



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
211728
EFFECTIVE DATE
Nov 22, 2021

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? No Yes

RECEIVED
 CITY SECRETARY'S
 OFFICE
 DALLAS, TEXAS
 DEC -3 AM 9:28

VENDOR NAME: JC Commercial, Inc.	VENDOR NUMBER: VS000001563
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CONTRACT NAME: Willie B. Johnson Recreation Center – Addition of a Senior Center, Technology Center and Gymnasium	DEPARTMENT: Park and Recreation
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CONTRACT NUMBER:	CONTRACT TERMS: 558 Calendar Days to 562 Calendar Days
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ACTION REQUESTED:	Authorize Change Order # 11, an increase in the construction contract with JC Commercial, Inc. in the amount of \$97,347.42; thereby increasing the contract from \$7,624,451.07 to \$7,721,798.49.
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BACKGROUND:	<p>This change order consists of the following: Change Order # 11 consists of the following items: The rental of a temporary power generator for one month with provisions for security services for 30 days and for additional ASI #08 remaining electrical items' material and labor.</p>
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FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		1V00	PKR	VB25	RECC	4599	PK17VB25	CX PKR-2020-00012145
							<i>Maria A Martinez</i> 11.19.21 <i>emb</i>	\$
								\$
	PROGRAM NO.:		FINANCING:			TOTAL:		\$ 97,347.42

CHANGE ORDER DATA:	Change Order No.: 11	Original CR/AA No.: 20-0133	Original CR/AA Date: 1/8/2021	Original CR/AA Amount: \$ 7,199,777.00
	Total of Previous Change Orders: \$ 424,674.07		Previous Total Amount: \$ 7,624,451.07	
	Change Amount Including this Order: \$ 7,721,798.49	Total Amount Including this Order: \$ 7,721,798.49	Total Change Order Percentage: 7.25 %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Park Board President	Date
By Department Director	Date
<i>John Jenkins</i> John Jenkins (Nov 22, 2021 15:33 CST)	Nov 22, 2021

<i>Artin Awargal</i> Artin Awargal, President Park and Recreation Board	Nov 23, 2021 Date	Attested by: <i>Anthony Becker</i> Anthony Becker, Secretary Park and Recreation Board	Nov 28, 2021 Date
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RECEIVED



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

2021 DEC -8 PM 2: 35

September 27, 2021

CITY SECRETARY
DALLAS, TEXAS

FIRST CLASS AUTO INC
Javier Rodriguez
1316 W. COMMERCE ST
Dallas, TX. 75208
VSSRejects@dallascityhall.com
214-744-0344

RE: Master Agreement Number BNZ1710 - Vehicle Auto Body Collision Repair Services

Dear Javier Rodriguez

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/13/2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 12/13/2022 or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/15/2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Javier Rodriguez 10-7-21
Authorized Signature Date
Javier Rodriguez President
Name Title

Please let me know if you have any questions or concerns.

Thank you,

John Ingram
Senior Buyer
Office of Procurement Services
john.ingram@dallascityhall.com
469-404-9945

Chhunny Chhan
Director, Office of Procurement Services

Donzell Gipson
Donzell Gipson
Director,

Joey Zapata
Joey Zapata (Dec 8, 2021 10:43 EST)
Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
2 1 1 7 8 9
EFFECTIVE DATE
DEC 9 2021

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility, construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

VENDOR NAME: West Texas Rebar Placers Inc.	VENDOR NUMBER: VS0000012828A
CONTRACT NAME: Alley Reconstruction Group 17-10001	DEPARTMENT: Department of Public Works
CONTRACT NUMBER: PBW-2019-00011522	CONTRACT TERMS: 12/25/2019 to 1/24/2022

ACTION REQUESTED: Authorize Change Order number 4 to the contract with West Texas Rebar Placers, Inc. for Alley Reconstruction Group 17-10001. This change order will not increase the contract amount.

BACKGROUND: **This change order consists of the following:**
This change order will add 70 calendar days to the contract time. This is due to delays in construction related to underground utility conflicts and will help complete processing the final payment for this project.

FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
								\$
								\$
PROGRAM NO.:		FINANCING:			TOTAL:		\$	

CHANGE ORDER DATA:	Change Order No.: 4	Original CR/AA No.: 19-1872	Original CR/AA Date: 12/11/2019	Original CR/AA Amount: \$ 1,260,805.00	
	Total of Previous Change Orders: \$ 0		Previous Total Amount: \$ 1,260,805.00		
	Change Amount including this Order: \$ 0	Total Amount including this Order: \$ 1,260,805.00		Total Change Order Percentage: 0 %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director

Robert Perez
Robert Perez (Dec 9, 2021 23:06 CST)

Date

Dec 9, 2021

JS *DW* *BB* *HH* *Ad*

211798



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2021 DEC 10 PM 2:25

August 4, 2021

CITY SECRETARY
DALLAS, TEXAS

Southwest Elevator Company dba Oracle Elevator Company of Texas (VS0000052098)
Alayna Hucek
100 Ezell Drive, Suite 102
DeSoto, TX 75115
Alayna.Hucek@oracleelevator.com
(972) 293-8825

RE: BP1421, Elevator & Escalator Maintenance & Repairs

Dear Alayna Hucek

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/8/2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 6/9/2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 8/13/2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Robert J. De Simone
Authorized Signature
Robert J. De Simone
Name

10-8-2021
Date
General Manager
Title

Please let me know if you have any questions or concerns.

Thank you,

Kirby Krol
Sr. Buyer
Office of Procurement Services
kirby.krol@dallascityhall.com
214-670-3413

Shirley Chhuan

Director, Office of Procurement Services

ERJL

Joey Zapata
Joey Zapata (Dec 10, 2021 13:37 EST)

Director, Building Services Department

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
211799
EFFECTIVE DATE
DEC 14 2021

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2021 DEC 14 PM 4:47
 CITY SECRETARY
 DALLAS TEXAS

VENDOR NAME: Phoenix I Restoration and Construction, Ltd.				VENDOR NUMBER: VC000003594				
CONTRACT NAME: Meyerson Symphony Center Upgrades and Repairs				DEPARTMENT: MGT-Office of Bond and Construction Management				
CONTRACT NUMBER: BON-2020-00013027		CONTRACT TERMS: 3/25/2020		to 2/28/2022				
ACTION REQUESTED:	Authorize a time extension to the construction services contract with Phoenix I Restoration and Construction, Ltd. for the Meyerson Symphony Center Upgrades and Repairs project completion date.							
BACKGROUND:	This change order consists of the following: On March 25, 2020, City Council authorized a construction services contract with Phoenix I Restoration and Construction, Ltd. for the selected renovations and improvements at the Meyerson Symphony Center located at 2301 Flora Street., by Resolution No. 20-0462. This action will authorize an extension of the contract time to complete the work, due to industry wide manufacturing delays and shipment shortages.							
FUNDING:	<i>FUND</i>	<i>DEPT</i>	<i>UNIT</i>	<i>ACTV</i>	<i>OBJ.</i>	<i>PROGRAM</i>	<i>ENCUMBRANCE TYPE and NUMBER</i>	<i>AMOUNT</i>
								\$ 0.00
								\$
								\$
	PROGRAM NO.:	EB17VF05	FINANCING:			TOTAL:	\$ 0.00	
CHANGE ORDER DATA:	Change Order No.: 1	Original CR/AA No.: 200462	Original CR/AA Date: 3/25/2020	Original CR/AA Amount: \$ 3,529,020.00				
	Total of Previous Change Orders: \$ 0.00			Previous Total Amount: \$ 0.00				
	Change Amount Including this Order: \$ 0.00		Total Amount Including this Order: \$ 0.00		Total Change Order Percentage: 0.00 %			
APPROVAL								
Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.								
By Department Director							Date	
							12/14/2021	



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER

211869

EFFECTIVE DATE

Nov 29, 2021

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2021 NOV 17 PM 2:30
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: Quick Set Concrete, Inc	VENDOR NUMBER: VS0000063718
CONTRACT NAME: Brownwood Park Erosion Control	DEPARTMENT: Park and Recreation

CONTRACT NUMBER: PKR-2020-00013224	CONTRACT TERMS: 100 Working Days to 140 Workdays
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ACTION REQUESTED: Authorize a No Cost Change Order # 1, at a "No Increase" consideration in the construction contract with Quick Set Concrete, Inc in the amount of \$0.00; thereby no increase to the original contract of \$275,089.35

BACKGROUND: This change order consists of the following:
Contractor request for additional forty (40) working days to finish project due to extreme weather delays, limited progress during construction due to COVID infections within construction Crews and survey verification

FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VB73	ERCT	4599	PK17VB73	CX 2020-00013224	\$ 0.0
						<i>Maria A Martinez</i> 11/23/2021 \$	
						 Nov 29, 2021 \$	
PROGRAM NO.:						FINANCING:	TOTAL: \$

CHANGE ORDER DATA:	Change Order No.: 1	Original CR/AA No.: CC 21-0151	Original CR/AA Date: 4/30/2021	Original CR/AA Amount: \$ 275,089.35
	Total of Previous Change Orders: \$ 0.0		Previous Total Amount: \$ 275,089.35	
	Change Amount Including this Order: \$ 275,089.35	Total Amount Including this Order: \$ 275,089.35	Total Change Order Percentage: 0.0 %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director	<i>John Jenkins</i> John Jenkins (Nov 29, 2021 16:21 CST)	Date Nov 29, 2021
By Park and Recreation Board President, Anwar Agarwal	<i>Anwar Agarwal</i> Anwar Agarwal (Dec 3, 2021 05:46 CST)	Dec 3, 2021
By Park and Recreation Board Secretary, Anthony Becker	<i>Anthony Becker</i> Anthony Becker (Dec 6, 2021 06:57 CST)	Dec 6, 2021

211879



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2021 DEC 27 PM 2:00

CITY SECRETARY
DALLAS, TEXAS

August 23, 2021

American Fire Protection Group Inc. (VS97645)

John Regan

10575 Vista Park Rd.

Dallas, TX. 75238

214-803-1512

info@afpgusa.com

RE: POM-2018-00008145, Fire Extinguisher & Sprinkler Maintenance

Dear John Regan

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/11/2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 12/11/2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 8/27/2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

12/06/2021


 Authorized Signature Date
 Regional Leader
 Name Title

Please let me know if you have any questions or concerns.

Thank you,

Kirby Krol

Senior Buyer

Office of Procurement Services

(972) 561-7853

kirby.krol@dallascityhall.com



Director, Office of Procurement Services



Director, Building Services


Joey Zapata (Dec 27, 2021 12:24 EST)

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

ADMINISTRATIVE CHANGE ORDER

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
211887
EFFECTIVE DATE
DEC 2-9 2021

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2021 DEC 9 PM 1:05
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: Tiseo Paving Company **VENDOR NUMBER:** 011466

CONTRACT NAME: Fort Worth Avenue Reconstruction PB06P838 **DEPARTMENT:** Public Works

CONTRACT NUMBER: PBW-2019-00008784 **CONTRACT TERMS:** July 8, 2019 to February 8, 2022

ACTION REQUESTED: Authorize Change Order No. 1 to the construction contract with Tiseo Paving Company. This is a zero-dollar change order and will not increase the contract amount of \$4,991,975.50.

BACKGROUND: **This change order consists of the following:** It will exchange unused project funds to pay for added pay items required to advance Fort Worth Avenue project (PB06P838) to near construction completion. There is no need to obtain additional funds, see Attachment "A" for detailed breakdown of Change Order No. 1 pay items.

FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
							\$ 0.00
							\$
							\$
PROGRAM NO.:		FINANCING:			TOTAL:		\$

CHANGE ORDER DATA:	Change Order No.: 1	Original CR/AA No.: 190168	Original CR/AA Date: 01/23/2019	Original CR/AA Amount: \$ 4,991,975.50
	Total of Previous Change Orders: \$ 0.00		Previous Total Amount: \$ 0.00	
	Change Amount Including this Order: \$ 0.00	Total Amount Including this Order: \$ 4,991,975.50	Total Change Order Percentage: 0.00 %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director	Date
<i>Robert Perez</i>	12/29/21

HNP *DAW* 88 HH *AH*



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2021 DEC 27 PM 2:13

CITY SECRETARY
DALLAS, TEXAS

12-9-2021

RelaDyne

Western Marketing Inc.

1010 Access Rd.

Tye, TX 75963

chad.benoit@reladyne.com

817-825-1744

RE: (BW1804) POM-2019-00008641 Oil, Grease, and Lubricants

Dear Western Marketing Inc.

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/11/2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 12/11/2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 12/11/2021

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

Dusty McClintock

12/19/2021

Authorized Signature

Date

Dusty McClintock

Senior Vice President, S&LES

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

John Ingram

Senior Procurement Specialist

Office of Procurement Services

john.ingram@dallascityhall.com

469-404-9945

Chhenny Chhuan
MC

Director, Office of Procurement Services

Joey Zapata
Joey Zapata (Dec 27, 2021 12:24 EST)

Assistant City Manager/Chief

Director, Equipment and Fleet Management

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

211881



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2021 DEC 27 PM 2:14

CITY SECRETARY
DALLAS, TEXAS

October 12, 2021

NCH CORPORATION

Ms. Toni Boyd

P. O. BOX 971330

DALLAS, TX. 75397-1330

cl.bids@nch.com

214-438-0563

RE: Master Agreement Number BW1804 - Oil, Grease and Lubricants

Dear Ms. Toni Boyd

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/11/2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 6/11/2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 11/1/2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

TONI L BOYD
TONI L BOYD (Oct 12, 2021 16:11 CDT)

10/12/2021

Authorized Signature

Date

TONI L. BOYD

CORPORATE BID MANAGER

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

John Ingram

Senior Buyer

Office of Procurement Services

john.ingram@dallascityhall.com

469-404-9945

Chhunny Chhuan

Director, Office of Procurement Services

Donzell Gipson

Donzell Gipson (Oct 12, 2021 14:02 CDT)

Joey Zapata

Joey Zapata (Dec 27, 2021 12:24 EST)

Director, Donzell Gipson

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

211882

RECEIVED

2021 DEC 27 PM 3:23

CITY SECRETARY
DALLAS, TEXAS

April 16, 2021

Evans's Enterprises, Inc (517530)

Kim Hodges

201 South Industrial

Waco, TX 75710

kim.hodges@goevans.com

254-744-6445

RE: Electric Motor Repair for Flood Control (BM1538)

Dear Kim Hodges

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on April 14, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through April 13, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 4/19/2021

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

Sylvia A Thrash
Authorized Signature

4/19/2021
Date

Sylvia A Thrash EVANS ENTERPRISES CEO
Name Title

Please let me know if you have any questions or concerns.

Thank you,

Clarissa Orona

Buyer III

Office of Procurement Services

clarissa.orona@dallascityhall.com

214-243-2132

Clarissa Orona
CK

Dec 27, 2021

Director, Office of Procurement Services

Terry Lowery
Terry Lowery (Jun 7, 2021 13:13 CDT)

Dec 27, 2021

Director, Water Utilities

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

211883



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2021 DEC 27 PM 3:27

CITY SECRETARY
DALLAS, TEXAS

August 23, 2021

Safety Control LLC VS98301

Clare Smith

PO BOX 271

Mount Pleasant, TX. 75456

903-717-8944

clare@safetycontrolusa.com

RE: POM-2018-00008145, Fire Extinguisher & Sprinkler Maintenance

Dear Clare Smith

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/11/2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 12/11/2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 8/27/2021

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

Clare Smith

12/9/21

Authorized Signature

Date

Clare Smith

Owner/Manager

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Kirby Krol

Senior Buyer

Office of Procurement Services

(972) 561-7853

kirby.krol@dallascityhall.com

Kirby Krol

Director, Building Services

Channing Chisan

Director, Office of Procurement Services

Joey Zapata
Joey Zapata (Dec 27, 2021 14:48 EST)

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

RECEIVED

2021 DEC 27 PM 3:27



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

CITY SECRETARY
DALLAS, TEXAS

08/05/2021

Fluid Conservation Systems Inc. (332245)
Julie Platon
502 Techcenter Dr. Suite B
Milford, OH 45150
JPlatton@fluidconservation.com
513-813-9335

RE: MA 0000000326 (BM1224 Pipe Leak Detection Equipment & Repair Services)

Dear Julie Platon

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 08/06/2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 08/06/2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 08/06/2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Julie Platon 8/6/21

 Authorized Signature Date
 Julie Platon Sales Office Manager

 Name Title

Please let me know if you have any questions or concerns.

Thank you,

Mario Torres
Senior Buyer
Office of Procurement Services
mario.torres@dallascityhall.com
214-671-9829



 Director, Office of Procurement Services




 Director,



 Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

211885



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2021 DEC 27 PM 3:42

CITY SECRETARY
DALLAS, TEXAS

December 2, 2021

IEH Auto Parts LLC (VS91623)

Brian Evanoka

901 N Lenola Rd

Moorestown, NJ. 08057

s498@autoplusap.com

1-800-257-7972 ext. 4017

RE: Master Agreement Number BR1716 - Service Center Supplies & Equipment

Dear Brian Evanoka

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 02/23/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 02/23/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 01/01/2022

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Brian Evanoka
Brian Evanoka (Dec 8, 2021 13:27 EST)

Dec 8, 2021

Authorized Signature	Date
Brian Evanoka	Vice President, Independent Sales and Major Accounts
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

John Ingram

Senior Buyer

Office of Procurement Services

john.ingram@dallascityhall.com

469-404-9945

Chhunny Chhuan

Director, Office of Procurement Services

Donzell Gipson
Donzell Gipson (Dec 2, 2021 10:09 CST)

Joey Zapata
Joey Zapata (Dec 27, 2021 14:47 EST)

Director, Donzell Gipson

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2021 DEC 27 PM 3:42

CITY SECRETARY
DALLAS, TEXAS

September 28, 2021

Pipeline Video Inspection, LLC dba AIMS Companies (VS0000080946)

Kent Ford

3808 Knapp Rd

Pearland TX 77581

kford@aimscompanies.com

281-485-8816

RE: Wet Wells, Pump Stations and Stormwater Drain Pipes Inspection (BMZ1811)

Dear Kent Ford

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on January 9, 2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through January 9, 2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by January 1, 2022

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

September 28, 2021

Authorized Signature

Date

Kent Ford

Vice President

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Clarissa Orona

Buyer III

Office of Procurement Services

clarissa.orona@dallascityhall.com

214-243-2132

Terry Lowery (Nov 8, 2021 09:25 CST)

Director, Dallas Water Utilities

Director, Office of Procurement Services

Joey Zapata (Dec 27, 2021 14:46 EST)

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216549

EFFECTIVE DATE

Nov 30, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 DEC - 1 AM 10:30
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Inyang Essien Supplier No. VC23488

Subject: South Dallas Cultural Center Programming

Lead Dept: Office of Arts and Culture

Action Requested: Authorization is requested to procure the services of Inyang Essien to provide the following service at the South Dallas Cultural Center: Art Residency Programming from November through December 2021 and produce photo, video, and print materials for the "Sacred Seeds" exhibition that will debut January 2022.

Contract Number:	OCA-2021-00017464 (CR-00025873)	Contract Term:	12/10/2021	to	12/31/2021
------------------	---------------------------------	----------------	------------	----	------------

Background: The fee for this service will not exceed \$4,000.00. Consultant understands that the City of Dallas will pay for services as follows: Two installments of \$2,000.00 1) First Payment of \$2000 upon approval of administrative action and completion of deliverables A-D 2) Final Payment of \$2000, upon completion of deliverable number E-F and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4832	CA02	3089		MASC- OCA-2021-00017464	\$4,000.00
Financing: General Fund						TOTAL:	\$4,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	21-5721	05/26/2021	\$12,000.00	\$0	\$ 12,000.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps (Nov 30, 2021 14:28 CST)
By Department Director

Nov 30, 2021
Date

Approved as to Form by City Attorney
Date

Dec 1, 2021
Date

Joey Zapata (Nov 30, 2021 16:18 EST)
By City Manager

Nov 30, 2021
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216550

EFFECTIVE DATE

Nov 19, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC -1 AM 10:56
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	CHILDREN'S ADVOCACY CENTER FOR NORTH TEXAS	Supplier No.	
Subject:	MULTIDISCIPLINARY TEAM WORKING PROTOCOLS (MDT)		
Lead Dept:	DALLAS POLICE DEPARTMENT (DPD)		

Action Requested: To authorize agreement between Children's Advocacy Center for North Texas and Dallas Police Department to develop Multidisciplinary Team Working Protocols.

Contract Number:	DPD-2022-00017935	Contract Term:		to	
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Background: Children's Advocacy Center for North Texas MDT Team is a group of professions who represent various disciplines and work collaboratively from the point of child abuse investigative report to ensure the most effective coordinated response possible for every child. Both agencies agree to work collaboratively as stated in Memorandum of Understanding between Children's Advocacy Center for North Texas and DPD.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							- N/A	0.00
							-	
							-	
Financing:							TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director _____ Date 11/12/21

Don Knight
Don Knight (Nov 19, 2021 10:30 CST) _____ Date Nov 19, 2021

Jon Fortune
Jon Fortune (Nov 19, 2021 09:29 CST) _____ Date Nov 19, 2021



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216551

EFFECTIVE DATE

Nov 17, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC -1 AM 11:02
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **MARCO A. OZUNA** Supplier No. VC22427

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture that shall provide dance workshops. These workshops will introduce students to essential to promote and preserve the richness of Latin rhythms such as; La Cumbia, Salsa, Merengue, Bachata, and Cha-Cha. Workshops will also educate our participants of other international rhythms such as; Samba, Bollywood, African, Ax, Arabian Beat, Belly dance, Bhangra, Calypso, and Country. Workshops are suitable for all ages and can be done virtually. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2021-00017268 (CR-00025875)	Contract Term:	11/24/2021	to	9/30/2022
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Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$4,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$4,000.00	
Financing:							TOTAL:	\$4,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Jennifer Scripps (Nov 17, 2021 17:31 CST)
 By Department Director

Nov 17, 2021
 Date

Tashaena L. Byrd
 Approved as to Form by City Attorney
 Nov 24, 2021
 Date

Joey Zapata (Nov 17, 2021 19:02 CST)
 By City Manager

Nov 17, 2021
 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216552
		EFFECTIVE DATE
		Nov 19, 2021

 RECEIVED
 2021 DEC -1 AM 11:02
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	SELESTINO BARRON	Supplier No.	VS0000027073
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture in visual arts. Consultant's workshops will involve using Papel Picado or punched paper. Participants will learn a modern version of the traditional Mexican Folk Art by producing various sample designs that include abstract pieces, greeting cards, and banners. Services are available for seniors, adults, and children of ages six and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$5,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$5,000.00
	Financing:							TOTAL:

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Nov 19, 2021 09:04 CST)
 By Department Director

Nov 19, 2021
 Date


 Tasheena L. Byrd
 Approved as to Form by City Attorney

Nov 24, 2021
 Date


 Joey Zapata (Nov 19, 2021 09:46 CST)
 By City Manager

Nov 19, 2021
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216553

EFFECTIVE DATE

12/02/2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC -2 AM 11:56
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Freese and Nichols, Inc. Supplier No. 347200

Subject: Floodplain Program Management Assistance Contract No. 2

Lead Dept: Dallas Water Utilities

Action Requested: Supplemental Agreement No. 2 is a request to extend the contract date of November 11, 2021 to December 31, 2022 with Freeze and Nichols, Inc. for the Floodplain Program Management Assistance Contract No. 2. This requested action will extend the terms of the contract from November 11, 2021 to December 31, 2022. This action has no cost consideration to the City.

