



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

191556

EFFECTIVE DATE

11/12/19 mm

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

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 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Good Fulton & Farrell, Inc. (d/b/a GFF, Inc.)	Vendor No.	249502
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Subject:	Latino Cultural Center - Phase II Expansion	Department:	BPO
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Action Requested:	Authorize Supplemental Agreement #1 to the architectural services contract with Good Fulton & Farrell, Inc. d/b/a GFF, Inc., in the amount \$2,395.00, increasing the contract from \$446,360.00, to \$448,755.00.		
Contract Number:	PBW-2019-00008832	Contract Term:	2/13/2019 To 2/13/2022

Background: Additional engineering services are recommended for the Multi-form Theater Expansion of Latino Cultural Center. This contract amendment will authorize the Architect of Record to incorporate an upgrade to the structural system and add third-party reviews for energy code and indoor air quality compliance, in the amount of \$7,895. Deletion of a Life Cycle Cost analysis that was included in the base contract (\$5,500) will be credited back to the Owner, resulting in a total net increase of \$2,395.00.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
Funding:	ON00	PBW	L875	CULF	4112	PB06T698	PBW-2019-00008832	\$2,395.00
	TOTAL:							\$2,395.00

Project No: PB06T698 Commodity Code: Financing: 1995 Bond Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	19-0248	2/13/2019	\$446,360.00	\$0.00	\$2,395.00	%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$ 3000.00	IMMB50562N1220

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director DATE 11/11/19

Approved as to form by City Attorney DATE 11-25-19

By Assistant City Manager DATE 11/12/19



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

191557

EFFECTIVE DATE

11/27/19

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

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 CITY SECRETARY
 DALLAS, TEXAS
 144735

VENDOR NAME	Camino Construction, L.P.	VENDOR NUMBER	
CONTRACT NAME	Street Group 12-465 - Hendricks Ave & Meek Street	DEPARTMENT	Public Works

ACTION REQUESTED

Authorize Change Order No. 3 to the construction contract with Camino Construction, L.P. for Street Group 12-465 in the amount of \$25,900.00. This action will increase the contract amount from \$1,079,712.50 to \$1,105,612.50

CONTRACT NUMBER: PBW-2019-00009022 **CONTRACT TERM:** 7/8/2019 To 5/28/2020

BACKGROUND

During the construction of Hendricks Avenue, several conflicting water service lines were encountered that need to be lowered. This will require adding new items to the contract and compensating the contractor for time lost. All items needed for this change order are listed in the attachment.

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
2115	DWU	PW42		4550	719109	CX-PBW-2019-00009022	\$25,900.00

PROGRAM NO.: PB12S603 **COMMODITY CODE:** 91200 **FINANCING:** WATER UTILITIES CAPITAL IMPROVEMENT D FUNDS

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic
 Caucasian: Female Male
 Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: HMDB38344N0620

CHANGE ORDER DATA

Change Order No.	3	Original CR/AA No.	19-0353
Original CR/AA Date	2/27/2019	Original CR/AA Amount	\$1,047,136.30
Total of Previous Change Orders			\$32,576.00
Change Amount Including this Order			\$58,476.00
Total Change Order Percentage	5.58%		

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.
 BY DEPARTMENT DIRECTOR

DATE

11/27/19



ADMINISTRATIVE CHANGE ORDER

CITY OF DALLAS

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
191558

EFFECTIVE DATE
11/21/19

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable) Yes No

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CITY SECRETARY
DALLAS, TEXAS

VENDOR NAME	NORTHSTAR CONSTRUCTION, LLC	VENDOR NUMBER	VS*60205
CONTRACT NAME	TIMBERGLEN TRAIL	DEPARTMENT	Park and Recreation

ACTION REQUESTED

Authorize change order # 2 an increase in the construction contract with Northstar Construction, LLC in the amount of \$49,259.00; thereby increasing the contract from \$839,300.00 to \$888,559.00.

CONTRACT NUMBER:	PKR-2019-00008715	CONTRACT TERM:	175 Working Days To 175 Working Days
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BACKGROUND

This change order #2 consists of the following items: Contractor shall provide additional work as noted in the attached Contractor's Proposal dated 8/30/19, for utility relocates at Frankford Road, unforeseen subsurface work, remove and replace access drive pavement to comply with ADA/TDLR requirements.

All changes are owner requested. This Change Order does not increase the Contract duration or schedule.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
2U22	PBW	S622	SREC	4599	PB12S622	PKR-2019-00008715	\$49,259.00

PROGRAM NO.: See Program COMMODITY CODE: 91200 FINANCING:

M/WBE INFORMATION

Place an or in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

MWBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. Two (2) Original CR/AA No. 19-0100

Original CR/AA Date 1/09/2019 Original CR/AA Amount \$817,770.00

Total of Previous Change Orders \$21,530.00 / \$839,300.00

Change Amount Including this Order \$70,789.00 / \$888,559.00

Total Change Order Percentage 8.66%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR	DATE
<i>John Jentzen</i>	21 Nov, 19

Attested by:	DATE
<i>Anthony Becker</i>	12/7/19

Calvert Collins-Bratton, President Date
Park and Recreation Board

Anthony Becker, Secretary Date
Park and Recreation Board

RECEIVED

2019 DEC -9 AM 8:32



City of Dallas
OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT/CONTRACT EXTENSION REQUEST

CITY SECRETARY
DALLAS, TEXAS

10/08/2019

Masco Service, 239733
Clay Massey
claymassey@mascoservice.com
817-481-8205

RE: BP0921, DPD – Helicopter Parts, Maintenance and Service Repairs

Dear Mr. Massey,

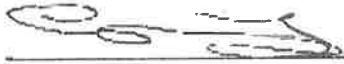
Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 01/18/2020. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 07/18/2020, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/11/2019.

YES, Vendor Name agrees to extend this agreement through 07/18/2020.

NO, Vendor Name declines to extend this agreement.

	Authorized Signature		Date
		10/17/19	
	Printed Name and Title		
	Clay Massey Vice Pres.		

Please let me know if you have any questions or concerns.

Thank you,
Mard Chrismon, Sr. Buyer
marci.chrismon@dallascityhall.com
214-671-9412

	Assistant Director or Director Office of Procurement Services	Dec 3, 2019
<i>Chummy Chohan</i>		
<small>Chummy Chohan (Dec 3, 2019)</small>		

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.

Note: name and tax ID number changes cannot be made online.



City of Dallas
OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT EXTENSION REQUEST

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2019 DEC -9 AM 8: 32

CITY SECRETARY
DALLAS, TEXAS

11/20/19

Polydyne, Inc. (341124)
Attention: Boyd Stanley
One Chemical Plant Rd.
Riceboro, GA 31323
polybiddpt@snfhc.com
(912) 880-2035

RE: Chemical, Liquid Cationic Polymer
MA: BV1304
Res: 13-0170

Dear Polydyne, Inc.,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **1/23/20**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **2/10/20**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **11/22/19**.

YES, Polydyne, Inc. agrees to extend this agreement through **2/10/20**.

NO, Polydyne, Inc. declines to extend this agreement.

Boyd Stanley
Boyd Stanley (Nov 25, 2019)

Nov 25, 2019

Authorized Signature	Date
Boyd Stanley	Vice-President
Printed Name and Title	

Please let me know if you have any questions or concerns.

Thank you,
William Lambert, Buyer III
william.lambert@dallascityhall.com
(214) 671-9422

Chhunny Chhean
Chhunny Chhean (Nov 25, 2019)

Assistant Director or Director
Office of Procurement Services

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City of Dallas
OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT EXTENSION REQUEST

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2019 DEC -9 AM 8:32
CITY SECRETARY
DALLAS, TEXAS

11/19/19

Barbarian USA, Inc. (VS0000082791)
Attention: Dan Chainani
16422 Stuebner Airline Rd.
Spring, TX 77379
info@barbarianusainc.com
(713) 822-9002

RE: Toner & Print Cartridges
MA: BX1609
AA/Res: 17-0264

Dear Barbarian USA, Inc.,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **2/7/20**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **8/7/20**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **11/22/19**.

YES, Barbarian USA, Inc. agrees to extend this agreement through **8/7/20**.

NO, Barbarian USA, Inc. declines to extend this agreement.

Dan Chainani
Dan Chainani (Nov 19, 2019)

Nov 19, 2019

	Authorized Signature	Date
Dan Chainani	Director	
Printed Name and Title		

Please let me know if you have any questions or concerns.

Thank you,
William Lambert Buyer III
william.lambert@dallascityhall.com
(214) 671-9422

Chhunny Chhean
Chhunny Chhean (Nov 21, 2019)

Assistant Director or Director
Office of Procurement Services

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.

Note: name and tax ID number changes cannot be made online.



City of Dallas

OFFICE OF PROCUREMENT SERVICES CITY SECRETARY
MASTER AGREEMENT EXTENSION REQUEST DALLAS, TEXAS

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2019 DEC -9 AM 8:32

11/19/19

Encon Systems, Inc. (VS0000056987)
Attention: Chas Hovitz
420 N Town East
Sunnyvale, TX 75182
chashovitz@enconsupplies.com
(972) 226-3400

RE: Toner & Print Cartridges
MA: BX1609
AA/Res: 17-0264

Dear Encon Systems, Inc.,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **2/7/20**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **8/7/20**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **11/22/19**.

YES, Encon Systems, Inc. agrees to extend this agreement through **8/7/20**.

NO, Encon Systems, Inc. declines to extend this agreement.

Chas Hovitz
Chas Hovitz (Nov 19, 2019)

Nov 19, 2019

	Authorized Signature	Date
Chas Hovitz	GOV/EDU Sales Manager	
Printed Name and Title		

Please let me know if you have any questions or concerns.

Thank you,
William Lambert Buyer III
william.lambert@dallascityhall.com
(214) 671-9422

Chhunny Chhean
Chhunny Chhean (Nov 21, 2019)

Assistant Director or Director
Office of Procurement Services

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.

Note: name and tax ID number changes cannot be made online.

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2019 DEC -6 PM 3:47

City of Dallas
OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT EXTENSION REQUEST

CITY SECRETARY
DALLAS, TEXAS
11/19/19

The Office Pal, Inc. (VS0000049259)
Attention: Brenda Friedman
922 Highway 33, Building 8, Suite 801
Freehold, NJ 07728
brenda@theofficepal.com
(877) 486-0590

RE: Toner & Print Cartridges
MA: BX1609
AA/Res: 17-0264

Dear The Office Pal, Inc.,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **2/7/20**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **8/7/20**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **11/22/19**.

YES, The Office Pal, Inc. agrees to extend this agreement through **8/7/20**.

NO, The Office Pal, Inc. declines to extend this agreement.

Brenda Friedman
Brenda Friedman (Nov 21, 2019)

Nov 21, 2019

Authorized Signature

Date

Brenda Friedman

VP Govt. Sales

Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
William Lambert Buyer III
william.lambert@dallascityhall.com
(214) 671-9422

Chhunny Chhean
Chhunny Chhean (Nov 21, 2019)

Assistant Director or Director
Office of Procurement Services

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Note: name and tax ID number changes cannot be made online.

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2019 DEC -6 PM 3:48

City of Dallas

OFFICE OF PROCUREMENT SERVICES

MASTER AGREEMENT/CONTRACT EXTENSION REQUEST

CITY SECRETARY
DALLAS, TEXAS

November 11, 2019

Cello Partnership dba Verizon Wireless, Vendor # VS92349

Jose N. Martinez,

600 Hidden Ridge Drive

Irving, TX 75038

Jose.n.martinez@verizonwireless.com

214-437-5042

RE: Master Agreement No. DSV-2019-00008534, Verizon Wireless & Related Entities

AA/Res: No. 18-1700

Dear Jose,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **November 27, 2019**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **November 26, 2020** or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by November 15, 2019.

YES, Cello Partnership dba Verizon Wireless agrees to extend this agreement through November 26, 2020.

NO, Cello Partnership dba Verizon Wireless declines to extend this agreement.

Authorized Signature

November 11, 2019

Date

Todd Loccisano, VP – Contract Management

Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
Theresa Mackey, CPPB

Sr. Buyer
214-670-5648

Chhunny Chhean (Dec 5, 2019)

Dec 5, 2019

Assistant Director or Director
Office of Procurement Services

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.

Note: name and tax ID number changes cannot be made online.

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2019 DEC -6 PM 3: 56

City of Dallas
OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT EXTENSION REQUEST

CITY SECRETARY
DALLAS, TEXAS
11/19/19

Printing Supplies USA LLC (VS0000060337)
Attention: Luke Xu
666 Plainsboro Rd., Suite 1237
Plainsboro, NJ 08536
bid@printingsuppliesusa.com
(609) 799-3800

RE: Toner & Print Cartridges
MA: BX1609
AA/Res: 17-0264

Dear Printing Supplies USA LLC,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **2/7/20**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **8/7/20**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **11/22/19**.

YES, Printing Supplies USA LLC agrees to extend this agreement through **8/7/20**.

NO, Printing Supplies USA LLC declines to extend this agreement.

Luke Xu
Luke Xu (Nov 27, 2019)

Nov 27, 2019

	Authorized Signature	Date
Luke Xu	President	
Printed Name and Title		

Please let me know if you have any questions or concerns.

Thank you,
William Lambert Buyer III
william.lambert@dallascityhall.com
(214) 671-9422

Chhunny Chhean
Chhunny Chhean (Nov 27, 2019)

Assistant Director or Director
Office of Procurement Services

**Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.
Note: name and tax ID number changes cannot be made online.**

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2019 DEC 12 PM 1:52

City of Dallas
OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT EXTENSION REQUEST

CITY SECRETARY
November 20, 2019

Southern Dallas Link Inc. – VC18573
Attn: Curtis Corbin
1020 Scotland Drive Suite 3115
DeSoto, Texas 75115
sdallaslink@yahoo.com
469-818-7989

RE: Senior Medical Transportation Program
MA: MASC OCC-2019-00011271
AA/Res: 19-6557

Dear Curtis Corbin,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on December 31, 2019. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through March 31, 2019, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by [Date].

- YES, Southern Dallas Link Inc. agrees to extend this agreement through March 31, 2019.
- NO, Southern Dallas Link Inc. declines to extend this agreement.

Curtis Lee Corbin

Authorized Signature

11/18/19

Date

Curtis Lee Corbin

Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
Javier Alvarez
Javier.alvarez@dallascityhall.com
214 670-4873

Chhunny Chhean
Chhunny Chhean (Dec 10, 2019)

Dec 10, 2019

Assistant Director or Director
Office of Procurement Services

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.
Note: name and tax ID number changes cannot be made online.

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2019 DEC 12 AM 10:05

City of Dallas
OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT/CONTRACT EXTENSION REQUEST

CITY SECRETARY
DALLAS, TEXAS

11/14/19

Quick Acquisition, LLC dba Quick Search

John Page

~~4155 Buena Vista St.~~

10100 North Central Exp. Suite 400

Dallas TX ~~75204~~

75231

jvpage@quicksi.com

214-358-2880 option 1

RE: BK1707 Background Screening Services

AA/Res: No. 17-0126

Prior Actions: No(s). 17-6495

Dear Mr. Page,

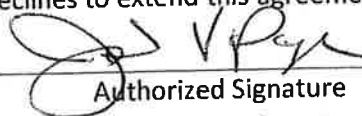
Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **1/10/2020**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **1/10/2021**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **11/20/19**.

YES, Vendor Name agrees to extend this agreement through **MA/Contract Extension Date**.

NO, Vendor Name declines to extend this agreement.


Authorized Signature

11/15/2019
Date

JOHN V. PAGE

VP Sites

Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
David Cortinas Senior Buyer
David.cortinas@dallascityhall.com
214-671-8287


Chhunny Chhean (Dec 11, 2019)

Dec 11, 2019

Assistant Director or Director
Office of Procurement Services

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.

Note: name and tax ID number changes cannot be made online.

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2019 DEC 12 AM 10: 04

City of Dallas
OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT/CONTRACT EXTENSION REQUEST

CITY SECRETARY
DALLAS, TEXAS

12/2/2019

Binc Corp dba B&B Bicycles, VS0000062111
Mary Farrell
223 E. FM 1382 Ste 127
Cedar Hill, TX 75104
beth@bbbicycles.com
972-293-310

RE: BT1703, Bicycles, Bicycle Parts & Accessories
AA/Res: No. None
Prior Actions: No(s). None

Dear Mary,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **04/25/2020**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **04/25/2021**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **12/09/2020**.

YES, Vendor Name agrees to extend this agreement through **04/25/2021**.

NO, Vendor Name declines to extend this agreement.

Mary Farrell

Authorized Signature

12-2-19

Date

Mary Farrell Pres/owner

Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
Chhunny Chhean
chhunny.chhean@dallascityhall.com
214-670-3874

Chhunny Chhean

Chhunny Chhean (Dec 11, 2019)

Dec 11, 2019

Assistant Director or Director
Office of Procurement Services

**Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.
Note: name and tax ID number changes cannot be made online.**

RECEIVED



2019 DEC 12 AM 10:10

City of Dallas
OFFICE OF PROCUREMENT SERVICES

CITY SECRETARY
DALLAS, TEXAS

MASTER AGREEMENT/CONTRACT EXTENSION REQUEST

12/2/2019

Tzolk'in Cycling Inc. DBA The Bike Shop, VC18583
April Miller
2111 E. Arapaho Road
Richardson, TX 75081
thebikeshoprichardson@outlook.com
972-480-8068

RE: BT1703, Bicycles, Bicycle Parts & Accessories
AA/Res: No. 18-6109
Prior Actions: No(s).

Dear April,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 04/25/2020. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 04/25/2021, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 12/09/2020.

YES, Vendor Name agrees to extend this agreement through 04/25/2021.

NO, Vendor Name declines to extend this agreement.

April Miller
Authorized Signature

12/4/19
Date

April Miller Secretary
Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
Chhunny Chhean
chhunny.chhean@dallascityhall.com
214-670-3874

Chhunny Chhean
Chhunny Chhean (Dec 11, 2019)
WJ

Dec 11, 2019
Assistant Director or Director
Office of Procurement Services

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.

Note: name and tax ID number changes cannot be made online.

RECEIVED



2019 DEC 12 AM 10:10

City of Dallas

OFFICE OF PROCUREMENT SERVICES

CITY SECRETARY
DALLAS, TEXAS

MASTER AGREEMENT/CONTRACT EXTENSION REQUEST

11/05/2019

Galls, LLC 500101

1340 Russell Cave Road
Lexington, KY 40505
Smeltzer-amelia@galls.com
Skinker-larry@galls.com
1-800-876-4242

RE: **BY1412 Concealable Body Armor Vests**

AA/Res: No. 14-286

Prior Actions: No(s). AA 18-5567

Good Afternoon Amelia and Larry,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **12/11/2019**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **12/10/2020**, or until the funds are depleted, whichever is sooner. We are working on new specifications for this contract and will notify you when it goes out for proposal if it is *before* the newly requested expiration date.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **11/11/2019**.

YES, Vendor Name agrees to extend this agreement through **12/10/2020**.

NO, Vendor Name declines to extend this agreement.

Paul Felamini

Authorized Signature

11-19-19
Date

Pavi Holovnia

Asst. Secretary
Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
Name, Title

Email Address
Phone Number

Chhunhy Chhoan

Chhunhy Chhoan (Dec 11, 2019)

Dec 11, 2019

Assistant Director or Director
Office of Procurement Services

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling



City of Dallas

OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT EXTENSION REQUEST

RECEIVED

2019 DEC 12 PM 2:48

CITY SECRETARY
DALLAS, TEXAS

November 14, 2019

Environmental Lighting Service, LLC (VS0000048383)
Attention: Jarad Bailey
1010 East Avenue J
Grand Prairie, TX 75050
publicbids@elslight.com
800-940-5448

RE: Street Light Maintenance and Repair
MA: BQ1526
AA/Res: Resolution: Resolution 16-0415

Dear Environmental Lighting Service, LLC,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on March 22, 2020. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through March 22, 2021, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by November 29, 2019.

YES, Environmental Lighting Service, LLC agrees to extend this agreement through March 22, 2021.

NO, Environmental Lighting Service, LLC declines to extend this agreement.

Authorized Signature

Jarad H. Bailey

Printed Name and Title

11/15/19
Date

Please let me know if you have any questions or concerns.

Thank you,
Emily Grose, Senior Buyer
emily.grose@dallascityhall.com
214-670-3391

Chhunny Chhean
Chhunny Chhean (Nov 15, 2019)

Assistant Director or Director
Office of Procurement Services

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

191827

EFFECTIVE DATE

DEC 19 2019

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 2019 DEC 20 PM 1:55

VENDOR NAME Texas Standard Construction, LTD **VENDOR NUMBER** 508379
CONTRACT NAME Goodnight Lane Phase I - PB06U788 **DEPARTMENT** Public Works

ACTION REQUESTED
 Authorize Change Order No. 3 to the construction contract with Texas Standard Construction, LTD, for Goodnight Lane Phase I improvements for \$5,416.00. This action will increase the contract amount from \$3,774,688.96 to \$3,780,104.96.

CONTRACT NUMBER: STS-2016-00001413 **CONTRACT TERM:** 4/3/2017 To 11/30/2019

BACKGROUND
 In order to complete the construction of Goodnight Lane Phase I, it is necessary to increase the quantities of the water main, water adjustment and wastewater adjustment items. Also, the completion of the project was delayed due to necessary design modification to accommodate unforeseen field conditions. In addition, inclement weather made it very difficult to perform the gabion wall work in the creek which further delayed the project. Consequently, it is necessary to compensate the contractor for lost time. All items needed for this change order are included in the attachment.

