

RECEIVED 240708



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

2024 JUL -8 AM 9:07

CITY SECRETARY
DALLAS, TEXAS

6/10/2024

A+ FOOD INDUSTRY INSPECTIONS, INC.

Carmen Garza

3245 Main Street Suite 235-166

Frisco, TX 75034

carmen@aplusfoodservices.com

972-743-5555

RE: BWZ1704 Fixed Food Establishment Inspections

Dear Carmen Garza

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 8/7/2024. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 8/7/2025, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 6/24/2024.

YES, I agree to extend this agreement.
 NO, I decline to extend this agreement.

Carmen Garza

Carmen Garza (Jun 10, 2024 15:50 CDT)

Jun 10, 2024

Authorized Signature	Date
Carmen Garza	CEO/President
Name	Title

Carmen Garza

CEO/President

Jun 10, 2024

Please let me know if you have any questions or concerns.

Thank you,

Kiana Morris
Senior Contract Compliance Administrator
Office of Procurement
kiana.morris@dallas.gov
214-671-5370

Danielle Thompson
Danielle Thompson
Director, Office of Procurement Services

Alina Ciocan
Alina Ciocan (Jul 5, 2024 08:27 CDT)

Director, *Chris Christian*
Chris Christian (Jun 13, 2024 15:12 CDT)

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER

240709

EFFECTIVE DATE

07/11/2024

2024 JULY 12 PM 1:35
CITY OF DALLAS
S. SECRETARY
TEXAS
RECEIVED

INSTRUCTIONS

Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.

- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

VENDOR NAME: Ed Bell Construction Company.		VENDOR NUMBER: 083863						
CONTRACT NAME: Camp Wisdom Road from FM1382 to Mountain Creek Parkway.		DEPARTMENT : Public Works						
CONTRACT NUMBER: PBW-2023-00022233		CONTRACT TERMS: 3/17/2024	to 04/05/2026					
ACTION REQUESTED:	Authorize Change Order No.1 to the construction services contract with Ed Bell Construction Company for Camp Wisdom Road from FM1382 to Mountain Creek Parkway, in an amount not to exceed \$68,925.50, increasing the contract amount from \$6,855,180.45 to \$6,924,105.95.							
BACKGROUND :	This change order consists of the following: During construction, it was determined that an alternative pavement structure was needed due to the additional excavation required to use flex base and the high sulfate content of the soil preventing lime treatment. This action will authorize Ed Bell Construction Company to use additional pay items for the alternative pavement structure and add additional calendar days to the contract. See Attachment "A" for a detailed breakdown of pay items.							
FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0797	PBW	W957	SREC	4510	PB17VA13	PBW-2023-00022233	\$ 68,925.50
								\$
								\$
		PROGRAM NO.:	PB17VA13		FINANCING:	2023 Certificate of Obligation		TOTAL:
CHANGE ORDER DATA:	Change Order No.:	1	Original CR/AA No.: 23-1323		Original CR/AA Date: 09/27/2023		Original CR/AA Amount:	\$ 6,855,180.45
	Total of Previous Change Orders: \$ 0.00					Previous Total Amount: \$ 6,855,185.45		
	Change Amount Including this Order: \$ 68,925.50			Total Amount Including this Order: \$ 6,924,105.95			Total Change Order Percentage:	1.0 %

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director

Ali Hatefi, P.C.

Date

7/11/24



City of Dallas

RECEIVED 240710
2024 JUL 11 AM 9:41
OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

5/29/2024

CITY SECRETARY
DALLAS, TEXAS

CAROLINA SOFTWARE INC

James Blanton

4006 OLEANDER DRIVE

WILMINGTON, NC 28406

james.blanton@wasteworks.com

910-799-1177

RE: WASTE WORKS SOFTWARE MAINTENANCE AND SUPPORT

Dear James Blanton

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 09/29/2024. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 09/29/2025, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 8/2/2024.

YES, I agree to extend this agreement.
 NO, I decline to extend this agreement.

James Blanton

James Blanton (May 29, 2024 13:08 EDT)

May 29, 2024

Authorized Signature	Date
James Blanton	Secretary/Treasurer
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Kiana Morris

Senior Contract Compliance Administrator

Office of Procurement

kiana.morris@dallas.gov

214-671-5370

Danville Thompson

Alina Ciocan Director, Office of Procurement Services

Director, *Faythe*

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

RECEIVED, 240711



City of Dallas

OFFICE OF PROCUREMENT SERVICES 2024 JUL 26 PM 3:18
EXTENSION REQUEST LETTER

6/12/2024

CITY SECRETARY
DALLAS, TEXAS

LGC Global Energy FM LLC

Tushar Patel

7310 Woodward Avenue, STE 500

Detroit, MI 48202

tushar.patel@lgccorp.com

248-789-5621

RE: 2245 Irving Blvd - Janitorial services

Dear Tushar Patel

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 01/31/2025. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 01/30/2026, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/4/2024.

YES, I agree to extend this agreement.
 NO, I decline to extend this agreement.

Tushar Patel (Jun 18, 2024 11:47 EDT)

Jun 18, 2024

Authorized Signature

Date

Tushar Patel

C.O.O

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Kiana Morris

Senior Contract Compliance Administrator

Office of Procurement

kiana.morris@dallas.gov

214-671-5370

Danielle Thompson

Danielle Thompson
Director, Office of Procurement Services

Dev Rastogi

Dev Rastogi (Jul 26, 2024 14:48 CDT)

Director,

Sarah Standifer

Sarah Standifer (Jul 16, 2024 05:48 CDT)

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

RECEIVED 240712



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

2024 JUL 26 PM 3:18

7/3/2024

CITY SECRETARY
DALLAS, TEXAS

Southwest Credit Systems, LP

Jeff Hurt

4120 International Parkway, Suite 1100

Carrollton, TX 75007

jhurt@swcgroup.com

972-300-1731

RE: Southwest Credit Systems, L.P.

Dear Jeff Hurt

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 8/23/2024. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 8/22/2025, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 7/15/2024.

YES, I agree to extend this agreement.
 NO, I decline to extend this agreement.

Jeff Hurt (Jul 3, 2024 15:48 CDT)

Jul 3, 2024

Authorized Signature

Date

Jeff Hurt

CEO

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Kiana Morris

Senior Contract Compliance Administrator

Office of Procurement

kiana.morris@dallas.gov

214-671-5370

Danielle Thompson

Danielle Thompson Director, Office of Procurement Services

Sarah Standifer
Director, Office of Procurement Services

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER 2024 JUL 29 AM 9:10

RECEIVED

240713

6/28/2024

CITY SECRETARY
DALLAS, TEXAS

ELITE ROOT CONTROL LLC

Christine Gardner

1000 Progress Dr #579

Liberty MO 64069

cgardner@ercontrol.com

816 923-1744

RE: Chemical Root Control Services

Dear Christine Gardner

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 08/10/2024. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 2/10/2025, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 07/10/2024

YES, I agree to extend this agreement.
 NO, I decline to extend this agreement.

C. Gardner
Christine Gardner (Jun 28, 2024 10:08 CDT)

Jun 28, 2024

Authorized Signature

Date

Christine Gardner

VP of Operations

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Kiana Morris

Senior Contract Compliance Administrator

Office of Procurement

kiana.morris@dallas.gov

214-671-5370

Danielle Thompson

Mrs Director, Office of Procurement Services

Director,

Sarah Standifer

Sarah Standifer (Jun 28, 2024 10:51 CDT)

Assistant City Manager/Chief

Dev Rastogi

Dev Rastogi (Jul 26, 2024 15:13 CDT)

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

240714

RECEIVED

Memorandum

2024 AUG -2 PM 2:00

CITY SECRETARY
DALLAS, TEXAS

DATE July 31, 2024



CITY OF DALLAS

TO City Secretary
SUBJECT Correction to AA 24-0714

The subject Administrative Change Order was approved on 7/30/24 authorizing Change Order No. 2 to the construction contract with HD Way Concrete Service, LLC for work on Street Reconstruction Group 17-4009.

It has come to our attention that the information in the table below is incorrect on the original document: ADMINISTRATIVE CHANGE ORDER\ACTUAL FEE SCHEDULE BREAKDOWN FORM PBW-FRM-314 that was approved with AA 24-0714 and need to be corrected as follows:

ADMINISTRATIVE CHANGE ORDER \ ACTION FEE SCHEDULE BREAKDOWN FORM

STREET RECONSTRUCTION GROUP 17-4009	Change Order Number	2
-------------------------------------	---------------------	---

Item#	Description	Unit	Unit Price	Quantity			Amount
				Original	Revised	Change	
Schedule E - VANETTE LN - PAVING (PB17V253)							
210A	REMOVE AND RESET IRON FENCE	LF	\$700.00	20.00	0.00	-20.00	(\$14,000.00)
210A	REMOVE AND RESET IRON FENCE	LF	\$500.00	20.00	0.00	-20.00	(\$10,000.00)
503	GRAVEL SURFACE	SY	\$10.00	20.00	17.50	-2.50	(\$25.00)
514	LIME STABILIZATION	SY	\$10.00	2500.00	0.00	-2500.00	(\$25,000.00)
515	HYDRATED LIME	SY	\$200.00	40.00	0.00	-40.00	(\$8,000.00)
521A	STABILIZED CONSTR ENTRANCE	SY	\$20.00	225.00	0.00	-225.00	(\$4,500.00)
1652	LOCATE UTILITY UNDER PAVE	EA	\$200.00	4.00	0.00	-4.00	(\$800.00)
1653	LOCATE UTILITY UNDER CONC	EA	\$200.00	4.00	0.00	-4.00	(\$800.00)
102	UNCLASSIFIED EXCAVATION	CY	\$35.00	400.00	775.00	375.00	\$13,125.00
247D	6 INCH FLEX BASE MATERIAL	SY	\$16.00	0.00	2500.00	2500.00	\$40,000.00
247D	6 INCH FLEX BASE MATERIAL	SY	\$16.00	0.00	2250.00	2250.00	\$36,000.00
SubTotal Schedule E - VANETTE LN - PAVING (PB17V253)							\$0.00

Total For Department of Public Works	\$0.00
Total For Wastewater Main - Dallas Water Utilities Department	\$0.00
Total For Dallas Water Utilities Department	\$0.00
Grand Total	\$0.00

8/6/24
R

240714

DATE July 31, 2024

SUBJECT Correction to AA 24-0714

Please replace the ADMINISTRATIVE CHANGE ORDER\ACTUAL FEE SCHEDULE BREAKDOWN FORM PBW-FRM-314 in AA 24-0714 with the revised copy attached.

A copy of AA 24-0714 is attached for your reference.

Should you have any questions, please contact Gbenro Oyekanmi, P.E., Program Manager at (214) 948-4490.

Ali Hatefi, P.E.

Ali Hatefi, P.E.
Director
Department of Public Works

240714

ADMINISTRATIVE CHANGE ORDER \ ACTION FEE SCHEDULE BREAKDOWN FORM

STREET RECONSTRUCTION GROUP 17-4009

Change Order Number 2

Item#	Description	Unit	Unit Price	Quantity			Amount
				Original	Revised	Change	
Schedule E - VANETTE LN - PAVING (PB17V253)							
210A	REMOVE AND RESET IRON FENCE	LF	\$500.00	20.00	0.00	-20.00	(\$10,000.00)
503	GRAVEL SURFACE	SY	\$10.00	20.00	17.50	-2.50	(\$25.00)
514	LIME STABILIZATION	SY	\$10.00	2500.00	0.00	-2500.00	(\$25,000.00)
515	HYDRATED LIME	SY	\$200.00	40.00	0.00	-40.00	(\$8,000.00)
521A	STABILIZED CONSTR ENTRANCE	SY	\$20.00	225.00	0.00	-225.00	(\$4,500.00)
1652	LOCATE UTILITY UNDER PAVE	EA	\$200.00	4.00	0.00	-4.00	(\$800.00)
1653	LOCATE UTILITY UNDER CONC	EA	\$200.00	4.00	0.00	-4.00	(\$800.00)
102	UNCLASSIFIED EXCAVATION	CY	\$35.00	400.00	775.00	375.00	\$13,125.00
247D	6 INCH FLEX BASE MATERIAL	SY	\$16.00	0.00	2250.00	2250.00	\$36,000.00

SubTotal Schedule E - VANETTE LN - PAVING (PB17V253)	\$0.00
---	---------------

Total For Department of Public Works	\$0.00
Total For Wastewater Main - Dallas Water Utilities Department	\$0.00
Total For Dallas Water Utilities Department	\$0.00
Grand Total	\$0.00



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
240714
EFFECTIVE DATE
7/28/24

INSTRUCTIONS

Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.

1. The cumulative total of all change orders must not exceed 25% of the original contract amount.
2. Attach all supporting documents.
3. See Administrative Directive 4-5 for additional information and routing.
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

2024
JUL 29 AM 09:36
RECEIVED
DALLAS, TEXAS, SECRETARY

VENDOR NAME: HD Way Concrete Service, LLC		VENDOR NUMBER: VC24911						
CONTRACT NAME: Street Reconstruction Group 17-4009		DEPARTMENT: Public Works						
CONTRACT NUMBER: PBW-2023-00020813		CONTRACT TERMS: 10/16/23 to 9/20/24						
ACTION REQUESTED:	Authorize Change Order Number 2 to the construction contract with HD Way Concrete Service, LLC for Street Reconstruction Group 17-4009 project. This is a zero-dollar change order and will not increase the contract amount of \$2,253,589.00.							
BACKGROUND:	<p>This change order consists of the following: During construction, challenges were encountered to obtain the lime supply needed for the subgrade treatment of Vanette Ln. Consequently, to prevent further construction delays, it is necessary to use flex base for subgrade treatment in lieu of liming on Vanette Ln. This will require reducing some items no longer needed and adding new items to the contract. All items needed for this change order are included in the attachment.</p>							
FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
								\$
								\$
								\$
	PROGRAM NO.:		PB17V253		FINANCING:			TOTAL: \$ 0.00
CHANGE ORDER DATA:	Change Order No.: 2		Original CR/AA No.: 22-1359		Original CR/AA Date: 6/14/23		Original CR/AA Amount: \$ 2,090,214.00	
	Total of Previous Change Orders: \$ 163,375.00				Previous Total Amount: \$ 2,253,589.00			
	Change Amount Including this Order: \$ 163,375.00				Total Amount Including this Order: \$ 2,253,589.00		Total Change Order Percentage: 7.81 %	
<p><i>GO4E M C H H</i></p> <p>APPROVAL</p> <p>Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.</p> <p>By Department Director <i>Ali Hafezi, P.C.</i></p>								
							Date	
							7/28/24	



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
240715
EFFECTIVE DATE
7/30/24

INSTRUCTIONS

Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building-Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.

1. The cumulative total of all change orders must not exceed 25% of the original contract amount.
2. Attach all supporting documents.
3. See Administrative Directive 4-5 for additional information and routing.
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

2024 JUL 30 AM 10:15
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

VENDOR NAME: Rebcon, LLC		VENDOR NUMBER: 243551										
CONTRACT NAME: Commerce Street – PB17VA16		DEPARTMENT: Public Works										
CONTRACT NUMBER: PBW-2023-00021257		CONTRACT TERMS: 9/27/23 to 8/1/26										
ACTION REQUESTED:	Authorize Change Order Number 1 to the construction contract with Rebcon, LLC for Commerce Street from Good Latimer Expressway to Exposition Avenue in the amount of \$93,750.00. This action will increase the contract amount from \$29,968,199.00 to \$30,061,949.00.											
BACKGROUND:	<p>This change order consists of the following:</p> <p>During construction, it was discovered that more pedestrian safety fencing than initially anticipated was needed. This action will compensate the contractor for this work. This will require adding new items to the contract. All items needed for this change order are included in the attachment.</p>											
FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT				
	0797	PBW	W957	THRF	4510	PB17VA16	CX- PBW-2023-00021257	\$ 93,750.00				
		PROGRAM NO.:	PB17VA16		FINANCING:		2023 Certificate of Obligation		TOTAL: \$ 93,750.00			
CHANGE ORDER DATA:	Change Order No.:	1	Original CR/AA No.:	23-1324		Original CR/AA Date:	9/27/23	Original CR/AA Amount: \$ 29,968,199.00				
	Total of Previous Change Orders:		\$ 0.00		Previous Total Amount:			\$ 29,968,199.00				
	Change Amount Including this Order:			\$ 93,750.00		Total Amount Including this Order:		\$ 30,061,949.00	Total Change Order Percentage: 0.31 %			
	<p><i>GDYE MC HAY</i> APPROVAL</p> <p>Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.</p> <table border="1"> <tr> <td>By Department Director</td> <td>Date</td> </tr> <tr> <td><i>Ali Hatifi, P.E.</i></td> <td>7/30/24</td> </tr> </table>									By Department Director	Date	<i>Ali Hatifi, P.E.</i>
By Department Director	Date											
<i>Ali Hatifi, P.E.</i>	7/30/24											

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION	
							245899 EFFECTIVE DATE 6-26-2024	
	<p>1. Place an "X" in the appropriate box for the approval of:</p> <p> <input checked="" type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): <i>NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</i> </p> <p>2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N/A</p>							
Supplier Name:	Under 1 Roof				Supplier No.	VC0000010438		
Subject:	Supplemental Agreement #1							
Lead Dept:	Office of Community Care							
Action Requested:	Authorize Supplemental Agreement 1, replacing Exhibit A-1 with Revised Exhibit A-1 Statement of Services, and extending the contract term until November 30, 2024 to allow a full year of service. No cost consideration to the city.							
	Contract Number:	OCC-2023-00022039		Contract Term:	9-27-2023 to 11-30-2024			
Background:	The Drivers of Poverty Program address high poverty rates within the City of Dallas through the Drivers of Poverty services. On September 27, 2023, Under 1 Roof was granted an amount not to exceed \$295,300.00 to provide Client Financial Services Assistance, under Resolution No. 23-1339.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmblsearch/	<input checked="" type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	N/A						-	\$0.00
							-	\$0.00
							-	\$0.00
	Financing:							TOTAL: \$0.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
	#1	23-1339	9-27-2023	\$295,300.00	\$0.00	\$295,300.00	0.00%	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Jessica Hines (Jun 25, 2024 10:33 CDT)

By Department Director

Jun 25, 2024

Mariissa Hines

Jun 26, 2024

Date

Approved as to Form by City Attorney

MH

Date



Jun 26, 2024

By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 245911 EFFECTIVE DATE JUN 28, 2024		
							RECEIVED CITY SECRETARY DALLAS, TEXAS JUL 2 3 PM 08 49		
<p>1. Place an "X" in the appropriate box for the approval of:</p> <p><input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.</p> <p><input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).</p> <p><input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.</p> <p><input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.</p> <p><input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.</p> <p><input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</p>									
<p>2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>									
<p>3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>									
<p>4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>									
Supplier Name:	WIZEHIVE, INC.					Supplier No.	VS17464		
Subject:	GRANTS MANAGEMENT SYSTEM								
Lead Dept:	Office of Arts & Culture								
Action Requested:	Authorization is requested for a Supplemental Agreement No. 6 to continue use of services from WizeHive, Inc. ("WizeHive") for a two-year subscription to their grants management platform. WizeHive is the sole source provider for Zengine Grants Management platform.								
	Contract Number:	OCA-2018-00006689 (CR-00026992)			Contract Term:	7/1/2024	to	06/30/2026	
Background:	The Office of Arts and Culture required a grants management system to handle application, panel reviews, monthly and annual reports from awardees, and internal reporting. WizeHive, Inc. is the current provider of the grants management system used by OAC, and is a sole source provider. As the system has met expectations of the OAC staff, holds FY 2017-18, FY 2018-19, FY 2019-20, FY 2020-21, FY 2021-22, FY2022-23, and FY 2023-24 data, and will provide continuity with applicants and awardees who interact with this system, OAC wishes to extend this contract for two additional years. This agreement has been extended previously and authorization is requested for a Supplemental Agreement No. 6 to continue use of services from WizeHive, Inc. for a two-year subscription to their grants management platform.								
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmblsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.								
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
	0001	OCA	4888	CA01	3437		CX	OCA-2018-00006689	\$20,313.30
	Financing: General Fund							TOTAL:	\$20,313.30
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage		
	6	AA 17-6036	05/16/2017	\$6,613.00	\$49,747.00	\$76,673.30	1,059		

 APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Jun 28, 2024
Martine Philippe (Jun 28, 2024 15:51 CDT)
By Department Director Date