Contract Number:	SDM-2019-00009945	Contract Term:	11/30/2019	to	12/31/2022
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Background: Freese and Nichols, Inc. was tasked to perform interim dam safety services through the Floodplain Program Management Assistance Contract No. 2 (FPMA No. 2) in 2019. Several tasks in the FPMA No. 2 contract were delayed due to the COVID-19 pandemic and tasks associated with the comprehensive dam safety contract, 20-303E Dam Safety Consulting Services. Supplemental Agreement No. 2 will authorize a time extension to allow Freese and Nichols to complete dam safety public outreach, dam inspection and instrumentation training, and updates to the City's Dam Emergency Action Plan at no additional cost.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	2	19-1685	12/05/2019	\$1,236,400.00	\$3,800.00	\$1,240,200.00	0.31%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
Terry Lowery (Dec 1, 2021 10:59 CST)

12/01/21

Cal Estee
Cal Estee (Dec 2, 2021 10:37 CST)

Dec 2, 2021

By Department Director

Date

Approved as to Form by City Attorney

CE

Date

55

[Signature]

12/02/21

By City Manager

Date

RECEIVED

2022 OCT 20 PM 4: 21

CITY SECRETARY
DALLAS, TEXAS



216554

Memorandum

Date: October 6, 2022

To: Bilierae Johnson, City Secretary, CSO

From: Ayeh Powers, Managing Attorney, CAO

Re: **Correction to Administrative Action No. 21-6554
for Golden Gate Adult Rehabilitation Ministry**

On Administrative Action No. 21-6554, please document the following correction to the Contract Term end date:

Remove: to ~~9/29/2022~~

Correction: to 11/4/2022

Thank you.

Ayeh Powers
Ayeh Powers (Oct 6, 2022 13:02 CDT)

Ayeh B. Powers
Executive Assistant City Attorney
Managing Attorney and Deputy Chief of Litigation
Dallas City Attorney's Office

Oct 6, 2022

Date

g 10/20/22



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216554

EFFECTIVE DATE

Dec 1, 2021

MD

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 DEC -1 PM 3:08
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	Golden Gate Adult Rehabilitation Ministry	Supplier No.	VS0000021798
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Subject: Subrecipient Agreement – South Dallas Drug Court (SAMHSA Grant)

Lead Dept: City Attorney's Office

Action Requested: Authorize a contract between the City of Dallas and Golden Gate Adult Rehabilitation Ministry, Inc. to provide recovery support services to program participants in the South Dallas Drug Court (SDDC) for FY 20-21. This contract shall not exceed \$100,000.

Contract Number:	ATT-2022-00017969	Contract Term:	9/30/2021	to	9/29/2022
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Background: On September 22, 2021, City Council by Resolution No. 21-1504, authorized acceptance of the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant from the U.S. Department of Health and Human Services (HHS) in the amount of \$361,012.00 for year four of the five-year project period, to expand capacity at the existing South Dallas Drug Court (SDDC) for the period September 30, 2021 through September 29, 2022. SDDC incorporates alcohol/drug treatment, recovery support services, screening, assessment, case management and program coordination.

Golden Gate Adult Rehabilitation Ministry, Inc. will provide recovery support services to program participants in the SDDC as outlined in the Engagement Letter dated September 24, 2021. This contract shall not exceed \$100,000.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		F684	ATT	233C		3070		MASC ATT-2022-00017969
							-	
							-	
	Financing:						TOTAL:	\$100,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
							\$ 0.00

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
By Department Director
Date

Dec 1, 2021
Date

Michael Doss
Approved as to Form by City Attorney
Date

Dec 1, 2021
Date

[Signature]
By City Manager
Date

Dec 1, 2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216555

EFFECTIVE DATE

DEC - 1 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 DEC - 1 PM 3:10
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Medical Priority Consultants, Inc. dba Priority Dispatch Corp. Supplier No. VS0000063998

Subject: Ratification of Expenditures

Lead Dept: Dallas Fire Rescue

Action Requested: Authorize the ratification of expenditures for the annual license maintenance for two years in the amount of \$50,688 for unpaid invoices to Medical Priority Consultants, Inc. dba Priority Dispatch Corp.

Contract Number: DFD-2021-00017608 Contract Term: to

Background: The license maintenance renewals for 2020 and 2021 were inadvertently missed by the vendor, however the system has never been interrupted and is still in use by DFR emergency dispatch. The new pricing agreement for annual licenses maintenance and training is at the same pricing as in 2016 and locks in the price for the next three years.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS01		3438		-	\$50,688.00	
						-		
						-		
Financing:							TOTAL:	\$50,688.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

Wkj APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Wanda Moraland

Sep 21, 2021

DK
DK

DK Knight
DK Knight

Dec 1, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

Jon Fortune

Dec 1, 2021

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
216556
EFFECTIVE DATE
NOV 16 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisitioning.

RECEIVED
 2021 DEC -1 PM 3:33
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: ProQuest, LLC. Supplier No. VS*20264

Subject: Online Access to Ancestry Library

Lead Dept: Library

Action Requested: Authorize a renewal and payment to ProQuest for online web access to Ancestry Library - \$21,716.64

Contract Number:	LIB-2022-00018093	Contract Term:	04/01/2022	to	03/31/2023
------------------	-------------------	----------------	------------	----	------------

Background: Ancestry Library Edition online database, exclusively from ProQuest, provides records from census data, vital records, directories and photo that can be accessed at all library locations. The U.S collection also includes birth, death, and marriage records, the Social Security Death Index, U.S. border crossing and trans-ocean ship records.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	LIB	5392		3341		- LIB-2022-00018093	\$21,716.64
						-	
						-	
Financing:						TOTAL:	\$21,716.64

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MJ Giudice
MJ Giudice (Nov 16, 2021 10:03 CST)

Anna Lamberti Holmes

11/23/21

By Department Director

Date

Approved as to Form by City Attorney

Date

Joey Zapata
Joey Zapata (Nov 16, 2021 10:24 CST)

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216557

EFFECTIVE DATE

NOV 18 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC -1 PM 3:42
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: GUNDLE HOLDINGS, INC. dba PROTERA REAL ESTATE Supplier No. VC23181

Subject: Property Management Agreement – 5580 Peterson Lane

Lead Dept: Sustainable Development & Construction

Action Requested: Authorize a one-year Property Management Agreement between the City of Dallas and Gundle Holdings, Inc. dba Protera Real Estate for the City-owned property located at 5580 Peterson Lane.

Contract Number: ECO-2021-00016779 Contract Term: May 26, 2021 to May 25, 2022

Background: Section 4 of City Council Resolution No. 21-0721, dated April 28, 2021, provides the City of Dallas to execute a Property Management Agreement with the current property management company, Gundle Holdings, Inc. dba Protera Real Estate, to provide property management services at the City-owned property located at 5580 Peterson Lane.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0530	PKR	W690	PKLA	3071	PKW690	-	\$49,000.00
Financing: Capital Gifts, Donations & Development							TOTAL: \$49,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director


11/10/21
Date

[Signature]
Approved as to Form by City Attorney

11/18/21
Date

[Signature]
By City Manager
11/18/21
Date

BS

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>216558</h1>
		EFFECTIVE DATE Dec 1, 2021 I.A.-C.M

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC -1 PM 4:02
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: DANIEL A NEWMAN Supplier No. VS0000046433

Subject: Uninterruptible Power Supply (UPS) - Backup Power System

Lead Dept: DWU

Action Requested: Authorize a 3 year not to exceed contract in the amount of \$81,117.00 for purchase, Installation and Maintenance of Backup Power Systems

Contract Number: DWU-2021-00017549 Contract Term: to

Background: Power Systems Engineering was recommended as the lowest bidder for solicitation BV21-00014375 - Uninterruptible Power Supply (UPS) - Backup Power System. The recommended amount is \$81,117.00, resulting from entirety of the referenced solicitation.

HUB
Check appropriate Box
<https://www.cpa.state.tx.us/passcombi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0100	DWU	7310		3110		-	\$ 81,117.00	
						-		
						-		
Financing:							TOTAL:	\$ 81,117.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AANo.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	NA	NA	NA	\$81,117.00	NA	\$ 81,117.00	NA%

Uly **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

 Nov 24, 2021  Dec 1, 2021
 By Department Director Approved as to Form by City Attorney Date
 Dec 1, 2021

 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216559

EFFECTIVE DATE

10-28-2021

RECEIVED
2021 OCT -2 PM 2:15
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Cowtown Bus Charters, Inc. Supplier No. VS90121

Subject: Charter Bus Rental

Lead Dept: Equipment Fleet and Management (EFM)

Action Requested: Authorize a twelve-month extension for charter bus rentals with a driver for touring City projects.

Contract Number: EFM-2022-00017894 Contract Term: 11/01/2021 to 11/01/2022

Background: This Administrative Action is to authorize a twelve-month extension for Charter bus rentals. Cowtown Bus Charters will provide bus rentals for City projects, City Council members, Boards, Commission members and City staff to be transported safely from designated locations to project sites. The previous contract EFM-2019-00009811 expires 10/30/2021

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$ 0.00 TW

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

BA APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Donzell Gipson
Donzell Gipson (Oct 28, 2021 09:14 CDT)
By Department Director

Oct 28, 2021
Date

Michael Doss
Approved as to Form by City Attorney
Date

Joey Zapata (Oct 28, 2021 09:44 CDT)
By City Manager

Oct 28, 2021
Date

216560



RECEIVED

2022 DEC -2 PM 2:42

CITY SECRETARY
DALLAS, TEXAS

Memorandum

Date: December 2, 2022

To: Bilierae Johnson, City Secretary, CSO

From: Ayeh Powers, Managing Attorney, CAO

Re: 2nd Correction to Administrative Action Nos. 21-6560 and 22-6026 for Soul's Harbor, Inc.

On Administrative Action Nos. 21-6560 and 22-6026, please document the following **correction to the Contract Term end date**:

Remove: to ~~11/4/2022~~

Correction: to 12/31/2022

Thank you.

Ayeh Powers

Ayeh Powers (Dec 2, 2022 14:05 CST)

Ayeh B. Powers
Executive Assistant City Attorney
Managing Attorney and Deputy Chief of Litigation
Dallas City Attorney's Office

Dec 2, 2022

Date

R phba

216560

RECEIVED



2022 OCT 20 PM 4: 22

CITY SECRETARY
DALLAS, TEXAS

Memorandum

Date: October 6, 2022

To: Bilierae Johnson, City Secretary, CSO

From: Ayeh Powers, Managing Attorney, CAO

Re: **Correction to Administrative Action Nos. 21-6560 and 22-6026 for Soul's Harbor, Inc.**

On Administrative Action Nos. 21-6560 and 22-6026, please document the following correction to the Contract Term end date:

Remove: to ~~9/29/2022~~

Correction: to 11/4/2022

Thank you.

Ayeh Powers
Ayeh Powers (Oct 6, 2022 13:02 CDT)

Ayeh B. Powers
Executive Assistant City Attorney
Managing Attorney and Deputy Chief of Litigation
Dallas City Attorney's Office

Oct 6, 2022

Date

1/8 10/2/22



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216560

EFFECTIVE DATE

Dec 2, 2021

MD

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC -2 PM 2:14
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Soul's Harbor, Inc. Supplier No. VS0000052577

Subject: Subrecipient Agreement – South Dallas Drug Court (SAMHSA Grant)

Lead Dept: City Attorney's Office

Action Requested: Authorize a contract between the City of Dallas and Soul's Harbor, Inc. to provide recovery support services to program participants in the South Dallas Drug Court (SDDC) for FY 21-22. This contract shall not exceed \$60,000.

Contract Number: ATT-2022-00017970 Contract Term: 9/30/2021 to 9/29/2022

Background: On September 22, 2021, City Council by Resolution No. 21-1504, authorized acceptance of the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant from the U.S. Department of Health and Human Services (HHS) in the amount of \$361,012.00 for year four of the five-year project period, to expand capacity at the existing South Dallas Drug Court (SDDC) for the period September 30, 2021 through September 29, 2022. SDDC incorporates alcohol/drug treatment, recovery support services, screening, assessment, case management and program coordination.

Soul's Harbor, Inc. will provide recovery support services to program participants in the SDDC as outlined in the Engagement Letter dated September 24, 2021. This contract shall not exceed \$60,000.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F684	ATT	233C		3070		MASC ATT-2022-00017970	\$60,000.00
						-	
						-	
Financing:						TOTAL:	\$60,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
By Department Director
Date: Dec 2, 2021

Michael Doss
Approved as to Form by City Attorney
Date: Dec 2, 2021

[Signature]
By City Manager
Date: Dec 2, 2021

MD



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216561

EFFECTIVE DATE

Nov 16, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through informal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC -3 AM 11:58
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Daniel Tshibamba Supplier No. VS89868

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement with Daniel Tshibamba. The vendor will provide Karate classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-0221

Contract Number: PKR-2022-00018022 Contract Term: NTP to 10/31/2022

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00018022	70-30 Split	
Financing:							TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director
Date: Nov 16, 2021

Milton Henderson
Approved as to Form by City Attorney
Date: Nov 30, 2021

John Jenkins
By City Manager
Date: Nov 16, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216562

EFFECTIVE DATE

11/29/2021

RECEIVED
 2021 DEC -3 PM 2:23
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement, interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Freese and Nichols, Inc. Supplier No. 347200

Subject: PB17V985 Complete Street Reconstruction Project – Casa View Street Improvement

Lead Dept: Public Works

Action Requested: Authorize Supplemental Agreement No. 1 to the professional service contract with Freese and Nichols, Inc. for additional special services required for Complete Street Reconstruction Project PB17V985 and to extend the contract terms to March 31, 2022. This action is to add special services in the amount of \$100,517.70 and reduce the storm drainage services fund from \$100,517.70 to \$0.00. There is no change to the contract amount.

Contract Number: PBW-2019-00010794 Contract Term: 10/14/2019 to 03/31/2022

Background: This action is needed for the additional special services of Phase I and Phase II Environmental Site Assessment to delineate and document the presence of environmental contaminants discovered on Ferguson Road and prepare a Soil and Groundwater Management Plan where contaminations are encountered. This action will also include easement description document preparation for 21 parcels along Fergusson Rd, Photometric study to determine the appropriate spacing for pedestrian lighting, and authorize Supplemental Agreement No. 1 for the professional services contract with Freese and Nichols, Inc. to extend the contract term to March 31, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
Financing:							TOTAL:	\$ 0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	19-1090	9/5/2019	\$617,147.57	\$0.00	\$ 617,147.57	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code. D.W.

Robert Perez (Nov 16, 2021 12:57 CST)
 By Department Director
 11/16/2021
 Date

Nienna Nwankwe (Dec 2, 2021 18:17 CST)
 Approved as to Form by City Attorney
 12/02/2021
 Date

11/29/2021
 By City Manager
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216563

EFFECTIVE DATE

Dec 3, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC -6 AM 9:23
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Abounding Prosperity, Inc. Supplier No. VS0000010641

Subject: Subrecipient Agreement – South Dallas Drug Court (SAMHSA Grant)

Lead Dept: City Attorney's Office

Action Requested: Authorize a contract between the City of Dallas and Abounding Prosperity, Inc. to provide recovery support services to program participants in the South Dallas Drug Court (SDDC) for FY 21-22. This contract shall not exceed \$5,000.

Contract Number: ATT-2022-00018055 Contract Term: 9/30/2021 to 9/29/2022

Background: On September 22, 2021, City Council by Resolution No. 21-1504, authorized acceptance of the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant from the U.S. Department of Health and Human Services (HHS) in the amount of \$361,012.00 for year four of the five-year project period, to expand capacity at the existing South Dallas Drug Court (SDDC) for the period September 30, 2021 through September 29, 2022. SDDC incorporates alcohol/drug treatment, recovery support services, screening, assessment, case management and program coordination.

Abounding Prosperity, Inc. will provide recovery support services to program participants in the SDDC as outlined in the Engagement Letter dated September 30, 2021. This contract shall not exceed \$5,000.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
F684	ATT	233C		3070		MASC ATT-2022-00018055	\$5,000.00	
Financing:							TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
By Department Director
Date: Dec 3, 2021

Michael Doas
Approved as to Form by City Attorney
Date: Dec 3, 2021

[Signature]
By City Manager
Date: Dec 3, 2021

RECEIVED

2022 OCT 20 PM 4:21

CITY SECRETARY
DALLAS, TEXAS



216564

Memorandum

Date: October 6, 2022

To: Bilierae Johnson, City Secretary, CSO

From: Ayeh Powers, Managing Attorney, CAO

Re: **Correction to Administrative Action No. 21-6564
for Association of Persons Affected by Addiction (APAA)**

On Administrative Action No. 21-6564, please document the following correction to the Contract Term end date:

Remove: to ~~9/29/2022~~

Correction: to 11/4/2022

Thank you.

Ayeh Powers
Ayeh Powers (Oct 6, 2022 13:02 CDT)

Ayeh B. Powers
Executive Assistant City Attorney
Managing Attorney and Deputy Chief of Litigation
Dallas City Attorney's Office

Oct 6, 2022

Date

18 10/20/22



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216564

EFFECTIVE DATE

Dec 3, 2021

MD

RECEIVED
 2021 DEC 6 AM 9:23
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Association of Persons Affected by Addiction (APAA) Supplier No. 517572

Subject: Subrecipient Agreement – South Dallas Drug Court (SAMHSA Grant)

Lead Dept: City Attorney's Office

Action Requested: Authorize a contract between the City of Dallas and Association of Persons Affected by Addiction (APAA) to provide recovery support services to program participants in the South Dallas Drug Court (SDDC) for FY 21-22. This contract shall not exceed \$12,000.

Contract Number: ATT-2022-00018229 Contract Term: 9/30/2021 to 9/29/2022

Background: On September 22, 2021, City Council by Resolution No. 21-1504, authorized acceptance of the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant from the U.S. Department of Health and Human Services (HHS) in the amount of \$361,012.00 for year four of the five-year project period, to expand capacity at the existing South Dallas Drug Court (SDDC) for the period September 30, 2021 through September 29, 2022. SDDC incorporates alcohol/drug treatment, recovery support services, screening, assessment, case management and program coordination.

APAA will provide recovery support services to program participants in the SDDC as outlined in the Engagement Letter dated October 5, 2021. This contract shall not exceed \$12,000.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F684	ATT	233C		3070		MASC ATT-2022-00018229	\$12,000.00
						-	
						-	
Financing:						TOTAL:	\$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

MD APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayesh Powers
By Department Director Date Dec 3, 2021

Michael Doss
Approved as to Form by City Attorney Date Dec 3, 2021

[Signature]
By City Manager Date Dec 3, 2021

216565

RECEIVED



2022 OCT 20 PM 4:21

CITY SECRETARY
DALLAS, TEXAS

Memorandum

Date: October 6, 2022

To: Bilierae Johnson, City Secretary, CSO

From: Ayeh Powers, Managing Attorney, CAO

Re: **Correction to Administrative Action No. 21-6565
for Nexus Recovery Center, Inc.**

On Administrative Action No. 21-6565, please document the following correction to the Contract Term end date:

Remove: to ~~9/29/2022~~

Correction: to 11/4/2022

Thank you.

Ayeh Powers

Ayeh Powers (Oct 6, 2022 13:02 CDT)

Ayeh B. Powers
 Executive Assistant City Attorney
 Managing Attorney and Deputy Chief of Litigation
 Dallas City Attorney's Office

Oct 6, 2022

Date

8 10/21/22



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216565

EFFECTIVE DATE

Dec 3, 2021

MD

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC -6 AM 9:23
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Nexus Recovery Center, Inc. Supplier No. VS0000008490

Subject: Subrecipient Agreement – South Dallas Drug Court (SAMHSA Grant)

Lead Dept: City Attorney's Office

Action Requested: Authorize a contract between the City of Dallas and Nexus Recovery Center, Inc. to provide recovery support services to program participants in the South Dallas Drug Court (SDDC) for FY 21-22. This contract shall not exceed \$8,000.

Contract Number: ATT-2022-00018054 Contract Term: 9/30/2021 to 9/29/2022

Background: On September 22, 2021, City Council by Resolution No. 21-1504, authorized acceptance of the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant from the U.S. Department of Health and Human Services (HHS) in the amount of \$361,012.00 for year four of the five-year project period, to expand capacity at the existing South Dallas Drug Court (SDDC) for the period September 30, 2021 through September 29, 2022. SDDC incorporates alcohol/drug treatment, recovery support services, screening, assessment, case management and program coordination.

Nexus Recovery Center, Inc. will provide recovery support services to program participants in the SDDC as outlined in the Engagement Letter dated October 2, 2021. This contract shall not exceed \$8,000.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F684	ATT	233C		3070		MASC ATT-2022-00018054	\$8,000.00
						-	
						-	
Financing:						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

MD **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

Ayesh Powers
By Department Director Date Dec 3, 2021

Michael Dosa
Approved as to Form by City Attorney Date Dec 3, 2021

[Signature]
By City Manager Date Dec 3, 2021

MD



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216566

EFFECTIVE DATE

Dec 2, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC -6 PM 2:38
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: TCS Central Region GP, L.L.C. Supplier No. _____

Subject: Confidentiality And Nondisclosure Covenant (CNDC)

Lead Dept: Aviation

Action Requested: Authorize Execution of Confidentiality And Nondisclosure Covenant for the discussion of development on airport property.

Contract Number: _____ Contract Term: _____ to _____

Background: TCS Central Region GP, L.L.C. has requested the City sign an CNDC to discuss potential development plans on airport property.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	N/A	N/A	N/A	N/A	N/A	- N/A	N/A
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date 12/02/21

Michael Doss
Approved as to Form by City Attorney Date 12/02/21

By City Manager Date 12/02/21



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216567

EFFECTIVE DATE

Oct 18, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

RECEIVED
 2021 DEC -6 PM 4:40
 CITY SECRETARY
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Good, Fulton & Farrell, Inc. Supplier No. 249502

Subject: Professional Services

Lead Dept: Office of Arts & Culture

Action Requested: Authorization is requested to procure the services of Good, Fulton, & Farrell, Inc. in a new consulting services contract for the design of signage, courtyard benches, and pavers for the new courtyard for LCC Phase II. Please see attached exhibit for further details.

Contract Number: CX OCA-2022-00017862 Contract Term: 11/3/2021 to 3/1/22

Background: The new LCC Phase II multifunction theater, courtyard, and associated spaces were part of the consolidated capital campaign with the two Latinx resident companies. Part of the campaign included naming rights, and Good Fulton & Farrell will perform related design services. The fee for this service will not exceed \$28,869.00. Procurement was made under a special needs justification (see attached memo). Payment will be made after services are delivered and invoiced, as detailed in the scope of services.

HUB Check appropriate Box
<https://mycda.cpa.s>
us/toasscmb
[lsearch/](#)

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0388	OCA	3673	CULF	3070		CX OCA-2022-00017862	\$28,869.00
						-	
						-	
Financing: OCA Gifts and Donations Fund						TOTAL:	\$28,869.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Infiniti
 Infiniti Scripts (Oct 18, 2021 11:00 CDT)

Oct 18, 2021 *MPS*

Dec 6, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

Joey Zapata
 Joey Zapata (Oct 18, 2021 12:02 CDT)

Oct 18, 2021

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216568

EFFECTIVE DATE

December 2, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): This is a Waze Sublicense Acknowledgement Form. No contract is needed. Review of the acknowledgement form, through NCTCOG, that allows the City of Dallas, as a participant of Transportation to be a sublicensee of the NCTCOG Waze License Agreement.
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 021 DEC -6 PM 4:44
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: North Central Texas Council of Governments (NCTCOG) Supplier No. 066264

Subject: Review and authorize City Manager signature for the Waze Sublicense Acknowledgement form as a sublicensee to NCTCOG's Waze License Agreement under the Waze Connected Citizens Program (CCP).

Lead Dept: Transportation

Action Requested: Review and authorize City Manager signature for the Waze Sublicense Acknowledgement form as a sublicensee to NCTCOG's Waze License Agreement under the Waze Connected Citizens Program.

