO <i>DMC</i>

Project No: BNZ1723 Commodity Code: 91892 Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	18-5114	12/20/2017	\$39,466.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	<i>0</i> \$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Neil Carr 4/2/18
By Department Director DATE

Don S. McNeil 4/3/2018
Approved as to form by City Attorney DATE

Majed Al-Ghatry 4/3/18
By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185559

EFFECTIVE DATE

3-29-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2018 APR -5 AM 8:45
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Teatro Hispano De Dallas Vendor No. 243541

Subject: Professional Services Department: Office of Cultural Affairs

Action Requested: Consultant shall provide a theater project entitled, "Little Mexico" which will reach out to underserved audiences in two locations in Oak Cliff who rarely or never attend theatre due to lack of information or funds. These mini theatre performances will feature the racial experiences that Mexican-Americans lived through in the 1950's in the historic part of Dallas called Little Mexico. The performances will be done in Spanish and will involve original music, dance and acting to engage new audiences in this unique experience.

Contract Number: OCA-2018-00005453 Contract Term: 4/6/2018 To 5/15/2018

Background: Teatro Hispano de Dallas, Inc was selected through a panel process to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$15,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$7,500.00 of the total awarded amount upon completion of deliverables one and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$7,500.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4888		3089	CVP	MASC OCA-2018-00005453	\$15,000.00
							\$0.00
							\$0.00
TOTAL:							\$15,000.00

Project No: NA Commodity Code: 96207 Financing: Current Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps 3/28/18
By Department Director DATE

Breeshalinda 4/3/18
Approved as to form by City Attorney DATE

Tyrell 3/29/18
By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185560
EFFECTIVE DATE

3-29-18
CITY SECRETARY
DALLAS, TEXAS
MAY 5 AM 8:43
REMOVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Alicia Yvette Holmes Vendor No. 505598

Subject: Professional Services Department: Office of Cultural Affairs

Action Requested: Consultant shall produce a project entitled "DUYRT (Dallas Urban Youth Repertory Theater)." The project will give youth participants the chance to create space for, and explore the dramatic forces surrounding them. This project will consist of a 10 week theatrical process that defines real world drama and explores how to express, relate and respond to these dramatic elements onstage. The consultant will produce 4 short plays during the workshop time for ages 8-19 and will result in performances in the community.

Contract Number: OCA-2018-00005458 Contract Term: 04/09/2018 To 08/16/2018

Background: Alicia Yvette Holmes was selected through a panel process to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$7,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$3,750.00 of the total awarded amount upon completion of deliverables one and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$3,750.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4888		3089	CVP	MASC OCA-2018-00005458	\$7,500.00
							\$0.00
							\$0.00
TOTAL:							\$7,500.00

Project No: NA Commodity Code: 96207 Financing: Current Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps 3/28/18
By Department Director DATE

[Signature] 4/2/18
Approved as to form by City Attorney DATE

[Signature] 3-29-18
By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185561

EFFECTIVE DATE

3-29-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2018 MAR -5 AM 8:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Alexandra Hernandez Vendor No. VS97015
 Subject: Professional Services Department: Office of Cultural Affairs

Action Requested: Consultant shall present a multi-disciplinary workshops in the South Dallas, Oak Cliff and Pleasant Grove communities. This project will consist of poetry workshops and creating dance and soundscape pieces that will go along with them. The focus of the poetry will be how the participants are invested in their communities and their roles as caretaker of their land and neighborhood. The culmination of this project will be the presentation of the poems using spoken word, dance and/or sound in each of the three communities.

Contract Number: OCA-2018-00005742 Contract Term: 04/09/2018 To 09/30/2018

Background: Alexandra Hernandez was selected through a panel process to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$7,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$3,500.00 of the total awarded amount upon completion of deliverables one and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$3,500.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4888		3089	CVP	MASC OCA-2018-00005742	\$7,000.00
							\$0.00
							\$0.00
TOTAL:							\$7,000.00

Project No: NA Commodity Code: 96207 Financing: Current Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scippo 3/28/18 DATE
 By Department Director

4/2/18 DATE
 Approved as to form by City Attorney

3-29-18 DATE
 By Assistant City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185562

EFFECTIVE DATE

3/29/18 AH

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 20%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Inter-local purchase agreement

RECEIVED
 APR -5
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Exactbyte, Inc. dba ArchiveSocial	Vendor No.	VS88139
Subject:	2-year contract for social media archive platform	Department:	Public Affairs

Action Requested:	Authorize a 2-year service contract through an interlocal purchasing agreement with the City of Austin for a social media archive platform		
Contract Number:	PIO-2018-00005677	Contract Term:	10/1/2017 To 9/30/2019

Background: ArchiveSocial is a web-based software subscription that allows online archiving of the social media accounts for city departments. This service will enhance the customer experience when seeking information through the Texas Public Information Act.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
							\$39,529.44
TOTAL:							\$39,529.44

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: DATE:

Approved as to form by City Attorney: DATE: 3/4/18

By Assistant City Manager: DATE: 3/29/18



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 (Sections 6 Through 11) for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185563

EFFECTIVE DATE

3-21-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

CITY SECRETARY
DALLAS, TEXAS
2018 APR -5 AM 8:00
RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: The African Film Festival Vendor No. VS96847

Subject: Professional Services Department: Office of Cultural Affairs

Action Requested: The African Film Festival shall produce The African Film Festival which will be held from June 28, 2018 – July 3, 2018 at a location to be determined in Dallas. This film festival will be showing films that look to share African stories and culture with people from various backgrounds in Dallas. They will also be providing film workshops, film classes and symposiums on African cinema and culture.

Contract Number: OCA-2018-00005447 Contract Term: 6/1/2018 To 8/3/2018

Background: The African Film Festival was selected through a panel process to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$10,000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$5,000 of the total awarded amount upon completion of deliverable one and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$5,000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4888		3089	CVP	MASC OCA-2018-00005447	\$10,000.00
TOTAL:							\$10,000.00

Project No: Commodity Code: 96207 Financing: Current Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Jennifer Scipps 3/19/18 DATE

Approved as to form By City Attorney: [Signature] 4-2-18 DATE

By Assistant City Manager: [Signature] 3-21-18 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 (Sections 6 Through 11) for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185564

EFFECTIVE DATE

3/23/18

CITY SECRETARY
DALLAS, TEXAS
MAR -6 AM 10:08
RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas Black Dance Theatre Vendor No. 219206

Subject: Professional Services Department: Office of Cultural Affairs

Action Requested: Consultant shall provide at least four free public performances of six to nine dance pieces in the black box theaters at selected Dallas libraries who have these spaces available. They will use three of their performing dance ensembles, which are comprised of students from their dance school. These free concerts will bring dance to the community while also encouraging youth attending that they can pursue this if desired. It will also let children of color see themselves represented in art and on the stage. The dance ensembles will be overseen by the professional staff of Dallas Black Dance Theatre.

Contract Number: OCA-2018-00005455 Contract Term: 3/25/18 To 8/30/18

Background: Dallas Black Dance Theatre was selected through a panel process to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$8,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$4,000.00 of the total awarded amount upon completion of deliverables one and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$4,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4888		3089	CVP	MASC OCA-2018-00005455	\$8,000.00
TOTAL:							\$8,000.00

Project No: Commodity Code: 96207 Financing: Current Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
By Department Director

3/23/18
DATE

Deanna Kelson
Approved as to form by City Attorney

3/23/18
DATE

Jayaraman
By Assistant City Manager

3-23-18
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185565

EFFECTIVE DATE

April 04, 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2018 APR -6 AM 11:18
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **Sharon Neel-Bagley** Vendor No. **VC14409**

Subject: **Professional Services** Department: **Office of Cultural Affairs**

Action Requested: Consultant shall provide a project titled "Microscopic Cross Sections and Other Oblique Views of Dallas, Texas" in which tree logs and branches are gathered from various zip codes in Dallas are used to create new art pieces. Through the use of microscopic photography, printmaking, and other techniques, the citizens of Dallas will learn about our urban canopy and how trees are extremely important to our environment regardless of their condition. The project will culminate with a public exhibit at the Lillian Bradshaw Gallery, J. Erik Jonsson Central Library, August 2nd-30th, open to public during regular library hours. All services are subject to the approval of the City of Dallas Office of Cultural Affairs' Director.

Contract Number: **OCA-2018-00005311** Contract Term: **4/15/18** To **9/30/18**

Background: Sharon Neel-Bagley was selected through a panel process to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$6,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$3,000.00 of the total awarded amount upon completion of deliverables one through three and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$3,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4880		3089	CPP-SP	MASC-OCA-2018-00005311	\$6,000
TOTAL:							\$6,000

Project No: _____ Commodity Code: **96207** Financing: **General Funds**

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	<input checked="" type="checkbox"/> \$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps

By Department Director

04/04/2018

DATE

Quilley

Approved as to form by City Attorney

04/04/2018

DATE

Joyce

By Assistant City Manager

04/04/2018

DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185566

EFFECTIVE DATE

3/23/18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2018 APR -6 AM 10:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: LA TERRA STUDIO Vendor No. 510422

Subject: FLAGPOLE HILL PLAYGROUND ADD'L SERVICES Department: Park and Recreation

Action Requested: Authorize a Supplemental Agreement #1 with La Terra Studio in the amount of \$2,520.00, thereby increasing the contract from \$30,265.00 to \$32,785.00.

Contract Number:	PKR-2018-00004155	Contract Term:	N/A	To	N/A
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Background: Execute a Supplemental Agreement #1 with La Terra Studio to provide minimal Bidding and Construction Administration in accordance with the attached Consultant's proposal. All changes are owner requested.

FUND	DEPT	UNIT	ACTV	OBI	PROGRAM	ENCUMBRANCE	AMOUNT
6R05	PKR	W146	PLGI	3070	PK03W146.1	CX PKR-2018-00004155	\$200.75
1V00	PKR	VK37	PLGI	3070	PK17VK37	CX PKR-2018-00004155	\$2,319.25
TOTAL:							\$2,520.00


Project No: See Prgmn Commodity Code: 92500 Financing: 2003 Bond Funds, 2017 Bond Program (General Obligation Commercial Paper Funds)

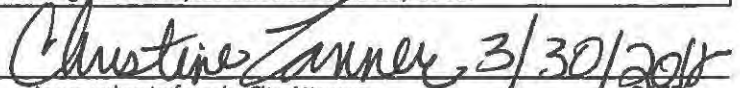
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	17-7026	10-10-2017	30,265.00	0	\$2,520.00	%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 3.20.18 DATE
 By Department Director

 3/30/2018 DATE
 Approved as to form by City Attorney

 3-23-18 DATE
 By Assistant City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185567

EFFECTIVE DATE

4/2/18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Amendment to Contract for Concealable Vests Carriers

2018 APR -6 AM
 CITY SECRETARY
 DALLAS, TX
 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Galls LLC	Vendor No.	500101
Subject:	Amend Contract	Department:	Dallas Police Department

Action Requested:	Authorize the replacement of a body armor carrier vest at \$84.99 each and complete concealable body armor system \$714.00 each to replace the original product bid		
Contract Number:	DPD-2018-00005632	Contract Term:	12/12/2014 To 12/11/2019

Background: On December 10, 2014 City Council awarded Galls, LLC a five year master agreement for the purchase of concealable body armor. The Dallas Police Department has been awarded a grant that will purchase ballistic plates that will enhance the NIJ protective rating. These new plates require a larger and more durable concealable carrier pouch than the previous model. This represents an approximately 23% and 15% increase respectively from the original pricing. The overall contract award will not change.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
	DPD					DPD-2018-00005632	\$0.00
TOTAL:							\$0.00

Project No:	BY1412	Commodity Code:	68008	Financing:	General Funds	
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	14-2086	12/10/2014	\$2,554,520.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

3/27/18
DATE

Approved as to form by City Attorney

Don Knight
3/19/18
DATE

By Assistant City Manager

Jim Jones
DATE

DATE

4/2/18



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185568

EFFECTIVE DATE

4/2/18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Authorize extended contract term and funding increase in existing contract for Farrier Services

RECEIVED
 2018 APR -6 AM 11:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Eddie Oglesby	Vendor No.:	VS0000059553
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Subject:	Farrier Services	Department:	Dallas Police Department
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Action Requested: Authorize a contract term extension and a funding increase in the original three-year service contract for Farrier services for the Police Department's Mounted Squad.

Contract Number:	DPD-2018-00005889	Contract Term:	8/1/2015	To	7/31/2019
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Background: The action will allow for uninterrupted services until a new procurement can be completed. The service contract will provide Farrier service to the Police Department Mounted Squad Equine to maintain the health of the horses for the Unit.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
		0001	DPD	2157		3099		DPD-2018-00005889
TOTAL:								\$11,200.00

Project No:	BA1505	Commodity Code:	94419	Financing:	Current Funds
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	15-6317	7/20/2015	\$58,800.00	\$0.00	\$11,200.00	19.05%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	3/27/18 DATE	 Approved as to form by City Attorney	4/5/18 DATE
 By Assistant City Manager		4/2/18 DATE	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185569

EFFECTIVE DATE

3/28/18 *P.B.*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) *Untreated Water Contract/DWU providing service to Riverchase Golf, LLC*

CITY SECRETARY
 DALLAS, TEXAS
 2/10/18 - 6 AM
P.B.

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Riverchase Golf, LLC Vendor No. _____

Subject: Authorize Untreated Water Contract Department: Water Department

Action Requested: Authorize the Director of Dallas Water Utilities to execute a three-year contract with Riverchase Golf, LLC to provide untreated water.

Contract Number: *DWU-2018-00005913* Contract Term: *3 years commencing on contract* To: *3 years execution date.*

Background: The City of Dallas has water rights in Lake Lewisville for multiple purposes including water rights for irrigation use. The untreated water diverted by Riverchase Golf, LLC shall be considered diverted from Lake Lewisville and its tributaries, Elm Fork of the Trinity River, at Riverchase, LLC's diversion points. This water will be billed at the ordinance rate for untreated water service in accordance with Chapter 49. The sale of untreated water to Riverchase Golf, LLC is subject to, and limited by, available system supply.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
	DWU	7005	7REV				
TOTAL:							<i>0</i>

Project No: _____ Commodity Code: _____ Financing: _____

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	<i>0</i> \$	<i>0</i> \$	<i>0</i> \$	<i>0</i> \$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director *[Signature]* DATE *3/23/18*

Approved as to form by City Attorney *[Signature]* DATE *04/04/18*

By Assistant City Manager *[Signature]* DATE *3/28/18*



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185570

EFFECTIVE DATE

02/15/2018 *OMA*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
HUMAN RESOURCES
MAR - 7 PM 1:18
2018

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: American Family Life Assurance Company of Columbus d/b/a AFLAC Vendor No. VS0000072443

Subject: Service Contract *Supplement No. 2 to the* Department: Human Resources

Action Requested: Authorize service contract with Aflac to provide accident indemnity advantage, cancer care, hospital advantage essentials, short-term disability, whole life, critical illness, and hospital indemnity as voluntary benefits to City employees and retirees. The premiums for this voluntary benefits plan shall be a pass through from payroll and pension deductions to the vendor. This administrative action is an extension of the contract set-up under AA# 17-5720.

Contract Number: PER-2018-00004219 Contract Term: 3/1/2018 To 6/30/2018

Background: The City of Dallas will pay Aflac directly, as a pass through, for voluntary benefits, instead of sending payments through the voluntary benefits administrator. The City had a contract with Homeland Healthcare, Inc. to act as an agent for the voluntary employee benefits plan. In January, Homeland Healthcare was no longer able to continue their role as contracted, so the City will handle premium pass through payments directly until a new agent is procured.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0265	PER	5729		3552			\$0.00
TOTAL:							\$0.00

Project No: _____ Commodity Code: _____ Financing: _____

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 2.14.18 *[Signature]* 4/6/2018
 By Department Director DATE Approved as to form by City Attorney DATE

[Signature] 2/15/18
 By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185571

EFFECTIVE DATE

02/15/2018 AA

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

CITY SECRETARY
 DALLAS TEXAS
 APR 10 12 29 PM
 HUMAN RESOURCES

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?

Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No

Vendor Name: The Abacus Group, LLC. Vendor No. VC17140

Subject: Service Contract ^{Supplemental Agreement No. 2 to} Department: Human Resources

Action Requested: Authorize a service contract with The Abacus Group, LLC to provide voluntary short-term and long-term disability benefits to City employees and retirees. The premiums for this voluntary benefit plan shall be a pass through from payroll and pension deductions to the vendor. This administrative action will be an extension of the contract set-up under AA# 17-5718.

Contract Number: PER - 2018-00004653 Contract Term: 3/1/2018 To 6/30/2018

Background: The City of Dallas will pay The Abacus Group, LLC directly, as a pass through, for voluntary short-term and long-term disability benefits, instead of sending payments through the voluntary benefits administrator. The City had a contract with Homeland Healthcare, Inc. to act as an agent for the voluntary employee benefits plan. In January, Homeland Healthcare was no longer able to continue their role as contracted, so the City will handle premium pass through payments directly until a new agent is procured.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0265	PER	5729		3552			\$0.00
TOTAL:							\$0.00

Project No: Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

2-14-18
DATE

Approved as to form by City Attorney

DATE

02/06/2018

By Assistant City Manager

2/15/18
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185572

EFFECTIVE DATE

Apr 6, 2018

RECEIVED
2018 APR -6 PM 2:
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Amendment to Contract

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: ESRI, Inc. Vendor No. 265847

Subject: Enterprise Software Licenses and Maintenance Department: Communication & Information Services

Action Requested: Authorize an amendment to the Enterprise Software Licenses and Maintenance agreement.

Contract Number: DSV-2017-00002027 Contract Term: 3/1/2018 To 2/28/2021

Background: This action amends the contract terms based on the final execution of the contract. The contract terms will be amended to begin on March 1, 2018 and will end three years thereafter.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
							\$0.00
TOTAL:							\$0.00

Project No: N/A Commodity Code: 96246 Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	18-0286	2/14/2018	\$0.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Finch
By Department Director DATE Apr 3, 2018

[Signature]
Approved as to form by City Attorney DATE Apr 6, 2018

[Signature]
By Assistant City Manager DATE Apr 6, 2018



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185573

EFFECTIVE DATE

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
APR - 6 PM 3:36

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Ogletree, Deakins, Nash, Smoak & Stewart, P.C. Vendor No. VC0000010490

Subject: Professional Services Contract Department: CAO

Action Requested: Authorize a professional services contract with Ogletree, Deakins, Nash, Smoak & Stewart, P.C. to perform services in connection with a workplace investigation. This contract shall not exceed \$35,000.00.

Contract Number: ATT-2018-00006021 Contract Term: To

Background: The law firm of Ogletree, Deakins, Nash, Smoak & Stewart, P.C. is being retained to perform an independent, third-party investigation into workplace issues at the City of Dallas in connection with a workplace investigation. The firm will be paid on an hourly rate basis as provided by the engagement letter dated March 26, 2018. This contract shall not exceed \$35,000.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	EBS	3065		3070		ATT-2018-00006021	\$35,000.00
TOTAL:							\$35,000.00

Project No: Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

4-4-18

DATE

Approved as to form by City Attorney

[Signature]

04/06/2018

DATE

By Assistant City Manager

4-6-18

DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185574

EFFECTIVE DATE

4/3/18 *AD*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2018 APR -6 PM 3:09
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) *On a different No.* Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Craig R. Miller	Vendor No.	VC0000006720
Subject:	Professional Services Contract	Department:	CAO

Action Requested: Authorize a professional services contract with Craig R. Miller as a police practices expert to provide consulting services to the City of Dallas in connection with the case styled Cassandra Luster v. City of Dallas, et al., Civil Action No. 3:16-cv-00396-G. This contract shall not exceed \$25,000.

Contract Number:	ATT-2018-00005772	Contract Term:	To
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Background: Craig R. Miller will provide a preliminary review of Dallas Police Department's policies, deposition reviews, courtroom testimony preparation, and expert witness testimony at trial in the case styled Cassandra Luster v. City of Dallas, et al., Civil Action No. 3:16-cv-00396-G. Craig R. Miller will be paid on an hourly rate basis as provided by the engagement letter dated February 27, 2018. This contract shall not exceed \$25,000.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
		0192	ORM	3890		3033		ATT-2018-00005772
TOTAL:								\$25,000.00

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

DATE

Approved as to form by City Attorney

DATE

By Assistant City Manager

DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185575

EFFECTIVE DATE

FEB 28 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Advertising

RECEIVED
 2018 FEB -9 AM 6
 CITY SECRETAR
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Dallas Target Media, Inc. DBA Valpak of Southwest Dallas	Vendor No.	VS0000030450
Subject:	Advertising - Bahama Beach Waterpark	Department:	Park and Recreation

Action Requested: Authorize an encumbrance of \$15,300.00 for Dallas Target Media. The vendor will provide Valpak direct mail advertising for three months (May, June and July 2018) to 200,000 homes on each mailing in the target market areas. Cost includes printing, insertion and postage of the double-sided, four color Valpak insert as well as online coupons. Contact: Rich Sharnsky (214) 671-0821

Contract Number:	PKR-2018-00005510	Contract Term:	5/1/2018	To	9/28/2018
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Background: Valpak direct mailing advertising has been a successful marketing tool since 2008. Valpak direct mail advertising will reach 200,000 homes each month, within prime target market areas for the Waterpark and will provide total 600,000 exposures for the advertising campaign in addition to the online coupons. Advertising Bidding Exemption Chap. 252.022 Gen Exemptions (Sec 16) State Government Code.

WAL

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PKR	5164		3320		PKR-2018-00005510	\$15,300.00
TOTAL:							\$15,300.00

Project No:		Commodity Code:	91571	Financing:	Current Funds	
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 **2-23-18** *DATE*
 By Department Director

 **3-21-18** *DATE*
 Approved as to form by City Attorney

 **2-25-18** *DATE*
 By Assistant City Manager

 **3-21-18** *DATE*
 Secretary

Robert Abtahi, President
 Park and Recreation Board

Secretary
 Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185576

EFFECTIVE DATE

4/4/18

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
APR -9 PM 3:00

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) 24 month extension

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Chemtrade Chemicals US LLC Vendor No. 053277

Subject: Ferric Sulfate Department: DWU

Action Requested: Authorize a 24 month extension of the master agreement for ferric sulfate.

Contract Number: DWU-2018-00005908 Contract Term: 5/13/2018 To 05/12/2020

Background: On 5/13/15, council approved a 3-year term master agreement with Chemtrade Chemicals US LLC (053277) in the amount of 19,518,300.00 by resolution 15-0839 from solicitation #BP1501. This new extension will allow for the continuation of this master agreement until 5/15/20 or until funds are depleted.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
						BP1501	\$ 0.00 AH
TOTAL:							

Project No: Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	15-0839	5/13/2015	\$19,518,300.00	\$0.00	\$0.00	N/A%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

3/30/18
DATE

Approved as to form by City Attorney

4/6/18
DATE

By Assistant City Manager
Majed A. Al-Ghafry

4/4/18
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185577

EFFECTIVE DATE

4/4/18 AH.

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) 24 month extension

2018 APR -9 PM
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 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?

Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No

Vendor Name:	Pennco, Inc.	Vendor No.	266895
Subject:	Ferric Sulfate	Department:	DWU

Action Requested:	Authorize a 24 month extension of the master agreement for ferric sulfate.		
Contract Number:	DWU-2018-00005908	Contract Term:	5/13/2018 To 05/12/2020

Background: On 5/13/15, council approved a 3-year term master agreement with Pennco, Inc. (266895) in the amount of \$4,244,400.00 by resolution 15-0839 from solicitation #BP1501. This new extension will allow for the continuation of this master agreement until 5/15/20 or until funds are depleted.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
								BP1501
TOTAL:								

Project No:	Commodity Code:	Financing:
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	15-0839	05/13/2015	\$4,244,400.00	\$0.00	\$0.00	N/A%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

5/11/18

[Signature]
By Department Director

3/30/18
DATE

[Signature]
Approved as to form by City Attorney

4/6/18
DATE

[Signature]
Majea A. Al-Ghafiry
Assistant City Manager

4/4/18
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185578

EFFECTIVE DATE

April 06, 2018

CITY SECRETARY
DALLAS, TEXAS

2018 APR -9 PM 4:16

RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Competitively bid or proposed service contracts of \$70,000 or less.
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Intergraph Corporation dba Hexagon Safety & Infrastructure	Vendor No.	168120
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Subject:	RMS Interface with CopLogic	Department:	Communication & Information Services
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Action Requested: Authorize Supplemental Agreement No. 2 for an interface between the Records Management System (RMS) and CopLogic used by the Dallas Police Department (DPD).