FUNDING							ENCUMBRANCE NO.	AMOUNT
FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM			
0102	DWU	CW42		4550	713033	CT-DWU713033CP	\$4,950.00	
0102	DWU	CW42		3221	713033X	CT-DWU713034EN	\$186.00	
0103	DWU	CS42		3222	713034X	CT-DWU713034EN	\$280.00	
Total								\$5,416.00

PROGRAM NO.: PB06U788 **COMMODITY CODE:** 91200 **FINANCING:** Water Utilities Capital Construction Fund

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 3 Original CR/AA No. 161974

Original CR/AA Date December 14, 2016 Original CR/AA Amount \$3,674,833.96

Total of Previous Change Orders \$99,855.00

Change Amount Including this Order \$105,271.00

Total Change Order Percentage 2.86%

APPROVAL
 Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.
 BY DEPARTMENT DIRECTOR _____ DATE 12/19/19



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
191828
EFFECTIVE DATE
12/20/19

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2019 DEC 20 PM 3:34
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Schneider Electric Buildings Americas, Inc.	VENDOR NUMBER	261927
CONTRACT NAME	Federal Pacific Switchgear and UPS System Replacement	DEPARTMENT	Bond Program Office

ACTION REQUESTED

Revise contract end date with Schneider Electric Buildings Americas, Inc. for the removal and replacement of electrical switchgear at City Hall, from October 31, 2019 to March 31, 2020.

CONTRACT NUMBER:	PBW-2018-00007887	CONTRACT TERM:	10/24/2018 To 3/31/2020
-------------------------	--------------------------	-----------------------	-------------------------

BACKGROUND

On October 24, 2018, City Council authorized a construction service contract with Schneider Electric Building Americas, Inc., for the removal and replacement of the existing Federal Pacific switchgear and the existing Uninterruptable Power Supply system at Dallas City Hall.

On April 17, 2019, Administrative Change Order (ACO) 19-0053 was approved to include a load breaker to the Uninterruptable Power Supply system (UPS) to allow for testing and load banking of the UPS System.

On August 14, 2019, City Council authorized Change Order No. 2, for unforeseen electrical issues and the addition of two independent power sources from the ONCOR grid system and from the emergency generator system feeding the UPS system. The additional work requires an extension to the original contract end date.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
							\$0 ^{mg}

PROGRAM NO.: _____ COMMODITY CODE: _____ FINANCING: _____

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 3 Original CR/AA No. 18-1496

Original CR/AA Date 10/24/2018 Original CR/AA Amount \$2,771,536.00

Total of Previous Change Orders \$490,997.00

Change Amount Including this Order \$490,997.00

Total Change Order Percentage 0.00%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR _____ DATE 12/20/19

RECEIVED

2019 DEC 23 PM 3: 03

CITY SECRETARY
DALLAS, TEXAS



City of Dallas

OFFICE OF PROCUREMENT SERVICES

MASTER AGREEMENT/CONTRACT EXTENSION REQUEST

October 23, 2019

Iron Mountain, VC000009273
Jaqueline Weedon
2009 Country Club Drive,
Carrollton, Texas 75000006

Jaqueline.Weedon@ironmountain.com
Phone Number: 1-469-900-9012

RE: BX1420 Commercial Records Storage, Retrieval & Reference Services
AA/Res: No.14-2186
Prior Actions: No AA-17-5652

Dear Jaqueline,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/31/2019. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 12/31/2020 or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **Monday, October 28, 2019.**

YES, Iron Mountain agrees to extend this agreement through 12/31/2020.

NO, Iron Mountain declines to extend this agreement.

Approved as to Form and Legal Content:
Iron Mountain Legal Department
Christine G. Madigan
Christine G. Madigan, Counsel, Gov't
Contracts & Compliance
Name: City of Dallas
Date: November 11, 2019

Sheila A. Poggi

Digitally signed by Sheila A. Poggi
Date: 2019.11.18 14:30:35 -05'00'

November 18, 2019

Authorized Signature

Date

Sheila A. Poggi, Public Sector Contracts and Compliance Manager

Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
Theresa Mackey
Theresa.mackey@dallascityhall.com
Phone Number 214-670-5648

Chhunny Chhuan
Chhunny Chhuan (Dec 23, 2019)

Dec 23, 2019

Assistant Director or Director
Office of Procurement Services

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Note: name and tax ID number changes cannot be made online.



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
191830

EFFECTIVE DATE
12/20/19

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2019 DEC 24 PM 12:23
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Jeske Construction Company	VENDOR NUMBER	083791
CONTRACT NAME	Spring Grove Avenue from Alpha Road to Coit Road	DEPARTMENT	Department of Public Works

ACTION REQUESTED
 Authorize Change Order No. 1 to the construction contract with Jeske Construction Company for Spring Grove Avenue from Alpha Road to Coit Road. This is a zero change order and will not increase the contract amount.

CONTRACT NUMBER: PBW-2018-00006135 **CONTRACT TERM:** 6/13/2018 To 1/15/2020

BACKGROUND
 This change order will provide additional quantities for concrete integral curb rebar, reinforced concrete street header, modification to a 6-foot manhole, and other miscellaneous items. Underutilized pay items will be adjusted to offset the additional costs. See Attachment "A".

FUNDING FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
							\$ 0

PROGRAM NO.: COMMODITY CODE: FINANCING:

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

MWBE Certification Number: _____

CHANGE ORDER DATA

Change Order No.	<u>1</u>	Original CR/AA No.	<u>18-0816</u>
Original CR/AA Date	<u>7/13/2018</u>	Original CR/AA Amount	<u>\$2,698,710.00</u>
Total of Previous Change Orders	<u>\$0.00</u>		
Change Amount Including this Order	<u>\$0.00</u>		
Total Change Order Percentage	<u>0.00%</u>		

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.
 BY DEPARTMENT DIRECTOR DATE 12/20/19



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
191831
EFFECTIVE DATE

12/20/19
CITY SECRETARY
DALLAS, TEXAS
RECEIVED
DEC 24 PM 12:20

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

VENDOR NAME	Texas Standard Construction, Ltd.	VENDOR NUMBER	508379
CONTRACT NAME	Street Group 12-464 (Crenshaw Dr. - PB12S418 & Michigan Ave. - PB12S423)	DEPARTMENT	Public Works

ACTION REQUESTED

Authorize Change Order No. 2 to the construction contract with Texas Standard Construction, Ltd., for Street Group 12-464. This action will add \$10,716.00 to the contract and increase the contract amount from \$992,584.32 to \$1,003,300.32.

CONTRACT NUMBER:	PBW-2018-00007032	CONTRACT TERM:	5/13/2019 To 5/31/2020
-------------------------	-------------------	-----------------------	------------------------

BACKGROUND

It was discovered during the construction of Michigan Ave. that more water meter adjustment items are needed than are currently provided in the contract. Consequently, it is necessary to increase the quantity of the water adjustment item as needed to complete the DWU scope on Michigan Ave. All items needed for this change order are listed in the attachment.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
0102	DWU	CW42		3221	718031X	CX-PBW-2018-00007032	\$10,716.00

PROGRAM NO.: PB12S423 COMMODITY CODE: 91200 FINANCING: WATER CONSTRUCTION FUND

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 2 Original CR/AA No. 18-1429

Original CR/AA Date 9/26/2018 Original CR/AA Amount \$988,473.37

Total of Previous Change Orders \$4,110.95

Change Amount Including this Order \$14,826.95

Total Change Order Percentage 1.50%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR [Signature] DATE 12/20/19



City of Dallas
OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT EXTENSION REQUEST

RECEIVED

2019 DEC 27 AM 8:36

CITY SECRETARY
DALLAS, TEXAS

November 18, 2019

Leah A Wheeler
Attention: Leah A Wheeler
2982 Lakeview Circle
Burleson, TX 76028
Service@servicefirst-tx.com
817-386-3021

RE: Fitness and Exercise Equipment and Maintenance Repair Service
MA: BA1402
AA/Res: Resolution: Resolution 15-0269

Dear Leah A Wheeler,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on February 9, 2020. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through February 9, 2021, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by November 30, 2019.

- YES, Leah A Wheeler agrees to extend this agreement through February 9, 2021.
- NO, Leah A Wheeler declines to extend this agreement.

Leah Wheeler 11/19/19
 Authorized Signature Date

Leah Wheeler / owner
 Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
Emily Grose, Senior Buyer
emily.grose@dallascityhall.com
214-670-3391

Chhunny Chhean
 Chhunny Chhean (Dec 11, 2019)

Chhunny Chhean

Dec 11, 2019
Assistant Director or Director
Office of Procurement Services

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Note: name and tax ID number changes cannot be made online.



RECEIVED

CITY OF DALLAS
OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT EXTENSION REQUEST

DEC 27 AM 8:36
CITY SECRETARY
DALLAS, TEXAS

December 4, 2019

National Waste Management Louisiana, Inc. [VS88591]
Christopher Roberts, Operations Manager
718 Highway 82 E #303 Emailed to: chris@nwmlainc.com
Sherman, Texas 75090
(559) 706-7684

RE: Master Agreement BF1518 Yard Waste Grinding Services

National waste Management Louisiana, Inc., is currently a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires **January 20, 2020**. The City of Dallas requests to continue this agreement, under the same terms and conditions, for a **one-year period expiring January 19, 2021 or until the funds are depleted**.

Please complete the information requested below. This form must be signed by an executive who has bidding authority for the company and an email copy must be submitted to me by **2:00pm CST Thursday, December 12, 2019**.

YES, ~~Results Staffing, Inc~~ *National Waste Management Louisiana, Inc.* agrees to extend this agreement as requested.

PLEASE UPDATE CONTACT INFORMATION

Vendor Name:	<i>National Waste Management Louisiana, Inc.</i>
Attention:	<i>Jennifer Roberts</i>
Vendor Street Address:	<i>13901 HWY 28E</i>
Vendor City, State Zip:	<i>Denile, LA 71328</i>
Vendor Email:	<i>jennifer@NWMLAINC.COM</i>
Vendor Phone No.:	<i>559-706-7684 Chris</i>
Contract Signer Name & Title:	<i>Jennifer Roberts, President</i>

NO, National waste Management Louisiana, Inc declines to extend this agreement.

[Signature] *12-11-19*

 Authorized Signature Date
Jennifer Roberts, President

 Printed Name & Title

Thank you for doing business with the City of Dallas. My contact information is provided below for your reference should you have any questions or need additional information regarding this request.

Thank you,
Adenia Clark, Senior Buyer
adenia.clark@dallascityhall.com
(214) 670-3332

Chhunny Chhean
Chhunny Chhean (Dec 19, 2019)
[Signature]

Dec 19, 2019

Master Agreement Extension Request

19-1834



CITY OF DALLAS

Business Development and Procurement Services

RECEIVED

2019 DEC 27 AM 8:36

CITY SECRETARY
DALLAS, TEXAS

EXTENSION REQUEST

Date: 09-19-19

Company: Pro-Tech Service Co, LLC.
Attention: Ralph Nasca / N. Calvert
Phone No.: 972-221-1107
Email Address: protech.service@verizon.net / ncalvert@protechsc.com

Master Agreement Name: Automotive Car Wash Rental
Master Agreement Number: BRZ1232

Dear Vendor:

Your company is currently supplying the City of Dallas on the above referenced master agreement. The term of this agreement will expire as of 12-30-19. It is our wish to continue this contract at the same terms and conditions for 6 months or until funds are depleted.

Please complete the section below and return via email by 09-30-18.

Buyer Name, Title: Mario Torres
Email: mario.torres@dallascityhall.com
Phone No.: 214-671-9829
Fax No.: 214-670-4793

Chhunny Chhean
Chhunny Chhean (Dec 19, 2019)

Dec 19, 2019

HTA

Yes, our company does agree to the extension on the above referenced contract
 No, our company does not wish to continue this agreement

Ralph Nasca

Printed Name

[Signature]

Authorized Signature

its mgr.

Title

9/23/19

Date

Master Agreement Extension Request



CITY OF DALLAS

Business Development and Procurement Services

RECEIVED

2019 DEC 27 PM 12:03

CITY SECRETARY
DALLAS, TEXAS

EXTENSION REQUEST

Date: 09-19-19

Company: Metroplex Battery Inc
Attention: Jeff Washer
Phone No.: 214-956-8277 /
Email Address: METROPLEXBATTERY@SBCGLOBAL.NET / sales@metroplexbattery.com
support@MetroplexBattery.com

Master Agreement Name: Batteries - Vehicles and Equipment
Master Agreement Number: BN1602

Dear Vendor:

Your company is currently supplying the City of Dallas on the above referenced master agreement. The term of this agreement will expire as of 01-10-20. It is our wish to continue this contract at the same terms and conditions for 6 months or until funds are depleted.

Please complete the section below and return via email by 09-30-18.

Buyer Name, Title: Mario Torres
Email: mario.torres@dallascityhall.com
Phone No.: 214-671-9829
Fax No.: 214-670-4793

Chhunny Chhean
Chhunny Chhean (Dec 12, 2019)

Dec 12, 2019

Yes, our company does agree to the extension on the above referenced contract
 No, our company does not wish to continue this agreement

JEREMY T. HADEN
Printed Name

[Signature]
Authorized Signature

BRANCH MANAGER
Title

9/25/2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195041

EFFECTIVE DATE

12/19/2019 *AW*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 DEC 19 PM 4:21
 CITY SECRETARY
 DALLAS, TEXA

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Mary Anne Davis dba Peak Performance Solutions *AW* Vendor No. VC19391

Subject: Departmental Leadership Staff Retreat

Lead Dept: Dallas Animal Services

Action Requested: Authorize a service contract with Mary Anne Davis dba Peak Performance Solutions to serve as the motivational and keynote speaker leading out the retreat. ~~The retreat will be~~ *AW*

Contract Number:	CMO-2020-00012438	Contract Term:	12/20/2019	to	12/20/2020
------------------	-------------------	----------------	------------	----	------------


Background: Mary Anne Davis dba Peak Performance Solutions provides personal and professional development; working with organization to enhance personal and professional performance. This staff retreat will consist of leadership from DAS, OHS, OCC, CCS, and representatives from CMO. Staff will undergo various sessions with the intent to enhance professional skills that will increase productivity and efficiency within the office as management.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DAS	3476		3361		- CMO-2020-00012438	\$7,500	
Financing:							TOTAL:	7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

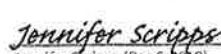
APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ed Jan By Department Director
12-18-19 Date
Bob S. McAnis Approved as to Form by City Attorney
12/19/2019 Date
[Signature] By City Manager
12/19/2019 Date


 CITY OF DALLAS	ADMINISTRATIVE ACTION							ADMINISTRATIVE ACTION		
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.							195386		
								EFFECTIVE DATE		
								Dec 11, 2019		
1. Place an "X" in the appropriate box for the approval of:										
<input type="checkbox"/> a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.										
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).										
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.										
<input type="checkbox"/> d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.										
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.										
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.										
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.							<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.							<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?							<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Vendor Name:		SAMMONS CENTER FOR THE ARTS					Vendor No.		265704	
Subject:		Professional Services								
Lead Dept:		Office of Arts and Culture								
Action Requested:		Consultant shall conduct the selection of three to four Dallas visual artists and their designs for a Dallas Arts Month 2020 artist panel and discussion. The project shall culminate in an open-to-the-public panel discussion or another activity similar in nature in early March 2020 to showcase local artists and discuss working in a local Dallas arts community and ecosystem.								
		Contract Number:		OCA-2020-00012008 (CR-00024960)		Contract Term:		12/11/2019 to 05/31/2020		
Background:		After an open RFP process for the services stated in the Action Requested above, consultant's proposal received top scores through an internal panel review process by four panel members and one administrative score and proposed budget.								
Funding:		FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
		0001	OCA	4888		3089	Arts Month 2020	MASC OCA-2020-00012008	\$6,500.00	
									-	
									-	
		Financing:			General Fund			TOTAL:		\$6,500.00
Contract Amendment Information:		Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage		
							\$ 0.00	%		

RECEIVED
 2019 DEC 11 PM 3:57
 CITY SECRETARY
 DALLAS, TEXAS

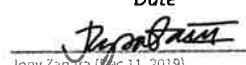
APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Dec 6, 2019)
 By Department Director

Dec 6, 2019
 Date


 Approved as to Form by City Attorney

Dec 17, 2019
 Date


 Joey Zapata (Dec 11, 2019)
 By City Manager

Dec 11, 2019
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195387

EFFECTIVE DATE

Dec 3, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **UPTOWN PLAYERS INC** Vendor No. VS0000069393

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce the regional premier of the musical *Fun Home*. This open-to-the-public show is an original musical about seeing your parents through grown-up eyes and discuss issues felt by the LGBTQIA+ community. The work will be presented with a live orchestra and will include local youth and adult actors. The show will take place at Kalita Humphreys Theatre in April 2020. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy, as amended

Contract Number:	OCA-2019-000011738 (CR-00024869)	Contract Term:	12/05/2019	to	5/31/2020
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Background: The fee for this service is **\$10,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$2,500.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$5,000.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or **\$2,500.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OAC	4880		3089	AAct R1	MASC OCA-2019-000011738	\$10,000.00
						-	
						-	
Financing: General Fund						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Dec 2, 2019)
By Department Director

Dec 2, 2019
Date

Christen Sutton
Christen Sutton (Dec 19, 2019)
Approved as to Form by City Attorney

Dec 19, 2019
Date

Joey Zapata
Joey Zapata (Dec 3, 2019)
By City Manager

Dec 3, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195388

EFFECTIVE DATE

Oct 21, 2019

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CITY SECRETARY
DALLAS, TEXAS
OCT 21 1 49 PM '19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Wordspace	Vendor No.	350017
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Subject: Cultural Contracts

Lead Dept: Office of Arts and Culture

Action Requested: Authorization is requested to procure the services of Wordspace for the following: Consultant shall provide artistic performances and presentations with authors on the following dates at the Latino Cultural Center and South Dallas Cultural Center in FY 2019-20 as follows: a) Lillian Yvonne Bertram on 10/24/2019 from 7 pm to 9 pm (SDCC); b) Tongo Eisen-Martin on 11/7/2019 from 7 pm to 9 pm (SDCC); c) Farid Matuk on 2/28/2020 from 7 pm to 9 pm (LCC) and d) Guillermo Gomez Pena on 4/22/2020 from 7 to 9 pm (LCC).

Contract Number:	OCA-2019-00011373 (CR-00024946)	Contract Term:	10/24/2019	to	4/22/2020
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Background: The fee for this service will not exceed \$9,500.00. Consultant understands that the City of Dallas will pay for services as follows: one installment of \$4,750.00 within thirty days of execution of contract, approval of administrative action, and completion of deliverable 1, and a second installment of \$4,750.00 within 30 days of completion of service and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4805		3089		MASC OCA-2019-00011373	\$5,000.00	
0001	OCA	4832		3089		MASC OCA-2019-00011373	\$4,500.00	
Financing:							TOTAL:	\$9,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Oct 21, 2019)
By Department Director

Oct 21, 2019
Date

Taylor Floyd
Approved as to Form by City Attorney

Dec 18, 2019
Date

Joey Zapata
Joey Zapata (Oct 21, 2019)
By City Manager

Oct 21, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195389

EFFECTIVE DATE

Dec 20, 2019

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CITY SECRETARY
DALLAS, TEXAS
DEC 23 AM 9:04

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Deloitte Consulting, LLP Vendor No. 516612

Subject: Additional Electronic Funds Transfer (EFT) Interface Services

Lead Dept: Information and Technology Services

Action Requested: Authorize Supplemental Agreement No. 25 for fees associated with additional Storage Area Network (SAN) services development for migration of EFT interfaces. This action allows \$24,343.50 of unallocated funds in the contract to be allocated to the scope of services leaving a balance of \$1,413,813.54.

Contract Number:	DSV-2016-00000418	Contract Term:	12/30/2019	to	3/31/2020
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Background: This amendment will set forth the fees associated with additional development required by City to apply PGP encryption and decryption functionality for interfaces with Fidelity, FiServ, FiS Global, and SWCS vendors. In addition, this action will allow design, build and unit testing, integration testing, and end-user acceptance testing to support changes for migration and business development requirements for electronic funds transfer (EFT) interfaces services for the City's SAP Management systems.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0897	DSV	3719		3070		CT DSV20DELEFT1	\$0.00
						-	
						-	
Financing: Data Services Funds						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	26	13-0488	3/27/2013	\$35,041,449.00	\$0.00	\$35,041,449.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
Shelia Robinson (Dec 19, 2019)
By Department Director

Dec 19, 2019
Date

Don Knight
Don Knight (Dec 20, 2019)
Approved as to Form by City Attorney
Date

Joey Zapata
Joey Zapata (Dec 20, 2019)
By City Manager

Dec 20, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195390

EFFECTIVE DATE

11/25/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 DEC 24 PM 12:52

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Odum Services, L.P. Vendor No. VS0000083452

Subject: 2668-4700 Irving Blvd Guardrail Installation

Lead Dept: Public Works

Action Requested: Authorize funds for Odum Services, L.P. for 2668,2506,2900,3004,3054,3141,35313817,4011,4327,4603, & 4700 Irving Blvd guardrail installation.

