



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

220050

EFFECTIVE DATE

Nov 4, 2021

RECEIVED
2021 JAN -3 PM 12:51
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Digital Resources, INC. Supplier No. VS0000049628

Subject: Installation of Wireless Mounted Sound/PA System

Lead Dept: Park and Recreation

Action Requested: Amendment to extend contract to 05/09/2022.

Contract Number:	PKR-2021-00016471	Contract Term:	05/09/2021	to	05/09/2022
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Background: We would like to install an audio and pa system at The Cove's Crawford, Fretz, Samuell Grand. The system will be used to gently pipe music into the aquatic center to help create a fun and enthusiastic atmosphere. The PA system will be used for making announcements at throughout the day, and during emergencies.

HUB
Check appropriate Box
<https://owcpcpa.cpa.state.tx.us/tuas.html>
search

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

rmb Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
		N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2021-00016471	\$67,294.43
Financing:								TOTAL:	\$67,294.43

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Nov 4, 2021
Date

Approved as to Form by City Attorney
Nov 4, 2021

MH

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

220051

EFFECTIVE DATE

December 20, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by req.

RECEIVED
 12/20/21 3:31 PM
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Dallas Area Habitat for Humanity Supplier No. VC0000002756

Subject: Amendment to the Development Agreement Regarding Sales Price

Lead Dept: Department of Housing & Neighborhood Revitalization

Action Requested: An amendment to existing contract with the Developer to amend the Sales Price to, 'not exceed \$230,000.00.'

Contract Number: HOU-2021-00015375 Contract Term: to

Background: The City of Dallas approved a development agreement with Dallas Area Habitat for Humanity, on December 11, 2019, by Resolution No. 19-1861 for the sale of up 33 Land Transfer lots in the Ideal and Joppa neighborhoods. All homes are to be constructed and sold to homebuyers at 80% and below of the AMI. Dallas Area Habitat for Humanity executed the development agreement with the City of Dallas on November 9, 2021. The project has been in motion since 2019, and the request, is to adjust for increased costs.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/opa/sscmbsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

DN APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera

Dec 17, 2021

Scott Bray

Dec 20, 2021

By Department Director

Date

Approved as to Form by City Attorney

sb


Date

David Noguera

Dec 20, 2021

By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>220052</h1>
		EFFECTIVE DATE December 23, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JAN 5 AM 11:08
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Confia Homes, L.L.C (Developer) Supplier No. VC23304

Subject: Amendment to the Development Agreement Regarding Phasing

Lead Dept: Dept. of Housing & Neighborhood Revitalization

Action Requested: Authorize Supplemental Agreement No. 1 to the existing contract with the Developer to amend the eligibility criteria for purchase of the Phase II Land Transfer lots by removing the requirements related to completion and inspection.

Contract Number:	HOU-2021-00015358	Contract Term:	November 11, 2020	to	November 11, 2022
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Background: The City of Dallas approved a development agreement with Confia Homes, LLC on December 11, 2019 by Resolution No. 19-1860 for the sale of up 19 Land Transfer lots in the Cedar Crest area. All homes are to be constructed and sold to homebuyers between 60-120% of the AMI. Confia Homes, LLC executed the development agreement with the City of Dallas on November 11, 2020. Confia Homes, LLC has 8 of 9 homes in Phase I under contract and would like to purchase Phase II lots thus requiring an amendment to existing contract.

HUB Check appropriate Box <https://mycpa.ca.a.state.tx.us/ipa.sscmb1search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA Na.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


ND APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
 By Department Director

Dec 15, 2021
 Date

MPS
 Approved as to Form by City Attorney MS
 Dec 23, 2021
 Date

Qui A. John
 By City Manager

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	220053	EFFECTIVE DATE
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input checked="" type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN 5 PM 4:03
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Supplier Name:	The Golden S.E.E.D.S. Foundation	Supplier No.	VC0000009864
Subject:	Amendment to the Development Agreement Regarding Sales Price		
Lead Dept:	Department of Housing & Neighborhood Revitalization		

Action Requested: An amendment to existing contract with the Developer to amend the Sales Price to, 'not exceed \$230,000.00.'

Contract Number:	HOU-2020-00012420	Contract Term:	to
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Background: The City of Dallas approved a development agreement with the Golden S.E.E.D.S. Foundation on June 10, 2020 by Resolution No. 20-0900 for the sale of up 24 Land Transfer lots in the Bottom area. All homes are to be constructed and sold to homebuyers at 80% and below of the AMI. The Golden S.E.E.D.S. Foundation executed the development agreement with the City of Dallas on October 13, 2021. The project has been in motion since 2019, and the request, is to adjust for increased costs.

HUB Check appropriate Box




<https://mycpa.cp.state.tx.us/tpa/sscmlbsearch/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 David Noguera By Department Director	Jan 5, 2022 Date	 Scott Bray Approved as to Form by City Attorney	Jan 5, 2022 sb Date
 Eric A. Johnson By City Manager		Jan 5, 2022 Date	

220054

RECEIVED

2022 JAN 10 AM 11:19



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

CITY SECRETARY
DALLAS, TEXAS

September 27, 2021

Municipal Valve & Equipment (332290)

Randy Greene

4010 Billy Mitchell Drive

Addison, TX 75001

RGREENE@MUNICIPALVALVE.COM

972-943-5761

RE: Valves: Air Release/Vacuum & Combination BM1133 (0000000307)

Dear Randy Greene

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 11/02/2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 11/03/2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/05/2021

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

Randy Greene
Authorized Signature

09/28/2021

Date

Randy Greene

Name

Sec. / Treas.

Title

Please let me know if you have any questions or concerns.

Thank you,

Mario Torres

Senior Procurement Specialist

Office of Procurement Services

mario.torres@dallascityhall.com

214-671-9829 (prefer e-mail)

Chhunny Chhuan

W

Director, Office of Procurement Services

Director,

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

220055

RECEIVED

September 27, 2021

2022 JAN 10 AM 11:19

Macaulay Controls Company (168609)
Jim Hollway / Becky Robertson / Vito Valderas
P O BOX 890231
Houston, TX 77289
jhollway@macaulaycontrols.com / brobertson@macaulaycontrols.com /
281-282-0104 / 281-282-0100 / 214-576-8264

CITY SECRETARY
DALLAS, TEXAS

RE: Valves: Air Release/Vacuum & Combination BM1133 (00000000307)

Dear Jim Hollway / Becky Robertson / Vito Valderas

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 11/02/2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 11/03/2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/05/2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Kari Hollway
Authorized Signature
Kari Hollway
Name

12/13/21
Date
President
Title

Please let me know if you have any questions or concerns.

Thank you,

Mario Torres
Senior Procurement Specialist
Office of Procurement Services
mario.torres@dallascityhall.com
214-671-9829 (prefer e-mail)

Chhunny Chhean
Director, Office of Procurement Services

Director,

[Signature]
Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

220056

RECEIVED

2022 JAN 10 AM 11:19

CITY SECRETARY
DALLAS, TEXAS

November 18, 2021

Miner Ltd. dba Overhead Door Co. of Dallas

Greg Johnson

10761 KING WILLIAM DR

DALLAS

greg.johnson@minercorp.com

12149077073

RE: Overhead, Bi-fold & Commercial Door Services (BR1708/POM-2019-00008729)

Dear Greg Johnson

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on December 12, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through December 11, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by November 24, 2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Greg Johnson
Greg Johnson (Dec 3, 2021 12:42 CST)

Dec 3, 2021

Authorized Signature

Date

Greg Johnson

Senior Director of Sales

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Kim Franklyn

Procurement Specialist

Office of Procurement Services

Kimberly.Franklyn@dallascityhall.com

(972) 561-7849

Chhanny Chhuan
[Signature]

Director, Office of Procurement Services

Wanda Moreland

Jon Fortune
Jon Fortune (Jan 10, 2022 09:38 CST)

Director, Dallas Fire-Rescue Department

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
PRICE INCREASE APPROVAL LETTER

220057

RECEIVED

2022 JAN 10 AM 11:19

CITY SECRETARY
DALLAS, TEXAS

11/29/2021

Car Concepts Commercial, LLC dba Blagg Tire Wholesale
Perry Leonard
411 W. Dallas Road
Grapevine, TX 76051
pleonard@carconceptsinc.com, 817-454-4183

RE: City of Dallas Price Increase Approval Letter for POM-2020-00014133

Dear Perry,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. Your company's request for a price increase been **approved** based on.

By agreeing to this price increase, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the contract.

Please complete the information requested below and send the completed form to me via email by 12/07/2021

- YES, I agree to the approved price increase.
- NO, I decline the approved price increase.

Perry Leonard

Nov 29, 2021

Authorized Signature	Date
Perry Leonard	President/COO
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

John Ingram, Senior Procurement Specialist
Office of Procurement Services
john.ingram@dallascityhall.com, 469-404-9945

Christy Chean
Director, Office of Procurement Services

Donzell Gipson
Donzell Gipson (Nov 29, 2021 18:21 CST)
Director, Equipment and Fleet Management

Joey Zapata
Joey Zapata (Jan 10, 2022 10:10 CST)
Assistant City Manager/Chief

- Attachments:
- Vendor Price Increase Request Letter

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

220058

RECEIVED

2022 JAN 12 AM 11:53



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

CITY SECRETARY
DALLAS, TEXAS

10/07/2021

Crawford Electric Supply Company (5162460)

Kevin Mosley / Reggie Tucker

2928 Irving Blvd

Dallas, TX 75247

kmosley@crawfordelectricsupply.com / retucker@crawfordelectricsupply.com

214-624-9743 / 214-578-7917 / 469-398-1293

RE: POM-2018-00008144 (BI1818 Electrical Supplies)

Dear Kevin Mosley / Reggie Tucker

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/11/2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 06/10/2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/15/2021

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

KEVIN D. MOSLEY
Name

Authorized Signature

10-7-21
Date

Sales Rep.
Title

Please let me know if you have any questions or concerns.

Thank you,

Mario Torres

Senior Procurement Specialist

Office of Procurement Services

mario.torres@dallascityhall.com

214-671-9829 (prefer e-mail response)

Director,

Chhunny Chhuan

Director, Office of Procurement Services

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

220059



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2022 JAN 12 AM 11:53

10/07/2021

CITY SECRETARY
DALLAS, TEXAS

Dealers Electric Supply Company (VS93195)
Bill Turner / Chris Lanham
2580 Manana Dr
Dallas, TX 75220
bturne@dealerselectrical.com / clanha@dealerselectrical.com
214-358-5222

RE: POM-2018-00008144 (BI1818 Electrical Supplies)

Dear Bill Turner / Chris Lanham

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/11/2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 06/10/2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/15/2021.

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

Chris Lanham
Authorized Signature

12/14/2021

Date

Chris Lanham

V.P. Administration

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Mario Torres
Senior Procurement Specialist
Office of Procurement Services
mario.torres@dallascityhall.com
214-671-9829 (prefer e-mail response)

Christy Chean
MC

Director, Office of Procurement Services

[Signature]
Director,

[Signature]

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

220060



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2022 JAN 12 AM 11:53

CITY SECRETARY
DALLAS, TEXAS

10/07/2021

Elliott Electric Supply Inc (VS0000053162)
Robert Flores / William Bade
3737 Grader St #120 / 11333 Petal St
Garland, TX 75041 / Dallas, TX 75238
robertflores@elliotelectric.com / williambade@elliotelectric.com
936-569-1184 / 214-503-7227

RE: POM-2018-00008144 (BI1818 Electrical Supplies)

Dear Robert Flores / William Bade

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/11/2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 06/10/2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/15/2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

December 10, 2021

Authorized Signature

Date

Robert A. Flores

Treasurer

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Mario Torres
Senior Procurement Specialist
Office of Procurement Services
mario.torres@dallascityhall.com
214-671-9829 (prefer e-mail/response)

Director, Office of Procurement Services

Director,

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2022 JAN 12 AM 11:53

CITY SECRETARY
DALLAS, TEXAS

10/07/2021

Graybar Electric Company Inc (254658)

Jake Barclay / Heath McMichael

4601 Cambridge Rd

Ft. Worth, TX 76155

jake.barclay@graybar.com / heath.mcmichael@graybar.com

817-213-1391 / 817-213-1300

RE: POM-2018-00008144 (BI1818 Electrical Supplies)

Dear Jake Barclay / Heath McMichael

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/11/2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 06/10/2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/15/2021

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

Heath McMichael 10/13/2021
Authorized Signature Date
Heath McMichael Manager Industrial Business
Name Title

Please let me know if you have any questions or concerns.

Thank you,

Mario Torres
Senior Procurement Specialist
Office of Procurement Services
mario.torres@dallascityhall.com
214-671-9829 (prefer e-mail response)

Christy Chesan
Director, Office of Procurement Services

at
Director,

[Signature]
Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
220062
EFFECTIVE DATE
Dec 20, 2021

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2021 DEC 21 12 PM 22:11
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: J.B. & Co., LLC	VENDOR NUMBER: VS98529
CONTRACT NAME: Martin Luther King, Jr Playground Replacement	DEPARTMENT: Park and Recreation
CONTRACT NUMBER: PKR-2021-00015239	CONTRACT TERMS: 60 Working Days to 75 Working Days

ACTION REQUESTED:	Authorize Change Order #1, an increase in the construction contract with J. B. & Co., LLC in the amount of \$1,725.00; thereby increasing the contract from \$239,000.00 to \$240,725.00.
-------------------	---

BACKGROUND:	<p>This change order consists of the following: Change Order #1 consists of the following items: This Change Order increases the scope of work to include one (1) drainage channel system to cross the fence and sidewalk at Pennsylvania Ave and installation of the system. The system includes four total products by Curb-O-Let: DS56-66, CP-SP312H, TCD-312NS and CP-SPA12.</p>
-------------	--

FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VB98	PLGI	4890	PK17VB98	PKR-2021-00015239	\$ 1,725.00
							\$
							\$
PROGRAM NO.:						FINANCING:	TOTAL: \$ 1,725.00

CHANGE ORDER DATA:	Change Order No.: 1	Original CR/AA No.: 21-0520	Original CR/AA Date: June 10, 2021	Original CR/AA Amount: \$ 239,000.00
	Total of Previous Change Orders: \$		Previous Total Amount: \$	
	Change Amount including this Order: \$ 1,725.00	Total Amount including this Order: \$ 240,725.00	Total Change Order Percentage: 00721 75 %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Park Board President		Date	Dec 21, 2021
By Department Director	<u>John Jenkins</u> John Jenkins (Dec 20, 2021 16:03 CST)	Date	Dec 20, 2021

[Handwritten mark]



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
220063
EFFECTIVE DATE
1/12/2022

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 JAN 12 PM 3:11
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: Gibson & Associates, Inc.	VENDOR NUMBER: VS0000022657
CONTRACT NAME: Cedar Springs Road - PB12S391	DEPARTMENT: Public Works
CONTRACT NUMBER: PBW-2019-00010295	CONTRACT TERMS: 6/26/2019 to 3/31/2022

ACTION REQUESTED:	Authorize Change Order No. 8 to the construction contract with Gibson & Associates, Inc. for Cedar Springs Road from Douglas Avenue to Oak Lawn Avenue in the amount of \$1,200.00. This action will increase the contract amount from \$1,561,335.63 to \$1,562,535.63.
--------------------------	--

BACKGROUND:	<p>This change order consists of the following: Two art panels were installed in the parkway adjacent to the street mall parking lot along Cedar Springs Ave. at Knight St. Recently, it was discovered that these art panels can be easily hit and damaged by vehicles that pull too far into the parking spaces. To protect these art panels from being damaged, it is necessary to install wheel stops to limit the travel of vehicles into the parking spaces. This will require adding a new item to the contract. All items needed for this change order are included in the attachment.</p>
--------------------	--

FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		3U22	PBW	S391	CPST	4510	PB12S391	CX -PBW-2019-00010295
								\$
								\$
PROGRAM NO.:		PB12S391		FINANCING:		2012 Bond Program		TOTAL: \$ 1,200.00

CHANGE ORDER DATA:	Change Order No.: 8	Original CR/AA No.: 19-0987	Original CR/AA Date: 6/26/2019	Original CR/AA Amount: \$ 1,375,735.16
	Total of Previous Change Orders: \$ 185,600.47		Previous Total Amount: \$ 1,561,335.63	
	Change Amount Including this Order: \$ 186,800.47	Total Amount Including this Order: \$ 1,562,535.63	Total Change Order Percentage: 13.6 %	

904E BB AH **APPROVAL**

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director	Date
<i>Robert Perez</i>	1/12/22



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
220064
EFFECTIVE DATE
Dec 20, 2021

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2021/12/14 PM 2:15
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: Northstar Construction, LLC **VENDOR NUMBER:** VS-0000051851

CONTRACT NAME: Elmwood Parkway Trail – Phase Three **DEPARTMENT:** Park and Recreation

CONTRACT NUMBER: PKR-2021-00015460 **CONTRACT TERMS:** 275 Working Days to 300 Working Days

ACTION REQUESTED: Authorize Change Order # One, an increase in the construction contract with Northstar Construction, LLC in the amount of \$55,977.00; thereby increasing the contract from \$894,400.00 to \$950,377.00.

BACKGROUND: This change order consists of the following:
 Additional retaining wall, additional grading, additional metal railings, landscaping concrete edge, landscaping beds, irrigation and water meter as shown in attached Contractor proposal dated 9/14/2021.
 All changes are owner requested.

FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VB37	HIBT	4599	PK17VB37	PKR-2021-00015460	\$ 55,977.00
						CR-21 Dec 20, 2021	\$
							\$
PROGRAM NO.:			FINANCING:			TOTAL:	\$ 55,977.00

CHANGE ORDER DATA:	Change Order No.: 1	Original CR/AA No.: CR-210521	Original CR/AA Date: 5/20/2021	Original CR/AA Amount: \$ 894,400.00
	Total of Previous Change Orders: \$ 0		Previous Total Amount: \$ 894,400.00	
	Change Amount Including this Order: \$ 55,977.00	Total Amount Including this Order: \$ 950,377.00	Total Change Order Percentage: 6.26% %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director	<u>John Jenkins</u> John Jenkins (Dec 20, 2021 15:47 CST)	Date Dec 20, 2021
By Park and Recreation Board President	<u>Arun Agarwal</u> Arun Agarwal (Dec 21, 2021 09:32 CST)	Date Dec 21, 2021
By Park and Recreation Board Secretary	<u>Ann Becker</u> Ann Becker (Dec 21, 2021 09:33 CST)	Date Dec 21, 2021



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
220065
EFFECTIVE DATE
Dec 20, 2021

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2021 DEC 14 PM 3:39
 CITY SECRETAR
 DALLAS, TEXAS

VENDOR NAME: The Fain Group, Inc.		VENDOR NUMBER: VS000040276						
CONTRACT NAME: Bachman Regional Aquatic Center		DEPARTMENT: Park and Recreation						
CONTRACT NUMBER: PKR-2020-00013756		CONTRACT TERMS: 270 Working Days to						
ACTION REQUESTED:	Authorize Change Order No. 2, an increase in the construction contract with The Fain Group, Inc. in the amount of \$98,322.55; thereby increasing the contract from \$7,258,631.00 to \$7,356,953.55.							
BACKGROUND:	This change order consists of the following: Increase in costs of steel due to delays in the permitting process, added steel in the administration building due to plan changes and added air spade pruning for tree roots required by the City Arborist. Proposals were received on February 28, 2020 with construction expected to start in August 2020. Construction did not start until May 26, 2021 – approximately 15 months after the project bid.							
FUNDING:	<i>FUND</i>	<i>DEPT</i>	<i>UNIT</i>	<i>ACTV</i>	<i>OBJ.</i>	<i>PROGRAM</i>	<i>ENCUMBRANCE TYPE and NUMBER</i>	<i>AMOUNT</i>
	0719	HOU	W488	AQFC	4599	HOEQ0017	CX-2020-00013756	\$ 98,322.55
								\$
								\$
	PROGRAM NO.:		FINANCING:		TOTAL:		\$ 98,322.55	
CHANGE ORDER DATA:	Change Order No.: 2	Original CR/AA No.: 20-1021	Original CR/AA Date: 6/24/2020	Original CR/AA Amount: \$ 7,158,650.00				
	Total of Previous Change Orders: \$ 99,981.00			Previous Total Amount: \$ 7,258,631.00				
	Change Amount Including this Order: \$ 198,303.55		Total Amount Including this Order: \$ 7,356,953.55		Total Change Order Percentage: 2.77% %			

RTW 12/9/21

Dec 20, 2021

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director	<i>John Jenkins</i> John Jenkins (Dec 20, 2021 16:06 CST)	Date	Dec 20, 2021
By Park and Recreation Board President	<i>Arun Agarwal</i> Arun Agarwal (Dec 21, 2021 09:31 CST)	Date	Dec 21, 2021
By Park and Recreation Board Secretary	<i>Ann Becker</i> Ann Becker (Dec 21, 2021 09:34 CST)	Date	Dec 21, 2021



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
220066
EFFECTIVE DATE
01/13/2022 <i>OM</i>

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

2022 JAN 14 PM 4:14
 RECEIVED
 CITY SECRETAR
 DALLAS, TEXAS

VENDOR NAME: Aushill Construction LLC		VENDOR NUMBER: VC22973						
CONTRACT NAME: Alley Reconstruction Group 17-1203 PB17V102 - PB17V107		DEPARTMENT: Public Works						
CONTRACT NUMBER: PBW-2021-00015798		CONTRACT TERMS: 9/21/2021 to 1/14/2023						
ACTION REQUESTED:	Authorize Change Order Number 1 to the construction contract with Aushill Construction LLC for Alley Reconstruction Group 17-1203. This is a zero dollar change order and will not increase the contract amount of \$2,420,230.00							
BACKGROUND:	<p>This change order consists of the following:</p> <p>It was recently discovered that some residents have electric vehicles and need access to their driveway during the alley construction to charge their vehicles. Consequently, it is necessary to use HES concrete in some sections of the alley to speed up construction. This will require reducing the quantity of items that are no longer needed and adding new items to the contract. All items needed for this change order are included in the attachment.</p>							
FUNDING:	<i>FUND</i>	<i>DEPT</i>	<i>UNIT</i>	<i>ACTV</i>	<i>OBJ.</i>	<i>PROGRAM</i>	<i>ENCUMBRANCE TYPE and NUMBER</i>	<i>AMOUNT</i>
								\$
								\$
								\$
	PROGRAM NO.:	PB17V102 - PB17V107		FINANCING:		TOTAL:	\$ 0.00	
CHANGE ORDER DATA:	Change Order No.: 1	Original CR/AA No.:	21-0986	Original CR/AA Date:	6/9/2021	Original CR/AA Amount:	\$ 2,420,230.00	
	Total of Previous Change Orders: \$ 0.00			Previous Total Amount:			\$ 0.00	
	Change Amount Including this Order: \$ 0.00		Total Amount Including this Order: \$ 2,420,230.00		Total Change Order Percentage:		0.00 %	
<i>BB 004E AH</i>				APPROVAL				
Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.								
By Department Director							Date	
<i>Robert Perez</i>							1/13/22	

220067

Memorandum

RECEIVED

2022 FEB 17 AM 8:21

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE 01/27/2022

TO City Secretary

SUBJECT Correction to Administrative Change Order 22-0067

This is the first correction to the subject Administrative Change Order.

The subject Administrative Action was approved 12/16/2021.

Changes are needed to correct funding typo.