Contract Number:	DSV-2017-00001887	Contract Term:	2/1/2018	To	1/31/2019
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Background: This interface will bridge DPD's records management system (RMS) with the CopLogic online reporting application for citizens. By allowing citizens to submit reports that do not require a police response via a web-based portal, officers will be able to respond to more urgent matters, all while eliminating duplicity since the interface will allow reports to be automatically synced in RMS.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0411	DPD	6367		4735		MASC DSV20INPURST	\$41,665.00
TOTAL:							\$41,665.00

Project No:		Commodity Code:	92045	Financing:	Current Funds
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
2	16-0417	3/23/2016	\$3,301,195.00	\$135,300.00	\$176,965.00	0.05%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Finch
 William Finch (Feb 2, 2018)
 By Department Director DATE

Don Knight
 Don Knight (Mar 27, 2018)
 Approved as to form by City Attorney DATE

Jody Puckett
 Jody Puckett (Apr 6, 2018)
 By Assistant City Manager DATE

Apr 6, 2018



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185579

EFFECTIVE DATE

Mar 29, 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
2018 APR -9 PM 4:11
CITY SECRETARY
DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

- 3. Is this expenditure related to a construction project? Yes No
- 4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation) Yes No
- 5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Orolia USA, Inc. dba Spectracom	Vendor No.	267661
Subject:	Repair of failed time distribution amps	Department:	Communication & Information Services

Action Requested: Authorize evaluation and repair costs for out of warranty hardware utilized in the communication infrastructure for public safety.

Contract Number:	DSV-2018-00004268	Contract Term:	3/19/2018	To	9/30/2018
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Background: Council Resolution 12-0124 authorized the purchase of hardware for the City's existing radio towers utilized in the City's communication infrastructure for public safety to provide narrow banding capabilities required by the Federal Communication Commission (FCC).

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0197	DSV	1812		3110		CX DSV-2018-00005607	\$3,600.00
TOTAL:							\$3,600.00

Project No:	Commodity Code:	Financing: Current Funds
Change Order No.	Original CR/AA No.	Original CR/AA Date
		%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>William Finch</u> By Department Director	Mar 14, 2018 DATE	<u>[Signature]</u> Approved as to form by City Attorney	Mar 29, 2018 DATE
<u>[Signature]</u> By Assistant City Manager	Mar 29, 2018 DATE		



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185580

EFFECTIVE DATE

FEB 02 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Beautification Agreement

2018 APR -9 PM 4:33
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 CITY SECRETARIAL
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Cindy Purcell Vendor No. Department: Park and Recreation Department

Subject: Beautification Agreement

Action Requested: Authorize a Beautification Agreement for Cindy Purcell. The vendor will mow grass on a 14-day cycle, pick up and dispose of litter and debris, including glass and plastic bottles on premises and maintain horse riding equipment in the Fair Oaks area. Contact: Sloan Anderson 214-670-0203

Contract Number: PKR-2018-00005266 Contract Term: 5/1/2018 To 5/7/2019

Background: Cindy Purcell is a comitted volunteer dedicated to community service in the Fair Oaks area consisting of litter/debris cleanup, mowing and maintaining riding equipment in the Fair Oaks area.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005266	\$0.00
TOTAL:							\$0.00

Project No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Financing:	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
							%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 1-31-18
By Department Director DATE

[Signature] 2-23-2018
Approved as to form by City Attorney DATE

[Signature]
By Assistant City Manager

2-2-18
DATE

Robert Abtahi, President
Park and Recreation Board

Secretary
Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185581

EFFECTIVE DATE

3-21-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Beautification Agreement

2018 APR -9 PM 4:08
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

- 3. Is this expenditure related to a construction project? Yes No
- 4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation) Yes No
- 5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: For Oak Cliff Organization Vendor No. _____

Subject: Beautification Agreement Department: Park and Recreation

Action Requested: Authorize a beautification agreement for For Oak Cliff Organization This organization will conduct litter/debris clean-ups and beautification projects at Glendale Park Trail March 1, 2018 - March 2, 2019.

Contact: Sam Franklin (214) 670-1923

Contract Number: PKR-2018-00005755 Contract Term: 3/1/2018 To 3/1/2019

Background: For Oak Cliff Organization is a non-profit corporation formed to benefit the neighborhoods in Oak Cliff. No cost to the City of Dallas.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005755	\$0.00
TOTAL:							\$0.00

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 3-20-18
 By Department Director DATE

[Signature] Attested by: 3/28/2018
 Approved as to form by City Attorney DATE

[Signature]
 Robert Abtahi, President
 Park and Recreation Board

[Signature]
 By Assistant City Manager

3-21-18
 DATE
[Signature]
 Secretary
 Park and Recreation Board

ORIGINAL - City Secretary

REVISED 2017



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185582

EFFECTIVE DATE

3-21-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2018 APR -9 PM 4:39
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?

Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No

Vendor Name:	East Kessler Park Neighborhood Association	Vendor No.	
Subject:	Park Beautification Agreement	Department:	Park and Recreation

Action Requested:	Authorize a beautification agreement with East Kessler Park Neighborhood Association This organization will organize litter/debris clean-up and beautification projects at Coombs Creek Trail May 1, 2018 - May 1, 2019. Contact: Sam Franklin (214) 670-1923		
Contract Number:	PKR-2018-00005750	Contract Term:	5/1/2018 To 5/1/2019

Background: East Kessler Park Neighborhood Association is a non-profit organization serving the East Kessler neighborhood located in Oak Cliff. Dallas Park and Recreation will enter into a 1-year Park Beautification Agreement with East Kessler Park Neighborhood Association for the purpose of organizing litter/debris clean-up and beautification projects at Coombs Creek Trail. No cost to the City of Dallas.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005750	\$0.00
TOTAL:							\$0.00

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 3-20-18
 By Department Director DATE

[Signature] 3-28-2018
 Approved as to form by City Attorney DATE

[Signature]
 By Assistant City Manager

3-21-18
 DATE *[Signature]*

Robert Abtahi President
ORIGINAL - City Secretary
Park and Recreation Board

Secretary
Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185583

EFFECTIVE DATE

3-21-18

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
APR -9 PM 4:39

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Beautification Agreement

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Alpha Kappa Alpha Sorority Inc.-Alpha Xi Omega Vendor No. _____

Subject: Park Beautification Agreement Department: Park and Recreation

Action Requested: Authorize a beautification agreement for Alpha Kappa Alpha Sorority Inc.-Alpha Xi Omega. This organization will organize litter/debris clean-up projects at Lake Cliff Trail thru May 1, 2018 - May 2, 2019.
Contact: Sam Franklin (214) 670-1923

Contract Number: PKR-2018-00005749 Contract Term: 5/1/2018 To 5/2/2019

Background: Alpha Kappa Alpha Sorority Inc.-Alpha Xi Omega is a national African-American sorority, founded in 1908. Dallas Park and Recreation will enter into a 1-year Park Beautification Agreement with Alpha Kappa Alpha Sorority Inc.-Alpha Xi Omega for the purpose of organizing litter/debris clean-up projects at Lake Cliff Trail. No cost to the City of Dallas.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005749	\$0.00
TOTAL:							\$0.00

Project No: _____ Commodity Code: _____ Financing: _____

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Linn 3-20-18
By Department Director DATE

Christine Linn 3-28-2018
Approved as to form by City Attorney DATE

Robert Abtahi
By Assistant City Manager
Robert Abtahi, President
Park and Recreation Board

3-21-18
DATE
Chloe
Secretary
Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185584

EFFECTIVE DATE

3-21-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Beautification Agreement

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 CITY SECRETAR
 DALLAS, TEXA

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Alpha Kappa Alpha Sorority Inc.-Alpha Xi Omega Vendor No. _____

Subject: Park Beautification Agreement Department: Park and Recreation

Action Requested: Authorize a beautification agreement for Alpha Kappa Alpha Sorority Inc.-Alpha Xi Omega. They will organize litter/debris clean-up and beautification projects at Eloise Lundy Park May 1, 2018 - May 2, 2019.
 Contact: Sam Franklin (214) 670-1923

Contract Number: PKR-2018-00005839 Contract Term: 5/1/2018 To 5/1/2019

Background: Alpha Kappa Alpha Sorority Inc.-Alpha Xi Omega is a national African-American sorority, founded in 1908. Dallas Park and Recreation will enter into a 1-year Park Beautification Agreement with Alpha Kappa Alpha Sorority Inc.-Alpha Xi Omega for the purpose of organizing litter/debris clean-up and beautification projects at Eloise Lundy Park. No cost to the City of Dallas.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
TOTAL:							\$0.00

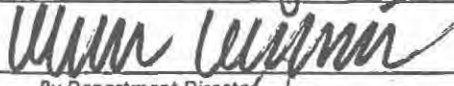

Project No: _____ Commodity Code: _____ Financing: _____

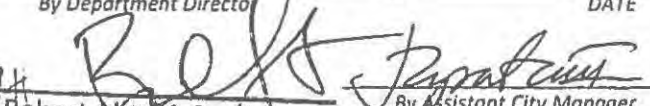
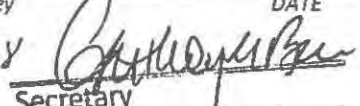
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 3-20-18
  3-21-18
 By Department Director DATE Approved as to form by City Attorney DATE


 
 Robert Abtani, President By Assistant City Manager DATE Secretary

ORIGINAL City Secretary Park and Recreation Board REV 05/2017



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185585

EFFECTIVE DATE

3-15-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Concessionaire Permit

2018 APR -9 PM 4:19
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 CITY SECRETARIAN
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Southern Skates Vendor No. _____

Subject: Approval of Concession Permit Department: Park and Recreation

Action Requested: Authorize the approval of a Temporary Food and Beverage Permit to be granted to Eddie Fletcher, a representative of Fletcher's Novelty Shop/Dollars and More (Contractor) for the use of Southern Skates during business operating hours. Contractor will adhere to the terms set in the Concessions Agreement outlined in Exhibit A.
 Contact: Nicole Chauncey (214) 670-8568

Contract Number: PKR-2018-00005532 Contract Term: 3/15/2018 To 9/30/2018

Background: This concessions contract allows Dallas citizens to purchase food and drinks at Southern Skates. Eddie Fletcher (concessionaire) Fletcher's Novelty Shop/Dollars and More has provided food and drink concessions since 2011 at Southern Skates.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005532	\$0.00
TOTAL:							\$0.00

Project No: _____ Commodity Code: _____ Financing: _____

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

J.S. *Robert Abtahi* 3-12-18
 By Department Director DATE

Christine Turner 3-28-2018
 Approved as to form by City Attorney DATE

Robert Abtahi
 Robert Abtahi, President
 Park and Recreation Board

3-15-18
 DATE
Catherine
 Secretary
 Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185586

EFFECTIVE DATE

3-15-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

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 2018 APR -9 PM 4:39
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Jose Vazquez Vendor No. _____

Subject: Approval of Concession Permit Department: Park and Recreation

Action Requested: Authorize the approval of a Temporary Food and Beverage Permit to be granted to Jose Vazquez, a representative of El Paisano (Contractor) for the use of Crawford Park. Contractor will adhere to the terms set in the Concessions Agreement outlined in Exhibit A. Contact: Nicole Chauncey (214) 670-8568

Contract Number: PKR-2018-00005648 Contract Term: 3/9/2018 To 11/30/2018

Background: The Park and Recreation Department has provided Temporary Food and Drink concessions through independent concessionaires for over 40 years. These permits are approved by agreements for a term of no more than nine (9) months. Estimated revenue to the City for the term of the agreement is \$900.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005648	\$0.00
TOTAL:							\$0.00

Project No. _____ Commodity Code: _____ Financing: _____

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 3-12-18
By Department Director DATE

[Signature] 3-28-2018
Approved as to form by City Attorney *[Signature]* DATE

[Signature]
By Assistant City Manager

3-15-18
DATE

Robert Abtahi, President
Park and Recreation Board

[Signature]
Secretary
Park and Recreation Board 5/2017



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185587

EFFECTIVE DATE

3-15-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Concessionaire Permit

RECEIVED
 APR -9 PM 4:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Maria Vazquez Vendor No. _____

Subject: Approval of Concession Permit Department: Park and Recreation

Action Requested: Authorize the approval of a Temporary Food and Beverage Permit to be granted to Maria Vazquez, a representative of La Potosina Snacks (Contractor) for the use of Samuel Garland Park. Contractor will adhere to the terms set in the Concessions Agreement outlined in Exhibit A. Contact: Nicole Chauncey (214) 670-8568

Contract Number: PKR-2018-00005667 Contract Term: 3/9/2018 To 11/30/2018

Background: The Park and Recreation Department has provided Temporary Food and Drink concessions through independent concessionaires for over 40 years. These permits are approved by agreements for a term of no more than nine (9) months. Estimated revenue to the City for the term of the agreement is \$900.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005667	\$0.00
TOTAL:							\$0.00

Project No: _____ Commodity Code: _____ Financing: _____

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 3-12-18
By Department Director DATE

[Signature] 3-15-18
Approved as to form by City Attorney DATE

[Signature]
Robert Abtahi, President
Park and Recreation Board

[Signature]
By Assistant City Manager

3-15-18
DATE
[Signature]
Secretary
Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185588

EFFECTIVE DATE

3-18-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Concessionaire Permit

RECEIVED
 2018 APR -9 PM 4:39
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Ezequiel Escamilla Vendor No. _____

Subject: Approval of Concession Permit Department: Park and Recreation

Action Requested: Authorize the approval of a Temporary Food and Beverage Permit to be granted to Ezequiel Escamilla, a representative of E&E Concessions (Contractor) for the use of Fair Oaks Park. Contractor will adhere to the terms set in the Concessions Agreement outlined in Exhibit A.
 Contact: Nicole Chauncey (214) 670-8568

Contract Number: PKR-2018-00005647 Contract Term: 3/12/2018 To 11/30/2018

Background: The Park and Recreation Department has provided Temporary Food and Drink concessions through independent concessionaires for over 40 years. These permits are approved by agreements for a term of no more than nine (9) months. Estimated revenue to the City for the term of the agreement is \$900.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005647	\$0.00
TOTAL:							\$0.00

Project No: _____ Commodity Code: _____ Financing: _____

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 3.12.18
 By Department Director DATE

[Signature] 3-28-2018
 Approved as to form by City Attorney DATE

[Signature]
 Robert Abtahi, President
 Park and Recreation Board

[Signature]
 By Assistant City Manager

3-7-18
 DATE

[Signature]
 Secretary
 Park and Recreation Board
 REV 05/2017



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185589

EFFECTIVE DATE

3-21-18

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210 APR 10 AM 8:29
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 10%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Entertainment

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Texas Sumo Game Rental, Inc Vendor No. VS0000058972

Subject: PKR- Employee Awards-Game Rental Department: PKR

Action Requested: Authorize an encumbrance of \$690.00 for Texas Sumo Game Rental, Inc. The vendor will provide a mechanical bull for the Park and Recreation Department Employee Awards
Contact Person: Monica Tetteh 214-670-8707 or 214-670-8847

Contract Number: PKR-2018-00005671 Contract Term: 4/11/2018 To 5/16/2018

Background: Texas Sumo is the largest inflatable rentals and games company in Texas. They have served over 25 years in the Dallas and Ft Worth area. Texas Sumo will deliver inflatable party rentals to you.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PKR	5206		3415		PKR-2018-00005671	\$690.00
TOTAL:							\$690.00

Project No: Commodity Code: 96205 Financing: Current Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 3-20-18
By Department Director DATE

[Signature] 3-28-2018
Attested by: Approved as to form by City Attorney DATE

[Signature]
Robert Abtahi, President
Park and Recreation Board

[Signature]
By Assistant City Manager

3-21-18
DATE
[Signature]
Secretary
Park and Recreation Board
REV 05/2017



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185590

EFFECTIVE DATE

FEB 28 2018

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2018 APR 10 AM 8:28
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: E.H. Teasley & Co. Inc. Vendor No. 032777

Subject: Coliseum Wayfinding Graphics Department: Parks and Recreation- Fair Park

Action Requested: Authorize an encumbrance of \$5,168.80 for E.H. Teasley & Co. Inc. The vendor will provide new section labels in the concourses, restroom signage, box office signage and scoreboard branding in the Fair Park Coliseum. Contact: Dee Hirsch, 214-670-8508

Contract Number: PKR-2018-00005476 Contract Term: 2/28/2018 To 6/22/2018

Background: E.H. Teasley was the lowest of three bidding companies on the project. E.H. Teasley is a local graphics company based out of Dallas.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PKR	5207		3210		PKR-2018-00005476	\$5,168.80
TOTAL:							\$5,168.80

Project No: Commodity Code: 93674 Financing: Current Year


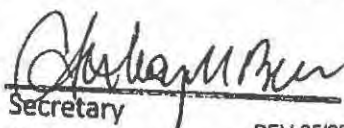
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 2-16-18  Attested by:  04/09/20
 By Department Director DATE Approved as to form by City Attorney DATE

  
 Robert Abtahi, President DATE Secretary
 Park and Recreation Board Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185591

EFFECTIVE DATE

3-21-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

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 2018 APR 10 AM 8:29
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Professional Polish Vendor No. 518343

Subject: Repair of Floor Scrubber Machine Department: PKR

Action Requested: Authorize an encumbrance of \$638.42 for Professional Polish. The vendor will repair the Clarke floor autoscrubber for the Walnut Hill Recreation Center, which includes parts, shipping and labor costs. Contact: Christy Burgess (214) 670-7112

Contract Number: PKR-2018-00005654 Contract Term: 3/23/2018 To 5/23/2018

Background: Professional Polish was incorporated in Texas in 2006. The vendor offers on-site and in-shop repair service for janitorial equipment.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PKR	5034		3110		PKR-2018-00005654	\$638.42
TOTAL:							\$638.42


Project No: Commodity Code: 93429 Financing: Current Funds

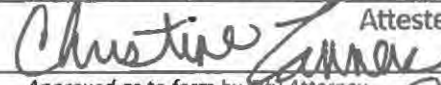
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

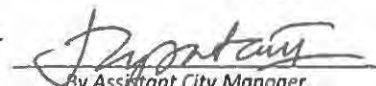
M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

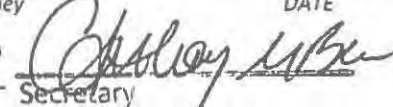
Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 3-20-18
 By Department Director DATE

 3-20-18
 Approved as to form by City Attorney DATE

 3-21-18
 By Assistant City Manager DATE

 3-21-18
 Secretary DATE

Robert Abtahi, President
 Park and Recreation Board

Park and Recreation Board
 REV 05/2017



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185592

EFFECTIVE DATE

JAN 26 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 APR 10 AM
 CITY SECRETARY
 DALLAS, TEXAS
 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?

Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No

Vendor Name: Martha S. Bernard ^{dba Chulahoops USA} ~~dba Chulahoops USA~~ Vendor No. VC17631

Subject: Hula Hoop Aerobic and Dance Exercise Classes Department: PKR

Action Requested: Authorize a master agreement of \$3,850.00 for Martha S. Bernard dba Chulahoops USA. The vendor will provide Hula Hoop Aerobic and Dance Exercise Classes at the Recreation Centers for 5 weeks for the Senior Program Division. Contact: Daryl Quarles (214) 670-0355

Contract Number: PKR-2018-00005171 Contract Term: 2/4/2018 To 7/4/2018

Background: Martha S. Bernard started out in 2003 with a business of pony rides & acting/dancing. She also donated her time and resources to local charities such as Chuck Norris Kick Drugs out of America. While working as a Production Assistant on a Sports Illustrated commercial shoot a Hollywood makeup artist in a studio showed off his handmade hula hoop doing tricks she had never seen, Martha was so mesmerized by the amazing combinations of dance and hula hoop that she decided to start her own business.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005171	\$3,850.00
TOTAL:							\$3,850.00

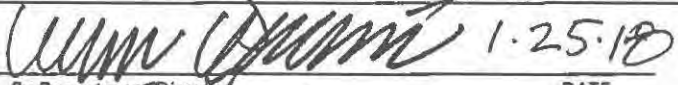
Project No: Commodity Code: 96104 Financing: Current Funds

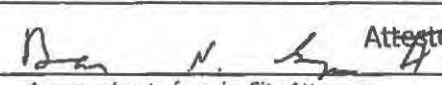
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%


M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

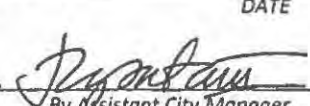
Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

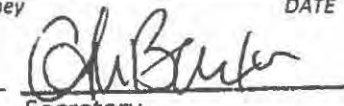
APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 1-25-18 DATE
 By Department Director

 Attested by: 03/13/2018 DATE
 Approved as to form by City Attorney

 Robert Abtahi, President
 Park and Recreation Board

 By Assistant City Manager

 1-26-18 DATE
 Secretary
 Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185593

EFFECTIVE DATE

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CITY SECRETARY
DALLAS TEXAS
APR 10 AM 8:29

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 6%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Beautification Agreement

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Friends of Oak Cliff Parks Vendor No. _____

Subject: Beautification Agreement Department: Park and Recreation

Action Requested: Authorize a beautification agreement for Friends of Oak Cliff Parks. This organization will donate funds for trees at Kidd Springs Park (Japanese Garden) May 1, 2018 - May 1, 2019. Contact: Sam Franklin (214) 670-1923

Contract Number: PKR-2018-00005675 Contract Term: 5/1/2018 To 5/1/2019

Background: The Friends of Oak Cliff Parks is a non-profit organization founded in 2002, for the purpose of restoring horticulture in and preserving the historic parks of Oak Cliff. These parks include Kiest Memorial Garden, Oak Cliff Founders, Kidd Springs and Lake Cliff parks. No cost to the City of Dallas.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005675	\$0.00
TOTAL:							\$0.00

Project No: _____ Commodity Code: _____ Financing: _____

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Wm. Williams 3.12.18
By Department Director DATE

Christine Tanner 3-23-2018
Approved as to form by City Attorney DATE

Robert Abtahi
Robert Abtahi, President
Park and Recreation Board

Jay...
By Assistant City Manager

3-15-18
DATE

...
Secretary
Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185594

EFFECTIVE DATE-

FEB 02 2018

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2018 APR 10 AM 8:28
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
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- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Beautification Agreement

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Kevin Miller/ MAPS Dallas Vendor No. _____

Subject: Beautification Agreement Department: Park and Recreation Department

Action Requested: Authorize a Beautification Agreement for Kevin Miller/MAPS Dallas for weekly litter and debris clean-up at Tipton Park.
Contact: Sloan Anderson 214-670-0203

Contract Number: PKR-2018-00005267 Contract Term: 11/6/2017 To 11/5/2018

Background: Kevin Miller is the organizer of the retired Military group (MAPS Dallas), who volunteer their services regularly throughout the year as an act of goodwill toward clean-up efforts in City Parks.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005267	\$0.00
TOTAL:							\$0.00

Project No: _____ Commodity Code: _____ Financing: _____

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Johnson 1-31-18
By Department Director DATE

Christine Lemons 3-23-2018
Approved as to form by City Attorney DATE

Robert Abtahi
Robert Abtahi, President
Park and Recreation Board

Robert Abtahi
By Assistant City Manager

2-2-18
DATE
Shayla
Secretary
Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185595

EFFECTIVE DATE

April 04, 2018

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
10 APR 10 AM 8:29

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Daniel Avazpour Vendor No. VS96871
 Subject: Professional Services Department: Office of Cultural Affairs

Action Requested: Daniel Avazpour shall produce an intensive 8 week artist career development workshop entitled the, "Artist Sustainability Project." This workshop will be for artist of any discipline and will give them the ability to learn business skills specific to their art practice. The workshops will provide business training and other tools that will help them to grow their arts business that will then enable them to sustain their arts practice.

