

Memorandum

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2019 JUL 31 PM 4:33

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE July 11, 2019

TO Bilierae Johnson, City Secretary

SUBJECT **Correction to Administrative Change Order No. 19-0479**

It has come to our attention that the following information is incorrect on the original document. The subject Administrative Change Order was approved on 06/06/19 authorizing Change Order No. 2 to the construction contract with Ark Contracting Services, LLC for Alley Reconstruction Groups 12-2040 and 12-2045, and Paving Improvements for Merrifield Road Dead End Turnaround. This is a zero dollar change order and will not increase the contract amount of \$4,174,616.00. The Administrative Change Order Attachment A should read as follows:

Item#	Description	Contract Quantity	Revised Quantity	Increased/Decreased Quantity	Unit	Unit Cost	Total
	ADD						
	Schedule 20						
423	Reinforced Concrete Type 6 Retaining Wall	2.5	0	(2.50)	CY	\$1,000.00	(\$2,500.00)
521A	Stabilized Construction Entrance	88	0	(88.00) (63.333)	TON	\$30.00	(\$1,900.00)
	REDUCE						
	Schedule 20						
521	Material for Temporary Maintenance of Traffic	55	0	(55.00)	TON	\$70.00	(\$3,850.00)

Please make the necessary corrections to the permanent records. Should you have any questions, please contact Haytham Hassan, P.E., Program Manager at 214-948-4677.

Robert Perez, Director
Department of Public Works

Attachment

c: Project Manager
File

Handwritten signature and date: 7/31/19

Memorandum

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2019 JUN 28 AM 11: 27

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE June 24, 2019

TO City Secretary
SUBJECT Correction to Administrative Change Order # 19-0479

This is the first correction to the subject Administrative Change Order.

The subject Administrative Change Order was approved on 06/06/19 authorizing Change Order No. 2 to the construction contract with Ark Contracting Services, LLC for Alley Reconstruction Groups 12-2040 and 12-2045, and Paving Improvements for Merrifield Road Dead End Turnaround. This is a zero dollar change order and will not increase the contract amount of \$4,174,616.00.

Change(s) is/are needed to correct (select all applicable):

Type Financial/funding information Obvious error from CR context


Administrative Change Order Attachment A should read as follows:

Attachment A

Item#	Description	Contract Quantity	Revised Quantity	Increased/Decreased Quantity	Unit	Unit Cost	Total
	ADD						
	Schedule 20						
423	Reinforced Concrete Type 6 Retaining Wall	2.5	0	(2.50)	CY	\$1,000.00	(\$2,500.00)
521A	Stabilized Construction Entrance	88	0	(88.00)	TON	\$30.00	(\$1,900.00)
	REDUCE						
	Schedule 20						
521	Material for Temporary Maintenance of Traffic	55	0	(55.00)	TON	\$150.00 \$70.00	(\$8,250.00) (\$3,850.00)

6/28/19

Department: Department of Public Works

Director (or designee.): ^{CTN 6-25-11} 
Signature

6/25/11
Date

Robert Perez
Print Name

Attachment for reference: Council Resolution [number], and if applicable, previous correction memo(s)

OFS: Approved Denied Is ATT Approval Needed? Y N

OFS: _____
Signature

Date

Print Name

ATT: Approved Denied

Assistant City Attorney: _____
Signature

Date

Print Name



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

190479

EFFECTIVE DATE

6/6/2019 LT

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2019 JUN -7 AM 10:05
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Ark Contracting Services, LLC	VENDOR NUMBER	VS0000017816
CONTRACT NAME	Alley Reconstruction Groups 12-2040 and 12-2045, and Paving Improvements for Merrifield Road Dead End Turnaround	DEPARTMENT	Public Works

ACTION REQUESTED

Authorize Change Order No. 2 to the construction contract with Ark Contracting Services, LLC for Alley Reconstruction Groups 12-2040 and 12-2045, and Paving Improvements for Merrifield Road Dead End Turnaround. This is a zero dollar change order and will not increase the contract amount of \$4,174,616.00.

CONTRACT NUMBER:	STS-2017-00001595	CONTRACT TERM:	7/10/2017 To 6/30/2019
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BACKGROUND

Due to unforeseen field conditions, the proposed alley profile was revised during construction. Because of this plan revision, the drainage flow for the back yard of the property located at 6314 Lavendale Avenue was impacted. This change order will address the drainage issues and will correct any damages caused by the construction of the alley. Underutilized pay items will be adjusted to offset this additional cost. See Attachment A for additional details.

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
							\$0.00

PROGRAM NO.: **PB12S278** COMMODITY CODE: FINANCING:

<p>M/WBE INFORMATION</p> <p>Place an <input checked="" type="checkbox"/> in the appropriate boxes:</p> <p><input type="checkbox"/> African-American <input type="checkbox"/> Hispanic</p> <p>Caucasian: Female <input type="checkbox"/> Male <input type="checkbox"/></p> <p><input type="checkbox"/> Other Minority (Asian-Pacific, Asian-American Native American)</p> <p>M/WBE Certification Number: _____</p>	<p>CHANGE ORDER DATA</p> <p>Change Order No. <u>2</u> Original CR/AA No. <u>17-0491</u></p> <p>Original CR/AA Date <u>3/22/2017</u> Original CR/AA Amount <u>\$4,174,616.00</u></p> <p>Total of Previous Change Orders <u>\$0.00</u></p> <p>Change Amount Including this Order <u>\$0.00</u></p> <p>Total Change Order Percentage <u>0.00%</u></p>
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APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR DATE 6/6/19



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

190557

EFFECTIVE DATE

JUN 04 2019

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2019 JUN 10 PM 3:12
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	The Fain Group, Inc.	VENDOR NUMBER	VS0000040276
CONTRACT NAME	Dallas Aquatics - Phase I/Package I	DEPARTMENT	Park and Recreation

ACTION REQUESTED
 Authorize Change Order #8, an increase in the construction contract with The Fain Group, Inc., in the amount of \$19,322.70; thereby increasing the contract from \$21,456,782.65 to \$21,262,469.55.

CONTRACT NUMBER:	PKR-2017-00001818	CONTRACT TERM:	273 Working Days To 273 Working Days
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BACKGROUND
 This Change Order #8 consists of the following items:
 Added cost for moving pool accessories at Crawford, addition of basketball goals at Crawford, Fretz and Samuel Grand, TAS revision for shower bench at Crawford, TAS revision to add rail at Samuel Grand, water heater revision required by Health Department at Crawford and steel caps for columns at Fretz. Cost for this change is \$19,322.70 (Crawford PKP945.6 \$10,531.70; Fretz PKP945.1 \$4,881.00; and Samuel Grand PKP945.2 \$3,910.00). All changes are owner requested.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
0467	PKR	W109	AQFC	4599	PKP945.6	CX PKR-2017-00001818	\$10,531.70
0467	PKR	W109	AQFC	4599	PKP945.1	CX PKR-2017-00001818	\$4,881.00
0467	PKR	W109	AQFC	4599	PKP945.2	CX PKR-2017-00001818	\$3,910.00
Total							\$19,322.70

PROGRAM NO.: See Program COMMODITY CODE: 91200 FINANCING: Elgin B. Land Sale Funds

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No.	8	Original CR/AA No.	17-1085
Original CR/AA Date	6/14/2017	Original CR/AA Amount	\$20,562,297.00
Total of Previous Change Orders	\$894,485.65 / \$21,456,782.65		
Change Amount Including this Order	\$913,808.35 / \$21,476,105.35		
Total Change Order Percentage	4.25%		

APPROVAL
 Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR _____ DATE 6-04-19

Robert Abtahi, President _____ Date _____
 Park and Recreation Board
 Attested by: _____ Date 6-10-19
 Anthony Becker, Secretary
 Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

190558

EFFECTIVE DATE

JUN 03 2019

CITY SECRETARY
DALLAS, TEXAS

JUN 11 PM 4:26

RECEIVED

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No **MAM**

VENDOR NAME	DENCO Construction Specialist	VENDOR NUMBER	VS0000062071
CONTRACT NAME	Dallas Park and Recreation Department Admin Offices (DPARD) PMD-1 Muchert	DEPARTMENT	Park and Recreation

ACTION REQUESTED
 Authorize Change Order #4 an increase in the construction contract with DENCO Construction Specialist in the amount of \$25,106.73, thereby increasing the contract from \$3,857,564.17 to \$3,882,670.90

CONTRACT NUMBER:	PKR-2018-00008042	CONTRACT TERM:	347 Calendar Days To 377 Calendar Days
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BACKGROUND
 The scope of this change order includes:
 -Structural repair of a major crack in the 2nd floor wall.
 -Replacement of leaking plumbing pipe and to build a chase to cover the pipe.
 - Credit for storefront infill.
 - Cost of brick infill wall

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
5R00	PKR	P762	AISF	4599	PKP762	CT PKR16019957	\$ 284.39
5R05	PKR	P762	AISF	4599	PKP762	CT PKR16019957	\$ 1,421.18
6R05	PKR	P762	AISF	4599	PKP762	CT PKR16019957	<u>\$23,401.16</u>
							\$25,106.73

PROGRAM NO.: See Program COMMODITY CODE: 91200 FINANCING: 2003 Bond Funds

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 4 Original CR/AA No. 16-1675

Original CR/AA Date 11/9/2016 Original CR/AA Amount 3,456,648.00

Total of Previous Change Orders \$400,916.16 / \$3,857,564.17 \$3,857,564.17

Change Amount Including this Order \$426,022.89 \$426,022.89 / \$3,882,670.90 RTW 6/11/19

Total Change Order Percentage 10.972%

RTW 5/30/19 *LE 5.31.19* **APPROVAL**

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.
 BY DEPARTMENT DIRECTOR *Amir Amin* DATE 6.03.19

[Signature] Date _____
 Robert Abtahi, President
 Park and Recreation Board

Attested by: *[Signature]* 6-10-19
 Anthony Becker, Secretary
 Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
190559

EFFECTIVE DATE
JUN 04 2019
CITY SECRETARY
DALLAS, TEXAS
JUN 11 PM 4:26
RECEIVED

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

VENDOR NAME	Kraftsman Commercial Playgrounds & Waterparks	VENDOR NUMBER	238690
CONTRACT NAME	Spraygrounds	DEPARTMENT	Park and Recreation

ACTION REQUESTED
Authorize Change Order #3 to increase the construction contract with Kraftsman Commercial Playgrounds & Waterparks in the amount of \$49,773.00; thereby increasing the contract from \$7,056,620.55 to \$7,106,393.55.

CONTRACT NUMBER:	PKR-2018-00007950	CONTRACT TERM:	178 calendar days To 178 calendar days
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BACKGROUND
This Change Order #3 consists of the following items:
Increased scope for a metal guardrail and additional sod and installation at Timberglen Sprayground (PK17VK66- \$11,350.00), additional sod and installation, removal of heaved sidewalks and installation of concrete sidewalks for ADA access, additional bars for security purposes on the filtration enclosure at K. B. Polk Sprayground (PK17VB44 \$38,423.00). Total cost for this change is \$49,773.00.
All changes are owner requested.

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
1V00	PKR	VK66	AQFC	4599	PK17VK66	CX PKR-2018-00007950-2	\$11,350.00
1V00	PKR	VB44	AQFC	4599	PK17VB44	CX PKR-2018-00007950-2	\$38,423.00
Total							\$49,773.00

PROGRAM NO.: See Program COMMODITY CODE: 91200 FINANCING: 2017 Bond Funds

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 3 Original CR/AA No. 18-1622

Original CR/AA Date 11/14/2018 Original CR/AA Amount \$5,920,827.15

Total of Previous Change Orders \$1,135,793.40 / \$7,056,620.55 ^S DM

Change Amount Including this Order \$1,185,566.40 / \$7,106,393.55 ^S DM

Total Change Order Percentage 20.02%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR [Signature] DATE 6.04.19

[Signature] Date _____

Robert Abtahi, President
Park and Recreation Board

Attested by: [Signature] Date 6-10-19

Anthony Beckel, Secretary
Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

190568

EFFECTIVE DATE

6/11/19

RECEIVED
2019 JUN 12 AM 10:33
CITY SECRETARY
DALLAS, TEXAS

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

VENDOR NAME	RKM Utility Services, Inc.	VENDOR NUMBER	VS0000026242
CONTRACT NAME	Goodnight Lane Phase 2 from Royal Lane to North of Harcourt Street	DEPARTMENT	Public Works

ACTION REQUESTED

Authorize Change Order No. 4 to the construction contract with RKM Utility Services, Inc. for Goodnight Lane Phase 2 Improvements in the amount of \$16,000.00. This action will increase the contract amount from \$2,056,239.00. to \$2,072,239.00.

CONTRACT NUMBER:	PBW-2018-00004890	CONTRACT TERM:	8/6/2018 To 9/27/2019
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BACKGROUND

During construction, it was discovered that it is necessary to re-route the electrical conduit for a commercial business sign, install a street dead-end barricade at Wisconsin Street and remove an abandoned structure at Harcourt Street. This will require adding new items to the contract. All items needed for this change order are listed in the attachment.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
4T22	PBW	U787	THRF	4510	PB06U787	PBW-2018-00004890	\$16,000.00

PROGRAM NO.: **PB06U787** COMMODITY CODE: FINANCING: **2006 BOND FUNDS**

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 4 Original CR/AA No. 18-0401

Original CR/AA Date 2/28/2018 Original CR/AA Amount \$1,965,704.00

Total of Previous Change Orders \$90,535.00

Change Amount Including this Order 106,535.00

Total Change Order Percentage 5.42%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR	DATE
	6/11/19



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

190569

EFFECTIVE DATE

JUN 07 2019

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable) Yes No

RECEIVED
 2019 JUN 19 PM 3:02
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Mart. Inc.	VENDOR NUMBER	500027
CONTRACT NAME	Buckner Park Renovation	DEPARTMENT	Park and Recreation
ACTION REQUESTED	Authorize Change Order #2, an overall decrease in the construction contract with Mart. Inc. in the amount of (\$15,238.60); thereby decreasing the contract from \$1,974,867.43 to \$ 1,959,628.83.		

CONTRACT NUMBER:	PKR-2016-00000115	CONTRACT TERM:	180 Working Days To 180 Working Days
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BACKGROUND This Change Order #2 consists of the following items:

1. Excavation and Steel Placement for Footer	\$7824.60
2. Installation of Drain Pits for Drinking Fountains	\$6,455.00
3. Deduct for Handrails	(\$900.00)
4. Relocated Sidewalk Around Tree	\$998.00
5. Install New Water Meter for School Property Landscape	\$8445.00
6. Grass Establishment Credit	(\$4,460.00)
7. Deduct for Retaining Wall	(\$33,331.20)
Total Credit	(\$15,238.60)

All changes (are / are not) owner requested.

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
0468	PKR	K129	COPK	4599	PK03K129.1	CT PKR16019536	-\$404.25
1T00	PKR	K129	COPK	4599	PK03K129.1	CT PKR16019536	-\$1,907.95
4T00	PKR	K129	COPK	4599	PK03K129.1	CT PKR16019536	-\$10,208.70
3T00	PKR	K129	COPK	4599	PK03K129.1	CT PKR16019536	-\$1,839.92
7T00	PKR	K129	COPK	4599	PK03K129.1	CT PKR16019536	-\$302.69
8T00	PKR	K129	COPK	4599	PK03K129.1	CT PKR16019536	-\$465.87
9T00	PKR	K129	COPK	4599	PK03K129.1	CT PKR16019536	-\$109.22
							(\$15,238.60)

PROGRAM NO.: See Program COMMODITY CODE: 91200 FINANCING: Buckner Park Land Sale Funds, 2006 Bond

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 2 Original CR/AA No. 16-0439

Original CR/AA Date 3/23/16 Original CR/AA Amount \$1,935,506.0

Total of Previous Change Orders \$39,361.39

Change Amount Including this Order \$24,122.79

Total Change Order Percentage 1.25%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR _____ DATE 6.07.19

Robert Abtahi, President Park and Recreation Board Date _____

Attested by: Anthony Becker Date 6/14/19

Anthony Becker, Secretary Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

190641

EFFECTIVE DATE

6-18-19
CITY SECRETARY
DALLAS, TEXAS
RECEIVED
JUN 19 PM 3:23

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

VENDOR NAME	MACVAL Associates, LLC	VENDOR NUMBER	VS0000025999
CONTRACT NAME	Alley Reconstruction Group 12-2033 PB12S249 & PB12S221	DEPARTMENT	Public Works

ACTION REQUESTED

Authorize Change Order Number 1 to the contract with MACVAL Associates, LLC for Alley Reconstruction Group 12-2033 PB12S249 & PB12S221. This is a zero dollar change order and will not increase the contract amount of \$2,372,467.00.

CONTRACT NUMBER:	PBW-2017-00003728	CONTRACT TERM:	11/8/2017 To 12/31/2019
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BACKGROUND

This change order will compensate the contractor for construction delays associated with necessary design revisions due to profile changes and delays experienced relocating conflicting gas lines which were encountered during excavation of Alley 4 - alley between Earthwind Dr and Campbell Rd and Alley 5 - alley between Hillcrest Rd and Blue Mesa Dr. This requires reducing the quantity of items that are no longer needed and adding new items to the contract. All items needed for this change order are included in the attachment.

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
3U22	PBW	S221	AREC	4510	PB12S221	CX-PBW-2017-00003728	(\$29,652.75)
3U22	PBW	S249	AREC	4510	PB12S249	CX-PBW-2017-00003728	\$29,652.75
							\$0.00

PROGRAM NO.:	PB12S249 & PB12S221	COMMODITY CODE:		FINANCING:	2012 Bond Funds
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M/WBE INFORMATION

Place an 'X' in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No.	1	Original CR/AA No.	17-1748
Original CR/AA Date	11/8/2017	Original CR/AA Amount	\$2,372,467.00
Total of Previous Change Orders	\$0.00		
Change Amount Including this Order	\$0.00		
Total Change Order Percentage	0.00%		

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR

DATE

6/18/19



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
190642

EFFECTIVE DATE
6/13/19 *at See*

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 JUN 20 AM 9:18

VENDOR NAME	DESIGNING THE WE. INC.	VENDOR NUMBER	VC19924
CONTRACT NAME		DEPARTMENT	MANAGEMENT SERVICES: Office of Equity and Human Rights

ACTION REQUESTED

Authorization to present the Undesigning the Redline Exhibit Experience for the City of Dallas.

CONTRACT NUMBER:	FHO-2019-00009820	CONTRACT TERM:	3/25/2019 To 9/30/2019
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BACKGROUND

This change order will extend the term of the contract (FHO-2019-00009820) between the City of Dallas and Designing the WE, Inc for Redlining exhibit in City Hall Lobby. This change order will extend the contract term until September 30, 2019. There will be no increase in cost.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
F536	MGT	3538		3070		CX FHO-2019-00009820	\$36,000.00

PROGRAM NO.: _____ COMMODITY CODE: _____ FINANCING: **FHAP**

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. _____ Original CR/AA No. **195768**

Original CR/AA Date **4/11/2019** Original CR/AA Amount _____

Total of Previous Change Orders _____

Change Amount Including this Order _____

Total Change Order Percentage _____

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR	DATE
<i>[Signature]</i>	June 13, 2019



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

190643

EFFECTIVE DATE

6/26/19

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 JUN 27 PM 4:44

VENDOR NAME Reyes Group **VENDOR NUMBER** VS0000067162
CONTRACT NAME Misc. Drainage Improvements **DEPARTMENT** Department of Aviation

ACTION REQUESTED

Authorize Change Order #1 to the construction contract with Reyes Group to extend some quantities and reduce or eliminate others

CONTRACT NUMBER: AVI-2018-00007753 **CONTRACT TERM:** 3/25/2019 To 7/4/2019

BACKGROUND

This change order is to extend some quantities and decrease or eliminate others, also this Change Order will authorize adding a new line item to the original bid sheets which will include the repair of a drainage system in a critical area which might impact the aircrafts traffic on Taxiway Alpha. The total amount requested in this change order is \$35,503.50

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
0131	AVI	W007	AAIP	4599	AVW007	CX AVI-2018-00007753	\$35,503.50

PROGRAM NO.: AVW007 **COMMODITY CODE:** 92500 **FINANCING:** Aviation Capital Construction

M/WBE INFORMATION

Place an 'X' in the appropriate boxes:

African-American Hispanic
 Caucasian: Female Male
 Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 01 Original CR/AA No. 18-1587
 Original CR/AA Date 11/14/2018 Original CR/AA Amount \$1,253,650.00
 Total of Previous Change Orders \$0.00
 Change Amount including this Order \$35,503.50
 Total Change Order Percentage 3.00%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR

DATE

6/26/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196037

EFFECTIVE DATE

4-19-2019

RECEIVED
2019 JUN -9 AM 11:14
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 20%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Big Thought Vendor No. 269229

Subject: West Dallas Soars 2019 Summer Youth Camp

Lead Dept: Office of Community Care/ West Dallas Multipurpose Center

Action Requested: To approval the Administrative Action for a contract for services authorizing the Office of Community Care to provide meeting spaces at the West Dallas Multipurpose for a summer youth camp (West Dallas Soars 2019 Summer Youth Camp) to be held July 8-19, 2019. Big Thought provides educational programming for kids that address and reinforce core academic curricula, development of 21st century skills and social and emotional needs.

Contract Number: OCC 2019 00010069 Contract Term: July 8, 2019 to July 19, 2019

Background: In the summer of 2018, The City of Dallas Office of Community Care executed a contract with Big Thought to provide space at the West Dallas Multipurpose Center. The West Dallas Soars Summer Youth camp was held June 18-29, 2018.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0
						-	
						-	
Financing:						TOTAL:	-0-

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196038

EFFECTIVE DATE

May 31, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurement, interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUN -3 AM 11:37
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: SBC Global Services, Inc. dba AT&T Global Services Vendor No. VC16751

Subject: Emergency Call Tracking System (ECATs) Software Custom Reporting Services

Lead Dept: Communication and Information Services

Action Requested: Authorize Supplemental Agreement No. 8 to allow ECATS enhancement and custom reports.

