



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
220097
EFFECTIVE DATE
Feb 27, 2022

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Fund construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2022 FEB -1 AM 8:15
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: ROADWAY SOLUTIONS, INC.	VENDOR NUMBER: 502110
CONTRACT NAME: WARRANTED TRAFFIC SIGNAL INSTALLATIONS GROUP 6	DEPARTMENT: TRANSPORTATION

CONTRACT NUMBER: TRN-2019-00010696 **CONTRACT TERMS:** 8/14/2019 to 8/13/2024

ACTION REQUESTED: To accept Change Order No. 2 and amend contract amount from \$1,021,118.00 to \$1,002,815.00.

BACKGROUND: This change order consists of the following:
 The Dallas City Council awarded a traffic signal construction contract to Roadway Solutions, Inc., on 8/14/2019, known as "Warranted Traffic Signal Installation Group 6" for \$1,337,393, which was reduced to \$1,021,118 on 1/22/2020 via CR 20-0205. The contract specifies three locations and is funded by the 2017 GO Bond Program, Proposition A - Streets and Transportation. The attached negative \$18,303 change order request results from a reduction in material quantities

FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	TRN	VA28	TR01	4820	PB17VA28	CX TRN-2019-00010696	\$ -18,303.00
							\$
							\$
PROGRAM NO.:		PB17VA28		FINANCING:		2017 G.O. BOND PROGRAM	TOTAL: \$ -18,303.00

CHANGE ORDER DATA:	Change Order No.: 2	Original CR/AA No.: 19-1106	Original CR/AA Date: 8/24/2019	Original CR/AA Amount: \$ 1,337,393.00
	Total of Previous Change Orders: \$ -316,275.00		Previous Total Amount: \$ 1,021,118.00	
	Change Amount Including this Order: \$ -334,578.00	Total Amount Including this Order: \$ 1,002,815.00	Total Change Order Percentage: -25.0 %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director <i>Ghassan Khankarli</i>	Date Feb 27, 2022
--	-----------------------------

220098



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2022 MAR -2 PM 2: 25

January 19, 2022

CITY SECRETARY
DALLAS, TEXAS

Axon Enterprise Inc. (VC517440)

Sales Department

17800 N 85th St,

Scottsdale, AZ 85255

sales@axon.com

800-978-2737

RE: Electronic Control Weapons (Tasers) ID/IQ Coop (MA POM BQ20-00012640)

Dear Sales Department

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on April 05, 2022 . The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through October 04, 2022 , or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by January 28, 2022 .

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Robert E. Driscoll, Jr.
Robert E. Driscoll, Jr. (Jan 20, 2022 12:18 PM)

Jan 20, 2022

Authorized Signature

Date

Robert E. Driscoll, Jr.

VP, Associate General Counsel

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Kalim Khattak

Sr. Procurement Specialist

Office of Procurement Services

kalim.khattak@dallascityhall.com

214-671-5370

Phunny Chhan
[Signature]

Director, Office of Procurement Services

Ernest Lampkin
Ernest Lampkin (Jan 21, 2022 11:33 CST)

Jon Fortune
Jon Fortune (Mar 2, 2022 12:03 CST)

Director, Dallas Police Department

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

OFFICE OF PROCUREMENT SERVICES EXTENSION REQUEST LETTER

220099

RECEIVED

January 14, 2022

2022 MAR -2 PM 2:25

The Prophet Corporation dba Gopher Sport, Gopher Performance, Moving minds, play (with a purpose VC19231)
Trent Spatenka
2525 Lemond ST SW
Owatonna, MN 55060
bids@gophersport.com
800-847-5331

CITY CLERK
DALLAS, TEXAS

RE: Recreation center and physical education supplies for PKR (BT1830)

Dear Trent Spatenka,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **January 22, 2022**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **January 22, 2023** or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **January 19th, 2022**.

YES, I agree to extend this agreement through January 23, 2023.

NO, I decline to extend this agreement.

[Handwritten Signature]

1/19/22

Authorized Signature (Must match Business Information Form provided during solicitation)

Date

DOUG SATRE

SR. TERRITORY SALES MGR

Name

Title

****The Business Information form is submitted with each procurement, please ensure the person legally authorized to sign and execute contracts for your organization signs this extension.**

Please let me know if you have any questions or concerns.

Thank you,

Clarissa Orona
Procurement Specialist
Office of Procurement Services
Clarissa.orona@dallascityhall.com
214-477-3241

[Handwritten Signature]
Chhenny Chhan

Director, Office of Procurement

[Handwritten Signature]
John Jenkins (Jan 14, 2022 10:25 CST)

Director, Park and Recreation

Assistant City Manager

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
220109
EFFECTIVE DATE
Feb 27, 2022

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2022 MAR 14 PM 4:50
 CITY SECRETARY
 DALLAS TEXAS

VENDOR NAME: DURABLE SPECIALTIES, INC	VENDOR NUMBER: 254727
CONTRACT NAME: Change Order No. 1 1-Warranted Traffic Signal Installation Group 4	DEPARTMENT: Transportation
CONTRACT NUMBER: TRN-2019-00009509	CONTRACT TERMS: 4/24/2019 to 4/23/2024

ACTION REQUESTED:	To accept Change Order No. 1 and amend contract amount from \$1,364,640.00 to \$1,392,025.78.
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BACKGROUND: This change order consists of the following:
 The Dallas City Council awarded a traffic signal construction contract to Durable Specialties, Inc., on 4/24/2019, known as "Warranted Traffic Signal Installation Group 4" for \$1,364,640. The contract specifies seven locations and is funded by the 2017 GO Bond Program, Proposition A - Streets and Transportation. The attached \$27,385.78 change order results from changes in flatwork at three locations-- Elam Road & Holcomb Road, Cove Ave. & Lemmon Ave., and Harry Hines Blvd. & Oak Lawn Ave.

FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	TRN	VA28	THRG	4820	PB17V28	CX TRN-2019-00009509	\$ 27,385.78
							\$
							\$
PROGRAM NO.:		PB17VA28	FINANCING:		2017 G.O. Bond Program		TOTAL: \$ 27,385.78

CHANGE ORDER DATA:	Change Order No.: 1	Original CR/AA No.: 19-0593	Original CR/AA Date: 4/24/2019	Original CR/AA Amount: \$ 1,364,640.00
	Total of Previous Change Orders: \$ 0		Previous Total Amount: \$ 1,364,640.00	
	Change Amount Including this Order: \$ 27,385.78	Total Amount Including this Order: \$ 1,392,025.78	Total Change Order Percentage: 2.01 %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director <i>Ghassan Khankarli</i>	Date Feb 27, 2022
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ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
220201
EFFECTIVE DATE
Feb 27, 2022

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 CITY SECRETARY
 DALLAS TEXAS
 2022 MAR 14 PM 4:50

VENDOR NAME: DURABLE SPECIALTIES, INC. **VENDOR NUMBER:** 254727

CONTRACT NAME: WARRANTED TRAFFIC SIGNAL INSTALLATION GROUP 2 **DEPARTMENT:** TRANSPORTATION

CONTRACT NUMBER: TRN-2019-00009503 **CONTRACT TERMS:** 4/24/2019 to 4/23/2024

ACTION REQUESTED: To accept Change Order No. 1 and amend contract amount from \$1,082,520 TO \$1,099,306.68.

BACKGROUND: **This change order consists of the following:**
 The Dallas City Council awarded a traffic signal construction contract to Durable Specialties, Inc., on 4/24/2019, known as "Warranted Traffic Signal Installation Group 2" for \$1,082,520. The contract specifies five locations and is funded by the 2017 GO Bond Program, Proposition A - Streets and Transportation. The attached \$16,786.68 change order results from additional flatwork and installation of a retaining wall at the Chaucer & Camp Wisdom intersection.

FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		1V22	TRN	VA28	THRG	4820	PB17VA28	CX TRN--2019-00009503
								\$
								\$
PROGRAM NO.:		PB17VA28		FINANCING:		2017 G.O. BOND PROGRAM		TOTAL: \$ 16,786.68

CHANGE ORDER DATA:	Change Order No.: 1	Original CR/AA No.: 19-0591	Original CR/AA Date: 4/24/2019	Original CR/AA Amount: \$ 1,082,520.00
	Total of Previous Change Orders: \$ 0.00		Previous Total Amount: \$ 1,082,520.00	
	Change Amount Including this Order: \$ 16,786.68	Total Amount Including this Order: \$ 1,099,306.68	Total Change Order Percentage: 1.55 %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director
Jhassan Khankarli

Date
 Feb 27, 2022



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
220202
EFFECTIVE DATE
Feb 27, 2022

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

2022 FEB 27 PM 4:55
 CITY SECRETARY
 DALLAS, TEXAS
 DIVIDED

VENDOR NAME: DURABLE SPECIALTIES, INC	VENDOR NUMBER: 254727
CONTRACT NAME: Change Order No. 1 – Warranted Traffic Signal Installation Group 3	DEPARTMENT: Transportation
CONTRACT NUMBER: TRN-2019-00009504	CONTRACT TERMS: 4/24/2019 to 4/23/2024

ACTION REQUESTED:	To accept Change Order No. 1 and reduce contract amount from \$1,274,783.00 to \$1,272,453.64.
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BACKGROUND: **This change order consists of the following:**
 The Dallas City Council awarded a traffic signal construction contract to Durable Specialties, Inc., on 4/24/2019, known as "Warranted Traffic Signal Installation Group 3" for \$1,274,783.00. The contract specifies six locations and is funded by the 2017 GO Bond Program, Proposition A - Streets and Transportation. The attached negative \$2,329.36 change order results from changes in sidewalk work at the Apex Ave. & Ferguson Road and Abbott Ave. & Fitzhugh Ave. locations.

FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		1V22	TRN	VA28	THRG	4820	PB17VA28	CX-TRN-2019-00009504
								\$
								\$
PROGRAM NO.:		PB17VA28		FINANCING:		2017 G.O. BOND PROGRAM		TOTAL: \$ -2,329.36

CHANGE ORDER DATA:	Change Order No.: 1	Original CR/AA No.: 19-0592	Original CR/AA Date: 4/24/2019	Original CR/AA Amount: \$ 1,274,783.00
	Total of Previous Change Orders: \$ --		Previous Total Amount: \$ --	
	Change Amount Including this Order: \$ -2,329.36	Total Amount Including this Order: \$ 1,272,453.64	Total Change Order Percentage: -0.18 %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director <i>Ghassan Khankarli</i>	Date Feb 27, 2022
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ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
220203
EFFECTIVE DATE
Feb 24, 2022

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No MAM

RECEIVED
 2022 FEB -3 AM 10:38
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: A.S.Con **VENDOR NUMBER:** 261853

CONTRACT NAME: Arapaho Park Site Improvements **DEPARTMENT:** Park and Recreation

CONTRACT NUMBER: PKR-2021-00016499 **CONTRACT TERMS:** 11/08/2021 to 04/30/2022

ACTION REQUESTED: Increase construction contract in the amount of \$2500.00

BACKGROUND: This change order consists of the following:
Lowering down the Sewer manhole in the playground area.

FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
5116	DWU	PS42	PLGI	3222	722124X	PKR-2021-00016499	\$ 2500.00
						Marlisa Griffin 2/22/22	\$
							\$
PROGRAM NO.:						FINANCING:	TOTAL: \$ 2500.00

CHANGE ORDER DATA:	Change Order No.: 1	Original CR/AA No.: 21-1269	Original CR/AA Date: 08/11/2021	Original CR/AA Amount: \$ 465,400.00
	Total of Previous Change Orders: \$ 0.00		Previous Total Amount: \$ 0.00	
	Change Amount Including this Order: \$ 2500.00	Total Amount Including this Order: \$ 467,900.00	Total Change Order Percentage: 0.5 %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Park Board President		Date Mar 2, 2022
By Department Director		Date Feb 24, 2022

Approved by Becker (Mar 2, 2022 11:14 CST)

Mar 2, 2022

Tim 2/22/22

220204



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2022 MAR -4 PM 2:13

September 27, 2021

August Industries Inc.

Porter Stiles

2811 Eisenhower St

Carrollton, TX 75007

PORTER@AUGUSTINDUSTRIES.COM

972-245-7000

CITY SECRETARY
DALLAS, TEXAS

RE: Master Agreement Number BMZ1802 - Air Blower/Compressor/Dryer Services

Dear Porter Stiles

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 01/23/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 01/23/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/31/2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

PORTER STILES

09/27/2021

Authorized Signature

Date

PORTER STILES

PRESIDENT

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

John Ingram

Senior Buyer

Office of Procurement Services

john.ingram@dallascityhall.com

469-404-9945

Chhunny Chhuan

Director, Office of Procurement Services

Donzell Gipson

Donzell Gipson (Sep 27, 2021: 15:53 CDT)

Director, Donzell Gipson

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

OFFICE OF PROCUREMENT SERVICES EXTENSION REQUEST LETTER

220205

RECEIVED

2022 MAR -4 PM 2:13

CITY SECRETARY
DALLAS, TEXAS

September 27, 2021

Lone Star Blower, Inc

Jacqueline Champagne

8883 West Monroe Road

Houston, TX. 77061

accounting@lonestarblower.com

832-532-3112

RE: Master Agreement Number BMZ1802 - Air Blower/Compressor/Dryer Services

Dear Jacqueline Champagne

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 01/23/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 01/23/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/31/2021

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

Jacqueline M. Champagne
Jacqueline M. Champagne (Sep 28, 2021 12:56 CDT)

12-22-21

09/28/2021

Authorized Signature

Date

Jacqueline M. Champagne Andrew Balberg

~~CEO~~ President

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

John Ingram

Senior Buyer

Office of Procurement Services

john.ingram@dallascityhall.com

469-404-9945

Cherry Okean

Director, Office of Procurement Services

Donzell Gipson

Donzell Gipson (Sep 28, 2021 12:49 CDT)

Director, Donzell Gipson

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

220206



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2022 MAR -4 PM 2:13

September 27, 2021

FCX Performance Inc. dba Pierce Pump Company

Jason McNatt

9010 John W Carpenter Fwy

Dallas, TX. 75247

jmcnatt@piercepumpco.com

214-640-7547

CITY SECRETARY
DALLAS, TEXAS

RE: Master Agreement Number BMZ1802 - Air Blower/Compressor/Dryer Services

Dear Jason McNatt

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 01/23/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 01/23/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/31/2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

10/4/2021

Authorized Signature

Date

I.A.C.M

~~Jason McNatt~~

Travis Lee

~~Municipal Sales~~ V.P

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

John Ingram

Senior Buyer

Office of Procurement Services

john.ingram@dallascityhall.com

469-404-9945

Cherney Chbear

[Signature]

Director, Office of Procurement Services

Donzell Gipson

Donzell Gipson (Sep 28, 2021 12:48 CDT)

Director, Donzell Gipson

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES EXTENSION REQUEST LETTER

220207

RECEIVED

2022 MAR -4 PM 2:11

CITY SECRETARY
DALLAS, TEXAS

Date 12/22/2021

Supplier Name Shermco Industries, Inc (Supplier No. VS0000057130)
Contact Name: Chris Tendel / Kim Drake-Loy
Address: 2425 E. Pioneer Drive
Irving, TX 75061
Contact Email Address: ctrendel@shermco.com
Contact Phone No. 972-793-5533 ext. 16125

RE: Project Name BMZ1619 (Variable Frequency Drives & Soft Start PMS & Repairs)

Dear Chris Tendel,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **January 25, 2022**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **January 24, 2023** or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **January , 2023**.

YES, I agree to extend this agreement through January 24, 2023.

NO, I decline to extend this agreement.

Kim Drake-Loy

1/18/2022

	Date
Authorized Signature	
Kim Drake-Loy	Chief Legal and Risk Officer
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Mario Torres
Senior Procurement Specialist
Office of Procurement Services
mario.torres@dallascityhall.com
Phone No. 214-671-9829

Mario Torres

Director, DWU

Chhany Chhan

Director, Office of Procurement Services

Chhany Chhan

Assistant City Manager

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

220208

RECEIVED

2022 MAR -4 PM 2:11

CITY SECRETARY
DALLAS, TEXAS

Date 12/22/2021

Supplier Name Evans Enterprise (Supplier No. 517530)
Contact Name: Brandon Bryson / Evan Trash / David Woodman
Address: 201 South Industrial
Waco, TX 76710
Contact Email Address: brad.bryson@goevans.com
Contact Phone No. 682-305-9959

RE: Project Name BMZ1619 (Variable Frequency Drives & Soft Start PMS & Repairs)

Dear Brandon Bryson,

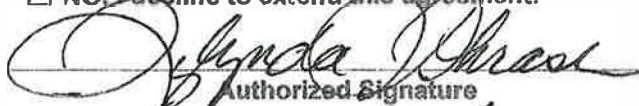
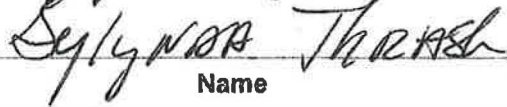
Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **January 25, 2022**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **January 24, 2023** or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **January 3, 2023**.

YES, I agree to extend this agreement through January 24, 2023.

NO, I decline to extend this agreement.

	<u>12/23/21</u>
Authorized Signature	Date
	<u>CEO</u>
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Mario Torres
Senior Procurement Specialist
Office of Procurement Services
mario.torres@dallascityhall.com
Phone No. 214-671-9829



 Director, Office of Procurement Services


Director, DWU


Assistant City Manager

**Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)**

220209



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

2022 MAR -7 AM 11:01

CITY SECRETARY
DALLAS, TEXAS

January 6, 2022

National Switchgear Systems North Texas, Inc. dba National Field Services (Supplier # 500721)
Attn: Casey Blevins / ~~John Boggs~~ ERIC BECKMAN, PE (CB)
651 Franklin Street
Lewisville, TX 75057
info@natfield.com / John.Boggs@NATLSWGR.com
469-312-1240 / 800-300-0157

RE: POM-2018-00008147 (BI1805 - Electrical Switchgear Repair)


Dear Attn: Casey Blevins / John Boggs

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 01/24/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 01/23/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 01/12/2022


- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

 Authorized Signature Date 1/11/2022
CASEY BLEVINS AUTHORIZED SIGNATORY
Name Title

Please let me know if you have any questions or concerns.

Thank you,

Mario Torres
Senior Procurement Specialist
Office of Procurement Services
mario.torres@dallascityhall.com
214-671-9829, prefer e-mail communication


Director, Office of Procurement Services

 Director,  Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER

220218

EFFECTIVE DATE

Mar 8, 2022

INSTRUCTIONS

1. Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
2. The cumulative total of all change orders must not exceed 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5 for additional information and routing.
5. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

2022 MAR 8 PM 4:38
 RECEIVED
 CLERK SECRETARY
 DALLAS, TEXAS

VENDOR NAME: Phoenix I Restoration and Construction, Ltd. **VENDOR NUMBER:** VC0000003594

CONTRACT NAME: Meyerson Symphony Center Upgrades and Repairs **DEPARTMENT:** Bond and Construction Management (BCM)

CONTRACT NUMBER: BON-2020-00013027 **CONTRACT TERMS:** 3/25/2020 to 6/2/2022

ACTION REQUESTED: Authorize a time extension to the construction services contract with Phoenix I Restoration and Construction, Ltd. for the Meyerson Symphony Center Upgrades and Repairs project completion date.

BACKGROUND: **This change order consists of the following:**
 On March 25, 2020, City Council authorized a construction services contract with Phoenix I Restoration and Construction, Ltd. for the selected renovations and improvements at the Meyerson Symphony Center located at 2301 Flora Street., by Resolution No. 20-0462. This action will authorize an extension of the contract time to complete the work, due to industry-wide manufacturing delays and shipment shortages with wireless drives that tie to the fire alarm system and the Concert Hall notification devices redesign.

FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
								\$
								\$
PROGRAM NO.:		EB17VF05		FINANCING:		TOTAL:		\$ 0.00

CHANGE ORDER DATA:	Change Order No.: 2	Original CR/AA No.: 20-0462	Original CR/AA Date: 3/25/2020	Original CR/AA Amount: \$ 3,529,020.00
	Total of Previous Change Orders: \$ 0.00		Previous Total Amount: \$ 0.00	
	Change Amount Including this Order: \$ 0.00	Total Amount Including this Order: \$ 0.00	Total Change Order Percentage: 0.00 %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director


 Adriana Castaneda (Mar 8, 2022 16:10 CST)

Date

Mar 8, 2022



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

220219

RECEIVED

January 14, 2022

2022 MAR 10 AM 9:04

The Prophet Corporation dba Gopher Sport, Gopher Performance, Moving minds, play with a purpose
(VC19231)
Trent Spatenka
2525 Lemond ST SW
Owatonna, MN 55060
bids@gophersport.com
800-847-5331

CITY SECRETARY
DALLAS, TEXAS

RE: Recreation center and physical education supplies for PKR (BT1830)

Dear Trent Spatenka,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **January 22, 2022**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **January 22, 2023** or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **January 19th, 2022**.

YES, I agree to extend this agreement through January 23, 2023.

NO, I decline to extend this agreement.

[Handwritten Signature]

1/19/22

Authorized Signature (Must match Business Information Form provided during solicitation)

Date

DOUG SATRE

SR. TERRITORY SALES MGR

Name

Title

**The Business Information form is submitted with each procurement, please ensure the person legally authorized to sign and execute contracts for your organization signs this extension.

Please let me know if you have any questions or concerns.

Thank you,

Clarissa Orona
Procurement Specialist
Office of Procurement Services
Clarissa.orona@dallascityhall.com
214-477-3241

Christy Chuan
[Signature]
Director, Office of Procurement

John Jenkins
John Jenkins (Jan 14, 2022 10:25 CST)

[Signature]

Director, Park and Recreation

Assistant City Manager

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
PRICE INCREASE APPROVAL LETTER

220282

RECEIVED

2/14/2022

2022 MAR 11 AM 8:50

Austin Asphalt, Inc.
Eric Schranz
6330 Commerce Dr., Suite 150
Irving, TX 75063
swczak@Austin-Ihd.com, 241-596-7300

CITY SECRETARY
DALLAS, TEXAS

RE: Price Increase Approval Letter for BL20-00012779

Dear Mr. Schranz

Your company is currently a supplier of goods and of the City of Dallas for the above referenced master agreement. Your company's request for a price increase been **approved** based on BL20-00012779<Reference>. Specifications page 4.

By agreeing to this price increase, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the contract.

Please complete the information requested below and send the completed form to me via email by 2/17/2022

- YES, I agree to the approved price increase.
- NO, I decline the approved price increase.

Eric W Schranz
Eric W Schranz (Feb 15, 2022 07:14 CST)

Feb 15, 2022

	Authorized Signature	Date
Eric W Schranz	General Manager, Plants	
Name	Title	

Please let me know if you have any questions or concerns.

Thank you,

John Kohut, Manager - Procurement
Office of Procurement Services
john.kohut@dallascityhall.com, 214-670-1878

Chhunny Chhean

WBJ Director, Office of Procurement Services

Reba Perry

Director, *[Signature]*

Assistant City Manager/Chief

Attachments:

- Contract Page (Bid Pricing)
- Vendor Price Increase Request Letter

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.



ADMINISTRATIVE CHANGE ORDER

City of Dallas


(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
220283
EFFECTIVE DATE
03/11/2022

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2022 MAR 14 AM 8:20
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: Garland/DBS, Inc.				VENDOR NUMBER: VS99718					
CONTRACT NAME: Audelia Road Branch Library roof repairs, waterproofing and replacement				DEPARTMENT: Building Services					
CONTRACT NUMBER: BSD-2021-00016999		CONTRACT TERMS: 1/12/2022		to		12/31/2022			
ACTION REQUESTED:	Authorizing a change order for the amount of \$34,754.00, and extending the contract term for Garland/DBS, Inc. for the Audelia Road Branch Library roof repairs, waterproofing and replacement.								
BACKGROUND:	This change order consists of the following: The construction industry is experiencing unprecedented global pricing and availability pressures for many key building components. Specifically, the roofing industry is currently experiencing long lead times and significant price increases with roofing insulation and roofing fasteners. The cost of construction materials necessary for this project continues to increase significantly due to supply chain shortages in roofing materials.								
FUNDING:	<i>FUND</i>	<i>DEPT</i>	<i>UNIT</i>	<i>ACTV</i>	<i>OBJ.</i>	<i>PROGRAM</i>	<i>ENCUMBRANCE TYPE and NUMBER</i>	<i>AMOUNT</i>	
	0671	BSD	W701	MMCF	4310	MY21RF1	CX BSD-2021-00016999	\$ 34,754.00	
								\$	
								\$	
	PROGRAM NO.: MY21RF1		FINANCING:				TOTAL:	\$ 34,754.00	
CHANGE ORDER DATA:	Change Order No.: 1	Original CR/AA No.: CR 21-0115	Original CR/AA Date: 1/12/2022	Original CR/AA Amount: \$ 464,608.00					
	Total of Previous Change Orders: \$ 0			Previous Total Amount: \$ 0					
	Change Amount Including this Order: \$ 34,754.00		Total Amount Including this Order: \$ 499,362.00		Total Change Order Percentage: 7.48 %				
APPROVAL									
Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.									
By Department Director 							Date Mar 11, 2022		



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
220284
EFFECTIVE DATE
3/14/22

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2022 MAR 15 AM 8:21
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: Axis Contracting, Inc.				VENDOR NUMBER: VS0000000445				
CONTRACT NAME: Pearl Street – PB06U798				DEPARTMENT: Public Works				
CONTRACT NUMBER: PBW-2020-00012634		CONTRACT TERMS: 12/3/20				to 8/8/23		
ACTION REQUESTED:	Authorize Change Order Number 7 to the construction contract with Axis Contracting, Inc. for Pearl Street from Pacific Ave. to Live Oak St. This action will add \$99,960.00 and will increase the contract amount from \$4,049,301.56 to \$4,149,261.56.							
BACKGROUND:	This change order consists of the following: Per the request received from the Carpenter Park project to accelerate the Pearl St construction to accommodate the March 2022 grand opening of the park, it is necessary to increase the pavement thickness of some sections of Pearl St from 11-inches to 13-inches in lieu of the lime cement subgrade stabilization. This will require adding new items to the contract. All items needed for this change order are included in the attachment.							
FUNDING:	<i>FUND</i>	<i>DEPT</i>	<i>UNIT</i>	<i>ACTV</i>	<i>OBJ.</i>	<i>PROGRAM</i>	<i>ENCUMBRANCE TYPE and NUMBER</i>	<i>AMOUNT</i>
	1V22	PBW	U798	THRF	4510	PB06U798	PBW-2020-00012634	\$ 99,960.00
								\$
								\$
	PROGRAM NO.:	PB06U798		FINANCING:	2017 General Obligation Bond Funds		TOTAL:	\$ 99,960.00
CHANGE ORDER DATA:	Change Order No.: 7	Original CR/AA No.: 20-0610	Original CR/AA Date: 4/22/20	Original CR/AA Amount: \$ 3,712,626.00				
	Total of Previous Change Orders: \$ 336,675.56			Previous Total Amount: \$ 4,049,301.56				
	Change Amount Including this Order: \$ 436,635.56		Total Amount Including this Order: \$ 4,149,261.56		Total Change Order Percentage: 11.76 %			
<i>HA 909E BB</i>				APPROVAL				
Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.								
By Department Director <i>Ali Hatefi, P.E.</i>							Date 3/14/22	



City of Dallas

ADMINISTRATIVE CHANGE ORDER

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
220285
EFFECTIVE DATE
03/17/2022

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2022 MAR 17 PM 3:04
 CITY SECRETARY
 DALLAS TEXAS

VENDOR NAME: Flatiron Constructors, Inc	VENDOR NUMBER: VS96112
CONTRACT NAME: Runway 13R 31L Reconstruction/Change Order No.2	DEPARTMENT: Aviation
CONTRACT NUMBER: CX-AVI-2021-00015246	CONTRACT TERMS: March 2021 to October 2022

ACTION REQUESTED: Authorize Change Order No. 2 to the construction contract with Flatiron Constructors, Inc. to provide additional construction services for the Reconstruction of Runway 13R-31L and Taxiway C Phase I Project at Dallas Love Field - Not to exceed \$341,189.62, from \$124,282,058.96 to \$124,623,248.58

BACKGROUND:

This change order consists of the following:
 This action will authorize Change Order No. 2 to the construction contract with Flatiron Constructors, Inc. for the Reconstruction of Runway 13R-31L and Taxiway C Phase I Project at Dallas Love Field.