 Jul 1, 2024
Approved as to Form by City Attorney 
Date

 Jun 28, 2024
By City Manager Date

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing.</p> <p>File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 245912 EFFECTIVE DATE Jun 10, 2024		
	<p>1. Place an "X" in the appropriate box for the approval of:</p> <ul style="list-style-type: none"> <input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input checked="" type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition. 								
	<p>2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.</p>						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
	<p>3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.</p>						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<p>4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?</p>						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Supplier Name:		Dallas County Heritage Society DBA Old City Park				Supplier No.		126247	
Subject:		Supplemental Agreement No. 3 with Dallas County Heritage Society for lease space at Old City Park.							
Lead Dept:		Park and Recreation							
Action Requested:	Approve Supplemental Agreement No. 3 to extend the Agreement for an additional one (1) year, commencing on May 27, 2024, and ending on May 26, 2025, and to allow for a winding down period during this one-year extension while the City assumes the management and operation of the Premises and to allow the Society to carry out the City's public purpose which is to complete the deaccession process for historically important and time period artifacts; and in consideration, for the Society carrying out the City's public purpose, the City agrees to allow Society to have access to office space in the Curator's Office and access to the Warehouse. Society will pay City \$1.00 for its use of the Curator's Office and Warehouse during the term of this Supplemental Agreement No. 3. Contact: Steven Baker: 214-670-8847								
	Contract Number:		PKR-2024-00025095		Contract Term:		May 27, 2024	to	May 26, 2025
Background:	Dallas County Heritage Society is a local non-profit that had been contracted to operate, manage, and program Old City Park.								
HUB <i>Check appropriate Box</i> https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<ul style="list-style-type: none"> <input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022. 								
Funding: <i>RB</i>	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
	0001	PKR	5185		7219		-	PKR-2024-00025095	\$1.00
							-		
							-		
		Financing:						TOTAL:	\$1.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage		
				0.00		0.00	%		

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 John Jenkins (Jun 10, 2024 13:40 CDT)

By Department Director

Jun 10, 2024

Date

Molly P. Ward

Approved as to Form by City Attorney

Jun 11, 2024

Date

OA OA

MSR

By City Manager

Jun 10, 2024

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION		ADMINISTRATIVE ACTION
	24 59 13		
See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		EFFECTIVE DATE	
		June 18, 2024	

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Supplier Name:	Overland Partners, Inc.		Supplier No.	519397				
Subject:	Cotton Bowl Renovation, Rehabilitation and Addition							
Lead Dept:	Park and Recreation Department							
Action Requested:	Authorize Supplemental Agreement No. 2 to the Professional Services Contract with Overland Partners, Inc. for architectural and engineering services, in the amount of \$51,837.00; thereby increasing the contract from \$7,640,286.80 to \$7,692,123.80							
	Contract Number:	PKR-2024-00023980	Contract Term:	n/a	to			
Background:	Overland Partners, Inc. will provide additional design and documentation to account for the changes made to scope of work at the renovation of the Level 7 Chilled Water System. For additional detail, refer to the proposal, dated May 15, 2024, attached.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
<i>Gale C. Salzman 5/24/24</i> Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	2128	PKR	X064	FPRK	4112	PKCOTTON	- CX PKR-2024-00023980	\$51,837.00
							-	
							-	
	Financing: Fair Park Revenue Bonds, Series 2023						TOTAL:	\$51,837.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
	2	24-0371	2/28/2024	\$7,620,008.80	\$20,278.00	\$7,692,123.80	0.95%	

SK-CTN APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins

John Jenkins (Jun 17, 2024 17:52 CDT)

By Department Director

Jun 17, 2024

Date

Christine Lanners

Christine Lanners (Jul 1, 2024 13:14 CDT)

Jul 1, 2024

Date

Jun 18, 2024

By City Manager

Date

 City of Dallas	<h1 style="margin: 0;">ADMINISTRATIVE ACTION</h1> <p style="margin: 0;">See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>		ADMINISTRATIVE ACTION 245914 EFFECTIVE DATE 6-28-2024
--	---	--	---

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	U.S. Department of Homeland Security-Federal Emergency Management Agency (FEMA)					Supplier No.		
Subject:	FEMA Disaster Relief							
Lead Dept:	Office of Community Care							
Action Requested:	Authorize execution an agreement with FEMA to allow FEMA to use of the parking lot located at West Dallas Multipurpose Center, 2828 Fish Trap Rd Dallas, TX 75212 for a Mobile Disaster Recovery Center to assist City of Dallas residents impacted by the May 2024 storms.							
	Contract Number:	OCC-2024-00025386		Contract Term:	6-28-2024	to	7-30-2024	
Background:	FEMA to set up at West Dallas Multipurpose Center to provide aide to City of Dallas residents who were impacted by the May 2024 storms.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscomblsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	N/A						-	\$0.00
							-	\$0.00
							-	\$0.00
	Financing:							TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage	
				\$0.00	\$0.00	\$0.00	0.00%	

✓ APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jm
Jessica Galleshaw (Jun 28, 2024 12:05 CDT)

By Department Director

Jun 28, 2024

2582

By City Manager

Lucy Huang
Lucy Huang (Jun 28, 2024 12:24 CDT)

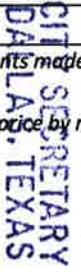
Approved as to Form by City Attorney LH

Date

Jun 28, 2024

Date

Jun 28, 2024

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 245915 EFFECTIVE DATE Apr 30, 2024		
							 RECEIVED 2024 JUL 1 AM 9:28		
<p>1. Place an "X" in the appropriate box for the approval of:</p> <p><input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.</p> <p><input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).</p> <p><input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.</p> <p><input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.</p> <p><input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.</p> <p><input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</p>									
<p>2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>									
<p>3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>									
<p>4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>									
Supplier Name:	Rikki Evans					Supplier No.	VC31554		
Subject:	Arts Activate 2024 – Round 3								
Lead Dept:	Office of Arts & Culture								
Action Requested:	This project aims to engage 10-15 youth aged 10-15 in creating art by designing shoes with various colorways. The activity will be followed by a talk from a guest speaker sharing how art has impacted their life, emphasizing skill development and encouraging creative exploration, potentially leading to entrepreneurship opportunities for the youth. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.								
	Contract Number:	OCA-2023-00023139 (CR-00026916)			Contract Term:	AA Effective Date	to	9/15/2024	
Background:	The fee for this service is \$8,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,000.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.								
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmb/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.								
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
	0001	OCA	4880	CA01	3089		MASC	OCA-2023-00023139	\$8,000.00
	Financing: General Fund							TOTAL:	\$8,000.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage		

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MPP
Martine Philippe (Apr 26, 2024 12:59 CDT)

Apr 26, 2024

By Department Director

Date

Suzanne Knuppel
Suzanne Knuppel (May 1, 2024 15:28 CDT)

May 1, 2024

Date

Approved as to Form by City Attorney

Apr 30, 2024

By City Manager

Date

 City of Dallas	ADMINISTRATIVE ACTION	
	ADMINISTRATIVE ACTION	245916
See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		EFFECTIVE DATE
		May 8, 2024

1. Place an "X" in the appropriate box for the approval of:																																																													
<input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): <small>NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</small>																																																													
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.																																																													
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																																													
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.																																																													
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																																													
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?																																																													
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																																													
Supplier Name: Krafty Krewe, LLC.						Supplier No. VC31534																																																							
Subject: Contract Fee Instructor																																																													
Lead Dept: Park and Recreation																																																													
Action Requested: Authorize contract fee instructor agreement with Krafty Krewe, LLC. The vendor will be providing ARTS & CRAFT classes program services to the citizens of Dallas Contact: Brendan Collins: (214) 671-1668																																																													
Contract Number:		PKR-2024-00024764		Contract Term:		NTP	to																																																						
							5/31/2025																																																						
Background: Contract fee instructors provide leisure, sports and health and wellness activity instruction																																																													
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/																																																													
<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.																																																													
Funding: <table border="1"> <thead> <tr> <th>FUND</th> <th>DEPT</th> <th>UNIT</th> <th>ACTV</th> <th>OBJ</th> <th>PROGRAM</th> <th colspan="2">ENCUMBRANCE TYPE and NUMBER</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>N/A</td> <td>PKR</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>PKR-2024-00024764</td> <td>70/30 Split</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>-</td> <td>\$0.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>-</td> <td>\$0.00</td> </tr> <tr> <td colspan="8"> Financing: </td> <td>TOTAL:</td> </tr> <tr> <td colspan="8"></td> <td>\$0.00</td> </tr> </tbody> </table>								FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT	N/A	PKR	N/A	N/A	N/A	N/A	N/A	PKR-2024-00024764	70/30 Split								-	\$0.00								-	\$0.00	Financing:								TOTAL:									\$0.00
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT																																																					
N/A	PKR	N/A	N/A	N/A	N/A	N/A	PKR-2024-00024764	70/30 Split																																																					
							-	\$0.00																																																					
							-	\$0.00																																																					
Financing:								TOTAL:																																																					
								\$0.00																																																					
Contract Amendment Information: <table border="1"> <thead> <tr> <th>Supplemental Agreement No.</th> <th>Base CR/AA No.</th> <th>Base Contract Date</th> <th>Base Contract Amount</th> <th>Sum of Previous Supplemental Agreements</th> <th>Total Contract Amount Including this Action</th> <th>Total Supp'l Agreement Percentage</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td>0.00</td> <td></td> <td>0.00</td> <td>%</td> </tr> </tbody> </table>								Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage				0.00		0.00	%																																								
Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage																																																							
			0.00		0.00	%																																																							

✓ APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 John Jenkins (May 8, 2024 11:05 CDT)

By Department Director

OA

May 8, 2024

Date

Matthew Green
 Matthew Green (Jun 28, 2024 09:30 CDT)

Approved as to Form by City Attorney

MRG

Jun 28, 2024

Date

By City Manager

May 8, 2024

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	
	ADMINISTRATIVE ACTION	
See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		245917
		EFFECTIVE DATE
		May 5, 2024

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Supplier Name:	Mosaic Makers Collective, LLC	Supplier No.	VC29650
-----------------------	-------------------------------	---------------------	---------

Subject:	Arts Activate 2024 – Round 1		
-----------------	------------------------------	--	--

Lead Dept:	Office of Arts & Culture		
-------------------	--------------------------	--	--

Action Requested:	Mosaic Makers Collective presents "Mosaic Makers Co ALAANA Artisan Mentorship Program". This project will pair 4 ALAANA-identifying artisans at Mosaic Makers Co (focused on visual art) with one artist/high school student each from Dallas ISDs Adamson High School to mentor for 12 weeks, at the end of which, we will celebrate the students works at an art show in Dallas. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.		
	Contract Number:	OCA-2023-00023137 (CR-00026676)	Contract Term:

Background:	The fee for this service is \$8,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,000.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.		
	HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmblsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.	

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
	0001	OCA	4880	CA01	3089		MASC	OCA-2023-00023137	\$8,000.00
	Financing:		General Fund					TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<i>MP</i> Martine Philippe (May 2, 2024 15:52 CDT)	May 2, 2024	<i>Lucy Huang</i> Lucy Huang (Jul 2, 2024 09:39 CDT)	Jul 2, 2024
By Department Director	Date	Approved as to Form by City Attorney	Date

WCR

By City Manager	Date
------------------------	------

May 5, 2024

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>							ADMINISTRATIVE ACTION 245918 EFFECTIVE DATE 1/2/2024																																															
								2024 JUL-2 PM12:07 CITY SECRETARY DALLAS, TEXAS	RECEIVED																																														
<p>1. Place an "X" in the appropriate box for the approval of:</p> <p><input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.</p> <p><input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).</p> <p><input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.</p> <p><input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.</p> <p><input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.</p> <p><input checked="" type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</p>																																																							
<p>2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>																																																							
<p>3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>																																																							
<p>4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>																																																							
Supplier Name: Airport Minority Advisory Council							Supplier No. 506275																																																
Subject: Exhibit Booth Sponsorship																																																							
Lead Dept: AVI																																																							
Action Requested:	Authorize Administrative Action to Purchase space for the Exhibit Booth at the AMAC Conference 2024. The Exhibit Hall will be available for AVI to advertise upcoming solicitations for Dallas Love Field projects. Conference dates are August 3 rd – 7 th , 2024. Exhibit Space not to exceed \$5,000.00.																																																						
	Contract Number: AVI-2024-00025360		Contract Term: 7/1/2024		to		9/30/2024																																																
Background:	AMAC Conference is where multiple airports and agencies come together to network and go over new DBE/ACDBE policies and procedures in the Aviation Industries. It allows the COD Aviation Department to build our pool of DBE vendors to help increase our DBE/ACDBE participation to meet our projected FAA goals. Conference dates are Aug. 3-7, 2024. Exhibit Booth not to exceed \$5,000.00																																																						
	<p><input checked="" type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.</p> <p><input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.</p> <p><input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.</p> <p><input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.</p>																																																						
Funding:	<table border="1"> <thead> <tr> <th>FUND</th> <th>DEPT</th> <th>UNIT</th> <th>ACTV</th> <th>OBJ</th> <th>PROGRAM</th> <th colspan="2">ENCUMBRANCE TYPE and NUMBER</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>0130</td> <td>AVI</td> <td>7710</td> <td>AV11</td> <td>3361</td> <td></td> <td>CX</td> <td>AVI-2024-00025360</td> <td>\$5,000.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>								FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT	0130	AVI	7710	AV11	3361		CX	AVI-2024-00025360	\$5,000.00																												Financing: FY2024 Operating Fund	TOTAL: \$5,000.00
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT																																														
	0130	AVI	7710	AV11	3361		CX	AVI-2024-00025360	\$5,000.00																																														
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage																																																

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Sheneice Hughes, 7/1/2024 13:30:07 CTU

7/1/2024

 Ashley Stockton, 7/1/2024 13:30:07 CTU

7/2/2024

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date

 City of Dallas	ADMINISTRATIVE ACTION	
	245919	
	EFFECTIVE DATE	
	Jun 7, 2024	

See Administrative Directive 4-05 for additional guidelines and routing.
 File the approved form and all necessary documentation with the
 City Secretary's Office to receive an official file stamp.

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	Legge Lewis Legge				Supplier No.	VC19691		
Subject:	Bath House Cultural Center Art Project							
Lead Dept:	Office of Arts & Culture							
Action Requested:	Authorization is requested for payment for art project site research, site feasibility and final design by artists Legge Lewis Legge for a site-specific artwork for the Bath House Cultural Center Art Project located at 521 E Lawther Dr.							
	Contract Number:	OCA-2024-00025145		Contract Term:	6/10/2024	to	7/10/2024	
Background:	Following Dallas City Code and Cultural Policy guidelines, the project was competitively advertised, and artist team Legge Lewis Legge was selected by the artist selection panel. Artists Legge Lewis Legge were tasked with finalizing the proposed design, confirming the site for the artwork was feasible and identifying any permits and/or certificates required to complete the installation of artwork near the Bath House Cultural Center.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0121	DWU	CS95		4425		MASC OCA-2024-025145	\$9,925.00
	Financing:					DWU Public Art Fund Commodity 91200		TOTAL: \$9,925.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
							%	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Martine Philippe (Jun 7, 2024 10:40 CDT)

By Department Director

Jun 7, 2024

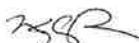
Date


 Hannah Minton (Jun 24, 2024 14:07 CDT)

Approved as to Form by City Attorney

Jun 24, 2024

Date



Jun 7, 2024

By City Manager

Date

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing.</p> <p>File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>		ADMINISTRATIVE ACTION 245920 EFFECTIVE DATE May 5, 2024					
	<p>1. Place an "X" in the appropriate box for the approval of:</p> <p><input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.</p> <p><input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).</p> <p><input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.</p> <p><input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.</p> <p><input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.</p> <p><input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</p>		DRAFT DALLAS, TEXAS RECEIVED APR 11 19					
<p>2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>						
<p>4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>								
Supplier Name:	Swank Motion Pictures, Inc		Supplier No.	VS0000037793				
Subject:	Dive in Movies for Aquatic Facilities							
Lead Dept:	Park and Recreation							
Action Requested:	Authorize an encumbrance of \$3,040.00 with Swank Motion Pictures, Inc. Vendor will provide a Park and Recreation license to show requested motion pictures for a non-theatrical release. Contact: Joshua Whitaker 214-670-6273							
	Contract Number:	PKR-2024-00024820	Contract Term:	NTP to 07/14/2024				
Background:	SWANK MOTION PICTURES, INC. is the sole source for non-theatrical distribution and public performance. licensing to Colleges and Universities, Elementary, High schools, Park and Recreation Departments, Cruise Ships, Hospitals and various other non-theater settings in either 35mm film, Pre-home DVD, DVD's, Blu-Ray DVD and digital formats.							
HUB Check appropriate Box https://mycoa.cpa.state.tx.us/tpasscmblsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding: <i>RB</i>	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0001	PKR	5286		3099		CX PKR-2024-00024820	\$3,040.00
							-	
							-	
Financing:							TOTAL:	\$3,040.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
				0.00		0.00	%	

WJ APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Apr 30, 2024 23:07 CDT)
By Department Director

Apr 30, 2024

Date

Willow Sanchez

Approved as to Form by City Attorney

Jul 2, 2024

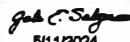
Date

DA
DA

May 5, 2024

By City Manager

Date

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 245921 EFFECTIVE DATE June 18, 2024 <div style="text-align: right; margin-top: -20px;">  CITY OF DALLAS TEXAS RECEIVED JUN 18 2024 1:37 PM </div>	
1. Place an "X" in the appropriate box for the approval of:								
<input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input checked="" type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.								
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No								
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No								
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No								
Supplier Name:	Giles Engineering Associates, Inc				Supplier No.	350698		
Subject:	Coombs Creek Trail Improvements Phase II; Materials Testing Services							
Lead Dept:	Dallas Park and Recreation Department							
Action Requested:	Supplement an existing Construction Materials Services contract with Giles Engineering Associates, Inc. in the amount of \$10,020.00							
	Contract Number:	PKR-2022-00020410		Contract Term:	5/27/2024	to	4/27/25	
Background:	This supplement is to provide for Construction Materials Testing for Coombs Creek Trail Phase II which includes In-place moisture density testing and observation of reinforcement steel, and compressive concrete cylinder preparation and testing.							
HUB Check appropriate Box https://mvcoa.cpa.state.tx.us/tapasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
 5/11/2024 Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0719	HOU	W483	HIBT	4113	HOEQ0074 CX	PKR-2022-00020410	\$10,020.00
							-	
							-	
		Financing: Equity Revitalization Capital Fund						TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage	
	1	226499	9/27/22	18,213.00		\$28,233.00	55%	

TL

MM

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Jun 4, 2024 14:44 CDT)

Jun 4, 2024

By Department Director

Matthew Green
Matthew Green (Jul 3, 2024 11:00 CDT)

Jul 3, 2024

Approved as Form by City Attorney

Date



Jun 10, 2024

By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 245922 EFFECTIVE DATE 06/24/24																																												
							<div style="text-align: center; margin: 0 auto;"> 24 JUL - 5 AM RECEIVED </div>																																												
<p>1. Place an "X" in the appropriate box for the approval of:</p> <p> <input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): <small>NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</small> </p>																																																			
<p>2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>																																																			
<p>3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>																																																			
<p>4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>																																																			
Supplier Name: Consumer and Market Insights, LLC						Supplier No. VS0000024626																																													
Subject: Market Research & Analysis - Transportation Network Navigation and Customer Care Assessment																																																			
Lead Dept: AVI																																																			
Action Requested:	Authorize consulting services contract for market research and analysis - Transportation Network Navigation and Customer Care Assessment at Dallas Love Field. Amount not to exceed \$49,295																																																		
	Contract Number:	AVI-2024-00023991		Contract Term:	7/1/2024		to	6/30/2025																																											
Background:	Consumer and Market Insights, LLC will evaluate and assess the customers' overall airport experience. The assessment will review and evaluate various parking, drop off and pick-up options for Garage A, B, C, the transportation Network companies, valet services and private vehicles.																																																		
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmblsearch/	<input checked="" type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.																																																		
	Funding:	<table border="1"> <thead> <tr> <th>FUND</th> <th>DEPT</th> <th>UNIT</th> <th>ACTV</th> <th>OBJ</th> <th>PROGRAM</th> <th colspan="2">ENCUMBRANCE TYPE and NUMBER</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>0130</td> <td>AVI</td> <td>7706</td> <td>AV23</td> <td>3070</td> <td></td> <td>CX</td> <td>AVI-2024-00023991</td> <td>\$49,525.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td colspan="6"> Financing: FY2024 Operating Fund </td> <td> TOTAL: </td> <td>\$49,525.00 </td> </tr> </tbody> </table>						FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT	0130	AVI	7706	AV23	3070		CX	AVI-2024-00023991	\$49,525.00																				Financing: FY2024 Operating Fund						TOTAL:
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT																																											
0130	AVI	7706	AV23	3070		CX	AVI-2024-00023991	\$49,525.00																																											
	Financing: FY2024 Operating Fund						TOTAL:	\$49,525.00																																											
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage																																												

[Signature] APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
Patrick Carreno (Jun 21, 2024 14:45 CDT)

By Department Director

6/24/24

Date

[Signature]
Ashley Stockton (Jun 26, 2024 10:35 CDT)

Approved as to Form by City Attorney

06/26/24

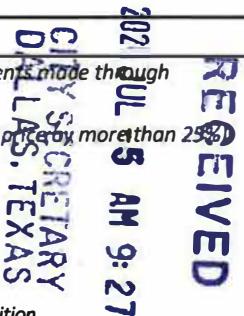
Date

[Signature]