Current Funding:

Fund	Dept	Unit	Act	Obj.	Program	Encumbrance Type and Number	Amount
0001	PKR	5142	CWPK	4599		CX-2018-00005665	\$4,010.00
							\$2,217.00
						Total:	\$6,227.00

Corrected Funding:

Fund	Dept	Unit	Act	Obj.	Program	Encumbrance Type and Number	Amount
0001	PKR	5025	CWPK	4599	PK22SIGN	CX-2018-00005662	\$4,010.00
0001	PKR	5142	CWPK	4599	PK22SIGN	CX-2018-00005662	\$2,217.00
						Total:	\$6,227.00

Department: Park and Recreation Department

Director (or designee.): 

Jan 31, 2022

Signature

Date

John Jenkins

Print Name

Attachment for reference: Council Resolution [number], and if applicable, previous correction memo(s)

OFS: Approved Denied Is ATT Approval Needed? Y N

OFS: _____

Signature

Date



220067

Print Name

ATT: Approved

Denied

Assistant City Attorney: _____

Signature

Date

Print Name



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
220067
EFFECTIVE DATE
12/16/2021

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
 - Attach all supporting documents.
 - See Administrative Directive 4-5 for additional information and routing.
 - Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 CITY SECRETAR
 LAS, TEXAS
 JUN 18 AM 9:32

VENDOR NAME: Artografx, Inc.	VENDOR NUMBER: 357173
CONTRACT NAME: Park ID Signs (Group IV) at Various Locations	DEPARTMENT: Park and Recreation
CONTRACT NUMBER: PKR-2018-00005662	CONTRACT TERMS: 1046 Calendar Days to 1086 Calendar Days

ACTION REQUESTED: Authorize Change Order No. 6 to the construction contract with Artografx, Inc. in the amount of \$6,227.00; thereby increasing the contract from \$791,235.00 to \$797,462.00.

BACKGROUND: This change order consists of 1 new addition to a sign at the Trinity River Audubon Center (6500 S. Great Trinity Forest Way) and 1 refurbishment of an existing double-side park identification sign at Marcus Park (3003 Northhaven Road). See Contractor's proposal dated June 3, 2021 attached. The contractor has also requested a contract time extension of 40 additional calendar days from the Notice to Proceed. All changes are requested by the City of Dallas Park and Recreation Department

FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		0001	PKR	5142	CWPK	4599		CX-2018-00005665
							<i>rmb</i> rnb	\$ 2,217.00
								\$
PROGRAM NO.:		See Program		FINANCING:		TOTAL:		\$ 6,227.00

CHANGE ORDER DATA:	Change Order No.: 6	Original CRIA No.: 180549	Original CRIA Date: 4/11/18	Original CRIA Amount: \$ 637,970
	Total of Previous Change Orders: \$ 153,265.00		Previous Total Amount: \$ 791,235.00	
	Change Amount Including this Order: \$ 159,492.00	Total Amount Including this Order: \$ 797,462.00	Total Change Order Percentage: 25.00 %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director <i>John Jenkins</i> <small>John Jenkins (Dec 16, 2021 17:55 CST)</small>	Date Dec 16, 2021
By Park and Recreation Board President, Anwar Agarwal <i>Anwar Agarwal</i> <small>Anwar Agarwal (Dec 21, 2021 14:48 CST)</small>	Date Dec 21, 2021
By Park and Recreation Board Secretary, Anthony Becker <i>Anthony Becker</i> <small>Anthony Becker (Dec 21, 2021 14:49 CST)</small>	Date Dec 21, 2021



City of Dallas

ADMINISTRATIVE CHANGE ORDER

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
220068
EFFECTIVE DATE
Jan 15, 2022

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

2022 JAN 18 AM 9:33
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: JC Commercial, Inc.		VENDOR NUMBER: VS000012563						
CONTRACT NAME: Forest Green Branch Library Replacement		DEPARTMENT: Bond and Construction Mgmt.						
CONTRACT NUMBER: BON-2019-00010659		CONTRACT TERMS: 8/14/2019 to 5/31/2022						
ACTION REQUESTED:	Authorize an increase to the construction contract with JC Commercial, Inc. for the Forest Green Branch Library Replacement facility, in the amount \$28,961.07, from \$6,241,923.14, to \$6,270,884.21.							
BACKGROUND:	This change order consists of the following: On August 14, 2019, City Council authorized a construction contract with JC Commercial, Inc., for construction of the Forest Green Branch Library replacement facility to be located at 9619 Greenville Ave. by Resolution 19-1164. This action will authorize modifications to the contract scope for two additional electrical circuits, installation of additional grass sod, exterior signage and installation of two diaper change stations requested by Library Dept.							
FUNDING:	<i>FUND</i>	<i>DEPT</i>	<i>UNIT</i>	<i>ACTV</i>	<i>OBJ.</i>	<i>PROGRAM</i>	<i>ENCUMBRANCE TYPE and NUMBER</i>	<i>AMOUNT</i>
	1V42	BSD	VE01	LIBF	4310	EB17VE01	CX BON-2019-00010659	\$ 28,961.07
								\$
								\$
	PROGRAM NO.: EB17VE01		FINANCING: 2017 Bond Fund		TOTAL:		\$ 28,961.07	
CHANGE ORDER DATA:	Change Order No.: 8	Original CR/AA No.: 19-1164	Original CR/AA Date: 8/14/2019	Original CR/AA Amount: \$ 6,100,366.71				
	Total of Previous Change Orders: \$ 141,556.43			Previous Total Amount: \$ 6,241,923.14				
	Change Amount Including this Order: \$ 170,517.50		Total Amount Including this Order: \$ 6,270,884.21		Total Change Order Percentage: 2.80 %			

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Jan 15, 2022

Adriana Castaneda (Jan 15, 2022 00:09 GMT)



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
220069
EFFECTIVE DATE
DEC 8 2021

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2021 DEC 19 AM 8:39
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: Joel Brown & Co., LLC dba J.B. & Co., LLC		VENDOR NUMBER: VS98529						
CONTRACT NAME: Landscape Enhancements US175 at Edd Rd (CSJ:0197-02-129) PBPRF641		DEPARTMENT: Public Works						
CONTRACT NUMBER: PBW-2021-00016271		CONTRACT TERMS: 10/19/2021 to 2/19/2021						
ACTION REQUESTED:	Authorize Change Order Number 1 to the construction contract with J.B. & Co., LLC for Landscape Enhancements US175 at Edd Rd (CSJ: 0197-02-129). This will add \$21,500.00 to the contract, increasing the contract amount from \$210,657.00 to \$232,157.00.							
BACKGROUND:	This change order consists of the following: During construction, an area of asphaltic-concrete material was found which conflicts with the proposed grading and planting plans of the project. Consequently, it is necessary to remove the asphaltic-concrete material to allow for planting and grading. This will require adding new PBW items to the contract. All items needed for this change order are included in the attachment.							
FUNDING:	<i>FUND</i>	<i>DEPT</i>	<i>UNIT</i>	<i>ACTV</i>	<i>OBJ.</i>	<i>PROGRAM</i>	<i>ENCUMBRANCE TYPE and NUMBER</i>	<i>AMOUNT</i>
	0294	PBW	8377	BPMG	4510	PBPRF641	CX-PBW-2021-00016271	\$ 21,500.00
								\$
								\$
	PROGRAM NO.:	PBPRF641	FINANCING:	General Fund			TOTAL:	\$ 21,500.00
CHANGE ORDER DATA:	Change Order No.: 1	Original CR/AA No.: 21-0926	Original CR/AA Date: 5/26/2021	Original CR/AA Amount: \$ 210,657.00				
	Total of Previous Change Orders: \$ 0.00		Previous Total Amount: \$ 0.00					
	Change Amount Including this Order: \$ 21,500.00		Total Amount Including this Order: \$ 232,157.00		Total Change Order Percentage: 10.20 %			
APPROVAL								
Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.								
By Department Director Robert Perez (Dec 8, 2021 15:14 CST)							Date Dec 8, 2021	

YO DW BB HH AH



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
220070

EFFECTIVE DATE
JAN 18 2022

RECEIVED
 CITY SECRETARY
 DALLAS TEXAS
 2022 JAN 18 11:37

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

VENDOR NAME: Estrada Concrete Company, LLC **VENDOR NUMBER:** 511236
CONTRACT NAME: Street Reconstruction Group 17-5007 **DEPARTMENT:** Department of Public Works
CONTRACT NUMBER: PBW-2020-00012629 **CONTRACT TERMS:** 9/29/2020 to 2/01/2022

ACTION REQUESTED: Authorize Change Order #1 to the Street Reconstruction Group 17-5007 (PB17V254, PB17V255) by adding DWU construction items. Change Order #1 will pay for the overages for additional DWU construction items and will be paid through DWU funds.

BACKGROUND: **This change order consists of the following:**
 This change order is to compensate the contractor for extra work anticipated on DWU items for the project. The items include Item 6921 Television Inspection and Item 7560 Crushed Rock for Temporary Paving Base. Attached in this change order are DWU CFR's to pay for the overages. Also, see Attachment "A" for more details.

FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
5116	DWU	PS42		4560	719666	PBW-2020-00012629	\$ 629.00
4115	DWU	PW42		4550	719665	PBW-2020-00012629	\$ 150.55
							\$
PROGRAM NO.:		719665,719666		FINANCING:		Water Utilities Capital F Improvement Funds	TOTAL: \$ 779.55

CHANGE ORDER DATA:	Change Order No.: 1	Original CR/AA No.: 20-0814	Original CR/AA Date: 5/27/2020	Original CR/AA Amount: \$ 1,774,658.50
	Total of Previous Change Orders: \$ 0.00		Previous Total Amount: \$ 0.00	
	Change Amount Including this Order: \$ 779.55	Total Amount Including this Order: \$ 1,775,438.05	Total Change Order Percentage: 0.044 %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director Robert Perry Date **Jan 18, 2022**
Robert Perry (Jan 18 2022 15:21 CST)

JS. DWU 88 HHH AHH



ADMINISTRATIVE CHANGE ORDER

ADMINISTRATIVE ACTION NUMBER
220071
EFFECTIVE DATE

City of Dallas

(For Construction Contracts Only)

Dec 20, 2021

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

2022 JAN 10 PM 1:24
 RECEIVED
 CITY SECRETARY
 DALLAS TEXAS

VENDOR NAME: The Fain Group, Inc.	VENDOR NUMBER: VS000040276
CONTRACT NAME: Bachman Regional Aquatic Center	DEPARTMENT: Park and Recreation
CONTRACT NUMBER: PKR-2020-00013756	CONTRACT TERMS: 270 Working Days to

ACTION REQUESTED: Authorize Change Order No. 1, an increase in the construction contract with The Fain Group, Inc. in the amount of \$99,981.00; thereby increasing the contract from \$7,158,650.00 to \$7,258,631.00.

BACKGROUND: **This change order consists of the following:**
 Increased scope of work for added boring for a water line, relocation of a gas line, and dewatering of the lap pool due to ground water.
 All changes are owner requested.

FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		0719	HOU	W488	AQFC	4599	HOEQ0017	PKR-2020-00013756
							Dec 20, 2021	\$
								\$
PROGRAM NO.:							FINANCING:	TOTAL: \$ 99,981.00

CHANGE ORDER DATA:	Change Order No.: 1	Original CR/AA No.: 20-1021	Original CR/AA Date: 6/24/2020	Original CR/AA Amount: \$ 7,158,650.00
	Total of Previous Change Orders: \$ 0.00		Previous Total Amount: \$ 7,158,650.00	
	Change Amount Including this Order: \$ 99,981.00	Total Amount Including this Order: \$ 7,258,631.00	Total Change Order Percentage: 1.44%	%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director	<u>John Jenkins</u> John Jenkins (Dec 20, 2021 15:46 CST)	Date Dec 20, 2021
By Park and Recreation Board President	<u>Arun Agarwal</u> Arun Agarwal (Dec 21, 2021 21:17 CST)	Date Dec 21, 2021
By Park and Recreation Board Secretary	<u>Ann Becker</u> Ann Becker (Dec 22, 2021 07:26 CST)	Date Dec 22, 2021

220072



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2022 JAN 21 AM 9:15

CITY SECRETARY
DALLAS, TEXAS

May 3, 2021

Ace Parking III, LLC (VS0000023785)

Edward Urrutia

645 Ash Street

San Diego, CA 92101

eurrutia@aceparking.com

619-233-6624

RE: Parking Services (BKZ1521A)

Dear Edward Urrutia

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on August 2, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through August 2, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by June 30, 2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

5-6-2021


 Authorized Signature
 John Baumgardner
 Name

CEO
 Title

Please let me know if you have any questions or concerns.

Thank you,


Emily Grose

Senior Buyer

Office of Procurement Services

emily.grose@dallascityhall.com

214-670-3391



Director, Office of Procurement Services



Director, Department of Transportation



Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

220073



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2022 JAN 25 AM 9:31

October 24, 2021

The Bargain Source

Vandana Hirematy

2516 Morningside Drive

Garland, TX 75041

GCTBS@PRODIGY.NET

(972) 278-2635

CITY SECRETARY
DALLAS, TEXAS

RE: POM-2017-00004090 Salt & Magnesium Chloride De-icer

Dear Vandana Hirematy

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on October 24, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through October 23, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by October 25, 2021.

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

Vandana Hirematy
Vandana Hirematy (Oct 24, 2021 18:17 CDT)

Oct 24, 2021

Authorized Signature	Date
Vandana Hirematy Name	Founder Owner Title

Please let me know if you have any questions or concerns.

Thank you,

Kim Franklyn
Procurement Specialist
Office of Procurement Services
Kimberly.Franklyn@dallascityhall.com
(972) 561-7849

Chummy Chkhan

Jan 25, 2022

Director, Office of Procurement Services

Robert Perez
Robert Perez (Oct 25, 2021 09:05 CDT)

Jan 25, 2022

Director, Department of Public Works

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

220074

RECEIVED

2022 JAN 25 AM 9:31

11/04/2021

Q. Roberts Trucking, Inc. (VC14247)

Attention: Quincy Roberts

2508 Club Terrace Drive

Dallas, TX 75237

quincy@robertstruckinginc.com

214-843-5743

CITY SECRETARY
DALLAS, TEXAS

RE: MA POM-2016-00001537 (BQ1702 Aggregates)

Dear Attention: Quincy Roberts

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 01/24/2022 . The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 04/23/2022 , or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 11/10/2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

11/4/21

Authorized Signature

Date

Quincy Roberts

CEO

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Mario Torres

Senior Buyer

Office of Procurement Services

mario.torres@dallascityhall.com

214-671-9829 (prefer e-mail response)

Director, Office of Procurement Services

Director,

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

OFFICE OF PROCUREMENT SERVICES EXTENSION REQUEST LETTER

220075
RECEIVED

2022 JAN 25 PM 1:49

December 22, 2021

Smith Temporaries, Inc dba Cornerstone Staffing (VS0000066539)

CITY SECRETARY
DALLAS, TEXAS

Jody Smith

1845 Woodall Rodgers Freeway, Suite 1000

Dallas, TX 75201

jodys@cornerstonestaffing.com

RE: Temporary Labor Services-Clerical and Professional (BEZ1607)

Dear Jody Smith

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on March 5, 2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through September 5, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by December 30, 2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.


Jody Smith (Dec 23, 2021 12:07 CST)

Authorized Signature	Date
Jody Smith	
	Co-Owner
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Doug Shelton
 Sr. Buyer
 Office of Procurement Services
 Douglas.shelton@dallascityhall.com
 214-671-9820



Director, Office of Procurement Services


Joey Zapata (Jan 25, 2022 09:53 CST)

Assistant City Manager/Chief

Director, 

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
PRICE INCREASE APPROVAL LETTER

RECEIVED

December 16, 2021

2022 JAN 28 AM 11:42

Pennco, Inc.
Sarah Duffy
831 Bartlett Rd
Sealy TX 77473
sarah@pencco.com 979-885-0005

CITY SECRETARY
DALLAS, TEXAS

RE: City of Dallas Price Increase Approval Letter for Sewer Odor and Corrosion Control Services

Dear Sarah Duffy

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. Your company's request for a price increase been **approved** based on Specification Page 13.

By agreeing to this price increase, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the contract.

Please complete the information requested below and send the completed form to me via email by **December 17, 2021.**

- YES, I agree to the approved price increase**
- NO, I decline the approved price increase.**

Sarah Duffy

Dec 20, 2021

Authorized Signature		Date
Pennco Office	Bid Sec.	
Name	Title	

Please let me know if you have any questions or concerns.

Thank you,

Melony Hilson- Procurement Specialist
Office of Procurement Services
Melony.hilson@dallascityhall.com

Chhunny Chhean

Director, Office of Procurement Services

Terry Lowery
Terry Lowery (Dec 20, 2021 10:22 CST)

Director, Dallas Water Utilities

Assistant City Manager/Chief

Attachments:

- Contract Page (Bid Pricing)
- Vendor Price Increase Request Letter

**Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)**



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
220077
EFFECTIVE DATE
Jan 21, 2022

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2022 JAN 31 AM 11:00
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: Big Sky Construction Company, Inc.	VENDOR NUMBER: VS000016146
CONTRACT NAME: Aquatic Phase II Bahama Beach, Exline, Harry Stone	DEPARTMENT: Park and Recreation
CONTRACT NUMBER: PKR-2019-00010413	CONTRACT TERMS: 252 Working Days to

ACTION REQUESTED:	Authorize Change Order # 14, an increase in the construction contract with Big Sky Construction Company, Inc. in the amount of \$89,604.69; thereby increasing the contract from \$15,624,274.97 to \$15,713,879.66.
--------------------------	--

BACKGROUND:	<p>This change order consists of the following: Increased scope of work for material and installation of fencing around AC unit, modifications to service gate, repair of broken water line and electrical improvements at Bahama Beach Waterpark, stainless steel tables, sod, chaise lounges and dedication plaque at Exline Aquatic Center, additional painting at Exline Recreation Center, chaise lounges, dedication plaque and electrical breaker at Harry Stone Aquatic Center. All changes are owner requested.</p>
--------------------	---

FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		1V00	PKR	VB02	AQFC	4599	PK17VB02	PKR-2019-00010413
							<i>Maria A Whiting</i> 11.23.21	\$
								\$
PROGRAM NO.:		FINANCING:		TOTAL:		\$ 89,604.69		

CHANGE ORDER DATA:	Change Order No.: 14	Original CR/AA No.: 19-0904	Original CR/AA Date: 6/12/2019	Original CR/AA Amount: \$ 14,580,000.00
	Total of Previous Change Orders: \$ 1,044,274.97		Previous Total Amount: \$ 15,624,274.97	
	Change Amount Including this Order: \$ 1,133,879.66	Total Amount Including this Order: \$ 15,713,879.66	Total Change Order Percentage: 7.78%	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director	<u>John Jenkins</u> John Jenkins (Jan 21, 2022 09:23 CST)	Date	Jan 21, 2022
By Park and Recreation Board President	<u>ARUN K. SIVARAJU</u> ARUN K. SIVARAJU (Jan 24, 2022 14:51 CST)	Date	Jan 24, 2022
By Park and Recreation Board Secretary	<u>Ann Becker</u> Ann Becker (Jan 24, 2022 15:02 CST)	Date	Jan 24, 2022



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
220078
EFFECTIVE DATE
Jan 21, 2022

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building/Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

2022 JAN 21 PM 2:21
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: JC COMMERCIAL, INC.		VENDOR NUMBER: VS0000012563						
CONTRACT NAME: Willie B. Johnson Recreation Center-Addition of Senior Center, Tech Center, Gymnasium & Parking Lot Expansion		DEPARTMENT: PARK AND RECREATION						
CONTRACT NUMBER: PKR-2020-00012145		CONTRACT TERMS: 562 Calendar Days to 592 Calendar Days						
ACTION REQUESTED:	Authorize an increase in the construction contract with JC COmmercial, Inc. in the amount of \$91,498.73 and an increase in the number of contract days by 30 days; thereby increasing the contract amount from \$7,721,798.49 to \$7,813,297.22.							
BACKGROUND:	This change order consists of the following: Change Order #12 consists of COR Nos. 36R1, 43, 45, 46, and 48 as detailed and described on attached CO #12 Summary Sheet.							
FUNDING:	<i>FUND</i>	<i>DEPT</i>	<i>UNIT</i>	<i>ACTV</i>	<i>OBJ.</i>	<i>PROGRAM</i>	<i>ENCUMBRANCE TYPE and NUMBER</i>	<i>AMOUNT</i>
	1V00	PKR	VB24	RECC	4599	PK17VB24	CX - PKR-2020-00012145	\$ 91,498.73
							<i>Mania A Martinez</i> 12/13/2021	\$
								\$
	PROGRAM NO.:		FINANCING:				TOTAL:	\$ 91,498.73
CHANGE ORDER DATA:	Change Order No.: 12	Original CR/AA No.: 20-0133	Original CR/AA Date: 01/08/2020	Original CR/AA Amount: \$ 7,199,777.00				
	Total of Previous Change Orders: \$ 522,021.49		Previous Total Amount: \$ 7,721,798.49					
	Change Amount Including this Order: \$ 613,520.22		Total Amount Including this Order: \$ 7,813,297.22		Total Change Order Percentage: 8.52 %			
APPROVAL								
Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.								
By Department Director							Date	
<i>John Jenkins</i> John Jenkins (Jan 21, 2022 11:43 CST)							Jan 21, 2022	
Attested by:								
Jan 24, 2022				Jan 24, 2022				

ARUN
1/24/21

ARUN AGARWAL (Jan 24, 2022 14:50 CST)

Anthony Becker (Jan 24, 2022 15:02 CST)

Arun Agarwal, President
Date
Park and Recreation Board

Anthony Becker, Secretary
Date
Park and Recreation Board



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225050

EFFECTIVE DATE

Dec 28, 2021

RECEIVED
 JAN 3 PM 1:46
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Click Appraisal Service LLC Supplier No. VS98481

Subject: Auto and Property Appraisal Services

Lead Dept: Office of Risk Management

Action Requested: Authorize a three-year service contract with Click Appraisal Service, LLC to provide auto and property appraisal services.

Contract Number: ORM-2021-00015550 Contract Term: to

Background: This contract will provide the Office of Risk Management a vendor to obtain auto and property appraisal services for damage claims against the City of Dallas submitted by citizens seeking repair and or restitution.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0192	ORM	3889		3070		MASC ORM-2021-00015550	\$99,825.00
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Geronda D. Smith 11/09/2021
By Department Director Date

Christina Tsevoukas Jan 3, 2022
Approved as to Form by City Attorney Date

Joey Zapata Dec 28, 2021 19:26 EST
By City Manager Date

Dec 28, 2021



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225051

EFFECTIVE DATE

December 23, 2021 ES.

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
21 JAN -3 PM 2:43
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Soulgood Trinity West, LLC. Supplier No. VC22586

Subject: Southern Dallas Investment Fund Economic Development Grant

Lead Dept: Office of Economic Development

Action Requested: Authorization is requested to extend the supplemental agreement deadline to June 30, 2022, to allow the time needed to complete the construction renovations to the property due to the delays for permits.