The original project includes reconstruction of Runway 13R/31L, reconfigure taxiway connectors, and reconstruction of Taxiway C from Taxiway D to the 31L approach end (Phase I). The project will also include improvements to the existing drainage and storm water control system, replacement of airfield lighting, improvements to communications pathways and Aircraft Rescue and Firefighting roadway system and portion of the Vehicle Service Road.

Change Order No. 1 authorized funding to extend the runway closure duration by an additional 30 days to accommodate the additional scope added to the project to comply with the FAA requirements. The change order also addressed an increase as well as a decrease in material quantities.

Change Order No. 2 will authorize funding for construction changes due to additional work associated with storm drainage infrastructure, airfield lighting, concrete pavement section and pavement markings. Change Order No. 2 also adjusts the contract calendar days due to inclement weather experienced on the project.

FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		0795	AVI	D019	AAIP	4599	AVID019	CX AVI-2021-00015246
								\$
								\$
	PROGRAM NO.:		AVID019		FINANCING:		2021 AVI Commercial Paper Fund	TOTAL: \$ 341,189.62

CHANGE ORDER DATA:	Change Order No.: 2	Original CR/AA No.: 20-1940	Original CR/AA Date: Dec 9, 2020	Original CR/AA Amount: \$ 124,279,998.00
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OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

May 17, 2021

2022 MAR 28 AM 11:01

SPAY NEUTER NETWORK (VS0000026296)		CITY SECRETARY DALLAS, TEXAS
ATT: Susan Whiteley	Monica Rodriguez	
susanwhiteley@spayneuternet.org monica.rodriguez@spayneuternet.org		
972-472-3500	972-472-3500	

Please provide current certificate of Insurance when returning this letter.

RE: BAZ1513 Spay Neuter Services

Dear ATT: Susan Whiteley Monica Rodriguez

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on October 11, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through October 11, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by May 31, 2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Monica Rodriguez
Monica Rodriguez (May 18, 2021 09:53 CDT)

May 18, 2021

Authorized Signature	Date
Monica Rodriguez	Director of Finance
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Brittany Rodriguez, Buyer III
Office of Procurement Services
1500 Marilla St., Ste. 3FN Dallas, TX 75201
Brittany.Rodriguez@dallascityhall.com
214-670-3446

Chhenny Chhean
[Signature]
Director, Office of Procurement Services

Carl Simpson
Carl Simpson (Mar 28, 2022 09:38 CDT)

Director, Dallas Animal Services

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

220287



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

December 14, 2021

2022 MAR 28 AM 11:46

J. Brandt Recognition, Ltd. (VC 0000011323)	CITY SECRETARY DALLAS, TEXAS
Alicia Brandt	
2816 W. Lancaster Ave.	
Fort Worth, TX, 76107	
Alicia.brandt@jbrandt.com	
817-877-0513	

RE: Service Pins, Awards, Medals and Bars (MA POM BT1728)

Dear Alicia Brandt

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on December 31, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through December 31, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by December 16, 2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Alicia Brandt

Dec 09, 2021

Authorized Signature	Date
alicia brandt	VP Sales
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Kalim Khattak
Sr. Procurement Specialist
Office of Procurement Services
kalim.khattak@dallascityhall.com
214-671-5370

Christy Chhean

 Director, Office of Procurement Services

Jon Fortune
 Jon Fortune (Mar 28, 2022 11:00 CDT)

Director, Dallas Police Department

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

220288



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

January 19, 2022

2022 MAR 28 PM 12: 36

Avery Dennison Corp (501132)

CITY SECRETARY
DALLAS, TEXAS

Bill Quincy

3645 Collection Center Drive

Chicago, IL 60693

Bill.Quincy@AveryDennison.Com

800-435-8088

RE: BY1802 - Reflective and Non-Reflective Sheeting

Dear Bill Quincy

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on April 24, 2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through April 24, 2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by February 15, 2022

- X YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Dan Zampa

1/20/22

Dan Zampa
Authorized Signature

Sales Director
Date

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose

Senior Procurement Specialist

Office of Procurement Services

emily.grose@dallascityhall.com

214-670-3391

Chhunny Chhuan

HO Director, Office of Procurement Services

Ghassan Khankarli

Director, Department of Transportation

Rehs Pung

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
220289
EFFECTIVE DATE
Mar 30, 2022

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2022 MAR 30 PM 3:19
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: ROADWAY SOLUTIONS, INC.	VENDOR NUMBER: 502110
CONTRACT NAME: WARRANTED TRAFFIC SIGNAL INSTALLATIONS GROUP 8	DEPARTMENT: TRANSPORTATION
CONTRACT NUMBER: TRN-2021-00015749	CONTRACT TERMS: 6/15/2021 to 6/14/2023

ACTION REQUESTED:	To accept Change Order No. 1 and amend contract amount from \$895,783.00 to \$942,084.30.
--------------------------	---

BACKGROUND:	<p>This change order consists of the following: The Dallas City Council awarded a traffic signal construction contract to Roadway Solutions, Inc., on 3/24/2021, known as "Warranted Traffic Signal Installation Group 8" for \$895,783.00. The contract specifies four locations and is funded by the 2017 GO Bond Program, Proposition A - Streets and Transportation. The attached \$46,301.30 change order request results from the removal and replacement of additional pavement.</p>
--------------------	---

FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		1V22	TRN	VA28	TR01	4820	PB17VA28	CX TRN-TRN-2021-00015749
								\$
								\$
PROGRAM NO.:		PB17VA28		FINANCING:		2017 G.O. BOND PROGRAM		TOTAL: \$ 46,301.30

CHANGE ORDER DATA:	Change Order No.: 1	Original CR/AA No.: 21-0498	Original CR/AA Date: 3/24/2021	Original CR/AA Amount: \$ 895,783.00	
	Total of Previous Change Orders: \$ 0.00		Previous Total Amount: \$ 895,783.00		
	Change Amount Including this Order: \$ 46,301.30	Total Amount Including this Order: \$ 942,084.30		Total Change Order Percentage: +5.17 %	

APPROVAL


Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director
Ghassan Khankarli

Date
Mar 30, 2022

Kent R. Austin
 Kent Austin (Mar 29, 2022 11:48 CDT)

Mar 29, 2022

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225327
		EFFECTIVE DATE
		Jan 19, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR -1 AM 8:45
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Supplier Name: KENLEE SERVICES, INC.	Supplier No. VC24019
Subject: Professional Services	
Lead Dept: Office of Arts and Culture	

Action Requested: Consultant shall provide professional services as they relate to the Re:Imagine Vacancy Project sponsored by the Office of Arts and Culture and the Department of Code Compliance of the City of Dallas. Services will include Create a curvilinear walkway approx 4' wide, installing rubber edging for walkways, creating granite walkway paths and artwork pad areas, abatement of two partial lots in the Bonton area of Dallas. Lot abatement will involve the following: Clean up trash, raise tree canopies, cut grass, designation of seating and performance area, construction of granite paths, and other duties as required for completion of project. All services are subject to the approval of City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Background: The fee for this service is **\$14,914.11** to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or **\$7,457.05** of the total awarded amount upon completion of deliverables one through three and receipt of the consultant's first invoice, and one (1) payment of 50%, or **\$7,457.06**, of the award will be payable upon satisfactory completion of all required services as determined by the Director and receipt of final invoice.

HUB
Check appropriate Box
<https://mycoa.cpa.state.tx.us/passcmblsearch/>

<input checked="" type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
P145	OCA	146C		3089	Pop Up	MASC OCA-2021-00016217	\$14,914.11	
Financing:							TOTAL:	\$14,914.11

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Jan 19, 2022 15:40 CST)
 By Department Director

Jan 19, 2022
Date


 Orluchi Nwaeke (Feb 28, 2022 16:12 CST)
 Approved as to Form by City Attorney

Feb 28, 2022
Date


 Joey Zapata (Jan 19, 2022 15:56 CST)
 By City Manager

Jan 19, 2022
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225328

EFFECTIVE DATE

Feb 11, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR -1 PM 12:45
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Fair Park First Supplier No. VC19221

Subject: Artistic Services

Lead Dept: Office of Arts & Culture

Action Requested: First Park First will provide the following cultural services from February 18 – May 8, 2022: *Carne Y Arena* virtual touring reality installation by Academy award winning director Alejandro G. Iñárritu in the Food and Fiber Pavilion located at Fair Park. The experience is ticketed and takes viewers on an intimate journey with a group of actors playing undocumented immigrants as they try to cross the Mexican border into the United States. Fair Park First will also submit detailed project play to the Office of Arts & Culture's Assistant Director by February 18, 2022.

Contract Number: OCA-2022-00018666 (CR-00025940) Contract Term: 02/18/2022 to 05/08/2022

Background: The fee for this service will not exceed \$15,840.00. Fair Park First understands that the City of Dallas will pay for services as follows: one installment of \$7,920.00 within thirty days of execution of contract, approval of administrative action and completion of deliverable 1, and a second installment of \$7,920.00 within 30 days of completion of service and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4888	CULF	3089		MASC- OCA-2022-00018666	\$15,840.00
Financing: General Fund						TOTAL:	\$15,840.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

Ukj APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Janice Sain
 Janice Sain (Feb 9, 2022 07:48 CST)
 By Department Director

Feb 9, 2022
 Date

Tasheena L. Byrd
 Approved as to Form by City Attorney

Feb 28, 2022
 Date

[Signature]
 Feb 11, 2022
 By City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225329

EFFECTIVE DATE

March 1, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 2022 MAR 2 AM 11:48

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: TDA Consulting, Inc. Supplier No. VC17187

Subject: Request a Supplemental Agreement No. 1 to extend the contract from January 31, 2022 to July 31, 2022 and increase the amount by \$95,145.60 from \$1,481,484.21 to \$1,576,629.81 for authorized Consultant Contract for professional services to continue under the original scope of work and to add the equity review work for the Comprehensive Housing Policy.

Lead Dept: Department of Housing and Neighborhood Revitalization (Housing)

Action Requested: Request a Supplemental Agreement No. 1 to extend the contract from January 31, 2022 to July 31, 2022 and increase the amount by \$95,145.60 from \$1,481,484.21 to \$1,576,629.81 for authorized Consultant Contract for professional services to continue under the original scope of work and to add the equity review work for the Comprehensive Housing Policy (see attachment).

Contract Number: HOU-2020-00014575 Contract Term: 10/15/2020 to 10/15/2021

Background: On February 5, 2019, the City entered into a contract with the Consultant, TDA, Inc. to provide professional hands-on services to assist Housing in identifying compliance gaps and remedies for the gaps. In 2021, the City requested TDA, Inc. to assist in the equity review of the Comprehensive Housing Policy to provide feedback and address the changes needed in the Comprehensive Housing Policy as per the attached Scope of Services.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

NA - App

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	HOU	5510				HOU-2019-00009040	\$95,145.60
							\$95,145.60 AA

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
		19-0184	02/05/2019	\$1,481,484.21	0.00	\$1,576,629.81	6.5%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera

Mar 1, 2022

Lisa Marsa

Feb 28, 2022

Department Director

Date

Approved as to Form by City Attorney

Date

Mar 1, 2022

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225337

EFFECTIVE DATE

1/19/22

CITY SECRETARY
DALLAS, TEXAS
MAR - 2 AM 11:53

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: De Nora Water Technologies Supplier No. VS96691

Subject: Ammonia Scrubber Repairs

Lead Dept: Dallas Water Utilities

Action Requested:

Authorize a (12) month service contract with De Nora Water Technologies to provide repairs to the ammonia scrubber system at Elm Fork water treatment plant.

Contract Number: DWU-2021-00017595 Contract Term: 2/1/2022 to 2/1/2023

Background:

The repairs to the ammonia scrubber system will allow Elm Fork Water Treatment Plant to remove ammonia from the exhaust streams in emergency scenarios.

HUB

Check appropriate Box

<https://nycpa.cpa.state.tx.us/passcomblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0100	DWU	7243	642C	3072		MASC DWU-2021-00017595	30,540.00	
Financing:							TOTAL:	30,540.00

Contract Amendment Information:

Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Suppl Agreement Percentage
					\$ 0.00	%

SMW

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery

1/19/2022

Anna Lambert Hobbes

3/2/2022

By Department Director

Date

Approved as to Form by City Attorney

Date

1/19/2022

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
225338
EFFECTIVE DATE
Feb 25, 2022

RECEIVED
 2022 MAR 2 PM 1:21
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Presidio Networked Solutions Group, LLC Supplier No. VC19333

Subject: Webex Legislate License

Lead Dept: Information & Technology Services

Action Requested: Authorize a service contract for the use of Webex Legislate License for one year pursuant to TIPS cooperative agreement.

Contract Number:	DSV-2022-00018664	Contract Term:	2/25/2022	to	2/24/2023
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Background: The Webex Legislate license is a video conferencing solution that will be utilized by council member to perform virtual voting.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1510		3099		- DSV-2022-00018664	\$55,104.00
						-	
						-	
Financing: Data Services Fund						TOTAL:	\$55,104.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Zielinski
William Zielinski (Feb 25, 2022 12:31 CST)

By Department Director

Feb 25, 2022

Date

Willow Sanchez

Approved as to Form by City Attorney

Feb 25, 2022

Date


Carl Simpson
Carl Simpson (Feb 25, 2022 15:42 CST)

By City Manager

Feb 25, 2022

Date

W 5

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>225339</h1> EFFECTIVE DATE Feb 10, 2022
--	---	--

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input checked="" type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	White Rock Boat House, Inc.	Supplier No.	
Subject:	Amendment to Contract		
Lead Dept:	Park and Recreation		

Action Requested:	Parties desire to enter into this Supplemental Agreement to make the following amendments to the current contracts: a) clarify the definition of "gross revenues" under Section 5.1; b) change the account name of "White Rock Lake Beautification Trust Fund" Section 5.3; c) ensure WRBHI's financial information is audited by an independent certified public accountant or alternately examined by an independent CPA; d) WRBHI to provide a "Performance Indicators" provision; e) obligate the Boathouse in providing a minimum of \$25,000 annually in scholarships; and (f) acknowledge receipt and approval of the final Master Plan by the City through its Water Director and the Park Director.						
	Contract Number:	PKR-2022-00018670	Contract Term:		to		

Background: August 23, 2006, per Resolution Number 06-2234, City and Boathouse entered into a (19) nineteen-year agreement with two consecutive 10-year renewal options whereby the City authorized the Boathouse to construct, renovate, maintain, operate and manage the Filter Building, the sedimentation basins, and the grounds immediately surrounding the facilities, as well as to continue to promote various physical training and rowing programs for the use and enjoyment to all segments of the Dallas Community.




HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2022-00018670	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

Nty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

 By Department Director Date: Feb 10, 2022	 Approved as to Form by City Attorney Date: Mar 2, 2022
 By City Manager Date: Feb 10, 2022	



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225340

EFFECTIVE DATE

March 2, 2022

RECEIVED
CITY SECRETARY'S
OFFICE, DALLAS, TEXAS
2022 MAR -3 AM 9:30

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Appropriate funds for holdover rental payments under approved non-bid lease contract.
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	REAL-SOL, LP	Supplier No.	VS0000065967					
Subject:	Women, Infants and Children ("WIC") Clinic Service Lease Agreement – 3100 W. NORTHWEST HWY, STE., C, DALLAS, Dallas County, TX – Holdover occupancy							
Lead Dept:	Public Works							
Action Requested:	Authorize holdover monthly rental payment of \$7,393.75, beginning March 1, 2022 and ending March 31, 2022, between City of Dallas and Real-Sol, LP. Holdover rental is set at current monthly payment of \$7,393.75 per month per Section XVI of the Lease Agreement. Consideration: an amount not to exceed \$7,393.75							
	Contract Number:	WIC-2022-00018845	Contract Term:	3/1/22 to 3/31/22				
Background:	Section XVI of the Lease Agreement, dated February 1, 2012 between City of Dallas and Real-Sol, LP, provides the City of Dallas to continue its occupancy on a holdover month-to-month tenancy, at the Landlord's option, with rental payments the same as current monthly rate of \$7,393.75 per month.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/passcmb/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	F679	MGT	211C		3330		CX WIC-2022-00018845	\$7,393.75
	Financing: FY 2022 WIC Program - Women, Infants and Children Grant Fund							TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
						\$	%	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Anthony Eubank
By Department Director

Mar 2, 2022

Date

Wilton Henderson

Mar 2, 2022

Date

Approved as to Form by City Attorney

Robert Perez
Robert Perez (Mar 2, 2022 13:49 CST)

Mar 2, 2022

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225341

EFFECTIVE DATE

02/11/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 FEB 11 2022 9:30 AM
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: TEXAS WORKFORCE COMMISSION Supplier No. 266459

Subject: EAGLE DATABASE SUBSCRIPTION

Lead Dept: Dallas Police Department (DPD)

Action Requested: Authorize purchase of Eagle Database subscription for 1-10 online users in the amount of \$1,500.

Contract Number:	DPD-2022-00018393	Contract Term:	2/1/2022	to	1/31/23
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Background: The Texas Workforce Commission database would be used as an investigative tool that would allow our department another avenue to locate persons of interest.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DPD	2168		2731		- DPD-2022-00018393	1,500.00
Financing:						TOTAL:	1,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

Uty APPROVAL Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jon Fortune
By Department Director Date 2/11/22

Don Knight
Approved as to Form by City Attorney Date Feb 11, 2022
Don Knight (Feb 11, 2022 16:26 CST)

Jon Fortune
By City Manager Date Feb 11, 2022
Jon Fortune (Feb 11, 2022 15:09 CST)



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

2 2 5 3 4 2

EFFECTIVE DATE

02/11/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2/11/22 - 3 AM 9:3
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: United Electronic Recycling, LLC Supplier No. VS0000085553

Subject: Recycling & pick up fee

Lead Dept: Dallas Police Department (DPD)

Action Requested: Authorize a three-year service contract for recycling DPD gambling devices.

Contract Number:	DPD-2022-00017824	Contract Term:	02/2022	to	02/2024
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Background: This service contract will allow the City to engage the recommended vendor, to carry out the destruction of seized gambling devices.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0411	DPD	6367		3099		- DPD-2022-00017824	\$98,985	
Financing:							TOTAL:	\$98,985

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


By Department Director

Date
2/11/22
Jon Fortune
Jon Fortune (Feb 11, 2022 15:20 CST)

By City Manager

Date
Feb 11, 2022


Approved as to Form by City Attorney

Date
Feb 11, 2022

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225343

EFFECTIVE DATE

MAR - 2 2022

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
MAR - 2 2022
AM 10:27

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: EPS LOGIX, INC. Supplier No. VS85824

Subject: AV Installation and Networking Services for Dallas Animal Services' Dallas90 Shelter Service System (D90SSS)

Lead Dept: Dallas Animal Services (DAS)

Action Requested: Authorization to allow EPS Logix, Inc. to provide iPad kiosk and display installation services for the Dallas Animal Services Department (DAS) D90SSS.

Contract Number: DAS-2022-00018751 Contract Term: 3/02/2022 to 3/31/2022

Background: The D90SSS will establish an innovative customer service system that will improve the shelter experience by providing customers with an interactive way to get all of the information they need during their visit with Dallas Animal Services. Using the kiosks and iPads, our customers will be able to speak directly to customer service staff from anywhere in the shelter, quickly notify staff if they'd like to do a meet and greet with one of the pets or if they've found their lost pet.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
P134	DAS	3859		3070		-	\$27,058.00	
						-		
						-		
Financing:							TOTAL:	\$27,058.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$27,058	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director Date 2/16/22

Ashley Stockton
Ashley Stockton (Mar 2, 2022 16:46 CST)
Approved as to Form by City Attorney Date Mar 2, 2022

Carl Simpson
Carl Simpson (Mar 2, 2022 16:46 CST)
By City Manager Date Mar 2, 2022

AS
AS



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

2 2 5 3 4 4

EFFECTIVE DATE

Jan 5, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR 3 AM 10:58
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Dallas Independent School District	Supplier No.:	VC000004937
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Subject:	First Amendment to Interlocal Agreement One (1) Year Extension for Out of School Time Programming (after school and summer camp)
-----------------	--

Lead Dept:	Park and Recreation Department
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Action Requested:	Authorize a one-year option period extension of the Interlocal Agreement with Dallas Independent School District (DISD) 1) to provide after school programs at up to 30 elementary sites and receive enhancement funding of up to \$210,000 annually; and, 2) permit the Dallas Park and Recreation Department (DPARD) to conduct summer camp programs at 25 sites at no additional cost. DPARD utilizes Community Development Block Grant (CDBG) and General Funds to facilitate the programs. Funds will be deposited into 7456 Revenue Code						
	Contract Number:	PKR -2020-00014201	Contract Term:	12/13/2021	to	12/12/2022	

Background: Outreach After School Programs have been offered by DPARD at DISD campuses since 1993. The program has been funded through the CDBG funding. Our most recent two-year interlocal agreement with DISD became effective on December 13, 2019, therefore set to expire on December 12, 2021. DISD has requested that the Department continue to provide after school services and has agreed to provide additional funding to enhance the after-school program at up to thirty (30) elementary school campuses.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
rmb rmb Funding:	N/A	PKR	N/A	N/A	N/A	N/A	PKR 2020-00014201	\$0.00
							-	
							-	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

Nty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

John Jenkins
 John Jenkins (Jan 5, 2022 12:15 CST)
 By Department Director

Jan 5, 2022

Date

Benjamin N. Samples, Atty

Jan 5, 2022

Date

Approved as to Form by City Attorney

Joey Zapata
 Joey Zapata (Jan 5, 2022 12:37 CST)

Jan 5, 2022

Date

By City Manager

OA



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

2 2 5 3 4 5

EFFECTIVE DATE

2/01/2022

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
FEB 01 2022
AM 11:14

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: ArtWorks for Freedom Supplier No. VC23829

Subject: Human Trafficking Exhibits for Dallas Love Field Airport

Lead Dept: AVI

Action Requested: Authorize Administrative Action for a service contract of 6-months for Human Trafficking Awareness Exhibits at Dallas Love Field. The amount not to exceed \$8,000.00. Verified Sole Source Documents attached.

Contract Number: AVI-2022-00018126 Contract Term: 2/1/2022 to 9/31/2022

Background: The Department of Aviation is looking at bringing in both indoor/outdoor exhibitions about Human Trafficking Awareness. The "BOUGHT & SOLD: VOICES OF HUMAN TRAFFICKING," and/or the "WHAT YOU SEE IS NOT WHO I AM." The will raise awareness and train passengers and employees on what to do when they recognize a potential human trafficking situation. Service not to exceed \$8,000.00. Sole Source Documents attached.

HUB
Check appropriate Box
<https://mvcpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7717	AV30	3070		CX AVI-2022-00018126	\$8,000.00
Financing: Operating Fund 2022							TOTAL: \$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

2/1/2022

Date

Ashley Stockton (Feb 1, 2022 12:08 CST)

Approved as to Form by City Attorney


02/01/22

Date

By City Manager

02/01/2022

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 2 2 5 3 4 6 EFFECTIVE DATE Mar 1, 2022
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1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Water Revenue Contract
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Preston Trail Golf Club Supplier No. _____

Subject: Authorized Untreated Water Contract

Lead Dept: Water Department

Action Requested: Authorize the Director of Dallas Water Utilities to execute a three-year contract with Preston Trail Golf Club to provide untreated water for purpose of irrigating the golf course.

Contract Number:	2021-00017450	Contract Term:	May 8, 2021	to	May 7, 2024
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Background: This item is for authorization to enter a new untreated water contract with Preston Trail Golf Club. Preston Trail Golf Club requests the purchase of untreated water annually from Dallas from diversion points located along White Rock Creek, a tributary of White Rock Lake for the purpose of irrigating the golf course.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbalsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. N/A – L.T.B.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						NA	TOTAL: 0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

ALH **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

[Signature]
TERRY L. GERRY (Feb 26, 2022 19:15 CST)

By Department Director

Date

Anna Lamberti Holmes

ALH Mar 3, 2022

Approved as to Form by City Attorney


Date

[Signature]

Mar 1, 2022

By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 2 2 5 3 4 7 EFFECTIVE DATE Feb 10, 2022
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1. Place an "X" in the appropriate box for the approval of:

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b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

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d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Dallas Harlequins Rugby Football Club, Inc.** Supplier No. _____

Subject: **Beautification Agreement**

Lead Dept: **Park and Recreation**

Action Requested: Authorize a Beautification Agreement with the Dallas Harlequins Football Club Inc. to fund amenities and service enhancements through various fundraisers to be held at the park and to perform services such as repairs to field from damages caused during play, over seeding field of play, litter and debris pickup removal, and other various voluntarily activities outlined in the scope of work of the agreement.
 Contact: Sloan Anderson 214-670-0200

Contract Number:	PKR-2022-00018349	Contract Term:	3/19/2022	to	3/18/2023
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Background: The Dallas Harlequins Football Club is an organization that has played at Glencoe Park for multiple years and would like to continue to support, maintain and beautify the park and rugby field.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.



NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2022-00018349	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director Date: Feb 10, 2022	 Approved as to Form by City Attorney Date: Mar 3, 2022
 By City Manager Date: Feb 10, 2022	

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	2 2 5 3 4 8	EFFECTIVE DATE
	Feb 10, 2022	

**See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.**

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): <i>NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</i>

RECEIVED
 2022 MAR -3 PM 3:20
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Friends of SoPac Trail	Supplier No.:
---------------------------------------	---------------

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with The Friends of SoPac Trail to perform service enhancements such as picking up litter and debris, plant and maintain ornamental beds at the parks and along the trail and fund service enhancements and amenities. See Scope of Work
Contact: Sloan Anderson 214-670-0200

Contract Number:	PKR-2022-00018348	Contract Term:	3/19/2022	to	3/18/2023
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Background: The Friends of SoPac Trail is a volunteer organization formed to support, maintain, and beautify the parks and trails within their neighborhood.




HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2022-0018348	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 John Jenkins (Feb 10, 2022 17:14 CST) By Department Director	Feb 10, 2022 Date	 Consuelo R Tankersley (Mar 3, 2022 13:39 CST) Approved as to Form by City Attorney	Mar 3, 2022 Date
 Joey Zapata (Feb 10, 2022 17:15 CST) By City Manager	Feb 10, 2022 Date		



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

2 2 5 3 4 9

EFFECTIVE DATE

Nov 29, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through Interlocal or cooperative agreements.
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 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
NOV 29 3 20 PM '21
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Terracon Consultants, Inc. Supplier No. 341409

Subject: Environmental Consulting Services

Lead Dept: Park and Recreation Department

Action Requested: Authorize a service contract for Environmental Consulting Services at 9759 Forest Lane

Contract Number: PKR-2022-00017927 Contract Term: ~~11/1/21~~ to ~~5/1/22~~ ^{3/1/22} ^{9/1/22}

Background: Authorize a service contract for Environmental Consulting Services including asbestos and lead paint surveys, abatement specifications, soil and soil gas investigation, correspondence with the Texas Commission on Environmental Quality (TCEQ) Voluntary Cleanup Program (VCP), and consulting support. The vendor was selected through a competitive procurement process for Solicitation BF220-00011241 - General Non-Engineering Environmental Services.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/passcombi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
1V00	PKR	VB29	PKLA	4113	PK17VB29	CX- PKR-2022-00017927	\$47,302.80	
Financing:							TOTAL:	\$47,302.80

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Nov 25, 2021
Nov 29, 2021

John Jenkins
John Jenkins, Nov 29, 2021 10:22 CST

Nov 29, 2021
Date

[Signature]
Approved as to Form by City Attorney
Mar 2, 2022
Date

[Signature]
Nov 29, 2021 15:04 EST
By City Manager
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225350

EFFECTIVE DATE

03/03/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Griffeye Inc. Supplier No. VC23655

Subject: Griffeye Analyze 3-year license

Lead Dept: Dallas Police Department

Action Requested: To authorize purchase 3-year forensic image analysis tool for the Special Victims Division.

Contract Number: DPD-2021-00017427 Contract Term: 2/2022 to 2/2025

Background: This software takes the Child Sexual Abuse Material (CSAM) hash database (DNA of a file), which contains over 7 million hash values of known CSAM files and compares it to files from detectives' cases. It analyzes the files and automatically categorizes files that match known hash values. This process greatly reduces the time it takes detectives to categorize files. This tool is necessary for purchase due to the manhours of case processing it will save and the overall mental health benefit it will have on detectives who must view large amounts of CSAM material.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/passcblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBI	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
F607	DPD	4488		2735		DPD-2021-00017427	9,880.80	
Financing:							TOTAL:	9,880.80

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jon Fortune
3/2/22
By Department Director Date

Anna Lamberti Holmes ALH 03/03/2022
Approved as to Form by City Attorney Date

Jon Fortune
03/03/2022
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225351

EFFECTIVE DATE

03/03/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 MAR 03 AM 9:12

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Hawk Analytics, Inc. Supplier No. VC22143

Subject: CellHawk Subscription

Lead Dept: Dallas Police Department (DPD)

Action Requested: Authorize purchase in the amount of \$11,990.00 for CellHawk Subscription renewal.
Contract Number: DPD-2022-00018659 Contract Term: 11/25/2022 to 11/24/2024

Background: Cellhawk is a program that allows us to map geolocation data from cellular providers and other sources such as Google location history.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcombi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
F607	DPD	4488		3437		DPD-2022-00018659	11,990.00	
Financing:							TOTAL:	11,990.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
Date 3/2/22

Jon Fortune (Mar 3, 2022 16:19 CST)
By City Manager

Don Knight (Mar 3, 2022 16:45 CST)
Approved as to Form by City Attorney
Date 03/03/2022

DK

225342

Memorandum

RECEIVED

2024 MAR -6 PM 2:51

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE [2/13/2024]

TO City Secretary
SUBJECT Correction to AA [225342]

This is the first (Y) correction to the subject Administrative Action. If no, attach copies of any previous approved correction memos.

The subject Administrative Action was approved on 02/11/2022 authorizing a thirty-six-month agreement between United Electronic Recycling, LLC and the Dallas Police Department to provide recycling services.

Contract Number DPD-2022-00017824 Contract Term 2/2024 to 2/2025

Change(s) is/are needed to correct (select all applicable):

Typo Financial/funding information Obvious error from CR context

Administrative Action should read as follows:

To authorize a thirty-six-month agreement between United Electronic Recycling Services, LLC and the Dallas Police Department to provide recycling service

Contract Term: ~~02/2022 to 2/2024~~ to 02/2022 to 02/2025

Department: Dallas Police Department

Director (or designee.): Mitch Lyof 3/5/2024
Signature Date

Print Name

Attachment for reference: Council Resolution [number], and if applicable, previous correction memo(s)

BMS: Approved Denied Is ATT Approval Needed? Y N

BMS: _____
Signature Date

Print Name

ATT: Approved Denied

3/5/24


225342

Assistant City Attorney:

Signature

Date

Print Name

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	2 2 5 3 5 2
		EFFECTIVE DATE
		Feb 10, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Friends of Samuell Grand Park	Supplier No.
Subject: Beautification Agreement	
Lead Dept: Park and Recreation	

Action Requested:	Authorize a Beautification Agreement with the Friends of Samuell Grand Park for the purpose to improve and maintain the Iris Garden and triangle ornamental bed located at Samuell Grand Park. Contact: Sloan Anderson (214) 670-0200						
Contract Number:	PKR-2022-00018354	Contract Term:	3/19/2022	to	3/18/2023		

Background: The Friends of Samuell Grand Park is a committed friend's group that performs volunteer services dedicated to the community in which they work, live, and serve.

HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbi/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
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	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2022-0018354	\$0.00
							-	
							-	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	Feb 10, 2022 Date	 Approved as to Form by City Attorney	Mar 3, 2022 Date
 By City Manager	Feb 10, 2022 Date		



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225353

EFFECTIVE DATE

Jan 21, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN 21 PM 2:11
 CITY SECRETAR
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Sweet Pass Sculpture Park** Supplier No. VC24100

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce Sweet Pass Sculpture Park Spring residency and alternative education program. Consultant will work with local artists to create sculpture shows that is representative of the diversity in Dallas. All exhibits will be in a park that is free and open to the public and welcomes community members from the surrounding area. The Spring residency will be an opportunity for a local Dallas artist to utilize the space as an outdoor studio and be provided a stipend for their work. Consultant shall follow all CDC guidelines for any in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017441 (CR-00025925) Contract Term: 1/31/2022 to 9/30/2022

Background: The fee for this service is \$9,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,375.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4,750.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,375.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$9,500.00
Financing: General Fund						TOTAL:	\$9,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

NYJ **APPROVAL:** Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Jan 21, 2022 13:51 CST)
 By Department Director

Jan 21, 2022
 Date

Tasheena L. Byrd
 Approved as to Form by City Attorney

Mar 3, 2022
 Date

Joey Zapata
 Joey Zapata (Jan 21, 2022 14:00 CST)
 By City Manager

Jan 21, 2022
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

2 2 5 3 5 4

EFFECTIVE DATE

Mar 4, 2022

RECEIVED
 CITY SECRETARY
 DALLAS TEXAS
 02 MAR 2022
 11:40 AM
 PH 2:40

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: XOVIS USA Inc. Supplier No. VC24359

Subject: Security Checkpoint Wait - Time Management System

Lead Dept: AVI

Action Requested: Authorize Administrative Action for Security Checkpoint Wait Time Management System at Dallas Love Field with a three (3) year maintenance agreement with XOVIS USA Inc. Not to Exceed \$99,489.00

Contract Number: AVI-2022-00018660 Contract Term: 3/1/2022 to 3/1/2025

Background: The installation of a time management system for the TSA, check Point area that will provide passenger counts, wait times for individual queue, and predictive waiting times for passenger information not to exceed \$99,489.00.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
130	AVI		AV09			CX AVI-2022-00018660	\$99,489.00
						-	
						-	
Financing: FY2022 Operating Fund						TOTAL:	\$99,489.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Mar 2, 2022 Date

Approved as to Form by City Attorney Mar 4, 2022 Date

By City Manager Mar 4, 2022 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 225355
		EFFECTIVE DATE
		Jan 21, 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 7 MAR 7 AM 9:02
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **INDIAN CULTURAL HERITAGE FOUNDATION** Supplier No. 354652

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce, Panchatantra, a collection of fables from ancient Indian civilization. These stories often have a strong moral message with animal characters making it easy and entertaining for children and adults. Consultant will work with other local dance groups such as African Drums to bring these amazing stories to life with original music, costumes, and choreography. Consultant will have a performance at Moody Performance Hall, and three performances at Dallas recreational centers for summer programming. Consultant will employ over 40 local artists to produce the fables that will be accompanied with a brief narration in English. Consultant shall follow all CDC guidelines for any in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2021-00017441 (CR-00025913)	Contract Term:	1/31/2022	to	9/30/2022
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Background: The fee for this service is \$12,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3,000.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$6,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$12,000.00
Financing: General Fund						TOTAL:	\$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Jan 21, 2022 13:52 CST)
 By Department Director

Jan 21, 2022
 Date


 Kristine Nguyen (Mar 4, 2022 17:54 CST)
 Approved as to Form by City Attorney

Mar 4, 2022
 Date


 Joey Zapata (Jan 21, 2022 14:00 CST)
 By City Manager

Jan 21, 2022
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

2 2 5 3 5 6

EFFECTIVE DATE

Feb 28, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 102 MAR 7 PM 4:30
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **TERRANCE M. JOHNSON DANCE PROJECT** Supplier No. **VS91771**
 Subject: Professional Services
 Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present performances and workshops as directed by the Office of Arts and Culture in dance. Consultant shall provide dance curriculums that are designed to provide children and families in low-income communities with access to dance education. Participants will be aligned in one of two paths including Dance Exploration and/or Dance Training. Consultant's workshops will use a conservatory approach to study ballet and modern dance techniques to achieve skill development through codified training and academic writing. Services are available for seniors, adults, and children of ages two and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2021-00017268 (CR-00025810) Contract Term: 3/8/2022 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$12,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$12,000.00	
Financing:							TOTAL:	\$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps (Feb 28, 2022 13:14 CST)
 By Department Director


Feb 28, 2022
 Date

Approved as to Form by City Attorney

Mar 4, 2022
 Date

By City Manager

Feb 28, 2022
 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	2 2 5 3 5 7	EFFECTIVE DATE
	MAR - 8-2022	

**See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.**

RECEIVED
CITY SECRETARY
DALLAS TEXAS
MAR - 8-2022
11:20 AM

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Federal Aviation Administration (FAA)	Supplier No.	
Subject:	Federal Aviation Administration Air Traffic Control Tower Operations Agreement Date Requested		
Lead Dept:	AVI		

Action Requested:	Please review, sign, and return the revised Tower Operations Agreement		
	Contract Number:	AVI-2022-00018654	Contract Term: to

Background: The Federal Aviation Administration (FAA) has revised and updated the Air Traffic Control Tower Operations Agreement (TOA) for FAA Contract Towers (FCT). The TOA sets forth the terms under which FAA will provide air traffic control services to the airport sponsor at each FCT airport. This action is to ensure that we comply with a January 2017 Department of Transportation (DOT) Office of Inspector General (OIG) recommendation "to standardize the conditions under which FAA will provide air traffic control services at FCTs."

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	
							-	
							-	
	Financing:						TOTAL:	0.0

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

3/7/2022
Date

Michael Doss

Approved as to Form by City Attorney

Mar 8, 2022

Date

[Signature]

By City Manager

Mar 8, 2022

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

2 2 5 3 5 8

EFFECTIVE DATE

Feb 4, 2022

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
FEB - 8 PM 2:00

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: TEAM Consultants, Inc. Supplier No. 255849

Subject: Administrative Action for Material Testing for Collective Mixed Use Development Project

Lead Dept: Public Works

Action Requested: Authorize an Administrative Action for Engineering Services Contract with TEAM Consultants, Inv., in an amount not to exceed \$24,791.04 to provide Construction Material Testing during the construction Collective Mixed Use Development Project

Contract Number: PBW-2022-00018548 Contract Term: 06/1/2022 to 6/30/2024

Background: This AA is required to provide the Construction Material Testing required for each Capital Construction Project. Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide these service and TEAM Consultants, Inc. is the most highly qualified contractor.

HUB Check appropriate Box <https://mvcda.cpa.state.tx.us/passcombi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0058	ECO	W180	FWTI	4113	ECSD0004	CX-PBW-2022-00018548	\$ 4,958.21
S251	ECO	P738	ECSD	4113	ECSD0004	CX-PBW-2022-00018548	\$19,832.83
Financing: Ft. Worth Ave TIF Dist. & The Col. SD Infrastructure Funds						TOTAL:	\$ 24,791.04

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Robert Perez
Robert Perez | Feb 4, 2022 10:28 CST
By Department Director

Feb 4, 2022

Date
By City Manager

[Signature]
Approved as to Form by City Attorney
Feb 4, 2022
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

2 2 5 3 5 9

EFFECTIVE DATE

MAR - 3 2022

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
MAR - 8 PM 2:55

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: PFM CONSULTING GROUP, LLC Supplier No. VS96906

Subject: PROPERTY TAX ANALYSIS

Lead Dept: BUDGET & MANAGEMENT SERVICES

Action Requested: AUTHORIZE A CONSULTANT CONTRACT WITH PFM CONSULTING GROUP, LLC FOR PROPERTY TAX ANALYSIS SERVICES.

Contract Number:	BMS-2022-00018623	Contract Term:	2/25/22	to	9/30/22
------------------	-------------------	----------------	---------	----	---------

Background: THE CITY OF DALLAS REQUESTED PROPOSALS (INFORMAL SOLICITATION) FOR ADMINISTRATIVE GUIDANCE REGARDING RECENT CHANGES TO TEXAS TAX LAW, AND DEVELOPMENT OF A FIVE-YEAR PROPERTY TAX FORECAST.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	BMS	1991		3070		-	\$49,900	
						-		
						-		
Financing:							TOTAL:	\$49,900

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 49,900	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

2/11/2022
Date

Michael Dosa

Approved as to Form by City Attorney


Mar 3, 2022

Date

Mar 3, 2022

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225360
		EFFECTIVE DATE
		Mar 8, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Short-Term Use Agreement NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Longhorn Helicopters, Inc.	Supplier No.	
Subject:	Short Term Use Agreement		
Lead Dept:	AVI		

Action Requested:	Authorize Administrative Action for the City's Short-Term Use Agreement with Longhorn Helicopters, Inc. for one aircraft parking space and one office at the Dallas CBD Vertiport for five days during the HAI Heli-Expo.						
	Contract Number:	AVI-2022-00018951	Contract Term:	March 7, 2022	to	March 11, 2022	

Background: The HAI Heli-Expo will be taking place in Dallas from March 7, 2022 through March 10, 2022. During the expo, the Dept. of Aviation will enter into short-term use agreements with Longhorn Helicopters, Inc. to utilize an aircraft parking space and an available office at the Dallas CBD Vertiport for five days.



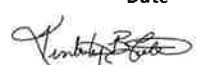
HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	N/A	N/A	N/A	N/A	N/A	- N/A	N/A
							-	
							-	
	Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 _____ By Department Director	Mar 8, 2022 _____ Date	 _____ Approved as to Form by City Attorney	Mar 8, 2022 _____ Date
	 _____ By City Manager	Mar 8, 2022 _____ Date	



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225361

EFFECTIVE DATE

Mar 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Short-Term Use Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2022 MAR -8 PM 4:12
 RECEIVED
 CITY SECRETARY/
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Helicopter Institute Inc. Supplier No. _____

Subject: Short Term Use Agreement

Lead Dept: AVI

Action Requested: Authorize Administrative Action for the City's Short-Term Use Agreement with Helicopter Institute Inc. for one aircraft parking space at the Dallas CBD Vertiport for five days during the HAI Heli-Expo.

Contract Number: AVI-2022-00018952 Contract Term: March 7, 2022 to March 11, 2022

Background: The HAI Heli-Expo will be taking place in Dallas from March 7, 2022 through March 10, 2022. During the expo, the Dept. of Aviation will enter into short-term use agreements with Helicopter Institute Inc. to utilize an aircraft parking space at the Dallas CBD Vertiport for five days.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcomblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	N/A	N/A	N/A	N/A	N/A	- N/A	N/A
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date Mar 8, 2022

Approved as to Form by City Attorney Date Mar 8, 2022

By City Manager Date Mar 8, 2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225362

EFFECTIVE DATE

Mar 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Short-Term Use Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY'S OFFICE
 2022 MAR -8 PM 4:12

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Standard Aero Limited	Supplier No.	
Subject:	Short Term Use Agreement		
Lead Dept:	AVI		

Action Requested:	Authorize Administrative Action for the City's Short-Term Use Agreement with Standard Aero Limited for one aircraft parking space at the Dallas CBD Vertiport for five days during the HAI Heli-Expo.						
	Contract Number:	AVI-2022-00018986	Contract Term:	March 7, 2022	to	March 11, 2022	

Background: The HAI Heli-Expo will be taking place in Dallas from March 7, 2022 through March 10, 2022. During the expo, the Dept. of Aviation will enter into short-term use agreements with Standard Aero Limited to utilize an aircraft parking space at the Dallas CBD Vertiport for five days.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	N/A	N/A	N/A	N/A	N/A	- N/A	N/A
							-	
							-	
	Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date

Approved as to Form by City Attorney Date

By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
2 2 5 3 6 3
EFFECTIVE DATE
Mar 8, 2022

1. Place an "X" in the appropriate box for the approval of:
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Short-Term Use Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Airbus Helicopters, Inc. Supplier No. _____

Subject: Short Term Use Agreement

Lead Dept: AVI

Action Requested: Authorize Administrative Action for the City's Short-Term Use Agreement with Airbus Helicopters, Inc. for one aircraft parking space and one office at the Dallas CBD Vertiport for five days during the HAI Heli-Expo.

Contract Number: AVI-2022-00018913 Contract Term: March 7, 2022 to March 11, 2022

Background: The HAI Heli-Expo will be taking place in Dallas from March 7, 2022 through March 10, 2022. During the expo, the Dept. of Aviation will enter into short-term use agreements with Airbus Helicopters, Inc. to utilize an aircraft parking space and an available office at the Dallas CBD Vertiport for five days.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>


- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	N/A	N/A	N/A	N/A	N/A	- N/A	N/A
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 _____ By Department Director	Mar 8, 2022 _____ Date	 _____ Approved as to Form by City Attorney	Mar 8, 2022 _____ Date
	 _____ By City Manager		Mar 8, 2022 _____ Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	2 2 5 3 6 4	EFFECTIVE DATE
	Mar 8, 2022	

**See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.**

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Short-Term Use Agreement NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Bell Textron Inc.	Supplier No.:
----------------------------------	---------------

Subject: Short Term Use Agreement

Lead Dept: AVI

Action Requested: Authorize Administrative Action for the City's Short-Term Use Agreement with Bell Textron Inc. for one aircraft parking space and one office at the Dallas CBD Vertiport for five days during the HAI Heli-Expo.

Contract Number: AVI-2022-00018944	Contract Term: March 7, 2022	to	March 11, 2022
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Background: The HAI Heli-Expo will be taking place in Dallas from March 7, 2022 through March 10, 2022. During the expo, the Dept. of Aviation will enter into short-term use agreements with Bell Textron Inc. to utilize an aircraft parking space and an available office at the Dallas CBD Vertiport for five days.



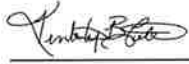
HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>


<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	N/A	N/A	N/A	N/A	N/A	- N/A	N/A
							-	
							-	
Financing:							TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 _____ By Department Director	Mar 8, 2022 _____ Date	 _____ Approved as to Form by City Attorney	Mar 8, 2022 _____ Date
 _____ By City Manager		Mar 8, 2022 _____ Date	

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		225365
		EFFECTIVE DATE
		Feb 28, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR -9 AM 10:51
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: CLASP Companies, LLC (dba) Valley Quest Design Supplier No. VC24255

Subject: Marcus Park Playground Replacement

Lead Dept: Park and Recreation Department

Action Requested: Award a professional design services contract to CLASP Companies, LLC (dba) Valley Quest Design in the amount of \$13,950.00 for Marcus Park Playground Replacement.

Contract Number:	PKR-2022-00018667	Contract Term:	3/1/2022	to	2/1/2023
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Background: PKR solicited the RFQ in 2020, second round of the 2017 BP. This proposal is from a most qualified proposer based on Simple Project process per AD 4-05 to provide design services for this project.


HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VK75	PLGI	4111	PK17VK75	PKR-2022-00018667	\$13,950.00
						<i>Marissa Griffin 2/18/22</i>	
Financing: 2017 Bond Program						TOTAL:	13,950.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 John Deery (Feb 28, 2022 12:07 CST) By Department Director	Feb 28, 2022 Date	 Christine Lanners (Mar 2, 2022 15:27 CST) Approved as to Form by City Attorney	Mar 2, 2022 Date
 2-4-2022	 Carl Simpson (Feb 28, 2022 13:51 CST) By City Manager	Feb 28, 2022 Date	

225366

RECEIVED



2022 APR 22 PM 2:29

CITY SECRETARY
DALLAS, TEXAS

Memorandum

Date: April 22, 2022
To: Bilierae Johnson, City Secretary, CSO
From: Ayeh Powers, Managing Attorney, CAO
Re: **Correction to Administrative Action No. 22-5366
for Brown & Hofmeister, L.L.P.**

On Administrative Action No. 22-5366, please document the following correction to the Funding section:

Remove: ~~FUND 0192 DEPT ORM UNIT 3888 OBJ 3033~~

Correction: FUND 0001 - DEPT ATT - UNIT 1361 - OBJ 3070

Thank you.

Ayeh Powers

Ayeh B. Powers
Executive Assistant City Attorney
Managing Attorney and Deputy Chief of Litigation
Dallas City Attorney's Office

Apr 22, 2022

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225366

EFFECTIVE DATE

Mar 8, 2022

MD

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2022 MAR 9 AM 10:54
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Brown & Hofmeister, L.L.P. Supplier No. 339582

Subject: Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with Brown & Hofmeister, L.L.P. to provide legal services to the City of Dallas regarding general municipal issues in conjunction with the City Attorney's Office. Not to exceed \$50,000.

Contract Number: ATT-2022-00018964 Contract Term: 3/1/2022 to *Indefinitely

Background: Brown & Hofmeister, L.L.P. will provide legal services to the City of Dallas regarding general municipal issues in conjunction with the City Attorney's Office. The firm will be paid on an hourly rate basis as provided in the Engagement Letter dated March 1, 2022. Not to exceed \$50,000. *The City Attorney can terminate the contract with 10 days' notice to the Firm.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0192	ORM	3888		3033		MASC ATT-2022-00018964	\$50,00.00
						-	
						-	
Financing:						TOTAL:	\$50,00.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayub Powers

Mar 8, 2022

Michael Doss

Mar 8, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

[Signature]

Mar 8, 2022

By City Manager

Date

MD



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225367

EFFECTIVE DATE

Feb 11, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 MAR -9 PM 12:25
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Cristina Medina Supplier No. VS0000084570

Subject: Artistic Services

Lead Dept: Office of Arts & Culture

Action Requested: Authorization is request to procure the services of Cristina Medina for the following cultural service: Visual artist Cristina Medina will provide of 35 pieces of original artwork for *Tina Medina: La Mujer Tejana* exhibition at the Latino Cultural Center by April 20, 2022. Prior to City staff picking up artwork in City vehicles, artist Cristina Medina will sign liability waivers for each piece of artwork (see page two of this scope of service). Additionally, visual artist Cristina Medina will provide a detailed exhibition plan to center manager by February 25, 2022.

Contract Number: OCA-2021-00017464 (CR-00025942) Contract Term: 02/25/2022 to 04/20/2022

Background: The fee for this service will not exceed \$7,000.00. Visual artist Cristina Medina understands that the City of Dallas will pay for services as follows: one installment of \$3,500.00 within thirty days of execution of contract, approval of administrative action and completion of deliverable 1, and a second installment of \$3,500.00 within 30 days of completion of service and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4805	CA02	3089		MASC - OCA-2021-00017464	\$7,000.00	
Financing:							TOTAL:	\$7,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps (Feb 7, 2022 16:50 CST)
By Department Director

Feb 7, 2022
Date

Kristine Nguyen (Mar 9, 2022 11:42 CST)
Approved as to Form by City Attorney

Mar 9, 2022
Date

Feb 11, 2022
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
225368
EFFECTIVE DATE
MARCH 9, 2022

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR -9 PM 2:13
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Lakewood Service League Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a beautification agreement with Lakewood Service League (LSL). The organization will provide playground equipment at Lakewood Park as a gift to the Dallas Park and Recreation Department.
Contact: Alexandra Laury (214) 670-1707

Contract Number:	PKR-2022-00018380	Contract Term:	03/01/2022	to	02/28/2023
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Background: The Lakewood Service League, is a 501(c)(3) organization supporting agencies in East Dallas. LSL will work directly with Kompan for the procurement and installation of the equipment.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2022-00018380	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	Feb 28, 2022 Date	 Approved as to Form by City Attorney	Mar 9, 2022 Date
	 By City Manager		Mar 9, 2022 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225369

EFFECTIVE DATE

Mar 9, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 MAR -9 PM 2:21
CITY SECRETARY'S
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Dallas Classic Baseball, Inc.	Supplier No.	
Subject:	Beautification Agreement		
Lead Dept:	Park and Recreation		

Action Requested: Authorize a Beautification Agreement with Dallas Classic Baseball, Inc. to perform service enhancements by picking up litter and debris and performing general maintenance using hand tools and no motorized equipment on the Winfrey Point baseball fields at White Rock Lake, also allowed to fund amenities and service enhancements through various fundraisers to be held at the park, all in coordination with the Park and Recreation Department. Contact: Sloan Anderson (214) 670-0203

Contract Number:	PKR-2022-00018350	Contract Term:	3/19/2022	to	3/18/2023
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Background: Dallas Classic Baseball, Inc. is an organization that has been a partner with the City of Dallas and has made great strides with the city on enhancements to the park and wishes to continue to do so.

