



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

Routing **200051**

Approval: Program Manager _____ Date _____

Capital Financial Manager _____ Date 12/10/19

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JAN -2 PM 2:00

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|----------------------|--|----------------------|---------------------|
| VENDOR NAME | Big Sky Construction Company, Inc. | VENDOR NUMBER | VS0000016146 |
| CONTRACT NAME | Aquatic Phase II Bahama Beach, Exline, Harry Stone | DEPARTMENT | Park and Recreation |

ACTION REQUESTED

Authorize Change Order # 2, an increase in the construction contract with Big Sky Construction Company, Inc. in the amount of \$43,468.75; thereby increasing the contract from \$14,608,543.00 to \$14,652,011.75.

| | | | |
|-------------------------|-------------------|-----------------------|-------------------------|
| CONTRACT NUMBER: | PKR-2019-00010413 | CONTRACT TERM: | <u>252 Working Days</u> |
|-------------------------|-------------------|-----------------------|-------------------------|

BACKGROUND

Change Order # 2 consists of the following items:
 This change order is for slurry to protect an existing pipe and plumbing revisions at Bahama Beach Waterpark Expansion; plumbing revisions, credit for signage revisions and an upgraded fence at Exline Aquatic Center; and plumbing revisions at Harry Stone Aquatic Center.

All changes are owner requested.

FUNDING

| FUND | DEPT. | UNIT | ACTV. | OBJ. | PROGRAM | ENCUMBRANCE NO. | AMOUNT |
|------|-------|------|-------|------|----------|-------------------|-------------|
| 1V00 | PKR | VB02 | AQFC | 4599 | PK17VB02 | PKR-2019-00010413 | \$37,052.90 |
| 1V00 | PKR | VK29 | AQFC | 4599 | PK17VK29 | PKR-2019-00010413 | \$6,415.85 |

PROGRAM NO.: See Program COMMODITY CODE: 91200 FINANCING:

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 2 Original CR/AA No. 19-0904

Original CR/AA Date 6/12/2019 Original CR/AA Amount \$14,580,000.00

Total of Previous Change Orders \$28,543.00

Change Amount Including this Order \$14,652,011.75

Total Change Order Percentage 0.49%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR

DATE

John Gerbasi
Calvert Collins-Bratton, President
Park and Recreation Board

10 Dec 19

12/31/19
Date

Attested by

Anthony Becker
Anthony Becker, Secretary
Park and Recreation Board

12/31/19
Date



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
200052

EFFECTIVE DATE
1-8-2020

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JAN - 8 PM 4: 52

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|----------------------|---|----------------------|----------------------------|
| VENDOR NAME | Jeske Construction Company | VENDOR NUMBER | 083791 |
| CONTRACT NAME | Lonsdale Ave from Sarah Lee Drive to Lake June Road | DEPARTMENT | Department of Public Works |

ACTION REQUESTED
 Authorize Change Order No.1 to the construction contract with Jeske Construction Company for Lonsdale Ave from Sarah Lee Drive to Lake June Road (PB12W052) to add bid item 623 Sidewalk Lug and item 20300 Adjust Water Meter Box. This is a zero change order and will not increase the contract amount.

CONTRACT NUMBER: PBW-2018-00005293 **CONTRACT TERM:** 5/9/2018 To 1/31/2020

BACKGROUND
 During construction, it was discovered that there are utility poles in conflict with the alignment of a new sidewalk. As a result, the proposed sidewalk will have to be re-aligned to back of curb. This change will require sidewalk lugs to connect the new sidewalk to back of curb. Also, the water meter boxes will have to be adjusted due to the new location of the sidewalk. Furthermore, this change order will cover additional days due to water testing delays and utility conflicts. Underutilized pay items will be adjusted to offset the additional costs. See Attachment "A".

| FUND | DEPT. | UNIT | ACTV. | OBJ. | PROGRAM | ENCUMBRANCE NO. | AMOUNT |
|------|-------|------|-------|------|---------|-----------------|---------------|
| | | | | | | | \$0.00 |

PROGRAM NO.: **PB17VA84** COMMODITY CODE: FINANCING:

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 1 Original CR/AA No. 18-0713

Original CR/AA Date 5/9/2018 Original CR/AA Amount \$1,549,582.00

Total of Previous Change Orders \$0.00

Change Amount Including this Order \$0.00

Total Change Order Percentage 0.00%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR _____ DATE 1/8/20

RECEIVED

2020 JAN -9 PM 5: 10

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

Business Development and Procurement Services

EXTENSION REQUEST

Date: 09-19-19

Company: Grant Sales Inc

Attention: Melissa Garrett

Phone No.: ~~972-424-3531~~ 214-869-0811

Email Address: melissa.garrett@grantsales.com mbgarrett@grantsales.com

Master Agreement Name: Automotive Car Wash Rental

Master Agreement Number: BRZ1232

Dear Vendor:

Your company is currently supplying the City of Dallas on the above referenced master agreement. The term of this agreement will expire as of 12-30-19. It is our wish to continue this contract at the same terms and conditions for 6 months or until funds are depleted.

Please complete the section below and return via email by 09-30-18.

Buyer Name, Title: Mario Torres

Email: mario.torres@dallascityhall.com

Phone No.: 214-671-9829

Fax No.: 214-670-4793

Chhunmy Chhoeun
Chhunmy Chhoeun (Jan 7, 2020)

Jan 7, 2020

Yes, our company does agree to the extension on the above referenced contract
 No, our company does not wish to continue this agreement

Melissa B. Garrett
Printed Name

Secretary
Title

Melissa B. Garrett
Authorized Signature

09.28.2019
Date

200054

Memorandum

RECEIVED

2020 FEB 25 PM 2:18

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE February 21, 2020

TO City Secretary

SUBJECT **Correction to AA 20-0054**

The subject Administrative Change Order was approved on 01/10/20 authorizing Change Order No. 11 to the construction contract with Tiseo Paving Company for work on Central Expressway (Cesar Chavez Boulevard) – PB06U779.

It has come to our attention that the information in the table below is incorrect on the original document: ADMINISTRATIVE CHANGE ORDER/ACTUAL FEE SCHEDULE BREAKDOWN FORM PBW-FRM-314 that was approved with AA 20-0054 and need to be corrected as follows:

| Cesar Chavez Boulevard (Central Expressway) from Commerce Street to Live Oak Street and Pearl Expressway from Commerce Street to Live Oak Street | | | | | | | Change Order No. 11 |
|--|---|------|-------------|----------|---------|----------|---------------------|
| Item# | Description | Unit | Unit Price | Quantity | | | Amount |
| | | | | Original | Revised | Change | |
| Schedule E - Central - Landscape Improvements | | | | | | | |
| 355E | 4" Reinforced Concrete Subslab under Pedestrian Brick | SF | \$3.66 | 9,200 | 0 | -9,200 | (\$33,580.00) |
| 355E | 4" Reinforced Concrete Subslab under Pedestrian Brick | SF | \$3.65 | 9,198 | 0 | -9,198 | (\$33,572.70) |
| 901T | Organic Compost 2" Topdressing | CY | \$48.00 | 382 | 0 | -382 | (\$18,336.00) |
| 901T | Organic Compost 2" Topdressing | CY | \$44.50 | 382 | 0 | -382 | (\$16,999.00) |
| 901U | Coarsely Shredded Hardwood Mulch - 2" Topdressing | CY | \$48.00 | 382 | 184 | -204 | (\$9,648.00) |
| 901U | Coarsely Shredded Hardwood Mulch - 2" Topdressing | CY | \$48.00 | 382 | 38,785 | -343,214 | (\$16,474.30) |
| 902A-B | Irrigation for Groundcover, Ornamental Grasses, Trees, Meters | LS | \$24,000.00 | 1 | 0 | -1 | (\$24,000.00) |
| 902A-B | Irrigation for Groundcover, Ornamental Grasses, Trees, Meters | LS | \$24,000.00 | 1 | 0.33 | -0.67 | (\$16,080.00) |
| SubTotal Schedule E | | | | | | | (\$148,284.92) |
| SubTotal Schedule E | | | | | | | (\$145,846.92) |
| Schedule Q - Streetscape Work @ Museum of Nature and Science | | | | | | | |
| 728F | LIT Wayfinding Signage - Sign Provided by City | Ea | 2,438.00 | 0 | 4 | 4 | \$2,438.00 |
| SubTotal Schedule Q | | | | | | | \$2,438.00 |
| Total For Schedule A - Central - Paving | | | | | | | \$43,920.00 |
| Total For Schedule B - Central - Drainage | | | | | | | \$7,435.25 |
| Total For Schedule C - Central - Removal | | | | | | | \$14,321.10 |
| Total For Schedule D - Central - Signal Upgrade and Pavement Markings | | | | | | | \$80,170.57 |
| Total For Schedule E - Central - Landscape Improvements | | | | | | | (\$148,284.92) |
| Total For Schedule E - Central - Landscape Improvements | | | | | | | (\$145,846.92) |
| Total For Schedule Q - Streetscape Work @ Museum of Nature and Science | | | | | | | \$2,438.00 |
| Grand Total | | | | | | | \$0.00 |

2/21/20

DATE February 21, 2020

SUBJECT Correction to AA 20-0054

Please replace the ADMINISTRATIVE CHANGE ORDER ACTUAL FEE SCHEDULE BREAKDOWN FORM PBW-FRM-314 in AA 20-0054 with the revised copy attached.

A copy of AA 20-0054 is attached for your reference.

Should you have any questions, please contact Gbenro Oyekanmi, P.E., Program Manager at (214) 948-4490.



Robert M. Perez, Ph.D.
Director
Department of Public Works

ADMINISTRATIVE CHANGE ORDER \ ACTUAL FEE SCHEDULE BREAKDOWN FORM

Cesar Chavez Boulevard (Central Expressway) from Commerce Street to Live Oak Street
and Pearl Expressway from Commerce Street to Live Oak Street

Change Order No. 11

| Item# | Description | Unit | Unit Price | Quantity | | | Amount |
|--------------------------------------|---|------|------------|----------|---------|--------|---------------|
| | | | | Original | Revised | Change | |
| Schedule A - Central - Paving | | | | | | | |
| 355 | 4" Reinforced Concrete Walk | SF | \$3.65 | 26,400 | 18,400 | -8,000 | (\$29,200.00) |
| 355A | 4" Reinforced Concrete Walk (After 9/19) | SF | 5.35 | 0 | 8,000 | 8,000 | \$42,800.00 |
| 432 | 8 IN 4000 PSI Reinforced Concrete Drive | SY | 42.00 | 240 | 40 | -200 | (\$8,400.00) |
| 432A | 8 IN 4000 PSI Reinforced Concrete Drive (After 9/19) | SY | 56.25 | 0 | 200 | 200 | \$11,250.00 |
| 464 | 6" Thick RC Alley Pavement | SY | 41.00 | 740 | 540,000 | -200 | (\$8,200.00) |
| 464A | 6" Thick RC Alley Pavement (After 9/19) | SY | 56.25 | 0 | 200 | 200 | \$11,250.00 |
| 504C | Asphalt Concrete Medium Grade Surface Course (Type C) | Ton | 110.00 | 530 | 482 | -48 | (\$5,280.00) |
| 504CA | Asphalt Concrete Medium Grade Surface Course (Type C)(After 9/19) | Ton | 420.00 | 0 | 48 | 48 | \$20,160.00 |
| 618 | 6" Reinforced Concrete Barrier Free Ramp | SF | 7.15 | 2,110 | 1,710 | -400 | (\$2,860.00) |
| 618A | 6" Reinforced Concrete Barrier Free Ramp | SF | 14.50 | 0 | 400 | 400 | \$5,800.00 |
| 8014 | Sidewalk Curb at Pedestrian Ramp | LF | 30.00 | 0 | 40 | 40 | \$1,200.00 |
| 8015 | Handrail at Pedestrian Ramp | LF | 135.00 | 0 | 40 | 40 | \$5,400.00 |

SubTotal Schedule A \$43,920.00

| | | | | | | | |
|--|------------------------------------|-------------|------------|----|----|----|--------------|
| Schedule B - Central - Drainage | | | | | | | |
| 1201 | 10 Foot Inlet | Ea | \$3,144.75 | 15 | 14 | -1 | (\$3,144.75) |
| 1201A | 10 Foot Inlet (After 9/19) | Ea | 3,950.00 | 0 | 1 | 1 | \$3,950.00 |
| 1226 | 14-Foot Inlet | Ea | 3,360.00 | 2 | 0 | -2 | (\$6,720.00) |
| 1226A | 14-Foot Inlet (After 9/19) | Ea | 4,200.00 | 0 | 3 | 3 | \$12,600.00 |
| 1230 | Extra Depth of Inlets | Ft Depth | 315.00 | 22 | 19 | -3 | (\$945.00) |
| 1230A | Extra Depth of Inlets (After 9/19) | Ft Depth | 565.00 | 0 | 3 | 3 | \$1,695.00 |

SubTotal Schedule B \$7,435.25

| | | | | | | | |
|---------------------------------------|---|----|--------|---|-----|-----|-------------|
| Schedule C - Central - Removal | | | | | | | |
| 516A | Surface Milling (After 9/19) | SY | 31.25 | 0 | 432 | 432 | \$13,500.00 |
| 8013 | Remove Streetlight Foundation at Elm and Cesar Chavez | LS | 821.10 | 0 | 1 | 1 | \$821.10 |

SubTotal Schedule C \$14,321.10

| | | | | | | | |
|--|---|----|------------|---|---|---|-------------|
| Schedule D - Central - Signal Upgrade and Pavement Markings | | | | | | | |
| 8019 | Powder Coating Mast Arms, Poles and Hardware (Including Pick-up and Delivery) | LS | \$2,708.55 | 0 | 1 | 1 | \$2,708.55 |
| 8020 | Relocate Street Light Foundation at Salazar Building Front Door | LS | 1,730.36 | 0 | 1 | 1 | \$1,730.36 |
| 8021 | Install 2-In RMC for Service Drop to Panel at Parking Garage | LS | 6,141.74 | 0 | 1 | 1 | \$6,141.74 |
| 8022 | Relocate Three Tree Lights by Museum | LS | 1,102.40 | 0 | 1 | 1 | \$1,102.40 |
| 8023 | Relocate Ex Street Lights by Museum | LS | 2,424.88 | 0 | 1 | 1 | \$2,424.88 |
| 8024 | Extra Work Activating Pearl Signals | LS | 4,857.58 | 0 | 1 | 1 | \$4,857.58 |
| 8025 | Relocate Three Electrical Services | LS | 2,300.00 | 0 | 1 | 1 | \$2,300.00 |
| 8026 | Purchase Signals at Pearl and Live Oak and Pearl at Pacific | Ea | 6,975.00 | 0 | 7 | 7 | \$48,825.00 |
| 8027 | Install Ped Pole at Cesar Chavez and Pacific Island | LS | 10,080.06 | 0 | 1 | 1 | \$10,080.06 |

SubTotal Schedule D \$80,170.57

| | | | | | | | |
|--|---|----|------------|-------|-------|--------|---------------|
| Schedule E - Central - Landscape Improvements | | | | | | | |
| 108A | CU Structured Soil Mix-Excavate & Compact in 9" Lifts | CY | \$205.00 | 171 | 0 | -171 | (\$35,055.00) |
| 108AA | CU Structured Soil Mix-Excavate & Compact in 9" Lifts (After 9/19) | CY | \$287.50 | 0 | 171 | 171 | \$49,162.50 |
| 355E | 4" Reinforced Concrete Subslab under Pedestrian Brick | SF | \$3.65 | 9,198 | 0 | -9,198 | (\$33,572.70) |
| 355EA | 4" Reinforced Concrete Subslab under Pedestrian Brick (After 9/19) | SF | \$5.35 | 0 | 500 | 500 | \$2,675.00 |
| 605 | Bermuda or St. Augustine Grass Spot Sod | SY | \$2.26 | 1,348 | 48 | -1,300 | (\$2,938.00) |
| 605A | Bermuda or St. Augustine Grass Spot Sod (After 9/19) | SY | \$9.80 | 0 | 1,348 | 1,348 | \$13,210.40 |
| 901A | Furnish and Install Decorative Bench | Ea | \$2,250.00 | 8 | 0 | -8 | (\$18,000.00) |
| 901AA | Furnish and Install Decorative Bench (Hawkins Plaza) | Ea | \$4,830.00 | 0 | 1 | 1 | \$4,830.00 |
| 901E | Furnish and Install Mtl. Fencing w/ 10-in Dia X 1 Ft. Deep FTG | LF | \$28.00 | 932 | 0 | -932 | (\$26,096.00) |
| 901EA | Furnish and Install Mtl. Fencing w/ 10-in Dia X 1 Ft. Deep FTG (After 9/19) | LF | \$62.50 | 0 | 548 | 548 | \$34,250.00 |
| 901F | Allee Elm - 3.5"-4" Caliper, 100 Gal, Grnd. Stake | Ea | \$500.00 | 31 | 0 | -31 | (\$15,500.00) |
| 901FA | Allee Elm - 3.5"-4" Caliper, 100 Gal, Grnd. Stake (After 9/19) | Ea | \$1,351.25 | 0 | 31 | 31 | \$41,888.75 |
| 901G | Redbud - 2" - 2.5" Claiper, 45 Gal. Grnd. Stake | Ea | \$195.00 | 22 | 0 | -22 | (\$4,290.00) |

ADMINISTRATIVE CHANGE ORDER \ ACTUAL FEE SCHEDULE BREAKDOWN FORM

| | | | | | | | |
|---------|---|----|-------------|--------|---------|-----------|---------------|
| 901GA | Redbud - 2" - 2.5" Claiper, 45 Gal. Grnd. Stake (After 9/19) | Ea | \$605.00 | 0 | 22 | 22 | \$13,310.00 |
| 901H | Imported Topsoil - 2" Layer at Lawn | CY | \$48.00 | 7 | 0 | -7 | (\$336.00) |
| 901HA | Imported Topsoil - 2" Layer at Lawn (After 9/19) | CY | \$56.95 | 0 | 7 | 7 | \$398.65 |
| 901J | Railroad Ballast (Crushed Granite in Medians) - 5" Depth | CY | \$80.00 | 734 | 333 | -401 | (\$32,080.00) |
| 901L | Limestone Aggregate (in Medians) - 7" Depth | CY | \$63.00 | 925 | 424 | -501 | (\$31,563.00) |
| 901M | Steel Edging - 3/16"x4" Black Steel | LF | \$3.95 | 4,749 | 49 | -4,700 | (\$18,565.00) |
| 901MA | Steel Edging - 3/16"x4" Black Steel (After 9/19) | LF | \$10.10 | 0 | 180 | 180 | \$1,818.00 |
| 901P | Groundcover- Liriope at Trees 4" Pot. 10" O.C. (1.66 plant/sf) | Ea | \$1.00 | 2,279 | 0 | -2,279 | (\$2,279.00) |
| 901PA | Groundcover- Liriope at Trees 4" Pot. 10" O.C. (1.66 plant/sf)(After 9/19) | Ea | \$2.00 | 0 | 2,279 | 2,279 | \$4,558.00 |
| 901Q | Groundcover - WinterCreeper 4" Pot. 10" OC (1.66 plant/sf) | Ea | \$1.31 | 5,912 | 0 | -5,912 | (\$7,744.72) |
| 901QA | Groundcover - WinterCreeper 4" Pot. 10" OC (1.66 plant/sf)(After 9/19) | Ea | \$2.00 | 0 | 5,912 | 5,912 | \$11,824.00 |
| 901R | Ornamental Grasses - Gulf Muhly-1 Gal 24" O.C. (0.28 plant/sf) | Ea | \$3.41 | 20,181 | 181 | -20,000 | (\$68,200.00) |
| 901RA | Ornamental Grasses - Gulf Muhly-1 Gal 24" O.C. (0.28 plant/sf)(After 9/19) | Ea | \$8.65 | 0 | 826 | 826 | \$7,144.90 |
| 901S | Organic Compost 0.5" Layer over bed area | CY | \$44.10 | 981 | 1 | -980 | (\$43,218.00) |
| 901SA | Organic Compost 0.5" Layer over bed area (After 9/19) | CY | \$56.95 | 0 | 120 | 120 | \$6,834.00 |
| 901T | Organic Compost 2" Topdressing | CY | \$44.50 | 382 | 0 | -382 | (\$16,999.00) |
| 901TA | Organic Compost 2" Topdressing (After 9/19) | CY | \$55.20 | 0 | 50 | 50 | \$2,760.00 |
| 901U | Coarsely Shredded Hardwood Mulch - 2" Topdressing | CY | \$48.00 | 382 | 38,7855 | -343,2145 | (\$16,474.30) |
| 901UA | Coarsely Shredded Hardwood Mulch - 2" Topdressing (After 9/19) | CY | \$51.75 | 0 | 50 | 50 | \$2,587.50 |
| 902A-B | Irrigation for Groundcover, Ornamental Grasses, Trees, Meters | LS | \$24,000.00 | 1 | 0 | -0.67 | (\$16,080.00) |
| 902A-BA | Irrigation for Groundcover, Ornamental Grasses, Trees, Meters (Changed Scope) | LS | \$32,775.00 | 0 | 1 | 1 | \$32,775.00 |
| 909B-A | Landscape Maintenance Agreement - Phase 1 | LS | \$30,000.00 | 1 | 0 | -1 | (\$30,000.00) |
| 909B-B | Landscape Maintenance Agreement - Phase 2 | LS | \$35,000.00 | 1 | 0 | -1 | (\$35,000.00) |
| 909B-BA | Landscape Maintenance Agreement (Changed Scope) | LS | \$43,700.00 | 0 | 1 | 1 | \$43,700.00 |
| 1617A | Tree Drainage - 4" Solid Drain Pipe | LF | \$5.20 | 50 | 0 | -50 | (\$260.00) |
| 1617AA | Tree Drainage - 4" Solid Drain Pipe After 9/19) | LF | \$22.45 | 0 | 50 | 50 | \$1,122.50 |
| 1659B | Tree Drainage - 4" Perforated Drain Pipe Wrapped w/Filter Fabric | LF | \$6.85 | 490 | 0 | -490 | (\$3,356.50) |
| 1659BA | Tree Drainage - 4" Perforated Drain Pipe Wrapped w/Filter Fabric (After 9/19) | LF | \$22.45 | 0 | 490 | 490 | \$11,000.50 |
| 8028 | Rock Mulch with Filter Fabric 7-In Depth (Hawkins Plaza) | SF | \$14.80 | 0 | 750 | 750 | \$11,100.00 |
| 8029 | Decomposed Granite with Filter Fabric 5-In Depth (Hawkins Plaza) | SF | \$5.20 | 0 | 300 | 300 | \$1,560.00 |
| 8030 | Fill Planting Bed Soil 18-In Depth (Hawkins Plaza) | SF | \$9.80 | 0 | 232 | 232 | \$2,273.60 |
| 8031 | Aluminum Edging (Hawkins Plaza) | LF | \$11.00 | 0 | 195 | 195 | \$2,145.00 |
| 8032 | 30g Crape Myrtle 'Choctaw' (Hawkins Plaza) | Ea | \$345.00 | 0 | 5 | 5 | \$1,725.00 |
| 8033 | 3g Texas Sage 1 Gallon (Hawkins Plaza) | Ea | \$27.60 | 0 | 20 | 20 | \$552.00 |
| 8034 | Irrigation System (Hawkins Plaza) | LS | \$5,520.00 | 0 | 1 | 1 | \$5,520.00 |
| 8035 | Irrigation Sleeves (Hawkins Plaza) | LS | \$1,035.00 | 0 | 1 | 1 | \$1,035.00 |

Sub Total Schedule E (\$145,846.92)

| | |
|--|----------------|
| Total For Schedule A - Central - Paving | \$43,920.00 |
| Total For Schedule B - Central - Drainage | \$7,435.25 |
| Total For Schedule C - Central - Removal | \$14,321.10 |
| Total For Schedule D - Central - Signal Upgrade and Pavement Markings | \$80,170.57 |
| Total For Schedule E - Central - Landscape Improvements | (\$145,846.92) |
| Grand Total | \$0.00 |



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

200054

EFFECTIVE DATE

1/10/2020

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2020 JAN 10 AM 11:10
 CITY SECRETARY
 DALLAS, TEXAS

| | | | |
|----------------------|---|----------------------|--------------|
| VENDOR NAME | TISEO Paving Company | VENDOR NUMBER | 011466 |
| CONTRACT NAME | Central Expy from Commerce St to Live Oak St and Pearl Expy from Commerce St to Live Oak St | DEPARTMENT | Public Works |

ACTION REQUESTED
 Authorize Change Order No.11 to the construction contract with TISEO Paving Company for work on Central Expy (Cesar Chavez Blvd). Change Order No. 11 is a zero net dollar change order which does not change the total contract amount of \$15,591,954.33.

| | | | |
|-------------------------|-------------------|-----------------------|------------------------|
| CONTRACT NUMBER: | PBW-2017-00003399 | CONTRACT TERM: | Jan. 2019 To Feb. 2020 |
|-------------------------|-------------------|-----------------------|------------------------|

BACKGROUND
 Change Order No. 11 adds new pay items with quantities for miscellaneous items of work related to electrical and landscaping construction. The changed electrical work was unforeseen during design, and unit prices of landscaping items have been increased because they are 10 years old which has been delayed due to unforeseen conditions. In addition, 90 calendar days have been added for delays caused by utility conflicts and complications due to unforeseen conditions encountered during construction. All items needed for the change order are included in the attachment.

| FUND | DEPT. | UNIT | ACTV. | OBJ. | PROGRAM | ENCUMBRANCE NO. | AMOUNT |
|------|-------|------|-------|------|---------|-----------------|--------|
| | | | | | | | \$0.00 |

PROGRAM NO.: PB06U779 COMMODITY CODE: FINANCING:

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

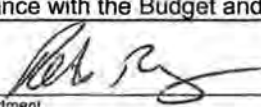
M/WBE Certification Number: _____

CHANGE ORDER DATA

| | | | |
|------------------------------------|----------------|-----------------------|-----------------|
| Change Order No. | 11 | Original CR/AA No. | 11-2548 |
| Original CR/AA Date | 9/28/2011 | Original CR/AA Amount | \$12,473,919.31 |
| Total of Previous Change Orders | \$3,118,035.02 | | |
| Change Amount Including this Order | \$3,118,035.02 | | |
| Total Change Order Percentage | 25.00% | | |

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR:  DATE: 1/10/20

200055

RECEIVED

2020 JAN 16 PM 2:18

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

Memorandum

DATE January 16, 2020

TO Bilierae Johnson
City Secretary

SUBJECT **Correction to Administrative Change Order No. 20-0055 dated January 10, 2020**

Please remove the following project as part of the permanent record:
PB17V914 – Prairie Creek Rd (N) from Lake June Rd to Palisade Dr

A handwritten signature in blue ink, appearing to read 'Rob Perez'.

Robert Perez, Director
Department of Public Works

Attachment

c: Barbara Bennett – Department of Public Works
Mack Santoyo – Department of Public Works
Ali Hatefi, P.E. – Department of Public Works
Chris Lutz – Department of Public Works
Mathai Mathai – Department of Public Works

A handwritten signature in blue ink, appearing to read 'B. Johnson'.



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

| |
|------------------------------|
| ADMINISTRATIVE ACTION NUMBER |
| 200055 |
| EFFECTIVE DATE |
| 1/10/2020 |

RECEIVED
 JAN 10 PM 2:22
 CITY SECRETARY
 DALLAS, TEXAS

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|----------------------|--|----------------------|--------|
| VENDOR NAME | Texas Materials Group, Inc. dba TexasBit a CRH company | VENDOR NUMBER | 004204 |
| CONTRACT NAME | Service Maintenance Area (SMA) 3 - 2019 Resurfacing and Street Improvements Contract | DEPARTMENT | PBW |

ACTION REQUESTED

Authorize a zero-dollar Change Order No. 2 to the contract with Texas Materials Group, Inc. dba TexasBit a CRH company for construction services of the SMA 3 - 2019 Resurfacing and Street Improvements Contract.

| | | | |
|-------------------------|--------------------------|-----------------------|--------------------------------------|
| CONTRACT NUMBER: | PBW-2018-00007125 | CONTRACT TERM: | <u>12/3/2018</u> To <u>12/3/2020</u> |
|-------------------------|--------------------------|-----------------------|--------------------------------------|

BACKGROUND

It was discovered that several Street Resurfacing projects on this contract were completed under project estimates and partially or completely finished upon arrival; thus, giving us remaining capacity to complete additional Street Resurfacing Projects. This zero-dollar Change Order No. 2 will authorize the contractor and the Public Works Department to add the additional Street Resurfacing Projects on the attachment to this contract without revising any of the existing bid items and/or quantities.

FUNDING

| FUND | DEPT. | UNIT | ACTV. | OBJ. | PROGRAM | ENCUMBRANCE NO. | AMOUNT |
|------|-------|------|-------|------|---------|-----------------|---------------|
| | | | | | | | \$0.00 |

PROGRAM NO.: _____ COMMODITY CODE: _____ FINANCING: _____

M/WBE INFORMATION

Place an or in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

| | | | |
|------------------------------------|------------------|-----------------------|------------------------|
| Change Order No. | <u>2</u> | Original CR/AA No. | <u>18-1246</u> |
| Original CR/AA Date | <u>9/12/2018</u> | Original CR/AA Amount | <u>\$14,795,382.77</u> |
| Total of Previous Change Orders | | | <u>\$0.00</u> |
| Change Amount Including this Order | | | <u>\$0.00</u> |
| Total Change Order Percentage | | | <u>0.00%</u> |

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

| | |
|------------------------|----------------|
| BY DEPARTMENT DIRECTOR | DATE |
| | <u>1/10/20</u> |



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

| |
|------------------------------|
| ADMINISTRATIVE ACTION NUMBER |
| 200056 |
| EFFECTIVE DATE |
| 1/10/2020 |

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 JAN 10 PM 2:22
 CITY SECRETARY
 DALLAS, TEXAS

| | | | |
|----------------------|---|----------------------|--------|
| VENDOR NAME | Texas Materials Group, Inc. dba TexasBit, a CRH company formerly Oldcastle Materials Texas, Inc. dba TexasBit, an Oldcastle company | VENDOR NUMBER | 004204 |
| CONTRACT NAME | Service Maintenance Area (SMA) 2 - 2019 Resurfacing and Street Improvements Contract | DEPARTMENT | PBW |

ACTION REQUESTED

Authorize a zero-dollar Change Order No. 1 to the contract with Texas Materials Group, Inc. dba TexasBit a CRH company for construction services of the SMA 2 - 2019 Resurfacing and Street Improvements Contract.

CONTRACT NUMBER: PBW-2018-00007124 **CONTRACT TERM:** 12/3/2018 To 12/3/2020

BACKGROUND

It was discovered that several Street Resurfacing projects on this contract were completed under project estimates and partially or completely finished upon arrival; thus, giving us remaining capacity to complete additional Street Resurfacing Projects. This zero-dollar Change Order No. 1 will authorize the contractor and the Public Works Department to add the additional Street Resurfacing Projects on the attachment to this contract without revising any of the existing bid items and/or quantities.