Contract Number:	ECO-2021-00015361	Contract Term:	12/31/2021	to	06/30/2022
------------------	-------------------	----------------	------------	----	------------

Background: Southern Dallas Investment Fund is used to stimulate business and commercial activity in southern Dallas, in conformance with Chapter 380 of the Texas Local Government Code; and Southern Dallas Investment Fund Program Statement. Soulgood Trinity West, LLC will invest a minimum of \$90,000 in the total project. Grant funds will be used to make leasehold improvements to a commercial building located at 2231 Singleton Blvd known as Trinity West Shopping Center; and will create a minimum of 3 full-time jobs within the first 2 yrs. with a living wage of no less than \$15.00 per hour. This grant meets the eligibility criteria of the Southern Dallas Investment Fund Program Statement as authorized on May 22, 2019 by Council Resolution #190803.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
1V52	ECO	VI09	ECNR	3016	EC17VI09	CX- ECO-2021-00015361	0	
Financing:							TOTAL:	0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

Robin Brantley
By Department Director
Date
Dec 20, 2021

Tasheena L. Byrd
Approved as to Form by City Attorney
Date
12/28/2021

Chris A. Spitzer
By City Manager
Date
Dec 23, 2021



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225052

EFFECTIVE DATE

Dec 16, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 JAN -4 AM 8:19
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: A Fair Choice Inc. Supplier No. N/A

Subject: Memo of Understanding

Lead Dept: Park and Recreation

Action Requested: The purpose of this MOU is for authorization of acceptance of payment from A Fair Choice Inc. for services of the Day Habilitation Program and Respite Activities. The payment for the service may range from \$20.00 to \$30.00 per day. This program works with people who have developmental disabilities and come to the center 4 days a week. The program covers leisure and social skills, money management and life skills.
Contact: Jodi Commers (214) 670-6266

Contract Number: PKR-2022-00017960 Contract Term: to

Background: Fair Choice was established in 2012. Fair Choice is a third-party payer with people with developmental disabilities with the State of Texas. A Fair Choice Inc. mission has always been to advocate for the right of Special Needs individuals and to provide the means for each individual to lead and independent and abundant life

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	- PKR-2022-00017960	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Dec 16, 2021 17:48 CST)

By Department Director

Dec 16, 2021

Date

Christine Lanners
Christine Lanners (Dec 17, 2021 09:35 CST)

Approved as to Form by City Attorney

Dec 17, 2021


Date

Joey Zapata
Joey Zapata (Dec 16, 2021 20:33 EST)

By City Manager

Dec 16, 2021

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225053
		EFFECTIVE DATE
		Nov 19, 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.		
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).		
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.		
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.		
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.		
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):		

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No

Supplier Name:	ERNESTO J PLAZOLA	Supplier No.:	VC23982
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture that shall provide Brazilian Dance workshops. Music and other elements will be broken down to facilitate immersion and understanding of Brazilian culture. Throughout the workshop participants will be focusing specific dances such as Brazilian samba, afro samba, axe, baile funk, gafieira, bossanova zouk, lambada, or forro. Consultant will also offer workshops for seniors citizens that will focus on low impact movement that can be executed either standing or from the comfort of a chair All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2021-00017268 (CR-00025887)	Contract Term:	11/24/2021	to	9/30/2022
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Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$4,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$4,000.00
	Financing:							TOTAL:

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

Nty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

 Jennifer Song (Nov 19, 2021 09:06 CST) By Department Director	Nov 19, 2021 Date	 Kristine Nguyen (Dec 15, 2021 14:52 CST) Approved as to Form by City Attorney	Dec 15, 2021 Date
 Joey Zapata (Nov 19, 2021 09:48 CST) By City Manager	Nov 19, 2021 Date		



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225054

EFFECTIVE DATE

Dec 28, 2021

MD

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JAN -4 PM 2:05
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.

Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No

Supplier Name: Homeward Bound, Inc. Supplier No. 359492

Subject: Subrecipient Agreement – South Oak Cliff Veteran’s Treatment Court (Department of Justice Grant)

Lead Dept: City Attorney’s Office

Action Requested: Authorize a contract between the City of Dallas and Homeward Bound, Inc. to provide recovery support services to program participants at the South Oak Cliff Veterans Treatment Court (VTC) under a Department of Justice (DOJ) grant. This contract shall not exceed ~~\$15,048.~~ \$15,144. MD

Contract Number:	ATT-2022-00017987	Contract Term:	10/1/2021	to	9/30/2023
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Background: On November 11, 2020, City Council by Resolution No. 20-1825, authorized acceptance of the Veterans Treatment Courts Grant in the amount of \$398,232.00 from the DOJ, Office of Justice Programs for the expansion of the VTC Project for the three-year project period from November 11, 2020 through September 30, 2023. Homeward Bound, Inc. will provide recovery support services per the Engagement Letter dated May 6, 2021. This contract shall not exceed ~~\$15,048.~~ \$15,144. MD

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB’s) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB’s in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
- goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F657	ATT	168C		3070		MASC ATT-2022-00017987	\$15,048.00 MD \$15,144.00 MD
Financing:							TOTAL: \$15,048.00 MD \$15,144.00 MD

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayesh Powars

Dec 28, 2021

Michael Doss

Dec 29, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

Dec 28, 2021

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225055

EFFECTIVE DATE

Dec 13, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Gumesinda Fonseca Supplier No. VS0000014096

Subject: Yoga and Zumba Classes

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$10,000.00 for Gumesinda Fonseca. The vendor will provide Yoga and Zumba exercise classes to several Recreation Centers for the Senior Program Division. Includes a series of cases that will help improve your balance, strength and flexibility, this is for FY 2022.
Contact: Daryl Quarles (214) 670-0355

Contract Number: PKR-2022-00018188 Contract Term: TBD to 09/30/2022

Background: Gumesinda Fonseca has 10 year experience teaching yoga and Zumba for different recreation centers.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/passcmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00018188	\$10,000.00
Financing: Current Funds						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director Date Dec 13, 2021

[Signature]
Approved as to Form by City Manager Date 12/20/21

[Signature]
By City Manager Date Dec 13, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225056

EFFECTIVE DATE

Nov 22, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2021 JAN 4 PM 2:34
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: TimeClock Plus, LLC ("TCP") /Humanity.com, Inc. Supplier No. VC21193

Subject: Digital Scheduling and Time Clock for Seasonal Aquatic Facilities

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$12,150.00 for TimeClock Plus, LLC ("TCP"), DBA Humanity.com, Inc. The vendor will provide a digital internet-based scheduling and time clock for Seasonal Aquatic Facilities that fully integrates with Workday.
Contact: Robert Cutright (315)-601-1129

NTP^{MH}

Contract Number: PKR-2022-00018051 Contract Term: ~~2/1/2022~~ to 9/30/2022

Background: Humanity is the leading cloud-based employee scheduling platform that accelerates schedule creation by up to 80 percent. Organizations of all sizes receive unprecedented insight into their operations, and actionable data to optimize staffing based on employee skill set, time-off/leave management, and staff availability.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR	5286		2735		CX PKR-2022-00018051	\$12,150.00	
Financing: Current Funds							TOTAL:	\$12,150.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 By Department Director
 Date: Nov 22, 2021
 By City Manager

[Signature]
 Approved as to *[Signature]*
 Date: Nov 22, 2021

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225057
		EFFECTIVE DATE
		Dec 20, 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

 RECEIVED
 CITY SECRETARY
 DALLAS TEXAS
 2021 DEC 20 4 PM 2:35

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Vill Sivoravong	Supplier No.	VS91740
Subject:	Contract Fee Instructor		
Lead Dept:	PKR		

Action Requested:	Authorize a contract fee instructor agreement with Vill Sivoravong. The vendor will provide Badminton Skills classes to the citizens of Dallas. Contact: Leatrice Newhouse (214) 670-7550						
	Contract Number:	PKR-2022-00018299	Contract Term:	NTP	to	11/30/2022	


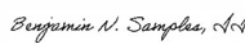

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (**70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)**

HUB Check appropriate Box https://mycpa.cpa.state.tx.us/passcmbi/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
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	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
rmb Funding:	N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00018299	70-30 Split
							-	
							-	
	Financing:						TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director Date: Dec 20, 2021	 Approved as to Form by City Attorney Date: Jan 4, 2022	
 By City Manager Date: Dec 20, 2021	Date:	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225058

EFFECTIVE DATE

Dec 8, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2021 JAN -5 AM 11:53
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Quickfire Solutions Inc, DBA The American DJ Company Supplier No. VS100288

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement with Quickfire Solutions, Inc., The American DJ Company. The vendor will provide DJ Skills classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-0221

Contract Number: PKR-2022-00018199 Contract Term: NTP to 10/31/22

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00018199	70-30 Split	
						-		
						-		
Financing:							TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins [Dec 8, 2021 09:39 CST]
By Department Director

Dec 8, 2021
Date

Orluchi Nwaeke
Orluchi Nwaeke [Jan 4, 2022 14:30 CST]
Approved as to Form by City Attorney Date

Jan 4, 2022
Date

Joey Zapala
Joey Zapala [Dec 8, 2021 10:45 EST]
By City Manager Date

Dec 8, 2021
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225059

EFFECTIVE DATE

Dec 8, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2021 JAN -5 AM 11:50
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Excellence by Design Education Center Supplier No. VC19520

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement with Education by Design Education Center. The vendor will provide Stem classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-0221

Contract Number: PKR-2022-00018223 Contract Term: NTP to 10/31/2022

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00018223	70-30 Split	
Financing:							TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director


Dec 8, 2021
Date

Benjamin N. Samples, Atty
Approved as to Form by City Attorney Date

Jan 4, 2022
Date

Joey Zapala
By City Manager

Dec 8, 2021
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 225060 EFFECTIVE DATE Dec 28, 2021 WS												
	1. Place an "X" in the appropriate box for the approval of:																		
	<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input checked="" type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.																		
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.								<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No											
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.								<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No											
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?								<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No											
Supplier Name:				Ogletree, Deakins, Nash, Smoak & Stewart, P.C.		Supplier No.		VC0000010490											
Subject:				Supplemental Agreement #1 to Professional Services Contract (Retiree Benefits and City's deferred compensation plans)															
Lead Dept:				City Controller's Office															
Action Requested:				Authorize an increase to the professional services contract with Ogletree, Deakins, Nash, Smoak, & Stewart, P.C. to provide legal advice to the City of Dallas regarding issues related to i) the City's Retiree health plan and OPEB and ii) the City's deferred compensation plan(s), in an amount not to exceed \$50,000, increasing the contract amount from \$50,000 to \$100,000.															
				Contract Number:		CCO-2021-00016861		Contract Term:		6/29/2021 to *Indefinite									
Background:				On June 29, 2021, Administrative Action No. 21-5817 authorized Ogletree, Deakins, Nash, Smoak & Stewart, P.C. to provide legal advice to the City of Dallas regarding issues related to i.) the City's Retiree health plan and OPEB and ii.) the City's deferred compensation plan(s). This action will authorize an increase to the existing contract to pay for advice on an as-needed basis. *The City Attorney can terminate the contract with 10 days' notice to the Firm.															
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/passcmlsearch/				<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.															
Funding:				FUND		DEPT		UNIT		ACTV		OBJ		PROGRAM		ENCUMBRANCE TYPE and NUMBER		AMOUNT	
				0001		CCO		1272				3070				MASC CCO-2021-00016861		\$50,000	
				Financing:												TOTAL:		\$50,000	
Contract Amendment Information:				Supplemental Agreement No.		Base CR/AA No.		Base Contract Date		Base Contract Amount		Sum of Previous Supplemental Agreements		Total Contract Amount Including this Action		Total Supp'l Agreement Percentage			
				1		21-5817		6/29/2021		\$50,000		0		\$100,000		100%			

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Sheri Kowalski
 Sheri Kowalski (Dec 28, 2021 14:14 CST)
 By Department Director


Dec 28, 2021
 Date

Willow Sanchez
 Willow Sanchez (Jan 5, 2022 11:57 CST)
 Approved as to Form by City Attorney

Jan 5, 2022
 Date


 By City Manager

Dec 28, 2021
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>225061</h1>
		EFFECTIVE DATE Dec 28, 2021 ^{W.S.}

RECEIVED
 2022 JAN 5 PM 3:23
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Ogletree, Deakins, Nash, Smoak & Stewart, P.C. Supplier No. VC0000010490

Subject: Supplemental Agreement #1 to Professional Services Contract (Tax Guidance)

Lead Dept: City Controller's Office

Action Requested: Authorize an increase to the professional services contract with Ogletree, Deakins, Nash, Smoak, & Stewart, P.C. to provide legal advice to the City of Dallas regarding tax matters pertaining to the City's personnel and related functions, in an amount not to exceed \$12,500, increasing the contract amount from \$50,000 to \$62,500.

Contract Number:	CCO-2019-00011177	Contract Term:	8/16/2019	to	*Indefinite
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Background: On August 16, 2019, Administrative Action No. 19-6349 authorized Ogletree, Deakins, Nash, Smoak & Stewart, P.C. to provide legal advice to the City of Dallas regarding tax matters pertaining to the City's personnel and related functions. This action will authorize an increase to the existing contract to pay for advice on an as-needed basis. *The City Attorney can terminate the contract with 10 days' notice to the Firm.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	CCO	1272		3070		CX CCO-2019-00011177	\$12,500
						-	
						-	
Financing:						TOTAL:	\$12,500

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	19-6349	8/6/2019	\$50,000	0	\$62,500	25%

WJS **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**


Sheri Kowalski
 Sheri Kowalski (Dec 28, 2021 14:13 CST)
 By Department Director

Dec 28, 2021
 Date

Willow Sanchez
 Willow Sanchez (Jan 5, 2022 11:56 CST)
 Approved as to Form by City Attorney

Jan 5, 2022
 Date

[Signature]
 Dec 28, 2021
 By City Manager

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 2 2 5 0 6 2 EFFECTIVE DATE JAN 6 2022
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1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN - 7 AM 8:
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Texas Economic Development Corporation Vendor No. VS0000035763

Subject: Membership – \$25,000.00 Developer Level - TxEDC Investor Renewal for (10/01/2021 – 10/01/2022)

Lead Dept: Office of Economic Development

Action Requested: Authorize membership for the Office of Economic Development with the Texas Economic Development Corporation. (Benefits for the Developer Level membership are attached)

Contract Number:	ECO-2022-00018292	Contract Term:	10/01/2021	to	10/01/2022
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Background: Membership with the Texas Economic Development Corporation provides the Office of Economic Development with global exposure and opportunities to attract into Dallas businesses and real estate developers looking to invest in and/or expend operations within the City. These leads may result in creation of jobs and increase in tax base.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	ECO	1164		3340		CX - ECO-2022-00018292	25,000.00	
Financing:							TOTAL:	25,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director _____ Date _____


 Approved as to Form by City Attorney _____ Date _____


 By City Manager _____ Date _____



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225063

EFFECTIVE DATE

Nov 15, 2021

RECEIVED
2021 JAN -5 PM 4:38
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Ann Sury Supplier No. VC17754

Subject: SPD – Yoga Group Class

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$10,000.00 for Ann Sury. The vendor will provide yoga classes to our senior citizens on a recurring schedule at the recreation centers.
Contact: Daryl Quarles (214) 670-355

Contract Number: PKR-2022-00017889 Contract Term: NTP to 9/30/2022

Background: Ann Sury is a RYT 200-hour certified yoga instructor with over 2000 teaching hours in the classroom. She currently instructs at multiple gyms in the metroplex and is a member of Yoga Alliance, CPR certified, and Silver Sneakers certified.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/lpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00017889	\$10,000.00
Financing:						Current Fund	TOTAL: \$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director
Date: Nov 15, 2021

Nov 15, 2021

[Signature]
By City Manager
Date: Nov 15, 2021

[Signature]
Approved as to Form by City Attorney
Date: 12-17-21

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225064
		EFFECTIVE DATE
		Jan 4, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2022 JAN 5 PM 4:39
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Class Act Dallas Youth Academy LLC	Supplier No.	VC23645
Subject:	Contract Fee Instructor		
Lead Dept:	PKR		

Action Requested: Authorize a contract fee instructor agreement with Class Act Dallas Youth Academy LLC. The vendor will provide Drama, Team Building, Communication Skills, Homework Assistance classes to the citizens of Dallas.
 Contact: Leatrice Newhouse (214) 670-0221

Contract Number:	PKR-2022-00018314	Contract Term:	NTP	to	12/31/2022
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Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (**70% for indoor vendors and 85% for outdoor vendors**) and the city retains the appropriate percentage ***30% for indoor vendors and 15% for outdoor vendors**)

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00018314	70-30 Split
						-	
						-	
Financing:						TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 John Jenkins (Jan 4, 2022 13:27 CST)
 By Department Director Date Jan 4, 2022


 Christine Lanners (Jan 5, 2022 12:00 CST)
 Approved as to Form by City Attorney Date Jan 5, 2022


 Joey Zapata (Jan 4, 2022 14:43 CST)
 By City Manager Date Jan 4, 2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225065

EFFECTIVE DATE

Dec 8, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JAN -5 PM 4:35
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Resolute Tae Kwon Do Supplier No. VS96167

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement with Resolute Tae Kwon Do. The vendor will provide Tae Kwon Do classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-0221

Contract Number: PKR-2022-00018222 Contract Term: NTP to 10/31/2022

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00018222	70-30 Split
						-	
						-	
Financing:						TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director
Date

Dec 8, 2021
Date

Milton Henderson
Approved as to Form by City Attorney
Date

Jan 4, 2022
Date

Joey Zapata
By City Manager
Date

Dec 8, 2021
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 225066 EFFECTIVE DATE Nov 9, 2021
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1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 10/22/21 5:04 PM
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Fit by Thomas Inc. Supplier No. VC22919

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement with Fit by Thomas, Inc. The vendor will provide Fitness classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-0221

Contract Number: PKR-2022-00018026 Contract Term: NTP to 10/31/2022

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)


HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00018026	70-30 Split
						-	
						-	
Financing:						TOTAL:	N/A


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director
 Date: Nov 9, 2021


 Approved as to Form by City Attorney
 Date: Dec 20, 2021


 By City Manager
 Date: Nov 9, 2021

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225067
		EFFECTIVE DATE
		Dec 20, 2021

RECEIVED
 2022 JAN 5 PM 4:39
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Zumba by Queen B	Supplier No.	VC19136
Subject:	Contract Fee Instructor		
Lead Dept:	PKR		

Action Requested: Authorize a contract fee instructor agreement with Zumba by Queen B. The vendor will provide Zumba Skills classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-0221

Contract Number:	PKR-2022-00018221	Contract Term:	NTP	to	10/31/2022
------------------	-------------------	----------------	-----	----	------------

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00018221	70-30 Split
							-	
							-	
Financing:							TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 John Jenkins (Dec 20, 2021 15:51 CST)
 By Department Director

Dec 20, 2021
 Date


 Approved as to Form by City Attorney
 Jan 5, 2022
 Date


 Joey Zapata (Dec 20, 2021 17:15 EST)
 By City Manager
 Dec 20, 2021
 Date

OA
 Revised-Office Of Procurement Services



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225068

EFFECTIVE DATE

Dec 13, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 JAN -6 AM 8:33
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **OLLIMPAXQUI BALLET COMPANY, INC.** Supplier No. 344347

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce Folklorico Festival of Dallas. The festival shall include performances from various programs such as Dancing through Latin America, Mexico Music and Dance, and Pre-Columbian Music and Dances. The festival shall also include educational bilingual programs. The festival will include 6 open-to-the-public performances from May through September 2022 in local Dallas parks, recreation centers, and the Latino Cultural Center.

Contract Number: OCA-2021-00017441 (CR-00025897) Contract Term: 12/20/2021 to 9/30/2022

Background: The fee for this service is \$10,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,500.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$5,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,500.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$10,000.00
Financing: General Fund						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Janet Saj
Jan 5, 2022 13:04 CST
By Department Director

Dec 13, 2021
Date

Kristine Nguyen
Kristine Nguyen (Jan 5, 2022 17:45 CST)
Approved as to Form by City Attorney

Jan 5, 2022
Date

Joey Zapata
Joey Zapata (Dec 13, 2021 14:34 EST)
By City Manager

Dec 13, 2021
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225069
		EFFECTIVE DATE
		AUG 11 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Database NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2021 AM 6 AM 9:54
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Literacy Pro, System	Supplier No.	VS95229
Subject:	LACES License Agreement and Database		
Lead Dept:	Library		

Action Requested:	Approval of payment in the amount of \$18,288.00 to renew license agreement with Literacy Pro Systems for five years.						
	Contract Number:	LIB-2021-00017271	Contract Term:	12/1/2021	to	11/30/2026	

Background: The Library conducts adult literacy classes, workshops and tutoring sessions. The ability for our staff and volunteers to manage student's progress is integral to their success as well as the programs. The LACES online platform is the only adult literacy student management database that includes the ability to integrate volunteer and paid staff, making Literacy Pro Systems a sole source provider.

HUB
Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	LIB	5389		3341		- LIB-2021-00017271	\$18,288.00
						-	
						-	
Financing:						TOTAL:	\$18,288.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MJ Giudice
 MJ Giudice (Aug 11, 2021 08:45 CDT)
 By Department Director

Ashley Stockton
 Ashley Stockton (Jan 6, 2022 08:53 CST)
 Approved as to Form by City Attorney

Joey Zapeta
 Joey Zapeta (Aug 11, 2021 11:07 CDT)
 By City Manager

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	225070	225070
	EFFECTIVE DATE	EFFECTIVE DATE
	DEC 13 2021	DEC 13 2021

**See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.**

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
DEC 13 11:07 AM '21

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input checked="" type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Bridgeport Truck Mfg. Inc.	Supplier No. VS93120
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Subject: Vehicle and Equipment OEM Parts and Labor

Lead Dept: Equipment and Fleet Management (EFM)

Action Requested: Authorize increase to existing contract to not allow service interruption of the current contract. This increase will allow continuation of service in January as the total contract increase of 25% (minus this action) is scheduled on the January 26, 2022 Council agenda for approval.

Contract Number:	EFM-2022-00018291	Contract Term:	12/10/2021	to	12/09/2022
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Background: This Administrative Action is to authorize an increase to the current contract for Vehicle and Equipment OEM Parts and Labor. This AA will be used to provide original equipment manufacturer service with associated parts to maintain City vehicles and equipment. The City has approximately 8,400 pieces of equipment ranging from light and heavy-duty trucks to excavators. This will be used to supplement the City's need for factory authorized service repairs to City vehicles and equipment necessary to keep the equipment in good, reliable condition.