Contract Number: PBW-2020-00012118 Contract Term: NTP to 90 days MA

Background: Public Works is requesting funds for Odum Services, L.P. to remove the existing damaged railing, and install a new guardrail to match the existing guardrail in order to secure Irving Blvd starting at Block 2468 ending block 4700. Irving Blvd guardrail was damaged in an automobile accident. Odum Services, L.P. has furnished a quote for services. However, the Master Agreement (MA) for Odum Services, L.P. (BK1414) expired on 04/09/2017. Three (3) vendors current on MA are not able to provide the services needed to secure the bridge.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PBW	3413	STO2	3099		- PBW-2020-00012118	\$46,025.00
						-	
						-	
Financing: Current Funds						TOTAL:	\$46,025.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

11/20/19 Date

Approved as to Form by City Attorney

12/19/19 Date

By City Manager

11/25/19 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195391

EFFECTIVE DATE

11/25/19

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 24
 PM 12:29

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Odum Services, L.P. Vendor No. VS0000083452

Subject: 17600 - 17700 Midway Rd Guardrail Installation

Lead Dept: Public Works

Action Requested: Authorize funds for Odum Services, L.P. for 17600-17700 Midway Road guardrail installation.

Contract Number: PBW-2020-00012119 Contract Term: NTP to 90 days ^{MH}

Background: Public Works is requesting funds for Odum Services, L.P. to remove the existing damaged railing, and install a new guardrail to match the existing guardrail in order to secure 17600-17700 Midway Road. 17600-17700 Midway road guardrail was damaged in an automobile accident. Odum Services, L.P. has furnished a quote for services. However, the Master Agreement (MA) for Odum Services, L.P. (BK1414) expired on 04/09/2017. Three (3) vendors current on MA are not able to provide the services needed to secure the bridge.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PBW	3413	STO2	3099		- PBW-2020-00012119	\$5000.00
						-	
						-	
Financing: Current Funds						TOTAL:	\$5000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

84 **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

[Signature]
By Department Director

11/20/19
Date

[Signature]
Approved as to Form by City Attorney

12/19/19
Date

[Signature]
By City Manager
11/25/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195392

EFFECTIVE DATE

December 26, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 DEC 26 PM 4:30
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Actionable Intelligence Technologies, Inc. (AIT)	Vendor No.	VS0000067333					
Subject:	Comprehensive Financial Investigative Software							
Lead Dept:	Information & Technology Services							
Action Requested:	Authorize a service contract for continued use and maintenance of the Comprehensive Financial Investigative Software used by the Dallas Police Department's Narcotics Unit.							
	Contract Number:	DSV-2020-00012222	Contract Term:	4/1/2020 to 3/31/2021				
Background:	The Comprehensive Financial Investigative Software (CFIS) is an analytical program capable of reading, sorting, and organizing bank records to aid detectives in their investigations. CFIS provides accurate and quick information to increase criminal activity detection, reducing errors and manual research. This contract will provide maintenance, which includes upgrades and technical support as afforded under GSA co-op contract GS35F502AA.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0411	DPD	6367		2735		CX DSV-2020-00012222	\$7,857.50
							-	
							-	
	Financing:	Confiscated Monies Fund					TOTAL:	\$7,857.50
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Shelia Robinson (Nov 21, 2019) By Department Director	Nov 21, 2019 Date	 Don Knight (Dec 26, 2019) Approved as to Form by City Attorney	Dec 26, 2019 Date
 Joey Zapata (Dec 26, 2019) By City Manager	Dec 26, 2019 Date	 DK	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195393

EFFECTIVE DATE

11/20/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 DEC 27 AM 9:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas Area Rapid Transit (DART) Vendor No. 232802

Subject: Street Repair Program – Amendment #1

Lead Dept: TRN

Action Requested: Authorize Amendment #1 to the DART ILA for Street Repair

Contract Number:	TRN-2018-00008422	Contract Term:	04/24/2019	to	Work Completions
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Background: This amendment allows for flexibility to add other projects at unspecified locations that directly support transit operations subject to approval by DART. No additional funding is needed or authorized by this amendment.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
TN19	TRN	W337		3210		-	0.00
						-	
						-	
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	CR 19-0589	04/24/2019	\$9,619,105	0.00	\$9,619,105	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
 Date 11/20/19

Approved as to Form by City Attorney
 Date 11/26/19

By City Manager
 Date 11/21/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195394

EFFECTIVE DATE

12/20/19

RECEIVED
 2019 DEC 23 PM 3:45
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

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- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: American Program Bureau, Inc. Vendor No. 518947

Subject: 38th Annual 2020 MLK Scholarship Gala

Lead Dept: Office of Community Care/ Martin Luther King Jr. Center

Action Requested: Request the approval of the speaker fee for the Annual 2020 MLK Scholarship Gala. The speaker Andrew Gillum will address the event on the topic of "How do we honor and further the legacy of Dr, King in 2020?".


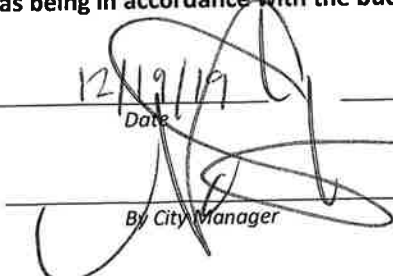

Contract Number: OCC 2020-00011907 Contract Term: Jan 18, 2020 to Jan 19, 2020

Background: The Awards Gala is held annually in remembrance of the legacy and accomplishments of Dr. King and is a fundraiser for the MLK Jr. Community Center. The department has requested funding in the FY20 budget but must execute contract immediately to reserve space. Department has adequate funds available to pay upfront deposit and fees.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	MGT	4296		3099		OCC 2020-00011907	\$36,000	
						-		
						-		
Financing:							TOTAL:	\$36,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director
 By City Manager
 Approved as to Form by City Attorney
 12/19/19 Date
 12/20/2019 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195395

EFFECTIVE DATE

Dec 17, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 DEC 23 PM 3:53
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **RILEY HOLLOWAY** Vendor No. VS98963

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall provide a project entitled "Made In America II". This project consists of the continuation of the previous "Made in America" project documenting African-American history from past to present by recording interviews with selected subjects while their portrait is painted. A final public exhibit will be available by which citizens of Dallas will be able to see the paintings of the subjects and simultaneously hear their recorded interviews as they pertain to African-American history. The exhibit will also include illustrations of historical events and Black culture. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2019-00011738 (CR-00024897) Contract Term: 12/20/2019 to 9/15/2020

Background: The fee for this service is **\$5,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or **\$2,500.00** of the total awarded amount upon completion of deliverables one through three and receipt of the consultant's first invoice, and one (1) final payment of 50% or **\$2,500.00** upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	ArtsAct-R1	MASC OCA-2019-00011738	\$5,000.00
						-	
						-	
Financing: General Fund						TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Dec 16, 2019)
By Department Director

Dec 16, 2019
Date

Christen Sutton
Christen Sutton (Dec 23, 2019)
Approved as to Form by City Attorney

Dec 23, 2019
Date

Joey Zapata
Joey Zapata (Dec 17, 2019)
By City Manager

Dec 17, 2019
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
195396
EFFECTIVE DATE
12/18/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 12/18/19 9:57 AM
 CITY SECRETAR
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Southern Methodist University Vendor No. _____

Subject: Logo Use Agreement

Lead Dept: City Manager's Office

Action Requested: Authorizing a non-exclusive limited license to use the City's logo with SMU's logo to create the Combined Mark for a one year term on licensed products.

Contract Number: CMO-2020-00012441 Contract Term: 11/01/2019 to 10/31/2020

Background: The City of Dallas and SMU shall enter into a non-exclusive limited use license agreement to create and use a combined mark with the City's logo and SMU's logo for the purpose of celebrating SMU's impact on the City of Dallas, through the limited manufacturing, distribution, advertisement, promotion and sale of certain licensed products. This agreement shall be entered into for purposes of the providing funding for City of Dallas initiatives. The term of the limited non-exclusive use agreement shall be for a term of one year and shall have two optional one year renewal terms.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	CMO	1110		3099		- CMO-2020-00012441	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director _____ Date _____

 Approved as to Form by City Attorney _____ Date _____

 By City Manager _____ Date 12/18/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195397
EFFECTIVE DATE

11/13/19 UB

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 DEC 27 PM 3:09
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Peruna Glass, INC (dba Glass Doctor of North Texas) Vendor No. 517192

Subject: City Hall 6CN Glass Office Partitions

Lead Dept: Building Services Department

Action Requested: Authorize contract with Glass Doctor via cooperative agreement (Buy Board #577-18) to fabricate and install custom nine (9) glass panels along the north end of City Hall 6CN & 6DN.

Contract Number: BSD-2020-00012096 Contract Term: 12/01/2019 to 12/1/2020

Background: This action will authorize the services of Glass Doctor to fabricate and install nine (9) trapezoidal glass panels for an office remodel for Economic Development (6DN) and Housing (6CN). The glass panels will be secured with storefront mullions, which will be adhered to the building using VHB tape and epoxy (no fasteners).

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0671	BSD	P717		3210		CX BSD-2020-00012096	\$38,192.95	
						-		
						-		
Financing:							TOTAL:	\$38,192.95

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

11/11/2019
Date

Approved as to Form by City Attorney
12/05/2019
Date

By City Manager

11/13/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195398

EFFECTIVE DATE

12/18/2019 JR

1. Place an "X" in the appropriate box for the approval of:

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NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 12/18/2019 PM 2:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Hamilton Atmos LP Vendor No. VS0000037007

Subject: ATMOS Phase II Second Amendment – clarifying language on agreements related to CRs: #110661, #110662, #110975

Lead Dept: Office of Economic Development

Action Requested: Substitute clarifying language as stated in the attached Amendment. All other language, terms and conditions continue in full force.

Contract Number: _____ Contract Term: _____ to _____

Background: Atmos Phase II – Development project (CR-110661, CR-110662 and CR-110975)

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	0.00 JR

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director _____ Date 12/19/19
 Approved as to Form by City Attorney _____ Date 12-30-19
 By City Manager _____ Date 12/18/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195399

EFFECTIVE DATE

12/10/19

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
DEC 10 PM 2:43

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Time Warner Cable dba Spectrum Vendor No. VC0000001567

Subject: Cable Services

Lead Dept: Public Works

Action Requested: Authorize monthly services for 12 months of cable TV in the amount of \$312.36 for October 2019 through September 2020 for the Department of Public Works.

Contract Number: PBW-2019-00011274 Contract Term: 10/1/19 to 9/30/20

Background: Currently, there is no Master Agreement for Time Warner Cable for cable TV services. PBW is requesting approval to pay for cable TV services invoices that will be rendered by Time Warner Cable in the amount of \$312.36 for October 2019 through September 2020. PBW is also requesting approval to pay for an outstanding balance of \$3.36 on a separate PBW account. See attachment for cost breakdown.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PBW	3311	ST07	3080		PBW-2019-00011274	\$315.72
Financing:						TOTAL:	\$315.72

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: *[Signature]* Date: 12/14/19

Approved as to Form by City Attorney: *[Signature]* Date: 12/17/19

By City Manager: *[Signature]* Date: 12/10/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197001

EFFECTIVE DATE

11/27/19

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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RECEIVED
 DEC-2 AM 9:34
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Kansas City Southern Railroad (KCS) Vendor No. 335796

Subject: Preliminary Engineering for Quiet Zone Implementation

Lead Dept: TRN

Action Requested: Authorize payment to Kansas City Southern Railroad for preliminary engineering services to evaluate nine railroad crossings to implement a quiet zone.

Contract Number:	TRN- 2020-00012273	Contract Term:	12/01/2019	to	Work Completions
------------------	--------------------	----------------	------------	----	------------------

Background: This authorization will provide funding for Kansas City Southern Railroad (KCS) to prepare initial layout plans and cost estimates for upgrades to the KCS signals and rail to accommodate implementation of a quiet zone.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
IV22	TRN	V142	INGV	4599	RRQZ	-	10,000.00
						-	
						-	
Financing:						TOTAL:	10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date 11/26/19
 Approved as to Form by City Attorney Date 12/02/19
 By City Manager Date 11/27/19
 Foo



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197002

EFFECTIVE DATE

11/26/2019

1. Place an "X" in the appropriate box for the approval of:

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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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RECEIVED
 2019 DEC -2 AM 10:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: JP Morgan Chase Bank, N.A. (JP Morgan) Vendor No. 399837

Subject: Contract Amendment – JP Morgan Chase Bank, N.A. Financial Services for Cigna

Lead Dept: City Controller's Office

Action Requested: To approve Supplemental Agreement No. 1 to the JP Morgan Chase Bank, N.A. contract for financial services needed by Cigna Health and Life Insurance Company for the administration of medical claims, extending the contract for a period of one year.

Contract Number: POM-2016-00001430 Contract Term: 01/01/2020 to 12/31/2020

Background: The City's contract with JP Morgan was authorized on December 14, 2016 for a period of three years, with two one-year renewal options, by resolution 16-1993, to provide financial services (bank depository) as required by Cigna Health and Life Insurance Company for the administration of medical claims. Currently, the contract requires a Supplemental Agreement to authorize an extension of the contract, set to expire January 2020. This amendment is provided by the vendor at no additional cost.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	00
						-	
						-	
Financing:						No cost consideration	TOTAL: 00

Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
1						0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Shei Kowalski 11/25/19
 Date: 11/25/19
 By City Manager: [Signature]
 Date: 12/3/19

Approved as to Form by City Attorney: [Signature] 12/2/2019
 Date: 12/2/2019
 Date: 11/26/2019



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197003

EFFECTIVE DATE

Nov 26, 2019

RECEIVED
NOV 26 - 2 PM 4:25
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes X No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes X No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes X No

Vendor Name: Jennifer Cowley Vendor No. VC17405

Subject: Twin Falls Park Public Art Project

Lead Dept: OCA

Action Requested: Authorization is requested to pay artist for services rendered based on submitted invoices: \$1,500.00 for presentation of site specific conceptual design proposal comprised of drawings and or a maquette.

Contract Number:	OCA-2019-00011350	Contract Term:	12/2/19	to	12/6/19
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Background: The Public Art Program of the City of Dallas Office of Cultural Affairs requests the submission of site specific design proposal from short listed artists for consideration to design, fabricate and install a free-standing, outdoor public artwork that will be a tribute to the life and work of Dallas artist Arthello Beck, Jr.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
8T00	PKR	N809	PUBA	4112	PK06N809	OCA 2019-00011350	1,500.00
						-	
						-	
Financing: 2006 Bond						TOTAL:	1,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Nov 26, 2019)
By Department Director

Nov 26, 2019
Date

Arthello Beck
Approved as to Form by City Attorney

Nov 27, 2019
Date

Joey Zapata
Joey Zapata (Nov 26, 2019)
By City Manager

Nov 26, 2019
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		197004
		EFFECTIVE DATE
		Nov 26, 2019

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

X c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 26 2019
 2 PM
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Emmanuel Gillespie Vendor No. 349639

Subject: Twin Falls Park Public Art Project

Lead Dept: OCA

Action Requested: Authorization is requested to pay artist for services rendered based on submitted invoices: \$1,500.00 for presentation of site specific conceptual design proposal comprised of drawings and or a maquette.

Contract Number:	OCA-2019-00011348	Contract Term:	12/2/19	to	12/6/19
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Background: The Public Art Program of the City of Dallas Office of Cultural Affairs requests the submission of site specific design proposal from short listed artists for consideration to design, fabricate and install a free-standing, outdoor public artwork that will be a tribute to the life and work of Dallas artist Arthello Beck, Jr.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
8T00	PKR	N809	PUBA	4112	PK06N809	OCA- 2019-00011348	1,500.00	
Financing: 2006 Bond							TOTAL:	1,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Nov 26, 2019)
 By Department Director

Nov 26, 2019
 Date

Joey Zapata
 Joey Zapata (Nov 26, 2019)
 By City Manager

Christen Sutton
 Christen Sutton (Nov 27, 2019)
 Approved as to Form by City Attorney

Nov 27, 2019
 Date

Nov 26, 2019
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197005

EFFECTIVE DATE

Nov 26, 2019

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CITY SECRETARY
DALLAS, TEXAS
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1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **PEGASUS MUSICAL SOCIETY** Vendor No. 262743

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce an artist residency in Dallas ISD schools. The residency will focus on instruction and practical application of Spanish Dance and Theatre with international artists. Consultant shall present four artists at these residencies where they will work with students for up to 20 classes. In addition to the in-class events, the artists will give two public classes open to the teachers and the public. This residency will take place in February 2020. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2019-00011738 (CR 00024872)	Contract Term:	12/2/2019	to	5/31/2020
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Background: The fee for this service is \$5,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$2,500.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$2,500.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OAC	4880		3089	AAct R1	MASC OCA-2019-000011738	\$5,000.00
						-	
						-	
Financing: General Fund						TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Nov 26, 2019)

By Department Director

Nov 26, 2019

Date

Joey Zapata
Joey Zapata (Nov 26, 2019)

By City Manager

Christen Sutton
Christen Sutton (Dec 2, 2019)


Approved as to Form by City Attorney

Dec 2, 2019

Date

Nov 26, 2019

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	197006	EFFECTIVE DATE
	Nov 25, 2019	

See Administrative Directive 4-05 for additional guidelines and routing.
 File the approved form and all necessary documentation with the
 City Secretary's Office to receive an official file stamp.

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 CITY SECRETARY
 DALLAS TEXAS
 Nov 25, 2019 2:41:33 PM

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	LAROME ARMSTRONG	Vendor No.	VC20536
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Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present musical performances and workshops, as directed by the Office of Cultural Affairs, that will include and introduce various artforms to the residents of Dallas including: visual art, literary art, music instrumentation, dramatic interpretations, theatrical programs, and film making. Consultant shall also provide dance workshops showcasing Jazz, Modern, Tap, Latin American, and Ballroom dance. Performances and workshops will be available for children and adults of all ages. All services are subject to the approval of the City of Dallas Office of Cultural Affairs.

Contract Number:	OCA-2019-00011368 (CR-00024988)	Contract Term:	11/29/2019	to	9/30/2020
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Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$5,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	OCA	4878		3089	CAP	MASC OCA-2019-00011368	\$5,000.00
							-	
							-	
Financing:		General Fund					TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Nov 25, 2019)
 By Department Director

Nov 25, 2019
 Date

Arden H. Jones
 Approved as to Form by City Attorney

Nov 27, 2019
 Date

Joey Zapata
 Joey Zapata (Nov 25, 2019)
 By City Manager

Nov 25, 2019
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197007

EFFECTIVE DATE

11/24/2019

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
DEC-3 AM 9:27

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Benevate Inc. DBA: Neighborly Software ✓ Vendor No. VS100388

Subject: Amend to add additional Housing Programs

Lead Dept: Housing and Neighborhood Revitalization

Action Requested: Increase the current contract by \$28,676.20 to \$295,390.60 for the (1) installation of software for configuration to client design to add homebuyer capabilities for development, homebuyer assistance program, asset management, and land banking program, (2) administrator training, and (3) administrator guide.

Contract Number: HOU-2019-00010985 Contract Term: 08/14/2019 to 08/31/2024

Background: On August 14, 2019, City Council approved an agreement with Benevate dba Neighborly Software to configure, install, train and provide technical assistance for the Neighborly Software. Housing and Neighborhood Revitalization Department has been satisfied with the progress and is now ready to move forward with adding software homebuyer capabilities for development, homebuyer assistance program, asset management, and land banking program.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	HOU	5510		3070		- HOU-2019-00010985	\$28,676.20
						-	
						-	
Financing:						TOTAL:	\$28,676.20

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	19-1108	08/14/2019	\$266,714.40	0.00	\$295,390.60 \$28,676.20	10.75%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director Date 11/14/19

[Signature]
Approved as to Form by City Attorney Date 12/3/2019

[Signature]
By City Manager Date 11/24/19

00581



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197008

EFFECTIVE DATE

November 25, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 26 3 41:13
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: AssetWorks, LLC Vendor No. 24388

Subject: M5 Fleet Management System

Lead Dept: Communication & Information Services

Action Requested: Authorize the 19th Amendment to the M5 fleet management system contract to approve a scope change that provides a credit for services authorized under the 17th amendment.