Contract Number: N/A Contract Term: N/A to

Background: Waze data is included in the database accessed by the 511DFW EcoTrafIX (ETX) system. NCTCOG is allowed to share the ETX Performance Measures only with sublicensees of the NCTCOG Waze license agreement. The Waze CCP is a program offered by Waze/Google to facilitate Traffic Management Centers notification to the public of any road conditions. This is a free program to join and a two-way communication with Waze. Link to Waze CCP: https://wazopedia.waze.com/wiki/Global/Connected_Citizens_Program#Existing_Partners and Link to membership criteria: <https://sites.google.com/site/wazecppattributionguidelines/membership-criteria>

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	

Financing: TOTAL: 0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	N/A	N/A	N/A	\$0.00	N/A	\$ 0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216569

EFFECTIVE DATE

Nov 2, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC -7 AM 8:11
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Christmas Decor Supplier No. VC23685

Subject: Holiday Lighting

Lead Dept: PKR

Action Requested: Authorize an encumbrance of \$6,997.14 with Christmas Décor. The vendor provide holiday lights for the holiday season at Samuell Farm to include Holiday at the Farm, December 11, 2021. The lights will be on the welcome center and various trees and structures throughout the farm. Holiday lights will be installed prior to December 1, 2021 and will remain in use through December 31, 2021. Contact: Lisa McClendon (214) 671-0421.

Contract Number:	PKR-2021-00017605	Contract Term:	10/15/2021	to	09/30/2022
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Background: Christmas Décor provides professional holiday lighting for tens of thousands highly satisfied customers. They provide clients with captivating displays and exceptional service that are truly second to none.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearcl/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0330	PKR	6975		3063		CX PKR-2021-00017605	\$6,997.14
Financing: 0330-21-6975-104							TOTAL: \$6,997.14

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 John Jenkins (Nov 2, 2021 11:58 CDT)
 By Department Director
 Nov 2, 2021
 Date

Christine Lanners
 Christine Lanners (Dec 6, 2021 16:37 CST)
 Approved as to Form by City Attorney
 Dec 6, 2021
 Date

[Signature]
 Nov 2, 2021
 By City Manager
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216589

EFFECTIVE DATE

Nov 22, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

RECEIVED
 2021 DEC -7 AM 8:47
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Christmas Décor by JET Services Supplier No. VC23685

Subject: Holiday Lighting

Lead Dept: PKR

Action Requested: Authorize an encumbrance of \$31,712.00 with Christmas Decor by JET Services. The vendor will provide holiday lights and displays for the holiday season at Singing Hills, and holiday displays at 3 parks (Bachman, Kiest, Kidd Springs). The lights will be on the Singing Hills Recreation Center and a tree light display and holiday displays at the 3 parks. Holiday lights and display will be installed prior to December 1, 2021 and will remain in use through December 31, 2021.
Contact: Crystal Ross (214) 670-8847

Contract Number: PKR-2022-00018081 Contract Term: 10/01/2021 to 09/30/2022

Background: Christmas Décor provides commercial grade holiday lighting and holiday displays. Christmas Décor has been providing commercial holiday décor for over 20 years.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A		MASC PKR-2022-00018081	\$31,712.00	
						-		
						-		
Financing:							TOTAL:	\$31,712.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Nov 22, 2021 13:34 CST)
By Department Director

Nov 22, 2021
Date


Christine Lanners
Christine Lanners (Dec 6, 2021 16:42 CST)
Approved as to Form by City Attorney

Dec 6, 2021
Date

Joey Zapata
Joey Zapata (Nov 22, 2021 13:36 CST)
By City Manager

Nov 22, 2021
Date

MH

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		216590
		EFFECTIVE DATE
		Nov 8, 2021

1. Place an "X" in the appropriate box for the approval of:

<input checked="" type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%)
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC -7 AM 8:57
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	HVJ North Texas – Chelliah Consultants. Inc.	Supplier No.	VS92425
Subject:	Administrative Action for Material Testing for Street Group 17-1305		
Lead Dept:	Public Works		

Action Requested:	Authorize an Administrative Action for Engineering Services Contract with HVJ North Texas - Chelliah Consultants, Inc., in an amount not to exceed \$49,665.00 to provide Construction Material Testing during the reconstruction of Street Group 17-1305					
	Contract Number:	PBW-2022-00017993	Contract Term:	12/1/2021	to	12/31/2023

Background: This AA is required to provide the Construction Material Testing required for each Capital Construction Project. Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide these services and HVJ North Texas – Chelliah Consultants. Inc. is the most highly qualified contractor.



HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>


<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	V285	SREC	4113	PB17V285	CX: PBW-2022-00017993	\$16,705.00
1V22	PBW	V231	SREC	4113	PB17V231	CX: PBW-2022-00017993	\$32,960.00
Financing: Street & Trans. Fund (A). 2017 Gen. Obligation Bond Fund						TOTAL:	\$49,665.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Robert Porec: (Nov 8, 2021 07:08 CST) By Department Director	Nov 8, 2021 Date By City Manager	 Orluchi Nwaekwe (Dec 6, 2021 14:11 CST) Approved as to Form by City Attorney Nov 8, 2021 Date	Dec 6, 2021 Date
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 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION	
	216591	EFFECTIVE DATE	
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		November 16, 2021
			7/17/2017

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 DEC -7 AM 11:11
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Miko Trucking Inc. - Contractor Yanira Salas & Celestino Salas - Homeowner	Supplier No.	VS0000010476
Subject:	Targeted Rehabilitation Program (TRP)		
Lead Dept:	Housing & Neighborhood Revitalization		

Action Requested:	Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 3714 Vilbig Rd., Dallas, Texas 752212 in an amount not to exceed \$9,940.00					
	Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year

Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.




HUB
Check appropriate Box
<https://mycpa.cp.state.tx.us/tpa/sscmbsearch/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 David Noguera By Department Director	Nov 16, 2021 Date	 Scott Bray Approved as to Form by City Attorney	Dec 7, 2021 Date
 Qui A. Johnson By City Manager		Nov 16, 2021 Date	



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216592

EFFECTIVE DATE

OCT 20 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC -7 AM 11:09
 CITY SECRETAR
 DALLAS, TEX

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Digital Twin Tech, LLC Supplier No. VC23771

Subject: Infrastructure Innovation Program Utilizing Artificial Intelligence

Lead Dept: Public Works

Action Requested: Authorize a pilot program with Digital Twin Tech, LLC for the area bound by E 10th St, E Clarendon Dr, and S Marsalis Ave to gather data and demonstrate Artificial Intelligence (AI) being applied to identify exceptions within the data gathered, and have it cataloged for easy identification and searching.

Contract Number: PBW-2022-00017805 Contract Term: 10-28-2021 to 4-28-2022

Background: The Dallas Department of Public Works is responsible for the program development of the annual street maintenance plan. The City utilizes asset data collection to identify distresses, compute the Pavement Condition Index and be utilized in our paving model. To help achieve our goals to increase the PCI over the next 10-years, the department would like to initiate a pilot project with Digital Twin Tech, LLC for the area bound by E 10th St, E Clarendon Dr, and S Marsalis Ave to gather data and demonstrate Artificial Intelligence (AI) being applied to identify exceptions within the data gathered, and have it cataloged for easy identification and searching.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
001	PBW	3008	PB51	3099		CX- PBW-2022-00017805	\$24,900.00	
Financing:							TOTAL:	\$24,900.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

JM BB LG APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Robert Perez
By Department Director


10/19/21
Date

Don Knight
Approved as to Form by City Attorney

Dec 1, 2021
Date

[Signature]
By City Manager

10/20/2021
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216593
		EFFECTIVE DATE
		Oct 18, 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).	
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):	

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

 RECEIVED
 2021 DEC -7 PM 12:18
 CITY SECRETARY
 DALLAS, TEXAS

Supplier Name:	Toter, LLC.	Supplier No.	333498
Subject:	Price Adjustment 11/1/21-1/31/22		
Lead Dept:	Sanitation Services (SAN)		

Action Requested:	Authorize Administrative Action Amendment to Master Agreement (MA) Contract No. SAN-2019-00009028 to grant a price adjustment from manufacturer for three months (November 1, 2021 thru January 31, 2022) under the terms of the Agreement and as stated in the Contract Amendment (Exhibit A).						
	Contract Number:	SAN-2019-00009028	Contract Term:	11/01/2021	to	01/31/2022	

Background: Council authorized a three-year MA for the purchase of waste and recycle collection roll carts with Toter, LLC (333498). In accordance with the cooperative purchasing agreement (120576), the vendor is allowed to make quarterly price adjustments upon written notice of market changes surrounding the cost of resin. A Supplemental Agreement was authorized to adjust the price for the period of August 1, 2021 through October 31, 2021. The attached documents reflect price adjustments approved by the City of Tuscan and Toter, LLC which will go into effect on August 1, 2021.

HUB Check appropriate Box

<https://mycpa.cp.state.tx.us/pg/sscmplsearch/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0440	SAN	3504		2890		- SAN-2019-00009028	n/a
							-	
							-	
	Financing:						TOTAL:	n/a

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jay Council
 Jay Council (Oct 18, 2021 15:05 CDT)
 By Department Director

Oct 18, 2021
 Date

Willow Sanchez
 Approved as to Form by City Attorney
 Dec 7, 2021
 Date

Joey Zapata
 Joey Zapata (Oct 18, 2021 15:20 CDT)
 By City Manager

Oct 18, 2021
 Date

JX



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216594

EFFECTIVE DATE

Dec 3, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC -7 PM 2:56
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Burgess & Niple, Inc. Supplier No. 090012

Subject: Street Reconstruction and Bridge Repair Group 12-463

Lead Dept: Department of Public Works

Action Requested: Authorize Supplemental Agreement No.2 to the professional services contract with Burgess & Niple, Inc. for additional engineering design services needed for Street Reconstruction and Bridge Repair Group 12-463 in the amount of \$57,950.00, increasing the contract amount from \$601,593.00 to \$659,543.00.

Contract Number: PBW-2016-0000881 Contract Term: March 26, 2014 to April 30, 2022

Background: The design of the Woodmeadow Pkwy and Maple Ave projects are complete and pending necessary utility relocation. However, it was recently discovered that TxDOT's LBJ East design-build project will raise Woodmeadow at La Prada by 15 feet. This proposed improvement impacts the paving, drainage, lighting, and wastewater designs for Woodmeadow Pkwy. Consequently, it is necessary to revise the plans to incorporate TxDOT's proposed improvements for Woodmeadow at La Prada. Also, there has been field changes on Maple Ave due to ongoing private development in the vicinity that needs to be incorporated into the plans. This action will approve the additional engineering design services required to update the Woodmeadow Pkwy and Maple Ave plans as needed.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

N/A 2014E

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	S316	SREC	4111	PB12S316	CT - PBW12P861F1	\$ 8,415.00
1V22	PBW	S320	SREC	4111	PB12S320	CT - PBW12P861F1	\$ 41,535.00
5116	DWU	PS42		4111	714170	CT - PBW714170CP	\$ 8,000.00
Financing: 2017 Bond & Water Utilities Capital Improvement G Funds						TOTAL:	\$ 57,950.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	14-0510	3/26/2014	\$591,593.00	\$10,000.00	\$659,543.00	11.5%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Robert Perez
By Department Director

11/24/21
Date

[Signature]
Approved as to Form by City Attorney

Dec 6, 2021
Date

[Signature]
By City Manager

Dec 3, 2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216595

EFFECTIVE DATE

Dec 6, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC -7 PM 2:56
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	AT&T Corp.	Supplier No.	268653
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Subject: AT&T Managed Services - Supplemental Agreement No. 50

Lead Dept: Information & Technology Services

Action Requested: Authorize SA No. 50 to accept SOW to Implement Single Sign On (SSO-SAML) Authentication for DPD Quartermaster Pinnacle Inventory Management System.

Contract Number:	DSV-2016-00000009	Contract Term:	11/15/2021	to	11/30/2022
------------------	-------------------	----------------	------------	----	------------

Background: The professional services provided in this SOW are necessary to progress the implementation of the DPD system utilized for management and general oversight of the police department's equipment and supply function.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	
						-	
Financing:						No Cost Consideration	TOTAL: \$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	50	20-1808	11/30/2020	\$34,777,553.99	\$0.00	\$34,777,553.99	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Zielinski
 William Zielinski (Nov 13, 2021 15:40 CST)
 Nov 13, 2021
 By Department Director Date

Don Knight
 Don Knight (Dec 7, 2021 13:52 CST)
 Dec 7, 2021
 Approved as to Form by City Attorney Date

Joey Zapata
 Joey Zapata (Dec 6, 2021 19:46 EST)
 Dec 6, 2021
 By City Manager Date

AK



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
216596
EFFECTIVE DATE
Dec 7, 2021

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC -7 PM 3:11
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: TRIDENT PROFESSIONALS Supplier No. VC23983

Subject: "Executive Communication Training"

Lead Dept: Dallas Police Department (DPD)

Action Requested: Authorize \$12,950.00 to be paid to Trident Professionals for Executive Communication Training Course.

Contract Number:	DPD-2022-00017905	Contract Term:	11/25/21	to	11/25/22
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Background: "Effective Communication" is a three-day training course, designed primarily for executives, managers, and sales or technical professionals who find it necessary to make presentations in conjunction with their job-related responsibilities. The participants will have multiple opportunities to practice developing several types of visual aids.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpassc/mbsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
OS1N	DPD	6767		3364		DPD-2022-00017905	\$12,950.00
Financing:						TOTAL:	\$12,950.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director
Date: 12/1/21

[Signature]
Approved as to Form by City Attorney
Date: Dec 7, 2021

[Signature]
By City Manager
Date: Dec 7, 2021

[Signature]



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216597

EFFECTIVE DATE

Dec 1, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through local or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract prices by more than 5%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2021 DEC -7 PM 4:13
RECEIVED
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **KNOWBOX DANCE** Supplier No. VC23705

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "kNowBOX dance Film Festival 2021" an international dance film festival in the Dallas area. The festival will include an opening networking reception with live music promoting local musicians, NBFF 2021 official selection screenings featuring national and international dance-related films, dance and film workshops, a closing awards ceremony and panel Q&A. The consultant will also host taw dance and filmmaking workshops at the Oak Cliff Cultural Center. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017440 (CR-00025821) Contract Term: 12/7/2021 to 9/30/2022

Background: The fee for this service is **\$10,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$2,500.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$5,000.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or **\$2,500.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$10,000.00
Financing: General Fund						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

MSJ APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Nov 30, 2021 16:08 CST)

By Department Director

Nov 30, 2021

Date

Kristine Nguyen
Kristine Nguyen (Dec 1, 2021 16:52 CST)

Approved as to Form by City Attorney

Dec 1, 2021


Date

Joey Zapata
Joey Zapata (Dec 1, 2021 09:59 EST)

By City Manager

Dec 1, 2021

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216598
		EFFECTIVE DATE
		Nov 22, 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).	
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):	

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2021 DEC -7 PM 4:
 CITY SECRETAR
 DALLAS, TEXAS

Supplier Name:	Christian Vasquez	Supplier No.	VC23735
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall produce "A Reckoning: A Documentary Short Film" a short documentary highlighting the contributions of Dr Njoki McElroy to the arts in the City of Dallas and of her influence on younger generations. Designed to inform and entertain, the film will be shown at "matinees" in at least three diverse, public venues in Dallas. The documentary will include interviews of Dr. McElroy, interviews of students and artists who were taught or mentored by Dr. McElroy, photos and videos. All events will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2021-00017440 (CR-00025825)	Contract Term:	12/1/2021	to	9/30/2022
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Background: The fee for this service is **\$7,500.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$1,875.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$3,75.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or **\$1,875.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$7,500.00
Financing:						TOTAL:	\$7,500.00
General Fund							

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

NJS **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

Jennifer Scripps
 Jennifer Scripps (Nov 22, 2021 15:42 CST)
 By Department Director

Nov 22, 2021
 Date

Lisa Morse
 Approved as to Form by City Attorney

Nov 22, 2021
 Date

Joey Zapata
 Joey Zapata (Nov 22, 2021 15:52 CST)
 By City Manager

Nov 22, 2021
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216599

EFFECTIVE DATE

Nov 8, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC -7 PM 4:13
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: LISC- Local Initiatives Support Corporation Supplier No. _____

Subject: Acceptance of Grant Funds for Kidd Springs Park

Lead Dept: Park and Recreation

Action Requested: Authorize an agreement between LISC and City of Dallas to accept funds for awarded grant for installation/renovation of playing surface and purchase/installation of player benches and/or bleachers at Kidd Springs Park.
Contact: Alexandra Laury 214.670.1706

Contract Number:	PKR-2021-00017765	Contract Term:	NTP	to	9/30/2022
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Background: The Dallas Park and Recreation Department applied for a grant from LISC to build indoor and outdoor basketball courts in select low to moderate income opportunities. LISC notified DPARD of the grant award March 25, 2021 in the amount of \$25,000, the funds will be used to purchase and install bleachers and renovate playing surface of outdoor basketball courts at Kidd Springs Park.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/passcmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	PKR	N/A	N/A	N/A	N/A	- PKR-2021-00017765	\$0.00
							-	
							-	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2					\$ 0.00	%


John Jenkins APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins Nov 8, 2021
John Jenkins (Nov 8, 2021 17:08 CST)
 By Department Director Date

Milton Henderson Dec 7, 2021
 Approved as to Form by City Attorney Date

Joey Zapata Nov 8, 2021
Joey Zapata (Nov 8, 2021 17:09 CST)
 By City Manager Date



 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>216600</h1>
		EFFECTIVE DATE
		Nov 5, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC -8 AM 10:04
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No T.H.

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: AECOM Technical Services, Inc. Supplier No. VC0000011194

Subject: DPD Patrol Station Enhancements, Land Acquisition, and Parking Lot Expansion

Lead Dept: Office of Bond & Construction Management

Action Requested: Authorize Supplemental Agreement #2 for a contract term extension to the professional services contract with AECOM Technical Services, Inc. for DPD parking lot expansion at Northeast Patrol Station, located on 9915 E. Northwest Hwy. This action results in no additional cost consideration to the City of Dallas.

Contract Number:	BON-2020-00013256	Contract Term:	5/15/2020	to	9/30/22
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Background: On May 22, 2020, Administrative Action 20-5744 authorized a professional service contract with AECOM Technical Services, Inc. to provide survey services, preliminary engineering services, and project management services for the acquisition of land for a parking lot expansion at Northeast Patrol Station. On August 25, 2020 Administrative Action 20-6097 authorized Supplemental Agreement #1 for a contract term extension. This action will authorize Supplemental Agreement #2 for another contract term extension.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	20-5744	7/8/20	\$49,950.00	1	\$ 49,950.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



 Adriana Castaneda (Nov 4, 2021 16:44 CDT)
 By Department Director

Nov 4, 2021
 Date


 Approved as to Form by City Attorney
 Date

Dec 7, 2021
 Date


 Nov 5, 2021
 By City Manager Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>216601</h1>
		EFFECTIVE DATE
		Sep 8, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 21 DEC -8 AM 10:04
 CITY SECRETAR
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Stantec Consulting Services Inc. dba Stantec	Supplier No.	VS000016149
Subject:	Monarch Playground Replacement		
Lead Dept:	Park and Recreation Department		

Action Requested: Award a professional design services contract to Stantec in the amount of \$16,968.00 for Monarch Playground Replacement.

Contract Number:	PKR-2021-00017069	Contract Term:	9/1/2021	to	8/1/2022
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Background: PKR solicited the RFQ in 2020, second round of the 2017 BP. This proposal is from a most qualified proposer based on Simple Project process per AD 4-05 to provide design services for this project.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VB41	STDE	4111	PK17VB41	- PKR-2021-00017069	\$16,968.00
						-	
						-	
Financing:						TOTAL:	\$16,968.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Sep 8, 2021 16:34 CDT)

By Department Director

Sep 8, 2021

Date

Benjamin N. Samples, A/C

Approved as to Form by City Attorney

Dec 2, 2021

Date

Joey Zapata
Joey Zapata (Sep 8, 2021 18:52 CDT)

By City Manager

Sep 8, 2021

Date

Jim
8-27-21
rmb



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216602

EFFECTIVE DATE

Dec 7, 2021 MD

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC -8 AM 10:11
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Action Shred of Texas, LLC Supplier No. 514577

Subject: Document Shredding Services

Lead Dept: City Attorney's Office

Action Requested: Authorize payments to Action Shred of Texas, LLC for document shredding service for the City Attorney's Office, including the Community Court buildings. Not to exceed \$3,000.

Contract Number: _____ Contract Term: 12/1/2021 to 11/30/2022

Background: Action Shred of Texas, LLC will provide document shredding service for the City Attorney's Office, including the Community Court buildings, on an on-demand basis according to department needs. Vendor will be paid on a "per container" rate basis as noted in the Quote dated September 2, 2021. Not to exceed \$3,000.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	ATT	Various		3099		MASC ATT-2022-00018180	\$3,000.00
						-	
						-	
Financing:						TOTAL:	\$3,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ryck Powers
By Department Director Date
Dec 7, 2021

Michael Dosa
Approved as to Form by City Attorney Date
Dec 7, 2021

[Signature]
By City Manager Date
Dec 7, 2021

MD

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>216603</h1>
		EFFECTIVE DATE
		Dec 6, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: eCIFM Solutions Inc. Supplier No. VS0000084199

Subject: Tririga Capital Project Management System SA No. 1

Lead Dept: Information & Technology Services

Action Requested: Authorize SA No. 1 - Project Change Request to accept changes to the internal project schedule / releases.

Contract Number:	DSV-2019-00009573	Contract Term:	9/15/2021	to	4/23/2024
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Background: This amendment will allow for changes to the phase II project release schedule associated with upgrading the Tririga Capital Project Management System; no cost associated.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	
						-	
Financing:						No Cost Consideration	TOTAL: \$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	19-0599	4/24/2019	\$2,169,090.00	\$0.00	\$ 2,169,090.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>William Zielinski</u> William Zielinski (Nov 19, 2021 18:06 CST) By Department Director	Nov 19, 2021 Date	<u>Christina Tsevoukas</u> Christina Tsevoukas (Dec 7, 2021 16:29 CST) Approved as to Form by City Attorney	Dec 7, 2021 Date
<u>Joey Zapata</u> Joey Zapata (Dec 6, 2021 10:22 EST) By City Manager	Dec 6, 2021 Date		



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216604

EFFECTIVE DATE

NOV 19 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
NOV 19 - 8 PM 3:01

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: WSP USA, Inc. Supplier No. 134356

Subject: Professional Services for the Kay Bailey Hutchinson Convention Center Dallas (KBHCCD)

Lead Dept: Convention and Event Services (CCT)

Action Requested: Authorize Supplemental Agreement No. 2 for an 18-month extension to the service contract with no cost consideration.

Contract Number:	CCT-2020-00011768	Contract Term:	01/28/2021	to	06/28/2023
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Background: Consultant agrees to provide a "Disposition Scenario" by analyzing the net cost or benefit to the city in terms of economic and fiscal impacts, of ceasing to operate the Kay Baily Hutchinson Convention Center in the City of Dallas in accordance with the Consultant's April 9, 2021 Proposal marked as Exhibit A, attached hereto and made part of Supplemental Agreement NO. 1.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						CCT-2020-00011768	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	CCT-2020-00011768	01/27/2021	\$4,888,698.00	\$64,500.00	\$4,953,198.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rosa Fleming (Nov 19, 2021 08:54 CST)

By Department Director

Date

Approved as to Form by City Attorney

Date

Joey Zapata (Nov 19, 2021 09:45 CST)

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216605

EFFECTIVE DATE

12/1/2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
21 DEC -8 PM 3:04

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Social Impact Architects, Inc. Supplier No. VC22626

Subject: Extension of service contract

Lead Dept: Office of Economic Development

Action Requested: Authorize the execution of Supplemental Agreement No. 2 to extend the contract term. The original term of the service contract was from January 15, 2021 to September 15, 2021. Supplemental Agreement No. 1 was executed on September 14, 2021, and it extended the term to November 15, 2021. The vendor has now requested a second (and final) extension until January 31, 2022. The service contract allows the Director to approve an extension of time to the performance schedule if warranted.