HUB
Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscml/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0196	EFM	1705		3110		CX- EFM-2022-00018291	\$10,000.00
	0196	EFM	1707		3110		CX- EFM-2022-00018291	\$10,000.00
	0196	EFM	1708		3110		CX- EFM-2022-00018291	\$10,000.00
	0196	EFM	1709		3110		CX- EFM-2022-00018291	\$10,000.00
	0196	EFM	1711		3110		CX- EFM-2022-00018291	\$10,000.00
Financing:							TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
225072
EFFECTIVE DATE
Dec 20, 2021

RECEIVED
 2021 JAN 6 PM 1:51
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Friends of Mildred Dunn Dallas Parks Foundation Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Friends of Mildred Dunn to perform service enhancements by picking up litter and debris daily or as needed and planting and maintaining ornamental beds at Mildred Dunn Park. (See Scope of Work)
Contact: Shenequa D. Crockett (214) 670-6713

Contract Number:	PKR-2022-00018044	Contract Term:	2/3/2022	to	2/2/2023
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Background: The Friends of Mildred Dunn Dallas Park Foundation is an organization in the Southern District that is committed to enhancing the beauty of the Mildred Dunn Park through monthly clean-up projects.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	PKR	N/A	N/A	N/A	N/A	- PKR-2022-00018044	\$0.00
							-	
							-	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Dec 20, 2021 16:02 CST)
By Department Director

Dec 20, 2021
Date

Consuelo R Tankersley
Consuelo R Tankersley (Jan 6, 2022 09:29 CST)
Approved as to Form by City Attorney Date

Jan 6, 2022
Date

Joey Zapata
Joey Zapata (Dec 20, 2021 17:22 EST)
By City Manager

Dec 20, 2021
Date

OA



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225073

EFFECTIVE DATE

Jan 4, 2022

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 JAN 5 PM 1:51

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Vanessa Weathers Supplier No. VC23284

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement with Vanessa Weathers. The vendor will provide Fitness classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-0221

Contract Number:	PKR-2022-00018019	Contract Term:	NTP	to	10/31/2022
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Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00018019	70-30 Split	
Financing:							TOTAL:	N/A


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director Date Jan 4, 2022

Benjamin N. Samples, Atty
Approved as to Form by City Attorney Date Jan 6, 2022

Joey Zapata
By City Manager Date Jan 4, 2022

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225074
		EFFECTIVE DATE
		Dec 16, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2021 JAN-6 PM 2:56
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	ZOHO Corporation	Supplier No.	VS94905
Subject:	ServiceDesk Plus Software Annual Subscription		
Lead Dept:	Park and Recreation		

Action Requested: Authorize an encumbrance of \$19,497.00 for ManageEngine Service Desk Plus (A high quality IT help desk and inventory management system) yearly subscription services. The vendor will provide the annual maintenance and licensing services. GSA Contract: 47QTCA19D009H
 Contact: Elizabeth Whittle (214) 670-1802

Contract Number:	PKR-2022-00018136	Contract Term:	1/5/2022	to	1/4/2023
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Background: Park and Recreation IT division has been using the ManageEngine Service Desk Plus since 2017, to manage department's IT support needs through incident management, problem management, change management, release management, IT project management, service catalog, asset management, and CMDB.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0341	PKR	5021		3438		CX PKR-2022-00018136	\$19,497.00
						-	
						-	
Financing:						TOTAL:	\$19,497.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 John Jenkins (Dec 16, 2021 17:51 CST)
 By Department Director

Dec 16, 2021
 Date
Joey Zapata
 Joey Zapata (Dec 16, 2021 20:36 EST)
 By City Manager

Willow Sanchez
 Approved as to Form by City Attorney
 Dec 16, 2021
 Date

Jan 6, 2022
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225075

EFFECTIVE DATE

Jan 5, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN -6 PM 4:09
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **NEW TEXAS SYMPHONY ORCHESTRA, INC.** Supplier No. **VS0000069631**

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce, Renewal: Celebration, a free and open-to-the-public concert at Moody performance hall. Featuring both standard classical works and compositions from underrepresented groups, consultant will produce a concert from a diverse group of composers. This final concert will feature a local classical guitar duo, as well as a local organization, Swan Strings. Consultant will also produce an outreach event that will consist of a performance by both guitar players and NTSO chamber groups at a location in Lovefield area to target the Hispanic community. Consultant shall follow all CDC guidelines for any in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017441 (CR-00025905) Contract Term: 1/14/2022 to 9/30/2022

Background: The fee for this service is \$10,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,500.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$5,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,500.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mvcpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$10,000.00
Financing: General Fund						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scrapps
Jennifer Scrapps (Jan 5, 2022 13:57 CST)
By Department Director

Jan 5, 2022
Date

Kristine Nguyen
Kristine Nguyen (Jan 5, 2022 17:36 CST)
Approved as to Form by City Attorney

Jan 5, 2022
Date

Joey Zapata
Joey Zapata (Jan 5, 2022 14:01 CST)
By City Manager

Jan 5, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225076

EFFECTIVE DATE

Jan 5, 2022

CITY SECRETARY
DALLAS, TEXAS

RECEIVED
JAN 5 4:08

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **American Baroque Opera Company** Supplier No. VS100220

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce, Alcyone, a Baroque opera piece, and then at four schools located in DISD. A second performance, Apollo and Hyacinth, at Hamon Hall will include live music, singing, and dance, with new choreography by local artist Valerie Tabor. The number of local artists involved includes a full Baroque orchestra, 11 singers, stage director, technicians and lighting designer, costume and set designers, choreographer and 2 dancers, and supertitle operator. Consultant will also produce an outreach performance, Acis and Galatea, at Presbyterian Village North for older adults. Consultant shall follow all CDC guidelines for any in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017441 (CR-00025900) Contract Term: 1/14/2022 to 9/30/2022

Background: The fee for this service is \$5,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,250.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$2,500.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1,250.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$5,000.00
Financing: General Fund						TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Jan 5, 2022 13:45 CST)
By Department Director


Jan 5, 2022
Date

Kristine Nguyen
Kristine Nguyen (Jan 5, 2022 17:41 CST)
Approved as to Form by City Attorney

Jan 5, 2022
Date

Joey Zapata
Joey Zapata (Jan 5, 2022 13:47 CST)
By City Manager

Jan 5, 2022
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 225077
		EFFECTIVE DATE
		JAN 7 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN -7 AM 10:48
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Neo Network Development Inc. Supplier No. VC22465

Subject: Network Deployment Collaboration Agreement – Supplemental Agreement No. 1

Lead Dept: Public Works

Action Requested: Authorize the Department of Public Works to extend the Network Deployment Collaboration Agreement with Neo Network Development Inc. for a period not to exceed six (6) months. This extension will allow our internal Information and Technology Services Department adequate time to update the existing Network equipment to ensure compatibility with our Network Security and Firewalls, increasing the contract in an amount not to exceed \$99,000 from \$2,000,000.00 to \$2,099,000.00.

Contract Number:	PBW-2021-00015071	Contract Term:	11/23/2021	to	5/23/2022
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Background: On October 13, 2020, Council Resolution No. 20-1570 authorized the City Manager or his designee to execute license agreements or other appropriate authorizations to use public right of way to collaboratively install wireless internet solutions on 10 blocks within residential areas identified with low access to internet services in response to the COVID-19 Pandemic. Neo Network Development Inc. was awarded the project and has successfully built, operated, and maintained the network. This action will extend the Neo Network Development Inc. contract expiration date to May 23, 2022.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.



YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
FC18	MGT	AD33	SL01	4510	PBCUR042	PBW-2021-00015071	\$99,000.00
Financing: American Rescue Plan Act						TOTAL:	\$99,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	20-1570	11-23-2020	\$2,000.00.00	\$0.00	\$2,099,000.00	4.95%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>Robert Perez</u> Robert Perez (Jan 7, 2022 08:13 CST) By Department Director	Jan 7, 2022 Date	<u>Don Knight</u> Don Knight (Jan 7, 2022 10:20 CST) Approved as to Form by City Attorney	Jan 7, 2022 Date
 By City Manager	Jan 7, 2022 Date		

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION 2 2 5 0 7 8
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		DEC 14 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JAN -7 PM 2:08
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Dixon Resources Unlimited	Supplier No.	VS87036
Subject:	Parking Management Information System Components and Meter Operations Consultant		
Lead Dept:	Transportation		

Action Requested:	Authorize an agreement between the City of Dallas and selected vendor for assistance in development and solicitation for the Meter Operation and Parking Management Information System components and the procurement process and integration of the awarded vendor for the services.						
	Contract Number:	TRN-2022-00018294	Contract Term:	01/01/2022	to	01/01/2024	




Background: The proposer must be able to develop a Compliance Program, which will provide plan for implementation, offer Integration Consultation for an awarded a Meter Operation and Parking Management Information System with eight separately bid components.

HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input checked="" type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	TRN	3071	TR01	3072	-	CX TRN-2022-00018294	\$48,000.00
						-	
						-	
Financing:						TOTAL:	\$48,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Ghassan Khankar By Department Director	Dec 14, 2021 Date	 Ashley Stockton Approved as to Form by City Attorney	Jan 6, 2022 Date
	 By City Manager	Dec 14, 2021 Date	



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225079

EFFECTIVE DATE

Dec 28, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Donald Erick Thomas II** Supplier No. VC24089

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce, The Village, collection of photos displayed in a gallery exhibition at Redbird Mall showcasing the effects of gentrification in the Oak Cliff area. Through the village consultant will highlight community figures both past and present who were instrumental in shaping Oak Cliff (ex. Elba Garcia, Edna Pemberton, Freddie Haynes). Consultant will host fire side chats for the community with these figures so the general public can gain a better understanding of how Dallas and Oak Cliff has been shaped. Consultant shall follow all CDC guidelines for any in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017441 (CR-00025922) Contract Term: 1/7/2022 to 9/30/2022

Background: The fee for this service is **\$7,500.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$1,875.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$3,750.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25% or **\$1,875.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$7,500.00
Financing: General Fund						TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps (Dec 28, 2021 17:13 CST)
By Department Director

Dec 28, 2021
Date

Approved as to Form by City Attorney
Date

Jan 6, 2022
Date

Joey Zapata (Dec 28, 2021 18:28 EST)
By City Manager

Dec 28, 2021
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
225080
EFFECTIVE DATE
Jan 3, 2022

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN -7 PM 3:45
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **DALLAS BACH SOCIETY, INC.** Supplier No. 223094

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "Baroque BreakOut" a Master class for students at high schools in DISD to receive one-on-one coaching on their Baroque solo piece from the Texas UIL Prescribed Music List. If chosen to perform on the concert student will rehearse with Dallas Bach Society chamber orchestra. The workshop will culminate in a performance of featured students from the workshop performing along with the Dallas Bach Society. The workshop and performance will take place at the high school at a date chosen by the high school preceding the UIL State Festival in May. The culminating performance will be free and open to the public. Consultant will also produce 4 concerts, two of those being house concerts. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017440 (CR-00025752) Contract Term: 1/12/2022 to 9/30/2022

Background: The fee for this service is \$12,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3,000.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$6,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$12,000.00
Financing: General Fund						TOTAL:	\$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Janifé Scipps
Janifé Scipps (Jan 3, 2022 16:11 CST)

Jan 3, 2022
Date

Scott Bray
Approved as to Form by City Attorney

Jan 7, 2022
Date

Joey Zapata
Joey Zapata (Jan 3, 2022 16:15 CST)

Jan 3, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225081

EFFECTIVE DATE

Jan 4, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JAN 10 AM 9:54

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **AVANCE-DALLAS, INC.** Supplier No. VC17067

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce the annual AVANCE Latino Street Fest. This free and open-to-the-public festival will take place on April 24, 2022 at Klyde Warren Park. The event shall host thousands of people from the Dallas-Fort Worth Metroplex and beyond to gather together for day to celebrate the vibrant Latino culture in North Texas. Attendees will get to experience Latino culture through a variety of activities, vendors/exhibitors, and live entertainment. Events shall include: the Middle and High School Mariachi contest, the "Mero Mero Talento" talent contest, and traditional Aztec dancers and drummers.

Contract Number: OCA-2021-00017441 (CR-00025915) Contract Term: 01/21/2022 to 9/30/2022

Background: The fee for this service is \$10,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,500.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$5,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,500.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$10,000.00
Financing: General Fund						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps (Jan 4, 2022 14:45 CST)
By Department Director

Jan 4, 2022
Date

Scott Bray
Approved as to Form by City Attorney

Jan 7, 2022
Date

Joey Zapata (Jan 4, 2022 14:51 CST)
By City Manager

Jan 4, 2022
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225082

EFFECTIVE DATE

DEC 13 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN 10 AM 11:28
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Heil of Texas Supplier No. 502970

Subject: Vehicle and Equipment OEM Parts and Labor

Lead Dept: Equipment and Fleet Management (EFM)

Action Requested: Authorize increase to existing contract to not allow service interruption of the current contract. This increase will allow continuation of service in January as the total contract increase of 25% (minus this action) is scheduled on the January 26, 2022 Council agenda for approval.

Contract Number:	EFM-2022-00018290	Contract Term:	12/10/2021	to	12/09/2022
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Background: This Administrative Action is to authorize an increase to the current contract for Vehicle and Equipment OEM Parts and Labor. This AA will be used to provide original equipment manufacturer service with associated parts to maintain City vehicles and equipment. The City has approximately 8,400 pieces of equipment ranging from light and heavy-duty trucks to excavators. This will be used to supplement the City's need for factory authorized service repairs to City vehicles and equipment necessary to keep the equipment in good, reliable condition.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0196	EFM	1705		3110		CX- EFM-2022-00018290	\$10,000.00
0196	EFM	1707		3110		CX- EFM-2022-00018290	\$10,000.00
0196	EFM	1708		3110		CX- EFM-2022-00018290	\$10,000.00
0196	EFM	1709		3110		CX- EFM-2022-00018290	\$10,000.00
0196	EFM	1711		3110		CX- EFM-2022-00018290	\$10,000.00
Financing:						TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225083

EFFECTIVE DATE

Dec 28, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JAN 10 PM 4:15
 CITY SECRETARIS
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Vion Corporation Supplier No. 352223

Subject: Hitachi SAN Support

Lead Dept: Information & Technology Services

Action Requested: Authorize a contract for storage area network (SAN) services pursuant to cooperative agreement, DIR-TSO-4350.

Contract Number: DSV-2022-00018228 Contract Term: 12/1/2021 to 11/30/2022

Background: This agreement enables services for storing data in centralized shared storage, that allow for consistent methodologies and tools for security, data protection, and disaster recovery.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1667		3110		-	\$46,452.00
						-	
						-	
Financing: Data Services Fund						TOTAL:	\$46,452.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Zielinski
William Zielinski (Dec 6, 2021 17:08 CST)
By Department Director

Dec 6, 2021
Date

Willow Sanchez
Approved as to Form by City Attorney

Jan 10, 2022
Date

Joey Zapata
Joey Zapata (Dec 28, 2021 14:18 EST)
By City Manager

Dec 28, 2021
Date

W S



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
225084
EFFECTIVE DATE
JAN 3 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 AM 8:39
 JAN 11 2022
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Velter A. Sanchez and Abigail Sanchez Supplier No. _____

Subject: Dallas Homebuyer Assistance Program

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execution of the City of Dallas Homebuyer Written Agreements (HOME/CDBG) for down payment assistance for the total amount of \$40,000 (\$20,000 in HOME funds, \$20,000 in CDBG funds). Funds have been appropriated by previous City Council resolution.

Contract Number: HOU-2022-00018269 Contract Term: _____ to _____

Background: Mr. and Mrs. Sanchez were approved for purchase of property at 6502 Leana Ave. using HOME funds (\$20,000.00) and CDBG funds (\$20,000.00) for homebuyer assistance. The city provided the DHAP program pursuant to Council Resolution 21-1450 on September 9, 2021 to provide homebuyer assistance to households with income between 60% to 120% of the AMI. Funding has been appropriated under a prior Resolution.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0.00
						-	0.00
						-	0.00
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	n/a	n/a	n/a	0.00	0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera Jan 3, 2022 Scott Bray Jan 5, 2022
 By Department Director Date Approved as to Form by City Attorney sb Date

_____ Jan 3, 2022
 By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225085
		EFFECTIVE DATE
		JAN 3 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 022 JAN 1 AM 9:52
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Jonatan E. Camacho Rodriguez Supplier No. _____

Subject: Dallas Homebuyer Assistance Program

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execution of the City of Dallas Homebuyer Written Agreements (HOME/CDBG) for down payment assistance for the total amount of \$40,000 (\$20,000 in HOME funds, \$20,000 in CDBG funds). Funds have been appropriated by previous City Council resolution.

Contract Number: HOU-2022-00018339 Contract Term: _____ to _____

Background: Mr. Camacho was approved for purchase of property at 2421 Kahn St. using HOME funds (\$20,000.00) and CDBG funds (\$20,000.00) for homebuyer assistance. The city provided the DHAP program pursuant to Council Resolution 21-1450 on September 9, 2021 to provide homebuyer assistance to households with income between 60% to 120% of the AMI. Funding has been appropriated under a prior Resolution.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	0.00
							-	0.00
							-	0.00
	Financing:							TOTAL:

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	n/a	n/a	n/a	0.00	0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>David Noguera</u> By Department Director	<u>Jan 3, 2022</u> Date	<u>Kristine Nguyen</u> Approved as to Form by City Attorney	<u>Jan 3, 2022</u> KN Date
<u>[Signature]</u> By City Manager	<u>Jan 3, 2022</u> Date		

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	225086	EFFECTIVE DATE
	Dec 14, 2021	AW
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas	Supplier No.	268632
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Subject:	Non-Substantial Rehabilitation
Lead Dept:	Office of Homeless Solutions (OHS)

Action Requested:	Authorize Supplemental Agreement No. 2 to the loan agreement with PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas as borrower, and Supportive Housing, Inc. and Hillcrest House Partnership, Ltd. as owners, for a secured, zero interest, forgivable loan to provide for non-substantial rehabilitation, to extend the term of the agreement by three months, from December 31, 2021 to March 31, 2022, with no change in the contract amount.						
	Contract Number:	OHS-2019-00011447	Contract Term:	10/1/2019	to	3/31/2022	

Background: On October 23, 2019 (CR 19-1661), Supplier was awarded \$300,000.00 for minor site improvements at its properties. On January 13, 2021 (CR 21-0138), Council approved an extension until 12/31/2021. The COVID-19 pandemic has caused delays due to labor shortages and supply chain issues. Supplier has notified OHS that additional time is required to complete the improvements.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


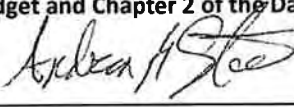
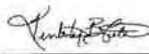
NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							MASC OHS-2019-00011447	\$0.00
							-	
	Financing:							TOTAL:

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:	2	19-1661	10/1/2019	\$300,000.00	\$0.00	\$300,000.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Christine Crossley Christine Crossley (Dec 13, 2021 14:19 CST) By Department Director	Dec 13, 2021 Date	 Approved as to Form by City Attorney	1/10/2022 Date
 By City Manager	Dec 14, 2021 Date		



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
225087
EFFECTIVE DATE
DEC 13 2021

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JAN 11 PM 1:59
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Rush Truck Centers of Texas, LP Supplier No. VS0000078878

Subject: Vehicle and Equipment OEM Parts and Labor

Lead Dept: Equipment and Fleet Management (EFM)

Action Requested: Authorize increase to existing contract to not allow service interruption of the current contract. This increase will allow continuation of service in January as the total contract increase of 25% (minus this action) is scheduled on the January 26, 2022 Council agenda for approval.

Contract Number:	EFM-2022-00018289	Contract Term:	12/10/2021	to	12/09/2022
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Background: This Administrative Action is to authorize an increase to the current contract for Vehicle and Equipment OEM Parts and Labor. This AA will be used to provide original equipment manufacturer service with associated parts to maintain City vehicles and equipment. The City has approximately 8,400 pieces of equipment ranging from light and heavy-duty trucks to excavators. This will be used to supplement the City's need for factory authorized service repairs to City vehicles and equipment necessary to keep the equipment in good, reliable condition.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0196	EFM	1705		3110		CX- EFM-2022-00018289	\$10,000.00	
0196	EFM	1707		3110		CX- EFM-2022-00018289	\$10,000.00	
0196	EFM	1708		3110		CX- EFM-2022-00018289	\$10,000.00	
0196	EFM	1709		3110		CX- EFM-2022-00018289	\$10,000.00	
0196	EFM	1711		3110		CX- EFM-2022-00018289	\$10,000.00	
Financing:							TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225088

EFFECTIVE DATE

12/03/2021

RECEIVED
2022 JAN 11 PM 2:09
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Modern Geosciences Supplier No. VS0000063453

Subject: General Non-Engineering Environmental Services – Professional Asbestos Testing/Consultant Services

Lead Dept: Code Compliance Services

Action Requested: Action to authorize payment of services for Modern Geosciences to provide testing for all asbestos abatement and demolitions associated with demolition prior to beginning projects. Solicitation Number BFZ20-00011241 for General Non-Engineering Environmental Services was completed by OPS and vendor was chosen based on overall scoresheet provided anticipated council date is in January 2022. State requires written notifications be submitted before beginning demolition projects which may include the disturbance of any asbestos-containing building material for residential structures surveyed, city-owned and commercial structures.

Contract Number: CCS-2022-00018121 Contract Term: 12/15/2021 to 04/01/2022

Background: Code Compliance Service demolished substandard and dangerous structures by obtaining a demolition order from Municipal Court. Once the order is signed, National Emission Standards for Hazardous Air Pollutants (NESHAP) requires that the City of Dallas test and abate any contaminants found in and on the structure. The Texas Department of State Health Services Demolition/Renovation Notification Program combines the requirements of the National Emission Standards for Hazardous Air Pollutants (NESHAP) and the Texas Asbestos Health Protection Rules.

HUB Check appropriate box <https://mycpa.cpa.state.tx.us/passcblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	CCS	3041		3095		- CCS-2022-00018121	\$16,250.00	
Financing:							TOTAL:	\$16,250.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

12/1/21
Date

Jon Fortune (Dec 3, 2021 12:10 CST)
By City Manager

Cal Estee (Jan 11, 2022 12:56 CST)
Approved as to Form by City Attorney

Jan 11, 2022
Date

Dec 3, 2021
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225089

EFFECTIVE DATE

Jan 11, 2022

RECEIVED
 2022 JAN 12 AM 9:29
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	AXON ENTERPRISE INC	Supplier No.	
Subject:	MY90 COLLABORATION		
Lead Dept:	Dallas Police Department (DPD)		

Action Requested: Authorize My90 Data collaboration between Axon Enterprise, Inc and Dallas Police Department.

Contract Number:	DPD-2022-00018300	Contract Term:	1/17/22	to	10/16/22
------------------	-------------------	----------------	---------	----	----------

Background: Axon My90 team will collect community feedback using surveys that are deployed during neighborhood canvassing, community events and service calls in the affected areas. This will help DPD understand the impact of its violet crime reduction plan on community members who live in the affected areas.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
								- n/a
							-	
							-	
Financing:							TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							\$ 0.00

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Don Knight (Jan 11, 2022 17:29 CST)
Approved as to Form by City Attorney

Jan 11, 2022
Date

Jon Fortune (Jan 11, 2022 17:23 CST)
By City Manager

Jan 11, 2022
Date

DK



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225090

EFFECTIVE DATE

Jan 11, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN 12 AM 9:29
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: MAGNET FORENSICS USA, INC. Supplier No. VC0000010419
 Subject: MAGNET AXIOM LICENSE RENEWAL
 Lead Dept: Dallas Police Department (DPD)

Action Requested: Authorize the purchase of license renewal for SMS Magnet AXIOM in the amount of \$22,112.50
 Contract Number: DPD-2022-00018012 Contract Term: 10/1/2021 to 9/30/2023

Background: This subscription allows DPD to recover digital evidence from the most sources, including smartphones, cloud services, computers, IoT devices, and third-party images. Use powerful and intuitive Analytics tools to easily analyze all evidence data in one case file.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
F607	DPD	4488		2735		- DPD-2022-00018012	7,680.00	
F607	DPD	4488		2735		- DPD-2022-00018012	4,562.50	
F607	DPD	4488		2735		- DPD-2022-00018012	7,680.00	
F607	DPD	4488		2735		- DPD-2022-00018012	2,190.00	
Financing:							TOTAL:	22,112.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date 1/11/22

Approved as to Form by City Attorney Date Jan 11, 2022

By City Manager Date Jan 11, 2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225091

EFFECTIVE DATE

12/01/2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JAN 12 AM 9:33
 CITY SECRETAR
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: ANALYTICAL FOOD LABORATORIES, INC Supplier No. 331211

Subject: FOOD TESTING DURING STATE FAIR of TEXAS

Lead Dept: CODE COMPLIANCE SERVICES

Action Requested: Authorize a thirty-six-month service contract in amount of \$6,248.00 for the State Fair of Texas food testing. Analytical Food Laboratories, Inc. will be responsible for going to the individual vendor stands, picking up and returning samples.