FUNDING

| FUND | DEPT. | UNIT | ACTV. | OBJ. | PROGRAM | ENCUMBRANCE NO. | AMOUNT |
|------|-------|------|-------|------|---------|-----------------|--------|
| | | | | | | | \$0.00 |

PROGRAM NO.: COMMODITY CODE: FINANCING:

M/WBE INFORMATION

Place an or in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

| | | | |
|------------------------------------|-----------|-----------------------|-----------------|
| Change Order No. | 1 | Original CR/AA No. | 18-1245 |
| Original CR/AA Date | 9/12/2018 | Original CR/AA Amount | \$12,163,444.95 |
| Total of Previous Change Orders | | | \$0.00 |
| Change Amount Including this Order | | | \$0.00 |
| Total Change Order Percentage | | | 0.00% |

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR:

DATE: 1/10/20



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

| |
|------------------------------|
| ADMINISTRATIVE ACTION NUMBER |
| 200057 |
| EFFECTIVE DATE |
| 1/10/2020 |

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 JAN 10 PM 2:22
 CITY SECRETARY
 DALLAS, TEXAS

| | | | |
|----------------------|--|----------------------|--------|
| VENDOR NAME | Texas Materials Group, Inc. dba TexasBit a CRH company formerly Oldcastle Materials Texas, Inc. dba TexasBit, an Oldcastle company | VENDOR NUMBER | 004204 |
| CONTRACT NAME | Service Maintenance Area (SMA) 4 - 2019 Resurfacing and Street Improvements Contract | DEPARTMENT | PBW |

ACTION REQUESTED

Authorize a zero-dollar Change Order no. 2 to the contract with Texas Materials Group, Inc. dba TexasBit a CRH company for construction services of the SMA 4 - 2019 Resurfacing and Street Improvements Contract.

CONTRACT NUMBER: PBW-2018-00007126 **CONTRACT TERM:** 12/3/2018 To 12/3/2020

BACKGROUND

It was discovered that several Street Resurfacing projects on this contract were completed under project estimates and partially or completely finished upon arrival; thus, giving us remaining capacity to complete additional Street Resurfacing Projects. This zero-dollar Change Order No. 2 will authorize the contractor and the Public Works Department to add the additional Street Resurfacing Projects on the attachment to this contract without revising any of the existing bid items and/or quantities.

FUNDING

| FUND | DEPT. | UNIT | ACTV. | OBJ. | PROGRAM | ENCUMBRANCE NO. | AMOUNT |
|------|-------|------|-------|------|---------|-----------------|--------|
| | | | | | | | \$0.00 |

PROGRAM NO.: COMMODITY CODE: FINANCING:

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

| | | | |
|------------------------------------|-----------|-----------------------|-----------------|
| Change Order No. | 2 | Original CR/AA No. | 18-1247 |
| Original CR/AA Date | 9/12/2018 | Original CR/AA Amount | \$16,704,158.72 |
| Total of Previous Change Orders | | | \$0.00 |
| Change Amount Including this Order | | | \$0.00 |
| Total Change Order Percentage | | | 0.00% |

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

| | |
|------------------------|---------|
| BY DEPARTMENT DIRECTOR | DATE |
| | 1/10/20 |

200058

Memorandum

RECEIVED

2020 MAR -3 PM 12:44

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE 02/21/2020

TO Bilierae Johnson, City Secretary (Interim)

SUBJECT **Correction to Administrative Change Order: 20-0058**

This is the second correction to the subject Administrative Change Order.

The subject Administrative Change Order was approved on 1/12/2020 authorized in the Change Order No. 1 to serve contract with Phoenix I Restoration and Construction, Ltd.

Change(s) is needed to correct:

Action requested Currently reads in the construction contract with SA#1 should read in the construction contract with Phoenix I Restoration and Construction, Ltd.

Fund currently reads 2006 Bond should read 1T00

Current:

Authorize Change Order #1, (an increase/a decrease) in the construction contract with SA#1 in the amount of \$12,649.41; thereby (increasing/decreasing) the contract from \$675,000.00 to \$687,649.41.

Correction:

Authorize Change Order #1, an increase in the construction contract with Phoenix I Restoration and Construction, Ltd. in the amount of \$12,649.41; thereby increasing the contract from \$675,000.00 to \$687,649.41.

Current:

FUNDING

| FUND | DEPT | UNIT | ACTV. | OBJ | PROGRAM | ENCUMBRANCE NO. | AMOUNT |
|------|------|------|-------|------|-----------------------|-------------------|-------------|
| 1T00 | PKR | P624 | DABS | 4310 | PK06P62401 | PKR-2019-00010278 | \$12,649.41 |

Correction:

FUNDING

| FUND | DEPT | UNIT | ACTV. | OBJ | PROGRAM | ENCUMBRANCE NO. | AMOUNT |
|------|------|------|-------|------|------------|-------------------|-------------|
| 1T00 | PKR | P624 | DABS | 4310 | PK06P624.1 | PKR-2019-00010278 | \$12,649.41 |

R3/s/ka

Please make the necessary corrections to your records.

Thank you,



John D. Jenkins, Interim Director
Park and Recreation Department

C: Project Manager
Project File

OFO: Approved Denied Is ATT Approval Needed? Y N

OFO: _____ 2/28/2020
Signature Date

NOOR SHAIKH
Print Name

ATT: Approved Denied

Assistant City Attorney: _____ _____
Signature Date

Print Name

Memorandum

RECEIVED

2020 FEB 10 AM 11:03

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE 01/22/2020

TO Bilierae Johnson, City Secretary (Interim)

SUBJECT **Correction to Administrative Change Order: 20-0058**

This is the first correction to the subject Administrative Change Order.

The subject Administrative Change Order was approved on 1/12/2020 authorized in the Change Order No. 1 to serve contract with Phoenix I Restoration and Construction, Ltd.

Change(s) is needed to correct:

Action requested Currently reads in the construction contract with SA#1 should read in the construction contract with Phoenix I Restoration and Construction, Ltd.

Fund currently reads 2006 Bond should read 1T00

Current:

Authorize Change Order #1, (an increase/a decrease) in the construction contract with SA#1 in the amount of \$12,649.41; thereby (increasing/decreasing) the contract from \$675,000.00 to \$687,649.41.

Correction:

Authorize Change Order #1, an increase in the construction contract with Phoenix I Restoration and Construction, Ltd. in the amount of \$12,649.41; thereby increasing the contract from \$675,000.00 to \$687,649.41.

Current:

| FUNDING FUND | DEPT | UNIT | ACTV. | OBJ | PROGRAM | ENCUMBRANCE NO. | AMOUNT |
|--------------|------|------|-------|------|------------|-----------------|-------------|
| 2006 Bond | PKR | P624 | DBS | 4599 | PK06P62401 | | \$12,649.41 |

Correction:

| FUNDING FUND | DEPT | UNIT | ACTV. | OBJ | PROGRAM | ENCUMBRANCE NO. | AMOUNT |
|--------------|------|------|-------|------|------------|-------------------|-------------|
| 1T00 | PKR | P624 | DABS | 4310 | PK06P62401 | PKR-2019-00010278 | \$12,649.41 |

Handwritten signature and date: 2/2/20

Please make the necessary corrections to your records.

Thank you,



John D. Jenkins, Interim Director
Park and Recreation Department

C: Project Manager
Project File

OFO: Approved Denied Is ATT Approval Needed? Y N

OFO: _____
Signature Date 2/4/2020

NOOR F. SHAIKH
Print Name

ATT: Approved Denied

Assistant City Attorney: _____
Signature Date

Print Name



ADMINISTRATIVE CHANGE ORDER

CITY OF DALLAS

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
200058

EFFECTIVE DATE
JAN 13 2020

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Approval: Program Manager _____ Date _____
 Capital Financial Manager _____ Date _____

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 2020 JAN 13 PM 4:22

VENDOR NAME Phoenix 1 Restoration **VENDOR NUMBER** VCA3594
CONTRACT NAME Dallas Arboretum DeGolyer house envelope repair **DEPARTMENT** Park and Recreation

ACTION REQUESTED

Authorize Change Order # 1, (an increase / a decrease) in the construction contract with SA#1 in the amount of \$ 12,649.41; thereby (increasing / decreasing) the contract from \$ 675,000.00 to \$ 687,649.41.

CONTRACT NUMBER: PKR-2019-00010278 **CONTRACT TERM:** 60 Days To 72 Days

BACKGROUND

Change Order # 01 consists of the following items:
 The scope of the change order includes:
 Copper flashing, blocking, plywood per revised ridge detail.
 Replace rotten wood component and bay window in lieu of epoxy repair.
 Additional wood decking.
 Reconciliation of clay tile allowances.

All changes (are / are not) owner requested.

FUNDING

| FUND | DEPT. | UNIT | ACTV. | OBJ. | PROGRAM | ENCUMBRANCE NO. | AMOUNT |
|-----------|-------|------|-------|------|------------|-----------------|-------------|
| 2006 Bond | PKR | P624 | DBS | 4599 | PK06P62401 | | \$12,649.41 |

PROGRAM NO.: See Program COMMODITY CODE: FINANCING:

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 1 Original CR/AA No. _____
 Original CR/AA Date 1/7/2019 Original CR/AA Amount \$675,000.00

Total of Previous Change Orders \$0.00
 Change Amount Including this Order \$687,649.41

Total Change Order Percentage 1.87%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR [Signature] DATE 13 Jan. 20

[Signature] 1/9/2020 Attested by: [Signature] 1/9/2020
 Calvert Collins-Bratton, President Date Anthony Becker, Secretary Date



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
200059

EFFECTIVE DATE
1-14-2020

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
2020 JAN 14 PM 3:00
CITY SECRETARY
DALLAS, TEXAS

| | | | |
|----------------------|--|----------------------|---------|
| VENDOR NAME | Vescorp Construction, LLC dba Chavez Concrete Cutting | VENDOR NUMBER | VS89922 |
| CONTRACT NAME | 2019 Sidewalk and Barrier Free Ramp Improvements Contract in Service Maintenance Areas 3 & 4 | DEPARTMENT | PBW |

ACTION REQUESTED

Authorize a zero Change Order to the contract with Vescorp Construction, LLC dba Chavez Concrete Cutting company for construction services of the 2019 Sidewalk and Barrier Free Ramp Improvements Contract in Service Maintenance Areas 3 & 4.

CONTRACT NUMBER: PBW-2018-00007951 **CONTRACT TERM:** 12/01/2018 To 12/01/2020

BACKGROUND

This Change Order No. 1 will authorize the contractor and the Department of Public Works to construct a standard retaining wall, install elevated deck, install rock rip-rap, remove/replace guardrail, and prepare/implement SWPPP. This zero-change order will reduce quantities for bid items 358, 457B, 516, 645, and 705. The change order will increase bid items 100, 105, 212A, 432A, 607A, 1020B, and 1020C and will add bid items 423A, 430, 540, 544, 1225C, and 1334. The completion date remains December 1, 2020.

FUNDING

| FUND | DEPT. | UNIT | ACTV. | OBJ. | PROGRAM | ENCUMBRANCE NO. | AMOUNT |
|------|-------|------|-------|------|---------|-----------------|--------|
| | | | | | | | \$0.00 |

PROGRAM NO.: COMMODITY CODE: FINANCING:

M/WBE INFORMATION

Place an "X" in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 1 Original CR/AA No. 18-1601

Original CR/AA Date 11/14/2018 Original CR/AA Amount \$2,519,924.00

Total of Previous Change Orders \$0.00

Change Amount Including this Order \$0.00

Total Change Order Percentage 0.00%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR: *[Signature]* DATE: 1/14/20



RECEIVED

2020 JAN 15 AM 10:03

City of Dallas
OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT EXTENSION REQUEST

CITY SECRETARY
DALLAS, TEXAS

November 18, 2019

Promotional Designs, Inc. (VS0000055517)
Attn: Brian Katers
8150 Brookriver Drive, Suite 5-155
Dallas, TX 75247
Brian@promotionaldesigns.com
214-295-8679

RE: Silk Screen Clothing
MA: BI1802

Dear Promotional Designs, Inc.,

Your company is currently supplying goods and services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on June 13, 2020. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through June 13, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by November 30, 2019.

- YES, Promotional Designs, Inc. agrees to extend this agreement through June 13, 2022.
- NO, Promotional Designs, Inc. declines to extend this agreement.

Brian Katers
Authorized Signature

11-19-19
Date

Brian Katers - President
Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
Emily Grose, Senior Buyer
emily.grose@dallascityhall.com
214-670-3391

Chhunny Chhean
City of Dallas, Jan 8, 2020
WJ

Jan 8, 2020
Assistant Director or Director
Office of Procurement Services

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.
Note: name and tax ID number changes cannot be made online.



City of Dallas

OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT EXTENSION REQUEST

RECEIVED

2020 JAN 15 AM 10:03

CITY SECRETARY
DALLAS, TEXAS

November 18, 2019

Quality Traffic Data, LLC (VS0000084902)
Attention: Danny Gouhari
1400 Preston Road, Suite 400
Plano, TX 75093
info@qualitytrafficdata.com
877-877-3698

RE: Traffic Counting Services
MA: BQZ1607
AA/Res: Resolution: Resolution 16-0614

Dear Quality Traffic Data, LLC,

Your company is currently supplying services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on May 10, 2020. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through May 10, 2021, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by November 30, 2019.

YES, Quality Traffic Data, LLC agrees to extend this agreement through May 10, 2021.

NO, Quality Traffic Data, LLC declines to extend this agreement.

Danny Gouhari

Authorized Signature

11/18/2019

Date

Danny Gouhari, VP

Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
Emily Grose, Senior Buyer
emily.grose@dallascityhall.com
214-670-3391

Chhunny Chhean

Chhunny Chhean (Jan 8, 2020)

Jan 8, 2020

Assistant Director or Director
Office of Procurement Services

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.

Note: name and tax ID number changes cannot be made online.



RECEIVED

2020 JAN 15 AM 10:03

City of Dallas
OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT EXTENSION REQUEST

December 26, 2019

Midwest Tape, LLC (VS0000013323)
Janet Timm
1417 Timberwolf Drive
Holland, OH 43528
jtimmm@midwesttapes.com
800-875-2785

RE: The Purchase & Physical Processing of Library Audio Visual
MA: BT1429
AA/Res: 15-0337

Dear Midwest Tape, LLC,

Your company is currently supplying goods and services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on March 1, 2020. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through March 1, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by January 14, 2020.

YES, Midwest Tape, LLC agrees to extend this agreement through March 1, 2022.

NO, Midwest Tape, LLC declines to extend this agreement.

12-27-19

Authorized Signature

Date

Jeff Jankowski, Vice President

Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
Emily Grose, Senior Buyer
Emily.Grose@dallascityhall.com
214-670-3391

Jan 8, 2020

Assistant Director or Director
Office of Procurement Services

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.

Note: name and tax ID number changes cannot be made online.



City of Dallas

 OFFICE OF PROCUREMENT SERVICES
 MASTER AGREEMENT EXTENSION REQUEST

RECEIVED

2020 JAN 15 AM 10:04

CITY SECRETARY
DALLAS, TEXAS

November 19, 2019

Bibliotheca, LLC (VS91105)
 Attn: Nathan Wunrow
 3169 Holcomb Bridge Road
 Atlanta, GA 30071
 n.wunrow@bibliotheca.com
 678-336-7980 x 418

RE: E-Content Services
 MA: BTZ1609
 AA/Res: Resolution: 16-1720

Dear Bibliotheca, LLC,


Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on October 25, 2019. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through October 25, 2020, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by November 30, 2019.

YES, Bibliotheca, LLC agrees to extend this agreement through October 25, 2020.

NO, Bibliotheca, LLC declines to extend this agreement.


 Authorized Signature

November 19, 2019

Date


Matthew Bellamy, President Americas
 Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
 Emily Grose, Senior Buyer
 emily.grose@dallascityhall.com
 214-670-3391


 Chhunmy Chhean (Jan 8, 2020)

Jan 8, 2020


 Assistant Director or Director
 Office of Procurement Services

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.

Note: name and tax ID number changes cannot be made online.

RECEIVED

2020 JAN 16 AM 11: 21

CITY SECRETARY
DALLAS, TEXAS

City of Dallas
OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT EXTENSION REQUEST

November 18, 2019

El Creative, Inc. (VS0000001394)
Attention: Michael Gonzalez
3816 San Jacinto
Dallas, TX 75204
michael@elcreative.com
972-841-1866

RE: Graphic Design and Creative Marketing Services
MA: BUZ1605
AA/Res: Resolution: Resolution 16-1086

Dear El Creative, Inc.,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on June 30, 2020. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through June 30, 2021, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by November 30, 2019.

- YES, El Creative, Inc. agrees to extend this agreement through June 30, 2021.
 NO, El Creative, Inc. declines to extend this agreement.

Michael Gonzalez
Authorized Signature

11/19/19

Date

Michael Gonzalez, President

Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
Emily Grose, Senior Buyer
emily.grose@dallascityhall.com
214-670-3391

Chhunny Chhean
Chhunny Chhean (Jan 8, 2020)

Jan 8, 2020

Assistant Director or Director
Office of Procurement Services

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.

Note: name and tax ID number changes cannot be made online.

RECEIVED

2020 JAN 16 AM 11:17

CITY SECRETARY
DALLAS, TEXAS



City of Dallas
OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT EXTENSION REQUEST

November 19, 2019

ProQuest, LLC (VS0000015943)
Attn: Christopher Kaul
789 East Eisenhower Parkway
Ann Arbor, MI 48106
Christopher.kaul@proquest.com
734-761-4700

RE: E-Content Services
MA: BTZ1609
AA/Res: Resolution: 16-1720

Dear ProQuest, LLC,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on October 25, 2019. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through October 25, 2020, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by November 30, 2019.

YES, ProQuest, LLC agrees to extend this agreement through October 25, 2020.

NO, ProQuest, LLC declines to extend this agreement.

Christopher Kaul

11/19/19

Authorized Signature

Date

Christopher Kaul, Sr. Director Bids & Contracts

Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
Emily Grose, Senior Buyer
Emily.grose@dallascityhall.com
214-670-3391

Chhunny Chhean

Chhunny.Chhean (Jan 8, 2020)

Jan 8, 2020

Assistant Director or Director
Office of Procurement Services

**Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.
Note: name and tax ID number changes cannot be made online.**

RECEIVED

2020 JAN 16 AM 11:17

CITY SECRETARY
DALLAS, TEXAS



City of Dallas
OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT/CONTRACT EXTENSION REQUEST

11/26/19

Hood Specialist, Inc.
Chris Palomo
2300 Colt Springs Rd.
Ft. Worth, TX 76106
Chris.palomo@steamaway.com
817-625-5143

RE: BQ1509 Vent/Hood Cleaning Services for Aviation
AA/Res: No. 16-0068
Prior Actions: No(s). 19-5460

Dear Mr. Palomo,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **2/28/2020**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **2/28/2021**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **12/10/19**.

YES, Vendor Name agrees to extend this agreement through **MA/Contract Extension Date**.

NO, Vendor Name declines to extend this agreement.

Chris Palomo

11/26/2019

Authorized Signature

Date

Chris Palomo Regional Account Executive

Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
David Cortinas Senior Buyer
David.cortinas@dallascityhall.com
214-671-8287

Chhunmy Chhean
Chhunmy Chhean (Jan 8, 2020)

Jan 8, 2020

Assistant Director or Director
Office of Procurement Services

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.

RECEIVED

2020 JAN 16 AM 11:04



City of Dallas

OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT EXTENSION REQUEST

CITY SECRETARY
DALLAS, TEXAS

1/9/2020

Dyna Engineering, Ltd. (512690)
Attention: Victor Hsu
#5 – 1850 Hartley Avenue
Coquitlam BC V3K 7A1 (Canada)
info@dynabrackets.com
1-888-609-8697

RE: Traffic Barricades and Warning Lights
MA: BA1213
AA/Res: 12-0455

Dear Dyna Engineering, Ltd.,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **February 6, 2020**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **February 6, 2022**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **January 15, 2020**.

YES, Dyna Engineering, Ltd. agrees to extend this agreement through **February 6, 2022**.

NO, Dyna Engineering, Ltd. declines to extend this agreement.

[Handwritten Signature]

Authorized Signature

Jan 09, 2020

Date

Liam Parry

Printed Name and Title

Sales Manager

Please let me know if you have any questions or concerns.

Thank you,
William Lambert, Buyer III
william.lambert@dallascityhall.com
214-671-9422

[Handwritten Signature]
Chhunny Chhean (Jan 10, 2020)

Jan 10, 2020

[Handwritten Initials]

Assistant Director or Director
Office of Procurement Services

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.

Note: name and tax ID number changes cannot be made online.



RECEIVED

2020 JAN 17 PM 4:53

City of Dallas
OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT EXTENSION REQUEST

CITY SECRETARY
DALLAS, TEXAS

November 19, 2019

Overdrive, Inc. (VS0000039352)
Attn: Jim Monastra
One OverDrive Way
Cleveland, OH 44125
jmonastra@rakuten.overdrive.com
216-573-6886

RE: E-Content Services
MA: BTZ1609
AA/Res: Resolution: 16-1720

Dear Overdrive, Inc.,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on October 25, 2019. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through October 25, 2020, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by November 30, 2019.

YES, Overdrive, Inc. agrees to extend this agreement through October 25, 2020.

NO, Overdrive, Inc. declines to extend this agreement.

11/19/19

Authorized Signature

Date

Erica Lazzaro, General Counsel

Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
Emily Grose, Senior Buyer
Emily.grose@dallascityhall.com
214-670-3391

Chhunny Chhean
Chhunny Chhean (Jan 15, 2020)

Jan 15, 2020

Assistant Director or Director
Office of Procurement Services

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.

Note: name and tax ID number changes cannot be made online.



OFFICE OF PROCUREMENT SERVICES
VENDOR UPDATE FORM FOR COMPANIES AND INDIVIDUALS

RECEIVED
2020 JAN 22 AM 10:38

January 14, 2020

CITY SECRETARY
DALLAS, TEXAS

Preferred Business Solutions, Vendor Number-120180
Bob Krombach
1701 W. Walnut Hill Lane
Irving, TX 75038
bobk@popexpress.com
214-358-1200

RE: BX1803, Custom Rubber Stamps
AA/Res: N/A
Prior Actions: N/A

Dear Mr. Krombach,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 2/06/20. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 2/06/21, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 1/17/20.

- YES, Preferred Business Solutions agrees to extend this agreement through 2/06/21
- NO, Preferred Business Solutions declines to extend this agreement.

| | |
|----------------------|-----------------|
| | 1-14-20 |
| Authorized Signature | Date |
| Andrew Atkinson | President & CEO |
| Name | Title |

Please let me know if you have any questions or concerns:

Thank you,

Doug Shelton, Sr. Buyer
Douglas.shelton@dallascityhall.com
214-671-9820

Chhunny Chhean (Jan 17, 2020)
Jan 17, 2020
Director, Office of Procurement Services

Changes to vendor accounts may be completed online at <https://Vendors.DallasCityHall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorRegistrations@DallasCityHall.com.
(Name and Tax ID number changes cannot be made online.)



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
200070

EFFECTIVE DATE
1/22/2020 (2)

RECEIVED
2020 JAN 23 AM 10:03
CITY SECRETARY
DALLAS, TEXAS

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|----------------------|---|----------------------|--------------------------------|
| VENDOR NAME | J.C. Commercial, Inc. | VENDOR NUMBER | VS0000012563 |
| CONTRACT NAME | Forest Green Branch Library Replacement | DEPARTMENT | MGT-Office of the Bond Program |

ACTION REQUESTED

Authorize an increase to the construction services contract with J.C. Commercial, Inc., on the Forest Green Branch Library replacement facility project, for utility changes and extended general conditions in an amount of \$48,147.03, increasing the contract from \$6,100,366.71 to \$6,148,513.74 and extend the contract completion date to March 2021 for the building permit process.

CONTRACT NUMBER: BON-2019-00010659 **CONTRACT TERM:** 8/14/2019 To 3/3/2021

BACKGROUND

Resolution No. 19-1164 authorized a construction contract with J.C. Commercial, Inc. for the construction of the Forest Green Branch Library replacement facility to be located at 9619 Greenville Avenue. During negotiations, value engineering was completed and the contractor, J.C. Commercial, Inc. was provided an updated set of drawings. After the review of the VE drawings by the City, the permit set drawings had changes to the civil drawings that increased the cost of the underground utilities. The purpose of this action is to increase the construction services contract for utility changes, increase the construction services contract for extended general conditions, and extend the contract period from January 2021 until March 2021 for the building permit process.

| FUND | DEPT. | UNIT | ACTV. | OBJ. | PROGRAM | ENCUMBRANCE NO. | AMOUNT |
|------|-------|------|-------|------|----------|----------------------|-------------|
| 1V42 | BSD | VE01 | LIBF | 4310 | EB17VE01 | CX-BON-2019-00010659 | \$48,147.03 |

PROGRAM NO.: EB17VE01 COMMODITY CODE: 91200 FINANCING: Library (E) Fund (2017 Bond Funds)

M/WBE INFORMATION

Place an "X" in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 1 Original CR/AA No. 19-1164

Original CR/AA Date 8/14/2019 Original CR/AA Amount \$6,100,366.71

Total of Previous Change Orders \$0.00

Change Amount Including this Order \$48,147.03

Total Change Order Percentage 0.8%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR _____ DATE 1/22/2020



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

| |
|------------------------------|
| ADMINISTRATIVE ACTION NUMBER |
| 200071 |
| EFFECTIVE DATE |
| JAN 23 2020 |

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable) Yes No

RECEIVED
 2020 JAN 28 PM 2:00
 CITY SECRETAR
 DALLAS, TEXAS

| | |
|--|-----------------------------------|
| VENDOR NAME Gibson & Associates, Inc. | VENDOR NUMBER VS0000022657 |
| CONTRACT NAME Cedar Springs Rd - PB12S391 | DEPARTMENT Public Works |

ACTION REQUESTED

Authorize Change Order No. 1 to the construction contract with Gibson & Associates, Inc., for Cedar Springs Rd. from Douglas Ave. to Oak Lawn Ave. This action will add \$8,622.00 to the contract and increase the contract amount from \$1,375,735.16 to \$1,384,357.16

| | |
|---|--|
| CONTRACT NUMBER: PBW-2019-00010295 | CONTRACT TERM: 6/26/2019 To 5/31/2020 |
|---|--|

BACKGROUND

During the construction of Cedar Springs Rd., it was discovered that some brick pavers at the Knight St intersection were in conflict with the signal pole and need to be removed and reset. Also, a large tree at Douglas Ave is in conflict with the proposed seat wall and need to be removed. Consequently, it is necessary add the items to perform this work to the contract. All items needed for this change order are listed in the attachment.

| FUND | DEPT. | UNIT | ACTV. | OBJ. | PROGRAM | ENCUMBRANCE NO. | AMOUNT |
|------|-------|------|-------|------|----------|----------------------|------------|
| 4U22 | PBW | S391 | CPST | 4510 | PB12S391 | CX-PBW-2019-00010295 | \$8,622.00 |

PROGRAM NO.: PB12S391 COMMODITY CODE: FINANCING: 2012 Bond Funds

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

| | |
|------------------------------------|--------------------------------------|
| Change Order No. 1 | Original CR/AA No. 19-0987 |
| Original CR/AA Date 6/26/2019 | Original CR/AA Amount \$1,375,735.16 |
| Total of Previous Change Orders | \$0.00 |
| Change Amount Including this Order | \$8,622.00 |
| Total Change Order Percentage | 0.63% |

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR DATE 1/23/20



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

200072

EFFECTIVE DATE

1/29/20

CITY SECRETARY
DALLAS, TEXAS

2020 JAN 29 PM 3:32

RECEIVED

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|----------------------|---|----------------------|------------------------|
| VENDOR NAME | North Texas Contracting | VENDOR NUMBER | 514455 |
| CONTRACT NAME | Wynnewood Village Drainage Improvements | DEPARTMENT | Dallas Water Utilities |

ACTION REQUESTED

Authorize Change Order No. 4 to the construction contract with North Texas Contracting for the Wynnewood Village Drainage Improvements project to increase the contract time from 396 calendar days to 402 calendar days, and to utilize savings to pay for pavement restriping and replacement of deteriorated pavement. This change order will not increase the contract amount.

| | | | |
|-------------------------|-------------------|-----------------------|------------------------|
| CONTRACT NUMBER: | TWM-2018-00006611 | CONTRACT TERM: | 7/11/2018 To 1/31/2020 |
|-------------------------|-------------------|-----------------------|------------------------|

BACKGROUND

Construction of the Wynnewood Village Drainage Improvements project was substantially completed in late September 2019. During walkthroughs, Dallas Water Utilities requested the new pavement at the Zang Blvd and Wynnewood Plaza intersection be restriped, and for a portion of deteriorated pavement to be replaced. The deteriorated pavement was adjacent to the project limits and was along the crosswalk of the Zang Blvd and Wynnewood Plaza intersection where it became a safety concern. This change order will not increase the contract amount and will increase the contract time from 396 calendar days to 402 calendar days.