Contract Number: OCA-2018-00005461 Contract Term: 3/12/2018 To 5/23/2018

Background: Daniel Avazpour was selected through a panel process to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$7,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$3,750.00 of the total awarded amount upon completion of deliverable one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,750.00 of the total awarded amount upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4888		3089	CVP	MASC-OCA-2018-00005461	\$7,500.00
TOTAL:							\$7,500.00

Project No: Commodity Code: 96207 Financing: General Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps

04/04/2018

Heather Silver

04/09/2018

By Department Director

DATE

Approved as to form by City Attorney

DATE

Jay [Signature]

04/04/2018

By Assistant City Manager

DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185596
EFFECTIVE DATE

3-29-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
2018 APR 10 AM 8:38
CITY SECRETARY
DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Tamitha Barbosa Curiel Vendor No. VS94326

Subject: Professional Services Department: Office of Cultural Affairs

Action Requested: Consultant shall present a spoken word performance series in a variety of community neighborhoods in Dallas. Locations and dates will be mutually agreed upon in writing prior to the start date. Consultant will have a chance to share unique perspectives and engender the creative spirit in each neighborhood. Performances will occur on April 7, 2018 as part of Dallas Arts Month that emphasizes poetry and the spoken word.

Contract Number: OCA-2018-00005945 Contract Term: 04/04/2018 To 05/15/2018

Background: Tamitha Barbosa Curiel was selected through a panel process to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$1500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$750.00 of the total awarded amount upon completion of deliverables one and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$750.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4888		3089	CVP	MASC OCA-2018-00005945	\$1500.00
							\$0.00
							\$0.00
TOTAL:							\$1500.00

Project No: NA Commodity Code: 96207 Financing: Current Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scipes 3/28/18
By Department Director DATE

MOPS 4/19/18
Approved as to form by City Attorney DATE

[Signature] 3-29-18
By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185597

EFFECTIVE DATE

3-29-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2018 APR 10 AM 10:33
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Priscilla Ann Rice	Vendor No.	VS0000079025
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Subject:	Professional Services	Department:	Office of Cultural Affairs
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Action Requested: Consultant shall present a spoken word performance series in a variety of community neighborhoods in Dallas. Locations and dates will be mutually agreed upon in writing prior to the start date. Consultant will have a chance to share unique perspectives and engender the creative spirit in each neighborhood. Performances will occur on April 7, 2018 as part of Dallas Arts Month that emphasizes poetry and the spoken word.

Contract Number:	OCA-2018-00005946	Contract Term:	04/04/2018	To	05/15/2018
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Background: Priscilla Rice was selected through a panel process to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$1500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$750.00 of the total awarded amount upon completion of deliverables one and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$750.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT	
		0001	OCA	4888		3089	CVP	MASC OCA-2018-00005946	\$1500.00
								\$0.00	
								\$0.00	
	TOTAL:								\$1500.00

Project No:	NA	Commodity Code:	96207	Financing:	Current Funding
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Swigg 3/28/18
 By Department Director DATE

MP 4/9/18
 Approved as to form by City Attorney DATE

J. ... 3/25/18
 By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185598

EFFECTIVE DATE

04/10/2018 *bn*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
10 APR 10 AM 9:18

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Earth Day Texas Vendor No. VS0000084743

Subject: Recycling Outreach (Art 4 Dumpsters) Department: Sanitation Services

Action Requested: Authorize a service contract with Earth Day Texas for \$8,000 to bring art to public spaces in the City of Dallas and shine a light on the message of environmental stewardship with the Art 4 Dumpsters project.

Contract Number: SAN-2018-00005705 Contract Term: April 15, 2018 To May 15, 2018

Background: Sanitation Services provides over 140 recycling drop-off locations throughout Dallas. The recycling dumpsters at each site are used by the local community. The Art 4 Dumpsters project aims to bring art to public spaces by taking mundane recycle containers and providing a new canvas to promote the City's message of environmental stewardship. Based on artwork submitted, this project will select four DISD schools to showcase their students' artistic talents by painting recycling dumpsters at the EARTHx event to be held April 20, 2018. Earth Day Texas will provide the area where the dumpsters will be painted and the platform where event attendees can observe. Earth Day Texas will also issue the awards for the winning schools, which will include funds for supplies. Additionally, Earth Day Texas will promote the Art 4 Dumpsters project in their event brochures.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0440	SAN	3599		3320		SAN-2018-00005705	\$8,000.00
TOTAL:							\$8,000.00

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director DATE 4-4-18

[Signature]
Approved as to form by City Attorney DATE 4-10-2018

[Signature]
By Assistant City Manager DATE 4.10.18



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185599

EFFECTIVE DATE

4-5-18 (M)

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 5%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2018 APR 10 PM 1:28
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: CyberSource Corporation Vendor No. 520454

Subject: Payment Collection Gateway Department: Convention and Event Services

Action Requested: Approve encumbrance for outstanding CyberSource invoice for March 2018.

Contract Number: CCT-2018-00005712 Contract Term: 3/1/2018 To 3/31/2018

Background: CyberSource provides Kay Bailey Hutchison Convention Center with online payment and payment-related operations for client credit card charges. CyberSource is a certified partner for the convention center's EBMS-Ungerboeck event management software.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0080	CCT	7840	CE04	3099		CXCCT-2018-00005712-3	\$325.00
TOTAL:							\$325.00

Project No: Commodity Code: 20846 Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Janita Ortiz 4/4/18 DATE

Approved as to form by City Attorney: [Signature] 4/9/18 DATE

By Assistant City Manager: [Signature] 4-5-18 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185605

EFFECTIVE DATE

4/4/18
CITY SECRETARY
DALLAS, TEXAS
2018 APR 10 PM 3:08
RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Extension of previous AA (#155536) through 12/31/2018.

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: CC Lynch & Associates, Inc. Vendor No. 356914

Subject: Equipment Repair Department: Dallas Water Utilities

Action Requested: Please approve the request to extend the previous AA through 12/31/2018. This AA will have no additional cost considerations, we will be utilizing encumbered funds from a previous AA of \$2,477.00.
 29,720.00

Contract Number: DWU-2018-0006/08_{AK} Contract Term: 12/31/2017 To 12/31/2018

Background: The equipment is used by the DWU-PALS Monitoring Section to collect wastewater samples in support of the Pretreatment Program permit from the Texas Commission on Environmental Quality. We have approximately 60 sampling machines in total. The machines collect samples in moist/high humidity environments, thus the parts need routine replacement and/or repair. I send the machines to be repaired once there are about ten that need service.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
							\$0.00
TOTAL:							\$0.00

Project No:	Commodity Code:	93862	Financing:			
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	155536	12/23/2014	\$29,720.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

4/3/18
By Department Director

3/20/18
DATE

4/10/18
DATE

4/4/18
DATE

By Assistant City Manager
Majed A. Al-Ghafry

ORIGINAL - City Secretary

REV 05/2017



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185606

EFFECTIVE DATE

04/10/2018 *APW*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 APR 11 PM 3:05
 CITY SECRETARY
 DALLAS, TEXAS
 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before Services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Ando Media, LLC/Triton Digital Vendor No. VS87086

Subject: Web Site/Audio Stream Department: Office of Cultural Affairs / WRR-FM

Action Requested: WRR is requesting authorization to encumber addition funds of \$7,000 to extend the terms of the original contract which is scheduled to expire 04/30/18. The increase and the extension shall extend the contract thru the first of FY 2019. The request is due to the higher than expected charges for data usage.

Contract Number: OCA-2018-00005973 Contract Term: 5/1/2018 To 1/31/2019 *APW*

Background: This modification to the original AA is necessary to add funds due to the higher than expected charges for data usage. When the original agreement was made with this vendor, costs were estimated based on the monthly usage of our old website. With the improvements to programming, a new, more engaging website and improved streaming experience, our data usage is far beyond original projections. The number of visitors is over four times the old site—44,000 this month versus 10,000 on the old site—and the amount of time spent on the streaming player has quadrupled." \$7,000 is the amount requested to be encumbered as needed until funds are all completely obligated.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0140	OCA	1067		3074		OCA-2018-00005973	\$7,000.00
						PREVIOUS AA FUNDS	\$43,000.00
							\$7,000
TOTAL:							\$50,000.00

Project No: Commodity Code: 91514 Financing: Current Year Municipal Radio Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	AA155575	3/18/2015	\$8,000.00	\$35,000.00	\$50,000.00	%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Janifer Sawyer 4/5/18 DATE
 By Department Director
 ORIGINAL - City Secretary

John S. McDaniel 4-11-2018 DATE
 Approved as to form by City Attorney

Jayaraman 4-10-18 DATE
 By Assistant City Manager

REV 05/2017



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185607

EFFECTIVE DATE

3-29-18 *msd*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
2018 APR 11 PM 4:
CITY SECRETARY
DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	VOICE PUBLISHING COMPANY INC, dba DALLAS VOICE	Vendor No.	VS0000024169
Subject:	FAIR HOUSING NEWSPAPER ADVERTISEMENT	Department:	MGT - Fair Housing

Action Requested: Authorization to enter into a contract with the Voice Publishing, dba Dallas Voice newspaper for 12 2.48" (W) x 5.6" (H) Fair Housing advertisements to run twice a month, effective April 6, 2018 to September 28, 2018.

Contract Number:	MGT-2018-00005879	Contract Term:	4/6/2018	To	9/30/2018
------------------	-------------------	----------------	----------	----	-----------

Background: The Fair Housing Office is promoting Fair Housing rights and responsibilities; enhancing public awareness of Fair Housing and communicating the City's Fair Housing services to citizens, housing providers and lenders in Dallas and surrounding areas. One of the goals of the Fair Housing Office is reach a diverse ethnic population. Voice Publishing, dba Dallas Voice newspaper targets the LGBT population in Dallas.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
F501	MGT	2055	BM03	3320		CT FHO2055F201	\$2,904.00
TOTAL:							

Project No:	Commodity Code:	91571	Financing:	FHAP		
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

DATE

Approved as to form by City Attorney

DATE

By Assistant City Manager

DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185608

EFFECTIVE DATE

3-21-18 2018 APR 11 PM 4:35

CITY SECRETARY
DALLAS TEXAS
RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Sarah Westrup Vendor No. VC13912

Subject: Cultural Contracts Department: Office of Cultural Affairs

Action Requested: Authorization is requested to procure the services of Sarah Westrup to provide 2 two-hour print-making workshops based on her work in the exhibition for the closing day of the exhibition JUNTXS: A Border Arts Symposium on Saturday, March 24, 2018 from 11 am to 1pm and 2 pm to 4 pm.

Contract Number: OCA-2018-00005827 Contract Term: 3/24/2018 To 3/24/2018

Background: Consultant is a Dallas-based Latina artist. The fee for this service will not exceed \$1,200.00. Consultant understands that the City of Dallas will pay Consultant in one (1) payment of \$1,200.00 upon receipt of Consultant's invoice and completion of services and in accordance with the terms of the contract.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4805		3089		OCA-2018-00005827	\$1,200.00
TOTAL:							\$1,200.00

Project No: Commodity Code: 96207 Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scipion By Department Director 3/19/18 DATE

Approved as to form by City Attorney 4-11-18 DATE

By Assistant City Manager 3-21-18 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185609

EFFECTIVE DATE

4/10/18

TS

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 5%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Request for Execution of Homebuyer Written Agreements

RECEIVED
 2018 APR 12 PM 4:11
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?

Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No

Vendor Name: Ashley Watts Vendor No. n/a

Subject: Dallas Homebuyer Assistance (DHAP) Department: HOU

Action Requested: Execution of City of Dallas Homebuyer Written Agreement (HOME/CDBG)

Contract Number: 10619 Contract Term: To

Background: Ms. Watts was approved for \$85,451.00 in assistance from DHAP. DHAP was approved by City Council on Oct. 25, 2017 per Resolution 171653. Funding for the assistance was approved through the FY 2017-2018 HUD Consolidated Plan per Council Resolution 171171. The program was approved to allow homebuyer assistance to homebuyers at or below 80% of the area median family income. The CAO requires an AA to execute the attached agreements for each individual homebuyer.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
							\$0.00
TOTAL:							

Project No: n/a Commodity Code: n/a Financing: n/a

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
0	n/a		\$0.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	n/a

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director DATE 4/9/18

Approved as to form by City Attorney DATE 4/10/18

By Assistant City Manager DATE 4/10/18



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185610

EFFECTIVE DATE

FEB 28 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2/28/18 12 PM
REC'D

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Tammy Joanne McNary Vendor No. VS0000020423

Subject: Art Enrichment Vendor - After School Programs Department: Park and Recreation

Action Requested: Authorize a master agreement of \$15,750.00 for Tammy Joanne McNary. The vendor will implement a Photography Program for after school participants. (Attached is a lesson plan for the program.) A total of 126 classes at \$125 per class will be implemented during the proposed contract term. Contact: Sergio Garza, Jr at (214) 670-8039.

Contract Number: PKR-2018-00005564 Contract Term: 3/1/2018 To 9/30/2018

Background: Dallas PKR partners with Dallas ISD campuses to provide after school programs at elementary schools throughout the city. To supplement the program DISD awards Dallas PKR with \$7,000 per school to provide enrichment vendors. Dallas PKR solicits RFPs for after school vendors and selects vendors who meet the various curriculum needs from the PKR Department.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005564	\$15,750.00
TOTAL:							\$15,750.00

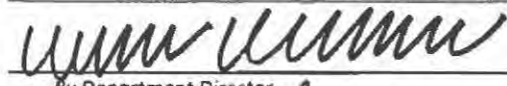
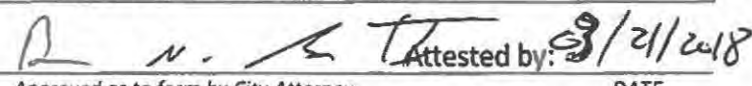

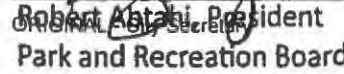

Project No: 0341-18-5789-005 Commodity Code: 96207 Financing: Multi Year Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 2-26-18 DATE
 Attested by: 2/21/2018 DATE
 By Assistant City Manager
 Robert Abtahi, President
 Secretary
 Park and Recreation Board

REV 05/2017



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185611

EFFECTIVE DATE

FEB 28 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?

Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No

Vendor Name: Junior Players Guild Vendor No. 223195

Subject: Arts Enrichment Vendor - After School Programs Department: Park and Recreation

Action Requested: Authorize a master agreement of \$4,675.00 for Junior Players Guild. The vendor will implement a Discover Theatre Program for after school participants. (Attached is a lesson plan for the program.) A total of 55 classes at \$85 per class will be implemented during the proposed contract term. Contact: Sergio Garza, Jr at (214) 670-8039.

Contract Number: PKR-2018-00005574 Contract Term: 3/1/2018 To 9/30/2018

Background: Dallas PKR partners with Dallas ISD campuses to provide after school programs at elementary schools throughout the city. To supplement the program DISD awards Dallas PKR with \$7,000 per school to provide enrichment vendors. Dallas PKR solicits RFPs for after school vendors and selects vendors who meet the various curriculum needs from the PKR Department.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005574	\$4,675.00
TOTAL:							\$4,675.00



Project No: 0341-18-5789-005 Commodity Code: 96207 Financing: Multi Year Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 2-26-18 DATE
 Attested by: 3-22-18 DATE

 Robert Abtahi, President
 ORIGINAL - City Secretary
 Park and Recreation Board

 2-28-18 DATE
 Secretary
 Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185612

EFFECTIVE DATE

FEB 28 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 APR 12 PM
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Unlimited Education and Sports	Vendor No.	VS0000024384
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Subject:	Fitness/Health Enrichment - After School Program	Department:	Park and Recreation
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Action Requested:	Authorize a master agreement of \$8,820.00 for Kelvin Crawford. The vendor will implement a Sports Skills Program for after school participants. (Attached is a lesson plan for the program.) A total of 84 classes at \$105 per class will be implemented during the proposed contract term. For more information contact Youth Services Manager - Sergio Garza, Jr at (214) 670-8039.		
	Contract Number:	PKR-2018-00005590	Contract Term:
			3/1/2018 To 9/30/2018

Background: Dallas PKR partners with Dallas ISD campuses to provide after school programs at elementary schools throughout the city. To supplement the program DISD awards Dallas PKR with \$7,000 per school to provide enrichment vendors. Dallas PKR solicits RFPs for after school vendors and selects vendors who meet the various curriculum needs from the PKR Department.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
		N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005590
TOTAL:								\$8,820.00

Project No:	0341-18-5789-005	Commodity Code:	96207	Financing:	Multi Year Funds
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

2-26-18

03-28-2018

By Department Director DATE Approved as to form by City Attorney DATE
Robert Abtahi, President
2-28-18 Secretary

 Park and Recreation Board By Assistant City Manager DATE Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185613
EFFECTIVE DATE

3-29-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 APR 12 PM 4:19
 CITY SECRETARY
 DALLAS, TEXAS
 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Alfredo Villanueva Vendor No. VS90328

Subject: Professional Services Department: Office of Cultural Affairs

Action Requested: Consultant shall present a series of free bilingual workshops entitled, "Inspire! Nuestro Pueblo/Our Town." These workshops will take place at Jubilee Park and Recreation Center and another location to be determined. Workshops will put an emphasis on communities of color which will focus on inspiring creativity through art and celebrating cultural traditions. Part of the workshops will also include basic digital media work as a means of drawing and painting.

Contract Number: OCA-2018-00005460 Contract Term: 04/03/2018 To 09/30/2018

Background: Alfredo Villanueva was selected through a panel process to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$7,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$3,750.00 of the total awarded amount upon completion of deliverables one and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$3,750.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4888		3089	CVP	MASC OCA-2018-00005460	\$7,500.00
							\$0.00
							\$0.00
TOTAL:							\$7,500.00

Project No: NA Commodity Code: 96207 Financing: Current Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scigga
By Department Director

3/28/18
DATE

[Signature]
Approved as to form by City Attorney

3/29/18
DATE

Joyout
By Assistant City Manager

3-29-18
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185614

EFFECTIVE DATE

3-21-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 APR 12 PM 4:55
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?

Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No

Vendor Name:	Caitlin Diaz	Vendor No.	VC18080
Subject:	Cultural Contracts	Department:	Office of Cultural Affairs

Action Requested: Authorization is requested to procure the services of Caitlin Diaz to provide a one-hour film viewing and lecture on her work for the closing day of the exhibition JUNTXS: A Border Arts Symposium on Saturday, March 24, 2018 from 1 pm to 2 pm.

Contract Number:	OCA-2018-0000-5792	Contract Term:	3/24/2018	To	3/24/2018
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Background: Caitlin Diaz is a Latinx visual artists based in California. The fee for this service will not exceed \$500.00. Consultant understands that the City of Dallas will pay Consultant in one (1) payment of \$500.00 upon receipt of Consultant's invoice and completion of services and in accordance with the terms of the contract.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4805		3089		OCA-2018-00005792	\$500.00
TOTAL:							\$500.00

Project No:	Commodity Code:	96207	Financing:	Current Funds		
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<p><i>Jennifer Seigler</i> By Department Director</p> <p style="text-align: right;">3/19/18 DATE</p>		<p><i>Deanna Silver</i> Approved as to form by City Attorney</p> <p style="text-align: right;">3/21/18 DATE</p>
<p><i>[Signature]</i> By Assistant City Manager</p> <p style="text-align: right;">3-21-18 DATE</p>		



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185615

EFFECTIVE DATE

April 10, 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 15%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2018 APR 12 PM 4:33
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	CHESLEY ANTOINETTE WILLIAMS	Vendor No.:	VC0000012855
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Subject:	Professional Services	Department:	Office of Cultural Affairs
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Action Requested: Consultant shall provide a project titled "The Tignon Law of 1786 Exhibition" which is an exhibition that tells the story about oppression through the headwrap that took place in North America. Through a variety series of headwraps presented via sculpture and photography, this open-to-the-public exhibition will provide insight to the environment that led up to the enactment of a law that affected women of African descent. The headwrap exhibition will take place in multiple venues including the Women's Museum in Fair Park and the South Dallas Cultural Center. All services are subject to the approval of the City of Dallas Office of Cultural Affairs' Director.

Contract Number:	OCA-2018-00005922	Contract Term:	4/25/18	To	9/30/18
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Background: Chesley Antoinette Williams was selected through a panel process to participate in the Cultural Projects Program-Special Support. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$6,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$3,000.00 of the total awarded amount upon completion of deliverables one through three and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$3,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4880		3089	CPP-SP	MASC OCA-2018-00005922	\$6,000
TOTAL:							\$6,000

Project No.:	Commodity Code:	96207	Financing:	Current Funding
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 By Department Director

04/10/2018
 DATE

Sierra Williams
 Approved as to form by City Attorney

04/11/2018
 DATE

Joyanna
 By Assistant City Manager

04/10/2018
 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185616

EFFECTIVE DATE

4-11-18 *[Signature]*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

CITY SECRETARY
DALLAS, TEXAS
APR 13 AM 9:50

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Information Discovery Services, LLC **Vendor No.:** VS96362

Subject: Pre-Employment Background Investigations **Department:** Dallas Police Department

Action Requested: Authorize a contract with Information Discovery Services, LLC for pre-employment background investigations.

Contract Number: DPD-2018-00004589 **Contract Term:** 4/16/2017 To 3/24/2019

Background: This action authorizes the City to contract with Information Discovery Services, LLC, through use of a cooperative agreement, to complete pre-employment background investigations for new hires. Currently, this work is being performed by detectives within the department. The vendor will initially process civilian pre-employment background investigations with the option of adding sworn at a later date. Use of this vendor will reduce the background process timeline. The background investigation services will include: initial applicant contact, employment/military/education verification, character reference interviews, criminal record checks, SSN checks, social media check, credit check, and nationwide warrant check.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	DPD	2181		3099		DPD-2018-00004589	\$50,000.00
TOTAL:							\$50,000.00

Project No.: **Commodity Code:** **Financing:** Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] (ACOP) 4-6-18
By Department Director DATE

[Signature] 04/13/2018
Approved as to form by City Attorney DATE

[Signature] 4/11/18
By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185617

EFFECTIVE DATE

4/4/18 \$13

CITY SECRETARY
DALLAS, TEXAS

RECEIVED
APR 13 PM 3:00

RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Untreated Water

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: CF Plantation Arcis, LLC Vendor No. _____

Subject: Authorize Untreated Water Contract Department: Water Department

Action Requested: Authorize the Director of Dallas Water Utilities to execute a three-year contract with CF Plantation Arcis, LLC. to provide untreated water to Plantation Golf Club.

Contract Number: DWU-2018-00006036 Contract Term: 3/23/2018 To 3/22/2021

Background: The City of Dallas has water rights in White Rock Creek, a tributary of White Rock Lake for multiple purposes including rights for the use of irrigation. The untreated water diverted by CF Plantation Arcis, LLC shall be considered diverted from White Rock Creek at CF Plantation Arcis, LLC diversion points. This water will be billed at the ordinance rate for untreated water service in accordance with Chapter 49. The sale of untreated water to CF Plantation Arcis, LLC is subject to, and limited by, available system supply.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
	DWU	7005	7REV				
TOTAL:							\$13

Project No: _____ Commodity Code: _____ Financing: _____

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

4/3/18 DATE

Approved as to form by City Attorney

4-13-2018 DATE

By Assistant City Manager

4/4/18 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185618

EFFECTIVE DATE

4/4/18 L.B.

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Untreated Water

RECEIVED
 2018 APR 13 PM 3:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: CF Lake Park Arcis, LLC Vendor No. _____

Subject: Authorize Untreated Water Contract Department: Water Department

Action Requested: Authorize the Director of Dallas Water Utilities to execute a three-year contract with CF Lake Park Arcis, LLC. to provide untreated water to Lake Park Executive Golf Course and Lake Park 18 Hole Golf Course.

Contract Number: DWU-2018-00006033 Contract Term: 3/23/2018 To 3/22/2021

Background: The City of Dallas has water rights in Lake Lewisville for multiple purposes including rights for the use of irrigation. The untreated water diverted by CF Lake Park Arcis, LLC shall be considered diverted from Lake Lewisville at CF Lake Park Arcis, LLC diversion points. This water will be billed at the ordinance rate for untreated water service in accordance with Chapter 49. The sale of untreated water to CF Lake Park Arcis, LLC is subject to, and limited by, available system supply.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
	DWU	7005	7REV				
TOTAL:							<u>0.03</u>

Project No: _____ Commodity Code: _____ Financing: _____

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: [Signature] DATE: 4/3/18

Approved as to form by City Attorney: [Signature] DATE: 04/13/18

By Assistant City Manager: [Signature] DATE: 4/4/18

Majeda A. Al-Ghafry



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185619

EFFECTIVE DATE

3-29-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Concessionaire Permit

CITY SECRETARY
 DALLAS, TEXAS
 2018 APR 10 AM 11:04
 REC-3

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?

Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No

Vendor Name: Jamal Awawda Vendor No. _____

Subject: Approval of Concession Permit Department: PKR

Action Requested: Authorize the approval of a Temporary Food and Beverage Permit to be granted to Jamal Awawda, a representative of Kadar Food (Contractor) for the use of Anderson Bonner Park. The Contractor will adhere to the terms set in the Concessions Agreement outlined in Exhibit A.
Contact: Nicole Chauncey (214) 670-8568

Contract Number: PKR-2018-00005897 Contract Term: 3/27/2018 To 11/30/2018

Background: The Park and Recreation Department has provided temporary food and drink concessionaires for over 40 years. These permits are approved by agreements for a term of no more than nine (9) months.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005897	\$0.00
TOTAL:							\$0.00

Project No: _____ Commodity Code: _____ Financing: _____

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

J.S. William Wynn 3-27-18 Christine Zannoner 4-3-2018
 By Department Director DATE Approved as to form by City Attorney DATE

Robert Abtahi 3-29-18 Chelsey
 Robert Abtahi, President DATE
 Park and Recreation Board Secretary
 REV 05/2017



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185620

EFFECTIVE DATE FEB 28 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 FEB 15 AM 8:22
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Jill Ann Beam Vendor No. 885066

Subject: Fitness/Health Enrichment - After School Program Department: Park and Recreation

Action Requested: Authorize a master agreement of \$3,080.00 for Jill Ann Beam. The vendor will implement a Jr. Jazzercise Program for after school participants. (Attached is a lesson plan for the program.) A total of 44 classes at \$70 per class will be implemented during the proposed contract term. Contact: Sergio Garza, Jr at (214) 670-8039.

Contract Number: PKR-2018-00005547 Contract Term: 3/1/2018 To 9/30/2018

Background: Dallas PKR partners will Dallas ISD campuses to provide after school programs at elementary schools throughout the city. To supplement the program DISD awards Dallas PKR with \$7,000 per school to provide enrichment vendors. Dallas PKR solicits RFPs for after school vendors and selects vendors who meet the various curriculum needs from the PKR Department.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005547	\$3,080.00
TOTAL:							\$3,080.00

Project No: 0341-18-5789-005 Commodity Code: 96207 Financing: Multi Year Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 2-23-18
By Department Director DATE

[Signature] 03/21/2018
Attested by: DATE

[Signature]
Robert Abtahi, President

[Signature]
By Assistant City Manager

2-28-18
DATE

[Signature]
Secretary



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185621

EFFECTIVE DATE

FEB 28 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 APR 16 AM 8:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered:

3. Is this expenditure related to a construction project?

Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes No

5. Is Form 1295 -- Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No

Vendor Name: Cynthia V. Anzaldua Vendor No. 342514

Subject: Art Enrichment Vendor - After School Program Department: Park and Recreation

Action Requested: Authorize a master agreement of \$8,000.00 for Cynthia V. Anzaldua. The vendor will implement a Visual Arts Program for after school participants. (Attached is a lesson plan for the program.) A total of 40 classes at \$200 per class will be implemented during the proposed contract term. Contact: Sergio Garza, Jr at (214) 670-8039.

Contract Number: PKR-2018-00005545 Contract Term: 3/1/2018 To 9/30/2018

Background: Dallas PKR partners with Dallas ISD campuses to provide after school programs at elementary schools throughout the city. To supplement the program DISD awards Dallas PKR with \$7,000 per school to provide enrichment vendors. Dallas PKR solicits RFPs for after school vendors and selects vendors who meet the various curriculum needs from the PKR Department.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005545	\$8,000.00
TOTAL:							\$8,000.00


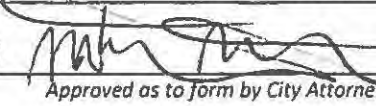
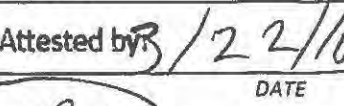
Project No: 0341-18-5789-005 Commodity Code: 96207 Financing: Multi Year Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



 Attested by 

By Department Director  DATE 2-23-18
 By Assistant City Manager  DATE 2-28-18
 Secretary  DATE
 Robert Abtahi, President
 ORIGINAL - City Secretary
 Park and Recreation Board
 Secretary
 Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185622

EFFECTIVE DATE

FEB 28 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 5%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 APR 16 AM
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 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	VET	Vendor No.	500570
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Subject:	Arts Enrichment Vendor - After School Programs	Department:	Park and Recreation
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Action Requested: Authorize a master agreement of \$4,620.00 for VET. The vendor will implement an Artcycletx Program for after school participants. (Attached is a lesson plan for the program.) A total of 42 classes at \$110 per class will be implemented during the proposed contract term.
 Contact: Sergio Garza, Jr at (214) 670-8039.

Contract Number:	PKR-2018-00005562	Contract Term:	3/1/2018	To	9/30/2018
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Background: Dallas PKR partners with Dallas ISD campuses to provide after school programs at elementary schools throughout the city. To supplement the program DISD awards Dallas PKR with \$7,000 per school to provide enrichment vendors. Dallas PKR solicits RFPs for after school vendors and selects vendors who meet the various curriculum needs from the PKR Department.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005562	\$4,620.00
TOTAL:							\$4,620.00

Project No:	0341-18-5789-005	Commodity Code:	96207	Financing:	Multi Year Funds
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

2-26-18
DATE
By Department Director
Approved as to form by City Attorney
Attested by:
03/2/18
DATE

2-28-18
DATE
By Assistant City Manager

REV 05/2017



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185623

EFFECTIVE DATE

FEB 28 2018

CITY SECRETARY
DALLAS, TEXAS
FEB 16 AM 9:24

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No
4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No
5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **Selestino Barron** Vendor No. **VS00000027073**

Subject: **Cultural Enrichment - After School Programs** Department: **Park and Recreation**

Action Requested: Authorize a master agreement of \$7,875.00 for Selestino Barron. The vendor will implement a Hispanic Folk Art Program for after school participants. (Attached is a lesson plan for the program.) A total of 63 classes at \$125 per class will be implemented during the proposed contract term. Contact: Sergio Garza, Jr at (214) 670-8039.

Contract Number: **PKR-2018-00005552** Contract Term: **3/1/2018** To **9/30/2018**

Background: Dallas PKR partners with Dallas ISD campuses to provide after school programs at elementary schools throughout the city. To supplement the program DISD awards Dallas PKR with \$7,000 per school to provide enrichment vendors. Dallas PKR solicits RFPs for after school vendors and selects vendors who meet the various curriculum needs from the PKR Department.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
		N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005552
TOTAL:								\$7,875.00

Project No: **0341-18-5789-005** Commodity Code: **96207** Financing: **Trust Fund 0341/Org 5789**

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] **2-23-18** *[Signature]* **3-22-18**
 By Department Director DATE Approved as to form by City Attorney DATE

[Signature] **2-28-18** *[Signature]*
 Robert Abtahi, President DATE Secretary
 ORIGINAL - City Secretary By Assistant City Manager Park and Recreation Board
 REV 05/2017



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185624
EFFECTIVE DATE

4-10-18c

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Master Agreement Extension Request

2018 APR 16 AM
 CITY SECRETARY
 DALLAS, TEXAS
 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Security Safety and Supply, Inc.	Vendor No.	508648
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Subject:	Personal Protective Clothing and Equipment	Department:	Office of Procurement Services
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Action Requested: Extension of master agreement with Security Safety and Supply, Inc. for twelve months under the same terms and conditions to enable City Departments to purchase personal protective clothing and equipment and allow time to work on a new solicitation process.

Contract Number:	POM-2017-0000155	Contract Term:	2/8/2018	To	2/8/2019
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Background: On February 12, 2014, Dallas City Council awarded a three year term master agreement with Security Safety and Supply, Inc. for the purchase of personal protective clothing and equipment in the amount of \$155,497.43 by Resolution #14-0291 from solicitation BY1333. On February 3, 2017 the contract was extended by 6 months under Administrative Action #17-5485.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
Funding:	N/A	POM						
	TOTAL:							

Project No:	BY1333	Commodity Code:		Financing:	Current Funds
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
2	14-0291	2/12/2014	\$155,497.43	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

4/9/18
DATE

[Signature]
Approved as to form by City Attorney

4/13/18
DATE

[Signature]
By Assistant City Manager

4-10-18
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185625

EFFECTIVE DATE

4-10-18 *[Signature]*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

REC'D
APR 16 AM 8:22
CITY SECRETARY
DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Ruben Carrazana Vendor No. VC14838

Subject: Professional Services Oak Cliff Cultural Center Department: Office of Cultural Affairs

Action Requested: Authorization is requested to procure the services of Ruben Carrazana to present one Theatre production of Consultant's own original work titled "Stacy Has a Thing for Black Guys" at the Oak Cliff Cultural Center. Presentation will include a Question & Answer segment. Attendees will meet cast, crew, and learn the process of converting a play to film as part of OCCC's Theatre Series.

Contract Number: OCA-2018-00005955 Contract Term: 4/26/2018 To 4/27/2018

Background: Ruben Carrazana was selected to perform services at the Oak Cliff Cultural Center because of his artistic background. The fee for this service will not exceed \$2,900.00. Consultant understands that the City of Dallas will pay Consultants in one (1) payment(s) of \$2,900.00 within fifteen (15) working days from receipt of Consultant's invoice. An invoice will be submitted upon completion of each service. All service dates, times and locations are subject to OCA approval.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	1299		3089		OCA-2018-00005955	\$2,900.00
TOTAL:							

Project No: Commodity Code: 96104 Financing: Current Fund

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$ 2900.00	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scippo
By Department Director 4/5/18
DATE

[Signature]
Approved as to form by City Attorney 4/12/18
DATE

[Signature]
By Assistant City Manager 4-10-18
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 (Sections 6 Through 11) for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185626

EFFECTIVE DATE

4-10-18 *[Signature]*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 APR 15
 CITY SECRETARY
 DALLAS, TEXAS
 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	AVIATION CINEMAS INC	Vendor No.:	VS0000073043
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Subject:	Professional Services Oak Cliff Cultural Center	Department:	Office of Cultural Affairs
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Action Requested: Authorization is requested to procure the services of Aviation Cinemas to present six (6) half-day film activities at the Oak Cliff Cultural Center. Activities will include visual art, music, and lecture presentations. Participants will learn about specific film screenings at Texas Theatre through artwork, film scores, and lectures presented by Aviation Cinemas.

Contract Number:	OCA-2018-00005952	Contract Term:	4/24/2018	To	4/28/2018
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Background: AVIATION CINEMAS INC was selected to perform services at the Oak Cliff Cultural Center because of their artistic background and connection to the community of Oak Cliff. The fee for this service will not exceed \$3,500.00. Consultant understands that the City of Dallas will pay Consultants in one (1) payment(s) of \$3,500.00 within fifteen (15) working days from receipt of Consultant's invoice. An invoice will be submitted upon completion of each service. All service dates, times and locations are subject to OCA approval.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
Funding:	0001	OCA	1299		3089		OCA-2018-00005952	\$3,500.00
	TOTAL:							


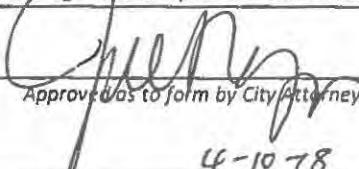

Project No:		Commodity Code:	96104	Financing:	Current Fund
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	4/5/18 DATE	 Approved as to form by City Attorney	4/12/18 DATE
 By Assistant City Manager	4-10-18 DATE		



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185627

EFFECTIVE DATE

3-29-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 APR 16 AM 8:00
 CITY SECRETARIAL
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Tammy Bardwell	Vendor No.	VC0000007154
--------------	----------------	------------	--------------

Subject:	Professional Services	Department:	Office of Cultural Affairs
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Action Requested: Consultant shall provide an afterschool STEAM program for girls at Julius Dorsey, J.W. Ray Elementary school and Rusk Middle School. This 8 week program will encourage girls in creativity, problem solving and science knowledge. The program will conclude with the girls' participation in a cultural art installation at each school. A weekly report will be sent home with the girls each week to share the experience with their caregivers.

Contract Number:	OCA-2018-00005456	Contract Term:	04/06/2018	To	07/01/2018
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Background: Tammy Bardwell was selected through a panel process to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$7,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$3,750.00 of the total awarded amount upon completion of deliverables one and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$3,750.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
		0001	OCA	4888		3089	CVP	MASC OCA-2018-00005456
								\$0.00
								\$0.00
	TOTAL:							\$7,500.00

Project No:	NA	Commodity Code:	96207	Financing:	Current Funding
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Swigg
 By Department Director

3/25/18
 DATE

[Signature]
 Approved as to form by City Attorney

4/12/18
 DATE

[Signature]
 By Assistant City Manager

3-25-18
 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185628

EFFECTIVE DATE

4-10-18 *LL*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 APR 16 AM 10:30
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?

Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No

Vendor Name: NATIONAL ASSOCIATION OF NEGRO MUSICIANS, DALLAS METROPLEX BRANCH Vendor No. 255966

Subject: Professional Services Department: Office of Cultural Affairs

Action Requested: Consultant shall present "The Sacred Choral Music Workshop and Concert" at the Pearly Gates Baptist Church. The weeklong choral music workshop will take place from June 18 to 22, 2018 and will conclude with an open-to-the-public concert on June 23, 2018. The choral music workshop is designed for singers/musicians from across Dallas. The workshop will feature a nationally recognized choral clinician who guides and introduces a repertoire of choral music no longer readily available in the majority of African American churches. The concert will include arrangements and compositions penned by African American composers. The event offers opportunities for local music educators, church choir directors, and other musicians who wish to improve their skills and knowledge in the preparation of church music.

Contract Number: OCA-2018-00004810 Contract Term: 04/06/2018 To 07/31/2018

Background: NATIONAL ASSN NEGRO MUSICIANS dba DALLAS METROPLEX MUSICIANS ASSOCIATION was selected through a panel process to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$6,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,625.00 of the total awarded amount upon completion of deliverables one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,250.00 of the total awarded amount upon completion of deliverables two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1,625.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4880		3089	CPP	MASC OCA-2018-00004810	\$6,500.00
TOTAL:							\$6,500.00

Project No: Commodity Code: 96207 Financing: Current Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps 4/2/18
 By Department Director DATE

[Signature] 4/12/18
 Approved as to form by City Attorney DATE

[Signature] 4-10-18
 By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185629

EFFECTIVE DATE

4-9-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Chapter 380 Economic Development Grant

RECEIVED
 2018 APR 16 AM 8:22
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No *gr*

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Southern Leasing, Inc. Vendor No. VS96601

Subject: Chapter 380 Grant Agreement with Southern Leasing, Inc. Department: ECO

Action Requested: Execute a Chapter 380 Economic Development Grant agreement with Southern Leasing, Inc. (Southern Botanical, Inc.) under Section 380.001 of the Texas Local Government Code and the City's Program for Loans and Grants (Public/Private Partnership Program) in an amount not to exceed \$50,000 for the intracity relocation, improvement, and expansion of the company's headquarters to 3151 Halifax Street in Dallas, Texas 75247.

Contract Number: ECO-2018-00005435 Contract Term: 1/1/2018 To 12/31/2021

Background: Southern Botanical, Inc. began operations in 1995 as a landscape construction and maintenance company. As a result of new client acquisition, Southern Botanical, Inc.'s revenues have grown nearly 13 percent annually from 2012 to 2017, and the company expects revenues to continue to grow at 15 percent annually over the next five years.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A							\$50,000.00
TOTAL:							

Project No: Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	<input checked="" type="checkbox"/> \$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

[Signature]
4/6/18
DATE

Approved as to form by City Attorney

[Signature]
4/13/18
DATE

By Assistant City Manager

[Signature]
4/9/18
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185630

EFFECTIVE DATE

4-10-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2018 APR 16 AM 10:45
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Jones Day	Vendor No.:	VC0000012051
Subject:	Pro Bono Legal Services	Department:	ECO

Action Requested:	Authorize a pro bono legal services contract				
Contract Number:	ECO-2018-00005852	Contract Term:	2/8/2018	To	12/31/18

Background:


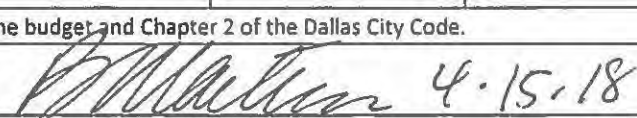
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
TOTAL:							


Project No.:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


4/10/18
DATE

4-15-18
DATE


4/10/18
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 (Sections 6 Through 11) for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185631

EFFECTIVE DATE

April 14, 2018

DATE RECEIVED
CITY SECRETARY'S OFFICE
APR 16 9 11 AM '18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: OPERA IN CONCERT Vendor No. VS97396

Subject: Professional Services Department: Office of Cultural Affairs

Action Requested: Consultant shall provide an operatic cultural service entitled, "Donizetti Delights." The service will feature the vocal talents of Dallas area musicians presenting a program of operatic selections by Gaetano Donizetti in tandem with Donizetti's complete one-act opera, "Il Campanello." Singers will include Edward Crafts, Gabrielle, Gilliam, Evan Brown, Will Hughes, Doug Brunner, and Josefina Maldonado. This open-to-the-public event will take place at the Latino Cultural Center on May 3, 2018.

Contract Number: OCA-2018-00006064 Contract Term: 04/13/2018 To 06/30/2018

Background: OPERA IN CONCERT was selected through a panel process to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$3,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$1,500.00 of the total awarded amount upon completion of deliverables one and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$1,500.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4880		3089	CPP-SP	MASC OCA-2018-00006064	\$3,000.00
TOTAL:							\$3,000.00

Project No: Commodity Code: 96207 Financing: Current Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

04/14/2018
By Department Director DATE

04/16/2018
Approved as to form by City Attorney DATE

04/14/2018
By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185632

EFFECTIVE DATE

April 14, 2018

CITY SECRETARY
APR 16 PM 4:30

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	M. Denise Lee	Vendor No.	VC13993
Subject:	Professional Services	Department:	Office of Cultural Affairs

Action Requested: Consultant shall provide a project titled "Denise Lee Cabaret Series". The Cabaret Series will present five unique, intimate, diverse musical performances on the third Tuesday of each month beginning April 2018 through June 2018 on what has become known as Cabaret Tuesday. It will involve some of the best Cabaret musicians in the city including Terry Loftis, Angie McWhirter, Cherish Robinson, Shelley Kenneavy and others. This series of musical performances will take place at the Bath House Cultural Center. The performances will provide a strong musical presence at the Bath House Cultural Center attracting the community and introducing the event and the music style to a new audience. All services are subject to the approval of the City of Dallas Office of Cultural Affairs' Director.

Contract Number: OCA-2018-00005931 **Contract Term:** 4/15/18 To 7/31/18

Background: M. Denise Lee was selected through a panel process to participate in the Cultural Projects Program-Special Support. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$6,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$3,000.00 of the total awarded amount upon completion of deliverables one through three and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$3,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of invoice.

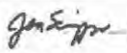
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4880		3089	CPP-SP	MASC OCA-2018-00005931	\$6,000
TOTAL:							\$6,000


Project No:	Commodity Code:	96207	Financing:	Current Funding		
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%


M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 04/14/2018 DATE
 By Department Director

 04/16/2018 DATE
 Approved as to form by City Attorney

 04/14/2018 DATE
 By Assistant City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185633

EFFECTIVE DATE

April 05, 2018

RECEIVED
APR 16 PM 4:55
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	TERRANCE M. JOHNSON DANCE PROJECT	Vendor No.	VS91771
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Subject:	Professional Services	Department:	Office of Cultural Affairs
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Action Requested: Consultant shall provide a three week interdisciplinary summer camp which educates students in the areas of science, technology, engineering, art, and mathematics through dance and stage production. These workshops will take place at the South Dallas Cultural Center. The summer camp will culminate in a final performance created by the students on August 17, 2018. This program is targeted for students between the ages of 7-17 years old.

Contract Number:	OCA-2018-00005338	Contract Term:	04/06/2018	To	09/30/2018
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Background: TERRANCE M. JOHNSON DANCE PROJECT was selected through a panel process to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$10,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,500.00 of the total awarded amount upon completion of deliverables one and receipt of the consultant's first invoice, one (1) payment of 50% or \$5,000.00 of the total awarded amount upon completion of deliverable two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,500.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
Funding:	0001	OCA	4888		3089	CVP	MASC OCA-2018-00005338	\$10,000.00
TOTAL:								\$10,000.00

Project No:		Commodity Code:	96207	Financing:	Current Funding
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
By Department Director

04/05/2018
DATE

Heather Silver
Approved as to form by City Attorney

04/16/2018
DATE

[Signature]
By Assistant City Manager

04/05/2018
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185634

EFFECTIVE DATE

April 14, 2018

2018 APR 16
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: WOMEN TEXAS FILM FESTIVAL Vendor No. VS97429

Subject: Professional Services Department: Office of Cultural Affairs

Action Requested: Consultant shall provide the cultural service, Women Texas Film Festival. Consultant will be showcasing Texas women's influence in film and media in their yearly film festival. Consultant will work with local community professionals and organizations that align with the showcased films to host Q&As and discussion panels. This open-to-the-public event will take place August 16-19, 2018 at Studio Movie Grill - Dallas location.

Contract Number: OCA-2018-00006062 Contract Term: 04/13/2018 To 09/30/2018

Background: WOMEN TEXAS FILM FESTIVAL was selected through a panel process to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$6,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$3,000.00 of the total awarded amount upon completion of deliverables one through two and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$3,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4880		3089	CPP-SP	MASC OCA-2018-00006062	\$6,000.00
TOTAL:							\$6,000.00

Project No: Commodity Code: 96207 Financing: Current Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

04/14/2018 DATE

Approved as to form by City Attorney

04/16/2018 DATE

By Assistant City Manager

04/14/2018 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185635

EFFECTIVE DATE

FEB 28 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Moussa Diabate Vendor No. 352877

Subject: Cultural Enrichment - After School Programs Department: Park and Recreation

Action Requested: Authorize a master agreement of \$15,750.00 for Moussa Diabate. The vendor will implement a West African Drumming Program for after school participants. (Attached is a lesson plan for the program.) A total of 105 classes at \$150 per class will be implemented during the proposed contract term. Contact: Sergio Garza, Jr at (214) 670-8039.

Contract Number: PKR-2018-00005563 Contract Term: 3/1/2018 To 9/30/2018

Background: Dallas PKR partners with Dallas ISD campuses to provide after school programs at elementary schools throughout the city. To supplement the program DISD awards Dallas PKR with \$7,000 per school to provide enrichment vendors. Dallas PKR solicits RFPs for after school vendors and selects vendors who meet the various curriculum needs from the PKR Department.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005563	\$15,750.00
TOTAL:							\$15,750.00

Project No: 03041-18-5489-005 Commodity Code: 96207 Financing: Multi Year Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 2-26-18
By Department Director DATE

[Signature] 03-28-2018
Attested by: Approved as to form by City Attorney DATE

[Signature]
Robert Abtahi, President
Park and Recreation Board

[Signature] 2-28-18
DATE Secretary
Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185636

EFFECTIVE DATE

3-27-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 2018 APR 17 AM 9:15

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Knickerbocker Partition Corp. Vendor No. 152017

Subject: Coliseum Bathroom Back of House Partitions Department: Park and Recreation - Fair Park

Action Requested: Authorize an encumbrance of \$11,894.00 for Knickerbocker Partition Corp. The vendor will provide new restroom partitions in the back areas of the Coliseum (EMS Room, home and visiting locker room, and Mezzanine restrooms). This will include teardown, replacement and installation. Contact: Dee Hirsch, 214-670-8508

Contract Number:	PKR-2018-00005760	Contract Term:	3/22/2018	To	5/1/2018
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Background: Kickerbocker Partition Corp. was the lowest of three bidding companies. Knickerbocker Partition Corp. is a local company located in Irving, Texas that does replacement of restroom partitions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PKR	5207		3210		PKR-2018-00005760	\$11,894.00
TOTAL:							\$11,894.00

Project No: Commodity Code: 91042 Financing: Current Year

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 3-22-18
 By Department Director DATE

 3-27-18
 By Assistant City Manager DATE

 4-6-18
 Approved as to form by City Attorney Attested by. DATE


 Secretary REV 05/2017
 Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185637
EFFECTIVE DATE

FEB 02 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 5%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

CITY SECRETARY
DALLAS, TEXAS
2018 APR 17 AM 8:51
RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: North Texas Master Naturalist Vendor No. _____

Subject: Beautification Agreement Department: Park and Recreation

Action Requested: Authorize a beautification agreement with North Texas Master Naturalist for native cultivation, invasive species removal, and native wildflower and grass seeding. A map identifying the area is provided.