Contract Number: CCS-2022-00018001 Contract Term: 09/01/2022 to 11/30/2025

Background: The City of Dallas Code Compliance/Consumer Health Division is seeking food testing during the State Fair of Texas, held at Fair Park which is no longer a City Property. The service shall be needed from September to November each year for 3 years. This was advertised and put out for bid by Office of Procurement Services as an informal solicitation IFS CCS B1421166 and Analytical Food Laboratories, Inc was the lowest bidder.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	CCS	4221		3070		MASC CCS-2022-00018001	\$6,248.00
						-	
						-	
Financing:						TOTAL:	\$6,248.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Cal Estee (Jan 11, 2022 17:08 CST)

Jan 11, 2022

Approved as to Form by City Attorney

Date

Jon Fortune

Jon Fortune (Dec 1, 2021 14:06 CST)

Dec 1, 2021

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225092
		EFFECTIVE DATE
		Jan 4, 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN 13 AM 9:58
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Angie Cook	Supplier No.	VC19896
Subject:	Contract Fee Instructor		
Lead Dept:	PKR		

Action Requested: Authorize a contract fee instructor agreement with Angie Cook. The vendor will provide Zumba Skills classes to the citizens of Dallas.
 Contact: Leatrice Newhouse (214) 670-7550

Contract Number:	PKR-2022-00018384	Contract Term:	NTP	to	11/30/2022
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Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


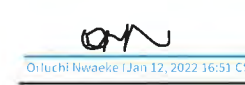
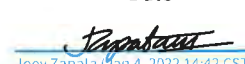
NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00018384	70-30 Split
							-	
							-	
Financing:							TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 John Jenkins (Jan 4, 2022 13:27 CST) By Department Director	Jan 4, 2022 Date	 Oluochi Nwaekwe (Jan 12, 2022 16:51 CST) Approved as to Form by City Attorney	Jan 12, 2022 Date
 Joey Zapala (Jan 4, 2022 14:42 CST) By City Manager	Jan 4, 2022 Date		

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225093
		EFFECTIVE DATE
		Jan 12, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN 13 AM 9:58
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Supplier Name:	THE BANDAN KORO EXPERIENCE: EDUCATION AND INSPIRATION THROUGH ARTS AND CULTURE	Supplier No.	VS0000036517
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall present performances and workshops as directed by the Office of Arts and Culture in dance, music performance, music education, and literary/spoken word. Participants of all levels will learn traditional West African movement and song as they explore traditional dance technique ultimately culminating in a final choreographed performance. Consultant shall also present a high energy interactive and dynamic display of African drumming, song, and choreographed dance performance while sharing history and cultural context. Griot storytelling and teambuilding with African drum circles will energize and motivate participants to practice unity while celebrating diversity. Services are available for seniors, adults, and children of ages two and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2021-00017268 (CR-00025807)	Contract Term:	1/17/2022	to	9/30/2022
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Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$30,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box


<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$30,000.00
Financing:							TOTAL:
							\$30,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jimmie Scripps (Jan 12, 2022 13:04 CST)
 By Department Director

Jan 12, 2022
 Date


 Lisa Marsa
 Approved as to Form by City Attorney

Jan 13, 2022
 Date


 Joey Zapata (Jan 12, 2022 13:19 CST)
 By City Manager

Jan 12, 2022
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225094

EFFECTIVE DATE

Jan 11, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JUN 13 AM 9:58
 CITY SECRETAR
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Tritech Software Systems			Supplier No.	514648		
Subject:	Tritech Message Switch						
Lead Dept:	Information and Technology Services						

Action Requested:	Authorize Supplemental Agreement No. 15 to the Maintenance & Support contract for a turnkey Computer-Aided Dispatch (CAD) System						
	Contract Number:	DSV-2016-00000723		Contract Term:	11/1/2021	to	1/31/2025

Background: This action will allow law enforcement personnel access to the Tritech Message Switch CAD module. This CAD module provides law enforcement to access driver license photos while conducting background checks during traffic stops. This change action comes at no additional charge to the City.

HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmb1search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
	<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
	<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
	<input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
								-
							-	
							-	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
		15	05-1795	6/5/2005	\$0.00	\$21,036,129.14	\$21,069,435.14

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Nov 2, 2021
Date

Jan 13, 2022
Date

By Department Director

Approved as to Form by City Attorney

Date

Jan 11, 2022
Date

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225095

EFFECTIVE DATE

1/3/22

RECEIVED
2022 JUN 13 AM 11:1
CITY SECRETARY
DALLAS, TEXA

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Premier Electrical Staffing, LLC Supplier No. VC23818

Subject: Temporary Licensed Electrician Staffing

Lead Dept: DWU- Purification East

Action Requested: Authorize a service contract.

Contract Number: DWU-2022-00017789 Contract Term: 1/1/22 to 12/31/22

Background: This 4-month service contract will provide much needed assistance in the electrical group until permanent placement is hired.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>


YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0100	DWU	7333		3072		MO- DWU-2022-00017789	\$49,459.20	
Financing:							TOTAL:	\$49,459.20

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

SMW APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery 1/3/2022 Anna Lambert-Holmes 1/13/2022
 By Department Director Date Approved as to Form by City Attorney Date
 01/03/2022
 By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225096
		EFFECTIVE DATE
		12/23/2021 <i>AS</i>

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): <i>NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</i>

RECEIVED
 2022 JAN 13 AM 11:18
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Securadyne Systems Texas LLC dba Allied Universal Technology Services	Supplier No. VS87089
Subject: (2) SCOT Units (90-day pilot program)	

Lead Dept: Landside Division (Terminal Operations and Support) / *AVI*

Action Requested:	Authorize AA to procure (2) SCOT Units from AUTS for a (90)-Day Pilot Program					
	Contract Number:	AVI-2022-00018092	Contract Term:	11/23/21	to	11/22/22

Background: Dallas Love Field airport (DAL) has requested a 90-day pilot program for (2) Robotic Assistance Devices (RAD), specifically the Security Control Observation Tower (SCOT) units from Allied Universal Technology Services (AUTS). Pilot units will be placed indoors and outdoors in order to determine long-term success metrics in future designated environments and to fully test out the SCOT features to the fullest while supplementing airport communication features.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/t/passcmblsear.ch/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0130	AVI	7718	AV31	3070		CX- AVI-2022-00018092	\$4,000	
						-		
						-		
Financing:						FY 2022	TOTAL:	\$4,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director
 Date: Dec 23, 2021

Ashley Stockton
 Approved as to Form by City Attorney
 Date: Jan 13, 2022

[Signature]
 By City Manager
 Date: Dec 23, 2021



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225097

EFFECTIVE DATE

Dec 17, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
2021 JAN 13 PM 2:29
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **GRAPHIC CONTENT, INC.** Supplier No. 514189

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present a temporary art sculpture entitled Home, Sun Flower, Gate, Raft and Ghost House. The temporary art piece is part of the Re:Imagine Vacancy project produced in collaboration between the Office of Arts and Culture and the Department of Code Compliance. The sculptures will be in place for a maximum of six months on a vacant lot in the Bonton are of Dallas. RE:Imagine Vacancy is a pilot program that is part of a larger revitalization effort by the OAC and Code to beautify empty lots in neighborhoods across the city. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2021-00017320 (CR-00025846) Contract Term: 12/21/2021 to 6/30/2022

Background: The fee for this service is **\$10,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or **\$5,000.00** upon satisfactory completion of deliverables one and two, and one payment of 50% or **\$5,000** upon completion of all required services as determined by the Director and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	5028		3089	Pop-Up	MASC OCA-2021-00017320	\$10,000.00	
Financing:							TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps (Dec 17, 2021 13:56 CST)
By Department Director

Dec 17, 2021
Date

Kelsey Ciluffo (Jan 13, 2022 12:50 CST)
Approved as to Form by City Attorney

Jan 13, 2022
Date

Joey Zapata (Dec 17, 2021 15:00 EST)
By City Manager

Dec 17, 2021
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225098

EFFECTIVE DATE

Jan 3, 2022

2022 JAN 13 PM 3:58
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Artstillery, Nonprofit** Supplier No. VS97020

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce, ArtCultivation, a monthly variety show in West Dallas. Consultant will provide a stage, tables, chairs, lighting, sound, video equipment, staff, a rehearsal space, a technical night for performers to practice their pieces, an audience, restrooms, free marketing and ticket services for local talent in Dallas. Over the course of the four shows for this funding period, consultant will pay a minimum of 40 performing artists a stipend and bring on more production staff. Consultant shall follow all CDC guidelines for any in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017441 (CR-00025910) Contract Term: 1/10/2022 to 9/30/2022

Background: The fee for this service is **\$10,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$2,500.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$5,000.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or **\$2,500.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$10,000.00
Financing: General Fund						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jamie Scripps
 Jamie Scripps (Jan 3, 2022 07:59 CST)
 By Department Director

Jan 3, 2022
 Date

Kristine Nguyen
 Kristine Nguyen (Jan 9, 2022 19:20 CST)
 Approved as to Form by City Attorney

Jan 9, 2022
 Date

Joey Zapata
 Joey Zapata (Jan 3, 2022 08:25 CST)
 By City Manager

Jan 3, 2022
 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225099
		EFFECTIVE DATE
		Jan 3, 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Jessica Bell** Supplier No. VS93756

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "Calm + ART" free art lessons to children in South Dallas that focus on Social Emotional Learning through the arts. This will consist of 10 art lessons that will be held on the weekend with all the materials provided to the children. This project will also enlist the help of students from Booker T Washington High School. These classes will be free and open to the public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2021-00017440 (CR-00025742)	Contract Term:	1/10/2022	to	9/30/2022
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Background: The fee for this service is **\$5,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$1,250.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$2,500.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or **\$1,250.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/passcmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$5,000.00
Financing: General Fund						TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Jan 3, 2022 07:58 CST)
 By Department Director


Jan 3, 2022
 Date


 Kristine Nguyen (Jan 13, 2022 12:50 CST)
 Approved as to Form by City Attorney

Jan 13, 2022
 Date


 Joey Zapata (Jan 3, 2022 08:24 CST)
 By City Manager

Jan 3, 2022
 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	225134	EFFECTIVE DATE
	December 22, 2021	
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	

RECEIVED
 2021 JAN 3 PM 4:03
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: National League of Cities	Supplier No. 077705
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Subject: NLC FY22 Direct Member dues

Lead Dept: BMS - Office of Government Affairs

Action Requested: To authorize payment of membership dues with the National League of Cities for the City of Dallas for FY 2022

Contract Number: BMS-2022-00018237	Contract Term: 10/1/2021 to 9/30/2022
------------------------------------	---------------------------------------

Background: Direct member dues FY2022

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	BMS	1991		3340		MASC BMS-2022-00018237	\$37,266.00	
						-		
						-		
Financing:							TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Brett Wilkinson
Brett Wilkinson (Dec 21, 2021 17:07 CST)

Dec 21, 2021
Date

Don Knight
Don Knight (Dec 22, 2021 10:53 CST)
Approved as to Form by City Attorney

Dec 22, 2021
Date

[Signature]
By City Manager
Dec 22, 2021
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225135
		EFFECTIVE DATE
		12/17/2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JAN 13 PM 4:07
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: ECS Southwest, LLP Supplier No. 500867

Subject: Construction Material Testing Services for the Repairs at Fire Station No. 30

Lead Dept: Building Services Department

Action Requested: Authorize supplemental agreement No. 1 to the professional service contract with ECS Southwest, LLP to provide additional construction materials engineering and testing services during the repairs of Fire Station No. 30 located at 11381 Zodiac Lane, Dallas, Texas 75229.

Contract Number:	BSD-2021-00015776	Contract Term:	05/18/2021	to	05/31/2022
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Background: The additional scope is for testing the existing mortar grout on the CMU wall and brick veneer to determine the sand and cement composition and percentage. Contractor then will provide a mix design matching the lab results. This is necessary to ensure the new grout matches the original.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsear.ch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0671	BSD	W620		3070	BS20045	CX BSD-2021-00015776	\$4,000.00
						-	
						-	
Financing:						TOTAL:	\$4,000.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	01	AA21-5622	05/18/21	\$5,332.00	\$0.00	\$9,332.00	75.0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


By Department Director
Dec 17, 2021
Date

Approved as to Form by City Attorney
Jan 12, 2022
Date


 Dec 17, 2021
 By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225136
		EFFECTIVE DATE
		Nov 22, 2021

RECEIVED
 2021 JAN 3 PM 4:26
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by req

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Andy Austin Entertainment Supplier No. VC21027

Subject: DJ Music Services

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$12,000.00 for Andy Austin Entertainment. The vendor will provide DJ Services for seniors special events at the recreation centers.
Contact: Daryl Quarles (214) 670-0355

Contract Number:	PKR-2022-00017872	Contract Term:	NTP	to	9/30/2022
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Background: DJ and MC Andy Austin is one of the preeminent destination wedding and event DJ's.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A		MASC PKR-2022-00017872	\$12,000.00	
						-		
						-		
Financing:							TOTAL:	\$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 John Jenkins (Nov 22, 2021 15:35 CST)
 By Department Director

Nov 22, 2021

 Jose Zapata (Nov 22, 2021 15:38 CST)
 By City Manager


 Approved as to Form by City Attorney
 Nov 22, 2021
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225137

EFFECTIVE DATE

Dec 16, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
DEC 13 PM 4:25

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Friends of Opportunity Park Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Friends of Opportunity Park to perform services by picking up litter and debris and planting and maintaining floral displays at the Opportunity Park. (See Scope of Work)
Contact: Shenequa D. Crockett (214) 670-6713

Contract Number:	PKR-2022-00018041	Contract Term:	2/3/2022	to	2/2/2023
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Background: The Friends of Opportunity Park is organization in the Southern District that is committed to enhancing the beauty of the Opportunity Park through monthly clean-up projects.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	PKR	N/A	N/A	N/A	N/A	- PR-2022-0018041	\$0.00
							-	
							-	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Dec 16, 2021 18:02 CST)
By Department Director

Dec 16, 2021
Date

Consuelo R Tankersley
Consuelo R Tankersley (Jan 13, 2022 12:04 CST)
Approved as to Form by City Attorney

Jan 13, 2022
Date

DA
By City Manager

Joey Zapata
Joey Zapata (Dec 16, 2021 20:54 EST)
Dec 16, 2021
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225138

EFFECTIVE DATE

01/03/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 022 PM 14 AM 10:
 CITY SECRETARY'S
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Kleinfelder Inc. Supplier No. VC15559

Subject: Invoice Payments for Asbestos and Lead Surveys

Lead Dept: Building Services

Action Requested: Authorize ratification payment of 8 invoices to Kleinfelder, Inc. for asbestos and lead surveys.

Contract Number:	BSD-2021-00016589	Contract Term:		to	
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Background: Eight separate asbestos and lead survey projects were properly encumbered under Master Agreement MA-POM-BP21424 - EBS prior to its expiration in September 2020. These encumbrances were prematurely released in the end of year CBDL encumbrance closure process. The vendor has completed the work and authorization is needed to pay the eight invoices (1313490, 1306549, 1306551, 1306552, 1313473, 1316694, 1319709, and 1319710).

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/toasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	BSD	3059		3070		-	\$13,148.60	
0001	BSD	3062		3070		-	\$6,352.50	
Financing:							TOTAL:	\$19,501.10

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

Nty APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

E-RH
By Department Director

Oct 25, 2021
Date

Benjamin N. Sampson, At-L
Approved as to Form by City Attorney

Jan 12, 2022
Date

[Signature]
By City Manager
Jan 3, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225139

EFFECTIVE DATE

Dec 29, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 JAN 14 AM 10:21
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Terracon Consultants, Inc. Supplier No. 341409

Subject: Environmental Consulting Services

Lead Dept: Bond and Construction Management (BON)

Action Requested: Authorize a professional services contract for environmental services with Terracon Consultants, Inc. to conduct a Phase I Environmental Site Assessment (ESA) at 4600 Samuel Boulevard, in an amount not to exceed \$2,335.00

Contract Number:	BON-2022-00018340	Contract Term:	12/16/2021	to	12/16/2022
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Background: An ESA is needed on 3.939-acre parcel of undeveloped land fronting Samuel Blvd. The ESA will be used to assist the City of Dallas with site acquisition. This action will authorize a professional service contract with Terracon Consultants, Inc. to conduct a Phase I ESA and provide a final report of the ESA for a parcel of land located at 46000 Samuel Blvd. The vendor was selected through a competitive procurement process for Solicitation BFZ20-00011241 - General Non-Engineering Environmental Services.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/toasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0719	HOU	W489	EQRV	4113	HOEQ0063	CX- BON-2022-00018340	\$2,335.00	
Financing: Equity Revitalization Capital Fund							TOTAL:	\$2,335.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Dec 29, 2021
Date

Approved as to Form by City Attorney Date

Dec 29, 2021
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225140

EFFECTIVE DATE

01-13-2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Appropriate funds for holdover rental payments under approved non-bid lease contract.
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JAN 14 PM 5:07

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: REAL-SOL, LP Supplier No. VS0000065967

Subject: Women, Infants and Children ("WIC") Clinic Service Lease Agreement – 3100 W. NORTHWEST HWY, STE., C, DALLAS, Dallas County, TX – Holdover occupancy

Lead Dept: Public Works

Action Requested: Authorize holdover rental payments of \$7,393.75 per month for two (2) months, beginning January 1, 2022 and ending February 28, 2022, between City of Dallas and Real-Sol, LP. Holdover rental is set at current monthly payment of \$7,393.75 per month per Section XVI of the Lease Agreement. Consideration: an amount not to exceed \$14,787.50

Contract Number:	WIC-2022-00018240	Contract Term:	1/1/2022	to	2/28/2022
------------------	-------------------	----------------	----------	----	-----------

Background: Section XVI of the Lease Agreement, dated February 1, 2012 between City of Dallas and Real-Sol, LP, provides the City of Dallas to continue its occupancy on a holdover month-to-month tenancy, with rental payments the same as current monthly rate of \$7,393.75 per month.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/lpa/sscmbisearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F679	MGT	211C		3330		CX WIC-2022-00018240	\$ 14,787.50
						-	
						-	
Financing: DEPARTMENT OF HEALTH SERVICES GRANT FUNDS						TOTAL:	\$14,787.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Amber Eubank

Benjamin N. Samples, II
Benjamin N. Samples, II (Jan 13, 2022 15:16 CST)

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225141

EFFECTIVE DATE

01-14-2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Appropriate funds for holdover rental payments under approved non-bid lease contract.
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 JAN 14 PM 07

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Tom Keele, Inc. Supplier No. VS0000031155

Subject: Women, Infants and Children ("WIC") Clinic Service Lease Agreement – 302 N Barnes Dr., Garland, Dallas County, TX – Holdover occupancy

Lead Dept: Public Works

Action Requested: Authorize holdover rental payments of \$9,700.00 per month for an additional three (3) months, beginning January 1, 2022 and ending March 31, 2022, between City of Dallas and Tom Keele, Inc. Holdover rental is set at current monthly payment of \$9,700.00 per month per Section XV of the Lease Agreement. Consideration: an amount not to exceed \$29,100.00

Contract Number:	WIC-2022-00018239	Contract Term:	1/1/2022	to	3/31/2022
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Background: Section XV of the Lease Agreement, dated May 28, 2008 between City of Dallas and Tom Keele, Inc., provides the City of Dallas to continue its occupancy on a holdover month-to-month tenancy, with rental payments the same as current monthly rate of \$9,700.00 per month.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/lpa/sscmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F679	MGT	211C		3330		CX WIC-2022-00018239	\$ 29,100.00
						-	
						-	
Financing: DEPARTMENT OF HEALTH SERVICES GRANT FUNDS						TOTAL:	\$29,100.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Anshu Eswar

By Department Director

Jan 13, 2022

Date

Benjamin N. Samples, II

Benjamin N. Samples, II (Jan 14, 2022 10:15 CST)

Approved as to Form by City Attorney

Jan 14, 2022

Date

[Signature]

By City Manager

Jan 14, 2022

Date

[Signature]
BS



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225142

EFFECTIVE DATE

Dec 23, 2021

RECEIVED
2021 JAN 4 PM 3:40
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Good Fulton & Farrell, Inc. (dba GFF, Inc.) Supplier No. 249502

Subject: Latino Cultural Center – Phase II Expansion

Lead Dept: Bond and Construction Management

Action Requested: Authorize Supplemental Agreement #3 to this design contract in the amount \$57,240.00, from \$471,443.00, to \$528,683.00, which includes an extension to the project completion date.

Contract Number: PBW-2019-00008832 Contract Term: 2/13/2019 to 4/8/2022

Background: On 2/13/2019, Resolution 19-0248 authorized a design services contract with GFF, Inc. to provide services as Architect of Record for Phase II Expansion of the Latino Cultural Center. Due to time extensions required by the general contractor to complete the planned scope of work, additional construction administration services became necessary for the consultant to provide beyond their planned scope of services.

HUB Check appropriate Box <https://mycoba.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
8T49	BSD	T697	CULF	4112	PB06T697	CX- PBW-2019-00008832	\$18,948.29
4T49	BSD	T697	CULF	4112	PB06T697	CX- PBW-2019-00008832	\$38,291.71
Financing: 2006 Bond Funds						TOTAL:	\$57,240.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	#3	19-0428	2/13/2019	\$446,360.00	\$25,083.00	\$528,683.00	18.44%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Adriana Castaneda (Dec 23, 2021 12:20 CST)
By Department Director

Dec 23, 2021

Date

Approved as to Form by City Attorney

Jan 14, 2022

Date

Dec 23, 2021
By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225143

EFFECTIVE DATE

Jan 14, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN 14 PM 3:4
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Polaris Forensics, Inc. Supplier No. VC24022

Subject: Payment for Expert Consulting Services

Lead Dept: City Attorney's Office

Action Requested: Authorize payment to Polaris Forensics, Inc. for expert structural engineering consulting services in connection with Huntington Lakes property. Total not to exceed \$700.

Contract Number: ATT-2022-00018459 Contract Term: N/A to N/A

Background: Polaris Forensics, Inc. provided expert structural engineering consulting services to the City of Dallas in connection to Huntington Lakes property. Consultant conducted a site inspection and review of documents, and provided advice to the City in advance of mediation. Invoice #1812. Total not to exceed \$700.

HUB
Check appropriate Box
<https://mycpe.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0192	ORM	3890		3047		MASC ATT-2022-00018459	\$700.00
						-	
						-	
Financing:						TOTAL:	\$700.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
By Department Director Date Jan 14, 2022

Michael Doss
Approved as to Form by City Attorney Date Jan 14, 2022

[Signature]
By City Manager Date Jan 14, 2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225144

EFFECTIVE DATE

Nov 18, 2021

RECEIVED
 JUN 14 PM 3:45
 CITY SECRETAR
 DALLAS, TEXA

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: AquaGreen Global, LLC Supplier No. VS0000079415

Subject: OAC Landscape and Lawn Maintenance

Lead Dept: Office of Arts & Culture

Action Requested: Authorize a contract with AquaGreen Global, LLC to provide landscape and lawn maintenance to the facilities managed by the Office of Arts and Culture, in an amount not to exceed \$44,050.00 for no more than 2 years.

Contract Number:	OCA-2022-00018028	Contract Term:	01/01/2022	to	12/31/2023
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Background: This contract is for Arts & Cultural facilities to address special landscape and lawn maintenance projects.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4903	CULF	3210		MASC OCA-2022-00018028	\$44,050.00	
						-		
						-		
Financing:							TOTAL:	\$44,050.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Nov 18, 2021 10:36 CST)
 By Department Director

Nov 18, 2021
 Date

Adrian P. Lee
 Approved as to Form by City Attorney
 Date

Joey Zapata
 Joey Zapata (Nov 18, 2021 10:36 CST)

Nov 18, 2021

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225145
		EFFECTIVE DATE
		12.27.2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Ambassador Services, LLC	Supplier No.:	VC23142
Subject:	Supplemental Agreement No. 1 for Ambassador Services, LLC		
Lead Dept:	Building Services Department		

Action Requested: This amendment is to modify the pricing submitted by the Supplier, and to revise the terms of the process of modifying the pricing for this specific agreement moving forward. Currently, a full contract amendment through Administrative Action is required to revise the pricing structure for this master agreement. This amendment will allow for the Supplier and the Building Services Department Director to collaborate on hours of services, areas needed for cleaning, staffing structure, and modified pricing based upon the aforementioned variables.