FUNDING

| FUND | DEPT. | UNIT | ACTV. | OBJ. | PROGRAM | ENCUMBRANCE NO. | AMOUNT |
|------|-------|------|-------|------|---------|-----------------|--------|
| | | | | | | | \$0.00 |

PROGRAM NO.: TW17VD32 COMMODITY CODE: FINANCING:

M/WBE INFORMATION

Place an X in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

| | | | |
|------------------------------------|------------|-----------------------|----------------|
| Change Order No. | 4 | Original CR/AA No. | 18-0914 |
| Original CR/AA Date | 6/27/18 | Original CR/AA Amount | \$2,425,170.00 |
| Total of Previous Change Orders | \$6,430.00 | | |
| Change Amount Including this Order | \$6,430.00 | | |
| Total Change Order Percentage | 0.265% | | |

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR

DATE

1/27/20



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

| |
|------------------------------|
| ADMINISTRATIVE ACTION NUMBER |
| 200073 |
| EFFECTIVE DATE |
| 1-29-2020 |

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2020 JAN 30 PM 1:42
 CITY SECRETARY
 DALLAS, TEXAS

| | | | |
|----------------------|---|----------------------|---------|
| VENDOR NAME | Johnson Bros. Corporation, a South Land Company | VENDOR NUMBER | VS93045 |
| CONTRACT NAME | 36-Month Service Contract for Pavement and Infrastructure Repairs | DEPARTMENT | PBW |

ACTION REQUESTED
 Authorize a zero-dollar Change Order No. 4 to the 36-Month Service Contract for Pavement and Infrastructure Repairs at various locations throughout the City with Johnson Bros. Corporation, a Southland Company to extend the contract expiration date to April 30, 2020, to ensure there is sufficient time for authorization of final payment and retainage to the contractor. This action does not change the contract amount of a sum not to exceed \$118,302,360.00 nor will any additional work be completed.

| | | | |
|-------------------------|-------------------|-----------------------|-------------------------|
| CONTRACT NUMBER: | STS-2017-00001570 | CONTRACT TERM: | 12/14/2016 To 4/30/2020 |
|-------------------------|-------------------|-----------------------|-------------------------|

BACKGROUND
 On December 14, 2016, the City Council awarded a contract, by Council Resolution No. 16-1930, to Johnson Bros. Corporation, a Southland Company, in the amount of a sum not to exceed \$94,722,360.00. Change Order No. 1 was authorized by Administrative Change Order 170996 dated September 26, 2017 and did not change the contract amount. Change Order No. 2 was authorized by City Council on June 27, 2018 by Resolution No. 18-0904. Change Order No. 3 increased the contract in an amount not to exceed \$23,580,000.00 on September 12, 2018 by Resolution 18-1248.

| FUND | DEPT. | UNIT | ACTV. | OBJ. | PROGRAM | ENCUMBRANCE NO. | AMOUNT |
|--------------|-------|------|-----------------|------|------------|-----------------|---------------|
| | | | | | | | \$0.00 |
| PROGRAM NO.: | | | COMMODITY CODE: | | FINANCING: | | |

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

| | | | |
|------------------------------------|-----------------|-----------------------|-----------------|
| Change Order No. | 4 | Original CR/AA No. | 16-1930 |
| Original CR/AA Date | 12/14/16 | Original CR/AA Amount | \$94,722,360.00 |
| Total of Previous Change Orders | \$23,580,000.00 | | |
| Change Amount Including this Order | \$23,580,000.00 | | |
| Total Change Order Percentage | 24.89% | | |

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR

DATE

1/29/20



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

| |
|------------------------------|
| ADMINISTRATIVE ACTION NUMBER |
| 200074 |
| EFFECTIVE DATE |
| JAN 30 2020 |

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2020 JAN 31 PM 1:09
 CITY SECRETAR
 DALLAS, TEXA

| | | | |
|----------------------|---|----------------------|--------------|
| VENDOR NAME | Texas Standard Construction, Ltd. | VENDOR NUMBER | 508379 |
| CONTRACT NAME | Street Group 12-464 (Crenshaw Dr. - PB12S418 & Michigan Ave. - PB12S423) | DEPARTMENT | Public Works |

ACTION REQUESTED

Authorize Change Order No. 3 to the construction contract with Texas Standard Construction, Ltd., for Street Group 12-464. This action will add \$49,941.00 to the contract and increase the contract amount from \$1,003,300.32 to \$1,053,241.32.

| | | | |
|-------------------------|-------------------|-----------------------|------------------------|
| CONTRACT NUMBER: | PBW-2018-00007032 | CONTRACT TERM: | 5/13/2019 To 6/30/2020 |
|-------------------------|-------------------|-----------------------|------------------------|

BACKGROUND

During the construction of Michigan Ave., it was discovered that additional quantities of the Asphalt Surface and Binder Courses are needed than currently provided for in the contract. Consequently, it is necessary to increase the quantity of these items as needed to complete the PBW scope on Michigan Ave. All items needed for this change order are listed in the attachment.

| FUNDING | FUND | DEPT. | UNIT | ACTV. | OBJ. | PROGRAM | ENCUMBRANCE NO. | AMOUNT |
|---------|------|-------|------|-------|------|----------|----------------------|-------------|
| | 3U22 | PBW | S423 | STPT | 4510 | PB12S423 | CX-PBW-2018-00007032 | \$49,941.00 |

PROGRAM NO.: PB12S423 COMMODITY CODE: FINANCING: 2012 BOND FUND

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 3 Original CR/AA No. 18-1429

Original CR/AA Date 9/26/2018 Original CR/AA Amount \$988,473.37


Total of Previous Change Orders \$14,826.95


Change Amount Including this Order \$64,767.95

Total Change Order Percentage 6.55%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR  DATE 1/30/20

| | | |
|--|---|---------------------------------------|
|  CITY OF DALLAS | ADMINISTRATIVE ACTION | ADMINISTRATIVE ACTION |
| | See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp. | 205051 |
| | | EFFECTIVE DATE 12/16/19 MAC |

1. Place an "X" in the appropriate box for the approval of:

| | |
|-------------------------------------|---|
| <input type="checkbox"/> | a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. |
| <input type="checkbox"/> | b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). |
| <input checked="" type="checkbox"/> | c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. |
| <input type="checkbox"/> | f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): |

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 12/10/19 12:49 PM

| | |
|---|---|
| 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

| | |
|-----------------------------------|-------------------|
| Vendor Name: Federal Aviation ADM | Vendor No. 505023 |
|-----------------------------------|-------------------|

Subject: Restoration Flight Check

Lead Dept: AVI

Action Requested: Authorize Administrative Action to pay for restoration flight check terms under **FAA contract# (AJF-ON-AAC-20-AC-003568)**. Service not to exceed \$17,087.76 (see attachment)

| | | | |
|------------------------------------|--------------------------|----|-----------|
| Contract Number: AVI-2020-00012371 | Contract Term: 12/9/2019 | to | 12/9/2020 |
|------------------------------------|--------------------------|----|-----------|

Background: Dirt work and grading had to be done due to FAA inspections within Runway 13R/31L. Work caused interference with the DPX GS Navigational Aid. FAA had to conduct Restoration Flight Check to make sure that the navigational system was functional after repairs to runway. Terms and conditions are referenced in FAA agreement Contract# **(AJF-ON-AAC-20-AC-003568)**

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|----------------------------------|------|------|------|------|---------|-----------------------------|--------------------|
| 130 | AVI | 7722 | AV06 | 3099 | | CX AVI-2020-00012371 | \$17,087.76 |
| Financing: FY2020 Operating Fund | | | | | | | TOTAL: \$17,087.76 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | | |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director


 By City Manager


 Approved as to Form by City Attorney

12/10/19 Date
 12/23/19 Date
 12/16/19 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205052

EFFECTIVE DATE

12/16/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
NOV 22 AM 9:00

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: ~~Baker's Rib Garland~~ **Bakers Ribs, Inc.** Vendor No. 349526

Subject: 2019 Employee Annual Event

Lead Dept: Code Compliance – CCS

Action Requested: Authorize catering service contract with Baker's Rib - Garland – Garland, TX 75043 for 2019 Employee Annual Event

| | | | | | |
|------------------|-------------------|----------------|----------|----|----------|
| Contract Number: | CCS-2020-00012416 | Contract Term: | 12/18/19 | to | 12/31/19 |
|------------------|-------------------|----------------|----------|----|----------|

Background: Food catering service for 2019 Code Compliance Employee Annual Event for December 18th, 2019 from 12:00 p.m. to 3:00 p.m. Price includes, food, tea, water and service charge for 300 employees.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|------------|------------|
| 0001 | CCS | 3454 | | 3020 | | CCS-2020-00012416 | \$4,172.95 | |
| Financing: | | | | | | | TOTAL: | \$4,172.95 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

[Signature]
Date

[Signature]
Approved as to Form by City Attorney Date

[Signature]
By City Manager

12/16/2019
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205053

EFFECTIVE DATE

12/18/19 y.d.

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JAN -2 AM 9:
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Texas Department of Transportation Vendor No. 239588

Subject: Katy Trail Phase 3

Lead Dept: Public Works

Action Requested: Authorize additional payment to Texas Department of Transportation for the City's share of final project cost at the completion of the Katy Trail Phase 3, in the amount of \$11,458.67.

Contract Number: PBW-2020-00012393 Contract Term: December 2019 to January 2020

Background: The City of Dallas previously executed a Local Project Advance Funding Agreement with the Texas Department of Transportation (TxDOT) for the Katy Trail Phase 3 (CSJ 0918-45-587). The City was the lead agency to implement the project and completed the project in 2018. In accordance with the terms of the agreement, the City is responsible for any project cost overruns in excess of the Federal and State funding participation. TxDOT recently completed the final audit of the project and is requesting a final payment for the City's share of project cost. This action will authorize a payment of \$11,458.67 to TxDOT for the City's share of final project cost.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-------------------------|------|------|------|------|----------|-----------------------------|--------------|
| 6R22 | PBW | N946 | INGV | 4510 | PB98N946 | CT PBW-2020-00012393 | \$ 11,458.67 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: 98 Bond Fund | | | | | | TOTAL: | \$ 11,458.67 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
[Signature]

12/16/19
Date

[Signature]
Approved as to Form by City Attorney

12-27-19
Date

[Signature]
By City Manager
12/18/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205054

EFFECTIVE DATE

Dec 26, 2019

RECEIVED
2019 JAN 2 PM 4:14
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: One Thirty Productions Vendor No. VC000008742

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Authorization is requested for the services of One Thirty Productions to produce a matinee series at the Bath House Cultural Center and produce a Library Series at Lochwood and Fretz Park Branch Libraries. In accordance with the City of Dallas Cultural Policy, Consultant will work under the supervision of the Manager of the BHCC and will adhere to the City policies and Center guidelines and procedures.

| | | | | | |
|------------------|------------------------------------|----------------|----------|----|-----------|
| Contract Number: | OCA-2019-00011372 (CR-00024956) | Contract Term: | 1/1/2020 | to | 9/30/2020 |
|------------------|------------------------------------|----------------|----------|----|-----------|

Background: One Thirty Productions is now entering its 12th season at the Bath House and has received critical acclaim for their productions targeted at the senior demographics, which often features regional and national premiers and works by local playwrights. The fee for these services will not exceed \$41736. Consultant understands that the City of Dallas will pay for services as outlined in the Scope of Services and within fifteen business days of consultant's invoice.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|----------|----------|
| 0001 | OAC | 4833 | | 3089 | | MASC OCA-2019-00011372 | \$41,736 | |
| Financing: | | | | | | | TOTAL: | \$41,736 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Dec 23, 2019)
By Department Director

Dec 23, 2019
Date

Adrian P. Flores
Approved as to Form by City Attorney

Dec 30, 2019
Date

Josely Zapata
Josely Zapata (Dec 26, 2019)
By City Manager

Dec 26, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205055

EFFECTIVE DATE

1/2/20
CITY SECRETARY
DALLAS, TEXAS
RECEIVED
JAN 02 2020
AM 8:44

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: DH Pace Vendor No. V097403

Subject: Invoice Payment

Lead Dept: Dallas Fire Rescue

Action Requested: Authorization for payment of invoices SVC/17725 and SVC/19218 for the repair services performed to the bi-fold accordion doors located at Dallas Fire Station 37 in the total amount of \$3,948.95

Contract Number: DFD-2020-00012443 Contract Term: 1/1/2020 to 2/1/2020

Background: On May 3, 2019 emergency services were performed for repairs of bi-fold accordion doors located at Dallas Fire Station 37. The City does not have a price agreement for repairs of bi-fold accordion style doors. It was determined to be in the best interest of the City to perform the repair of the bi-fold accordion doors as any delay could cause unforeseen damage to City property and could not ensure the preservation of public health and Safety during emergency call responses.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|---------|-----------------------------|------------|
| 0001 | DFD | MA00 | | 2110 | | CX DFD-2020-00012443 | \$3,948.95 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | TOTAL: | \$3,948.95 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

[Signature]
By City Manager

[Signature] 1/2/20
Approved as to Form by City Attorney Date

1/2/2020
MER
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205056

EFFECTIVE DATE

12/23/19
CITY SECRETARY
DALLAS, TEXAS
RECEIVED
AM 8:44

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Texas A&M Forest Services Vendor No. VC0000009292

Subject: Coop Prescribed Fire MOU

Lead Dept: Dallas Fire Rescue

Action Requested: Authorize the renewal of the memorandum of understanding for conducting cooperative prescribed fire training between Dallas Fire-Rescue's Wildland Urban Interface Team and Texas A&M Forest Service (TFS). Previous MOU was authorized for the period of 3/19/14 – 3/18/19 (AA145612).

Contract Number: N/A Contract Term: 10/1/2019 to 09/30/2024

Background: Dallas Fire-Rescue Department's Wildland Urban Interface Team must remain in a state of readiness. The prescribed fire is to be performed under the management of the Texas Forest Service as part of its normal forest management activities within the state of Texas. Prescribed fire will be used to minimize fire danger at the wildland urban interface within the City of Dallas. As a government agency, this service is exempt from competitive bidding rules.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|-----|---------|-----------------------------|--------|-----|
| N/A | DFD | | | | | - | \$0 | |
| Financing: | | | | | | | TOTAL: | \$0 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


[Signature]
By Department Director

12/10/19
Date

[Signature]
By City Manager

[Signature] 1/2/20
Approved as to Form by City Attorney Date

12/23/19
Date

| | | |
|--|---|-------------------------------------|
|  CITY OF DALLAS | <h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p> | ADMINISTRATIVE ACTION |
| | | 205057 |
| | | EFFECTIVE DATE December 23, 2019 |

RECEIVED
 DEPARTMENT OF SANITATION SERVICES
 DALLAS, TEXAS
 JUN 23 PM 2:40

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Kirby-Smith Machinery, Inc. Vendor No. 502341

Subject: Emergency Wheel Loader Rental for June Storm

Lead Dept: Department of Sanitation Services

Action Requested: Authorization to pay for services rendered for an emergency wheel loader rental for June 9, 2019 severe weather event.

Contract Number: SAN-2020-00012485 Contract Term: to

Background: Following the June 2019 storm, this emergency rental was required for immediate storm recovery services at the 635/75 and Greenville Avenue debris collection sites. The vendor currently has a master agreement through Equipment and Fleet Management, however this particular model was not included on that agreement, necessitating this administrative action.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|--------------------------------------|------|------|------|------|---------|-----------------------------|-------------|
| 0440 | SAN | 3521 | | 3599 | | CX SAN-2020-00012485 | \$41,471.04 |
| Financing: Sanitation Operation Fund | | | | | | TOTAL: | \$41,471.04 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

P. J. Olin
 By Department Director Date 12/23/2019

Barbara A. McAninch
 Approved as to Form by City Attorney Date 01/03/2020

[Signature]
 By City Manager Date 12/23/2019

Memorandum

RECEIVED

2020 FEB 10 AM 11:03

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE 01/22/2020

TO Bilierae Johnson, City Secretary (Interim)

SUBJECT **Correction to Administrative Change Order: 20-0058**

This is the first correction to the subject Administrative Change Order.

The subject Administrative Change Order was approved on 1/12/2020 authorized in the Chance Order No. 1 to serve contract with Phoenix I Restoration and Construction, Ltd.

Change(s) is needed to correct:

Action requested Currently reads in the construction contract with SA#1 should read in the construction contract with Phoenix I Restoration and Construction, Ltd.

Fund currently reads 2006 Bond should read 1T00

Current:

Authorize Change Order #1, (an increase/a decrease) in the construction contract with SA#1 in the amount of \$12,649.41; thereby (increasing/decreasing) the contract from \$675,000.00 to \$687,649.41.

Correction:

Authorize Change Order #1, an increase in the construction contract with Phoenix I Restoration and Construction, Ltd. in the amount of \$12,649.41; thereby increasing the contract from \$675,000.00 to \$687,649.41.

Current:

| FUNDING FUND | DEPT | UNIT | ACTV. | OBJ | PROGRAM | ENCUMBRANCE NO. | AMOUNT |
|--------------|------|------|-------|------|------------|-----------------|-------------|
| 2006 Bond | PKR | P624 | DBS | 4599 | PK06P62401 | | \$12,649.41 |

Correction:

| FUNDING FUND | DEPT | UNIT | ACTV. | OBJ | PROGRAM | ENCUMBRANCE NO. | AMOUNT |
|--------------|------|------|-------|------|------------|-------------------|-------------|
| 1T00 | PKR | P624 | DABS | 4310 | PK06P62401 | PKR-2019-00010278 | \$12,649.41 |

Handwritten signature and date: B 2/2/20

Please make the necessary corrections to your records.

Thank you,



John D. Jenkins, Interim Director
Park and Recreation Department

C: Project Manager
Project File

OFO: Approved Denied Is ATT Approval Needed? Y N

OFO: _____
Signature Date 2/4/2020

NOOR F. SHAIKH
Print Name

ATT: Approved Denied

Assistant City Attorney: _____
Signature Date

Print Name

| | | |
|--|--|-----------------------|
|  CITY OF DALLAS | ADMINISTRATIVE ACTION | ADMINISTRATIVE ACTION |
| | 205058 | EFFECTIVE DATE |
| | See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp. | Dec 20, 2019 |
| | | |

1. Place an "X" in the appropriate box for the approval of:

| | |
|-------------------------------------|---|
| <input type="checkbox"/> | a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. |
| <input type="checkbox"/> | b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). |
| <input checked="" type="checkbox"/> | c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. |
| <input type="checkbox"/> | f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): |

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JAN -3 PM 4:25
 CITY SECRETAR
 DALLAS, TEXAS

| | |
|---|---|
| 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

| | | | |
|--------------|----------------------------|------------|--------|
| Vendor Name: | DALLAS BACH SOCIETY | Vendor No. | 223094 |
| Subject: | Professional Services | | |
| Lead Dept: | Office of Arts and Culture | | |

| | | | | | | | |
|--------------------------|---|----------------------------------|----------------|------------|----|-----------|--|
| Action Requested: | Consultant shall hold a program entitled, <i>Baroque Break Out!</i> Consultant will provide workshops at Wilmer-Hutchins High School where students will be able to directly engage with a musician provided by the consultant to help the student prepare a Baroque piece for the UIL State Solo/Ensemble Festival. Some of the students will be selected to also perform this piece at a cumulative concert with an accompaniment of an orchestra at their high school. Consultant shall also hold a Baroque concert at intimate house performances that will be repeated at target high schools in DISD. The featured performer from this concert will also provide a master class at one of the high schools. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy, as amended. | | | | | | |
| | Contract Number: | OCA-2019-000011738 (CR 00024860) | Contract Term: | 12/30/2019 | to | 6/30/2020 | |

Background: The fee for this service is **\$15,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$3,750** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$7,500** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or **\$3,750**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice

| | FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-----------------|--------------------------------|------|------|------|------|---------|-----------------------------|-------------|
| Funding: | 0001 | OAC | 4880 | | 3089 | AAct R1 | MASC OCA-2019-000011738 | \$15,000.00 |
| | | | | | | | - | |
| | | | | | | | - | |
| | Financing: General Fund | | | | | | TOTAL: | \$15,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|--|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Dec 20, 2019)
 By Department Director

Dec 20, 2019
 Date

Ashley Stockton
 Ashley Stockton (Jan 7, 2020)
 Approved as to Form by City Attorney

Jan 2, 2020
 Date

Joey Ramirez
 Joey Ramirez (Dec 20, 2019)
 By City Manager

Dec 20, 2019
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205059

EFFECTIVE DATE

01/07/2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETAR
DALLAS, TEXAS
2020 JAN -7 PM 12:51

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Capital Title of Texas, LLC Vendor No. VS0000084399

Subject: Residential Claim for Rental Assistance or Down Payment Assistance

Lead Dept: Sustainable Development and Construction - DEV

Action Requested: Approval of a Residential Claim for Rental Assistance or Down Payment Assistance for Jose R. Diaz who has been displaced as a direct result of property acquisition. He is eligible for a last resort calculated rental assistance or down payment assistance payment in the amount of \$9,744.00 pursuant to the Dallas City Code. Payment will be made to Capital Title of Texas, LLC on behalf of Jose R. Diaz.

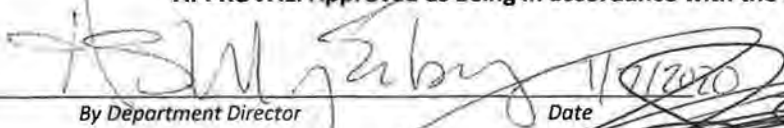


Contract Number: CX-DWU-2020-00012559 Contract Term: 01/07/2020 to 01/07/2021

Background: On June 12, 2019, the City Council of the City of Dallas adopted Resolution 190869, to acquire property located at 1223 VZ CR 3832, Wills Point, Texas, to be used in conjunction with the "Lake Tawakoni 144-inch Transmission Pipeline Project". Jose R. Diaz was displaced as a direct result of this property acquisition. Chapter 39A of the Dallas Code of the City of Dallas provides relocation payments for families and individuals displaced by the government.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|---|------|------|------|------|---------|-----------------------------|------------|
| 0102 | DWU | CW20 | | 4240 | 704041 | CX -DWU-2020-00012559 | \$9,744.00 |
| Financing: Water Utilities Capital Construction Funds | | | | | | TOTAL: | 9,744.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date 1/7/2020
 Approved as to Form by City Attorney Date 01-07-2020
 By City Manager Date 01/07/2020



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205060

EFFECTIVE DATE

01/06/2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JAN -6 PM 2:17
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: RIMKUS Consulting Group, Inc. Vendor No. 350176

Subject: Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize a contract with RIMKUS Consulting Group, Inc. for expert biomechanical consulting in the case styled Alita Asberry v. City of Dallas, Cause No. CC-19-00776-A. This contract shall not exceed \$25,000.

Contract Number: ATT-2020-00012491 Contract Term: 10/8/19 to Indefinite

Background: RIMKUS Consulting Group, Inc. will serve as an expert biomechanical consultant to the City in the case styled Alita Asberry v. City of Dallas, Cause No. CC-19-00776-A. RIMKUS will be paid on an hourly rate basis and will include any fixed-rate expenses incurred, as listed in consultant's Terms and Conditions (Professional Fees Schedule), Effective October 8, 2019. This contract shall not exceed \$25,000.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-------------|
| 0192 | ORM | 3890 | | 3047 | | CX ATT-2020-00012491 | \$25,000.00 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | \$25,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

1.2.2020
Date

[Signature]
Approved as to Form by City Attorney
Date 1/6/2020

[Signature]
By City Manager
Date 1/6/2020



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205061

EFFECTIVE DATE

12/20/19 KB

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JAN -6 PM 2:33
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: AT&T Vendor No. 5502484

Subject: Telephone and Internet Services for Northeast Community Court

Lead Dept: City Attorney's Office - Northeast Community Court

Action Requested: Authorize monthly payments to AT&T for telephone and internet services for daily operations in the Northeast Community Court during FY 2019-2020. Total payments during FY 2019-2020 shall not exceed \$3,000.

| | | | | | |
|------------------|--|----------------|-----------|----|---------|
| Contract Number: | | Contract Term: | 10/1/2019 | to | 9/30/20 |
|------------------|--|----------------|-----------|----|---------|

Background: AT&T will provide telephone and internet services to the City Attorney's Office Northeast Community Court Team. These services are necessary for Northeast Community Court's daily operations. Total payments during FY 2019-2020 shall not exceed \$3,000.00.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|---------|-----------------------------|------------|
| 0001 | ATT | 2747 | AT04 | 3050 | | ATTPHONEYFY1617 | \$3,000.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | TOTAL: | \$3,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Wend Powers
By Department Director

12.18.19
Date

Bob Williams
Approved as to Form by City Attorney

01/26/2020
Date

[Signature]
By City Manager

12/20/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205062

EFFECTIVE DATE

12/16/2019

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2020 JAN 6 PM 2:44

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Stream Water Group, Inc. Vendor No. 509473
Subject: Alley Reconstruction Group 17-7001 (PB17V048, 053, 057 & 059)
Lead Dept: Public Works

Action Requested: Authorize Supplemental Agreement No. 1 to the engineering services contract with Stream Water Group, Inc. for additional engineering services needed for Alley Reconstruction Group 17-7001 in the amount of \$35,000. This action will increase the contract amount from \$212,442.72 to \$247,442.72.
Contract Number: PBW-2019-00009407 Contract Term: 3/27/19 to 4/30/20

Background: During design, it was determined that more drainage improvement is needed than was initially anticipated for Alley 1 - 4403-4451 Cinnabar Dr and 6102-6150 Symphony Ln, Alley 2 - 5605-5831 Everglade Rd and 5606-5824 Twineing St, Alley 5 - 6206-6440 Symphony Ln and 4307-4339 Cinnabar Dr and Alley 6 - 7129-7195 Elliott Dr and 7130-7184 Rolling Fork Dr. Consequently, it is necessary to add the drainage improvement design needed for these alleys to the contract.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|----------------------------|------|------|------|------|----------|-----------------------------|---------------------|
| 1V22 | PBW | V048 | AREC | 4111 | PB17V048 | CX- PBW-2019-00009407 | \$ 7,732.00 |
| 1V22 | PBW | V053 | AREC | 4111 | PB17V053 | CX- PBW-2019-00009407 | \$ 9,016.00 |
| 1V22 | PBW | V057 | AREC | 4111 | PB17V057 | CX- PBW-2019-00009407 | \$ 9,212.00 |
| 1V22 | PBW | V059 | AREC | 4111 | PB17V059 | CX- PBW-2019-00009407 | \$ 9,040.00 |
| Financing: 2017 Bond Funds | | | | | | | TOTAL: \$ 35,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | 1 | 19-0417 | 3/27/19 | \$ 212,442.72 | \$ 0.00 | \$ 247,442.72 | 16.48% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: [Signature] Date: 12/16/19
 Approved as to Form by City Attorney: [Signature] Date: [Blank]
 By City Manager: [Signature] Date: 12/16/19
 for: [Signature]

Memorandum

RECEIVED

2020 MAY -6 PM 12:40

CITY SECRETARY
DALLAS, TEXAS

20-5063



CITY OF DALLAS

DATE May 6, 2020

TO Bilierae Johnson, City Secretary

SUBJECT **Correction to Administrative Action No. 20-5063 for Alley Reconstruction Group 17-1303 dated 12/23/2019**

It has come to our attention that the following information is incorrect on the original document: Administrative Action form

Incorrect: Contract Term: 4/8/2019 to 2/25/2020

Correct: Contract Term: 4/8/2019 to 3/31/2021

Please make the necessary corrections to the permanent records. Should you have any questions or require additional information, please contact Mehari Abraha, E.I.T., Project Manager at (214) 948 4520.

Robert M. Perez

Robert Perez, Ph.D., Director
Department of Public Works

Attachment

MAY 6 2020
RF



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205063

EFFECTIVE DATE

12/23/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY'S
OFFICE
DALLAS, TEXAS
NOV 27 11 00 AM '19

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Othon, Inc. Vendor No. 339129

Subject: Alley Reconstruction Group 17-1303 (PB17V113, 114, 115, 116, 117 & 118)

Lead Dept: Department of Public works

Action Requested: Authorize Supplemental Agreement No. 1 to the professional services contract with Othon, Inc. for additional engineering services needed for Alley Reconstruction Group 17-1303 in the amount of \$27,951.00 increasing the contract amount from \$278,734.10 to \$306,685.10.

| | | | | | |
|------------------|-------------------|----------------|----------|----|-----------|
| Contract Number: | PBW-2019-00009297 | Contract Term: | 4/8/2019 | to | 2/25/2020 |
|------------------|-------------------|----------------|----------|----|-----------|

Background: During design, it was determined that more drainage improvement is needed than initially anticipated for the alley between 3610-3668 Weeburn Drive and 3623-3651 Midpines Drive. Consequently it is necessary to add the drainage improvement design needed for this alley to the contract.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|---------------------------|------|------|------|------|----------|-----------------------------|-------------|
| 1V22 | PBW | V118 | AREC | 4111 | PB17V118 | CX- PBW-2019-00009297 | \$27,951.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: 2017 Bond Fund | | | | | | TOTAL: | \$27,951.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | 1 | 19-0311 | 2/27/2019 | \$278,734.10 | \$0.00 | \$ 306,685.10 | 10.03% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code./

Alta Rey
By Department Director

12/19/19
Date

Christine Turner 1-6-2020
Approved as to Form by City Attorney Date

[Signature]
By City Manager Date 12/23/19
for



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205064

EFFECTIVE DATE

Dec 26, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JAN - 7 PM 2:45
 CITY SECRETARY
 DALLAS TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Recruit Military, LLC Vendor No. VC0000007596

Subject: Advertisement for DPD Recruiting Unit

Lead Dept: DPD

Action Requested: Authorize 20 spaces at military job fairs held annually.

Contract Number: DPD-2020-00011952 Contract Term: to

Background: Authorize 20 spaces at military job fairs held annually. This fee covers the exhibition booth, 2 representatives on-site and listing in the exhibitors guide.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|---------|-----------------------------|----------|
| 0001 | DPD | 2115 | | 3320 | | CX- DPD-2020-00011952 | \$16,805 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | TOTAL: | \$16,805 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

12-21-19
Date
[Signature]
By City Manager

[Signature]
Approved as to Form by City Attorney
1-2-2020
Date

12/20/19
Date
[Signature]

| | | |
|--|-----------------------|-----------------------|
|  CITY OF DALLAS | ADMINISTRATIVE ACTION | ADMINISTRATIVE ACTION |
| | 205065 | EFFECTIVE DATE |
| | Dec 11, 2019 | |

See Administrative Directive 4-05 for additional guidelines and routing.
 File the approved form and all necessary documentation with the
 City Secretary's Office to receive an official file stamp.

RECEIVED
 2019 JAN -7 PM 3:43
 CITY SECRETARY
 DALLAS TEXAS

1. Place an "X" in the appropriate box for the approval of:

| | |
|-------------------------------------|---|
| <input type="checkbox"/> | a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. |
| <input type="checkbox"/> | b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). |
| <input checked="" type="checkbox"/> | c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. |
| <input type="checkbox"/> | f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): |

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

| | |
|---|---|
| 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

| | | | |
|--------------|---------------|------------|----------|
| Vendor Name: | Gina Castillo | Vendor No. | VC100303 |
|--------------|---------------|------------|----------|

Subject: Zumba Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize a master agreement of \$4,950.00 for Gina Castillo. The vendor will provide yoga classes to the Seniors through the SPD two times per week, at 1hr sessions.
 Contact Person: Daryl Quarles 214-671-1601

| | | | | | |
|------------------|-------------------|----------------|-----|----|-----------|
| Contract Number: | PKR-2020-00011971 | Contract Term: | NTP | to | 9/30/2020 |
|------------------|-------------------|----------------|-----|----|-----------|

Background: Gina Castillo is a dynamic zumba instructor with wellness coaching and healthcare skills.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|-------------------|------|------|------|------|---------|-----------------------------|---------------|-------------------|
| 0001 | PKR | 1726 | N/A | 3415 | N/A | MASC PKR-2020-00011971 | \$4,950.00 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | Current Fund | TOTAL: | \$4,950.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

| | | | |
|---|--|--|---------------------|
| <u>John Jenkins</u> <small>Form 5010M (Dec 16, 2019)</small> By Department Director | Dec 10, 2019 Date <u>Joey Zepher</u> <small>Joey Zepher (Dec 15, 2019)</small> By City Manager | <u>Christine Lannors</u> Approved as to Form by City Attorney | Jan 2, 2020 Date |
| | Dec 11, 2019 Date | | |



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205066
EFFECTIVE DATE

01/06/2020 *AM*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JUN -7 PM 4:14

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: Transformance, Inc. Vendor No. VS0000063662

Subject: Professional Services Contract - Downtown Night Court

Lead Dept: City Attorney's Office

Action Requested: Authorize a contract with Transformance, Inc. to provide financial literacy classes to program participants at the Downtown Night Court. This contract shall not exceed \$8,000.