By City Manager

06/24/24

Date

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 245923 EFFECTIVE DATE Jun 28, 2024		
							 2024 JUN 28 AM 9:27		
<p>1. Place an "X" in the appropriate box for the approval of:</p> <p> <input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input checked="" type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition. </p>									
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N/A			
Supplier Name:	Dallas Innovation Alliance					Supplier No.	VC19059		
Subject:	Contract Renewal- Supplemental Agreement #2 to Digital Navigators Program Subrecipient Agreement with Dallas Innovation Alliance for the purpose of administering a Digital Navigators Program within the Dallas city limits to Dallas residents who are low-income.								
Lead Dept:	OCC/MGT								
Action Requested:	Authorize the renewal option for the contract with Dallas Innovation Alliance for the Digital Navigators Program for the purpose of administering a Digital Navigators Program within the Dallas city limits to Dallas residents who are low-income.								
Background:	On 3/8/23, City Council authorized a one-year Contract, with a one (1) one-year renewal option, with Dallas Innovation Alliance, in an amount not to exceed \$2,000,000.00 (annual amount of \$1,000,000), by Resolution No. 23-0387. On 10/27/23, the Parties executed SA#1 to update the revised exhibits, by AA No. 23-6436. Upon the expiration of the initial one-year term of the Contract, the term was extended for 90 days by Extension Request No. 24-0092.								
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmblsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.								
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
							- CMO-2022-00020338	\$0.00	
							-	\$0.00	
							-	\$0.00	
	Financing:							TOTAL:	\$0.00
	Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage	
	1	23-0387	3/8/2023	\$1,000,000.00	1	\$2,000,000.00	%		

[Signature] APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
jessica.galleshaw (Jun 28, 2024 10:01 CDT)
By Department Director

Jun 28, 2024

[Signature]
Lucy Huang
Lucy Huang (Jun 28, 2024 10:13 CDT)
Approved as to Form by City Attorney LH

Jun 28, 2024

Date

[Signature]

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

245924

EFFECTIVE DATE

May 21, 2024

2024 JUL 3 AM 9:58

CITY SECRETARY
DALLAS, TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No**3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.** Yes No**4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?** Yes No

Supplier Name:	TEXAS TREES FOUNDATION				Supplier No.	NA		
Subject:	TEXAS TREES FOUNDATION - BEXAR ST TREES- Beautification & Maintenance Project							
Lead Dept:	Public Works							
Action Requested:	Authorize a five (5) year Beautification and Maintenance agreement with the TEXAS TREES FOUNDATION to plant and maintain Trees with irrigation system in City right-of-way along 5900-6000 Block of Bexar Street. The proposed project includes installing and maintaining Trees with irrigation system (see exhibit A). This project is 100% funded by the TEXAS TREES FOUNDATION and is renewable at the discretion of the Department of Public Works.							
	Contract Number:	PBW-2024-00024640		Contract Term:	5 years from date of contract execution			
Background:	The TEXAS TREES FOUNDATION has identified an area along the right-of-way of the 5900-6000 Block of Bexar Street in need of beautification and have proposed a project to install and maintain Trees and maintenance of existing irrigation system as needed. The project will be 100% funded by the TEXAS TREES FOUNDATION.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/passcmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
								\$ 0.00
	Financing:						TOTAL:	\$ 0.00
Contract Amendment Information:	Supplemental Agreement No	Base CR/AA	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage	
						\$ 0.00	%	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ashley Eubanks

Ashley Eubanks (May 10, 2024 15:09 CDT)

By Department Director

May 10, 2024

Date

Matthew Green

Jul 3, 2024

Date

MA

May 21, 2024

By City Manager

Date

MGR

 CITY OF DALLAS	ADMINISTRATIVE ACTION		ADMINISTRATIVE ACTION
	245925 EFFECTIVE DATE 6/24/24		

See Administrative Directive 4-05 for additional guidelines and routing.
 File the approved form and all necessary documentation with the
 City Secretary's Office to receive an official file stamp.

1. Place an "X" in the appropriate box for the approval of: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): <small>NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</small> 																																																				
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																																				
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																																				
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																																				
Supplier Name: Noah's Park & Playgrounds, LLC				Supplier No. 518483																																																
Installation of Shaded Canopies for DPD dog runs																																																				
Lead Dept: AVI																																																				
Action Requested: Authorize a contract for the vendor to install 3 shaded canopies to partially cover separate areas for Dallas Police Department's Canine dog runs at Dallas Love Field. Amount not to exceed \$28,500.00																																																				
Contract Number: AVI-2024-00025044 Contract Term: 05/30/2024 to 09/30/2024																																																				
Background: AVI is seeking to purchase and install 3 shaded canopies to partially cover separate areas for Dallas Police Department's Canine dog runs. The vendor will provide 3 - 20x20 canopies at Dallas Love Field Airport for Canine dog runs performed by Dallas Police Department. Amount not to exceed \$28,500.00																																																				
HUB <i>Check appropriate Box</i> https://mycpa.cpa.state.tx.us/tpasscmbl/search/ <ul style="list-style-type: none"> <input checked="" type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022. 																																																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; padding: 2px;">FUND</th> <th style="text-align: center; padding: 2px;">DEPT</th> <th style="text-align: center; padding: 2px;">UNIT</th> <th style="text-align: center; padding: 2px;">ACTV</th> <th style="text-align: center; padding: 2px;">OBJ</th> <th style="text-align: center; padding: 2px;">PROGRAM</th> <th colspan="2" style="text-align: center; padding: 2px;"><i>ENCUMBRANCE TYPE and NUMBER</i></th> <th style="text-align: center; padding: 2px;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td style="text-align: center; padding: 2px;">0130</td> <td style="text-align: center; padding: 2px;">AVI</td> <td style="text-align: center; padding: 2px;">7735</td> <td style="text-align: center; padding: 2px;"></td> <td style="text-align: center; padding: 2px;">4599</td> <td style="text-align: center; padding: 2px;"></td> <td style="text-align: center; padding: 2px;">CX</td> <td style="text-align: center; padding: 2px;">AVI-2024-00025044</td> <td style="text-align: center; padding: 2px;">\$28,500.00</td> </tr> <tr> <td style="text-align: center; padding: 2px;"></td> </tr> <tr> <td style="text-align: center; padding: 2px;"></td> </tr> <tr> <td colspan="2" style="text-align: center; padding: 2px;"><i>Financing:</i></td> <td colspan="5" style="text-align: center; padding: 2px;"><i>FY2024 Operating Fund</i></td> <td style="text-align: center; padding: 2px;"><i>TOTAL:</i></td> <td style="text-align: center; padding: 2px;">\$28,500.00</td> </tr> </tbody> </table>								FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	<i>ENCUMBRANCE TYPE and NUMBER</i>		AMOUNT	0130	AVI	7735		4599		CX	AVI-2024-00025044	\$28,500.00																			<i>Financing:</i>		<i>FY2024 Operating Fund</i>					<i>TOTAL:</i>	\$28,500.00
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	<i>ENCUMBRANCE TYPE and NUMBER</i>		AMOUNT																																												
0130	AVI	7735		4599		CX	AVI-2024-00025044	\$28,500.00																																												
<i>Financing:</i>		<i>FY2024 Operating Fund</i>					<i>TOTAL:</i>	\$28,500.00																																												
Contract Amendment Information: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; padding: 2px;">Supplemental Agreement No.</th> <th style="text-align: center; padding: 2px;">Base CR/AA No.</th> <th style="text-align: center; padding: 2px;">Base Contract Date</th> <th style="text-align: center; padding: 2px;">Base Contract Amount</th> <th style="text-align: center; padding: 2px;">Sum of Previous Supplemental Agreements</th> <th style="text-align: center; padding: 2px;">Total Contract Amount Including this Action</th> <th style="text-align: center; padding: 2px;">Total Suppl Agreement Percentage</th> </tr> </thead> <tbody> <tr> <td style="text-align: center; padding: 2px;"></td> </tr> </tbody> </table>								Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage																																						
Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage																																														

✓ APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

✓
 Patrick Carreno (Jun 24, 2024 07:52 CDT)

By Department Director

6/24/24

Date

✓
 Victoria Giesbrecht
 Victoria Giesbrecht (Jun 24, 2024 11:27 CDT)

Approved as to Form by City Attorney

VG

Date

06/24/24

By City Manager

Date

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>		ADMINISTRATIVE ACTION
			24 5 9 2 6
			EFFECTIVE DATE
			5-15-2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.

2024 JUL -5

RECEIVED

P

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

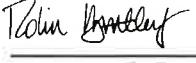
Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No N/A

Supplier Name:	HHM & ASSOCIATES, INC.				Supplier No.	517844		
Subject:	PROFESSIONAL SERVICES CONTRACT – HISTORIC RESOURCE SURVEY							
Lead Dept:	PLANNING AND URBAN DESIGN (PNV)							
Action Requested:	CONTRACT PREPARATION FOR A HISTORIC RESOURCE SURVEY AND ASSESSMENT PERFORMED BY CONSULTANTS, HHM & ASSOCIATES, INC.							
	Contract Number:	PNV-2024-00025031		Contract Term:	07/01/2024	to	9/30/2025	
Background:	This contract is to conduct a survey in South Dallas with a 50% reimbursable matching grant. The total contract is \$100,000 and will be utilizing the same consultant who has previously provided the Historic Survey in 2020. The GIS mapping will provide for the best outcome with the current survey by continuing work with the same consultant. Due to the limited time to complete the project and risk losing grant funds – the special needs memo is attached for additional details. This vendor is listed on the State of Texas HUB Eligibility ID # 1742319182800							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input checked="" type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
							-	\$0.00
	0001	PNV	3497	ECNR	3081	NA	-	\$50,000.00
	F766	PNV	679F	ECNR	3070	NA	-	\$50,000.00
Financing:							TOTAL:	\$100,000.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl/ Agreement Percentage	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

	May 15, 2024		Jul 5, 2024
By Department Director	Date	Approved as to Form by City Attorney	Date
	May 15, 2024		
By City Manager	Date		

 City of Dallas	ADMINISTRATIVE ACTION	
	245927 EFFECTIVE DATE Jun 20, 2024	

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	Convergint Technologies LLC				Supplier No.:	VS0000028663			
Subject:	Installation of fiber optic network cable								
Lead Dept:	Dallas Police Department								
Action Requested:	To authorize payment in the amount of \$60,399.58 to Convergint Technologies LLC to install fiber optic network cable utilizing Sowrcewell Contract #030421-CTL.								
	Contract Number:	DPD-2024-00023869		Contract Term:	5/2/2024		to	5/1/2025	
Background:	Convergint Technologies will install fiber optic network Northwest, South Central, and Southeast Units. It was determined that during the Bond Office construction of gates, both high voltage and low voltage wiring were run in violation of code, in the same junction boxes. This has caused constant issues with the network connection to the card readers.								
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tppasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.								
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
	0001	DPD	2141		3210		DPD-2024-00023869		\$60,399.58
	Financing: General Funds							TOTAL:	\$60,399.58
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage		

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Martin Riojas (Jun 20, 2024 09:31 CDT) By Department Director	Jun 20, 2024 Date	 Dominique Artis (Jun 20, 2024 12:52 CDT) Approved as to Form by City Attorney	Jun 28, 2024 Date
 Dominique Artis (Jun 20, 2024 12:52 CDT)		 Dominique Artis (Jun 20, 2024 12:52 CDT)	
By City Manager	Date	Jun 20, 2024	Date



City of Dallas

ADMINISTRATIVE ACTION

**See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.**

ADMINISTRATIVE ACTION

245928

EFFECTIVE DATE

March 29, 2024

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$2,000 and which do not require a contract should be processed by requisition.

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Mas-Tek Engineering & Associates, Inc. **Supplier No.** 350688

Subject: Material Testing for Alley Group 17-300

Journal of Oral Rehabilitation 2003 30: 103–109

Lead Dept: Public Works

Action Requested: Authorize an Administrative Action for Engineering Services Contract with Mas-Tek Engineering & Associates, Inc., in an amount not to exceed \$71,155.00 to provide Construction Material Testing during the reconstruction of Alley Group 17-3001.

Contract Number:	PBW-2024-00024670	Contract Term:	03/04/2024	to	07/31/2025
Background:	This AA is required to provide the Construction Material Testing for this capital construction project. Professional Solicitation #C121917 has provided a short list of qualified firms to provide this service and Mas-Tek Engineering & Associates, Inc., is the most highly qualified proposer.				

HUB

Check appropriate Box

<https://mycpa.cpa.state.tx.us/tapasscmbl>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	Financing:		2017 General Obligation Bond Fund			TOTAL:		\$71,155.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
						\$71,155.00	0 %	

245928

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ali Hatafi, P.C.

By Department Director

3/28/24

Date

Matthew Green

Matthew Green (Jun 17, 2024 16:19 CDT)

Jun 17, 2024

Date

By City Manager

3/29/24

Date

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>		ADMINISTRATIVE ACTION 245929 EFFECTIVE DATE Apr 23, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.

Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No N/A

Supplier Name:	Beyond Engineering & Testing, LLC.				Supplier No.	VC21713		
Subject:	Material Testing for Alley Group 17-4001							
Lead Dept:	Public Works							
Action Requested:	Authorize an Administrative Action for Engineering Services Contract with Beyond Engineering & Testing, LLC. in an amount not to exceed \$38,614.00 to provide Construction Material Testing during the reconstruction of Alley Group 17-4001.							
	Contract Number:	PBW-2023-00022265		Contract Term:	03/01/2024	to	07/01/2025	
Background:	This AA is required to provide the Construction Material Testing for this capital construction project. Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide this service and Beyond Engineering & Testing, LLC. is the most highly qualified vendor.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tppasscmblsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	1V22	PBW	V022	AREC	4113	PB17V0 22	CX- PBW-2023-00022265	\$7,176.50
	1V22	PBW	V023	AREC	4113	PB17V0 23	CX PBW-2023-00022265	\$6,851.50
	1V22	PBW	V024	AREC	4113	PB17V0 24	CX- PBW-2023-00022265	\$4,376.50
	1V22	PBW	V025	AREC	413	PB17V0 25	CX PBW-2023-00022265	\$4,636.50
	1V22	PBW	V028	AREC	4113	PB17V0 28	CX- PBW-2023-00022265	\$9,151.50
	1V22	PBW	V030	AREC	4113	PB17V0 30	CX- PBW-2023-00022265	\$6,421.50
		Financing:	2017 General Obligation Bond Fund				TOTAL:	\$38,614.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AAno.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
						38,614.00	\$1.00 %	

245929



APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ali Hatifi, P.C.

By Department Director

4/22/24

Robert Perez

Robert Perez (Apr 23, 2024 09:55 CDT)

By City Manager

Matthew Green

Matthew Green (Jul 1, 2024 11:14 CDT)

Approved as to Form by City Attorney

Jul 1, 2024

Date

Apr 23, 2024

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

245930

EFFECTIVE DATE

Jul 2, 2024

2024 JUL - 2 PM
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	Dallas College					Supplier No.	VS0000065958	
Subject:	Supplemental Agreement No. 1							
Lead Dept:	Dallas Fire Rescue							
Action Requested:	Authorize Supplemental Agreement No. 1 to amend interlocal agreement with Dallas College to remove the \$50.00 ride-out fee to the Department requirement listed under section XI of the Clinical Affiliation agreement.							
	Contract Number:	DFD-2024-00024191		Contract Term:	2-22-2024	to	2-27-28	
Background:	On February 22, 2024, an interlocal agreement with Dallas College to provide clinical experience at the Dallas College Facility to students enrolled in the College's School of Health Sciences, EMS/EMT ("Clinical Experience" or "Educational Program") was awarded through Administration Action 24-5340. The ride-out fee for the students is not required.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
							-	\$0.00
							-	\$0.00
							-	\$0.00
	Financing:		NA					TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage	
	1	24-5340	2-22-2024	\$0.00	\$0.00	\$0.00	0%	

X APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Alexander Rodriguez

Alexander Rodriguez (Jul 2, 2024 10:56 CDT)

By Department Director

Jul 2, 2024

Don Knight

Jul 3, 2024

Approved as to Form by City Attorney

Dominique Artis

Dominique Artis (Jul 2, 2024 11:06 CDT)

By City Manager

Jul 2, 2024

Date

245931

Memorandum

RECEIVED

2024 OCT 25 PM 2:01

CITY SECRETARY
DALLAS, TEXAS

CITY OF DALLAS

DATE 10/18/2024

TO City Secretary
SUBJECT Correction to AA File# 245931

This is the first (*Y) correction to the subject AA File# 245931.

The subject AA File# 245931 was approved on 06/25/2024 authorizing an interlocal agreement with Dallas County for an Urban Agriculture Infrastructure Support Pilot Program Phase 1 and Phase 2 to the sum of \$99,600.00

Change(s) is/are needed to correct (select all applicable):

 Typo Financial/funding information Obvious error from CR context

AA File# 245931 Supplier No. should read as follows:

Supplier Name : Dallas County

Supplier No. : 353896-254643

Department: Office Environmental Quality and Sustainability

Director (or designee): Carlos Evans Oct 22, 2024

Signature

Carlos Evans

Print Name

Attachment for reference Council Resolution [number], and if applicable previous correction memo(s)

OFS: Approved Denied Is ATT Approval Needed? Y NOFS: Manvitha Kotapalle Oct 25, 2024

Signature

Date

Print Name

ATT: Approved Denied

Assistant City Attorney:

Signature

Date

Print Name

10/25/24
B

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION	
							245931	EFFECTIVE DATE
						06/25/2024	RECEIVED 2024 JUL 8 PM 4:20 CITY SECRETARY DALLAS, TEXAS	
1. Place an "X" in the appropriate box for the approval of: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition. 								
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No								
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No								
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No								
Supplier Name:	DALLAS COUNTY						Supplier No.	353896
Subject:	URBAN AGRICULTURE INFRASTRUCTURE SUPPORT PROGRAM							
Lead Dept:	MGT-OEQS							
Action Requested:	AUTHORIZE AN INTERLOCAL AGREEMENT WITH DALLAS COUNTY FOR AN URBAN AGRICULTURE INFRASTRUCTURE SUPPORT PILOT PROGRAM PHASE 1 AND PHASE 2 TO THE SUM OF \$99,600.							
	Contract Number:	OEQ-2024-00024229		Contract Term:	05/08/2024	to	05/08/2025	
Background:	THE URBAN AGRICULTURE INFRASTRUCTURE SUPPORT PILOT PROGRAM IS A NEED AND PLACE-BASED PROJECT THAT ADDRESSES KEY BARRIERS TO NECESSARY AGRICULTURE INFRASTRUCTURE IN AREAS OF GREATEST NEED AND LOWEST ACCESS TO FRESH FOODS. PHASE 1 OF THIS PROJECT WILL SUPPORT AND EDUCATE 8-10 AGRICULTURE STAKEHOLDERS WITH DEMONSTRATED NEED WHILE TRAINING LOCAL INDIVIDUALS TO PERFORM THIS WORK							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0001	MGT	CD84		3070		- OEQ-2024-00024229	\$99,600
							-	\$0.00
							-	\$0.00
		Financing:						TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
							-	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>Carlos Evans</u> By Department Director	Mar 28, 2024 Date	<u>Rory McAnally</u> Approved as to Form by City Attorney	Jun 25, 2024 Date
		Apr 1, 2024 By City Manager Date	

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>		ADMINISTRATIVE ACTION 245932 EFFECTIVE DATE Apr 19, 2024																											
	1. Place an "X" in the appropriate box for the approval of:																													
<input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): <small>NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</small>																														
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																														
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																														
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																														
Supplier Name: Asian Film Foundation of Dallas		Supplier No.		VS0000016157																										
Subject: Arts Activate 2024 – Round 3																														
Lead Dept: Office of Arts & Culture																														
Action Requested:	Featuring about 40 films from Asia and Asian-American filmmakers, the 23rd Annual Asian Film Festival of Dallas' 7-day, volunteer-run event includes a Student Showcase, a Women's Showcase, and engaging discussions with filmmakers. The festival aims to expose Dallas residents to Asian culture through cinema. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.					Contract Number: OCA-2023-00023139 (CR-00026903) Contract Term: AA Effective Date to 9/15/2024																								
Background:	The fee for this service is \$12,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3,000.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$6,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.																													
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tncscmb/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.																													
Funding:	<table border="1"> <thead> <tr> <th>FUND</th> <th>DEPT</th> <th>UNIT</th> <th>ACTV</th> <th>OBJ</th> <th>PROGRAM</th> <th>ENCUMBRANCE TYPE and NUMBER</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>0001</td> <td>OCA</td> <td>4880</td> <td>CA01</td> <td>3089</td> <td></td> <td>MASC OCA-2023-00023139</td> <td>\$12,000.00</td> </tr> <tr> <td colspan="6">Financing: General Fund</td> <td>TOTAL:</td> <td>\$12,000.00</td> </tr> </tbody> </table>						FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	0001	OCA	4880	CA01	3089		MASC OCA-2023-00023139	\$12,000.00	Financing: General Fund						TOTAL:	\$12,000.00
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT																						
	0001	OCA	4880	CA01	3089		MASC OCA-2023-00023139	\$12,000.00																						
Financing: General Fund						TOTAL:	\$12,000.00																							
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage																							

✓ APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MPP
Martine Philippe (Apr 18, 2024 16:59 CDT)