Contract Number: DSV-2017-00003902 Contract Term: 4/29/2019 to 10/31/2022

Background: This service contract will allow ECAT's enhancements and customization to enhance data reporting for calling handling summary report, shift answer time summary report, and all emergency call type reports for the Dallas Police Department and Dallas Fire Rescue. This action will allow 9-1-1 Call Center enhancements for agent statistics, position details, call type by call taker, and transfer time reporting statistics.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0191	DSV	2911		3070		MASC POM-2017-00003902	\$26,325.00	
						-		
						-		
Financing:							TOTAL:	\$26,325.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	8	17-1666	10/25/2017	\$2,907,945.57	\$25,700.00	\$2,959,970.57	1.78%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Hugh Miller
 Hugh Miller (Apr 17, 2019)
 By Department Director

Apr 17, 2019

Barbara A. McAninch
 Barbara A. McAninch (Jun 3, 2019)
 Approved as to Form by City Attorney *BAMC* Date

Jun 3, 2019

Joey Zimmo
 Joey Zimmo (May 31, 2019)
 By City Manager

May 31, 2019
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196039

EFFECTIVE DATE

05/17/2019 *DM*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2:09 JUN -3 PM 19
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Injury Management Organization, Inc. Vendor No. _____

Subject: Workers' Compensation Certified Network

Lead Dept: Office of Risk Management

Action Requested: Extend contract scope for services with Injury Management Organization as IMO to subcontract with for Pharmacy Benefit Management services. **There is no cost consideration for the City.**

Contract Number: ~~MASCOR MIMO~~ *MIMORM-2019-00010666* Contract Term: 5/1/2019 to 2/24/2021

Background: On February 24, 2016 pursuant to Resolution No.160381, the City entered into a five-year contract with IMO to provide access to their workers' compensation certified network of healthcare professionals and services related to cost containment consistent with relevant Texas law. The contract was in an amount not to exceed \$2,524,093.75.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0189	ORM	3801	RM01	3099		- ORMCNIMOFY15	0.00
Financing:							TOTAL: <i>50 DM</i>

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	MASCOR MIMO <i>16-0381</i>	2/24/2016	2,524,093.75	0	2,524,093.75	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

5/14/19
Date

[Signature] 6-3-2019
Approved as to Form by City Attorney Date

[Signature] 5-17-19
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
196040
EFFECTIVE DATE

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 CITY SECRETARY
 DALLAS, TEXAS
 2019 JUN 12 PM 1:00

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No *MAC*

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No *MAC*

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No *MAC*

Vendor Name: *Michael's* Michael Keys Inc. Vendor No. VS0000064916

Subject: Medeco X4 Locksmith Service

Lead Dept: AVI

Action Requested: Authorize Administrative Action for vendor to service and maintain our Medeco X4 Locks ~~locks~~ at Dallas Love Field. Service is for a 3 year term not to exceed \$5,213.55. Purchasing bid service using Bid#B6190993

Contract Number:	AVI-2019-00010548	Contract Term:	5/23/19	to	05/22/2022
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Background: Medeco X4 Locks are the locks used for securing doors and areas at Dallas Love Field. Mechanism reads your identification badge to allow access in secure areas in the airport. Vendor will service and maintain the locks, including but not limited to repining cores, cutting keys, core removals, etc. (see specifications). Service is for 3 years and was bid through purchasing using Bid#B6190993

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
130	AVI	7706	AV11	3210		MASC AVI-2019-00010548	\$5,213.55	
Financing: FY2019 Operating Fund							TOTAL:	\$5,213.55

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

5/28/19
Date

[Signature]
By City Manager

[Signature]
Approved as to Form by City Attorney

06/12/19
Date

5/29/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196041

EFFECTIVE DATE

May 28, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JAN -3 PM 2:26
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	911 Wildlife, LLC	Vendor No.:	VS0000020079
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Subject: 911 Wildlife Services

Lead Dept: Dallas Animal Services

Action Requested: Authorize an extension of the current Master Agreement for additional two (2) year period.

Contract Number:	DAS-2019-00010344	Contract Term:	8/12/19	to	8/12/2021
------------------	-------------------	----------------	---------	----	-----------

Background: On August 14, 2013 Dallas City Council awarded a three (3) year service contract with 911 Wildlife LLC (VS0000020079) for Wildlife management in the amount of \$457,042.00 by Resolution No. 13-1276 resulting from Solicitation No. BL1327. This extension will allow the City to continue to utilize their services under the same term and conditions for an additional 2-year period.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DAS	3573	CC03	3099		- DAS-2019-00010344	0
						-	
						-	
Financing:						TOTAL:	0/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	3	17-6428	08/14/2017	\$457,042.00	\$286,242.00	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director May 28, 2019
 Date

Approved as to Form by City Attorney May 31, 2019
 Date

By City Manager May 28, 2019
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196042

EFFECTIVE DATE

05-22-19 gws

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 JUN 13 PM 3:53

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Colonial Hardware Corporation Vendor No. 501147

Subject: Master Agreement Extension

Lead Dept: Office of Procurement Services

Action Requested: Authorize a six-month extension for a master agreement for hand and power tools.
Contract Number: POM-2019-00009433 Contract Term: 4/13/2019 to 10/13/2019

Background: On April 13, 2016, City Council awarded a three-year master agreement BE1504 to Colonial Hardware Corporation (501147) for hand and power tools in the amount of \$1,655,229.88 by Resolution 16-0526. This extension will allow the City to continue to purchase these goods under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						POM-2019-00009433	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	16-0526	4/13/2016	\$1,655,229.88	\$0	\$1,655,229.88	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chhunny Chhuan

By Department Director

May 20, 2019

Date

Michael Doss

(File/Use Date: Jun 3, 2019)

Approved as to Form by City Attorney

Jun 3, 2019

Date

[Signature]

By City Manager

May 22, 2019

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196043

EFFECTIVE DATE

05-22-19 *SUS*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
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- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2019 JUN -3 PM 3:55
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Fastenal Company Vendor No. 331296

Subject: Master Agreement Extension

Lead Dept: Office of Procurement Services

Action Requested: Authorize a six month extension for a master agreement for hand and power tools.

Contract Number: POM-2019-00009433 Contract Term: 4/13/2019 to 10/13/2019

Background: On April 13, 2016, City Council awarded a three year master agreement BE1504 to Fastenal Company (331296) for hand and power tools in the amount of \$14,500.00 by Resolution 16-0526. This extension will allow the City to continue to purchase these goods under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- POM-2019-00009433	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	16-0526	4/13/2016	\$14,500.00	\$0	\$14,500.00	0%

MJ APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chunmy Chhean

By Department Director

May 20, 2019

Date

Joyce Bassett

By City Manager

Michael Doss

Approved as to Form by City Attorney

Jun 3, 2019

Date

May 22, 2019

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196044

EFFECTIVE DATE

05-22-2019

CITY SECRETARY
DALLAS, TEXAS

JUN - 3 PM 3:53

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Fort Worth Bolt & Tool Co. LLP Vendor No. VS0000034085

Subject: Master Agreement Extension

Lead Dept: Office of Procurement Services

Action Requested: Authorize a six-month extension for a master agreement for hand and power tools.
Contract Number: POM-2019-00009433 Contract Term: 4/13/2019 to 10/13/2019

Background: On April 13, 2016, City Council awarded a three-year master agreement BE1504 to Fort Worth Bolt & Tool Co. LLP (VS0000034085) for hand and power tools in the amount of \$52,960.00 by Resolution 16-0526. This extension will allow the City to continue to purchase these goods under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						- POM-2019-00009433	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	16-0526	4/13/2016	\$52,960.00	\$0	\$52,960.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chhunny Chhuan

By Department Director

May 20, 2019

Date

Michael Doss

Approved as to Form by City Attorney

Jun 3, 2019

Date

Robert Bassett

By City Manager

May 22, 2019

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196045

EFFECTIVE DATE

05-22-2019 SWS

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CITY SECRETARY
DALLAS, TEXAS
2019 JUN -3 PM 3:53

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Hilti, Inc. Vendor No. 079626

Subject: Master Agreement Extension

Lead Dept: Office of Procurement Services

Action Requested: Authorize a six-month extension for a master agreement for hand and power tools.
Contract Number: POM-2019-00009433 Contract Term: 4/13/2019 to 10/13/2019

Background: On April 13, 2016, City Council awarded a three-year master agreement BE1504 to Hilti, Inc. (079626) for hand and power tools in the amount of \$60,715.02 by Resolution 16-0526. This extension will allow the City to continue to purchase these goods under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- POM-2019-00009433	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	16-0526	4/13/2016	\$60,715.02	\$0	\$60,715.02	0

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chhunny Chhean

By Department Director

May 20, 2019

Date

Michael Doss

Michael Doss (Jan 1, 2019)

Approved as to Form by City Attorney

Jun 3, 2019

Date

Joyanna

By City Manager

May 22, 2019

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196046

EFFECTIVE DATE

05-22-19 SWS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Joe Jeter Sales Vendor No. 149596

Subject: Master Agreement Extension

Lead Dept: Office of Procurement Services

Action Requested: Authorize a six-month extension for a master agreement for hand and power tools.

Contract Number: POM-2019-00009433 Contract Term: 4/13/2019 to 10/13/2019

Background: On April 13, 2016, City Council awarded a three-year master agreement BE1504 to Joe Jeter Sales (149596) for hand and power tools in the amount of \$20,000.00 by Resolution 16-0526. This extension will allow the City to continue to purchase these goods under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						- POM-2019-00009433	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Suppl Agreement Percentage
	1	16-0526	4/13/2016	\$20,000.00	\$0	\$20,000.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chhunny Chhuan

By Department Director

May 20, 2019

Date

Michael Doss

Approved as to Form by City Attorney

Jun 3, 2019

Date

Joynt

By City Manager

May 22, 2019

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196047

EFFECTIVE DATE

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DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Longhorn, Inc. Vendor No. VS0000005048

Subject: Master Agreement Extension

Lead Dept: Office of Procurement Services

Action Requested: Authorize a six-month extension for a master agreement for hand and power tools.

Contract Number: POM-2019-00009433 Contract Term: 4/13/2019 to 10/13/2019

Background: On April 13, 2016, City Council awarded a three-year master agreement BE1504 to Longhorn, Inc. (VS0000005048) for hand and power tools in the amount of \$121,400.00 by Resolution 16-0526. This extension will allow the City to continue to purchase these goods under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- POM-2019-00009433	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	16-0526	4/13/2016	\$121,400.00	\$0	\$121,400.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chummy Chiean

By Department Director

May 20, 2019

Date

Michael Doss

Approved as to Form by City Attorney

Jun 3, 2019

Date

[Signature]

By City Manager

May 22, 2019

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196048

EFFECTIVE DATE

05-22-19 8WS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Mavich, LLC Vendor No. VS88952

Subject: Master Agreement Extension

Lead Dept: Office of Procurement Services

Action Requested: Authorize a six-month extension for a master agreement for hand and power tools.

Contract Number:	POM-2019-00009433	Contract Term:	4/13/2019	to	10/13/2019
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Background: On April 13, 2016, City Council awarded a three-year master agreement BE1504 to Mavich, LLC (VS8952) for hand and power tools in the amount of \$367,567.25 by Resolution 16-0526. This extension will allow the City to continue to purchase these goods under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- POM-2019-00009433	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	16-0526	4/13/2016	\$367,567.25	\$0	\$367,567.25	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chhunny Chhean

By Department Director

May 20, 2019

Date

Jayson [Signature]

By City Manager

Michael Doss

Chairman (2014 - 2019)

Approved as to Form by City Attorney

May 22, 2019

Date

Jun 3, 2019

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196049

EFFECTIVE DATE

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CITY SECRETARY
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2019 JUN 3 PM 3:54

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Nationwide Supplies, LP Vendor No. VS0000002561

Subject: Master Agreement Extension

Lead Dept: Office of Procurement Services

Action Requested: Authorize a six-month extension for a master agreement for hand and power tools.

Contract Number: POM-2019-00009433 Contract Term: 4/13/2019 to 10/13/2019

Background: On April 13, 2016, City Council awarded a three-year master agreement BE1504 to Nationwide Supplies, LP (VS0000002561) for hand and power tools in the amount of \$270,430.39 by Resolution 16-0526. This extension will allow the City to continue to purchase these goods under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						POM-2019-00009433	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	1	16-0526	4/13/2016	\$270,430.39	\$0	\$270,430.39	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chhunmy Chhean

By Department Director

May 20, 2019

Date

Jeffrey...

By City Manager

Michael Doss

Michael Doss (Jun 3, 2019)

Approved as to Form by City Attorney

May 22, 2019

Date

Jun 3, 2019

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

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EFFECTIVE DATE

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Sid Tool Co., Inc. dba MSC Industrial Supply Co. Vendor No. 150516

Subject: Master Agreement Extension

Lead Dept: Office of Procurement Services

Action Requested: Authorize a six month extension for a master agreement for hand and power tools.

Contract Number:	POM-2019-00009433	Contract Term:	4/13/2019	to	10/13/2019
------------------	-------------------	----------------	-----------	----	------------

Background: On April 13, 2016, City Council awarded a three year master agreement BE1504 to Sid Tool Co., Inc. dba MSC Industrial Supply Co. (150516) for hand and power tools in the amount of \$2,720,901.20 by Resolution 16-0526. This extension will allow the City to continue to purchase these goods under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						- POM-2019-00009433	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	1	16-0526	4/13/2016	\$2,720,901.20	\$0	\$2,720,901.20	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chhunny Chhean

By Department Director

May 20, 2019

Date

Deborah...

By City Manager

Michael Doss

Approved as to Form by City Attorney

May 22, 2019

Date

Jun 3, 2019

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196053

EFFECTIVE DATE

05-22-19

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CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

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- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Simba Industries Vendor No. 519720

Subject: Master Agreement Extension

Lead Dept: Dallas Water Department

Action Requested: Authorize a six-month extension for a master agreement for hand and power tools.

Contract Number: POM-2019-00009433 Contract Term: 4/13/2019 to 10/13/2019

Background: On April 13, 2016, City Council awarded a three-year master agreement BE1504 to Simba Industries (519720) for hand and power tools in the amount of \$1,440,288.00 by Resolution 16-0526. This extension will allow the City to continue to purchase these goods under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- POM-2019-00009433	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	16-0526	4/13/2016	\$1,440,288.00	\$0	\$1,440,288.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chummy Chmean

By Department Director

May 20, 2019

Date

J. [Signature]

By City Manager

Michael Doss

(Michael Doss, June 3, 2019)

Approved as to Form by City Attorney

Jun 3, 2019

Date

May 22, 2019

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196054

EFFECTIVE DATE

3/18/19 VR.

1. Place an "X" in the appropriate box for the approval of:

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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Trafsys Inc. Vendor No. VS65334

Subject: People Counter Automation

Lead Dept: Library

Action Requested: Authorize agreement and payment for data hosting and reporting for three years. Annual fee for data hosting is \$3,480.00. Total cost of the three-year agreement is not to exceed - \$10,440.00.

Contract Number: LIB-2019-00009781 Contract Term: 6/1/2019 to 5/31/2022

Background: In FY13 the Library invested in new people counters manufactured by Trafsys Inc. for Central and branch libraries. In FY14 the Library extended an agreement with Trafsys, to host software necessary to streamline and efficiently collect Central and branch visitor counts. Trafsys exclusively offers additional hardware and software that wirelessly collects data that is configured and then tracked for statistical analysis. Visitor count is collected and analyzed as part of the department's annual performance measure review.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5322		3110		- LIB-2019-00009781	\$10,440.00	
						-		
						-		
Financing:							TOTAL:	\$10,440.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

03.13.19
Date

[Signature]
Approved as to Form by City Attorney

5/24/19
Date

[Signature]
By City Manager

3-18-19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196055

EFFECTIVE DATE

6/3/2019

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 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Advocate Vendor No. 349080

Subject: Advertisement Services

Lead Dept: City Secretary's Office

Action Requested: Authorize payment for advertisement services in the amount of \$968.00

Contract Number: SEC-2019-00010649 Contract Term: 5/20/2019 to 06/08/2019

Background: The web publication advertises early voting polling locations, dates, and times and election day polling locations, dates, and times for the upcoming runoff election on June 8, 2019.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	SEC	1190		3320		CX SEC-2019-00010649	\$968.00	
Financing: General – FY2019							TOTAL:	\$968.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Date: 5/31/19
 Approved as to Form by City Attorney: Date: 6/4/2019
 By City Manager: Date: 6/3/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196056

EFFECTIVE DATE

6/3/2019 *ma*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Eco Latino Vendor No. VC14240

Subject: Advertisement Services

Lead Dept: City Secretary's Office

Action Requested: Authorize payment for advertisement services in the amount of \$3,700.00

Contract Number: SEC-2019-00010648 Contract Term: 5/20/2019 to 6/8/2019

Background: The radio broadcast and publication notice advertises the early voting polling locations, dates, and times and election day polling locations, dates, and times for the upcoming runoff election on June 8, 2019.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	SEC	1190		3320		CX SEC-2019-00010648	3,700.00
						-	
						-	
Financing: General - FY2019						TOTAL:	3,700.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

5/31/19
Date

[Signature] 6/4/2019
Approved as to Form by City Attorney Date

[Signature] 6/3/19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196057

EFFECTIVE DATE

05-13-19 9:05 AM

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CITY SECRETARY
DALLAS TEXAS
2019 JUN 4 PM 1:37

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: All American Reporting Vendor No. 359974

Subject: Court Reporting Services

Lead Dept: Office of Procurement Services

Action Requested: Authorize a two-year extension for a service contract for court reporting and translation services.

Contract Number:	POM-2019-00010397	Contract Term:	02/14/2019	to	02/13/2021
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Background: On February 13, 2013 Council Authorized a service contract with All American Reporting in the amount of \$398,857.50 for Court Reporting Services. This service contract resulting from Solicitation BRZ1255 will provide services for court reporters and translation transcribers to take depositions, appellate hearings, meetings, witness statements and any other proceedings where accurate written accounts are necessary. This extension will allow for the continuation of services with All American Reporting under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	POM					- POM-2019-00010397	\$0.00
						-	
						-	
Financing: Current Funds						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	3	13-0284	2/13/2013	\$398,857.50	\$0.00	\$398,857.50	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Department Director

5/10/19
Date

Approved as to Form by City Attorney
05/28/19
Date

By City Manager
5-13-19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196058

EFFECTIVE DATE

05-13-19 BWS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Net Transcripts Inc. Vendor No. VS0000046242

Subject: Court Reporting Services

Lead Dept: Office of Procurement Services

Action Requested: Authorize a two-year extension for a service contract for court reporting and translation services.

Contract Number:	POM-2019-00010396	Contract Term:	02/14/2019	to	02/13/2021
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Background: On February 13, 2013 Council Authorized a service contract with Net Transcripts Inc. in the amount of \$224,310.00 for Court Reporting Services. This service contract resulting from Solicitation BRZ1255 will provide services for court reporters and translation transcribers to take depositions, appellate hearings, meetings, witness statements and any other proceedings where accurate written accounts are necessary. This extension will allow for the continuation of services with Net Transcripts Inc. under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	POM					- POM-2019-00010396	\$0.00
						-	
						-	
Financing: Current Funds						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	3	13-0284	2/13/2013	\$224,310.00	\$0.00	\$224,310.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chellie
 By Department Director

5/10/19
Date

[Signature]
 Approved as to Form by City Attorney
 05/28/19
 Date

[Signature]
 By City Manager
 5-13-19
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196059

EFFECTIVE DATE

5-15-19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: In Depth Events, Inc. Vendor No. VC16993

Subject: Service of Rental Audio System Setup & Operation

Lead Dept: DWU

Action Requested: To authorize a service contract for labor to take delivery of stage equipment and staging rental with the following – Stageline SL50 or Apex equivalent. Provide Audio rental and generator with feeder distribution. Provide monitor rental. All rental equipment will be delivered and put together the day of the event – the price should include labor and delivery.

Contract Number:	DWU-2019-00010241	Contract Term:	06/01/19	to	11/30/19
------------------	-------------------	----------------	----------	----	----------

Background: We're requesting a rental from In Depth Events, Inc., Summer event on June 8th. This service includes an SL50 or AR Apex stage, audio system, monitor, lighting, generator, delivery, set up, operator, and strike.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0100	DWU	3009	DW35	3099		-	\$5,205.00	
						-		
						-		
Financing:							TOTAL:	\$5,205.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Date: 5/13/19
 Approved as to Form by City Attorney: Date: 5/31/19
 By City Manager: Date: 5-15-19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

196060

EFFECTIVE DATE

5-15-19

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

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2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Suez WTS Analytical Instruments Vendor No. 358272

Subject: Suez TOC Analyzer AA Department: DWU

Action Requested: Replacement for existing equipment of which this vendor is sole source. The equipment (Analyzer) is used for analyzing Total Organic Carbon (TOC) in water samples per Texas Commission on Environmental Quality, the regulatory body in the state of Texas and TNI, the environmental laboratories accrediting agency.

Contract Number: DWU-2019-00009764 Contract Term: 4/1/2019 To 10/31/2021

Background: The system shall be the Sievers M5310C computer-controlled Lab TOC Analyzer with ICR and Auto Sampler for the analysis of TOC in Municipal drinking water, ranging from raw surface to finished drinking water. The TOC Analyzer Equipment and its accessories must be as small, to minimize the demands on lab space; a benchtop system is preferred. Must be new and not refurbished

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
3115	DWU	PW50		4731	7A1405	DWU-2019-00009764	46334.75
TOTAL:							46,334.75

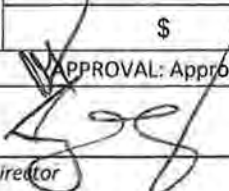
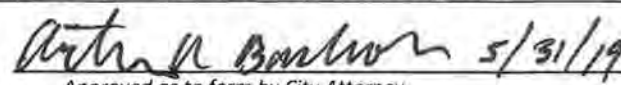
Project No: Commodity Code: 17513 Financing: Water Utilities Capital

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director DATE 5/13/19 Approved as to form by City Attorney DATE 5/31/19


 5-15-19
 By Assistant City Manager DATE



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196061

EFFECTIVE DATE

5-3-19 *MSC*

RECEIVED
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 DALLAS, TEXAS
 2019 JUN -4 PM 3:26

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: G.L. Seaman & Company Vendor No. VS000041240

Subject: Reupholster Vitra Heart Cone Chairs

Lead Dept: AVI

Action Requested: Authorize Administrative Action For vendor to pick up existing chairs, reupholster them and return them back to Dallas Love Field. Service was bid out through Purchasing using Bid#B6190948. Service not to exceed \$16,025.01

Contract Number: AVI-2019-00010340 Contract Term: 6/1/2019 to 5/31/2020

Background: Dallas Love Field has an area named Love Landing. This is where the designer Vitra Heart Cone Chairs are located for the comfort of passengers. High traffic has caused damages to the chairs. Vendors will be responsible for picking up the 16 existing chairs and reupholster them. Vendor will return the reupholstered chairs back to Dallas Love Field. Services will not exceed \$16,025.01 **BID#B6190948**

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
130	AVI	7710	AV11	4710		CX AVI-2019-00010340	\$16,025.01
Financing: FY2019 Operating Fund						TOTAL:	\$16,025.01

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

5/3/19
Date

[Signature]
Approved as to Form by City Attorney

05/14/19
Date

[Signature]
By City Manager

5/3/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196062

EFFECTIVE DATE

5-22-19 *MLC*

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 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No *MLC*

Vendor Name: Rolland Safe and Lock, LLC Vendor No. VC15904

Subject: Web Hosting Manager for Medeco XT Locks (Electronic Perimeter Gate Keys)

Lead Dept: AVI

Action Requested: Authorize Administrative Action of a 3 year service agreement for vendor to be the web host manager for the Medeco XT Locks. Service was bid out through Purchasing Bid#B3190150. Service not to exceed the amount of \$6,346.47.