Contract Number: DSV-2017-00001908 Contract Term: 10/1/2019 to 3/31/2020

Background: The 17th Amendment to the AssetWorks contract authorized the purchase, installation, hosting, maintenance, and support of additional mobile fuel island control units for Equipment and Fleet Management. In the interest of saving money with no impact to services, the City decided to make changes to the scope, resulting in a credit of \$10,627.48.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
						CT	DSV-2017-00001908	\$0.00
						-		
						-		
Financing: Not Applicable							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	19	87-1733	5/27/1987	\$165,200.00	\$4,257,937.97	\$4,423,137.97	2577.44%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Hugh Miller
Hugh Miller (Sep 23, 2019)
By Department Director

Sep 23, 2019
Date

Don Knight
Don Knight (Nov 26, 2019)
Approved as to Form by City Attorney DK
Nov 26, 2019
Date

SR
SR

Joey Zapata
Joey Zapata (Nov 25, 2019)
By City Manager

Nov 25, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197009

EFFECTIVE DATE

11/7/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 11/03/19 3:33 PM
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: AT & T Services INC Vendor No. 202839

Subject: Cable Services

Lead Dept: Dallas Fire Rescue

Action Requested: Authorize monthly services for 36 months in the amount of \$7,931.42 for the Dallas Fire-Rescue Department (Recruiting/Training and Maintenance Bureaus)

Contract Number:	MASC-DFD-2019-000111336	Contract Term:	09/01/2019	to	09/01/2022
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Background: Cable services which includes access to video media and related equipment. The services provide DFR with (14 receivers at Recruiting/Training and 3 receivers at Maintenance Bureaus) essential information during emergency events that would require staff to respond accordingly.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	TR01	DF07	3050		-	\$7,931.42	
						-		
						-		
Financing:							TOTAL:	\$7,931.42

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director

[Signature]
 By City Manager

[Signature] 11/20/19
 Approved as to Form by City Attorney

11/7/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197010

EFFECTIVE DATE

Nov 14, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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DALLAS, TEXAS
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **TERRANCE M. JOHNSON DANCE PROJECT** Vendor No. VS91771

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops and residencies as directed by the Office of Cultural Affairs that shall provide dance-based programs that help to support the welfare of seniors and children in underserved communities by using dance to promote education, health and wellness. The consultant shall provide these programs, which can be presented to adults and children of all ages. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2019-00011368 (CR-00024772) Contract Term: 11/18/2019 to 9/30/2020

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$20,000**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878		3089	CAP	MASC OCA-2019-00011368	\$20,000.00
Financing: General Fund							TOTAL: \$20,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Nov 14, 2019)
By Department Director

Nov 14, 2019
Date

Joey Zapata
Joey Zapata (Nov 14, 2019)
By City Manager

Christen Sutton
Christen Sutton (Nov 27, 2019)
Approved as to Form by City Attorney

Nov 27, 2019
Date

Nov 14, 2019
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197011

EFFECTIVE DATE

Nov 13, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 11/13/19 3:55 PM
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Armando Huerta Vendor No. VS98921

Subject: Cultural Contracts

Lead Dept: Office of Arts and Culture

Action Requested: Authorization is requested to procure the services of Armando Huerta for the following service: consultant will provide 40 pieces of original artwork for the exhibition *The Dreamer/Parallel Universe: The Works of Armando Sebastian* at the Latino Cultural Center by January 6, 2020. Exhibition will be on view at the Latino Cultural Center from January 18 – March 14, 2020.

Contract Number:	OCA-2019-00011373 (CR-00024966)	Contract Term:	11/18/2019	to	03/14/2020
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Background: Consultant is a leading LGBTQ Latinx visual artist in Dallas. The fee for this service will not exceed \$10,000.00. Consultant understands that the City of Dallas will pay for services as follows: one installment of \$5,000.00 within thirty days of execution of contract, approval of administrative action and completion of deliverable 1, and a second installment of \$5,000.00 within 30 days of completion of service and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
							0001	OCA
Financing:							TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Nov 13, 2019)
By Department Director


Nov 13, 2019
Date

[Signature]
Approved as to Form by City Attorney
Date

Nov 25, 2019
Date

[Signature]
Joey Zapata (Nov 13, 2019)
By City Manager

Nov 13, 2019
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	197012
		EFFECTIVE DATE
		Nov 26, 2019

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DEC -3 PM 3:52
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name: OFELIA FAZ-GARZA	Vendor No. VS88191
--------------------------------------	--------------------

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops and residencies as directed by the Office of Cultural Affairs that shall provide participants given exercises and prompts that ask them to reflect on current events, their family histories, and professional ambitions. Participants shall leave with a completed book or zine that relays their stories via a combination of pictures/illustrations, poetry, short essays, and other written forms of expression which can be presented to adults and children of all ages. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCAA-2019-00011368 (CR-00024764)	Contract Term:	11/29/2019	to	9/30/2020
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Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$7,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878		3089	CAP	MASC OCA-2019-00011368	\$7,000.00
						-	
						-	
Financing:						TOTAL:	\$7,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Nov 26, 2019)
 By Department Director


Nov 26, 2019
 Date

Lydia A. Stee
 Approved as to Form by City Attorney
 Date

Dec 3, 2019
 Date

Jayant Prasad
 Jayant Prasad (Nov 26, 2019)
 By City Manager

Nov 26, 2019
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 197013 EFFECTIVE DATE Nov 26, 2019
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1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Andrew Scott Vendor No. VS99937

Subject: Twin Falls Park Public Art Project

Lead Dept: OCA

Action Requested: Authorization is requested to pay artist for services rendered based on submitted invoices: \$1,500.00 for presentation of site specific conceptual design proposal comprised of drawings and or a maquette.
(CR-00024998) AG

Contract Number:	OCA-2019-00011347	Contract Term:	12/2/19	to	12/6/19
------------------	-------------------	----------------	---------	----	---------


Background: The Public Art Program of the City of Dallas Office of Cultural Affairs requests the submission of site specific design proposal from short listed artists for consideration to design, fabricate and install a free-standing, outdoor public artwork that will be a tribute to the life and work of Dallas artist Arthello Beck, Jr.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
8T00	PKR	N809	PUBA	4112	PK06N809	MASC- OCA - 2019-00011347 <i>JKG</i>	1,500.00
Financing: 2006 Bond						TOTAL:	1,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

AGP APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>Jennifer Scripps</u> <small>Jennifer Scripps, Nov 26, 2019</small> By Department Director	Nov 26, 2019 Date <u>Joey Zapata</u> <small>Joey Zapata, Nov 26, 2019</small> By City Manager	<u>Christen Sutton</u> <small>Christen Sutton, Dec 2, 2019</small> Approved as to Form by City Attorney Nov 26, 2019 Date	Dec 2, 2019 Date
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 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		197014
		EFFECTIVE DATE
		Nov 26, 2019

RECEIVED
 2019 DEC -4 PM 3:51
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Yolanda Burton Artist Vendor No. VC20727

Subject: Twin Falls Park Public Art Project

Lead Dept: OCA

Action Requested: Authorization is requested to pay artist for services rendered based on submitted invoices: \$1,500.00 for presentation of site specific conceptual design proposal comprised of drawings and or a maquette.

(200024997) AL

Contract Number:	OCA-2019-00011351	Contract Term:	12/2/19	to	12/6/19
------------------	-------------------	----------------	---------	----	---------

Background: The Public Art Program of the City of Dallas Office of Cultural Affairs requests the submission of site specific design proposal from short listed artists for consideration to design, fabricate and install a free-standing, outdoor public artwork that will be a tribute to the life and work of Dallas artist Arthello Beck, Jr.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
8T00	PKR	N809	PUBA	4112	PK06N809	MASC OCA-2019-00011351 Job-A9	1,500.00	
Financing: 2006 Bond							TOTAL:	1,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Nov 26, 2019)
 By Department Director

Nov 26, 2019
 Date

Robert Ste...
 Approved as to Form by City Attorney

Nov 27, 2019
 Date

Joey Zapata
 Joey Zapata (Nov 26, 2019)
 By City Manager

Nov 26, 2019
 Date

Contract Required



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197015

EFFECTIVE DATE

11/15/19 *27P.*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 OCT -5 AM 8:51
 CITY SECRETAR
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: University of Texas at Arlington (UTA) Vendor No. 0000035106

Subject: Internship Program

Lead Dept: Planning & Urban Design (PNV)

Action Requested: Amend the contract terms to extend the contract end date from 12/31/2019 to 12/31/2020, and to change the graduate-level interns' hourly stipend rate from \$15.63 for master's degree students and \$18.75 for PhD students to a flat rate of \$19.16. The total number of hours worked by interns will be reduced, and **there is no change to the amount of the contract.** This change is needed to remain competitive with the stipends UTA currently pays to Graduate Research Assistants.

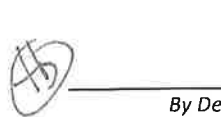
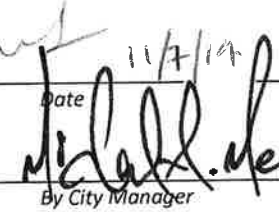

Contract Number: PNV-2018-00007230 Contract Term: 9/27/2018 to 12/31/2020

Background: The University of Texas at Arlington, through its College of Architecture, Planning, and Public Affairs (CAPP) currently has an Interlocal Agreement with the City of Dallas Department of Planning & Urban Design (PUD) to provide internship services including advertising positions, working with the City through PUD to select candidates, hiring Graduate Research Assistants to be assigned to the City of Dallas, and contributing to the cost. CAPP is the only college in the North Texas region with an urban planning graduate program. The UTA Internship Program is designed to provide graduate students the opportunity to learn and practice a variety of urban planning-related skills in an applied setting and to provide a meaningful contribution to the respective City of Dallas departments' projects and programs.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00 <i>27P.</i>

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	18-1243	9/12/2018	\$125,804.00	\$0	\$ 125,804.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director
 By City Manager
 Approved as to Form by City Attorney
 Date: 11/7/19
 Date: 12/3/19
 Date: 11/15/2019



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197016

EFFECTIVE DATE

11/25/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 11/25/19 5 AM 9:12

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Federal Aviation Administration Vendor No. 174291

Subject: Rehabilitation of Taxiway C

Lead Dept: Aviation

Action Requested: This Administrative Action will authorize a Reimbursable Agreement with Federal Aviation Administration (FAA) for a limited design review for the Rehabilitation of Taxiway C and Design/ Siting/ Installation of Runway 31L PAPI at Dallas Love Field.

Contract Number: AVI-2020-00012155 Contract Term: 11/25/2019 to 3/25/2020

Background: The Rehabilitation of Taxiway C was identified in the 2009 Applied Research Associates, Inc. (ARA) Pavement Evaluation Report and now the concrete pavement of Taxiway C has arrived to the end of its useful life, so it is very important to rehabilitate the taxiway. This agreement will pay for the FAA services during the navigational aid equipment move. The FAA has indicated its services are limited to labor, travel and expenses required to perform limited technical and/or engineering support for the project.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
A477	AVI	W122	AAIP	4133	AVW122	CX- AVI-2020-00012155	\$43,530.35
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date: 11/13/19
 By City Manager Date: 11/25/19
 Approved as to Form by City Attorney Date: 12/04/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197017

EFFECTIVE DATE

December 03, 2019

RECEIVED
 2019 DEC -5 PM 4:15
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Tyler Technologies, Inc. Vendor No. VS0000052675

Subject: Amend Contract Exhibit to Clarify Transaction Fee Schedule

Lead Dept: Communication & Information Services

Action Requested: Authorize Supplemental Agreement 2 to the City's MAINTENANCE AND SUPPORT AND HOSTING SERVICES CONTRACT for INCODE COURT CASE MANAGEMENT SYSTEM to add a revised exhibit to clarify online transaction fee prices.

Contract Number: DSV-2018-00008160 Contract Term: 11/1/2019 to 9/30/2020

Background: The City executed a new contract for maintenance and support and hosting services in June 2019. The revised exhibit will provide more detail of the online transaction fee schedule.

There is no cost associated with this action.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	
						-	
Financing: NA						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	2	19-1025	6/26/2019	\$3,858,698.00	\$0.00	\$3,858,698.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shella Robinson
Shella Robinson (Nov 8, 2019)
By Department Director

Nov 8, 2019
Date

Barbara A. McAninch
Barbara A. McAninch (Dec 5, 2019)
Approved as to Form by City Attorney BAMC
Date

Joey Zapata
Joey Zapata (Dec 3, 2019)
By City Manager

Dec 3, 2019
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197018

EFFECTIVE DATE

11-11-2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 11-11-2019 3:05 PM
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Exactbyte, Inc. dba ArchiveSocial, Inc. Vendor No. VS88139

Subject: Contract Agreement

Lead Dept: Public Affairs and Outreach

Action Requested: Authorize a 2-year service contract through an interlocal purchasing agreement with the City of Austin for a social media archive platform.

Contract Number:	PAO-2020-00011859	Contract Term:	10/1/2019	to	9/30/2021
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Background: ArchiveSocial is a web-based software subscription that allows online archiving of the social media accounts for city departments. This service will enhance the customer experience when seeking information through the Texas Public Information Act.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	MGT	1128	BM24	3070		MASC PAO-2020-00011859	39,529.44	
						-		
						-		
Financing:							TOTAL:	39,529.44

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director
Date: 10/29/19

[Signature]
Approved as to Form by City Attorney
Date: 11/20/2019

[Signature]
By City Manager
Date: 11/11/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197019

EFFECTIVE DATE

11/13/19 M.A.

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
DEC 17 PM 2:05
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Garland/BDS, Inc. Vendor No. VS99718
Subject: Emergency Roof Repairs at Walnut Hill Recreation Center
Lead Dept: Building Services Department

Action Requested: Ratification of contract with Garland/DBS, Inc. for emergency roof repairs at Walnut Hill Reaction Center located at 10011 Midway Road, Dallas, TX 75229.
Contract Number: BSD-2020-00012116 Contract Term: 10/20/2019 to 12/31/2019

Background: This action will authorize the services of Garland/DBS, Inc. to provide temporary roof repair at Walnut Hill Reaction Center. The October 20, 2019 Storm/EF-3 Tornado caused major roof damage, the top layer of the roof membrane separated and exposed the decking, roof insulation, destroyed the RTUs and opened sections of the roof. With 10,000 sqft. exposed insulation and more heavy rain predicted in a couple of days, it was highly recommended to install a temporary roof to protect the interior of the building from further damage, and to salvage the remaining decking that is believed to be in good condition. If the roof was left unprotected and the moisture intrusion reached the gypsum deck, the deck would have become unusable, very costly to remove, unsafe to walk on and could have collapsed. Contractor selection is from the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Cobb County, GA and U.S. Communities MICPA #14-5903.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0671	BSD	W504	EB01	3210	BS19267	CX BSD-2020-00012116	\$60,884.00	
						-		
						-		
Financing:							TOTAL:	\$60,884.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

11/7/2019
Date

[Signature]
Approved as to Form by City Attorney

12-5-19
Date

[Signature]
By City Manager

11/13/19
Date

[Signature]



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197020
EFFECTIVE DATE

11/25/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
DEC-5 PM 4:19
CITY SECRETARY'S
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Safeware, Inc. Vendor No. VC14210

Subject: Ground Ladder Testing and Labels

Lead Dept: Dallas Fire Rescue

Action Requested: Authorize (1) Ground Ladder testing services, and (2) Payment of invoice upon satisfactory completion of services.

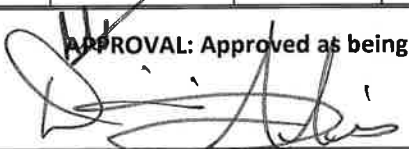
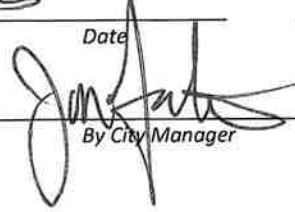
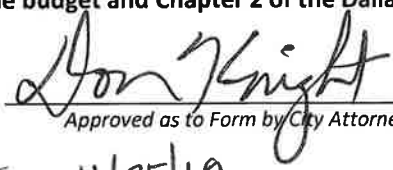
Contract Number:	DFD-2020-00012088	Contract Term:	11-20-19	to	5-19-20
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Background: Dallas-Fire Rescue Department (DFR) is required to perform ground ladder testing under NFPA guidelines. The examination and testing of this equipment will comply with the following NFPA Standards (see attached scope). All testing will be conducted at the DFR's Dodd Miller Training & Maintenance Facility, 5000 Dolphin Rd. Dallas, Texas, 75223. Safeware was selected from U.S. Communities Coop Contract #4400008468.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFR	MA01		3010		- MASC	\$29,763.60
						-	
						-	
Financing: General Funds						TOTAL:	\$29,763.60

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director _____ Date _____ Approved as to Form by City Attorney _____ Date 12/4/19
 By City Manager _____ Date 11/25/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197021

EFFECTIVE DATE

8/18/19 JD

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2019 DEC -5 PM 4: 53
 CITY SECRETAR
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Arredondo, Zepeda & Brunz, LLC Vendor No. 080851

Subject: Project Group 17-1105 Street Reconstruction Local Streets

Lead Dept: Public Works

Action Requested: Authorize Supplemental Agreement No. 1 to the professional service contract with Arredondo, Zepeda & Brunz, LLC for additional special services for Street Reconstruction Project Group 17-1105. Supplemental Agreement No. 1 increases the contract amount by \$47,605.35 to a new total of \$221,775.95

Contract Number:	PBW-2019-00009645	Contract Term:	6/17/2019	to	5/8/2020
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Background: This action is needed to add survey and geotechnical services to Project Group 17-1105. The additional services are needed to support in-house engineering design work for street reconstruction plans for Clearsprings Road from Coit Road to Sapling Way (PB17V277), Greenhollow Lane from Coit Road to Sapling Way (PB17V280) and Sapling Way from Clearsprings Road to Greenhollow Lane (PB17V281).

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	V277	SREC	4111	PB17V277	CX- PBW-2019-00009645	\$18,678.65
1V22	PBW	V280	SREC	4111	PB17V280	CX- PBW-2019-00009645	\$18,678.65
1V22	PBW	V281	SREC	4111	PB17V281	CX- PBW-2019-00009645	\$10,248.05
Financing: 2017 Bond Funds						TOTAL:	\$47,605.35

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1/	19-0496	4/10/2019	\$174,170.60	\$0.00	\$221,775.95	21.47%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197022

EFFECTIVE DATE

Dec 5, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2019 DEC -5 PM 5:15
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: AT&T Corp. Vendor No. 244950

Subject: AT&T Wireless Mobility Services

Lead Dept: Information & Technology Services

Action Requested: Authorize a two-year agreement for wireless mobility services pursuant to TX DIR cooperative agreement, DIR-TSO-3420.

Contract Number: DSV-2020-00012186 Contract Term: 11/18/2019 to 11/17/2021

Background: This contract enables the purchase of wireless mobility services as needed for City VIPs to ensure network access and wireless connectivity for the continuous management of City operations.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0198	DSV	1510		3429		MASC DSV-2020-00012186	\$70,000.00	
Financing: Data Services Fund							TOTAL:	\$70,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Hugh Miller
Hugh Miller (Nov 13, 2019)
By Department Director Date

Don Knight
Don Knight (Dec 5, 2019)
Approved as to Form by City Attorney Date

Joey Zapata
Joey Zapata (Dec 5, 2019)
By City Manager Date

DK
Dec 5, 2019
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	197023
		EFFECTIVE DATE
		Dec 4, 2019

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1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	SHI Government Solutions, Inc.	Vendor No.	502145
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Subject: Back-Up and Recovery System SA No. 1

Lead Dept: Communication and Information Services

Action Requested: Authorize SA No. 1 for a phase 1 build out of a proof of concept (POC) disaster recovery (DR) solution for the City's computer-aided dispatch System (CAD) in the Azure cloud environment.

Contract Number:	DSV-2018-00008180	Contract Term:	9/23/2019	to	12/31/2019
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Background: The City executed a services contract for a back-up and recovery system solution that provides comprehensive data back-up, recovery, and archiving of all production servers. The solution is also used to provide disaster recovery from critical system failures and data corruption.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0198	DSV	1946		3070		MASC DSV-2018-00008180	\$19,663.00 <i>SW</i>
							-	\$32,767.00
							-	\$32,767.00 <i>OP</i>
	Financing: Data Services Fund							TOTAL:

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:	1	19-0326	2/27/2019	\$469,405.20	\$0.00	\$489,068.20	4.1%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Hugh Miller
 Hugh Miller (Sep 23, 2019)
 By Department Director

Date
 Sep 23, 2019

Barbara A. McAninch
 Barbara A. McAninch (Dec 5, 2019)
 Approved as to Form by City Attorney

Date
 Dec 5, 2019

Joe Cabata
 Joe Cabata (Dec 4, 2019)
 By City Manager

Date
 Dec 4, 2019

BAMC
 BAMC
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197024

EFFECTIVE DATE

Nov 26, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	CITY TEMPLE COMMUNITY DEVELOPMENT CORPORATION INC	Vendor No.	VS0000054277
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall produce a holiday program, *Holiday Lights Talent Night*, that will bring together the community to showcase Oak Cliff talent. This open-to-the public program will contain local music and art, readings and poetry, and a tree lighting ceremony. The artist for this event will be found through a targeted search in the Oak Cliff community and will represent the diversity in the community. Consultant will have rehearsals and workshops before the cumulative program throughout the months of October-December. The cumulative program will take place in December on the Consultant's property and/or public facilities in the City of Dallas. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy, as amended

Contract Number:	OCA-2019-000011738 (CR 00024908)	Contract Term:	12/2/2019	to	1/31/2020
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Background: The fee for this service is \$10,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,500.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$5,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,500.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	OAC	4880		3089	AAct R1	MASC OCA-2019-000011738	\$10,000.00
							-	
							-	
	Financing: General Fund						TOTAL:	\$10,000.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Nov 26, 2019)
By Department Director

Nov 26, 2019
Date

MDS
Marichelle Samples (Dec 6, 2019)
Approved as to Form by City Attorney

Dec 6, 2019
Date

Joey Zapata
Joey Zapata (Nov 26, 2019)
By City Manager

Nov 26, 2019
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197025

EFFECTIVE DATE

Dec 4, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Shred-It USA DBA SHRED-IT DALLAS Vendor No. 512210

Subject: Secure Destruction of Ballistic Materials

Lead Dept: Dallas Police Department

Action Requested: Authorize services from Shred-It for the secure destruction of used ballistic materials that have reached their useful life.