Apr 18, 2024

Mariissa Hines

Apr 25, 2024

By Department Director

Date

Approved as to Form by City Attorney

Date

TSR

By City Manager

Date

Apr 19, 2024

 City of Dallas	ADMINISTRATIVE ACTION						ADMINISTRATIVE ACTION		
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.						245933		
							EFFECTIVE DATE Jun 7, 2024		
1. Place an "X" in the appropriate box for the approval of:									
<input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%) <input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input checked="" type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34 <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.									
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.									
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No									
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.									
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No									
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?									
Supplier Name: Good, Fulton & Farrell, Inc.						Supplier No. 249502			
Subject: Professional Services – LCC Ph. II									
Lead Dept: Office of Arts and Culture									
Action Requested:	Authorization is requested for Supplemental Agreement No. 3 to extend the contract with Good, Fulton, & Farrell, Inc. to June 30, 2025 for consulting services related to the design of an additional donor recognition element and the "Latino Cultural Center" Building Identification, to be located on the exterior wall facing Good Latimer St. No additional cost.								
	Contract Number:	OCA-2022-00017862			Contract Term:	11/3/2021 to 6/30/2025			
Background:	Administrative Action 21-6567 dated 10/18/21 authorized a new contract with Good Fulton & Farrell to perform consulting and design services for the LCC courtyard in the amount of \$28,869.00. Supplemental Agreement 1- authorized by Administrative Action 22-6517 dated 10/28/22- increased the scope to include additional services with an additional cost of \$6,561.00, as well as extended the contract expiration date to 6/30/2024.								
	HUB <i>Check appropriate Box</i> https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:		FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	
	Financing:							TOTAL:	\$0.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage		
	3	21-6567	10/18/2021	\$28,869.00	\$14,581.00	\$43,450.00	50.51%		

RD APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philibert (Jun 7, 2024 10:42 CDT)

By Department Director

Jun 7, 2024

Suzanne Knuppel
Suzanne Knuppel (Jul 2, 2024 16:00 CDT)

Jul 2, 2024

Approved as to Form by City Attorney

Date

mgf Jun 7, 2024

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

245934

EFFECTIVE DATE

July 8, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	Lonestar Drain LLC; dba Discount Restoration. – Contractor Cheryl and Douglas Combs- Homeowners				Supplier No.	VC28204		
Subject:	ARPA Residential Septic Tank Program							
Lead Dept:	Housing & Neighborhood Revitalization							
Action Requested:	Execute agreement for payment for ARPA Residential Septic Tank Program at property address 2187 S. Woody Rd., Dallas, TX, 75253 in the amount of \$8,500.00 from the ARPA grant.							
	Contract Number:	HOU-2024-00024345	Contract Term:	Effective Date of the AA above	to	Two years from the effective date		
Background:	On June 28, 2023, the Dallas City Council approved Resolution 23-0882 which established the ARPA Residential Septic Tank program. The American Rescue Plan Act Residential Septic Tank Program (Program) makes necessary investments in water and sewer infrastructure to extend livability in existing affordable housing, connect owner-occupied properties to necessary city-managed water/wastewater/sewer services being installed through the Dallas Water Utilities Unserved Areas Program, and extend necessary infrastructure access and services to Dallas residents and communities impacted by the COVID-19 pandemic. Eligible applicants and residents must be approved for repair as outlined in the Program Statement. Addresses receiving assistance must be located in DWU Unserved Areas program geographies.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0A72	HOU	AR53		3099	ARPA	- DO	\$8,500.00
							-	\$0.00
							-	\$0.00
		Financing:						TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Jul 8, 2024

Marissa Hines

Jul 8, 2024

Darwin Wade [Jul 8, 2024 12:22 CDT]

Date

Approved as to Form by City Attorney

M/H

Date

By City Manager

Jul 8, 2024

Date

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1>	
	ADMINISTRATIVE ACTION 245935 EFFECTIVE DATE 06/27/2024	

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Supplier Name:	United Way of Metropolitan Dallas, Inc.				Supplier No.	VC20595		
Subject:	ARPA Nonprofit Assistance Program							
Lead Dept:	Office of Community Care							
Action Requested:	Authorize Supplemental Agreement #2 to authorize the first one-year renewal option to service contract ARPA Nonprofit Assistance Program between United Way of Metropolitan Dallas, Inc. and the City of Dallas, and to provide an updated Exhibit A-1 – Statement of Services, Exhibit A-3 – Budget Narrative, and Exhibit A-4 – Budget Worksheet.							
	Contract Number:	OCC-2022-00019179	Contract Term:	06-28-24	to	06-27-25		
Background:	The Nonprofit Assistance Program through United Way of Metropolitan Dallas, Inc., will provide grants of up to \$50,000 to nonprofit organizations located within the City of Dallas who serve low-to-moderate income individuals for operational expenses.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	FC18	MGMT	AD20		3070		OCC- 2022-001919179	\$858,000.00
							-	
							-	
Financing:							TOTAL:	\$858,000.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
	1	23-0909	08-09-23	\$858,000.00	\$0.00	\$2,600,000.00	0%	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

JG
Jessica Galleshaw (Jun 27, 2024 10:21 CDT)

By Department Director

Jun 27, 2024

Date

Veronica Barboza

Jun 27, 2024

Date

Approved as to Form by City Attorney VB

258R
By City Manager

Jun 27, 2024

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 245936 EFFECTIVE DATE 07/08/2024		
							 RECEIVED <i>2024 JUL 9 PM 4:38</i>		
1. Place an "X" in the appropriate box for the approval of:									
<input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input checked="" type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.									
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.									
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No									
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.									
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No									
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?									
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No									
Supplier Name:		Destin'e La'Shun Bailey				Supplier No.			
Subject:		Dallas Homebuyer Assistance Program							
Lead Dept:		Housing & Neighborhood Revitalization							
Action Requested:		Execution of the City of Dallas Homebuyer Written Agreements (CDBG) for down payment assistance for the total amount of \$5,370.00 in CDBG funds. Funds have been appropriated by previous City Council resolution.							
		Contract Number:	HOU-2024-00025322		Contract Term:	<i>to</i>			
Background:		Destin'e LaShun Bailey was approved for purchase of property at 5550 Spring Valley Rd, Unit # H-32 using CDBG funds (\$5,370.00) for homebuyer assistance. The city provided the DHAP program pursuant to Council Resolution 23-0278, Approved February 22, 2023, to provide homebuyer assistance to households with income at or below 80% of the AMI. Funding has been appropriated under a prior Resolution.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tppscmbl/search/		<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:		FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		CD23	HOU	704J		3101	DHAP	-	\$5,370.00
								-	0.00
								-	0.00
		Financing:							TOTAL:
Contract Amendment Information:		Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
		n/a	n/a	n/a	0.00	0	\$ 0.00	0%	

Jul 8, 2024 APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Darwin Wade
Darwin Wade (Jul 8, 2024 12:41 CDT)

By Department Director

Jul 8, 2024

Date

Marissa Flores

Jul 8, 2024

MH

Date

Talin Threlkeld

By City Manager

Jul 8, 2024

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

245937

EFFECTIVE DATE

Jun 26, 2024

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

2024 JUN 10 AM 8:30

RECEIVED

Supplier Name:	Ann Sury – Galway Circle Yoga					Supplier No.	VS99513	
Subject:	Chair Yoga							
Lead Dept:	Park and Recreation							
Action Requested:	Authorizing funding for \$24,000.00 for Ann Sury, vendor will provide a 55-minute yoga classes once a week. There will be year-round yoga classes at Lake Highlands North, Samuell Grand, and Kidd Springs Recreation Centers and is subject to change based on attendance and need for the program. In addition to these three locations, this program will rotate through 39 additional recreation centers. Ann Sury will coordinate classes day / time for each facility with the Senior Program Division. Administrative Staff. Classes will take place during the hours of 9am -2pm Monday – Friday. The exact date and time for each location are to be determined and mutually agreed upon by both Ann and the City to accommodate instructor's availability and City schedule of other events and holidays.							
	Contract Number:	PKR-2024-00024878		Contract Term:	TBD	to	09/30/2025	
Background:	Ann Sury has worked for the City of Dallas over the years. She teaches yoga to the seniors to help with posture and build strength, flexibility, and balance. She is a RYT 200 hours certified yoga instructor with over 2 thousand teaching hours in the classroom. Ann Sury is also a member of Yoga Alliance & Silver Sneakers.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tppasscmb/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0001	PKR	1726		3070		MASC PKR-2024-00024878	\$24,000.00
							-	\$0.00
							-	\$0.00
	Financing:							TOTAL: \$24,000.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
				0.00		0.00	%	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Jun 25, 2024

Date

Christine Lanners

Christine Lanners (Jul 2, 2024 11:23 CDT)

Approved as to Form by City Attorney

Jul 2, 2024

Date

By City Manager

Jun 26, 2024

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

245938

EFFECTIVE DATE

May 5, 2024

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 20%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.

 Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

 No YP

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

 Yes No

Supplier Name:	Punch Buggy Productions, Inc.					Supplier No.	VC20045	
Subject:	Race Production and Management							
Lead Dept:	Parks & Recreation							
Action Requested:	Authorize and encumbrance of \$7,500.00 with Punch Buggy Productions, Inc. The vendor will produce workout training and coordinate multiple races at different facilities during the Spring, Summer, and Fall. Services will include all race training setup and logistics, sanctioning, registration and equipment, scholarship for 15 youth, and additional items listed on the attached proposal. Contact: Carnell Livingston – (214) 670-6273							
	Contract Number:	PKR-2024-00024901		Contract Term:	6/22/2024	to	6/21/2025	
Background:	Punch Buggy Productions, Inc. is a 501(c)(3) not-for-profit organization. The organization was founded to encourage the community to get active and educate the public on healthy lifestyles and nutrition habits. They are dedicated and enthusiastic in their belief that physical fitness builds a path to a greater quality of life.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmb/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding: <i>RB</i>	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0001	PKR	5161		3071		MASC PKR-2024-00024901	\$2,500.00
	0001	PKR	5040		3071			\$2,500.00
	0001	PKR	5113		3071			\$2,500.00
	Financing:							TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
				0.00		0.00	%	

John Jenkins APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (May 1, 2024 16:36 CDT)

May 1, 2024

By Department Director

Date

Taylor

Jul 9, 2024

Approved as to Form by City Attorney

Date

*OA**2582*

May 5, 2024

Date

By City Manager



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

245939

EFFECTIVE DATE

8/2/2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): License Agreement

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
JULY 10 PM 1:09

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
Supplier Name:	FOX MEDIA LLC AND NW COMMUNICATIONS OF TEXAS, INC.	Supplier No.:	N/A					
Subject:	LOGO LICENSING							
Lead Dept:	LIBRARY							
Action Requested:	AUTHORIZE EXECUTION OF LICENSE AGREEMENT FOR USE OF KDFW AND KDFI TELEVISION STATION LOGO ON THE LIBRARY'S WEBISTE.							
	Contract Number:	LIB-2023-00022776	Contract Term:	05/01/2023	to 04/30/2024			
Background:	KDFW AND KDFI ARE MEDIA SPONSORS OF THE LIBRARY'S SUMMER READING PROGRAM. THEY ARE RECOGNIZED AS SUCH ON THE LIBRARY'S WEBSITE. THIS AGREEMENT AUTHORIZES THE LIBRARY TO CONTINUE USING THROUGH THE MAYOR'S SUMMER READING PROGRAM AND INTO SPRING.							
HUB Check appropriate Box http://www.dallascountytx.gov/bidopportunities	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
							-	\$0.00
							-	\$0.00
							-	\$0.00
	Financing:							TOTAL: \$0.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
						\$ 0.00	%	

MJG

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

M.J. Giudice

MJ Giudice (Aug 1, 2023 14:17 CDT)

Ashley Stockton

Ashley Stockton (Jul 9, 2024 17:01 CDT)

By Department Director

Date

Approved as to Form by City Attorney

Date

Aug 2, 2023

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

245940

EFFECTIVE DATE

Jun 10, 2024

CITY OF DALLAS
CITY SECRETARY
TEXASRECEIVED
2024 JUN 11 AM 8:35

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 20%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.

 Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

 Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

 Yes No

Supplier Name:	SHI GOVERNMENTSOLUTIONS, INC					Supplier No.	502145		
Subject:	Training Licenses for Park and Recreation Department								
Lead Dept:	Park and Recreation Department								
Action Requested:	Authorize an encumbrance of \$45,771.00 with SHI Government Solutions, Inc., through the Texas Association of School Board (Buyboard) cooperative agreement. The vendor will provide professional development and education to the Park and Recreation Department. Buyboard-Technology Contract #661-22 Contact: Tiffanie Willis – 214) 671-1660								
	Contract Number:	PKR-2023-00022412		Contract Term:	7/20/2024 to 7/19/2025				
Background:	PKR Department will continue to use SHI Government Solutions for employees' education and development of core competencies used by PKR Department to meet service delivery and operational needs. The service allows employees to access resources in support of training and education onsite or remotely (work from home) and is a critical component of bench strength development to support employee development for succession planning and employee retention.								
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.								
Funding: RB	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
	0001	PKR	5002		3364		CX	PKR-2023-00022412	\$45,771.00
							-		\$0.00
							-		\$0.00
		Financing:							TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage		
				0.00		0.00	%		

[Signature] APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins

John Jenkins (Jun 6, 2024 09:11 CDT)

By Department Director

Jun 6, 2024

Date

[Signature]

Approved as to Form by City Attorney

Jul 9, 2024

Date

OA

OA

[Signature]

By City Manager

Jun 10, 2024

Date

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 245942 EFFECTIVE DATE Jul 11, 2024 <div style="text-align: right; margin-top: -20px;">  RECEIVED </div>
--	---	---

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.

Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No N/A

Supplier Name:	Police Strategies, LLC.					Supplier No.	VC22874		
Subject:	Use of Force Incident Body Worn Camera Video Analysis								
Lead Dept:	Information & Technology Services (ITS)								
Action Requested:	Authorize Supplemental Agreement No.1 to the use force analysis services contract to conduct an analysis of body worn camera video related to use force incidents.								
	Contract Number:	DSV-2021-00017315		Contract Term:	1/31/2022	To	1/30/2026		
Background:	This service contract will provide for use of force analysis services for the Police Department (DPD). This a data-driven risk management system determines the reasonableness and appropriateness of an officer's use of force used to identify trends and patterns, evaluate risk, and detect potential problems. The solution allows DPD to examine how and why officers are using force using an evaluation tool which also allows DPD to measure the effectiveness of policies and training and assess the impacts of any reforms that are implemented.								
HUB <i>Check appropriate Box</i> https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.								
	Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		0001	DPD	2181		3070		CX DSV-2021-00017315	\$10,500.00
									\$0.00
									\$0.00
		Financing: General Fund							TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage		
	1	22-0242	1/31/2022	\$1,383,800.00	\$0.00	\$1,394,300.00	1.31%		

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Brian Gardner (Jun 7, 2024 17:34 CDT)

By Department Director

Jun 7, 2024

Date


 Brian Gardner

Approved as to Form by City Attorney

Jul 11, 2024

Date


 Donnell Sipson

By City Manager

Jul 11, 2024

Date

 City of Dallas	ADMINISTRATIVE ACTION		ADMINISTRATIVE ACTION 245943 EFFECTIVE DATE Jun 13, 2024
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Supplier Name:	ALLIANCE GEOTECHNICAL GROUP, INC.					Supplier No.	VS000338366	
Subject:	FAIR PARK _ COTTON BOWL STADIUM / SOIL SUBSIDENCE DISTRESS INVESTIGATION							
Lead Dept:	PARK and RECREATION							
Action Requested:	Authorize Supplemental Agreement No. 01 with Alliance Geotechnical Group, Inc. in the amount of \$17,500.00, thereby increasing the contract amount from \$250,316.00 to \$267,816.00.							
	Contract Number:	PKR-2024-00023707		Contract Term:	03/12/2024	to	9/13/2025	
Background:	Supplemental Agreement No. 01 consists of the performance of an investigation of soil subsidence on level 1M South End Zone of Cotton Bowl stadium. Remedial actions for repairs for CMU cracks, separation & subsoil recompaction are sought.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding: <i>Jole C. Salzman 6/6/2024</i>	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	2128	PKR	X064	FPRK	4113	PKCOTTON	- CX PKR-2024-00023707	\$17,500.00
							-	\$0.00
							-	\$0.00
Financing:	Fair Park Revenue Bonds, Series 2023						TOTAL:	\$17,500.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
	01	24-0372	03/12/2024	\$250,316.00	\$0.00	\$267,816.00	6.99%	

SK 6/3/2024

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jenkins
John Jenkins (Jun 11, 2024 15:25 CDT)

By Department Director

Jun 11, 2024

Date

Christine Lanners
Christine Lanners (Jul 12, 2024 09:17 CDT)

Approved as to Form by City Attorney

Jul 12, 2024

Date

Manager

Jun 13, 2024

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
245944
EFFECTIVE DATE
07-05-24

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No**3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.** Yes No**4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?** Yes No N/A

Supplier Name:	Catholic Charities of Dallas, Inc.				Supplier No.	VC0000007486		
Subject:	ARPA Community Making Food Accessible							
Lead Dept:	Office of Community Care							
Action Requested:	Authorize Supplemental Agreement #1 to the agreement with Catholic Charities of Dallas, Inc., to increase the budget in an amount not to exceed \$50,000, and to revise Exhibit A-3 – Budget Narrative and A-4 – Budget Worksheet which will allow funding for two drivers and two pantry workers. Also, funding for transportation cost for the additional drivers and reallocation for indirect cost.							
Contract Number:	OCC-2022-00018462		Contract Term:	05-24-23 to 05-23-25				
Background:	Catholic Charities of Dallas' Hunger Program has several modalities to distribute food efficiently and effectively within the communities they serve. Catholic Charities utilize five mobile food trucks (pantries) for high-volume, high-impact distributions.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	FC18	MGT	AD21		3070		- OCC-2022-00018462	\$50,000.00
							-	
							-	
		Financing:						TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
	1	23-0711	08-18-23	\$1,076,924.00	\$50,000.00	\$1,126,924.00	0.464%	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Jessica Galleshaw (Jul 5, 2024 14:43 CDT)

By Department Director

Jul 5, 2024

Date



Approved as to Form by City Attorney

Jul 8, 2024

Date



By City Manager

Jul 5, 2024

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

245945

EFFECTIVE DATE

July 12, 2024

24 JUL 12 PM 2:30
RECEIVED
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	University of Texas at San Antonio				Supplier No.	265107		
Subject:	Consulting Services							
Lead Dept:	Dallas Police Department							
Action Requested:	Authorize a change in the amount of contract from to \$106,951.00 to \$110,759.00 for MASC-DPD-2024-00023986 for Consulting Services.							
	Contract Number:	DPD-2024-00023986		Contract Term:	3/15/2024	to	3/14/2025	
Background:	Since February 2021, Dallas Police Department (DPD) has been engaged in a city-wide crime reduction effort to combat violent crime. This effort would allow DPD to continue to develop and implement the Violent Crime Reduction Plan. DPD will partner with University of Texas at San Antonio (UTSA) criminologists to provide research assistance and advice on evidence-based strategies to address violence. Additionally, UTSA will assist DPD with analyzing data related to the examination of geographic crime patterns and trends.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0001	DPD	2181		3070		- DPD-2024-00023986	\$3,808.00
Financing:							TOTAL:	\$3,808.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
	1	24-0446	3/15/2024	106,951.00	-	110,759.00	9.56	

MJ

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MJ
Martin Riojas (Jul 11, 2024 15:48 CDT)

Jul 11, 2024

Am Knight

Jul 12, 2024

By Department Director

Date

Approved as to Form by City Attorney

Date

Dominique Artis
(Dominique Artis (Jul 12, 2024 11:38 CDT))

Jul 12, 2024

 City of Dallas	ADMINISTRATIVE ACTION	
	ADMINISTRATIVE ACTION 245946 EFFECTIVE DATE July 13, 2024	

See Administrative Directive 4-05 for additional guidelines and routing.
 File the approved form and all necessary documentation with the
 City Secretary's Office to receive an official file stamp.