Contract Number: AVI-2019-00010500 Contract Term: ^{05/22}4/30/2019 to ^{05/21}4/29/2022

Background: Electronic Perimeter Keys are used for access in various areas at Dallas Love Field. The awarded vendor will be responsible for the web host management of these products. This includes, but not limited to, providing maintenance and troubleshooting of any issues that may arise with the Medeco XT Web Manager, Electronic Keys, Cores Cylinders, Programming Stations and Padlock. Service bid through Purchasing using Bid#B3190150, not to exceed \$6,346.47

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
130	AVI	7719	AV15	2280		MASC AVI-2019-00010500	\$6,346.47	
Financing: FY2019 Operating Fund							TOTAL:	\$6,346.47

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

[Signature]
Date: 5/22/19
By City Manager

[Signature]
Approved as to Form by City Attorney
Date: 5/22/19

06/03/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196063

EFFECTIVE DATE

5/22/19 MJC

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain an attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Prydes Metal Works Vendor No. VS0000058168

Subject: Pay invoices for Emergency Repairs (services rendered)

Lead Dept: AVI

Action Requested: Authorize Administrative Action to pay invoices for services rendered of emergency repairs. Invoice total not to exceed \$6,767.02.

Contract Number: AVI-2019-00010509 Contract Term: 5/20/2019 to 9/30/2019

Background: Gates to secure areas were damaged and needed repairs. Malfunction of gates caused a risk to passengers and aircraft. Waiting to bid out services would have caused delay in repairs and posed significant threats and security risks. (see ratification form) Invoices for services rendered not to exceed \$6,767.02

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
130	AVI	7722	AV06	3110		CX AVI-2019-00010509	\$6,767.02
Financing: FY2019 Operating Fund						TOTAL:	\$6,767.02

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

5/21/19
Date

[Signature]
By City Manager

[Signature]
Approved as to Form by City Attorney

06/03/19
Date

5/22/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196064

EFFECTIVE DATE

6-3-2019

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CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas Observer Vendor No. 182414

Subject: Advertisement Services

Lead Dept: City Secretary's Office

Action Requested: Authorize payment for advertisement services in the amount of \$2,934.00

Contract Number:	SEC-2019-00010567	Contract Term:	5/20/2019	to	6/8/2019
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Background: The publication notice advertises early voting polling locations, dates, and times and election day polling locations, dates, and times for the upcoming runoff election on June 8, 2019.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	SEC	1190		3320		CX SEC-2019-00010567	\$2,934.00
						-	
						-	
Financing: General - FY2019						TOTAL:	\$2,934.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter-2 of the Dallas City Code.

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196065

EFFECTIVE DATE

6-3-2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: White Rock Lake Weekly Vendor No. 246176

Subject: Advertisement Services

Lead Dept: City Secretary's Office

Action Requested: Authorize payment for advertisement services in the amount of \$1,541.00

Contract Number:	SEC-2019-00010569	Contract Term:	05/20/2019	to	6/8/2019
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Background: The publication notice advertises early voting polling locations, dates, and times and election day polling locations, dates, and times for the upcoming runoff election on June 8, 2019.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	SEC	1190		3320		CX SEC-2019-00010569	\$1,541.00
						-	
						-	
Financing: General – FY2019						TOTAL:	\$1,541.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

5/28/19
Date

Approved as to Form by City Attorney

06/04/19
Date

By City Manager

6/3/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196066

EFFECTIVE DATE

6-3-2019

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 JUN 05 AM 9:12

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Minority Opportunity News DBA North Dallas Gazette Vendor No. 246176

Subject: Advertisement Services

Lead Dept: City Secretary's Office

Action Requested: Authorize payment for advertisement services in the amount of \$2,750.00

Contract Number:	SEC-2019-00010568	Contract Term:	05/20/2019	to	6/8/2019
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Background: The publication notice advertises early voting polling locations, dates, and times and election day polling locations, dates, and times for the upcoming runoff election on June 8, 2019.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	SEC	1190		3320		CX SEC-2019-00010568	\$2,750.00
						-	
						-	
Financing: General - FY2019						TOTAL:	\$2,750.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

5/28/19
Date

Approved as to Form by City Attorney

06/04/19
Date

By City Manager

6/3/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196067

EFFECTIVE DATE

6-3-2019

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JUN 9 9:12 AM '19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements, interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas Voice Publishing Company Vendor No. VS0000024169

Subject: Advertisement Services

Lead Dept: City Secretary's Office

Action Requested: Authorize payment for advertisement services in the amount of \$3,570.00

Contract Number: SEC-2019-00010594 Contract Term: 5/20/2019 to 6/8/2019

Background: The publication notice advertises early voting polling locations, dates, and times and election day polling locations, dates, and times for the upcoming runoff election on June 8, 2019.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	SEC	1190		3320		CX SEC-2019-00010594	\$3,570.00
						-	
						-	
Financing: General – FY2019						TOTAL:	\$3,570.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

6/25/19
Date

Approved as to Form by City Attorney

6/6/19
Date

By City Manager
6/3/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196068

EFFECTIVE DATE

6-3-19

CITY SECRETARY
DALLAS TEXAS

2019 JUN - 09 AM 9:17

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: WBAP-AM Cumulus Media-Dallas Vendor No. VC13371

Subject: Advertisement

Lead Dept: City Secretary's Office

Action Requested: Authorize payment for advertisement services in the amount of \$1,575.00

Contract Number:	SEC-2019-00010593	Contract Term:	05/20/2019	to	6/8/2019
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Background: The radio broadcast announces the upcoming run off election on June 8, 2019.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	SEC	1190		3320		CX SEC-2019-00010593	\$1,575.00
						-	
						-	
Financing: General – FY2019						TOTAL:	\$1,575.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

5/28/19
Date

Approved as to Form by City Attorney

04/04/19
Date

By City Manager
6/3/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196069
EFFECTIVE DATE

Jun 5, 2019

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JUN 5 10 25 56 AM

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: WIZEHIVE, INC. Vendor No. VS17464

Subject: Grants Management System

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization is requested for a Supplemental Agreement No. 2 to continue use of services from WizeHive, Inc. for a one-year subscription to their grants management platform. WizeHive is the sole source provider for the Zengine Grants Management platform.

Contract Number:	OCA-2018-00006689	Contract Term:	07/01/2019	to	06/30/2020
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Background: The Office of Cultural Affairs requires a grants management system to handle application, panel reviews, monthly and annual reports from awardees, and internal reporting. WizeHive, Inc. is the current provider of the grants management system used by OCA. As the system has met expectations of the OCA staff, holds FY 2017-18 and FY 2018-29 data, and will provide continuity with applicants and awardees who interact with this system, OCA wishes to continue use of the system for another contracted year.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4888	CA01	3070		CX OCA-2018-00006689	\$5,988.00	
						-		
						-		
Financing:							TOTAL:	\$5,988.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	AA 17-6036	05/16/2017	\$6,613.00	\$5,988.00	\$18,489.00	181%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps

By Department Director

Jun 5, 2019

Date

Barbara A. McAninch
Barbara A. McAninch

Approved as to Form by City Attorney

Jun 5, 2019

Date


Jayson
Jayson

(Date: 6/5/2019)

By City Manager

Jun 5, 2019

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 196070 EFFECTIVE DATE Jun 5, 2019
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RECEIVED
 2019 JUN 5 PM 2:56
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: CITY TEMPLE COMMUNITY DEVELOPMENT CORPORATION, INC. Vendor No. VS0000054277

Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall host a two-week creative arts summer enrichment program for underserved youth in the Oak Cliff area named, *ONE Community Creative Arts Camp*. The program will engage youth ages 12-16 in art classes, music production and lyric development, percussion training, and peer training. The program will culminate in an open-to-the-public Community Presentation on or before July 1, 2019 at the DCT LiveWell community center or other venue in District 4.

Contract Number: OCA-2019-00009545 (00024308) Contract Term: 06/06/2019 to 08/31/2019

Background: CITY TEMPLE COMMUNITY DEVELOPMENT CORPORATION, INC. was selected through a panel process to participate in the Cultural Projects Funding program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is **\$4,500.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$1,125.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$2,250.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice and one (1) payment of 25%, or **\$1,125.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	CPF	MASC OCA-2019-00009545	\$4,500.00
						-	
						-	
Financing: General Fund						TOTAL:	\$4,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps Jun 5, 2019 *Jennifer Scripps* Jun 5, 2019
 By Department Director Date Approved as to Form by City Attorney Date
Regina Bass Jun 5, 2019
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196071

EFFECTIVE DATE

5/10/19 *MW*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN -6 AM
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	EJES, Inc.	Vendor No.	505524
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Subject: Pearl Expressway from Commerce Street to Live Oak - PB06U798

Lead Dept: Public Works

Action Requested: Authorize Supplemental Agreement No. 5 (SA#5) to the engineering design contract with EJES, Inc. in the amount of \$14,690.00 for additional engineering services on Pearl Expressway from Commerce Street to Live Oak. This action will increase the contract from \$578,790.55 to \$593,480.55.

Contract Number:	PBW-2016-00000717	Contract Term:	April 2008	to	June 2019
------------------	-------------------	----------------	------------	----	-----------

Background: LED street lighting and Sequence of Construction (SOC) design are needed for the Pearl Expressway project. The SOC plan is needed to provide information showing how construction may be performed along Pearl Expressway, on a new paving alignment and between DART's downtown facility and Carpenter Park.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
2T22	PBW	U798	THRF	4111	PB06U798	PBW06U798G1	\$14,690.00
						-	
						-	
Financing: 2006 Bond Funds						TOTAL:	\$14,690.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	SA#5	08-1278	April 23, 2008	\$274,057.35	\$304,733.20	\$593,480.55	116.55%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director

5/1/19
Date

[Signature]
 Approved as to Form by City Attorney
 5-24-19
 Date

[Signature]
 By City Manager
 5/10/19
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196072

EFFECTIVE DATE

5-13-19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JAN -6 AM 10:27
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: The University of Texas Southwestern Medical Center Vendor No. 904272

Subject: Interlocal Agreement for WIC Breastfeeding Peer Counselor

Lead Dept: Office of Community Care- City of Dallas WIC Program Lactation Care Center

Action Requested: Request the approval of Administrative Action to establish an Interlocal Agreement with The University of Texas Southwestern Medical Center on behalf of The City of Dallas Woman Infant and Children WIC program. We are requesting for a multi-year contract to provide guidance and assistance to routine postpartum women who are breastfeeding. Similar services were provided by the Interlocal agreement established May 9, 2018 by Resolution 18-0695. No cost consideration to the city.

Contract Number: OCC-2019-00010272 Contract Term: 05/10/19 to 05/10/25

Background: An Interlocal Agreement was authorized by Council Resolution # 180695 on May 9th, 2018 for the period of March 1, 2018 through February 28, 2019.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
							\$0	
Financing:							TOTAL:	\$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date

6/5/2019

5/13/2019



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196073

EFFECTIVE DATE

Jun 6, 2019

1. Place an "X" in the appropriate box for the approval of:

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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 6 2019 11:29 AM
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: GTS Technology Solutions, Inc. Vendor No. 263234

Subject: Desktop Support Services SA No. 1

Lead Dept: Communication & Information Services

Action Requested: Authorize SA No. 1 for the purchase of a dedicated desktop support technician for the Judiciary department.

Contract Number:	POM-2016-00000612	Contract Term:	6/1/2019	to	5/31/2021
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Background: A dedicated deskside resource will be deployed to the Courts and Judiciary Services department (CTJ). This resource will be exclusively assigned to CTJ to support staff that encounter PC issues. This action is a spend down of previously authorized contract dollars in Exhibit D for Optional Services, Pricing and Invoicing. The value is \$133,120.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	CTJ	1051		3090		- POM-2016-00000612	\$0.00	
Financing: General Fund – Subject to annual appropriations							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	01	16-0870	5/25/2016	\$13,728,368.00	\$0.00	\$13,728,368.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

_____ May 23, 2019 By Department Director Date	 Approved as to Form by City Attorney	_____ Jun 6, 2019 Date
 By City Manager	_____ Jun 6, 2019 Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

196074

EFFECTIVE DATE

4/19/2019

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JUN - 6 PM 12:05

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 15%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Request for execution of DHAP Homebuyer Written Agreements

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Adjwoa Hogue Vendor No. n/a

Subject: Dallas Homebuyer Assistance (DHAP) Department: HOU

Action Requested: Execution of City of Dallas Homebuyer Written Agreements (HOME/CDBG)

Contract Number: HOU-2019-00009908 Contract Term: To

Background: Ms. Hogue was approved for \$50,000 in direct subsidy from DHAP and \$24,000 in indirect subsidy (buy down). Funding for the assistance was approved through the FY 2017-2018 HUD Consolidated Plan per Council Resolution 171171. The program was approved to allow homebuyer assistance to homebuyers at or below 80% of the area median income. The CAO requires an AA to execute the attached agreements for each individual homebuyer.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
							\$0.00
							0.00
							0.00
TOTAL:							0.00

Project No: n/a Commodity Code: n/a Financing: n/a

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
0	n/a		\$0.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	n/a

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director 4/18/19 DATE

Approved as to form by City Attorney 5/24/19 DATE

By Assistant City Manager 4/19/2019 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196075

EFFECTIVE DATE

Jun 6, 2019

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 JUN -6 PM 12:21

1. Place an "X" in the appropriate box for the approval of:

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- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Texas Department of Information Resources	Vendor No.	345817
Subject:	Automated Fingerprint Identification System (AFIS) Circuit Upgrade		
Lead Dept:	Communication & Information Services		

Action Requested:	Authorize services from the Department of Information Resources to increase bandwidth of the circuit utilized for secure telecommunications interface between the Dallas Police Department's automated fingerprint identification system (AFIS) and the Texas Department of Public Safety's AFIS mainframe.						
Contract Number:	DSV-2018-00005495	Contract Term:	5/1/2019	to	7/31/2021		

Background: The integration with the State's telecommunication service is required to maintain a functional interface with the Department of Public Safety's network to upload and research fingerprint data. With the upgrade of the AFIS system in 2018, the Dallas Police Department (DPD) now has the ability to submit higher resolution fingerprints which will increase the chances of finding a match for any previously arrested persons; however, with the current bandwidth restrictions, DPD is not able to take advantage of the higher resolution capabilities of the system nor are they able run multiple AFIS workstations. This action will approve increased bandwidth of the circuit to enable optimal utilization of the upgraded system.
*This service is sole-source as it can only be provided through the Texas Department of Information Resources.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DPD	2164		3099		MASC DSV-2018-00005495	\$25,852.80
Financing: Current Funds - Subject to Annual Appropriations							TOTAL: \$25,852.80

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

May 6, 2019
By Department Director Date

Jun 6, 2019
Approved as to Form by City Attorney Date

Jun 6, 2019
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196076

EFFECTIVE DATE

5/3/19 MR

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN - 6 PM 1:45
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Consumer and Market Insights Vendor No. VS0000024626

Subject: Customer Survey for Dallas Love Field

Lead Dept: AVI

Action Requested: Authorize Administrative Action for CMI to provide customer surveys at Dallas Love Field. Service was bid out through Purchasing with Bid#B6190949. Services not to exceed \$49,600.00


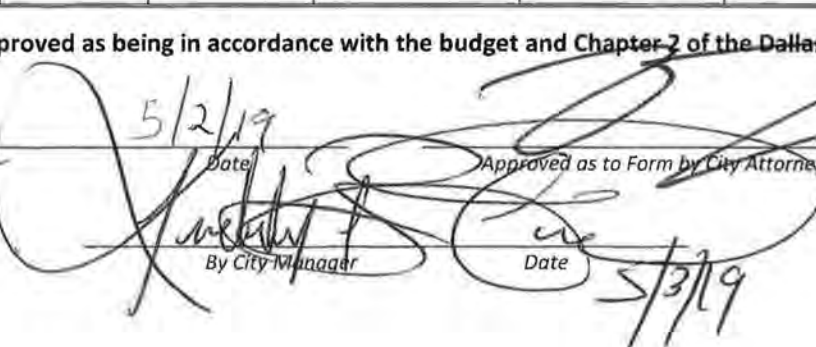
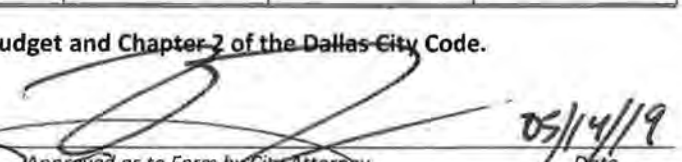
Contract Number: AVI-2019-00010339 Contract Term: 5/7/2019 to 5/6/2020

Background: Surveys are to collect data and improve the experience as customers fly to and from Dallas Love Field. Random passenger are selected at boarding gates of pre-selected flights. Their data is collected and analysis will be provided of traffic international and domestic. 1 year service contract not to exceed \$49,600.00. BID#B6190949

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
130	AVI	7710	AV11	3070		MASC AVI-2019-00010339	\$49,600.00
Financing: FY2019 Operating Fund						TOTAL:	\$49,600.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director
 Date: 5/2/19
 By City Manager
 Date: 5/3/19
 Approved as to Form by City Attorney
 Date: 05/14/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196077

EFFECTIVE DATE

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 JUN 6 PM 3:42

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	SHI Government Solutions	Vendor No.	502145
--------------	--------------------------	------------	--------

Subject: BlueBeam Revu Software and Maintenance Services

Lead Dept: Communication and Information Services

Action Requested: Authorize subscription agreement to access BlueBeam Revu software products and maintenance and support services for 20 end-users, pursuant to the terms and conditions of Omnia Partners cooperative contract #2018011-02

Contract Number:	DSV-2019-00010027	Contract Term:	6/1/2019	to	5/31/2022
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Background: BlueBeam is a licensed, web-based software products used by the City's Aviation Department/Engineers and Architects to convert Microsoft documents and CAD drawings into a PDF format. The tool allows more in-dept detailed drawings, markups, and editing of blue prints, electrical, and plumbing designs and layouts for the airport. Additionally, this action will allow users to transform scanned images into a text searchable document, upload custom markups to the cloud, and provide workflow efficiency for designs and construction projects.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		0130	AVI	7754		2735		MASC DSV-2019-00010027
							-	
							-	
Financing: Airport Revenue Fund							TOTAL:	\$15,266.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 _____ By Department Director	May 6, 2019 _____ Date	 _____ Approved as to Form by City Attorney	Jun 6, 2019 _____ Date
 _____ By City Manager	Jun 6, 2019 _____ Date		



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196078

EFFECTIVE DATE

MAY 13 2019

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
MAY 13 2019
11:35

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

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4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: BRAINopolis LLC Vendor No. VS93454

Subject: Science and Technology Program for STEM enrichment

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$16,200.00 for services to provide science and technology programs for STEM enrichment at eleven Park and Recreation recreational facilities. The vendor will provide presentations related to STEM topics and materials for students to create a prototype solution to solve challenges related to the topic.

Contact: Lisa McClendon (214) 671-0421

Contract Number: PKR-2019-00010345 Contract Term: 06/09/2019 to 08/30/2019

Background: Dallas Park and Recreation solicited RFPs from various Afterschool/Summer Camp vendors who meet the programmatic needs of the PKR Department. Brainopolis is a hands-on enrichment program for young minds who like science, robotics and computer games. Products include STEAM programs, hands-on science, robotix, and game and app development for kids. Dallas PKR selects vendors who align with the various curriculum needs for the PKR STEAM Summer Camp.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
								N/A
Financing:							TOTAL:	\$16,200.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


[Signature]
By Department Director

5-09-19
Date

[Signature]
Approved as to form by City Attorney
05-29-2019
Date

[Signature]
By City Manager

5-13-19
Date

 CITY OF DALLAS	<h1 style="margin: 0;">ADMINISTRATIVE ACTION</h1> <p style="margin: 0;">See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 196079 EFFECTIVE DATE MAR 26 2019 RECEIVED CITY SECRETARY DALLAS, TEXAS JUN -7 PM 3:36
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1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	SmartDots LLC	Vendor No.:	VS99856
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Subject: Husqvarna Automower and Setup

Lead Dept: Park and Recreation

Action Requested: Authorize a service contract with SmartDots LLC for the installation of boundary/guide wire for ONE (1) Husqvarna Automower at Turner Plaza.
Contact Person: David Lopez (214)670-1986

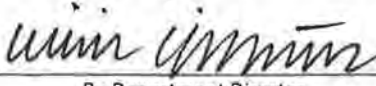
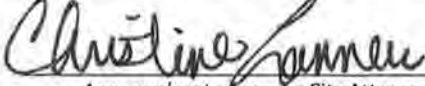

Contract Number:	PKR-2019-00009863	Contract Term:	04/06/2019	to	07/01/2019
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Background: SmartDots is a smart solutions service provider and one of two Husqvarna Certified Automower Dealers in north Texas. A Husqvarna Automower is a commercial-grade robotic mower that is powered by a lithium battery and self-charges. It also uses GPS technology for self-operation. Sensors and alarms are built in the core of the unit for safety and security.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	5131		3210		CX- PKR-2019-00009863	\$4667.24
						-	
						-	
Financing:		Current Fy				TOTAL:	\$4667.24

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	3.25.19 Date	 Approved as to Form by City Attorney	9-15-2019 Date
 By City Manager		3/26/19 Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196080

EFFECTIVE DATE

6/5/19

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2019 JUN -7 PM 4:35
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Texas Economic Development Corporation Vendor No. VS0000035763

Subject: Membership - Developer Level

Lead Dept: ECO

Action Requested: Authorize membership for Office of Economic Development in Texas Economic Development Corporation.

ECO-2019-00010698 MFS

Contract Number: (# generated from contract site) Contract Term: 6/1/2019 to 6/1/2020

Background: Insert the reason the City is entering into the contract. Membership in Texas Economic Development Corporation for the Office of Economic Development, to provide the city exposure to global businesses/workforce/real estate developers looking to invest in/ & or expand operations within the city. These leads may create jobs and revitalize neighborhoods.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	ECO	1164		3340	PROG	CX-(encumbrance # from above)	\$25,000.00	
					PROG	2019-00010698		
					PROG			
Financing:							TOTAL:	\$25,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date 6/31/19
 Approved as to Form by City Attorney Date 6/7/19
 By City Manager Date 6/5/2019



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196081

EFFECTIVE DATE

MAY 23 2019

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
MAY 19 9 AM 11: 21

1. Place an "X" in the appropriate box for the approval of:

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- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Sunbelt Rentals	Vendor No.	507070
Subject:	Vertical and Horizontal Mast Tower Light Rental (services rendered)		
Lead Dept:	Park and Recreation		
Action Requested:	Authorize an encumbrance of \$5,428.99 for Sunbelt Rentals. The vendor provided the rental of vertical and horizontal mast tower lights for the parking lot at Fair Park prior to the privatization. (services rendered). Contact: Daniel Huerta (214) 671-0938		
Contract Number:	PKR-2019-00010324	Contract Term:	5/1/19 to 7/1/19

Background: Sunbelt Rentals provides the latest equipment rental technology and has rented equipment to the city on numerous occasions in the past.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	5207		3060		CX PKR-2019-00010324	\$5,428.99
						-	
						-	
Financing:		Current FY				TOTAL:	\$5,428.99

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Mini Wimer 5.17.19 *B. N. S. P.* 06/06/2019
 By Department Director Date Approved as to Form by City Attorney Date

Jayme 5/23/19
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196082

EFFECTIVE DATE

MAY 23 2019

1. Place an "X" in the appropriate box for the approval of:

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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2019 JUN 10 AM 11:21
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Platinum Security Vendor No. VS0000017134

Subject: Security for Battle in Big D 2018

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$8,010.28 for Platinum Security. The vendor provided security for Battle in Big D Event July 13-15, 2018. Platinum Security provided both security staff and a supervisor for the duration of the event. (Services Rendered)

Contact: Lindsey Rider (214) 671-0348

Contract Number:	PKR-2019-00009271	Contract Term:	7/13/2018	to	7/15/2018
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Background: Platinum Security is required for events being held at Fair Park.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	5041		3092		CX PKR-2019-00009271	\$ 8,010.28
						-	
						-	
Financing: Current FY						TOTAL:	\$ 8,010.28

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Winnie Winters 5.17.19
By Department Director Date

[Signature] 06/07/2019
Approved as to Form by City Attorney Date

[Signature] 5/23/19
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196083

EFFECTIVE DATE

MAY 23 2019

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 MAY 23 2019 11:21 AM
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Amendment
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Culinaire International Vendor No. 500344

Subject: Catering at the Meyerson Symphony Center

Lead Dept: Park and Recreation

Action Requested: Authorize an amendment to Administrative Action # 186730 for Culinaire International in the amount of \$2,957.45. The service charge was not included in the original quote and additional lunches are needed for the choir for the Volunteer Appreciation Luncheon at the Meyerson Symphony Center on April 13, 2019 from 11:00 to 2:00.