Contract Number:	ECO-2021-00015402	Contract Term:	11/16/2021	to	1/31/2022
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Background: Service contract with the Supplier was executed in January 2021 for the Public Spaces Strategic Plan at Dallas Midtown (AA 21-5265). Supplemental No. 1 was executed in September 2021 (AA 21-6157).

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
							\$0
Financing:						TOTAL:	\$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	2	21-5265	1/22/21	49,900.00	1	49,900.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Robin Hendley

By Department Director

Dec 1, 2021

Date

MPS

Approved as to Form by City Attorney

MS

Dec 6, 2021

Date

Eric A. Sorenson

Dec 1, 2021

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216606

EFFECTIVE DATE

Dec 6, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 2021 DEC 8 PM 3:21

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **NATALIA PADILLA** Supplier No. VC19779

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture in visual arts. Consultant shall provide workshops in which students will create experimental typography by utilizing objects as a reference for drawings, use a rose to draw it repeatedly to form a letter, or get inspired by any object around them to trace the shape of a letter. Participants will also color with pastels using music and create their own conceptual illustrations creating posters with sharpies. Workshops can be presented to seniors, adults, and children ages six and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2021-00017268 (CR-00025792) Contract Term: 12/13/2021 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$4,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$4,000.00	
Financing:							TOTAL:	\$4,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Jennifer Scripps
 Jennifer Scripps (Dec 6, 2021 10:37 CST)
 By Department Director

Dec 6, 2021
 Date

Tashaena L. Byrd
 Tashaena L. Byrd
 Approved as to Form by City Attorney
 Dec 8, 2021
 Date

Joey Zapata
 Joey Zapata (Dec 6, 2021 13:06 EST)
 By City Manager

Dec 6, 2021
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 216607 EFFECTIVE DATE NOV 22 2021
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1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

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e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 21 NOV - 8 PM 4: 20
 CITY SECRETARY
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: VFairs LLC Supplier No. VC24004

Subject: 2022 City of Dallas MLK Celebration Week- VFairs Virtual Platform Contract

Lead Dept: Office of Community Care/ Martin Luther King Jr. Community Center

Action Requested: The City of Dallas- Office of Community Care seeks a vendor to provide a virtual platform for online 2022 MLK Celebration week. These events are developed and provided by the City of Dallas OCC.

Contract Number:	OCC-2022-00018131	Contract Term:	Dec 14, 2021	to	Jan 30, 2022
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Background: The Awards Gala is held annually in remembrance of the legacy and accomplishments of Dr. King and is a fundraiser for the MLK J. Community Center.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcomblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

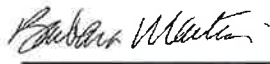
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCC	4296				OCC-2022-00018131	\$8000.00
						-	
						-	
Financing:						TOTAL:	\$8000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jessica Gallieshaw (Nov 22, 2021 15:28 CST)
 By Department Director

Nov 22, 2021
 Date


 Approved as to Form by City Attorney

Dec 8, 2021
 Date


 Nov 22, 2021
 By City Manager

Nov 22, 2021
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216608

EFFECTIVE DATE

11-22-2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC -9 AM 8:18
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Parking Mate, Inc. Supplier No. VC23795

Subject: Construction Contract with Parking Mate, Inc., to provide and place 20 custom thermoplastic streetcar pavement markings and 120 raised pavement markers along the streetcar tracks on the Houston Street Viaduct, as required by the Texas Department of Transportation to provide additional warning to pedestrians on the bridge of a potential streetcar presence.

Lead Dept: Transportation

Action Requested: Authorize the construction contract with Parking Mate, Inc., to provide and place 20 custom thermoplastic streetcar pavement markings and 120 raised pavement markers along the streetcar tracks on the Houston Street Viaduct, in an amount not to exceed \$5,720.00.

Contract Number: TRN-2021-00017612 Contract Term: 90 days from date of execution to

Background: Staff from TRN and from DART studied pedestrian safety along the Houston Viaduct. Several corrective safety measures were identified, including the installation of custom thermoplastic streetcar pavement markings and raised pavement markers along the streetcar tracks on the Houston Street Viaduct. In response to the study's findings, on July 19, 2021, the City of Dallas, Department of Transportation emailed seven vendors requesting a quote for the subject services. Three quotes were received and Parking Mate, Inc., provided the lowest quote to perform the subject services.


HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/lpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		0992	TRN	W670	DSCS	3099	TP20DSCS	TRN-2021-00017612
Financing:							TOTAL:	\$5,720.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
							\$ 0.00

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 2 1 6 6 0 9 EFFECTIVE DATE Dec 3, 2021
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RECEIVED
 DEC 3 9 AM 8:42
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **GLYNEISHA JOHNSON** Supplier No. **VC24015**

Subject: **South Dallas Cultural Center Programming**

Lead Dept: **Office of Arts and Culture**

Action Requested: **The Artist consultant shall draft a series of 3 visual works supported by the 2021 Juanita J. Craft Artist Residency hosted by the South Dallas Cultural Center. The Artist consultant will develop an outline for the series, set goals and outcome. The Artist consultant will also conduct a final studio visit with the South Dallas Cultural Center at the conclusion of project. The delivery of the above will be in place during December 2021 at South Dallas Cultural Center.**

Contract Number: **OCA-2021-00017464 (CR-00025898)** Contract Term: **12/15/2021** to **12/31/2021**

Background: **The fee for this service will not exceed \$6,000. Artist consultant understands that the City of Dallas will pay for services as follows: The fee for services as required in the scope is \$6,000 and will be paid in two (2) installments: one (1) payment of 50% or \$3,000 upon approval of first deliverable with submission of invoice; and one (1) payment of 50% or \$3,000 upon completion of contract terms with submission of final invoice within 30 thirty days of and completion of final deliverable.**

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4832	CA02	3089		MASC- OCA-2021-00017464	\$6,000.00
Financing: General Fund						TOTAL:	\$6,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

Nty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

Jennifer Scripps
 Jennifer Scripps (Dec 3, 2021 16:33 CST)
 By Department Director

Dec 3, 2021
 Date

Tashara L. Byrd
 Approved as to Form by City Attorney

Dec 8, 2021
 Date

Joey Zapata
 Joey Zapata (Dec 3, 2021 18:00 EST)
 By City Manager

Dec 3, 2021
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216610

EFFECTIVE DATE

Oct 27, 2021

RECEIVED
2021 OCT -9 AM 10:00
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements, made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Terri Stone Supplier No. VS0000022260

Subject: Fire Station #59 Public Art

Lead Dept: Office of Arts and Culture

Action Requested: Authorize a Supplemental Agreement to contract OCA-2020-00014241 for Terri Stone to fabricate and install a public art site-specific artwork at Fire Station #59 located at 7097 N. Jim Miller Road not to exceed \$60,000.00-Financing 2017 General Obligation Bond Funds. Supplemental agreement requires extension of the contract term and revision of exhibit due to construction delays.

Contract Number: OCA-2020-0001424 Contract Term: October 1, 2021 to December 31, 2021

Background: The Public Art Program of the Office of Arts and Culture approved an artwork concept design submitted by Terri Stone. The artist's contract expired on September 30, 2021; this action extends Terri Stone's contract to December 31, 2021. This project was authorized by City Council by Resolution. No.20-1696 on October 28, 2020.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V33	BSD	PA62	PUBA	4425	EB17PA62	MASC OCA-2020-0001424	\$0.00
Financing: 2017 General Obligation Bond Fund						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	CR 20-1696	February 11, 2021	\$60,000.00	\$0	\$60,000.00	0%


Nty APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Johnnie Scripps
Johnnie Scripps (Oct 27, 2021 13:03 CDT)
By Department Director

Oct 27, 2021
Date

Arden H. Stee
Approved as to Form by City Attorney
Nov 5, 2021
Date

Joey Zapata
Joey Zapata (Oct 27, 2021 13:08 CDT)
By City Manager
Oct 27, 2021
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 2 1 6 6 1 1
		EFFECTIVE DATE
		APR 2 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 APR 2 2021
 9 PM 2: 24
 CITY SECRETARY
 DALLAS TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Center for Creative Leadership Vendor No. VC20085

Subject: SERVE Executive Leadership Program – 360 Feedback Assessment Tool for Assistant Directors

Lead Dept: Human Resources

Action Requested: Benchmark by Design: customizable online 360 Degree Feedback Assessment tool based on City's Executive Core Qualifications (ECQs) for up to 75 Assistant Directors. Price includes the following at no additional cost: Compass (personalized digital, on-demand leadership development tool), Virtual Group Feedback Report Debrief Session, Assessment Certification for one City of Dallas HR (Talent, Engagement, and Development) staff.

Contract Number:	PER-2021-00016185	Contract Term:	12/06/2021	to	12/05/2022
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Background: This is the second phase in the SERVE Executive Leadership Development Program to include an online 360 Degree Feedback Tool for up to 75 Assistant Directors. The online tool is to be used to assess the Assistant Directors strengths and development needs in the City's Executive Core Qualifications (ECQs). The feedback from the assessment is designed to drive positive behavioral change and increase individual job effectiveness.

HUB Check appropriate Box <https://mycpa.state.tx.us/tpasscmbsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PER	1436		3361		- PER-2021-00016185x	\$32,400.00
						-	
						-	
Financing:						TOTAL:	\$32,400.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Nina Ariza
By Department Director Date Apr 2, 2021

Willow Sanchez
Approved as to Form by City Attorney Date May 4, 2021

[Signature]
Apr 2, 2021



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216612

EFFECTIVE DATE

12/8/2021 12/7/2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 DEC -9 PM 4:48
CITY SECRETAR
DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Consumer and Market Insights LLC Supplier No. VS0000024626

Subject: Customer Survey for Dallas Love Field (3 month)

Lead Dept: AVI

Action Requested: Authorize Administration Action to enter a 3-month service contract for the awarded vendor to collect customer surveys from the passengers flying through Dallas Love Field Airport. Service was bid through Purchasing using BID#IFS AVI B1421163. Amount not to exceed **\$13,805.00**

Contract Number: AVI-2022-00017997 Contract Term: 12/7/2021 to 2/28/2022

Background: Professional ACI ASQ agents will conduct random surveys of selected passengers at pre-selected gates. These surveys are used to collect data to improve the customer experience as they travel through Dallas Love Field. Surveys are also used to analyze data of flight traffic internationally and domestic. BID# IFS AVI B1421163 Amount not to exceed **\$13,805.00**

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7718	AV31	3070		CX AVI-2022-00017997	\$13,805.00
Financing: Operating Fund 2022							TOTAL: \$13,805.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

12/7/2021
Date

Ashley Stockton (Dec 7, 2021 12:00:53)
Approved as to Form by City Attorney

12/07/21
Date

By City Manager

12/7/2021

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	2 1 6 6 1 3
		EFFECTIVE DATE
		December 8, 2021

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 2021 DEC 9 AM 9:11

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

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d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Paul Schlesinger	Supplier No.	338626
Subject:	Federal Legislative Services		
Lead Dept:	City Attorney's Office		

Action Requested: Authorization of a personal services contract for federal legislative services.

Contract Number:	IGS-2022-00018189	Contract Term:	January 1, 2021	to	October 31, 2022
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Background: Consultant is retained to assist the City in its federal governmental relations by monitoring the City legislative activities in the United States Senate and House of Representatives and by conducting all necessary research, information gathering, contacts, and any other supporting activities relating to the City's federal legislative interests, as approved by the Dallas City Council, in accordance with the terms of this Contract (the "Services"), and in accordance with Consultant's Proposal, attached hereto and incorporated herein. This Contract shall be administered on behalf of the City by its City Attorney, who will assign one or more Assistant City Attorneys to assist Consultant. At the request of the City Attorney, Consultant will provide legislative status reports, and will participate from time to time in both open and closed session briefings of the City Council.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	BMS	1978		3035	91858	- IGS-2022-00018189	\$74,375.00	
						-		
						-		
Financing:							TOTAL:	\$74,375.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

 **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 216614
		EFFECTIVE DATE 12/08/21
		2021 DEC 09 AM 9:25 CITY SECRETARY DALLAS, TEXAS RECEIVED

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Neel-Schaffer, Inc. Supplier No. VS0000007942

Subject: Target Neighborhood Group 17-7007

Lead Dept: Public Works

Action Requested: Authorize Supplemental Agreement No. 3 to the professional services contract with Neel Schaffer, Inc. for additional engineering design services needed for Target Neighborhood Group 17-7007 in the amount of \$14,537.50 increasing the contract amount from \$462,958.00 to \$477,495.50.

Contract Number:	PBW-2019-00008827	Contract Term:	4/15/2019	to	6/30/2022
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Background: During design, it was discovered that due to changed field conditions, more paving and drainage design effort is required to complete the design of this project group. Consequently, it is necessary to modify the plans as needed to incorporate the changed field conditions into the design. This action will add the additional engineering design services necessary to complete the design of this project group to the contract.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.



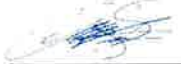
NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

N/A ^{GOYE}

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	VA01	TGTN	4111	PB17VA01	CX - PBW-2019-00008827	\$ 1,783.50
1V22	PBW	VA02	TGTN	4111	PB17VA02	CX - PBW-2019-00008827	\$ 2,938.50
1V22	PBW	VA03	TGTN	4111	PB17VA03	CX - PBW-2019-00008827	\$ 2,938.50
1V22	PBW	VA04	TGTN	4111	PB17VA04	CX - PBW-2019-00008827	\$ 3,938.50
1V22	PBW	V185	STPT	4111	PB17V185	CX - PBW-2019-00008827	\$ 2,938.50
Financing: 2017 Bond Program						TOTAL:	\$ 14,537.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	3	19-0161	3/12/19	\$ 446,041.00	\$ 16,917.00	\$477,495.50	7.05%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code. ^{GOYE BB CTN} M.H.

 By Department Director	11/22/21 Date	 Milton Henderson (Dec 9, 2021 10:28 CST) Approved as to Form by City Attorney	12/09/21 Date
 By City Manager	12/08/21 Date		



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216615

EFFECTIVE DATE

11/10/2021

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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CITY SECRETARY
DALLAS, TEXAS
2021 DEC 10 AM 9:40

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Apex Titan, Inc. Supplier No. VS0000009931

Subject: Non-engineering environmental services

Lead Dept: Code Compliance Services

Action Requested: Authorize ratification payments for a non-engineering environmental consulting, investigative and remediation services for demolition program to cover invoices from December 2020 to August 2021 for performance of specified tasks to Apex Titan, Inc. Master Agreement MABPZ1424-CCS for requested services has expired but still has \$886,815 remaining.

Contract Number: CCS-2021-00017448 Contract Term: to

Background: Council Resolution 161425 authorized payment for a four-year term for non-engineering environmental consulting, investigative and remediation services. Code Compliance Services demolished substandard and dangerous structures by obtaining a demolition order from Municipal Court. Once order is signed, National Emission Standards for Hazardous Air Pollutants (NESHAP) requires that the City of Dallas test and abate any contamination found in and on the structure. All require written notifications be submitted before beginning demolition projects which may include the disturbance of any asbestos-containing building material for residential structures surveyed, city-owned and commercial structures.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	CCS	3041		3095		MASC CCS-2021-00017448	\$9,402.40	
						-		
						-		
Financing:							TOTAL:	\$9,402.40

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
		16145				\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

11/8/21
Date


Jon Fortune (Nov 10, 2021 11:06 CST)
By City Manager

Cal Estee (Dec 9, 2021 16:48 CST)

Approved as to Form by City Attorney

Nov 10, 2021
Date

Dec 9, 2021
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 216616
		EFFECTIVE DATE December 9, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

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d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: City North Condominium Association Inc. Supplier No. _____

Subject: Authorization and Indemnification Agreement

Lead Dept: Sanitation Services

Action Requested: Authorization to execute an Authorization and Indemnification Agreement related to a Commercial Service Application to provide recycling and solid waste collection services for 15 condominium units located at 7333 Valley View Lane.

Contract Number:	SAN-2022-00018186	Contract Term:	N/A	to	N/A
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Background: Sanitation Services is the exclusive municipal solid waste collection service providers for single family homes and duplexes in the city of Dallas, as provided in Chapter 18 of the Dallas City Code. All other properties may elect service from a private hauler, or request service from the City of Dallas.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.




NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						N/A	TOTAL: N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Jay Council (Dec 9, 2021 16:51 CST) By Department Director	12/09/2021 Date	 Willow Sanchez Approved as to Form by City Attorney	12/09/2021 Date
	 Joey Zapala (Dec 9, 2021 23:01 EST) By City Manager	12/09/2021 Date	

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 216617 EFFECTIVE DATE December 8, 2021
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1. Place an "X" in the appropriate box for the approval of:

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d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: White Rock Creek Trail Homeowners Association, Inc. Supplier No. _____

Subject: Authorization and Indemnification Agreement

Lead Dept: Sanitation Services

Action Requested: Authorization to execute an Authorization and Indemnification Agreement related to a Commercial Service Application to provide recycling and solid waste collection services for 37 condominium units located at 7333 Valley View Lane.

Contract Number:	SAN-2022-00018187	Contract Term:	N/A	to	N/A
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Background: Sanitation Services is the exclusive municipal solid waste collection service providers for single family homes and duplexes in the city of Dallas, as provided in Chapter 18 of the Dallas City Code. All other properties may elect service from a private hauler, or request service from the City of Dallas.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

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NO, there are no HUB's in Dallas County to contact for this business category.


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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						N/A	TOTAL: N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>Jay Council</u> Jay Council (Dec 8, 2021 14:40 CST) By Department Director	12/08/2021 Date	<u>Willow Sanchez</u> Approved as to Form by City Attorney	12/08/2021 Date
	<u>Joey Zapata</u> Joey Zapata (Dec 8, 2021 16:26 EST) By City Manager	12/08/2021 Date	

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	216618	
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		December 10, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED

2021 DEC 10 AM 10:38

CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **TEX-21** Supplier No. **VC0000001919**

Subject: **Annual Membership FY22**

Lead Dept: **Office of Government Affairs**

Action Requested: **Administrative Action Approval**

Contract Number: **IGS-2022-00017928** Contract Term: **10/1/2021** to **9/30/2022**

Background: Arrangements with professional organizations provide COD access to research & info. that benefits the city, enhance communication with other municipalities, opportunities for info. exchange & professional development, as well as effective lobbying.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	TRN	3306		3340		MASC IGS-2022-00017928	\$25,000
							-	
							-	
	Financing:						TOTAL:	\$25,000

Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

B. Wil

12/8/2021

By Department Director Date


Anna Lamberti Holmes

12/8/2021

Approved as to Form by City Attorney Date

[Signature]

12/10/21

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	216619	
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		Dec 10, 2021

RECEIVED
 DEC 10 AM 11:41
 CITY SECRETARY
 DALLAS TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Atilano Torres dba Torres Construction Mary L. Cato & Leslie L. Cato	Supplier No.	337798
Subject:	Home Improvement and Preservation Program (HIPP Rehab)		
Lead Dept:	Housing & Neighborhood Revitalization		

Action Requested: An amendment to the Triparty Agreement to increase the lead based paint grant amount from \$5,368.00 to \$6,980.00, correct the authorizing resolution number, and extend the completion date. The property address is 926 Highfall Dr. Dallas, Texas 75232. Funding for HIPP was appropriated by a previous city council resolution.

Contract Number:	HOU-2021-00014935	Contract Term:	Effective date of this AA	to	5/30/2021
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Background: On August 26, 2020 by Resolution No. 20-1220, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing. Homeowners are **Mary L. Cato and Leslie L. Cato**.

HUB Check appropriate Box

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

<https://mycpa.ca.a.state.tx.us/tpa/sscblsearch/>

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<i>David Noguera</i>	Dec 9, 2021	<i>MPS</i>	Dec 10, 2021
By Department Director	Date	Approved as to Form by City Attorney	MS Date
	<i>Eric A. Johnson</i>	Dec 10, 2021	
	By City Manager	Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216620

EFFECTIVE DATE

11/16/2021

RECEIVED
CITY SECRETARY'S
OFFICE
DALLAS, TEXAS
NOV 10 PM 2:22

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	EZSignworks	Supplier No.	VC23468
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Subject: District 8 Neighborhood Services Sign

Lead Dept: Building Services Department

Action Requested: Authorize supplemental agreement No. 1 to the contract with EZSignworks to allow a no-cost time extension to continue to remove and install new building signage for the District 8 Neighborhood Services building located at 3624 Simpson Stuart Rd. Dallas, TX 75241.

Contract Number:	BSD-2021-00017166	Contract Term:	11/22/2021	to	11/22/2022
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Background: This action will authorize the services of EZSignworks, as a no-cost time extension, to continue to remove and install signage at the former Highland Hills Library that was renovated and reopened as the District 8 Neighborhood Services Center in 2019. Due to supply chain lapses and weather, more time is needed to complete the project.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
								- BSD-2021-00017166
							-	
							-	
Financing:							TOTAL:	\$0.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	21-5962	7/29/2021	\$6,740.00	\$0.00	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Nov 16, 2021
Date

Approved as to Form by City Attorney Dec 9, 2021
Date

Nov 16, 2021
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION 216621
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		11/4/2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV 10 PM 2:25
 CITY SECRETAR
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Terracon Consultants, Inc.	Supplier No.	341409
Subject:	Harwood Park		
Lead Dept:	Park and Recreation Department		

Action Requested: Authorize a contract with Terracon in the amount of \$63,459.50

Contract Number:	PKR-2021-00017488	Contract Term:	9/30/21	to	8/1/22
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Background: Consultant will provide Lead Paint and Asbestos Abatement monitoring services for Abatement work to be completed by the firm of RNDI as outlined in the attached proposal from Terracon.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0530	PKR	7087	DWTN	4115	PKHRWDPK	- PKR-2021-00017488	\$63,459.50
							- Maria Martinez 10/08/21	
	Financing:							TOTAL:

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Suppl' Agreement Percentage
Contract Amendment Information:							

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 John Jenkins (Nov 4, 2021 10:10 CDT)
 By Department Director

Nov 4, 2021
 Date

[Signature]
 Approved as to Form by City Attorney
 MH
 11/17/21
 Date

[Signature]
 Joey Zapata (Nov 4, 2021 11:08 CDT)
 By City Manager

Nov 4, 2021
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216622

EFFECTIVE DATE

Sep 17, 2021

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
DEC 10 PM 3:00

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: LJA Engineering, Inc. Vendor No. VS91142

Subject: Stafford Park Playground Replacement

Lead Dept: Park and Recreation Department

Action Requested: Award a professional design services contract to Land Design in the amount of \$23,135.00 for Stafford Park Playground Replacement

Contract Number: PKR-2021-00017200 Contract Term: N/A to N/A

Background: In 2017, PKR solicited a Request For Proposals for 2017 Park and Recreation | Proposition B. This proposal is from a most qualified proposal based on Simple Project process per AD 4-05 to provide design services for this project.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VB79	PLGI	4111	PK17VB79	- PKR-2021-00017200	\$17,725.00
						- Maria Martinez 9/3/2021	
Financing:						TOTAL:	\$17,725.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Sep 17, 2021 12:23 CDT)
By Department Director

Sep 17, 2021
Date

Oluchi Nwaeke
Oluchi Nwaeke (Dec 10, 2021 14:01 CST)
Approved as to Form by City Attorney

Dec 10, 2021
Date

Joey Zapata
Joey Zapata (Sep 17, 2021 12:25 CDT)
By City Manager

Sep 17, 2021
Date

Linna rmb
rmb



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216623

EFFECTIVE DATE

DEC 3 2021

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC 10 PM 5:04
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: KIRBY-SMITH MACHINERY, INC.	Supplier No.:	502341
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Subject: Request for Supplement to Extend Time on AA 21-6061

Lead Dept: Public Works

Action Requested: Extension of time to AA 21-6061 due to the original AA expiring on 9/1/21 as well as the term schedule on the original contract terminating on 6/1/21. Requesting to add six months to the original contract.