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	Linde Gas & Equipment Inc.					Supplier No.	VS97442	
Subject:	Welding Gas Cylinder rentals					Lead Dept:	SAN	
Action Requested:	Authorize ratification of outstanding invoices totaling the amount of \$9,056.22 for rentals on returned welding gas cylinders. Services were provided 12/20/2022 – 10/17/2023. <i>70</i>							
	Contract Number:	SAN-2024-00025271		Contract Term:	12/20/2022	to	10/17/2023	
Background:	During a period when we did not have a welding gas contract that was active, we maintained our previous vendor's cylinder at our repair facility to ensure the ability to repair Landfill and Transfer Station heavy equipment.							
HUB Check appropriate Box https://mvcpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022. N/A:CM-KM							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
							- SAN-2024-00025271	\$9,056.22 <i>70</i>
							-	\$0.00
							-	\$0.00
		Financing:						TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
							%	

WJ APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

City Manager

By Department Director

Jul 9, 2024

Date

Victoria Giesbrecht

Victoria Giesbrecht (Jul 15, 2024 08:05 CDT)

Jul 15, 2024

Date

Alina Ciocan

Alina Ciocan (Jul 13, 2024 12:19 CDT)

By City Manager

Jul 13, 2024

Date

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	
	ADMINISTRATIVE ACTION 245947 EFFECTIVE DATE Jul 12, 2024	

1. Place an "X" in the appropriate box for the approval of:							
<input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.							
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N/A							
Supplier Name: Women of Law Enforcement				Supplier No. VC25132			
Subject: Conference Registration							
Lead Dept: Dallas Police Department							
Action Requested:	Authorize payment in the amount of \$10,000.00 for registration fees and training.						
	Contract Number:	DPD-2024-00025347		Contract Term:	7/1/2024	to	12/30/2024
Background:	The annual conference provides an opportunity for female law enforcement professionals to learn from peers. The conference is designed to build leaders and to help women overcome challenges they may face in a controlled, encouraging setting. All attendees will earn 32 TCOLE hours. The conference will be held on September 16 -20, 2024.						
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.						
Funding:	FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER						AMOUNT
	051N DPD 6767 3364 DPD-2024-00025347						\$10,000.00
	Financing: LEOSE Funds						TOTAL: \$10,000.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

MJ APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MJ
Martin Riojas (Jul 12, 2024 15:29 CDT)

Jul 12, 2024

By Department Director

Victoria Giesbrecht
Victoria Giesbrecht (Jul 15, 2024 08:00 CDT)

Jul 15, 2024

Date

Approved as to Form by City Attorney

VG

Dominique Artis
Dominique Artis (Jul 12, 2024 16:52 CDT)
By City Manager

Jul 12, 2024

Date

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>		ADMINISTRATIVE ACTION 245949					
			EFFECTIVE DATE Jul 16, 2024					
<p>1. Place an "X" in the appropriate box for the approval of:</p> <p> <input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): <small>NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</small> </p>								
<p>2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>								
<p>3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>								
<p>4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N/A</p>								
Supplier Name: Convergint Technologies LLC			Supplier No. VS0000028663					
Subject: Emergency Service Repair								
Lead Dept: Dallas Police Department								
Action Requested:	To authorize payment in the amount of \$4,879.33 to Convergint Technologies LLC to utilizing Sourcewell Contract #030421-CTL.							
	Contract Number:	DPD-2024-00025333	Contract Term:	7/1/2024	to	12/30/2024		
Background:	Convergint Technologies will install and program Lenel board and exit button. Schneider Electric is the current vendor under master contract. Schneider Electric lost their subcontractor and is not an authorized vendor to work on the Lenel OnGuard system and cannot fulfill the contract.							
	HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0001	DPD	2141		3210		- DPD-2024-00025333	\$4,879.33
							-	\$0.00
							-	\$0.00
	Financing: General Funds							TOTAL: \$4,879.33
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MJR
Martin Riojas (Jul 16, 2024 09:29 CDT)

Jul 16, 2024

By Department Director

Date

Suzanne Knuppel
Suzanne Knuppel (Jul 16, 2024 12:06 CDT)

Jul 16, 2024

Date

Dominique Artis
Dominique Artis (Jul 16, 2024 09:39 CDT)

By City Manager

Jul 16, 2024

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

245950

EFFECTIVE DATE

Mar 29, 2024

2021 JULY 16 PM 4:12
 CITY SECRETARY
 DALLAS, TEXAS
 RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Friends of Samuell Grand Park						Supplier No.	N/A	
Subject:	Beautification Agreement								
Lead Dept:	Park and Recreation								
Action Requested:	Authorize a Beautification Agreement with the Friends of Samuell Grand for the purpose to improve and maintain the Iris Garden and triangle ornamental bed located at Samuell Grand Park. Contact: Tamara Aquino (972) 795-5040								
	Contract Number:	PKR-2024-00024046		Contract Term:	5/2/2024		to	5/1/2025	
Background:	The Friends of Samuell Grand Park is a committed friend's group that performs volunteer services dedicated to the community in which they work, live, and serve.								
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.								
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
	N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2024-00024046		\$0.00
							-		
							-		
		Financing:							TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage		
				0.00		0.00	%		

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Mar 26, 2024 10:15 CDT)

By Department Director

OA
OA

Mar 26, 2024

Date

Molly P. Ward

Approved as to Form by City Attorney

Apr 8, 2024

Date

258R

By City Manager

Mar 29, 2024

Date

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing.</p> <p>File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION	
							245951	EFFECTIVE DATE
						May 15, 2024	RECEIVED 2024 JUN 1 PM 4:12	
1. Place an "X" in the appropriate box for the approval of:								
<input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.								
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).								
<input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.								
<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.								
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.								
<input checked="" type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.								
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No								
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No								
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No								
Supplier Name:	Southwestern Green Club					Supplier No.	N/A	
Subject:	Beautification Agreement							
Lead Dept:	Park and Recreation							
Action Requested:	Authorize a Beautification Agreement with the Southwestern Green Club to conduct service enhancements such as planting flowers, litter clean-ups, and other park maintenance & upkeep as pre-determined between Dallas Parks and Southwestern Green Club at the following parks: Reverchon, Weichsel, Hines Park (including Frasier Dam and trails), William B. Dean, and Bachman Lake. Contact: Anahi Delgado (214)-732-0307							
	Contract Number:	PKR-2024-00024653		Contract Term:	7/3/2024		to	7/2/2025
Background:	The Southwestern Green Club is a student organization at UT Southwestern Medical School dedicated to preserving and enhancing the natural beauty of the Dallas-Fort Worth metroplex through volunteer-driven park cleanups and conservation efforts. Their mission is to foster environmental stewardship and awareness among community members. Through collaborative action, they aim to create a greener, cleaner, and more vibrant environment for all who call DFW home.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	
	N/A	PKR	N/A	N/A	N/A	N/A	PKR-2024-00024653	
	Financing:							TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
				0.00		0.00	%	

 APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (May 15, 2024 09:18 CDT)

May 15, 2024

By Department Director

OA
OA

Molly P. Ward

May 16, 2024

Approved as to Form by City Attorney

Date


May 15, 2024

By City Manager

Date

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 245952 EFFECTIVE DATE 12/01/23	
	<p>1. Place an "X" in the appropriate box for the approval of:</p> <p> <input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): <small>NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</small> </p> <p>2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N/A</p>							
Supplier Name:	Braun Intertec Corporation (VS93915)					Supplier No.	VS93915	
Subject:	Administrative Action for Material Testing for Jefferson Blvd. PB17V990							
Lead Dept:	Public Works							
Action Requested:	Authorize an Administrative Action for Engineering Services Contract with Braun Intertec, in an amount not to exceed \$46,103.00 to provide Construction Material Testing during the reconstruction of Jefferson Blvd PB17V990.							
Background:	This AA is required to provide the Construction Material Testing required for each Capital Construction Project. Professional Solicitation #VS93915 has provided a short list of qualified firms to provide this service and Braun Intertec, is the most highly qualified contractor.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	1V22	PBW	V990	TGTN	4113	PB17V9 90	- CX-2023-00022237	\$46,103.00
							-	
							-	
	Financing:							TOTAL: \$46,103.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
				20.00		20.00	%	

pw H H B B

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ali Hatefi, P.C.

11/28/23

By Department Director

Matthew Green

Matthew Green (Jul 17, 2024 14:24 CDT)

Jul 17, 2024

Date

Rex Ray

12/1/23

By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 245953 EFFECTIVE DATE Jul 17, 2024																								
							 RECEIVED 14 JUL 17 PH 3:																								
<p>1. Place an "X" in the appropriate box for the approval of:</p> <p><input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.</p> <p><input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).</p> <p><input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.</p> <p><input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.</p> <p><input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.</p> <p><input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</p>																															
<p>2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>																															
<p>3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>																															
<p>4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>																															
Supplier Name: STOMPING GROUND COMEDY THEATER AND TRAINING CENTER						Supplier No. VC29457																									
Subject: Artistic Services – OEI Staff Retreat																															
Lead Dept: Office of Arts & Culture																															
Action Requested:	Consultant shall provide comedy improvisation activities and programming to the Office of Equity and Inclusion (OEI) staff on July 19, 2024. Using the artistic discipline of improv comedy and activities, consultant shall engage OEI staff in a skill building and team development workshop. The workshop shall be two (2) to three (3) hours in length through the use of 2 facilitators provided by consultant.																														
	Contract Number:	OCA-2024-00025499 (CR-00027009)		Contract Term:	AA Effective Date to		07/31/2024																								
Background:	The fee for this service shall not exceed \$3,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 100%, or \$3,500.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director and receipt of invoice.																														
	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.																														
Funding:	<table border="1"> <thead> <tr> <th>FUND</th> <th>DEPT</th> <th>UNIT</th> <th>ACTV</th> <th>OBJ</th> <th>PROGRAM</th> <th>ENCUMBRANCE TYPE and NUMBER</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>0001</td> <td>MGT</td> <td>4245</td> <td>CA01</td> <td>3361</td> <td></td> <td>MASC OCA-2024-00025499</td> <td>\$3,500.00</td> </tr> <tr> <td colspan="7"> Financing: General Fund </td> <td> TOTAL: \$3,500.00 </td> </tr> </tbody> </table>							FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	0001	MGT	4245	CA01	3361		MASC OCA-2024-00025499	\$3,500.00	Financing: General Fund							TOTAL: \$3,500.00
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT																							
	0001	MGT	4245	CA01	3361		MASC OCA-2024-00025499	\$3,500.00																							
Financing: General Fund							TOTAL: \$3,500.00																								
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage																								

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Martine Philippe (Jul 15, 2024 13:40 CDT)
 By Department Director

Jul 15, 2024
 Date


Suzanne Knuppel (Jul 17, 2024 15:10 CDT)
 Approved as to Form by City Attorney

Jul 17, 2024
 Date


 By City Manager
 Date

Jul 17, 2024

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing.</p> <p>File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 245954 EFFECTIVE DATE Jul 9, 2024																																	
	<p>1. Place an "X" in the appropriate box for the approval of:</p> <p><input checked="" type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.</p> <p><input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).</p> <p><input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.</p> <p><input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.</p> <p><input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.</p> <p><input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</p>						<p style="text-align: center;">2024 JUL 18 AM DALLAS, TX RECEIVED</p>																																	
<p>2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.</p>						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																																		
<p>3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.</p>						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																		
<p>4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?</p>						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																		
<p>Supplier Name: Greenscapes Six, LLC.</p>						<p>Supplier No. VC32587</p>																																		
<p>Subject: Cedar Crest Golf Course - Greens Sodding</p>																																								
<p>Lead Dept: Park and Recreation</p>																																								
<p>Action Requested:</p> <p>BuyBoard Contract #: 705-23</p> <p>Contact: Melissa De La Cruz (214) 670-8533</p>	<p>Authorize a contract for services with Greenscapes Six, LLC in the amount of \$99,413.80 for the greens sodding of 21,289 square feet at Cedar Crest Golf Course. Work performed will include mobilization, removing existing grass and material, disposal, prepping areas for sod, purchasing and installing sod.</p>																																							
	<p>Contract Number:</p>	<p>PKR-2024-00025469</p>		<p>Contract Term:</p>	<p>7/8/2024 to 12/31/2024</p>																																			
<p>Background:</p> <p>HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/</p>	<p>Golf Course Maintenance staff recently identified a turf condition affecting the greens at Cedar Crest Golf Course due to an issue related to the irrigation water. Staff has addressed the water issue and are moving forward with a plan to address the thin turf areas on the greens. The vendor will provide the necessary sod and labor for installation.</p>																																							
	<p><input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.</p> <p><input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.</p> <p><input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.</p> <p><input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.</p>																																							
<p>Funding:</p> <p>RB</p>	<table border="1"> <thead> <tr> <th>FUND</th> <th>DEPT</th> <th>UNIT</th> <th>ACTV</th> <th>OBJ</th> <th>PROGRAM</th> <th>ENCUMBRANCE TYPE and NUMBER</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>0001</td> <td>PKR</td> <td>5272</td> <td></td> <td>2262</td> <td></td> <td>CX PKR-2024-00025469</td> <td>\$99,413.80</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>-</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>-</td> <td></td> </tr> </tbody> </table>						FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	0001	PKR	5272		2262		CX PKR-2024-00025469	\$99,413.80							-								-		<p>Financing:</p>	
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT																																
0001	PKR	5272		2262		CX PKR-2024-00025469	\$99,413.80																																	
						-																																		
						-																																		
							<p>TOTAL:</p>	<p>\$99,413.80</p>																																
<p>Contract Amendment Information:</p>	<p>Supplemental Agreement No.</p>	<p>Base CR/AA No.</p>	<p>Base Contract Date</p>	<p>Base Contract Amount</p>	<p>Sum of Previous Supplemental Agreements</p>	<p>Total Contract Amount Including this Action</p>	<p>Total Supp'l Agreement Percentage</p>																																	
				0.00		0.00	%																																	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Jul 8, 2024 12:48 CDT)

By Department Director

Jul 8, 2024

Date

Christine Lanners
Christine Lanners (Jul 11, 2024 14:44 CDT)

Approved as to Form by City Attorney

Jul 11, 2024

Date

DA OA

DSR

By City Manager

Jul 9, 2024

Date

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing.</p> <p>File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 245955 EFFECTIVE DATE Apr 19, 2024	
	<p>1. Place an "X" in the appropriate box for the approval of:</p> <ul style="list-style-type: none"> <input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition. 						 2024 JUL 8 AM 8:42	
	<p>2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.</p> <p>3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.</p> <p>4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?</p>						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Supplier Name:	Echo Tours & Charters LP dba Echo Transportation					Supplier No.	VS90949	
Subject:	Charter Buses							
Lead Dept:	PKR							
Action Requested:	Vendor will provide six charter buses for transporting seniors to the Dr. Pepper Museum and to the Magnolia Market. Trina Broadnax: 214-671-1602							
Background:	For more than 30 years, Echo Tours & Charter LP dba Echo Transportation has supported the travel industry throughout North America with tour, charter, shuttle, metro, transit, para-transit, last-mile transport services, and more. We operate and maintain a diverse fleet of new and late-model equipment and we continue to add new vehicles as we grow to support our private and public customers' needs.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input checked="" type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding: RB	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0001	PKR	1726		3070		CX PKR-2024-00024596	\$6,708.81
							-	
Financing:							TOTAL: \$6,708.81	
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
				0.00		0.00	%	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins [Apr 18, 2024 18:04 CDT]
By Department Director

Apr 18, 2024

OA
OA

Matthew Green
Matthew Green [Jul 3, 2024 16:40 CDT]

Approved as to Form by City Attorney

MRG

Jul 3, 2024

Date


Apr 19, 2024

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

245956

EFFECTIVE DATE

Jul 10, 2024

2023 JUL 18 AM 8:42
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Patrick Hamner – BachmanROC Rowing Club					Supplier No.		
Subject:	BachmanROC Rowing Club MOU							
Lead Dept:	Park and Recreation							
Action Requested:	Authorize a MOU agreement with Patrick Hamner – BachmanROC Rowing Club. Patrick Hamner is a volunteer offering rowing instruction to help teens learn the sport. This MOU is for the Recreation Service Division for training and equipment being left/stored at the Bachman Recreation Center							
	Contract Number:	PKR-2024-00024194		Contract Term:	Upon Execution	to	7/31/25	
Background:	Patrick Hamner came to the Park Department with a vision of teaching teens rowing. The thought process was to teach the teens how to row, and eventually compete in competitions. Patrick also believes this program could help the member get scholarships to college, since there is a low number of students taking advantage of possible collegiate scholarships. This could allow members an option to attend college that might not have known it was a possibility. Patrick started showing the program by going to Teen Night Events and bringing ERG's for the teens to try and also showed the movie A Most Beautiful Thing.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasccmblsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	N/A	PKR	N/A	N/A	N/A	N/A	PKR-2024-00024194	\$0.00
							-	\$0.00
							-	\$0.00
		Financing:						TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
				0.00		0.00	%	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 John Jenkins (Jul 8, 2024 13:03 CDT)

By Department Director

Jul 8, 2024


 Molly P. Ward

Jul 16, 2024

Date

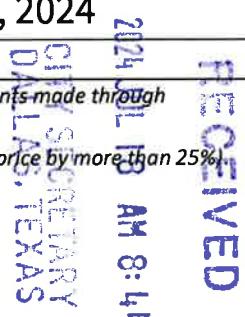
OA OA



By City Manager

Jul 10, 2024

Date

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing.</p> <p>File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>							ADMINISTRATIVE ACTION 245957 EFFECTIVE DATE Jul 10, 2024	
								 RECEIVED	
<p>1. Place an "X" in the appropriate box for the approval of:</p> <p><input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.</p> <p><input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).</p> <p><input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.</p> <p><input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.</p> <p><input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.</p> <p><input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</p>									
<p>2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>									
<p>3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>									
<p>4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>									
<p>Supplier Name: Sherry Silverman</p>							Supplier No.	VC26704	
<p>Subject: Contract Fee Instructor</p>									
<p>Lead Dept: Park a Recreation</p>									
<p>Action Requested:</p> <p>Authorize contract fee instructor agreement with Sherry Silverman. The vendor will provide Pickleball services to the citizens of Dallas. Contact: Brendan Collins 214-715-6886</p>									
	Contract Number:	PKR-2024-00024873		Contract Term:	NTP		to	9/30/2025	
Background:	Contract fee instructors provide leisure, sport and health & wellness activity instruction.								
<p>HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/</p> <p>Funding:</p>	<p><input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.</p> <p><input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.</p> <p><input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.</p> <p><input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.</p>								
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
	N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2024-00024873		70/30 Split
							-		
							-		
	Financing:								TOTAL:
<p>Contract Amendment Information:</p>	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage		
				0.00		0.00	%		

~~✓~~ APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Jul 9, 2024 23:57 CDT)

By Department Director

Jul 9, 2024

Date

Molly P. Ward

Approved as to Form by City Attorney

Jul 16, 2024

Date



By City Manager

Jul 10, 2024

Date

 City of Dallas	ADMINISTRATIVE ACTION	
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	
ADMINISTRATIVE ACTION		EFFECTIVE DATE
Jul 10, 2024		

1. Place an "X" in the appropriate box for the approval of:

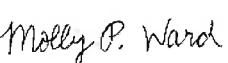
- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
 DALLAS, TEXAS
 2024 JUL 18 AM 8:45
 RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Supplier Name:	Protect Yourself at All Times, LLC.					Supplier No.	VC25098	
Subject:	Contract Fee Instructor							
Lead Dept:	Park and Recreation							
Action Requested:	Authorize contract fee instructor agreement with Protect Yourself at all Times, LLC. The vendor will be providing self-defense classes program services to the citizens of Dallas Contact: Brendan Collins: (214) 671-1668							
	Contract Number:	PKR-2024-00024609		Contract Term:	NTP	to	9/30/2025	
Background:	Contract fee instructors provide leisure, sports and health and wellness activity instruction							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	N/A	PKR	N/A	N/A	N/A	N/A	PKR-2024-00024609	70/30 Split
								\$0.00
								\$0.00
Financing:							TOTAL:	\$0.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
				0.00		0.00	%	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 John Jenkins <small>John Jenkins (Jul 10, 2024 00:03 CDT)</small>	Jul 10, 2024 <small>Date</small>	 Molly P. Ward <small>Approved as to Form by City Attorney</small>	Jul 15, 2024 <small>Date</small>
 <small>OA</small>		Jul 10, 2024 <small>Date</small>	
<small>By Department Director</small>		<small>By City Manager</small>	

 City of Dallas	ADMINISTRATIVE ACTION		ADMINISTRATIVE ACTION	
See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.			245959 EFFECTIVE DATE 7/17/2024	

CITY SECRETARY
 DALLAS, TEXAS
 07/17/2024 AM 9:05
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No					
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No					
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No					
Supplier Name:	CHOICE ATM ENTERPRISES, INC		Supplier No.	VS0000056169				
Subject:	BKZ1717-ATM Concession Services Contract							
Lead Dept:	BSD							
Action Requested:	Authorize Supplemental agreement No1 to the Concession Service Contract with Metro Games, Inc., ratifying prior contract extensions and extending the agreement for three years, from 02/13/2022 to 02/13/2025 at a \$0 cost.							
	Contract Number:	POM-2018-00004925	Contract Term:	02/14/2018	to	02/13/2025		
Background:	This Revenue Concession contract was entered in February 2018 between Choice Atm Enterprises, Inc and the City of Dallas for a minimum annual guaranteed concession fee of \$14,000.00. OPS proposes to ratify prior contract extensions and extend the contract to facilitate a new procurement through competitive bidding for this concession.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
							-	\$0.00
							-	\$0.00
							-	\$0.00
		Financing:						TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage	
	1	18-0287	02/14/2018	-	-	-	-	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