Contract Number: ATT-2020-00012533 Contract Term: 10/1/19 to 9/30/20

Background: The Downtown Night Court, as part of the City of Dallas Community Court Program, assists high risk/high needs individuals and provides access to substance/alcohol abuse and/or mental health treatment and recovery support services.

Transformance, Inc. will provide financial literacy classes to program participants at the Downtown Night Court. This contract shall not exceed \$8,000.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|---------------|------------|
| 0001 | ATT | 2727 | | 3070 | | MASC ATT-2020-00012533 | \$8,000.00 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | \$8,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

1.2.2020
Date

[Signature]
Approved as to Form by City Attorney

1/6/2020
Date

[Signature]
By City Manager 1/6/2020
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
205067
EFFECTIVE DATE
01/06/2020

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY'S
 DALLAS, TEXAS
 2020 JAN -7 PM 1:14

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: Homeward Bound, Inc. Vendor No. 359492

Subject: Professional Services Contract – Downtown Night Court

Lead Dept: City Attorney's Office

Action Requested: Authorize a contract with Homeward Bound, Inc. to provide recovery related support services to program participants of the Downtown Night Court. This contract shall not exceed \$15,000.

Contract Number: ATT-2020-00012532 Contract Term: 10/1/19 to 9/30/20


Background: The Downtown Night Court, as part of the City of Dallas Community Court Program, assists high risk/high needs individuals and provides access to substance/alcohol abuse and/or mental health treatment and recovery support services.

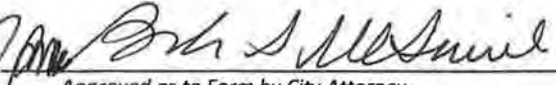
Homeward Bound, Inc. will provide treatment and recovery related support services to program participants of the Downtown Night Court. This contract shall not exceed \$15,000.


| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|---------------|-------------|
| 0001 | ATT | 2727 | | 3070 | | MASC ATT-2020-00012532 | \$15,000.00 | |
| Financing: | | | | | | | TOTAL: | \$15,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 1.2.2020
 By Department Director Date

 01/06/2020
 Approved as to Form by City Attorney Date

 1/6/2020
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205068

EFFECTIVE DATE

Dec 4, 2019

RECEIVED
2020 JAN -6 PM 4:50
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Shirley Payne Vendor No. VS66391

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement of \$35,000.00 with Shirley Allison Payne. The vendor will provide Baton Twirling, Pom Pom, Tap and Ballet classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-8847

| | | | | | |
|------------------|-------------------|----------------|-----|----|------------|
| Contract Number: | PKR-2020-00012057 | Contract Term: | NTP | to | 09/30/2020 |
|------------------|-------------------|----------------|-----|----|------------|

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-------------|
| 0001 | PKR | | N/A | 3064 | N/A | CX PKR-2020-00012057 | \$35,000.00 | |
| Financing: | | | | | | | TOTAL: | \$35,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|------------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Dec 4, 2019
Date

Christine Lannan
Approved as to Form by City Attorney
Jan 2, 2020
Date

Joyce Adams
By City Manager

Dec 4, 2019
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205069

EFFECTIVE DATE

Dec 11, 2019

RECEIVED
 CITY SECRETARY
 DALLAS TEXAS
 2019 DEC 11 - 6 PM 4:50

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Blake M. Davenport Vendor No. VS70595

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement of \$50,000.00 with Blake M. Davenport. The vendor will provide Basketball Skills classes to the citizens of Dallas.

Contact: Leatrice Newhouse (214) 670-8847

Contract Number: PKR-2020-00011843 Contract Term: NTP to 09/30/2020

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-------------|
| 0001 | PKR | | N/A | 3064 | N/A | CX PKR-2020-00011843 | \$50,000.00 | |
| Financing: | | | | | | | TOTAL: | \$50,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Dec 10, 2019
Date

Christine Lannore
Approved as to Form by City Attorney Date

Report
By City Manager

Dec 11, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205070

EFFECTIVE DATE

Dec 11, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 12/11/2019 6:59 PM
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Lakewood Trails NA Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with The Lakewood Trails NA. The vendor will pick up litter and debris, plant, and maintain areas along the SoPac Trail, to include the respite at Santa Barbara and Abbey Ct. and fund services and amenities all in coordination with the Park and Recreation Department.
Contact: Jeremy McMahon (214) 671-0264

| | | | | | |
|------------------|-------------------|----------------|-----------|----|-----------|
| Contract Number: | PKR-2020-00012018 | Contract Term: | 2/14/2020 | to | 2/13/2021 |
|------------------|-------------------|----------------|-----------|----|-----------|

Background: The Lakewood Trails NA is a volunteer organization formed to support, maintain and beautify the parks and trails. This organization has made great strides with the city on enhancements to the park and wishes to continue to do so.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|-----|---------|-----------------------------|--------|--------|
| N/A | PKR | N/A | N/A | N/A | N/A | CX PKR-2020-00012018 | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 By Department Director
 Date: Dec 10, 2019
Jeremy McMahon
 By City Manager

Christine Lannan
 Approved as to Form by City Attorney
 Date: Jan 2, 2020
 Date: Dec 11, 2019



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205071

EFFECTIVE DATE

Dec 11, 2019

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2020 JAN -1 PM 4:50

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas Parks Foundation / Friends of SoPac Trail Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with The Dallas Parks Foundation and The Friends of SoPac Trail. The vendor will fund amenities and service enhancements through various fundraisers to be held on the trail and to pick up litter and debris along the SoPac Trail, all in coordination with the Park and Recreation Department.
Contact: Jeremy McMahon (214) 671-0264

Contract Number: PKR-2020-00012012 Contract Term: 2/14/2020 to 2/13/2021

Background: The Dallas Parks Foundation and The Friends of SoPac Trail are committed groups formed to support, maintain and beautify the trail. These organizations have made great strides with the city on enhancements to the trail and wishes to continue to do so.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|-----|---------|-----------------------------|--------|--------|
| N/A | PKR | N/A | N/A | N/A | N/A | CX PKR-2020-00012012 | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Dec 10, 2019
Date

Christine Lannare
Approved as to Form by City Attorney
Jan 2, 2020
Date

Jeremy McMahon
By City Manager

Dec 11, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205072
EFFECTIVE DATE

Dec 4, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2019 JAN -6 PM 4:51
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|--------------|----------------|------------|--------|
| Vendor Name: | Billie Anderer | Vendor No. | VC8012 |
|--------------|----------------|------------|--------|

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement of \$10,000.00 with Billie Anderer. The vendor will provide Yoga classes to the citizens of Dallas
Contact: Leatrice Newhouse (214) 670-8847

| | | | | | |
|------------------|-------------------|----------------|-----|----|------------|
| Contract Number: | PKR-2020-00012055 | Contract Term: | NTP | to | 09/30/2020 |
|------------------|-------------------|----------------|-----|----|------------|

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|-------------------|------|------|------|------|---------|-----------------------------|---------------|-------------|
| 0001 | PKR | | N/A | 3064 | N/A | CX PKR-2020-00012055 | \$10,000.00 | |
| Financing: | | | | | | | TOTAL: | \$10,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director
Dec 4, 2019
Date

Christine Lannan
Approved as to Form by City Attorney
Jan 2, 2020
Date

[Signature]
By City Manager
Dec 4, 2019
Date

ORIGINAL - City Secretary



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205073

EFFECTIVE DATE

Dec 11 2019

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JAN 6 PM 4:51

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas Parks Foundation / Friends of Cotillion Park Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with The Dallas Parks Foundation and Friends of Cotillion Park. The vendor will fund service enhancements and amenities through various fundraisers that would be held at Cotillion Park as well as perform services at the park. All activities would be coordinated with the Park Maintenance and Operations Division.
Contact: Jeremy McMahon (214) 671-0264

Contract Number: PKR-2020-00011983 Contract Term: 2/14/2020 to 2/13/2021

Background: The Dallas Parks Foundation and the Friends of Cotillion Park are committed groups that fund and perform volunteer services dedicated to the community in which they work, live, and serve.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|-----|---------|-----------------------------|--------|--------|
| N/A | PKR | N/A | N/A | N/A | N/A | CX PKR-2020-00011983 | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Dec 10, 2019
Date

Christine Lammere
Approved as to Form by City Attorney
Jan 2, 2020
Date

Jeremy McMahon
By City Manager
Dec 11, 2019
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205074

EFFECTIVE DATE

12/10/2019 JO

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETAR
 ALAS, TEXAS
 2019 JAN -8 AM 9:00

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: GovQA, LLC Vendor No. VS86467

Subject: Payment of past due invoice 1231-190211

Lead Dept: City Secretary's Office

Action Requested: Authorize payment to GovQA Payment Connector for the City of Dallas, Dallas Police Department, Texas. Two billing terms for services provided on 11/15/17 - 11/14/18 and 11/15/18 - 11/14/19 per the terms of the service agreement.

| | | | | | |
|------------------|-------------------|----------------|------------|----|------------|
| Contract Number: | SEC-2017-00003768 | Contract Term: | 11/15/2017 | to | 11/14/2019 |
|------------------|-------------------|----------------|------------|----|------------|

Background: On September 27, 2017, council approved a two-year contract by resolution 17-1549 through the U.S. Communities Cooperative with INSIGHT PUBLIC SECTOR, INC., to provide GovQA Public Records Request Management Software, in compliance with the Freedom of Information Act (FOIA), for the period October 1, 2017 through September 30, 2019. Dallas Police Department was not included in the service quote for a payment connector module to allow for online submission of payments by requesters. Invoice 1231-190211 is independent and different per the terms in the executed contract No. SEC-2017-00003768.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-------------------------|------|------|------|------|---------|-----------------------------|------------|
| 0001 | SEC | 1844 | | 3099 | | CX 2017-00003768-DPD | \$6,000.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: Current Year | | | | | | TOTAL: | \$6,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | 17-1549 | 10/01/2017 | 151,616.00 | 0 | \$ 157,616.00 | 4% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Date: 12/16/19

Approved as to Form by City Attorney: Date: 1/7/2020

By City Manager: Date: 12/19/17

mer



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205075

EFFECTIVE DATE

12/18/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JAN-8 PM 2:24

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: TSIT Engineering & Consulting, LLC Vendor No. VS0000070143

Subject: 2019 Construction Material Testing Services #2

Lead Dept: Dallas Water Utilities

Action Requested: Authorize Administrative Action for professional services contract with TSIT Engineering & Consulting, LLC in an amount not to exceed \$45,040.00 to provide construction material testing services.

| | | | | | |
|------------------|-------------------|----------------|------------|----|------------|
| Contract Number: | SDM-2019-00011634 | Contract Term: | 11/01/2019 | to | 11/01/2021 |
|------------------|-------------------|----------------|------------|----|------------|

Background: Construction Materials Testing are required for performing field and laboratory analyses for citywide erosion control and drainage improvement projects. Professional Solicitation was requested in April 2018 and 15 firms were short listed in August 2018. In September 2019, in accordance with DWU criteria for multi-consultant procurements, T. Smith Inspection and Testing, LLC was selected as the most qualified firm to provide necessary services as required for the projects.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|--|------|------|------|-----|---------|-----------------------------|-------------|
| | | | | | | - SEE ATTACHMENT | |
| | | | | | | - | |
| | | | | | | - | |
| Financing: 2012 Bond Funds, Storm Drainage Capital Construction Funds, 1995 Bond Funds | | | | | | TOTAL: | \$45,040.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

mr
By Department Director

12/17/19
Date

Christine Lunnell - 6-2020
Approved as to Form by City Attorney
Date

By City Manager
Date 12/18/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205076

EFFECTIVE DATE

12/18/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JAN -8 PM 2:15
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: ETL ENGINEERS AND CONSULTANTS Vendor No. 500059

Subject: 2019 Construction Material Testing Services #1

Lead Dept: Dallas Water Utilities

Action Requested: Authorize Administrative Action for professional services contract with ETL ENGINEERS AND CONSULTANTS in an amount not to exceed \$44,968.00, to provide construction material testing services. *MH*

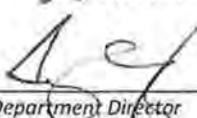

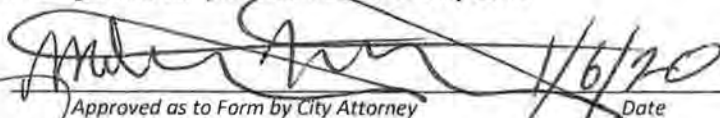
Contract Number: SDM-2019-00011633 Contract Term: ~~11/01/2019~~ *NTP* to 11/01/2021

Background: Construction Materials Testing are required for performing field and laboratory analyses for citywide erosion control and drainage improvement projects. Professional Solicitation was requested in April 2018 and 15 firms were short listed in August 2018. In September 2019, in accordance with DWU criteria for multi-consultant procurements, ETL Engineers and Consultants was selected as the most qualified firm to provide necessary services as required for the projects.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|----------------------------|------|------|------|-----|---------|-----------------------------|-------------|
| | | | | | | - SEE ATTACHED | 44,968.00 |
| Financing: 2017 Bond Funds | | | | | | TOTAL: | \$44,968.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director
 By City Manager
 Approved as to Form by City Attorney
 Dates: 12/17/19, 12/18/19, 1/6/20



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205077
EFFECTIVE DATE

12/23/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JAN-8 PM 4:45

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Texas Parks and Wildlife Department Vendor No. 044338

Subject: Zebra Mussel abatement research and public awareness

Lead Dept: DWU

Action Requested: Authorize a one-year Memorandum of Understanding

Contract Number: DWU-2020-00012211 Contract Term: 15-Jan-2019 to 30-Sept-2020

Background: DWU has been a co-sponsor of the Texas Parks and Wildlife Department (TPWD) Zebra Mussel Public Awareness campaign since 2011 and began co-sponsoring Zebra Mussel Abatement research projects in 2016. The TPWD campaign and research are also supported by other water providers throughout the State

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|---------|-----------------------------|-------------|
| 100 | DWU | 7030 | | 3072 | | - | \$45,000.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | TOTAL: | \$45,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date 12/18/19

Approved as to Form by City Attorney Date 1/3/20

By City Manager Date 12/23/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

205078

EFFECTIVE DATE

12/16/19

RECEIVED
2020 JAN -8 PM 2:25
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|--------------|-----------------------------|-------------|----------|
| Vendor Name: | Capcorp | Vendor No. | VS100622 |
| Subject: | Conveyor Belt at Dewatering | Department: | DWU |

Action Requested: Provide and install a new Primary Conveyor Belt at the Dewatering Facility

| | | | | | |
|------------------|----------------------|----------------|----------|----|-----------|
| Contract Number: | CX-DWU-2018-00006934 | Contract Term: | 9/1/2019 | To | 8/31/2020 |
|------------------|----------------------|----------------|----------|----|-----------|

Background: The Dewatering faciity has two, 600 feet, Primary Transfer Conveyor Belts that receive sludge from the belt presses. Each belt recieves sludge from six presses. The existing #1 primary transfer conveyor belt has been in operation since 2013. In addition to normal wear and tear, the belt has sustained major tears in the belt that has rendered the belt almost inoperable. The belt needs to be replaced quickly to ensure continuity of dewatering operations. The belt will be replaced under this Administrative Action. If this belt is not replaced, the plant maybe unable to perform sludge operations which could lead to a potential violation of our TCEQ Operating Permit.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE | AMOUNT |
|---------------|------|------|------|------|---------|----------------------|--------------------|
| 0103 | DWU | CS31 | | 3110 | 7A1391X | CX-DWU-2018-00006934 | \$19,462.21 |
| TOTAL: | | | | | | | \$19,462.21 |

| | | | | | | |
|------------------|--------------------|---------------------|-----------------------|------------------------------|------------------------------------|-------------------------------|
| Project No: | Commodity Code: | Financing: | | | | |
| Change Order No. | Original CR/AA No. | Original CR/AA Date | Original CR/AA Amount | Total Previous Change Orders | Change Amount Including this Order | Total Change Order Percentage |
| | | | | | | % |

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

| | | | | | |
|--------------------------------|------------------|----------|--------------------|----------------|---------------------------|
| Indicate Amount to Each Group: | African-American | Hispanic | Caucasian - Female | Other Minority | MWBE Certification Number |
| | \$ | \$ | \$ | \$ | |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

12/11/19
By Department Director

12/16/19
By Assistant City Manager

1/2/20
Approved as to form by City Attorney



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

205079

EFFECTIVE DATE

Feb 5 2019
2020 JAN -9 PM 12:52
RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Authorize first amendment to the Butler PACE documents to authorize changes to the exhibit for the assessment payment schedule.

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Butler Brothers Hospitality Group, LLC Vendor No. _____

Subject: PACE documents/Butler Department: ECO

Action Requested: Authorize first amendment to PACE lender contract, owner contract and notice of contractual assessment lien as authorized by AA176424 for the Butler Building Project, to correct errors in the exhibit containing the Assessment Payment Schedule.

Contract Number: ECO-2017-00003221 Contract Term: 7/1/2017 To 7/1/2037

Background: The City of Dallas authorized the Dallas PACE Program in 2016. The PACE lender contract, owner contract and notice of contractual assessment lien was authorized by AA176424 for the Butler Building Project. However, there was an error in the exhibit containing the Assessment Payment Schedule which now needs to be replaced.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE | AMOUNT |
|---------------|------|------|------|-----|---------|-------------|--------|
| | | | | | | | \$0.00 |
| TOTAL: | | | | | | | |

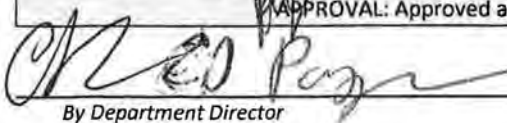
Project No: _____ Commodity Code: _____ Financing: _____

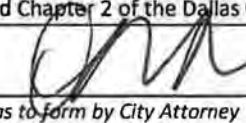
| Change Order No. | Original CR/AA No. | Original CR/AA Date | Original CR/AA Amount | Total Previous Change Orders | Change Amount Including this Order | Total Change Order Percentage |
|------------------|--------------------|---------------------|-----------------------|------------------------------|------------------------------------|-------------------------------|
| | | | | | | % |

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

| Indicate Amount to Each Group: | African-American | Hispanic | Caucasian - Female | Other Minority | MWBE Certification Number |
|--------------------------------|------------------|----------|--------------------|----------------|---------------------------|
| | \$ | \$ | \$ | \$ | |


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 2/5/19 DATE
 By Department Director

 Approved as to form by City Attorney
 DATE

02-06-19 DATE

 2/5/2019 DATE
 By Assistant City Manager

| | | |
|--|---|--|
|  CITY OF DALLAS | <h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p> | ADMINISTRATIVE ACTION 205080 EFFECTIVE DATE Dec 12, 2019 |
|--|---|--|

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - X c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JAN -9 PM 3:33
 CITY SECRETAR
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes X No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes X No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes X No

Vendor Name: Laura Elizabeth Walters Abrams Vendor No. VS0000058180

Subject: Fire Station Design Phase Public Art Project

Lead Dept: OCA

Action Requested: Authorization is requested to pay artist for services rendered based on submitted invoices: \$3,000.00 for presentation of site specific conceptual design proposal comprised of drawings or digital renderings only, for a site-specific work at the designated location that will be responsive to the guidelines.

Contract Number: OCA-2020-00011932 Contract Term: 12/13/19 to 12/31/19

Background: Design, fabricate and install public artwork that will serve as a tribute to Dallas Fire-Rescue Fighters and the mission of the Fire Department. Fire Station #36 located on Hampton Road-Project Budget \$62,000.00. Fire Station #46 located at 331 E Camp Wisdom Road - Project Budget \$58,000.00 and Fire Station #59 located at 7097 N Jim Miller Road - Project Budget \$60,000.00.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------------------------|------|------|------|------|--------------|-----------------------------|------------|
| IT33 | PBW | PA42 | PUBA | 4425 | PB06PA 42 | MASC OCA-2020-00011932 | \$3,000.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: 2006 Bond Program | | | | | | TOTAL: | \$3,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Dec 11, 2019)
 By Department Director

Dec 11, 2019
 Date

MPS
 Manichelle Samples (Jan 7, 2020)
 Approved as to Form by City Attorney

Jan 7, 2020
 Date

Josy Zamata
 Josy Zamata (Dec 12, 2019)
 By City Manager

Dec 12, 2019
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205081

EFFECTIVE DATE

12/12/19

RECEIVED
2019 JAN 0 AM 9:57
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Richardson Chamber of Commerce/Tech Titans Vendor No. VS99242

Subject: Membership for ECO-annual (rolling 12-months)

Lead Dept: ECO

Action Requested: Authorize a services contract Renewal of ECO membership in Tech Titans-"advanced" level, 12 months rolling a NTX tech org. Membership will allow ECO to develop relationships with, and work closely with, leading innovators, adopters and investors in NTX tech space. ECO will also be able to promote COD as the best place to create, develop, and adopt cutting-edge tech and innovations.

Contract Number: ECO-2020-00012389 Contract Term: 12/10/2019 to 12/10/2020

Background: Insert the reason the City is entering into the contract. Tech Titans is a nonprofit organization that allows NTX tech innovators to come together to serve, encourage and promote the NTX tech ecosystem. Members include a diverse group of tech leaders, from start-ups to Fortune 500 companies.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|---------|-----------------------------|------------|
| 0001 | ECO | 1162 | | 3340 | PROG | - CX - ECO-2020-00012389 | \$1,700.00 |
| | | | | | | - | \$0.00 |
| | | | | | | - | \$0.00 |
| Financing: | | | | | | TOTAL: | \$1,700.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date 12/10/19

Approved as to Form by City Attorney Date 12/17/19

By City Manager Date 12/12/19

RECEIVED

20-5082

Memorandum 2020 APR -22 AM 8:17

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE 04/13/2020

TO City Secretary

SUBJECT Correction to Administrative Action 20-5082

This is the first correction to the subject Administrative Action.

The subject Administrative Action was approved 11/21/2019.

Changes are needed to correct Encumbrance Type and Number.

Current Administrative Action Encumbrance Type and Number listed on AA: PKR-2019-00011925

Corrected Administrative Action Encumbrance Type and Number: PKR-2019-00011549

Department: Park and Recreation Department

Director (or designee.): *John D. Jenkins* Apr 14, 2020
John D. Jenkins (Apr 14, 2020)
Signature Date
John D. Jenkins
Print Name

Attachment for reference: Council Resolution [number], and if applicable, previous correction memo(s)

OFS: Approved Denied Is ATT Approval Needed? Y N

OFS: *Noor Shaikh* Apr 15, 2020
Noor Shaikh (Apr 15, 2020)
Signature Date
Noor Shaikh
Print Name

ATT: Approved Denied

Assistant City Attorney: _____
Signature Date

APR 22 2020

20-5082

Print Name



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205082

EFFECTIVE DATE

11-21-2019

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
NOV 21 10 25 AM

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: LIM ASSOCIATES, INC. Vendor No. _____

Subject: LAND & TOPOGRAPHIC SURVEY SERVICES FOR NEW PARKING LOT @ PIKE PARK

Lead Dept: Park and Recreation Department

Action Requested: Authorize a contract agreement with LIM ASSOCIATES, INC., in the amount not to exceed of \$15,035.00 for professional land surveying services.

Contract Number: PKR-2019-00011549 Contract Term: 1/27/2020 to N/A

Background: Professional civil services consulting scope shall consist of performing research for a portion of Pike Park to produce a civil document to prepare a base survey map. The map shall contain the surveyed location for new proposed parking lot improvements, dimensioned street right-of-way, identify adjacent property owner names, deed and plat recordation information, spot elevations, topographic contour lines and survey control points.

LIM ASSOCIATES, INC. consulting firm was determined to be the most qualified firm to undertake this project based on the current AD 4-5 Consultant Selection procedures.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|----------|-----------------------------|------------|-------------|
| 5R05 | PKR | P624 | MMCF | 4111 | PK03P624 | CX- PKR-2019-00011925 | \$5,847.85 | |
| 1V00 | PKR | VB33 | MMCF | 4111 | PK17VB33 | CX- PKR-2019-00011925 | \$9,187.15 | |
| Financing: | | | | | | | TOTAL: | \$15,035.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | \$15,035.00 | | \$15,035.00 | 0.00% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Nov 20, 2019)
By Department Director

Nov 20, 2019
Date

[Signature]
Approved as to Form by City Attorney
Date 12-23-19

[Signature]
Joey Zapata (Nov 21, 2019)
By City Manager

Nov 21, 2019
Date

LE



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205083

EFFECTIVE DATE

11/23/19

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
NOV 19 PM 4: 21

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **Astrix Software Technology, Inc** Vendor No. **VC18981**

Subject: **Laboratory Information Management (LIMS) Consultant Services**

Lead Dept: **DWU (Water Utilities Department)**

Action Requested: **Authorize and approve payment for consultant services with Astrix Software Technology, Inc. for support and review of future Laboratory Information Management System (LIMS) project implementation.**

Contract Number: **DWU-2019-00011109** Contract Term: **11/21/2019** to **11/20/2020**

Background: **DWU plans to purchase a LIMS software to assist in managing its lab data. This vendor was selected from a competitive committee interview process with three participating vendors. This vendor will assist in writing requirements, process mapping, scoping and procurement review for future LIMS system. The project consists of the evaluation of various LIMS software (based on Department needs), prescreen software company proposals and software selection.**

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|---------------|--------|
| 0102 | DWU | CW60 | | 3070 | 7A1385 | - | 45,364 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | 45,364 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

11/21/19
By Department Director

11/21/19 Date
Approved as to Form by City Attorney
1/10/20 Date
11/25/19 Date
By City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205084

EFFECTIVE DATE

12-6-19 MCR

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JAN 13 AM 9:57
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Work Zone Vendor No. VC13792

Subject: Time lapse monitoring service

Lead Dept: AVI

Action Requested: Authorize Administrative Action to pay for time lapse camera monitoring service. Service not to exceed \$3,900.00.

| | | | | | |
|------------------|-------------------|----------------|------------|----|------------|
| Contract Number: | AVI-2020-00012262 | Contract Term: | 11/16/2019 | to | 11/16/2020 |
|------------------|-------------------|----------------|------------|----|------------|

Background: The Department of Aviation purchased cameras from Work Zone that currently monitors the runway construction at Dallas Executive Airport. The removal of cameras will cause a lapse in monitoring construction on the runway. While AVI owns the cameras, however Work Zone provides annual online access/ maintenance of cameras and website for public viewing. (Documents Attached)

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|----------------------------------|------|------|------|------|---------|-----------------------------|------------|------------|
| 130 | AVI | 7731 | AV09 | 3070 | | CX AVI-2020-00012262 | \$3,900.00 | |
| Financing: FY2020 Operating Fund | | | | | | | TOTAL: | \$3,900.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | | |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director
 By City Manager
 Approved as to Form by City Attorney
 11/25/17 Date
 01/13/20 Date
 12/6/19 Date
 MCR



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205085

EFFECTIVE DATE

Jan 9, 2020

RECEIVED
2020 JAN 13 PM 1:33
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Horizons Southwest Management, LP Vendor No. VC18949

Subject: ITS Employee Training

Lead Dept: Information and Technology Services

Action Requested: Authorize a two-year services contract for ITS employee training.

Contract Number: DSV-2020-00012097 Contract Term: 11/25/2019 to 11/24/2021

Background: This services contract establishes a two-year agreement for unlimited online, public and private classroom training opportunities for ITS staff across various IT related skill sets pursuant to TX DIR contract DIR-TSO-3961.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|--------------------|------|------|---------|-----------------------------|-------------|
| 0198 | DSV | 1664 | | 3361 | | MASC DSV-2020-00012097 | \$45,000.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | Data Services Fund | | | | TOTAL: | \$45,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
By Department Director

Dec 16, 2019
Date

CTA
Approved as to Form by City Attorney

Jan 13, 2020
Date

Jayaprasad
By City Manager

Jan 9, 2020
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205086

EFFECTIVE DATE

Jan 8, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 JUN 13 PM 4:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **WORDSPACE** Vendor No. 350017

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce a four-week, city-wide, interdisciplinary literary festival entitled, *Dallas Lit Hop*. The literary festival will be delivered to diverse Dallas neighborhoods during April 2020. Consultant will present visiting and local writers at readings, performance art events, literary themed parties, youth workshop, and a festival headliner performance. These open-to-the-public events will engage partnerships with multiple arts organization groups to optimize interaction and cooperation in the common goal to bring awareness to Dallas as a literary destination for writers and artists. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy, as amended.

| | | | | | |
|------------------|---------------------------------|----------------|-----------|----|-----------|
| Contract Number: | OCA-2019-00011738 (CR-00024873) | Contract Term: | 1/10/2019 | to | 6/30/2020 |
|------------------|---------------------------------|----------------|-----------|----|-----------|

Background: The fee for this service is **\$8,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$2,000.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$4,000.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or **\$2,000.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-------------------------|------|------|------|------|---------|-----------------------------|------------|
| 0001 | OAC | 4880 | | 3089 | AAct R1 | MASC OCA-2019-000011738 | \$8,000.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: General Fund | | | | | | TOTAL: | \$8,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
By Department Director

Jan 8, 2020
Date

Christen Sutton
Approved as to Form by City Attorney

Jan 13, 2020
Date

Jayababu
By City Manager

Jan 8, 2020
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205087

EFFECTIVE DATE

12/18/19

RECEIVED
CITY SECRETAR
DALLAS, TEXAS
JUN 13 PM 4: 28

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Kleinfelder, Inc. Vendor No. VC15559

Subject: 2019 Construction Material Testing Services #3

Lead Dept: Dallas Water Utilities

Action Requested: Authorize Administrative Action for professional services contract with Kleinfelder, Inc. in an amount not to exceed \$45,582.00, to provide construction material testing services.