Contract Number:	PBW-2021-00015964	Contract Term:	8/6/2021	to	3/1/22
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Background: This supplement will add a time extension of six months to allow payment to the vendor for the original service requested.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
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- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PBW	3432	ST09	2510		CX PBW-2021-00015964	0	
0001	PBW	3432	ST09	3110		CX PBW-2021-00015964	0	
Financing: General Fund							TOTAL:	0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	21-6061	8/6/2021	\$ 17,514.44	\$0	\$ 17,514.44	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Robert M. Perez
By Department Director

11/10/21
Date

ok choy
Approved as to Form by City Attorney

Dec 9, 2021
Date

[Signature]
By City Manager
12/3/2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216624

EFFECTIVE DATE

Dec 13, 2021

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2021 DEC 13 PM 3:51

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Facility Solutions Group Inc Supplier No. VS0000010481

Subject: Moody Performance Hall Lobby Strip Lights Retrofit

Lead Dept: Office of Arts and Culture

Action Requested: This action will authorize Facility Solutions Group, Inc through Buy Board Cooperative Purchasing for Building Maintenance, Repair and Operation Supplies Equipment 657-21 to provide electrical work at the Moody Performance Hall lobby strip lights retrofit

Contract Number: OCA-2021-00017564 Contract Term: 09/12/2021 to 3/31/2022

Background: This contract is for the lobby light strips at the Moody Performance Hall.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0671	OCA	W130	CULF	3210		MASC OCA-2021-00017564	\$16,492.00
						-	
						-	
Financing: Capital Construction Fund						TOTAL:	\$16,492.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jamile Scripps
Jamile Scripps (Dec 13, 2021 12:44 CST)
By Department Director


Dec 13, 2021
Date

Benjamin N. Samples, A.A.
Approved as to Form by City Attorney

Dec 13, 2021
Date

Joey Zapata
Joey Zapata (Dec 13, 2021 13:53 EST)

Dec 13, 2021

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 216625																																										
							EFFECTIVE DATE Dec 8, 2021																																										
							2021 DEC 13 PM 5:04 RECEIVED CITY SECRETARY DALLAS TEXAS																																										
1. Place an "X" in the appropriate box for the approval of:																																																	
<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.																																																	
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).																																																	
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<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.																																																	
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.																																																	
<input checked="" type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.																																																	
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																											
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																											
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																											
Supplier Name: The Neighbors of KB Polk Park			Supplier No.:																																														
Subject: Beautification Agreement																																																	
Lead Dept: Park & Recreation																																																	
Action Requested:			Authorize a Beautification Agreement with The Neighbors of KB Polk Park. The vendor will have a Christmas Lighting ceremony on the grounds at the K.B. Polk Sprayground. Non-flammable LED Lights will be used to decorate 19 total trees– 10 Crepe Myrtles located along the east side of the park (Victoria & Thedford), 8 Live Oaks along the north side of the Spray ground and 1 Cedar tree representing the "Living Christmas Tree." Contact: Amana Le (214) 670-0203																																														
Contract Number:			PKR-2022-00018070		Contract Term:		12/13/2021	to	1/31/2022																																								
Background:			The Neighbors of KB Polk Park desire to utilize the K.B. Polk Spray ground area to light up the park																																														
HUB Check appropriate Box https://mycpa.ca.gov/a/state.tx.us/lpa/sscmbsearch/			<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.																																														
Funding:			<table border="1"> <thead> <tr> <th>FUND</th> <th>DEPT</th> <th>UNIT</th> <th>ACTV</th> <th>OBJ</th> <th>PROGRAM</th> <th>ENCUMBRANCE TYPE and NUMBER</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>N/A</td> <td>PKR</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>- PKR-2022-00018070</td> <td>\$0.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>-</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>-</td> <td></td> </tr> <tr> <td colspan="7"> Financing: </td> <td> TOTAL: </td> <td> \$0.00 </td> </tr> </tbody> </table>						FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	N/A	PKR	N/A	N/A	N/A	N/A	- PKR-2022-00018070	\$0.00							-								-		Financing:							TOTAL:	\$0.00
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT																																										
N/A	PKR	N/A	N/A	N/A	N/A	- PKR-2022-00018070	\$0.00																																										
						-																																											
						-																																											
Financing:							TOTAL:	\$0.00																																									
Contract Amendment Information:			Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage																																								
								\$ 0.00	%																																								

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Dec 8, 2021 13:24 CST)

By Department Director

Dec 8, 2021

Date

Consuelo R Tankersley
Consuelo R Tankersley (Dec 13, 2021 15:30 CST)

Approved as to Form by City Attorney

Dec 13, 2021

Date

Joey Zapata
Joey Zapata (Dec 8, 2021 14:09 EST)

By City Manager

Dec 8, 2021

Date

OA



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216626
EFFECTIVE DATE

12/9/2021 12/8/2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
21 DEC 14 AM 9:00
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Hallmark Aviation Services, L.P. Vendor No. VC23152

Subject: Lost & Found Software for Dallas Love Field Airport

Lead Dept: AVI

Action Requested: Authorize Administrative Action to purchase a software for our Lost and Found Division at Dallas Love Field. Service not to exceed \$19,200.00 (3 quotes attached)

Contract Number: AVI-2021-00016770 Contract Term: 12/10/2021 to 12/9/2024

Background: The Lost and Found Division is purchasing this software to develop an inventory system to log lost items by passengers at Dallas Love Field. The award was based on the best value to the Department of Aviation. The department will generate revenue by getting a set fee for each item that is shipped, an annual credit which will be deducted from the invoicing for the following year, and the first year free of charge. Service not to exceed \$19,200.00

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
130	AVI	7718	AV31	3437		CX AVI-2021-00016770	\$19,200.00
Financing: FY2021 Operating Fund						TOTAL:	\$19,200.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date 12/7/2021

Approved as to Form by City Attorney Date 12/10/21

By City Manager Date 12/8/2021

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	2 1 6 6 2 7
		EFFECTIVE DATE
		Dec 13, 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
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<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):	

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	MATT BAGLEY	Supplier No.	VS94037
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall produce, PrintShop a Go-Go 2022, a portable print shop brought to you by Iron Frog Press. Consultant shall host three workshops where participants will learn the basics of printmaking and new techniques to make colorful prints. The three workshops include: Consultant shall host the workshops at three locations in Dallas: Vickery Park Branch Library, Bonton Farms, and White Rock Hills Branch Library. These open-to-the-public workshops shall take place between February and July 2022. The three workshops are as follows: CMYK COLOR THEORY WORKSHOP: All age groups shall learn about the world of color using printmaking techniques. FOAM-PLATE COLLAGRAPH WORKSHOP: Aspiring artists will learn plate making, typesetting, printing editions, and how printmaking can give artists a voice. Pre-cut shapes and types will be provided to help make individual prints. TWO-COLOR LINOCUT WORKSHOP: For adults and artists from other mediums, this workshop will teach the process to complete a two-color linocut, including transfer methods, cutting techniques, and registration. Participants will print their own fine art edition using the skills and tricks that will enable them to continue printmaking.

Contract Number:	OCA-2021-00017441 (CR-00025892)	Contract Term:	12/20/2021	to	9/30/2022
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Background: The fee for this service is \$7,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,875.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,750.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1,875.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$7,500.00
	Financing: General Fund						TOTAL:	\$7,500.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.




 Jennifer Scripps (Dec 13, 2021 13:03 CST) By Department Director	Dec 13, 2021 Date	 Taskana L. Byrd Approved as to Form by City Attorney	Dec 14, 2021 Date
	 Joey Zapata (Dec 13, 2021 14:33 EST) By City Manager	Dec 13, 2021 Date	

Exhibit C
Memorandum

RECEIVED

2022 DEC 19 AM 11:47

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE December 16, 2022

TO City Secretary
SUBJECT Correction to ^{mki}AA 21-6628

This is the first correction to the subject ^{mki}Administrative Action.

The subject ^{mki}Administrative Action was approved on 10/15/21 authorizing an Administrative Action for Engineering Services Contract with HVJ North Texas – Chelliah Consultants Inc. in an amount not to exceed \$58,212.50 to provide construction material testing service during reconstruction of Street Group 17-6006

Change is needed to correct:

Typo Financial/funding information Obvious error from CR context

Funding Information Section (line 2) should read as follows:

1V22	PBW	V260	SREC	4113	PB17V260	CX: PBW-2021-00017128	\$19,482.50
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Department: Public Works Department

Director (or designee.): Robert Perez Dec 16, 2022
Robert Perez (Dec 16, 2022 15:02 CST) Date
Signature
DR. Robert Perez
Print Name

Attachment for reference: Council Resolution [number], and if applicable, previous correction memo(s)

OFS: Approved Denied Is ATT Approval Needed? Y N

OFS: _____
Signature Date

Print Name

ATT: Approved Denied

Assistant City Attorney: _____
Signature Date

Print Name

Rg 12/20/22



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216628

EFFECTIVE DATE

Oct 15, 2021

RECEIVED
21 DEC 14 PM 2:14
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: HVJ North Texas – Chelliah Consultants. Inc. Supplier No. VS92425

Subject: Administrative Action for Material Testing for Street Group 17-6006

Lead Dept: Public Works

Action Requested: Authorize an Administrative Action for Engineering Services Contract with HVJ North Texas - Chelliah Consultants, Inc., in an amount not to exceed \$58,212.50 to provide Construction Material Testing during the reconstruction of Street Group 17-6006.

Contract Number:	PBW-2021-00017128	Contract Term:	11/1/2021	to	10/30/2023
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Background: This AA is required to provide the Construction Material Testing required for each Capital Construction Project. Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide these services and HVJ North Texas – Chelliah Consultants. Inc. is the most highly qualified contractor.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	V206	SREC	4113	PB17V206	CX: PBW-2021-00017128	\$23,312.50
1V22	PBW	V260	SREC	4113	PB17V260	CX: PBW-2021-00017128	\$18,482.50
1V22	PBW	V256	SREC	4113	PB17V256	CX: PBW-2021-00017128	\$15,417.50
Financing: Street & Trans. Fund (A). 2017 Gen. Obligation Bond Funds						TOTAL:	\$58,212.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Robert Perez (Oct 15, 2021 13:47 CDT)
By Department Director

Oct 15, 2021
Date

Approved as to Form by City Attorney
Oct 15, 2021
Date

Dec 14, 2021
Date

By City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216629

EFFECTIVE DATE

Dec 10, 2021

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2021 DEC 14 PM 3:31

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: The Jenkins Agency, Inc. Supplier No. 500034

Subject: Notary and Bonds Service

Lead Dept: ORM

Action Requested: Authorize a three-year service contract with The Jenkins Agency, Inc. to provide Notary, Polygraph Examiners, and Public Official Bonds.

Contract Number: ORM-2021-00017619 Contract Term: 12/10/2021 to 12/10/2024

Background: It is desirable to enter into a three-year contract with The Jenkins Agency, Inc. to have the vendor process applications and secure bonds for the City's polygraph examiners, public officials, and Notary Publics with the Secretary of State.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0194	ORM	3840		3070		MASC ORM-2021-00017619	\$44,535.00	
						-		
						-		
Financing:							TOTAL:	\$44,535.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jeronda D. Smith 11/09/2021
By Department Director Date

Christina Tsevonkas
Christina Tsevonkas (Dec 10, 2021 16:39 CST) Dec 10, 2021
Approved as to Form by City Attorney Date

[Signature]
By City Manager Date

Dec 10, 2021
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216648
		EFFECTIVE DATE
		12/08/2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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<input checked="" type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

 RECEIVED
 2021 DEC 15 AM 10:25
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Supplier Name: RJN Group, Inc.	Supplier No. 244922
Subject: Supplemental Agreement No. 2 for Erosion Control Contract No. A	
Lead Dept: Dallas Water Utilities	

Action Requested:	Authorize Supplemental Agreement No. 2 to the professional services contract with RJN Group, Inc. for additional services for erosion control improvements increasing the contract amount by \$73,245.00 to a new total of \$688,742.38.						
	Contract Number:	DWU-2019 00009201	Contract Term:	5/14/2019	to	4/28/2022	

Background: On April 10, 2019, City Council Authorized a professional services contract with RJN Group, Inc. for Erosion Control Contract A by Resolution No. 19-0523. This action is needed to design erosion control for 10225 Betty Jane Lane along with 9 additional easements for other sites that was not covered in the original scope.

HUB
Check appropriate Box




<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							- See Attached	
							-	
							-	
	Financing: Flood Control (D) Fund (2017 General Obligation Bond Funds)						TOTAL:	\$73,245.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	2	19-0523	4/10/2019	\$573,981.38	\$41,516.00	\$688,742.38	19.99%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Terry Lowery (Dec 7, 2021 19:52 CST) By Department Director	12/07/21 Date	 Christine Lanners (Dec 8, 2021 11:06 CST) Approved as to Form by City Attorney	12/08/21 Date
 By City Manager		12/08/21 Date	



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216649

EFFECTIVE DATE

MAY 26 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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RECEIVED
 2021 DEC 15 AM 10:29
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Herc Rentals Vendor No. 146874

Subject: Cargo Vans

Lead Dept: Equipment and Fleet Management (EFM)

Action Requested: Authorize a 6 - month agreement with Herc Rentals for Cargo Vans.

Contract Number:	EFM-2021-00016626	Contract Term:	June 15, 2021	to	December 15, 2021
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Background: This Administrative Action will allow rental of two cargo ¾ ton vans being coordinated by the Equipment and Fleet Management department. The cargo vans will be utilized to carry tools and electronic equipment for signal repair for the Transportation department. Pricing is obtained from the cooperative agreement - Omnia Partners Gold Pricing schedule, contract number 2019000318.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	TRN	3053	PB01	3060		CX - EFM-2021-00016626	\$16,450.00
						-	
						-	
Financing:						TOTAL:	\$16,450.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Donzell Gipson
 Donzell Gipson (May 26, 2021 13:27 CDT)
 By Department Director Date May 26, 2021

Ashley Stockton
 Ashley Stockton (Dec 14, 2021 12:28 CST)
 Approved as to Form by City Attorney Date Dec 14, 2021

M. Elizabeth Reich
 Elizabeth Reich (May 26, 2021 11:50 CDT) May 26, 2021

Joey Zapata
 Joey Zapata (May 26, 2021 14:18 CDT) May 26, 2021
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216650

EFFECTIVE DATE

DEC - 1 2021

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC 5 AM 10:36
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Bridge Steps Supplier No. VS0000067075

Subject: Ending Homelessness Fund

Lead Dept: Office of Homeless Solutions

Action Requested: Please prepare a contract to allow funds to be spent for Caseworker salaries for Bridge Steps

Contract Number: OHS -2017-0003150 Contract Term: 08/01/2021 to 07/31/2022

Background: Beginning in 2009, the State Legislature appropriated funding to be administered by TDHCA for the Homeless Housing and Services Program (HHSP), to provide funding to the largest cities in Texas (cities that have a population greater than 285,000), in support of services to homeless individuals and families. There are currently nine cities receiving HHSP funding: Arlington, Austin, Corpus Christi, Dallas, El Paso, Fort Worth, Houston, Plano, and San Antonio. The Purpose of the HHSP program is to provide housing and services for individuals and families who are homeless or at risk of homelessness. Eligible activities are administrative costs, case management, construction/conversion/rehabilitation, essential services, homelessness prevention, homelessness assistance (such as rapid re-housing) operation of emergency shelters, and other local programs approved by TDHCA.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
S372	MGT	243C	EH32	3070		OHS-2017-0003150	\$51,804.00
						-	
						-	
Financing:						TOTAL:	\$51,804.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	6	20-1439	12/12/2007	\$3,800,000.00	\$20,396,943.00	\$20,448,747.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Christine Crossley
Christine Crossley (Dec 14, 2021 10:11 AM CST)
By Department Director

Oct 14, 2021
Date

[Signature]
Approved as to Form by City Attorney
Date

[Signature]
By City Manager
Date
Dec 1, 2021



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216651

EFFECTIVE DATE

Dec 2, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 DEC 15 AM 11:49
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Linus Spiller-Craft** Supplier No. 511131

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "Colour Me Queer" Play Festival" a collection of seven (7) play shorts reflecting the beautiful diversity of the LGBTQIA2S+ community and all the intersections that it comprises. The production running time is 2 hours including a 15-minute intermission. Two (2) selected categories or "walk contests" will be held at each production one before the production opens and one during intermission. All events will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017440 (CR-00025739) Contract Term: 12/10/2021 to 9/30/2022

Background: The fee for this service is **\$7,500.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$1,875.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$3,750.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or **\$1,875.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/passcmbi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$7,500.00
Financing: General Fund						TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Dec 2, 2021 08:51 CST)

By Department Director

Dec 2, 2021

Date

MPS

Approved as to Form by City Attorney

Dec 14, 2021

Date

Joey Zapata
Joey Zapata (Dec 2, 2021 10:25 EST)

By City Manager

Dec 2, 2021

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216652

EFFECTIVE DATE

Dec 8, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC 15 AM 11:49
 CITY SECRETARY
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- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Michael D'Andre Childs** Supplier No. VC23588

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "Into the Jungle featuring Dallas Future Fashion Designers" a show that will showcase rising fashion artists from Wade College at the South Dallas Cultural Center. The pieces will be showcased in a live performance/exhibition using theatrical elements (including music, lighting, and dance) to bring the audience into the jungle and on the journey. This event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017440 (CR-00025746) Contract Term: 12/17/2021 to 9/30/2022

Background: The fee for this service is **\$5,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$1,250.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$2,500.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or **\$1,250.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$5,000.00
Financing: General Fund						TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps (Dec 8, 2021 09:03 CST)

By Department Director

Dec 8, 2021

Date

Arden H. Lee

Approved as to Form by City Attorney

Dec 15, 2021


Date

Joey Zapata (Dec 8, 2021 10:19 EST)

By City Manager

Dec 8, 2021

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1>	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216653
		EFFECTIVE DATE
		Nov 22, 2021

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 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Asian Film Foundation of Dallas** Supplier No. **VS0000016157**

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "21st Annual Asian Film Festival of Dallas" a seven-day film festival in summer 2022, at the Angelika Film Center-Dallas in Mockingbird Station. During the festival--run entirely by volunteers--consultant will screen approximately 40 films from across Asia and from Asian-American filmmakers. Filmmakers will discuss their films and be able to interact with the audience. The festival will include a Women's Showcase featuring an entire day of films by women filmmakers, panel discussions, and multiple events, including parties and receptions. CDC guidance will be followed for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017440 (CR-00025747) Contract Term: 12/1/2021 to 9/30/2022

Background: The fee for this service is **\$10,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$2,500.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$5,000.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or **\$2,500.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.




NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$10,000.00
Financing: General Fund						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Jennifer Scripps (Nov 22, 2021 15:43 CST) By Department Director	Nov 22, 2021 Date	 Lisa Mares Approved as to Form by City Attorney	Nov 22, 2021 Date
	 Joey Zapata (Nov 22, 2021 15:53 CST) By City Manager		Nov 22, 2021 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216654

EFFECTIVE DATE

12/03/2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2021 DEC 15 AM 11:49
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Texas Municipal League Supplier No. 079714

Subject: Renewal membership FY22

Lead Dept: BMS - OGA

Action Requested:

Contract Number: MASC-BMS-2022-00018235 Contract Term: 11/1/2021 to 10/31/2022

Background: Texas Municipal League (TML) annual membership fee is \$59,542.00. The purpose of TML is "to render services which individual cities have neither time, money, or strength to do alone." In practice, this objective translates into several functions that specifically benefit Texas cities. These functions include: representing cities' interests at the State and Federal levels; conducting a wide variety of training sessions and conferences; maintaining the most comprehensive file of city government information in the State; publishing a wide variety of documents; providing legal and technical information on all aspects of city government; serving as the forum for molding the diverse views of the city officials into coherent statewide policies; and operating two group risk pool programs that produce dollar savings for TML members cities.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	BMS	1978		3340		MASC BMS-2022-00018235	\$59,542.00
						-	
						-	
Financing:						TOTAL:	\$59,542.00

Contract Amendment	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		216655
		EFFECTIVE DATE
		12/07/2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC 15 PM 2:48
 CITY SECRETAR
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Water P. Moore and Associates, Inc. Supplier No. 501930

Subject: Facility Condition Assessment for the DFR Training Facility Burn Building and Towers

Lead Dept: Building Services Department

Action Requested: Authorize supplemental agreement No. 1 to the professional service contract with Water P. Moore & Associates, Inc. to perform additional service needed for the facility condition assessments of three structures used by Dallas Fire Rescue for training located at 5000 Dolphin Road, Dallas, Texas 75223.

Contract Number:	BSD-2021-00017667	Contract Term:	09/28/2021	to	09/28/2022
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Background: This action will authorize Water P. Moore & Associates, Inc. to engage E.H. Glover, Inc. dba High Temperature Linings to remove and replace ten System 203 Heat Tiles to allow the engineer to inspect and test the concrete behind the lining. System 203 Heat Tiles are a proprietary heat reflecting system installed in these DFR training facilities.

HUB
Check appropriate Box
https://mycpa.cpa.state.tx.us/tpasscmb/lea_rch/

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	TR00		3070		CX BSD-2021-00017667	\$8,100.00	
						-		
						-		
Financing:							TOTAL:	\$8,100.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	01	AA21-6404	09/29/21	\$31,050.00	\$0.00	\$39,150.00	26.1%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director Date 12/07/2021


 Approved as to Form by City Attorney Date 12/14/2021


 By City Manager Date 12/07/2021

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		216656
		EFFECTIVE DATE
		Dec 13, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **OAK CLIFF RECORDS & LIBRARY** Supplier No. **VS97451**

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce Sounds of Oak Cliff Concert Series 2022. This open-to-the-public concert series shall focus on booking musical artists living and working in Oak Cliff who are exploring personal and cultural identity, and more established acts that have an educational component to their performance. The series shall have a focus of inclusivity in its programming. There will be one Sounds of Oak Cliff Concert per month from April to September 2022 at Top Ten Records for a total of 6 concerts. Each event shall have two acts perform for the evening.

Contract Number:	OCA-2021-00017441 (CR-00025896)	Contract Term:	12/20/2021	to	9/30/2022
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Background: The fee for this service is \$8,400.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,100.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4,200.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,100.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb1search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$8,400.00
Financing: General Fund						TOTAL:	\$8,400.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Dec 13, 2021 13:04 CST)
 By Department Director

Dec 13, 2021
 Date


 Lisa Mares
 Approved as to Form by City Attorney

Dec 15, 2021
 Date


 Joey Zapata (Dec 13, 2021 14:34 EST)
 By City Manager

Dec 13, 2021
 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216657
		EFFECTIVE DATE
		Nov 22, 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	<div style="writing-mode: vertical-rl; transform: rotate(180deg);"> RECEIVED 2021 DEC 16 AM 8:50 CITY SECRETARY DALLAS, TEXAS </div>
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.	