Jul 16, 2024

By Department Director



Jul 17, 2024

Approved as to Form by City Attorney

Date



By City Manager

Jul 17, 2024

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

245960

EFFECTIVE DATE

7/17/2024

2024 JUL 18 AM 9:52
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No						
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No						
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No						
Supplier Name:	METRO GAMES, INC.							
Supplier No.	504437							
Subject:	BKZ1717-ATM Concession Services Contract							
Lead Dept:	BSD							
Action Requested:	Authorize Supplemental agreement No1 to the Concession Service Contract with Metro Games, Inc., ratifying prior contract extensions and extending the agreement for three years, from 02/13/2022 to 02/13/2025 at a \$0 cost.							
	Contract Number:	POM-2018-00004925						
	Contract Term:	02/14/2018						
	to	02/13/2025						
Background:	This Revenue Concession contract was entered in February 2018 between Metro Games and the City of Dallas for a minimum annual guaranteed concession fee of \$14,000.00. OPS proposes to ratify prior contract extensions and extend the contract to facilitate a new procurement through competitive bidding for this concession.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbssearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
							-	\$0.00
							-	\$0.00
							-	\$0.00
	Financing:							TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
	1	18-0287	02/14/2018	-	-	-	-	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jul 17, 2024

Stephen T. Freeland
Stephen T. Freeland (Jul 17, 2024 16:31 CDT)

Jul 17, 2024

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Jul 17, 2024

 City of Dallas	ADMINISTRATIVE ACTION	
	ADMINISTRATIVE ACTION 245961	
See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		EFFECTIVE DATE June 26, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	Code Enforcement Officer Safety Foundation				Supplier No.	VC31882		
Subject:	Service contract for Training of Code Enforcement Officers							
Lead Dept:	Code Compliance Services							
Action Requested:	Authorize a professional service contract with Code Enforcement Officer Safety Foundation to provide comprehensive field safety training from an International Code Council (ICC) certified organization, specific to code enforcement personnel.							
	Contract Number:	CCS-2024-00025380		Contract Term:	07/01/2024	to	03/31/2025	
Background:	Necessary training to assist for Code Enforcement Officers in Tactical Mindset, Fear Management, Verbal De-escalation/Communication Barriers, Officer Safety Practices, Social Media tips, and Surviving a Violent Encounter.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmblsearch/	<input checked="" type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0001	CCS	3454		3364		MASC CCS-2024-00025380	\$9,750.00
	Financing:						TOTAL:	\$9,750.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Brian Morris

Jun 24, 2024

By Department Director

Date

Approved as to Form by City Attorney

Date

Alina Ciocan

Alina Ciocan (Jun 26, 2024 07:16 CDT)

Jun 26, 2024

STF

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
 File the approved form and all necessary documentation with the
 City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

245962

EFFECTIVE DATE

04/05/24

2021 JUL 8 PM 1:36
 CITY SECRETARY
 DALLAS, TEXAS
 RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	Mas-Tek Engineering & Associates, Inc.				Supplier No.	350688		
Subject:	Material Testing for Webb Chapel Road							
Lead Dept:	Public Works							
Action Requested:	Authorize an Administrative Action for Professional Services Contract with Mas-Tek Engineering & Associates, Inc., in an amount not to exceed \$17,290.00 to provide Construction Material Testing during the reconstruction of Webb Chapel Road.							
	Contract Number:	PBW-2023-00022408		Contract Term:	06/08/2023	to	12/31/2025	
Background:	This AA is required to provide the Construction Material Testing for this capital construction project. Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide this service and Mas-Tek Engineering & Associates, Inc., is the most highly qualified vendor.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	1V22	PBW	V313	THR	4113	PB17V313	CX- PBW-2023-00022408	\$17,290.00
Financing:	2017 General Obligation Bond Fund						TOTAL:	\$17,290.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
						\$17,290.00	0 %	

245962

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Ali Hatifi, P.C.

By Department Director

4/3/24

Date


Christine Lanners

Christine Lanners (May 15, 2024 13:19 CDT)

May 15, 2024

Date

Approved as to Form by City Attorney


Rob Pug

4/5/24

Date

By City Manager

 City of Dallas	ADMINISTRATIVE ACTION						ADMINISTRATIVE ACTION 245963	
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.						EFFECTIVE DATE Jul 18, 2024	
							2024 JUL 18 PM 2:48 CITY SECRETARY DALLAS TEXAS RECEIVED	
<p>1. Place an "X" in the appropriate box for the approval of:</p> <p> <input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition. </p> <p>2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N/A</p>								
Supplier Name:	Cellebrite Inc.					Supplier No.	VS0000040076	
Subject:	CCO & CCPA Training							
Lead Dept:	Dallas Police Department							
Action Requested:	To authorize payment in the amount of \$3,600.00 to Cellebrite Inc. for training.							
Background:	This 5-day self-paced course combined the curriculum from CCO and CCPA courses providing the participant with an intense exposure to Cellebrite UFED, Physical Analyzer Software and all the core competencies associated with the examination of mobile devise using Cellebrite's Tools and methodology.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	051N	DPD	6767		3364		- DPD-2024-00025379	\$3,600.00
							-	\$0.00
							-	\$0.00
	Financing:		General Funds					TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MJR
Martin Riojas (Jul 18, 2024 11:54 CDT)

Jul 18, 2024

By Department Director

Victoria Giesbrecht
Victoria Giesbrecht (Jul 18, 2024 13:38 CDT)

Jul 18, 2024

Approved as to Form by City Attorney

VG

Date

DAG
Dominique A. (Jul 18, 2024 13:21 CDT)

By City Manager

Jul 18, 2024

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

245964

EFFECTIVE DATE

July 18, 2024

2024 JUL 19 AM 8:21
RECEIVED
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.

 Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

 Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

 Yes No

Supplier Name:	Rodolfo Roman Jr. and Sonia Roman				Supplier No.			
Subject:	Dallas Homebuyer Assistance Program							
Lead Dept:	Housing & Neighborhood Revitalization							
Action Requested:	Execution of the City of Dallas Homebuyer Written Agreements (HOME/CDBG) for down payment assistance for the total amount of \$50,000 (\$25,000.00 in HOME funds, \$25,000.00 in CDBG funds). Funds have been appropriated by previous City Council resolution.							
	Contract Number:	HOU-2024-00025248	Contract Term:		to			
Background:	Mr. Rodolfo Roman Jr. and Mrs. Sonia Roman were approved for purchase of property at 8436 Tackett St. using HOME funds (\$25,000.00) and CDBG funds (\$25,000.00) for homebuyer assistance. The city provided the DHAP program pursuant to Council Resolution 23-0278 on February 22, 2023 to provide homebuyer assistance to households with income at or below 80% of the AMI.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	HM22	HOU	621G		3101	DHAP	-	\$25,000.00
	CD22	HOU	704J		3101	DHAP	-	\$25,000.00
							-	0.00
	Financing:							TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
	n/a	n/a	n/a	0.00	0	\$ 0.00	0%	

[Signature] APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Thor Erickson

Jul 18, 2024

Marissa Hines

Jul 18, 2024

By Department Director

Date

Approved as to Form by City Attorney

Date

[Signature]

Jul 18, 2024

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

245965

EFFECTIVE DATE

Jul 18, 2024

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for notifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	Magnet Forensics, LLC					Supplier No.	VC21596	
Subject:	GrayKey Premier License							
Lead Dept:	Dallas Police department							
Action Requested:	To authorize payment to Magnet Forensics to purchase License Renewal.							
	Contract Number:	DPD-2024-00027438		Contract Term:	7/20/2024	to	7/19/2025	
Background:	The Dallas police Department Fusion Center utilizes Graykey device to extract forensic data from cellular phones to assist various investigations divisions in the prosecution of criminal cases. The device requires an active license to complete data requests by various departments throughout DPD.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmblsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0001	DPD	1934		3437		- DPD-2024-00027438	\$54,390.00
							-	
							-	
		Financing: GENERAL FUNDS						TOTAL: \$54,390.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage	
							%	

M. Riojas APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

M. Riojas
Martin Riojas (Jul 18, 2024 11:45 CDT)

Jul 18, 2024

By Department Director

Suzanne Knuppel
Suzanne Knuppel (Jul 18, 2024 15:50 CDT)

Jul 18, 2024

Date

Dominique Artis
Dominique Artis (Jul 18, 2024 14:55 CDT)

Approved as to Form by City Attorney

SK

Date

By City Manager

Jul 18, 2024

Date



ADMINISTRATIVE ACTION		ADMINISTRATIVE ACTION
See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		245966
		EFFECTIVE DATE
		Jul 18, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	Shi Government Solutions, Inc.				Supplier No.	502145		
Subject:	Zimperium Mobile Intrusion Prevention System (ips)							
Lead Dept:	Information & Technology Services							
Action Requested:	Authorize a one-year contract to continue the use of the dallas secure app (zimperium's mobile ips). This is being purchased through dir-tso-4317							
	Contract Number:	DSV-2024-00024824		Contract Term:	6/1/2024	to	6/15/2025	
Background:	This system provides a mobile device intrusion and protection system. It was piloted 2022. a longer term contract is not possible as zimperium requires upfront payment.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/t/passcmblsearch	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input checked="" type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0198	DSV	1641		3440	CX	DSV-2024-00024824	\$99,995.00
Financing:	Data Services Fund						TOTAL:	\$99,995.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	

Ma APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Apr 24, 2024	Marissa Hines	Jul 19, 2024
By Department Director	Date	Approved as to Form by City Attorney <i>MH</i>
<i>Dayel Lizon</i>	Jul 18, 2024	Date
By City Manager	Date	

245967

RECEIVED

Memorandum

2025 JUN -4 AM 8:26

CITY SECRETARY
DALLAS, TEXAS

DATE May 29, 2025

to City Secretary's Office

subject Correction Memo - Administrative Action-2412 St. Clair



City of Dallas

Attached is a request for a correction to Administrative Action file 24-5967. The Funding information lists 0A72/HOU/AR47/3099; in which funds have been depleted. The updated funding information is 0A72/MGT/A072/3099. The AA# 24-5967 is also attached for reference.

Please advise me of the following steps to correct this.

Kindly,

Darwin Wade

Digital signature by Darwin Wade
Date: 2025.06.02 17:33:54 -05'00'

Darwin Wade

Assistant Director of Housing & Community Development

6/4/25
K



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

245967

EFFECTIVE DATE

June 24, 2024

RECEIVED
CITY OF DALLAS
JUN 19 PM 3:28
2024
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No/N/A

Supplier Name:	TITAN & ASSOCIATES CONSTRUCTION, LLC – Contractor JERRY CARTER – Homeowner				Supplier No.	VC22728		
Subject:	ARPA – Discretionary							
Lead Dept:	Housing & Neighborhood Revitalization							
Action Requested:	Execute agreement for payment for ARPA Neighborhood Revitalization Program at property address 2412 St. Clair Dr., Dallas, TX, 75215 in the amount of \$97,700.00 from the ARPA grant.							
	Contract Number:	HOU-2024-00025199		Contract Term:	Effective Date of the AA above	to	Two years	
Background:	On December 8, 2021, the Dallas City Council approved Resolution 21-2022, which established the ARPA program to support the preservation of affordable housing and infrastructure improvements in Qualified Census Tracts (QCTs), including but not limited to Freedman's towns, Tenth Street Historic District, 5-Mile Neighborhood and Joppa/Joppee. ARPA Neighborhood Revitalization Program funding enables qualified Dallas residents and homeowners to access the help they need to invest in their properties and get or stay up to code. On November 9, 2022, through Resolution 22-1670, the Dallas City Council expanded eligible service areas, modified modifications to qualified infrastructure improvements, and allowed for additional incoming ARPA funding to be allocated to home repair for qualified households City-wide through the program.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0A72	HOU	AR47		3099	ARPA	DO	\$97,700.00
Financing:							TOTAL:	\$97,700.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Darwin M. Wade

Jun 24, 2024

By Department Director

Date

Suzanne Knuppel

Suzanne Knuppel (Jun 24, 2024 11:17 CDT)

Jun 24, 2024

Approved as to Form by City Attorney

Date

By City Manager

Jun 24, 2024

Date

RECEIVED

2024 AUG 13 PM 3:05

245968

Memorandum



DATE August 9, 2024

CITY OF DALLAS

TO City Secretary's Office

SUBJECT **Correction Memo – Rescind Administrative Action 24-5968 Basheer Odeh**

The Park and Recreation Department formally requests the cancellation of Administrative Action 24-5968 Basheer Odeh a representative of Yum Yum Concession. The supplier signed the contract utilizing a business name instead of their legal name as required by a sole proprietor.

This cancellation will enable the department to process a new Administrative Action with the corrected name on the contract for submittal to the City Secretary's Office for filing and stamp.

If you have questions regarding this cancellation notice, please contact Olusola Adebajo, Procurement Manager, at olusola.adebajo@dallaspolice.gov or by telephone at (214) 670 8858.

John Lawrence

John Lawrence
Assistant Director
Park and Recreation Department

C: Rachael Berry, Assistant Director
Brett Wulke, Superintendent

R 8/14/24

 City of Dallas	ADMINISTRATIVE ACTION	
	ADMINISTRATIVE ACTION 245968 EFFECTIVE DATE Apr 1, 2024	

See Administrative Directive 4-05 for additional guidelines and routing.
 File the approved form and all necessary documentation with the
 City Secretary's Office to receive an official file stamp.

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Basheer Odeh					Supplier No.	N/A		
Subject:	Approval of Concession Permit								
Lead Dept:	Park and Recreation								
Action Requested:	Authorize the approval of a Temporary Food and Beverage Permit to be granted to Basheer Odeh, a representative of Yum Yum Concessions (Contractor) for the use of T.P. Hill Park. Contractor will adhere to the terms set in the Concessions Agreement outlined in Exhibit A. Contact: TaMario Butler (214) 671-1667								
	Contract Number:	PKR-2024-00024536		Contract Term:	upon the date of execution	to	12/31/2024		
Background:	The Park and Recreation Department has provided Temporary Food and Drink concessions through independent concessionaires for over 40 years. These permits are approved by agreements for a term of no more than twelve (12) months.								
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.								
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
	N/A	PKR	N/A	N/A	N/A	N/A	PKR-2024-00024536		\$0.00
							-		\$0.00
							-		\$0.00
		Financing:							TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage		
								\$0.00	%

Matthew Green APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Mar 26, 2024 22:24 CDT)

By Department Director

Mar 26, 2024

Date

OA

Matthew Green
Matthew Green (Jul 19, 2024 11:20 CDT)

Approved as to Form by City Attorney

MRG

Jul 19, 2024

Date

2382

By City Manager

Apr 1, 2024

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

245069
EFFECTIVE DATE

Jul 3, 2024

1. Place an "X" in the appropriate box for the approval of:

a Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements

b Amendments to competitively bid or formal proposal contracts, \$50,000 or less (may not increase original contract price by more than 25%)

c Professional / Personal / Planning / Other Service contracts \$100,000 or less, per City Code Sec 2-34

d Amendments to non-bid contracts: \$100,000 or less, per City Code Sec 2-34

e. WRA-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached).
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No**3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.** Yes No**4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?** Yes No N/A

Supplier Name:	Terracon Consultants, Inc		Supplier No.	341409
----------------	---------------------------	--	--------------	--------

Subject:	Administrative Action for Material Testing for Frankford Road			
----------	---	--	--	--

Lead Dept:	Public Works			
------------	--------------	--	--	--

Action Requested:	Authorize an Administrative Action for Professional Services Contract with Terracon Consultants, Inc. in an amount not to exceed \$45,100.00 to provide Construction Material Testing during the reconstruction of Franford Road			
-------------------	--	--	--	--

07/15/2024

MH

Contract Number:	PBW-2024 00025309	Contract Term:	05/06/2024	to	12/31/2025
------------------	-------------------	----------------	------------	----	------------

Background:	This AA is required to provide the Construction Material Testing for this capital construction project. Professional Solicitation #C121917 has provided a short list of qualified firms to provide these service and Terracon Consultants, Inc is the most highly qualified vendor				
-------------	--	--	--	--	--

HUB Check appropriate box https://mvcoa.coa.state.tx.us/1088cmbr/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022				
--	--	--	--	--	--

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0797	PBW	W957	SRSF	4113	PB17V92 8	CX PBW-2024-00025309	\$22,550.00
	0797	PBW	W957	SRSF	4113	PB17V93 3	CX PBW-2024-00025309	\$22,550.00

Financing:							TOTAL:	\$45,100.00
------------	--	--	--	--	--	--	--------	-------------

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$45,100.00	\$1.00%

WJ B.B. on 4/4 APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jun 28, 2024

By Department Director

Date

Approved as to Form by City Attorney

Jul 12, 2024

Date

Donald Sipson

Jul 3, 2024

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

245070

EFFECTIVE DATE

5-10-2024

JULY

22

PM

2:00

CITY OF DALLAS TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment, for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.

 Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

 Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

 Yes No N/A

Supplier Name:	Verily Life Sciences LLC					Supplier No.:	VC26871	
Subject:	Wastewater Sampling, Sample Transfer and Testing							
Lead Dept:	Dallas Water Utilities (DWU)							
Action Requested:	DWU is requesting the authorization to provide sewage samples to the company Verily to be analyzed for various infectious diseases.							
	Contract Number:	DWU-2024-00024607		Contract Term:	6/1/2024	to	6/1/2028	
Background:	The Verily working in concert with the Center for Disease Control (CDC) is requesting sewage samples from the City of Dallas' (DWU) wastewater system. The samples will be obtained by DWU employees and shipped to Verily for testing at no charge to the City of Dallas. The samples will be analyzed for COVID-19, Monkey Pox and other pathogens as directed by the CDC. The sample data results will be provided to the City of Dallas at no charge. Verily was recently selected by the CDC to support the agency's ongoing National Wastewater Surveillance System testing contract.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022. <i>W/A H.P.</i>							
Funding:	FUND	DEPT	UNIT	ACTV	OBI	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0100	DWU	7323		2280		MASC DWU-2024-00024607	\$0.00
								\$0.00
								\$0.00
		Financing:						TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage	
				0.00		0.00	%	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

10/5/24

By Department Director

Date

5-7-2024 Victoria Giesbrecht

Approve/As to Form by City Attorney

Jul 18, 2024

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

245971

EFFECTIVE DATE

7/16/24

RECEIVED
DALLAS, TEXAS
24 JUL 22 PM 2:51

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for notifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	Brothers Hospitality Group, LLC (PACE Project Name)					Supplier No.	N/A	
Subject:	Authorize execution of Notice of Release of Contractual Assessment Lien for Brothers Hospitality Group, LLC.							
Lead Dept:	Office of Economic Development							
Action Requested:	Execute Notice of Release of Contractual Assessment Lien for the Butler Brothers Building PACE project pursuant to the City's Property Assessed Clean Energy (PACE) Program as amended (as authorized by Resolution No. 24-0148).							
	Contract Number:	ECO-2017-00003221		Contract Term:	07/1/2017 to 07/01/2037			
Background:	The Dallas PACE Program allows owners of commercial properties to obtain low-cost, long-term loans for energy-efficiency improvements. Property owners choose 3 rd party lending to finance qualified improvements using contractual assessments voluntarily imposed on the property by the owner. In exchange for funds provided by the lender for the improvements, the property owner requests that the City place an assessment secured with a senior lien on the property until the assessment is paid in full.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tppasscmblsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
							-	\$0.00
							-	\$0.00
							-	\$0.00
	Financing:							TOTAL: \$0.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage	
						\$ 0.00	%	

Matthew J. Grier APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

U. Smith
By Department Director

7/16/24
Date

Matthew J. Grier
Approved as to Form by City Attorney
MRG

7/16/2024
Date

Darin B. Miller
By City Manager
7/16/24
Date

RECEIVED

245972

2024 AUG 12 PM 1:50

Memorandum



DATE July 31, 2024

TO City Secretary's Office
SUBJECT Correction Memo – AA 24-5972 – 9007 Forest Hills Blvd, Dallas, TX 75218



City of Dallas

I'd like to submit a request for a correction for Administrative Action file 24-5972. The Contract Funding reads OA72/HOU/AR47/3099." The funding for this file should read: OA72/MGT/A094/3099. I have attached AA 24-5972 for reference.

Please advise me of the next steps.

Kindly,

Cynthia Rogers-Ellickson

Cynthia Rogers-Ellickson
Interim Director of Housing & Neighborhood Revitalization
Hannah Peacock

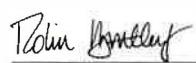
Cc: Stephen McFayden

cc: Kayleigh Rice

881

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1>							
	ADMINISTRATIVE ACTION 245972 EFFECTIVE DATE July 9, 2024							
<p>1. Place an "X" in the appropriate box for the approval of:</p> <p> <input type="checkbox"/> o. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input checked="" type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition. </p>								
<p>2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>								
<p>3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>								
<p>4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No/N/A</p>								
Supplier Name: Titian & Associates Construction, LLC – Contractor Laura Weisberg – Homeowner		Supplier No.			VC22728			
Subject: ARPA – Discretionary								
Lead Dept: Housing & Neighborhood Revitalization								
Action Requested:	Execute agreement for payment for ARPA Neighborhood Revitalization Program at property address 9007 Forest Hills Blvd., Dallas, TX, 75218 in the amount of \$97,906.00 from the ARPA grant.							
	Contract Number:	HOU-2024-00025422		Contract Term:	Effective Date of the AA above	to	Two Years	
Background:	On December 8, 2021, the Dallas City Council approved Resolution 21-2022, which established the ARPA program to support the preservation of affordable housing and infrastructure improvements in Qualified Census Tracts (QCTs), including but not limited to Freedman's towns, Tenth Street Historic District, 5-Mile Neighborhood and Joppa/Joppee. ARPA Neighborhood Revitalization Program funding enables qualified Dallas residents and homeowners to access the help they need to invest in their properties and get or stay up to code. On November 9, 2022, through Resolution 22-1670, the Dallas City Council expanded eligible service areas, modified modifications to qualified infrastructure improvements, and allowed for additional incoming ARPA funding to be allocated to home repair for qualified households City-wide through the program.							
HUB Check appropriate Box https://mvcpa.cpa.state.tx.us/tpasscmblsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	
	0A72	HOU	AR47		3099	ARPA	DO	\$97,906.00
Financing:							TOTAL:	
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage	
							%	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Darwin Wade (Jul 9, 2024 10:00 CDT) By Department Director	Jul 9, 2024 Date	 Stephen McFayden Approved as to Form by City Attorney	Jul 9, 2024 Date
 By City Manager		Jul 9, 2024 Date	



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
245973

EFFECTIVE DATE ES

--06/25/2024 6/14/2024

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.

 Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

 Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

 Yes No N/A

Supplier Name:	M.E.P. Consulting Engineers, Inc. (MEPCE)			Supplier No.	515088			
Subject:	Dallas City Hall - L2AN Studio Renovation							
Lead Dept:	Building Services Department							
Action Requested:	Authorize a professional services contract with MEPCE to provide services for the renovation of the L2AN studio to office space, located at Dallas City Hall, 1500 Marilla Street, in an amount not to exceed \$38,200.00.							
	Contract Number:	BSD-2024-00024735		Contract Term:	07/01/2024	to	07/01/2025	
Background:	This will allow MEPCE to provide engineering services that include assessment, design, construction documents, and construction administration to convert the L2AN studio to office space. Three firms were reviewed and MEPCE was selected as the most highly qualified. The firms reviewed were from the Department of Aviation list of prequalified consultants, Solicitation No. CIZ#23-AVI-2097.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tapasscmblsearch/	<input checked="" type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0560	MGMT	4817	BM01	2770	PT24027	CX BSD-00024735	\$38,200.00
							-	\$0.00
							-	\$0.00
		Financing:						TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

06/14/2024

By Department Director

Matthew Green (Jun 15, 2024 05:29 CDT)

06/25/2024

Date

Approved as to Form by City Attorney

06/14/2024

By City Manager

Date

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>		ADMINISTRATIVE ACTION 245074 EFFECTIVE DATE 07/09/2024																																												
	1. Place an "X" in the appropriate box for the approval of: <input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input checked="" type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.																																														
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																																															
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																															
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N/A																																															
Supplier Name: A TO Z ELECTRIC, INC.– Contractor RUSSELL EUEGENE JOHNSON – Homeowner		Supplier No. VC30489																																													
Subject: ARPA Residential Septic Tank Program																																															
Lead Dept: Housing & Neighborhood Revitalization																																															
Action Requested:	Execute an agreement for payment for ARPA Residential Septic Tank Program at property address 2623 Kool Ave., Dallas, TX, 75241 in the amount of \$99,309.00 from the ARPA grant.																																														
	Contract Number:	HOU-2023-00022244	Contract Term:	Effective Date of the AA above	to	Two year from the effective date																																									
Background:	On June 28, 2023, the Dallas City Council approved Resolution 23-0882 which established the ARPA Residential Septic Tank program. The American Rescue Plan Act Residential Septic Tank Program (Program) makes necessary investments in water and sewer infrastructure to extend livability in existing affordable housing, connect owner-occupied properties to necessary city-managed water/wastewater/sewer services being installed through the Dallas Water Utilities Unserved Areas Program, and extend necessary infrastructure access and services to Dallas residents and communities impacted by the COVID-19 pandemic. Eligible applicants and residents must be approved for repair as outlined in the Program Statement. Addresses receiving assistance must be located in DWU Unserved Areas program geographies.																																														
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tppasscmblsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.																																														
Funding:	<table border="1"> <thead> <tr> <th>FUND</th> <th>DEPT</th> <th>UNIT</th> <th>ACTV</th> <th>OBJ</th> <th>PROGRAM</th> <th>ENCUMBRANCE TYPE and NUMBER</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>0A72</td> <td>HOU</td> <td>AR47</td> <td></td> <td>3099</td> <td>ARPA</td> <td>DO</td> <td>\$99,309.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody></table>							FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	0A72	HOU	AR47		3099	ARPA	DO	\$99,309.00																								
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT																																							
	0A72	HOU	AR47		3099	ARPA	DO	\$99,309.00																																							
Financing:																																															
TOTAL: \$99,309.00																																															
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage																																								
							%																																								

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Darwin Wade (Jul 9, 2024 09:59 CDT)
 By Department Director

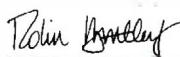
Jul 9, 2024

Date


 Approved as to Form by City Attorney BF

Jul 9, 2024

Date



By City Manager

Jul 9, 2024

Date

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	
	ADMINISTRATIVE ACTION 245975 EFFECTIVE DATE May 22, 2024	

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	Kleinfelder, Inc.					Supplier No.	041746	
Subject:	Material Testing for Joppa Area Street							
Lead Dept:	Public Works							
Action Requested:	Authorize an Administrative Action for Professional Services Contract with Kleinfelder, in an amount not to exceed \$40,995.00 to provide Construction Material Testing during the reconstruction of Joppa Area Street.							
Background:	This AA is required to provide Construction Material Testing for this capital construction project. Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide these services and Kleinfelder, is the most highly qualified vendor.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tppasscmblsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0722	PBW	2381	SREC	4113	PBARP A01	CX- PBW-2024-00024688	\$17,150.00
	0722	PBW	2381	SREC	4113	PBARP A02	CX PBW-2024-00024688	\$23,845.00
	Financing: 2017 General Obligation Bond Fund							TOTAL: \$ 40,995.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage	
						\$40,995.00	\$	

MB *BBYH* APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ali Hatifi
Ali Hatifi (May 21, 2024 23:34 CDT)

May 21, 2024

Matthew Green
Matthew Green (May 22, 2024 12:18 CDT)

Jul 22, 2024

By Department Director

Date

Approved as to Form by City Attorney

Date

MRG

By City Manager

Date

Majed Ghaly
Majed Ghaly (May 22, 2024 10:05 CDT)

May 22, 2024



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

245976

EFFECTIVE DATE

June 20, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2
JUN 22 PH 4:1
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete on Administrative Change Order.

 Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

 Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

 Yes No/N/A

Supplier Name:	AZZGC INC DBA A-STAR General Contracting – Contractor JOCELYN MARIE MITCHELL – Homeowner				Supplier No.	VC29678		
Subject:	ARPA – Discretionary							
Lead Dept:	Housing & Neighborhood Revitalization							
Action Requested:	Execute agreement for payment for ARPA Targeted Home Repair Program at property address 2335 Marfa Ave, Dallas, TX, 75216 in the amount of \$71,190.00 from the ARPA grant.							
	Contract Number:	HOU-2024-00025111		Contract Term:	Effective Date of the AA above	to		
						Two years		
Background:	On December 8, 2021, the Dallas City Council approved Resolution 21-2022, which established the ARPA program to support the preservation of affordable housing and infrastructure improvements in Qualified Census Tracts (QCTs), including but not limited to Freedman's Towns, Tenth Street Historic District, 5-Mile Neighborhood and Joppa/Joppee. ARPA Targeted Home Repair Program funding enables qualified Dallas residents and homeowners to access the help they need to invest in their properties and get or stay up to code. On November 9, 2022, through Resolution 22-1670, the Dallas City Council expanded eligible service areas, modified modifications to qualified infrastructure improvements, and allowed for additional incoming ARPA funding to be allocated to home repair for qualified households City-wide through the program.							
HUB Check appropriate Box https://mvcpa.cpa.state.tx.us/tipasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0A72	HOU	AR47		3099	ARPA	DO	\$71,190.00
Financing:							TOTAL:	\$71,190.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Darwin M. Wade

Jun 20, 2024

By Department Director

Date

Suzanne Knuppel

Suzanne Knuppel (Jun 20, 2024 10:53 CDT)

Jun 20, 2024

Date

Approved as to Form by City Attorney

SK

Tolin Shattley

Jun 20, 2024

By City Manager

Date

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>		ADMINISTRATIVE ACTION 245977 EFFECTIVE DATE 5/28/24

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Supplier Name:	Noise Net Operations USA Inc				Supplier No.	VC31675		
Subject:	Smart Noise Monitoring Service							
Lead Dept:	Dallas Animal Services							
Action Requested:	Authorize ratification of outstanding invoices totaling the amount of \$26,970 for smart noise monitoring. Services were provided 11/01/2022-06/30/2024.							
	Contract Number:	DAS-2024-00024881		Contract Term:	04/18/2024	to	12/31/2024	
Background:	Contract was not established due to transition in leadership.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
							-	\$0.00
	0898	DAS	1540		3070		-	\$26,970.00
							-	\$0.00
	Financing:							TOTAL: \$26,970.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage	
							0%	

W.S. APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

G. D.
Paul Ramon (May 28, 2024 07:41 CDT)

Willow Sanchez

W.S.

5/31/24

By Department Director

Date

Approved as to Form by City Attorney

Date

Robert Perez

Robert Perez (May 28, 2024 08:11 CDT)

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

245978
EFFECTIVE DATE

Jul 17, 2024

2024 JUL 24 AM CITY SECRETARY DALLAS, TEXAS RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract value by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	N. Harris Computer Corporation					Supplier No.:	VS0000003544	
Subject:	iNovah Cashiering System							
Lead Dept:	Information & Technology Services							
Action Requested:	Authorize SA No. 3 to add funds for the integration of Accela Land Use and Permitting System to iNovah Cashiering System.							
	Contract Number:	DSV-2017-000025		Contract Term:	7/1/2023	to	6/30/2028	
Background:	Council Resolution 18-1144 authorized via sole source, the purchase and maintenance and support of AFIS which provides technical support for the iNovah Cashiering System. This Supplemental Agreement will provide integration services to Accela and allow for in person payments.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/t/passcmblsearc...h/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0150	DEV	3141		3070		DSV-2017-000025	\$49,800.00
Financing: Building Inspection							TOTAL:	\$49,800.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
	3	18-1144	8/22/2018	\$277,676.57	\$538,716.23	\$866,192.80	311.94%	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jun 28, 2024

Jul 23, 2024

By Department Director

Date

Approved as to Form by City Attorney

Date

Jul 17, 2024

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

245979

EFFECTIVE DATE

June 20, 2024

024 JUL 24 AM 9:45
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	Custom Intercepts Solution, LLC.				Supplier No.	VC20359		
Subject:	Contract for Services In-Person Customer Service Surveys Supplemental Agreement No. 1							
Lead Dept:	Convention and Event Services							
Action Requested:	Authorize 1). Supplemental Agreement no.1 to extend the contract by 8 months. 2). To increase the contract by 23.9%.							
	Contract Number:	CCT-2021-00013048		Contract Term:	August 25, 2021	to	April 25, 2025	
Background:	As a condition of the contract between The City and Oakview Group CR-190281, Oakview Group must meet specific qualitative measures to receive incentive fees. Convention and Event Services will use the data from administering surveys to planners, exhibitors and attendees for determining incentive payments.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tapasscmblsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0080	CCT	7840		3070		CCT-2021-00013048	\$50,000
Financing:		Current Operating Funds					TOTAL:	\$50,000
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
	1	21-5470	8-25-2021	\$209,370	0	\$259,370	23.88%	

[Signature] APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rosa Fleming
Rosa Fleming (Jun 20, 2024 17:26 CDT)

06-20-24

[Signature]
Ashley Stockton
ASL (Jun 20, 2024 17:26 CDT)

7/24/24

By Department Director

Date

Approved as to Form by City Attorney

Date

[Signature]
Robin Blythe

By City Manager

6.20.24

Date

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 245980 EFFECTIVE DATE 07/24/2024		
							 RECEIVED 2024 JUL 24 AM 8:33 CITY OF DALLAS, TEXAS		
<p>1. Place an "X" in the appropriate box for the approval of:</p> <p> <input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract value by more than 25%). <input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition. </p>									
<p>2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>									
<p>3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>									
<p>4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N/A</p>									
Supplier Name: DALTEX JANITORIAL SERVICES, LLC							Supplier No.	VS87327	
Subject: Litter Collection – MLKJCCC/WDMC									
Lead Dept: Office of Community Care									
Action Requested:	Authorize a short-term contract for litter collection in the amount of \$20,000.00 for the Martin Luther King, Jr. Community Center Complex (MLKJCCC - 5 acres), 2922 Martin Luther King Jr. Blvd, Dallas, TX 75215, and the West Dallas Multipurpose Center (WDMC - .038 acres), 2828 Fish Trap Rd, Dallas, TX 75212. Litter is defined as trash and/or garbage and is further described as, but not limited to, scrap metals, rags, paper, feces, wood, plastic, glass, and rubber products, including whole tires								
	Contract Number:	MGT-2024-00025289			Contract Term:	7/1/2024		to	11/30/2024
Background:	The Contractor shall furnish all litter bags, tools, hard hats, safety vests, rubber boots, gloves, transportation to and from the work area, and all other safety materials or devices necessary to perform the work in a safe and orderly manner.								
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search	<input checked="" type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.								
	Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	
	0001	MGT	4307	EH42	3099		-		10,000.00
	0001	MGT	4301	EH42	3099		-		\$10,000.00
	Financing:							TOTAL:	\$20,000.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage		

MM APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jessie Galleshaw (Jul 23, 2024 11:23 CDT)

Jul 23, 2024

Mariissa Hines

Jul 24, 2024

By Department Director

Date

Approved as to Form by City Attorney

MH

Date

MM

Jul 24, 2024

By City Manager

Date

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>							ADMINISTRATIVE ACTION	
								245981	EFFECTIVE DATE
							Jun 7, 2024		
1. Place an "X" in the appropriate box for the approval of: <ul style="list-style-type: none"> <input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition. 									
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No									
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No									
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No									
Supplier Name: Ten Bees, LLC dba Blackland Bees							Supplier No.	VC31841	
Subject: Bee Relocation Services									
Lead Dept: Park and Recreation									
Action Requested:	Authorize encumbrance of \$6,525 for Blackland Bees, vendor will provide bee relocation services for a period of one year to include up to 15 relocations for Park and Recreation. The relocations can include a variety of scenarios, including trees (low, high from the ground), buildings (eaves, walls), boardwalks, swarms, etc.								
	Contract Number:	PKR-2024-00024839			Contract Term:	July 22, 2024	to	July 21, 2025	
Background:	Blackland Bees is a licensed, insured, and bonded commercial beekeeper.								
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input checked="" type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.								
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
0001	PKR	5002		3072		MASC	PKR-2024-00024839	\$6,525.00	
						-		\$0.00	
						-		\$0.00	
Financing:								TOTAL:	\$6,525.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage		
				0.00		0.00	%		

John Jenkins APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Jun 4, 2024 14:40 CDT)
By Department Director
OA

Jun 4, 2024

Date

ZSR

By City Manager

Victoria Giesbrecht
Victoria Giesbrecht (Jul 24, 2024 09:09 CDT)
Approved as to Form by City Attorney

Jun 7, 2024

Date

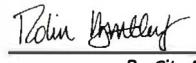
Jul 24, 2024

VG

Date

 City of Dallas	ADMINISTRATIVE ACTION						ADMINISTRATIVE ACTION		
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.						245982 EFFECTIVE DATE		
							Jul 19, 2024		
1. Place an "X" in the appropriate box for the approval of: <ul style="list-style-type: none"> <input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input checked="" type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): <small>NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</small> 									
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No									
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No									
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N/A									
Supplier Name:	REKJ Builders, LLC. – Contractor ELIDA DELEON – Homeowner					Supplier No.	VC20926		
Subject:	Dallas Tomorrow Fund (DTF)								
Lead Dept:	Department of Housing & Neighborhood Revitalization								
Action Requested:	Execute a tri-party agreement for the Dallas Tomorrow Fund (DTF) project at 3602 Poinsettia Dr., Dallas, Texas 75211, in an amount not to exceed \$18,476.00 of DTF funds, in accordance with Chapter 27 of the Dallas City Code.								
	Contract Number:	HOU-2022-00020191		Contract Term:	Effective Date of the AA above	to	120 days from Effective Date		
Background:	On September 28, 2016 the Dallas City Council approved Ordinance No. 30236, which amended Chapter 27 Sec 16.13-16.23 of the Dallas City Code ("Code"), changing the process of referring persons determined financially unable to repair or rehabilitate their property or premises in compliance with the Code. DTF must be used for the sole purpose of rehabilitating and/or repairing properties and premises in the city for persons who are found unable to financially comply with notice of violation issued by the director under Section 27-16 of the Code. Funding for the repairs/rehabilitation is derived from the Contract for Services executed between the City and Contractor, as authorized by City Council Resolution No. 20-1555, approved on October 13, 2020. Homeowner meets the requirements of Chapter 27 Sec 16.13-16.23 of the Dallas City Code ("Code").								
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.								
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
	0476	HOU	1042	HO99	3100	DTF	DO		\$18,476.00
		Financing:						TOTAL:	\$18,476.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage		
								%	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Darwin Wade (Jul 18, 2024 10:02 CDT) By Department Director	Jul 18, 2024 Date	 Stephen McFayden Approved as to Form by City Attorney	Jul 22, 2024 Date
 Colin Brantley By City Manager		Jul 19, 2024 Date	

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing.</p> <p>File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 245983 EFFECTIVE DATE Jul 26, 2024																																
1. Place an "X" in the appropriate box for the approval of: <ul style="list-style-type: none"> <input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input checked="" type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition. 								2024 JUL 29 AM 9:30 RECEIVED CITY SECRETARY DALLAS, TEXAS																															
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																							
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																							
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																							
Supplier Name: Bachman Rowing Outreach to the Community						Supplier No.																																	
Subject: Development Construction Agreement																																							
Lead Dept: Park and Recreation																																							
Action Requested: Authorize the design and construction of infrastructure improvements, including a floating boat dock and a boat storage facility to the area of Bachman Lake.																																							
Contract Number:		PKR-2024-00025197		Contract Term:		NTF	to	09/01/2025																															
Background: Bachman ROC Rowing Club is a non-profit member of US Rowing that exists to raise awareness and offer rowing programs to competitive youth rowing within the City of Dallas. Separate agreement for programming between Park and Recreation and Bachman ROC has been executed.																																							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/ <ul style="list-style-type: none"> <input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUE requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022. 																																							
Funding: <table border="1"> <thead> <tr> <th>FUND</th> <th>DEFT</th> <th>UNIT</th> <th>ACTV</th> <th>OBJ</th> <th>PROGRAM</th> <th>ENCUMBRANCE TYPE and NUMBER</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>N/A</td> <td>PKR</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>-</td> <td>\$0.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>-</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>-</td> <td></td> </tr> </tbody> </table>								FUND	DEFT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	N/A	PKR	N/A	N/A	N/A	N/A	-	\$0.00							-								-	
FUND	DEFT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT																																
N/A	PKR	N/A	N/A	N/A	N/A	-	\$0.00																																
						-																																	
						-																																	
Financing: <table border="1"> <thead> <tr> <th colspan="6"></th> <th>TOTAL:</th> </tr> </thead> <tbody> <tr> <td colspan="6"> Contract Amendment Information: <table border="1"> <thead> <tr> <th>Supplemental Agreement No.</th> <th>Base CR/AA No.</th> <th>Base Contract Date</th> <th>Base Contract Amount</th> <th>Sum of Previous Supplemental Agreements</th> <th>Total Contract Amount Including this Action</th> <th>Total Supp'l Agreement Percentage</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td>0.00</td> <td></td> <td>0.00</td> <td>%</td> </tr> </tbody> </table> </td> <td></td> </tr> </tbody> </table>														TOTAL:	Contract Amendment Information: <table border="1"> <thead> <tr> <th>Supplemental Agreement No.</th> <th>Base CR/AA No.</th> <th>Base Contract Date</th> <th>Base Contract Amount</th> <th>Sum of Previous Supplemental Agreements</th> <th>Total Contract Amount Including this Action</th> <th>Total Supp'l Agreement Percentage</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td>0.00</td> <td></td> <td>0.00</td> <td>%</td> </tr> </tbody> </table>						Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage				0.00		0.00	%					
						TOTAL:																																	
Contract Amendment Information: <table border="1"> <thead> <tr> <th>Supplemental Agreement No.</th> <th>Base CR/AA No.</th> <th>Base Contract Date</th> <th>Base Contract Amount</th> <th>Sum of Previous Supplemental Agreements</th> <th>Total Contract Amount Including this Action</th> <th>Total Supp'l Agreement Percentage</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td>0.00</td> <td></td> <td>0.00</td> <td>%</td> </tr> </tbody> </table>						Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage				0.00		0.00	%																				
Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage																																	
			0.00		0.00	%																																	

MJP APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins Jul 26, 2024 10:16 CDT
 By Department Director

Jul 26, 2024

Date

Molly P. Ward

Approved as to Form by City Attorney

Jul 27, 2024

Date

RWC 7/25

7/25/24

By City Manager

Jul 26, 2024

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION**245984****EFFECTIVE DATE****7/25/2024****1. Place an "X" in the appropriate box for the approval of:**

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.