Contact: Betty Swinners (214) 670-8538
 Contract Number: PKR-2019-00008273 Contract Term: 4/19/19 to 6/13/19

Background: This is the 4th Annual Dallas Park and Recreation Volunteer Appreciation Luncheon honoring the individual volunteers, civic groups and corporations.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	5168		3020		CX PKR-2019-00008273	\$2,957.45
						-	
						-	
Financing: Current FY						TOTAL:	\$2,957.45

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

W. W. W. W. 4-20-19
 By Department Director Date

B. W. S. F. 06/07/2019
 Approved as to Form by City Attorney Date

J. Swinners 5/23/19
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196084

EFFECTIVE DATE

Jun 10 2019

RECEIVED
CITY SECRETARY
DALLAS TEXAS
JUN 10 10 PM 3:57

1. Place an "X" in the appropriate box for the approval of:

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- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: MHC Software, Inc. Vendor No. VS0000013684

Subject: Payroll Checks and W2 Form Software

Lead Dept: Communication and Information Services

Action Requested: Authorize payment for continuous software maintenance and support for Document Express software application.

Contract Number: DSV-2019-00009974 Contract Term: 10/1/2019 to 9/30/2020

Background: MHC Software is a Sole Source proprietary that provides software maintenance and support services. This software is utilized by the City Controller's Office. The software tool allows for printing automated payroll checks and W2 Form, positive pay automation for validation of checks issued by the City, software upgrades, and unlimited software training via web or phone, as needed.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1665		3438		CX DSV-2019-00009974	\$4,770.00
Financing: Data Services Fund (subject to appropriations)						TOTAL:	\$4,770.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
Shelia Robinson (Apr 11, 2019)
By Department Director

Apr 11, 2019
Date

Christina Tsvetkovsk
Christina Tsvetkovsk (Jun 10, 2019)
Approved as to Form by City Attorney Date

Joey Zapata
Joey Zapata (Jun 10, 2019)
By City Manager

Jun 10, 2019
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196085

EFFECTIVE DATE

FEB 19 2019

CITY SECRETARY
DALLAS TEXAS

FEB 10 PM 2:57

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): **Extension**
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Greensmiths Inc. Vendor No. 269732

Subject: Granulated and Liquid Fertilizers

Lead Dept: Park and Recreation

Action Requested: Authorize a two-year extension for master agreement BA1602 and a price increase from manufacturer for items Ronstar 5-0-15 1% in the increase of 6.0% from \$28.00 to \$30.00, Howard Johnson 19-13-16 in the increase of 6.0% from \$14.00 to \$15.00, Howard Johnson 24-2-4 with Uflexx in the increase of 8.0% from \$14.88 to \$16.25 and Howard Johnson 34-0-4 with Uflexx in the increase of 6.0% from \$14.65 to \$15.75.

Contact: Shola Adebajo (214) 670-8858

Contract Number: PKR-2019-00008429 Contract Term: 2/24/2016 to 2/22/2021

Background: On February 24, 2016, Dallas City Council authorized a three-year term master agreement with Greensmiths Inc. (269732) for the purchase of Granulated and Liquid Fertilizers in the amount of \$194,052.00 by resolution #16-0327 resulting from solicitation #BA1602. Per the specifications, the vendor shall be allowed to increase their price by no more than 25% of the original awarded bid price with support of market changes. This extension and price increase will allow for the continuation of this master agreement at the same terms and conditions or until funds are depleted.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2019-00008429	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	16-0327	2/24/2016	\$950,328.25	\$0.00	\$ 0.00	N/A %

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

1.31.19
Date

[Signature]
Approved as to Form by City Attorney

05/15/2019
Date

[Signature]
By City Manager

2/19/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196086

EFFECTIVE DATE

5/6/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 10 PM 4:31
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Winnetka Heights Neighborhood Association Vendor No. VC19975

Subject: Dallas Neighborhood Vitality Grant Program

Lead Dept: Planning & Urban Design

Action Requested: The purpose of this Administrative Action is to establish a conditional grant with Winnetka Heights Neighborhood Association for this neighborhood revitalization and improvement project – Neighborhood Physical Improvements and Beautification. (See Exhibit A Dallas Neighborhood Vitality Grant Program Statement)

Contract Number:	PNV-2019-00010005	Contract Term:	6/6/2019	to	6/5/2020
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Background: The City of Dallas recognizes the importance of its role in neighborhood quality of life and is offering competitive grant-based financial assistance to neighborhood groups to develop and implement projects that address specific needs while increasing resident engagement, promoting neighborhood pride and building neighborhood capacity through collaboration and partnerships. The Dallas Neighborhood Vitality Grant program improves neighborhoods by providing up to \$10,000 for physical improvements and up to \$5,000 for engagement enhancement projects. The impact translates into a more revitalized community and a better city.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0297	PNV	1728	ECNR	3099		MASC PNV-2019-00010005	\$10,000.00
Financing: Current Funds						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Rick Ches Date: 5/6/2019
 Approved as to Form by City Attorney: [Signature] Date: 6-7-19
 By City Manager: [Signature] Date: 5/6/2019



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196087

EFFECTIVE DATE

06/07/2019
CITY SECRETARY
DALLAS TEXAS
2019 JUN 1 AM 9:06
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: Ogletree, Deakins, Nash, Smoak & Stewart, P.C. Vendor No. VC0000010490

Subject: Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with Ogletree, Deakins, Nash, Smoak & Stewart, P.C. to provide legal services to the City of Dallas in connection with revision of the City's wage overpayment policies. This contract shall not exceed \$25,000.

Contract Number: ATT-2019-00010645 Contract Term: to Indefinite

Background: Ogletree, Deakins, Nash, Smoak & Stewart, P.C. will review and update the City's existing wage overpayment policies pursuant to Administrative Directive 3-69, including revision of internal policy guidance for use by managers and other City administrative personnel. Ogletree, Deakins, Nash, Smoak & Stewart, P.C. will be paid on an hourly rate basis as provided by the engagement letter dated May 30, 2019. This contract shall not exceed \$25,000.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0192	ORM	3888		3033		CX ATT-2019-00010645	\$25,000.00	
Financing:							TOTAL:	\$25,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

6.6.19
Date

[Signature]
Approved as to Form by City Attorney Date 6/11/19

[Signature]
By City Manager Date 6/7/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196088

EFFECTIVE DATE

Jun 10, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
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RECEIVED
2019 JUN 11 AM 10:01
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: IBM Corporation Vendor No. 001003

Subject: Change order to Big Data Services

Lead Dept: Communication & Information Services

Action Requested: Authorize Supplemental Agreement 1 to approve a change to the City's big data platform.

Contract Number:	POM-2017-00001591	Contract Term:	4/15/2019	to	2/28/2020
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Background: IBM is ending support for one of its current big data platform components, the IBM Open Platform, in July 2019. This change request will allow the City to migrate from the retiring component to HortonWorks Data Platform, the new supported one, at no charge to the City.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						MASC DSV00001591	\$0.00
						-	
						-	
Financing: Data Services Fund - Subject to Annual Appropriations						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	17-0349	2/22/2017	\$2,041,434.32	\$0.00	\$2,041,434.32	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
Shelia Robinson (Apr 26, 2018)
By Department Director Date 04/16/19

Don Knight
Don Knight (Jun 10, 2019)
Approved as to Form by City Attorney Date Jun 10, 2019

[Signature]
By City Manager Date Jun 10, 2019



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196089

EFFECTIVE DATE

May 31, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
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RECEIVED
 2019 JUN 11 AM 10:01
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Bearcom Operating, LLC Vendor No. 354717

Subject: Extension of Master Agreement BU0811 for Radio, Two-Way Equipment and Parts

Lead Dept: Communication and Information Services

Action Requested: Authorize a 12-month extension of master agreement BU0811 for radio, two-way equipment and parts.

Contract Number:	DSV-2016-00001414	Contract Term:	5/2/2019	to	5/1/2020
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Background: On June 17, 2015, Council authorized a three-year master agreement with Bearcom Group, Inc. for the purchase of communication equipment and parts. This extension will allow the City to continue purchasing these goods under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
						MA	BU0811	
								\$0.00
								-
								-
Financing:						NA	TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	7	09-1883	8/12/2009	\$61,700.00	\$0.00	\$61,700.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
Shelia Robinson (May 22, 2019)
By Department Director

05/22/19
Date

Don Knight
Don Knight (May 31, 2019)
Approved as to Form by City Attorney *DK*
Date

05/31/19
Date

Debra Patten
Debra Patten (May 31, 2019)
By City Manager

05/31/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196090

EFFECTIVE DATE

June 10, 2019

1. Place an "X" in the appropriate box for the approval of:

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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 11 AM 10:02
 CITY SECRETARY
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Motorola Solutions, Inc. Vendor No. 033581

Subject: Extension of Master Agreement BU0811 for Radio, Two-Way Equipment and Parts

Lead Dept: Communication and Information Services

Action Requested: Authorize a 6-month extension of master agreement BU0811 for radio, two-way equipment and parts.

Contract Number:	DSV-2016-00001414	Contract Term:	5/3/2019 to 5/2/2020
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Background: On September 24, 2008, Council authorized a three-year master agreement with Motorola Solutions, Inc. for the purchase of communication equipment and parts. This extension will allow the City to continue purchasing these goods under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
						MA	BU0811	
								\$0.00
						-		
						-		
Financing:						NA	TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	7	08-2528	9/24/2008	\$12,936,205.00	\$0.00	\$12,936,205.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Sheila Robinson
 Sheila Robinson (May 24, 2019)
 By Department Director

May 24, 2019
 Date

Don Knight
 Don Knight (Jun 10, 2019)
 Approved as to Form by City Attorney DK
 Date 06/10/19

Jorge Zapata
 Jorge Zapata (Jun 10, 2019)
 By City Manager

06/10/19
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196091

EFFECTIVE DATE

06/10/2019

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2019 JUN 11 PM 12:18
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: But Viet News, Inc. Vendor No. VC0000010230

Subject: Advertisement Services

Lead Dept: City Secretary's Office

Action Requested: Authorize payment for advertisement services in the amount of \$3,400.00

Contract Number:	SEC-2019-00010714	Contract Term:	05/20/2019	to	06/08/2019
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Background: The publication notice advertises early voting polling locations, dates, and times and election day polling locations, dates, and times for the upcoming runoff election on June 8, 2019.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	SEC	1190		3320		CX SEC-2019-00010714	3,400.00
						-	
						-	
Financing: General - FY2019						TOTAL:	3,400.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196092

EFFECTIVE DATE

6/3/19 MAC

1. Place an "X" in the appropriate box for the approval of:

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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 11 PM 1:05
 CITY SECRETARY'S
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: NOW SPECIALTIES Vendor No. 517148

Subject: REPAIR OF SIGNAGE IN BAGGAGE CLAIM

Lead Dept: AVI

Action Requested: Authorize Administrative Action for a service contract to repair signage in baggage claim at Dallas Love Field. Service bid out through Purchasing using Bid#B3190183. Amount not to exceed \$7,232.00

Contract Number: AVI-2019-00010647 Contract Term: 5/31/2019 to 5/30/2020

Background: Signage in Baggage claim is in need of repair. Vendor will remove signs, repair, and replace signs. Fabrication of signs will occur at vendors shop and returned for replacement. Purchasing bid out service using Bid#B3190183 in the amount of \$7,232.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
130	AVI	7736	AV18	3210		CX AVI-2019-00010647	\$7,232.00
Financing: FY2019 Operating Fund						TOTAL:	\$7,232.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

5/31/19
Date
[Signature]
By City Manager

[Signature]
Approved as to Form by City Attorney
6/3/19
Date

06/11/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196093

EFFECTIVE DATE

May 31, 2019

CITY SECRETARY
DALLAS TEXAS
MAY 31 11 PM 4:17

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

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- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No *CS*
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: VAN ENTER STUDIO, LTD. Vendor No. VS0000022723

Subject: Condition assessment of the Robert E Lee and the Confederate Soldier upon its sale

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization is requested for the immediate services of van Enter Studios, Ltd to provide a condition assessment on the Proctor sculpture which has been in storage for 22 months. The Conservator will visit the storage site to prepare a detailed condition report on the bronze sculpture, *Lee and the Confederate Soldier*. The report will contain photographs and clearly describe the condition of the sculpture before its sale and relocation.

Contract Number:	OCA-2019-00010644	Contract Term:	6/1/2019	to	6/30/2019
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Background: The Charlottesville, VA's deaths at a rally opposing confederate monuments prompted Dallas city council to remove *Lee and the Confederate Soldier* from city property. After the September 6, 2017 Council resolution, the bronze sculpture of Robert E. Lee was removed from Lee Park at 3310 Turtle Creek Blvd (now Turtle Creek Park), and relocated to a City facility for indefinite storage. The sculpture was surplused and auctioned by the city. In preparation of removal of the sculpture by the new owner, a condition report is required. Van enter is most familiar with the sculpture.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4804		3070		CX OCA-2019-00010644	\$1,200.00
						-	
						-	
Financing: General Fund						TOTAL:	\$1,200.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps

By Department Director

05/31/2019

Date

Taylor Floyd

Approved as to Form by City Attorney

06/06/2019

Date

Jay [Signature]

By City Manager

05/31/2019

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196094

EFFECTIVE DATE

5/22/19 JB

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Untreated Water Purchase Contract
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUN 11 PM 2:25
 CITY SECRETARY
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Stonebriar Country Club Joint Venture	Vendor No.	
Subject:	Authorize Untreated Water Contract		
Lead Dept:	Dallas Water Utilities		

Action Requested: Authorize Dallas Water Utilities to execute a three-year contract with Stonebriar Country Club Joint Venture to provide untreated water.

Contract Number: DWU-2019-00010539 Contract Term: _____ to 3yr

Background: The City of Dallas has water rights in Stewart Creek, a tributary of Lake Lewisville, for multiple purposes including water rights for irrigation use. The untreated water diverted by Stonebriar Country Club Joint Venture shall be considered diverted from Lake Lewisville, at Stonebriar Country Club Joint Venture's diversion points. This water will be billed at the ordinance rate for untreated water service in accordance with Chapter 49 of the Dallas City Code. The sale of untreated water to Stonebriar Country Club Joint Venture is subject to, and limited by, available system supply.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	
							-	
							-	
	Financing:						TOTAL:	0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Approved as to Form by City Attorney

Date

City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196095

EFFECTIVE DATE

5-31-2019

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 JUN 12 PM 2:50

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Mas-Tek Engineering and Associates, Inc. Vendor No. 350688

Subject: Material Testing Service – Street Group 12-628, SA #3

Lead Dept: Public Works

Action Requested: Authorize Supplemental Agreement #3 for Professional Services Contract with Mas-Tek Engineering and Associates, Inc., in an amount not to exceed \$15,100.00 to provide Construction Material Testing during the construction of Street Group 12-628. This Supplemental Agreement will revise the contract amount from \$25,240.00 to \$40,340.00

Contract Number:	STS-2017-00002016	Contract Term:	03/1/2019	to	2/28/2021
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Background: On June 13 2017, the City Manager's Office signed an Administrative Action and Contract for Construction Material Testing by Administrative Action No. 176252 to Mas-Tek Engineering & Associates, Inc., in the amount not to exceed \$20,240.00 for Street Group 12-628 Paving and Drainage Improvement Project. This Supplemental Agreement will provide additional funding necessary for the Material Testing Services to complete the project.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
3U22	PBW	S311	SREC	4113	PB12S311	STS-2017-00002016	\$7,550.00	
3U22	PBW	S448	SREC	4113	PB12S448	STS-2017-00002016	\$7,550.00	
Financing:						2012 Bond Funds	Total	\$15,100.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	3	176252	6/13/2017	\$20,240.00	\$5,000	\$40,340.00	99.30%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Date: 5/30/19
 Approved as to Form by City Attorney: Date: 06-11-19
 By City Manager: Date: 05/31/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196096

EFFECTIVE DATE

April 19, 2019

RECEIVED
CITY SECRETARY
DALLAS TEXAS
APR 19 12 PM 4:28

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: The Tower Optical Company, Inc. Vendor No. VS0000019887

Subject: Lease of Binocular Viewing Machine

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization to enter into a 3-year lease agreement for one non-coin operated binocular viewing machine at the Bath House Cultural Center.

Contract Number: OCA-2019-00010030 Contract Term: March 1, 2019 to February 28, 2022

Background: This binocular viewing machine has been in fixed on the back deck of the Bath House Cultural Center, pointing towards White Rock Lake, for approximately 12 years. This agreement will keep the device in place for visitors enjoyment.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4833		3070		MASC OCA-2019-00010030	\$1,350.00
						-	
						-	
Financing: General Fund						TOTAL:	\$1,350.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Apr 19, 2019)
By Department Director

Apr 19, 2019
Date

mpc
Marilyn Samples (Jun 7, 2019)
Approved as to Form by City Attorney

Jun 7, 2019
Date

Jenny Caputo
Jenny Caputo (Apr 19, 2019)
By City Manager

Apr 19, 2019
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196097

EFFECTIVE DATE

JUNE 7, 2019

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 JUNE 12 PM 12:28
 DALLAS TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Hoblitzelle Foundation Vendor No. _____

Subject: Grant Acceptance

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization to accept a grant from the Hoblitzelle Foundation in the amount of \$30,000 to assist with the Majestic Theatre history gallery project. The funds will support the purchase of a collection of memorabilia related to the Majestic's historical past.

Contract Number: _____ Contract Term: _____ to _____

Background: The Majestic Theatre is approaching its 100th Anniversary, and OCA staff is working to prepare for its centennial year. The history gallery will be in the theater's lower lobby. The Hoblitzelle Foundation's gift comes with no formal grant agreement or requirements for ongoing expenditures.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0388	OCA			RSRC 8411			\$30,000
						-	
						-	
Financing:		Revenue: OCA Gift & Donation Fund				TOTAL:	\$30,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Jun 7, 2019)
By Department Director

06/07/2019
Date

Quinn
Approved as to Form by City Attorney
06/07/2019
Date

Joyce Zapata
Joyce Zapata (Jun 8, 2019)
By City Manager

06/07/2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196098

EFFECTIVE DATE

Jun 10, 2019

RECEIVED
CITY SECRETARY
DALLAS TEXAS
JUN 11 PM 4:28

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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached).
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Seeds to STEM Vendor No. VS91004

Subject: Cultural Services

Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall provide teaching artists for the Summer Arts at the Center summer camp program at the South Dallas Cultural Center on June through July 2019. Teaching artists will provide instruction to 60 students between the ages of 5-15 in multi-disciplinary artistic fields such as African American contributions to American Culture with a focus on the Harlem Renaissance. Course will focus on dance, music, visual art, theater and history. Summer camp classes are Monday through Friday, 9a to 4:30p during the contract term. Additionally, consultant will provide supplemental programming with a focus on STEM related activities.

Contract Number: OCA-2019-00010184 Contract Term: 6/12/2019 to 7/5/2019

Background: Seeds to STEM was selected to perform services for the South Dallas Cultural Center because of its cultural and administrative experience, and connection to the greater Dallas community. The fee for this service will not exceed \$49,900.00. Consultant understands that the City of Dallas will pay for services as follows: The fee for services as required in the scope is \$49,900 and will be paid in three (3) installments: (1) \$30,000 upon execution of agreement with submission of invoice (2) \$10,000 upon approval of first deliverable with submission of invoice (3) Final installment of \$9,9000 upon completion of contract terms with submission of invoice within thirty days of and completion of final deliverable. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy, as amended.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4832	CA02	3089		CX OCA-2019-00010184	\$49,900.00
						-	
						-	
Financing: General Fund						TOTAL:	\$49,900.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps

By Department Director

Jun 10, 2019

Date

Christen Sutton

Approved as to Form by City Attorney

Jun 12, 2019

Date

Jay [Signature]

By City Manager

Jun 10, 2019

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196099

EFFECTIVE DATE

06/13/2019

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 DALLAS, TEXAS
 JUN 13 AM 9:02

1. Place an "X" in the appropriate box for the approval of:

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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Volunteer Now	Vendor No.	262154
Subject:	Authorizing Supplemental Agreement No. 1		
Lead Dept:	Human Resources		

Action Requested: Allow one-year extension of this contract through June 14, 2020 and add an additional \$50,000. The vendor has agreed to continue service provision.