Contract Number: SDM-2019-00011635 Contract Term: 11/01/2019 to 11/01/2021

Background: Construction Materials Testing are required for performing field and laboratory analyses for citywide erosion control and drainage improvement projects. Professional Solicitation was requested in April 2018 and 15 firms were short listed in August 2018. In September 2019, in accordance with DWU criteria for multi-consultant procurements, Kleinfelder, Inc. was selected as the most qualified firm to provide necessary services as required for the projects.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|--|------|------|------|-----|---------|-----------------------------|-------------|
| | | | | | | - SEE ATTACHMENT | 45,582.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: 2017 Bond Funds, 1995 Bond Funds, and SDM Capital Construction Fund | | | | | | TOTAL: | \$45,582.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
 Approved as to Form by City Attorney
 By City Manager
 Date: 12/18/19 Date: 01-13-2020 Date: 12/18/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205088

EFFECTIVE DATE

12-10-2019 (C)

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 JUN 13 PM 4:30
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: ~~Texas Recycling/Surplus, Inc.~~ Action Shred of Texas, LLC Vendor No. 514577

Subject: 48-Month Shred Service

Lead Dept: Sustainable Development & Construction

Action Requested: Authorize a 48-month contract with Action Shred of Texas for On Site Shred Service at the Oak Cliff Municipal Center, located at 320 E. Jefferson Blvd. # LL29, Dallas, Texas 75203.

| | | | | | |
|------------------|------------------|----------------|------------|----|------------|
| Contract Number: | DEV-2020-0012017 | Contract Term: | 02/03/2020 | to | 02/02/2024 |
|------------------|------------------|----------------|------------|----|------------|

Background: The selected bidder will be responsible for providing a 48-month service contract for document destruction services for copyrighted architectural plans and other miscellaneous documents that are not required to be archived, according to department standards. This will be an on-demand service according to departmental needs. On-site service will be provided for the Sustainable Development and Construction Dept., at the Oak Cliff Municipal Center, 320 E. Jefferson Boulevard Room # LL29, Dallas, Texas 75203.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------------|-----------|-----------|
| 0150 | DEV | 3141 | | 3070 | | MASCD DEV 2020-0012017 | 12,380.00 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | 12,380.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: *KSD* Date: 12/9/19
 Approved as to Form by City Attorney: *Christina ...* Date: 1/13/2020
 By City Manager: *[Signature]* Date: 12/10/19
 for



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205089

EFFECTIVE DATE

01/07/2020 af

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Membership
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JAN 14 PM 2:07
 CITY SECRETAR
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: American Library Association Vendor No. 931029

Subject: Annual Membership

Lead Dept: Library

Action Requested: Authorize payment of annual membership to American Library Association- \$3,168.00

| | | | |
|------------------|-------------------|----------------|------------------------|
| Contract Number: | LIB-2020-00012537 | Contract Term: | 1/1/2020 to 12/31/2020 |
|------------------|-------------------|----------------|------------------------|

Background: The American Library Association is the professional membership organization for libraries in the United States. Membership provides access to professional journals as well as best practices and procedures related to the profession.

| | FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|------|---------|-----------------------------|------------|
| Funding: | 0001 | LIB | 5392 | | 3340 | | - LIB-2020-00012537 | \$3,168.00 |
| | | | | | | | - | |
| | | | | | | | - | |
| Financing: | | | | | | | TOTAL: | \$3,168.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

My Guide
By Department Director

01.02.20
Date

[Signature]
Approved as to Form by City Attorney

01/13/20
Date

[Signature]
By City Manager

01/07/2020
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205090

EFFECTIVE DATE

Dec 12, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - X c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2019 JAN 14 PM 12:51
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes X No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes X No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes X No

| | | | |
|--------------|--------------------------------|------------|--------------|
| Vendor Name: | Laura Elizabeth Walters Abrams | Vendor No. | VS0000058180 |
|--------------|--------------------------------|------------|--------------|

| | |
|----------|--|
| Subject: | Fire Station Design Phase Public Art Project |
|----------|--|

| | |
|------------|-----|
| Lead Dept: | OCA |
|------------|-----|

Action Requested: Authorization is requested to pay artist for services rendered based on submitted invoices: \$3,000.00 for presentation of site specific conceptual design proposal comprised of drawings or digital renderings only, for a site-specific work at the designated location that will be responsive to the guidelines.

| | | | | | |
|------------------|-------------------|----------------|----------|----|----------|
| Contract Number: | OCA-2020-00011932 | Contract Term: | 12/13/19 | to | 12/31/19 |
|------------------|-------------------|----------------|----------|----|----------|

Background: Design, fabricate and install public artwork that will serve as a tribute to Dallas Fire-Rescue Fighters and the mission of the Fire Department. Fire Station #36 located on Hampton Road - Project Budget \$62,000.00. Fire Station #46 located at 331 E Camp Wisdom Road - Project Budget \$58,000.00 and Fire Station #59 located at 7097 N Jim Miller Road - Project Budget \$60,000.00.

| | FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-----------------|-------------------------------------|------|------|------|------|--------------|-----------------------------|------------|
| Funding: | IT33 | PBW | PA42 | PUBA | 4425 | PB06PA 42 | MASC OCA-2020-00011932 | \$3,000.00 |
| | | | | | | | - | |
| | | | | | | | - | |
| | Financing: 2006 Bond Program | | | | | | TOTAL: | \$3,000.00 |

| | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|--|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| Contract Amendment Information: | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 By Department Director

Dec 11, 2019
 Date

MPO
 Approved as to Form by City Attorney

Jan 7, 2020
 Date

[Signature]
 By City Manager

Dec 12, 2019
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205091

EFFECTIVE DATE

January 14, 2020

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JAN 14 PM 2:07
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Charter Communications Operating, LLC ("Spectrum") Vendor No. VC16839

Subject: 1G Internet Circuit for 3131 Dawson Street

Lead Dept: Information & Technology Services

Action Requested: Authorize Supplemental Agreement 1 to add internet services for 3131 Dawson Street.

| | | | | | |
|------------------|-------------------|----------------|----------|----|------------|
| Contract Number: | DSV-2019-00010126 | Contract Term: | 1/1/2020 | to | 12/31/2022 |
|------------------|-------------------|----------------|----------|----|------------|

Background: This services contract will provide internet services at 3131 Dawson Street, which serves as the City's second active site for 9-1-1 operations, ensuring critical public safety information, which is stored in the computer-aided dispatch system (CAD), can be accessed via the Azure cloud storage.

An informal solicitation was conducted, with Spectrum presenting the most advantageous bid.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|---|------|------|------|------|---------|-----------------------------|-------------|
| 0191 | DSV | 2911 | NA | 3053 | NA | MASC DSV-2019-00010126 | \$39,826.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: 9-1-1 System Ops. - Subject to Annual Appropriations | | | | | | TOTAL: | \$39,826.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | 1 | 19-6948 | 11/22/2019 | \$8,279.28 | \$0.00 | \$48,105.28 | 481.03% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
Shelia Robinson (Jan 2, 2020)
By Department Director

Jan 2, 2020

Date

Barbara A. McAninch
Barbara A. McAninch (Jan 14, 2020)
Approved as to Form by City Attorney BAMC
Date

Jan 14, 2020

Jan 14, 2020

Date

Jorge Zapata
Jorge Zapata (Jan 14, 2020)
By City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205092

EFFECTIVE DATE

Jan 14, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: TelLogic, Inc., dba E-rate Central Vendor No. VS99682

Subject: Library E-rate Consulting Services

Lead Dept: Information and Technology Services

Action Requested: Authorize agreement to extend the terms for the E-rate consulting services for the Dallas Public Library technology services.

Contract Number: DSV-2019-00009085 Contract Term: 2/1/2020 to 1/31/2021

Background: This action will allow E-rate Central to provides continuous consulting services solution for E-rate program administered by the Universal Service Administrative Company pursuant under the Federal Communications Commission (FCC). This service allows eligible schools and libraries affordable internet access services, discount offers under Category 1 and Category 2 services, access to EPC management portal, and access to filing of FCC Form 470 and Form 471 for requested eligible services.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-------------------------------|------|------|------|-----|---------|-----------------------------|--------|
| | | | | | | | \$0.00 |
| | | | | | | | |
| | | | | | | | |
| Financing: Data Services Fund | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | 1 | 19-5277 | 2/11/2019 | \$49,000.00 | \$0 | \$49,000.00 | 0% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Hugh Miller
Hugh Miller (Dec 4, 2019)
By Department Director

Dec 4, 2019
Date

Barbara A. McAninch
Barbara A. McAninch (Jan 14, 2020)
Approved as to Form by City Attorney BAMC
Date

Jay Zapata
Jay Zapata (Jan 14, 2020)
By City Manager

Jan 14, 2020
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205093

EFFECTIVE DATE

Sep 30, 2019

RECEIVED
2020 JAN 15 AM 10:01
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements, interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 20%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the justification form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|--------------|--------------|------------|---------|
| Vendor Name: | Flor Valadez | Vendor No. | VC98967 |
|--------------|--------------|------------|---------|

| | |
|----------|-------------------------|
| Subject: | Contract Fee Instructor |
|----------|-------------------------|

| | |
|------------|-----|
| Lead Dept: | PKR |
|------------|-----|

Action Requested: Authorize a contract fee instructor agreement of \$10,000.00 with Fior Valadez. The vendor will provide Zumba classes to the citizens of Dallas.

Contact: Leatrice Newhouse (214) 670-8847

| | | | |
|------------------|-------------------|----------------|-------------------|
| Contract Number: | PKR-2019-00011610 | Contract Term: | NTP to 09/30/2020 |
|------------------|-------------------|----------------|-------------------|

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|---------------|------|------|------|------|---------|-----------------------------|-------------|
| 0001 | PKR | | N/A | 3064 | N/A | CX PKR-2019-00011610 | \$10,000.00 |
| TOTAL: | | | | | | | \$10,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Willis Winters
By Department Director


Sep 30, 2019
Date

Benjamin N. Samples, II
Approved as to Form by City Attorney

Jan 13, 2020
Date

[Signature]
By City Manager

Sep 30, 2019
Date

| | | | |
|--|--|-----------------------|--------------|
|  CITY OF DALLAS | ADMINISTRATIVE ACTION | ADMINISTRATIVE ACTION | |
| | 205094 | EFFECTIVE DATE | |
| | See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp. | | Jan 10, 2020 |
| | | | Jan 10, 2020 |

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JAN 15 AM 10:01
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas Parks Foundation (Friends of Arapaho Park) Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Friends of Arapaho Park. The vendor will perform service enhancements at the Park, such as: picking up litter and debris; plant and maintain floral displays in coordination with Park and Recreation; and fund improvements at the park.
 Contact: Sloan Anderson (214) 670-0203


| | | | | | |
|------------------|-------------------|----------------|----------|----|----------|
| Contract Number: | PKR-2020-00012396 | Contract Term: | 1/5/2020 | to | 1/4/2021 |
|------------------|-------------------|----------------|----------|----|----------|

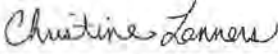
Background: The Friends of Arapaho Park is a volunteer organization formed to support, maintain and beautify the Park. They have already raised funding of \$20,000+ plus, in their efforts to improve this park in their neighborhood and plan to continue to do so for many years to come.


| | FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|----------|-------------------|------|------|------|-----|---------|-----------------------------|---------------|--------|
| Funding: | N/A | PKR | N/A | N/A | N/A | N/A | CX PKR-2020-00012396 | \$0.00 | |
| | | | | | | | - | | |
| | | | | | | | - | | |
| | Financing: | | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Jan 10, 2020
 By Department Director Date

 Jan 14, 2020
 Approved as to Form by City Attorney Date

 Jan 10, 2020
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205095

EFFECTIVE DATE

Jan 2, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JAN 15 AM 10:01
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Sunbelt Pools, Inc. Vendor No. 255049

Subject: ETS UV Systems Training

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$1,500.00 for Sunbelt Pools. They will provide a one-day training session for six staff members by an ETS UV Service Training by a Sunbelt Certified Technician.
Contact: Tim Trout (214) 670-9795

Contract Number: PKR-2020-00012253 Contract Term: NTP to 09/30/2020

Background: Sunbelt Pools is a swimming pool specialty company that has been in business for over 30 years. They specialize in construction projects and renovations for commercial customers, municipalities, unversities, school districts, institutions and private commercial pool owners. Their projects vary from waterparks to competitive pools.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-----------------|------|------|------|------|---------|-----------------------------|------------|
| 0001 | PKR | 5011 | | 3361 | | CX PKR-2020-00012253 | \$1,500.00 |
| Financing: | | | | | | TOTAL: \$1,500.00 | |
| Current Funding | | | | | | | |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Dec 31, 2019
Date

Christine Lannera
Approved as to Form by City Attorney
Jan 14, 2020
Date

[Signature]
By City Manager
Jan 2, 2020
Date

ORIGINAL - City Secretary



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205096

EFFECTIVE DATE

1-13-2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JAN 15 AM 10:02

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Anatole Partners III LLC /dba Hilton Anatole Hotel Vendor No. VS0000012587

Subject: 38th Annual Dr. MLK Jr Awards Gala

Lead Dept: Office of Community Care/ Martin Luther King Jr. Center

Action Requested: To approve the Catering Sales Event Agreement between the City of Dallas/Office of Community Services and Anatole Partners III dba Hilton Anatole Hotel for the use of the Grand Ballroom, Plum Blossom room, and Grand Foyer for the 38th Annual Dr. MLK Jr Awards Gala. The agreement will include function space and banquet food and beverages.

| | | | | | |
|------------------|-------------------|----------------|--------------|----|--------------|
| Contract Number: | OCC 2019 00010968 | Contract Term: | Jan 18, 2020 | to | Jan 19, 2020 |
|------------------|-------------------|----------------|--------------|----|--------------|

Background: The Awards Gala is held annually in remembrance of the legacy and accomplishments of Dr. King and is a fundraiser for the MLK Jr. Community Center. On January 9, 2019 Council Resolution 19-0092 aligned the events of the MLK Celebration with strategic priorities identified by City Council. This annual event is meant to bring our local, and diverse communities together for the public purpose of uniting the community to further the cause of Dr. King for equality as well as the socioeconomical issues he championed. Expenditures for this event shall be paid by funds collected in the Alvin E. Moore Trust Fund from private sponsorships, tickets and table sales and silent auction.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-------------|
| 0001 | OCC | 4296 | | 3099 | | MGT 2019-00010968 | \$50,000.00 | |
| Financing: | | | | | | | TOTAL: | \$50,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date 1/13/20

By City Manager Date 1/13/2020

Approved as to Form by City Attorney Date 1-14-20



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205097

EFFECTIVE DATE

12-5-19 KBA

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JAN 14 PM 1:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Braun Intertec Corporation Vendor No. VS93915

Subject: Engineering and Related Professional Consulting Services

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Authorize a Service Contract with Braun Intertec Corporation. Braun Intertec Corporation's services will include visiting 8 homes at various locations in the city. They will provide a structural evaluation of all 8 homes in a written engineering report. The report will also provide guidance for appropriate grading around all 8 structures. Services provided will not exceed the amount of \$24,800.00.

| | | | | | |
|-------------------------|-------------------|-----------------------|------------|----|-----------|
| Contract Number: | HOU-2019-00011070 | Contract Term: | 11/25/2019 | to | 9/30/2020 |
|-------------------------|-------------------|-----------------------|------------|----|-----------|

Background: In 2015 the City of Dallas Housing Department contracted Dryquick Restorations to build 8 homes for the Home Repair Division. Dryquick Restorations completed the homes well beyond the deadlines set by the Home Repair Division. All 8 Homes have had multiple issues with workmanship and as a result of a HUD audit the City obtained an engineering firm to inspect the overall soundness of all 8 of these homes. On July 29, 2019 a request for qualifications was let for interested firms to submit their statement of qualifications (SOQ) to perform engineering and related professional consulting services. Two firms submitted. An evaluation committee evaluated the SOQ's and identified the most qualified submission. On October 14, 2019 a request for proposal, to include cost, was requested from the most qualified submitter, Braun Intertec Corporation. Evaluation of the proposal was performed and the proposed cost was deemed acceptable.

| | FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-------------------|------|------|------|------|------|---------|-----------------------------|-------------|
| Funding: | 0001 | HOU | 4284 | | 3100 | | HOU-2019 00011070 | \$24,800.00 |
| | | | | | | | - | |
| | | | | | | | - | |
| Financing: | | | | | | | TOTAL: | \$24,800.00 |

| | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|--|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| Contract Amendment Information: | N/A | N/A | N/A | N/A | N/A | \$ 0.00 | N/A % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director _____
Date 12/4/19

Approved as to Form by City Attorney _____
Date 12-11-19

By City Manager _____
Date 12/5/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205098

EFFECTIVE DATE

1/8/2020 KB

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2020 JAN 14 PM 3:11
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: Modern Geosciences, LLC Vendor No. VS0000063453

Subject: Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize a contract with Modern Geosciences, LLC, to provide environmental consulting services to the City of Dallas by assisting in the evaluation of waste material (i.e. "cast stone") staged at 302 Pleasant Drive in Dallas, Texas. This contract shall not exceed \$25,000.00.

Contract Number: ATT-2020-00012552 Contract Term: 1/8/2020 KB to Indefinite

Background: Modern Geosciences, LLC, will provide environmental consulting services to the City of Dallas by assisting in the evaluation of waste material (i.e. "cast stone") staged at 302 Pleasant Drive in Dallas, Texas. Consultant will be paid on a time and materials/unit rate as provided by the engagement letter dated December 12, 2019. This contract shall not exceed \$25,000.00.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-------------|
| 0192 | ORM | 3888 | | 3033 | | CX ATT-2020-00012552 | \$25,000.00 | |
| Financing: | | | | | | | TOTAL: | \$25,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

1-7-20
Date

Approved as to Form by City Attorney
Date 1/9/2020

By City Manager
Date 1/8/20



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205099

EFFECTIVE DATE

Jan 8, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
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3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **ALFREDO VILLANUEVA** Vendor No. VS90328

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present project entitled "Fair Park Art Connect 2020". The project is a residency at Fair Park that will explore and create greater interaction and facility usage for temporary cultural and art exhibits by diverse artists. The residency will culminate in research and the re-creation of the now destroyed Aaron Douglas Murals celebrating cultural diversity in contemporary art. Various artists will collaborate to recreate the oil on canvas or comparable acrylic paint medium paintings in the style of or similar to Aaron Douglas which relate the advancement from slavery to becoming productive citizens in the 20th century. The completed mural will be available to be viewed by the public by way of an open exhibit. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2019-00011738 (CR-00024890) Contract Term: 1/13/2020 to 7/31/2020

Background: The fee for this service is **\$10,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or **\$5,000.00** of the total awarded amount upon completion of deliverables one through three and receipt of the consultant's first invoice, and one (1) final payment of 50% or **\$5,000.00** upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of invoice.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|--------------------------------|------|------|------|------|------------|-----------------------------|-------------|
| 0001 | OCA | 4880 | | 3089 | ArtsAct-R1 | MASC OCA-2019-00011738 | \$10,000.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: General Fund | | | | | | TOTAL: | \$10,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
By Department Director

Jan 7, 2020
Date

Quindyn
Approved as to Form by City Attorney

Jan 8, 2020
Date

Jay
By City Manager

Jan 8, 2020
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205161

EFFECTIVE DATE

8/2/19 ^{AS}

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Untreated Water Purchase Contract
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by registration.

RECEIVED
 2020 JAN 15 PM 4:27
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Connemara Conservancy Foundation Vendor No. _____

Subject: Authorize Untreated Water Contract

Lead Dept: Dallas Water Utilities

Action Requested: Authorize Dallas Water Utilities to execute a three-year contract with Connemara Conservancy Foundation to provide untreated water.

Contract Number: DWU-2019-0001130 Contract Term: up to 3 years

Background: The City of Dallas has water rights in Lake Ray Hubbard for multiple purposes including water rights for irrigation use. The untreated water diverted by Connemara Conservancy Foundation shall be considered diverted from Rowlett Creek, a tributary of Lake Ray Hubbard at Connemara Conservancy Foundation's diversion points. This water will be billed at the ordinance rate for untreated water service in accordance with Chapter 49. The sale of untreated water to Connemara Conservancy Foundation is subject to, and limited by, available system supply.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|-----|---------|-----------------------------|--------|---|
| | | | | | | - | | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | 0 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl' Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Date: 7/28/19
 Approved as to Form by City Attorney: Date: 8/26/19
 By City Manager: Date: 8/2/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205162

EFFECTIVE DATE

9/30/2019
CITY SECRETARY
JANIS MILLER
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interest Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Breaking The Chains Consulting *James Uhl dba* Vendor No. VC20578

Subject: Facilitator for Leadership Training

Lead Dept: Code Compliance

Action Requested: Authorize a service contract with Breaking The Chains Consulting to facilitate leadership training in interactive group sessions for Code Compliance employees.

Contract Number: CCS-2019-00011674 Contract Term: ~~9/1/2019~~ *10/31/2019* to 9/30/2020

Background: Breaking The Chains Consulting will facilitate a three-day training interactive course that will focus on activities geared toward developing the consummate teaching leader. This course will transform one's ability to connect with, teach, and train others utilizing innovative instructional methods that internalize learning.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE | ENCUMBRANCE NUMBER | AMOUNT |
|------------|------|------|------|------|---------|----------------------|--------------------|------------|
| 0001 | CCS | 3454 | CC01 | 3364 | | EX-CCS-2019-00011674 | | \$9,300.00 |
| Financing: | | | | | | | TOTAL: | \$9,300.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

[Signature]
Date *9/19/19*
By City Manager

[Signature]
Approved as to Form by City Attorney
Date *01/15/2020*
9/30/2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205163

EFFECTIVE DATE

12-12-2019

RECEIVED
CITY SECRETARY
DALLAS TEXAS
DEC 15 PM 1:45

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Brass Tacks Collective Vendor No. VC20817

Subject: Census 2020 Fold-Out Tool Kit

Lead Dept: Office of Strategic Partnerships and Government Affairs

Action Requested: Administrative Action Approval

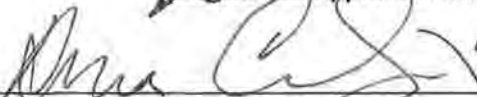
| | | | | | |
|------------------|-------------------|----------------|------------|----|------------|
| Contract Number: | IGS-2020-00012379 | Contract Term: | 12/31/2019 | to | 12/31/2020 |
|------------------|-------------------|----------------|------------|----|------------|


Background: The department is requesting services for copywriting for the Census 2020 Fold-Out Tool Kit.

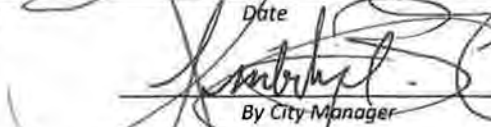
| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|----------|----------|
| 0001 | MGT | 1145 | CM03 | 3099 | | - | 3,400.00 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | 3,400.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 12-10-19
 By Department Director Date

 12/18/19
 Approved as to Form by City Attorney Date

 12/12/19
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205164

EFFECTIVE DATE

11/19/19
CITY SECRETARY
DALLAS TEXAS
2020 JAN 1 AM 8:35
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Horizons Southwest Management, LP Vendor No. VC18949

Subject: Training for AVI Employees

Lead Dept: AVI

Action Requested: Authorize Administrative Action for one-year service agreement with Horizons Southwest Management to provide online, public, and private classroom training for Aviation employees. Contract is pursuant to terms under DIR contract ~~DIR-TSO-3691~~ 3961 MAC.

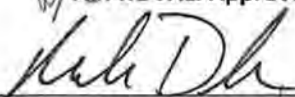
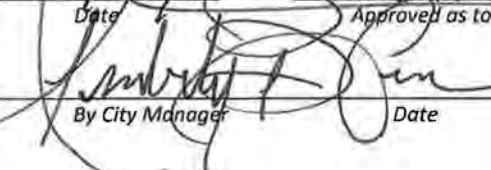
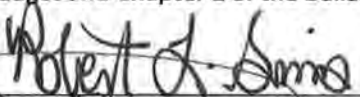
| | | | | | |
|------------------|-------------------|----------------|------------|----|------------|
| Contract Number: | AVI-2020-00012015 | Contract Term: | 11/13/2019 | to | 11/12/2020 |
|------------------|-------------------|----------------|------------|----|------------|

Background: AVI employees are heavily involved in various excel programs and formulas. This training will give employees with knowledge of the ongoing changes and processes using the excel program. Training also allows our new employees to come up to speed on programs used in their divisions. Terms are referenced under DIR contract ~~DIR-TSO-3691~~ 3961 MAC.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|----------------------------------|------|------|------|------|---------|-----------------------------|-------------|
| 130 | AVI | 7710 | AV11 | 3361 | | CX AVI-2020-00012015 | \$40,000.00 |
| Financing: FY2020 Operating Fund | | | | | | TOTAL: | \$40,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | | |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director
 By City Manager
 Approved as to Form by City Attorney
 11/14/19 Date
 1/14/20 Date
 11/19/19 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205165

EFFECTIVE DATE

01/8/2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JAN 17 AM 11
 CITY SECRETARY'S
 OFFICE
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: M. Arthur Gensler, Jr. & Associates, Inc. Vendor No. VS0000001122

Subject: Dallas Love Field Garages A and B Condition Assessment: Additional Services: Cost Estimating

Lead Dept: Aviation

Action Requested: Action will add services for cost estimating to existing contract in order to determine current, local construction industry pricing for next phase of major repairs needed to combat water infiltration throughout the buildings.


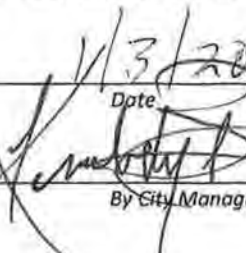
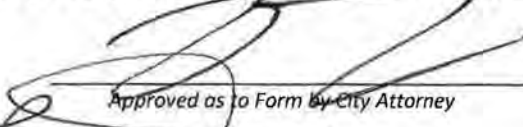
| | | | | | |
|------------------|------------------|----------------|---------------|----|--|
| Contract Number: | CT AVIMAGA0414.1 | Contract Term: | June 25, 2014 | to | Upon written notice of completion by Director of Aviation. |
|------------------|------------------|----------------|---------------|----|--|

Background: Department of Aviation initiated Condition Assessment in 2014 to identify and prioritize phased repairs to extend the useful life of Dallas Love Field Garage A (completed in 1987) and Garage B (completed in 2002). After Condition Assessment report was completed in 2015, annual capital budget expenditures have funded design and construction each year. Due to increased escalation of local building costs, it is necessary to add cost estimating subconsultant to architectural and engineering project team.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|---------|-----------------------------|-------------|
| 0131 | AVI | 8738 | AAIP | 4111 | AV8738 | CT- AVIMAGA0414.1 | \$24,107.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | TOTAL: | \$24,107.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | 6 | 14-1012 | 8/8/2014 | \$228,140.00 | \$1,081,012.00 | \$1,333,259.00 | 2% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director
 By City Manager
 Approved as to Form by City Attorney
 Date: 1/3/20
 Date: 01/16/20
 Date: 01/08/20



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205166

EFFECTIVE DATE

Jan 3, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 20 JAN 15 PM 3:52
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **TECO THEATRE PRODUCTIONS, INC DBA BISHOP ARTS THEATRE CENTER** Vendor No. 507328

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall host an eight-week summer arts and culture camp for grade school students. The students will work with master teaching artist to participate in music, art, dance, theatre, and life skill classes. Consultant will partner with the Dallas Public Library to integrate a literacy component to the art pieces the students will create. The end of the camp will include a cumulative performance to showcase the pieces the students created. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy, as amended.

| | | | | | |
|------------------|---------------------------------|----------------|-----------|----|-----------|
| Contract Number: | OCA-2019-00011738 (CR 00024874) | Contract Term: | 1/08/2020 | to | 8/31/2020 |
|------------------|---------------------------------|----------------|-----------|----|-----------|

Background: The fee for this service is **\$10,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$2,500.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$5,000.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice and one (1) payment of 25%, or **\$2,500.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-------------------------|------|------|------|------|---------|-----------------------------|-------------|
| 0001 | OAC | 4880 | | 3089 | AAct R1 | MASC OCA-2019-000011738 | \$10,000.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: General Fund | | | | | | TOTAL: | \$10,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Jan 3, 2020)
By Department Director

Jan 3, 2020
Date

Christen Sutton
Christen Sutton (Jan 15, 2020)
Approved as to Form by City Attorney

Jan 15, 2020
Date

Jocoy Zapata
Jocoy Zapata (Jan 3, 2020)
By City Manager

Jan 3, 2020
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205167

EFFECTIVE DATE

1-15-2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY'S
DALLAS, TEXAS
JAN 15 PM 4:05

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Erica Felicella Vendor No. VE21068

Subject: MLK Mural - Donation of services agreement

Lead Dept: Office of Community Care

Action Requested: To approve a community beautification agreement between the City of Dallas 38th Annual Dr. MLK Jr. Celebration Week and Erica Felicella Arts/The Walls Project. The term of this agreement begins on the effective date and expires at the conclusion of the beautification project. OCC retains all rights to the beautification project.

Contract Number: OCC 2020 00012677 Contract Term: Jan 18, 2020 to January 18, 2020

Background: As a part of the City of Dallas' 38th Annual Dr. MLK Jr. Celebration Week, an MLK Corridor Clean-Up from Holmes to Fair Park and a community beautification project will be completed at the MLK Center.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|---|------|------|------|-----|---------|-----------------------------|--------|
| No compensation will be provided for this donation. | | | | | | | |
| Financing: | | | | | | TOTAL: | |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director _____ Date 1/8/20

By City Manager _____ Date 1/15/2020

Approved as to Form by City Attorney _____ Date 1-14-20



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205168

EFFECTIVE DATE

Jan 8, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
20 JAN 15 PM 4: 11
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **CARMEN MENZA** Vendor No. VC20757

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present project entitled "Negotiating Dialogues". The project is a collaborative, multidisciplinary performance that will premiere on April 18, 2020. Negotiating Dialogues is a participatory art experience that will feature bespoke projected visuals and a modern chamber music composition. Participants will enter a dimly lit building and hear the sound of a music which sets the mood for the performance. Subsequently, participants will experience generative art and live music while the sound is translated into digital visualizations projected onto large-scale facades, creating a multisensory experience that surrounds the audience. This performance will be in conjunction with the 2020 Soluna Festival, and it is commissioned by the Dallas Symphony Orchestra. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2019-00011738 (CR-00025032) Contract Term: 1/15/2020 to 5/31/2020

Background: The fee for this service is **\$7,500.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or **\$3,750.00** of the total awarded amount upon completion of deliverables one through three and receipt of the consultant's first invoice, and one (1) final payment of 50% or **\$3,750.00** upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of invoice

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|--------------------------------|------|------|------|------|------------|-----------------------------|------------|
| 0001 | OCA | 4880 | | 3089 | ArtsAct R1 | MASC OCA-2019-00011738 | \$7,500.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: General Fund | | | | | | TOTAL: | \$7,500.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jonifer Scripps
Jonifer Scripps (Jan 7, 2020)
By Department Director

Jan 7, 2020
Date


Christen Sutton
Christen Sutton (Jan 15, 2020)
Approved as to Form by City Attorney

Jan 15, 2020
Date

Joey Zapata
Joey Zapata (Jan 8, 2020)
By City Manager

Jan 8, 2020
Date

Contract Required

| | | |
|---|---|---|
|  <p>CITY OF DALLAS</p> | <h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p> | ADMINISTRATIVE ACTION 205169 EFFECTIVE DATE 12-20-19 JD |
|---|---|---|

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: ~~Experiential Solutions Inc.~~ **Experiential Solutions T.E.A.M., Inc.** Vendor No. VC20910

Subject: CCT Team Building 2019

Lead Dept: Convention and Event Services

Action Requested: Authorization of a professional service contract for team building and bonding activities for the staff of the Convention and Event Services department.