Yes Up
 Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

Yes No N/A

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Supplier Name: Afrika Fusion Restaurant Supplier No. VC32634

Subject: Catering Invoice

Lead Dept: Office of Government Affairs

Action Requested: Authorize ratification payment of outstanding invoices totaling the amount of \$3,483.36 for a catering services. Services were provided 05/08/2024 - 7/10/2024.

Contract Number: OGA-2024-00025510 Contract Term: 05/08/2024 to 07/10/2024

Background: Catering provided for the opening of the Tanzanian American Chamber of Commerce in the Dallas International District on Monday, May 6, 2024

HUB
Check appropriate Box
<https://mycpa.spa.state.tx.us/tpasscmbssearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

N/A: CM-KM

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0001	MGT	AG19	FC18	3090			\$3,483.36
								\$0.00
								\$0.00
							TOTAL:	\$3,483.36

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

[Signature] APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Carrie Rogers

By Department Director

Stephen T. Freeland

Approved as to Form by City Attorney

Kimberly Bizer Tolbert

By City Manager

Date

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	
		ADMINISTRATIVE ACTION 245985
		EFFECTIVE DATE Jun 13, 2024

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	ALLIANCE GEOTECHNICAL GROUP, INC.					Supplier No.	VS000338366	
Subject:	FAIR PARK _ COTTON BOWL STADIUM / SOIL SUBSIDENCE DISTRESS INVESTIGATION							
Lead Dept:	PARK and RECREATION							
Action Requested:	Authorize Supplemental Agreement No. 01 with Alliance Geotechnical Group, Inc. in the amount of \$17,500.00, thereby increasing the contract amount from \$250,316.00 to \$267,816.00.							
	Contract Number:	PKR-2024-00023707		Contract Term:	03/12/2024	to	9/13/2025	
Background:	Supplemental Agreement No. 01 consists of the performance of an investigation of soil subsidence on level 1M South End Zone of Cotton Bowl stadium. Remedial actions for repairs for CMU cracks, separation & subsoil recompaction are sought.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmblsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding: Gale C. Salzman 6/6/2024	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	2128	PKR	X064	FPRK	4113	PKCOTTON	- CX PKR-2024-00023707	\$17,500.00
								\$0.00
								\$0.00
		Financing: Fair Park Revenue Bonds, Series 2023						TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage	
	01	24-0372	03/12/2024	\$250,316.00	\$0.00	\$267,816.00	6.99%	

SK6/3/2024  APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Michael J. Watkins (Jun 11, 2024 15:25 CDT) By Department Director	Jun 11, 2024 Date	 Christine Lanners (Jul 12, 2024 09:17 CDT) Approved as to Form by City Attorney	Jul 12, 2024 Date
 By City Manager		Jun 13, 2024 Date	

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>		ADMINISTRATIVE ACTION 245986 EFFECTIVE DATE Jul 25, 2024					
	1. Place an "X" in the appropriate box for the approval of: <ul style="list-style-type: none"> <input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition. 		024 JUL 29 PM 12 CITY SECRETARY'S OFFICE DALLAS, TEXAS RECEIVED					
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No						
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No						
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N/A						
Supplier Name:	NEC Corporation of America	Supplier No.:	VS0000081029					
Subject:	Automated Fingerprint Identification System (AFIS) Maintenance Renewal							
Lead Dept:	Information & Technology Services							
Action Requested:	Authorize SA No. 7 to renew the maintenance for an extended period of time (6/25/2024 – 9/24/2024) for a total of \$18,341.47.							
	Contract Number:	DSV-2017-00001886	Contract Term:	6/25/2024	to	9/24/2024		
Background:	Council Resolution 06-1813 authorized via sole source, the AFIS provides a searchable fingerprint records and critical information to Dallas Police and prosecutors for use in identifying unknown and potential suspects in criminal investigations.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/t/passcmblsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0001	DPD	2164		3438		DSV-2017-00001886	\$18,341.47
Financing:	General Fund						TOTAL:	\$18,341.47
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
	7	06-1813	6/28/2006	\$508,889.00	\$1,132,968.99	\$1,660,199.46	226.24%	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
Dawn Gandy, CPM, JPA, CPM
21-2024-11-54-CQ31

By Department Director

Jun 27, 2024

[Signature]
Don Knight

Jul 29, 2024

Date

Approved as to Form by City Attorney

[Signature]
AK

Date

[Signature]
Dawn Gandy

Jul 25, 2024

By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	
	ADMINISTRATIVE ACTION 245987 EFFECTIVE DATE July 23, 2024	

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2024
JUL 29 PM 2:02
RECEIVED
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No						
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No						
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No						
Supplier Name:	Eduardo Herrera Arellano and Irma Jeanette Campos-Silva		Supplier No.					
Subject:	Dallas Homebuyer Assistance Program							
Lead Dept:	Housing & Neighborhood Revitalization							
Action Requested:	Execution of the City of Dallas Homebuyer Written Agreements (HOME/CDBG) for down payment assistance for the total amount of \$31,700.00 (\$15,850.00 in HOME funds, \$15,850.00 in CDBG funds). Funds have been appropriated by previous City Council resolution.							
	Contract Number:	HOU-2024-00025457	Contract Term:	to				
Background:	Eduardo Herrera Arellano was approved for purchase of property at 4015 Brundrette St. using HOME funds (\$15,850.00) and CDBG funds (\$15,850.00) for homebuyer assistance. The city provides the DHAP program pursuant to Council Resolution 23-0278 on February 22, 2023, to provide homebuyer assistance with income at or below 80% AMI. Funding has been appropriated by previous City Council Resolution.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	HM22	HOU	621G		3101	DHAP	-	\$15,850.00
	CD23	HOU	704J		3101	DHAP	-	\$15,850.00
							-	0.00
	Financing:							TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage	
	n/a	n/a	n/a	0.00	0	\$ 0.00	0%	

[Signature] APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]

Jul 23, 2024

[Signature]

Jul 24, 2024

By Department Director

Date

Approved as to Form by City Attorney

MH

Date

[Signature]

Jul 23, 2024

By City Manager

Date

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	
	ADMINISTRATIVE ACTION 245988 EFFECTIVE DATE July 29, 2024	

<p>1. Place an "X" in the appropriate box for the approval of:</p> <p> <input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input checked="" type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition </p>								
<p>2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>								
<p>3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>								
<p>4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N/A</p>								
<p>Supplier Name: Bridge Steps dba The Bridge</p>		<p>Supplier No. VS0000067075</p>						
<p>Subject: Homeless Shelter Facility Management Services</p>								
<p>Lead Dept: Office of Homeless Solutions</p>								
<p>Action Requested:</p>	<p>Authorize Supplemental Agreement No. 5 to add additional funds in the amount of \$78,434.00 from the Texas Department of Housing and Community Affairs (TDHCA) Homeless Housing and Services Program (HHSP) FY2023 Grant to the MSC Contract with Bridge Steps through Service Contract No. OHS-2022-00014882.</p>							
	<p>Contract Number:</p>	<p>OHS-2022-00014882</p>	<p>Contract Term:</p>	<p>10/1/2023</p>	<p>to</p>	<p>09/30/2024</p>		
<p>Background:</p>	<p>On May 13, 2022, the City entered into a management contract with Bridge Steps to provide the operation, management, and services at The Bridge as a low-barrier, housing-focused shelter, for a term of one year with four (4), one-year renewal options, as authorized by City Council on April 27, 2022 by Resolution No. 22-0653. The original contract has been amended previously by Resolution Nos. 22-1366, 23-0184, 23-1152, and 23-1661. This contract is in support of the following key priorities: preventing homelessness, protecting persons experiencing homelessness, promoting affordable housing solutions, and partnering to maximize resources.</p>							
	<p>HUB <i>Check appropriate Box</i> https://mycpa.cpa.state.tx.us/tpasscmbl/search/</p>	<p> <input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022. </p>						
<p>Funding:</p>	<p>FUND</p>	<p>DEPT</p>	<p>UNIT</p>	<p>ACTV</p>	<p>OBJ</p>	<p>PROGRAM</p>	<p>ENCUMBRANCE TYPE and NUMBER</p>	<p>AMOUNT</p>
	S414	MGT	679D		3070			\$78,434.00
	<p>Financing:</p>							<p>TOTAL:</p>
<p>Contract Amendment Information:</p>	<p>Supplemental Agreement No.</p>	<p>Base CR/AA No.</p>	<p>Base Contract Date</p>	<p>Base Contract Amount</p>	<p>Sum of Previous Supplemental Agreements</p>	<p>Total Contract Amount Including this Action</p>	<p>Total Suppl' Agreement Percentage</p>	
	5	22-0653	10/1/22 to 9/30/23	\$4,519,000.00	\$6,496,266.00	\$11,093,700.00	145.49 %	

MM APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<p><i>Christine Crossley</i> <small>Christine Crossley (Jul 25, 2024 15:59 CDT)</small></p>	<p>Jul 25, 2024 <i>By Department Director</i> <i>Date</i></p>	<p><i>Marissa Hines</i> <i>Approved as to Form by City Attorney</i> <i>MH</i> <i>Date</i></p>
<p><i>Alina Ciocan</i> <small>Alina Ciocan (Jul 29, 2024 10:13 CDT)</small></p>		<p>Jul 29, 2024 <i>By City Manager</i> <i>Date</i></p>

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 245989 EFFECTIVE DATE May 22, 2024																																														
							2024 JUL 29 PM 12:22 RECEIVED																																														
<p>1. Place an "X" in the appropriate box for the approval of:</p> <p><input type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.</p> <p><input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract value by more than 25%).</p> <p><input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.</p> <p><input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.</p> <p><input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.</p> <p><input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</p>																																																					
<p>2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>																																																					
<p>3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>																																																					
<p>4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N/A</p>																																																					
Supplier Name: Alliance Geotechnical Group, Inc.						Supplier No. 338366																																															
Subject: Material Testing for Alley Group 17-6003																																																					
Lead Dept: Public Works																																																					
Action Requested: Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	Authorize an Administrative Action for Professional Services Contract with Alliance Geotechnical Group, Inc., in an amount not to exceed \$32,405.00 to provide Construction Material Testing during the reconstruction of Alley Group 17-6003.																																																				
	Contract Number:		PBW-2024-00024021		Contract Term:		Notice to proceed to 02/01/2026																																														
Background:	This AA is required to provide Construction Material Testing for this capital construction project. Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide these services and Alliance Geotechnical Group, Inc. is the most highly qualified vendor.																																																				
	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.																																																				
Funding:	<table border="1"> <thead> <tr> <th>FUND</th> <th>DEPT</th> <th>UNIT</th> <th>ACTV</th> <th>OBJ</th> <th>PROGRAM</th> <th colspan="2">ENCUMBRANCE TYPE and NUMBER</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>1V22</td> <td>PBW</td> <td>V037</td> <td>AREC</td> <td>4113</td> <td>PB17V0 37</td> <td>CX-</td> <td>PBW-2024-00024021</td> <td>\$13,165.00</td> </tr> <tr> <td>1V22</td> <td>PBW</td> <td>V038</td> <td>AREC</td> <td>4113</td> <td>PB17V0 38</td> <td>CX</td> <td>PBW-2024-00024021</td> <td>\$8,280.00</td> </tr> <tr> <td>1V22</td> <td>PBW</td> <td>V040</td> <td>AREC</td> <td>4113</td> <td>PB17V0 40</td> <td>CX-</td> <td>PBW-2024-00024021</td> <td>\$10,960.00</td> </tr> <tr> <td colspan="2"> Financing: </td> <td colspan="5"> 2017 General Obligation Bond Fund </td> <td> TOTAL: </td> <td>\$32,405.00 </td> </tr> </tbody> </table>								FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT	1V22	PBW	V037	AREC	4113	PB17V0 37	CX-	PBW-2024-00024021	\$13,165.00	1V22	PBW	V038	AREC	4113	PB17V0 38	CX	PBW-2024-00024021	\$8,280.00	1V22	PBW	V040	AREC	4113	PB17V0 40	CX-	PBW-2024-00024021	\$10,960.00	Financing:		2017 General Obligation Bond Fund					TOTAL:	\$32,405.00
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT																																												
	1V22	PBW	V037	AREC	4113	PB17V0 37	CX-	PBW-2024-00024021	\$13,165.00																																												
	1V22	PBW	V038	AREC	4113	PB17V0 38	CX	PBW-2024-00024021	\$8,280.00																																												
	1V22	PBW	V040	AREC	4113	PB17V0 40	CX-	PBW-2024-00024021	\$10,960.00																																												
Financing:		2017 General Obligation Bond Fund					TOTAL:	\$32,405.00																																													
Contract Amendment Information:	Supplemental Agreement No.		Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage																																													
							32,405.00	\$1.00 %																																													

per B B H H APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ali Hafezi, P.C.

MG

05/15/2024

By Department Director

Date

Matthew Green

Matthew Green (Jul 25, 2024 10:12 CDT)

Jul 25, 2024

MRG

Date

By City Manager

Date

May 22, 2024

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1>	
	ADMINISTRATIVE ACTION 245990 EFFECTIVE DATE 4/15/2024	

See Administrative Directive 4-05 for additional guidelines and routing.
 File the approved form and all necessary documentation with the
 City Secretary's Office to receive an official file stamp.

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	Terracon Consultant					Supplier No.	341409		
Subject:	Material Testing for Street Group 17-1103								
Lead Dept:	Public Works								
Action Requested:	Authorize an Administrative Action for Professional Services Contract with Terracon Consultant, in an amount not to exceed \$46,624.00 to provide Construction Material Testing during the reconstruction of Street Group 17-1103.								
	Contract Number:	PBW-2024-00024408		Contract Term:	03/01/2024		to	10/31/2025	
Background:	This AA is required to provide Construction Material Testing for this capital construction project. Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide these services and Terracon Consultant is the most highly qualified vendor.								
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tppasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.								
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
	1V22	PBW	V222	SREC	4113	PB17V22 2	CX	PBW-2024-00024408	\$14,418.00
	1V22	PBW	V227	SREC	4113	PB17V22 7	CX	PBW-2024-00024408	\$21,783.00
	1V22	PBW	V275	SREC	4113	PB17V27 5	CX	PBW-2024-00024408	\$10,423.00
Financing:							TOTAL:	\$46,624.00	
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage		
					\$0.00	\$46,624.00	1.00%		

Ali Hatifi, P.C. APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ali Hatifi, P.C.

By Department Director

4/10/24

Date

Taylor

Jul 29, 2024

Approved as to Form by City Attorney

Date

Rob P.

4/15/24

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

245991

EFFECTIVE DATE

Jul 11, 2024

2024 JUL 30 AM 11:55
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	URBAN ARTS COLLECTIVE		Supplier No.	VC29643
----------------	-----------------------	--	--------------	---------

Subject:	Professional Services			
----------	-----------------------	--	--	--

Lead Dept:	Office of Arts and Culture			
------------	----------------------------	--	--	--

Action Requested:	Consultant shall host and produce four summer concert shows under the Community Arts Summer Concert Series to be held at the Urban Arts Center (919 Morell Avenue, Dallas, TX 75216). Consultant shall market the event and provide access to the venue during four Thursdays in August of 2024. Concert performers will be secured and compensated by the Office of Arts and Culture, and all arrangements and logistics for concerts will be handled by the consultant including day-off event needs. Consultant shall provide sound amplification for the concerts and all other items as delineated in the rental agreement. All concerts will be free and open to the public. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.			
-------------------	--	--	--	--

Contract Number:	OCA-2024-00023398 (CR-00026999)	Contract Term:	7/20/2024	to	9/30/2024
------------------	---------------------------------	----------------	-----------	----	-----------

Background:	The fee for this service is \$6,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$3,250.00 of the total awarded amount upon completion of deliverables one through three and receipt of the consultant's first invoice, and one (1) final payment of 50% or \$3,250.00 upon satisfactory completion of all required services as determined by the Director and receipt of final invoice. This payment is for all costs associated with marketing, concert productions, and rental of venue.			
-------------	---	--	--	--

HUB Check appropriate Box https://mycpa.cpa.state.tx.us/passcmbl/search/	<input checked="" type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.			
---	--	--	--	--

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0001	OCA	5028	CA01	3089		MASC - OCA-2024-00023398	\$6,5000.00
							-	\$0.00

Financing:	General Fund					TOTAL:	\$6,5000.00
------------	--------------	--	--	--	--	---------------	-------------

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martin Phillips (Jul 11, 2024 12:50 CDT)
By Department Director

Jul 11, 2024

Date

Suzanne Knappel (Jul 12, 2024 03:52 CDT)
Approved as to Form by City Attorney

Jul 12, 2024

Date

Jul 11, 2024
By City Manager

Date

 City of Dallas	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing.</p> <p>File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>		ADMINISTRATIVE ACTION 245992 EFFECTIVE DATE Jun 10, 2024					
	1. Place an "X" in the appropriate box for the approval of:		2024 JUL 31 PH RECEIVED					
<input checked="" type="checkbox"/> a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.		<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).						
<input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.		<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.						
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.		<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): <small>NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</small>						
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No						
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No						
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No						
Supplier Name:	Digital Resources, Inc.			Supplier No.				
Subject:	Video Conference System for Recreation Division							
Lead Dept:	Park and Recreation							
Action Requested:	Authorize an encumbrance of \$26,850.00 with Digital Resources, Inc. through TIPS Contract 230105. The vendor will install and configure a full video conferencing system at the Paul Dyer Building Recreation Division Conference Room. Contact: Elizabeth Whittle – (214)670-1802							
	Contract Number:	PKR-2024-00025021	Contract Term:	4/1/2024 to 3/31/2025				
Background:	This service will allow Digital Resources, Inc. to install and configure the Viewsonic 86" Viewboard with built-in PC floor mounted for height adjustments. Install Audio/Video System to include: one PTZ Camera, one ceiling microphone/speaker combo, one owner furnished Barco Clickshare for wireless laptop input. This will require two technicians.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding: <i>RB</i>	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0341	PKR	9864		3099		CX PKR-2024-00025021	\$26,850.00
							-	
							-	
Financing:							TOTAL:	
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
				0.00		0.00	%	

WJ APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Jun 4, 2024 14:45 CDT)

Jun 4, 2024

By Department Director

OA

Rory McAnally

Jun 28, 2024

Approved as to Form by City Attorney

Date

WJR

Jun 10, 2024

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

245993

EFFECTIVE DATE

Jul 31, 2024

245993
JUL 31 PM 2:48
RECEIVED
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 26%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Securitas Technology Corporation

Supplier No. VC31861

Subject: Emergency Ratification

Lead Dept: Dallas Police Department

Action Requested: Authorize emergency ratification payment of outstanding invoices totaling the amount of \$10,665.75 for emergency service repairs to the alarm system at the firearms training center. Services provided 11/28/2023.

Contract Number: DPD-2024-00025392 Contract Term: to

Background: The alarm system located at the Firearms Training Center malfunctioned. The employees had to stay overnight to keep ammunition and weapons secured.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

N/A:CM-DJ

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0001	DPD	2116		3210		- DPD-2024-00025392	\$10,665.75
Financing:							TOTAL:	\$10,665.75

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

ML APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

ML
Martin Rojas (Jul 30, 2024 17:44 CDT)

Jul 30, 2024

Diana Gutknecht
Diana Gutknecht (Jul 31, 2024 13:50 CDT)

Jul 31, 2024

By Department Director

Date

Approved as to Form by City Attorney

Date DMG

Dominique Artis
Dominique Artis (Jul 31, 2024 13:47 CDT)

Jul 31, 2024

By City Manager

Date

 City of Dallas	ADMINISTRATIVE ACTION	
	ADMINISTRATIVE ACTION 245994	EFFECTIVE DATE Jul 31, 2024

See Administrative Directive 4-05 for additional guidelines and routing.
 File the approved form and all necessary documentation with the
 City Secretary's Office to receive an official file stamp.

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Supplier Name:	Workday, Inc					Supplier No.	VC15306	
Subject:	Human Capital Management Supplemental Agreement No. 14							
Lead Dept:	Information and Technology Services							
Action Requested:	Authorize Supplemental Agreement No. 14 to approve the use of \$57,000.00 using existing contract dollars for an additional deployment tenant to the City's Workday environment.							
	Contract Number:	POM-2018-00004864		Contract Term:	2/28/2018	to	3/2/2025	
Background:	Supplement agreement No. 14 will add the additional tenant to the City Workday Environment for a total of six months. The tenants will be used by CCO- Payroll and their designees.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbl/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
								\$0.00
	Financing: No Cost Consideration						TOTAL:	\$0.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
	14	18-0372	2/28/2018	\$20,296,345.00	\$4,992,622.05	\$24,922,512.26	%	

[Signature] APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
Shelia Robinson (Jul 23, 2024 17:29 CDT)

Jul 23, 2024

By Department Director

Date

[Signature]
Rory J. McAnally
Rory J. McAnally (Jul 31, 2024 14:37 CDT)

Approved as to Form by City Attorney *[Signature]*

Jul 31, 2024

Date

[Signature]

By City Manager

Jul 31, 2024

Date