Contract Number:	POM-2016-0000726	Contract Term:	6/15/2019	to	06/14/2020
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Background: On June 15, 2016, Dallas City Council authorized a three (3) year contract with Volunteer Now for volunteer services for recruiting and placing volunteers throughout the City departments for various job duties, special events, and emergency and disaster response. As part of the volunteer program, background checks are performed on each volunteer. Currently, \$55,998 will allow for the continuation of services through the heavy use summer season and will allow time for the specifications to be revised and a new solicitation issued.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
001	PER	1432		3070	Vol Serv	POM- 2016-00000726	\$50,000	
Financing:							TOTAL:	\$50,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	16-1044	06/15/2016	\$343,350	0	\$393,350	14.6%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
 Date: 6-12-2019
 Approved as to Form by City Attorney
 Date: 6/13/2019
 By City Manager
 Date: 6/13/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196100

EFFECTIVE DATE

5/22/19

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DALLAS, TEXAS
2019 JUN 3 PM 2:26

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1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	REMI, 11325 North Community House Rd, Suite 300, Charlotte, NC 28277	Vendor No.	VS0000060641
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Subject: Service Agreement

Lead Dept: DWU

Action Requested:

- 1. Inductively Coupled Plasma (ICP) located at Central Treatment Plant - Analytical Lab.
- 2. Gas Chromatography and Mass Spectroscopy (GC-MS) Model # 5977.
- 3. Thermo-Gallery automated chemistry analyzer located at Central process laboratory.
- 4. HACH-Lachat instrument located at Southside process laboratory

Contract Number:	DWU-2019-00010453	Contract Term:	July 1, 2019	to	June 30, 2021
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Background: This analyzer provides excellent analytical performance and covers a wide range of application areas including water, wastewater, soil and quality control. It is used to measure required TCEQ permit analytes and monitor other non-specific indicators that determines water quality or cleanliness. This service agreement will help maintain the DWU's National Laboratory Accreditation Program Certification, minimize disruptions in service, and extend equipment life.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0100	DWU	7042		3110		-	\$16,720.28	
0100	DWU	7042		3110		-	\$13,075.46	
0100	DWU	7043		3110		-	\$7,774.50	
0100	DWU	7044		3110		-	\$7,927.80	
Financing:							TOTAL:	\$45,498.04

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

5/21/19
By Department Director

5/22/19
Date

6/5/19
Approved as to Form by City Attorney
Date

By City Manager
5/22/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196101

EFFECTIVE DATE

RECEIVED
2019 JUN 3 PM 4:01
CITY SECRETARY
DALLAS, TEXAS
APR 17 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Master Agreement Extension
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Harrell's LLC. Vendor No. VC0000013094

Subject: Granulated and Liquid Fertilizers

Lead Dept: Park and Recreation

Action Requested: Authorize a two-year extension for master agreement BA1602 and a price increase from manufacturer for items Celsius WG in the increase of 9.2% from \$93.40 to \$102.00, Bio-Maxx 4-0-0 in the increase of 8.4% from \$240.00 to \$260.00 and Legacy PGR in the increase of 3.42% from \$950.00 to \$983.25.
Contact: Shola Adebajo (214) 670-8858

Contract Number:	PKR-2019-00008429	Contract Term:	2/24/2016	to	2/22/2021
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Background: On February 24, 2016, Dallas City Council authorized a three-year term master agreement with Harrell's, LLC (VC0000013094) for the purchase of Granulated and Liquid Fertilizers in the amount of \$110,707.50 by resolution #16-0327 resulting from solicitation #BA1602. Per the specifications, the vendor shall be allowed to increase their price by no more than 25% of the original awarded bid price with support of market changes. This extension and price increase will allow for the continuation of this master agreement at the same terms and conditions or until funds are depleted.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2019-00008429	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	1	16-0327	2/24/2016	\$925,328.25H	\$0.00	\$ 0.00	N/A %

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Walter Williams 4-16-19

By Department Director

Date

Orin

Approved as to Form by City Attorney

05-22-19

Date

Shola Adebajo

By City Manager

4-17-19

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196102

EFFECTIVE DATE

MAY 15 2019

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
MAY 15 4:01 PM

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Jerone Roy Vendor No. VS25840

Subject: Let's Play Music/21st Century Media

Lead Dept: Park and Recreation

Action Requested: Authorize a master agreement of \$6,480.00 for services to provide a music media literacy workshop at seven Dallas Park and Recreation recreational facilities. The vendor will provide a total of 36 60-minute enrichment classes during the contract term.
Contact: Lisa McClendon (214) 671-0421

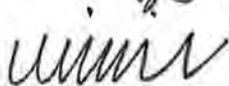
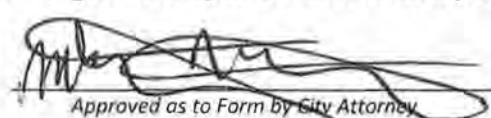

Contract Number: PKR-2019-00010350 Contract Term: 06/09/2019 to 08/30/2019

Background: Dallas Park and Recreation solicited RFPs from various Afterschool/Summer Camp vendors who meet the programmatic needs of the PKR Department. Let's Play Music is a media literacy workshop that increases critical and analytical thinking skills through a series of group discussions and hands on activities. Dallas PKR selects vendors who align with the various curriculum needs for the PKR STEAM Summer Camps.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2019-00010350	\$6,480.00	
Financing:							TOTAL:	\$6,480.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 5.13.19  5/29/19
 By Department Director Date Approved as to Form by City Attorney Date
 5-15-19
 By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	196103
		EFFECTIVE DATE
		MAY 15 2019

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUN 13 PM 4:01
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: EMPAC Vendor No. VS76165

Subject: Summer Math Camp

Lead Dept: Park and Recreation

Action Requested: Authorize a master agreement of \$18,090.00 for services to provide a summer math camp program for STEM enrichment at three Park and Recreation recreational facilities. The vendor will provide teaching and development of fundamental math skills to participants including the basic concepts for mathematics.

Contact: Lisa McClendon (214) 671-0421

Contract Number:	PKR-2019-00010348	Contract Term:	06/09/2019	to	08/30/2019
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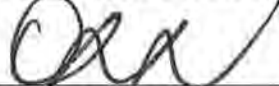
Background: Dallas Park and Recreation solicited RFPs from various Afterschool/Summer Camp vendors who meet the programmatic needs of the PKR Department. EMPAC provides STEM math programming to youth ages 5 – 12 in a summer camp setting. Dallas PKR selects vendors who align with the curriculum needs for the PKR STEAM Summer Camps.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2019-00010348	\$18,090.00
						-	
						-	
Financing:						TOTAL:	\$18,090.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 5.13.19
 By Department Director Date


 Approved as to Form by City Attorney 06-04-2019
Date


 By City Manager 5-15-19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196104

EFFECTIVE DATE

Jun 13, 2019

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 2019 JUN 14 AM 8:48
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 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: CivicPlus, LLC Vendor No. VS0000021214

Subject: Park and Recreation software Maintenance and Services

Lead Dept: Communication and Information Services

Action Requested: Authorize for continuous maintenance and support services of the CivicPlus GCMS software applications used by Dallas Park and Recreation.

Contract Number: DSV-2019-00009934 Contract Term: 5/1/2019 to 4/30/2022

Background: CivicPlus is a Sole Source proprietary that provides software maintenance and support services for the City of Dallas Park's website. This online hosted software tool will allow 24/7 emergency support, system enhancements and upgrades, service patches updates and fixes, testing, routine follow-up check-ins, training, and dedicated support personnel, as needed.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0341	PKR	5021		3070		MASC DSV-2019-00009934	\$49,618.76
Financing: Data Services Funds							TOTAL: \$49,618.76

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
Shelia Robinson (May 20, 2019)
By Department Director

May 20, 2019
Date

Christina Tsevakos
Christina Tsevakos (Jun 13, 2019)
Approved as to Form by City Attorney Date

Joey Zappala
Joey Zappala (Jun 13, 2019)
By City Manager

Jun 13, 2019
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196105

EFFECTIVE DATE

5-21-19

14

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 14 AM 10:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: S2 Willow Pond, LLC DBA The Hive Apartments Vendor No. VC16922

Subject: ICI Rebate

Lead Dept: Dallas Water Utilities

Action Requested: Approval of an Industrial, Commercial, Institutional (ICI) rebate application pursuant to Council Resolution No. 12-0530 adopted on February 22, 2012. Authorize payment for replacement of toilets, showerheads, lavatory faucet aerators, and kitchen faucet aerators, for a total authorized rebate \$23,628.83.




Contract Number: DWU-2019-00009941 Contract Term: to

Background: The ICI rebates complement the ICI audits conducted by the City of Dallas to help high water-use customers identify opportunities to reduce their water consumption. Rebate amounts are the lesser of: half the installed cost of the equipment or \$0.96 per thousand gallons saved over the life of the project. Maximum project life is determined by the type of equipment and does not exceed 10 years. S2 Willow Pond LLC, DBA The Hive Apartments, has applied for a rebate through the DWU ICI Rebate Program for the replacement of existing toilets, showerheads and aerators with new high efficiency toilets, showerheads and aerators. Total annual savings associated with this project are calculated at 7,461,253 gallons per year. Total authorized rebate \$23,628.83.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
								0713
						-		
						-		
Financing:							TOTAL:	\$23,628.83

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 5/20/19 By Department Director
 5/24/19 Approved as to Form by City Attorney
 5/21/19 for City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196106
EFFECTIVE DATE

6/16/19 JS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETAR
DALLAS, TEXA
2019 JUN 14 PM 3:52

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: The Dallas Foundation Vendor No. _____

Subject: City of Dallas Emergency Assistance Fund

Lead Dept: City Manager's Office

Action Requested: Authorize a 10-year agreement between the City of Dallas and The Dallas Foundation, for the establishment of The City of Dallas Emergency Assistance Fund.

Contract Number: CMO-2019-00010691 Contract Term: 06/21/2019 to 06/20/2029

Background: The Dallas Foundation's principal purpose is to receive and administer funds for various charitable and educational purposes and the City of Dallas is establishing a designated, specific purpose fund for emergency assistance. The Dallas Foundation will receive and administer the donations received from the public sector for the City of Dallas Emergency Fund, which will in turn be used to assist with emergencies.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

M. Elizabeth Reich 6-5-19
By Department Director Date

[Signature] 6-13-19
Approved as to Form by City Attorney Date

[Signature] 6/16/19
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196107

EFFECTIVE DATE

5-15-2019 CT.

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUN 7 PM 1:52
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: DRS Imaging Services of Texas, Inc. Vendor No. VS90690

Subject: Service Contract Extension and Increase of Funds

Lead Dept: DEV

Action Requested: Authorize supplemental agreement #1 for (1) a one-year extension of the term and (2) additional \$50,000.00 in funds to service contract BNZ1614 for digitization services.

Contract Number:	POM-2016-00001122	Contract Term:	10-25-19	to	10-24-20
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Background: On October 26, 2016 City Council authorized a three-year service contract with DRS Imaging Services of Texas, Inc. (VS90690) in the amount of \$663,660.00 by resolution number 16-1719 resulting from solicitation BNZ1614. This service contract provides digitization services for multiple departments. This extension and increase of funds will allow for the continuation of services under the same terms and conditions until 10-24-2020.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Financing: General Funds						TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	1	16-1719	10-26-16	\$663,660.00	\$0.00	\$713,660.00	7.5%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

5/14/19
Date

Approved as to Form by City Attorney
6/16/2019
Date

By City Manager

57579
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196108

EFFECTIVE DATE

6/3/2019

c.t.

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2019 JUN 17 11:52 AM
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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Clifford Power Systems, Inc.	Vendor No.	354227
Subject:	Service Contract Extension		
Lead Dept:	OPS		

Action Requested:	Authorize supplemental agreement No. 1 for a six-month extension of the term to service contract BN1612 for emergency generator repair and maintenance. (16-0795)						
	Contract Number:	POM-2016-00000383	Contract Term:	5-24-19	to	11-23-19	

Background: On May 25, 2016 City Council authorized a three-year service contract with Clifford Power Systems, Inc. (354227) in the amount of \$431,280.00 by resolution number 16-0795 resulting from solicitation BN1612. This service contract provides emergency generator repair and maintenance for multiple departments. This extension will allow for the continuation of services under the same terms and conditions until 11-23-2019.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
								-
							-	
							-	
	Financing: General Funds						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	16-0795	5-25-16	\$431,280.00	0.00	\$ 0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
 Approved as to Form by City Attorney
 By City Manager

Date: 5/28/19
 Date: 6/7/2019
 Date: 06/03/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196109

EFFECTIVE DATE

6/13/19

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CITY SECRETARY
DALLAS, TEXAS
2019 JUN 13 PM 4:27

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): MOU with SPCA of Texas
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: SPCA of Texas Vendor No. 233261

Subject: Memorandum of Understanding with the Society for the Prevention of Cruelty to Animals (SPCA) of Texas

Lead Dept: Dallas Police Department

Action Requested: Authorize a Memorandum of Understanding with SPCA of Texas authorizing the SPCA to assist in investigations related to certain animal cruelty offenses described in Chapter 42 and Chapter 21 of the Texas Penal Code.

Contract Number: DPD-2019-00010577 Contract Term: to

Background: The Memorandum of Understanding (MOU) will allow the Dallas Police Department and the SPCA to collaborate and investigate cases of alleged animal abuse. The SPCA has numerous resources including seasoned special investigators with experience in the field of animal abuse and veterinarians capable of evaluating abused animals. This MOU makes it possible for the SPCA to better serve in a support role to animal abuse investigations, including instances where animals must be removed, cared for, and housed. The Dallas Police Department will maintain the responsibility for filing and referring cases for prosecution to the Dallas County District Attorney's Office and will also continue to maintain overall control of the responsibility for reporting Animal Cruelty Offenses.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0.00
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: 

Date: 6/13/19

By City Manager: 

Date: 6-13-19

Approved as to Form by City Attorney:  Date: 6/17/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196110

EFFECTIVE DATE

6/5/2019 TS

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 17 PM 3:51
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Jose Lopez & Maribel Del Campo Vendor No. _____

Subject: Dallas Homebuyer Assistance (DHAP)

Lead Dept: Housing

Action Requested: Execution of City of Dallas Homebuyer Written Agreements (HOME/CDBG)

Contract Number: HOU-2019-00010570 Contract Term: _____ to _____

Background: Mr. Lopez & Ms. Del Campo were approved for \$28,400.00 in homebuyer assistance (\$26,400-DHAP & \$2,000 Sales price reduction in HOME fund for the development of the unit). DHAP was approved by City Council on Oct. 25, 2017 per Resolution 171653. Funding for the assistance was approved through the FY 2017-2018 HUD Consolidated Plan per Council Resolution 171171. The program was approved to allow homebuyer assistance to homebuyers at or below 80% of the area median income. The CAO requires an AA to execute the attached agreements for each individual homebuyer.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0.00
						-	0.00
						-	0.00
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl'l Agreement Percentage
	n/a	n/a	n/a	0.00	0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

6/5/2019
Date

By City Manager

Approved as to Form by City Attorney

6/5/2019
Date

6/10/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196111

EFFECTIVE DATE

Jun 13, 2019

CITY SECRETARY
DALLAS TEXAS

JUN 17 PM 4:12

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
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- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **HERBIE JOHNSON** Vendor No. 513407

Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization is requested for to extend current contract in which consultant shall present performances, workshops and residencies as directed by the Office of Cultural Affairs that use jazz and blues within the context of American standards from various periods such as Dixieland, Swing, Bop, and Popular music including the many jazz standards written as Broadway compositions, which can be presented to adults and children of all ages. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2019-00009227 (CR-24626) Contract Term: 2/1/19 to 9/30/2019

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$2,600.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878		3089	CAP	MASC OCA-2019-00009227	\$2,600.00
Financing: General Fund							TOTAL: \$2,600.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
		24117/195219	1/25/19	\$10,375.00	\$0.00	\$12,975.00	25%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps

Jun 12, 2019

Christen Sutton

Jun 17, 2019

By Department Director

Date

Approved as to Form by City Attorney

Date

Joynt Asst

Jun 12, 2019

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196112

EFFECTIVE DATE

6/18/2018 *BA*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUN 18 AM 11:11
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: NP & S Management dba S. Renee Narloch & Associates Vendor No. _____
 Subject: Service Contract

Lead Dept: Human Resources (PER)

Action Requested: *BA* ~~Action Requested Must State:~~ Authorize an executive search services contract with NP&S Management, Inc. dba S. Renee Narloch & Associates to conduct a nationwide executive search to select a qualified candidate for the post of city attorney. The cost for services shall not exceed \$34,000 which includes the consultant's fee and all reimbursable consultant expenses.

Contract Number: PER-2019-00010128 Contract Term: *June 18, 2019* to *May 31, 2020*

Background: On April 25, 2019, a formal request for competitive sealed proposal was advertised to retain an executive search firm. The solicitation closed on May 2, 2019 with two proposals submitted. After Committee evaluation, the proposal scores were tabulated and the most advantageous proposer was identified. This service contract will allow the City to engage the awarded vendor to fill the position of City Attorney through an executive search.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	ATT	1308		3099		- PER-2019-00010128	\$34,000
						-	
						-	
Financing:						TOTAL:	\$34,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	N/A	N/A	N/A	N/A	N/A	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

6/17/19
Date

[Signature]
Approved as to Form by City Attorney
6/18/2019
Date

[Signature]
By City Manager
6/18/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196113

EFFECTIVE DATE

4/18/19 MSE

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 18 AM 11:48
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: CHM Weatherguard LP Vendor No. VC19683

Subject: Expansion joint Replacement for DAL

Lead Dept: AVI

Action Requested: Authorize Administrative Action to have all expansion joint replacement throughout Dallas Love Field. Service bid out through Purchasing #B6190781. Service not to exceed \$19,235.00

Contract Number: AVI-2019-00010023 Contract Term: 4/4/2019 to 4/3/2020

Background: Expansion Joints are worn and need replacement. Vendor will remove and install expansion gaskets and polyurethane sealants at Dallas Love Field terminal (secure and non-secure interior locations) Bid# B6190781

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
130	AVI	7737	AV19	3210		CX AVI-2019-00010023	\$19,235.00
Financing: FY2019 Operating Fund						TOTAL:	\$19,235.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

[Signature] 4/18/19
Date

[Signature] 4/29/19
Approved as to Form by City Attorney Date

[Signature]
By City Manager Date 4/18/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
196114
EFFECTIVE DATE
5/21/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 10 AM 10:00
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Populus Technologies, Inc. Vendor No. _____

Subject: Dockless Vehicle Ordinance Enforcement and Compliance

Lead Dept: Department of Transportation

Action Requested: Enter into a service agreement with Populus Technologies, Inc. so City of Dallas staff will be able to access and utilize and software or systems created by Populus Technologies, Inc. during the course of the Dockless Vehicle Ordinance Enforcement and Compliance pilot.

Contract Number: TRN-2019-00010482 Contract Term: June 2019 to December 2019

Background: In June 2018 the Dallas City Council approved the Dockless Vehicle Ordinance allowing independent companies to deploy bikes and scooters in the public right-of-way for public use. Since Ordinance adoption scooter use has become very popular and with increasing use there is a growing need to ensure compliance with the City's ordinance. Scooter use is in a trial period and staff is using this time to develop potential enforcement strategies. Populus may develop proprietary software and systems for Ordinance enforcement and service agreements with the City of Dallas are necessary to gain access to and utilize those systems.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0.0
						-	0.0
						-	0.0
Financing:						No cost consideration during the trial period	TOTAL: 0.0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

5/16/19 Date
 By Department Director
 5/28/19 Date
 Approved as to Form by City Attorney
 05/21/19 Date
 By City Manager



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196115

EFFECTIVE DATE

5/21/2019
CITY SECRETARY
DALLAS TEXAS
RECEIVED
JUN 18 AM 10:05

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Digital Unity Vendor No. _____

Subject: Dockless Vehicle Ordinance Enforcement and Compliance

Lead Dept: Department of Transportation

Action Requested: Enter into a data sharing agreement with Digital Unity to gather data related to dockless vehicle use and create a compliance and enforcement tool.



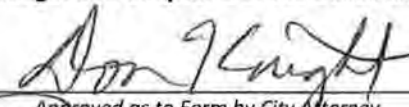
Contract Number: TRN-2019-00010479 Contract Term: June 2019 to December 2019

Background: In June 2018 the Dallas City Council approved the Dockless Vehicle Ordinance allowing independent companies to deploy bikes and scooters in the public right-of-way for public use. Since Ordinance adoption scooter use has become very popular and with increasing use there is a growing need to ensure compliance with the City's ordinance. Scooter use is in a trial period and staff is using this time to develop potential enforcement strategies, The services provided by Digital Unity are one of the proposed compliance and enforcement strategies. There are no costs during the trial period.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0.0
						-	0.0
						-	0.0
Financing: No cost consideration during the trial period						TOTAL:	0.0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director
 By City Manager
 Approved as to Form by City Attorney
 Dates: 5/16/19, 5/28/19, 05/21/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196116

EFFECTIVE DATE

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
MAY 25 2019
JUN 6 PM 4:12

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Now Watch Me Draw LLC dba Young Rembrandt Vendor No. VS90073

Subject: Drawing Class

Lead Dept: PKR

Action Requested: Authorize a master agreement of \$9,191.00 for NOW WATCH ME DRAW LLC dba Young Rembrandt. The vendor will provide drawing instruction including coloring technique, attention to detail, time on task and focus, creative and problem-solving skills, self-confidence, and visual/spatial organizations skills.
Contact: Lindsey Rider (214) 671-0348

Contract Number: PKR-2019-00010349 Contract Term: 04/12/19 to 10/12/2019

Background: Our goal is to ensure self-confidence and an overall "I can do it" attitude.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2019-00010349	\$9,191.00
						-	
						-	
Financing: Current Funds						TOTAL:	\$9,191.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Winnie Winton 5.13.19
By Department Director Date

[Signature] 5/29/19
Approved as to Form by City Attorney Date

[Signature] 5-15-19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196117

EFFECTIVE DATE

5/22/19 J.B.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 JUN 13 PM 4:15

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Untreated Water Purchase Contract
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Signal Ridge HOA Phase IV, Inc. Vendor No. _____

Subject: Authorize Untreated Water Contract

Lead Dept: Dallas Water Utilities

Action Requested: Authorize Dallas Water Utilities to execute a three-year contract with Signal Ridge HOA Phase IV, Inc. to provide untreated water.

Contract Number: DWU-2019-00010540 Contract Term: _____ to 3yrs

Background: The City of Dallas has water rights in Lake Ray Hubbard for multiple purposes including water rights for irrigation use. The untreated water diverted by Signal Ridge HOA Phase IV, Inc. shall be considered diverted from Lake Ray Hubbard at Signal Ridge HOA Phase IV, Inc. diversion points. This water will be billed at the ordinance rate for untreated water service in accordance with Chapter 49. The sale of untreated water to Signal Ridge HOA Phase IV, Inc. is subject to, and limited by, available system supply.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:							TOTAL:	0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196118

EFFECTIVE DATE

5/22/19 A.B.

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Untreated Water Purchase Contract
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUN 10 PM 4:16
 CITY SECRETAR
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Rockwall Golf and Athletic Club Vendor No. _____

Subject: Authorize Untreated Water Contract

Lead Dept: Dallas Water Utilities

Action Requested: Authorize Dallas Water Utilities to execute a three-year contract with Rockwall Golf and Athletic Club to provide untreated water.

Contract Number: DWU-2019-00010541 Contract Term: _____ to 3yrs

Background: The City of Dallas has water rights in Lake Ray Hubbard for multiple purposes including water rights for irrigation use. The untreated water diverted by Rockwall Golf and Athletic Club shall be considered diverted from Lake Ray Hubbard at Rockwall Golf and Athletic Club diversion points. This water will be billed at the ordinance rate for untreated water service in accordance with Chapter 49. The sale of untreated water to Rockwall Golf and Athletic Club is subject to, and limited by, available system supply.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196119

EFFECTIVE DATE

MAY 13 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUN 13 PM 4:33
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Lady Risper Vendor No. VS99458

Subject: Hip Hop Dance Class

Lead Dept: PKR

Action Requested: Authorize an encumbrance of \$6,825.00 for the Lady Risper. The vendor will provide Hip Hop dance class Tuesday, Wednesday, and Thursday.
 Contact: Artemas McGee (214) 670-8495
 Contract Number: PKR-2019-00010107 Contract Term: ~~04/09/19~~ to 08/09/2019
5-13-2019 C.L.G.