HUB
Check appropriate Box
<https://mycpa.cp.a.state.tx.us/tpa/sscmlbsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2022-00018350	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jeb Jones
Jeb Jones (Feb 24, 2022 11:39 CST)

By Department Director

Feb 24, 2022

Date

Consuelo R Tankersley
Consuelo R Tankersley (Mar 9, 2022 13:24 CST)

Approved as to Form by City Attorney

Mar 9, 2022

Date

OA
OA

Carl Simpson
Carl Simpson (Mar 9, 2022 12:31 CST)

By City Manager

Mar 9, 2022

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225370

EFFECTIVE DATE

Mar 9, 2022

RECEIVED
2022 MAR -9 PM 2:
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Dallas Black Chamber of Commerce** Supplier No. _____

Subject: **Beautification Agreement**

Lead Dept: **Park and Recreation**

Action Requested: **Authorize a Beautification Agreement with the Dallas Black Chamber of Commerce to perform services by picking up litter and debris at the William Blair Park, at no cost to the city.
Contact: Shenequa D. Crockett (214) 670-6713**

Contract Number:	PKR-2022-00018110	Contract Term:	4/6/2022	to	4/5/2023
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Background: **Dallas Black Chamber of Commerce is an organization in the Southern District that is committed to enhancing the William Blair Park through clean-up projects.**

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmlbsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
							\$0	
Financing:							TOTAL:	\$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Johanna
Johanna (Mar 9, 2022 13:10 CST)

Mar 9, 2022
Date

Consuelo R Tankersley
Consuelo R Tankersley (Mar 9, 2022 12:14 CST)

Mar 9, 2022
Date

By Department Director


Approved as to Form by City Attorney

Carl Simpson

Carl Simpson
Carl Simpson (Mar 9, 2022 13:22 CST)

Mar 9, 2022

OA
OA

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225371
		EFFECTIVE DATE
		Feb 3, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2022 JAN -9 PM 4:52
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Supplier Name:	#TEENWRITERSPROJECT	Supplier No.	VC23887
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture. Workshops focus on literary arts/spoken word titled R.A.A.W. S.P.E.E.C.H. Writing Workshop. These workshops will teach participants about reading, annotating, analysis and writing, and the social, political, environmental, economic, cultural, and historical anthropology of current times. Workshops will also focus on the craft and career of writing and becoming a writer. The culminating project will include publication in the #TeenWritersProject Quarterly Lit Zine and a mural exhibition in a local gallery created by participants which allows engagement with audiences who will experience the pieces. Workshops are appropriate for ages 14 to 18. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2021-00017268 (CR-00025917)	Contract Term:	2/7/2022	to	9/30/2022
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Background: Consultant shall complete a performance and/or a workshop (the "services"), on an as needed basis, the cumulative total of fees for which shall not exceed \$6,500.00. Payment will be made upon satisfactory completion of each requested service and Consultant's submission of a timely and accurate invoice based on the artist fee(s) listed in Exhibit A to the Consultant Contract and Consultant's submission of the final report of the services provided on behalf of the OAC.

HUB
Check appropriate Box


<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$6,500.00
	Financing:							TOTAL:

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Feb 3, 2022 17:14 CST)
 By Department Director


Feb 3, 2022
 Date


 Approved as to Form by City Attorney

Mar 2, 2022
 Date


 Joey Zapata (Feb 3, 2022 19:18 CST)
 By City Manager

Feb 3, 2022
 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225372
		EFFECTIVE DATE
		Mar 9, 2022 <i>CT</i>

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR 10 AM 9:05
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N/A

Supplier Name: Hitchcock Evert LLP	Supplier No. VS0000019342
Subject: Professional Services Contract for Legal Services	
Lead Dept: City Attorney's Office	

Action Requested:	Authorize a professional services contract with Hitchcock Evert LLP to provide legal advice and services to the City of Dallas regarding Triple D logo proceedings. Not to exceed \$50,000.						
	Contract Number:	ATT-2022-00018966	Contract Term:	2/18/2022	to	*Indefinite	

Background: Hitchcock Evert LLP will provide legal advice and services to the City of Dallas regarding Triple D logo proceedings. The firm will be paid on an hourly rate basis as provided in the Engagement Letter dated February 18, 2022. Not to exceed \$50,000. *The City Attorney can terminate the contract with 10 days' notice to the Firm.


HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0192	ORM	3888		3033		MASC ATT-2022-00018966	\$50,000.00
						-	
						-	
Financing:						TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<i>Ayeh Powers</i> _____ By Department Director	Mar 9, 2022 _____ Date	<i>Christina Tsevoukas</i> _____ Approved as to Form by City Attorney	Mar 9, 2022 _____ Date
 _____ By City Manager		Mar 9, 2022 _____ Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225373

EFFECTIVE DATE

03/10/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request only.

RECEIVED
 2022 MAR 10 PM 3:03
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Behavioral Ideas Lab Inc	Supplier No.	VC24209
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Subject: Behavioral Redesign of Court Communications to Increase Appearance Rates and Reduce Defaults

Lead Dept: Office of Equity and Inclusion

Action Requested: Authorize a partnership agreement for the Office of Equity and Inclusion and Behavioral Ideas Lab Inc in an amount not to exceed \$50,000 for Behavioral Redesign of Court Communications to Increase Appearance Rates and Reduce Defaults.

Contract Number:	FHO-2022-00018448	Contract Term:	03/16/2022	to	9/30/2022
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Background: The Office of Equity and Inclusion, in partnership with Dallas Municipal Court and Court and Detention Services, is implementing fine and fee recommendations approved in the FY22 Budget to reform the communications and notifications process of criminal citations. Behavioral Labs Inc will use an audit approach, which leverages behavioral science principles and best practices while drawing on insights and institutional memory from our previous work creating and enhancing communications aimed at improving decision-making and inspiring action among those who receive a criminal citation.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	MGT	155C		3070		-	50,000
							-	
							-	
Financing:							TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Uly

 By Department Director

1/7/2022
Date

Anna Lamberti Holmes
Approved as to Form by City Attorney

ALH 3/10/2022
Date

MSR

03/10/2022

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225374

EFFECTIVE DATE

Feb 28, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR 10 PM 3:04
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: DSGN ASSOCIATES, INC. Supplier No. 335615

Subject: REVERCHON BALLPARK IMPROVEMENTS PROJECT

Lead Dept: PARK AND RECREATION DEPARTMENT

Action Requested: AUTHORIZE SUPPLEMENTAL AGREEMENT NO. 1 TO THE PROFESSIONAL SERVICES CONTRACT WITH DSGN ASSOCIATES, INC., IN THE AMOUNT OF \$9,500; THEREBY INCREASING THE CONTRACT FROM \$301,786.00 TO \$311,286.00.

Contract Number:	PKR-2021-00015222	Contract Term:	N/A	to	N/A
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Background: DSGN ASSOCIATES, INC. WILL PROVIDE A DESCRIPTION OF PROPOSED OPERATIONS AND MAINTENANCE ACTIVITIES WITH AN ANNUAL BUDGET ASSOCIATED WITH THOSE ACTIVITIES. DSGN WILL ALSO PROVIDE ADDITIONAL DESIGN SERVICES FOR ADDITIONAL SITE PLAN SCENARIOS. DSGN HAS ALSO REDUCED THE ARCHEOLOGY SERVICES.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
2T00	PKR	T353	RFSI	4112	PKR06T353	PKR-2021-00015222	\$9,500.00	
						Marissa Griffin 2/18/22		
Financing:							TOTAL:	\$9,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	21-0764	05/12/2021	\$301,786.00	\$0.00	\$311,286.00	3.15 %

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

02/17/2022

John Jenkins
John Jenkins (Feb 24, 2022 14:48 CST)

By Department Director

Feb 24, 2022

Date

Christine Lanners
Christine Lanners (Mar 10, 2022 10:34 CST)

Approved as to Form by City Attorney

Mar 10, 2022

Date

Carl Simpson
Carl Simpson (Feb 28, 2022 08:17 CST)

By City Manager

Feb 28, 2022

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		225375
		EFFECTIVE DATE
		3/10/2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requestion.

RECEIVED
 2022 MAR 11 AM 9:51
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Quality Sterilizer Services, Inc. Supplier No. VS88383

Subject: Supplemental Agreement No. 2 to extend the contract term and add 25% increase

Lead Dept: AVI

Action Requested: Authorize Administrative Action to extend the current contract for 6 months and add 25% increase to pay for invoices and on-call services.

Contract Number:	AVI-2019-00008545	Contract Term:	01/25/2019	to	07/24/2022
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Background: Vendor is responsible for preventive maintenance and emergency repairs of 2 sterilizers. Such equipment is owned by City of Dallas and used by TacAir to support Customs & Border Patrol (CPB) services. Unforeseen on-call services caused a short fall of funds. AVI has an invoice and quarterly maintenance until the long-term contract is finalized. Requested amount not to exceed \$11,100.00

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7729	AV28	3110		CX AVI-2019-00008545	\$11,100.00
Financing: FY2022 Operating Funds							TOTAL: \$11,100.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	2	186867	1/25/2019	\$44,400.00	\$44,400.00	\$55,500.00	25%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director Date 3/10/2022

Michael Dosa
 Approved as to Form by City Attorney Date 03/11/2022


 By City Manager Date 3/10/2022



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225376

EFFECTIVE DATE

1-20-22

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 MAR 11 AM 10:32
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Terracon Consultants, Inc. Supplier No. 341409

Subject: Environmental Consulting Services

Lead Dept: Office of Homeless Solutions (OHS)

Action Requested: Authorize a service contract for environmental services at 2949 South Hampton Road.

Contract Number: OHS-2022-00018471 Contract Term: 1/20/2022 to 9/30/2022

Background: Authorize a service contract for a Phase I Environmental Site Assessment (ESA) and Asbestos Consulting Services. The vendor was selected through a competitive procurement process for Solicitation BF220-00011241 - General Non-Engineering Environmental Services.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V43	MGT	VJ16	HOAF	3099	OH17VJ 16	OHS- 2022-00018471	\$44,115.00
Financing:							TOTAL: \$44,115.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Christine Gentry Jan 20, 2022
By Department Director Date

Cal Estee Mar 4, 2022
Approved as to Form by City Attorney Date

[Signature] Jan 20, 2022
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225377

EFFECTIVE DATE

Mar 11, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR 11 AM 10:34
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: ImageTrend, Inc. Supplier No. VS0000078827

Subject: Supplemental Agreement #5

Lead Dept: Dallas Fire Rescue

Action Requested: Authorize Supplemental Agreement #5 for (1) to reinstate the Community Health Field module (2) an increase of funds in the amount of \$8,202.61 from \$1,032,164.32 to \$1,040,366.93.
 Contract Number: DFD-2021-00016768 Contract Term: 10/01/2021 to 09/30/2026

Background: On September 9th, 2021 City Council authorized Supplemental Agreement #4 with Image Trend, Inc to provide licensing, hosting, maintenance and support for an electronic patient care reporting and data collection system for Fire Rescue for a term of five (5) years by Resolution No. 21-1470. This service was inadvertently left out of the solicitation conducted by OPS. This action will allow services to continue under the same terms and conditions as agreed upon for SA#4.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFR	ER90		3072		-	\$8,202.61
						-	
						-	
Financing: Current						TOTAL:	\$8,202.61

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl/ Agreement Percentage
	SA#5	21-1470	10/01/2021	\$1,032,164.32	\$0.00	\$1,040,366.93	.009%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Dominique Artis (Mar 10, 2022 17:00 CST)
 By Department Director Date Mar 10, 2022

Don Knight (Mar 11, 2022 09:25 CST)
 Approved as to Form by City Attorney Date Mar 11, 2022

Jon Fortune (Mar 11, 2022 09:13 CST)
 By City Manager Date Mar 11, 2022

225378

RECEIVED

2022 OCT 14 AM 10:09

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

Memorandum

DATE October 13, 2022

TO Bilierae Johnson, City Secretary

SUBJECT **Correction to Administrative Action 22-5378, Dated 1/27/2022**

It has come to our attention that the following information is incorrect on the original document:

Incorrect: Vendor # VC16839

Correct: Vendor # VC26025


Please make the necessary corrections to the permanent record.

A handwritten signature in blue ink, appearing to read 'John D. Jenkins'.

John D. Jenkins, Director
Park and Recreation Department

C:

Handwritten initials and date: B 10/19/22

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	225378	EFFECTIVE DATE
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	Jan 27, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Advertising NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2022 MAR 11 PM 1:09
RECEIVED
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Spectrum Reach/Charter Communications	Supplier No. VC16839
Subject: TV Advertising Bahama Beach Waterpark	
Lead Dept: Park and Recreation	

Action Requested:	Authorize an encumbrance of \$29,999.88 for Spectrum Reach/Charter Communications. The vendor will provide television advertising for the DFW Metroplex area. TV commercials will focus on five geography zones, and include streaming TV, online video and display (geofence and location). 2,257,475 impressions Contact: Richard Sharnsky (214) 671-0821						
Contract Number:	PKR-2022-00018573	Contract Term:	5/2/2022	to	9/30/2022		

Background: Spectrum Reach/Charter Communications will target via television, females, 25-54 with kids/families. Five geography zones flight dates 5/16/22-8/28/22 with total impressions of 1,075,637. Utilizing streaming tv, targeting females 25-54, with family & kids 416 zip codes, flight dates 5/16/22-8/28/22 with total impressions of 264,705. Online video targeting children's games & activities, swim, women's interest, family, parenting 170 zip codes flight dates 5/16/22-8/28/22 total impressions 333,333. Geofence and location 583,800 impressions.

HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbi/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
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	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
<i>rmb</i> Funding:	0001	PKR	5164			3320	CX PKR-2022-00018573	\$29,999.88
							-	
							-	
Financing:		Current FY					TOTAL:	\$29,999.88

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

UJ **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

John Jenkins
John Jenkins (Jan 27, 2022 14:01 CST)

Jan 27, 2022
Date

ON
Orluchi Nwaeke (Mar 11, 2022 12:07 CST)
Approved as to Form by City Attorney

Mar 11, 2022
Date

OA
OA

Joey Zapata
Joey Zapata (Jan 27, 2022 15:07 CST)
By City Manager

Jan 27, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225379

EFFECTIVE DATE

Mar 9, 2022

CT

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 MARCH 1 PM 3:41
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Hitchcock Evert LLP Supplier No. VS0000019342

Subject: Professional Services Contract for Legal Services

Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with Hitchcock Evert LLP to provide legal advice and services to the City of Dallas regarding General Intellectual Property matters. Not to exceed \$50,000.

Contract Number:	ATT-2022-00018965	Contract Term:	2/18/2022	to	*Indefinite
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Background: Hitchcock Evert LLP will provide legal advice and services to the City of Dallas regarding General Intellectual Property matters. The firm will be paid on an hourly rate basis as provided in the Engagement Letter dated February 18, 2022. Not to exceed \$50,000. *The City Attorney can terminate the contract with 10 days' notice to the Firm.

HUB
Check appropriate Box
<https://mvpca.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0192	ORM	3888		3033		MASC ATT-2022-00018965	\$50,000.00
						-	
						-	
Financing:						TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayesh Powers

By Department Director

Mar 9, 2022

Date

Christina Tsevoukas

Christina Tsevoukas (Mar 9, 2022 15:52 CST)

Approved as to Form by City Attorney

Mar 9, 2022

Date

[Signature]

Mar 9, 2022

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225380

EFFECTIVE DATE

Mar 10, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR 11 PM 4:05
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Kidd Springs Central Neighborhood Association Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Kidd Springs Central Neighborhood Association would like to perform litter and debris cleanups and service enhancements such as planting and maintaining ornamental beds at the Butterfly Garden and Sculpture Garden at Kidd Spring Park.
Contact: Shenequa D. Crockett (214) 670-6713

Contract Number:	PKR-2022-00018315	Contract Term:	4/6/2022	to	4/5/2023
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Background: Kidd Springs Central Neighborhood Association is a volunteer organization located in the south district. They would like to perform litter and debris cleanups and service enhancements such as planting and maintaining ornamental beds at the Butterfly Garden and Sculpture Garden monthly at Kidd Spring Park; all in coordination with the City of Dallas Parks and Recreation Department at no cost to the city.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2022-00018315	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins (Mar 10, 2022 14:49 CST) Mar 10, 2022 Consuelo R Tankersley (Mar 10, 2022 14:57 CST) Mar 11, 2022

By Department Director Carl Simpson Date Mar 10, 2022 By City Manager Consuelo R Tankersley Date Mar 11, 2022

By City Attorney Consuelo R Tankersley Date Mar 10, 2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
225381
EFFECTIVE DATE
January 13, 2022

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR 11 PM 4:40
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Matthews Holdings Southwest Supplier No. VS0000028450

Subject: 3rd Amendment to Property Management & Asset Management Agreement

Lead Dept: Convention & Event Services

Action Requested: Authorize the 3rd amendment to the Property management & Asset Management Agreement between Dallas Convention Center Hotel Development Corporation and Matthews Holdings Southwest, Inc.

Contract Number:	CCT-2022-00017912	Contract Term:	January 1, 2022	to	December 31, 2026
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Background: On January 1, 2012, the DCCHDC entered into a Property Management and Asset Management agreement with Matthews Holdings Southwest, Inc. for the Omni Dallas Convention Center Hotel. The agreement expired on December 31, 2016. On June 14, 2017, a 2nd amendment was approved, and the term was extended to December 31, 2021. On September 8, 2021, the DCCHDC approved an item to extend and amend the term of the agreement for another 5 years.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0
						-	
						-	
Financing:						TOTAL:	0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rosa Fleming (Jan 13, 2022 21:23 CST)
By Department Director

Orluchi Nwaeke (Mar 11, 2022 16:06 CST)
Approved as to Form by City Attorney

Joey Zapata (Jan 13, 2022 21:49 CST)
By City Manager

225382

Memorandum

RECEIVED

2022 JUL 13 PM 4:49

CITY SECRETARY
DALLAS, TEXAS



CITY OF
DALLAS

DATE July 10, 2022

TO City Secretary

SUBJECT Correction on AA 22-5382

The subject Administrative Action was approved on February 23, 2022, authorizing an Economic Development Grant Agreement pursuant to Chapter 380 of the Texas Local Government Code, and the Action 2017 General Obligation Bond Fund from Proposition I. to provide grant funding to Pollard and Sylvan, LLC. under the Southern Dallas Investment Fund Program Statement as funded by 2017 Bond Funds (Prop. I.) approved on May 22, 2019, by Council Requested: Resolution #19-0809.

Change(s) is/are needed to correct (select all applicable):

- Typo
- Obvious error from Council Resolution context
- Financial/funding information

Administrative Action, Action Requested should read as followings:

Signature date by CAO: 03/10/22

Department: Small Business Center

Director (or designee): Erma Saracho here
Signature

July 12, 2022
Date

Erma Saracho
Print Name

Attachment: Administrative Action 22-5382

OFS: Approved Denied Is ATT Approval Needed? Y N

OFS: _____
Signature

Date

Print Name

ATT: Approved Denied

Assistant City Attorney: Bian Beverly
Signature BB

7/12/22
Date

Bian Beverly
Print Name

7.14.22
BB



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225382

EFFECTIVE DATE

February 23, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR 14 AM 8:58
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Pollard and Sylvan, LLC Supplier No. VC24426

Subject: Southern Dallas Investment Fund Economic Development Grant

Lead Dept: Management Services - Small Business Center

Action Requested: Authorize an Economic Development Grant Agreement pursuant to Chapter 380 of the Texas Local Government Code, and the 2017 General Obligation Bond Funds from Proposition I. to provide grant funding to Pollard and Sylvan, LLC under the Southern Dallas Investment Fund Program Statement as funded by 2017 Bond Funds (Prop. I) approved on May 22, 2019 by Council Resolution #19-0803.

Contract Number: SBC-2022-00018688 Contract Term: 2.23.2022 to 2.23.2023

Background: Southern Dallas Investment Fund is used to stimulate business and commercial activity in southern Dallas, in conformance with Chapter 380 of the Texas Local Government Code; and Southern Dallas Investment Fund Program Statement. Pollard and Sylvan, LLC will invest a minimum of \$240,820 for capital improvements to the commercial building located at 907 Pollard St. Dallas, TX 75208 in (council district # 6); This grant meets the eligibility criteria of the Southern Dallas Investment Fund Program Statement as authorized on May 22, 2019 by Council Resolution #19-0803.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBI	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V52	MGT	VI09	SBCR	3016	EC17VI09	CX- SBC-2021-00015361	50,000
						-	
						-	
Financing:						TOTAL:	50,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

DocuSigned by: **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

Joyce M. Williams *JM* 2/23/2022
 By Department Director

Bian Beverly *BB* 3/10/23
 Approved as to Form by City Attorney
 Date

Kimberly Tolbert *KT* 2/23/2022
 By City Manager
 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225383

EFFECTIVE DATE

March 11, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 MAR 14 AM 9:29
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: TEXAS ASSOCIATION OF LOCAL WIC DIRECTORS (TALWD) Supplier No. 356449

Subject: TALWD CONFERENCE

Lead Dept: OFFICE OF COMMUNITY CARE - WOMEN, INFANT AND CHILDREN (WIC)

Action Requested: CITY OF DALLAS WIC IS HOSTING A WIC TRAINING AND PROFESSIONAL DEVELOPMENT PROGRAM WITH A FOCUS ON LEADERSHIP, STAFF SUPERVISION, AND WIC PROGRAM OVERSIGHT. UNDER THE WIC PROGRAM POLICY, TALWD IS THE ONLY AUTHORIZED ENTITY TO WORK WITH LOCAL PROGRAMS TO CERTIFY WIC TRAININGS. THE TRAINING WILL TAKE PLACE DURING THE WEEK OF MARCH 21, 2022 AND WILL BE ATTENDED BY ABOUT 30 LOCAL WIC STAFF. TALWD WILL PROVIDE CONSULTING SERVICES TO CERTIFY AND ENSURE COMPLIANCE WITH WIC TRAINING REQUIREMENTS. THE CITY OF DALLAS WIC SHALL PAY TALWD A SERVICE FEE IN THE AMOUNT OF \$9,432.00.

Contract Number: WIC-2022-00018937 Contract Term: 3/18/2022 to 3/17/2023

Background: TALWD IS A 501(C)(3) NONPROFIT CORPORATION THAT SEEKS TO PROVIDE PROFESSIONAL GROWTH AND DEVELOPMENT FOR LOCAL WIC AGENCY MEMBERS AS ONE OF ITS CORE FUNCTIONS.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F679	MGT	220C		3099		CX WIC-2022-00018937	\$9,432.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$9,432.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jessica Galleshaw (Mar 11, 2022 16:52 CST)
By Department Director

Mar 11, 2022
Date

Lisa Moran
Approved as to Form by City Attorney L.M.
Date

Mar 11, 2022
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225384

EFFECTIVE DATE

Feb 24, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 MAR 14 PM 2:14
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: DCC HOTEL DEVELOPMENT CORP. (LGC)-(OMNI HOTEL) Supplier No. VC000009473

Subject: Hotel Rooms for DPD Lieutenant Assessment Center

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for hotel rooms for the DPD Lieutenant Assessment Center scheduled for February 15, 2022 through February 21, 2022.

Contract Number:	CVS-2022- 00018725	Contract Term:	02/15/2022	to	08/21/2022
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Background: The Civil Service Department conducts Assessment Centers for the rank of Lieutenant for the Dallas Police Department as a part of the promotional process. The Civil Service Department provides hotel accommodations for all Assessors and Consultants during the Assessment Center.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	1936	DP12	3099		CVS- 2022- 00018725	\$30,009.67	
						-		
						-		
Financing:							TOTAL:	\$30,009.67

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis (Feb 24, 2022 14:57 CST)

Feb 24, 2022

Michael Dora

Mar 10, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

Jon Fortune (Feb 24, 2022 15:30 CST)

Feb 24, 2022

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225385

EFFECTIVE DATE

01/19/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 MAR 14 PM 2:47
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Lorenzo Hotel Supplier No. VS86833

Subject: Hotel Rooms for Fire Prevention (all ranks) Assessment Center

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for hotel rooms for the Dallas Fire Rescue Fire Prevention (all ranks) Assessment Center scheduled January 9, 2022 through January 15, 2022.

Contract Number: CVS-2022-00018416 Contract Term: 01/04/2022 to 04/04/2022

Background: The Civil Service Department conducts Assessment Centers for the Fire Prevention (all ranks) as a part of the promotional process for the Dallas Fire Rescue Department. The Civil Service Department provides accommodations for all Assessors and Consultants during the Assessment Center.

HUB Check appropriate Box
<https://mycpa.opa.state.tx.us/passcmbi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		-	\$15,480.00	
						-		
						-		
Financing:							TOTAL:	\$15.480.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis (Jan 13, 2022 12:29 CST)
By Department Director

Jan 13, 2022
Date

Michael Does
Approved as to Form by City Attorney
Date

By City Manager
Date

Jan 19, 2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225386

EFFECTIVE DATE

03/11/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 21 MAR 14 PM 3:21
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: LINEBARGER GOGGAN BLAIR & SAMPSON, LLP Supplier No. 601641

Subject: PROPERTY TAX ANALYSIS

Lead Dept: BUDGET & MANAGEMENT SERVICES

Action Requested: AUTHORIZE A CONSULTANT CONTRACT WITH LINEBARGER, GOGGAN, BLAIR & SAMPSON, LLC FOR ASSISTANCE WITH THE DEVELOPMENT OF A FIVE-YEAR PROPERTY TAX FORECAST MODEL.

Contract Number: BMS-2022-00018624 Contract Term: 2/25/22 to 5/20/22

Background: THE CITY OF DALLAS REQUESTED PROPOSALS (INFORMAL SOLICITATION) FOR ASSISTANCE WITH THE DEVELOPMENT OF A FIVE-YEAR PROPERTY TAX FORECAST MODEL.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	BMS	1991		3070		-	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date 2/11/2022

Approved as to Form by City Attorney Date Mar 11, 2022

By City Manager Date Mar 11, 2022



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225387

EFFECTIVE DATE

03-14-2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
MAR 14 PM 4:30
CITY SECRETAR'S
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Friends of Santa Fe Trail Supplier No. _____

Subject: Santa Fe Trail Mural Beautification Project

Lead Dept: Public Works

Action Requested: Authorize a five (5) year Beautification and Maintenance agreement with the Friends of Santa Fe Trail to paint a mural on the bridge located at 101 N. Brookside Drive. The proposed project includes painting and maintaining free of graffiti the Bridge wall (see exhibit A). This project is 100% funded by the Friends of Santa Fe Trail and is renewable at the discretion of the Office of Arts and Culture and the Department of Public Works.