CCT-2020-00012196 Contract Term: 1/15/2020 to 12/31/2020

Background: The Convention and Event Services Department is committed to fostering a team environment and the continued professional development of its staff, utilizing programs that bring together all its divisions.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-----------------------------------|------|------|------|------|---------|-----------------------------|----------|
| 0080 | CCT | 7840 | | 3070 | | CCT-2020-00012196 | \$13,700 |
| Financing: Current Operating Fund | | | | | | TOTAL: | \$13,700 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Rose Huff Date: 12/20/19
 Approved as to Form by City Attorney: Fasheena Dand Date: 1/17/2020
 By City Manager: Joynt Date: 12/20/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205170

EFFECTIVE DATE

1/14/2020 TS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Valerie A. Turner Vendor No. _____

Subject: Homebuyer Written Assumption Agreements (HOME)

Lead Dept: HOU

Action Requested: Execution of City of Dallas Homebuyer Written Assumption Agreements (HOME)

Contract Number: HOU-2020-00012312 Contract Term: _____ to _____

Background: Ms. Turner was approved for purchase of property at 4414 Frank St., using HOME & NSP funding in the development of the property. The City provided \$561,335.00 HOME & \$210,000.00 NSP funds to ICDC in accordance with the loan agreement dated March 31, 2017 authorized by City Council on May 25, 2016 by Resolution No. 16-0849 to build ten (10) single-family homes. The program was approved to provide housing to homebuyers at or below 120% of the area median income. The CAO requires an AA to execute the attached agreements for each individual homebuyer.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|-----|---------|-----------------------------|--------|
| | | | | | | - | \$0.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | n/a | 0 | n/a | 0 | 0 | \$ 0.00 | 0% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205171

EFFECTIVE DATE

1/14/2020 *Y.P.*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JAN 17 PM 12:12
 CITY SECRETAR
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas Community Fellowship Inc Vendor No. VC0000007813

Subject: growSouth Neighborhood Challenge Grant

Lead Dept: Planning and Urban Design (PNV)

Action Requested: Amend the contract terms to further extend the expiration date of PNV's grant agreement with Dallas Community Fellowship, Inc. (in support of the Kessler Heights Neighborhood Association) from 9/30/2019 to 3/31/2020. **There is no change to the amount of the contract.**

Contract Number: PNV-2018-00006348 Contract Term: 5/15/2018 to 3/31/2020

Background: The City recognizes the importance of its role in neighborhood quality of life and, through the growSouth Neighborhood Challenge Grant, has offered competitive grant-based financial assistance to neighborhood groups to develop and implement projects that address specific needs while increasing resident engagement, promoting neighborhood pride and building neighborhood capacity through collaborations and partnerships.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|---------|-----------------------------|--------|
| 0297 | PNV | 1728 | ECNR | 3099 | | MASC PNV-2018-00006348 | \$0.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | 2 | 18-5978 | 5/21/2018 | 8,000.00 | 0 | \$ 8,000.00 | 0% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director Date 1/13/2020

[Signature]
Approved as to Form by City Attorney Date 1-16-20

[Signature]
By City Manager Date 1/14/2020



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205172

EFFECTIVE DATE

Jan 17, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JAN 21 AM 9:09
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|--------------|-----------------|------------|--------|
| Vendor Name: | Canon USA, Inc. | Vendor No. | 156484 |
|--------------|-----------------|------------|--------|

Subject: Print Management Solution System and Services

Lead Dept: Information and Technology Services

Action Requested: Authorize Supplement Agreement No. 1 to amend the lease and purchase service agreement for multi-functional devices and desktop printers pursuant to the terms and conditions of State of Texas Department of Information Resources (DIR) cooperative contract # DIR-TSO-3101.

| | | | | | |
|------------------|-------------------|----------------|-----------|----|------------|
| Contract Number: | POM-2018-00007941 | Contract Term: | 12/1/2019 | to | 11/30/2023 |
|------------------|-------------------|----------------|-----------|----|------------|

Background: This amendment will allow for the lease and purchase of multi-functional devices for print management and governance services, installation, maintain and support services, and warranty for components such as new copiers, document scanners and plotters devices, and printers services, otherwise not listed. Additionally, this will allow the acceptance of the annual black and white, and color pool allowances for citywide multi-functional devices.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-------------------|------|------|------|------|---------|-----------------------------|---------|
| 0198 | DSV | 1622 | | 3130 | | MASC POM-2018-00007941 | \$ 0.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | TOTAL: | \$ 0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | 1 | 18-1617 | 11/14/18 | \$10,694,784.00 | \$0.00 | \$10,694,784.00 | 0% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Sheila Robinson (Nov 20, 2019)
 By Department Director

Nov 20, 2019
 Date

Jerry Zapata (Jan 17, 2020)
 By City Manager

Barbara A. McAninch (Jan 21, 2020)
 Approved as to Form by City Attorney

Jan 21, 2020
 Date

Barbara A. McAninch
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205173

EFFECTIVE DATE

01/10/2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 20 JAN 21 AM 10:50
 CITY SECRETARY'S
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: ProQuest, LLC Vendor No. VS*20264

Subject: Fold3 History and Genealogy Archive Plus Online Subscription

Lead Dept: Library

Action Requested: *renewal pursuant to the Contract for online services (#157217)*
 Authorize an agreement and payment for Fold3 History and Genealogy Archive Plus for one (1) year- \$16,764.80.

| | | | | | |
|------------------|-------------------|----------------|----------|----|-----------|
| Contract Number: | LIB-2020-00012577 | Contract Term: | 3/1/2020 | to | 2/28/2021 |
|------------------|-------------------|----------------|----------|----|-----------|

Background: Fold3 History and Genealogy Archive Plus is a collection of digitized historical document and personal histories, many of which are not offered via the internet. This online database offers over 60 million pages of historical documents, including millions of records available from the content partnership with the National Archives and other institutions.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|---------|-----------------------------|-------------|
| 0001 | LIB | 5392 | | 3341 | | - LIB-2020-00012577 | \$16,764.80 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | TOTAL: | \$16,764.80 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

My Guidee
By Department Director

01.10.2020
Date

Bh S. M. Smith 01/20/2020
Approved as to Form by City Attorney Date

J. [Signature] 01/10/2020
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205174

EFFECTIVE DATE

Jan 2, 2020

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2020 JAN 21 PM 12:01

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Outdoor Program Permit
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: CG Nation, LLC dba Camp Gladiator Vendor No. VC13414

Subject: Approval of Outdoor Program Permits

Lead Dept: Park and Recreation

Action Requested: Authorize the approval of an Outdoor Program Permit to Mason Murphy, a representative of CG Nation, LLC dba Camp Gladiator for the use of various parks at the days and times listed in Agreement Exhibit B. The vendor will adhere to the terms set in the Outdoor Program Agreement and the Outdoor Fee-Based Program Guidelines, subject to Agreement Exhibit A.
Contact: Melissa De La Cruz (214)670-8533

Contract Number: PKR-2020-00012474 Contract Term: 01/01/2020 to 12/31/2020

Background: Camp Gladiator, Inc. has conducted programs at City parks since 2008 under the Outdoor Fee-Based Permit Program. Camp Gladiator is applying for permits from the City of Dallas to conduct programs at various parks for the 2020 calendar year.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|--------------------------------|------|------|------|-----|---------|-----------------------------|---------|
| X N/A | PKR | N/A | N/A | N/A | N/A | CX PKR-2020-00012474 | \$ 0.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: No Cost To The City | | | | | | TOTAL: | \$ 0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl' Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Dec 31, 2019
Date

Christine Lannere
Approved as to Form by City Attorney

Jan 17, 2020
Date

John Jenkins
By City Manager

Jan 2, 2020
Date

Jan 2, 2020
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205175

EFFECTIVE DATE

Dec 11, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JAN 21 PM 12:00
 CITY SECRETAR
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Digital Resources, Inc. Vendor No. V50000049628

Subject: Audio/Video and Conference Room System Installation for the Park and Recreation Department

Lead Dept: Park and Recreation

Action Requested: Authorize a master agreement of \$68,975.20 with Digital Resources, Inc. through Buyboard #579-19. The vendor will provide the purchase, installation, repair and maintenance of audio/video presentations and voting systems equipment at two Park and Recreation office locations.
Contact: Soheyl Forouzani 214-243-1151

Contract Number: PKR-2019-00010741 Contract Term: NTP to 11/30/2020

Background: This 12-month service will allow for the installation, diagnostics, repair and upgrade of all audio/video equipment and software used for audio/video presentations and voting systems at the new Park and Recreation office facility located at the Jules E. Muchert Army Reserve Center 10031 E. Northwest Highway Dallas, TX 75238. This service will also be used to repair and upgrade the existing Park Board conference room audio/video equipment located at City Hall.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|-----|---------|-----------------------------|-------------|-------------|
| N/A | PKR | N/A | N/A | N/A | N/A | MASC PKR-2019-00010741 | \$68,975.20 | |
| Financing: | | | | | | | TOTAL: | \$68,975.20 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Dec 10, 2019
Date

Christine Lammers
Approved as to Form by City Attorney

Jan 21, 2020
Date

[Signature]
By City Manager

Dec 11, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205176

EFFECTIVE DATE

1/13/20

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JAN 1 AM 11:27

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: BF2020 Vendor No. VS100666

Subject: Advertisement in Business Facilities magazine - Jan/Feb 2020 issue

Lead Dept: Office of Economic Development

Action Requested: Authorize contract with Group C for (1) full-page advertisement in Business Facilities magazine, Jan/Feb 2020 print and digital editions.

Contract Number: ECO-2020-00012593 Contract Term: 1/1/2020 to 3/31/2020

Background: Insert the reason the City is entering into the contract. Advertisement in Business Facilities Jan/Feb 2020 publication, print & digital editions. Purpose is to provide the city exposure to global businesses, workforce & real estate developers looking to invest in/and or expand operations within the city. These leads may create jobs and revitalize neighborhoods.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|------------|------------|
| 0001 | ECO | 1164 | | 3320 | PROG | CX-ECO-2020-00012593 | \$4,500.00 | |
| | | | | | PROG | | | |
| | | | | | PROG | | | |
| Financing: | | | | | | | TOTAL: | \$4,500.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

1/9/2020
Date

Approved as to Form by City Attorney

1/16/2020
Date

By City Manager

1/13/2020
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205177

EFFECTIVE DATE

Jan 6, 2020

RECEIVED
2020 JAN 21 PM 4:10
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: van Enter Studios, ltd. Vendor No. VS0000022723

Subject: Removal of City Property from Private Storage to Hensley Field

Lead Dept: OAC

Action Requested: Authorization is requested to procure the services of van Enter Studio to remove city property which has been stored by van Enter to city storage at Hensley Field. The objects to be moved are the sculpture, Song for My Father, Pioneer Plaza steers, and Medellin's kilns.

Contract Number: OCA-2020-00011788 Contract Term: 1/10/2020 to 9/30/2020

Background: Michael van Enter has been storing city property in his warehouse. We need him to move the city property to a city facility at Hensley Field. In this capacity, he and his team will be functioning in the role of fine art handler.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|--------------------------|------|------|------|------|---------|-----------------------------|----------|
| 0001 | OAC | 4804 | PUBA | 3070 | | CX OCA-2020-00011788 | \$10,995 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: General Funds | | | | | | TOTAL: | \$10,995 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Jan 6, 2020)

By Department Director

Jan 6, 2020

Date

Joey Zapata (Jan 6, 2020)

By City Manager

Marichello Samples (Jan 19, 2020)

Approved as to Form by City Attorney

Jan 6, 2020

Date

Jan 19, 2020

Date

205178

RECEIVED

2020 MAR -9 PM 4: 24

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

Thursday, March 5, 2020

To Whom It May Concern,

Please let this memo serve as a request for correction for the following vendor numbers on the respective AAs:

AA#20-5178 – Brenda Randall – Corrected vendor #VS100464

AA#20-5278 – Tyra Goodley – Corrected vendor #VS0000069960

Thank you,


Jennifer Scripps (Mar 6, 2020)

Signature

Jennifer Scripps
Director
Office of Arts and Culture

Handwritten initials and date: JS 3/10/20



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205178

EFFECTIVE DATE

Jan 9, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JAN 21 PM 4:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **BRENDA RANDALL** Vendor No. VC20664

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the Office of Cultural Affairs that will introduce participants to the art of acting and performance poetry. Consultant will assist emerging artists from the ages of 12 to Senior Citizens to discover their poetic voice and share it with others. These acting and poetry workshops will provide a coaching and mentoring experience to elevate participants to a larger platform. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2019-00011368 (CR-00024968) Contract Term: 1/15/2020 to 9/30/2020

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$5,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-------------------------|------|------|------|------|---------|-----------------------------|-------------------|
| 0001 | OCA | 4878 | | 3089 | CAP | MASC OCA-2019-00011368 | \$5,000.00 |
| Financing: General Fund | | | | | | | TOTAL: \$5,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
By Department Director

Jan 9, 2020
Date

MPO
Approved as to Form by City Attorney

Jan 19, 2020
Date

[Signature]
By City Manager

Jan 9, 2020
Date

| | | |
|--|--|-----------------------|
|  CITY OF DALLAS | ADMINISTRATIVE ACTION | ADMINISTRATIVE ACTION |
| | See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp. | 205179 |
| | | EFFECTIVE DATE |
| | | Jan 9, 2020 |

RECEIVED
 CITY SECRETARY
 DALLAS TEXAS
 JAN 21 PM 4:18

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|--------------|-------------------------------------|------------|--------|
| Vendor Name: | INDIAN CULTURAL HERITAGE FOUNDATION | Vendor No. | 354652 |
| Subject: | Professional Services | | |
| Lead Dept: | Office of Arts and Culture | | |

Action Requested: Consultant shall produce a three-day dance and music festival entitled, *Aradhana*. This open-to-the-public festival will contain musical homages and dance classes centered around Indian culture and folklore. The dance productions will feature contemporary Indian dance idioms of Yoga and Martial Arts. Students and local artists will also be given a chance to perform and record original music for the festival. Before the festival, master classes will occur with visiting artist throughout the months of June and July 2020. The festival will take place at Moody Performance Hall August 2020. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy, as amended.

| | | | | | |
|------------------|---------------------------------|----------------|-----------|----|-----------|
| Contract Number: | OCA-2019-00011738 (CR-00024870) | Contract Term: | 1/10/2020 | to | 9/15/2020 |
|------------------|---------------------------------|----------------|-----------|----|-----------|

Background: The fee for this service is **\$10,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$2,500.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$5,000.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or **\$2,500.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|--------------------------------|------|------|------|------|---------|-----------------------------|-------------|
| 0001 | OAC | 4880 | | 3089 | AAct R1 | MASC OCA-2019-000011738 | \$10,000.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: General Fund | | | | | | TOTAL: | \$10,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Jan 8, 2020)
 By Department Director

Jan 8, 2020
 Date

MPS
 Marichelle Samples (Jan 19, 2020)
 Approved as to Form by City Attorney

Jan 19, 2020
 Date

Agnes Zapata
 Agnes Zapata (Jan 9, 2020)
 By City Manager

Jan 9, 2020
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205180

EFFECTIVE DATE

Jan 8, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS TEXAS
2020 JAN 21 PM 4:14

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **COLOR ME EMPOWERED** Vendor No. VS0000060285

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall hold a fine-arts event entitled, *West Side Stories*, in the North Oak Cliff neighborhood. The open-to-the-public event will feature child and professional artists, young musicians, dancers, and young performers. The day-long event will allow the consultant to connect student participants with professional artists in a collaborative art project. The collaborative art project will be multiple "20x24" aluminum cut-outs of the iconic Dallas Pegasus. This art project will be mounted on the back-exterior wall of the consultant's building as an arts instillation. The event will take place at the consultant headquarters location in February 2020. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy, as amended.

| | | | | | |
|------------------|----------------------------------|----------------|-----------|----|-----------|
| Contract Number: | OCA-2019-000011738 (CR 00024857) | Contract Term: | 1/10/2019 | to | 3/31/2020 |
|------------------|----------------------------------|----------------|-----------|----|-----------|

Background: The fee for this service is **\$3,500.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or **\$1,750.00** of the total awarded amount upon completion of deliverable number one and two and receipt of the consultant's first invoice, and one (1) payment of 50%, or **\$1,750.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-------------------------|------|------|------|------|---------|-----------------------------|------------|
| 0001 | OAC | 4880 | | 3089 | AAct R1 | MASC OCA-2019-000011738 | \$3,500.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: General Fund | | | | | | TOTAL: | \$3,500.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Jan 8, 2020)
By Department Director

Jan 8, 2020
Date

Taylor Floyd
Approved as to Form by City Attorney
Date

Jan 21, 2020
Date

Joey Zambito
Joey Zambito (Jan 9, 2020)
By City Manager

Jan 9, 2020
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5181

EFFECTIVE DATE

Jan 7, 2020

RECEIVED
 2020 JAN 22 AM 10:38
 CITY SECRETARY
 DALLAS TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached): INCREASE IN FUNDS
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Astar Heat & Air, Inc. dba A Star Heat & Air **Vendor No.:** VS0000068679
Subject: Low-Income Minor Plumbing Repair Program
Lead Dept: Office of Procurement Services (OPS)

Action Requested: Authorize Supplemental Agreement No. 5, a \$50,000.00 increase in funds to the service contract (BM1241), under the same terms and conditions.
Contract Number: POM-2016-00000963 **Contract Term:** 11/14/2019 to 11/12/2020

Background: On November 14, 2012, Council awarded A Star Heat & Air, Inc. a three-year Service Contract in the amount of \$2,018,836.39 by Resolution No. 12-2725, for Low-Income Minor Plumbing Service.
Prior Actions:
 AA 15-6570, SA 1, a twelve-month extension
 AA 16-6391, SA 2, a twelve-month extension
 AA 17-6543, SA 3, a twelve-month extension
 AA 18-5807, SA 4, a twelve-month extension
 EXT 19-1178, a twelve-month extension

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-------------------|------|------|------|-----|---------|-----------------------------|-------------|
| | | | | | | - POM-2016-00000963 | \$50,000.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | TOTAL: | \$50,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | 5 | 12-2725 | 11/14/2012 | \$2,018,836.39 | \$0.00 | \$2,068,836.39 | 2.475% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chhunny Chhean
Chhunny Chhean (Jan 7, 2020)

Jan 7, 2020

By Department Director

Date

Michael Doss
Michael Doss (Jan 14, 2020)

Jan 14, 2020

Approved as to Form by City Attorney

Date

Ky

Jan 7, 2020

Joey Zapala
Joey Zapala (Jan 7, 2020)

By City Manager

Jan 7, 2020

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205182

EFFECTIVE DATE

Dec 11, 2019

RECEIVED
CITY SECRETARY
DALLAS TEXAS
2020 JAN 22 AM 11:41

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|--------------|---------------|------------|----------|
| Vendor Name: | Gina Castillo | Vendor No. | VC100303 |
|--------------|---------------|------------|----------|

Subject: Zumba Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize a master agreement of \$4,950.00 for Gina Castillo. The vendor will provide yoga classes to the Seniors through the SPD two times per week, at 1hr sessions.
Contact Person: Daryl Quarles 214-671-1601

| | | | | | |
|------------------|-------------------|----------------|-----|----|-----------|
| Contract Number: | PKR-2020-00011971 | Contract Term: | NTP | to | 9/30/2020 |
|------------------|-------------------|----------------|-----|----|-----------|

Background: Gina Castillo is a dynamic zumba instructor with wellness coaching and healthcare skills.

| | FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|----------|-------------------------|------|------|------|------|---------|-----------------------------|---------------|
| Funding: | 0001 | PKR | 1726 | N/A | 3415 | N/A | MASC PKR-2020-00011971 | \$4,950.00 |
| | Financing: Current Fund | | | | | | | TOTAL: |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins, (Dec 10, 2019)
By Department Director

Dec 10, 2019
Date

Christine Lannan
Approved as to Form by City Attorney
Jan 2, 2020
Date

[Signature]
By City Manager

Dec 11, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205183

EFFECTIVE DATE

1-9-2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 2020 JAN 22 PM 1:56

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Meltwater News US, Inc. Vendor No. VS0000026029

Subject: Meltwater News US, Inc. Contract Agreement - Sole Source

Lead Dept: Public Affairs and Outreach

Action Requested: Administrative Action Approval for services rendered through the Ratification Justification Form.

| | | | | | |
|------------------|-------------------|----------------|-----------|----|-----------|
| Contract Number: | MGT-2019-00010896 | Contract Term: | 7/22/2019 | to | 7/21/2020 |
|------------------|-------------------|----------------|-----------|----|-----------|

Background: The Meltwater Group is a sole source entity that offers the most comprehensive and affordable media intelligence service. The company will customize reporting for the City of Dallas, which will increase performance measure metrics for Public Affairs and Outreach. The contract agreement is for \$15,000.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|----------|----------|
| 0001 | MGT | 1128 | BM24 | 3070 | | MASC MGT-2019-00010896 | \$15,000 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | \$15,000 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 1/7/2020
 By Department Director Date

 1/23/2020
 Approved as to Form by City Attorney Date

 01/09/20
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205184

EFFECTIVE DATE

1/21/2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 22 PM 2:37
 CITY SECRETAR
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: Mark W. Kroll DBA Mark Kroll Associates Vendor No. VC21086

Subject: Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with Mark W. Kroll DBA Mark Kroll Associates to provide expert analysis and testimony on medical and biomedical engineering in the case styled Vicki Timpa, et al. v. Dustin Dillard, et al., Civil Action No. 3:16cv3089-N. This contract shall not exceed \$50,000.

Contract Number: ATT-2020-00012670 Contract Term: 9/25/19 to Indefinite

Background: Mark W. Kroll DBA Mark Kroll Associates will provide expert analysis and testimony on medical and biomedical engineering in the case styled Vicki Timpa, et al. v. Dustin Dillard, et al., Civil Action No. 3:16cv3089-N. This contract shall not exceed \$50,000.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-------------|
| 0192 | ORM | 3890 | | 3047 | | MASC ATT-2020-00012670 | \$50,000.00 | |
| Financing: | | | | | | | TOTAL: | \$50,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

W. Powers
By Department Director

1-16-20
Date

[Signature] 01/22/2020
Approved as to Form by City Attorney Date

[Signature]
By City Manager Date 1/21/2020



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205185

EFFECTIVE DATE

1-22-2020
CITY SECRETARY
DALLAS, TEXAS
2020 JAN 22 PM 4:54
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas Regional Chamber Vendor No. 257137

Subject: Site Selectors Guild event sponsorship

Lead Dept: ECO

Action Requested: Payment for Dallas Regional Chamber event sponsorship for Site Selector's Guild Members

Contract Number: ECO-2020-00012473 Contract Term: One Time to

Background:
The Site Selector's Guild is an association of site selectors who assist companies with corporate relocations, project siting, and other economic development services. In 2019 the Guild held its annual conference in Plano. Prior to the conference, the Dallas Regional Chamber hosted a welcome event where all Guild members were invited to a Dallas Cowboys game. North Texas cities were invited by the DRC to sponsor the event. This allowed for several hours of networking and marketing with the Guild members, for the public purpose of attracting new investment to the City of Dallas. Attendance at the Guild conferences is by invitation only. By sponsoring the welcome event, cities were guaranteed one invitation to attend the Guild conference in Plano, which guaranteed additional opportunities to market the City of Dallas for the public purpose of attracting new investment to the City. Below are details of the sponsorship:
"Sunday, September 8th, the DRC is hosting site selectors in a suite at the Cowboys v Giants game; opening game of the NFL regular season. We expect a high number of consultants to attend the game – though their attendance is not required – and estimate only about **12 total seats** will be available for this, and will assign those and any additional, on a "first commit, first serve" basis.

- Two seats in the suite
- Recognition as the food and beverage sponsor in the suite
- The right to purchase one (1) Guild Fall Forum registration for the full forum September 9-11 at the Plano Marriott Legacy"

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-----------|-----------|
| 0001 | ECO | 1164 | ECO2 | 3361 | | CX- ECO-2020-00012473 | 10,000.00 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | 10,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date 1/22/2020
 Approved as to Form by City Attorney Date 1-22-2020
 By City Manager Date 1/22/2020



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205186

EFFECTIVE DATE

Jan 22, 2020

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 2020 JAN 23 AM 9:01

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract prices by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Deloitte Consulting, LLP Vendor No. 516612

Subject: Additional Storage Area Network (SAN) Services

Lead Dept: Information and Technology Services

Action Requested: Authorize Supplemental Agreement No. 26 for fees associated with additional Storage Area Network (SAN) services. This action allows \$448,277.54 of unallocated funds in the contract to be allocated to the scope of services leaving a balance of \$965,536.00.

Contract Number: DSV-2016-00000418 Contract Term: 9/23/2019 to 3/31/2020

Background: This amendment will set forth the fees associated with additional Storage Area Network (SAN) storage consumption and services for the City's SAP Management systems from January 2018 through December 2018.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|--------------------------------|------|------|------|------|---------|-----------------------------|--------|
| 0897 | DSV | 3719 | | 3070 | | CT DSV-2016-00000418 | \$0.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: Data Services Funds | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl' Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | 27 | 13-0488 | 3/27/2013 | \$35,041,449.00 | \$0.00 | \$35,041,449.00 | 0.00% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
Shelia Robinson (Jan 22, 2020)
By Department Director Date

Don Knight
Don Knight (Jan 22, 2020)
Approved as to Form by City Attorney DK Date

Jay Zapata
Jay Zapata (Jan 22, 2020)
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205187

EFFECTIVE DATE

January 22, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JAN 23 AM 9:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: TEQSYS, Inc. Vendor No. VS0000076343

Subject: Veritas Clearwell eDiscovery Platform – SA No. 2 - 2 mos. Extension.

Lead Dept: Information & Technology Services

Action Requested: Authorize a two-month contract extension for continuous maintenance and support services of the Veritas Clearwell eDiscovery Platform System via DIR-SDD-2035.

| | | | | | |
|------------------|-------------------|----------------|------------|----|------------|
| Contract Number: | DSV-2019-00010282 | Contract Term: | 01/01/2020 | to | 02/29/2020 |
|------------------|-------------------|----------------|------------|----|------------|

Background: This action will provide interim continuous support for the City's eDiscovery Platform, a solution that enables the City's ability to discover information for legal, regulatory and investigative matters. A new procurement is underway to establish a long-term solution.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-------------------------------|------|------|------|------|---------|-----------------------------|-------------|
| 0198 | DSV | 1633 | | 3438 | | CX- DSV-2019-00010282 | \$13,493.38 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: Data Services Fund | | | | | | TOTAL: | \$13,493.38 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | 2 | 16-1168 | 8/10/2016 | 301,720.01 | \$0.00 | \$370,903.09 | 22.92% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
 Shelia Robinson (Dec 27, 2019)
 By Department Director

Dec 27, 2019
 Date

Don Knight
 Don Knight (Jan 22, 2020)
 Approved as to Form by City Attorney
 Jan 22, 2020
 Date

Joey Zapata
 Joey Zapata (Jan 22, 2020)
 By City Manager

Jan 22, 2020
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

| |
|------------------------------|
| ADMINISTRATIVE ACTION |
| 205188 |
| EFFECTIVE DATE |
| 01/14/2020 KP |

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JAN 13 PM 3:30
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Amigos Library Services Vendor No. 206886

Subject: TExpress Courier Services

Lead Dept: Library

Action Requested: Authorize the payment for Courier Service fee (TExpress)- \$2,654.40

| | | | | | |
|------------------|-------------------|----------------|-----------|----|-----------|
| Contract Number: | LIB-2020-00012601 | Contract Term: | 9/21/2019 | to | 8/31/2020 |
|------------------|-------------------|----------------|-----------|----|-----------|

Background: The Texas State Library and Archives Commission in conjunction with Amigos Library Services coordinate a courier service for libraries in Texas. The goal of the TexShare ILL/ Courier (TExpress) program is to promote resourcing sharing, improve ILL services among member libraries and to provide, more cost-effective delivery of interlibrary loan material in Texas. TExpress service offers a five day-a-week pickup and delivery service for participation libraries.

| Funding: | FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|-------------------|------|------|------|------|-----|---------|-----------------------------|-------------------|------------|
| | | 0001 | LIB | 5391 | | 3099 | | LIB-2020-00012601 | \$2,654.40 |
| Financing: | | | | | | | | TOTAL: | \$2,654.40 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director


01.10.2020
Date

[Signature]
Approved as to Form by City Attorney

01/23/20
[Signature]
Date

[Signature]
By City Manager

01-14-2020
Date

| | | |
|---|-----------------------|-----------------------|
|  CITY OF DALLAS | ADMINISTRATIVE ACTION | ADMINISTRATIVE ACTION |
| | 195189 | |
| | EFFECTIVE DATE | |
| | 1/8/20 | |
| See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp. | | |

1. Place an "X" in the appropriate box for the approval of:

| | |
|-------------------------------------|---|
| <input type="checkbox"/> | a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. |
| <input type="checkbox"/> | b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). |
| <input checked="" type="checkbox"/> | c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. |
| <input type="checkbox"/> | f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): |

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JAN 24 AM 10:10
 CITY SECRETARY
 DALLAS, TEXAS

| | |
|---|---|
| 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

| | | | |
|--------------|----------------------------|------------|--------|
| Vendor Name: | ARCADIS <i>US, Inc. QB</i> | Vendor No. | 314680 |
|--------------|----------------------------|------------|--------|

Subject: Zebra Mussel Short-term Management Strategy, Bachman Water Treatment Plant

Lead Dept: DWU

Action Requested: Authorize a professional services contract with Arcadis U.S., for the zebra mussel short-term management strategy for the Bachman Water Treatment Plant

| | | | | | |
|------------------|-------------------|----------------|-------------|----|-------------|
| Contract Number: | DWU-2020-00011977 | Contract Term: | 15-Jan-2020 | to | 31-Jul-2020 |
|------------------|-------------------|----------------|-------------|----|-------------|

Background: Dallas Water Utilities was informed by the Environmental Protection Agency that the sodium permanganate, currently used at the Bachman Water Treatment Plant intake to control zebra mussels would require a Federal Insecticide, Fungicide, and Rodenticide Act (FIFRA) certification for its continued use. A new zebra mussel control strategy needs to be developed and installed at the Bachman Water Treatment Plant prior to the upcoming zebra mussel spawn in early spring 2020.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|-------------------|------|------|------|------|---------|-----------------------------|---------------|-------------|
| 100 | DWU | 7030 | | 3073 | | CX- DWU-2020-00011977 | \$47,616.00 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | \$47,616.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl' Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

RW
12/31/2019
 By Department Director

12/31/19
 Date

Ant...
 Approved as to Form by City Attorney

1/21/20
 Date

for
 By City Manager

01/08/2020
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205190

EFFECTIVE DATE

Jan 2, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JAN 24 AM 11:21
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas Rugby Football Club, Inc. Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Dallas Rugby Football Club Inc. to fund amenities and service enhancements through various fundraisers to be held at the park and to perform services such as repairs to field from damages caused during play, over seeding field of play, litter and debris pickup removal, and other various voluntarily activities outlined in the deal points of the agreement, all in coordination with the Park and Recreation Department.