Background: Our goal is to educate our students, and develop their artistic, social and cultural skills through the art and discipline of dance.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2019-00010107	\$6,825.00
						-	
						-	
Financing: Current Funds						TOTAL:	\$6,825.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Justin Linn 5.09.19
 By Department Director Date

Christine Lammers 5-17-2019
 Approved as to Form by City Attorney Date

[Signature] 57379
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196120

EFFECTIVE DATE

06/14/2019

RECEIVED
 JUN 19 AM 9:02
 CITY SECRETARY
 DALLAS TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.
Master Agreement Price Adjustment

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **Toter, LLC** Vendor No. 333498

Subject: Supplemental Agreement No. 1

Lead Dept: Sanitation Services (SAN)

Action Requested: Authorize Supplemental Agreement No. 1 to Master Agreement (MA) Contract No. **SAN-2019-00009028** to grant a price adjustment from manufacturer for three months (May 1, 2019 thru July 31, 2019) under the terms of the Agreement and as stated in the Contract Amendment (Exhibit A).

Contract Number:	SAN-2019-00009028	Contract Term:	01/23/2019	to	01/23/2022
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Background: Council authorized a three-year MA for the purchase of waste and recycle collection roll carts with Toter, LLC (333498) through Council Resolution No. 19-0194. In accordance with the cooperative purchasing agreement (120576), the vendor is allowed to make quarterly price adjustments upon written notice of market changes surrounding the cost of resin. The attached documents reflect price adjustments approved by the City of Tuscan and Toter, LLC which will go into effect on May 1, 2019.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0440	SAN	3504		2890		MA SAN-2019-00009028	\$0.00	
						-		
						-		
Financing:		Current Funds					TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	19-0194	01/23/2019	\$4,500,000.00	\$0.00	\$ 0.00	N/A

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

6-5-19
By Department Director Date

6/19/2019
Approved as to Form by City Attorney Date

6-14-19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196121

EFFECTIVE DATE

6/18/19
CITY SECRETARY
DALLAS, TEXAS
2019 JUN 19 AM 11:03
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: EnvisionWare, Inc. Vendor No. 511447

Subject: Maintenance of computer and print control software and hardware

Lead Dept: Library

Action Requested: Authorize payment of annual system maintenance - not to exceed \$27,995.94

Contract Number: LIB-2019-00010370 Contract Term: 7/1/2019 to 6/30/2020

Background: The Library utilizes EnvisionWare products to manage all public computers reservations, customer printing, and self-checkout for circulation of library materials at all library locations.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	LIB	5310		3099		LIB-2019-00010370	\$27,995.94
						-	
						-	
Financing:						TOTAL:	\$27,995.94

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

6.07.13
Date

[Signature]
Approved as to Form by City Attorney

6/18/19
Date

[Signature]
By City Manager

6-11-19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196122

EFFECTIVE DATE

6/11/19
2019 JUN 11 AM 11:03
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: OCLC (Online Computer Library Center Inc) Vendor No. VS*18475

Subject: Cataloging and Monthly Access Subscription

Lead Dept: Library

Action Requested: Authorize the payment for cataloging subscription online and monthly access subscriptions - not to exceed \$23,053.40

Contract Number:	LIB-2019-00010662	Contract Term:	7/1/2019	to	6/30/2020
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Background: A member of OCLC's WorldCat database since 1991, the Dallas Public Library uses between 60,000-90,000 of OCLC's records each year, for materials purchased. The library downloads and uses these OCLC records to enrich its own bibliographic database and to support nation-wide and international Inter-Library Loan efforts. Participation in ILL services is dependent on data in OCLC. OCLC is the only company worldwide delivering this service.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	LIB	5392		3070		- LIB-2019-00010662	\$23,053.40
						-	
						-	
Financing:						TOTAL:	\$23,053.40

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

06.06.19
Date

[Signature]
Approved as to Form by City Attorney

6/17/19
Date

[Signature]
By City Manager

6-11-19
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	196123	
	EFFECTIVE DATE	MAY 30 2019

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

RECEIVED
CITY SECRETARY
DALLAS TEXAS
MAY 19 AM 11:15

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Agreement NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	Fit4mom Dallas White Rock – Victoria Lawrence	Vendor No.	
Subject:	Approval of Outdoor Program Permits		
Lead Dept:	Park and Recreation		

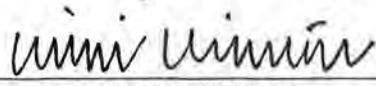
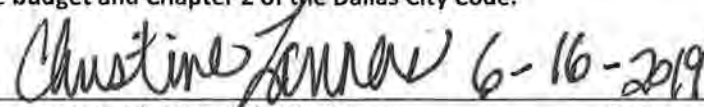
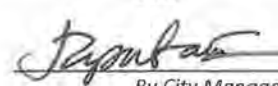
Action Requested:	Authorize the approval of an Outdoor Program Permit to Fit4mom Dallas White Rock – Victoria Lawrence, for the use of White Rock Lake TP Hill Park to provide workout activities for moms and their babies/toddlers in strollers for one hour, Monday – Friday beginning at 9:30 AM, as indicated on Exhibit B. The Contractor will adhere to the terms set in the Outdoor Program Agreement and the Outdoor Fee-Based Program Guidelines. Contact John Lawrence 214-670-8860				
Contract Number:	PKR-2019-00010520	Contract Term:	upon the date of execution	to	06/03/2020

Background: Victoria Lawrence has submitted an application for an Outdoor Fee-Based Permit at White Rock Lake TP Hill Park. These are permits approved by agreements for a term of no more than one year.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2019-00010520	\$0.00
						-	
						-	
Financing:						No Cost To The City	TOTAL: \$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	5-28-19 Date	 Approved as to Form by City Attorney	6-16-2019 Date
 By City Manager		5-30-19 Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196124

EFFECTIVE DATE

6/11/2019

CITY SECRETARY
DALLAS, TEXAS

JUN 9 AM 11:50

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Economic Research Institute Vendor No. 351684

Subject: Renewal for Subscription for Salary Assessor

Lead Dept: Human Resources

Action Requested: Authorize service contract for subscription renewal with Economic Research Institute for "Salary Assessor".

Contract Number:	PER-2019-00010724	Contract Term:	07/11/19	to	07/11/2020
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Background: Human Resources is looking to renew our subscription for the contract term of 07/11/19 to 07/11/20 to the salary survey tool "Salary Assessor" from the Economic Research Institute. This survey provides us with the accurate and reliable salary data, compensation analytics and assessment tools key to ensuring that the city can gain information in real time and efficiently.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PER	1438		3070		-	\$6989.00	
						-		
						-		
Financing:							TOTAL:	\$6989.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

6/12/19
Date

Approved as to Form by City Attorney

6/19/2019
Date

By City Manager
6/13/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196125

EFFECTIVE DATE

5/9/19 VR

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Application
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUN 19 PM 4:25
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: NewsBank, Inc. Vendor No. 066251

Subject: Online News Subscription

Lead Dept: Library

Action Requested: Authorize payment to NewsBank, Inc. for one year of access to America's News 2019 Edition.

Contract Number:	LIB-2019-00010375	Contract Term:	07/01/2019 to 06/30/2020
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Background: On June 26, 2013, Dallas City Council approved a five-year agreement with Newsbank, Inc. for access to an online newspaper database service and microfilm service for the Dallas Public Library by Resolution No. 13-1059. NewsBank is currently the sole source provided of subscription and online access to America's News 2019 Edition. Authorization is requested to continue providing this service to Library customers for one year, not to exceed \$27,806.00.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	LIB	5392		3341		- LIB-2019-00010375	\$27,806.00
							-	
							-	
Financing:							TOTAL:	\$27,806.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

My Guadice
By Department Director

65.06.19
Date

Stephanie
Approved as to Form by City Attorney

5/23/19
Date

Jayaram
By City Manager

5-9-19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196126

EFFECTIVE DATE

5/9/19 VR

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
MAY 10 4:01 PM

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Application
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No VR

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: NewsBank, Inc. Vendor No. 066251

Subject: Online News Subscription

Lead Dept: Library

Action Requested: Authorize payment to NewsBank, Inc. for one year of access to America's Obituaries & Death Notices.

Contract Number:	LIB-2019-00010374	Contract Term:	07/01/2019	to	06/30/2020
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Background: On June 26, 2013, Dallas City Council approved a five-year agreement with Newsbank, Inc. for access to an online newspaper database service and microfilm service for the Dallas Public Library by Resolution No. 13-1059. NewsBank is currently the sole source provided of subscription and online access to America's Obituaries & Death Notices. Authorization is requested ~~for continue~~ providing this service to Library customers for one year, not to exceed \$20,000.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	LIB	5392		3341		- LIB-2019-00010374	\$20,000.00
						-	
						-	
Financing:						TOTAL:	\$20,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

05.06.19
Date

[Signature]
Approved as to Form by City Attorney

5/21/19
Date

[Signature]
By City Manager

5-9-19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196127

EFFECTIVE DATE

5/9/19 VR

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 JUN 19 PM 4:01

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Application
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No VR

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: NewsBank, Inc. Vendor No. 066251

Subject: Online News Subscription

Lead Dept: Library

Action Requested: Authorize payment to NewsBank, Inc. for one year of access to America's Genealogy Bank.

Contract Number:	LIB-2019-00010373	Contract Term:	07/01/2019	to	06/30/2020
------------------	-------------------	----------------	------------	----	------------

Background: On June 26, 2013, Dallas City Council approved a five-year agreement with Newsbank, Inc. for access to an online newspaper database service and microfilm service for the Dallas Public Library by Resolution No. 13-1059. NewsBank is currently the sole source provided of subscription and online access to America's Genealogy Bank. Authorization is requested to continue providing this service to Library customers for one year, not to exceed \$25,000.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	LIB	5392		3341		- LIB-2019-00010373	\$25,000.00
						-	
						-	
Financing:						TOTAL:	\$25,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Myr Gindice
By Department Director

05 06 19
Date

Siushallu
Approved as to Form by City Attorney

5/23/19
Date

Japatsui
By City Manager

5-9-19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196128

EFFECTIVE DATE

6-19-19 Lmw

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 20 JUN 19 PM 3:37
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Teague Nall and Perkins, Inc. Vendor No. 510848

Subject: Street Petition and Alley Petition Group 14 (PB12S204, 209, 418, 420 & 423)

Lead Dept: Public Works

Action Requested: Authorize Supplemental Agreement No. 2 to the engineering services contract with Teague Nall and Perkins, Inc. for additional engineering and survey services needed for Fernheath Lane from South Beltline Road to Dead End in the amount of \$0.00. This action will not increase the contract amount of \$243,018.81.

Contract Number:	PBW-2016-00000732	Contract Term:	12/11/13	to	8/31/19
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Background: It is necessary to redesign the dead end at Fernheath Lane to provide a turnaround instead of the previously proposed cul-de-sac to facilitate future development, reduce the width of the property needed for street right-of-way (ROW) and help expedite the ROW acquisition process for the Supplemental Agreement amount of \$14,101.31. This amount will be funded from remaining funds in the Fernheath Lane budget and unused funds allocated from other completed alleys and streets in the contract that are no longer needed as outlined in Exhibit A for a net \$0.00 increase, and the contract amount remaining at \$243,018.81.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1U22	PBW	S204	APET	4111	PB12S204	CT- PBW12S204C1	(\$ 582.38)
1U22	PBW	S209	APET	4111	PB12S209	CT- PBW12S204C1	(\$1,400.09)
2U22	STS	S418	STPT	4111	PB12S418	CT- PBW12S204C1	(\$1,685.51)
2U22	PBW	S423	STPT	4111	PB12S423	CT- PBW12S204C1	(\$ 26.35)
2U22	STS	S423	STPT	4111	PB12S423	CT- PBW12S204C1	(\$1,896.38)
2U22	PBW	S420	STPT	4111	PB12S420	CT- PBW12S204C1	\$ 5,590.71
Financing: 2012 Bond Funds						TOTAL:	\$ 0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	2	13-2072	12/11/13	\$ 178,093.50	\$ 64,925.31	\$ 243,018.81	36.46%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director

6/18/19
 Date

[Signature]
 Approved as to Form by City Attorney
 6-19-19
 Date

[Signature]
 By City Manager
 06/19/19
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196129

EFFECTIVE DATE

JUN 10 2019
CITY SECRETARY
DALLAS, TEXAS
RECEIVED
JUN 19 PM 4:44

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Supplemental Maintenance Agreement.
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: DFW Cricket Club Vendor No. _____

Subject: Supplemental Maintenance Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Supplemental Maintenance Agreement with DFW Cricket Club to exercise the five-year renewal option. The organization will continue to provide the labor, expertise, materials, tools and equipment necessary to maintain the pitch on the premises of Trammell Crow Park. They will also clean and replace the turf as needed.

Contact: Sloan Anderson 214-670-0203.

Contract Number:	PKR-2019-00009629	Contract Term:	April 10, 2019	to	April 9, 2024
------------------	-------------------	----------------	----------------	----	---------------

Background: DFW Cricket Club has created a mainstream modern sport to empower players inclusively to enjoy the league games responsibly through an established robust league framework and sports stewardship in partnership with the cities, parks and recreation officials in DFW area.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	CX - PKR-2019-00009629	\$0.00
Financing:						NO COST	TOTAL:
							\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	1	14-0593	04/09/2014	0.00	0.00	\$ 0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 6.06.19
By Department Director Date

[Signature] 6-19-2019
Approved as to Form by City Attorney Date

[Signature] 6-10-19
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196130

EFFECTIVE DATE

6/10/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUN 19 PM 4:30
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: AAdvantage Laundry Systems Vendor No. VS0000019428

Subject: Purchase and installation of an extractor (PPE washing machine)

Lead Dept: Dallas Fire-Rescue Department

Action Requested: Authorize (1) purchase, and (2) installation and training of an Extractor at Station # 53 from AAdvantage Laundry Systems.

Contract Number: DFD-2019-00010690 Contract Term: N/A to N/A

Background: The extractor is a specialized machine used to clean firefighting personal protective gear by extracting the smallest residual particles from the fire smoke or chemicals. Extractors are required to comply with the NFPA 1851 Standard. AAdvantage Laundry Systems is the lowest most advantageous vendor.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFD	ER53		4890		-	8,318.52
						-	
						-	
Financing: General Fund						TOTAL:	8,318.52

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

6-5-19
Date

Approved as to Form by City Attorney Date 6/17/19

By City Manager Date 6/10/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196131

EFFECTIVE DATE

6/19/19

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JUN 19 PM 4:30

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: HOYT BREATHING AIR PRODUCTS Vendor No. VS0000060259

Subject: Annual machine calibration services

Lead Dept: Dallas Fire Rescue

Action Requested: Approval for annual calibration services for six (6) Posi Check machines. Invoices will be paid after completion of services.

Contract Number: DFD-2019-00010695 Contract Term: 6/1/2019 to 5/31/2020

Background: Annual calibration of the Posi Check machines is required for the maintenance of the self-contained breathing apparatus (SCBA) by NIOSH (National Institute for Occupational Safety and Health), NFA (National Fire Protection Association) and TCFP (Texas Commission on Fire Protection). SCBA are used by the fire fighters in response to emergency services. Hoyt Breathing Air Products is the selected vendor.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFD	AD02	DF01	3110		-	\$6,845.00
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

6-5-19
Date

Approved as to Form by City Attorney
6/19/19
Date

By City Manager

6/10/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196132

EFFECTIVE DATE

6/5/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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CITY SECRETARY
DALLAS, TEXAS
19 JUN 20 AM 11:48

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: University of Texas Southwestern Medical (UTSW) Vendor No. 904272

Subject: Contract Extension

Lead Dept: Dallas Fire-Rescue (DFR)

Action Requested: Contract Extension until August 5, 2019 to allow for Scope of Services revised and approved by UTSW for Network Access Improvement Program (NAIP) for new contract terms.

Contract Number:	DFD-2019-00009917	Contract Term:	04/1/2019	to	August 5, 2019
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Background: On November 12, 2014, City Council approved Ordinance No. 29544 amending Chapter 15D of Dallas City Code to expand the role and services provided by DFR to include MCHP. On August 12, 2015, by Resolution #15-1479, City Council authorized Dallas Fire-Rescue to provide services to UTSW through MCHP. On August 10, 2016 the City exercised the one-time two-year renewal option until August 8/11/2018 by AA #16-6472. On January 22, 2019 the City exercised a one-time 7-month renewal option until March 31, 2019 by AA #19-5192. Development of new payment structure to be incorporated in the scope of service is waiting on the fee study to be completed.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFD	ER90		7564		-	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	#2	AA 19-5192	9/18/15			\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

5/31/19
Date

By City Manager

Approved as to Form by City Attorney

6/19/19
Date

6-5-19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196133

EFFECTIVE DATE

Jun 20, 2019

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
19 JUN 20 PM 2:32

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Vion Corporation Vendor No. 352223

Subject: Storage Area Network (SAN) Contract SA No. 4

Lead Dept: Communication & Information Services (CIS)

Action Requested: Authorize an extension of master agreement BU1102 for the procurement of Storage Area Network (SAN) equipment.

Contract Number:	DSV-2019-00008994	Contract Term:	6/22/2019	to	9/30/2020
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Background: CIS maintains a storage area network (SAN) system. This master agreement allows for the expansion of the system as needed by allowing procurement of additional storage to support the City's data operations.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	\$0.00	
						-		
						-		
Financing:						No Cost Consideration	TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	4	11-1658	6/22/2011	\$938,103.00	\$0.00	\$0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson Jun 20, 2019
 By Department Director Date

Don Knight Jun 20, 2019
 Approved as to Form by City Attorney Date

[Signature] Jun 20, 2019
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196134

EFFECTIVE DATE

6-14-2019

1. Place an "X" in the appropriate box for the approval of:

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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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RECEIVED
 2019 JUN 21 AM 8:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: LinkedIn Corporation Vendor No. VC16071

Subject: Lynda.com Online Learning Services

Lead Dept: Library

Action Requested: Authorize renewal payment for access to Lynda.com an online learning service for a 1 year period - Not to exceed \$48,000.00

Contract Number:	LIB-2019-00009951	Contract Term:	7/1/2019	to	6/30/2020
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Background: Lynda.com offers on demand training and skills development for customers and staff. This online learning service offers courses that align with the STEAM programs offered by the library. This online solution is designed to support the library's community programs and the staff who drive their success.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5392	3341			- LIB-2019-00009951	\$48,000.00	
						-		
						-		
Financing:							TOTAL:	\$48,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Mary Eudice
By Department Director

06.13.19
Date

Christina Pecorella
Approved as to Form by City Attorney
6/19/2019
Date

[Signature]
By City Manager

6-14-19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196135

EFFECTIVE DATE

4/10/19 JAC

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUN 21 PM 1:30
 CITY SECRETARY'S
 OFFICE
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Intersection Media, LLC. Vendor No. VC15625

Subject: StormWater Advertising

Lead Dept: MGT- Office of Environmental Quality and Sustainability

Action Requested: Authorize payment in the amount of \$15,082.95 for advertising on DART buses from June 2019 to July 2019.

Contract Number:	OEQ-2019-00010058	Contract Term:	06/01/2019	to	09/30/2019
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Background: This action will provide for advertising on Dallas Area Rapid Transit (DART) buses for the month of June 2019 and July 2019 in accordance with Permit #WQ00004396000 for the City of Dallas StormWater Management. This vendor partners with DART for advertising on DART buses which will target the general audience in Dallas. There is no Master Agreement in place for this item.(commodity code 91571).

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	MGT	5610	EN01	3320		OEQ- 2019-00010058	15,082.95	
						-		
						-		
Financing:							TOTAL:	15,082.95

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

4/9/19
Date

[Signature]
Approved as to Form by City Attorney

4/4/19
Date

4/10/19

[Signature]
By City Manager

4/10/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196136

EFFECTIVE DATE

4/10/19
CITY SECRETARY
DALLAS, TEXAS
JUN 21 11:30 AM
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: NCM Media Network Vendor No. VC8550

Subject: StormWater Advertising

Lead Dept: MGT - Environmental Quality and Sustainability

Action Requested: Authorize payment in the amount of \$8,832.00 for advertising in several movie theaters from May 2019 through July 2019.

Contract Number:	OEQ-2019-00010080	Contract Term:	May 1, 2019	to	September 30, 2019
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Background: This action will provide for advertising in movie theaters in the Dallas community for the month of May 2019 through July 2019 in accordance with Permit #WQ0004396000 for the City of Dallas StormWater Management. There is no MA in place for this item. (Commodity Code 91571)

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	MGT	5610	EN01	3320		OEQ 2019-00010080	\$8,832.00	
						-		
						-		
Financing:							TOTAL:	\$8,832.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

4/10/19
Date

[Signature] 6/6/19
Approved as to Form by City Attorney Date

[Signature] 4/10/19

[Signature]
By City Manager
4/10/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196137

EFFECTIVE DATE

MAY 23 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUN 21 PM 3:22
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Quick Fire Solutions dba The American DJ Company Vendor No. VS100288

Subject: Professional DJ Services for Southern Skates Roller Rink

Lead Dept: Park and Recreation

Action Requested: Authorize a service contract of \$10,400.00 for Quick Fire Solutions dba The American DJ Company. The vendor will provide DJ Services and Event Management at Southern Skates Roller Rink.
Contact: Shola Adebajo (214) 671 8858

Contract Number: PKR-2019-00010179 Contract Term: NTP to 7/18/2020

Background: Southern Skates Roller Rink is a City owned facility that has been serving in the Dallas Community for over 10 years. Southern Skates offers multiple skate times as well as opportunities to plan birthday parties and private events. This service contract will facilitate the order, structure, tone, pace and management of hosted events to ensure the continued enjoyment of the entertainment services rendered to the citizens of Dallas.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2019-00010179	\$10,400.00	
						-		
						-		
Financing:							TOTAL:	\$10,400.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 5.17.19
By Department Director Date

[Signature] 6/18/19
Approved as to Form by City Attorney Date

[Signature] 5/23/19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196138

EFFECTIVE DATE

JUN 10 2019

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUN 10 PM 3:22
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Jackson Family Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a beautification agreement with Jackson Family. The organization will provide litter/debris clean-up projects at Glendale Park from July 1, 2019 through June 30, 2020.
Contact: Sam Franklin (214) 670-1923

Contract Number:	PKR-2019-00010621	Contract Term:	7/1/2019	to	6/30/2020
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Background: Jackson Family are citizens in the southern sector of Dallas. The Dallas Park and Recreation Department will enter into a 1-year Park Beautification Agreement with Jackson Family for the purpose of organizing litter and debris clean-up projects at Glendale Park.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	NA PKR-2019-00010621	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Wm Winter 6-06-19
By Department Director Date

Christine Lanner 6-19-2019
Approved as to Form by City Attorney Date

[Signature] 6-10-19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
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ADMINISTRATIVE ACTION

196139

EFFECTIVE DATE

JUN 10 2019

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- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 JUN 21 PM 3:22
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Polk Terrace Neighborhood Association Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a beautification agreement with Polk Terrace Neighborhood Association. The organization will provide litter/debris clean-up projects at Danieldale Park from July 1, 2019 through June 30, 2020.
Contact: Sam Franklin (214) 670-1923

Contract Number:	PKR-2019-00010622	Contract Term:	7/1/2019	to	6/30/2020
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Background: Polk Terrace Neighborhood Association is a non-profit organization. The Dallas Park and Recreation Department will enter into a 1-year Park Beautification Agreement with Polk Terrace Neighborhood Association for the purpose of organizing litter and debris clean-up projects at Danieldale Park.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	NA PKR-2019-00010622	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Winn Lamm 6-06-19
 By Department Director Date

Christine Lamm 6-19-2019
 Approved as to Form by City Attorney Date

Jay Saban 6-10-19
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196140
EFFECTIVE DATE

JUN 10 2019

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1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Southern Hills Neighborhood Association Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a beautification agreement with Southern Hills Neighborhood Association. This organization will provide litter/debris clean-up projects at Five Mile Creek and Twin Falls Park from July 1, 2019 through June 30, 2020.