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Stephen Ballard	Supplier No.	VS0000013985
Subject:	Contract Fee Instructor		
Lead Dept:	PKR		

Action Requested:	Authorize a contract fee instructor agreement with Stephen Ballard. The vendor will provide Karate and Self Defense classes to the citizens of Dallas. Contact: Leatrice Newhouse (214) 670-0221						
	Contract Number:	PKR-2022-00018050	Contract Term:	NTP	to	10/31/2022	

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (**70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)**

HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmb1search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
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	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00018050	70-30 Split
							-	
							-	
Financing:							TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director
 Date: Nov 22, 2021

Nov 22, 2021
 Date


 Approved as to Form by City Attorney
 Date: Dec 7, 2021

MH
MH


 By City Manager
 Date: Nov 22, 2021

Nov 22, 2021
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
216658
EFFECTIVE DATE
Nov 24, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC 16 AM 8:11
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Agustin Jasso DBA The Jaycee Zaragoza Karate **Supplier No.:** 14551

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement with Agustin Jasso DBA The Jaycee Zaragoza Karate. The vendor will provide Karate classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-0221

Contract Number:	PKR-2022-00018013	Contract Term:	NTP	to	10/31/22
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Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (**70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)**

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00018013	70-30 Split
							-	
							-	
Financing:							TOTAL:	N/A

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director
Date: Nov 24, 2021

Orluchi Hwashe
Approved as to Form by City Attorney
Date: Dec 7, 2021

Joey Zapata
By City Manager
Date: Nov 24, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216659

EFFECTIVE DATE

Dec 14, 2021

MD
MD

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC 16 PM 1:08
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: White & Wiggins, L.L.P. Supplier No. 344317
 Subject: Professional Services Contract
 Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with White & Wiggins, L.L.P. to provide legal representation for Dallas Fire-Rescue Assistant Chief Justin Ball in a proceeding before the City of Dallas Ethics Commission filed by Karla Solis Zuniga. This contract shall not exceed \$10,000.
 Contract Number: ATT-2022-00018282 Contract Term: 12/3/2021 to *Indefinite

Background: White & Wiggins, L.L.P. is being retained to represent Dallas Fire-Rescue Assistant Chief Justin Ball in a proceeding before the City of Dallas Ethics Commission filed by Karla Solis Zuniga. The firm will be paid on an hourly rate basis as provided by the engagement letter dated December 3, 2021. This contract shall not exceed \$10,000. *The City Attorney can terminate the contract with 10 days' notice to the Firm.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0192	ORM	3888		3033		MASC ATT-2022-00018282	\$10,000.00
						-	
						-	
Financing:						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

MD APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayub Powers
 By Department Director Date Dec 14, 2021

Michael Doss
 Michael Doss (Dec 16, 2021 10:29 CST)
 Approved as to Form by City Attorney Date Dec 16, 2021

[Signature]
 By City Manager Date Dec 14, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216660

EFFECTIVE DATE

Nov 22, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC 16 PM 2:35
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Code 96, LLC d/b/a BARE METAL STANDARD Supplier No. VC23130

Subject: Consent to Assignment Request for Code 96 LLC.

Lead Dept: POM

Action Requested: Authorize a consent to assignment and assumption of services from Superior Fire Prevention LLC dba Bare Metal East Texas (VC23130) to Code 96, LLC dba Bare Metal Standard (VC17215). On March 1, 2021, Superior Fire Protection, LLC entered into a Contribution Agreement with Code 96, LLC. Where the contributor irrevocably assigns, transfers, and conveys to the LLC all of its right, title and interest to the Contributed Assets, and LLC accepts, acquires and assumes the Contributed Assets.

Contract Number: PKR-2017-00004411 Contract Term: 12/13/2017 to 12/20/21

Background: On December 13, 2017, City Council awarded Superior Fire Prevention LLC dba Bare Metal East Texas (VC17215) a three-year service agreement in the estimated amount of \$24,553 with Resolution 17-1883, for maintenance and cleaning of kitchen exhaust vent-hoods for all applicable Park and Recreation locations.

HUB Check appropriate Box
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

NA-(CM-LD)

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	PKR-2017-00004411	AMOUNT	
						-	0.00	
						-		
						-		
Financing:							TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
		17-1883	12/13/2017	\$24,553.00		\$24,553.00	0%

Uty APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chhunny Chhuan

Nov 22, 2021

Anna Lamberti Holmes

12/14/21

By Department Director

Date

Approved as to Form by City Attorney

Date

Jocely Zapata
 Jocely Zapata Nov 22, 2021 10:37 CST

Nov 22, 2021

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216661

EFFECTIVE DATE

Dec 15, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC 16 PM 2:41
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Atilano Torres dba Torres Construction - Contractor**
Shante L. Smith - Homeowner Supplier No. 337798

Subject: Home Improvement and Preservation Program (HIPP Rehab)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute the triparty agreement for the Home Improvement and Preservation Program project at 7915 Hull Ave, Dallas, Texas 75216 for a forgivable loan amount of \$33,707.00. Funds have been appropriated under a prior resolution.

Contract Number:	HOU-2021-00017375	Contract Term:	Effective date of this AA	to	12/15/2021
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Background: On August 26, 2020 by Resolution No. 20-1220, City Council approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tga/sscmlbsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

DN **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

David Noguera
By Department Director Date Dec 15, 2021

Scott Bray
Approved as to Form by City Attorney sb Date Dec 16, 2021

Qui A. Johnson
By City Manager Date Dec 15, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216662

EFFECTIVE DATE

2021
 CITY SECRETARY
 DALLAS, TEXAS
 DEC 16 PM 3:16

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: REKJ Builders Limited Liability Company - Contractor
Patricia Ann Johnson - Homeowner

Supplier No. VC20926

Subject: Dallas Tomorrow Fund (DTF)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Dallas Tomorrow Fund (DTF) Program to provide repairs and/or rehabilitation to the property located at 3040 Shadow Wood Dr., Dallas, TX 75224, in an amount not to exceed \$18,880.00.

Contract Number:	HOU-2021-00018067	Contract Term:	Effective Date of the AA above	to	05/26/2022
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Background: On September 28, 2016 the Dallas City Council approved Ordinance No. 30236, which amended Chapter 27 Sec 16.13-16.23 of the Dallas City Code ("Code"), changing the process of referring persons determined financially unable to repair or rehabilitate their property or premises in compliance with the Code. DTF must be used for the sole purpose of rehabilitating and/or repairing properties and premises in the city for persons who are found unable to financially comply with notice of violation issued by the director under Section 27-16 of the Code. Funding for the repairs/rehabilitation is derived from the Contract for Services executed between the City and Contractor, as authorized by City Council Resolution No. 20-1555, approved on October 13, 2020.

HUB
Check appropriate Box
<https://mycpa.cp.state.tx.us/tpa/sscblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

LNJ APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera

By Department Director

Dec 2, 2021

Date

Lisa Mares

Approved as to Form by City Attorney

Dec 2, 2021

LM

Date

Patricia Johnson

By City Manager

Dec 2, 2021

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216663

EFFECTIVE DATE

Dec 2, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC 16 PM 3:16
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Miko Trucking, Inc. - Contractor Elma R. Else - Homeowner	Supplier No.	VS0000010476
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Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 1825 Angelina Dr., Dallas, Texas 75212 in an amount not to exceed \$9,875.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB Check appropriate Box

<https://mycpa.cp.state.tx.us/tpa/sscmbsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	
							-	
							-	
	Financing:							TOTAL:

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

LM **APPROVAL:** Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera Dec 2, 2021
By Department Director Date

Lisa Mares Dec 2, 2021
Approved as to Form by City Attorney LM Date

Quinlan Johnson Dec 2, 2021
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216664

EFFECTIVE DATE

DEC 16 2021

RECEIVED
 2021 DEC 15 PM 3:48
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Dallas County Department of Health and Human Services Supplier No. 254643
 Subject: DFR Recruit Vaccine Services
 Lead Dept: Dallas Fire Rescue

Action Requested: Authorize a three-year interlocal pricing agreement with Dallas County Department of Health and Human Services (254643) for DFR Recruit vaccination services and office visit on an as needed basis. Total amount not to exceed \$46,425.00

Contract Number:	MASC DFD-2022-00018251	Contract Term:	12-15-21	to	12-15-24
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Background: The Fire Department utilizes the International Travel Clinic, at the Dallas County Health and Human Services, for examinations and vaccinations after Fire Rescue Recruits have two consecutive positive TB skin tests during their initial examinations. This agreement will also support Fire-Rescue in providing a secondary resource for vaccinations in the event the City is out of stock.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFD	AD02	DF01	3040		-	\$46,425.00
						-	
						-	
Financing: General						TOTAL:	\$46,425.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

NAJ APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

DA
 Dominique Artis (Dec 16, 2021 11:51 CST)
 By Department Director

Dec 16, 2021
 Date

DK Don Knight
 Approved as to Form by City Attorney
 Dec 16, 2021
 Date

Jon Fortune
 Jon Fortune (Dec 16, 2021 15:23 CST)
 By City Manager
 Dec 16, 2021
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216665

EFFECTIVE DATE

12/6/21

RECEIVED
2021 DEC 17 AM 9:02
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%.)
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: BlueRock Marketing LLC Supplier No. VC23758

Subject: Production Of Annual Water Quality Report

Lead Dept: Dallas Water Utilities, Planning Division

Action Requested: Authorize a professional services contract with BlueRock Marketing LLC for the production of the Annual Water Quality Report.

Contract Number: DWU-2021-00017641 Contract Term: 1/1/2022 to 6/30/2022

Background: Dallas Water Utilities is responsible for producing the Annual Water Quality Report annually. It is a federal and state required report that is produced to provide information about the City of Dallas' water system to include source water, the levels of detected contaminants and compliance with drinking water rules.

HUB
Check appropriate box
<https://mycpa.cpa.state.tx.us/lpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
100	DWU	7030		3073		CT- DWU-2021-00017641	\$3,145.00	
Financing:							TOTAL:	\$3,145.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

RW APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

12/6/21
By Department Director Date

12/16/2021
Approved as to Form by City Attorney Date

12/06/2021
By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	216666	
	EFFECTIVE DATE	
	Nov 23, 2021	

See Administrative Directive 4-05 for additional guidelines and routing.
 File the approved form and all necessary documentation with the
 City Secretary's Office to receive an official file stamp.

RECEIVED

2021 DEC 1 AM 9:02

CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through local or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Carlos Adame	Supplier No.	VC23557
Subject:	Contract Fee Instructor		
Lead Dept:	PKR		

Action Requested: Authorize a contract fee instructor agreement with Carlos Adame. The vendor will provide Boxing Skills classes to the citizens of Dallas.
 Contact: Leatrice Newhouse (214) 670-0221

Contract Number:	PKR-2022-00018023	Contract Term:	NTP	to	10/31/2022
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Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (**70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)**


HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>


- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00018023	70-30 Split
							-	
							-	
Financing:							TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	Nov 23, 2021 Date	 Approved as to Form by City Attorney	Dec 2, 2021 Date
 By City Manager	Nov 23, 2021 Date		

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216667
		EFFECTIVE DATE
		Dec 13, 2021

RECEIVED
 DEC 17 AM 9:14
 CITY SECRETARY
 DALLAS TEXAS

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Supplier Name: HEE YUN KIM	Supplier No. VC22323
Subject: Professional Services	
Lead Dept: Office of Arts and Culture	

Action Requested: Consultant shall produce the music composition workshop entitled, "Dallas Songwriting Workshop." This is a free program open to the public geared towards. The workshop shall take place at the auditorium in the White Rock Hills library from April 2022 through May 2022 on every Saturday. The project will consist of 6 classes and a culminating concert. Consultant shall offer detailed instructions and feedback for participants regarding their compositions. Workshop participants shall also learn the music theory needed for songwriting, and work on their compositions. The participants will be guided by a professional composer and work with professional musicians for their work-in-progress compositions. The culminating concert will take place on the last day of the workshop. The participants' songs will be performed by professional musicians in Dallas, including Bronwyn White, soprano of the Verdigris Ensemble.

Contract Number:	OCA-2021-00017441 (CR-00025895)	Contract Term:	12/20/2021	to	9/30/2022
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Background: The fee for this service is \$7,190.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,797.50 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,595.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1,797.50, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$7,190.00
Financing:						TOTAL:	\$7,190.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

Uly **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

Jennifer Scripps
 Jennifer Scripps (Dec 13, 2021 13:04 CST)
 By Department Director

Dec 13, 2021
Date

Scott Bray
 Approved as to Form by City Attorney

Dec 16, 2021
Date

Joey Zapata
 Joey Zapata (Dec 13, 2021 14:34 EST)
 By City Manager

Dec 13, 2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216668

EFFECTIVE DATE

Dec 13, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 0%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
DEC 17 AM 9:14
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **JILES KING** Supplier No. VC18934

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce The BLK Experience Museum, an innovative pop-up museum dedicated to celebrating black lives and black excellence. This open-to-the-public event shall be hosted at the Urban Arts Center in February 2022 throughout Black History Month. The exhibit space shall include interactive experiences by touring eight spaces highlighting profound black experiences that will shine a light of the strengths and struggles of black lives throughout history. Each of the eight rooms will be designed by a different artist, many of whom shall be from the Dallas area who have been specifically selected to bring the black experience to life in their own perspective.

Contract Number: OCA-2021-00017441 (CR-00025891) Contract Term: 12/20/2021 to 9/30/2022

Background: The fee for this service is \$7,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,875.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,750.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1,875.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmlbsearch/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$7,500.00
Financing: General Fund						TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Janifia Scripps
Janifia Scripps (Dec 13, 2021 12:53 CST)

By Department Director

Dec 13, 2021

Date

Scott Bray

Approved as to Form by City Attorney

Dec 16, 2021

Date

Joey Zapata
Joey Zapata (Dec 13, 2021 13:55 EST)

By City Manager

Dec 13, 2021

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216669

EFFECTIVE DATE

Dec 16, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2021 DEC 17 AM 9:00
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: ACL Services, Ltd. dba Galvanize Supplier No. 354032

Subject: AuditBond Management Solution

Lead Dept: Information and Technology Services

Action Requested: Authorize Supplemental Agreement No. 3 to amend contract to purchase AuditBond Management Solution, pursuant to the State of Texas Department of Information Resources (DIR) cooperative contract DIR-TDO-4313

Contract Number: POM-2019-00011346 Contract Term: 1/01/2022 to 10/31/2022

Background: This amendment will allow for the purchase of the AuditBond Management Solution module. This module will allow the City Auditor's Office to manage and track audit activities, processes, and documentation.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	AUD	1210		3437		MASC POM-2019-00011346	\$40,416.67
						-	
						-	
Financing: General Fund (subject to annual appropriations)						TOTAL:	\$40,416.67

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	3	19-1517	9/25/2019	\$300,000.00	\$126,542.03	\$ 466,958.70	55.65%

Nty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

William Zupich
By Department Director Date Nov 29, 2021

Christina Tsevonkas
Approved as to Form by City Attorney Date Dec 16, 2021

[Signature]
By City Manager Date Dec 16, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216670

EFFECTIVE DATE

Dec 10, 2021

RECEIVED
 221 DEC 17 AM 9:50
 CITY SECRETAR
 DALLAS, TEXA

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Miko Trucking Inc. - Contractor
China Anderson - Homeowner
Supplier No. VS0000010476

Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide a grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 917 Walkway Street, Dallas, Texas 75212 in an amount not to exceed \$9,885.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpa/sscmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
By Department Director

Dec 9, 2021

Date

Qui A. Johnson

By City Manager

Scott Bray


Dec 16, 2021

Approved as to Form by City Attorney sb

Date

Dec 10, 2021

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1>	ADMINISTRATIVE ACTION 216671
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		Dec 10, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC 17 AM 10:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Miko Trucking, Inc. - Contractor Sylvia Esther Duran - Homeowner	Supplier No.	VS0000010476
----------------	---	--------------	--------------

Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide a grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 2806 Mike St, Dallas, Texas 75212 in an amount not to exceed \$9,875.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB
Check appropriate Box
<https://mycpa.ca.a.state.tx.us/tpa/sscmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
							-		
							-		
							-		
	Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
By Department Director

Dec 9, 2021
Date

MPS
Dec 10, 2021
Approved as to Form by City Attorney MS Date

Qui h. Johnson
Dec 10, 2021
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216672

EFFECTIVE DATE

Dec 10, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC 17 PM 12:27
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: REKJ Builders Limited Liability Company - Contractor
 Larry Henderson and Deborah Ross-Henderson – Homeowner(s)

Supplier No. VC20926

Subject: Dallas Tomorrow Fund (DTF)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Dallas Tomorrow Fund (DTF) Program to provide repairs and/or rehabilitation to the property located at 7734 Bruton Rd., Dallas, TX 75217, in an amount not to exceed \$19,900.00.

Contract Number:	HOU-2021-00017391	Contract Term:	Effective Date of the AA above	to	05/10/2022
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Background: On September 28, 2016 the Dallas City Council approved Ordinance No. 30236, which amended Chapter 27 Sec 16.13-16.23 of the Dallas City Code ("Code"), changing the process of referring persons determined financially unable to repair or rehabilitate their property or premises in compliance with the Code. DTF must be used for the sole purpose of rehabilitating and/or repairing properties and premises in the city for persons who are found unable to financially comply with notice of violation issued by the director under Section 27-16 of the Code. Funding for the repairs/rehabilitation is derived from the Contract for Services executed between the City and Contractor, as authorized by City Council Resolution No. 20-1555, approved on October 13, 2020.

HUB Check appropriate Box <https://mycpa.cp.a.state.tx.us/tpa/sscmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera

Dec 9, 2021

Lisa Mares

Dec 16, 2021

By Department Director

Date

Approved as to Form by City Attorney

LM


Date

Qui A. Johnson

Dec 10, 2021

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216673
		EFFECTIVE DATE
		Dec 17, 2021 

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC 17 PM 2:23
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N/A

Supplier Name: Brown & Hofmeister, L.L.P.	Supplier No. 339582
---	---------------------

Subject: Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with Brown & Hofmeister, L.L.P. to provide legal services in connection with attorney-client relationship issues concerning Dallas City Attorney's Office and officers and employees of the City of Dallas. Not to exceed \$25,000.

Contract Number:	ATT-2022-00018336	Contract Term:	11/29/2021	to	*Indefinitely
------------------	-------------------	----------------	------------	----	---------------

Background: Brown & Hofmeister, L.L.P. will provide legal services in connection with attorney-client relationship issues concerning Dallas City Attorney's Office and officers and employees of the City of Dallas. Not to exceed \$25,000. The firm will be paid on an hourly rate basis as provided in the Engagement Letter dated November 29, 2021. Not to exceed \$25,000. *The City Attorney can terminate the contract with 10 days' notice to the Firm.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0192	ORM	3890		3033		MASC ATT-2022-00018336	\$25,00.00
						-	
						-	
Financing:						TOTAL:	\$25,00.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Aysh Powers
By Department Director

Dec 17, 2021
Date


By City Manager

Michael Doss
Michael Doss (Dec 17, 2021 10:36 CST)

Dec 17, 2021
Date

Approved as to Form by City Attorney 

216674



RECEIVED

2022 DEC -2 PM 2:42

CITY SECRETARY
DALLAS, TEXAS

Memorandum

Date: December 2, 2022

To: Bilierae Johnson, City Secretary, CSO

From: Ayeh Powers, Managing Attorney, CAO

Re: 2nd Correction to Administrative Action Nos. 21-6674 and 22-6218 for Dallas County Public Defender's Office

On Administrative Action Nos. 21-6674 and 22-6218, please document the following **correction to the Contract Term end date:**

Remove: to ~~11/4/2022~~

Correction: to 12/31/2022

Thank you.

Ayeh Powers

Ayeh Powers (Dec 2, 2022 14:05 CST)

Ayeh B. Powers
Executive Assistant City Attorney
Managing Attorney and Deputy Chief of Litigation
Dallas City Attorney's Office

Dec 2, 2022

Date

12/17/22

216674

RECEIVED

2022 OCT 20 PM 4: 22

CITY SECRETARY
DALLAS, TEXAS



Memorandum

Date: October 6, 2022

To: Bilierae Johnson, City Secretary, CSO

From: Ayeh Powers, Managing Attorney, CAO

Re: **Correction to Administrative Action Nos. 21-6674 and 22-6218
for Dallas County Public Defender's Office**

On Administrative Action Nos. 21-6674 and 22-6218, please document the following correction to the Contract Term end date:

Remove: to ~~9/29/2022~~

Correction: to 11/4/2022

Thank you.

Ayeh Powers

Ayeh Powers (Oct 6, 2022 13:02 CDT)

Ayeh B. Powers
Executive Assistant City Attorney
Managing Attorney and Deputy Chief of Litigation
Dallas City Attorney's Office

Oct 6, 2022

Date

10/20/22



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216674

EFFECTIVE DATE

Dec 16, 2021

MD

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC 17 PM 2:23
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Dallas County Public Defender's Office Supplier No. 14003

Subject: Interlocal Agreement – South Dallas Drug Court (SAMHSA Grant)

Lead Dept: City Attorney's Office

Action Requested: Authorize an Interlocal Agreement (ILA) between City of Dallas and the Dallas County Public Defender's Office to provide representation to program participants at the South Dallas Drug Court. This contract shall not exceed \$10,000.

Contract Number:	ATT-2022-00017798	Contract Term:	9/30/2021	to	9/29/2022
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Background: On November 28, 2018, City Council by Ordinance No. 31049, authorized the City Manager to approve contracts with intergovernmental agencies less than \$50,000 without further City Council action, pursuant to Dallas City Code, Article IV. Purchasing., Chap. 2, Sec. 2-30, Subsec. (d)(8).

On September 22, 2021, City Council by Resolution No. 21-1504, authorized acceptance of the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant from the U.S. Department of Health and Human Services (HHS) in the amount of \$361,012.00 for year four of the five-year project period, to expand capacity at the existing South Dallas Drug Court (SDDC) for the period September 30, 2021 through September 29, 2022. SDDC incorporates alcohol/drug treatment, recovery support services, screening, assessment, case management and program coordination. Under this ILA, Dallas County Public Defender's Office will provide representation to program participants at the South Dallas Drug Court as outlined in the Engagement Letter dated September 23, 2021. This contract shall not exceed \$10,000.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbisea/rch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
F684	ATT	233C		3070		MASC ATT-2022-00017798	\$10,000.00	
Financing:							TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayub Powers
By Department Director Dec 16, 2021 Date

Michael Doss
Approved as to Form by City Attorney Dec 17, 2021 Date

[Signature]
By City Manager Dec 16, 2021 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216675

EFFECTIVE DATE

Dec 15, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 DEC 17 PM 2:24
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: East Texas Testing Laboratory, Inc. dba E TTL Engineers & Consultants Inc. Supplier No. 500059

Subject: Supplemental Agreement No. 2 to Construction Material Testing & Special Inspection

Lead Dept: MGT-Office of Bond and Construction Management

Action Requested: Authorize an increase to the engineering service contract with East Texas Testing Laboratory, Inc. dba E TTL Engineers & Consultants Inc., for additional Construction Materials Testing and related quality control services due to the overall construction progress and additional estimated quantities and tests needed for the completion of the project in an amount not to exceed \$11,815.00, increasing the contract from \$ 34,979.00 to \$46,794.00.

Contract Number:	BON-2020-00013729	Contract Term:	6/15/2020	to	1/31/2022
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Background: The Construction of the new Fire Station 59 was approved by votes in the 2017 Bond Program. This approximately 12,000 sq. ft. fire station will provide fire-rescue services to the citizens in Southern Dallas and house DFR's Swift Water Team. Further construction material testing is needed for the new fire station 59, located at 201 N. Jim Miller Rd.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V33	BSD	VG31	FIRF	4113	EB17VG31	CX BON-2020-00013729	\$11,815.00
						-	
						-	
Financing: 2017 General Obligation Bond Fund						TOTAL:	\$11,815.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	20-5679	6/2/2020	\$27,934.00	\$34,979.00	\$46,794.00	67.52%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Adriana Castaneda (Dec 15, 2021 14:33 CST)
By Department Director

Dec 15, 2021
Date

Approved as to Form by City Attorney
Date

Dec 16, 2021
Date

Dec 15, 2021
By City Manager

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		216676
		EFFECTIVE DATE
		Oct 8, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC 17 PM 2:30
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Elroy Johnson dba Glow Cones Supplier No. _____

Subject: Extension of Agreement

Lead Dept: Park and Recreation : John Lawrence

Action Requested: Authorize the extension of Elroy Johnson dba Glow Cone to conduct Concessions at Kiest Park until November 30, 2022, or until the City awards and executes a new RFP. Department staff collect 25% of net receipts associated with the concession program monthly for the term of the Administrative Action.
Contact: Regina Allen (214) 670-4285

Contract Number:	PKR-2020-00012619	Contract Term:	1/17/2022	to	11/30/2022
------------------	-------------------	----------------	-----------	----	------------

Background: Elroy Johnson dba Glow clones will sell concession items to the public at the City owned building at Kiest Softball Park. Department staff collects 25% of gross sales on a monthly basis.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

rmb Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		N/A	PKR	N/A	N/A	N/A	N/A	-
Financing:							TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							\$ 0.00

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Oct 8, 2021 *Benjamin N. Samples, A.A.* Dec 10, 2021
 By Department Director Date Approved as to Form by City Attorney Date

 Oct 8, 2021
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
216677
EFFECTIVE DATE
12/8/21

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC 20 AM 9:45
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Environmental Improvements, Inc Supplier No.: 399480

Subject: Clarifier Repairs

Lead Dept: Dallas Water Utilities

Action Requested: Authorize a service contract with Environmental Improvements, Inc to provide final inspection services and final installation of clarifier drive units at Elm Fork water treatment plant.