Contract Number: PBW-2022-00018843 Contract Term: NA^{bc} to NA^{bc}

Background: The Friends of Santa Fe Trail have identified an area along the Santa Fe Trail in need of beautification and have proposed a project to install and maintain paint on the bridge wall located at 101 N. Brookside Drive. The project will be 100% funded by the Friends of Santa Fe Trail.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
								-
							-	
							-	
Financing:							TOTAL:	0.00 ^{bc}

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

UE APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ashley Eubanks
By Department Director Date

Onwaeke
Approved as to Form by City Attorney Date

Robert Perez
By City Manager Date

RECEIVED



2022 OCT 20 PM 4:21

CITY SECRETARY
DALLAS, TEXAS

Memorandum

Date: October 6, 2022

To: Bilierae Johnson, City Secretary, CSO

From: Ayeh Powers, Managing Attorney, CAO

Re: **Correction to Administrative Action No. 22-5388
for Homeward Bound, Inc.**

On Administrative Action No. 22-5388, please document the following correction to the Contract Term end date:

Remove: to ~~9/29/2022~~

Correction: to 11/4/2022

Thank you.

Ayeh Powers

Ayeh Powers [Oct 6, 2022 13:02 CDT]

Ayeh B. Powers
 Executive Assistant City Attorney
 Managing Attorney and Deputy Chief of Litigation
 Dallas City Attorney's Office

Oct 6, 2022

Date

8/4/2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225388

EFFECTIVE DATE

Mar 15, 2022



1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 MAR 15 PM 3:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Homeward Bound, Inc. Supplier No. 359492

Subject: Subrecipient Agreement – South Dallas Drug Court (SAMHSA Grant)

Lead Dept: City Attorney's Office

Action Requested: Authorize a contract between the City of Dallas and Homeward Bound, Inc. to provide recovery support services to program participants in the South Dallas Drug Court (SDDC) for FY 21-22. This contract shall not exceed \$25,000.

Contract Number: ATT-2022-00019026 Contract Term: 9/30/2021 to 9/29/2022

Background: On September 22, 2021, City Council by Resolution No. 21-1504, authorized acceptance of the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant from the U.S. Department of Health and Human Services (HHS) in the amount of \$361,012.00 for year four of the five-year project period, to expand capacity at the existing South Dallas Drug Court (SDDC) for the period September 30, 2021 through September 29, 2022. SDDC incorporates alcohol/drug treatment, recovery support services, screening, assessment, case management and program coordination.

Homeward Bound, Inc. will provide recovery support services to program participants in the SDDC as outlined in the Engagement Letter dated January 31, 2022. This contract shall not exceed \$25,000.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
F684	ATT	233C		3070		MASC ATT-2022-00019026	\$25,000.00	
Financing:							TOTAL:	\$25,000.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Aysh Powers
By Department Director
Mar 15, 2022
Date

Michael Doss
Approved as to Form by City Attorney
Mar 15, 2022
Date

[Signature]
By City Manager
Mar 15, 2022
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>225389</h1>
		EFFECTIVE DATE
		Mar 14, 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 2022 MAR 15 AM 8:33

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	WHITMAN LIU	Supplier No.	VC24437
Subject:	Dallas Police Department Lieutenant Assessment Center (ASSESSOR)		
Lead Dept:	Civil Service		

Action Requested: Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$505.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number:	CVS-2022-00018825	Contract Term:	02/15/2022	to	08/15/2022
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Background: As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	1936	DP12	3099		CVS- 2022-00018825	\$505.50	
						-		
						-		
Financing:							TOTAL:	\$505.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jarred Davis (Mar 14, 2022 15:25 CDT)
 By Department Director

Mar 14, 2022
 Date


 Don Knight (Mar 15, 2022 17:11 CDT)
 Approved as to Form by City Attorney

Mar 15, 2022
 Date


 Jon Fortune (Mar 14, 2022 15:51 CDT)
 By City Manager

Mar 14, 2022
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225390

EFFECTIVE DATE

Mar 8, 2022

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 MAR 6 AM 8:39

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: SHAWN HICKS Supplier No. VC24473

Subject: Dallas Police Department Lieutenant Assessment Center (ASSESSOR)

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$443.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number:	CVS-2022-00018822	Contract Term:	02/15/2022	to	08/15/2022
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Background: As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	1936	DP12	3099		CVS- 2022-00018822	\$443.50	
						-		
						-		
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarrec Davis (Mar 8, 2022 11:57 CST)
By Department Director

Mar 8, 2022
Date

Christina Tsevonkas (Mar 15, 2022 16:58 CDT)
Approved as to Form by City Attorney

Mar 15, 2022
Date

Jon Fortune (Mar 8, 2022 12:30 CST)
By City Manager

Mar 8, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225391

EFFECTIVE DATE

Mar 9, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 MAR 16 AM 08:41

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	JARROD GRAY	Supplier No.	VC24164
----------------	-------------	--------------	---------

Subject:	Dallas Fire Rescue Fire Prevention (ALTERNATE) Assessment Center
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Lead Dept:	Civil Service
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Action Requested:	Authorization to pay vendor for activities associated with the administration of the DFR Fire Prevention (ALTERNATE) Assessment Center. Associated fees will not exceed \$299.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.
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Contract Number:	CVS-2022-00018803	Contract Term:	02/17/2022	to	08/17/2022
------------------	-------------------	----------------	------------	----	------------

Background: As a part of the assessment center process for the promotional Fire Prevention (all ranks) in the Dallas Fire Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Fire Department Fire Prevention (ALTERNATE) Assessment Center will take place at KBHCC, February 17, 2022- February 19, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CVS- 2022-00018803	299.50	
Financing:							TOTAL:	299.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis
Jarred Davis (Mar 9, 2022 08:07 CST)
By Department Director

Mar 9, 2022
Date

Christina Tsevoukas
Christina Tsevoukas (Mar 15, 2022 18:59 CDT)
Approved as to Form by City Attorney

Mar 15, 2022
Date

Jon Fortune
Jon Fortune (Mar 9, 2022 09:08 CST)
By City Manager

Mar 9, 2022
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
2 2 5 3 9 2
EFFECTIVE DATE
September 13, 2021

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 MAR 6 AM 9:35
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: North Central Texas Council of Government (NCTCOG) Supplier No. 232802

Subject: Amendment #1 to Interlocal Cooperative Agreement

Lead Dept: Office of Community Care

Action Requested: Approve the Amendment #1 to the Interlocal Cooperative Agreement between the North Central Texas Council of Governments (NCTCOG) and City of Dallas, for the implementation of the Senior Medical Transportation Project. The Amendment modifies the project details, including documenting alignment of Performance Period with previously approved extension through 4/20/2022.

Contract Number: MGT 2019-00008363 Contract Term: June 30, 2021 to April 20, 2022

Background: The City of Dallas accepted a grant from the U.S. Department of Transportation passed through the North Central Texas Council of Governments for the Enhanced Mobility of Seniors and Individuals with Disabilities program for the City of Dallas Senior Medical Transportation Program. The project expands current transportation services to include wellness trips, increase the number of trips, and make trips outside city limits for low to moderate income Dallas seniors.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0
						-	
Financing:						TOTAL:	0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jessica Galleshaw
Jessica Galleshaw (Sep 13, 2021 19:33 CDT)
By Department Director

Sep 13, 2021
Date

MPS
Sep 15, 2021
Date
Approved as to Form by City Attorney

[Signature]
By City Manager
Sep 13, 2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

2 2 5 3 9 3

EFFECTIVE DATE

03/16/2022

2022 MAR 17 AM 11:23
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Epic Solar Control, LLC Supplier No. VC24116

Subject: BOMB FILM FOR EAST AND SOUTH ENTRANCE GLASS DOORS

Lead Dept: Dallas Police Department (DPD)

Action Requested: Authorize purchase in the amount of \$4,120.00 between Epic Solar Control, LLC, and Dallas Police Department.

Contract Number: DPD-2022-00018758 Contract Term: 3/1/2022 to 3/1/2023

Background: Epic Solar Control, LLC will install bullet proof glass at Headquarters Quartermaster location. This will help hold together glass in the event of being shot or cracked.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	2114		3099		- DPD-2022-00018758	4,120.00	
						-		
						-		
Financing:							TOTAL:	4,120.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jon Fortune
By Department Director
Date
3/16/22
Jon Fortune
Jon Fortune (Mar 16, 2022 17:13 CDT)

Don Knight
Don Knight (Mar 16, 2022 17:22 CDT)
03/16/2022

Approved as to Form by City Attorney
DK
Date

By City Manager Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		2 2 5 3 9 4
		EFFECTIVE DATE
		Mar 11, 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
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 2022 MAR 17 AM 11:57

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Foundation for African-American Art	Supplier No.	219251
Subject:	Artistic Services		
Lead Dept:	Office of Arts & Culture		

Action Requested: Authorization is request to procure the services of the Foundation for the following cultural service. Foundation for African American Art will provide 30 pieces of original art for *Arthello Beck* exhibition at the African American Museum. Foundation for African American Museum will file final report by April 30, 2022.

Contract Number:	OCA-2022-00018968	Contract Term:	4/15/2022	to	4/30/2022
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Background: The fee for this service will not exceed \$10,000.00. The Foundation for African American Art understands that the City of Dallas will pay for services as follows: one installment of \$10,000.00 within thirty days of execution of contract, approval of administrative action, completion of service and receipt of final invoice.

HUB
Check appropriate Box
<https://mycops.cpa.state.tx.us/webapp/cmbisearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4888	CA01	3089		CX OCA-2022-00018968	\$10,000.00
						-	
						-	
Financing: General Fund						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Mar 11, 2022 15:45 CST)
 By Department Director

Mar 11, 2022

Date



Mar 17, 2022

Date

Approved as to Form by City Attorney



Mar 11, 2022

Date

By City Manager



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225395
EFFECTIVE DATE

Feb 25, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Kraftsman, L.P. d/b/a Kraftsman Commercial Playgrounds and Waterparks **Supplier No.:** VS85939

Subject: Campbell Green Park – Soccer Field Shade Structure

Lead Dept: Park and Recreation Department

Action Requested: Authorize a contract with Kraftsman Commercial Playgrounds and Waterparks in the amount of \$25,938.25.

Contract Number: CX-PKR-2022-00018746 **Contract Term:** ~~N/A~~ to ~~N/A~~ ^{NTP MH June 30, 2022}

Background: Provide a custom 'T' cantilevered shade canopy (24' long x 14' wide x 10' eave), concrete piers and slab between two existing soccer fields at Campbell Green Park.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/lpascmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
1V00	PKR	VK61	PK01	4599	PK17VK61	CX-PKR-2022-00018746	\$25,938.25	
Financing:							TOTAL:	\$25,938.25


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Dennis (Feb 24, 2022 10:32 CST) Feb 24, 2022 By Department Director Date

Carl Simpson (Feb 25, 2022 11:38 CST) Feb 25, 2022 By City Manager Date

Mike Austin March 11, 2022 Approved as to Form by City Attorney Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		225396
		EFFECTIVE DATE
		Mar 14, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2022 MAR 21 AM 8:58
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	ISAAC DUPLCHAIN	Supplier No.	VC24452
Subject:	Dallas Police Department Lieutenant Assessment Center (ASSESSOR)		
Lead Dept:	Civil Service		

Action Requested:	Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$496.86. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.						
Contract Number:	CVS-2022-00018817	Contract Term:	02/15/2022	to	08/15/2022		

Background: As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.




HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	1936	DP12	3099		CVS- 2022-00018817	\$496.86	
						-		
						-		
Financing:							TOTAL:	\$496.86

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Jarred Davis (Mar 14, 2022 15:25 CDT) By Department Director	Mar 14, 2022 Date	 Michael Doss Approved as to Form by City Attorney	Mar 16, 2022 Date
	 Jon Fortune (Mar 14, 2022 15:51 CDT) By City Manager	Mar 14, 2022 Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225397

EFFECTIVE DATE

01/15/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
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 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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RECEIVED
 2022 MAR 7 PM 1:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: RAFTELIS FINANCIAL CONSULTANTS, INC. Supplier No. VS0000075029

Subject: Analysis of O&M allocations

Lead Dept: Dallas Water Utilities

Action Required: Authorize a contract to provide technical assistance for analysis of O&M allocations for the annual Wholesale Cost of Service Studies as part of the requirements under the wholesale and retail contract requirements with customer utilities and municipalities.

Contract Number: DWU-2022-00018421 Contract Term: 1/15/2022 to 01/14/2023

Background: Raftelis Financial Consultants completed a comprehensive retail cost of service study in 2018. As part of the study, a model was developed that contains a retail cost of service model, retail rate development and wholesale untreated water, treated water and wastewater cost of service model as well as Financial Forecast Model. This work will build on that model and provide analysis of updated information based on current contracts, staffing and utilization. This work will be completed as part of the overall Wholesale Cost of Study Services that are provided to customer utilities and municipalities for cost recovery of services provided pursuant to treated, untreated and wastewater contracts.

HUB Check appropriate Box <https://mvcdba.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0100	DWU	7015	DW30	3070	NA	MASC	\$46,200.00	
Financing:							TOTAL:	\$46,200.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director

[Signature]
 Date

[Signature]
 Approved as Form by City Attorney

Mar 17, 2022
 Date

[Signature]
 By City Manager
 Date 01/15/2022



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225398

EFFECTIVE DATE

03/14/2022

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 MAR 21 AM 9:58

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	Burns & McDonnell Engineering Company, Inc.	Supplier No.	VS97425
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Subject: Facility Condition Assessment for the Southwest Solid Waste Transfer Station

Lead Dept: Building Services

Action Requested: Authorize a professional service contract with Burns & McDonnell Engineering Company, Inc. to conduct facility condition assessment of the Southwest Solid Waste Transfer Station building located at 4610 Westmoreland, Dallas, TX 75237.

Contract Number:	BSD-2022-00018665	Contract Term:	03/14/2022	to	03/14/2023
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Background: This action will authorize Burns & McDonnell Engineering Co., Inc. to conduct a facility condition assessment of the Southwest Solid Waste Transfer Station building. The facility is showing signs of structural distress caused by heavy equipment inside the building. The facility condition assessment will generate reports to determine design and remedial actions needed. The firm was selected from the Aviation Department's prequalified consultants, Solicitation No. CIZ1959.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0440	SAN	3595		3070		CX BSD-2022-00018665	\$18,307.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$18,307.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director 03/11/2022
Date

Approved as to Form by City Attorney 03/16/2022
Date

By City Manager 03/14/2022
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	225399	EFFECTIVE DATE
	03/21/2022	
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	

1. Place an "X" in the appropriate box for the approval of:

<input checked="" type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2022 MAR 21 AM 10:26
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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Bentley Systems Inc	Supplier No. 350501
Subject: CADD Software Maintenance Agreement	
Lead Dept: Dallas Water Utilities	

Action Requested:	Authorize a 1-year renewal of Bentley SELECT Agreement for maintenance and support of the existing MicroStation CADD Software and Applications.					
Contract Number:	DWU-2022-00018500	Contract Term:	April 1, 2022	to	March 30, 2023	

Background: In approximately 1992, the City of Dallas and the Dallas Water Utilities Department (DWU) selected MicroStation as the CAD Software of choice. Since that time, MicroStation and various applications provided by Bentley Systems, Inc. have been the primary CAD Software used for all design within DWU, Public Works and Sanitations. August 12, 2015, City Council authorized Supplemental Agreement No. 1 to the contract for software maintenance. Specifically, this software is used by Engineering Services and Utility Automation and Integration Divisions for day-to-day business functions. To maintain the software and various applications, there is a yearly maintenance cost. The maintenance allows an unlimited number of upgrades, electronic, web-based training, and the continued use of the software.



HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>


<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	See attachment							
	Financing:		Wastewater Capital Improvement G Fund, Water Capital Improvement F Fund, Storm Drainage Management Operation Fund, Bond Program Administration Fund, and Sanitation Operation Fund				TOTAL:	\$98,752.28

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>Terry Lowery</u> Terry Lowery (Mar 21, 2022 08:53 CDT)	03/21/22 Date	<u>Willow Sanchez</u> Approved as to Form by City Attorney	03/21/22 Date
 By Department Director	 By City Manager	WS	

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	225415	EFFECTIVE DATE
	Mar 8, 2022	
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	DALLAS CHAMBER SYMPHONY	Supplier No.	VS0000073121
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall produce, Dallas International Music Festival and Competition, a "Youth" and "Pro" division, will run concurrently over the course of three to six days at Moody Performance Hall. The "Youth" Festival engages local talent in two sections: 1) grades 7-12, and 2) college, who have achieved an advanced level of accomplishment on their instrument. The "Pro" competition draws talent from an international community many of whom travel to Dallas from across the globe to participate in three live rounds of competition before an independent professional jury. There will be performances that will be open-to-the-public. Consultant shall follow all CDC guidelines for any in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2021-00017441 (CR-00025903)	Contract Term:	3/18/2022	to	9/30/2022
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Background: The fee for this service is \$10,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,500.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$5,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,500.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$10,00.00
	Financing: General Fund						TOTAL:	\$10,000.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Mar 5, 2022 11:21 CST)

By Department Director

Mar 5, 2022

Date



Approved as to Form by City Attorney

Mar 15, 2022

Date



Mar 8, 2022

Date

By City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225416
EFFECTIVE DATE

Mar 9, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
MAR 21 PM 1:00
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **The Texas Supremacy of Music & Arts Conservatory** Supplier No. VC24107

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce, *Revive the Culture – HBCU Experience*, takes place in the Spring (April) 2022 at Sprague/Kincaide Stadium & Fieldhouse in Dallas, TX. Three hundred participants will attend this two-day, sixteen-hour power camp weekend. The instrumental music instruction workshops educate students about the history of urban arts performance, the essential practices of developing an ear for music contrast, and sight-reading music rhythms bridging the gap for underrepresented youth and their arts experience. This project will connect youth to professional artists, collegiate artists, and HBCUs. The partnerships forged strengthens the arts ecosystem by including schools to recommend students, area music instructors to host workshops, artists to teach the workshops, college students to volunteer. Consultant shall follow all CDC guidelines for any in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017441 (CR-00025926) Contract Term: 3/16/2022 to 9/30/2022

Background: The fee for this service is \$10,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,500.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$5,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,500.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$10,000.00
Financing: General Fund						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps (Mar 3, 2022 19:02 CST)

By Department Director

Mar 3, 2022

Date

Lisa Mares

Approved as to Form by City Attorney

Mar 9, 2022

Date

By City Manager

Mar 9, 2022

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225417

EFFECTIVE DATE

Mar 3, 2022

RECEIVED
 2022 MAR 21 PM 1:50
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **BALLET NORTH TEXAS** Supplier No. VC21065

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce, Sleeping Beauty – a sensory friendly performance, at Moody performance hall. This program is designed specifically for individuals with autism spectrum disorders, sensory sensitivities, and/or other disabilities by modifying the sound level and theatre lighting. The cast for Sleeping Beauty will be comprised of the 15 contracted company members of BNT that reside in the Dallas/DFW metroplex. Additional dancers and character roles will be cast from open community auditions. Consultant shall follow all CDC guidelines for any in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017441 (CR-00025902) Contract Term: 3/16/2022 to 9/30/2022

Background: The fee for this service is \$12,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3,000.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$6,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$12,000.00
Financing: General Fund						TOTAL:	\$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Mar 3, 2022 14:28 CST)
By Department Director

Mar 3, 2022
Date

Lisa Mansa
Approved as to Form by City Attorney

Mar 3, 2022
Date

[Signature]
By City Manager

Mar 3, 2022
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

2 2 5 4 1 8

EFFECTIVE DATE

03/11/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 MAR 22 PM 1:33

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: CADG JACKSON PARKING A, LLC (PACE PROJECT NAME) Supplier No. _____

Subject: AUTHORIZE EXECUTION OF NOTICE OF RELEASE OF CONTRACTUAL ASSESSMENT LIEN, LENDER CONTRACT, OWNER CONTRACT, AND NOTICE OF CONTRACTUAL ASSESSMENT LIEN FOR THE CADG JACKSON PARKING A, LLC PACE PROJECT

Lead Dept: Office of Economic Development

Action Requested: EXECUTE NOTICE OF RELEASE OF CONTRACTUAL ASSESSMENT LIEN, LENDER CONTRACT, OWNER CONTRACT, AND NOTICE OF CONTRACTUAL ASSESSMENT LIEN FOR THE CADG JACKSON PARKING A, LLC PACE PROJECT PURSUANT TO THE CITY'S PROPERTY ASSESSED CLEAN ENERGY (PACE) PROGRAM (AS AUTHORIZED BY RESOLUTION NO. 16-0721)

Contract Number: ECO-2022-00018747 Contract Term: 03/11/2022 to 01/31/2045

Background: The Dallas PACE Program allows owners of commercial properties to obtain low-cost, long-term loans for energy efficiency improvements. Property owners choose 3rd-party lending to finance qualified improvements using Background: contractual assessments voluntarily imposed on the property by the owner. In exchange for funds provided by the lender for the improvements, the property owner requests that the City place an assessment secured with a senior lien on the property until the assessment is paid in full.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA Na.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$0	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director Date 3/10/22

[Signature]
Approved as to Form by City Attorney Date 03-09-2022

[Signature]
By City Manager Date 03/11/2022

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>225419</h1>
		EFFECTIVE DATE
		Dec 15, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Atilano Torres dba Torres Construction - Contractor Shante L. Smith - Homeowner	Supplier No.	337798
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Subject: Home Improvement and Preservation Program (HIPP Rehab)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute the triparty agreement for the Home Improvement and Preservation Program project at 7915 Hull Ave, Dallas, Texas 75216 for a forgivable loan amount of \$33,707.00. Funds have been appropriated under a prior resolution.

Contract Number:	HOU-2021-00017375	Contract Term:	Effective date of this AA	to	12/15/2021
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Background: On August 26, 2020 by Resolution No. 20-1220, City Council approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/jpa/sscmbsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:							TOTAL:	\$0.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

DN **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

David Noguera
 By Department Director
 Dec 15, 2021
 Date

Scott Bray
 Approved as to Form by City Attorney
 Dec 16, 2021
 Date

Eric A. Johnson
 By City Manager
 Dec 15, 2021
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>2 2 5 4 2 0</h1>
		EFFECTIVE DATE
		Mar 16, 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	TITAN & ASSOCIATES CONSTRUCTION, LLC - Contractor CRUZ SOSA AND NORMA SOSA - Homeowner	Supplier No.	VC22728
Subject:	Home Improvement and Preservation Program (HIPP Rehab)		
Lead Dept:	Housing & Neighborhood Revitalization		

Action Requested: Execute an agreement for payment for Home Improvement and Preservation Program project at property address 2211 GILFORD STREET, Dallas, Texas 75235 in the amount of \$51,950.00 and lead based paint grant amount of \$4,150.00. CDBG funds will be utilized for this project, which has been previously approved by City Council.

Contract Number:	HOU-2022-00018275	Contract Term:	Effective date of this AA	to	05/07/2022
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Background: On September 9, 2021 by Resolution No. 21-1450, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing. The homeowners are **Cruz Sosa and Norma Sosa**.

HUB Check appropriate Box [https://mycpa.cp.a.state.tx.us/tpa/sscmblsearch/](https://mycpa.cp.state.tx.us/tpa/sscmblsearch/)

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

[Signature] **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

David Noguera Mar 16, 2022
 By Department Director Date

Lisa Maria Mar 17, 2022
 Approved as to Form by City Attorney LM Date

[Signature] Mar 16, 2022
 By City Manager Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>2 2 5 4 2 1</h1>
		EFFECTIVE DATE Mar 16, 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR 22 PM 2:19
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Angel Air Conditioning & Refrigeration, LLC - Contractor**
Carmen Espinoza - Homeowner

Supplier No. VC0000009360

Subject: Home Improvement and Preservation Program (HIPP Rehab)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute an agreement for payment for the Home Improvement and Preservation Program project at property address 7016 Flameleaf Pl., Dallas, Texas 75249 in the amount of \$41,380.00 and lead based paint grant amount of \$2,050.00. CDBG funds will be utilized for this project, which has been previously approved by City Council.

Contract Number:	HOU-2021-00016963	Contract Term:	Effective date of this AA	to	10/21/2021
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Background: On August 26, 2020 by Resolution No. 20-1220, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing. The homeowner is **Carmen Espinoza**.

HUB Check appropriate Box <https://mycpa.cp.state.tx.us/tpa/sscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUBs) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUBs in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

DN **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

David Noguera
 By Department Director
 Date

Mar 16, 2022

Lisa Marsa
 Approved as to Form by City Attorney
 LM
 Date

Mar 17, 2022

[Signature]
 By City Manager
 Date

Mar 16, 2022



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225422

EFFECTIVE DATE

March 3, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain an attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 MAR 24 PM 3:15
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete on Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Blackmon Mooring Company, LLC Supplier No. 011479

Subject: Water Damage Restoration Services at Eddie Bernice Johnson Union Station

Lead Dept: Convention and Event Services Department

Action Requested: Authorize repair from water damage at the Eddie Bernice Johnson Union Station. Cost not to exceed \$20,186.96
NTP MH

Contract Number: CCT-2022-00018772 Contract Term: ~~3/4/2022~~ to 3/3/2023

Background: This action will allow BMS to provide services needed to remove and store office items while performing water damage repairs and return the items after repairs are complete. BMS as the provider of the water damage restoration services can coordinate the removal, storage, and return of office items as part of the overall service delivery.

HUB Check appropriate Box <https://mycda.cpa.state.tx.us/qaascmh/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0082	CCT	W602		3210		CCT-2022-00018772	\$20,186.96

Capital Funding						\$20,186.96
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Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage

Nty APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director Date Mar 3, 2022

[Signature]
Approved as to Form by City Attorney Date March 15, 2022

[Signature]
By City Manager Date March 3, 2022

225423

Memorandum

RECEIVED

2022 AUG -3 AM 11:43

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE August 2, 2022

TO City Secretary

SUBJECT **Turtle Creek park Arlington Hall Partial Roof Repairs**

Recently AA was submitted for filing (22-5423) for Turtle Creek park Arlington Hall Partial Roof Repairs. The AA expired before the contract was fully executed.

Filing number 22-5423 has to be rescinded. Since a JOC was used to pay for the services.