Contact: Sam Franklin (214) 670-1923

Contract Number: PKR-2019-00010623 Contract Term: 7/1/2019 to 6/30/2020

Background: Southern Hills Neighborhood Association is a non-profit organization. The Dallas Park and Recreation Department will enter into a 1-year Park Beautification Agreement with Southern Hills Neighborhood Association for the purpose of organizing litter and debris clean-up projects at Five Mile Creek and Twin Falls Park.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	NA PKR-2019-00010623	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Michelle Williams 6.06.19
By Department Director Date

Christine Lannen 6-19-2019
Approved as to Form by City Attorney Date

[Signature] 6-10-19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196141

EFFECTIVE DATE

JUN 10 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Bridge LaCrosse Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a beautification agreement with Bridge LaCrosse. This organization will provide litter/debris clean-up projects at Boren-Hilseweck Trail from July 1, 2019 through June 30, 2020.
Contact: Sam Franklin (214) 670-1923

Contract Number: PKR-2019-00010613 Contract Term: 7/1/2019 to 6/30/2020

Background: Bridge LaCrosse is a youth sports organization expanding LaCrosse exposure to neighborhoods in southern Dallas. Dallas Park and Recreation wishes to enter into a 1-year Park Beautification Agreement with Bridge LaCrosse for the purpose of park beautification projects at Boren-Hilseweck Trail.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	NA PKR-2019-00010613	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Winn Winn 6-06-19
By Department Director Date

Christine Tanner 6-19-2019
Approved as to Form by City Attorney Date

Jay Johnson 6-10-19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196142

EFFECTIVE DATE

JUN 10 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Bridge LaCrosse Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a park beautification agreement with the Bridge LaCrosse. The organization will provide litter/debris clean-up projects at J.C. Phelps Park from July 1, 2019 through June 30, 2020.
Contact: Sam Franklin (214) 670-1923

Contract Number:	PKR-2019-00010619	Contract Term:	7/1/2019	to	6/30/2020
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Background: Bridge LaCrosse is a youth sports organization expanding LaCrosse exposure to neighborhoods in southern Dallas. Dallas Park and Recreation wishes to enter into a 1-year Park Beautification Agreement with Bridge LaCrosse for the purpose a park beautification projects on J.C. Phelps Park.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	NA PKR-2019-00010619	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Williams 6-06-19
By Department Director Date

Christine Lanner 6-19-2019
Approved as to Form by City Attorney Date

Jayratana 6-10-19
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196143

EFFECTIVE DATE

JUN 10 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: College Park Community Group Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a beautification agreement with College Park Community Group. The organization will provide litter/debris clean-up projects at JJ Lemon Park from July 1, 2019 through June 30, 2020.
Contact: Sam Franklin (214) 670-1923

Contract Number: PKR-2019-00010614 Contract Term: 7/1/2019 to 6/30/2020

Background: College Park Community Group is made up of citizens in Southern Dallas interested in performing beautification projects on JJ Lemon Park.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	NA PKR-2019-00010614	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 6-06-19
By Department Director Date

[Signature] 6-19-2019
Approved as to Form by City Attorney Date

[Signature] 6-10-19
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196144

EFFECTIVE DATE

JUN 10 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Elmwood Neighborhood Association Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a park beautification agreement with the Elmwood Neighborhood Association. The organization will provide litter/debris clean-up projects at Elmwood Parkway from July 1, 2019 through June 30, 2020.
Contact: Sam Franklin (214) 670-1923

Contract Number: PKR-2019-00010618 Contract Term: 7/1/2019 to 6/30/2020

Background: Elmwood Neighborhood Association is a non-profit organization. The Dallas Park and Recreation Department will enter into a 1-year Park Beautification Agreement with the Elmwood Neighborhood Association for the purpose of organizing litter and debris clean-up projects at Elmwood Parkway.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	NA PKR-2019-00010618	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 6.06.19
By Department Director Date

[Signature] 6-19-2019
Approved as to Form by City Attorney Date

[Signature] 6-7-19
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196145

EFFECTIVE DATE

JUN 10 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: For Oak Cliff Organization Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a beautification agreement with For Oak Cliff Organization. The organization will provide litter/debris clean-up projects at Glendale Park from July 1, 2019 through June 30, 2020.
Contact: Sam Franklin (214) 670-1923

Contract Number:	PKR-2019-00010620	Contract Term:	7/1/2019	to	6/30/2020
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Background: For Oak Cliff Organization is a non-profit organization. The Dallas Park and Recreation Department will enter into a 1-year Park Beautification Agreement with For Oak Cliff Organization for the purpose of organizing litter and debris clean-up projects at Glendale Park.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	NA PKR-2019-00010620	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Winn Clinton 6-06-19
By Department Director Date

Christine Lannert 6-19-2019
Approved as to Form by City Attorney Date

Jayaram 6-10-19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

196146

EFFECTIVE DATE

6-20 2019 JUN 21 PM 3:55 RECEIVED
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 10%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

- 3. Is this expenditure related to a construction project? Yes No
- 4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No
- 5. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Bank of America, N.A. Vendor No. 211068
 Subject: Additional Banking Services Department: City Controller's Office

Action Requested: To approve additional banking services (routing addendum) to depository contract for one year.
 Contract Number: CCO-2018-00008117 Contract Term: 6/26/2019 To 6/26/2020

Background: On December 11, 2014, City Council authorized a service contract for depository services with Bank of America, N.A., by resolution No. 141886. The contract allows additional services to be added. The additional service will allow the City to receive routing number data which was previously provided by the Federal Reserve, to continue payment and ecommerce operations. There are no additional fees for this service.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
001	BMS	1991	3070			CX-CCO-2018-00008117	0.00
TOTAL:							

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
					\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Sheila Kowalski 6/13/19 By Department Director DATE
Christina Tronzo 6-21-2019 Approved as to form by City Attorney DATE
Jayant 6/20/19 By Assistant City Manager DATE
 MER



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196147

EFFECTIVE DATE

Jun 24, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Bonfire Interactive, Ltd. Vendor No. VC18830

Subject: Procurement Sourcing Software and Services

Lead Dept: Communication and Information Services

Action Requested: Authorize Supplemental Agreement No. 1 to exercise one-year renewal option (renewal option 1 of 2) for continuous use of the electronic solicitation system, pursuant to the terms and conditions of Purchasing Cooperative of America (PCA) cooperative contract #PCA 3-163-17.

Contract Number:	POM-2018-00006928	Contract Term:	6/29/2019	to	6/28/2020
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Background: The authorization of this renewal option will allow continuous maintenance and support services of the cloud-based Bonfire Public Pro software system. This system is utilized by the Office of Procurement Services to facilitate electronic solicitation process. The system allows OPS to post solicitation documents, assist with bid tabulations, electronic evaluations, and reporting capabilities. The Bonfire system is critical in streamlining the City's procurement process.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0198	DSV	1665		3099		CX POM-2018-00006928	\$63,000.00	
						-		
						-		
Financing:							TOTAL:	\$63,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	18-6167	6/29/2018	\$49,900.00	\$0.00	\$112,900.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
 Shelia Robinson (Jun 20, 2019)
 By Department Director

Jun 20, 2019
 Date

Joseph J. Spata
 Joseph J. Spata (Jun 24, 2019)
 By City Manager

Don Knight
 Don Knight (Jun 24, 2019)
 Approved as to Form by City Attorney DK
 Date

Jun 24, 2019
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196148

EFFECTIVE DATE

6-5-19 MAC

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUN 24 PM 1:19
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: The University of Texas at Arlington Vendor No. 57084

Subject: DART/UTA Transportation Leadership Academy

Lead Dept: AVI

Action Requested: Authorize a payment to the DART/UTA Transportation Leadership Academy to cover the expenses of four (4) students who will work as interns in the Department of Aviation.


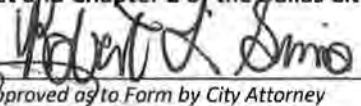
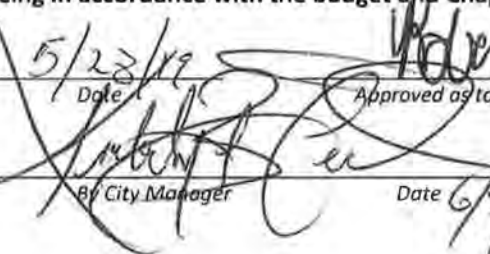
Contract Number: AVI-2019-00009895 Contract Term: 5-1-19 to 9-31-20

Background: AVI is seeking to become a partner in the DART/UTA Transportation Leadership Academy in order to leverage access to students who are interested in a career in transportation. The DART/UTA Transportation Leadership Academy provides us with a unique opportunity to find highly qualified students who wish to pursue careers in the transportation field. In return, the students will work as interns in the Department of Aviation. We will also create AVI seminar/workshop(s) for students of the Academy which will be held at Love Field on select Saturdays throughout the year. These sessions will expose the DART/UTA Transportation Leadership Academy students to different aspects of the Department of Aviation, with the goal of encouraging highly qualified students to pursue employment with us after graduation. The primary purpose of this partnership will be to develop a recruiting workforce pipeline with access to college seniors.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0131	AVI	7710	AV11	3099		-AVI-2019-00009895	42,500.00	
Financing:							TOTAL:	42,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director
 Approved as to Form by City Attorney
 By City Manager

Date 5/23/19
 Date 6/11/19
 Date 6/5/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196149

EFFECTIVE DATE

June 12, 2019

RECEIVED
2019 JUN 28 PM 4:30
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Phyllis Cicero Vendor No. VC20174

Subject: Cultural Contracts

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization is requested to procure the services of Phyllis Cicero for the following services: teach theater art classes from June 17 – July 11, 2019 as follows: eighteen 1.5-hour theater arts classes from Monday through Friday from 10:45 am - 12:15 pm. Additionally, consultant will teach eight (8) 1-hour theater arts classes Monday to Friday from July 1-11, 2019 from 4:00 pm to 5:00 pm.

Contract Number: OCA-2019-00010616 Contract Term: 6/14/2019 to 7/11/2019

Background: The fee for this service will not exceed \$2,000.00. Consultant understands that the City of Dallas will pay for services as follows: one installment of \$1,000.00 within thirty days of execution of contract, approval of administrative action and completion of deliverable 1, and a second installment of \$1,000.00 within 30 days of completion of service and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4805		3089		CX OCA-2019-00010616	\$2,000.00
						-	
						-	
Financing: General Fund						TOTAL:	\$2,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Jun 12, 2019)

06/12/2019

Quindora

06/20/2019

By Department Director

Approved as to Form by City Attorney

Date

Joey Zapata (Jun 12, 2019)

06/12/2019

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196159

EFFECTIVE DATE

May 31, 2019

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
MAY 29 PM 4:30

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No *OK*

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Cara Mia Theatre Company **Vendor No.:** 357327

Subject: Supplemental Agreement No. 1 to Cultural Organizations Program Service Contract

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization to execute Supplemental Agreement No. 1 to the Cultural Organizations Program (COP) Service Contract to enhance the School of YES! Summer Camp at Oak Cliff Cultural Center, to serve approximately sixty (60) students, from June 10, 2019 through July 5, 2019. This will increase payment due to the Cultural Organization by \$14,300.00.

Contract Number: OCA-2018-00007624 **Contract Term:** 10/1/2018 to 9/30/2019

Background: A Cultural Organizations Program (COP) Service Contract with Cara Mia Theatre Company was authorized on December 7, 2018 by Resolution No. 18-1506. This Cultural Organization is providing a season of programming for schools, cultural centers, and community centers. These programs include educational residencies, touring plays, field trip programming, and The School Of YES! That will provide youth with skills to say YES to a future of their choice through multidisciplinary and multicultural arts program.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	1299		3089		MASC OCA-2018-00007624	\$14,300.00
						-	
						-	
Financing: General Fund						TOTAL:	\$14,300.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	18-1506	10/1/2018	\$57,258.00	0	\$71,558.00	24.97%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Schipps
Jennifer Schipps (May 31, 2019)

By Department Director

05/31/2019

Date

Joey Zapata
Joey Zapata (May 31, 2019)

By City Manager

Quindora

Approved as to Form by City Attorney

05/31/2019

Date

06/24/2019

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196160

EFFECTIVE DATE

May 31, 2019

RECEIVED
 MAY 31 4 39 PM '19
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: HOGAR de Dallas Vendor No. VS93167

Subject: Latino Cultural Center Artist Service

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization is requested to procure the services of HOGAR de Dallas for the following cultural service: research, plan, coordinate, and execute the following exhibition at the Latino Cultural Center: *Honoring Our Ancestors: A 500 Year Journey Back to Hernan Cortez* at the Latino Cultural Center. Exhibition will be on view at the Latino Cultural Center from Friday, September 13, 2019 to Saturday, October 12, 2019. Exhibition will be a major component of Hispanic Heritage Month programming at the center.

Contract Number: OCA-2019-00010425 Contract Term: 6/6/2019 to 8/25/2019

Background: Consultant is a leading Latino/a genealogy cultural organization in Dallas. The fee for this service will not exceed \$15,000.00. Consultant understands that the City of Dallas will pay for services as follows: one installment of \$7,500.00 within thirty days of execution of contract, approval of administrative action and completion of deliverable 1, and a second installment of \$7,500.00 within 30 days of completion of service and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4805		3089		CX OCA-2019-00010425	\$15,000.00
						-	
						-	
Financing: General Fund						TOTAL:	\$15,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (May 31, 2019)
By Department Director


05/31/2019
Date

MPS
Marichelle Samples (Jun 19, 2019)
Approved as to Form by City Attorney

06/19/2019
Date

Joey Zapata
Joey Zapata (May 31, 2019)
By City Manager

05/31/2019
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	196161
		EFFECTIVE DATE
		June 5, 2019

RECEIVED
 CITY SECRETARY
 JUNE 5, 2019 4:30 PM
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Stacy Cianciulli	Vendor No.:	VS94271
Subject:	Cultural Contracts		
Lead Dept:	Office of Cultural Affairs		

Action Requested: Authorization is requested to procure the services of Stacy Cianciulli for the following services: consultant shall provide eighteen 1.5-hour visual arts classes from June 17 – July 11, 2019 as follows: Monday through Friday from 12:45-2:15pm. Duties will include teaching eighteen 1.5-hour visual arts classes during the LCC Summer Camp program under the direction of the Manager and the Education Coordinator.

Contract Number:	OCA-2019-00010517	Contract Term:	6/14/2019	to	7/11/2019
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Background: The fee for this service will not exceed \$1,600.00. Consultant understands that the City of Dallas will pay for services as follows: one installment of \$800.00 within thirty days of execution of contract, approval of administrative action and completion of deliverable 1, and a second installment of \$800.00 within 30 days of completion of service and receipt of final invoice.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	OCA	4805	CA02	3089		CX OCA-2019-00010517	\$1,600.00
							-	
							-	
	Financing: General Fund						TOTAL:	\$1,600.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Jun 3, 2019)
 By Department Director


06/05/2019
 Date

Marichelle Samples
 Marichelle Samples (Jun 19, 2019)
 Approved as to Form by City Attorney

06/19/2019
 Date

Joey Zapata
 Joey Zapata (Jun 5, 2019)
 By City Manager

06/05/2019
 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	196162	
	EFFECTIVE DATE	
	June 5, 2019	

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

RECEIVED
 2019 JUN 24 PM 4:29
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	Armando Monsivais	Vendor No.	343793
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Subject: Cultural Contracts

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization is requested to procure the services of Armando Monsivais for the following services: consultant shall provide eighteen 1.5-hour music classes from June 17 – July 11, 2019 as follows: Monday through Friday from 9:00 am – 10:30 am. Duties will include teaching eighteen 1.5-hr music classes during the LCC Summer Camp program under the direction of the Manager and the Education Coordinator.

Contract Number:	OCA-2019-00010536	Contract Term:	6/14/2019	to	7/11/2019
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Background: The fee for this service will not exceed \$1,600.00. Consultant understands that the City of Dallas will pay for services as follows: one installment of \$800.00 within thirty days of execution of contract, approval of administrative action and completion of deliverable 1, and a second installment of \$800.00 within 30 days of completion of service and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4805	CA02	3089		CX OCA-2019-00010536	\$1,600.00
						-	
						-	
Financing: General Fund						TOTAL:	\$1,600.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Jun 5, 2019)

06/05/2019

MPS
Marichelle Samples (Jun 19, 2019)

06/19/2019

By Department Director


Approved as to Form by City Attorney

Date
Joey Zapata
Joey Zapata (Jun 5, 2019)

06/05/2019

By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		196163
		EFFECTIVE DATE
		June 12, 2019

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 12 2019 PM 4:29
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Justin M. Cavazos Vendor No. VC20178

Subject: Cultural Contracts

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization is requested to procure the services of Justin Cavazos for the following services: consultant shall provide artistic assistance to summer camp teaching artists and site coordination of LCC Summer Camp, Monday-Friday, 8:30 am - 5:30pm June 17 – July 11, 2019.

Contract Number: OCA-2019-00010617 Contract Term: 6/14/2019 to 7/11/2019

Background: The fee for this service will not exceed \$2,800.00. Consultant understands that the City of Dallas will pay for services as follows: one installment of \$1,400.00 within thirty days of execution of contract, approval of administrative action and completion of deliverable 1, and a second installment of \$1,400.00 within 30 days of completion of service and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4805		3089		CX OCA-2019-00010617	\$2,800.00
						-	
						-	
Financing: General Fund						TOTAL:	\$2,800.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Jun 12, 2019)

06/12/2019
Date

MPS
Marichelle Samples (Jun 19, 2019)

06/19/2019
Date

By Department Director

Approved as to Form by City Attorney

Joselyn Zapata
Joselyn Zapata (Jun 12, 2019)

06/12/2019
Date

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196764

EFFECTIVE DATE

June 12, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 12 2019 PM 4:29
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Jori Jackson Vendor No. VC20175

Subject: Cultural Contracts

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization is requested to procure the services of Armando Jori Jackson for the following services: consultant will teach eighteen 1.5-hour dance classes from June 17 – July 11, 2019 from Monday through Friday on the following dates from 2:15 pm - 3:45pm: 6/17, 6/18, 6/19, 6/20, 6/21, 6/24, 6/25, 6/26, 6/27, 6/28, 7/1, 7/2, 7/3, 7/5, 7/8, 7/9, 7/10, 7/11.

Contract Number: OCA-2019-00010615 Contract Term: 6/14/2019 to 7/11/2019

Background: The fee for this service will not exceed \$1,600.00. Consultant understands that the City of Dallas will pay for services as follows: one installment of \$800.00 within thirty days of execution of contract, approval of administrative action and completion of deliverable 1, and a second installment of \$800.00 within 30 days of completion of service and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4805		3089		CX OCA-2019-00010615	\$1,600.00
						-	
						-	
Financing: General Fund						TOTAL:	\$1,600.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Jun 12, 2019)

06/12/2019

MPS
Marichelle Samples (Jun 19, 2019)

06/19/2019

By Department Director

Date
Joey Zapata
Joey Zapata (Jun 12, 2019)

Approved as to Form by City Attorney

Date

By City Manager

06/12/2019

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196165

EFFECTIVE DATE

RECEIVED
CITY SECRETARY
JUN 19 2019
6/19/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: D Magazine Partners Vendor No. 263988

Subject: Advertisement in DRC Relocation & Newcomers Guide - Summer & Winter 2019 editions

Lead Dept: ECO

Action Requested: Authorize contract with D Magazine Partners for full page advertisement in Summer & Winter 2019 editions.


Contract Number: ECO-2019-00010783 Contract Term: 7/1/2019 to 12/31/2019

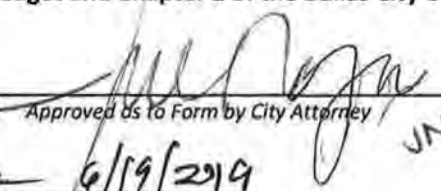
Background: Insert the reason the City is entering into the contract. Advert in DRC Relo & Newcomers Guide-Summer & Winter 2019 editions. Purpose is to provide the city exposure to global businesses, workforce & real estate developers looking to invest in/and or expand operations within the city. These leads may create jobs and revitalize neighborhoods.

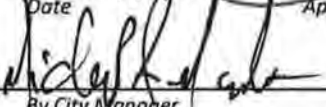
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	ECO	1164		3320	PROG	CX-ECO-2019-00010783	\$4,000.00	
					PROG			
					PROG			
Financing:							TOTAL:	\$4,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director  Date 6/17/19

Approved as to Form by City Attorney  Date 6/19/2019

By City Manager  Date 6/19/2019

06/21/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196166

EFFECTIVE DATE

6/19/19 KH

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 JUN 24 PM 2:52

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No KH

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No KH

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No KH

Vendor Name: Builders of Hope CDC and Dallas Area Habitat for Humanity, Inc. Vendor No. _____

Subject: Amendment to the Assumption of the Conditional Grant Agreement – Chariot Village

Lead Dept: Housing and Neighborhood Revitalization

Action Requested: The purpose of this administrative action is to amend the property description described in Exhibit A of the Assumption of the Conditional Grant Agreement and Security Documents between Dallas Habitat for Humanity, Inc. and Builders of Hope, CDC. The current Exhibit A lists the Block as "1 A" and needs to be amended to reflect the correct Block: "1A/6127".