Contract Number: DPD-2019-00010280 Contract Term: 12/9/2019 to 12/9/2021

Background: The Dallas Police Quartermaster issues all uniform and duty gear items to police officers. As needed, officers exchange worn out items for new replacement items. This service would destroy item that have reached their useful life including ballistic equipment such as helmets, tactical shields, gas masks, and ballistic panels for concealable vests. The selected vendor is the lowest responsive bidder of three.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	2114		3099		MASC -DPD-2019-00010280	49,824.00	
						-		
						-		
Financing:							TOTAL:	49,824.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Renee Hall (Nov 27, 2019) Date: 11-27-19
 Approved as to Form by City Attorney: Don Knight (Dec 4, 2019) Date: 12-4-19
 By City Manager: Jon Fortune (Dec 4, 2019) Date: 12-4-19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197026

EFFECTIVE DATE

11/20/19 SC

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1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No SC

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: AskArt, Inc. Vendor No. VS*11264

Subject: AskArt Online Resources

Lead Dept: Library

Action Requested: Authorize payment for subscription for 5 library staff to AskArt. Not to exceed \$395.00

Contract Number: LIB-2020-00012201 Contract Term: 01/22/2020 to 12/21/2021

Background: AskArt is a web-based online resource that provides a comprehensive database about historical and contemporary American artists including international art-auction records and artist biographies.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5392		3341		- LIB-2020-00012201	\$395.00	
						-		
						-		
Financing:							TOTAL:	\$395.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

11.18.19
Date

[Signature]
Approved as to Form by City Attorney

12/6/19
Date

[Signature]
By City Manager

11-20-19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197027

EFFECTIVE DATE

11/14/19 SC

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DALLAS, TEXAS
DEC -9 AM 8:19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Gale Cengage Learning Vendor No. VS*67607

Subject: Career Online High School Program

Lead Dept: Library

Action Requested: Authorize payment for additional seat match program for subscription and hosting of Career Online High School online program as part of Smart Horizon Career Online Education and provided by GALE, Cengage Learning.

Contract Number: LIB-2020-00012102 Contract Term: 10/25/2019 to 10/25/2019

Background: The Dallas Public Library previously provided access to Advance ED/SACS CASI accredited private online school programs through Gale Cengage Learning's, Career High School Program and executed by AA 18-6649. During the term of this agreement, one additional seat was utilized by a customer that exceed the original allocated quantity. The additional cost associated with the use of this seat was \$1,295.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	LIB	5392		3341		LIB-2020-00012102	\$1,295.00
Financing:						TOTAL:	\$1,295.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

11.11.19
Date

Approved as to Form by City Attorney

12/6/19
Date

By City Manager

11-14-19
Date

370121



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197028

EFFECTIVE DATE

Dec 8, 2019

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1. Place an "X" in the appropriate box for the approval of:

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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: VirTra, Inc Vendor No. VS0000054099

Subject: VirTra Low Light Training System

Lead Dept: DPD

Action Requested: Authorize contract to purchase the hardware and software for low light reality based training.

Contract Number: DPD-2020-00011950 Contract Term: to

Background: DPD's training unit recently acquired the VirTra V-300 Simulator to provide reality based training to police officers. The system is not currently equipped to be used with flashlights. The purchase of the flashlight system would expose officers to the proper use of a weapon mounted light in a low light environment.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		0699	DPD	6303		4890		CX- DPD-2020-00011950
							-	
							-	
Financing:							TOTAL:	\$7,254.90

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Renee Hall (Dec 8, 2019) Date 12-8-19 Date 12-9-19

By Department Director By City Manager Approved as to Form by City Attorney



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197029

EFFECTIVE DATE

10/14/19 AM

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: ETC Institute Vendor No. VS0000034861

Subject: 2020 Community Survey

Lead Dept: Office of Budget

Action Requested: The purpose of this Administrative Action is to establish a Consultant contract with ETC Institute to design and administer a citywide community survey for Dallas, TX.

Contract Number:	BMS-2020-00011860	Contract Term:	10/01/2019	to	09/30/2019 ²⁰
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Background: An informal solicitation was conducted by Purchasing in September of 2019. ETC Institute was the best responsive bidder. The intended outcome of this survey is to use the information to make better resource allocation decisions during the budget process.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	BMS	1842		3070		- BMS-2020-00011860	\$46,677.00	
						-		
						-		
Financing:							TOTAL:	\$46,677.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 10/8/19
 By Department Director Date

[Signature] 11/7/19
 Approved as to Form by City Attorney Date

[Signature] 10/14/19
 By City Manager Date

[Handwritten initials]



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197030

EFFECTIVE DATE

11/8/19

1. Place an "X" in the appropriate box for the approval of:

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- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 219 DEC 10 AM 11:55
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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: In-N-Out Burger Vendor No. VC17052

Subject: Children's Day Out, Summer Event, Outdoor Market (not named)/Movie Night, Juneteenth Celebration, Kids Day Out, Summer Camp Field Day, Showdown on the Playground Kickball, Fall Festival and Health Fair Events

Lead Dept: Dallas Water Utilities

Action Requested: Authorize an agreement between In-N-Out Burger and the City of Dallas to provide community cook-outs.

Contract Number: 2020-10012246 Contract Term: 06/01/2020 to 09/30/2020

Background: This action provides acceptance of food and services, from In-N-Out Burger, at no charge to the City for up to five scheduled community events for various locations and dates: Summer Camp Field Day (600 meals) on June 25 at 1897 8th St., Dallas, TX 75203; Kid's Day Out (400 meals) on July 11, at 2161 Dowdy Ferry Rd., Dallas, TX 75212; Summer Camp Field Day II (600 meals) on July 23, at 109 Continental Ave. Dallas TX 752030; Back to School (400 meals) on August 14 at 4753 Fellows Lane, Dallas, TX 75216 and Showdown on the Playground Kickball (300 meals) on Aug. 22, at 1837 8th St., Dallas, TX 75203.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	N/A	N/A	N/A	N/A		-	\$0.00
						-	
						-	
Financing: No Cost Consideration to the City						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
 Approved as to Form By City Attorney
 By City Manager
 Date: 11/7/19 Date: 12/6/19 Date: 11/8/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197031

EFFECTIVE DATE

Nov 22, 2019

RECEIVED
 2019 DEC 10 AM 9:53
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: AT&T Corp. Vendor No. 268653

Subject: AT&T Managed Services - Supplemental Agreement No. 37

Lead Dept: Information & Technology Services

Action Requested: Authorize SA No. 37 to implement a managed threat detection and response cyber solution.

Contract Number:	DSV-2016-00000009	Contract Term:	11/1/2019	to	11/30/2020
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Background: Security Information and Event Management (SIEM) technology is a solution that provides threat detection and security incident response through the real-time collection and historical analysis of security events from a wide variety of event and contextual data sources.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- DSV-2016-00000009	\$0.00
						-	
						-	
Financing: No Cost Consideration						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	37	18-1709	11/28/2018	\$33,081,983.75	\$0.00	\$33,081,983.75	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<p><i>Y Jung Moon</i> By Department Director</p>	<p>Oct 29, 2019 Date</p>	<p><i>Don Knight</i> Approved as to Form by City Attorney</p>	<p>Nov 22, 2019 Date</p>
<p><i>Joey Zapata</i> By City Manager</p>	<p>Nov 22, 2019 Date</p>		



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197032

EFFECTIVE DATE

11-21-2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 NOV 20 11:12:15

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Fugro USA Land, Inc. Vendor No. VC13328

Subject: Material Testing Service – West Lawther Drive over Rush Creek

Lead Dept: Public Works

Action Requested: Authorize an Administrative Action for Professional Services Contract with Fugro USA Land, Inc., in an amount not to exceed \$7,500.00 to provide Construction Material Testing during the construction of West Lawther Drive over Rush Creek

Contract Number: PBW-2020-00011848 Contract Term: 12/1/2019 to 11/30/2021

Background: This AA is required to provide the Construction Material Testing required for each Capital Construction Project. Professional Solicitation #CIZ1728 has provided a short list of qualified firms to provide these service and Fugro USA Land, Inc. is the most highly qualified contractor.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PBW	3008	PB51	4113	PBCUR035	PBW-2020-00011848	\$7,500.00
Financing: General Fund						Total	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

11/20/19
Date

[Signature]
Approved as to Form by City Attorney

12-9-19
Date

[Signature]
By City Manager

11/21/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197033

EFFECTIVE DATE

12/2/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 12/2/19 10:11 PM
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: CitySquare Vendor No. _____

Subject: Work Force Readiness Pilot

Lead Dept: Office of Economic Development

Action Requested: Authorize an extension through May 31, 2020 to provide more time to monitor and track retention of the Workforce Trainees at no additional cost consideration to the city.

Contract Number: ECO-2017-00002659 Contract Term: 5/10/2017 to 5/31/2020

Background: The Office of Economic Development and Housing entered into a workforce readiness, placemet and retention program with CitySquare to provide career pathways training for unemployed and underemployed residents in the City of Dallas

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0352	ECO	W178	PPPF	3072		-	0.00	
						-		
						-		
Financing:							TOTAL:	0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date 11/8/19
By City Manager

Approved as to Form by City Attorney
By City Manager

12/2/2019
Date

Date 12/4/19
Approved as to form by City Attorney



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197034

EFFECTIVE DATE

RECEIVED
CITY SECRETARY
DALLAS TEXAS
DEC 16 PM 1:15

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
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NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Serve West Dallas Vendor No. _____

Subject: Work Force Development

Lead Dept: The Office of Economic Development

Action Requested: Authorize an extension through May 31, 2020. The additional time would allot for the monitoring of participation to ensure that goals are being met.

Contract Number: ECO-2017-00002658 Contract Term: 5/10/2017 to 5/31/2020

Background: City will work jointly to increase program awareness and program referral through a unified program marketing effort and coordination with workforce agencies such as Workforce Solutions of Greater Dallas and the other City efforts with The Chief Resiliency Officer, Chief of Community Services and other appropriate City Departments and/or officials.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0352	ECO	W178	PPPF	3072		-	
						-	
						-	
Financing:						TOTAL:	0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

11/13/19 Date

Approved as to Form by City Attorney

12/4/19 Date

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197035

EFFECTIVE DATE

12/6/19 MC

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
DEC 11 AM 9:50

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: CHM Weatherguard LLC. Vendor No. VC19683

Subject: 20% increase to existing contract

Lead Dept: AVI

Action Requested: Authorize Administrative Action to increase existing AA to cover extra repairs needed under the current service contract.
The increase shall not exceed \$3,847.00. (CX-AVI-2019-00010023 / AA#196113 attached)

Contract Number:	AVI-2019-00010023	Contract Term:	4/4/2019	to	4/3/2020
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Background: Expansion joints were installed throughout Dallas Love Field Airport. Upon performing expansion joint replacements, additional areas have been identified for expansion joint replacement. AVI is requesting to add 20% to AA to cover the expenses for the additional areas. The increase will not exceed the amount of \$3,847.00. Previous AA#196113

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
130	AVI	7737	AV19	3210		CX AVI-2019-00010023	\$3,847.00
Financing: FY2020 Operating Fund							TOTAL: \$3,847.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	AA196113	4/8/2019	\$19,235.00	\$0.00	\$23,082.00	20%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Date: 12/9/19

Approved as to Form by City Attorney: Date: 12/9/19

By City Manager: Date: 12/6/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197036

EFFECTIVE DATE

Dec 11, 2019

CITY SECRETARY
DALLAS TEXAS

NOV 11 PM 2:13

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: CalendarRules.com, LLC Vendor No. VC19183

Subject: CourtRules Platfom Services

Lead Dept: Information and Technology Services

Action Requested: Authorize Supplemental Agreement No. 2 to allow continuous services of the CourtRules software features to Salesforce AdvloLogix for the City Attorney's Office.

Contract Number:	DSV-2020-00011866	Contract Term:	6/1/2020	to	5/31/2023
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Background: CalendarRule provides a web-based software CalendarRules CourtRules services products used by the City Attorney's Office. This action provides continuous maintenance and support services of features for litigation management system to log and track legal matter, system dates, and filing deadlines for the organization.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1665		3099		MASC DSV-2020-00011866	\$ 9,450.00
Financing: Data Services Funds (subject to annual appropriations)						TOTAL:	\$ 9,450.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	2	18-6504	9/18/2018	\$0.00	\$3,499.00	\$12,949.00	6.85%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Hugh Miller
Hugh Miller (Nov 7, 2019)
By Department Director

Nov 7, 2019
Date

Don Knight
Don Knight (Dec 11, 2019)
Approved as to Form by City Attorney DK
Date

SR
SR

Joey Zapata
Joey Zapata (Dec 11, 2019)
By City Manager

Dec 11, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197037

EFFECTIVE DATE

Dec 11, 2019

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
DEC 11 PM 2:19

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	NAVEX Global, Inc.	Vendor No.	VS91079
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Subject: Incident Reporting Translation Services

Lead Dept: Information and Technology Services

Action Requested: Authorize Supplemental Agreement No. 2 to amend the incident reporting services contract to modify the translation services for all non-English language features.

Contract Number:	DSV-2018-00005374	Contract Term:	N/A	to	N/A
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Background: This agreement will allow updates to the standard translation services for all non-English language features to the on-line on demand ethics and compliance solution system for anonymous incident reporting by employees. Additionally, will modified dispatch procedures, reports, and follow-up information received in any non-English language and shall be provided directly to the client in the language in which information received.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
							\$ 0.00
<i>Financing:</i>							TOTAL:
							\$ 0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	18-5536	03/29/2018	\$27,038.58	\$1,600.00	\$28,638.58	5.91%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Hugh Miller
Hugh Miller (Nov 7, 2019)
By Department Director

Nov 7, 2019
Date

Michael Doss
Michael Doss (Dec 11, 2019)
Approved as to Form by City Attorney MD

Dec 11, 2019
Date

Joey Zapata
Joey Zapata
By City Manager

Dec 11, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197038

EFFECTIVE DATE

Dec 10, 2019

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
7:19 DEC 11 PM 2:12
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: V.L. & I., Inc. d/b/a Urban Landscaping Vendor No. 514920

Subject: City of Dallas Grounds Maintenance for Dallas Animal services

Lead Dept: Dallas Animal Services

Action Requested: Authorize a three-year service contract with V.L. & I., Inc. d/b/a Urban Landscaping for grounds maintenance for Dallas Animal Services in an amount not exceed \$30,000.00.

Contract Number: DAS-2019-00011727 Contract Term: 12/16/2019 to 12/15/2022

Background: This action will authorize a three-year service contract with V.L. & I., Inc. d/b/a Urban Landscaping for grounds maintenance at Dallas Animal Services located at 1818 N Westmoreland Rd, Dallas, TX 75212. These services will include maintenance to all lawn areas, flower beds, trimming of trees, shrubs and ground cover. Services will also include fertilizer application, weed control, and clean-up.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DAS	3574		3210		MASC DAS-2019-00011727	\$30,000.00
Financing: Current Funds						TOTAL:	\$30,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 30,000.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Edward Jamison (Dec 10, 2019)
By Department Director

Dec 10, 2019
Date

Dec 10, 2019
Approved as to Form by City Attorney Date

Dec 10, 2019
By City Manager Date

SC



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197039

EFFECTIVE DATE

11-21-2019

RECEIVED
 2019 DEC 12 PM 12:11
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Fugro USA Land, Inc. Vendor No. VC13328

Subject: Material Testing Service – Street Group 12-630, Street Group 12-638

Lead Dept: Public Works

Action Requested: Authorize an Administrative Action for Professional Services Contract with Fugro USA Land, Inc., in an amount not to exceed \$40,000.00 to provide Construction Material Testing during the construction of Street Group 12-630 and Street Group 12-638.

Contract Number: PBW-2019-00011381 Contract Term: 12/1/2019 to 11/30/2021

Background: This AA is required to provide the Construction Material Testing required for each Capital Construction Project. Professional Solicitation #CIZ1728 has provided a short list of qualified firms to provide these service and Fugro USA Land, Inc. is the most highly qualified contractor.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
4U22	PBW	S428	SREC	4113	PB12S428	PBW-2019-00011381	\$10,000.00
2U22	PBW	S436	SREC	4113	PB12S436	PBW-2019-00011381	\$10,000.00
3U22	PBW	S440	SREC	4113	PB12S440	PBW-2019-00011381	\$10,000.00
2U22	PBW	S439	SREC	4113	PB12S439	PBW-2019-00011381	\$10,000.00
Financing: 2012 Bond Fund						Total	\$40,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

11/20/19
Date

[Signature]
Approved as to Form by City Attorney

12-10-19
Date

[Signature]
By City Manager

11/21/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197053

EFFECTIVE DATE

12/05/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 DEC 11 AM 11:52
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Director of US Patents & Trademarks Vendor No. 157937

Subject: Patent and Trademark Depository Program Annual Fee

Lead Dept: Library

Action Requested: Authorize payment of annual fee for USPTO products and services provided by the Patent and Trademark Depository products and services about patents and trademarks. This information is utilized by customers researching patents and trademarks.

Contract Number: LIB-2020-00012276 Contract Term: 10/1/2019 to 09/30/2020

Background: The Dallas Public Library is a designated Patent and Trademark Depository. As a member, the Library receives access to products and services about patents and trademarks. This information is utilized by customers researching patents and trademarks.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5392		3099		- LIB-2020-00012276	\$50.00	
						-		
						-		
Financing:							TOTAL:	\$50.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

My Gaudice
By Department Director

11.26.19
Date

Patricia A. McDaniel
Approved as to Form by City Attorney 12/12/2019
Date

Jay... ..
By City Manager 12/15/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197054

EFFECTIVE DATE

Nov 21, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Vion Corporation Vendor No. 352223

Subject: Virtual Data Storage Platform System Maintenance & Support and Master Agreement for Hardware and Software Contract Extension

Lead Dept: Information & Technology Services

Action Requested: Extend the contract term for maintenance and support of the virtual data storage platform system and the master agreement for hardware and software authorized in council resolution 14-0498.

Contract Number: DSV-2018-00007786 Contract Term: 10/1/2019 to 9/30/2020

Background: The City acquired a turnkey mass data storage system and established a master agreement to purchase additional hardware and software to support the system in 2014. This action extends the original contract term for maintenance and support of the system and extends the contract term of the master agreement for an additional year.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	
						-	
Financing: No cost consideration						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
 Shelia Robinson (Oct 30, 2019)
 By Department Director Date

Don Knight
 Approved as to Form by City Attorney Date
 Nov 21, 2019

Joby Zentgraf
 Joby Zentgraf (Nov 21, 2019)
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197055
EFFECTIVE DATE

Dec 2, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY'S
 OFFICE
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Roger Ponn Associated Appraisers LLC Vendor No. VS100608 AG

Subject: Majestic Collection Appraisal

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization to contract for an appraisal of Majestic Theatre and Theatre Row Archival Collection (Elm Street) on site, and produce a written report on the findings.

Contract Number: OCA-2019-00011653 Contract Term: 12/2/2019 to 2/29/2020

Background: The Hoblitzelle Foundation has donated \$30,000 to the City to establish a Majestic and Theatre Row exhibit at the Majestic Theatre. Mr. Lovita Irby of Dallas is in possession of many relevant historical artifacts. This appraisal is a required step in order to purchase this collection with the donated funds.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	5502		3070		CX OCA-2019-00011653	\$11,900.00	
0338		9293				-		
Financing: General Fund							TOTAL:	\$11,900.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Dec 2, 2019)
By Department Director

Dec 2, 2019
Date

Taylor Floyd
Approved as to Form by City Attorney
Date

Dec 13, 2019
Date

Joey Zapata
Joey Zapata (Dec 2, 2019)
By City Manager

Dec 2, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

197056

EFFECTIVE DATE

9-24-19

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

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 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Compass Commercial Services LLC dba Compass Roofing & Construction	Vendor No.	VS100417
Subject:	Homeless Encampment Fencing #G	Department:	Office of Homeless Solutions
Action Requested:	Authorize Compass Commercial Services LLC dba Compass Roofing & Construction to provide fence replacement and repair services for the Office of Homeless Solutions at 2922 MLK Jr. Blvd, Dallas Texas.		
Contract Number:	OHS-2019-00011735	Contract Term:	9/25/2019 To 9/1/2020

Background: The Office of Homeless Solutions has developed a homeless strategy to improve the quality of life by hardening and reclamation of properties. Property hardening includes fencing, beautification and cleanup.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	MGT	4289	EH54	3070		OHS-2019-00011735	\$17,950.00
TOTAL:							\$17,950.00

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: DATE: 9/24/19
 By Assistant City Manager: DATE: 9/24/2019
 Approved as to form by City Attorney: DATE: 12/13/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197057

EFFECTIVE DATE

Nov 21, 2019

NOV 21 2019

13 14 43

CITY SECRETARY

DALLAS, TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Animal Edutainment, Inc.	Vendor No.	358348
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Subject:	Live Animal Classes
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Lead Dept:	Park and Recreation
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Action Requested:	Authorize a master agreement for \$13,390.00 for Animal Edutainment, Inc. The vendor will provide an ultimate safari program for afterschool participants. (Attached is a lesson plan for the program) A total of 26 programs will be implemented during the contract term. Contact Person: Riza Rassool (214) 670-8814						
	Contract Number:	PKR-2019-00011728	Contract Term:	1/13/20	to	12/31/20	

Background: Dallas PKR partners with Dallas ISD campuses to provide after school programs at elementary schools throughout the city. To supplement the program, DISD awards Dallas PKR with funds for each school to provide enrichment vendors. Dallas PKR solicits RFPs for after school vendors and selects vendors who meet the various curriculum needs from the PKR Department.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	CD19	PKR			3072		MASC PKR-2019-00011728	\$13,390.00
	Financing: 100% 2019-20 CDBG Funds							TOTAL:

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Nov 19, 2019)
By Department Director

Nov 19, 2019
Date

Christine Lannere
Approved as to Form by City Attorney
Date
Dec 4, 2019

[Signature]
Date
Nov 21, 2019
By City Manager

Nov 21, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197058

EFFECTIVE DATE

12/10/2019

1. Place an "X" in the appropriate box for the approval of:

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- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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 CITY SECRETARY
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Joseph L. Rodriguez dba THINKSCALE Vendor No. VS99191

Subject: Employee Relations Culture Assessment

Lead Dept: Court and Detention Services

Action Requested: Conduct a culture assessment to identify the Marshal's and Security division issues, strengths and weaknesses. Propose and implement recommendations with the assistance of senior management. Measure success, validate the impact of improvement efforts, and assist management in communicating the progress to staff members.