Contact: Will Stonum (214) 671-0264
Contract Number: PKR-2018-00005288 Contract Term: 5/14/2018 To 5/31/2019
PKR PKR

Background: North Texas Master Naturalist consists of local community and residents of Lakewood. The group is specific to the maintenance of the prairie unit at Boy Scout Hill. There is no cost to the city.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005288	\$0.00
TOTAL:							\$0.00

Project No: _____ Commodity Code: _____ Financing: _____

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 1-31-18
By Department Director DATE

[Signature]
Robert Abtahi, President By Assistant City Manager

[Signature] 4-9-2018
Attested by: Approved as to form by City Attorney DATE

[Signature] 2-2-18
Secretary Park and Recreation Board DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185638

EFFECTIVE DATE

FEB 02 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Beautification Agreement

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 2018 APR 17 AM 11:43
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 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?

Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No

Vendor Name:	Lakewood Trails Neighborhood Association	Vendor No.	
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Subject:	Beautification Agreement	Department:	Park and Recreation
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Action Requested: Authorize a beautification agreement with Lakewood Trails Neighborhood Association for native prairie cultivation, invasive species removal, and native wildflower and grass seeding. A map identifying area is provided.

Contact: Will Stonum (214) 671-0264

Contract Number:	PKR-2018-00005289	Contract Term:	From 7/4/2018	To 5/13/2019
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Background: Lakewood Trails Neighborhood Association consists of community and residents of Lakewood. The group is specific to the maintenance of the prairie unit at Lakewood Park. There is no cost to the city.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
Funding:	N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005289	\$0.00
TOTAL:								\$0.00

Project No:	Commodity Code:	Financing:
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 1-31-18
 By Department Director DATE

[Signature] 4-9-20
 Approved as to form by City Attorney DATE

[Signature]
 Robert Abtahi, President
[Signature]
 By Assistant City Manager

2-2-18
 DATE
[Signature]
 Secretary



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185639

EFFECTIVE DATE

4-13-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Membership

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 CITY SECRETAR
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Sharing Cities Alliance Vendor No. VC18361

Subject: Sharing Cities Alliance Membership Department: Office of Economic Development

Action Requested: Auhtorize a membership with the Sharing Cities Alliance, which includes access to a continuously evolving database with projects, policies and research. It is crowdsourced from the cities in the Alliance and curated by the Alliance team. It is accessible 24/7. Amount not to exceed \$12,500 (9,950 Euros)

Contract Number: ECO-2018-00005806 Contract Term: 3/16/2018 To 3/15/2019

Background: By joining, the city becomes part of a global ecosystem of front-running cities; learns from sharing and platform economy experts; gets access to a growing number of cases from cities enabling the sharing and platform economy to address urban challenges; access to experiences of other cities, showcasing the city's activities to a global network. Members of the Alliance are interested in start building the collaborative economy today and ready to build and implement strategies, pilot projects and renew policies.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	ECO	1164		3340		MASC-ECO-2018-0000580	\$12,500.00
TOTAL:							\$12,500.00

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director 4/13/18 DATE

Approved as to form by City Attorney 4/10/18 DATE

By Assistant City Manager 4/13/18 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185640

EFFECTIVE DATE

4-13-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
20 APR 17 PM 4:45
CITY SECRETARY
DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Fatima-Ayan Malika Hirsi Vendor No. VC18487
 Subject: Professional Services Department: Office of Cultural Affairs

Action Requested: Consultant shall present a spoken word performance series in a variety of community neighborhoods in Dallas. Locations and dates will be mutually agreed upon in writing prior to the start date. Consultant will have a chance to share unique perspectives and engender the creative spirit in each neighborhood. Performances will occur on April, 2018 as part of Dallas Arts Month that emphasizes poetry and the spoken word.

Contract Number: OCA-2018-00006101 Contract Term: 04/15/2018 To 05/15/2018

Background: Fatima-Ayan Malika Hirsi was selected to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$1500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$750.00 of the total awarded amount upon completion of deliverables one and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$750.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4888		3089	CVP	MASC OCA-2018-00006101	\$1500.00
							\$0.00
							\$0.00
TOTAL:							\$1500.00

Project No: NA Commodity Code: 96207 Financing: Current Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Swain 4/10/18
 By Department Director DATE

[Signature] 4/17/18
 Approved as to form by City Attorney DATE

[Signature] 4-13-18
 By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185641

EFFECTIVE DATE

4-5-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 APR 17 PM 1:11
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 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Matt Bagley VS94037

Subject: Professional Services Department: Office of Cultural Affairs

Action Requested: Consultant shall provide three printmaking workshops during Arts Month at Oak Cliff Cultural Center, Polk Wisdom Branch Library and South Dallas Cultural Center. The name of the workshop is, *Print Shop a Go-Go*, which is based on the ability to do mobile printing about anywhere. Each workshop will consist of three activities designed for all ages. These workshops are intended to enhance an understanding of the arts by actively participating in learning about an art form that is accessible and fun.

Contract Number: OCA-2018-00005581 Contract Term: 04/06/2018 To 05/28/2018

Background: Matt Bagley was selected through a panel process to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$7,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$3,750.00 of the total awarded amount upon completion of deliverables one and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$3,750.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4888		3089	CVP	MASC OCA-2018-00005581	\$7,500.00
							\$0.00
							\$0.00
TOTAL:							\$7,500.00

Project No: NA Commodity Code: 96207 Financing: Current Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scippa 4/4/18
By Department Director DATE

MOR 4/16/18
Approved as to form by City Attorney DATE

4-5-18
By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185642

EFFECTIVE DATE

4-12-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2 APR 17 PM 4:33
 CITY SECRETARY
 DALLAS, TEX.

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Deep Vellum Publishing, Inc. Vendor No. V590513

Subject: Professional Services Department: Office of Cultural Affairs

Action Requested: Consultant shall perform a series of literary panel presentations on human rights, diversity and cultural appreciation to help promote the literary arts community and develop artistic collaborations with various non-profit organizations. The panel will consist of community leaders who have been involved in local initiatives and the discussion will focus on themes explored in the book on the subject, as well as the effects it has had on members of the community. There will be two performance presentations of this work.

Contract Number: OCA-2018-00006118 Contract Term: 4/20/18 To 5/30/18

Background: Deep Vellum Publishing Inc was selected through a panel process to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$6000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$3000.00 of the total awarded amount upon completion of deliverable one through three and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$3000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4880		3089	CPP-SP	MASC-OCA-2018-00006118	\$6000.00
							\$0.00
							\$0.00
TOTAL:							\$6000.00

Project No: NA Commodity Code: 96207 Financing: Current Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps 4/10/18
 By Department Director DATE

Brian Shallick 4/17/18
 Approved as to form by City Attorney DATE

[Signature] 4-12-18
 By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185643

EFFECTIVE DATE

4-12-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2018 APR 17
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Kyle Steven Tran Myhre Vendor No. VS97298

Subject: Professional Services Department: Office of Cultural Affairs

Action Requested: Consultant shall present a spoken word performance on April 28, 2018 at the Texas Theatre in Dallas. Locations and dates will be mutually agreed upon in writing prior to the start date. Consultant will share his unique perspectives and spoken word in a performance that is being produced by the Office of Cultural Affairs. The free to the public performance will as part of Dallas Arts Month that emphasizes poetry and the spoken word.

Contract Number: OCA-2018-00006047 Contract Term: 04/29/2018 To 04/30/2018

Background: Kyle Steven Tran Myhre was selected to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$2,300.00 to be paid in accordance with the terms of the contract as follows one (1) payment of 100% or \$2,300.00 of the total awarded amount, will be payable upon satisfactory completion of all required services as determined by the Director, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4888		3089	CVP	MASC OCA-2018-00006047	\$2,300.00
							\$0.00
							\$0.00
TOTAL:							\$2,300.00

Project No: NA Commodity Code: 96207 Financing: Current Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

4/9/18
 DATE

Approved as to form by City Attorney

4/17/18
 DATE

By Assistant City Manager

4-12-18
 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185644

EFFECTIVE DATE

4-10-18 *[Signature]*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 APR 17
 CITY SECRETARY
 DALLAS, TEXAS
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2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Latisha Green Vendor No. VC14145

Subject: Professional Services Oak Cliff Cultural Center Department: Office of Cultural Affairs

Action Requested: Authorization is requested to procure the services of Latisha Green to present a four (4) part 90-minute daytime movement performances series titled 'Relax, Relate, Release' as part of an ongoing physical movement interactive performance that will incorporate improvisation techniques influenced by Kemetic yoga. Presentation is in conjunction with the Oak Cliff Cultural Center's Daytime Theatre series.

Contract Number: OCA-2018-00005582 Contract Term: 4/15/2018 To 4/17/2018

Background: Latisha Green was selected to perform services at the Oak Cliff Cultural Center because of her artistic background. The fee for this service will not exceed \$400.00. Consultant understands that the City of Dallas will pay Consultants in one (1) payment(s) of \$400.00 within fifteen (15) working days from receipt of Consultant's invoice. An invoice will be submitted upon completion of each service. All service dates, times and locations are subject to OCA approval.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	1299		3089		OCA-2018-00005582	\$400.00
TOTAL:							

Project No: Commodity Code: 96104 Financing: Current Fund

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$ 400.00	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Swiger
By Department Director DATE 4/5/18

[Signature]
Approved as to form by City Attorney DATE 4/10/18

Jayantini
By Assistant City Manager DATE 4-10-18



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185645

EFFECTIVE DATE

4-10-18 *LR*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 APR 17 PM 1:11
 CITY SECRETARY
 DALLAS, TEXAS
 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Sergio Alvarado Vendor No. VC17456

Subject: Professional Services Oak Cliff Cultural Center Department: Office of Cultural Affairs

Action Requested: Authorization is requested to procure the services of Sergio Alvarado to present one 2-hour dance performance of his own choreography as part of OCCC's Triple Threat Breakdancing series. Presentation will feature original dance performance that incorporates breakdancing, capoeira movement, funk, and soul. Presentation will be free and open to the public.

Contract Number: OCA-2018-00005956 Contract Term: 5/1/2018 To 5/1/2018

Background: Sergio Alvarado was selected to perform services at the Oak Cliff Cultural Center because of his artistic background. The fee for this service will not exceed \$1,200.00. Consultant understands that the City of Dallas will pay Consultants in one (1) payment(s) of \$1,200.00 within fifteen (15) working days from receipt of Consultant's invoice. An invoice will be submitted upon completion of each service. All service dates, times and locations are subject to OCA approval.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	1299		3089		OCA-2018-00005956	\$1,200.00
TOTAL:							

Project No: _____ Commodity Code: 96104 Financing: Current Fund

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$ 1200.00	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scizza
By Department Director

4/5/18
DATE

Neys
Approved as to form by City Attorney

4/16/18
DATE

Dyablan
By Assistant City Manager

4-10-18
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185646

EFFECTIVE DATE

4-10-18 *RM*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 APR 18 AM 8:25
 CITY SECRETARY
 DALLAS, TEXAS
 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: National CineMedia, LLC Vendor No. VC0000008550

Subject: Stormwater Advertising Department: Trinity Watershed Management

Action Requested: *an agreement*
Authorized payment in the amount of \$8,496.00 for advertising in several movie theaters from May 2018 through August 2018.

Contract Number: TWM-2018-00005934 Contract Term: 5/1/2018 To 8/1/2018

Background: This action will provide for advertising in movie theaters in the Dallas community during the months of May 2018 through August 2018 in accordance with Permit #WQ0004396000 for the City of Dallas' Stormwater Management. There is no Master Agreement in place for this item.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0061	SDM	4790	SD01	3320		TWM-2018-00005934	\$8,496.00
TOTAL:							\$8,496.00

Project No: Commodity Code: 91571 Financing: Current SDM Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 4/9/18
By Department Director DATE

[Signature] 4/18/2018
Approved as to form by City Attorney DATE

[Signature] 4.10.18
By Assistant City Manager DATE



ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11]
for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185648

EFFECTIVE DATE

3/28/18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 APR 18 PM 12:43
 CITY SECRETARY
 DALLAS, TEXAS
 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Sylvia Covington	Vendor No.:	VC17260
Subject:	Claim for Replacement Housing Payment for 90-Day Homeowner-Occupant	Department:	DEV

Action Requested: Approval of a claim for Replacement Housing Payment for 90-Day Homeowner-Occupant for Sylvia Covington who has been displaced as a result of property acquisition. Sylvia Covington is eligible to receive a replacement housing payment in the amount of \$41,085.00.

Contract Number:	CX-DWU-2018-00005260	Contract Term:	2/1/2018	To	8/1/2018
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Background: On May 22, 2017, the City Council of the City of Dallas adopted resolution 170500, to acquire property located at 17855 Last Frontier Road, Quinlan, Texas, to be used in conjunction with the Lake Tawakoni 144-inch Transmission Pipeline Project. Sylvia Covington was displaced as a direct result of this property acquisition. Chapter 39A of the Revised Code of Civil and Criminal Ordinances of the City of Dallas provides replacement housing payments for individuals displaced by the government.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
3115	DWU	PW20		4230	704041	CX-DWU-2018-00005260	\$41,085.00
TOTAL:							\$41,085.00

Project No:	PW20	Commodity Code:	91200	Financing:	Water Utilities Capital Improvement Funds		
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage	%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 3 of the Dallas City Code.

<p style="font-size: 24pt; font-family: cursive;">Ashley Eubank</p> <p>By Department Director 3/23/18 DATE</p>	<p style="font-size: 24pt; font-family: cursive;">[Signature]</p> <p>Approved as to form by City Attorney 04-17-2018 DATE</p>
<p style="font-size: 24pt; font-family: cursive;">[Signature]</p> <p>By Assistant City Manager 3/28/18 DATE</p>	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185649

EFFECTIVE DATE

3/28/18 (Aj)

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
2018 APR 18 PM
CITY SECRETARY
DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Sylvia Covington Vendor No. VC17260

Subject: Residential Claim for Moving and Related Expenses Department: DEV

Action Requested: Approval of a Residential Claim for Moving and Related Expenses for Sylvia Covington who has been displaced as a result of property acquisition. She is eligible to receive a fixed moving expense payment in the amount of \$3,550 (U. S. Department of Transportation Fixed moving schedule)

Contract Number: CX-DWU-2018-00005260 Contract Term: 2/1/2018 To 8/1/2018

Background: On March 22, 2017, the City Council of the City of Dallas adopted Resolution 170500, to acquire property located at 17855 Last Frontier Road, Quinlan, Texas, to be used in conjunction with the Lake Tawakoni 144-inch Transmission Pipeline project. Sylvia Covington was displaced as a direct result of this property acquisition. Chapter 39A of the Revised Code of Civil and Criminal Ordinances of the City of Dallas provides relocation payments for families and individuals displaced by the government.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0102	DWU	CW20		4230	704041	CX-DWU-2018-00005260	\$3,550.00
TOTAL:							\$3,550.00

Project No: CW20 Commodity Code: 91200 Financing: Water Utilities Capital Improvement Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
0						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director *Ashley Eubank* 3/23/18 DATE

Approved as to form by City Attorney *[Signature]* 4-17-2018 DATE

By Assistant City Manager *[Signature]* 3/28/18 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 (Sections 6 Through 11) for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185655

EFFECTIVE DATE

Apr 17, 2018

2018 APR 18 PM 3:04

CITY SECRETARY
DALLAS, TEXAS

RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Competitively bid or proposed service contracts of \$70,000 or less.
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Swagit Productions, LLC Vendor No. VS0000029500

Subject: HD Webstreaming and Hosting Services Department: Communication & Information Services

Action Requested: Authorize a two year services contract for the continuous use of HD webstreaming and hosting services pursuant to TIPS contract #160901.

Contract Number: DSV-2018-00004774 Contract Term: 4/23/2018 To 4/22/2020

Background: This contract will allow for the continued use of hosting and web-streaming services. This service enables the City to live stream council meetings, committee briefings, and bid openings on the City's website. The service also archives meetings and provides a full schedule of all media content and upcoming events that can be accessed on-demand or directly to smart devices.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0198	DSV	1510		3099		MASC DSV-2018-0000	\$57,052.00
TOTAL:							\$57,052.00

Project No: Commodity Code: Financing: Subject to annual appropriations

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Finch

By Department Director

Apr 16, 2018

DATE

Angela...

Approved as to form by City Attorney

Apr 18, 2018

DATE

[Signature]

[Signature]

By Assistant City Manager

Apr 17, 2018

DATE

A.H.



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185656

EFFECTIVE DATE

4/10/18

CITY SECRETARY
DALLAS, TEXAS
APR 10 3:07 PM

RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	M&M Concessions	Vendor No.	VS90056
Subject:	Movie and Art in the Park Series-Cleaning Services	Department:	Park and Recreation - Fair Park

Action Requested: Authorize a master agreement of \$840.00 for M&M Concessions. The vendor will provide cleaning services for 6 movie dates for the Movie and Art in the Park series at Fair Park. Contact: Celia Barshop (214) 670-9721

Contract Number:	PKR-2018-00005942	Contract Term:	6/1/2018	To	8/25/2018
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Background: Movie Night and Art in the park series will occur every Wednesday evening in June and July. The Fair Park Comprehensive Development Plan, adopted by Mayor and Council, calls for creating a signature public park, enhancing connectivity with the community, while activating the park with new uses. This request supports the goals of the plan to drive visitor attendance to Fair Park.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A		PKR-2018-00005942	\$840.00
TOTAL:							\$840.00

Project No:	Commodity Code:	91039	Financing:	Current Funds		
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 4-02-18
By Department Director DATE

[Signature] 4-16-2018
Attested by: Approved as to form by City Attorney DATE

[Signature]
Robert Abtahi, President
Park and Recreation Board
ORIGINAL - City Secretary

[Signature]
By Assistant City Manager

4-10-18
DATE

[Signature]
Secretary
Park and Recreation Board
REV 05/2017

185657

Memorandum

RECEIVED

2018 JUN 22 AM 9:37

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE June 18, 2018

TO Bilierae Johnson, City Secretary (Interim)

SUBJECT Correction to Administrative Action No. 18-5657, Dated 4/12/18

It has come to our attention that the following information is incorrect on the original document.

Incorrect: Commodity Code # 97165

Correct: Commodity Code # 96234

Please make the necessary corrections to the permanent record.

Willis C. Winters, FAIA, Director
Park and Recreation Department

Handwritten initials and date: JB 6/22/18



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185657

EFFECTIVE DATE

4-12-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 APR 11 11:07 AM
 CITY SECRETARY
 DALLAS TEXAS
 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Anatole Partners, III Vendor No. VC0000012587

Subject: Annual Senior Monther's Day Event Department: PKR

Action Requested: Authorize an encumbrance of \$25,969.00 for Anatole Partners, III. The vendor will provide the rental of a party room for our Senior Program Division's Annual Mother's Day Event on 5/11/18, includes food, beverages and all AV power for the event.
Contact: Daryl Quarles (214) 670-0355

Contract Number: PKR-2018-00006041 Contract Term: 5/11/2018 To 6/11/2018

Background: The Hilton Anatole was developed in the late 1970s by Trammell Crow as part of his huge Dallas Market Center complex. The hotel, named after a restaurant Crow favored in Copenhagen, opened in 1979 with 1,000 rooms in two pyramid-topped buildings. In 1984, a 27-story tower containing 700 rooms, a ballroom, meeting space, shops, a health club, and a seven-acre garden was added to the hotel.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PKR	1726		3415		PKR-2018-00006041	\$25,969.00
TOTAL:							\$25,969.00

Project No: Commodity Code: 97165 Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: *[Signature]* DATE: 4-10-18
 Attested by: *Christine Turners* DATE: 4/16/2018
 Approved as to form by City Attorney

By Assistant City Manager: *[Signature]* DATE: 4-12-18
 Secretary: *[Signature]*
 Robert Abtahi, President
 Park and Recreation Board
 Park and Recreation Board
 REV 05/2017



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185658

EFFECTIVE DATE

4/10/18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 5%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2018 APR 18 PM 3:47
 CITY SECRETAR
 DALLAS, TEXA

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Eagle Audio Visual Inc. Vendor No. VS0000031785

Subject: Audio/Visual Recording for Park Board Meeting Department: PKR

Action Requested: Authorize an encumbrance of \$357.50 for Eagle Audio Visual, Inc. The vendor provided audio/visual recording for January 4, 2018 Park Board Meeting (services rendered).
 Tony Becker: (214) 670-4078

Contract Number: PKR-2018-00005873 Contract Term: 1/1/2018 To 3/1/2018

Background: Eagle Audio Visual Inc. provides audio, visual, and lighting services for a wide variety of events including concerts, sporting events, and festivals and has provided contract services for audio systems and operations in the Briscoe Carpenter Building at Fair Park.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PKR	5168	3070			PKR-2018-00005873	\$357.50
TOTAL:							\$357.50

Project No: Commodity Code: 91509 Financing: Current Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 3-28-18
 By Department Director DATE

[Signature] 4/16/2018
 Approved as to form by City Attorney DATE

[Signature]
 Robert Ahlrich, President
 Park and Recreation Board

[Signature]
 By Assistant City Manager

4-10-18
 DATE

[Signature]
 Secretary
 Park and Recreation
 REV 05/2017



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185659

EFFECTIVE DATE

RECEIVED
CITY SECRETARY
DALLAS TEXAS
2018 APR 18 PM 3:07

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Sheila Cunningham Vendor No. VS0000008336

Subject: Arts Enrichment Vendor - After School Programs Department: Park and Recreation

Action Requested: Authorize a master agreement of \$6,600.00 for Sheila Cunningham. The vendor will implement a Clay Creations: Sea Life Program for after school participants. (Attached is a lesson plan for the program.) A total of 44 classes at \$150 per class will be implemented during the proposed contract term. Contact: Sergio Garza, Jr at (214) 670-8039.

Contract Number: PKR-2018-00005546 Contract Term: 3/1/2018 To 9/30/2018

Background: Dallas PKR partners will Dallas ISD campuses to provide after school programs at elementary schools throughout the city. To supplement the program DISD awards Dallas PKR with \$7,000 per school to provide enrichment vendors. Dallas PKR solicits RFPs for after school vendors and selects vendors who meet the various curriculum needs from the PKR Department.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005546	\$6,600.00
TOTAL:							\$6,600.00

Project No: 03041-18-5789-005 Commodity Code: 96207 Financing: Multi Year Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Wm Wynn 2-23-18
By Department Director DATE

[Signature] 03-28-201
Attested by: DATE

[Signature]
Robert Abtahi, President
Park and Recreation Board

[Signature]
By Assistant City Manager

2-28-18
DATE
[Signature]
Secretary
Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185660

EFFECTIVE DATE

April 14, 2018

RECEIVED
2018 APR 18 PM 4:05
CITY SECRETARIAT
DALLAS, TEXAS

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: OFELIA FAZ-GARZA Vendor No. VS88191

Subject: Professional Services Department: Office of Cultural Affairs

Action Requested: Consultant shall produce a project entitled "The Arte Local." The project will include outdoor studios for local writers, musicians, actors, dancers, and others in the park next to Lida Hooe Elementary School giving artists the opportunity to connect with the neighborhoods natural environment. Through this series of community gatherings and workshops the community will engage through artistic media at no cost to participants. Workshops and outdoor studios will be held from April through June 2018 culminating in final performance created by the participants on July 7, 2018.