Contract Number:	POM-2021-00014965	Contract Term:	6/9/2021	to	6/8/2026
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Background: That the City Manager is hereby authorized to execute a service price agreement with Oriental Building Services, Inc. (VS0000031225) in the estimated amount of \$7,627,697.04, Ambassador Services, LLC (VC23142) in the estimated amount of \$7,285,684.13, LGC Global Energy FM, LLC (VC23141) in the estimated amount of \$7,165,873.71, and Unicare Building Maintenance, Inc. (VS0000053167) in the estimated amount of \$937,401.24, approved as to form by the City Attorney, for citywide janitorial services for a term of five years, in the total estimated amount of \$23,016,656.12.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

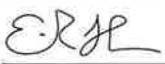


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


N.A - I.A

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0.00
						-	
						-	
Financing:						TOTAL:	0.00

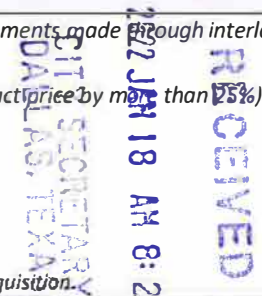
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	21-1012	6/9/2021	\$7,285,684.13	\$0.00	\$7,285,684.13	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	Dec 21, 2021 Date	 Approved as to Form by City Attorney	Jan 14, 2022 Date
 By City Manager		Dec 27, 2021 Date	

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225146
		EFFECTIVE DATE
		Dec 16, 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.	

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Marcus Gibson	Supplier No.	VC23919
Subject:	Contract Fee Instructor		
Lead Dept:	PKR		

Action Requested:	Authorize a contract fee instructor agreement with Marcus Gibson. The vendor will provide Basketball Skills classes to the citizens of Dallas. Contact: Leatrice Newhouse (214) 670-0221						
	Contract Number:	PKR-2022-00018220	Contract Term:	NTP	to	11/30/2022	

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (**70% for indoor vendors and 85% for outdoor vendors**) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00018220	70-30 Split
							-	
							-	
Financing:							TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 John Jenkins (Dec 16, 2021 10:02 CST) By Department Director	Dec 16, 2021 Date	 Benjamin N. Samples, A.C. Approved as to Form by City Attorney	Jan 11, 2022 Date
 Joy Zapata (Dec 16, 2021 20:54 EST) By City Manager	Dec 16, 2021 Date		



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
225147
EFFECTIVE DATE
Dec 20, 2021

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JAN 8 AM 8:25
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: South Central Civic League Inc. Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the South-Central Civic League to perform service enhancements such as picking up litter and debris daily or as needed and planting and maintaining ornamental beds at South-Central Park. (See Scope of Work)
Contact: Shenequa D. Crockett (214) 670-6713

Contract Number:	PKR-2022-00018035	Contract Term:	2/3/2022	to	2/2/2023
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Background: The South-Central Civic League is an organization in the Southern District that is committed to enhancing the South-Central Park through quarterly clean up projects.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	- PKR-2022-00018035	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Dec 20, 2021 15:56 CST)

Dec 20, 2021
Date

Consuelo R Tankersley
Consuelo R Tankersley (Jan 13, 2022 12:48 CST)

Jan 13, 2022
Date

By Department Director

Approved as to Form by City Attorney

Joey Zapata
Joey Zapata (Dec 20, 2021 17:14 EST)

Dec 20, 2021
Date

By City Manager

OA



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225148

EFFECTIVE DATE

Jan 10, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN 18 AM 8:25
 CITY SECRETARY
 DALLAS TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Southern Hills Neighborhood Association Supplier No. _____
Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Southern Hills Neighborhood Association to perform service enhancements such as planting and litter and debris cleanup at the Five Mile Creek.
Contact: Shenequa D. Crockett (214) 670-6713

Contract Number: PKR-2022-00018174 Contract Term: 2/3/2022 to 2/2/2023

Background: Southern Hills Neighborhood Association is an organization in the Southern District that is committed to enhancing the beauty of Five Mile Creek through monthly clean-up projects.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2022-00018174	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Jan 10, 2022 11:06 CST)
By Department Director Date Jan 10, 2022

Consuelo R Tankersley
Consuelo R Tankersley (Jan 13, 2022 12:11 CST)
Approved as to Form by City Attorney Date Jan 13, 2022

Joey Zapata
Joey Zapata (Jan 10, 2022 11:46 CST)
By City Manager Date Jan 10, 2022

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225149
		EFFECTIVE DATE
		Jan 12, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN 18 AM 9:02
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Supplier Name: JOSE NELSON CRUHIGGER	Supplier No. VC22398
Subject: Professional Services	
Lead Dept: Office of Arts and Culture	

Action Requested: Consultant shall produce Plena Folkórica: Puerto Rican Folk, Music, Dance & Art Workshops. This project consists of a series of interactive workshops and live demonstrations covering multiple art forms from the vibrant culture of Puerto Rico. This project seeks to engage with Dallas residents and impact 200-240 children ages 6 through 17. Adults and seniors may also participate in this immersive programming. During the planned community activations, participants will be exposed to music, dance movements, art workshops and history. Programming may be conducted in English, Spanish or both. Each community activation project shall offer participants four interactive workshops arranged stations. Supplies, materials and/or instruments for activities will be provided at each station. These open-to-the-public workshops shall take place from April 2022 through July 2022. Workshop stations shall include: Art Workshop/Station: Carnival Mask Making, Dance Workshops/Stations – Bomba Dance Workshop, Plena Dance Workshop, and Salsa Dance Workshop, Music Workshops Hand-Drum Experience, and Folk & Culture Stories

Contract Number: OCA-2021-00017441 (CR-00025894)	Contract Term: 01/21/2022 to 9/30/2022
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Background: The fee for this service is \$7,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,875.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,750.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1,875.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.


HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
	0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$7,500.00	
	Financing: General Fund							TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Jennifer Scripps (Jan 12, 2022 13:02 CST) By Department Director	Jan 12, 2022 Date	 Tasheera L. Byrd Approved as to Form by City Attorney	Jan 17, 2022 Date
 Joey Zapata (Jan 12, 2022 13:11 CST) By City Manager	Jan 12, 2022 Date		



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225150

EFFECTIVE DATE

11/23/2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JAN 18 AM 10:42
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Terracon Consultants, Inc. **Supplier No.** 341409
Subject: Environmental Consulting Services
Lead Dept: Park and Recreation Department

Action Requested: Authorize a service contract for environmental services at the Dallas Arboretum (DeGolyer House) located at 8525 Garland Road.
Contract Number: PKR-2021-0001748 **Contract Term:** Nov 2021 to May 2022

Background: Authorize a service contract for consulting services regarding the removal and disposal of asbestos-containing materials (ACM) and lead-containing paint (LCP). The vendor was selected through a competitive procurement process for Solicitation BFZ20-00011241 - General Non-Engineering Environmental Services.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VB09	RFSI	4113	PB17VB09	PKR-2021-0001748	\$5,060.00
Financing:							TOTAL: \$5,060.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

RTW 10/21/21
 Nov 8, 2021

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 John Jenkins (Nov 23, 2021 12:08 CST)
 By Department Director

Nov 23, 2021
 Date

Benjamin N. Samples, A.C.
 Approved as to Form by City Attorney

Jan 12, 2022
 Date

Joey Zapata
 Joey Zapata (Nov 23, 2021 12:48 CST)
 By City Manager

Nov 23, 2021
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225151

EFFECTIVE DATE

Oct 18, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 OCT 18 AM 11:51
 CITY SECRETAR
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Good, Fulton & Farrell, Inc. Supplier No. 249502

Subject: Professional Services

Lead Dept: Office of Arts & Culture

Action Requested: Authorization is requested to procure the services of Good, Fulton, & Farrell, Inc. in a new consulting services contract for the design of signage, courtyard benches, and pavers for the new courtyard for LCC Phase II. Please see attached exhibit for further details.

Contract Number: CX OCA-2022-00017862 Contract Term: 11/3/2021 to 3/1/22

Background: The new LCC Phase II multifunction theater, courtyard, and associated spaces were part of the consolidated capital campaign with the two Latinx resident companies. Part of the campaign included naming rights, and Good Fulton & Farrell will perform related design services. The fee for this service will not exceed \$28,869.00. Procurement was made under a special needs justification (see attached memo). Payment will be made after services are delivered and invoiced, as detailed in the scope of services.

HUB Check appropriate Box <https://mvpca.cpa.state.tx.us/loasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0388	OCA	3673	CULF	3070		CX OCA-2022-00017862	\$28,869.00
						-	
						-	
Financing: OCA Gifts and Donations Fund						TOTAL:	\$28,869.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

infel
infelScrpss (Oct 18, 2021 11:00 CDT)

Oct 18, 2021 *MPS*

Dec 6, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

J. Zapata
Jony Zapata (Oct 18, 2021 12:42 CDT)

Oct 18, 2021

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225152

EFFECTIVE DATE

JAN 18 2022

RECEIVED
 2022 JUN 19 AM 9:47
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No [N/A]

Supplier Name: The Concilio Supplier No. VC0000005859

Subject: Eviction Assistance Initiative – Community Outreach

Lead Dept: Office of Equity and Inclusion

Action Requested: Authorize a term extension to a service contract with The Concilio to provide evictions assistance in the form of community outreach, education, and training. Original contract term was 1/29/2021 to 12/31/2021. Extending to 04/30/2022.

Contract Number:	FHO-2021-00015641	Contract Term:	1/29/2021	to	04/30/2022
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Background: As the COVID-19 Pandemic has affected our communities in various manners, we have noted a distinct hardship on tenants. Due to COVID-19 financial hardships, tenants have faced the threat of eviction. The Evictions Assistance Initiative, Community Outreach establishes an evictions program where services will include community outreach, education, and training to Dallas residents. The goal is to mitigate the problem of people finding themselves facing possible eviction without the resources to understand eviction protections. There is an immediate need for eviction assistance due to the effects of the COVID-19 pandemic. It is a priority to develop community outreach, education, and training to ensure residents understand evictions protections and responsibilities.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

X - N/A - NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:							TOTAL:	0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	21-5390	1/29/2021	\$25,000	\$25,000	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Dr. Priscilla Bent
By Department Policy Manager

01/10/2022
Date

Kelsey Cilyffo
Approved as to Form by City Attorney

1/18/2022
Date KCC

[Signature]
By City Manager/ Chief of Equity & Inclusion

1/18/2022
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225153

EFFECTIVE DATE

January 5, 2022

M.M.

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 022 JAN 18 PM 2:25
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Notre Dame Place, Inc. Supplier No. VS0000068164

Subject: Amendment to the Notre Dame 5 Mile Creek Home Development Agreement (Phase 1) For Sale Housing

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: The purpose of this Administrative Action is to amend the HOME Written Agreement to 1) increase the allowable sales prices to \$245,000, 2) remove all HOME funded units from Phase I (include only Land Transfer lots), 3) add 2736 Kavasara Dr. and 5908 Plum Dale Rd. to Phase I; and 4) amend eligibility requirements.

Contract Number: HOU-2020-00012425 Contract Term: to

Background: The City of Dallas approved a development agreement with Notre Dame Place, Inc in 2020 by Resolution No. 20-0497 for the sale of up 99 Land Transfer lots in the Five Mile Creek area. All homes are to be constructed and sold to homebuyers between 60-120% of the AMI. Notre Dame Place, Inc has requested the purchase of an additional parcels for Phase I. Inclusion of the 19th and 20th parcel is compliant with the 20 parcel-limit outlined in the contract. The City Manager is authorized via the resolution to increase the sales price of the homes subject to the terms of the Comprehensive Housing Policy.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Financing:							TOTAL:	\$0.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera Jan 5, 2022
By Department Director Date

Jan 18, 2022
Approved as to Form by City Attorney MS Date

Jan 5, 2022
By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225154
		EFFECTIVE DATE
		Jan 4, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

218 JAN 18 PM 4:00
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Supplier Name: JANELLE GRAY	Supplier No. VC24064
Subject: Professional Services	
Lead Dept: Office of Arts and Culture	

Action Requested: Consultant shall produce, RAGE, a one-act play that explores the stories of Black US-ian women throughout the history of the United States. In RAGE, ten women take their place on stage to share their stories of strength, resilience, perseverance and struggle across the history of the nation. From the 1842 Cherokee Revolt to the Streetcar Boycotts of 1900-1906 and the continuing injustices of our traumatic present, RAGE honors the spirit and tenacity of our foremothers and is a dedication to no longer ignore the voices of Black women. This play encourages the audience to witness varying methods of rebellion as they truly are and displays moments of Black women's greatest resistances against dehumanization and degradation. The open-to-the-public production shall take place from March through April 2022 at the 6th Floor Studio Theatre. Consultant, as both producer and playwright, shall work with director Tiana Kaye Blair to assemble a cast of Dallas-based, Black actresses.

Contract Number:	OCA-2021-00017441 (CR-00025916)	Contract Term:	01/21/2022	to	9/30/2022
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Background: The fee for this service is \$7,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,750.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,500.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1,750.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box


<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$7,000.00
Financing: General Fund						TOTAL:	\$7,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Jan 4, 2022 14:46 CST)
 By Department Director

Jan 4, 2022
 Date


 Approved as to Form by City Attorney

Jan 18, 2022
 Date


 Joey Zapata (Jan 4, 2022 14:52 CST)
 By City Manager

Jan 4, 2022
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225155

EFFECTIVE DATE

AUG 9 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 JAN 9 PM 3:04
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: EBSCO Supplier No. 077473

Subject: Linked Library Service

Lead Dept: Library

Action Requested: Authorize renewal of subscription to Linked Library Service for one year for \$27,300.00

Contract Number: LIB-2021-00017240 Contract Term: 01/01/2022 to 12/31/2022

Background: Online sole source subscription service provided through this agreement includes a suite of services that connect web users to library content, optimized by Linked Data. Linked Library converts the Library bibliographic data and publishes directly to the web. The City of Dallas participated in the Linked Data pilot program and subsequent developments, that have proven to be a valued subscription service by customers and library staff.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5392		3341		LIB-2021-00017240	\$27,300.00	
Financing:							TOTAL:	\$27,300.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MJ Giudice
MJ Giudice (Aug 9, 2021 15:43 CDT)
By Department Director

Ashley Stockton
Ashley Stockton (Jan 5, 2022 14:27 CST)
Approved as to Form by City Attorney

Joey Zapata
Joey Zapata (Aug 9, 2021 17:43 CDT)
By City Manager

Date

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225156

EFFECTIVE DATE

DEC 14 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Online subscription
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 12/14/21 3:05 PM
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: EBSCO Industries, Inc. Supplier No. 077473

Subject: Flipster: EMagazine Subscriptions

Lead Dept: Library

Action Requested: Authorize payment for access to Flipster's online EMagazine database for 1 year - \$13,223.39

Contract Number:	LIB-2022-00018308	Contract Term:	02/15/2022	to	02/14/2023
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Background: Flipster's eMagazine platform provides access to magazine publications via an online database. From either a computer or the Flipster app, customers can choose from a wide range of magazine titles and are able to check out multiple issues of each title. Three bids were solicited for the service and Flipster provided the only responsive bid.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5392		3341		- LIB-2022-00018308	\$13,223.39	
						-		
						-		
Financing:							TOTAL:	\$13,223.39

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

12/14/21
Date

Ashley Stockton (Jan 6, 2022 11:30 CST)


Approved as to Form by City Attorney

Date

Joey Zapata (Dec 14, 2021 13:08 EST)

By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 225157
		EFFECTIVE DATE Dec 8, 2021
		RECEIVED CITY SECRETARY DALLAS, TEXAS 12/21/21 11:19 AM PH 3:15

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Jill A Beam Supplier No. 885066

Subject: Yoga Classes - SPD

Lead Dept: Park and Recreation

Action Requested: Authorize a master agreement of \$10,000.00 for Jill A. Beam. The vendor will provide Yoga exercise classes to several Recreation Centers for the Senior Program Division. Includes senior dance series and fitness energized series for FY 2022.
Contact: Daryl Quarles (214) 670-0355

Contract Number:	PKR-2022-00018102	Contract Term:	NTP	to	09/30/2022
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Background: Jill A Beam has been teaching dance and fitness classes for over 20 years and has built a reputation of being loving, energetic and positive that will bring out your best ability.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		MASC PKR-2022-00018102	\$10,000.00
						-	
						-	
Financing: Current Funds						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director

Dec 8, 2021
 Date


 Approved as to Form by City Attorney

12/20/21
 Date


 By City Manager

Dec 8, 2021
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225158

EFFECTIVE DATE

12/16/2021

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
12/16/2021 PM 4:46

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Drytec Roof Consultants, Inc. Supplier No. 510883

Subject: Singing Hills Rec. Center - Gym Addition

Lead Dept: Park and Recreation

Action Requested: Authorize a supplemental agreement with Drytec Roof Consultants, Inc., in the amount of \$1,200.00.

Contract Number: PKR-2021-00017490 Contract Term: ~~10/15/2021~~ to ~~10/30/2021~~ ^{NTP MH 2/30/2022}

Background: The proposal is to cover cost of Roof investigation to ensure it meets Construction standards and that it is watertight.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcombi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
1V00	PKR	VK13	RFSI	4113	PK17VK13	PKR-2021-00017490	\$1,200.00	
Financing:							TOTAL:	\$1,200.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	0		9/7/2021	\$1,200.00	\$0.00	\$0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Dec 16, 2021
Date

[Signature]
Approved as to Form by City Attorney
1/13/2022
Date

Joey Zapata
By City Manager
Dec 16, 2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225159

EFFECTIVE DATE

Nov 23, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN 03 PM 12:11
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Kleinfelder, Inc. Supplier No. VC15559

Subject: Fire Station 19 Replacement

Lead Dept: Bond and Construction Management

Action Requested: Authorize an engineering services contract with Kleinfelder, Inc., for Construction Materials Testing & Special Inspection in an amount not to exceed \$47,220.00

Contract Number:	BON-2022-00018047	Contract Term:	12/1/2021	to	2/28/2023
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Background: Construction of a replacement Fire Station 19 was necessitated by extensive damage caused during a severe weather event in June 2019, which took the former station out of service. This approximately 8,400 SF new fire station will provide fire-rescue services to citizens in East Dallas. Kleinfelder, Inc. will provide field observations and materials testing reports for installation of structural systems by the General Contractor, acting as an independent representative of the Owner (City of Dallas), during construction of this replacement facility, located at 5600 East Grand Ave.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/toasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0792	BSD	VG44	FIRF	4113	EB17VG44	CX- BON-2022-00018047	\$47,220.00
						-	
						-	

Financing:	2020 Certificates of Obligation Fund	TOTAL:	\$47,220.00
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Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Nov 23, 2021
 By Department Director Date

Jan 19, 2022
 Approved as to Form by City Attorney Date

Nov 23, 2021
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225160

EFFECTIVE DATE

Dec 20, 2021

RECEIVED
CITY SECRETARY'S
OFFICE
DALLAS, TEXAS
DEC 20 2021 PM 12:34

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: College Park Community Group Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the College Park Community Group to perform services by picking up litter and debris and planting and maintaining ornamental beds at the JJ Lemon Park.
Contact: Shenequa D. Crockett (214) 670-6713

Contract Number:	PKR-2022-00018042	Contract Term:	2/3/2022	to	2/2/2023
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Background: The College Park Community Group is organization in the Southern District that is committed to enhancing the beauty of the JJ Lemon Park through monthly clean-up projects.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	- PKR-2022-00018042	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Dec 20, 2021 16:05 CST)
By Department Director

Dec 20, 2021
Date

Consuelo R Tankersley
Consuelo R Tankersley (Jan 6, 2022 16:37 CST)
Approved as to Form by City Attorney Date

Jan 6, 2022
Date

Joey Zapata
Joey Zapata (Dec 20, 2021 17:22 EST)
By City Manager

Dec 20, 2021
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
2 2 5 1 6 1
EFFECTIVE DATE
Dec 16, 2021

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JAN 20 PM 12:34
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Blackland Chapter, Native Prairies Association of Texas Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with Blackland Chapter, Natives Prairies Association of Texas for native prairie cultivation, invasive species removal, collection of biological data, and wildflower grasses seeding in the prairie unit located at Boy Scout Hill in White Rock Lake Park. (See Scope of Work and Map)
Contact: Sloan Anderson/ Jonathan "Brett" Johnson 214-671-1293 12/16/2021 12/15/2022

Contract Number:	PKR-2021-00017230	Contract Term:	12/2/2021	to	12/1/2022
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Background: The Blackland Chapter, Native Prairies Association of Texas consists of residents of the White Rock Lake area and nature enthusiasts with an interest in prairie conservation. The groups effort is specific to the maintenance of the prairie unit at Boy Scout Hill at White Rock Lake.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2021-00017230	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00



Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

Nty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

John Jenkins
John Jenkins (Dec 16, 2021 10:02 CST)
By Department Director Date

Consuelo R Tankersley
Consuelo R Tankersley (Jan 13, 2022 12:48 EST)
Approved as to Form by City Attorney Date

Joy Zapata
Joy Zapata (Dec 16, 2021 20:33 EST)
By City Manager Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 225162 EFFECTIVE DATE Jan 10, 2022	
	1. Place an "X" in the appropriate box for the approval of:							
	<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input checked="" type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.							
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Supplier Name:	Amanda and Jon Schulz					Supplier No.		
Subject:	Beautification Agreement							
Lead Dept:	Park and Recreation							
Action Requested:	Authorize a Beautification Agreement with Amanda and Jon Schulz to maintain, plant, mulch, and weed the pollinator garden at Cochran Park utilizing plant approved materials from the Park and Recreation Dept. (See Scope of Work) Contact: Sloan Anderson (214) 670-0203							
	Contract Number:	PKR-2022-00018011	Contract Term:	2/3/2022	to	2/2/2023		
Background:	Amanda and Jon Schulz are Community Leaders who have served their neighborhood and, Amanda also faithfully served the City of Dallas Park Board. To continue their work for the City of Dallas Parks, they have dedicated their time and funds to create and maintain a pollinator garden at Cochran Park.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/lpa/sscmlbsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
 Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2022-00018011	
							-	
Financing:							TOTAL:	
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
						\$ 0.00	%	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Jan 10, 2022 11:30 CST)

By Department Director

Jan 10, 2022

Date

Consuelo R Tankersley
Consuelo R Tankersley (Jan 13, 2022 12:33 CST)

Approved as to Form by City Attorney

Jan 13, 2022

Date

OA
OA

Joey Zapata
Joey Zapata (Jan 10, 2022 11:47 CST)

By City Manager

Jan 10, 2022

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225163

EFFECTIVE DATE

Jan 19, 2022

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 JAN 20 PM 3:08

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Harrison, Walker & Harper, LLC. Supplier No. 513339

Subject: Supplemental Agreement No. 5 to Design/Builder's Contract for Fire Station #59

Lead Dept: MGT-Office of Bond and Construction Management

Action Requested: Authorize an increase to the design/build contract with Harrison Walker & Harper, LLC (HWH) for the scope of work modifications for Fire Station 59, in an amount not to exceed \$82,438.06, increasing the contract from \$6,902,040.84 to \$6,984,478.90 and extend the project completion date for these necessary modifications.