Contract Number:	DWU-2021-00015462	Contract Term:	1/1/2022	to	1/1/2023
------------------	-------------------	----------------	----------	----	----------

Background: The installation of the clarifier drive units will allow Elm Fork Water Treatment Plant to continue treating water at the primary basins. The clarifier drive units assist in collecting sludge and prevent sludge from accumulating in order to continue water treatment.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
							0100
Financing:							TOTAL: 49,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

SUW **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

By Department Director: 12/7/22 Date
 Approved as to Form by City Attorney: 12/8/2021 Date
 By City Manager: _____ Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216678

EFFECTIVE DATE

DEC 17 2021

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC 20 PM 3:50
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Not applicable Supplier No. _____

Subject: City of Dallas 401(k) Retirement Savings Plan

Lead Dept: City Controller's Office

Action Requested: Authorize an amendment to the City of Dallas 401(k) Retirement Savings Plan pursuant to Sections 12.5 and 16.1 of the Plan to incorporate changes mandated by several federal statutes and Board-approved changes.

Contract Number: CCO-2016-00000451 Contract Term: _____ to _____

Background: The Bipartisan Budget Act of 2018, The Setting Every Community Up for Retirement Enhancement Act of 2019 ("SECURE Act"), The Coronavirus Aid, Relief, and Economic Security Act (2020) ("CARES Act") require certain changes to all 401k Plans by certain deadlines. This amendment satisfies those requirements and was approved by the Board on 09/10/2021. In addition, the Board of the Plan approved a change to the calculation method for the loan interest rate for applicable loans on 09/10/2021. The loan rate remains the same but serves to automate process and eliminate manual intervention.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbalsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0.00
						-	
						-	
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Sheri Kowalski
Sheri Kowalski (Dec 17, 2021 12:10 CST)

Dec 17, 2021

Willow Sanchez

Dec 17, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

WS

Joey Zapata
Joey Zapata (Dec 17, 2021 13:37 EST)

Dec 17, 2021

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216679

EFFECTIVE DATE

Dec 17, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 21 DEC 20 PM 3:59
 CITY SECRETARY
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Not applicable Supplier No.

Subject: 457 Deferred Compensation Plan For City Employees of the City of Dallas

Lead Dept: City Controller's Office

Action Requested: Authorize an amendment to the City of Dallas 457 Deferred Compensation Plan pursuant to Sections 10.5 and 14.1 of the Plan to incorporate changes mandated by several federal statutes and Board-approved changes.

Contract Number: CCO-2016-0000452 Contract Term: to

Background: The Setting Every Community Up for Retirement Enhancement Act of 2019 (SECURE Act) and The Coronavirus Aid, Relief, and Economic Security Act (2020) (CARES Act) require certain changes to all 457 Plans by certain deadlines. This amendment satisfies those requirements and was approved by the Board on 09/10/2021. In addition, the Board of the Plan also approved on 09/10/2021: (i) a change to the calculation method for the loan interest rate for applicable loans. The loan rate remains the same but serves to automate the process and eliminate manual intervention; and (ii) a change to the process for the unforeseen emergency safe harbor distributions to remove the Board from decision-making thereby mitigating Board risk and enhancing Plan participant privacy.

HUB Check appropriate Box YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. NO, there are no HUB's in Dallas County to contact for this business category. NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022. <https://mycpa.cpa.state.tx.us>

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0.00
						-	
						-	
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Sheri Kowalski
Sheri Kowalski (Dec 17, 2021 17:53 CST)

Dec 17, 2021

Willow Sanchez

Dec 20, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

Joey Zapata
Joey Zapata (Dec 17, 2021 19:59 EST)

Dec 17, 2021

WS

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216680

EFFECTIVE DATE

AUG - 4 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 FEB 20 PM 5:00
 CITY SECRETARY'S
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Event Approvals Inc., DBA Eproval Supplier No. VC23482

Subject: Permit Management Program for Convention and Event Service Office of Special Events

Lead Dept: Convention and Event Services Department

Action Requested: Authorize a services contract to provide permitting software to the Office of Special Events. Amount not to exceed \$49,500.00

Contract Number:	CCT-2021-00017183	Contract Term:	8/16/2021	to	9/30/2022
------------------	-------------------	----------------	-----------	----	-----------

Background: Understanding the City Manager's goal for FY 20-21 included the acquisition of a permitting platform, CES-OSE completed a six-month comprehensive review of software options to streamline the needs of special event permit applicants while maintaining an auditable and fiscally responsive process that aligns with the Special Event Ordinance – Chapter 42A. As a result of the review, staff recommends procurement of Eproval, a permitting platform specifically designed to meet the needs of local and regional governments and agencies which hold responsibility for special event processes.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0080	CCT	7815		4735		CCT-2021-00017183	\$49,500.00
Financing:						Current Operating Fund	TOTAL: \$49,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rosa Fleming
Rosa Fleming (Aug 4, 2021 08:29 EDT)
By Department Director

Date

Willow Sanchez
Approved as to Form by City Attorney

Date

12/20/2021

Joey Zapata
Joey Zapata (Aug 4, 2021 07:48 CDT)



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216681

EFFECTIVE DATE

Nov 22, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC 21 AM 8:27
 CITY SECRETAR
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Corinthian Sailing Club Supplier No. _____

Subject: License Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a license agreement to Corinthian Sailing Club to promote sailing and water recreational activities along with operating and maintaining the Club and marina area at White Rock Lake.
Contact: Nicole Chauncey (214) 670-8568

Contract Number: PKR-2022-00017961 Contract Term: May 1, 2021 to April 30, 2022

Background: Corinthian Sailing Club will operate and maintain the facility located at White Rock Lake, 441 East Lawther Drive, Dallas Texas 75218. Department will collect a one-time \$25 annual licenses fee as well as \$5.00 for each boat slip that is currently on the Premises.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpa/sscmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2022-00017961	City collects \$25 and \$5.00 for each boat slip on the premises annually	
Financing:							TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

MJ APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (No. 22, 2021 15:34:57)
By Department Director Date Nov 22, 2021

Christine Lanners
Christine Lanners (Dec 20, 2021 16:20 CST)
Approved as to Form by City Attorney Date Dec 20, 2021

MH
MH
By City Manager Date Nov 22, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216682

EFFECTIVE DATE

Nov 5, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC 21 AM 9:02
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No SR

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Scrap-It LLC Supplier No. VC21365

Subject: Discount Disposal Contract

Lead Dept: Department of Sanitation Services

Action Requested: The city of Dallas desires to enter into a one-year solid waste disposal contract with Scrap-It LLC for delivery of a guaranteed annual tonnage of 5,000 at a discount rate of 12.28% below the disposal rate in accordance with the discount rates ordinance approved by City Council on October 1, 2021.

Contract Number: SAN-2022-00017866 Contract Term: 11/15/2021 to 11/14/2022

Background: Council action of Sept 26, 2007, City Council amended city ordinance Chapter 18 of the Dallas City Code to provide for disposal service contracts with commercial solid waste collection services that dispose of a guaranteed annual tonnage of solid waste at the City of Dallas Landfill for a discounted fee. Scrap-It LLC desires to obtain a one-year contract using the 2020-2021 rates and the current contract terms. The new 1 year contract amount will bring in an estimated \$153,000.00 in revenue

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
440	SAN	3592	SS03	RSC	7430	- SAN-2022-00017866	\$0.00
						-	
						-	

Financing: TOTAL:

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jay Council
Jay Council (Nov 5, 2021 07:32 CDT)

11/05/21

Willow Sanchez

Dec 20, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

JX

Joey Zapata
Joey Zapata (Nov 5, 2021 08:15 CDT)

11/05/21

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216683

EFFECTIVE DATE

Dec 17, 2021

RECEIVED
 2021 DEC 21 AM 9:57
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Not applicable Supplier No. _____
 Subject: City of Dallas 457 Deferred Compensation Plan for Part-Time, Seasonal, Temporary Employees & City Councilmembers
 Lead Dept: City Controller's Office

Action Requested: Authorize an amendment to the City of Dallas 457 Deferred Compensation Plan for Part-Time, Seasonal, Temporary Employees and City Councilmembers pursuant to Sections 9.5 and 13.1 of the Plan to incorporate changes mandated by The Setting Every Community Up for Retirement Enhancement Act of 2019 (SECURE Act) and The Coronavirus Aid, Relief, and Economic Security Act (2020) ("CARES Act"). The Board of Directors of the 457 PST Plan approved the amendments on 09/10/2021.
 Contract Number: CCO-2017-00002193 Contract Term: _____ to _____

Background: The SECURE Act and the CARES Act required certain mandatory changes to the City's 457 PST Plan. The amendment satisfies those requirements.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb1sea>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	0.00	
						-		
						-		
Financing:							TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

SK APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Sheri Kowalski
 Sheri Kowalski (Dec 17, 2021 17:53 CST)

Dec 17, 2021

Willow Sanchez

Dec 20, 2021

By Department Director

Date

Approved as to Form by City Attorney

WS

Date

Jose Zapata
 Jose Zapata (Dec 17, 2021 19:58 EST)

Dec 17, 2021

By City Manager

Date

216684



RECEIVED

2022 JAN 10 AM 10:48

CITY SECRETARY
DALLAS, TEXAS

Memorandum

Date: January 7, 2022
To: Bilierae Johnson, City Secretary, CSO
From: Ayeh Powers, Managing Attorney, CAO
Re: **Correction to Administrative Action No. 21-6684**
for Fanning Harper Martinson Brandt & Kutchin, P.C.

On Administrative Action No. 21-6684, please document the following correction to the Contract Term in the Action Requested section:

Remove: Contract Term 12/20/2021 to *Indefinite

Correction: Contract Term 11/23/2021 to *Indefinite MD

Thank you.

Ayeh Powers

Ayeh Powers
Executive Assistant City Attorney
Managing Attorney and Deputy Chief of Litigation
Dallas City Attorney's Office

Jan 9, 2022

Date

R 1/12/22



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216684

EFFECTIVE DATE

Dec 20, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC 21 AM 10:51
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Fanning Harper Martinson Brandt & Kutchin, P.C. Supplier No. 399210

Subject: Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with Fanning Harper Martinson Brandt & Kutchin, P.C. legal counsel, advice and representation for Dallas Police Department Police Sergeant Matthew Terry, in connection with the lawsuit styled *Otis Davis, et al. v. Matthew Terry*, No. 3:16-CV-2548-L. Not to exceed \$100,000.

Contract Number: ATT-2022-00018280 Contract Term: 12/20/2021 to *Indefinite

Background: Fanning Harper Martinson Brandt & Kutchin, P.C. will provide legal counsel, advice and representation for DPD Police Sergeant Matthew Terry, in connection with the lawsuit styled *Otis Davis, et al. v. Matthew Terry*, No. 3:16-CV-2548-L. The firm will be paid on an hourly rate basis as provided in the Engagement Letter dated November 23, 2021. Not to exceed \$100,000. *The City Attorney can terminate the contract with 10 days' notice to the Firm.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0192	ORM	3890		3033		MASC ATT-2022-00018280	\$100,000.00	
						-		
						-		
Financing:							TOTAL:	\$100,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Aysh Powers
By Department Director Date Dec 20, 2021

Michael Doss
Approved as to Form by City Attorney Date Dec 21, 2021

[Signature]
By City Manager Date Dec 20, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216685

EFFECTIVE DATE

Nov 18, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 21 PM 12:35
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Dallas County** Supplier No. **014003**

Subject: **Household Hazardous Waste Increase to FY20-21**

Lead Dept: **Sanitation Services**

Action Requested: Approve an increase in the Interlocal Agreement with Dallas County by \$33,600.59 for increased BOPA events, more resident participation in FY20-21. The Interlocal Agreement addresses quarterly membership in the Dallas County HHW, and estimated costs associated with the collection and disposal of household hazardous waste (HHW) originating in the City of Dallas. City Council Resolution #171843 approved on December 13, 2017 (attached) appropriated \$1,038,871.66 in the FY 20-21 Sanitation Budget for HHW services from Dallas County.

Contract Number: **CX-SAN-2018-0004552*5*** Contract Term: **11/12/2021** to **12/12/2021**

Background: Since August 24, 1994, Dallas City Council Resolution 94-3064 first authorized an Interlocal Agreement with Dallas County to undertake a variety of activities necessary to coordinate planning and implementation of an HHW collection system and approved annual renewal, subject to annual appropriations.

HUB Check appropriate Box <https://mycpa.ca.a.state.tx.us/tda/sscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0440	SAN	3598		3099	HHW	-CX-SAN-2018-0004552*5*	\$33,600.59	
						-		
						-		
Financing:							TOTAL:	\$33,600.59

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
		CX-SAN-2018-0004552	12/13/2017	\$1,038,871.66		\$ 0.00	3.23 %

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jay Council
Jay Council (Nov 18, 2021 08:40 CST)

11/18/2021

Willow Sanchez

Dec 21, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date


JX
JX

Joe PZ
Joe PZ (Nov 18, 2021 09:10 CST)

Nov 18, 2021

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216686
		EFFECTIVE DATE
		NOV 15 2021

1. Place an "X" in the appropriate box for the approval of:

<input checked="" type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC 1 PM 3:23
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: ERC Environmental & Construction Services Inc. dba ERC	Supplier No. VS0000082405
---	---------------------------

Subject: Asbestos, Mold, and Lead Sampling Services

Lead Dept: Building Services

Action Requested: Authorize a service contract through the Interlocal Purchasing System, TIPS Purchasing Cooperative (Contract 200601 Consulting and Other Related Services) with ERC in the amount of \$100,000.00 to perform Asbestos, Mold, and Lead sampling services to confirm either the presence or absence of these substances in support of BSD operations.

Contract Number:	BSD-2021-00017313	Contract Term:	9/21/2021	to	8/31/2023
------------------	-------------------	----------------	-----------	----	-----------

Background: Asbestos, mold, and lead are present in many City buildings that Building Services is responsible for maintaining, repairing, and renovating. It is required by law that we confirm either the presence or absence of these materials before BSD conducts maintenance, repairs, and renovation activities on City buildings in order to protect the health and safety of citizens and staff. The funding for each sampling event is dependent on the specific circumstances of each project, its location, and the department that we are serving. The Texas Local Government Code, Chapter 271, Subchapter F, Section 271.102, authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
various	Various	Various	Various	various	various	MASC BSD-2021-00017313	\$100,000.00
						-	
						-	
Financing:						TOTAL:	\$100,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

Nty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

ERJP
 By Department Director
 Date: Oct 7, 2021

Wilton Henderson
 Approved as to Form by City Attorney
 Date: Dec 10, 2021

Joey Zapata
 By City Manager
 Date: Nov 15, 2021
Joey Zapata (Nov 15, 2021 08:58 CST)



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216687

EFFECTIVE DATE

Nov 22, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
21 DEC 21 PM 4:03
CITY SECRETARIAL
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: ChulaHoops USA Supplier No. VC17631

Subject: Hula Hoop Fitness

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$6,000.00 for ChulaHoops USA. The vendor will provide hooping fitness for seniors on a recurring schedule at the recreation centers.
Contact: Daryl Quarles (214) 670-0355

Contract Number:	PKR-2022-00017938	Contract Term:	NTP	to	9/30/2022
------------------	-------------------	----------------	-----	----	-----------

Background: ChulaHoops USA are geometrically correct hooping success for everybody including plus and tall and reconnect with seniors and inner kids. The mission is to help everybody experience the joy success and transformation of hooping.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbllsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00017938	\$6,000.00	
Financing:							TOTAL:	\$6,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Nov 22, 2021
Date

Christine Lanners
Approved as to Form by City Attorney

Dec 16, 2021
Date

[Signature]
By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216688

EFFECTIVE DATE

Nov 16, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC 21 PM 4:01
 CITY SECRETAR
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: So Artsy! The Social Art Experience, LLC. Supplier No. VS99513

Subject: Art Class

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$10,500.00 for "So Artsy the Social Art Experience, LLC" class, taught by Traci Blayark, which will provide art classes for seniors on a recurring schedule at the recreation centers.
Contact: Daryl Quarles (214) 670-8363

Contract Number:	PKR-2022-00017941	Contract Term:	NTP	to	9/30/2022
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Background: Traci Blayark is a commissioned artist and is able to work with any participants who can simply hold a paint brush.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		MASC PKR-2022-00017941	\$10,500.00
						-	
						-	
Financing:						TOTAL:	\$10,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Nov 16, 2021 16:48 CST)
By Department Director

Nov 16, 2021

Joey Zapata
Date
Joey Zapata (Nov 16, 2021 17:42 CST)

By City Manager

[Signature]
Approved as to Form by City Attorney
Nov 16, 2021
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216689

EFFECTIVE DATE

AUG 16 2021

RECEIVED
 2021 DEC 21 PM 4:00
 CITY SECRETAR
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Friends of Casa Linda Park Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with The Friends of Casa Linda Park to fund amenities and service enhancements through various fundraisers to be held at the park and to perform services by removing litter and debris and restocking pet waste stations purchased by the group, all in coordination with the Park and Recreation Department.
Contact: Sloan Anderson (214) 670-0203

Contract Number: PKR-2021-00016724 Contract Term: 9/2/2021 to 9/1/2022

Background: The Friends of Casa Linda Park is a volunteer organization formed by three neighborhood associations (Little Forest Hills, Casa Linda Estates and Casa Linda Forest) to support, maintain and beautify the park. This organization has made great strides with the city on enhancements to the park and wishes to continue to do so.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	NA PKR-2021-00016724	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

Nty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**


John Jenkins
John Jenkins (Aug 16, 2021 12:56 CDT)
By Department Director

Aug 16, 2021
Date

Consuelo Tankersley
Approved as to Form by City Attorney
Dec 21, 2021
Date

Joey Zapata
Joey Zapata (Aug 16, 2021 13:02 CDT)
By City Manager

Aug 16, 2021
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216690
		EFFECTIVE DATE

12/21/2021

RECEIVED
 2021 DEC 21 PM 4:01
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Bernard L. Weinstein	Supplier No. 356024
-------------------------------------	---------------------

Subject: 6-month extension SA#1

Lead Dept: AVI

Action Requested: Authorize Administration Action SA#1 to extend the current contract for 6 months to allow the vendor time to complete the project. No funds requested.

Contract Number:	AVI-2021-00016452	Contract Term:	06/17 /2021	to	4/22/2022
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Background: Due to the time it took to obtain signatures and Insurance Waiver, the contract dates are approaching expiration. The contract was finalized 10/12/2021. This didn't allow the vendor to complete the research which was proposed. AVI is requested and extension of 6 months to allow the vendor to complete the project. No funds requested




HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>


<input checked="" type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7710	AV11	3070		CX AVI-2021-00016452	\$0.00
Financing: Operating Fund 2021							TOTAL: \$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	216207	6/16/2021	\$33,000.00	0.00	\$33,000.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	12/16/21 Date	 Approved as to Form by City Attorney	12/21/21 Date
 By City Manager		12/21/2021 Date	

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION 2 1 6 6 9 1
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		DEC 21, 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input checked="" type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 DEC 22 AM 9:45
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Rushmore Corporation dba All Temps 1 Personnel	Supplier No. VS0000016991
Subject: Temporary Industrial Day Labor	
Lead Dept: EFM	

Action Requested:	Authorize amendment for Fleet Parts Specialist position description to include Fleet Part Specialist/Trades Helper and to correct the unspecified bill pay rate from \$16.17 to \$16.71						
	Contract Number:	POM-2021-00015158	Contract Term:	08/11/2021	to	08/25/2026	

Background: The City Manager authorized a service price agreement with Rushmore Corporation dba ALL TEMPS 1 Personnel (VS0000016991) in the estimated amount of \$18,031,559.05, approved as to form by the City Attorney, for temporary industrial and day labor for citywide use for a term of five years.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

N.A - I.A

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	EFM					- CX-POM-2021-00015158	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Donzell Gipson
Donzell Gipson (Dec 21, 2021 15:03 CST)

By Department Director

Dec 21, 2021

Date

Michael Doss

Approved as to Form by City Attorney

Dec 22, 2021

Date

Joey Zapata
Joey Zapata (Dec 21, 2021 16:19 EST)

By City Manager

Dec 21, 2021

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216692

EFFECTIVE DATE

DEC 15 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY'S
OFFICE
DALLAS, TEXAS
21 DEC 22 AM 11:15

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Modern Geosciences LLC Supplier No. VS0000063453

Subject: UTS System and Well Installation

Lead Dept: Aviation

Action Requested: Authorize an administrative action to enter into a contract with Modern Geosciences to perform annual inspections on the underground storage tanks at Love Field and Dallas Executive Airports and the installation of monitor wells at 3 facilities.

Contract Number: AVI-2022-00018105 Contract Term: 12/15/21 to 12/14/22

Background: Modern will perform annual inspections of the underground storage tanks (UST) at both Dallas Love Field and Dallas Executive Airports. Based on the age of the systems, the City desires to increase available information concerning possible releases that could impact soil and groundwater. So that periodic monitoring can be performed to identify potential future releases, a minimum two (2) monitor and/or observation wells near active UST systems will be installed.

HUB
Check appropriate Box
<https://mvpca.cpa.state.tx.us/passcmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7729		3070		CX - AVI-2022-00018105	\$79,950.50
						-	
						-	
Financing:		FY 22				TOTAL:	\$79,950.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


By Department Director

Dec 15, 2021
Date

Ashley Stockton (Dec 21, 2021 14:29 CST)
Approved as to Form by City Attorney

Dec 21, 2021
Date

By City Manager
Date
Dec 15, 2021

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION 216693
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		Dec 21, 2021 <u>MD</u>

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 22 PM 1:45
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Dallas County Public Defender's Office Supplier No. 14003

Subject: Interlocal Agreement – South Oak Cliff Veteran's Treatment Court (Department of Justice Grant)

Lead Dept: City Attorney's Office

Action Requested: Authorize an Interlocal Agreement (ILA) between City of Dallas and the Dallas County Public Defender's Office to provide representation to program participants at the South Oak Cliff Veterans Treatment Court (VTC) under a Department of Justice (DOJ) grant. This contract shall not exceed \$18,780.

Contract Number:	ATT-2022-00017903	Contract Term:	11/11/2021	to	9/30/2023
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Background:

On November 28, 2018, City Council by Ordinance No. 31049, authorized the City Manager to approve contracts with intergovernmental agencies less than \$50,000 without further City Council action, pursuant to Dallas City Code, Article IV. Purchasing, Chap. 2, Sec. 2-30, Subsec. (d)(8).

On November 11, 2020, City Council by Resolution No. 20-1825, authorized acceptance of the Veterans Treatment Courts Grant in the amount of \$398,232.00 from the DOJ, Office of Justice Programs for the expansion of the VTC Project for the three-year project period from October 1, 2020 through September 30, 2023. Under this ILA, Dallas County Public Defender's Office will provide representation to program participants at the VTC. This contract shall not exceed \$18,780.