Contact: Jeremy McMahon (214) 671-0264
 Contract Number: PKR-2020-00012245 Contract Term: 3/2/2020 to 3/1/2021

Background: The Dallas Rugby Football Club is an organization that has played at Lake Highlands Park for 30+ years and would like to support, maintain and beautify the park. This organization has historically hosted USA Rugby national events, bringing in teams and tourism dollars from around the country, but have been forced to host those in Irving and Ft. Worth and would like to be able to host events in Dallas at Lake Highlands Park.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|-----|---------|-----------------------------|--------|--------|
| N/A | PKR | N/A | N/A | N/A | N/A | CX PKR-2020-00012245 | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 By Department Director
 Dec 31, 2019
 Date
Jeremy McMahon
 By City Manager
 Jan 2, 2020
 Date

Christine Lammers
 Approved as to Form by City Attorney
 Jan 23, 2020
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205191

EFFECTIVE DATE

Dec 11, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 20 JAN 24 AM 11:2
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Kahlia Jones Vendor No. VC14637

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement of \$10,000.00 with Kahlia Jones. The vendor will provide Dance classes to the citizens of Dallas.
 Contact: Leatrice Newhouse (214) 670-8847
 Contract Number: PKR-2020-00012059 Contract Term: NTP to 09/30/2020

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-------------|
| 0001 | PKR | | N/A | 3064 | N/A | CX PKR-2020-00012059 | \$10,000.00 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | \$10,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 City Manager
 Dec 10, 2019
 By Department Director

Dec 10, 2019
 Date
[Signature]
 By City Manager

Christine Lannert
 Approved as to Form by City Attorney

Jan 23, 2020
 Date

Dec 11, 2019
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205192

EFFECTIVE DATE

11/19/2019 NH

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2019 JAN 24 PM 4:37
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|--------------|------------------------------------|------------|--------|
| Vendor Name: | Open Arms, Inc., dba Bryan's House | Vendor No. | 266376 |
|--------------|------------------------------------|------------|--------|

Subject: The Early Childhood and Out of School Times Services Program

Lead Dept: MGT-Office of Community Care

Action Requested: Authorize a contract with ~~Vegetal Cove~~ ^{Bryan's House IF.} to provide childcare services for special needs children for a period of October 1, 2019 - September 30, 2020.

| | | | | | |
|------------------|-------------------|----------------|------------|----|-----------|
| Contract Number: | OCC-2019-00011377 | Contract Term: | 10/01/2019 | to | 9/30/2020 |
|------------------|-------------------|----------------|------------|----|-----------|

Background: Bryan's House has been a Community Development Block Grant (CDBG) childcare provider for children with special needs for the City of Dallas since 2006. They also are a recipient of the Housing Opportunities for Persons with AIDS (HOPWA) contract through the City of Dallas. Those funds are utilized to provide childcare for HIV infected/affected children. Through unique medical-education-therapy model, children at Bryan's House thrive from daily services while their families find long-term self-sufficiency. Bryan's House serves "working poor" families in 72 zip codes who have limited safety nets to sustain them when a crisis happens.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|-------------------|------|--------------|------|------|---------|-----------------------------|---------------|--------------------|
| CD19 | MGT | 909B 964D | | 3070 | | OCC-2019-00011377 | \$50,000.00 | |
| Financing: | | | | | | | TOTAL: | \$50,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Date: 9/14/19
 Approved as to Form by City Attorney: Date: 11/19/2019
 By City Manager: Date: 11/19/2019
 Date: 1/21/20

| | | |
|--|---|-----------------------|
|  CITY OF DALLAS | ADMINISTRATIVE ACTION | ADMINISTRATIVE ACTION |
| | See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp. | 205193 |
| | | EFFECTIVE DATE |
| | | 1/24/2020 |

1. Place an "X" in the appropriate box for the approval of:

| | |
|-------------------------------------|--|
| <input type="checkbox"/> | a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. |
| <input type="checkbox"/> | b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). |
| <input type="checkbox"/> | c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. |
| <input checked="" type="checkbox"/> | f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition. |

RECEIVED
 2020 JAN 24 PM 4:47
 CITY SECRETARY
 DALLAS, TEXAS

| | |
|---|---|
| 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

| | |
|---|----------------|
| Vendor Name: Hall 3101 Gaylord II, LLC ; 3200 Internet, LLC | Vendor No. N/A |
|---|----------------|

Subject: Site Use Agreement

Lead Dept: DFR


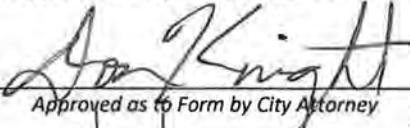
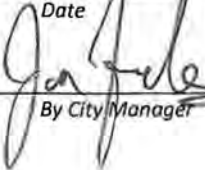
| | | | | | | | |
|-------------------|---|-----|----------------|----------|----|-----------|--|
| Action Requested: | Authorize participation on the site use agreement for the City of Dallas Fire-Rescue to participate in a structural Collapse training alongside surrounding Fire Departments. | | | | | | |
| | Contract Number: | N/A | Contract Term: | 1-1-2020 | to | 1-31-2020 | |

Background: A large office/warehouse building in Frisco is schedule to be demolished and the owners have opened the building to advance training opportunities to local fire departments. The Dallas Fire Recue Department rarely get the opportunity to conduct advanced training within a newer (10-12 years) constructed building. The type of structure will allow them to breach and break thru reinforced concrete floors/walls inside a building, rather than thru temporary walls that have been constructed for training. The training will also include sessions based on advanced rescue techniques of victims and firefighters working in hazardous areas.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-------------------|------|------|------|-----|---------|-----------------------------|--------|
| | DFR | | | | | - | \$0 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | TOTAL: | \$0 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | NA | NA | NA | NA | NA | \$ 0.00 | NA% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

| | | | |
|---|-------------------|--|-----------------|
|  By Department Director | 1-23-2020 Date |  Approved as to Form by City Attorney | 1/24/20 Date |
|  By City Manager | | 1/24/2020 Date | |



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205194

EFFECTIVE DATE

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2020 JAN 24
M 4:58

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|--------------|---------------------|------------|---------|
| Vendor Name: | Texas Music Project | Vendor No. | VC15467 |
|--------------|---------------------|------------|---------|

| | |
|----------|-------------------------|
| Subject: | Extend current contract |
|----------|-------------------------|

| | |
|------------|-----|
| Lead Dept: | AVI |
|------------|-----|

| | | | | | | | |
|-------------------|---|-------------------|----------------|----------|----|----------|--|
| Action Requested: | Authorize Administrative Action to extend current contract for one additional year. No funds requested. | | | | | | |
| | Contract Number: | AVI-2019-00009166 | Contract Term: | 1/8/2020 | to | 1/7/2021 | |

Background: Texas Music Project provides local talent for our Dallas Love Field Live at Love Stage. Current contract set to expire with funds remaining. AVI is requesting an extension of the contract to continue the service for an additional year. No additional funds requested.

| | FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-----------------|---|------|------|------|------|---------|-----------------------------|---------------|
| Funding: | 130 | AVI | 7717 | AV30 | 3070 | | MASC AVI-2019-00009166 | \$0.00 |
| | | | | | | | | |
| | Financing: FY2020 Operating Fund | | | | | | | TOTAL: |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl' Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | 1 | 195484 | 1/8/2019 | \$26,800.00 | \$0.00 | \$26,800.00 | 0% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

1/6/19
[Signature]
Date

[Signature] 1/23/20
Approved as to Form by City Attorney

[Signature]
By City Manager

01/08/20
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205195

EFFECTIVE DATE

9/25/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JAN 24 PM
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Southwest Solutions Group Inc. Vendor No. 168393

Subject: High Capacity Hand Crank Storage

Lead Dept: DWU – Purification East

Action Requested: Authorize a services contract

Contract Number: DWU-2019-00011687 Contract Term: 12/16/2019 to 12/16/2020

Background: To organize and increase contract document storage capacity of East Side Water Treatment Plant library. This storage will help with efficient organizing of contract documents and allow for future expansion of the plant library.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-----------|
| 0100 | DWU | 7331 | | 3099 | | - DWU-2019-00011687 | \$25,482.67 | |
| Financing: | | | | | | | TOTAL: | 25,482.67 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: *[Signature]* Date: 5/24/19

Approved as to Form by City Attorney: *[Signature]* Date: 1/20/20

By City Manager: *[Signature]* Date: 09/25/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205196

EFFECTIVE DATE

1-14-2020

CITY SECRETARY
DALLAS TEXAS

JAN 27 PM 1:14

RECEIVED

C.T.

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: SHI Government Solutions Vendor No. 502145

Subject: Supplemental Service - Payments Module using GovQA for Dallas Police Department

Lead Dept: City Secretary's Office

Action Requested: Authorize SHI Government Solutions supplemental service to GovQA Payments Module for the Dallas Police Department for a term of five years as listed in quotation #18221649.

Contract Number: SEC-2020-000^{10434 C.T.}12364 Contract Term: 10/01/2019 to 09/30/2024

Background: On August 28, 2019, council approved to execute a five-year service contract by resolution 191266 with SHI Government Solutions through the State of Texas Department of Information Resources cooperative agreement, approved as to form by the City Attorney, for maintenance and support of the public records request management software for the City Secretary's Office. The payments connector module did not include Dallas Police Department. The software is required to allow submission of payments to the created itemized invoices. The assigned staff member on the request will be notified payment is received so the responsive documents are released to the requestee.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-------------|
| 0001 | SEC | 1844 | SC03 | 3099 | | MASC SEC-2020-00012364 | \$20,500.00 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | \$20,500.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | 8-28-19 | \$550,970.70 | \$0.00 | \$571,470.70 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

1/13/20
Date

Approved as to Form by City Attorney Date 1-27-20

By City Manager

1/14/20
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205197

EFFECTIVE DATE

1/27/2020 KB

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2020 JUN 27 PM 2:18
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Hitchcock Evert, LLP Vendor No. VS0000019342

Subject: Trademark Registration of the City's Logo(s)

Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with Hitchcock Evert, LLP to assist the City of Dallas with trademark registration services of the City's logo(s). This contract shall not exceed \$ 14,800.00.

| | | | | | |
|------------------|-------------------|----------------|-----------|----|------------|
| Contract Number: | ATT-2020-00012658 | Contract Term: | 12-1-2019 | to | 11-30-2020 |
|------------------|-------------------|----------------|-----------|----|------------|

Background: Hitchcock Evert, LLP is being retained to assist the City of Dallas with trademark registration services of the City's logo(s). They will be paid on flat fee basis as provided by the proposal letter dated December 6, 2019. Services shall include potential prosecution of infringement on the City's logo. The City's logo(s) is both a copyrighted work and a trademark/service mark of the City. This contract shall not exceed \$ 14,800.00.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|---------------|-------------|
| 0001 | BMS | 1991 | | 3099 | | MASC ATT-2020-00012658 | \$14,800.00 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | \$14,800.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

1.22.2020
Date

[Signature]
Approved as to Form by City Attorney Date 1/27/20

[Signature]
By City Manager Date 1/27/20



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205198

EFFECTIVE DATE

OCT 01 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JAN 27 PM 3:55
 CITY SECRETAR
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Alpha Testing Vendor No. 134532

Subject: HILLCREST VILLAGE GREEN

Lead Dept: Park and Recreation Department

Action Requested: Award a professional services contract to Alpha Testing, Inc. in the amount of \$25,470.00 for Construction Materials Testing Services for HILLCREST VILLAGE GREEN.

| | | | | | |
|------------------|-------------------|----------------|-----|----|-----|
| Contract Number: | PKR-2019-00011526 | Contract Term: | N/A | to | N/A |
|------------------|-------------------|----------------|-----|----|-----|

Background: On August 27, 2018 DWU solicited a Request for Proposals for 2018 Construction Material Testing Services CIZ 1728. This proposal is from a most qualified proposer based on Simple Project process Per AD 4-05 to provide construction materials testing services to this project.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|--|------|------|------|------|----------|-----------------------------|-------------|
| 1V00 | PKR | VK63 | PKLA | 4113 | PK17VK63 | CX- PKR-2019-00011526 | \$25,470.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: 2017 Bond Fund – Park and Recreation Facilities (B) | | | | | | TOTAL: | \$25,470.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 25,470.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John G. [Signature]
 By Department Director
 9/25/19

9-25-19
 Date

[Signature]
 Approved as to Form by City Attorney
 01/17/20
 Date

9/25/19

[Signature]
 By City Manager
 10/01/19
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205199

EFFECTIVE DATE

1/21/2020 *nmj*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 20 JAN 28 AM 9:20
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Rone Engineering Services, Ltd. Vendor No. 089164

Subject: Construction Materials Testing & Special Inspection

Lead Dept: Bond Program Office

Action Requested: Authorize an engineering services contract with Rone Engineering Services, Ltd., for Construction Materials Testing in an amount not to exceed \$47,801.60

| | | | | | |
|------------------|-------------------|----------------|------------|----|------------|
| Contract Number: | BON-2020-00012594 | Contract Term: | 02/03/2020 | to | 02/03/2021 |
|------------------|-------------------|----------------|------------|----|------------|

Background: Rone Engineering Services, Ltd. (Rone) will observe, test and report on the field preparation and installation of materials for specific construction phase activities conducted by the General Contractor, acting as an independent representative of the Owner for the replacement neighborhood fire station facility to be constructed on city-owned property located at 331 E. Camp Wisdom Rd.

| Funding: | FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|----------|----------------------------|------|------|------|------|---------|-----------------------------|-------------------|
| | | 1V33 | BSD | VG02 | FIRF | 4113 | EB17VG02 | BON-2020-00012594 |
| | | | | | | | - | |
| | | | | | | | - | |
| | Financing: 2017 Bond Funds | | | | | | TOTAL: | \$47,801.60 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$47,801.60 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director


1/16/2020
 Date

[Signature]
 Approved as to Form by City Attorney

01/24/20
 Date

[Signature]
 By City Manager

01/21/2020
 Date

| | | |
|--|---|------------------------------|
|  CITY OF DALLAS | <h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p> | ADMINISTRATIVE ACTION |
| | | 205200 |
| | | EFFECTIVE DATE |
| | | MKE 1.22.20 |

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JAN 27 PM 4:10
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: National Business Association Vendor No. VC000009211

Subject: Booth Space for 2020 Schedulers and Dispatchers Conference

Lead Dept: AVI

Action Requested: Authorize Administrative Action to pay for booth space at the NBAA 2020 Schedulers and Dispatchers Conference. Booth space not to exceed \$3,200.00

Contract Number: AVI-2020-00012645 Contract Term: 1/14/2020 to 9/30/2020

Background: AVI attends the NBAA Conference annually and rents booth space to display City of Dallas Aviation content. Booths are rented by NBAA. Rental cost for the conference will not exceed \$3,200.00.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|----------------------------------|------|------|------|------|---------|-----------------------------|------------|
| 130 | AVI | 7731 | AV09 | 3320 | | CX AVI-2020-00012645 | \$3,200.00 |
| Financing: FY2020 Operating Fund | | | | | | TOTAL: | \$3,200.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | | |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director:  Date: 1/15/20
 Approved as to Form by City Attorney:  Date: 1/27/20
 By City Manager:  Date: 01/22/20



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205205

EFFECTIVE DATE

AUG 27 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUN 27 PM 4:48
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Lone Star Fence & Supply Vendor No. 50197

Subject: Fair Oaks Windscreens

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$5,580.00 for Lone Star Fence & Supply. The vendor will provide the measuring of fencing and install black polypropylene wind screen on existing fence installation for courts 1, 2, 3, 4, 5, 6, 11 and 12 at Fair Oaks Tennis Center.
Contact: John Lawrence (214)-670-8860

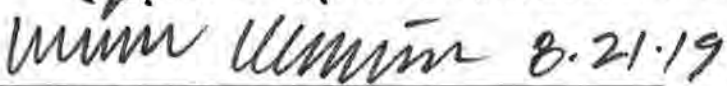
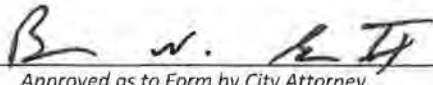
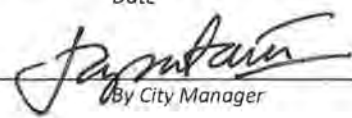
Contract Number: PKR-2019-00010355 Contract Term: 05/01/2019 to 04/30/2020

Background: In the Fall of 2019, Fair Oaks Tennis Center received significant weather-related damage, which included several windscreens that either will need to be replaced or repaired. Lone Star Fence & Supply has provided windscreen services at several tennis centers over the last few years. The vendor will measure fencing and install black polypropylene wind screen on existing fence installations for eight (8) courts at Fair Oaks Tennis Center and provide all labor, equipment, supplies, materials, and supervision needed to obtain final measurements and install windscreens.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|--------------------------|------|------|------|------|---------|-----------------------------|-------------------|
| 0001 | PKR | 5281 | N/A | 3210 | N/A | CX PKR-2019-00010355 | \$5,580.00 |
| Financing: Current Funds | | | | | | | TOTAL: \$5,580.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 8.21.19  11/26/2019
 By Department Director Date Approved as to Form by City Attorney Date
 8/27/19
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205206

EFFECTIVE DATE

Jan 22, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2020 JAN 27 PM 4:44
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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas Parks Foundation / Friends of Garrett Park Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Dallas Parks Foundation and the Friends of Garrett Park to pick up litter and debris from the park and maintain the plant beds. They would also like to fund service enhancements and amenities through various fundraisers that would be held at Garrett Park. All activities would be coordinated with the Park Maintenance and Operations Division.
Contact: Jeremy McMahon (214) 671-0264

Contract Number: PKR-2019-00011777 Contract Term: 3/3/2020 to 3/2/2021

Background: The Dallas Parks Foundation and the Friends of Garrett Park are committed organizations that fund enhancements and amenities and perform volunteer services dedicated to the community in which they work, live, and serve.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|-----|---------|-----------------------------|--------|
| N/A | PKR | N/A | N/A | N/A | N/A | CX PKR-2019-00011777 | \$0.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] Jan 22, 2020
By Department Director Date

Christine Lannan Jan 27, 2020
Approved as to Form by City Attorney Date

[Signature] Jan 22, 2020
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205207

EFFECTIVE DATE

Nov 13, 2019

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2019 JAN 27 PM 4:48
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Richard Magers Vendor No. VS06680

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement of \$10,000.00 with Richard Magers. The vendor will provide Tennis classes to the citizens of Dallas.

Contact: Leatrice Newhouse, 214-670-8847

Contract Number: PKR-2020-00011916 Contract Term: NTP to 09/30/2020

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-------------|
| 0001 | PKR | | N/A | 3064 | N/A | CX PKR-2020-00011916 | \$10,000.00 | |
| Financing: | | | | | | | TOTAL: | \$10,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Nov 13, 2019
Date

DNN
Approved as to Form by City Attorney

Jan 27, 2020
Date

[Signature]
By City Manager

Nov 13, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205208

EFFECTIVE DATE

Jan 22, 2020

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2020 JAN 27 PM 4:45

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dwight Patterson Vendor No. VS55139

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement of \$10,000.00 with Dwight Patterson. The vendor will provide Chess classes to the citizens of Dallas.

Contact: Leatrice Newhouse (214) 670-8847
Contract Number: PKR-2020-00012453 Contract Term: NTP to 09/30/2020

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-------------|
| 0001 | PKR | | N/A | 3064 | N/A | CX PKR-2020-00012453 | \$10,000.00 | |
| Financing: | | | | | | | TOTAL: | \$10,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director Jan 22, 2020
Date

Christine Lannore
Approved as to Form by City Attorney Jan 27, 2020
Date

[Signature]
By City Manager Jan 22, 2020
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205209

EFFECTIVE DATE

Jan 22, 2020

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2020 JAN 27 PM 4:45
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Daniel Sharkey Vendor No. VS0000021587

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement of \$10,000.00 with Daniel Sharkey. The vendor will provide Flamingo Dance classes to the citizens of Dallas.
Flamenco
Contact: Leatrice Newhouse (214) 670-8847

Contract Number: PKR-2020-00012467 Contract Term: NTP to 09/30/2020

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-------------|
| 0001 | PKR | | N/A | 3064 | N/A | CX PKR-2020-00012467 | \$10,000.00 | |
| Financing: | | | | | | | TOTAL: | \$10,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

Jan 22, 2020
Date

[Signature]
Approved as to Form by City Attorney

Jan 27, 2020
Date

[Signature]
By City Manager

Jan 22, 2020
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205210

EFFECTIVE DATE

Jan 22, 2020

1. Place an "X" in the appropriate box for the approval of:

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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2020 JAN 27 PM 4:40
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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Hollywood Santa Monica NA / Friends of Tenison Park Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Hollywood Santa Monica Neighborhood Association and the Friends of Tenison Park. The vendor will provide the fostering of and protecting native plants in the park and creating and maintaining a monarch butterfly waystation.
Contact: Jeremy McMahon (214) 671-0264

| | | | | | |
|------------------|-------------------|----------------|---------|----|---------|
| Contract Number: | PKR-2020-00012407 | Contract Term: | 3/19/20 | to | 3/18/21 |
|------------------|-------------------|----------------|---------|----|---------|

Background: The Friends of Tenison Park Pollinator Garden consist of the neighborhood community of Hollywood/Santa Monica Neighborhood Association. The group is formed specifically for the maintenance of the pollinator garden at Tenison Park.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|-----|---------|-----------------------------|--------|--------|
| N/A | PKR | N/A | N/A | N/A | N/A | CX PKR-2020-00012407 | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl' Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director
Jan 22, 2020
Date

Christine Lonnore
Approved as to Form by City Attorney
Jan 27, 2020
Date

[Signature]
By City Manager
Jan 22, 2020
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205211

EFFECTIVE DATE

Jan 22, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 JAN 27 PM 4:45
 CITY SECRETARY
 DALLAS, TEXAS
 RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: The Environmental Projects Company (EPIC) Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with The Environmental Projects Company (EPIC). The vendor will organize and conduct annual cleanup projects, at the retention pond directly behind Conrad High School. The EPIC Group will collaborate with Conrad High School students along with students at The University of Texas at Dallas (UTD), focusing on environmental studies and assisting with the cleanup. Small branches and litter and debris will be collected and disposed of in trash bags
Contact: Sloan Anderson (214) 670-0203

| | | | | | |
|------------------|-------------------|----------------|-----------|----|-----------|
| Contract Number: | PKR-2020-00012405 | Contract Term: | 1/16/2020 | to | 1/15/2021 |
|------------------|-------------------|----------------|-----------|----|-----------|

Background: The Environmental Projects Company was formed to create a pervasive and creative force for environmental repair and conservation rooted in the minds of an entire generation, where this force drives change for environmental sustainability in our economic systems.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|-------------------|------|------|------|-----|---------|-----------------------------|---------------|--------|
| N/A | PKR | N/A | N/A | N/A | N/A | CX PKR-2020-00012405 | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jan 22, 2020
 By Department Director Date

Jan 27, 2020
 Approved as to Form by City Attorney Date

Jan 22, 2020
 By City Manager Date

ORIGINAL - City Secretary



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205212

EFFECTIVE DATE

Jan 22, 2020

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 210 JUN 27 PM 4:45
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas Parks Foundation (Friends of Craddock Park) Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Friends of Craddock Park. They will perform service enhancements at the Park, such as: picking up litter and debris, tree planting and amenity upgrades through fundraisers and funding service improvements to enhance the overall beauty and enjoyment of the Park
 Contact: Sloan Anderson (214) 670-0203

Contract Number: PKR-2020-00012394 Contract Term: 1/5/2020 to 1/4/2021

Background: The Friends of Craddock Park is a committed friend's group and neighborhood, that are interested in service improvements through fundraisers, volunteerism and collaboration to enhance the park, and continue to keep it beautiful and make it a choice destination for recreation.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|-----|---------|-----------------------------|--------|--------|
| N/A | PKR | N/A | N/A | N/A | N/A | CX PKR-2020-00012394 | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

Jan 22, 2020
Date

[Signature]
Approved as to Form by City Attorney

Jan 27, 2020
Date

[Signature]
By City Manager

Jan 22, 2020
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205213

EFFECTIVE DATE

Jan 22, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Park Beautification Agreement
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JAN 27 PM 4:50
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: IAM a Golfer Foundation Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with IAM a Golfer Foundation. The vendor has committed to fund the cost of purchasing seeds to overseed the Par 3 tees, driving range tees, and driving range target greens at Cedar Crest Golf Course.
Contact: Melissa De La Cruz (214) 670-8533

Contract Number: PKR-2020-00012130 Contract Term: 11/15/2019 to 03/15/2020

Background: IAM a Golfer Foundation is committed to enhance the course by completing work through a Beautification agreement. Participants agree to abide by all state laws, city ordinances and codes relating to public safety, health and sanitation. The vendor will only be purchasing the seeds for the over-seeding, all work will be done by City staff.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|-----|---------|-----------------------------|--------|--------|
| N/A | N/A | N/A | N/A | N/A | N/A | CX PKR-2020-00012130 | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director Date Jan 22, 2020

Christine Lannone
Approved as to Form by City Attorney Date Jan 27, 2020

[Signature]
By City Manager Date Jan 22, 2020



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205214

EFFECTIVE DATE

Jan 22, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request only.

RECEIVED
 28 JAN 28 AM 11:19
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Joram Greber Vendor No. VS31973

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement of \$10,000.00 with Joram Greber. The vendor will provide Kung Fu classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-8847

| | | | | | |
|------------------|-------------------|----------------|-----|----|------------|
| Contract Number: | PKR-2020-00012463 | Contract Term: | NTP | to | 09/30/2020 |
|------------------|-------------------|----------------|-----|----|------------|

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-------------|
| 0001 | PKR | | N/A | 3064 | N/A | CX PKR-2020-00012463 | \$10,000.00 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | \$10,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director Date Jan 22, 2020

[Signature]
Approved as to Form by City Attorney Date Jan 27, 2020

[Signature]
By City Manager Date Jan 22, 2020



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205215

EFFECTIVE DATE

Jan 22, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JAN 28 AM 11:19
 CITY SECRETAR
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Zer Kai Yap Vendor No. VS91712

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement of \$10,000.00 with Zer Kai Yap. The vendor will provide Badminton classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-8847

| | | | | | |
|------------------|-------------------|----------------|-----|----|------------|
| Contract Number: | PKR-2020-00012450 | Contract Term: | NTP | to | 09/30/2020 |
|------------------|-------------------|----------------|-----|----|------------|

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-------------|
| 0001 | PKR | | N/A | 3064 | N/A | CX PKR-2020-00012450 | \$10,000.00 | |
| Financing: | | | | | | | TOTAL: | \$10,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jan 22, 2020
By Department Director Date

Jan 28, 2020
Approved as to Form by City Attorney Date

Jan 22, 2020
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
205216
EFFECTIVE DATE
MAC 1/06/20

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
 DALLAS, TEXAS
 JAN 9 AM 9:18
 2020

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Everbridge, Inc Vendor No. VS0000062706

Subject: Automated Emergency Notification System & Maintenance

Lead Dept: AVI

Action Requested: Authorize Administrative Action for contract that allows vendor hosted Emergency Notification System. Contract terms are utilized through **GSA contract #GS-35F-0692P**.

Contract Number: AVI-2020-00012504 Contract Term: 12/29/2019 to 12/28/2023

Background: Vendor hosted notification system that allows automated messages to be sent to dispatch necessary City personnel and special teams in response to emergency situations. These services are also utilized to alert the public of emergency events with Everbridge through GSA contract #GS-35F-0692P.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|----------------------------------|------|------|------|------|---------|-----------------------------|-------------|
| 130 | AVI | 7718 | AV31 | 3070 | | CX AVI-2020-00012504 | \$38,928.00 |
| Financing: FY2020 Operating Fund | | | | | | TOTAL: | \$38,928.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | | |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

[Signature] 12/30/19
Date

[Signature]
Approved as to Form by City Attorney

01/28/20
Date

[Signature] 01/20/20
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205217

EFFECTIVE DATE

1/23/2020 NNG

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 1/20 AM 2:38 PM '20
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Oncor Electric Delivery, LLC Vendor No. 399181

Subject: Discretionary Service Agreement

Lead Dept: Bond Program Office

Action Requested: Authorize a Discretionary Service Agreement with Oncor Electric Delivery, LLC to provide services in the amount \$2,251.51, for removal of abandon electrical transmission facilities and equipment from the project site of the new Vickery Branch Library, located at 8255 Park Lane.

| | | | | | |
|------------------|-------------------|----------------|-----------|----|-----------|
| Contract Number: | BON-2020-00012241 | Contract Term: | 1/23/2020 | to | 4/21/2020 |
|------------------|-------------------|----------------|-----------|----|-----------|

Background: Execution of the Discretionary Service Agreement that was submitted by Oncor Electric Delivery, LLC, with their cost proposal is required for removal by Oncor of abandoned utility poles, transformers, and other existing overhead facilities from the construction site of Vickery Branch Library, which remained in place following demolition of the former apartment complex on this property.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|--------------|-----------------------------|------------|----------------|
| IV42 | BSD | VE03 | LIBF | 4010 | EB17VE 03 | BON-2020-00012241 | \$2,251.51 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | \$2,251.51 NNG |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl' Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director _____ Date 1/22/2020
 Approved as to Form by City Attorney _____ Date 01/28/20
 By City Manager _____ Date 01/23/2020
 for _____



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205218

EFFECTIVE DATE

Jan 22, 2020

RECEIVED
 2020 JAN 23 PM 4:23
 CITY SECRETARY'S
 OFFICE
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: LaShonda Price DBA LP's Dance Vendor No. VS0000066758

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement of \$10,000.00 with LaShonda Price. The vendor will provide Dance classes to the citizens of Dallas
Contact: Leatrice Newhouse (214) 670-8847

| | | | | | |
|------------------|-------------------|----------------|-----|----|------------|
| Contract Number: | PKR-2020-00012470 | Contract Term: | NTP | to | 09/30/2020 |
|------------------|-------------------|----------------|-----|----|------------|

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-------------|
| 0001 | PKR | | N/A | 3064 | N/A | CX PKR-2020-00012470 | \$10,000.00 | |
| Financing: | | | | | | | TOTAL: | \$10,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director Jan 22, 2020
 Date

Milton Henderson
 Approved as to Form by City Attorney Jan 28, 2020
 Date

[Signature]
 By City Manager Jan 22, 2020
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205219

EFFECTIVE DATE

Jan 22, 2020

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 JAN 20 11 25 AM

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Juan A. Cervantes Vendor No. VS99986

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement of \$10,000.00 with Juan Cervantes. The vendor will provide Boxing classes to the citizens of Dallas.