John Jenkins
John Jenkins (Aug 2, 2022 16:09 CDT)

John D. Jenkins, Director
Park and Recreation Department

Handwritten signature and date: 8/3/22



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225423

EFFECTIVE DATE

Mar 1, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 MAR 24 PM 3:25
 CITY SECRETAR
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Gilbert May, Inc. Supplier No. 242277

Subject: Partial Roof Repairs for Arlington Hall in Turtle Creek Park

Lead Dept: Park and Recreation Department

Action Requested: Authorize a construction services contract with Phillips May Corporation for the sum of \$59,625.00 for executing partial roof repairs work on the Arlington Hall facility located in Turtle Creek Park.

Contract Number: PKR-2022-00018404 Contract Term: 2/21/2022 to 4/22/2022

Background: Provide materials and labor to demolish and legally dispose of existing metal roof materials, wood decking and framing members as required. Replace with new treated framing members, treated exterior wood roof decking, new moisture barrier and 24 gauge standing seam metal roof material. Extents of partial roof repairs are located over the north facility entrance adjacent to the Dallas Terrace as indicated on PKR bid documents. Included with this work is Add Alternate No. 01 replacing North side entry French exterior double doors leading to Dallas Terrace.

HUB Check appropriate Box <https://mvcpa.cpa.state.tx.us/toasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0671	PKR	W020	MMCF	4310	PK17VK83	PKR-2022-00018404	\$59,625.00
						Marisa Griffin 2/18/22	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Suppl Agreement Percentage
				\$59,625.00		\$ 0.00	%

RTW 01/23/22 APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 John Jenkins (Mar 1, 2022 09:06 CST)
 By Department Director

Mar 1, 2022
 Date

[Signature]
 Approved as to Form by City Attorney
 Mar 17, 2022
 Date

[Signature]
 Carl Simpson (Mar 1, 2022 09:15 CST)
 By City Manager

Mar 1, 2022
 Date

By Secretary to Park Board Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	225424	225424
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		03/17/2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):	

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2022 MAR 23 PM 2:30
 CITY SECRETARY'S
 DALLAS, TEXAS

Supplier Name: Arun Wagh, Inc. Geotechnical & Environmental Consultants	Supplier No.: VS0000076805
Subject: Safety Assurance Review for the East Bank Diversion Project	
Lead Dept: Dallas Water Utilities	

Action Requested: Authorize a professional services contract with Arun Wagh, Inc. Geotechnical & Environmental Consultants for independent external peer review services in accordance with the U.S. Army Corps of Engineers (USACE) requirements for a Section 408 Permit for construction, in an amount of \$44,075.00. Due to the location of the East Bank Diversion (EBD) project (within the Trinity River), USACE requires a Section 408 permit for construction. The permit process requires a Safety Assurance Review (SAR) team to review the design, specifications, and all pertinent construction activities. The cost of \$44,075.00 is for one expert (Arun Wagh) of four needed.

Contract Number:	DWU-2019-00010441	Contract Term:	8/30/2021	to	Upon Completion
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Background: Dallas Water Utilities (DWU) is constructing a 54-inch wastewater force main under the Trinity River and pumping diversion structure at the intersection of Riverfront Boulevard and Woodall Rogers Freeway which will divert wastewater flows from the existing 90-inch wastewater main to the west bank of the river to an existing 120-inch wastewater main. These improvements will facilitate the rehabilitation of the existing 90-inch wastewater main and act as a diversion system during emergency situations should the existing 90-inch wastewater main collapse. The USACE is requiring DWU to have a Safety Assurance Review Committee to review DWU improvements to assure all requirements are met for the 408 Permit.

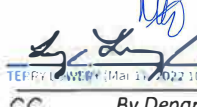
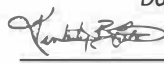

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>


<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	3116	DWU	PS42		4111	714116	CX - DWU-2019-00010441	\$44,075.00
							-	
							-	
Financing:		Wastewater Capital Improvement E Fund					TOTAL:	\$44,075.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director SS	03/17/22 Date  By City Manager	Anna Lambert-Holmes Approved as to Form by City Attorney  03/17/22 Date	03/23/22 Date
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 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	2 2 5 4 2 5	2 2 5 4 2 5
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		Mar 16, 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	ATILANO TORRES d/b/a TORRES CONSTRUCTION - Contractor LAKIESHA WILSON AND BRANDON WILSON - Homeowners	Supplier No.	337798
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Subject: Home Improvement and Preservation Program (HIPP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute an agreement for payment for Home Improvement and Preservation Program project at property address 10208 Pondwood Drive, Dallas, Texas 75217 in the amount of \$30,258.00 and lead based paint grant amount of \$0.00. CDBG funds will be utilized for this project, which has been previously approved by City Council.

Contract Number:	HOU-2022-00018303	Contract Term:	Effective date of this AA	to	05/07/2022
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Background: On September 9, 2021 by Resolution No. 21-1450, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing. The homeowners are **LaKiesha Wilson** and **Brandon Wilson**.

HUB Check appropriate Box <https://mycpa.ca.a.state.tx.us/lpa/sscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

LN APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
By Department Director
Date


Mar 16, 2022

Lisa Morse
Approved as to Form by City Attorney
LM Date

Mar 17, 2022

[Signature]
By City Manager
Date

Mar 16, 2022

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	2 2 5 4 2 6	EFFECTIVE DATE
	Feb 18, 2022	
See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Miko Trucking, Inc. - Contractor Glenna Spencer Martin - Homeowner	Supplier No.	VS0000010476
Subject:	Targeted Rehabilitation Program (TRP)		
Lead Dept:	Housing & Neighborhood Revitalization		

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 2003 Bayside St., Dallas, Texas 75212 in an amount not to exceed \$9,790.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

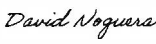



HUB Check appropriate Box
<https://mycpa.cp.state.tx.us/topsscmbsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	
							-	
							-	
	Financing:						TOTAL:	\$0.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 David Noguera By Department Director	Feb 18, 2022 Date  By City Manager	 Approved as to Form by City Attorney Feb 18, 2022 Date
		Feb 25, 2022 Date 

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	2 2 5 4 2 7	2 2 5 4 2 7
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		Jan 14, 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2022 MAR 22 PM 2:18
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Miko Trucking, Inc. - Contractor Girma Abebe Tekle and Aster K Woldermariam - Homeowner	Supplier No.	VS0000010476
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Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide a grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 1911 McBroom St., Dallas, Texas 75212 in an amount not to exceed \$9,890.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
-------------------------	-------------------	-----------------------	---------------------------	----	--------

Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB Check appropriate Box

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	
							-	
							-	
	Financing:						TOTAL:	\$0.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noquera
 By Department Director Date
 Jan 13, 2022

Aster K Woldermariam
 Approved as to Form by City Attorney MS
 Jan 23, 2022

Qui A. Johnson
 By City Manager Date
 Jan 14, 2022



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225428

EFFECTIVE DATE

Mar 22, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
002 MAR 23 PM 2:20
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Tarrant County College – Northwest Campus Supplier No. 502522

Subject: Training Service Agreement

Lead Dept: Dallas Fire-Rescue

Action Requested: Authorize a training service agreement with Tarrant County College to conduct Special Operations Continuing Education training for members of Dallas Fire Rescue Department's Special Operations Teams in the following areas: Confined Space, Hazardous Materials, Rope Rescue, Swift Water, Trench Rescue, and Vehicle Machinery

Contract Number: DFD-2022-00018960 Contract Term: 1-2-22 to 1-1-24

Background: Dallas Fire Rescue Department (DFD) firefighters assigned to Special Operations are required to be current in their training certifications and preparedness to respond to the emergency response operations. Tarrant County College - Northwest campus operate a Fire Service Training Center that customizes the Training courses for DFD which allows a group of firefighters to complete the course instead of attending the regular class courses offered on an individual basis. This action authorizes the training agreement for courses to be scheduled on an as needed basis.


HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>


- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFD	HS04	DF01	3361		-	\$50,000.00
						-	
						-	
Financing: General						TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Dominique Artis (Mar 22, 2022 09:27 CDT) Mar 22, 2022 Date
 By Department Director

 Don Knight (Mar 22, 2022 10:18 CDT) Mar 22, 2022 Date
 Approved as to Form by City Attorney

 Jon Fortune (Mar 22, 2022 09:33 CDT) Mar 22, 2022 Date
 By City Manager



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225429

EFFECTIVE DATE

2/7/22

RECEIVED
 MAR 23 PM 3:51
 CITY SECRETAR
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	LexisNexis, Adivision of RELX Inc.	Supplier No.	VS0000016661
Subject:	Service Contract for Skip Tracing		
Lead Dept:	Dallas Water Utilities		

Action Requested: Authorize a five (5) year cooperative contract for online legal investigation tool that provides real-time access to public records and other associated services.

Contract Number:	DWU-2021-00016660	Contract Term:	2/4/2022	to	2/3/2027
-------------------------	-------------------	-----------------------	----------	----	----------

Background: The terms and conditions of TX DIR Master Service Agreement No. DIR-LGL-CALIR-01B. The services of LexisNexis, adivision of RELX Inc. are needed by Dallas Water Utilities for online legal research and associated services. Service protects the Data Integrity of Dallas Water Utilities account records and to reduce bad debt.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcomblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0100	DWU	7232		3070		MASC DWU-2021-00016660	\$21,840.00	
Financing:							TOTAL:	\$21,840.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

AL APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
By Department Director

2/4/2022
Date

WA
Approved as to Form by City Attorney

03/17/2022
Date

Kimberly Bizar Tolbert
By City Manager

020722
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225430

EFFECTIVE DATE

Feb 28, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
022 MAR 24 AM 8:55
CITY SECRETAR
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **John Alvarado** Supplier No. VC23748

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "Project: WOKE" a 12 week program in Pleasant Grove that will focus on breakdancing, drawing, painting, freestyle poetry & music with youths. Students will meet once a week to learn how to better express themselves through the various art forms. This project will culminate in a Park Jam a performance and celebration. Park Jam is a free-for-everyone-party in the park with dancing, art, freestyling on the microphone, food, dance competitions, and showcases. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017440 (CR-00025850) Contract Term: 3/11/2022 to 9/30/2022

Background: The fee for this service is \$7,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,875.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,750.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1,875.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$7,500.00	
Financing: General Fund							TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Feb 26, 2022 16:20 CST)
By Department Director

Feb 26, 2022
Date

Kristine Nguyen
Kristine Nguyen (Mar 23, 2022 12:23 CDT)
Approved as to Form by City Attorney

Mar 23, 2022
Date

[Signature]
By City Manager

Feb 28, 2022
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225431
		EFFECTIVE DATE
		Mar 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETAR
DALLAS, TEXAS
2022 MAR 24 AM 8:35

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Martheya Georgia Scott	Supplier No.	VC22768
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall produce #Filtering, a fifty-minute immersive new media performance installation that explores the construction and deconstruction of beauty ideals through the use of dance, interactive media, and music at the Bath House Cultural Center. During this three-day performance with four, fifty-minute intimate showings, the audience joins mixtamotus behind the scenes in the creative process as "makers" and collaborators to create the production. The installation concludes with an in-the-round dance performance at Lake Level. To conclude the installation the audience is invited to mingle with all the makers of the work for a post-performance Q&A. Consultant shall follow all CDC guidelines for any in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2021-00017441 (CR-00025904)	Contract Term:	3/14/2022	to	9/30/2022
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Background: The fee for this service is \$7,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,750.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,500.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25% or \$1,750.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbi/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
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	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$7,000.00
	Financing: General Fund						TOTAL:	\$7,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Mar 5, 2022 11:21 CST)
 By Department Director

Mar 5, 2022
Date


 Kristine Nguyen (Mar 23, 2022 12:46 CDT)
 Approved as to Form by City Attorney

Mar 23, 2022
Date


 Mar 8, 2022
Date

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225432

EFFECTIVE DATE

03-23-2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY'S OFFICE
DALLAS, TEXAS
2022 MAR 24 AM 11:00
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Turtle Creek Association Supplier No. _____

Subject: Lemmon Avenue Bridge Beautification Project

Lead Dept: Public Works

Action Requested: Authorize a five (5) year Beautification and Maintenance agreement with the Turtle Creek Association to install and maintain painted artwork on the Lemmon Avenue Bridge, Turtle Creek Blvd underpass and side wall along Turtle Creek Trail. The proposed project includes painting and maintaining free of graffiti the Lemmon Avenue Bridge, Turtle Creek Blvd underpass and side wall along Turtle Creek Trail (see exhibit B). This project is 100% funded by the Turtle Creek Association and is renewable at the discretion of the Office of Arts and Culture and the Department of Public Works.

Contract Number: PBW-2022-00018684 Contract Term: NA to NA

Background: The Turtle Creek Association has identified an area along the Turtle Creek Trail in need of beautification and have proposed a project to install and maintain painted artwork on the Lemmon Avenue Bridge, Turtle Creek Blvd underpass and side wall along Turtle Creek Trail. The project will be 100% funded by the Turtle Creek Association.

HUB Check Appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmlsearch/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:							TOTAL:	\$ 0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

Uty APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Amy Eubank
By Department Director Date 2/11/2022

Robert Perez
By City Manager

Christine Lanners
Approved as to Form by City Attorney Date Mar 23, 2022



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225433

EFFECTIVE DATE

Feb 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2022 MAR 24 AM 10:18
CITY SECRETARY'S OFFICE
DALLAS, TEXAS
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Studio TLA LLC	Supplier No.	VC23354
Subject:	Cherrywood Park Playground Design Contract		

Lead Dept: Park and Recreation Department

Action Requested:	Award a professional services contract to Studio TLA in the amount of \$16,500						
	Contract Number:	PKR-2021-00016918	Contract Term:	February 2022	to	January 2023	

Background: Consultant will prepare design plans for the replacement of the existing playground and associated amenities at Cherrywood Park

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	1v00	PKR	VK96	PLGI	4111	PK17VK96	PKR- 2021-00016918	\$16,500
							<i>Marissa Griffin 2/14/22</i>	
	Financing: 2017 Bond Program							TOTAL:

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins (Feb 8, 2022 13:36 CST)
 By Department Director Date

Orluchi Iwaekwe (Mar 17, 2022 17:06 CDT)
 Approved as to Form by City Attorney Date

Joey Zapata (Feb 8, 2022 13:52 CST)
 By City Manager Date

12-17-21



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225434

EFFECTIVE DATE

Mar 24, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR 24 PM 3:33
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Friends of Tietze Park Foundation	Supplier No.	
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Subject:	Beautification Agreement
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Lead Dept:	Park and Recreation
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Action Requested: Authorize a Beautification Agreement with The Friends of Tietze Park Foundation, a 501 c3 Non-Profit organization, to fund amenities and service enhancements through various fundraisers to be held at the park and to perform services by picking up litter and debris and maintaining the ornamental beds at Tietze Park, all in coordination with the Park and Recreation Department.
Contact: Sloan Anderson (214) 670-0203

Contract Number:	PKR-2022-00018352	Contract Term:	3/19/2022	to	3/18/2023
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Background: The Friends of Tietze Park Foundation is a volunteer organization formed to support, maintain and beautify the park. This organization has made great strides with the city for the last 15+ years on enhancements in the park and to the trail and wishes to continue to do so.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Funding:	N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2022-00018352	\$0.00	
							-		
							-		
Financing:								TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Joly Tankersley (Feb 24, 2022 15:25 CST)
 By Department Director

Feb 24, 2022
 Date

Consuelo R Tankersley (Mar 24, 2022 15:11 CDT)
 Approved as to Form by City Attorney

Mar 24, 2022
 Date

OA
 OA

Carl Simpson (Mar 24, 2022 09:47 CDT)
 By City Manager

Mar 24, 2022
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225435

EFFECTIVE DATE

Dec 14, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 MAR 24 PM 4:11
 CITY SECRETARION
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: AECOM Technical Services, Inc. Supplier No. VC0000011194

Subject: EBJ Union Station design and construction administration services for repair and upgrade of existing elevator.

Lead Dept: Convention and Event Services

Action Requested: Authorize a contract with AECOM Technical Services, Inc. to provide design and construction administration services for the repair and upgrade of an existing elevator in the Eddie Bernice Johnson Union Station.

Contract Number: CCT-2022-00018137 Contract Term: December 2021 to August 2023

Background: This action allows AECOM Technical Services, Inc. to provide design and construction administrative services for the repair and upgrade of the existing elevator. AECOM Technical Services, Inc. provided architectural and engineering services for the assessment of the EBJ Union Station elevator and is knowledgeable and qualified to perform design and construction administration services. AECOM Technical Services, Inc. selected in accordance with AD4.5 Section 10.5.6 - Special Need/Justification for Consultant Contracts.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0082	CCT	W602	CCIM	3210	PBC00045	CX-CCT-2022-00018137	\$49,070.00
						-	
						-	
Financing: Capital Construction Fund						TOTAL:	\$49,070.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
 Date: Dec 14, 2021

Approved as to Form by City Attorney
 Date: Mar 24, 2022

By City Manager
 Date: Dec 14, 2021



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225436

EFFECTIVE DATE

Mar 9, 2022

RECEIVED
 2022 MAR 24 PM 4:02
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: RONE ENGINEERING SERVICES, LTD Supplier No. 089164

Subject: REVERCHON BALLPARK IMPROVEMENTS PROJECT

Lead Dept: PARK AND RECREATION DEPARTMENT

Action Requested: AWARD A PROFESSIONAL SERVICES CONTRACT WITH RONE ENGINEERING SERVICES, LTD IN THE AMOUNT OF \$12,675.00 FOR GEOTECHNICAL ENGINEERING AND MATERIALS TESTING SERVICES AT REVERCHON BALLPARK, LOCATED AT 3505 MAPLE AVENUE.

Contract Number:	PKR-2022-00018756	Contract Term:	N/A	to	N/A
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Background: On June 12, 2020 DWU solicited a Request for Proposals for 2020 Construction Material Testing Services CIZ 1917. This proposal is from a most qualified proposer based on Simple Project process per AD 4-05 to provide construction geotechnical engineering and materials testing services to this project. Rone Engineering Services, Ltd will perform site analysis, structural recommendations for proposed improvements, and materials testing at Reverchon Ballpark, located at 3505 Maple Avenue.

HUB
Check appropriate Box
<https://mvcdba.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
1T00	PKR	T353	RSFI	4113	PK06T353	PKR-2022-00018756	\$12,675.00	
Financing:							TOTAL:	\$12,675.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$12,675.00	%

TW 2/17/2022 *NBJ* APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.
 By Department Director *[Signature]* Mar 7, 2022 Date
 Approved as to Form by City Attorney *[Signature]* Mar 23, 2022 Date

[Signature] Mar 9, 2022
 Carl Simpson | Mar 9, 2022 11:25 CST
 By City Manager Date

Exhibit C
Memorandum

225437

RECEIVED

2022 MAY -3 PM 4:42

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE 4-21-22

TO City Secretary
SUBJECT Correction to AA 22-5437

This is the first correction to the subject Administrative Action. If no, attach copies of any previous approved correction memos.

The subject Administrative Action was approved on March 24, 2022 authorizing a 12-month service price agreement for onsite preventive maintenance inspection and unlimited repairs including parts and labor for Fire-Rescue owned defibrillators with Stryker Sales Corporation – Sole Source

Change(s) is/are needed to correct (select all applicable):

Typo Financial/funding information Obvious error from AA context

Vendor Quote Service Terms and Conditions Section should read as follows:

The Terms and Conditions of this quote and any subsequent purchase order of the Customer are governed by the Terms and Conditions of ~~the Service Price Agreement (Contract No DFD-2022-000017958)~~ **Contract #DFR2020-00014165** negotiated between the parties ~~(February 2022)~~ **hereto and dated July20,2021**. The Terms and Conditions of said Agreement / Contract are fully incorporated herein by reference. **In the event of any conflict or inconsistency between the Contract Term of this quote and the Terms and Conditions of said Contract, the Contract Term of this Quote shall govern.**

Department: Dallas Fire- Rescue

Director (or designee.): Wanda Moreland
Signature

Apr 22, 2022
Date

Wanda Moreland
Print Name

8/5/22



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225437

EFFECTIVE DATE

Mar 24, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 21 MAR 24 PM 4:03
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Stryker Sales Corporation Supplier No. 344141

Subject: Annual Onsite Maintenance – Stryker Defibrillators

Lead Dept: Fire Rescue

Action Requested: Authorize a 12-month service price agreement for onsite preventive maintenance inspection and unlimited repairs including parts and labor for Fire-Rescue owned defibrillators with Stryker Sales Corporation – Sole Source

Contract Number: DFD-2022-00017958 Contract Term: 3-1-22 to 2-28-23

Background: Dallas Fire- Rescue Emergency Medical Service utilizes manual and automatic electronic defibrillators which require Annual Preventative Maintenance and Repairs which are Food and Drug Administration (FDA) regulated devices. Stryker shall provide on-site Annual Preventative Maintenance as required and repair service on an as needed basis for all Stryker defibrillators.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFD	ER90		3099		-	\$99,655.92
						-	
						-	
Financing: General						TOTAL:	\$99,655.92

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Dominique Artis (Mar 24, 2022 11:30 CDT)
 By Department Director

Mar 24, 2022
 Date

Approved as to Form by City Attorney
 Mar 24, 2022
 Date

Jon Fortune (Mar 24, 2022 15:02 CDT)
 By City Manager

Mar 24, 2022
 Date

DK



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225438

EFFECTIVE DATE

Jan 4, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 MAR 25 AM 9:14
CITY SECRETAR
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Uptown Dallas Inc. Supplier No. _____

Subject: Programming and Events at Griggs Park

Lead Dept: Park and Recreation

Action Requested: Authorize Supplemental Agreement #2 with Uptown Dallas Inc. to amend the existing management agreement to allow programming and events at Griggs Park.
Contact: Alexandra Laury (214) 670-1706

Contract Number:	PKR-10019214	Contract Term:	NTP	to	-
------------------	--------------	----------------	-----	----	---

Background: Uptown Dallas Inc. currently holds a management contract with the Park and Recreation Department, the additional responsibilities that Uptown Dallas Inc is seeking would add programming and events with booking, scheduling, and management of programs/events handled by Uptown Dallas Inc.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-10019214	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	2					\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Jan 4, 2022 13:09 CST)

By Department Director

Jan 4, 2022

Date

Christine Lanners
Christine Lanners (Mar 24, 2022 15:58 CDT)

Approved as to Form by City Attorney

Mar 24, 2022

Date


OA

Joey Zapata
Joey Zapata (Jan 4, 2022 14:41 CST)

By City Manager

Jan 4, 2022

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225439
		EFFECTIVE DATE
		Jan 31, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	<div style="writing-mode: vertical-rl; transform: rotate(180deg);"> RECEIVED 2022 MAR 25 AM 9:14 CITY SECRETARY DALLAS, TEXAS </div>
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
<input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input checked="" type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.	

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	White Rock Boat Club	Supplier No.	
Subject:	License Agreement		
Lead Dept:	Park and Recreation		

Action Requested:	Authorize a license agreement to Corinthian Sailing Club to promote sailing and water recreational activities along with operating and maintaining the Club and marina area at White Rock Lake. Contact: Regina Allen (214) 670-4285						
	Contract Number:	PKR-2022-00018580	Contract Term:	May 1, 2021	to	April 30, 2022	




Background: White Rock Boat Club will operate and maintain the facility located at White Rock Lake, 340 E Lawther Drive, Dallas Texas 75218. Department will collect a one-time \$25 annual licenses fee as well as \$5.00 for each boat slip that is currently on the Premises.

HUB Check appropriate Box https://mycpa.co.a.state.tx.us/tpa/sscmlsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
	<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
	<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
	<input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
<i>rmb</i> Funding:	N/A	PKR	N/A	N/A	N/A	N/A	- PKR-2022-00018580	City collects \$25 and \$5.00 for each boat slip on the premises annually
							-	
							-	
	Financing:						TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

Nty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

 Jan 31, 2022 By Department Director Date	 Jan 31, 2022 Approved as to Form by City Attorney Date	 Jan 31, 2022 By City Manager Date
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City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225440

EFFECTIVE DATE

03/11/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
MAR 25 AM 11:59
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: ECS SOUTHWEST, LLP Supplier No. 500867

Subject: CONSTRUCTION MATERIAL TESTING SERVICES FOR THE REPAIRS AT FIRE STATION NO. 30

Lead Dept: BUILDING SERVICES DEPARTMENT

Action Requested: AUTHORIZE SUPPLEMENTAL AGREEMENT NO. 2 TO THE PROFESSIONAL SERVICE CONTRACT WITH ECS SOUTHWEST, LLP TO PROVIDE ADDITIONAL CONSTRUCTION MATERIALS ENGINEERING AND TESTING SERVICES DURING THE REPAIRS OF FIRE STATION NO. 30 LOCATED AT 11381 ZODIAC LANE, DALLAS, TEXAS 75229.

Contract Number: BSD-2021-00015776 Contract Term: 05/18/2021 to 07/31/2022

Background: THIS ACTION WILL AUTHORIZE ECS SOUTHWEST, LLP TO PROVIDE ADDITIONAL CONSTRUCTION MATERIALS ENGINEERING & TESTING SERVICES DURING THE EXECUTION OF THE REPAIRS AT FIRE STATION 30. THE EXPANDED SCOPE IS FOR ADD'L CONCRETE & REINFORCING STEEL MATERIAL TESTING AS THE CONSTRUCTION SCOPE IS EXTENDED.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0671	BSD	W620		3070	BS2045	CX BSD-2021-00015776	\$2,000.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$2,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	02	AA215622	08/18/21	\$5,332.00	4,000.00	\$11,332.00	112.52%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

03/11/2022

Date

Oruchi Nwaeke (Mar 24, 2022 17:12 CDT)

Approved as to Form by City Attorney

03/24/2022

Date

By City Manager

03/11/2022

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225441

EFFECTIVE DATE

2-14-22

RECEIVED
 2022 MAR 25 PM 12:23
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Vera Institute of Justice, Inc. Supplier No. _____

Subject: Safe Network Agreement

Lead Dept: Office of Equity and Inclusion - Welcoming Communities and Immigrant Affairs Division

Action Requested: Renewal agreement. Contract was approved by Special Needs Memo Resolution 21-0905, approved May 26, 2021.