HUB
Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F657	ATT	168C		3070		MASC ATT-2022-00017903	\$18,780.00
						-	
						-	
Financing:						TOTAL:	\$18,780.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

MD **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

Ryck Powers
By Department Director Dec 21, 2021
Date

Michael Doss
Approved as to Form by City Attorney Dec 21, 2021
Date

[Signature]
By City Manager Dec 21, 2021
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 216694
		EFFECTIVE DATE Nov 22, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 NOV 23 AM 10:25
 CITY SECRETARY
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Yolanda E. Scott Supplier No. VC23487

Subject: Line Dance Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$3,750.00 for Yolanda E. Scott. The vendor will provide line dance classes to the Seniors Citizens on a reoccurring schedule at the recreation centers.
Contact Person: Daryl Quarles 214-671-1601

Contract Number:	PKR-2022-00017888	Contract Term:	NTP	to	9/30/2022
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Background: Yolanda E. Scott is a line dance instructor for 16 years. She hosts, attend and instruct various international, national, state-wide and citywide.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00017888	\$3,750.00
						-	
						-	
Financing: Current Fund						TOTAL:	\$3,750.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

Uty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

John Jenkins
By Department Director

Nov 22, 2021

Benjamin N. Samples, A/C

Dec 20, 2021


Date
Joey Z...
By City Manager

Approved as to Form by City Attorney
Nov 22, 2021

Date

MH
MH

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 216695
		EFFECTIVE DATE Dec 20, 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	North Oak Cliff Greenspace INC	Supplier No.	
Subject:	Beautification Agreement		
Lead Dept:	Park and Recreation		

Action Requested:	Authorize a Beautification Agreement with the North Oak Cliff Greenspace to perform service such as litter and debris clean up daily or as needed and planting and maintaining ornamental beds at Coombs Creek Trail. (See Scope of Work)					
	Contact: Shenequa D. Crockett (214) 670-6713					
	Contract Number:	PKR-2022-00018040	Contract Term:	2/3/2022	to	2/2/2023

Background: The North Oak Cliff Greenspace Inc is organization in the Southern District that is committed to enhancing the beauty of the Coombs Creek Trail through monthly clean-up projects.





HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>


<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	- PKR-2022-00018040	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 <u>John Jenkins</u> <small>John Jenkins (Dec 20, 2021 16:01 CST)</small>	Dec 20, 2021 Date	 <u>Consuelo R Tankersley</u> <small>Consuelo R Tankersley (Dec 22, 2021 09:11 CST)</small>	Dec 22, 2021 Date
By Department Director		Approved as to Form by City Attorney	
 <u>OA</u> <small>OA</small>	 <u>Joey Zapala</u> <small>Joey Zapala (Dec 20, 2021 17:21 EST)</small>	Dec 20, 2021 Date	
	By City Manager		

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	216696	216696
	EFFECTIVE DATE	EFFECTIVE DATE
	Dec 20, 2021	Dec 20, 2021

**See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.**

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DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Wynnewood North Neighborhood Association	Supplier No.:	
Subject:	Beautification Agreement		
Lead Dept:	Park and Recreation		

Action Requested: Authorize a Beautification Agreement with the Wynnewood North Neighborhood Association will perform quarterly litter and debris clean up and provide waste bags for the pet waste station at Wynnewood Park
Contact: Shenequa D. Crockett (214) 670-6713

Contract Number:	PKR-2022-00018060	Contract Term:	2/3/2022	to	2/2/2023
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Background: Wynnewood North Neighborhood Association is an organization in the Southern District that is committed to enhancing the beauty of the Wynnewood Park through quarterly projects.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>


<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2022-00018060	\$0.00
							-	
							-	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 <u>John Jenkins</u> <small>JOHN JENKINS (Dec 20, 2021 15:59 CST)</small> By Department Director	Dec 20, 2021 Date	 <u>Consuelo Tankersley</u> Approved as to Form by City Attorney	Dec 22, 2021 Date
 <u>Joey Zapata</u> <small>JOEY ZAPATA (Dec 20, 2021 17:20 EST)</small> By City Manager	Dec 20, 2021 Date		

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION 216697
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		DEC 8 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minar services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Jessie Faye Thompson	Supplier No.:
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Subject: Dallas Homebuyer Assistance Program

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execution of the City of Dallas Homebuyer Written Agreements (HOME/CDBG) for down payment assistance for the total amount of \$40,000 (\$20,000 in HOME funds, \$20,000 in CDBG funds). Funds have been appropriated by previous City Council resolution.

Contract Number:	HOU-2022-00017946	Contract Term:	to	
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Background: Ms. Thompson was approved for purchase of property at 2558 Hooper St. using HOME funds (\$20,000.00) and CDBG funds (\$20,000.00) for homebuyer assistance. The city provided the DHAP program pursuant to Council Resolution 21-1450 on September 9, 2021 to provide homebuyer assistance to households with income between 60% to 120% of the AMI. Funding has been appropriated under a prior Resolution.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	0.00
							-	0.00
							-	0.00
	Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	n/a	n/a	n/a	0.00	0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



 David Nguyen
 By Department Director

Dec 8, 2021
 Date


 MFS
 Approved as to Form by City Attorney MS

Dec 8, 2021
 Date


 Dec 8, 2021
 By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216698
		EFFECTIVE DATE
		DEC 22 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Halff Associates, Inc. Supplier No. 089861

Subject: Supplemental Agreement to Professional Services Contract for Collective Sustainable Development Infrastructure Project, ECSD0004

Lead Dept: Department of Public Works

Action Requested: Authorize Supplemental Agreement No. 1 to the engineering services contract with Halff Associates, Inc. for additional engineering services for Collective Sustainable Development Infrastructure Project, ECSD0004, in the amount of \$37,100.00, increasing the contract amount from \$208,258.00 to \$245,358.00. Also, authorize extension of the contract term to June 30, 2023.

Contract Number:	PBW-2018-00005548	Contract Term:	04/11/2018	to	06/30/2023
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Background: This action is needed for additional engineering services for the design of upgrading signals at the intersection of Fort Worth Avenue at Bahama Drive. The additional services will also include relocating and upgrading the signal located at the northwest corner of Hampton Road and Plymouth Road. This supplemental agreement covers the cost of the required additional engineering services and extends the contract term to June 30, 2023.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


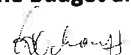

NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0058	ECO	W180	FWT1	4111	ECSD0004	CX PBW-2018-00005548	\$7,420.00	
S251	ECO	P738	ECSD	4111	ECSD0004	CX PBW-2018-00005548	\$29,680.00	
Financing:							TOTAL:	\$37,100.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	18-0526	04/11/2018	\$208,258.00	\$0.00	\$245,358.00	17.81%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Robert Perez (Dec 22, 2021 15:44 CST) By Department Director	12/22/2021 Date	 Approved as to Form by City Attorney	12/23/2021 Date
 By City Manager		12/22/2021 Date	

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>2 1 6 6 9 9</h1> EFFECTIVE DATE Dec 22, 2021
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1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS
 2021 DEC 23 PM 2:36

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: SHI Government Solutions, Inc. Supplier No. 502145

Subject: Adobe Enterprise Licenses

Lead Dept: Information & Technology Services

Action Requested: One-Month Extension of the Existing Adobe Enterprise License Agreement from 1/2/2022 to 2/1/2022 using Contract Savings.

Contract Number:	DSV-2019-00008480	Contract Term:	1/2/2022	to	2/1/2022
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Background: This one-month extension will prevent a gap in service until a new multi-year agreement is awarded.





HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>


- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	
						-	
Financing:						No Cost Consideration	TOTAL: \$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	3	18-1705	11/28/2018	\$1,081,340.00	\$714,237.90	\$ 1,795,577.90	65%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	Dec 16, 2021 Date	 Approved as to Form by City Attorney	Dec 23, 2021 Date
	 By City Manager	Dec 22, 2021 Date	 DK

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 216700 EFFECTIVE DATE Dec 22, 2021
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1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2020 DEC 27 AM 9:11
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Workday, Inc. Supplier No. VC15306

Subject: Human Capital Management Supplemental Agreement No. 10 – additional TEST tenant

Lead Dept: Information & Technology Services

Action Requested: Authorize Supplemental Agreement No. 10 to implement additional TEST tenant, inclusive of services and support to perform implementation and sustainment.

Contract Number:	DSV-2018-00004864	Contract Term:	1/1/2022	to	6/30/2022
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Background: This tenant enables the City to demo functionality and prepare for subsequent deployments in Workday.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- DSV-2018-00004864	\$0.00
						-	
						-	
Financing:						No Cost Consideration	TOTAL: \$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	10	18-0372	2/28/2018	\$20,296,345.00	[366,454.79]	\$19,929,890.21	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Shelia Robinson By Department Director	Dec 15, 2021 Date	 Christina Tsevonkas Christina Tsevonkas (Dec 22, 2021 16:33 CST)	Dec 22, 2021 Date
	 Joey Zapata (Dec 22, 2021 12:51 EST)	Dec 22, 2021 Date	 CT

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION	
		216701	
		EFFECTIVE DATE	
		12/23/21	

RECEIVED
 2021 DEC 22 AM 9:11
 CITY SECRETARY
 DALLAS TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Landlord Consent Agreement to Personal Property Lien
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Dallas Jet Holdings, LLC Supplier No. _____

Subject: Landlord Consent Agreement to Personal Property Lien

Lead Dept: Aviation

Action Requested: Authorize Administrative Action for the City's Consent Agreement to Personal Property Lien with Dallas Jet Holdings, LLC and JPMorgan Chase Bank, N.A.

Contract Number: _____ Contract Term: _____ to _____

Background: Effective January 1, 2020, Dallas Jet Holdings, LLC ("Dallas Jet") entered into that certain Lease of Land and Facilities at Dallas Executive Airport with the City of Dallas. Dallas Jet now desires to grant a security interest in its personal property located at the leased premises to JPMorgan Chase Bank, N.A. ("the Bank") to secure financial accommodations that will be provided to Dallas Jet by the Bank.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	N/A	N/A	N/A	N/A	N/A	- N/A	N/A
						-	
						-	
Financing:						N/A	TOTAL: N/A


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

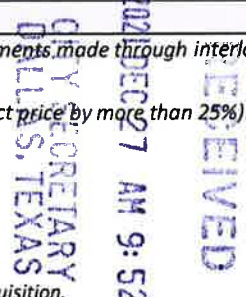
 12/23/21
 By Department Director Date

 12/23/21
 Approved as to Form by City Attorney Date

 12/23/21
 By City Manager Date

 CITY OF DALLAS	<h1 style="margin: 0;">ADMINISTRATIVE ACTION</h1> <p style="margin: 5px 0;">See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		216702
		EFFECTIVE DATE
		Dec 13, 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.	

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: MADI WORLD ART FOUNDATION	Supplier No. 517487
---	---------------------

Subject: Professional Services
Lead Dept: Office of Arts and Culture

Action Requested:	Consultant shall produce, 40 Days, 40 Nights, an exhibit of 40 prints that Shafaz Ahmad, a female Pakistani Muslim artist, created during a period of mediation called in Urdu "Chillah." The prints are abstract, geometric and brightly colored works. The number 40 used in the show's title is a symbolic number referenced across numerous historical, religious and fictional stories. This open-to-the-public exhibit will take place from March 2022 through June 2022, during which time the consultant shall host 10 classes on the exhibit and an "Arcadia Salon."
-------------------	---

Background:	The fee for this service is \$12,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3,000.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$6,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.
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HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmblsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$12,000.00
Financing: General Fund						TOTAL:	\$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Jennifer Scripps (Dec 13, 2021 13:03 CST) By Department Director	Dec 13, 2021 Date	 M.P.S. Approved as to Form by City Attorney	Dec 22, 2021 Date
 Joey Zapata (Dec 13, 2021 14:33 EST) By City Manager	Dec 13, 2021 Date		

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	216703	EFFECTIVE DATE
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	Nov 17, 2021

RECEIVED
 2021 NOV 17 PM 1:39
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	North Texas Behavioral Health Authority (NTBHA)	Supplier No.	VC24000
Subject:	Administrative Action Agreement with NTHBA		
Lead Dept:	Court and Detention Services (CTS)		

Action Requested:	Administrative Action (AA) is needed to establish service level agreements with NTBHA.						
	Contract Number:	CTS-2021-00016827	Contract Term:	11/01/2021	to	10/31/2023	

Background: The City of Dallas is establishing a Sobering Center. THE CITY OF DALLAS, ACTING THROUGH THE MARSHAL'S OFFICE – SOBERING UNIT is seeking to work with the North Texas Behavioral Health Association (NTHBA) to coordinate care, communication, and collaboration for treatment services for intoxicated persons brought to the Sobering Center. This AA will establish business processes and performance metrics between NTBHA and the Sobering Center with no cost.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmb1search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Gloria Carter
 Gloria Carter (Nov 16, 2021 19:49 CST)

By Department Director

Nov 16, 2021

Date

Don Knight
 Don Knight (Dec 13, 2021 17:29 CST)

Approved as to Form by City Attorney

Dec 13, 2021

Date

Jon Fortune
 Jon Fortune (Nov 17, 2021 09:23 CST)

By City Manager

Nov 17, 2021

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216704

EFFECTIVE DATE

DEC 22 2021

RECEIVED
 2021 DEC 7 PM 1:59
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: THE VISITING NURSE ASSOCIATION OF TEXAS Supplier No. VS0000063573

Subject: Meal service for persons experiencing homelessness and impacted by COVID-19

Lead Dept: MGT-Office of Homeless Solutions

Action Requested: Authorize a Ratification Payment to The Visiting Nurses Association for services from 6/1/21 through 10/31/21

Contract Number: OHS-2022-00018099 Contract Term: to

Background: Due to COVID-19 outbreak and the transitional housing not ready, there were homeless guests staying at a hotel during this time period. The City provided meal service to meet their immediate needs. Three meals per day @ \$5.00/per meal.

HUB Check appropriate Box
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
 (N/A-CM-LD)

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	MGT	4311		2232		OHS- 2022-00018099	\$28,415
						-	
						-	
Financing:						N/A	TOTAL: \$28,415

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Christine Crossley
 Christine Crossley (Dec 22, 2021 10:13 CST)
 By Department Director

Dec 22, 2021
 Date

Scott Bray
 Approved as to Form by City Attorney
 Date

12/27/2021

Kimberly B. ...
 By City Manager

Dec 22, 2021
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216705

EFFECTIVE DATE

OCT 26 2021

2021 DEC 27 PM 4:32

CITY SECRETARY
DALLAS, TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$50,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(c) of the City Code.
- f. Other Services (excluding an attachment for applications the justification form must be attached):
NOTE: Other services and/or repairs not exceeding \$3,000 and which do not require a contract shall be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: SCANTRON CORPORATION Supplier No. 117076

Subject: SCANTRON MAINTENANCE- RENEWAL

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR MAINTENANCE/UPGRADED SOFTWARE OF PARSCORE LAN UNLIMITED USERS (SERIAL NUMBER 008000751) AND PARTEST LAN UNLIMITED USERS (SERIAL NUMBER 003333600) FOR THE PERIOD OF 10/26/2021 to 10/25/2026. (5 YEAR CONTRACT RENEWAL; DEPT. WILL BE INVOICED ON A YEARLY BASIS)

Contract Number: CX- CVS-2022-00017820 Contract Term: 11/26/2021 to 11/25/2026

Background: Scantron machines are used to score Civil Service Exams, including but not limited to Police and Fire Promotional Exams. Civil Service has four (4) scantron machines that are utilized for scoring uniform and civilian exams and providing statistical report to the Validation team.

HUB Check appropriate Box
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because the AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
<https://mycops.cops.state.tx.us/npascombi/search/>

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	CVS	1415	CS04	3438		CX- CVS-2022-00017820	\$9,925.00

Financing: TOTAL: \$9,925.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Jared Davis Date: 10/26/21
 By City Manager: Ann Knight Date: Oct 26, 2021
 Approved as to form by City Attorney: _____ Date: Dec 27, 2021



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216706

EFFECTIVE DATE

Nov 9, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Southwest Mobile Advertising Supplier No. 502231

Subject: Mobile Advertising for Litter and Debris Clean Up Events

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$7,900.00 for Southwest Mobile Advertising. The vendor will provide mobile advertising of litter/debris clean-up events at William Blair Jr. Park, Willie Mae Butler park, and Mildred Dunn Park from February 1, 2022 - September 30, 2022.
Contact: John King (214) 670-1986

Contract Number:	PKR-2021-00015863	Contract Term:	1/27/2022	to	9/30/2022
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Background: Southwest Mobile Advertising company provides commercial advertising on trucks for targeted service delivery areas in Dallas-Ft. Worth. The advertising campaign will begin February 1, 2022 – September 30, 2022 at William Blair Jr. Park, Willie Mae Butler Park, and Mildred Dunn Park. The duration of the advertising campaign is 15 days. (8 hours per day/total 120 hours)

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2021-00015863	\$7,900.00
						-	
						-	
Financing: Current Funds						TOTAL:	\$7,900.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Nov 9, 2021 14:17 CST)
By Department Director

Nov 9, 2021
Date

Benjamin N. Sampson, A/C
Approved as to Form by City Attorney
Nov 9, 2021
Date

Dec 13, 2021
Date

MH
MH
Revised-Office Of Procurement Services

John Zumbro
John Zumbro (Nov 9, 2021 11:01 CST)
By City Manager



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216707

EFFECTIVE DATE

Nov 16, 2021

RECEIVED
 2021 NOV 23 AM 10:34
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Donna Murray Supplier No. VS0000072705

Subject: Tap and Hip-Hop Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$3,900.00 for Donna Murray. The vendor will provide yoga classes to the Seniors on a reoccurring schedule at the recreation centers.
Contact Person: Daryl Quarles 214-671-1601

Contract Number: PKR-2022-00017879 Contract Term: NTP to 9/30/2022

Background: Donna Murray is a dynamic dance instructor and personal training trainer with wellness coaching and healthcare skills.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00017879	\$3,900.00	
Financing: Current Fund							TOTAL:	\$3,900.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Nov 16, 2021 16:45 CST)
By Department Director

Nov 16, 2021

Date
Joey Zapala
Joey Zapala (Nov 16, 2021 17:43 CST)
By City Manager

ON
Onitoh Nwankwo (Dec 23, 2021 17:06 CST)

Approved as to Form by City Attorney
Nov 16, 2021

Dec 23, 2021

Date

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216708

EFFECTIVE DATE

11/30/2021

RECEIVED
2021 DEC 29 PM 12:35
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain an attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Republic Title Supplier No. _____

Subject: St. Augustine Properties

Lead Dept: ECO ~~PBN~~

Action Requested: Payment to Republic Title for the Title work done on City-owned properties located at 220, 230, 240 and 318 N St Augustine Rd.

Contract Number:	ECO-2021-00015243	Contract Term:	11/1/2020	to	10/31/2021
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Background: Office of Economic Development (ECO) requested title work on 220, 230, 240 and 318 N St Augustine Rd.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V52	ECO	VI29	N/A	3070	EC17VI 29	-	\$ 4000.00
						-	
						-	
Financing: ECO (I) PROPOSITION - 2017 BOND FUNDS						TOTAL:	\$ 4000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Amber Eubank
By Department Director

11/22/2021
Date

Benjamin N. Samples, II 12/01/21
Approved as to Form by City Attorney Date

[Signature]
By City Manager

11/30/2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216709

EFFECTIVE DATE

Dec 8, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2021 DEC 29 PM 12:57 RECEIVED
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **D R Mann Hanson** Supplier No. VC22565

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "CinéWilde Presents..." a 6 month long season of screenings presenting films that tell intersectional stories of the LGBTQ community while working with Dallas based LGBTQ artists and activists. Each monthly showing will showcase a pre-show guest who will speak on their experience and will provide an interactive component to the showing to engage the audience with the feature films topic. All events will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017440 (CR-00025789) Contract Term: 12/17/2021 to 9/30/2022

Background: The fee for this service is \$7,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,875.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,750.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1,875.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$7,500.00
Financing: General Fund						TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps (Dec 8, 2021 14:35 CST)
By Department Director

Dec 8, 2021
Date

Scott Bray
Approved as to Form by City Attorney

Dec 16, 2021
Date

Joey Zapata (Dec 8, 2021 16:24 EST)
By City Manager

Dec 8, 2021
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216710

EFFECTIVE DATE

Dec 27, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 221 DEC 29 PM 12:45
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Make Art with Purpose Incorporated** Supplier No. VS91255

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce, Gather, produced in two parts, the first part begins with a shadow puppet theater program for families that will be performed at West Dallas. The is the creation of a narrative structure that uses a river as a visual narrative tool to communicate the theme of "We Shall Overcome," which is closely tied to the Selma-to-Montgomery March across the Alabama River in Selma. For the second part of this project, MAP will produce a virtual and print publication that is both a program for the performance and a stand-alone graphic zine that takes the story of the performance into the printed page and virtual world. The zine, (1000 initial copies will be distributed throughout Dallas free of charge) will include ready-to-use social justice lessons for workshops in classrooms, museums, art and community centers and other locations. Consultant shall follow all CDC guidelines for any in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017441 (CR-00025908) Contract Term: 12/30/2021 to 9/30/2022

Background: The fee for this service is \$10,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,500.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$5,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,500.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$10,000.00
Financing: General Fund						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

Dec 27, 2021
Date

[Signature]
Approved as to Form by City Attorney

Dec 27, 2021
Date

[Signature]
By City Manager

Dec 27, 2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216711

EFFECTIVE DATE

Dec 28, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
DEC 29 PM 12:17
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Amy Zapien** Supplier No. VC22455

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce La Conjunta, a collaborative 10-minute short film highlighting the work of 11 Dallas-based creatives. The film follows the life of a moody brown girl who has been receiving otherworldly messages in her dreams about releasing the inner demons of her childhood trauma and shame around her queer sexuality. Consultant will premier the film at the Texas Theatre and will host two writing workshops, one at the Oak Cliff Cultural Center and the other in Pleasant Grove. Before the film screening there will be a panel Q&A session to discuss the process and themes of the film. Consultant shall follow all CDC guidelines for any in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017441 (CR-00025901) Contract Term: 1/7/2022 to 9/30/2022

Background: The fee for this service is **\$7,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$1,750.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$3,500.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25% or **\$1,750.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$7,000.00
Financing: General Fund						TOTAL:	\$7,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps (Dec 28, 2021 10:08 CST)
By Department Director

Dec 28, 2021
Date

Lisa Mares
Approved as to Form by City Attorney

Dec 28, 2021
Date

Joey Zapata (Dec 28, 2021 14:18 EST)
By City Manager

Dec 28, 2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216712

EFFECTIVE DATE

December 21, 2021 LM

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 DEC 30 PM 12:21
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Blackmon Mooring Company, LLC Supplier No. 011479

Subject: Water Damage Restoration Services at Eddie Bernice Johnson Union Station

Lead Dept: Convention and Event Services Department

Action Requested: Authorize Blackmon Mooring Company, LLC to preform water damage restoration services at the Eddie Bernice Johnson Union Station. BuyBoard Contract No. 591-19, General Disaster Recovery and Restoration Services. Cole Coulson, 1.877.730.1948. Cost not to exceed \$59,893.98.

Contract Number:	CCT-2022-00018069	Contract Term:	11/12/2021	to	11/11/2022
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Background: Authorize repair from water damage at the Eddie Bernice Johnson Union Station due to failed piping.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0080	CCT	W602		3210		CCT-2022-00018069	\$59,893.98	
Financing:							TOTAL:	\$59,893.98

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rosa Fleming (Dec 21, 2021 20:36 CST)

Approved as to Form by City Attorney Date

Joey Zapata (Dec 21, 2021 23:02 EST)
By City Manager Date