Contact: Leatrice Newhouse (214) 670-8847
 Contract Number: PKR-2020-00012466 Contract Term: NTP to 09/30/2020

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-------------|
| 0001 | PKR | | N/A | 3064 | N/A | CX PKR-2020-00012466 | \$10,000.00 | |
| Financing: | | | | | | | TOTAL: | \$10,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Joe Zarate Jan 22, 2020
By Department Director Date

Milton Henderson Jan 28, 2020
Approved as to Form by City Attorney Date

Joe Zarate Jan 22, 2020
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205220

EFFECTIVE DATE

Jan 15, 2020

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JAN 23 PM 1:29

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Services Rendered
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|--------------|--|------------|--------------|
| Vendor Name: | Cooperative Personnel Services dba CPS HR Consulting | Vendor No. | VS0000018001 |
|--------------|--|------------|--------------|

| | |
|----------|--------------------------------|
| Subject: | Executive Recruitment Services |
|----------|--------------------------------|

| | |
|------------|---------------------|
| Lead Dept: | Park and Recreation |
|------------|---------------------|

| | |
|-------------------|--|
| Action Requested: | Authorize a master agreement of \$29,000.00 with CPS HR Consulting. The vendor will assist the Dallas Park and Recreation Board with the recruitment of a new Park and Recreation Director. Contact: Denyce Cole (214) 670-8859 |
|-------------------|--|

| | | | | | |
|------------------|-------------------|----------------|------------|----|------------|
| Contract Number: | PKR-2020-00012360 | Contract Term: | 11/01/2019 | to | 05/21/2020 |
|------------------|-------------------|----------------|------------|----|------------|

| | |
|-------------|---|
| Background: | CPS HR specializes in the recruitment and selection of key professionals for cities, counties, special districts, and nonprofits. Working in partnership with the governing body or selection team, they develop customized search strategies that focus on locating and recruiting qualified candidates who match the agency's unique needs. |
|-------------|---|

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|--------------------------|------|------|------|-----|---------|-----------------------------|-------------|
| N/A | PKR | N/A | N/A | N/A | | MASC PKR-2020-00012360 | \$29,000.00 |
| Financing: Current Funds | | | | | | TOTAL: | \$29,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director
 Jan 15, 2020
 Date

Christine Zennaro
 Approved as to Form by City Attorney
 Jan 23, 2020
 Date

[Signature]
 By City Manager
 Jan 15, 2020
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205221

EFFECTIVE DATE

1/21/2020 FS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JAN 29 11:05 AM

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|--------------|---|------------|--------------|
| Vendor Name: | PRP Services, LLC DBA: Municipal Mosquito | Vendor No. | VS0000076964 |
|--------------|---|------------|--------------|

Subject: Extend Service Contract

Lead Dept: Code Compliance Services

Action Requested: To extend the service contract with PRP Services, LLC DBA: Municipal Mosquito for mosquito spraying ULV. This is not a renewal but an extension since there are still funds available on existing MASC

| | | | | | |
|------------------|-------------------|----------------|------------|----|------------|
| Contract Number: | CCS-2020-00012604 | Contract Term: | 05/01/2016 | to | 04/30/2021 |
|------------------|-------------------|----------------|------------|----|------------|

Background: On March 23, 2016, Dallas City Council approved a one-year service agreement with an option to renew with PRP Services, LLC DBA: Municipal Mosquito (VS0000076964) for mosquito spraying ULV in the amount of \$50,000.00 by resolution 16-0427 through an interlocal agreement for cooperative purchasing program with Dallas County, TX. The renewal service contract will allow the Department of Code Compliance to continue to provide mosquito spraying to prevent West Nile Virus and Zika Virus.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|---------|-----------------------------|--------|
| 0001 | CCS | 4221 | | 3070 | | - MASCCCS4244-ULV | |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | TOTAL: | 0 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | 43 | 16-0427 | 03/23/2016 | \$50,000.00 | \$50,000.00 | \$ 0.00 | 0% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: 11/19/2020 Date

Approved as to Form by City Attorney: 1/27/20 Date

By City Manager: 1/21/2020 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205222

EFFECTIVE DATE

1/22/2020 FG

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY'S OFFICE
DALLAS, TEXAS
JAN 29 AM 11:00

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: PRP Services, LLC DBA: Municipal Mosquito Vendor No. VS0000076964

Subject: Extend Service Contract

Lead Dept: Code Compliance Services

Action Requested: To extend the service contract with PRP Services, LLC DBA: Municipal Mosquito for mosquito spraying ~~UV~~ ^{real time testing}. This is not a renewal but an extension since there are still funds available on existing MASC ^{AB}

| | | | | | |
|------------------|-------------------|----------------|------------|----|------------|
| Contract Number: | CCS-2020-00012605 | Contract Term: | 05/01/2016 | to | 04/30/2021 |
|------------------|-------------------|----------------|------------|----|------------|

Background: On March 23, 2016, Dallas City Council approved a one-year service agreement with an option to renew with PRP Services, LLC DBA: Municipal Mosquito (VS0000076964) for Zika and Chikungunya virus real time testing in the amount of \$150,000 by resolution 16-0427 through an interlocal agreement for cooperative purchasing program with City of Grand Prairie. The renewal service contract will allow the Department of Code Compliance to continue to provide with Zika Virus Testing

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|---------|-----------------------------|--------|
| 0001 | CCS | 4221 | | 3070 | | MASCCCS4244-ZCV | |
| | | | | | | | |
| | | | | | | | |
| Financing: | | | | | | TOTAL: | 0 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | 3 AB | 16-0427 | 03/23/2016 | \$150,000.00 | \$150,000.00 | \$ 0.00 | 0% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director _____ Date 1/14/2020

Approved as to Form by City Attorney _____ Date 1/29/20

By City Manager _____ Date 1/22/2020



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205223

EFFECTIVE DATE

01-08-2020 *WB*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JUN 29 PM 12:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|--------------|---|------------|--------|
| Vendor Name: | University of Texas Southwestern Medical (UTSW) | Vendor No. | 904272 |
|--------------|---|------------|--------|

Subject: Contract Extension

Lead Dept: Dallas Fire-Rescue (DFR)

Action Requested: Authorization to extend current contract by UTSW for Delivery System Report Incentive Program (DSRIP) to allow continuation of payment for the currently enrolled patient in the MCHP while the terms of the new contract are finalized.

| | | | | | |
|------------------|-------------------|----------------|----------|----|----------|
| Contract Number: | DFD-2019-00008716 | Contract Term: | 9/5/2019 | to | 9/5/2020 |
|------------------|-------------------|----------------|----------|----|----------|

Background: On August 12, 2015, by Resolution #15-1478, City Council authorized Dallas Fire-Rescue to provide services to UTSW through MCHP. On November 12, 2014, City Council approved Ordinance No. 29544 amending Chapter 15D of Dallas City Code to expand the role and services provided by DFR to include MCHP. This contract renewal in correspondence to DSRIP management requesting an extension to continue to pay for the patients currently enrolled in MCHP and enough time to review the program performance internally before going into new contract going forward.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|---------|-----------------------------|--------|
| 0001 | DFD | ER90 | DF02 | 7564 | | - | \$0.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | 4 | 15-1478 | 9/4/2015 | | N/A | | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director

1-6-20
 Date

[Signature]
 Approved as to Form by City Attorney

1/23/20
 Date

[Signature]
 By City Manager

1-8-20
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205224

EFFECTIVE DATE

01/08/2020 15

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JAN 29 PM 12:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: University of Texas Southwestern Medical (UTSW) Vendor No. 904272
 Subject: Contract Extension
 Lead Dept: Dallas Fire-Rescue (DFR)

Action Requested: Authorization to extend current contract by UTSW for Network Access Improvement Program (NAIP) to allow continuation of payment for the currently enrolled patient in the MCHP while the terms of the contract are finalized.
 Contract Number: DFD-2019-00008717 Contract Term: 8/5/19 to 3/31/20

Background: On November 12, 2014, City Council approved Ordinance No. 29544 amending Chapter 15D of Dallas City Code to expand the role and services provided by DFR to include MCHP. On August 12, 2015, by Resolution #15-1478, City Council authorized Dallas Fire-Rescue to provide services to UTSW through MCHP. On August 10, 2016 the City exercised the one-time two-year renewal option until August 8/11/2018 by AA #16-6472. On January 22, 2019 the City exercised a onetime 7-month renewal option until March 31, 2019 by AA#19-5192. On June 5, 2019 the City extended the existing contract until August 5, 2019 using AA#19-6132. Negotiation for the fee study has been reached and UTSW is reviewing the draft contract to be submitted to council for authorization.

| FUND | DEPT | UNIT | ACTV | OBI | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|--------|--------|
| 0001 | DFD | ER90 | DF02 | 7564 | | - DFD-2019-00008717 | \$0.00 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | #2 | 15-1478 | 9/18/15 | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
 By City Manager
 Approved as to Form by City Attorney
 1-0-20 Date
 1-8-20 Date
 1/23/20 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205225

EFFECTIVE DATE

Jan 21, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JAN 29 PM 3:28
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **SLAPPY AND MONDAY'S FOUNDATION FOR LAUGHTER** Vendor No. VS97435

Subject: Artist Services

Lead Dept: Office of Arts and Culture

Action Requested: Extension of the Contract to January 31, 2020 in order to authorize payment to Consultant for services provided during the initial term of the contract.

| | | | | | |
|------------------|---------------------------------|----------------|---|----|------------------|
| Contract Number: | OCA-2019-00011372 (CR-00024839) | Contract Term: | - | to | January 31, 2020 |
|------------------|---------------------------------|----------------|---|----|------------------|

Background: The Petite Circus which is a European-style circus with different acts performing at various shows. The production is part circus, part variety show, and part cabaret. Consultant shall present eighteen performances (four shows a day) from October 17 through November 3, 2019. The show also provided matinee performances for young children and evening shows aimed for adult audiences. All services were subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy, as amended. The fee for this service is **\$2,900.00** to be paid in accordance with the terms of the contract. Compensation will be payable upon satisfactory completion of all required services as determined by the Director, approval of the program evaluation, and receipt of final invoice.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-------------------------|------|------|------|-----|---------|-----------------------------|--------|
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Financing: General Fund | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl' Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
By Department Director Jan 21, 2020 Date

MDS
Approved as to Form by City Attorney Jan 29, 2020 Date

[Signature]
By City Manager Jan 21, 2020 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205226

EFFECTIVE DATE

1-28-2020 *See*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition

RECEIVED
CITY SECRETAR
DALLAS, TEXA
JAN 29 PM 4:1

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas County Workforce Development Board, Inc. dba Workforce Solutions Greater Dallas Vendor No. VC000006342

Subject: FY 2020 Local Match Agreement

Lead Dept: Office of Community Care

Action Requested: To accept and execute the Local Match Agreement between the City of Dallas/Office of Community Services and Workforce Solutions Greater Dallas.

| | | | | | |
|------------------|-------------------|----------------|-------------|----|--------------|
| Contract Number: | OCC 2020 00012754 | Contract Term: | Oct 1, 2019 | to | Oct 31, 2020 |
|------------------|-------------------|----------------|-------------|----|--------------|

Background: The City of Dallas has been a Local Match Partner certifying expenditures of CDBG funds as local match with the Dallas County Local Workforce Development Board. In the provisions of this agreement, the COD agreed to provide certification of child care related expenditures and report information detailing services delivered to the local board. The City pledges local match through care services provided by CDBG funding as a match to allow Workforce Solutions of Greater Dallas, to draw down federal funds to fully secure the allotted allocation from the State.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|-----|---------|-----------------------------|--------|
| | | | | | | | -0- |
| | | | | | | | |
| | | | | | | | |
| Financing: | | | | | | TOTAL: | \$0 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

1/28/2020

By City Manager

Approved as to Form by City Attorney

Date

1/28/2020

Date

1/29/20



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205228

EFFECTIVE DATE

Jan 2, 2020

RECEIVED
2020 JAN 30 AM 8:43
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|--------------|------------------------------------|------------|---------|
| Vendor Name: | Sheraton Dallas Hotel | Vendor No. | VC38399 |
| Subject: | Hotel Use- Mother's Day Event FY20 | | |
| Lead Dept: | Park and Recreation | | |

Action Requested: Authorize encumbrance of \$34,000.00 for Sheraton Dallas Hotel. The vendor will provide use of hotel space for Senior Program Division Annual Mother's Day Event.
Contact Person: Daryl Quarles (214) 670-0355

| | | | | | |
|------------------|-------------------|----------------|----------|----|-----------|
| Contract Number: | PKR-2020-00012444 | Contract Term: | 5/1/2020 | to | 9/30/2020 |
|------------------|-------------------|----------------|----------|----|-----------|

Background: The Sheraton hotel founded in 1937 is tailor-made for meetings, weddings and events of all sizes, from intimate gatherings for 10 to grand conferences of up to 4500. It is located in downtown Dallas in the financial district.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|--------------------------------|------|------|------|------|---------|-----------------------------|-------------|
| 0001 | PKR | 1726 | N/A | 3063 | N/A | CX PKR-2020-00012444 | \$34,000.00 |
| <i>Financing:</i> Current Fund | | | | | | TOTAL: | \$34,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins

Dec 31, 2019

Milton Henderson

Jan 29, 2020

By Department Director

Date

Approved as to Form by City Attorney

[Signature]


Jan 2, 2020

By City Manager

Date

ORIGINAL City Secretary

REV 11/2018

| | | |
|--|---|-----------------------|
|  CITY OF DALLAS | ADMINISTRATIVE ACTION | ADMINISTRATIVE ACTION |
| | See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp. | 205229 |
| | | EFFECTIVE DATE |

Jan 28, 2020

RECEIVED
 10:20 JUN 30 AM 6:43
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

| | |
|-------------------------------------|---|
| <input type="checkbox"/> | a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. |
| <input type="checkbox"/> | b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). |
| <input checked="" type="checkbox"/> | c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. |
| <input type="checkbox"/> | f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): |

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

| | |
|---|---|
| 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

| | |
|-------------------------------|--------------------|
| Vendor Name: ZOHO Corporation | Vendor No. VS94905 |
|-------------------------------|--------------------|

Subject: ServiceDesk Plus Software Annual Subscription

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$10,875.00 for ManageEngine. The vendor will provide the annual maintenance and licensing services. GSA Contract: 47QTCA19D009H
 Contact: Elizabeth Whittle (214) 670-1802

| | | | | | |
|------------------|-------------------|----------------|-----------|----|-----------|
| Contract Number: | PKR-2020-00012368 | Contract Term: | 12/4/2019 | to | 12/3/2020 |
|------------------|-------------------|----------------|-----------|----|-----------|

Background: Park and Recreation IT division has been using the ManageEngine Service Desk Plus since 2017, to manage department's IT support needs through incident management, problem management, change management, release management, IT project management, service catalog, asset management, and CMDB.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|--|------|------|------|------|---------|-----------------------------|-------------|
| 0341 | PKR | 5021 | | 3438 | | CX PKR-2020-00012368 | \$10,875.00 |
| | | | | | | - | |
| Financing: Project 0341-19-5021-100 | | | | | | TOTAL: | \$10,875.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John D. Jenkins
 Jan 27, 2020
 By Department Director

Don Knight
 Jan 28, 2020
 Approved as to Form by City Attorney

[Signature]
 Jan 28, 2020
 By City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205230

EFFECTIVE DATE

Jan 29, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 020 JAN 30 PM 3: 24
 CITY SECRETARY'S
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: SnapEngage, LLC. Vendor No. VS99095

Subject: SnapEngage Live Chat Platform Solution System and Services

Lead Dept: Communication and Information Services

Action Requested: Authorize a subscription contract for the implementation of a Live Chat platform solution, features and on-line training.

| | | | | | |
|------------------|-------------------|----------------|------------|----|------------|
| Contract Number: | DSV-2019-00011387 | Contract Term: | 11/01/2019 | to | 10/31/2022 |
|------------------|-------------------|----------------|------------|----|------------|

Background: SnapEngage will provide an on-line live social chat platform solution system used by Court and Detention Services, and City Secretary Offices. The tool will use artificial intelligence, machine learning, and auto chat response to provide assistance to end-users with frequently asked questions concerning department's website, citations, special events, etc. In addition, Live Chat will encrypt and collect data securely to protect the personal and sensitive information such as name, date of birth, and driver's license number, and allows departments to communicate with citizens.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|--|------|------|------|------|---------|-----------------------------|-------------|
| 0001 | CTS | 1056 | | 3099 | | MASC DSV-2019-00011387 | \$ 7,533.00 |
| 0001 | SEC | 1844 | | 3099 | | MASC DSV-2019-00011387 | \$ 7,533.00 |
| Financing: General Fund (subject to annual appropriations) | | | | | | TOTAL: | \$15,066.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
Shelia Robinson (Oct 11, 2019)
By Department Director

Oct 11, 2019
Date

Don Knight
Don Knight (Jan 29, 2020)
Approved as to Form by City Attorney DK
Date

Joey Espinoza
Joey Espinoza (Jan 29, 2020)
By City Manager

Jan 29, 2020
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5231

EFFECTIVE DATE

Dec 20, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached): Price Change
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Visual Communications Vendor No. 338878

Subject: Specialty Printing Services

Lead Dept: Office of Procurement Services (OPS/POM)

Action Requested: Authorize a price change on line two of master agreement B7190001 (POM-2020-00012739). It currently reads 2-5 units @ \$28.00 and should read 2-5 units @ \$14.00 each.

| | | | | | |
|------------------|-------------------|----------------|-----------|----|----------|
| Contract Number: | POM-2020-00012739 | Contract Term: | 9/10/2019 | to | 9/9/2020 |
|------------------|-------------------|----------------|-----------|----|----------|

Background: On September 10, 2019, a twelve-month agreement, not to exceed \$50,000.00, was created from an informal solicitation (B7190001) for Visual Communications to provide specialty printing services, on an as needed basis.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|-------------------|------|------|------|-----|---------|-----------------------------|---------------|--------|
| | | | | | | - B7190001 | \$0.00 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | 1 | N/A | 9/10/2019 | \$50,000.00 | \$0.00 | \$50,000.00 | 0% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chhunhy Chhean
Chhunhy Chhean (Dec 19, 2019)
By Department Director

Dec 19, 2019
Date

Michael Doss
Michael Doss (Jan 29, 2020)
Approved as to Form by City Attorney
Date

Jan 29, 2020
Date

Ky
Dec 19, 2019

Joey Zapata
Joey Zapata (Dec 20, 2019)
By City Manager

Dec 20, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205232

EFFECTIVE DATE

Dec 4, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Llano River Fence Company, LLC Vendor No. VC0000010889

Subject: Fair Oaks Fence Repair

Lead Dept: Park and Recreation

Action Requested: Authorize a master agreement of \$11,415.00 for Llano River Fence Company, LLC. The vendor will provide the measuring of fencing and repair wind screens on existing fence installation in various spots at Fair Oaks Tennis Center. Contact: John Lawrence (214)-670-8860

| | | | | | |
|------------------|-------------------|----------------|------------|----|------------|
| Contract Number: | PKR-2020-00011870 | Contract Term: | 09/01/2019 | to | 08/31/2020 |
|------------------|-------------------|----------------|------------|----|------------|

Background: In the Fall 2019, Fair Oaks Tennis Center received significant weather-related damage, which included several windscreens and fences that either will need to be replaced or repaired. The vendor will install wind screen on existing fence installation and repair fencing on various courts at Fair Oaks Tennis Center and provide all labor, equipment, supplies, materials, and supervision needed to obtain final measurements and install windscreens.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-------------|
| 0001 | PKR | 5281 | | 3210 | | MASC PKR-2020-00011870 | \$11,415.00 | |
| Financing: | | | | | | | TOTAL: | \$11,415.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins

Dec 4, 2019

Christine Lannan

Jan 2, 2020

By Department Director

Date


Approved as to Form by City Attorney

Date

[Signature]
By City Manager

Dec 4, 2019

Date

| | | |
|--|---|-----------------------|
|  CITY OF DALLAS | ADMINISTRATIVE ACTION | ADMINISTRATIVE ACTION |
| | See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp. | 205233 |
| | | EFFECTIVE DATE |
| | | Jan 22, 2020 |

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1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Donna C. Murray Vendor No. VC72705

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement of \$35,000.00 with Donna C. Murray. The vendor will provide Performance Arts and Dance classes to the citizens of Dallas.

Contact: Leatrice Newhouse (214) 670-8847


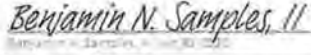

| | | | | | |
|------------------|-------------------|----------------|-----|----|------------|
| Contract Number: | PKR-2020-00012451 | Contract Term: | NTP | to | 09/30/2020 |
|------------------|-------------------|----------------|-----|----|------------|


Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|-------------------|------|------|------|------|---------|-----------------------------|---------------|-------------|
| 0001 | PKR | | N/A | 3064 | N/A | CX PKR-2020-00012451 | \$35,000.00 | |
| Financing: | | | | | | | TOTAL: | \$35,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

| | | | |
|---|----------------------|--|----------------------|
|  By Department Director | Jan 22, 2020 Date |  Approved as to Form by City Attorney | Jan 30, 2020 Date |
|  By City Manager | | Jan 22, 2020 Date | |

| | | |
|---|-----------------------|-----------------------|
|  CITY OF DALLAS | ADMINISTRATIVE ACTION | ADMINISTRATIVE ACTION |
| | 205234 | |
| | EFFECTIVE DATE | |
| | Jan 22, 2020 | |
| See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp. | | |

1. Place an "X" in the appropriate box for the approval of:

| | |
|-------------------------------------|---|
| <input type="checkbox"/> | a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. |
| <input type="checkbox"/> | b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). |
| <input checked="" type="checkbox"/> | c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. |
| <input type="checkbox"/> | f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): |

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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| | |
|---|---|
| 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

| | | | |
|--------------|----------------|------------|---------|
| Vendor Name: | Greg Okuonghae | Vendor No. | VS13310 |
|--------------|----------------|------------|---------|

| | |
|----------|-------------------------|
| Subject: | Contract Fee Instructor |
|----------|-------------------------|

| | |
|------------|-----|
| Lead Dept: | PKR |
|------------|-----|

| | | | | | | | |
|-------------------|---|-------------------|----------------|-----|----|------------|--|
| Action Requested: | Authorize a contract fee instructor agreement of \$10,000.00 with Greg Okuonghae. The vendor will provide Badminton classes to the citizens of Dallas. Contact: Leatrice Newhouse (214) 670-8847 | | | | | | |
| | Contract Number: | PKR-2020-00012461 | Contract Term: | NTP | to | 09/30/2020 | |

| | |
|-------------|--|
| Background: | Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis. |
|-------------|--|

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|-------------------|------|------|------|------|---------|-----------------------------|---------------|-------------|
| 0001 | PKR | | N/A | 3064 | N/A | CX PKR-2020-00012461 | \$10,000.00 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | \$10,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

| | | | |
|--|----------------------|--|----------------------|
|  By Department Director | Jan 22, 2020 Date |  Approved as to Form by City Attorney | Jan 30, 2020 Date |
|  By City Manager | | Jan 22, 2020 Date | |



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205235

EFFECTIVE DATE

Jan 2, 2020

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1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|-------------------|---|-------------------|---------------------------------------|
| Vendor Name: | Blackland Chapter, Native Prairies Association of Texas | Vendor No. | |
| Subject: | Beautification Agreement | | |
| Lead Dept: | Park and Recreation | | |
| Action Requested: | Authorize a Beautification Agreement with Blackland Chapter, Native Prairies Association of Texas for native prairie cultivation, invasive species removal, collection of biological data, and wildflower and grasses seedings in the prairie unit located at Boy Scout Hill in White Rock Lake Park. A map of the identified area is provided. Contact: Jonathan "Brett" Johnson 214-671-1293 | | |
| | Contract Number: | PKR-2020-00012309 | Contract Term: 3/03/2020 to 3/02/2021 |

Background: The Blackland Chapter, Native Prairies Association of Texas consists of residents of the White Rock Lake area and nature enthusiasts with an interest in prairie conservation. The group's effort is specific to the maintenance of the prairie unit at Boy Scout Hill at White Rock Lake. There is no cost to the city.

| | FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|----------|------------|------|------|------|-----|---------|-----------------------------|---------------|
| Funding: | N/A | PKR | N/A | N/A | N/A | N/A | CX PKR-2020-00012309 | \$0.00 |
| | Financing: | | | | | | | TOTAL: |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

| | | | |
|---|--|--|--|
| <p><i>John Jenkins</i> _____ By Department Director</p> | <p>Dec 31, 2019 _____ Date</p> | <p><i>Christine Lannore</i> _____ Approved as to Form by City Attorney</p> | <p>Jan 17, 2020 _____ Date</p> |
| <p><i>[Signature]</i> _____ By City Manager</p> | | <p>Jan 2, 2020 _____ Date</p> | |



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205236

EFFECTIVE DATE

Jan 2, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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OFFICE
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Caton Cadigan & Karen Thomas Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize an agreement with Mrs. Caton Cadigan and Mrs. Karen Thomas. The vendors will fund park amenities by receiving a donation of \$6,300 to cover costs of installing three benches at the Dreyfuss Club area of White Rock Lake Park.
Contact: Jeremy McMahon (214) 671-0264

| | | | | | |
|------------------|-------------------|----------------|-----------|----|-----------|
| Contract Number: | PKR-2020-00012187 | Contract Term: | 2/19/2020 | to | 2/18/2021 |
|------------------|-------------------|----------------|-----------|----|-----------|

Background: To honor three individuals by installing three benches with plaques.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|-----|---------|-----------------------------|--------|--------|
| N/A | PKR | N/A | N/A | N/A | N/A | CX PKR-2020-00012187 | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (DEC 31, 2019)
By Department Director

Dec 31, 2019
Date

Christine Lannan
Approved as to Form by City Attorney

Jan 17, 2020
Date

[Signature]
By City Manager

Jan 2, 2020
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205237

EFFECTIVE DATE

Jan 27, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2020 JAN 30 PM 3:04
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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Outfront Media Vendor No. VC14211

Subject: Billboard Advertising for DPD Recruiting

Lead Dept: Dallas Police Department

Action Requested: Authorize billboard advertising for recruitment efforts.

Contract Number: DPD-2020-00012663 Contract Term: to

Background: The Dallas Police Department is conducting an offsite testing event at Sam Houston State University. The advertising of the billboards in different parts of town will promote this event in an effort to reach a diverse audience to achieve the hiring goals of the department.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|---------------|------------|
| 0001 | DPD | 2115 | | 3320 | | CX- DPD-2020-00012663 | \$6,800.00 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | \$6,800.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

1-25-2020
Date

Approved as to Form by City Attorney

1-28-2020
Date

By City Manager

1-27-2020
Date

AK



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205238

EFFECTIVE DATE

Jan 27, 2020

2020 JAN 30 PM 3:34
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 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Lamar Companies Vendor No. 355360

Subject: Billboard Advertising for DPD Recruiting

Lead Dept: Dallas Police Department

Action Requested: Authorize billboard advertising for recruitment efforts.

Contract Number: DPD-2020-00012661 Contract Term: to

Background: The Dallas Police Department is conducting an offsite testing event at Grambling University in Louisiana. The advertising of billboards in different parts of town will promote this event in an effort to reach a diverse audience to achieve the hiring goals of the department.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|---------------|------------|
| 0001 | DPD | 2115 | | 3320 | | CX- DPD-2020-00012661 | \$6,623.00 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | \$6,623.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

1-27-2020
Date

[Signature: Don Knight]
Approved as to Form by City Attorney

1-28-2020
Date

[Signature: Jon Fortune]
By City Manager

1-27-2020
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205239

EFFECTIVE DATE

Jan 29, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Ratify training expense
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JUN 30 PM 3:38
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: FitForce, Inc. Vendor No. VC19377

Subject: Ratification of expenses related to training for DPD recruits

Lead Dept: Dallas Police Department

Action Requested: Authorize \$16,625 in expenses to be paid to FitForce, Inc. for training for DPD Academy.




Contract Number: DPD-2020-00012719 Contract Term: to

Background: This action will pay for the services of FitForce to train and recertify DPD Academy staff to enable them to administer the physical readiness test to Police Officer recruits.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|-------------|------|------|---------|-----------------------------|-------------|
| 0699 | DPD | 6303 | | 3361 | | CX- DPD-2020-00012719 | \$16,625.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | Grant Funds | | | | TOTAL: | \$16,625.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director
 Date: 1-25-2020
 Approved as to Form by City Attorney
 Date: 1-29-2020
 By City Manager
 Date: 1-29-2020



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205240

EFFECTIVE DATE

1-22-2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JAN 30 PM 4:05
 CITY SECRETAR
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Sandfar Inc., dba Feather Laundry Vendor No. VS100663

Subject: Laundry Services for City linens

Lead Dept: Building Services

Action Requested: Authorize a service agreement with Sandfar Inc., dba Feather Laundry, for regular dry-cleaning services for City of Dallas linens for events held at Dallas City Hall and other City facilities.

Contract Number: BSD-2020-00012554 Contract Term: 1/20/2020 to 1/20/2022

Background: Building Services Department provides linens for events held at Dallas City Hall and other City facilities. The linens, consisting of tablecloths and table skirts, require cleaning after each use and this service is vital in keeping linens clean and sanitary.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-------------|
| 0001 | BSD | 3063 | | 3020 | | CX - BSD-2020-00012554 | \$14,000.00 | |
| Financing: | | | | | | | TOTAL: | \$14,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

1/21/2020
Date

Approved as to Form by City Attorney
1-30-20
Date

By City Manager

01-22-2020
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

205241

EFFECTIVE DATE

1/14/2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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CITY SECRETARY
DALLAS, TEXAS
2020 JAN 31 PM 1:28

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: KIMLEY-HORN AND ASSOCIATES INC Vendor No. 135447

Subject: Professional Engineering Services to Redesign Lemmon Bluffview Signalized Intersection

Lead Dept: Department of Transportation

Action Requested: Approved professional services contract and special needs justification for a Professional Services Contract.

| | | | |
|------------------|-------------------|----------------|------------|
| Contract Number: | TRN-2020-00012635 | Contract Term: | 60 days to |
|------------------|-------------------|----------------|------------|

Background: Engineering contract to revise the geometry of an existing signalized intersection to provide better pedestrian movement and improved access to public transit. *The contract would be \$42,000, and additional coordination may be needed for up to \$49,900 expenditures.*

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|---------|-----------------------------|-------------|
| TN19 | TRN | W337 | | 3210 | | - | \$49,900.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | TOTAL: | \$49,900.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] By Department Director Date 1/13/20

[Signature] Approved as to Form by City Attorney Date 1-31-20

[Signature] By City Manager Date 01/14/2020