Contract Number: FHO-2021-00017645 Contract Term: 2/16/2022 to 09/16/2022

Background: Safe Network Agreement with the Vera Institute of Justice Inc. to (1) administer the civil immigration legal services initiative; and (2) provide in-kind infrastructure support including training and technical assistance, data collection, reporting, program monitoring, and communications assistance.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	MGT	4245		3099		- MASC/FHO-2021-00017645	\$100,000
						-	
						-	
Financing:						TOTAL:	\$100,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

02/14/2022
Date

Approved as to Form by City Attorney

2-14-22
Date AS

By City Manager

2/14/22
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION	
225442	
EFFECTIVE DATE	
Mar 25, 2022	<u>MD</u> MD

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract value by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR 25 PM 2:39
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	Tarrant County District Clerk	Supplier No.	331260
Subject:	Authorization of an Agreement for Use of Service		
Lead Dept:	City Attorney's Office		

Action Requested:	Authorize an agreement for the City Attorney's Office to use the Tarrant County District Clerk's Web Based Access Service to access electronic civil files and records.						
Contract Number:	-		Contract Term:	N/A	to	N/A	

Background: City Attorney's Office will use the Tarrant County District Clerk's Web Based Access Service to access electronic civil files and records on an as-need basis per the attached Web Access Agreement.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
-	-	-	-	-	-	- -	\$0	
						-		
						-		
Financing:							TOTAL:	\$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ryck Powers
By Department Director
Mar 25, 2022
Date

Michael Doss
Michael Doss (Mar 25, 2022 13:55 CDT)
Approved as to Form by City Attorney
Mar 25, 2022
Date

[Signature]
By City Manager
Mar 25, 2022
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225443

EFFECTIVE DATE

03/11/2022

RECEIVED
2022 MAR 25 PM 2:42
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: MM JACKSON PARKING B, LLC (PACE PROJECT NAME) Supplier No. _____

Subject: AUTHORIZE EXECUTION OF LENDER CONTRACT, OWNER CONTRACT, AND NOTICE OF CONTRACTUAL ASSESSMENT LIEN FOR THE MM JACKSON PARKING B, LLC PACE PROJECT

Lead Dept: Office of Economic Development

Action Requested: EXECUTE LENDER CONTRACT, OWNER CONTRACT, AND NOTICE OF CONTRACTUAL ASSESSMENT LIEN FOR THE MM JACKSON PARKING B, LLC PACE PROJECT PURSUANT TO THE CITY'S PROPERTY ASSESSED CLEAN ENERGY (PACE) PROGRAM (AS AUTHORIZED BY RESOLUTION NO. 16-0721)

Contract Number: ECO-2022-00018995 Contract Term: 03/11/2022 to 01/31/2045

Background: The Dallas PACE Program allows owners of commercial properties to obtain low-cost, long-term loans for energy efficiency improvements. Property owners choose 3rd-party lending to finance qualified improvements using Background: contractual assessments voluntarily imposed on the property by the owner. In exchange for funds provided by the lender for the improvements, the property owner requests that the City place an assessment secured with a senior lien on the property until the assessment is paid in full.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	

Financing: TOTAL: \$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$0	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

3/10/22
Date

[Signature]
Approved as to Form by City Attorney

03-09-2022
Date

[Signature]
By City Manager
Date 03/11/2022



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225444

EFFECTIVE DATE

03/18/2020

RECEIVED
2022 MAR 28 AM 11:14
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes: No:

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Water P. Moore and Associates, Inc. Supplier No. 501930

Subject: Facility Condition Assessment for the DFR Training Facility Burn Building and Towers

Lead Dept: Building Services

Action Requested: Authorize a Supplemental Agreement No.2 to the professional service contract with Water P. Moore & Associates, Inc. to provide structural specifications and follow-up construction administration for repairs to the Dallas Fire Rescue training burn building located at 5000 Dolphin Road, Dallas, Texas 75223.

Contract Number: BSD-2021-00017667 Contract Term: 09/28/2021 to 12/31/2022

Background: This action will authorize Water P. Moore & Associates, Inc. to provide engineering design plans, specifications, and construction administration services for the high priority repairs outlined in the structural engineering assessment report. The repairs will allow the facility to be used by DFR for training.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	TR00		3070		CX BSD-2021-00017667	\$10,750.00	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$10,750.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	02	AA216404	09/29/21	\$31,050.00	\$8,100.00	\$ 49,900.00	60.7%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

03/18/2022

Date

Approved as to Form by City Attorney

03/28/2022

Date

By City Manager

03/18/2022

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225445
		EFFECTIVE DATE
		3/28/2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
<input checked="" type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 MAR 28 PM 12:35
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Greenscape Pump Service, Inc.	Supplier No. VC0000005697
Subject: SA#1 Extension for 1-year	
Lead Dept: AVI	

Action Requested:	Authorize Administration Action to extend the current contract for an additional 1-year. No funds requested.						
Contract Number:	AVI-2019-00011019	Contract Term:	7/17/2019	to	7/17/2023		

Background: The current MASC still has funds that has not been used and AVI would like to extend the current contract for and additional 1- year. No additional funds needed.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

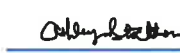
<input checked="" type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

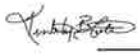
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7741	AV23	3110		AVI-2019-00011019	\$0.00
Financing: FY2022 Operating Fund							TOTAL: \$0.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 _____
 By Department Director Date 3/25/2022


 Approved as to Form by City Attorney Date 03/28/2022

 _____
 By City Manager Date 3/28/2022

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>225446</h1>
		EFFECTIVE DATE Mar 8, 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2022 MAR 28 PM 2:
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: TAMMY CLENDENEN Supplier No. VC24432

Subject: Dallas Police Department Lieutenant Assessment Center (ASSESSOR)

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$443.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2022-00018813 Contract Term: 02/15/2022 to 08/15/2022

Background: As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.

HUB Check appropriate Box

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.




NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	1936	DP12	3099		CVS- 2022-00018813	\$443.50	
						-		
						-		
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director Date: Mar 8, 2022	 Approved as to Form by City Attorney Date: Mar 16, 2022
 By City Manager Date: Mar 8, 2022	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225447

EFFECTIVE DATE

Mar 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
MAR 28 PM 2:00
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: JENNIFER KNIGHT Supplier No. VC24463

Subject: Dallas Police Department Lieutenant Assessment Center (ASSESSOR)

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$443.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2022-00018824 Contract Term: 02/15/2022 to 08/15/2022

Background: As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.

HUB Check appropriate Box YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. NO, there are no HUB's in Dallas County to contact for this business category. NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	1936	DP12	3099		CVS- 2022-00018824	\$443.50	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jon Fortune (Mar 8, 2022 11:47 AM CST)
By Department Director

Mar 8, 2022
Date

Michael Doss
Approved as to Form by City Attorney

Mar 16, 2022
Date

Jon Fortune (Mar 8, 2022 12:20 CST)
By City Manager

Mar 8, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225448

EFFECTIVE DATE

Mar 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 MAR 28 PM 2:22
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: GREG DOMINGUEZ Supplier No. VC24433

Subject: Dallas Police Department Lieutenant Assessment Center (ASSESSOR)

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$443.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2022-00018816 Contract Term: 02/15/2022 to 08/15/2022

Background: As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/lpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	1936	DP12	3099		CVS- 2022-00018816	\$443.50	
						-		
						-		
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Tom Fortune (Mar 8, 2022 11:57 CST)

By Department Director

Mar 8, 2022

Date

Tom Fortune (Mar 8, 2022 12:25 CST)

By City Manager

Mar 8, 2022

Date

Ashley Stockton (Mar 28, 2022 08:45 CDT)

Approved as to Form by City Attorney

Mar 28, 2022

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225449

EFFECTIVE DATE

Mar 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2022 MAR 28 PM 2:17
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: ARTIS FORD Supplier No. VC24461

Subject: Dallas Police Department Lieutenant Assessment Center (ASSESSOR)

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$443.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2022-00018818 Contract Term: 02/15/2022 to 08/15/2022

Background: As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.

HUB Check appropriate Box YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. NO, there are no HUB's in Dallas County to contact for this business category. NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	1936	DP12	3099		CVS- 2022-00018818	\$443.50	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jon Fortune
Mar 8, 2022
By Department Director Date

Don Knight
Mar 28, 2022
Approved as to Form by City Attorney Date

Jon Fortune
Mar 8, 2022
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225450

EFFECTIVE DATE

Mar 8, 2022

RECEIVED
2022 MAR 28 PM 2:27
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: REO HATFIELD Supplier No. VC24416

Subject: Dallas Police Department Lieutenant Assessment Center (ASSESSOR)

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$443.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2022-00018821 Contract Term: 02/15/2022 to 08/15/2022

Background: As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	1936	DP12	3099		CVS- 2022-00018821	\$443.50	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Mar 8, 2022

Date

Jon Fortune (Mar 8, 2022 13:20 CDT)

By City Manager

Ashley Stockton (Mar 28, 2022 08:45 CDT)

Approved as to Form by City Attorney

Mar 28, 2022

Date

Mar 8, 2022

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225451

EFFECTIVE DATE

Mar 9, 2022

RECEIVED
2022 MAR 28 PM 2:12
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: WILLIAM DUCKWITZ Supplier No. VC24257

Subject: Dallas Fire Rescue Fire Prevention (ALTERNATE) Assessment Center

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Fire Prevention (ALTERNATE) Assessment Center. Associated fees will not exceed \$299.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2022-00018802 Contract Term: 02/17/2022 to 08/17/2022

Background: As a part of the assessment center process for the promotional Fire Prevention (all ranks) in the Dallas Fire Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Fire Department Fire Prevention (ALTERNATE) Assessment Center will take place at KBHCC, February 17, 2022- February 19, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CVS- 2022-00018802	299.50	
Financing:							TOTAL:	299.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jon Fortune
Jon Fortune (Mar 9, 2022 08:55 CDT)
By Department Director Date

Don Knight
Don Knight (Mar 24, 2022 08:55 CDT)
Approved as to Form by City Attorney Date

Jon Fortune
Jon Fortune (Mar 9, 2022 08:55 CDT)
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225452

EFFECTIVE DATE

3-10-22

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements, interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR 28 PM 2:48
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Wright Choice Group, LLC Supplier No. VC23485

Subject: Mayor and City Council Strategic Planning Session, February 16, 2022

Lead Dept: Mayor and City Council Office

Action Requested: To authorize payment to Wright Choice Group, LLC

Contract Number: MCC-2022-00018996 Contract Term: 3/8/2022 to 6/8/2022

Background: Wright Choice Group, LLC facilitated the Council Strategic Planning Session to discuss Performance Management (PM). Curated and delivered materials post event to share some examples of performance management processes in other cities. Provided definitions of purpose, mission, vision, values and goals for clarity on how they might fit in a PM process.

HUB - Check appropriate Box <https://mycpa.cpa.state.tx.us/toasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
00001	mcc	1010		3099		-	\$2,500.00
						-	
						-	
Financing:						TOTAL:	\$2,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

3/9/22
 Date

Approved as to Form by City Attorney Date 3-25-2022

By City Manager Date 3/10/22



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225453

EFFECTIVE DATE

Mar 2, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR 28 PM 4:28
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: East Texas Testing Laboratory, Inc. dba E TTL Engineers & Consultants Inc. Supplier No. 500059

Subject: Supplemental Agreement No. 3 to Construction Material Testing & Special Inspection

Lead Dept: MGT-Office of Bond and Construction Management

Action Requested: Authorize an extension to the engineering service contract with East Texas Testing Laboratory, Inc. dba E TTL Engineers & Consultants Inc., for the remaining Construction Materials Testing and related quality control services due to the overall construction progress. This action will authorize an extension of the contract time for the completion of the project.

Contract Number: BON-2020-00013729 Contract Term: 6/15/2020 to 4/15/2022

Background: The Construction of the new Fire Station 59 was approved by voters in the 2017 Bond Program. This approximately 12,000 sq. ft. fire station will provide fire-rescue services to the citizens in Southern Dallas and house DFR's Swift Water Team. An extension of the material testing contract is needed for the remaining Construction Materials Testing and related quality control services at the new fire station 59, located at 201 N. Jim Miller Rd.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
							\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	3	20-5679	6/2/2020	\$27,934.00	\$46,794.00	\$46,794.00	67.52%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Adriana Castaneda (Mar 2, 2022 13:38 CST)
By Department Director

Mar 2, 2022

Robert Perez (Mar 2, 2022 13:43 CST)
By City Manager

Orluchi Nwaeké (Mar 25, 2022 18:28 CDT)
Approved as to Form by City Attorney

Mar 25, 2022

Mar 2, 2022

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225454

EFFECTIVE DATE

March 22, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Appropriate funds for holdover rental payments under approved non-bid lease contract.
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 MAR 29 AM 8:49
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Tom Keele, Inc. Supplier No. VS0000031155

Subject: Women, Infants and Children ("WIC") Clinic Service Lease Agreement – 302 N Barnes Dr., Garland, Dallas County, TX – Holdover occupancy

Lead Dept: Public Works

Action Requested: Authorize holdover monthly rental payment of \$9,700.00, beginning April 1, 2022 and ending April 30, 2022, between City of Dallas and Tom Keele, Inc. Holdover rental is set at current monthly payment of \$9,700.00 per month per Section XV of the Lease Agreement. Consideration: an amount not to exceed \$9,700.00

Contract Number:	WIC-2022-00019079	Contract Term:	4/1/2022	to	4/30/2022
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Background: Section XV of the Lease Agreement, dated May 28, 2008 between City of Dallas and Tom Keele, Inc., provides the City of Dallas to continue its occupancy on a holdover month-to-month tenancy, at the Landlord's option, with rental payments the same as current monthly rate of \$9,700.00 per month.

HUB Check appropriate Box <https://mycpa.co.a.state.tx.us/toa/sscmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F679	MGT	211C		3330		CX WIC-2022-00018239	\$ 9,700.00
						-	
						-	
Financing: DEPARTMENT OF HEALTH SERVICES GRANT FUNDS						TOTAL:	\$9,700.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Analy Eubank
By Department Director

Mar 21, 2022
Date

Milton Henderson
Milton Henderson (Mar 28, 2022 15:31 CDT)
Approved as to Form by City Attorney

Mar 28, 2022
Date

Rob Perry
By City Manager

Mar 22, 2022
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225455
		EFFECTIVE DATE
		Jan 25, 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR 19 AM 8:54
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Comm-Fit L.P. Supplier No. 357153

Subject: Consent to Assignment Request for Comm-Fit LP

Lead Dept: OPS

Action Requested: Authorize a consent to assignment and assumption of services from Comm-Fit, L.P. to Comm-Fit Holdings, under the same terms and conditions.

Contract Number: POM-2017-00003596 Contract Term: 2/11/2020 to 2/9/2021

Background: On February 11, 2015, City Council authorized a three-year master agreement (BA1402) in the amount of \$109,521.00 by Resolution No. 15-0269, for fitness and exercise equipment.

HUB Check appropriate Box

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

N/A-(CM-LD)

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							- POM-2017-00003596	0.00
							-	
							-	
	Financing:							TOTAL:

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:	2	15-0269	2/11/2015	\$980,740.60		\$980,740.60	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chikanya Chikanya

Jan 25, 2022

Anna Lamberti Holmes

Mar 4, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

Joey Zapata
 Joey Zapata (Jan 25, 2022 09:52 CST)

Jan 25, 2022

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225456

EFFECTIVE DATE

03/25/2022

RECEIVED
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1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	TEXAS DEPARTMENT OF PUBLIC SAFETY (TXDPS)	Supplier No.	196521
Subject:	LICENSE PLATE USER AGREEMENT		
Lead Dept:	Dallas Police Department (DPD)		

Action Requested:	Authorize User Agreement between Texas Department of Public Safety and Dallas Police Department for Crime Records Services.					
	Contract Number:	DPD-2022-00019054	Contract Term:	3-30-2022	to	City termination for convenience upon 30-day notice

Background: This User Agreement sets forth the duties and responsibilities of the User Agency to gain access to the Texas License Plate Reader (LPR) Database administered by TXDPS.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						DPD-2022-00019054	n/a
Financing:						TOTAL:	n/a

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Jon Fortune
Jon Fortune (Mar 25, 2022 15:23 CDT)

By City Manager

Michael Doss

Approved as to Form by City Attorney

03/25/2022

Date

03/25/2022

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225457

EFFECTIVE DATE

Jan 18, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2022 MAR 09 AM 9:59
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Jennifer Cowley Supplier No. VC17405

Subject: Twin Falls Public Art

Lead Dept: Office of Arts and Culture

Action Requested: Authorize Supplemental Agreement No. 2 to contract OCA-2020-00014361 for Jennifer Cowley to design and install a public art site-specific artwork at Twin Falls Park located at 6300 South Polk Street and increase contract amount by \$14,343 -total not to exceed \$71,743. Supplemental agreement requires revision to the budget due to COVID-related cost increases in materials and labor and extends the term of the contract.

Contract Number: MASC OCA-2020-00014361 Contract Term: December 30, 2021 to April 30, 2022

Background: Artist Jennifer Cowley was authorized by City Council by Resolution. No.20-0271 for \$81,000 on February 12, 2020. Jennifer Cowley and artist Tyra Goodley were contracted each \$40,500 to complete this project on August 30, 2021. The contracts expired on March 31, 2021; Supplemental Agreement #1 by AA 21-6193 extended Jennifer Cowley's contract to December 21, 2021 to revise the final design and added \$16,900 for a total not to exceed \$57,400. This action extends the term of the contract and revises the final budget due to increased costs of material and labor in response to COVID.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmr/blsearch/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
3T00	PKR	N810	PUBA	4425	PKTWLPA	MASC OCA-2020-00014361	\$14,343
Financing: 2006 Park Bond Funds							TOTAL: \$14,343.00

Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
2	CR 20-0271/AA2 0-5875	August 30, 2020	\$40,500	\$16,900	\$ 71,743	25%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps (Jan 18, 2022 11:35 CST)

Jan 18, 2022

Orluchi Nwaeké (Feb 10, 2022 12:10 CST)

Feb 10, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225458

EFFECTIVE DATE

Jan 21, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR 29 AM 9:59
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: EverGreene Architectural Arts, Inc. Supplier No. VC22815

Subject: Annual Maintenance of The Dallas Piece

Lead Dept: Office of Arts and Culture

Action Requested: Authorization is requested to procure the services of EverGreene Architectural Arts, Inc for annual conservation of Henry Moore. The Conservator has prepared a preliminary condition report and confirmed the appropriate procedures.

Contract Number:	OCA-2022-00018519	Contract Term:	February 1, 2022	to	September 30, 2022
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Background: The Dallas Piece (City Hall Plaza) is high profile art piece is in need annual maintenance. Using BKZ20-00010790 Art Conservation Services RFQ qualified conservators, informal proposals were requested. EverGreene's is the most advantageous.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/isearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4804	PUBA	3070		CX OCA-2022-00018519	\$49,857.00
						-	
						-	
Financing: General Fund						TOTAL:	\$49,857.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
			D		0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Jan 21, 2022 15:43 CST)

Jan 21, 2022
Date

Kelsey Ciluffo
Approved as to Form by City Attorney

Mar 18, 2022
Date

Joey Zapata
Joey Zapata (Jan 21, 2022 16:00 CST)

Jan 21, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225459

EFFECTIVE DATE

Jan 21, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR 29 AM 9:59
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Bronze Conservation Services, LLC	Supplier No.:	VC16254
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Subject:	FY22 General Conservation and Maintenance of selected sculptures including Freedman's Memorial, Don Benito Juarez, Catch and Astral Flower
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Lead Dept:	Office of Arts and Culture
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Action Requested:	Authorization is requested to procure the services of Bronze Conservation Services for conservation and maintenance of sculpture including Freedmans, Juarez, Astral Flower and Catch sculptures. The Conservator has prepared a preliminary quote and confirmed the appropriate procedures.
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Contract Number:	OCA-2022-00018517	Contract Term:	February 1, 2022	to	September 30, 2022
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Background:	The Freedmans, Juarez, Astral Flower and Catch sculpture art pieces are top priority for FY22 conservation. They need conservation. Using BKZ20-00010790 Art Conservation Services RFQ qualified conservators, informal proposals were requested. Bronze Conservation's is the most advantageous.
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HUB Check appropriate Box https://mycpa.cpa.state.tx.us/lpasscmb/search/	<input checked="" type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
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	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	OCA	4804	PUBA	3070		CX OCA-2022-00018517	\$ 29,000
							-	
							-	
Financing:		General fund					TOTAL:	\$ 29,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
			D		0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Jan 21, 2022 15:44 CST)
 By Department Director

Jan 21, 2022
 Date

Lisa Mares
 Approved as to Form by City Attorney
 Feb 28, 2022
 Date

Joey Zapata
 Joey Zapata (Jan 21, 2022 16:00 CST)
 By City Manager

Jan 21, 2022
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225460

EFFECTIVE DATE

Jan 21, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR 29 AM 9:50
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: ONAIM, LLC Supplier No. VC22757

Subject: FY22 General Conservation and Maintenance of selected art including Torch Bearers and Porcellino

Lead Dept: Office of Arts and Culture

Action Requested: OnAim, LLC for the conservation of selected projects in the collection. These projects include The Torch Bearers and Porcellino sculptures. The Conservator has prepared a preliminary report and confirmed the appropriate procedures.

Contract Number:	OCA-2022-00018520	Contract Term:	February 1, 2022	to	September 30, 2022
------------------	-------------------	----------------	------------------	----	--------------------

Background: The Torch Bearers and Porcellino sculpture are top priority for FY22 conservation. They need conservation. Using BKZ20-00010790 Art Conservation Services RFQ qualified conservators, informal proposals were requested. ONAIM's is the most advantageous.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4804	PUBA	3070		CX OCA-2022-00018520	\$7,500
						-	
						-	
Financing: General fund						TOTAL:	\$ 7,500

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
			D		0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps (Jan 21, 2022 15:43 CST)
 By Department Director

Jan 21, 2022
 Date

Kelsey Cilyffo
 Approved as to Form by City Attorney

Mar 7, 2022
 Date

Joey Zapata (Jan 21, 2022 15:59 CST)
 By City Manager

Jan 21, 2022
 Date

225461

Memorandum

RECEIVED

2022 APR -8 PM 3: 36

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE Friday, April 8, 2022

TO City Secretary

SUBJECT **AA 22-5461 Roberta Solomon**

Roberta Solomon new AA 22-5461, Vendor number is incorrect on the AA.

Vendor Number: VS99910 is incorrect (belongs to TL Creative)

Vendor Number: VS87049 is the correct number.

A handwritten signature in black ink, appearing to read 'Anne Marie Gan'.

Anne Marie Gan
Interim Assistant Director of Arts and Culture

c: Mike Oakes, WRR General Manager
Nelda Russell, WRR Business Manager

8/4/22



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225461

EFFECTIVE DATE

Dec 15, 2021

RECEIVED
 2022 MAR 29 AM 10:02
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No *NR*

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Roberta Solomon / Voicegal, Inc Supplier No. VS99910
 Subject: Exclusive use of Voice Talent
 Lead Dept: Office of Arts and Cultural / WRR

Action Requested: WRR is requesting authorization to renew the agreement with Roberta Solomon, for the exclusive of use of her voice for the Station's ID's and promotional liners.

Contract Number: OCA-2022-00017918 Contract Term: 01/12/2022 to 01/11/2023

Background: Roberta Solomon is a well-known, respected and experienced voice over artist that has brought a new level of professionalism "sound" to the station. She has done voice over work for the major corporations of film studios and radio companies throughout the world. This contract shall not exceed \$3,000.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0140	OCA	1067	WR01	3074		MASC OCA-2022-00017918	\$3,000.00
						-	
						-	
Financing: Municipal Radio Funds						TOTAL:	\$3,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Dec 15, 2021 11:32 CST)
 By Department Director

Dec 15, 2021
 Date

Arden H. Lee
 Approved as to Form by City Attorney
 Date

Joey Zapata
 Joey Zapata (Dec 15, 2021 12:44 EST)
 By City Manager

Dec 15, 2021
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225462

EFFECTIVE DATE

Mar 8, 2022

CITY SECRETARY
DALLAS, TEXAS

2022 MAR 29 AM 11:30

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: RAOUL ALVAREZ Supplier No. VC24450

Subject: Dallas Police Department Lieutenant Assessment Center (ASSESSOR)

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$443.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2022-00018810 Contract Term: 02/15/2022 to 08/15/2022

Background: As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/passcblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DPD	1936	DP12	3099		CVS- 2022-00018810	\$443.50

Financing: TOTAL: \$443.50 443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Mar 8, 2022

Jon Fortune

By City Manager

Approved as to Form by City Attorney

Date

Mar 28, 2022

Mar 8, 2022

Date

MO (TYPD)

Memorandum

RECEIVED

2022 MAY -5 AM 9: 22

CITY SECRETARY
DALLAS, TEXAS

225463



CITY OF DALLAS

DATE 04/27/2022

TO City Secretary

SUBJECT Correction to Administrative Action 22-5463

This is the first correction to the subject Administrative Action.


The subject Administrative Action was approved 03/09/2022.

Changes are needed to change Supplier Number.

Current Supplier Number on AA: VS000054744


Corrected Supplier Number on AA: 510883

Department: Park and Recreation Department

Director (or designee.):  Apr 28, 2022
John Jenkins (Apr 28, 2022 14:58 CDT)
Signature Date
John Jenkins
Print Name

Attachment for reference: Council Resolution [number], and if applicable, previous correction memo(s)

OFS: Approved Denied Is ATT Approval Needed? Y N

OFS:  5/4/2022
Signature Date
Ronald Jackson
Print Name

ATT: Approved Denied

Assistant City Attorney: _____
Signature Date

Print Name

8/5/22



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225463

EFFECTIVE DATE

Mar 9, 2022

RECEIVED
 022 MAR 29 AM 11:38
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Drytec Moisture Protection Technology Consultants	Supplier No.	VS000054744
Subject:	Kleber Rylie Recreation Center Water Infiltration at Gymnasium Flooring		
Lead Dept:	Park and Recreation Department		

Action Requested: Authorize a services contract for the completion of a moisture infiltration investigation to confirm the source (s) of moisture that is / are causing the the athletic wood flooring in the gymnasium to buckle and warp making the gym floor unsafe for use.

NTP MA

Contract Number:	PKR-2022-00018034	Contract Term:	3/15/2021	to	7/15/2022
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Background: Scope of services in this proposal include review of existing conditions, review of historical plans and specifications of the gymnasium, selective removal of the gym's wood flooring system as required to expose the structural slab to confirm moisture infiltration source(s) and allow for remedial work necessary to resolve the moisture entry. Also included is the removal of portions of existing landscaping on the front (south) side of the gymnasium to allow for water testing at this location to confirm moisture pathway into the gym at this location, landscaping to be re-installed; water testing shall be performed in the northeast corner of the gym and base of the north gym façade; excavation of a portion of the existing soils along the northwest corner of the gym to confirm source of soils' subsidence, excavated soil shall be backfilled and compacted after assessment's activity. Also included is the performance of a Rilem Tube Test to determine porosity of exterior masonry concrete units. Issuance of a Water Infiltration Investigation Report with recommendations for remedial action(s) and participation in virtual meeting to review forward steps with concerned parties.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	1V00	PKR	VB33	RFSI	3070	PK17VB33	PKR-2022-00018034	\$14,000.00
							<i>Marissa Griffin 3/3/22</i>	
Financing:							TOTAL:	\$14,000.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:				\$14,000.00		\$ 14,000.00	%

RTW 2/27/2022

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John D. Jenkins
By Department Director


3/2/22
Date

[Signature]
Approved as to Form by City Attorney

Mar 28, 2022
Date

Carl Simpson
Mar 9, 2022 11:16 CST
By City Manager

Mar 9, 2022
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225464
		EFFECTIVE DATE
		3/29/2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2022 MAR 29 PM 12:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Oncor Electric Delivery Company	Supplier No.:
--	---------------

Subject: Access Agreement for Oncor Electric Delivery at TaxiWay T at Dallas Love Field

Lead Dept: Aviation

Action Requested: Access agreement to allow Oncor to relocate and install ductbank electrical equipment and services adjacent to TaxiWay T and Runway 13R-31L to support capital project for the runway reconstruction.