Contract Number:	PBW-2019-00008741	Contract Term:	6/10/2019	to	2/28/2022
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Background: On May 8, 2019, Resolution No. 19-0684 authorized a design-build services contract with Harrison, Walker & Harper, LLC. for Fire Station 59. This action will allow for the addition of a manhole on private property of the fire station, and for the roof strengthening modifications due to material supply delays (EPS Substrate, Clerestory Sill and RTU curb revisions).

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V33	BSD	VG31	FIRF	4310	EB17VG31	CX PBW-2019-00008741	\$82,438.06
						-	
						-	
Financing: 2017 General Obligation Bond Fund						TOTAL:	\$82,438.06

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	5	19-0684	5/8/2019	\$658,932.00	\$6,902,040.84	\$6,984,478.90	959.97%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Adriana Castaneda (Jan 19, 2022 18:22 CST)
By Department Director

Jan 19, 2022
Date

Approved as to Form by City Attorney

Jan 20, 2022
Date

By City Manager
Jan 19, 2022
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 225164 EFFECTIVE DATE Dec 20, 2021	
	1. Place an "X" in the appropriate box for the approval of:							
	<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input checked="" type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.							
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Supplier Name:	Dunaway Associates, LLC.					Supplier No.	VS0000059194	
Subject:	Cadillac Heights Park – Phase I							
Lead Dept:	Park and Recreation Department							
Action Requested:	Authorize Supplemental Agreement No. 2 to the Professional Services Contract with Dunaway Associates, LLC., in the amount of \$58,500.00; thereby increasing the contract from \$219,795.00 to \$278,295.00							
	Contract Number:	PKR-2021-00015940		Contract Term:	n/a	to	n/a	
Background:	Dunaway Associates, LLC. will provide a drainage study, 3D modeling and additional platting services for the Phase 1 area for the Cadillac Heights Park Development.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbi/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	1V00	PKR	VK94	STDE	4111	PK17VK94	CX - PKR-2021-00015940	\$58,500.00
							- <i>lmb</i> Dec 20, 2021	
							-	
	Financing:						TOTAL:	\$58,500.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
	2	21-0712	4/28/2021	\$169,945.00	\$49,850.00	\$ 278,295	63.75%	

RECEIVED
 CITY SECRETARY
 DALLAS TEXAS
 12/20/21 4:06 PM

RTW 12/18/21 **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

 John Jenkins (Dec 20, 2021 15:45 CST) By Department Director	Dec 20, 2021 Date	 Christine Lanners (Jan 20, 2022 11:44 CST) Approved as to Form by City Attorney	Jan 20, 2022 Date
 Joey Zapata (Dec 20, 2021 17:13 EST) By City Manager	Dec 20, 2021 Date		



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225165

EFFECTIVE DATE

Jan 12, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 29%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN 11 AM 11:09
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **THE FLAME FOUNDATION** Supplier No. VS0000043189

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present performances and workshops as directed by the Office of Arts and Culture in dance, music education, and senior movement. Workshops and performances will be accessible, celebratory, unifying, and a multicultural art experience. The first two elements that participants will learn are clapping (palmas) and singing (cante). Subsequently, flamenco movements will be introduced with choreography to follow. Consultant shall also present workshops introducing castanets and cajon box drums (flamenco percussive instruments). For the senior population, consultant shall provide lower intensity Flamenco rhythms and movements used while seated or standing. Services are available for seniors, adults, and children of ages two and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2021-00017268 (CR-00025806)	Contract Term:	1/17/2022	to	9/30/2022
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Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$12,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/toasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$12,000.00	
Financing:							TOTAL:	\$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Janifer Scripps
 Janifer Scripps (Jan 12, 2022 13:03 CST)
 By Department Director

Jan 12, 2022
 Date

Karla A. Stee
 Approved as to Form by City Attorney
 Date

Joey Zapata
 Joey Zapata (Jan 12, 2022 13:15 CST)
 By City Manager

Jan 12, 2022
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 225166 EFFECTIVE DATE 1-3-22
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1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain an attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 JAN 31 AM 11:15

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Catholic Charities of Dallas, Inc. Supplier No. VC000007486

Subject: COVID Isolation Program

Lead Dept: Office of Homeless Solutions

Action Requested: Contract with Catholic Charities of Dallas, Inc. to provide shelter and basic needs for homeless clients who have tested positive for COVID-19 and do not have a safe place to quarantine within current homeless shelters. Average cost per day per 1 client is \$208.44.

Contract Number:	OHS-2022-00018409	Contract Term:	01/01/2022	to	09/30/2022
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Background: Since the onset of the COVID pandemic in 2020, OHS has secured and paid for hotel rooms for the isolation of COVID positive guests at all overnight congregate shelters in Dallas. Catholic Charities of Dallas, Inc. currently provides shelter for COVID positive guests with OHS providing overflow spaces at a hotel.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/loassemblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.



NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
ECV2	MGT	911F	EHS4	3070		OHS-2022-00018409	50,000.00	
Financing:							TOTAL:	50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Dec 30, 2021  Jan 6, 2022
 By Department Director Date Approved as to Form by City Attorney Date

 Jan 3, 2022
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225167

EFFECTIVE DATE

OCT 4 2021

OCT 2 2021 PM 2:22
CITY SECRETARY
DALLAS TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Project Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: EBSCO Supplier No. 077473

Subject: Reader's Advisory Online Services

Lead Dept: Library

Action Requested: Approval of payment in the amount of \$47,030 for EBSCO Reader Advisory Service.

Contract Number: LIB-2021-00017459 Contract Term: 04/01/2022 to 03/31/2023

Background: Reader's Advisory Online Services provide enhanced features to the Library's customer facing Online Public Access Catalog (OPAC), access to Reader's Advisory databases for customers and staff, as well as, an online platform where Library staff are able to email newsletters and other recommendations for materials to customers. These services are utilized by the Library's "Personal Librarian" program to offer customized material recommendations to library customers, by request.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5392		3341		- LIB-2021-00017459	\$47,030.00	
						-		
						-		
Financing:							TOTAL:	\$47,030.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

M.J. Giudice
M.J. Giudice (Oct 4, 2021 09:45 CDT)

By Department Director

Ashley Stockton
Ashley Stockton (Jan 5, 2022 14:02 CST)

Approved as to Form by City Attorney

Joey Zapata
Joey Zapata (Oct 4, 2021 11:04 CDT)

By City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225168

EFFECTIVE DATE

Jan 5, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 JAN 21 PM 3:18

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: The Top Ladies of Distinction Trinity-West Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Top Ladies of Distinction Trinity- West to perform service enhancements such as picking up litter and debris and planting and maintaining ornamental beds at Derek Geter Park. (See Scope of Work)
Contact: Shenequa D. Crockett (214) 670-6713

Contract Number:	PKR-2022-00018109	Contract Term:	2/3/2022	to	2/2/2023
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Background: The Top Ladies of Distinction Trinity- West is an organization in the Southern District that is committed to enhancing the Derek Geter Park through quarterly clean-up projects.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2022-00018109	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Jan 5, 2022 12:14 CST)
By Department Director

Jan 5, 2022
Date

Consuelo R Tankersley
Consuelo R Tankersley (Jan 20, 2022 16:27 CST)
Approved as to Form by City Attorney
Jan 20, 2022
Date

OA
OA
Revised-Office Of Procurement Services

Joey Zapata
Joey Zapata (Jan 5, 2022 12:36 CST)
By City Manager
Jan 5, 2022
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
225169
EFFECTIVE DATE

Dec 20, 2021

RECEIVED
 CITY SECRETARY
 DALLAS TEXAS
 2021 DEC 21 PM 3:19

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Friends of Crawford Park Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with The Friends of Crawford Park to perform service enhancements by picking up litter and debris and planting and maintaining ornamental beds at the Crawford Park (See Scope of Work)
Contact: Shenequa D. Crockett (214) 670-6713

Contract Number:	PKR-2022-00018045	Contract Term:	2/3/2022	to	2/2/2023
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Background: The Friends of Crawford Park is an organization in the Southern District that is committed to enhancing the beauty of Crawford Park through quarterly clean-up projects.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	PKR	N/A	N/A	N/A	N/A	- PKR-2022-00018045	\$0.00
							-	
							-	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Dec 20, 2021 16:04 CST)

By Department Director

Dec 20, 2021
Date

Consuelo R Tankersley
Consuelo R Tankersley (Jan 20, 2022 16:33 CST)

Approved as to Form by City Attorney

Jan 20, 2022
Date

OA
OA

Joey Zapata
Joey Zapata (Dec 20, 2021 17:22 EST)
By City Manager

Dec 20, 2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225170

EFFECTIVE DATE

Jan 18, 2022

2022 JAN 21 PM 3:19
CITY SECRETARY
DALLAS, TEXAS
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1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Seth Vandable Supplier No. VS100128

Subject: Santos Rodriguez at Pike Park Public Art

Lead Dept: Office of Arts & Culture

Action Requested: Authorize a Supplemental Agreement No. 2 to contract OCA-2019-00010906 for Seth Vandable, to design and install a public art site-specific artwork at Pike Park, extending the contract termination date from November 1, 2021 to January 31, 2022.

Contract Number: OCA-2019-00010906 Contract Term: November 2, 2021 to January 31, 2022

Background: The Public Art Program of the Office of Arts & Culture approved an artwork concept design by Seth Vandable on August 31, 2020. A Supplement Agreement was effective on August 18, 2021. The artist's contract expires on November 1, 2021; this action extends his contract to January 31, 2022 to accommodate the amended installation schedule due to Certificate of Appropriateness application to Landmark Commission. The sculpture honors the life and memory of Santos Rodriguez, a 12-year-old boy killed on July 24, 1973. This project was authorized by City Council by Resolution. No.19-1501 on September 25, 2019.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	PA56	PUBA	4425	PK17PA 56	OCA- 2019-00010906	\$1,000.00
						-	
						-	
Financing: Financing 2017 Park Bond Funds						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	19-1501	August 30, 2020	\$59,348	1	\$60,348	1%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Janif Scripps
Janif Scripps (Jan 18, 2022 12:10 CST)

By Department Director

Jan 18, 2022

Date

Tasheena L. Byrd

Approved as to Form by City Attorney

Jan 18, 2022

TLB


Date

Joey Zapata
Joey Zapata (Jan 18, 2022 15:21 CST)

By City Manager

Jan 18, 2022

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION	
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	2 2 5 1 7 1	EFFECTIVE DATE
		Oct 27, 2021	

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input checked="" type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2022 JAN 21 PM 3:19
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	TL Creative Advertising LLC, dba vCreative	Supplier No.	VS99910
Subject:	Production and Programing Services		
Lead Dept:	Office of Arts and Cultural / WRR		

Action Requested:	WRR-FM is requesting authorization for the amendment on the existing contract for a one (1) year extension to the 36-month agreement with TL Creative, LLC, dba vCreative on AA195908. The Sales Staff will use this cloud-based software for production orders workflow and promotions & events workflow.						
	Contract Number:	OCA-2022-00017919	Contract Term:	02/01/2022	to	01/31/2023	

Background: TL Creative will merge with WRR's existing AR Traffic software to assign production orders and or promotion events to the client's contract. This one (1) year amendment to the existing 36-month agreement shall be from February 1, 2022 to January 31, 2023. Contract shall not exceed \$12,000.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0140	OCA	1066		3099		MASC OCA-2022-00017919	\$12,000.00
						-	
						-	
Financing:		Municipal Radio Funding				TOTAL:	\$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	19-5908	2/19/2019	36,000.00	0.00	\$ 48,000.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jenny Sings
 Jennifer Sings (Oct 27, 2021 13:03 CDT)
 By Department Director


Oct 27, 2021
 Date

Willow Sanchez
 Approved as to Form by City Attorney
 Date

Jan 18, 2022
 Date

Joey Zapata
 Joey Zapata (Oct 27, 2021 13:08 CDT)
 By City Manager

Oct 27, 2021
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-06 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>225172</h1>
		EFFECTIVE DATE Dec 11, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JAN 24 AM 8:54
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Wenzel Wenzel & Associates** Supplier No. **502397**

Subject: **Traffic Cones**

Lead Dept: **POM/DWU**

Action Requested: **Authorize a price increase on line item 003 of 25.91% from \$4.27 to \$5.38 and line item 006 of 25.13% from \$12.82 to \$16.04. This action will not increase the contract price.**

Contract Number:	BP1205	Contract Term:	4/16/2012	to	4/08/2022
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Background: On April 11, 2012, City Council awarded Wenzel Wenzel & Associates, Inc. (502397) a five-year master agreement in the amount of \$1,367,447.90 with Resolution 12-1029, for the purchase of traffic cones and other traffic control accessories

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

N/A-CM-LD

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- BP1205	\$1,367,447.90
						-	
						-	
Financing:						TOTAL:	\$1,367,447.90

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
		12-1029	4/16/2012	\$1,367,447.90		\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chikwony Chikwan
 By Department Director Date Dec 10, 2021

Cal Estee
 Approved as to Form by City Attorney Date Jan 21, 2022

[Signature]
 By City Manager Date Dec 11, 2021



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225173

EFFECTIVE DATE

Dec 14, 2021

RECEIVED
2021 JAN 4 PM 3:00
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Water Revenue Contract
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Signal Ridge HOA Phase IV, Inc. Supplier No. _____

Subject: Authorized Untreated Water Contract

Lead Dept: Water Department

Action Requested: Authorize the Director of Dallas Water Utilities to execute a three-year contract with Signal Ridge HOA Phase IV, Inc. to provide untreated water for purpose of irrigating the golf course.

Contract Number:	2021-00017454	Contract Term:		to	3 years
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Background: This item is for authorization to enter a new untreated water contract with Signal Ridge HOA Phase IV, Inc. Signal Ridge HOA Phase IV, Inc requests the purchase of untreated water annually from Dallas from diversion points located on Lake Ray Hubbard for the purpose of irrigating the golf course.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearchl/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. N/A
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
Terry Lowery (Dec 14, 2021 12:11 CST)
By Department Director _____ Date _____

Cal Estee
Cal Estee (Jan 24, 2022 11:45 CST)
Approved as to Form by City Attorney _____ Date _____

[Signature]
By City Manager _____ Date Dec 14, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
225174
EFFECTIVE DATE
Jan 18, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2022 JAN 24 PM 3:00
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	NORTH TEXAS PUBLIC BROADCASTING, INC.	Supplier No.	331228
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall produce, Community Art Neighborhood Block Party, a celebration at Paul Quinn College to unveil the new art park and indoor photographic mural. Consultant will work with a local photographer and the PQC archivist to teach students about photography and historical preservation through art. Students will complete a photography project that will be displayed during the celebratory event. The party will also include, an on-site community mural project, vendor booths featuring local artists, Children's Art Pavilion with storytelling and art/craft stations, and performances featuring the Paul Quinn College gospel choir. Consultant shall follow all CDC guidelines for any in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2021-00017441 (CR-00025906)	Contract Term:	1/28/2022	to	9/30/2022
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Background: The fee for this service is \$15,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3,750.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$7,500.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3,750.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$15,000.00
Financing: General Fund							TOTAL: \$15,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Jan 18, 2022 16:46 CST)
 By Department Director

Jan 18, 2022
 Date

Lisa Mares
 Approved as to Form by City Attorney
 Date

Jan 21, 2022
 Date

Joey Zapata
 Joey Zapata (Jan 18, 2022 16:51 CST)
 By City Manager

Jan 18, 2022
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225175

EFFECTIVE DATE

Jan 21, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JAN 24 2022 4:01 PM
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Lucina Montanez** Supplier No. **VC22357**

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce, Creando, Compartiendo y Emprendiendo, a artisan jewelry making workshop that will culminate in a bazar where the students will be able to showcase their work from the previous classes. There will be a total of 9 classes where students will create the following: Memory Wire Bracelet, Earrings with coiling technique, double coiling serpent bracelets, square wire ring, unisemamario, crystal heart pendant, bridal headdress, and a macramé style plant hanger. Classes will be held in both English and Spanish and will be open-to-the-public. Consultant shall follow all CDC guidelines for any in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017441 (CR-00025914) Contract Term: 1/31/2022 to 9/30/2022

Background: The fee for this service is \$7,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,875.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,750.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25% or \$1,875.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$7,500.00
Financing: General Fund						TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps (Jan 21, 2022 13:53 CST)
By Department Director

Jan 21, 2022
Date

Kelsey Cileffo
Approved as to Form by City Attorney

Jan 24, 2022
Date

Joey Zapata (Jan 21, 2022 14:00 CST)
By City Manager

Jan 21, 2022
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225176
		EFFECTIVE DATE
		01/22/2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Appropriate funds for holdover rental payments under approved non-bid lease contract.

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN 25 AM 9:16
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: E AVENUE F, LLC Supplier No. VC21901

Subject: Procurement Service (City Store) Lease Agreement – 3131 Irving Blvd, Ste. 605, DALLAS, Dallas County, TX – Holdover occupancy

Lead Dept: Public Works

Action Requested: Authorize rental payment of \$5,076.56 per month and additional rental payment of \$2,273.33 per month for the holdover period of three (3) months, beginning February 1, 2022 and ending April 30, 2022, between City of Dallas and E Avenue F, LLC., successor in interest. Consideration: an amount not to exceed \$22,049.67

Contract Number:	POM-2022-00018241	Contract Term:	2/1/2022	to	4/30/2022
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Background: Section XV of the Lease Agreement, dated October 31, 2006, between City of Dallas and E Avenue F, LLC, successor in interest, provides the City of Dallas, at Landlord's option, to continue its occupancy on a holdover month-to-month tenancy, with rental payments the same as the current monthly rate of \$5,076.56 and additional rental payments the same as the current monthly rate of \$2,273.33, for a total combined monthly payment of \$7,349.89.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0199	POM	1232		3330		CX POM-2022-00018241	\$ 22,049.67	
						-		
						-		
Financing:							TOTAL:	\$ 22,049.67

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ashley Eubank
 By Department Director Jan 20, 2022
 Date

Consuelo R Tankersley
 Consuelo R Tankersley (Jan 24, 2022 16:55 CST) Jan 24, 2022
 Approved as to Form by City Attorney *CRT* Date

[Signature]
 By City Manager Jan 22, 2022
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
2 2 5 1 7 8
EFFECTIVE DATE
DEC 1 3 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Online Subscription
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN 25 AM 10:58
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: ProQuest, LLC Supplier No. VS0000020264

Subject: Online Access to PressReader

Lead Dept: Library

Action Requested: Authorize a three year renewal and payment to ProQuest, LLC for online web access to PressReader in the amount of \$31,824 for one year.

Contract Number:	LIB-2022-00018297	Contract Term:	10/1/2021	to	09/30/2022
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Background: PressReader, exclusively from ProQuest, allows library customers same-day access to over 1,000 world-wide newspapers and magazines.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5392		3341		- LIB-2022-00018297	\$31,824.00	
						-		
						-		
Financing:							TOTAL:	\$31,824.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

12/13/2021
Date

Christina Tsevoukas (Jan 25, 2022 09:50 CST)


Approved as to Form by City Attorney

Date

Joey Zapata (Dec 13, 2021 13:53 EST)

By City Manager

Date

 CITY OF DALLAS	<h1 style="margin: 0;">ADMINISTRATIVE ACTION</h1> <p style="margin: 0;">See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 2 2 5 1 7 9 EFFECTIVE DATE 04/15/2021																																									
	<p>1. Place an "X" in the appropriate box for the approval of:</p> <p><input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.</p> <p><input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).</p> <p><input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.</p> <p><input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.</p> <p><input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.</p> <p><input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): <small>NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</small></p>																																															
	2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																									
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.						Yes <input checked="" type="checkbox"/> No																																										
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																										
Vendor Name: Harvard Business School Publishing Corporation				Vendor No. VC0000004336																																												
Subject:		SERVE Leadership Development Program – Online Training																																														
Lead Dept:		Human Resources																																														
Action Requested:		As a part of the SERVE Executive Leadership Development Program, the City of Dallas is looking to provide 12 months of online training licenses of Harvard ManageMentor (HMM) for up to 50 Sr. Management Members. The HMM licenses include training topics that cover the 25 Executive Core Qualifications (ECQs). See attached. The online training should be designed to drive positive behavioral change and increase individual job effectiveness.																																														
Contract Number:		PER-2021-00016268		Contract Term:		01/06/2022 to 01/05/2023																																										
Background:		This step in the SERVE Leadership Development Program provides online training for up to 50 Sr. Management Team Members. The online training is to strengthen the Sr. Leaders in their development needs in the City's Executive Core Qualifications (ECQs) to drive positive behavioral change and increase individual job effectiveness.																																														
HUB Check appropriate Box https://mycpa.state.tx.us/tpasscmblsearch/		<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input checked="" type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.																																														
Funding:		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>FUND</th> <th>DEPT</th> <th>UNIT</th> <th>ACTV</th> <th>OBJ</th> <th>PROGRAM</th> <th>ENCUMBRANCE TYPE and NUMBER</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>0001</td> <td>PER</td> <td>1436</td> <td></td> <td>3361</td> <td>CX</td> <td>- PER-2021-00016268</td> <td>\$25,816</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>-</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>-</td> <td></td> </tr> <tr> <td colspan="7" style="text-align: right;">Financing:</td> <td>TOTAL:</td> <td>25,816.00</td> </tr> </tbody> </table>						FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	0001	PER	1436		3361	CX	- PER-2021-00016268	\$25,816							-								-		Financing:							TOTAL:	25,816.00
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT																																									
0001	PER	1436		3361	CX	- PER-2021-00016268	\$25,816																																									
						-																																										
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Financing:							TOTAL:	25,816.00																																								
Contract Amendment Information:		Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage																																								
							\$ 0.00	%																																								

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Nina Ariss

Apr 15, 2021

Willow Sanchez

Jan 6, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225195

EFFECTIVE DATE

01/25/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY'S OFFICE
DALLAS, TEXAS
RECEIVED
JAN 25 PM 4:00

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Jones & Carter, Inc.	Supplier No.	VS0000004399
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Subject: Group 17-1411

Lead Dept: Department of Public Works

Action Requested: Authorize Supplemental Agreement No. 1 to the professional services contract with Jones and Carter, Inc. to reduce \$19,457.25 from Collett (PB17VA24) basic services and add \$31,600.00 to Richmond/Skillman (PB17VA25) special services. Supplemental Agreement #1 amount will not exceed \$12,142.75, increasing the contract amount from \$140,397.00 to \$152,539.75.