Contract Number: CTS-2019-00009270 Contract Term: November 2019 to December 2019

Background: Over the past several years, the City of Dallas has been implementing a Service First culture by promoting the Values of Service: Empathy, Ethics, Excellence and Equity. This is an initiative that was brought by the City Manager and it is meant to be the foundation of how employees and departments within the City of Dallas conduct themselves and do business with citizens and other entities.

From time to time, the City of Dallas would like to assess the culture in various departments to understand if departments are aligned with the Service First culture and appropriate city rules and regulations. If the department has deviated from these norms, various strategies and recommendations need to be identified to ensure the culture is brought back into alignment with the other departments in the city.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	CTS	1052		3099		-	\$14,937.00	
						-		
						-		
Financing:							TOTAL:	\$14,937.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Blair J. Carter
By Department Director

11-25-19
Date

Bh S McAniel
Approved as to Form by City Attorney

12/16/2019
Date

Jim Jones
By City Manager

12-10-19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197059

EFFECTIVE DATE

12/3/2019

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 DEC 11 AM 8:22

1. Place an "X" in the appropriate box for the approval of:

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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Innovative Interfaces, Incorporated Vendor No. VS*19085

Subject: Custom Services: Server Migration

Lead Dept: Library

Action Requested: Authorize execution of a one-time payment for customer services to support a server migration. Not to exceed - \$600.00

Contract Number: LIB-2019-00010544 Contract Term: 10/12/2019 to 12/1/2019

Background: After a server crash on October 12, 2019, ITS determined the production server for the Library needed to be replaced. The Library's ILS vendor Innovative is tasked with installing their software and assisting ITS with completing the migration.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5392		2731		- LIB-2019-00010544	\$600.00	
						-		
						-		
Financing:							TOTAL:	\$1,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	2	16-1426	9,347,207.09	11-1-2014	600	1,348,507.09	.00008 %

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Jeff Gudice Date 11.25.19
 By John S. McAnis Date 12/16/2019
 By Jayant Date 12/3/19
 City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197060

EFFECTIVE DATE

12/06/2019 *DM*

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: WILLIAM HUNT Vendor No. VC20795

Subject: DALLAS FIRE RESCUE CAPTAIN ASSESSMENT CENTER ADMINISTRATION

Lead Dept: CIVIL SERVICE

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Captain Assessment Center. Associated fees will not exceed \$619.96, vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number:	CVS-2020-00012356	Contract Term:	11/10/2019	to	11/16/2019
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Background: As a part of the assessment center process for the promotional Captain rank in the Dallas Fire Department, the vendor will service as an assessor to be paid in an amount not to exceed \$619.96 for professional services and travel. The Dallas Fire Department Fire Captain Assessment Center was last conducted in April 2017.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX- CVS-2020-00012356	\$619.96	
						-		
						-		
Financing:							TOTAL:	\$619.96

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

[Signature] 12/5/19
Date

[Signature] 12/11/2019
Approved as to Form by City Attorney Date

[Signature] 12/6/19
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197061

EFFECTIVE DATE

12/06/2019 *me*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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 DEC 16 PM 3:04

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: CLINTON ANDERSON Vendor No. VC20805

Subject: DALLAS FIRE RESCUE CAPTAIN ASSESSMENT CENTER ADMINISTRATION

Lead Dept: CIVIL SERVICE

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Captain Assessment Center. Associated fees will not exceed \$457.00, vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CX-CVS-2020-00012354 Contract Term: 11/10/2019 to 11/16/2019

Background: As a part of the assessment center process for the promotional Captain rank in the Dallas Fire Department, the vendor will service as an assessor to be paid in an amount not to exceed \$457.00 for professional services. The Dallas Fire Department Fire Captain Assessment Center was last conducted in April 2017.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX- CVS-2020-00012354	\$ 457.00	
						-		
						-		
Financing:							TOTAL:	\$457.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 12/5/19
By Department Director Date

[Signature] 12/11/2019
Approved as to Form by City Attorney Date

[Signature] 12/6/19
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197062

EFFECTIVE DATE

12/06/2019 *AKM*

1. Place an "X" in the appropriate box for the approval of:

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- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 DEC 16 PM 3:01
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: MARCIA HARRIS Vendor No. VC20839

Subject: DALLAS FIRE RESCUE CAPTAIN ASSESSMENT CENTER ADMINISTRATION

Lead Dept: CIVIL SERVICE

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Captain Assessment Center. Associated fees will not exceed \$457.00, vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CX-CVS-2020-00012355 Contract Term: 11/10/2019 to 11/16/2019

Background: As a part of the assessment center process for the promotional Captain rank in the Dallas Fire Department, the vendor will service as an assessor to be paid in an amount not to exceed \$457.00 for professional services. The Dallas Fire Department Fire Captain Assessment Center was last conducted in April 2017.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX- CVS-2020-00012355	\$ 457.00	
						-		
						-		
Financing:							TOTAL:	\$457.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 12/5/19 Date
 By Department Director

[Signature] 12/10/2019 Date
 Approved as to Form by City Attorney

[Signature] 12/6/19 Date
 By City Manager



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197063

EFFECTIVE DATE

12/10/2019 *me*

RECEIVED
 CITY SECRETARY
 DALLAS TEXAS
 12/10/19 PM 3:05

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: JAMES EDWARD CORDLE Vendor No. VC20799

Subject: DALLAS FIRE RESCUE CAPTAIN ASSESSMENT CENTER ADMINISTRATION

Lead Dept: CIVIL SERVICE

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Captain Assessment Center. Associated fees will not exceed \$457.00, vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2020-00012350 Contract Term: 11/10/2019 to 11/16/2019

Background: As a part of the assessment center process for the promotional Captain rank in the Dallas Fire Department, the vendor will service as an assessor to be paid in an amount not to exceed \$457.00 for professional services and travel. The Dallas Fire Department Fire Captain Assessment Center was last conducted in April 2017.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX- CVS-2020-00012350	\$457.00	
						-		
						-		
Financing:							TOTAL:	\$457.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

12/5/19
Date

Date

[Signature] 12/11/2019
Approved as to Form by City Attorney Date

By City Manager

Date

12/6/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197064

EFFECTIVE DATE

12/06/2019

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CITY SECRETARY
DALLAS TEXAS
NOV 16 PM 3:09

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: ERIC DE ARMAS Vendor No. VC20814

Subject: DALLAS FIRE RESCUE CAPTAIN ASSESSMENT CENTER ADMINISTRATION

Lead Dept: CIVIL SERVICE

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Captain Assessment Center. Associated fees will not exceed \$457.00, vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2020-00012348 Contract Term: 11/10/2019 to 11/16/2019

Background: As a part of the assessment center process for the promotional Captain rank in the Dallas Fire Department, the vendor will service as an assessor to be paid in an amount not to exceed \$457.00 for professional services and travel. The Dallas Fire Department Fire Captain Assessment Center was last conducted in April 2017.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX- CVS-2020-00012348	\$457.00	
						-		
						-		
Financing:							TOTAL:	\$457.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

10/6/19
Date

[Signature] 12/11/2019
Approved as to Form by City Attorney Date

[Signature] 12/6/19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197065

EFFECTIVE DATE

12/06/2019 *me*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: DAVID SNOW Vendor No. VC20840

Subject: DALLAS FIRE RESCUE CAPTAIN ASSESSMENT CENTER ADMINISTRATION

Lead Dept: CIVIL SERVICE

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Captain Assessment Center. Associated fees will not exceed \$457.00, vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number:	CX-CVS-2020-00012359	Contract Term:	11/10/2019	to	11/16/2019
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Background: As a part of the assessment center process for the promotional Captain rank in the Dallas Fire Department, the vendor will service as an assessor to be paid in an amount not to exceed \$457.00 for professional services. The Dallas Fire Department Fire Captain Assessment Center was last conducted in April 2017.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFD	HS00	DF03	3090		CX- CVS-2020-00012359	\$ 457.00
						-	
						-	
Financing:						TOTAL:	\$457.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

M. Swin 12/5/19 By Department Director Date
[Signature] 12/11/2019 Approved as to Form by City Attorney Date
[Signature] 12/6/19 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197066

EFFECTIVE DATE

12/06/2019
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CITY SECRETARY
DALLAS, TEXAS
DEC 6 AM 3:05

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: JONATHAN JOHNSON Vendor No. VC20822

Subject: DALLAS FIRE RESCUE CAPTAIN ASSESSMENT CENTER ADMINISTRATION

Lead Dept: CIVIL SERVICE

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Captain Assessment Center. Associated fees will not exceed \$457.00, vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CX-CVS-2020-00012358 Contract Term: 11/10/2019 to 11/16/2019

Background: As a part of the assessment center process for the promotional Captain rank in the Dallas Fire Department, the vendor will service as an assessor to be paid in an amount not to exceed \$457.00 for professional services. The Dallas Fire Department Fire Captain Assessment Center was last conducted in April 2017.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX- CVS-2020-00012358	\$ 457.00	
						-		
						-		
Financing:							TOTAL:	\$457.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 12/5/19
By Department Director

[Signature] 12/6/19
By City Manager

[Signature] 12/11/2019
Approved as to Form by City Attorney



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197067

EFFECTIVE DATE

12/06/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: SUZETTE MATEJOWSKY Vendor No. VC20838

Subject: DALLAS FIRE RESCUE CAPTAIN ASSESSMENT CENTER ADMINISTRATION

Lead Dept: CIVIL SERVICE

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Captain Assessment Center. Associated fees will not exceed \$457.00, vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CX-CVS-2020-00012351 Contract Term: 11/10/2019 to 11/16/2019

Background: As a part of the assessment center process for the promotional Captain rank in the Dallas Fire Department, the vendor will service as an assessor to be paid in an amount not to exceed \$457.00 for professional services. The Dallas Fire Department Fire Captain Assessment Center was last conducted in April 2017.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX- CVS-2020-00012351	\$ 457.00	
						-		
						-		
Financing:							TOTAL:	\$457.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director
Date: 12/5/19

[Signature]
Approved as to Form by City Attorney
Date: 12/11/2019

[Signature]
By City Manager
Date: 12/6/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197068

EFFECTIVE DATE

12/06/2019 *AM*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: William John Moeder Vendor No. VC20872

Subject: DALLAS FIRE RESCUE CAPTAIN ASSESSMENT CENTER ADMINISTRATION

Lead Dept: CIVIL SERVICE

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Captain Assessment Center. Associated fees will not exceed \$457.00, vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2020-00012345 Contract Term: 11/10/2019 to 11/16/2019

Background: As part of the assessment center process for the promotional Captain rank in the Dallas Fire Department, the vendor will service as an assessor to be paid in an amount not to exceed \$457.00 for professional services. The Dallas Fire Department Fire Captain Assessment Center was last conducted in April 2017.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFD	HS00	DF03	3090		CX- CVS-2020-00012345	\$457.00
						-	
						-	
Financing:						TOTAL:	\$457.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

[Signature]
10/5/19

Date

Approved as to Form by City Attorney

[Signature]
12/6/19

12/11/2019

Date

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197069

EFFECTIVE DATE

12/06/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
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 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: LLOYD PETER DELAHOSSAYE Vendor No. VS100560

Subject: DALLAS FIRE RESCUE CAPTAIN ASSESSMENT CENTER ADMINISTRATION

Lead Dept: CIVIL SERVICE

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Captain Assessment Center. Associated fees will not exceed \$457.00, vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2020-00012349 Contract Term: 11/10/2019 to 11/16/2019

Background: As a part of the assessment center process for the promotional Captain rank in the Dallas Fire Department, the vendor will service as an assessor to be paid in an amount not to exceed \$457.00 for professional services and travel. The Dallas Fire Department Fire Captain Assessment Center was last conducted in April 2017.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT	
						CX-	CVS-2020-00012349	\$457.00	
0001	DFD	HS00	DF03	3090		-			
Financing:								TOTAL:	\$457.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							\$ 0.00

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

12/6/19
Date

[Signature] 12/11/2019
Approved as to Form by City Attorney Date

[Signature] 12/6/19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197070

EFFECTIVE DATE

12/10/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2019 DEC 16 PM 3:05
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: TRAVIS JONES Vendor No. VS100562

Subject: DALLAS FIRE RESCUE CAPTAIN ASSESSMENT CENTER ADMINISTRATION

Lead Dept: CIVIL SERVICE

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Captain Assessment Center. Associated fees will not exceed \$457.00, vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2020-00012352 Contract Term: 11/10/2019 to 11/16/2019

Background: As a part of the assessment center process for the promotional Captain rank in the Dallas Fire Department, the vendor will service as an assessor to be paid in an amount not to exceed \$457.00 for professional services and travel. The Dallas Fire Department Fire Captain Assessment Center was last conducted in April 2017.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX- CVS-2020-00012352	\$457.00	
						-		
						-		
Financing:							TOTAL:	\$457.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197071

EFFECTIVE DATE

12/06/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: QUENTIN BROWN Vendor No. VC20790

Subject: DALLAS FIRE RESCUE CAPTAIN ASSESSMENT CENTER ADMINISTRATION

Lead Dept: CIVIL SERVICE

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Captain Assessment Center. Associated fees will not exceed \$457.00, vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2020-00012353 Contract Term: 11/10/2019 to 11/16/2019

Background: As a part of the assessment center process for the promotional Captain rank in the Dallas Fire Department, the vendor will service as an assessor to be paid in an amount not to exceed \$457.00 for professional services and travel. The Dallas Fire Department Fire Captain Assessment Center was last conducted in April 2017.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX- CVS-2020-00012353	\$457.00	
						-		
						-		
Financing:							TOTAL:	\$457.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 12/5/19
By Department Director Date

[Signature] 12/11/2019
Approved as to Form by City Attorney Date

[Signature] 12/6/19
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197072

EFFECTIVE DATE

12/06/2019

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 DEC 6 PM 3:06

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: JOSEPH WHEELER Vendor No. VC17588

Subject: DALLAS FIRE RESCUE CAPTAIN ASSESSMENT CENTER ADMINISTRATION

Lead Dept: CIVIL SERVICE

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Captain Assessment Center. Associated fees will not exceed \$457.00, vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CX-CVS-2020-00012357 Contract Term: 11/10/2019 to 11/16/2019

Background: As a part of the assessment center process for the promotional Captain rank in the Dallas Fire Department, the vendor will service as an assessor to be paid in an amount not to exceed \$457.00 for professional services. The Dallas Fire Department Fire Captain Assessment Center was last conducted in April 2017.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX- CVS-2020-00012357	\$ 457.00	
						-		
						-		
Financing:							TOTAL:	\$457.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director 12/5/19 Date
 Approved as to Form by City Attorney 12/11/2019 Date
 By City Manager 12/6/19 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197073

EFFECTIVE DATE

12/06/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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DEC 16 PM 3:00
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Kevin Louis Coppage Vendor No. VC20796

Subject: DALLAS FIRE RESCUE CAPTAIN ASSESSMENT CENTER ADMINISTRATION

Lead Dept: CIVIL SERVICE

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Captain Assessment Center. Associated fees will not exceed \$457.00, vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2020-00012346 Contract Term: 11/10/2019 to 11/16/2019

Background: As apart of the assessment center process for the promotional Captain rank in the Dallas Fire Department, the vendor will service as an assessor to be paid in an amount not to exceed \$457.00 for professional services. The Dallas Fire Department Fire Captain Assessment Center was last conducted in April 2017.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX- CVS-2020-00012346	\$457.00	
Financing:							TOTAL:	\$457.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

12/5/19
Date

Approved as to Form by City Attorney Date 12/11/2019

By City Manager Date 12/6/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197074

EFFECTIVE DATE

12/06/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 DEC 15 PM 3:05
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Amanda Lynn Summers Vendor No. VC20789

Subject: DALLAS FIRE RESCUE CAPTAIN ASSESSMENT CENTER ADMINISTRATION

Lead Dept: CIVIL SERVICE

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Captain Assessment Center. Associated fees will not exceed \$457.00, vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-202000012343 Contract Term: 11/10/2019 to 11/16/2019

Background: As part of the assessment center process for the promotional Captain rank in the Dallas Fire Department, the vendor will service as an assessor to be paid in an amount not to exceed \$457.00 for professional services. The Dallas Fire Department Fire Captain Assessment Center was last conducted in April 2017.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX- CVS-202000012343	\$457.00	
						-		
						-		
Financing:							TOTAL:	\$457.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

12/5/19
Date

[Signature] 12/11/2019
Approved as to Form by City Attorney Date

[Signature] 12/6/19
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197075

EFFECTIVE DATE

12/06/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 DEC 16 PM 3:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: DERRICK KIEL Vendor No. VS0000083796

Subject: DALLAS FIRE RESCUE CAPTAIN ASSESSMENT CENTER ADMINISTRATION

Lead Dept: CIVIL SERVICE

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Captain Assessment Center. Associated fees will not exceed \$638.52, vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2020-00012347 Contract Term: 11/10/2019 to 11/16/2019

Background: As a part of the assessment center process for the promotional Captain rank in the Dallas Fire Department, the vendor will service as an assessor to be paid in an amount not to exceed \$638.52 for professional services and travel. The Dallas Fire Department Fire Captain Assessment Center was last conducted in April 2017.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX- CVS-2020-00012347	\$638.52	
						-		
						-		
Financing:							TOTAL:	\$638.52

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

12/5/19
Date

By City Manager

Approved as to Form by City Attorney

12/11/2019
Date

12/6/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197076

EFFECTIVE DATE

12/06/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 DEC 16 PM 3:05
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Steve Gutierrez Vendor No. VS0000043021

Subject: DALLAS FIRE RESCUE CAPTAIN ASSESSMENT CENTER ADMINISTRATION

Lead Dept: CIVIL SERVICE

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Captain Assessment Center. Associated fees will not exceed \$457.00, vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2020-00012340 Contract Term: 11/10/2019 to 11/16/2019

Background: As part of the assessment center process for the promotional Captain rank in the Dallas Fire Department, the vendor will service as an assessor to be paid in an amount not to exceed \$457.00 for professional services. The Dallas Fire Department Fire Captain Assessment Center was last conducted in April 2017.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX- CVS-2020-00012340	\$457.00	
						-		
						-		
Financing:							TOTAL:	\$457.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

12/5/19
Date

[Signature] 12/11/20
Approved as to Form by City Attorney Date

[Signature]
By City Manager Date 12/6/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197077

EFFECTIVE DATE

12/06/2019 *mc*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 DEC 16 PM 3:06

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Melanie Jan Silva	Vendor No. VC20843
--------------------------------	--------------------

Subject: DALLAS FIRE RESCUE CAPTAIN ASSESSMENT CENTER ADMINISTRATION

Lead Dept: CIVIL SERVICE

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Captain Assessment Center. Associated fees will not exceed \$457.00, vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number:	CVS-2020-00012342	Contract Term:	11/10/2019 to 11/16/2019
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Background: As part of the assessment center process for the promotional Captain rank in the Dallas Fire Department, the vendor will service as an assessor to be paid in an amount not to exceed \$457.00 for professional services. The Dallas Fire Department Fire Captain Assessment Center was last conducted in April 2017.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFD	HS00	DF03	3090		CX- CVS-2020-00012342	\$457.00
TOTAL:							\$457.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

12/6/19
Date

[Signature]
By City Manager

[Signature]
Approved as to Form by City Attorney

12/11/2019
Date

12/6/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197078

EFFECTIVE DATE

12/06/2019 *RM*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 DEC 16 PM 3:04
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Martin M. McCoy Vendor No. VC20841

Subject: DALLAS FIRE RESCUE CAPTAIN ASSESSMENT CENTER ADMINISTRATION

Lead Dept: CIVIL SERVICE

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Captain Assessment Center. Associated fees will not exceed \$457.00, vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2020-00012341 Contract Term: 11/10/2019 to 11/16/2019

Background: As part of the assessment center process for the promotional Captain rank in the Dallas Fire Department, the vendor will service as an assessor to be paid in an amount not to exceed \$457.00 for professional services. The Dallas Fire Department Fire Captain Assessment Center was last conducted in April 2017.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX- CVS-2020-00012341	\$457.00	
						-		
						-		
Financing:							TOTAL:	\$457.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

12/5/19
Date

[Signature]
Approved as to Form by City Attorney Date 12/11/20

[Signature]
By City Manager Date 12/6/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197079

EFFECTIVE DATE

12/06/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2019 DEC 06 PM 3:06
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Timothy Robert Battenhouse Vendor No. VS0000081106

Subject: DALLAS FIRE RESCUE CAPTAIN ASSESSMENT CENTER ADMINISTRATION

Lead Dept: CIVIL SERVICE

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Captain Assessment Center. Associated fees will not exceed \$457.00, vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2020-00012344 Contract Term: 11/10/2019 to 11/16/2019

Background: As part of the assessment center process for the promotional Captain rank in the Dallas Fire Department, the vendor will service as an assessor to be paid in an amount not to exceed \$457.00 for professional services. The Dallas Fire Department Fire Captain Assessment Center was last conducted in April 2017.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX- CVS-2020-00012344	\$457.00	
Financing:							TOTAL:	\$457.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

12/5/19
Date

[Signature] 12/11/2019
Approved as to Form by City Attorney Date

[Signature] 12/6/19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

197080

EFFECTIVE DATE

10/8/19 kw

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

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2019 DEC 16 PM 3:40
CITY SECRETARY
DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Lorenzo Hotel	Vendor No.	VS86833
Subject:	Hotel Rooms for Battalion Chief Assessment Center	Department:	Civil Service

Action Requested: Authorization to pay vendor for hotel rooms for the Dallas Fire Rescue Battalion Chief Assessment Center scheduled for October 6-12, 2019.