Contract Number: OCA-2018-00005334 Contract Term: 04/13/2018 To 08/31/2018

Background: The African Film Festival was selected through a panel process to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$7,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$3,750.00 of the total awarded amount upon completion of deliverables one through two and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$3,750.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4888		3089	CVP	MASC OCA-2018-00005334	\$7,500.00
TOTAL:							\$7,500.00

Project No: Commodity Code: 96207 Financing: Current Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

04/14/2018
DATE

Approved as to form by City Attorney

04/17/2018
DATE

By Assistant City Manager

04/14/2018
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185661

EFFECTIVE DATE

3-21-18 MAC

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

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 APR 18 PM 3:21
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: DFWRUNS Vendor No. VS0000051504
 Subject: 5K on the Runway Department: AVI

Action Requested: Authorize Administrative Action to pay for services provided for AVI's 5k on the Runway.
 Contract Number: AVI-2018-00005837 Contract Term: 3/1/2018 To 9/30/2018

Background: AVI hosts various events throughout the year. The 5K on the runway is an event that builds relations between the community and the airline industry. It has grown each year, and we are anticipating 2000 runners this year. DFWRUNS will provide the necessary marketing, staffing, event management, and support needed to make the event a success.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0130	AVI	7717	AV30	3070		AVI-2018-00005837	\$49,950.00
TOTAL:							\$49,950.00

Project No: Commodity Code: 95881 Financing: FY2018 Operating Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: *[Signature]* 3/19/18 DATE

Approved as to form by City Attorney: *[Signature]* 7-17-18 DATE

By Assistant City Manager: *[Signature]* 3-21-18 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185662

EFFECTIVE DATE

4/16/18

RECEIVED
SECRETARY
9 AM 9:30

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Texas 811 Vendor No. VS91249

Subject: Utility Locator Service Department: DWU

Action Requested: *File membership in Texas 811 with same*
Service to provide notification when construction activity is near City of Dallas water lines outside the City limits. The cost per notification is \$0.95 with a maximum of 50000 notifications to be provided under this contract.

Contract Number: DWU-2018-00005758 Contract Term: 5/1/2018 To 4/30/2020

Background: This will allow us to determine if activity is detrimental to the City prior to the start of construction. Currently no one provides this service.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0100	DWU	7422	673L	2550		DWU-2018-00005758	\$47,500.00
TOTAL:							\$47,500.00

Project No: Commodity Code: 96291 Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

4/16/18
DATE

[Signature]
Approved as to form by City Attorney

4/19/2018
DATE

[Signature]
By Assistant City Manager
4/16/18
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185663

EFFECTIVE DATE

4-11-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 APR 19 AM
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 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Quest Diagnostic Vendor No. VS0000071040

Subject: Invoice Payment Department: Dallas Fire-Rescue

Action Requested: Authorize (1) payment of past due invoice(s) in the total amount of \$399.60

Contract Number: DFD-2018-00004348 Contract Term: N/A To N/A

Background: Dallas Fire Rescue (DFR) utilized Quest Diagnostic to provide testing services for communicable disease under MA#BA1217 which expired 06/26/2017. After funding the approved AA for the closed Quest Accts., two DFR members mistakenly went to Quest instead of Clinical Pathology Laboratories (CPL), new vendor under MA#BVZ1611, and had their lab work done. This resulted in the outstanding invoices. Per the attached memo members will be clearly directed in the future.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	DFD	ER90	DF02	3099			\$399.60
TOTAL:							\$399.60

Project No: Commodity Code: 94893 Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
	AA - 177144	11/8/2017	\$3,506.75			%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: *[Signature]* 4/5/18 DATE Approved as to form by City Attorney: *[Signature]* 4-18-18 DATE

By Assistant City Manager: *[Signature]* 4/11/18 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185664

EFFECTIVE DATE

4-11-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Excel Spreadsheet

2018 APR 19 AM 9
 CITY SECRETARY
 DALLAS, TEXAS
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2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Time Warner Cable dba Spectrum	Vendor No.	VC0000001567
Subject:	Cable Services	Department:	Dallas Fire-Rescue

Action Requested: Authorize monthly services for 18 months in the amount of \$3,796.92 for the Dallas Fire-Rescue Department (EMS, Life Safety, Admin. 7AS, and Recruiting Bureaus) (see attached spreadsheet).

Contract Number:	DFD-2018-00005194	Contract Term:	To
------------------	-------------------	----------------	----

Background: Cable services which includes access to video media and related equipment. The services provide DFR with (EMS, Life Safety, Admin. 7AS, and Recruiting/Training Bureaus) essential information during emergency events that would require staff to respond accordingly. The current MASC DFDAA175960 for cable services was depleted due to pricing increase at each location. See attached spreadsheet for cost and funding information.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
		NA	NA	NA	NA	NA		
								\$0.00
								\$0.00
TOTAL:								\$3,796.92

Project No:	Commodity Code:	91524	Financing:			
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
	17-5960	5/2/2017	\$2,948.04			%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

4/5/18
 By Department Director DATE

4/12/18
 Approved as to form by City Attorney DATE

4/11/18
 By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185665

EFFECTIVE DATE

4-11-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

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 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **Cyntox LLC** Vendor No. **VS89066**

Subject: **Medical Waste Removal & disposal services** Department: **Dallas Fire-Rescue**

Action Requested: Authorize payment of invoices for services on as needed basis.

Contract Number: **DFD-2018-00005911** Contract Term: _____ To: _____

Background: Dallas Fire-Rescue utilize Cyntox LLC to pick up and dispose of medical waste. Funds on the current MA# BP1513 set to expire 08/31/2018 has been depleted after additional departments have been allowed to spend from the MA that was exclusively DFR's only. This has resulted in DFR not having enough funds to pay for future services. At the moment DFR is in good standing with the vendor and the requested amount is to stay current with payments.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	DFD	ER90	DF02	3099			\$9,906.82 ^{PN}
TOTAL:							\$9,906.82 ^{PN}

Project No: _____ Commodity Code: **94893** Financing: _____

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
	AA - 176108	6/5/2017	\$15,895.68			%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director


DATE

Approved as to form by City Attorney

DATE

By Assistant City Manager

DATE

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing	EFFECTIVE DATE
		4/18/18

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 DALLAS, TEXAS

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a. Low bid contracts of not more than \$70,000
 b. Change orders for low bid contracts \$50,000 or less (may not increase original contract price by more than 25%)
 c. Professional / Personal / Planning / Other Service contracts \$50,000 or less
 d. Amendments to non-bid contracts \$50,000 or less, per City Code Sec. 2-34
 e. WRR-FM expenditures \$50,000 or less per City Code Sec. 2-79(C) of the City Code
 f. Other (explain on attachment) Service Contract Extension Request

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No *ej*

Vendor Name:	Occupational Health Centers of the Southwest PA dba Concentra Medical Centers	Vendor No:	341143
Subject:	Medical Testing for Dallas Fire-Rescue	Department:	Dallas Fire-Rescue (DFR)

Action Requested:	Authorize a one year service contract extension				
Contract Number:	POM-2017-00001589	Contract Term:	5/13/2018	To:	5/13/2019

Background: On May 14, 2014 City Council awarded a three-year term service contract with Occupational Health Centers of the Southwest PA dba Concentra Medical Centers (341143) for medical testing for DFR in the amount of \$154,950.00, by resolution no. 14-0737 from solicitation no. BYZ1401. This extension will allow DFR to continue to process medical testing at the same terms and conditions.


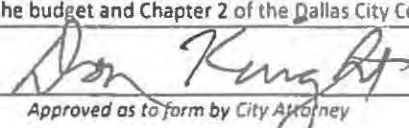

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
			DFR					BYZ1401
TOTAL:								

Project No:	BYZ1401	Commodity Code:	94874	Financing:	General Funds	
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
2	14-0737	5/14/2014	\$154,950.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code

 By Department Director	 Approved as to form by City Attorney
 By Assistant City Manager	4/18/18 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185667

EFFECTIVE DATE

4/18/18

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2018 APR 19 AM 9:51
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box, complete and submit this form for the approval of.

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) **Service Contract Extension Request**

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No *eg*

Vendor Name:	HealthTexas Provider Network dba MedProvider	Vendor No.	VS0000020237
Subject:	Medical Testing for Fire-Rescue	Department:	Dallas Fire-Rescue (DFR)
Action Requested:	Authorize a one year service contract extension		
	Contract Number:	POM-2017-00001562	Contract Term: 5/13/2017 To 5/13/2019

Background: On May 14, 2014 City Council awarded a three-year term service contract with HealthTexas Provider Network dba MedProvider (VS0000020237) for medical testing for DFR in the amount of \$3,443,655.00 by resolution no. 14-0737 from solicitation no. BYZ1401. This contract extension will allow DFR to continue to process medical testing at the same terms and conditions.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
	DFR					BYZ1401	\$0.00
TOTAL:							

Project No:	BYZ1401	Commodity Code:	94874	Financing:	General Funds	
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
2	14-0737	5/14/2014	\$3,443,655.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 4/17/18
 By Department Director DATE

 4/18/18
 Approved as to form by City Attorney DATE

 4/18/18
 By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 (Sections 6 Through 11) for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185668

EFFECTIVE DATE

4-11-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
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- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Master Agreement Extension and Price Increase

2018 APR 19 AM 8:11
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 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Galls, LLC Vendor No. 500101

Subject: Dress Formal and Stationwear Uniforms for Fire-Rescue Department: Dallas Fire-Rescue

Action Requested: Authorize a 6 month extension to the current Master Agreement (MA) and a price increase per the attached supporting documents

Contract Number: POM-2017-00002820 Contract Term: 8/27/2018 To 2/27/2019

Background: On 8/28/14, City Council awarded a 3 yr. MA to ERMC IV, LP (520303) in the amount of \$814,212.50, by Res.13-1420 from solicitation BY1310. Per the specs, after year three, price increase is allowed due to documented market changes of up to 5% per year. The attached price sheet reflects a 5% increase & along with the extension allows continuation of the MA at the same terms & conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
	DFD					BY1310	0
TOTAL:							

Project No: BY1310 Commodity Code: 20085 Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
3	13-1420	8/28/2013	\$814,212.50	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 4/11/18
By Department Director DATE

[Signature] 4/18/18
Approved as to form by City Attorney DATE

[Signature] 4/11/18
By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185669

EFFECTIVE DATE

4-10-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Extension of Master Agreement

RECEIVED
 2018 APR 19 AM 11:11
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas Lite & Barricade Vendor No. 053684

Subject: Guard Rails, Dome Posts, & Guard Rail Comp. Replaces Department: OPS

Action Requested: Authorize an extension of one (1) year to the current Master Agreement

Contract Number: BA1304 POM-7016-0001322-01 Contract Term: 4/10/2018 To 4/9/2019

Background: On April 10, 2013 Dallas City Council awarded a three (3) year agreement to Dallas Lite & Barricade (053684) for the purchase of metal beam guard rails, dome posts and guard rail components in the amount of \$1,456,644.89 through solicitation BA1304 by Resolution 13-0606. This extension will allow the City to continue these services under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
	OPS					BA1304	\$0.00
TOTAL:							

Project No: Commodity Code: Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
4	13-0606	4/10/2013	\$1,456,644.89	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

DATE

Approved as to form by City Attorney

DATE

By Assistant City Manager

DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185670

EFFECTIVE DATE

April 17, 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Competitively bid or proposed service contracts of \$70,000 or less.
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

CITY SECRETARY
 DALLAS, TEXAS
 APR 17 PM 12:22

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Lexis Nexis Risk & Information Analytics Group, Inc. Vendor No. VS0000016667

Subject: ATACRAIDS Software Subscription Department: Communication & Information Services

Action Requested: Authorize a one-time payment for ATACRAIDS subscription services per the 4% annual increase clause in the contract.

Contract Number: DSV-2017-00002838 Contract Term: To

Background: The Automated Tactical Analysis of Crime Regional Analysis and Information Data Sharing (ATACRAIDS) subscription is secure online dashboard that enables national crime data sharing. Administrative Action 17-5503 authorized a 2-year service contract for ATACRAIDS. The vendor is now imposing the 4% price increase for year two, which was not quoted or provisioned under the contract.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0198	DSV	1675		3438		DSV18ATACRAID	\$1,000.00
TOTAL:							\$1,000.00

Project No: Commodity Code: 92045 Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Finch
 William Finch (Mar 23, 2018)
 By Department Director DATE Mar 23, 2018

Don Knight
 Don Knight (Apr 11, 2018)
 Approved as to form by City Attorney DATE Apr 11, 2018

Jody Puckett
 Jody Puckett (Apr 17, 2018)
 By Assistant City Manager DATE Apr 17, 2018



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185671

EFFECTIVE DATE

4/16/18 (AM)

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 APR 19 PM 1:12
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Jaime Saucedo and Iokapeta Saucedo Vendor No. VC18484

Subject: Residential Claim for Moving and Related Expenses Department: DEV

Action Requested: Approval of a Residential Claim for Moving and Related Expenses for Jaime Saucedo and Iokapeta Saucedo who have been displaced as a result of property acquisition. They are eligible to receive a fixed moving expense payment in the amount of \$1,900 (U. S. Department of Transportation Fixed moving schedule)

Contract Number: CX-EBS-2018-00004719 Contract Term: 2/1/2018 To 8/1/2018

Background: On January 10, 2018, the City Council of the City of Dallas adopted Resolution 180068, to acquire property located at 817 Packard Street, Dallas, Texas, to be used in conjunction with the Cadillac Heights Phase I project. Jaime Saucedo and Iokapeta Saucedo were displaced as a direct result of this property acquisition. Chapter 39A of the Revised Code of Civil and Criminal Ordinances of the City of Dallas provides relocation payments for families and individuals displaced by the government.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
4T11	EBS	T825	LAA Q	4240	PB06T825	CX-EBS-2018-00004719- 2	\$1,900.00
TOTAL:							\$1,900.00

Project No: T825 Commodity Code: Financing: 2006 Bond Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ann Eubey 4/12/18
 By Department Director DATE

[Signature] 4/19/18
 Approved as to form by City Attorney DATE

[Signature] 4/16/18
 By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185672

EFFECTIVE DATE

4/16/18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 APR 19 2018
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Jaime Saucedo and Iokapeta Saucedo Vendor No. VC18446

Subject: Claim for Replacement Housing Payment for 90-Day Homeowner-Occupant Department: DEV

Action Requested: Approval of a claim for Replacement Housing Payment for 90-Day Homeowner-Occupant for Jaime Saucedo and Iokapeta Saucedo who have been displaced as a result of property acquisition. Jaime Saucedo and Iokapeta Saucedo are eligible to receive a replacement housing payment in the amount of \$30,214.00.

Contract Number: CX-EBS-2018-00004719 Contract Term: 2/1/2018 To 8/1/2018

Background: On January 10, 2018, the City Council of the City of Dallas adopted Resolution 180068, to acquire property located at 817 Packard Street, Dallas, Texas, to be used in conjunction with the Cadillac Heights Phase I project. Jaime Saucedo and Iokapeta Saucedo were displaced as a direct result of this property acquisition. Chapter 39A of the Revised Code of Civil and Criminal Ordinances of the City of Dallas provides relocation payments for families and individuals displaced by the government.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
4T11	EBS	T825	LAA Q	4240	PB06T825	CX-EBS-2018-00004719- 1	\$30,214.00
TOTAL:							\$30,214.00

Project No: T825 Commodity Code: Financing: 2006 Bond Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director DATE: 4/12/18
 Approved as to form by City Attorney DATE: 4/19/18
 By Assistant City Manager DATE: 4/16/18



ADMINISTRATIVE ACTION

ADMINISTRATIVE ACTION

185673

EFFECTIVE DATE

3-28-18

See Administrative Directive 4-5 [Sections 6 Through 11]
for Additional Guidelines and Routing

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 APR 19 PM 3:05
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	ChargePoint, Inc	Vendor No.	VS95861
Subject:	Contract Amendment	Department:	AVI

Action Requested: Authorize Administrative Action to add funds to current AA(177269).

Contract Number:	AVI-2018-00004253	Contract Term:	11/1/2017	To	10/31/2022
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Background: This amendment to the ChargePoint service & maintenance contract will add an additional 25% that covers an additional 4 years of ChargePoint Assure and ChargePoint Commercial Cloud Plan. Original contract only cover the first year of service plan.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
Funding:	0130	AVI	7751	AV05	3210		AVI-2018-00004253	\$6,345.00
								\$25,380.00
	TOTAL:							\$6,345.00

Project No:		Commodity Code:	92046	Financing:	FY2018 Operating Funds	
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	177269	10/17/2017	\$25,380.00	\$0.00	\$6,345.00	25.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	3/23/18 DATE	 Approved as to form by City Attorney	4/3/18 DATE
 By Assistant City Manager	3-28-18 DATE		



ADMINISTRATIVE ACTION

ADMINISTRATIVE ACTION

185674

EFFECTIVE DATE

See Administrative Directive 4-5 [Sections 6 Through 11]
for Additional Guidelines and Routing

4/11/18

CITY SECRETARY
DALLAS TEXAS
APR 19 PM 4:23
RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Approval to use room WH103 at Richland College

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Richland College- Dallas Community College District	Vendor No.	256009
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Subject:	Contract with Richland College to use room WH103 for a one- day	Department:	Dallas Water Utilities
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Action Requested:	Authorize the City to execute a use contract for a one - day DIYDrip Irrigation Workshop.		
	Contract Number:	DWU-2018-00005733	Contract Term: 5/19/2018 To 5/19/2018

Background: To provide information to the public on ways to save water and money in their landscapes.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
Funding:	0100	DWU	7140		3330		DWU-2018-00005733	\$60.00
							TOTAL:	

Project No:	Commodity Code:	Financing:
Change Order No.	Original CR/AA No.	Original CR/AA Date
	Original CR/AA Amount	Total Previous Change Orders
	Change Amount Including this Order	Total Change Order Percentage
		%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	4/3/18 DATE	 Approved as to form by City Attorney - M. Doss	04/19/18 DATE
 By Assistant City Manager	4/11/18 DATE		



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185675

EFFECTIVE DATE

4-12-18 DB

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Master Agreement Extension Request

2018 APR 11
CITY OF DALLAS
REC'D

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Premier Uniform, Inc. Vendor No. 263230

Subject: DPD Uniforms, Accessories, Jackets, Raingear and Alterations Department: Dallas Police Department

Action Requested: Authorize a one year extension to existing master agreement at same terms and conditions
Contract Number: POM-2016-00000606 Contract Term: 6/25/2018 To 6/25/2019

Background: On June 26, 2013, Dallas City Council awarded a three year term master agreement with Premier Uniform, Inc. (263230) for the purchase of uniforms, jackets, raingear and accessories in the amount of \$238,571.35 by Resolution # 13-1065 from solicitation #BYZ1335. This extension will allow DPD to continue to purchase these items at the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
	DPD					BYZ1335	\$0.00
TOTAL:							

Project No.	BYZ1335	Commodity Code:	20000	Financing:	General Funds	
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
3	13-1065	6/26/2013	\$238,571.35	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director 4/9/18 DATE

Approved as to form by City Attorney 4/10/18 DATE

By Assistant City Manager 4/12/18 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 (Sections 6 Through 11) for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185676

EFFECTIVE DATE

4-12-18 *OK*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Master Agreement Extension Request

2018 APR 19 PM 4:55
 RECEIVED
 CITY SECRETAR
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No *DP*

Vendor Name:	Galls, LLC	Vendor No.	500101
Subject:	DPD Uniforms, Accessories, Jackets, Raingear and Alterations	Department:	Dallas Police Department

Action Requested: Authorize a one year extension to existing master agreement (MA) at same terms and conditions

Contract Number:	POM-2016-00000606	Contract Term:	6/25/2018	To	6/25/2019
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Background: On 6/26/13, Dallas City Council awarded a 3 year MA with ERMC IV, LP (520303) for the purchase of uniforms, jackets, raingear and accessories in the amount of \$559,597.50 by Resolution # 13-1065 from solicitation #BYZ1335. ERMC IV, LP has transferred all rights and title of contract to Galls, LLC (500101) effective 3/25/16. This extension will allow DPD to continue to purchase these items at the same T&C.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
			DPD					BYZ1335
TOTAL:								

Project No:	BYZ1335	Commodity Code:	20000	Financing:	General Funds	
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
3	13-1065	6/26/2013	\$559,597.50	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] By Department Director
 DATE: 4/9/18
[Signature] Approved as to form by City Attorney
 DATE: 4/19/18
[Signature] By Assistant City Manager
 DATE: 4/12/18



ADMINISTRATIVE ACTION

ADMINISTRATIVE ACTION

185677

EFFECTIVE DATE

4-12-18 *oo*

See Administrative Directive 4-5 (Sections 6 Through 11)
for Additional Guidelines and Routing

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Extend the term of contracted services

2018 APR 19 PM 4:11
 CITY SECRETARY
 ALLS, TEXAS
 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Stanley Security Solutions Vendor No. VS0000014094

Subject: Fire Arms Training Center Alarm Monitoring Department: Dallas Police Department

Action Requested: Authorize extension of the agreement with Stanley Security Solutions to provide burglar alarm monitoring for the Firearms Training Center.

Contract Number: DPD-2018-00005893 Contract Term: 10/1/2013 To 3/23/2023

Background: This agreement will provide monitoring of the Firearms Training Center for the purpose of securing ammunition and weapons maintained in the Police Firearms Building. Stanley Security is the Sole Source provider for Sonitrol products and services in the DFW metroplex.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	DPD	2116		3099		DPD-2018-00005893	\$27,500.00
TOTAL:							\$27,500.00

Project No: Commodity Code: Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	14-5651	2/21/2014	\$22,500.00	\$0.00	\$27,500.00	122%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

4/9/18
DATE

Don Knight
Approved as to form by City Attorney

4/19/18
DATE

Don Justice
By Assistant City Manager

4/12/18
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185678

EFFECTIVE DATE

4-12-18 *or*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Extension Of Master Agreement

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 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?

Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No *80*

Vendor Name:	CALLYO 2009 CORP	Vendor No.	VS0000075580
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Subject:	CALLYO System	Department:	DPD
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Action Requested:	Authorize (1) year extension to the current Master Agreement		
	Contract Number:	BV1620	Contract Term:
			7/1/2016 To 6/30/2019

Background: On July 1, 2016 Dallas City Council awarded a (2) year term master agreement with Callyo 2009 Corp. (VS0000075580) in the amount of \$50,000.00, by resolution No. 16-6048 from Solicitation No. BV1620. Service to be ordered as needed by various divisions within the Police Department. Callyo recording system updates cell phone, 3 way radios, recording devices SMS monitors.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
			DPD					BV1620
TOTAL:								

Project No:	BV1620	Commodity Code:	99052	Financing:	General
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	16-6048	6/3/2016	\$50,000.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director

4/9/18
 DATE

[Signature]
 Approved as to form by City Attorney *[Signature]*
 4/19/18
 DATE

[Signature]
 By Assistant City Manager
 4/12/18
 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185679

EFFECTIVE DATE

4-12-18 *oo*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 15%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Master Agreement Extension Request

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2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No *oo*

Vendor Name: Regali, Inc. Vendor No. 266630

Subject: DPD Uniforms, Accessories, Jackets, Raingear and Alterations Department: Dallas Police Department

Action Requested: Authorize a one year extension to existing master agreement at same terms and conditions

Contract Number: POM-2016-00000606 Contract Term: 6/25/2018 To 6/25/2019

Background: On June 26, 2013, Dallas City Council awarded a three year term master agreement with Regali, Inc. (266630) for the purchase of uniforms, jackets, raingear and accessories in the amount of \$3,903,267.29 by Resolution # 13-1065 from solicitation #BYZ1335. This extension will allow DPD to continue to purchase these items at the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
	DPD					BYZ1335	\$0.00
TOTAL:							

Project No: BYZ1335 Commodity Code: 20000 Financing: General Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
3	13-1065	6/26/2013	\$3,903,267.29	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director

4/19/18
 DATE

[Signature] 4/19/18
 Approved as to form by City Attorney *oo* DATE

[Signature]
 By Assistant City Manager 4/12/18
 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185680

EFFECTIVE DATE

4-12-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Extension Of Master Agreement

2018 APR 19 PM
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 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?

Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No *DA*

Vendor Name:	Super Seer Corp.	Vendor No.	146656
Subject:	Motorcycle Helmets	Department:	DPD

Action Requested:	Authorize (1) year extension to the current Master Agreement with Dallas Police Department to continue ordering motorcycle helmets.		
Contract Number:	DPD-2018-00005690	Contract Term:	3/31/2013 To 3/29/2019

Background: On Feb 04, 2013 as a result of solicitation IFS-B613038, Purchasing authorized Master Agreement BL1340 for the purchase of motorcycle helmets and accessories for Dallas Police Department for \$50,000.00 to Super Seer Corp (146656). On April 26, 2016, Administration Action 16-5768 extended the current agreement for two (2) years. The extension will allow the City to continue these services under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBI	PROGRAM	ENCUMBRANCE	AMOUNT
	DPD					BL1340	\$0.00
TOTAL:							

Project No:	BL1340	Commodity Code:	07012	Financing:		
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
3	15-1066	3/13/2013	\$50,000.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director *[Signature]* DATE *4/9/18*
 Approved as to form by City Attorney *[Signature]* DATE *4/19/18*
 By Assistant City Manager *[Signature]* DATE *4/12/18*



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185681

EFFECTIVE DATE

4/11/18 *(Signature)*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

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2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?

Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No

Vendor Name:	County Clerk of Dallas County	Vendor No.	125808
Subject:	Appropriate additional funds for filing of Sheriff's Deeds	Department:	Sustainable Development and Construction

Action Requested: Authorize and appropriate additional funds to the existing escrow account with the Dallas County Clerk for the filing of Sheriff's Deeds.

Contract Number:	DEV-2018-00005906	Contract Term:	4/1/2018	To	3/30/2019
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Background: Sheriff Deeds into the City, as Trustee on behalf of the other taxing entities are filed of public record on a monthly basis. The use of an escrow account will allow for the recording of these deeds to be processed in an efficient and expedient manner.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	DEV	1183		3599		DEV201800005906	\$20,000.00
TOTAL:							

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

(Signature)
 By Department Director
 DATE 4/11/18

(Signature)
 Approved as to form by City Attorney
 DATE 4/19/18

(Signature)
 By Assistant City Manager
 DATE 4/11/18



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185682

EFFECTIVE DATE

4/17/18 A.M.

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

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 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Radio One	Vendor No.:	VC0000010752
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Subject:	Radio Advertising Campaign	Department:	Code Compliance Services
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Action Requested: 2018 Radio campaign advertising to increase awareness of West Nile, Zika and Chikungunya Viruses and general Code Compliance services.

Contract Number:	CCS-2018-00006115	Contract Term:	5/1/2018	To	9/30/2018
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Background: The City of Dallas is implementing a public education campaign to urge citizens to practice the 4D's to protect themselves from West Nile, Zika and Chikungunya viruses. The campaign also includes information regarding general Code Compliance services.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
		0001	CCS	4221		3320		MASCCCS-2018-00006115
	0001	CCS	3454		3320			
	0001	CCS	3472		3320			
TOTAL:								\$8,000.00

Project No:		Commodity Code:	91514	Financing:	
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	4/10/18 DATE	 Approved as to form by City Attorney	4/17/18 DATE
 By Assistant City Manager		4/17/18 DATE	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185683

EFFECTIVE DATE

04-10-2018 cc

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

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 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	MHI Studios	Vendor No.	VS96428
Subject:	Marketing Svcs - "End Panhandling Now" Campaign	Department:	MGT - Office of Community Care
Action Requested:	Authorize a time extension to the service contract (original contract term 1/29/18 thru 3/31/18) with MHI Studios, Inc., dba Side Chops, for the creation of 3 videos for use in the "End Panhandling Now" campaign to be paid upon completion of videos. There will be no monetary increase or change in terms.		
Contract Number:	MGT-2018-00005325	Contract Term:	1/29/2018 To 7/1/2018

Background: "End Panhandling Now" is a marketing and public awareness campaign designed to educate people of the public safety impact of panhandling and to discourage them to give to the panhandlers.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	MGT	3702		3070			cc
TOTAL:							

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
	18-5182	1/26/2018	\$34,755.00	0	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: DATE: 4/10/18
 Approved as to form by City Attorney: DATE: 4/17/18
 By Assistant City Manager: DATE: 4/10/2018



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185685

EFFECTIVE DATE

April 22, 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

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 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: OVER THE BRIDGE ARTS Vendor No. VC18506

Subject: Professional Services Department: Office of Cultural Affairs

Action Requested: Consultant shall provide a community outreach cultural service entitled, "Summer Solstice Artspot." Consultant and other local Dallas artists will be sharing their art with members of the Oak Cliff community. This free open-to-the-public event will provide performance and arts education opportunities for the community with the added benefit of exposing the public to new and emerging Dallas artists. The event will take place on June 23, 2018 in various locations in the Oak Cliff area. Activities will include: poetry and theater performances, dance, music, and visual art.

Contract Number: OCA-2018-00006119 Contract Term: 04/20/2018 To 07/31/2018

Background: OVER THE BRIDGE ARTS was selected through a panel process to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$1,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$750.00 of the total awarded amount upon completion of deliverables one and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$750.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4880		3089	CPP-SP	MASC OCA-2018-00006119	\$1,500.00
TOTAL:							\$1,500.00

Project No: Commodity Code: 96207 Financing: Current Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jan Sapp 04/22/2018 Heather Silver 04/23/2018

By Department Director DATE Approved as to form by City Attorney DATE

[Signature] 04/22/2018

By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185686

EFFECTIVE DATE

April 22, 2018

CITY SECRETARY
DALLAS, TEXAS
APR 23 PM 4:28

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **TONY BROWNE** Vendor No. **VS0000036517**

Subject: **Professional Services** Department: **Office of Cultural Affairs**

Action Requested: Consultant shall provide a project titled "Dallas African Dance Conference" which will be an inclusive, family-friendly event for the Dallas community. The conference will spotlight African and Afro-Caribbean music and dance from countries such as Guinea, Mali, Senegal, Haiti, Trinidad, and Cuba in an effort to promote cultural awareness. DADC will take place on Friday, August 24 at the South Dallas Cultural Center through Saturday, August 25, 2018 at the Sammons Center for the Arts, and it will feature artists open-to-the-public cultural and educational outreach by participating artists. The conference will culminate with a performance on Saturday evening at the Latino Cultural Center. All services are subject to the approval of the City of Dallas Office of Cultural Affairs' Director.

Contract Number: **OCA-2018-00005991** Contract Term: **5/1/18** To: **9/30/18**

Background: Tony Browne was selected through a panel process to participate in the Cultural Projects Program-Special Support. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$6,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$3,000.00 of the total awarded amount upon completion of deliverables one through three and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$3,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4880		3089	CPP-SP	MASC OCA-2018-00005991	\$6,000
TOTAL:							\$6,000

Project No: _____ Commodity Code: **96207** Financing: **Current Funding**

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

04/22/2018
DATE

Approved as to form by City Attorney

04/23/2018
DATE

By Assistant City Manager

04/22/2018
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 (Sections 6 Through 11) for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185687

EFFECTIVE DATE

4/18/18

2018 APR 24 AM 10:11
CITY SECRETARIAL
DALLAS, TEXAS
RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) 24 month extension

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Pennco, Inc.	Vendor No.	266895
Subject:	Liquid Ferrous Iron Salt	Department:	DWU

Action Requested:	Authorize a 24 month extension of the master agreement for liquid ferrous iron salt.		
Contract Number:	DWU-2018-00006071	Contract Term:	9/28/2018 To 09/28/2020

Background: On 09/22/15, council approved a 3-year term master agreement with Pennco, Inc. (266895) in the amount of \$6,731,840.00 by resolution 15-1742 from solicitation #BP1518. This new extension will allow for the continuation of this master agreement until 9/28/2020 or until funds are depleted.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
						BP1518	0.00
TOTAL:							

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	15-1742	9/22/2015	\$6,731,840.00	\$0.00	\$0.00	N/A%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: 4/16/18

DATE: 4/18/18

Approved as to form by City Attorney: 4/23/18

DATE: 4/18/18

By Assistant City Manager:



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185688

EFFECTIVE DATE

4/18/18

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2018 APR 24 AM 10:05
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DALLAS, TEXAS

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) 24 month extension

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Municipal Sales, Inc. Vendor No. VS0000029667

Subject: Sanitary System Chemical Root Control Department: DWU

Action Requested: Authorize a 24 month extension of the master agreement for chemical root control.

Contract Number: DWU-2018-00006071 Contract Term: 9/9/2018 To 9/6/2020

Background: On 09/09/15, council approved a 3-year term master agreement with Municipal Sales, Inc. (VS0000029667) in the amount of \$900,500.00 by resolution 15-1845 from solicitation #BP1504. This new extension will allow for the continuation of this master agreement until 9/6/2020 or until funds are depleted.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
						BP1504	0.00
TOTAL:							

Project No:	Commodity Code:	Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	15-1645	9/9/2015	\$900,500.00	\$0.00	\$0.00	N/A%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: *[Signature]* DATE: 4/13/18

Approved as to form by City Attorney: *[Signature]* DATE: 4/23/18

By Assistant City Manager: *[Signature]* DATE: 4/18/18



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185689

EFFECTIVE DATE

4/17/18 AH.

RECEIVED
1016 APR 24 11:11 AM
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: ~~NCM Media Networks~~ National Cinemas LLC Vendor No. VC0000008550 US000014740
 Subject: Cinema Campaign Department: Code Compliance Services

Action Requested: 2018 cinema campaign to increase awareness of West Nile, Zika and Chikungunya Viruses and general Code Compliance services.

Contract Number: CCS-2018-00006160 Contract Term: 5/1/2018 To 9/30/2018

Background: The City of Dallas is implementing a public education campaign to urge citizens to practice the 4D's to protect themselves from West Nile, Zika and Chikungunya viruses. The campaign also includes information regarding general Code Compliance services.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	CCS	4221		3320		MASCCCS-2018-00006160	\$20,015.50
0001	CCS	3454		3320			
0001	CCS	3472		3320			
TOTAL:							\$20,015.50

Project No:	Commodity Code:	91514	Financing:			
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

KSA
By Department Director

4/13/18
DATE

[Signature]
Approved as to form by City Attorney

4/23/18
DATE

[Signature]
By Assistant City Manager
4/17/18
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 (Sections 6 Through 11) for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185690

EFFECTIVE DATE

April 19, 2018

CITY SECRETARY
DALLAS, TEXAS
APR 19 2018 11:42 AM

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **TERRY ALLEN LANGFITT** Vendor No. **VC18437**

Subject: **Professional Services** Department: **Office of Cultural Affairs**

Action Requested: Consultant shall provide a project titled "Yellow Rose: The Legend of Emily West" which is a musical production uniquely suited to Dallas honoring the three cultures that shape its unique landscape. The free-to-the-public performance will allow the audience to be active participants in the reading, and the music will involve mostly original pieces along with historic African-American and Jarocho music from Veracruz. The final public performance will culminate with a talkback session which will capture the audience's feedback for inclusion in final reporting. All services are subject to the approval of the City of Dallas Office of Cultural Affairs' Director.

Contract Number: **OCA-2018-00006055** Contract Term: **4/20/18** To: **9/30/18**

Background: Terry Allen Langfitt was selected through a panel process to participate in the Cultural Projects Program-Special Support. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$5,440.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$2,720.00 of the total awarded amount upon completion of deliverables one through three and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$2,720.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4880		3089	CPP-SP	MASC OCA-2018-00006055	\$5,440
TOTAL:							\$5,440

Project No: _____ Commodity Code: **96207** Financing: **Current Funding**

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps

04/19/2018

Jennifer Scripps

04/24/2018

By Department Director

DATE

Approved as to form by City Attorney

DATE

Jennifer Scripps

04/19/2018

By Assistant City Manager

DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 (Sections 6 Through 11) for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185691

EFFECTIVE DATE

April 10, 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

CITY SECRETARY
DALLAS, TEXAS
APR 24 2018

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **TURTLE CREEK CHORALE, INC.** Vendor No. **223283**

Subject: **Professional Services** Department: **Office of Cultural Affairs**

Action Requested: Consultant shall provide a cultural service with a vocal chamber concert entitled, "Light." The concert is programmed as an outreach to a more diverse community. The program will include eight works total with such musical pieces as Brahms' Two Liebeslieder Waltzes and Tchaikovsky's Gladsome Light. The concert will be presented in May 2018 at St. Luke Community United Methodist Church in the Owenwood Neighborhood in Southeast Dallas.

Contract Number: **OCA-2018-00005976** Contract Term: **04/13/2018** To **06/30/2018**

Background: **TURTLE CREEK CHORALE, INC.** was selected through a panel process to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$6,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$3,000.00 of the total awarded amount upon completion of deliverables one through two, and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$3,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4880		3089	CPP-SP	MASC OCA-2018-00005976	\$6,000.00
TOTAL:							\$6,000.00

Project No: _____ Commodity Code: **96207** Financing: **Current Funding**

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
By Department Director

04/10/2018
DATE

GA
Approved as to form by City Attorney

04/24/2018
DATE

Jayme Green
By Assistant City Manager

04/10/2018
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185692

EFFECTIVE DATE

April 24, 2018

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
MAY 24 PM 4:21

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: DALLAS CHAMBER CHOIR Vendor No. VS97438

Subject: Professional Services Department: Office of Cultural Affairs

Action Requested: Consultant shall provide a choral cultural service entitled, "Love Manifested." This service will include a concert programmed by Founding Artistic Director and Conductor, Jon L. Culpepper, on the themes of hope, community, and friendship in response to acts of violence and the disenfranchised in the world. The concert will be performed by 25 professional local singers, a pianist, and cellist. This open-to-the-public event will be held on Saturday, August 18, 2018, at 7:00 pm, at the Moody Performance Hall.

Contract Number: OCA-2018-00006063 Contract Term: 4/27/2018 To 09/30/2018

Background: DALLAS CHAMBER CHOIR was selected through a panel process to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$6,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$3,000.00 of the total awarded amount upon completion of deliverables one through two and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$3,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4880		3089	CPP-SP	MASC OCA-2018-00006063	\$6,000.00
TOTAL:							\$6,000.00

Project No: Commodity Code: 96207 Financing: Current Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Apr 23, 2018
DATE

Approved as to form by City Attorney

Apr 24, 2018
DATE

By Assistant City Manager

Apr 24, 2018
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185693

EFFECTIVE DATE

April 23, 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

CITY SECRETARY
DALLAS, TEXAS
APR 23 24 PM 11:11

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **JESSICA L. BELL** Vendor No. **VS93756**

Subject: **Professional Services** Department: **Office of Cultural Affairs**

Action Requested: Consultant shall provide a project titled "Dipped in Art" which is a collaboration between two Dallas-based artists, Jessica L. Bell and Robert Cooper. This project will involve giving back to the community by offering Saturday morning art lessons free of charge to middle-school-aged children. These classes will be held at the Martin Luther King, Jr. Library. The six art classes would consist of hands-on experiences in multiple mediums and will allow participants to produce their own art portfolio with the techniques they learn. These art lessons will show students how their love of art can transfer into future careers in art. All services are subject to the approval of the City of Dallas Office of Cultural Affairs' Director.

Contract Number: **OCA-2018-00005989** Contract Term: **4/25/18** To **6/30/18**

Background: **Jessica Bell** was selected through a panel process to participate in the Cultural Projects Program-Special Support. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is **\$3,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or **\$1,500.00** of the total awarded amount upon completion of deliverables one through three and receipt of the consultant's first invoice, and one (1) payment of 50%, or **\$1,500.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4880		3089	CPP-SP	MASC OCA-2018-00005989	\$3,000
TOTAL:							\$3,000

Project No: _____ Commodity Code: **96207** Financing: **Current Funding**

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
By Department Director

Apr 23, 2018

DATE

Marichelle Samples

Approved as to form by City Attorney

Apr 23, 2018

DATE

[Signature]
By Assistant City Manager

Apr 23, 2018

DATE

185694

RECEIVED

2018 APR 30 PM 4: 23

CITY SECRETARY
DALLAS, TEXAS



City of Dallas

Memorandum

DATE April 30, 2018

TO City Secretary's Office

SUBJECT Correction to Administrative Action 18-5694

The subject Administrative Action was approved on April 20, 2018 authorizing an Artist Services Contract with WordSpace.

The following changes are needed to correct financial/funding information (additions / deletions):

Fund: 0001	Encumbrance: OCA-2018-00005618
Dept: OCA	Vendor: 245150 <u>350017</u>
Unit: 4832	Amount: \$2,500.00
ACTV: CA02	Commodity Code: 96207
Obj: 3089	Financing: Current Funds

Point of contact for additional information is Cliff Gillespie at 670-3996.

Cliff Gillespie
Business Operations Manager
Office of Cultural Affairs



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185694

EFFECTIVE DATE

4-20-18 *JA*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 APR 24 PM 4:24
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **Workspace** Vendor No. **246150**

Subject: **Cultural Services - SDCC** Department: **Office of Cultural Affairs**

Action Requested: Authorization is requested to procure the services of Workspace to present African American author Walter Mosley with the South Dallas Cultural Center African Diaspora Series. Consultant shall execute lecture and presentation with African American author Walter Mosley at Billy E Dade Middle School on Monday April 30, 2018 from 8:00am to 12:00pm.

Contract Number: **OCA-2018-00005618** Contract Term: **3/22/2018** To **4/30/2018**

Background: Workspace is a nonprofit literary organization that supports education and writers, connecting Dallas with the best of world literature and spoken word. Founded in 1994, the organization hosts authors, readings, student workshops, concerts and salons to promote established and emerging artist who use imaginative language in traditional and experimental forms.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4832	CA02	3089		OCA-2018-00005618	\$2,500.00
TOTAL:							\$2,500.00

Project No: Commodity Code: **96207** Financing: **Current Funds**

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	<input checked="" type="checkbox"/> \$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Janifer Scupper
By Department Director

4/17/18
DATE

Deann Rubin
Approved as to form by City Attorney

4/20/18
DATE

Jayakumar
By Assistant City Manager

4-20-18
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185695

EFFECTIVE DATE

3-29-18 *EA*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2018 APR 24 PM 4:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Kael Alford Vendor No. VC18389

Subject: Artist-In-Residence Department: OCA

Action Requested: The Office of Cultural Affairs seeks local qualified artists to work with City departments in exploring new, creative/artistic ways for customers to experience services from the City of Dallas. Consultant shall shadow designated City staff for one week, on dates to be mutually agreed upon in writing prior to commencement of services, and study their activities and service delivery methods.

Contract Number: OCA-2018-0000 6125 Contract Term: 3/28/2018 To 5/3/2018

Background: Artist-in-Residence programs have been implemented in numerous US cities and have been successful in supporting and improving local governments and the communities they serve. As out-of-the-box thinkers, artists can offer unique perspectives on civic processes, often resulting in engaging, imaginative interventions that resonate with the community. As part of Dallas' residency program, the selected artist will be asked to develop creative approaches to address issues identified by the participating department.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4888	CA01	3089		CX OCA-2018-0000	\$1,000.00
TOTAL:							\$1,000.00

Project No: Commodity Code: 96207 Financing: General Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scipio 3/28/18 *Suresh Chelik* 4/24/18
 By Department Director DATE Approved as to form by City Attorney DATE

ORIGINAL - City Secretary *Jayant...* 3-29-18
 By Assistant City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185696

EFFECTIVE DATE

April 24, 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Competitively bid or proposed service contracts of \$70,000 or less.
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Service contract via GSA co-op contract #GS35F502AA

RECEIVED
 APR 24 11 41 AM '18
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Actionable Intelligence Technologies, Inc. (AIT)	Vendor No.	VS0000067333
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Subject:	Comprehensive Financial Investigative Software	Department:	Communication & Information Services
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Action Requested: Authorize a service contract for continued use and maintenance of the Comprehensive Financial Investigative Software used by the Dallas Police Department's Narcotics Unit.

Contract Number:	DSV-2018-00006052	Contract Term:	4/1/2018	To	3/31/2020
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Background: The Comprehensive Financial Investigative Software (CFIS) is an analytical program capable of reading, sorting, and organizing bank records to aid detectives in their investigations. CFIS provides accurate and quick information to increase criminal activity detection, reducing errors and manual research. This contract will provide two years of maintenance, which includes upgrades and technical support.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
		S173	DPD	1511		3099		CX DSV-2018-00006052
TOTAL:								\$15,715.00

Project No:	Commodity Code:	92045	Financing:	Grants Funds
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	<input checked="" type="checkbox"/> \$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Finch
 William Finch (Apr 10, 2018)
 By Department Director DATE

Don Knight
 Don Knight (Apr 24, 2018)
 Approved as to form by City Attorney DATE

Jody Puckett
 Jody Puckett (Apr 24, 2018)
 By Assistant City Manager

OK
 Apr 24, 2018
 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185697

EFFECTIVE DATE

4/16/2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Untreated Water

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Bent Tree Country Club, Inc. Vendor No. _____

Subject: Authorize Untreated Water Contract Department: Water Department

Action Requested: Authorize the Director of Dallas Water Utilities to execute a three-year contract with Bent Tree Country Club, Inc. to provide untreated water to Bent Tree Golf Course.

Contract Number: DWU-2018-00001122 Contract Term: 3/24/2018 To 3/23/2021

Background: The City of Dallas has water rights in White Rock Creek, a tributary of White Rock Lake for multiple purposes including rights for the use of irrigation. The untreated water diverted by Bent Tree Country Club, Inc. shall be considered diverted from White Rock Creek at Bent Tree Country Club, Inc. diversion points. This water will be billed at the ordinance rate for untreated water service in accordance with Chapter 49 of the Dallas City Code. The sale of untreated water to Bent Tree Country Club, Inc. is subject to, and limited by, available system supply.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
	DWU	7005	7REV				
TOTAL:							

Project No: _____ Commodity Code: _____ Financing: _____

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: [Signature] 4/11/18 DATE

Approved as to form by City Attorney: [Signature] 4-24-2018 DATE

By Assistant City Manager: [Signature] 4/16/18 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185698

EFFECTIVE DATE

April 24, 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Competitively bid or proposed service contracts of \$70,000 or less.
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 15%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 APR 25 AM 11:05
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?

Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No

Vendor Name:	Tyler Technologies, Inc.	Vendor No.	VS0000052675
Subject:	Electronic Citation System	Department:	Communication & Information Services

Action Requested:	Authorize a two-year contract extension for expansion, maintenance and support of the City's electronic citation system.		
Contract Number:	DSV-2017-00002829	Contract Term:	5/1/2018 To 4/30/2020

Background: In 2010, Council authorized a contract for acquisition and maintenance of an electronic citation system. This extension will allow for expansion of the system by providing the ability to procure additional equipment and software, in addition to continuing maintenance and support of current inventory.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
						MA BUZ1003	\$0.00
TOTAL:							\$ 0.00

Project No:	Commodity Code:	92045	Financing:	Current Funds		
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
3	10-3055	12/8/2010	\$4,751,466.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Finch
 William Finch (Apr 11, 2018)
 By Department Director DATE

[Signature]
 Approved as to form by City Attorney DATE

[Signature]
 Jody Puckett (Apr 24, 2018)
 By Assistant City Manager DATE

Apr 24, 2018
 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185699

EFFECTIVE DATE

4/20/2018

REC'D
25 APR 25 PM 3:00
CITY SECRETARY
DALLAS, TEX

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	XC2 Software, LLC.	Vendor No.	VC0000000500
Subject:	Annual XC2 Database Maintenance & Support Agreement	Department:	Dallas Water Utilities

Action Requested:	Renewal of 5 Year XC2 Database Maintenance Service and Technical support for FOG Management Software used in Grease Abatement program.			
Contract Number:	DWU-2018-00006189	Contract Term:	6/1/2019	To 5/31/2024

Background: Pretreatment and Laboratory Services (PALS) Division, Liquid Waste Section uses a propriety database management system for tracking food service establishment service frequencies as part of Dallas Water Utilities Sanitary Sewer Overflow initiative with TCEQ. The database transfers digital copies of recorded information to the database by inspectors to track and schedule grease interceptor inspections according to Dallas City Code 19 Article X. In addition XC2 is used for billing of septic loads disposed at the Central Wastewater Plant.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0100	DWU	7091	907T	3070		MASC-DWU-2018-0000618	\$28,150.00
TOTAL:							\$28,150.00

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

4/19/18 By Department Director

4/15/18 Approved as to form by City Attorney

4/25/2018 DATE

ORIGINAL - City Secretary

REV 05/2017



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185704

EFFECTIVE DATE

4/25/18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 15%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2018 APR 26 AM 8:56
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

- 3. Is this expenditure related to a construction project? Yes No
- 4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No
- 5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Crowe Horwath LLP	Vendor No.:	VS0000056129
Subject:	Trainer/Presenter for Annual TA Workshop	Department:	Office of Budget
Action Requested:	Authorize a professional services contract and payment for Crowe Horwath LLP to provide training on Federal Uniform Guidance requirements for procurement at the annual Technical Assistance Workshop in the amount of \$400. The annual Technical Assistance Workshop is scheduled to be held May 10, 2018.		
	Contract Number:	BMS-2018-00006082	Contract Term: 5/10/2018 To 5/10/2018

Background: The City of Dallas receives over \$20 million in Consolidated Plan grant funds each year from the U.S. Department of Housing and Urban Development (HUD). Consolidated Plan grants include CDBG, ESG, HOME, and HOPWA funds. The City is also responsible for managing over \$60 million in other federal and state awards. Federal regulations require that the City of Dallas provide monitoring and technical assistance to City staff and subrecipients to ensure compliance with local, state, and federal regulations. This interactive training session will cover matters pertaining to purchasing and procurement, how grant recipients are managing evolving and/or changing expectations from the Federal Government, implementation issues specific to the Uniform Guidance, and more. Attendance to the annual Technical Assistance Workshop is open to all City departments who receive and manage federal and/or state funding.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
	001	BMS	1244		3070		BMS-2018-00006082	\$400.00
	TOTAL:							

Project No.:		Commodity Code:	91838	Financing:	Current Funds
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order
					%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Jack [Signature] 4/18/18 DATE
 By Assistant City Manager: [Signature] 4/25/18 DATE
 Approved as to form by City Attorney: [Signature] 4/25/18 DATE
 MER



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 (Sections 6 Through 11) for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185705

EFFECTIVE DATE

4/23/18 *[Signature]*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2018 APR 26 AM 9:25
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Corporation for National and Community Service (CNCS) Vendor No. **VS97635**

Subject: AmeriCorps VISTA Program Department: PNV - Planning and Urban Design

Action Requested: Execution of the Memorandum of Agreement to manage a grant from the Corporation for National and Community Service - AmeriCorps VISTA Program

Contract Number: **PNV-2018-00006065** Contract Term: 4/29/2018 To 9/29/2018

Background: On Oct.1, 2017, Planning and Urban Design Department assumed administration of the CNCS grant. See Attached.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PNV	2756					\$28,338.00
TOTAL:							\$28,338.00

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 4/19/2018 *[Signature]* 4-25-18

By Department Director DATE Approved as to form by City Attorney DATE

[Signature] 4/23/18

By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 (Sections 6 Through 11) for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185706

EFFECTIVE DATE

4/25/18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment): Additional funding for electronics recycling services.