Contract Number: _____ Contract Term: _____ to _____

Background: The City of Dallas approved a conditional grant agreement with Greenleaf Ventures, LLC on May 13, 2015 by Resolution No. 15-0861 in the amount of \$450,000 in bond funds for construction of 50 to 53 single-family homes on Chariot Drive in East Dallas. 27 of the homes are for homebuyers at or below 140% AMFI. Dallas Area Habitat for Humanity executed an assumption of grant agreement with Greenleaf Ventures, LLC on August 15th, 2017. On June 13, 2018 by Resolution No. 18-0831 the City of Dallas authorized to extend the agreement from October 30, 2017 to December 31, 2019. On November 8th, 2018, BOH executed an assumption of the conditional grant agreement with Habitat for Humanity.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	0.00 KH


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director _____ Date _____ Approved as to Form by City Attorney _____ Date _____

By City Manager _____ Date 6.19.2019

MPS 6/24/19

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 196167
		EFFECTIVE DATE 6/19/19
		RECEIVED CITY SECRETARY DALLAS, TEXAS JUN 20 AM 9:39

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: International Economic Development Council Vendor No. 186184

Subject: Co-Sponsor of 2020 IEDC Annual Conference

Lead Dept: ECO

Action Requested: Authorize contract with IEDC to be co-sponsor of 2020 IEDC Annual Conference, to be held in the City of Dallas (COD) October 11-14, 2020.


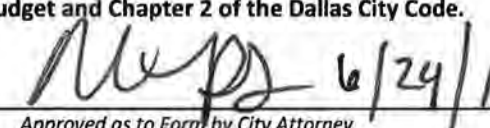

Contract Number: ECO-2019-00010329 Contract Term: 4/26/2019 to 10/15/2020

Background: Insert the reason the City is entering into the contract. As co-sponsor of 2020 IEDC Annual Conference, COD will be provided a high level of exposure to the international economic development community, reinforcing its position as a global city. Additional benefits include conference exhibit space, moderator/keynote introducer participation, VIP invites, conference passes, multiple marketing options, and 1-yr IEDC membership.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	ECO	1164		3361	PROG	CX-ECO-2019-00010329	\$50,000.00
					PROG		
					PROG		
Financing:						TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director
 Approved as to Form by City Attorney
 By City Manager

Date: 6/24/19

Date: 6/19/2019



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196168

EFFECTIVE DATE

Jun 13, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached): Contract correction
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2019 JUN 25 AM 10:18
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Good Earth Corporation Vendor No. 510006

Subject: Grounds Maintenance DWU Facilities

Lead Dept: Dallas Water Utilities / POM SWS

Action Requested: Authorize the amendment of the contract to reflect the correct bid groups specified in the description of work under Section 1. A.

Contract Number:	DWU-2019-00009562	Contract Term:	4/10/2019	to	4/9/2022
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Background: On April 10, 2019, Council awarded a three-year service price agreement with Good Earth Corporation BI1817. Resolution 19-0517 authorized grounds maintenance for Water Utilities department facilities and lots. The original contract package submitted to CAO identified incorrect groups to be awarded to this vendor. This action will amend the contract to remove bid group 2 from "(bid groups 1, 2, 3, 6, and 7 only)", as listed under Description of Work, Section 1.A., from the contract for the term of the contract. The awarded amount is not affected by this amendment.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						- DWU-2019-00009562	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	19-0517	4/10/2019	\$1,883,300.00	\$0.00	\$ 0.00	0%

70 Jun 12, 2019 APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chhunny Chhuan

By Department Director

Jun 13, 2019

Date

Joyant

By City Manager

Arthur N. Bashor

Approved as to Form by City Attorney

Jun 24, 2019

Date

Jun 13, 2019

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196769

EFFECTIVE DATE

6/25/19

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JUN 20 AM 11:01

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Aaron Parker Vendor No. VC196796

Subject: Residential Claim for Moving and Related Expenses

Lead Dept: DEV

Action Requested: Approval of a Residential Claim for Moving and Related Expenses for Aaron Parker who has been displaced as a result of property acquisition. He is eligible to receive a fixed moving and related expense payment in the amount of \$1,900. The moving expense payment is based on the (U.S. Department of Transportation Fixed Moving Expense).


Contract Number:	CX-DWU-2019-00008633	Contract Term:	5/23/2019	to	5/23/2020
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Background: On May 8, 2019, the City Council of the City of Dallas adopted Resolution 190687, to acquire property located at 11088 Lakeview Dr., Wills Point, Texas, to be used in conjunction with the Lake Tawakoni 144-inch Transmission Pipeline Project. Aaron Parker was displaced as a direct result of this property acquisition. Chapter 39A of the Dallas City Code of the City of Dallas provides relocation payments for families and individuals displaced by the government.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0102	DWU	CW20		4230	704041	CX- DWU-2019-00008633-2	\$1,900.00
						-	
						-	
Financing: Water Utilities Capital Improvement Funds						TOTAL:	\$1,900.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 5/31/19
 By Department Director Date

 06/26/2019
 Approved as to Form by City Attorney Date

 06/25/19
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196170

EFFECTIVE DATE

6/25/19
CITY SECRETARY
DALLAS, TEXAS
11:01
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Aaron Parker Vendor No. VC20162

Subject: Claim for Replacement Housing Payment for 90-Day Homeowner-Occupant

Lead Dept: DEV

Action Requested: Approval of a Claim for Replacement Housing Payment for 90-Day Homeowner on behalf of Aaron Parker who has been displaced as a direct result of property acquisition. He is eligible to receive a replacement housing payment in the amount of \$34,643.

Contract Number: CX-DWU-2019-00008633 Contract Term: 5/23/2019 to 5/23/2020

Background: On May 8, 2019, the City Council of the City of Dallas adopted Resolution 190687, to acquire property located at 11088 Lakeview Dr., Wills Point, Texas, to be used in conjunction with the Lake Tawakoni 144-inch Transmission Pipeline Project. Aaron Parker was displaced as a direct result of this property acquisition. Chapter 39A of the Dallas City Code of the City of Dallas provides relocation payments for families and individuals displaced by the government.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0102	DWU	CW20		4230	704041	CX- DWU-2019-00008633-1	\$34,643.00
						-	
						-	
Financing: Water Utilities Capital Improvement Funds						TOTAL:	\$34,643.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
 Date: 5/31/19
 Approved as to Form by City Attorney
 Date: 06/26/19
 by City Manager
 Date: 06/25/19
 for



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196171

EFFECTIVE DATE

Jun 13, 2019

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 JUN 26 AM 11:08

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Sierra Infosys, Inc. Vendor No. VS0000049977

Subject: SA No. 1 to BRZ1707 - Temporary Labor IT Professionals

Lead Dept: Communications & Information Services

Action Requested: Authorize SA No. 1 to BRZ1707 - Temporary Labor IT Professionals contract for vendor name change.

Contract Number:	DSV-2018-00005231	Contract Term:	5/1/2019	to	2/27/2021
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Background: Effective 5/1/2019 Sierra Infosys, Inc. formally changed their business name to Sierra Digital, Inc.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	
						-	
Financing:						No cost consideration	TOTAL: \$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl'l Agreement Percentage
	1	18-0368	4/6/2018	\$2,992,125.00	\$0.00	\$2,992,125.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
By Department Director
Jun 3, 2019
Date

Barbara A. McAninch
Approved as to Form by City Attorney
Jun 19, 2019
Date

[Signature]
By City Manager
Jun 13, 2019
Date

BAMC



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196172

EFFECTIVE DATE

Jun 25, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 26 AM 11:08
 CITY SECRETAR
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	TEQSYS, Inc.	Vendor No.:	VS0000076343
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Subject: Veritas Clearwell eDiscovery Platform – SA No. 1 - 6 mos. Extension.

Lead Dept: Communication & Information Services

Action Requested: Authorize a six-month contract extension for continuous maintenance and support services of the Veritas Clearwell eDiscovery Platform System via DIR-SDD-2035.

Contract Number:	DSV-2019-00010282	Contract Term:	07/01/2019	to	12/31/2019
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Background: This action will provide interim continuous support for the City's eDiscovery Platform, a solution that enables the City's ability to discover information for legal, regulatory and investigative matters. A new procurement is underway to establish a long-term solution.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1633		3438		CX- DSV-2019-00010282	\$55,689.70
Financing: Data Services Fund							TOTAL: \$55,689.70

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	16-1168	8/10/2016	301,720.01	\$0.00	\$357,409.71	18.46%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 Jun 24, 2019
 By Department Director Date

[Signature]
 Jun 25, 2019
 Approved as to Form by City Attorney Date

[Signature]
 Jun 25, 2019
 By City Manager Date

196173

Memorandum

RECEIVED

2019 JUL -5 PM 1:49

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE July 5, 2019

TO City Secretary's Office

SUBJECT **Change to Administrative Action #19-6173**

Please note the following update to Administrative Action #19-6173.

From:

Vendor Number: VS*25509

To:

Vendor Number: 265487

Please contact me at 214-670-7809 if you have any questions.

Clinton Lawrence
Assistant Director
Dallas Public Library

Handwritten initials and date: f 7/9/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
196173
EFFECTIVE DATE
6/18/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUN 26 AM 11:38
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Texas State Library Vendor No. VS*25509

Subject: FY2019 ILL Reimbursement Program

Lead Dept: Library

Action Requested: Authorize participation in the Texas State Library & Archives Commission's FY2019 Interlibrary Loan Lending Reimbursement Program.

Contract Number: LIB-2019-00010764 Contract Term: to

Background: The Dallas Public Library participates in the Texas State Library & Archives Commission's Interlibrary Loan (ILL) Program; and libraries who lend a minimum of 24 items are eligible for reimbursement based on total lends provided to Texas public libraries using the Navigator system and available funding. To participate in this program, submission of a Participation Agreement form is required by June 27, 2019. Authorization is requested to participate; final acceptance of the reimbursement will require Council approval.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

[Signature] 06.14.19
Date

[Signature]
Approved as to Form by City Attorney

[Signature] 6/26/19
Date

[Signature]
By City Manager

[Signature] 6/18/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196174

EFFECTIVE DATE

Jun 14, 2019

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 JUN 28 PM 12:30

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached): Contract Extension
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Xerox Corporation Vendor No. 044875

Subject: Copier, Lease and Rental - Service Contract Extension

Lead Dept: Office of Procurement Services

Action Requested: Authorize a Supplemental Agreement No. 6 for a three-month extension to the contract.

Contract Number:	POM-2016-00001170	Contract Term:	06/01/2019	to	9/30/2019
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Background: On June 22, 2011 Council awarded a five-year service agreement to Xerox Corporation BHZ1011. Resolution No. 11-1801 authorized the Citywide lease and maintenance of multifunctional devices (print, copy, fax and email). This action will allow the City to pay final invoices and close out billing for this contract.

Prior AAs:
 Supplemental Agreement 1 Resolution 16-6731 (\$50,000.00 increase and three-month extension)
 AA2 Resolution 16-7029 (nine-month extension)
 AA3 Resolution 17-6594 (twelve-month extension)
 AA4 Resolution 18-6613 (two-month extension)
 Supplemental Agreement 5 Resolution 18-1617 (\$1,645,158.00 and nine-month extension)

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						- BHZ1011	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	6	11-1801	06/22/2011	\$13,656,046.11	\$1,695,158.00	\$15,351,204.11	12%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chunmy Chhoan
City Secretary (Jun 14, 2019)

By Department Director

Jun 14, 2019

Date

Ernest Hall

Approved as to Form by City Attorney

Jun 26, 2019

Date

Joseph...

By City Manager

Jun 14, 2019

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196175

EFFECTIVE DATE

Jun 19, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 19 6 PM 12:32
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Vantage Automotive, LLC Vendor No. VC20219

Subject: Automatic Transmission Remanufactured, Rebuilt, & Installation Services

Lead Dept: Office of Procurement Services (OPS)

Action Requested: Authorize Supplemental Agreement No. 4, a consent to assignment and assumption of services from Lakewood Automotive Group, Inc. dba Eagle Transmission to Vantage Automotive, LLC, under the same terms and conditions.

Contract Number:	POM-2017-00001640	Contract Term:	2-9-19	to	2-8-21
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Background: On February 12, 2014 City Council awarded D McIntosh Enterprises, LLC dba Eagle Transmission a thirty-six-month Service Contract (BJ1403), Resolution No. 14-0287, for service repairs to automatic transmissions.

Prior Actions:
 AA 17-5638, SA No. 1 - twelve-month extension
 AA 18-5137, SA No. 2 - twelve-month extension
 AA 19-5490, SA No. 3 - consent to assignment and assumption of services from D McIntosh Enterprises, LLC dba Eagle Transmission to Lakewood Automotive Group, Inc. dba Eagle Transmission

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						MA BJ1403	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	4	14-0287	2-12-14	\$1,377,705.00	0.00	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

6/20/19
[Signature]
 By Department Director

6/18/19
[Signature]
 Date

[Signature]
 Approved as to Form by City Attorney
 Jun 26, 2019
 Date

[Signature]
 Jun 19, 2019
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196176

EFFECTIVE DATE

6/25/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
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 JUN 27 AM 10:20

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months? Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Elsa Flores Vendor No. VC19792

Subject: Claim for Rental Assistance or Down Payment Assistance

Lead Dept: DEV

Action Requested: Approval of a Claim for Rental Assistance or Down Payment Assistance on behalf of Elsa Flores who has been displaced as a direct result of property acquisition. She is eligible to receive a Rental Assistance or Down Payment Assistance in the amount of \$27,417.60.


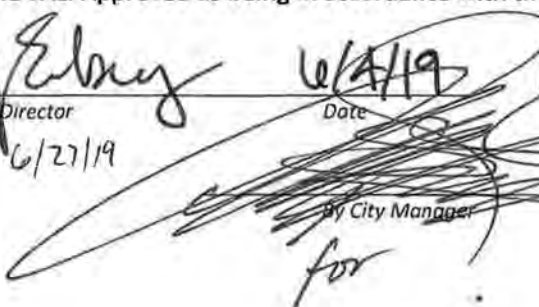
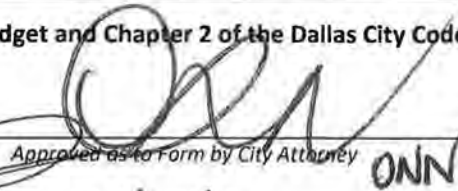
Contract Number:	CX-PKR-2019-00010664	Contract Term:	6/4/2019	to	6/4/2020
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Background: On April 26, 2017, the City Council of the City of Dallas adopted Resolution 170701, to acquire property located at 2173 Highland Road #114, Dallas, Texas, to be used in conjunction with the White Rock Hills Park Project. Elsa Flores was displaced as a direct result of this property acquisition. Chapter 39A of the Dallas City Code of the City of Dallas provides relocation payments for families and individuals displaced by the government.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
2T00	PKR	T329	PKLA	4260	PK06T329	CX PKR-2019-00010664	\$27,417.60
Financing: Park & Recreation Facilities						TOTAL:	\$27,417.60

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director
 By City Manager
 Approved as to Form by City Attorney
 Date: 6/27/19 Date: 6/4/19 Date: 06/25/19 Date: 06-26-19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196177

EFFECTIVE DATE

6/26/19

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JUN 27 AM 10:21

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Elsa Flores Vendor No. VC19792

Subject: Claim for Residential Moving and Related Expenses Payment

Lead Dept: DEV

Action Requested: Approval of a Claim for Residential Moving and Related Expenses for Elsa Flores who has been displaced as a result of property acquisition. She is eligible to receive a fixed moving and related expense payment in the amount of \$1,400. The moving expense payment is based on the (U.S. Department of Transportation Fixed Moving Expense) schedule.

Contract Number:	CX-PKR-2019-00009539	Contract Term:	6/4/2019	to	6/4/2020
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Background: On April 26, 2017, the City Council of the City of Dallas adopted Resolution 170701, to acquire property located 2173 Highland Road #114, Dallas, Texas, to be used in conjunction with the "White Rock Hills Park Project". Elsa Flores was displaced as a direct result of this property acquisition. Chapter 39A of the Dallas City Code of the City of Dallas provides relocation payments for families and individuals displaced by the government.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
BT00	PKR	T329	PKLA	4260	PK06T329	CX PKR-2019-00009539	\$1,400.00
Financing: Park & Recreation Facilities						TOTAL:	\$1,400.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director
6/27/19

[Signature]
6/4/19
Date
By City Manager

[Signature]
Approved as to Form by City Attorney
Date 06/26/2019

06-26-19
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	196178
		EFFECTIVE DATE

6/11/19
 CITY SECRETARY
 DALLAS, TEXAS
 2019 JUN 25 PM 3:07
 RECEIVED

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	CP&Y, Inc.	Vendor No.	VC0000005625
Subject:	Street Reconstruction Project Group 17-6001		
Lead Dept:	Public Works		


Action Requested: Authorize Supplemental Agreement No. 1 to the professional services contract with CP&Y, Inc. for the Street Reconstruction Project Group 17-6001 in the amount of \$39,993.71. This action will increase the contract amount from \$479,630.64 to \$519,624.35.

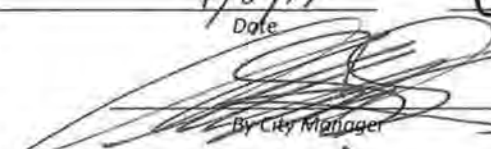
Background: In an effort to award this project group for construction prior to December 31, 2019, the design will need to be accelerated. This action is needed to provide an incentive to accelerate the completion of the construction plans, specifications, and estimates. CP&Y, Inc. will not be eligible to be paid any incentive payments until all required provisions are fulfilled, barring unforeseen circumstances beyond the control of CP&Y, Inc. The incentive will be payable at the end of the design phase if the design is complete as set forth in the schedule and the set of final plans produced is a quality/biddable set of plans.

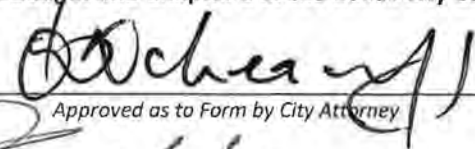
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	1V22	PBW	V207	SREC	4111	PB17V207	CX PBW-2018-00008067	\$9,998.43
	1V22	PBW	V208	SREC	4111	PB17V208	CX PBW-2018-00008067	\$9,998.42
	1V22	PBW	V240	SREC	4111	PB17V240	CX PBW-2018-00008067	\$9,998.43
	1V22	PBW	V258	SREC	4111	PB17V258	CX PBW-2018-00008067	\$9,998.43
	Financing:		2017 Bond Funds				TOTAL:	\$39,993.71

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	18-1597	11/14/2018	\$479,630.64	\$0.00	\$ 519,624.35	8.34%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director


 By City Manager


 Approved as to Form by City Attorney

 6-21-19
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196179

EFFECTIVE DATE

6/11/19 LT

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 2019 JUN 28 PM 3:07
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Urban Engineers Group, Inc. Vendor No. 511462

Subject: Street Reconstruction Group 17-1207

Lead Dept: Public Works

Action Requested: Authorize Supplemental Agreement No. 1 to the professional services contract with Urban Engineers Group, Inc. for the Street Reconstruction Group 17-1207 in the amount of **\$31,500.00**. This action will increase the contract amount from \$320,949.50 to \$352,449.50.

Contract Number:	PBW-2018-00008063	Contract Term:	1/1/2019	to	12/2/2019
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Background: In an effort to award this project group for construction prior to December 31, 2019, the design will need to be accelerated. This action is needed to provide an incentive to accelerate the completion of the construction plans, specifications, and estimates. Urban Engineers Group, Inc. (UEG) will not be eligible to be paid any incentive payments until all required provisions are fulfilled, barring unforeseen circumstances beyond the control of UEG. The incentive will be payable at the end of the design phase if the design is complete as set forth in the schedule and the set of final plans produced is a quality/biddable set of plans.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	V295	SREC	4111	PB17V295	CX PBW-2018-00008063	\$9,500.00
1V22	PBW	V307	SREC	4111	PB17V307	CX PBW-2018-00008063	\$14,500.00
1V22	PBW	V312	SREC	4111	PB17V312	CX PBW-2018-00008063	\$7,500.00
Financing: 2017 Bond Funds						TOTAL:	\$31,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	18-1662	11/28/2018	\$320,949.50	\$0.00	\$ 352,449.50	9.81%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

4/6/19
Date

[Signature]
Approved as to Form by City Attorney

6-24-19
Date

[Signature]
By City Manager
6/10/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
196180
EFFECTIVE DATE
6-4-2019 (C.D.)

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 JUN 28 AM 9:47
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No (PT.)
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Fidelity Investments Vendor No. VC0000010135

Subject: Trust Agreement and Recordkeeping Services

Lead Dept: City Controller's Office

Action Requested: Authorize a letter dated April 26, 2019 that removes a core investment option related to the City of Dallas 457 Deferred Compensation Plan, effective on July 5, 2019.

Contract Number: CCO-2016-00000452 Contract Term: to

Background: The Plan Board reviewed investment option alternatives presented by the service provider and on March 1, 2019 voted in favor of removing the Fidelity Capital Appreciation Fund option and mapping existing balances to the Fidelity Blue Chip Growth Fund. As a result, the Fidelity Capital Appreciation Fund will be frozen, contributions will be redirected and the frozen balances will be reallocated to the Fidelity Blue Chip Growth Fund, effective as of market close (generally 4:00 p.m. Eastern time) on July 5, 2019.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	0.00
							-	
							-	
Financing:							TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shen Kowalski
By Department Director

5/13/19
Date

Christina Provencher
Approved as to Form by City Attorney Date 6/27/2019

[Signature]
By City Manager Date 6/4/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196181

EFFECTIVE DATE

5-13-19

(C.T.)

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 MAY 28 AM 10:28
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Minority Opportunity News, Inc. dba North Dallas Gazette .Com (C.T.) Vendor No. VS0000062243

Subject: Citywide Advertising

Lead Dept: Office of Procurement Services (OPS)

Action Requested: Authorize a seventeen-month Master Agreement for non-legal advertising with Minority Opportunity News, Inc. dba North Dallas Gazette in an amount not to exceed \$50,000.00

Contract Number:	POM-2019-00010236	Contract Term:	5/1/2019	to	9/30/2020
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Background: (C.T.) Contract Master Agreement BP1911 request for seventeen-months at \$50,000.00 to provide non-legal advertising space city wide for City departments to use on an as needed basis per the attached fee schedule.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
	OPS					- POM-2019-00010236	\$50,000.00	
						-		
						-		
Financing:							TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	0	0	0	0	\$0.00	\$ 50,000.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

5/10/19
Date

[Signature] 6/26/19
Approved as to Form by City Attorney Date

[Signature]
By City Manager

5-13-19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196182

EFFECTIVE DATE

Jun 19, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 JUN 28 AM 10:42
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Jamet, Inc. Vendor No. VS87193

Subject: Machine Shop Equipment and Repair

Lead Dept: Office of Procurement Services (OPS)

Action Requested: Authorize Supplemental Agreement No. 2, a \$50,000.00 increase in funds to the service contract, under the same terms and conditions.

Contract Number:	POM-2019-00009334	Contract Term:	2-28-19	to	2-27-20
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Background: On January 13, 2016, City Council awarded Jamet, Inc. a Service Contract (BX1515), Resolution No. 16-0067, for parts and labor for machine shop equipment.
Prior Actions: Supplement Agreement No. 19-5430, a twelve-month extension

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						MA BX1515	50,000.00	
Financing:							TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	2	16-0067	1-13-16	\$214,965.00	0	\$ 264,965.00	23.25%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director
6/28/19

6/18/19
Date

[Signature]
Approved as to Form by City Attorney

Jun 27, 2019
Date

[Signature]
By City Manager

Jun 19, 2019
Date