Contract Number:	CVS-2019-00011775	Contract Term:	10/6/2019 To 10/12/2019
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Background: The Civil Service Department conducts Assessment Centers for the Battalion Chief position as a part of the promotional process for the Dallas Fire Rescue Department. The Civil Service Department provides accommodations for all Assessors and the Consultants during the Assessment Center.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	DFD	HS00	DF03	3090		CX-CVS-2019-00011775	\$12,364.56
TOTAL:							\$12,364.56

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

10/8/19
DATE

[Signature]
Approved as to form by City Attorney

12/11/19
DATE

[Signature]
By Assistant City Manager

10/8/19
DATE

[Handwritten initials]

180721



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

197081

EFFECTIVE DATE

12/10/19
CITY SECRETARY
DALLAS, TEXAS
RECEIVED
DEC 16 PM 3:40

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Crowne Plaza Hotel	Vendor No.	VS0000049608
Subject:	Hotel Rooms for DFR Captains Assessment Center	Department:	Civil Service

Action Requested: Authorization to pay vendor for hotel rooms for the Dallas Fire Rescue Captain Assessment Center scheduled for November 10-16, 2019.

Contract Number:	CVS-2020-00012014	Contract Term:	11/10/2019 To 11/16/2019
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Background: The Civil Service Department conducts Assessment Centers for the DFR Captain position as a part of the promotional process for the Dallas Fire Rescue Department. The Civil Service Department provides accommodations for all Assessors and the Consultants during the Assessment Center.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	DFD	HS00	DF03	3090		CX-CVS-2020-00012014	\$15,061.20
TOTAL:							\$15,061.20

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.




 By Department Director DATE: 11/12/2019 Approved as to form by City Attorney DATE: 12/11/19

MGR

Contract Required

 CITY OF DALLAS	<h1 style="margin:0;">ADMINISTRATIVE ACTION</h1> <p style="margin:0;">See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <div style="font-size: 2em; font-weight: bold; margin: 5px 0;">197082</div> EFFECTIVE DATE <div style="font-size: 1.5em; font-weight: bold; margin: 5px 0;">11-13-19</div>
--	---	--

RECEIVED
 2019 DEC 17 AM 9:34
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Peak Performance Solutions	Vendor No.	VC19391
Subject:	Professional Development Training		
Lead Dept:	Office of Community Care		

Action Requested: Request the approval of the Administrative Action for a service agreement between the City of Dallas/ Office of Community Care and Peak Performance Solutions. The vendor will implement professional development training for the Office of Community Care's leadership staff, managers and supervisors. The professional development training will include a series of workshops focusing on leadership development and team building to include the "Five Behavior of a Cohesive Team" focus.

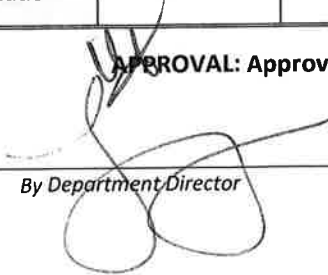
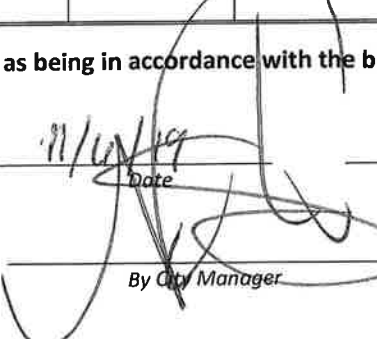
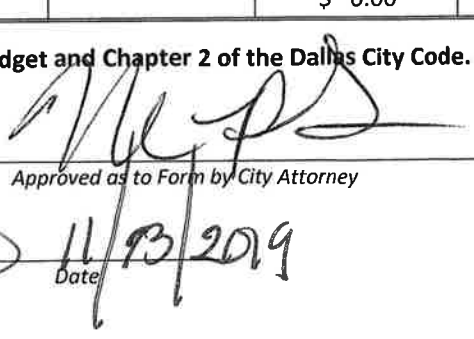
Contract Number:	OCC 2019 00011689	Contract Term:	Nov 13, 2019 to Dec 31, 2019
------------------	-------------------	----------------	------------------------------

Background: The mission of the Office of Community Care is to provide social and supportive services designed to help create equity for seniors, children, and other people in financial need to improve their quality and standard of living. The department manages the City's community centers, senior services programming, social services and the WIC (Women, Infants and Children) program.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	MGT	4295	EH27	3361		OCC 2019-00011689	\$38,600	
Financing:							TOTAL:	\$38,600

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	 By City Manager	 Approved as to Form by City Attorney
	11/13/19 Date	11/13/2019 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197083

EFFECTIVE DATE

Dec 17, 2019

RECEIVED
 2019 DEC 17 AM 10:19
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: SHI Government Solutions Vendor No. 502145

Subject: Veriato Software and Maintenance Services

Lead Dept: Communication and Information Services

Action Requested: Authorize an agreement for annual software licenses, maintenance, and support services for Veriato 360 software pursuant to the terms and conditions of the BuyBoard cooperative contract #579-19.

Contract Number:	DSV-2019-00011282	Contract Term:	10/5/2019	to	10/5/2020
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Background: Veriato will provide a licensed, web-based monitoring software product to be used by CIS/Information Technology. The tool allows insider threat detection prevention management, in-dept employee behavior monitoring, and recording of activities on the City's PCs.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1633		3110		CX DSV-2019-00011282	\$7,800.00
						-	
						-	
Financing:		Data Services Fund				TOTAL:	\$7,800.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Hugh Miller
 Hugh Miller (Aug 20, 2019)
 By Department Director

Aug 20, 2019
 Date

Barbara A. McAninch
 Barbara A. McAninch (Dec 17, 2019)
 Approved as to Form by City Attorney *BMC*
 Dec 17, 2019
 Date

[Signature]
 SR

[Signature]
 Iney Zapata (Dec 17, 2019)
 By City Manager

Dec 17, 2019
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197084

EFFECTIVE DATE

December 17, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 DEC 17 AM 11:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Tyler Technologies, Inc. Vendor No. VS0000052675

Subject: Court Case Management System One-time Data Fix

Lead Dept: Information & Technology Services

Action Requested: Authorize Supplemental Agreement 3 to the City's MAINTENANCE AND SUPPORT AND HOSTING SERVICES CONTRACT for INCODE COURT CASE MANAGEMENT SYSTEM for a data fix.

Contract Number:	DSV-2018-00008160	Contract Term:	12/15/2019	to	9/30/2020
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Background: The City executed a new contract for maintenance and support and hosting services in June 2019. This change order will allow a one-time data fix to correct user entry errors.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0401	CTS	1063		3099		MASC DSV-2018-00008160	\$2,500.00
						-	
						-	
Financing: Municipal Court Technology Fund						TOTAL:	\$2,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	3	19-1025	6/26/2019	\$3,858,698.00	\$0.00	\$3,861,198.00	0.06%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
 Shelia Robinson (Dec 9, 2019)
 By Department Director

Dec 9, 2019
 Date

Joey Zabus
 Joey Zabus (Dec 17, 2019)
 By City Manager

Barbara A. McAninch
 Barbara A. McAninch (Dec 17, 2019)
 Approved as to Form by City Attorney

Dec 17, 2019
 Date

Dec 17, 2019
 Date

BAMC
 BAMC



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197085

EFFECTIVE DATE

12/03/2019 *ADD*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 DEC 26 AM 11:11
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No *form*

Vendor Name: Midwest Tape Vendor No. VS0000013323

Subject: Processing AV Materials with RFID Tags

Lead Dept: Library

Action Requested: Authorize an amendment to MA BT1429 to change/add three lines in order to pay for RFID processing. There will be no impact to the current authorized contract amount.

Contract Number: LIB-2019-00010182 Contract Term: 10/1/2019 to 3/1/2020

Background: Midwest Tape is a contracted vendor who provides the library with all Audio-Visual materials processed to be shelf ready. Library is currently implementing RFID for all library materials. This agreement will ensure that all materials will be processed in line with the Library RFID requirements and the materials will be pre-linked prior to delivery. There will be a modification to attachments 4-6 but no impact to the current authorized contract amount.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	3	15-0337	2/15/2015	\$8,434,200	\$0.00	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 11-25-19 By Department Director Date
[Signature] 12-3-19 Approved as to Form by City Attorney Date
[Signature] By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197086

EFFECTIVE DATE

10/23/2019 KB

RECEIVED
 DEC 18 AM 8:52
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 125%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dalworth Restoration Vendor No. VS0000000115

Subject: Water extraction services for City facilities

Lead Dept: Building Services Department

Action Requested: Authorize a Master Agreement Service Contract with Dalworth Restoration for emergency water extraction and structure and content drying services at City facilities.

Contract Number: BSD-2019-00011192 Contract Term: 10/15/2019 to 9/30/2020

Background: Water extraction and structure and content drying services are occasionally needed in emergency situations at City facilities. This MASC will allow services to be immediately ordered to minimize impact to City operations, facilities and equipment. The vendor and services were selected from the Texas Buy Board contract 591-19.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	BSD	Various		3210		MASC BSD-2019-00011192	\$70,000.00
						-	
						-	
Financing:						TOTAL:	\$70,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

10/23/2019
Date

Approved as to Form by City Attorney

12/4/19
Date

By City Manager

10/23/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197087

EFFECTIVE DATE

11-4-19 TS

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2019 DEC 18 AM 11:55
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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Juan Marcel Santiago Martinez & Marirosa Torres Pizarro Vendor No. _____
 Subject: Dallas Homebuyer Assistance (DHAP)

Lead Dept: Housing

Action Requested: Execution of City of Dallas Homebuyer Written Agreements (HOME/CDBG)
 Contract Number: HOU-2020-00011901 Contract Term: _____ to _____

Background: Mr. Santiago-Martinez & Ms. Pizarro were approved for \$101,173.00 in homebuyer assistance (\$36,073-DHAP & \$65,100 Sales price reduction in HOME fund for the development of the unit). DHAP was approved the amended Comprehensive Housing Policy approved by City Council on June 26, 2019 per Resolution 191041. Funding for the assistance was approved through the FY 2019-2020 HUD Consolidated Plan per Council Resolution 190886. The program was approved to allow homebuyer assistance to homebuyers at or below 80% of the area median income. The CAO requires an AA to execute the attached agreements for each individual homebuyer.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0.00
						-	0.00
						-	0.00
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	n/a	n/a	n/a	0.00	0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197088

EFFECTIVE DATE

11-9-19 TS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 DEC 8 AM 11:56
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Vernessa Gale Davis Vendor No. _____

Subject: Dallas Homebuyer Assistance (DHAP)

Lead Dept: Housing

Action Requested: Execution of City of Dallas Homebuyer Written Agreements (HOME/CDBG)

Contract Number: HOU-2020-00012072 Contract Term: _____ to _____

Background: Ms. Davis was approved for \$29,366.00 in homebuyer assistance. DHAP was approved by the amended Comprehensive Housing Policy approved by City Council on June 26, 2019 per Resolution 19-1041. Funding for the assistance was approved through the FY 2019-2020 HUD Consolidated Plan per Council Resolution 19-0886. The program was approved to allow homebuyer assistance to homebuyers at or below 80% of the area median income. To track the agreements for each individual homebuyer who utilizes the program, an AA is needed.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	0.00	
						-	0.00	
						-	0.00	
Financing:							TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	n/a	n/a	n/a	0.00	0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
for David Nyasa

11/8/19
Date
By City Manager

Approved as to Form by City Attorney
11/9/2019
Date

11/11/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

197089

EFFECTIVE DATE

12/16/2019

RECEIVED
2019 DEC 19 AM 9:4
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	SWN Communications, Inc. dba One Call Now	Vendor No.	VS93728
Subject:	Messaging Service	Department:	Office of Community Care - WIC Program

Action Requested: Request approval for a Professional Services contract between the City of Dallas WIC Program and SWN Communications, Inc. dba One Call Now for messaging services.

Contract Number:	OCC-2020-00012410	Contract Term:	9/15/2019	To	7/15/2020
------------------	-------------------	----------------	-----------	----	-----------

Background: SWN Communications multi-media options are used nationwide & recognized for increasing caseloads, reducing missed appointments & better preparing clients on what information will be needed at their appointments. The software integration and configuration is seamless as SWN Communications currently serves as a vendor to the State of Texas & will perform a secure file data transfer of Project 7's participants. It is 100% internet based (not an auto dialer) & does not require IT staff daily intervention. Implementation is a 6/week process offering staff training, 52 language text messaging, meets FCC requirements and allows clients to choose their method of notification via self opt in and Smart phone apps.

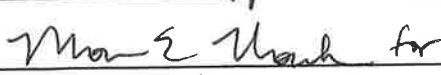
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
551	OCC			3099		MGT-2019-0001076	\$18,837.00
TOTAL:							\$18,837.00

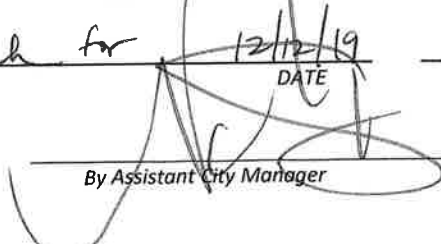
Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


12/12/19
12/10/19
 By Department Director DATE Approved as to form by City Attorney DATE


12/16/2019
 By Assistant City Manager DATE



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197090

EFFECTIVE DATE

12/16/19

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 2019 DEC 9 AM 9:43

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: The University of Texas at Arlington, College of Nursing and Health Innovation. Vendor No. 520524

Subject: Interlocal Agreement between the City of Dallas WIC and the University of Texas at Arlington Nursing

Lead Dept: Office of Community Care/ Women Infant & Children (WIC) Program

Action Requested: To authorize an Interlocal Agreement between the City of Dallas WIC Program Lactation Care Center (Facility) and the University of Texas at Arlington, College of Nursing and Health Innovation (University), for the purpose of providing a supervised clinical lactation experience for the University's nursing program students at the City of Dallas WIC Program's Lactation Care Center. No cost consideration to the City of Dallas

Contract Number: OCC 2019-00010967 Contract Term: August 30, 2019 to July 19, 2024

Background: The City of Dallas Lactation Care Center operates under the City of Dallas Women, Infant and Children Program, is a specialty walk-in clinic located in the heart of the Medical District in Dallas. Registered Nurses, International Board-Certified Lactation Consultants, and Breastfeeding Peer Counselors provide comprehensive breastfeeding support and assistance to mothers.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0
						-	
						-	
Financing:						TOTAL:	-0-

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Monique Ward 12/13/19
By Department Director Date

M. J. [Signature] 12/10/19
Approved as to Form by City Attorney Date

[Signature] 12/16/2019
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197091

EFFECTIVE DATE

12-13-2019

C-7

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 DEC 19 AM 9:43
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: W. Elliott Stephenson, Ph.D. Vendor No. 514251
Subject: City Manager's Office Retreat
Lead Dept: City Manager's Office

Action Requested: Authorize and encumbrance of \$15,000.00 (\$5,000 for each speaking engagement) with W. Elliott Stephenson, Ph.D. The City Manager's Office will be having their Executive Leadership Team's retreat and W. Elliott Stephenson, Ph.D., will be the Motivational and Keynote Speaker that will be leading the retreat. This amount will be for three separate professional development sessions. The first session will be Thursday, December 19, 2019. The remaining two sessions will be determined based on the executive team's availability.

Contract Number: CMO-2020-00012362 Contract Term: 12/16/2019 to 12/15/2020

Background: Dr. Stephenson provides personal and professional development; working with organizations to enhance personal and professional awareness. Dr. Stephenson shares leadership and team building strategies to overcome obstacles in the workforce.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	BMS	1991		3099		- CMO-2020-00012362	\$15,000.00
						-	
						-	
Financing:							TOTAL: \$15,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date 12/16/19
 Approved as to Form by City Attorney Date 12/16/2019
 By City Manager Date 12/13/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197092

EFFECTIVE DATE

12/10/19 *rlf*

RECEIVED
 2019 DEC 19 AM 10:30
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Jose R. Diaz Vendor No. VC20480

Subject: Residential Claim for Moving and Related Expenses

Lead Dept: Sustainable Development and Construction - DEV

Action Requested: Approval of a Residential Claim for Moving and Related Expenses Payment for Jose R. Diaz who has been displaced as a direct result of property acquisition. He is eligible to receive a fixed moving and related expenses payment in the amount of \$1,900.00. The moving expenses payment is based on the U.S. Department of Transportation Fixed Moving Schedule.


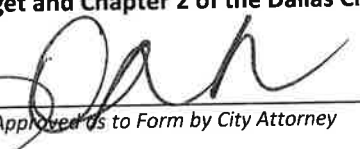

Contract Number: CX-DWU-2019-00009815 Contract Term: 11/14/2019 to 11/14/2020

Background: On June 12, 2019, the City Council of the City of Dallas adopted Resolution 190869, to acquire property located at 1223 VZ CR 3832, Wills Point, Texas, to be used in conjunction with the "Lake Tawakoni 144-inch Transmission Pipeline Project". Jose R. Diaz was displaced as a direct result of this property acquisition. Chapter 39A of the Dallas Code of the City of Dallas provides relocation payments for families and individuals displaced by the government.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0102	DWU	CW20		4240	704041	CX DWU-2019-00009815-1	\$1,900.00
Financing: Water Utilities Capital Construction Funds						TOTAL:	\$1,900.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director
 Approved as to Form by City Attorney
 By City Manager
 Date: 11/14/19 Date: 12/18/19 Date: 12-10-2019



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197093

EFFECTIVE DATE

12/17/19 *el*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 19 DEC 19 AM 10:30
 CITY SECRETAR
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Jose R. Diaz Vendor No. VS0000084399

Subject: Residential Claim for Rental Assistance or Down Payment Assistance

Lead Dept: Sustainable Development and Construction - DEV

Action Requested: Approval of a Residential Claim for Rental Assistance or Down Payment Assistance for Jose R. Diaz who has been displaced as a direct result of property acquisition. He is eligible for a last resort calculated rental assistance or down payment assistance payment in the amount of \$9,744.00 pursuant to the Dallas City Code.

Contract Number:	CX-DWU-2019-00009815	Contract Term:	11/14/2019	to	11/14/2020
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Background: On June 12, 2019, the City Council of the City of Dallas adopted Resolution 190869, to acquire property located at 1223 VZ CR 3832, Wills Point, Texas, to be used in conjunction with the "Lake Tawakoni 144-inch Transmission Pipeline Project". Jose R. Diaz was displaced as a direct result of this property acquisition. Chapter 39A of the Dallas Code of the City of Dallas provides relocation payments for families and individuals displaced by the government.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0102	DWU	CW20		4240	704041	CX -DWU-2019-00009815-2	\$9,744.00
Financing: Water Utilities Capital Construction Funds						TOTAL:	9,744.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] By Department Director Date 11/14/19
[Signature] Approved as to Form by City Attorney *aw* Date 12-16-19
[Signature] By City Manager Date 12/17/19
[Signature] for



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197094

EFFECTIVE DATE

12/4/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 DEC 19 PM 3:29

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Postmaster, U.S.P.S. Vendor No. VC0000000330

Subject: Postal Box Fee - 75277

Lead Dept: Dallas Water Utilities

Action Requested: Approve the annual fee for the United States Postal Service (USPS) for the use of Post Office Box 75227.

Contract Number:	DWU-2020-00012294	Contract Term:	01/01/2020	to	12/31/2020
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Background: Dallas Water Utilities has Caller Box 75227 with USPS to allow water utility payments to be mailed to a central location: thus, providing faster delivery and processing of payments. Through the pre-printed barcode on the utility remittance envelopes, payments are routed to this caller box. On a daily basis, all payments are picked up and processed by the City's contracted third-party vendor. An annual fee for the use of the caller box is paid to USPS by Dallas Water Utilities.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0100	DWU	1252	902C	2252		CX- DWU-2020-00012294	\$1390.00	
Financing:							TOTAL:	\$1390.00D

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Date: 12/3/19

Approved as to Form by City Attorney: Date: 12/16/19

By City Manager: Date: 12/4/19

for



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197095

EFFECTIVE DATE

12/11/2019

RECEIVED
 2019 DEC 19 PM 3:22
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Talx/Equifax Vendor No. VC0000057403

Subject: Employment Verification

Lead Dept: Human Resource

Action Requested: Funding associated with this administrative action provided City of Dallas Dept. the ability to electronically verify current and/or previous employment for pre-employment screening purpose. Equifax Workforce Solutions (The Work Number) provides this service to each City of Dallas Department for a per person rate of \$10 for all inactive employment verification and \$10 for all active verification.