Contract Number:	PBW-2019-00010936	Contract Term:	11/18/2019	to	11/19/2022
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Background: On November 18th, 2021, Resolution No 19-1229 authorized a professional services contract with Jones and Carter, Inc. for engineering design of Group 17-1411. During the design phase it was determined to change the scope of the project. Some of the changes included adding a traffic study to Richmond/skillman and stopping the services on Collette since the improvements will be done by the Transportation Department. See Attachment A for more details.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	VA24	TICS	4111	PB17VA24	-	\$ (19,457.25)
1V22	PBW	VA25	TICS	4111	PB17VA25	-	\$ 31,600.00
Financing: 2017 General Obligation Bond Fund						TOTAL:	\$ 12,142.75

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	No. 1	19-1229	11.18.2019	\$140,397.00	N/A	\$152,539.75	8.65%

88 *HH* DT APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code. *MH*

<u>Robert Perez</u> Robert Perez (Jan 21, 2022 10:26 CST)	01/21/2022	<u>Milton Henderson</u> Milton Henderson (Jan 25, 2022 15:29 CST)	Jan 25, 2022
By Department Director	Date	Approved as to Form by City Attorney	Date
<i>AA</i>		01/25/2022	
By City Manager	Date		



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225196

EFFECTIVE DATE

Dec 9, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JAN 26 AM 11:47
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Norris D. TX LLC, DBA Norris Design Supplier No. VS95472

Subject: Anderson Bonner Park New Playground

Lead Dept: Park & Recreation Department

Action Requested: Award Professional Services contract to Norris D. TX LLC, BBA Norris Design in the Amount of \$24,385.00 to prepare final construction documents

Contract Number: PKR-2021-00017579 Contract Term: to

Background: Consultant will prepare design documents for construction including surveying services for a new Playground Installation.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
1V00	PKR	VK46	PLGI	4111	PK17VK46	CX - PKR-2021-00017579	\$24,385.00	
Maria Martinez 11/5/2021								
Financing:							TOTAL:	\$24,385.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Dec 9, 2021 10:11 CST)
By Department Director

Dec 9, 2021
Date

Christine Lanners
Christine Lanners (Jan 20, 2022 14:52 CST)
Approved as to Form by City Attorney

Jan 20, 2022
Date

Trini Zapata
Trini Zapata (Nov 8, 2021)
Nov 8, 2021

Joviy Zapata
Joviy Zapata (Dec 9, 2021 11:33 EST)
By City Manager

Dec 9, 2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225197

EFFECTIVE DATE

Jan 26, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
JAN 26 PM 2:02
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: North Central Texas Council of Governments (NCTCOG) Supplier No. 066264

Subject: Regional Emergency Preparedness Program FY2022

Lead Dept: Office of Emergency Management

Action Requested: Authorize the City to pay NCTCOG for its Regional Emergency Preparedness Program FY2022 membership dues

Contract Number: MGT-2022-00018552 Contract Term: 10/1/2021 to 9/30/2022

Background: The NCTCOG Emergency Preparedness Program facilitate collaborative regional preparedness efforts through improved efficiency, resource sharing, planning coordination and other supportive member services. Annual membership program dues increase the scope and effectiveness of regional programs and projects, enhance citizen safety, and help protect critical infrastructure in our region.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	MGT	2076	EM01	3340	General	CT-MGT NCTCOG2022	\$15,000.00	
						-		
						-		
Financing:		2076					TOTAL:	\$15,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rocky Vaz

1/21/2022

By Department Director

Date

ALH

Anna Lamberti Holmes

Approved as to Form by City Attorney

Jan 26, 2022

Date

Jon Fortune

Jon Fortune (Jan 26, 2022 10:15 CST)

By City Manager

Jan 26, 2022

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225198

EFFECTIVE DATE

01/26/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN 26 PM 3:19
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: American Society of Evidence- Based Policing (ASEBP) Supplier No. _____

Subject: Memorandum of Understanding (MOU) with American Society of Evidence- Based Policing (ASEBP)

Lead Dept: Dallas Police Department (DPD)

Action Requested: To authorize Memorandum of Understanding with ASEBP and the City of Dallas through the Dallas Police Department for participation in the 2022 Applied Criminology and Data Management Conference.

Contract Number: DPD-2022-00018570 Contract Term: 6/6/2022 to 9/30/2022

Background: This MOU will authorize DPD to participate in the 2022 Applied Criminology and Data Management Conference.

HUB
Check appropriate Box
<https://mycda.cpa.state.tx.us/passcmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- N/A	0.00
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
 Date: 2/25/22

 By City Manager

Anna Lambert Hobbes ALH Jan 26, 2022
 Approved as to Form by City Attorney
 Date
 Jan 26, 2022
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225199

EFFECTIVE DATE

Nov 16, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 JUN 16 PM 4:54
CITY SECRETARY'S
OFFICE
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: White Rock Rowing League Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with The White Rock Rowing League to maintain the buoy line installed at White Rock Lake, to provide safety lanes for boating activities.
Contact: Sloan Anderson (214) 670-0203

Contract Number:	PKR-2021-00016683	Contract Term:	11/17/2021	to	11/16/2022
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Background: The White Rock Rowing League is a coalition of all rowing interests on White Rock Lake that desires to enhance the experiences of all rowing programs.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2021-00016683	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Nov 16, 2021 16:43 CST)
By Department Director

Nov 16, 2021

Consuelo R Tankersley
Consuelo R Tankersley (Jan 21, 2022 17:09 CST)
Approved as to Form by City Attorney
Nov 16, 2021

Jan 21, 2022
Date

Date
Joey Zapata
Joey Zapata (Nov 16, 2021 17:43 CST)
By City Manager

MH
MH
Revised-Office Of Procurement Services

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	225200	EFFECTIVE DATE
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	
	Jan 24, 2022	

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2022 JAN 26 PM 4:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: TR Hoover Community	Supplier No.:
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Subject: Beautification Agreement

Lead Dept: Park and Recreation


Action Requested: Authorize a Beautification Agreement with the TR Hoover Community to perform service enhancements such as picking up litter and debris and planting and maintaining ornamental beds at Peary Park. (See Scope of Work)
Contact: Shenequa D. Crockett (214) 670-6713

Contract Number:	PKR-2022-00018036	Contract Term:	2/3/2022	to	2/2/2023
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Background: The TR Hoover Community is an organization in the Southern District that is committed to enhancing the beauty of Peary Park through quarterly clean up projects.


HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpascmb/search/>


<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
 Funding:	N/A	PKR	N/A	N/A	N/A	N/A	- PKR-2022-00018036	\$0.00
							-	
							-	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>John Jenkins</u> <small>John Jenkins (Jan 24, 2022 08:26 CST)</small> By Department Director	Jan 24, 2022 Date	<u>Consuelo R Tankersley</u> <small>Consuelo R Tankersley (Jan 25, 2022 09:05 CST)</small> Approved as to Form by City Attorney	Jan 25, 2022 Date
 OA	<u>Joey Zapata</u> <small>Joey Zapata (Jan 24, 2022 10:53 CST)</small> By City Manager	Jan 24, 2022 Date	

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	225201	
	EFFECTIVE DATE	
	Jan 18, 2022	
See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		

 2022 JAN 25 PM 4: 55
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 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Mill City Community Association	Supplier No.	
Subject:	Beautification Agreement		
Lead Dept:	Park and Recreation		

Action Requested:	Authorize a Beautification Agreement with the Mill City Community Association to perform service enhancements such as planting and picking up litter and debris at the T.G. Terry Park. Contact: Shenequa D. Crockett (214) 670-6713						
	Contract Number:	PKR-2022-00018181	Contract Term:	2/3/2022	to	2/2/2023	

Background: Mill City Community Association is an organization in the Southern District that is committed to enhancing the beauty of T.G. Terry Park through monthly clean-up projects.

HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
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	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
rmb rmb Funding:	N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2022-00018181	\$0.00
							-	
							-	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>John Jenkins</u> John Jenkins (Jan 18, 2022 13:01 CST)	Jan 18, 2022 Date	<u>Consuelo R Tankersley</u> Consuelo R Tankersley (Jan 25, 2022 16:57 CST)	Jan 25, 2022 Date
By Department Director		Approved as to Form by City Attorney	Date

<u>OA</u> OA	Jan 18, 2022 Date
By City Manager	Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		225202
		EFFECTIVE DATE
		Dec 21, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JAN 26 PM 4:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Kiest Park Community Group	Supplier No.	
Subject:	Beautification Agreement		
Lead Dept:	Park and Recreation		

Action Requested:	Authorize a Beautification Agreement with Kiest Park Community Group to perform litter and debris clean up daily or as needed and planting and maintaining ornamental beds for the Kiest Park. (See Scope of Work) Contact: Shenequa D. Crockett (214) 670-6713						
Contract Number:	PKR-2022-00018056	Contract Term:	2/3/2022	to	2/2/2023		

Background: The Kiest Park Community Group is a non-profit organization in the Southern District that is committed to enhancing the beauty of Kiest Park through monthly clean-up projects.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	- PKR-2022-00018056	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>John Jenkins</u> <small>John Jenkins (Dec 21, 2021 11:36 CST)</small> By Department Director	Dec 21, 2021 Date	<u>Consuelo R Tankersley</u> <small>Consuelo R Tankersley (Jan 25, 2022 20:01 CST)</small> Approved as to Form by City Attorney	Jan 25, 2022 Date
<u>OA</u> <small>OA</small> Revised-Office Of Procurement Services	<u>Joey Zapata</u> <small>Joey Zapata (Dec 21, 2021 12:46 EST)</small> By City Manager	Dec 21, 2021 Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225203

EFFECTIVE DATE

Jan 5, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS TEXAS
2022 JAN 26 PM 4:55
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Polk Terrace Neighborhood Association Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Polk Terrace Neighborhood Association to perform services by picking up litter and debris daily or as needed and planting and maintaining ornamental beds at Danieldale Park. (See Scope of Work)
Contact: Shenequa D. Crockett (214) 670-6713

Contract Number:	PKR-2022-00018039	Contract Term:	2/3/2022	to	2/2/2023
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Background: The Polk Terrace Neighborhood Association is a non-profit organization in the Southern District that is committed to enhancing the beauty of Danieldale Park through monthly clean-up projects.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	- PKR-2022-00018039	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Jan 5, 2022 12:15 CST)

By Department Director

Jan 5, 2022

Date

Consuelo R Tankersley
Consuelo R Tankersley (Jan 25, 2022 2:08:13 CST)

Approved as to Form by City Attorney

Jan 25, 2022

Date

OA
OA

Joey Zapata
Joey Zapata (Jan 5, 2022 12:37 CST)

By City Manager

Jan 5, 2022

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225204

EFFECTIVE DATE

Nov 24, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JUN 27 AM 10:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Runyon Springs Homeowners Association Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Runyon Springs Homeowners Association to perform services by picking up litter and debris as needed at the Runyon Creek Trail. (See Scope of Work)
Contact: Shenequa Crockett (214) 670-6713

Contract Number:	PKR-2022-00018009	Contract Term:	2/3/2022	to	2/2/2023
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Background: Runyon Creek HOA is an organization in the Southern District that is committed to enhancing the Runyon Creek Trail through monthly cleanup projects.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	- PKR-2022-00018009	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Nov 24, 2021 09:44 CST)

By Department Director

Nov 24, 2021

Date

Consuelo R Tankersley
Consuelo R Tankersley (Dec 1, 2021 11:19 CST)

Approved as to Form by City Attorney

Dec 1, 2021

Date


MH
MH

Joey Zapata
Joey Zapata (Nov 24, 2021 10:18 CST)

By City Manager

Nov 24, 2021

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 225205 EFFECTIVE DATE Dec 9, 2021
--	---	---

RECEIVED
 2022 JAN 27 PM 3:13
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Restroom Facilities Ltd. / CorWorth Supplier No. VS0000069409

Subject: Retrofit Installation for CMS Unit for White Rock Lake Park Stone Tables Latrine

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$19,787.00 with Restroom Facilities Ltd./ CorWorth. The vendor will provide retrofit installation for CMS Unit for White Rock Lake Park Stone Tables Latrine. Buyboard 592-19
Contact: Benjamin Heistein (214) 671-1929

Contract Number:	PKR-2021-00017890	Contract Term:	1/01/2022	to	9/30/2022
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Background: The Stone Tables Latrine at White Rock Lake park were recently completed with manual locks. A quote was obtained for CMS Unit retrofit installation to equip the latrine with automatic locks and a monitoring system, consistent with what is typically installed at other Dallas Park sprayground restrooms.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR	5090		3210		CX PKR-2021-00017890	\$19,787.00	
						-		
						-		
Financing:							TOTAL:	\$19,787.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins Dec 9, 2021 Christine Lanners Dec 23, 2021
John Jenkins (Dec 9, 2021 18:42 CST) Christine Lanners (Dec 23, 2021 03:01 CST)
 By Department Director Date Approved as to Form by City Attorney Date

Joey Zapata Dec 9, 2021
Joey Zapata (Dec 9, 2021 23:01 EST)
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225206

EFFECTIVE DATE

Jan 24, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 JAN 27 PM 3:16
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: TBG PARTNERS, INC. Supplier No. _____

Subject: CROCKETT DOG PARK

Lead Dept: Park and Recreation Department

Action Requested: Authorize Supplemental Agreement No. Two with TBG Partners, Inc. in the amount of \$4,500.00: thereby increasing the contract from \$46,015.00 to \$50,515.00

Contract Number:	PKR-2020-00012258	Contract Term:	N/A	to	N/A
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Background: Increase existing scope of services for the Crockett Dog Park to include limited Construction Administration.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0340	PKR	6982	RFSI	4111	PK06W372	CX- PKR-2020-00012258	\$4,500.00	
						Maria Martinez 9/17/21		
Financing:							TOTAL:	\$4,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	20-5297	01/14/2020	35,015.00	11,000.00	\$ 50,515.00	44%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Jan 24, 2022 11:04 CST)
By Department Director

Jan 24, 2022
Date

Christine Lanners
Christine Lanners (Jan 24, 2022 12:03 CST)
Approved as to Form by City Attorney

Jan 24, 2022
Date

Joey Zapata
rmb

Joey Zapata
Joey Zapata (Jan 24, 2022 11:27 CST)
By City Manager

Jan 24, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225207

EFFECTIVE DATE

12/28/2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETAR
DALLAS, TEXA
2021 JAN 28 AM 10:54

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Dallas Area Rapid Transit Supplier No. 232802

Subject: DART Employee Passes

Lead Dept: Human Resources

Action Requested: Authorize a service contract with Dallas Area Rapid Transit for the purchase of 85 annual passes in support of the City's clean air initiative - Not to exceed \$66,240.00 - Financing: General Fund (30,000.00) and Cost Consideration to Others (36,240.00)

Contract Number:	PER-2022-00018360	Contract Term:	1/1/2022	to	12/31/2022
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Background:

The Dallas Area Rapid Transit (DART) Annual Pass Program is designed to increase DART ridership through a reduced fare to program participants. Passes allow unlimited transportation for a full calendar year (7 days per week) on DART bus, rail and commuter rail routes. It is expected to increase the use of public transportation by City employees, thereby decreasing automobile emissions.

Increasing City employees' use of mass transportation is part of the City's clean air strategies. The 2022 DART Pass Program will be effective January 1, 2022 through December 31, 2022.

The DART Pass Program is open to permanent civilian and uniformed Dallas Fire-Rescue employees. Uniformed Police employees are eligible to ride free of charge on DART transportation routes. The City will purchase approximately 85 annual bus passes which will be partially reimbursed by participating employees through payroll deductions beginning January 1, 2022 through December 31, 2022. The City's subsidy will not exceed \$30,000.00.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
PER	001	1436		3532		-	\$66,240.00
						-	
						-	
Financing:						TOTAL:	\$66,240.00



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225208

EFFECTIVE DATE

11/09/21 SHB

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Project Agreement,
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
JUN 28 AM 10:56
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: ProQuest, LLC. Supplier No. VS*20264

Subject: Microfilm & Digital Microfilm for New York Times & Wall Street Journal

Lead Dept: Library

Action Requested: Authorize an agreement and payment to ProQuest for physical microfilm and digital microfilm for 1 year with New York Times and Wall Street Journal – not to exceed \$18,198.00.

Contract Number: LIB-2022-00018010 Contract Term: 01/01/2022 to 12/31/2022

Background: To offer customers access to physical archived copies of the new York Times and Wall Street Journal, the library acquired microfilm. Additionally, ProQuest also offers digital access to the microfilm so that customers can search and have access to digital microfilm at the library.

HUB
Check appropriate Box
<https://mvcpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
001	LIB	5392		3341		- LIB-2022-00018010	\$18,198.80	
						-		
						-		
Financing:							TOTAL:	\$18,198.80

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

M.J. Giudice
MJ Giudice (Nov 8, 2021 16:11 CST)

By Department Director

Date

Ashley Stockton
Ashley Stockton (Jan 27, 2022 15:02 CST)

Approved as to Form by City Attorney

Date

Joey Zapata
Joey Zapata (Nov 9, 2021 09:37 CST)

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225209

EFFECTIVE DATE

12/01/2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JAN 28 AM 11:20
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Radio One of Texas II, LLC Supplier No. VC0000010752

Subject: Radio Advertising Campaign

Lead Dept: Code Compliance

Action Requested: 2022 Radio Campaign advertising to increase awareness of COVID19, West Nile, Zika and Chikungunya Virus and general Code Compliance Services.

Contract Number: CCS-2022-00018196 Contract Term: 05/02/22 to 11/01/22

Background: To continue public education campaign to urge citizens to practice the 4D's to protect themselves from COVID19, West Nile, Zika and Chikungunya virus. The campaign also includes information regarding general Code Compliance Services.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	CCS	4221		3320		MASC-CCS-2022-00018196	\$9,450.00	
						-		
						-		
Financing:							TOTAL:	\$9,450.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Paul A.
By Department Director

12/1/21
Date
Jon Fortune
Jon Fortune (Dec 1, 2021 14:05 CST)
By City Manager

Ashley Stockton
Ashley Stockton (Jan 20, 2022 14:57 CST)
Approved as to Form by City Attorney

Jan 20, 2022
Date

Dec 1, 2021
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225210

EFFECTIVE DATE

January 21, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN 18 AM 11:52
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Danielle Lloyd Supplier No. _____

Subject: Dallas Homebuyer Assistance Program

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execution of the City of Dallas Homebuyer Written Agreements (HOME/CDBG) for down payment assistance for the total amount of \$40,000 (\$20,000 in HOME funds, \$20,000 in CDBG funds). Funds have been appropriated by previous City Council resolution.

Contract Number: HOU-2022-00018429 Contract Term: 01/21/2022 to 01/21/2032

Background: Ms. Lloyd was approved for purchase of property at 2952 Kavasar Dr. using HOME funds (\$20,000.00) and CDBG funds (\$20,000.00) for homebuyer assistance. The city provided the DHAP program pursuant to Council Resolution 20-1220 on August 26, 2020, to provide homebuyer assistance to households with income between 60% to 120% of the AMI. Funding has been appropriated under a prior Resolution.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0.00
						-	0.00
						-	0.00
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	n/a	n/a	n/a	0.00	0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
By Department Director
Date: Jan 20, 2022

Kelsey Ciluffo
Approved as to Form by City Attorney KC
Date: Jan 21, 2022

Eric A. Johnson
By City Manager
Date: Jan 21, 2022



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225211

EFFECTIVE DATE

Jan 5, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 JAN 28 PM 12:11
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Winnetka Heights Neighborhood Association Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Winnetka Heights Neighborhood Association to perform services by picking up litter and debris and planting and maintaining ornamental beds at the Stemmons Plaza and Rosemont Park.
Contact: Shenequa D. Crockett (214) 670-6713

Contract Number:	PKR-2022-00018038	Contract Term:	2/3/2022	to	2/2/2023
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Background: The Winnetka Heights Neighborhood Association is a non-profit organization in the Southern District that is committed to enhancing the beauty of Stemmons Plaza and Rosemont Park through monthly clean-up projects.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2022-00018038	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Jan 5, 2022 12:16 CST)
By Department Director Jan 5, 2022 Date

Consuelo R Tankersley
Consuelo R Tankersley (Jan 18, 2022 17:36 CST)
Approved as to Form by City Attorney Jan 18, 2022 Date

Joey Zapata
Joey Zapata (Jan 5, 2022 12:38 CST)
By City Manager Jan 5, 2022 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225212

EFFECTIVE DATE

01/28/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXA
2022 JUN 28 PM 3:11

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Kimley-Horn and Associates, Inc. Supplier No. 135447

Subject: Supplemental Agreement No. 2 to DWU Contract No. 16-349/350E for additional engineering services

Lead Dept: Dallas Water Utilities

Action Requested: Authorize Supplemental Agreement No. 2 to the professional services contract with Kimley-Horn & Associates, Inc. for additional construction phase services for the Southside Interceptor Rehabilitation project; the preparation of 4 sets of field notes; the revision of plan/profile sheets on Runyon Springs Branch wastewater line; and the preparation of Phase I and Phase II Environmental Assessment of property that had previously been a filling station.

Contract Number:	DWU-2016-00001076	Contract Term:	12/1/2021	to	12/31/2022
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Background: Please see attached.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0715	PBW	W672	PB51	3072	PBWINF W672	- CX-DWU-2016-00001076	\$35,400.00
0103	DWU	CS40	92500	4111	716350	- CT DWU716350CP	\$37,600.00
Financing: Street and Alley Improvement Fund and Wastewater Construction Fund						TOTAL:	\$73,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	2	16-1471	09/14/16	\$2,512,805.00	\$569,738.00	\$73,000.00	25.58%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
Terry Lowery (Jan 28, 2022 09:38 CST)
01/28/22
By Department Director Date

[Signature]
By City Manager Date

Christine Lanners
Christine Lanners (Jan 28, 2022 12:02 CST)
01/28/22
Approved as to Form by City Attorney Date

C.L.
C.L.

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION	
		225213	
		EFFECTIVE DATE	
		1/21/2022	

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2022 JAN 28 PM 3:57
 CITY SECRETAR
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Dallas/Fort Worth International Airport Supplier No. 162760

Subject: Aircraft Rescue Fire Fighter Training Interlocal Agreement

Lead Dept: Dallas Fire Rescue

Action Requested: Authorize interlocal training agreement between Dallas/Fort Worth International Airport and the City of Dallas to provide Aircraft Rescue Fire Fighter Training to DFR personnel.

Contract Number: AVI-2020-00012404 Contract Term: 01/08/2020 to 01/08/2025

Background: On January 8th, 2020, City Council authorized to expend funds in an amount not to exceed \$130,000.00 per year for five years (subject to annual appropriations) to the Dallas/Fort Worth International Airport (162760) to provide basic, live fire drills, and advanced specialized aircraft/fire training to aircraft-rescue firefighters at Dallas Love Field and Dallas Executive Airport by Resolution No. 20-0117. No funding is authorized by this AA, since funding was already authorized by Resolution No. 20-0117.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

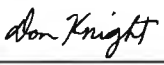
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						NA	TOTAL: NA

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Dominique Artis (Jan 20, 2022 13:23 CST)
 By Department Director


Jan 20, 2022
 Date


 DK
 Approved as to Form by City Attorney

Jan 21, 2022
 Date


 Jon Fortune (Jan 21, 2022 16:34 CST)
 By City Manager

Jan 21, 2022
 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	225214	
	EFFECTIVE DATE	
	Dec 13, 2021	
See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 JAN 1 PM 12:19
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Texas VIP Rewards dba Go Mobile VIP WorX	Supplier No.:	VC17624
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Subject: Advertising – Annual Campaign 2021 - 2022

Lead Dept: Park and Recreation WorX

Action Requested: Authorize a master agreement of \$7,188.00 for Texas VIP Rewards dba Go Mobile ~~VIP~~ The vendor will provide a 12-month specialized SMS (standard text) and MMS (pictures, audio, and video) marketing campaign highlighting golf in Dallas and encouraging golfers to play at municipal Golf courses on a weekly schedule. Cost includes a monthly fee of \$599.00 for all six (6) locations.
 Contact: Melissa De La Cruz (214)670-8533

Contract Number:	PKR-2022-00018133	Contract Term:	12/15/2021	to	11/1/2022
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Background: The City of Dallas operates six (6) public golf courses and five (5) tennis centers across Dallas. Golf and Tennis play are a major source of revenue for the City of Dallas and it is essential to promote our quality golf courses and tennis centers as well as advertise our great value.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR	5271		3320		CX PKR-2022-00018133	\$7,188.00	
						-		
						-		
Financing:							TOTAL:	\$7,188.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>John Jenkins</u> <small>John Jenkins (Dec 13, 2021 14:02 CST)</small> By Department Director	Dec 13, 2021 Date	<u>Christine Lammers</u> <small>Christine Lammers (Jan 21, 2022 11:19 CST)</small> Approved as to Form by City Attorney	Jan 27, 2022 Date
<u>Joey Zapata</u> <small>Joey Zapata (Dec 13, 2021 15:06 EST)</small> By City Manager	Dec 13, 2021 Date		