RECEIVED
 2018 APR 26 AM 8:58
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?

Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No

Vendor Name:	Kirby-Smith Machinery	Vendor No.	502341
Subject:	Heavy Equipment Rental of 110,000 LB Excavator	Department:	SAN

Action Requested:	Authorize an equipment rental contract with Kirby-Smith Machinery to start April 13, 2018 and finish June 13, 2018 for \$24,500.00		
Contract Number:	SAN-2018-00006148	Contract Term:	April 13, 2018 To June 25, 2018

Background: The McCommas Bluff Landfill uses excavators to load and move dirt within the landfill. The dirt is used for daily and intermediate covers, as required by TCEQ regulations, as well as to build and maintain vital haul roads at the landfill. Sanitation currently has two (2) excavators that are down for repairs. Sanitation has recently purchased a replacement excavator for one of these units, which is currently on order. The landfill is in urgent need to rent a replacement excavator until current units are repaired or the newly purchased unit can be put into service. Four Season, the master agreement vendor for this size excavator, does not currently have a similarly sized excavator (110,000 lbs.) available. Sanitation requested quotes from 4 other vendors and Kirby-Smith was the only vendor with an excavator available at this time.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0440	SAN	3591	SS03	3060		SAN-2018-00006148	\$24,500.00
TOTAL:							\$24,500.00

Project No:	Commodity Code:	98100	Financing:			
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: 4-19-18 DATE
 Approved as to form by City Attorney: 4/26/2018 DATE
 By Assistant City Manager: 4-25-18 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185707

EFFECTIVE DATE

4-20-18 *HA*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2018 APR 26 AM 11:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: James Douglass Moore Vendor No. VC18176
 Subject: Cultural Services - SDCC Department: Office of Cultural Affairs

Action Requested: Authorization is requested to procure the services of visual artist James Douglas Moore for a lecture and question and answer for the exhibition "Neon-Classical" at the South Dallas Cultural Center on May 5, 2018 from 5 to 7 pm.

Contract Number: OCA-2018-00005737 Contract Term: 5/5/2018 To 6/30/2018

Background: James Douglas Moore is a visual artist working locally in the Dallas arts community. The all-inclusive fee for this service will not exceed seven hundred fifty dollars (\$750.00). Consultant understands that the City of Dallas will pay for services as follows: one installment within 30 days of completion of service and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4832	CA02	3089		OCA-2018-00005737	\$750.00
TOTAL:							\$750.00

Project No: Commodity Code: 36207 Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scarpin 4/17/18 DATE *Breeshallink* 4/24/18 DATE
 By Department Director Approved as to form by City Attorney

Ryszard 4-20-18 DATE
 By Assistant City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 (Sections 6 Through 11) for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185708

EFFECTIVE DATE

April 14, 2018

CITY SECRETARY
DALLAS TEXAS
APR 26 PM 1:21
RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Elaine Bromka Vendor No. VC18440

Subject: Artist Services - Bath House Cultural Center Department: Office of Cultural Affairs

Action Requested: Authorization is requested to procure the services of Elaine Bromka to conduct four artistic workshops at the Bath House Cultural Center, each culminating in a performance activity with participants.

Contract Number: OCA-2018-00006070 Contract Term: 8/25/2018 To 9/5/2018

Background: Elaine Bromka is an Emmy Award-winning actress. As a guest artist, Ms. Bromka has taught workshops at more than one hundred busiessses and colleges across the country.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4833	CA02	3089		CX OCA-2018-00006070	\$2,000.00
TOTAL:							\$2,000.00

Project No: Commodity Code: 96207 Financing: General Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

04/14/2018
DATE

Approved as to form by City Attorney

04/24/2018
DATE

By Assistant City Manager

04/14/2018
DATE

185709

RECEIVED

2018 JUN 28 PM 2:17

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

Memorandum

Date: June 27, 2018

To: City Secretary's Office

Re: Correction to Administrative Action No. 185709

The subject Administrative Action was approved on April 25, 2018 authorizing services from Mounce, Green, Myers, Safi, Paxson & Galatzan for a professional services contract.

The following changes are needed to correct financial/funding information (additions/deletions):

Fund: 0192
Dept: ORM
Unit: 3890
Obj: 3033

Encumbrance: ~~ATT 2017 00002185~~ ATT389017
Vendor: 513285
Amount: \$15,000.00

Point of contact for additional information is the undersigned at 670-3519.



CHRIS CASCO
Managing Attorney

R. Galatzan



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185709

EFFECTIVE DATE

04/25/2018 *AP*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 2%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2018 APR 26 PM 3:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Mounce, Green, Myers, Safi, Paxson & Galatzan Vendor No. 513285

Subject: Professional Services Contract Department: CAO

Action Requested: Authorize Supplemental Agreement No. 1 with Mounce, Green, Myers, Safi, Paxson & Galatzan to continue providing legal services in connection with the 2017 Dallas Area Rate Review filing of the Atmos Energy Corporation-Mid Tex Division. This contract shall not exceed \$15,000, from \$35,000 to \$50,000.

Contract Number: ATT-2018-00006099 Contract Term: To

Background: On February 6, 2017, AA No. 17-5415, authorized a professional services contract with Mounce, Green, Myers, Safi, Paxson & Galatzan, to provide the City with legal services in connection with the 2017 Dallas Area Rate Review filing of the Atmos Energy Corporation-Mid Tex Division. SA-1 authorizes the firm to continue providing services, including an appeal to the Railroad Commission, as referenced in engagement letter dated February 27, 2018. This contract shall not exceed \$15,000, from \$35,000 to \$50,000.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0192	ORM	3890		3033		ATT-2018-00006099	\$15,000.00
TOTAL:							\$15,000.00

Project No: Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 4-12-18 *[Signature]* 4-26-2018
 By Department Director DATE Approved as to form by City Attorney DATE
 ORIGINAL - City Secretary *[Signature]* 4.25.18
 By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185710

EFFECTIVE DATE

4-25-18 *[Signature]*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 10%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
2018 APR 26 PM 3:4
CITY SECRETARY
DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No *for a del. case*

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Mounce, Green, Myers, Safi, Paxson & Galatzan Vendor No. 513285

Subject: Professional Services Contract Department: CAO

Action Requested: Authorize a professional services contract with Mounce, Green, Myers, Safi, Paxson & Galatzan to provide legal services to the City in connection with an appeal in a pipeline rate case of Atmos Energy. This contract shall not exceed \$50,000.

Contract Number: ATT-2018-00006102 Contract Term: To

Background: Mounce, Green, Myers, Safi, Paxson & Galatzan will provide legal services to the City in connection with an appeal by Atmos Energy to the decision of the Railroad Commission before the District Court and potentially the Austin Court of Appeals. Payments to the firm will be based on an hourly rate per engagement letter dated February 27, 2018. This contract shall not exceed \$50,000.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0192	ORM	3890		3033		ATT-2018-00006102	\$50,000.00
TOTAL:							\$50,000.00

Project No: Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 4-12-18 *[Signature]* 4/26/2018
 By Department Director DATE Approved as to form by City Attorney DATE

[Signature] 4.25.18
 By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185711

EFFECTIVE DATE

4-12-18

AV

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2018 APR 27 AM 9:25
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Member's Building Maintenance Vendor No. 243814

Subject: Commercial Window Washing Department: Convection and Event Services

Action Requested: Authorization is requested to procure the services of Member's Building Maintenance, LLC to provide Commercial Window Washing Outside and Inside A-F buildings at the Kay Bailey Hutchison Convection Center Dallas. Prices includes all labor, supplies, materials equipment and rental equipment.

Contract Number: CCT-2018-00006088 Contract Term: 5/31/2018 To 7/9/2018

Background: Members Building Maintenance is a full service commercial janitorial company serving local, regional and national customers. Has been in business for twelve years. Services should not exceed \$44,528.00 within the contract period.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0800	CCT	7823		3070		CCT-2018-00006088	\$44,528.00
TOTAL:							\$44,528.00

Project No: Commodity Code: 91000 Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 4/9/18
 By Department Director DATE

[Signature] 4/27/18
 Approved as to form by City Attorney DATE

[Signature] 4-12-18
 By Assistant City Manager DATE

SC



ADMINISTRATIVE ACTION

ADMINISTRATIVE ACTION

185712

EFFECTIVE DATE

4-26-18 *BY*

See Administrative Directive 4-5 (Sections 6 Through 11) for Additional Guidelines and Routing

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 APR 27 PM 1:09
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: North Texas Mountain Valley dba Water Event Pure Water Solutions Vendor No. 261682

Subject: Pay outstanding invoices Department: SAN

Action Requested: Authorize the payment of outstanding invoices WE-2846, WE-4313, WE-5131, WE-5995, WE-6890 and WE-7778 for water filtration services at the 2721-A Carlton Garrett facility. *that were incurred prior to entering the annual contract with AA-185531 on March 2, 2018*

Contract Number: SAN-2018-00005833 Contract Term: 9/1/2017 To 2/1/2018

Background: This action will allow Sanitation Services to pay outstanding invoices for water filtration services at the Carlton Garrett facility.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0440	SAN	3511		3099		SAN-2018-00005833	\$197.70
TOTAL:							\$197.70

Project No: Commodity Code: 89002 Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 4-24-18 *[Signature]* 4-27-2018
 By Department Director DATE Approved as to form by City Attorney DATE

[Signature] 4-26-18
 By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185713

EFFECTIVE DATE

3-29-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) 1-year extension of crowd management services

RECEIVED
 APR 27 PM 5:39
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Platinum Security and Consulting	Vendor No.	VS0000017134		
Subject:	Approval for Supplemental Agreement No. 1	Department:	Park and Recreation - Fair Park		
Action Requested:	Authorize Supplemental Agreement No. 1 to Platinum Security and Consulting for an extension of crowd management services at Fair Park to February 26, 2019. Contact: Dee Hirsch (214) 670-8508				
	Contract Number:	PKR-2018-00005829	Contract Term:	2/27/2018	To 2/26/2019

Background: The City authorized a three-year agreement with Platinum Security and Consulting on February 27, 2013 authorized by City Council Resolution Number 13-0379, with two one-year renewal options exercised on January 25, 2016 and February 7, 2017. This Supplemental Agreement No. 1 will further extend the Platinum Security and Consulting contract from February 27, 2018 and ending on February 26, 2019.

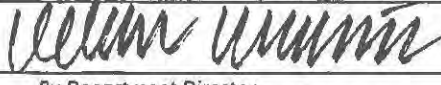
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
		N/A	PKR	N/A	N/A	N/A	N/A	PKR-2018-00005829
TOTAL:								\$0.00

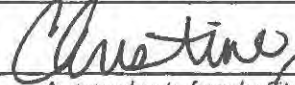
Project No:		Commodity Code:	N/A		Financing:	No Cost Consideration to City	
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage	
	13-0379	2/27/13	\$45,000.00	0	\$0.00	0%	

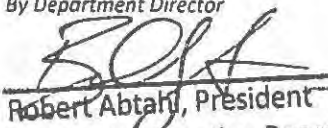
M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

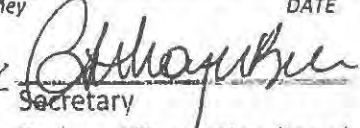
Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 3-27-18 DATE
 By Department Director

 Attested by: 4-19-2018 DATE
 Approved as to form by City Attorney

 Robert Abtahi, President
 By Assistant City Manager

 3-29-18 DATE
 Secretary

Park and Recreation Board
 Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185714

EFFECTIVE DATE

April 24, 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2018 APR 27 PM 4
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: OAK LAWN BAND, INC. Vendor No. VS93448

Subject: Professional Services Department: Office of Cultural Affairs

Action Requested: Consultant shall provide their annual musical cultural service entitled, the 5th Annual March for Freedom Concert. This annual concert expands the consultant's goal of celebrating the progress of LGBT rights and parallel struggles of other marginalized groups. This concert will be a cross-artistic performance to not only include music, but poetry, video, and painting as well. The concert will showcase Frank Ticheli's composition, "Angels in the Architecture." This open-to-the-public event will be held June 23, 2018 at the Latino Cultural Center.

Contract Number: OCA-2018-00006038 Contract Term: 04/27/2018 To 07/31/2018

Background: OAK LAWN BAND, INC. was selected through a panel process to participate in the Cultural Projects Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$3,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$1,500.00 of the total awarded amount upon completion of deliverables one through two and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$1,500.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	4880		3089	CPP-SP	MASC OCA-2018-00006038	\$3,000.00
TOTAL:							\$3,000.00


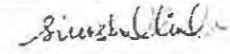
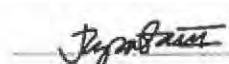
Project No: _____ Commodity Code: 96207 Financing: Current Funding

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Apr 23, 2018  Apr 27, 2018
 By Department Director DATE Approved as to form by City Attorney DATE
 Apr 24, 2018
 By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185715

EFFECTIVE DATE

April 23, 2018

CITY SECRETARY
DALLAS, TEXAS
2018 APR 27 PM 1:10

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	MICHELLE HOGUE	Vendor No.	VS86853
Subject:	Professional Services	Department:	Office of Cultural Affairs

Action Requested: Consultant shall present performances as directed by the Office of Cultural Affairs that use theatrical performance introducing students or adults to African American culture. As needed, the service shall combine crafts, customs and artifacts that bring to life African American history. Participants shall have the opportunity to listen, act as characters, and utilize simple props, costumes and dance as they participate in the stories. Consultant will provide four services which will include a one-hour workshop at the Martin Luther King, Jr. Library, one-hour workshop at the Polk-Wisdom Branch Library, performance at the Ron Kirk Bridge for a Celebration of African American History, and a one-hour workshop at the Portfolio Resident Services.

Contract Number:	OCA-2018-00005707	Contract Term:	6/1/18	To	7/31/18
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Background: Michelle Hogue shall perform services under the Community Artist Program the cumulative total of which shall not exceed a fee of **\$1,400**. Payment will be made upon satisfactory completion of the requested service following receipt of consultant's invoice and final report of the services provided.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
Funding:	0001	OCA	4878		3089	CAP	CX - OCA-2018-00005707	\$1,400.00
	TOTAL:							\$1,400.00

Project No:		Commodity Code:	96207	Financing:	Current Funding
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps

Apr 23, 2018

Quelley

Apr 25, 2018

By Department Director

DATE

Approved as to form by City Attorney

DATE

Joyce

Apr 23, 2018

By Assistant City Manager

DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185716

EFFECTIVE DATE

4/10/18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

CITY SECRETARY
 DALLAS, TEXAS
 APR 27 PM 4:47
 FILED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Overhead Door Vendor No. VC15991

Subject: Repairs to security gate and Sallyport door Department: Dallas Police Department

Action Requested: Authorize payment for services from vendor to make emergency repairs until the procurement for a new service contract is completed.

Contract Number: DPD-2018-00005892 Contract Term: To

Background: This service is currently under bid in the Purchasing Department. This AA will allow for uninterrupted service until the procurement is awarded. This service is essential for building security and access due to the 24/7 use of the sallyport and access gate. Repairs are often needed because of the high usage. The overhead doors in the Sallyport of Jack Evans Police HQ and the security gate entrance at Jack Evans required repairs in early March 2018 for \$3,256.39. A price sheet with hourly rates is attached that allow for stable pricing not to exceed \$44,513.61 for services until the new contract is awarded.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	DPD	2141		3110		DPD-2018-00005892	\$3,256.39
0001	DPD	2141		3110		DPD-2018-00005892	\$44,513.61
TOTAL:							\$47,770.00

Project No: Commodity Code: Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director DATE 4/12/18

By Assistant City Manager DATE 4-13-18

Approved as to form by City Attorney DATE 4/27/18



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185717

EFFECTIVE DATE

4/18/18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2018 APR 27 PM 4:18
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Tarleton State University	Vendor No.	VC17111
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Subject:	Recruitment Partnership with Tarleton State Univ.	Department:	Dallas Police Department
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Action Requested:	Authorize payment for recruitment related services and advertisements through Tarleton State University.				
	Contract Number:	DPD-2018-00006138	Contract Term:	To	

Background: This fee covers job fair mixers, social media promotions and link on career services website, ads in the career services resume book, on-campus presentations in the classroom for the FY18-19 academic school year.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
Funding:	0001	DPD	2115		3320		DPD-2018-00006138	\$4,000.00
	TOTAL:							\$4,000.00

Project No:		Commodity Code:		Financing:	
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director

4/17/18
 DATE
[Signature]
 By Assistant City Manager

[Signature]
 Approved as to form by City Attorney
 4-18-18
 DATE

4/27/18
 DATE
[Signature]



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185718

EFFECTIVE DATE

Apr 27, 2018

RECEIVED
2018 APR 30 PM 12:41
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Competitively bid or proposed service contracts of \$70,000 or less.
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 10%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Siteimprove, Inc. Vendor No. VS94383

Subject: Siteimprove Intelligence Platform Department: Communication & Information Services

Action Requested: Authorize a software subscription for the continuous use of Siteimprove software.

Contract Number: DSV-2018-00006129 Contract Term: 5/2/2018 To 5/1/2019

Background:

The Siteimprove Intelligence Platform is a hosted service that scans the City's website every five (5) days to identify potential content errors or inconsistencies, provide insights into performance and visitor behavior, and assist with efforts toward accessibility compliance. The software provides a big picture view of the City's digital presence to ensure the website works as intended. The Siteimprove Intelligence Platform is developed and provided solely by Siteimprove, Inc.

Funding:

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0198	DSV	1650		3099		CX DSV-2018-00006129	\$6,800.00
TOTAL:							\$6,800.00

Project No: Commodity Code: Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Finch
By Department Director

Apr 13, 2018
DATE

[Signature]
Approved as to form by City Attorney

Apr 30, 2018
DATE

[Signature]
By Assistant City Manager

Apr 27, 2018
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185719

EFFECTIVE DATE

Apr 27, 2018

RECEIVED
2018 APR 30 PM 12:4
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Enterprise Training Solutions Vendor No: VS0000073019

Subject: eLearning Management Technology Solution Department: Communication & Information Services

Action Requested: Authorize a twelve (12) month subscription for online IT training for 100 named users for the provision of eLearning courses for Communication and Information Services (CIS) staff, pursuant to the terms and conditions under State of Texas / Department of Information Resources (DIR) contract #DIR-TS-3130

Contract Number: DSV-2018-00005753 Contract Term: 6/29/2018 To: 6/30/2019

Background: Enterprise Training Solutions provides access to a catalog of desktop software, IT, and leadership course collections plus full length online books. This training solution is a key strategy for professional development for CIS staff.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
Funding:	0198	DSV	1684		3381		CX DSV-2018-00005753	\$18,900.00
	TOTAL:							

Project No: Commodity Code: Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Finch
By Department Director

Mar 26, 2018
DATE

Don Knight
Approved as to form by City Attorney

Apr 24, 2018
DATE

J. M. Puchert
By Assistant City Manager

Apr 27, 2018
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 13] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185720

EFFECTIVE DATE

Apr 27, 2018

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20 APR 30 AM 11:58
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 10%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Sole Source

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: HLP, Inc. Vendor No. 500744

Subject: Chameleon Software and 311 Interface Department: Communication and Information Services

Action Requested: Authorize an agreement for the development of an interface between the new Customer Request Management System (311) and Chameleon software, which is utilized by Dallas Animal Services.
Contract Number: DSV-2018-00005902 Contract Term: 6/1/2018 To 4/30/2019

Background: HLP, Inc. is a sole source proprietary that provides a licensed on-line software tracking tool used by the Dallas Animal Services to management activities. This tool will allow data to pass from the Chameleon system to interface with the new Citizen Request Management System.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0897	DSV	3719		3070		CX DSV-2018-00005902	\$23,880.00
TOTAL:							\$23,880.00

Project No: Commodity Code: 92045 Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Finch
William Finch (Apr 5, 2018)
By Department Director

Apr 5, 2018
DATE

[Signature]
Approved as to form by City Attorney

Apr 30, 2018
DATE

[Signature]
By Assistant City Manager
Apr 27, 2018
DATE

Interim Assistant City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185721

EFFECTIVE DATE

4-26-18

2018 APR 30
CITY SECRETARY
DALLAS TEXAS
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1. Place an "X" in the appropriate box, complete and submit this form for the approval of;

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? No Yes

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Southern Dallas Link Inc.	Vendor No.	VC18573
Subject:	Senior Medical Transportation Services	Department:	Office of Community Care

Action Requested:	Approval of Administrative Action for Southern Dallas Link, Inc. to provide transport services to City of Dallas seniors		
Contract Number:	MGT-2018-00006307	Contract Term:	5/1/2018 To 7/31/18

Background: The City of Dallas Senior Medical Transportation Program provides transport services to and from scheduled medical appointments within the City limits for low- to moderate-income seniors aged 60 and above, who reside within the City of Dallas. All Services are to be provided within the City of Dallas. This AA is for three (3) months. Southern Dallas Link Inc, will provide up to 15 (round) trips per day at rate of \$12.50 per trip (\$25.00 round trip) for a total cost of \$24,367.50

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	MGT	4297		3070		MADCTTRANS	\$24,367.50
TOTAL:							\$24,367.50

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
2						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Coalition - Female	Other Minority	M/WBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: DATE: 4/26/18

Approved as to form by City Attorney: DATE: 4-30-2018

By Assistant City Manager: DATE: 4/26/2018



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 (Sections 6 Through 11) for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

185722

EFFECTIVE DATE

4-2-18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2018 APR 03 3
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 CITY SECRETARY
 DALLAS TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?

Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation)

Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No

Vendor Name:	JD Evans	Vendor No.	VC17330
Subject:	Twin Falls Park Public Art Project	Department:	Office of Cultural Affairs

Action Requested: Authorization is requested to pay artist, JD Evans, \$3,000.00 for presentation of a new design for a site specific conceptual proposal comprised of drawings and/or a maquette for Twin Falls Park as requested by the Public Art Committee on Feb. 6, 2018.

Contract Number:	OCA-2018-00005357	Contract Term:	3/30/2018	To	5/31/2018
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Background: The Public Art Program of the City of Dallas Office of Cultural Affairs requested a new design for a site specific design proposal from selected artist, JD Evans. The original concept design as presented did not meet the criteria published in the Scope of the Project. The Public Art Committee requested that the artist submit a revised concept that addresses the criteria in the scope of the project. The new design must address the specific criteria identified by the Public Art Committee to ensure safety and provide images that are representative of the work of Arthello Beck.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
1T00	PKR	N809	PUB A	3070	PKTWFLPA	OCA-2018-00005357	\$3,000.00
TOTAL:							\$3,000.00

Project No:	See Prog	Commodity Code:	96207	Financing:	2008 Bond Funds	
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scoggin 3/25/18
 By Department Director DATE

[Signature] 4/29/18
 Approved as to form by City Attorney DATE

[Signature] 4-2-18
 By Assistant City Manager DATE