Contract Number: PER-2017-00003197 Contract Term: 12/1/2019 to 7/1/2020

Background: The Work Number is an automated employment and income verification system. More than 2,200 employers outsource their employment verification proves to the Work Number, including the City of Dallas and most fortune 500 companies.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PER	1432		3070		- PER-2017-00003197	10,000.00	
						-		
						-		
Financing:							TOTAL:	10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	17-6505	7/1/2017	\$40,000.00	\$0.00	\$ 50,000.00	25%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Aleg
By Department Director
12-9-19
Date

Bob S. McDaniel
Approved as to Form by City Attorney
12/11/2019
Date

[Signature]
By City Manager
12/11/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197096

EFFECTIVE DATE

12-1-19 ME

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 DEC 20 AM 10:33
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: North Texas Public Broadcasting Inc. Vendor No. 331228

Subject: Recycling Outreach

Lead Dept: Office of Environmental Quality and Sustainability

Action Requested: Authorize a service contract with North Texas Public Broadcasting Inc. from November 31st, 2019 through February 31st, 2020 for \$9,880.00
 Contract Number: OEQ-2020-00011886 Contract Term: ~~October 31, 2019~~ to ~~January 31, 2020~~
Nov 31 2019 Feb 28, 2020

Background: This marketing campaign aims to educate and raise awareness about the City of Dallas Multifamily Recycling Ordinance that goes into effect on January 1st, 2020. The ordinance will provide recycling to multifamily residents living in a complex with eight or more dwelling units. The campaign will utilize radio ads on KERA 90.1 and THINK podcast audio impressions to help reach Dallas residents who live in apartment, condominiums, and other multifamily sites to educate them on the recycling ordinance.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001 OEQS	MGT	5608		3320		OEQ-2020-00011886	\$9,880.00	
						-		
						-		
Financing:							TOTAL:	\$9,880.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

sa
By Department Director

11/11/19
Date

Approved as to Form by City Attorney *12/10/19*
Date

By City Manager *12.1.19*
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197097

EFFECTIVE DATE

Dec 20, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 DEC 20 PM 3:59
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: SHI Government Solutions Vendor No. 502145

Subject: PolicyMap Enterprise System and Services

Lead Dept: Communication and Information Services

Action Requested: Authorize subscription agreement for continuous use of PolicyMap software subscription services pursuant to the terms and conditions of BuyBoard Cooperative contract #498-15.

Contract Number:	DSV-2019-00011661	Contract Term:	10/12/2019	to	10/11/2020
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Background: PolicyMap is a licensed, web-based software products used by the City's Planning and Urban Design Office that offers online mapping. Additionally, this solution will allow for additional data services, enterprise interanal customization, map widgets and custom multi-indicator info-bubbles access through map widgets for business planning and workflow efficiency analysis.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PNV	1598		3341		CX DSV-2019-00011661	\$52,414.50
						-	
						-	
Financing: General Fund						TOTAL:	\$52,414.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
Shelia Robinson (Sep 18, 2019)
By Department Director

Sep 18, 2019
Date


Don Knight
Don Knight (Dec 20, 2019)
Approved as to Form by City Attorney

Dec 20, 2019
Date

Joey Zapata
Joey Zapata (Dec 20, 2019)
By City Manager

Dec 20, 2019
Date

DK
DK

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	197098	197098
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		Nov 26, 2019

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 23 AM 9:13
 CITY SECRETAR
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	CPS Human Resource Services dba CPS HR Consulting	Vendor No.	VS0000018001
Subject:	Nationwide Executive Search for City of Dallas Chief Information Officer		
Lead Dept:	City Manager's Office		

Action Requested: Authorize a ninety-day Service Contract in the amount of \$24,500.00 (amount is now \$29,500.00, as expenses incurred for re-recruitment may include additional expenses) for conducting a nationwide executive search to select qualified candidates for the position of Chief Information Officer.

Contract Number:	DSV-2020-00012264	Contract Term:	12/2019	to	03/2020
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Background: On November 7, 2019, the City of Dallas opened an informal request for competitive sealed proposals to conduct a nationwide executive search. The solicitation closed November 22, 2019 with six submittals. After the proposal scores were tabulated and evaluated, the most advantageous proposer was identified as CPS Human Resource Services dba CPS HR Consulting ^{CC} Dec 9, 2019 ^{JZ} Dec 11, 2019

Request for a ninety-day Service Contract with CPS Human Resource Services dba CPS HR Consulting in the amount of \$24,500.00, (amount is now \$29,500.00) to include the consultant's fee and all reimbursable expenses.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	DSV	1660		3070		- DSV-2020-00012264	\$29,500.00
	Financing:						Dec 9, 2019	TOTAL:

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<p><u>Chhunng Chhean</u> Chhunng Chhean (Nov 25, 2019) By Department Director</p>	<p>Nov 25, 2019 Date</p>	<p><u>Barbara A. McAninch</u> Barbara A. McAninch (Dec 11, 2019) Approved as to Form by City Attorney</p>	<p>Dec 11, 2019 Date</p>
<p><u>Joey Zapata</u> Joey Zapata (Nov 26, 2019) By City Manager</p>	<p>Nov 26, 2019 Date</p>		



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197099

EFFECTIVE DATE

Nov 21, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
DEC 19 PM 3:57

RECEIVED

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	JESUS EVELIO FLORES	Vendor No.	VS0000018327
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Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Consultant's dance company, Mitotiliztli Yaoyollohtli shall present performances and workshops blending music, choreography, poetry, and theater derived from the Danza Mexihka (Azteca) evolving from the spiritual tradition of the Mexihka. The performances, entitled *Mexican Mitote*, can be presented to adults and children of all ages. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2019-00011368 (CR-00024757)	Contract Term:	11/18/2019	to	9/30/2020
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Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$15,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Funding:	0001	OCA	4878		3089	CAP	MASC OCA-2019-00011368	\$15,000.00	
							-		
							-		
Financing:		General Fund						TOTAL:	\$15,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Nov 22, 2019)
By Department Director

Nov 21, 2019
Date

MMS
Michelle Scripps (Dec 14, 2019)
Approved as to Form by City Attorney

Dec 17, 2019
Date

Jennifer Scripps
Jennifer Scripps (Nov 21, 2019)
By City Manager

Nov 21, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197102

EFFECTIVE DATE

Dec 12, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - X c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
DEC 30 PM 2:23

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Bruce Taylor Vendor No. 514995

Subject: Fire Station Design Phase Public Art Project

Lead Dept: OCA

Action Requested: Authorization is requested to pay artist for services rendered based on submitted invoices: \$3,000.00 for presentation of site specific conceptual design proposal comprised of drawings or digital renderings only, for a site-specific work at the designated location that will be responsive to the guidelines.

Contract Number: OCA-2020-00011933 Contract Term: 12/13/19 to 12/31/19

Background: Design, fabricate and install public artwork that will serve as a tribute to Dallas Fire-Rescue Fighters and the mission of the Fire Department. Fire Station #36 located on Hampton Road-Project Budget \$62,000.00. Fire Station #46 located at 331 E Camp Wisdom Road - Project Budget \$58,000.00 and Fire Station #59 located at 7097 N Jim Miller Road - Project Budget \$60,000.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
IT33	PBW	PA42	PUBA	4425	PBO6PA 42	MASC OCA-2020-00011933	\$3,000.00
						-	
						-	

Financing: 2006 Bond Program TOTAL: \$3,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Dec 11, 2019)

Dec 11, 2019

Christen Sutton
Christen Sutton (Dec 30, 2019)

Dec 30, 2019

By Department Director

Date

Approved as to Form by City Attorney


Date

Joey Zapata
Joey Zapata (Dec 12, 2019)

Dec 12, 2019

By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>197103</h1> EFFECTIVE DATE Dec 12, 2019
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1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - X c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes X No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes X No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes X No

Vendor Name: Christopher Lattanzio Vendor No. VS92614

Subject: Fire Station Design Phase Public Art Project

Lead Dept: OCA

Action Requested: Authorization is requested to pay artist for services rendered based on submitted invoices: \$3,000.00 for presentation of site specific conceptual design proposal comprised of drawings or digital renderings only, for a site-specific work at the designated location that will be responsive to the guidelines.

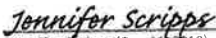


Contract Number:	OCA-2020-00011930	Contract Term:	12/13/19	to	12/31/19
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Background: Design, fabricate and install public artwork that will serve as a tribute to Dallas Fire-Rescue Fighters and the mission of the Fire Department. Fire Station #36 located on Hampton Road-Project Budget \$62,000.00. Fire Station #46 located at 331 E Camp Wisdom Road - Project Budget \$58,000.00 and Fire Station #59 located at 7097 N Jim Miller Road - Project Budget \$60,000.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
IT33	PBW	PA42	PUBA	4425	PB06PA 42	MASC OCA-2020-00011930	\$3,000.00
						-	
						-	
Financing: 2006 Bond Program						TOTAL:	\$3,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Jennifer Scripps (Dec 11, 2019) By Department Director	Dec 11, 2019 Date	 Approved as to Form by City Attorney	Dec 19, 2019 Date
	 Joey Zapata (Dec 12, 2019) By City Manager	Dec 12, 2019 Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197104

EFFECTIVE DATE

Dec 2, 2019

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2019 DEC 30 PM 2:24
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Roberta Solomon Vendor No. VS87049

Subject: Exclusive use of Voice Talent

Lead Dept: Office of Arts and Culture

Action Requested: Authorize Supplemental Agreement No. 1 for a one-year extension of the existing agreement with Roberta Solomon, for the exclusive of use of her voice for the Station's ID's and promotional liners.

Contract Number:	OCA-2018-00007961	Contract Term:	01/01/2020	to	12/31/2020
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Background: Roberta Solomon is a well-known, respected and experienced voice over artist that has brought a new level of professionalism "sound" to the station. She has done voice over work for the major corporations of film studios and radio companies throughout the world.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0140	OCA	1067	WR01	3074		MASC OCA-2018-00007961	\$3,000.00
						-	
						-	
Financing: Current Year Municipal Radio Funds						TOTAL:	\$3,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	19-5089	1-1-2019	\$3,000.00	0.00	\$ 6,000.00	200%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Dec 2, 2019)

By Department Director

Dec 2, 2019

Date

Joey Zapata
Joey Zapata (Dec 2, 2019)

By City Manager

MPS
Marichelle Samples (Dec 6, 2019)

Approved as to Form by City Attorney

Dec 6, 2019

Date

Dec 2, 2019

Date



ADMINISTRATIVE ACTION

**See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.**

ADMINISTRATIVE ACTION
197105
EFFECTIVE DATE
Nov 27, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DEC 30 PM 2:24
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Legge Lewis Legge LLC **Vendor No.** VC19691

Subject: Bath House Cultural Center Art Project

Lead Dept: Office of Arts & Culture

Action Requested: Authorization is requested to procure the services of artist Legge Lewis Legge LLC to prepare a design proposal for a site-specific artwork for the Bath House Cultural Center Art Project located at 521 E Lawther Dr. The artist will present a model/CAD, estimated budget for review to the artist selection panel.

Contract Number:	OCA-2019-00011582	Contract Term:	December 2, 2019	to	December 10, 2019
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Background: Following Dallas City Code and Cultural Policy guidelines, the project was competitively advertised, and Legge Lewis Legge LLC was selected as one of three short-listed artists to prepare proposals for consideration by the artist selection panel. Each artist selected will receive a stipend of \$3,000 to cover the costs of producing a public art concept proposal for the park. The stipend must cover all costs of site visits, site research, production of a site-specific public art concept, shipping of the maquette (where applicable) and travel to make a presentation of the proposal to a selection panel.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0121	DWU	CS95	PUBA	3070	7PUBART17	CX- OCA-2019-00011582	\$3,000.00
							-	
							-	
	Financing: 2017 Bond Fund						TOTAL:	\$3,000.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Nov 26, 2019)
 By Department Director


Nov 26, 2019
 Date

William H. Ste...
 Approved as to Form by City Attorney
 Date

Dec 4, 2019
 Date

Joey Zapata
 Joey Zapata (Nov 27, 2019)
 By City Manager

Nov 27, 2019
 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	197106
		EFFECTIVE DATE
		Dec 12, 2019

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DEC 10 PM 2:25

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Pavlovsky Sculpture Studio LLC	Vendor No.	VC20777
Subject:	Fire Station Design Phase Public Art Project		
Lead Dept:	OCA		

Action Requested: Authorization is requested to pay artist for services rendered based on submitted invoices: \$3,000.00 for presentation of site specific conceptual design proposal comprised of drawings or digital renderings only, for a site-specific work at the designated location that will be responsive to the guidelines.

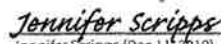
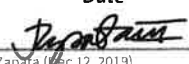

Contract Number:	OCA-2020-00011934	Contract Term:	12/13/19	to	12/31/19
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Background: Design, fabricate and install public artwork that will serve as a tribute to Dallas Fire-Rescue Fighters and the mission of the Fire Department. Fire Station #36 located on Hampton Road-Project Budget \$62,000.00. Fire Station #46 located at 331 E Camp Wisdom Road - Project Budget \$58,000.00 and Fire Station #59 located at 7097 N Jim Miller Road - Project Budget \$60,000.00.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	IT33	PBW	PA42	PUBA	4425	PB06PA 42	MASC OCA-2020-00011934	\$3,000.00
							-	
							-	
Financing: 2006 Bond Program							TOTAL:	\$3,000.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Jennifer Scripps (Dec 11, 2019) _____ By Department Director	Dec 11, 2019 _____ Date  Joey Zapata (Dec 12, 2019) _____ By City Manager	 _____ Approved as to Form by City Attorney Dec 12, 2019 _____ Date	Dec 19, 2019 _____ Date
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CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197107

EFFECTIVE DATE

Dec 17, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- X c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Terri Stone Vendor No. VS000002260

Subject: Fire Station Design Phase Public Art Project

Lead Dept: OCA

Action Requested: Authorization is requested to pay artist for services rendered based on submitted invoices: \$3,000.00 for presentation of site specific conceptual design proposal comprised of drawings or digital renderings only, for a site-specific work at the designated location that will be responsive to the guidelines.

Contract Number: OCA-2020-00011931 Contract Term: 12/13/19 to 12/31/19

Background: Design, fabricate and install public artwork that will serve as a tribute to Dallas Fire-Rescue Fighters and the mission of the Fire Department. Fire Station #36 located on Hampton Road-Project Budget \$62,000.00. Fire Station #46 located at 331 E Camp Wisdom Road - Project Budget \$58,000.00 and Fire Station #59 located at 7097 N Jim Miller Road - Project Budget \$60,000.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
IT33	PBW	PA42	PUBA	4425	PB06PA 42	MASC OCA-2020-00011931	\$3,000.00
						-	
						-	
Financing: 2006 Bond Program						TOTAL:	\$3,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Dec 12, 2019)

Dec 12, 2019

Quidlyn

Dec 30, 2019

By Department Director

Date

Approved as to Form by City Attorney

Date

Jay Zamboni
Jay Zamboni (Dec 17, 2019)

Dec 17, 2019

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197108

EFFECTIVE DATE

12-23-2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Karen R. Washington	Vendor No.	VS95949
Subject:	Administrative Law Judge Contract		
Lead Dept:	Civil Service		

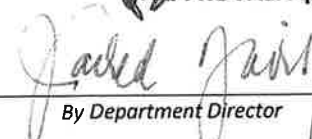
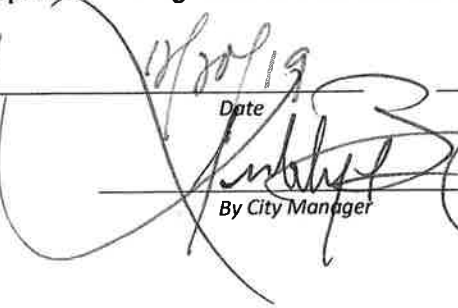
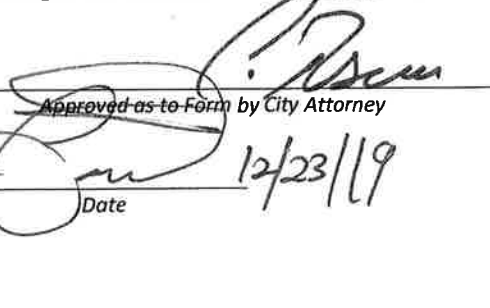
Action Requested:	Extension of Administrative Law Judge Contract to December 31, 2020.						
	Contract Number:	CVS-2018-00004162	Contract Term:	December 20, 2019	to	December 31, 2020	

Background: On November 8, 2017 City Council authorized the reappointment of two Administrative Law Judges (ALJ), Lakisha Thigpen and James E. Urmin Sr., and the appointment of Karen R. Washington and Hobert T. Douglas, as Administrative Law Judges for the period January 1, 2018 through December 31, 2019 to hear employee appeals of terminations and demotions; and contracts with each ALJ by Resolution No. 17-1773

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
001	CVS	1412	3070			- MASC CVS-2018-00004162	4,000 0.00	
Financing:							TOTAL:	4,000 0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				\$4,000.00	\$0.00	\$4,000.00	0 %

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date 12/20/19 Approved as to Form by City Attorney Date 12-27-2019
 By City Manager Date 12/23/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197109

EFFECTIVE DATE

12-23-2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 DEC 30 PM 4:29
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: James E. Urmin, Sr. Vendor No. VC0000012533

Subject: Administrative Law Judge Contract

Lead Dept: Civil Service

Action Requested: Extension of Administrative Law Judge Contract to December 31, 2020.

Contract Number:	CVS-2018-00004161	Contract Term:	December 20, 2019	to	December 31, 2020
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Background: On November 8, 2017 City Council authorized the reappointment of two Administrative Law Judges (ALJ), Lakisha Thigpen and James E. Urmin Sr., and the appointment of Karen R. Washington and Hobert T. Douglas, as Administrative Law Judges for the period January 1, 2018 through December 31, 2019 to hear employee appeals of terminations and demotions; and contracts with each ALJ by Resolution No. 17-1773

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
001	CVS	1412	3070			- MASC CVS-2018-00004161	4,000 0.00	
Financing:							TOTAL:	4,000 0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
				\$4,000	\$ 0.00	\$ 4,000.00	0 %

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

James E. Urmin, Sr.
By Department Director

12/23/19
By City Manager

Christa Brewer
Approved as to Form by City Attorney
12-27-2019
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197110

EFFECTIVE DATE

12-23-2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 12/23/2019 3:30 PM
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Lakisha M. Thigpen Vendor No. VC0000012535
 Subject: Administrative Law Judge Contract
 Lead Dept: Civil Service

Action Requested: Extension of Administrative Law Judge Contract to December 31, 2020.
 Contract Number: CVS-2018-00004159 Contract Term: December 20, 2019 to December 31, 2020

Background: On November 8, 2017 City Council authorized the reappointment of two Administrative Law Judges (ALJ), Lakisha Thigpen and James E. Urmin Sr., and the appointment of Karen R. Washington and Hobert T. Douglas, as Administrative Law Judges for the period January 1, 2018 through December 31, 2019 to hear employee appeals of terminations and demotions; and contracts with each ALJ by Resolution No. 17-1773

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
001	CVS	1412	3070			- MASC CVS-2018-00004159	4,000 0.00	
Financing:							TOTAL:	4,000 0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				4,000.00	\$0.00	\$4,000	0 %

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jared Davis
By Department Director

12/20/19
Date

[Signature]
Approved as to Form by City Attorney
12-27-2019
Date

[Signature]
By City Manager
12/23/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

197111

EFFECTIVE DATE

12-23-2019 CT

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 DALLAS TEXAS
 12/23/2019 4:29 PM

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Hobert T. Douglas	Vendor No.	VC17737
Subject:	Administrative Law Judge Contract		
Lead Dept:	Civil Service		

Action Requested:	Extension of Administrative Law Judge Contract to December 31, 2020.						
	Contract Number:	CVS-2018-00004165	Contract Term:	December 20, 2019	to	December 31, 2020	

Background: On November 8, 2017 City Council authorized the reappointment of two Administrative Law Judges (ALJ), Lakisha Thigpen and James E. Urmin Sr., and the appointment of Karen R. Washington and Hobert T. Douglas, as Administrative Law Judges for the period January 1, 2018 through December 31, 2019 to hear employee appeals of terminations and demotions; and contracts with each ALJ by Resolution No. 17-1773

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	001	CVS	1412	3070			- MASC CVS-2018-00004165	4,000 0.00 CT
							-	
							-	
Financing:							TOTAL:	4,000 0.00 CT

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				\$4,000.	\$0.00	\$4,000.00	0 % CT

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: *[Signature]* Date: *12/23/19*
 Approved as to Form by City Attorney: *[Signature]* Date: *12-27-2019*
 By City Manager: *[Signature]* Date: *12/23/19*