Contract Number: AVI-2022-00018795	Contract Term: 3/2022	to	3/2042
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Background: In order to reconstruct Taxiway T and Runway 13R-31L Oncor has to relocate the ductbank and electrical equipment , as required for the capital development contract to comply with FAA specifications.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
NA		NA				- NA	0
						-	
						-	
Financing:						TOTAL:	0


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	00 %

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director Date Mar 23, 2022

Michael Doss Date 3/29/2022
 Approved as to Form by City Attorney


 By City Manager Date Mar 28, 2022

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	225465
		EFFECTIVE DATE
		Feb 28, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	<div style="border: 1px solid black; padding: 5px; display: inline-block;"> RECEIVED 2022 MAR 29 PM 3:00 CITY SECRETARY DALLAS, TEXA </div>
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):	

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Natalia Padilla	Supplier No. VC19779
Subject: Professional Services	
Lead Dept: Office of Arts and Culture	

Action Requested: Consultant shall produce, The Power of One, is a creative workshop that will take place in digital and print form for low income communities in the city of Dallas. The students will be navigating this creative class through exploring the power of their imagination center in the concept of "monochromatic". Each art will contain a step by step process that includes a QR code for the student to watch the animated samples on the landing page. 50 art kits will be created and given free of charge to non-profits and social service agencies in Dallas. Consultant will also host one in person workshop showing a live demonstration of the art kit to the students. Consultant shall follow all CDC guidelines for any in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017441 (CR-00025909)	Contract Term: 03/11/2022 to 9/30/2022
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Background: The fee for this service is \$7,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,750.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,500.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25% or \$1,750.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$7,000.00
Financing: General Fund						TOTAL:	\$7,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Jennifer Scripps (Feb 26, 2022 16:19 CST) By Department Director	Feb 26, 2022 Date	 Brian Beverly (Mar 1, 2022 16:00 CST) Approved as to Form by City Attorney	Mar 1, 2022 Date
 By City Manager	Feb 28, 2022 Date		



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225466

EFFECTIVE DATE

Feb 17, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR 29 PM 3:00
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Alfredo Villanueva** Supplier No. VS90328

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce, Urban Dallas Mural Workshop, an arts eco-system focused, site specific public mural wall workshop that will feature Dallas artists from diverse backgrounds to create a rotational public exhibit of painted murals. The artists will create public, community empowering messages, designed to be painted on a boarded-up building located in the Zoo Creek neighborhood. The workshop will provide the opportunity to begin engaging with public art in public spaces with uplifting messages for Dallas residents. Consultant shall follow all CDC guidelines for any in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017441 (CR-00025912) Contract Term: 3/2/2022 to 9/30/2022

Background: The fee for this service is **\$7,500.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$1,875.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$3,750.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25% or **\$1,875.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R2	MASC OCA-2021-00017441	\$7,500.00
Financing: General Fund						TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jenniferscripps (Feb 17, 2022 09:55 CST)
By Department Director

Feb 17, 2022
Date

Tashana L. Byrd
Approved as to Form by City Attorney

Mar 28, 2022
Date

[Signature]
By City Manager

Feb 17, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225467

EFFECTIVE DATE

03/28/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR 29 PM 3:37
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: CI Technologies, Inc. Supplier No. VS0000002423

Subject: CrimeNtel Software maintenance renewal

Lead Dept: Dallas Police Department (DPD)

Action Requested: Authorize a 5-year CrimeNtel criminal intelligence software maintenance agreement for annual products upgrades and support.

Contract Number:	DPD-2022-00018618	Contract Term:	11/2021	to	11/2026
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Background: CrimeNtel is a criminal intelligence database system designed to track criminal intelligence information related to subjects, groups, addresses, vehicles, businesses, telephone numbers, images, sources of intelligence and method of criminal operation (criminal MO's). The software complies with US Federal Guideline 28 CFR Part 23 for gathering and maintaining criminal intelligence data for Public Safety critical services.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	2134		3438		DPD-2022-00018618	16,711.97	
Financing:							TOTAL:	16,711.97

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

3/28/22

Date

Jon Fortune
Jon Fortune (Mar 28, 2022 13:07 CDT)

By City Manager

Don Knight
Don Knight (Mar 29, 2022 15:28 CDT)

Approved as to Form by City Attorney

03/28/2022

Date

03/28/2022

Date

DK
DK



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225468

EFFECTIVE DATE

Mar 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 MAR 30 AM 9:50
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: FRANK BALKCOM Supplier No. VS0000029691

Subject: Dallas Police Department Lieutenant Assessment Center (ASSESSOR)

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$443.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2022-00018811 Contract Term: 02/15/2022 to 08/15/2022

Background: As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	1936	DP12	3099		CVS- 2022-00018811	\$443.50	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date Mar 8, 2022

Approved as to Form by City Attorney Date Mar 29, 2022

By City Manager Date Mar 8, 2022



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225469

EFFECTIVE DATE

Mar 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 MAR 30 AM 9:50

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: NICHOLAS COCO Supplier No. VC24434

Subject: Dallas Police Department Lieutenant Assessment Center (ASSESSOR)

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$443.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2022-00018814 Contract Term: 02/15/2022 to 08/15/2022

Background: As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.

HUB
Check appropriate Box
<https://mycpe.cpa.state.tx.us/toasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	1936	DP12	3099		CVS- 2022-00018814	\$443.50	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Mar 8, 2022

Date

Jon Fortune (Mar 8, 2022 11:50:25)

By City Manager

Anna Lambert Holmes

Approved as to Form by City Attorney

Mar 8, 2022

Date

Mar 29, 2022

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225470

EFFECTIVE DATE

Mar 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2022 MAR 30 AM 9:50 RECEIVED CITY SECRETARY DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: EDWARD BOMBRY'S	Supplier No.	VC24431
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Subject: Dallas Police Department Lieutenant Assessment Center (ASSESSOR)

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$443.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number:	CVS-2022-00018812	Contract Term:	02/15/2022	to	08/15/2022
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Background: As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	1936	DP12	3099		CVS- 2022-00018812	\$443.50	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Mar 8, 2022
Date

By City Manager

Approved as to Form by City Attorney

Mar 8, 2022
Date

Mar 29, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225471

EFFECTIVE DATE

Mar 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 MAR 30 AM 9:59
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: ROMEO DE LOS REYES Supplier No. VC24400

Subject: Dallas Police Department Lieutenant Assessment Center (ASSESSOR)

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$443.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2022-00018815 Contract Term: 02/15/2022 to 08/15/2022

Background: As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	1936	DP12	3099		CVS- 2022-00018815	\$443.50	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date Mar 8, 2022

Approved as to Form by City Attorney Date Mar 24, 2022

By City Manager Date Mar 8, 2022



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225472

EFFECTIVE DATE

Mar 14, 2022

RECEIVED
CITY SECRETARY
DALLAS TEXAS
2022 MAR 30 AM 9:50

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: CARLTON HARDMAN Supplier No. VC24479

Subject: Dallas Police Department Lieutenant Assessment Center (ASSESSOR)

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$667.05. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number:	CVS-2022-00018820	Contract Term:	02/15/2022	to	08/15/2022
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Background: As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	1936	DP12	3099		CVS- 2022-00018820	\$667.05	
						-		
						-		
Financing:							TOTAL:	\$667.05

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
Mar 14, 2022
Date

By City Manager
Mar 14, 2022
Date

Approved as to Form by City Attorney
Mar 14, 2022
Date

Mar 29, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225473

EFFECTIVE DATE

Mar 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2022 MAR 30 AM 10:00
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: JIMMIE JOHNSON Supplier No. VC24448

Subject: Dallas Police Department Lieutenant Assessment Center (ASSESSOR)

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$443.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number:	CVS-2022-00018823	Contract Term:	02/15/2022	to	08/15/2022
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Background: As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	1936	DP12	3099		CVS- 2022-00018823	\$443.50	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jon Fortune
 By Department Director
 Mar 8, 2022
 Date

Don Knight
 Approved as to Form by City Attorney
 Mar 24, 2022
 Date

Jon Fortune
 By City Manager
 Mar 8, 2022
 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225474

EFFECTIVE DATE

03/14/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
MAR 30 AM 10:05
CITY SECRETAR
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: EXP U.S. Services, Inc. Supplier No. VS89221

Subject: Building Services Warehouse concrete floor assessment and design

Lead Dept: Building Services

Action Requested: Authorize a professional service contract with EXP U.S. Services, Inc. to conduct a structural evaluation and provide repair specifications of the second floor at Building Services Warehouse located at 3202 Canton Street, Dallas, TX 75226.

Contract Number: BSD-2022-00018524 Contract Term: ~~03/14/2022~~ to ~~03/14/2023~~ *03/31/2023*

Background: This action will authorize EXP U.S. Services, Inc. to perform a structural assessment and provide repair specifications for Building Services' warehouse second floor. The concrete floor is showing signs of structural distress caused by heavy equipment traveling on the warehouse floor during operations. This firm was selected from the Airport Department's prequalified consultants, Solicitation No. CIZ1959.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcomblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0670	BSD	W680		3070		CX BSD-2021-00018524	\$28,800.00	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$28,800.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John John
By Department Director 03/14/2022 Date

[Signature] Mar 28, 2022
Approved as to Form by City Attorney Date

[Signature]
By City Manager 03/14/2022 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225475

EFFECTIVE DATE

01-19-2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR 30 PM 1:33
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Cleaning Guys, LLC. Supplier No. VS0000055324

Subject: Hazardous and Non Hazardous Waste Disposal

Lead Dept: OEQS

Action Requested: AA Action: Authorize a 1 month master agreement/service contract/contract in the amount of \$99,000.00 to continue Hazardous and Non-Hazardous Cleanup services. This is part of a Texas Department of Transportation Inter local Agreement.

Contract Number: POM-2022-00018007 Contract Term: 03/30/2022 to 04/27/2022

Background: Hazard Waste Management Services Agreement ("Agreement") is entered into between Green Planet, Inc., a Texas corporation to continue Hazardous and Non-Hazardous Cleanup services while we take full action item to council.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OEQS	5610	EN10	3099		- POM-2022-00018007	\$99,000
0001	DFD	MA01	DF08	3460		-	
0001	MGT	4311	EH54	3460		-	
Financing:						TOTAL:	\$99,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	-	-	-	-	-	\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Sheela Delgado

Jan 5, 2022

Ashley Stockton (Mar 30, 2022 08:48 CDT)

Mar 30, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

Jan 19, 2022

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225476

EFFECTIVE DATE

01-20-2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 MAR 30 PM 12:12
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Green Planet INC. Supplier No. 357112

Subject: Hazardous and Non Hazardous Waste Disposal

Lead Dept: OEQS

Action Requested: AAA Action: Authorize a one-month master agreement/service contract/contract in the amount of \$99,000.00 to continue Hazardous and Non-Hazardous Cleanup services. This is part of a Texas Department of Transportation Inter local Agreement.

Contract Number: POM-2022-00018008 Contract Term: 03/30/2022 to 04/27/2022

Background: Hazard Waste Management Services Agreement ("Agreement") is entered into between Green Planet, Inc., a Texas corporation to continue Hazardous and Non-Hazardous Cleanup services while we take full action item to council.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/toasscmb/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OEQS	5610	EN10	3099		- POM-2022-00018008	\$99,000	
0001	DFD	MA01	DF08	3460		-		
0001	MGT	4311	EH54	3460		-		
Financing:							TOTAL:	\$99,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	-		-	-	-	\$ 0.00	-%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelba Delgado

Jan 5, 2022

Ashley Stockton (Mar 30, 2022 09:20 CDT)

Mar 30, 2022

By Department Director

Date


Approved as to Form by City Attorney

Date

Jan 20, 2022

By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 225477 EFFECTIVE DATE Mar 21, 2022								
	1. Place an "X" in the appropriate box for the approval of:														
	<input checked="" type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.														
	<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%) <input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.														
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No									
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No									
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No									
Supplier Name: Future Com, LTD				Supplier No. 507022											
Subject: AD Guardian Subscription and Maintenance (SpyCloud)															
Lead Dept: Information & Technology Services															
Action Requested: Authorize a service contract for One (1) year software subscription and service contract to perform dark web investigations via TIPS co-op agreement.															
Contract Number:		DSV-2022-00018512		Contract Term:		3/1/2022 to 2/28/2023									
Background: This contract allows for monitoring of compromised accounts, potential attack and sale of city and/or citizen data that could be used to compromise the city network as well as theft of Citizen data and to remediate and address in the protection of the network from outside threats that may use these to compromise the network.															
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbi/search/															
<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.															
Funding:															
FUND		DEPT		UNIT		ACTV		OBJ		PROGRAM		ENCUMBRANCE TYPE and NUMBER		AMOUNT	
0198		DSV		1641				3099				- DSV-2022-00018512		\$54,103.68	
												-			
												-			
Financing:				Data Services Fund				TOTAL:				\$54,103.68			
Contract Amendment Information:		Supplemental Agreement No.		Base CR/AA No.		Base Contract Date		Base Contract Amount		Sum of Previous Supplemental Agreements		Total Contract Amount Including this Action		Total Supp'l Agreement Percentage	
												\$ 0.00		%	

RECEIVED
 MAR 31 AM 8:55
 CITY SECRETARY
 DALLAS, TEXAS

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Zielinski
 William Zielinski (Jan 14, 2022 18:41 CST)

Jan 14, 2022

Christina Tsevoukas
 Christina Tsevoukas (Mar 21, 2022 16:42 CDT)

Mar 21, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

SR

Carl Simpson
 Carl Simpson (Mar 21, 2022 15:48 CDT)

Mar 21, 2022

CT

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

2 2 5 4 7 8

EFFECTIVE DATE

Mar 8, 2022

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 MAR 3 AM 10:11
AM ID: 11

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: MARCIE FOX Supplier No. VC24436

Subject: Dallas Police Department Lieutenant Assessment Center (ASSESSOR)

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$443.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2022-00018819 Contract Term: 02/15/2022 to 08/15/2022

Background: As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.

HUB Check appropriate Box YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. NO, there are no HUB's in Dallas County to contact for this business category. NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DPD	1936	DP12	3099		CVS- 2022-00018819	\$443.50
						-	
						-	
Financing:						TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
Date

Mar 8, 2022

Jon Fortune
Jon Fortune (Mar 1, 2022 12:29 CST)

By City Manager

Approved as to Form by City Attorney
Date

Mar 8, 2022

Date

Mar 30, 2022

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225479

EFFECTIVE DATE

Mar 9, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 MAR 31 AM 10:11

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: DONNA DINGLER Supplier No. VC24158

Subject: Dallas Fire Rescue Fire Prevention (ALTERNATE) Assessment Center

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Fire Prevention (ALTERNATE) Assessment Center. Associated fees will not exceed \$299.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2022-00018801 Contract Term: 02/17/2022 to 08/17/2022

Background: As a part of the assessment center process for the promotional Fire Prevention (all ranks) in the Dallas Fire Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Fire Department Fire Prevention (ALTERNATE) Assessment Center will take place at KBHCC, February 17, 2022- February 19, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CVS- 2022-00018801	299.50	
Financing:							TOTAL:	299.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Mar 9, 2022
Date

Approved as to Form by City Attorney

Mar 30, 2022
Date

By City Manager

Mar 9, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

2 2 5 4 8 2

EFFECTIVE DATE

Mar 24, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 MAR 31 AM 10:37
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **PRISM MOVEMENT THEATER** Supplier No. **VS93852**

Subject: Cultural Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture in dance and theater/acting. visual arts. Consultant's workshops will include instruction on the how to use grace and beauty to create unique narratives. Participants will expression through physical fitness by way of modern dance, weight sharing, and other techniques. Consultant's performances will be comprised of various plays including "Bruno and Louie" and "DUEL Performance" among others. Services are available for adults and youth six years and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2021-00017268 (CR-00025787) Contract Term: 4/1/2022 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$6,500.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878	CA01	3089	CAP	MASC OCA-2021-00017268	\$6,500.00
Financing: General Fund							TOTAL: \$6,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Mar 24, 2022 14:28 CDT)
By Department Director

Mar 24, 2022
Date

Kristine Nguyen
Kristine Nguyen (Mar 28, 2022 09:48 CDT)
Approved as to Form by City Attorney

Mar 28, 2022
Date

MSR
By City Manager
Mar 24, 2022
Date



ADMINISTRATIVE ACTION

**See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.**

ADMINISTRATIVE ACTION
2 2 5 4 8 3
EFFECTIVE DATE
Mar 18, 2022

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 MAR 31 AM 10:30
 CITY SECRETAR
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **ARMANDO AGUIRRE** Supplier No. **VC22453**

Subject: **Cultural Services**

Lead Dept: **Office of Arts and Culture**

Action Requested: Consultant shall present a project entitled "Murals on the Move: Women's History Month" The project will encompass painting a roll off container (20 feet in length, 7 feet in width, and 7 feet in height) which will be displayed in various neighborhoods in the City of Dallas as it is requested for Community Clean-Up events through the Department of Code Compliance. This mural will celebrate the accomplishments of women in art which transcends over the span of decades. The goal for painting the container is to beautify the City with art and provide a roving art exhibit accessible to various neighborhoods in the city of Dallas. The completed mural will be unveiled during an Arts Month event. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: **OCA-2022-00018643 (CR-00025979)** Contract Term: **3/25/2022** to **5/31/2022**

Background: The fee for this service is \$5,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$2,500.00 of the total awarded amount upon completion of deliverables one and two and receipt of the consultant's first invoice, and one (1) final payment of 50% or \$2,500.00 upon satisfactory completion of all required services as determined by the Director and receipt of final invoice. This payment is for all costs associated with the artist's presentation including but not limited to: preparation, handouts, research, travel to and from project preparation site.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
		0001	OCA	5028	CA01	3089		MASC OCA-2022-00018643	\$5,000.00
Financing: General Fund								TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							\$ 0.00

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Benjamin Espino (Mar 18, 2022 15:56 CDT)
 By Department Director

 Mar 30, 2022
Mar 18, 2022

 By City Manager

 Kelsey Cileffo
 Approved as to Form by City Attorney

 Mar 21, 2022
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		2 2 5 4 8 4
		EFFECTIVE DATE
		Mar 14, 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 21 MAR 31 AM 11:05
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	WILLIAM WHITE	Supplier No.	VC24447
Subject:	Dallas Police Department Lieutenant Assessment Center (ASSESSOR)		
Lead Dept:	Civil Service		

Action Requested: Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$283.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number:	CVS-2022-00018836	Contract Term:	02/15/2022	to	08/15/2022
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Background: As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DPD	1936	DP12	3099		CVS- 2022-00018836	\$283.50
						-	
						-	
Financing:						TOTAL:	\$283.50


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jared Davis (Mar 14, 2022 15:34 CDT)
 Mar 14, 2022
 By Department Director Date


 Willow Sanchez
 Mar 30, 2022
 Approved as to Form by City Attorney Date


 Jon Fortune (Mar 14, 2022 15:53 CDT)
 Mar 14, 2022
 By City Manager Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 2 2 5 4 8 5 EFFECTIVE DATE Mar 14, 2022
--	---	---

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	MAX ROGERS	Supplier No.	VC24445
Subject:	Dallas Police Department Lieutenant Assessment Center (ASSESSOR)		
Lead Dept:	Civil Service		

Action Requested: Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$556.11. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number:	CVS-2022-00018831	Contract Term:	02/15/2022	to	08/15/2022
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Background: As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

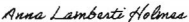
NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DPD	1936	DP12	3099		CVS- 2022-00018831	\$556.11
						-	
						-	
Financing:						TOTAL:	\$556.11

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Jarred Davis (Mar 14, 2022 15:24 CDT)	Mar 14, 2022 Date	 Anna Lamberti Holman	Mar 29, 2022 Date
By Department Director	Date	Approved as to Form by City Attorney	Date
	 Jon Fortune (Mar 14, 2022 15:53 CDT)	Mar 14, 2022 Date	
	By City Manager	Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225486

EFFECTIVE DATE

Mar 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 MAR 31 AM 11:08
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: JEFFREY PACHELL Supplier No. VC24418

Subject: Dallas Police Department Lieutenant Assessment Center (ASSESSOR)

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$443.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2022-00018829 Contract Term: 02/15/2022 to 08/15/2022

Background: As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcblsearch/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DPD	1936	DP12	3099		CVS- 2022-00018829	\$443.50
						-	
						-	
Financing:						TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Jon Fortune
By Department Director

Mar 8, 2022
Date

Anna Lamberti Hobbes
Approved as to Form by City Attorney
Mar 29, 2022
Date

Jon Fortune
By City Manager

Mar 8, 2022
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 2 2 5 4 8 7 EFFECTIVE DATE Mar 14, 2022
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1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR 31 AM 11:05
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: JEREMY NOLAND Supplier No. VC24451

Subject: Dallas Police Department Lieutenant Assessment Center (ASSESSOR)

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$748.95. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number:	CVS-2022-00018828	Contract Term:	02/15/2022	to	08/15/2022
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Background: As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.




NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	1936	DP12	3099		CVS- 2022-00018828	\$748.95	
						-		
						-		
Financing:							TOTAL:	\$748.95

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Jarred Davis (Mar 14, 2022 15:24 CDT)	Mar 14, 2022 Date	 Ashley Stockton (Mar 25, 2022 09:48 CDT)	Mar 25, 2022 Date
By Department Director		Approved as to Form by City Attorney	
	 Jon Fortune (Mar 14, 2022 15:53 CDT)	Mar 14, 2022 Date	
By City Manager		Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225488

EFFECTIVE DATE

Mar 8, 2022

RECEIVED
2022 MAR 1 AM 11:06
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: DARRY WHITAKER Supplier No. VC24446

Subject: Dallas Police Department Lieutenant Assessment Center (ASSESSOR)

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$443.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number:	CVS-2022-00018835	Contract Term:	02/15/2022	to	08/15/2022
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Background: As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	1936	DP12	3099		CVS- 2022-00018835	\$443.50	
Financing:							TOTAL:	\$443.50


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarrec Davis (Mar 8, 2022 11:57 CST)
By Department Director Date

Jarrec Davis (Mar 23, 2022 10:31 CDT)
Approved as to Form by City Attorney Date

Jon Fortune (Mar 8, 2022 12:20 CST)
By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	2 2 5 4 8 9
		EFFECTIVE DATE
		Mar 17, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Ofelia Faz-Garza	Supplier No. VS88191
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Subject: Cultural Services

Lead Dept: Office of Arts & Culture

Action Requested: Authorization is requested to procure the services of Ofelia Faz-Garza for the following cultural services: Artist Ofelia Faz-Garza will provide the following services for the Latino Cultural Center: *Libro Tianguis Festival* (book festival) from 11 am to 4 pm on Saturday, April 23, 2022 & *Día del Niño Festival* on Saturday, April 30, 2020 from 11 am to 4 pm. Additionally, artist Ofelia Faz-Garza will provide detailed project plan for festival to center manager by April 22, 2022.

Contract Number:	OCA-2021-00017464 (CR00025983)	Contract Term:	4/15/2022	to	5/30/2022
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Background: The fee for this service will not exceed \$7,500.00. Artist Ofelia Faz-Garza understands that the City of Dallas will pay for services as follows: one installment of \$3,750.00 within thirty days of execution of contract, approval of administrative action and completion of deliverable 1, and a second installment of \$3,750.00 within 30 days of completion of service and receipt of final invoice.




HUB Check appropriate Box <https://mvpca.coa.state.tx.us/foassombisearch/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4805	CA02	3089		MASC OCA-2021-00017464	\$7,500.00	
						-		
						-		
Financing:						General Fund	TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 <u>Benjamin Espino</u> <small>Benjamin Espino (Mar 17, 2022 16:53 CDT)</small> By Department Director	Mar 31, 2022 Mar 17, 2022 Date  By City Manager	 Approved as to Form by City Attorney Mar 17, 2022 Date
	Mar 27, 2022 Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225490

EFFECTIVE DATE

02/16/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 MAR 31 PM 2:33
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: DCC HOTEL DEVELOPMENT CORP. (LGC)-(OMNI HOTEL) Supplier No. VC0000009473

Subject: Hotel Rooms for ALTERNATE Fire Prevention (all ranks) Assessment Center

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for hotel rooms for the Dallas Fire Rescue ALTERNATE Fire Prevention (all ranks) Assessment Center scheduled February 17, 2022 through February 19, 2022.

Contract Number:	CVS-2022- 00018661	Contract Term:	02/04/2022	to	08/04/2022
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Background: The Civil Service Department conducts Assessment Centers for the Fire Prevention (all ranks) as a part of the promotional process for the Dallas Fire Rescue Department. The Civil Service Department provides accommodations for all Assessors and Consultants during the Assessment Center.

HUB
Check appropriate Box
<https://mycoia.coa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CVS- 2022-00018661	\$3,334.41	
Financing:							TOTAL:	\$3,334.41

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarrod Davis (Feb 16, 2022 1:40:03 CST)

By Department Director

Feb 16, 2022

Date

Col Estee (Mar 23, 2022 10:25 CDT)

Mar 23, 2022

Approved as to Form by City Attorney

Date

Tom Fortune (Feb 16, 2022 14:40 CST)

Feb 16, 2022

By-City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225491

EFFECTIVE DATE

Mar 9, 2022

2022 MAR 11 PM 2:38
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: MATTHEW LAMONTE Supplier No. VC24163

Subject: Dallas Fire Rescue Fire Prevention (ALTERNATE) Assessment Center

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Fire Prevention (ALTERNATE) Assessment Center. Associated fees will not exceed \$299.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2022-00018805 Contract Term: 02/17/2022 to 08/17/2022

Background: As a part of the assessment center process for the promotional Fire Prevention (all ranks) in the Dallas Fire Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Fire Department Fire Prevention (ALTERNATE) Assessment Center will take place at KBHCC, February 17, 2022- February 19, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CVS- 2022-00018805	299.50	
						-		
						-		
Financing:							TOTAL:	299.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Mar 9, 2022
Date

Approved as to Form by City Attorney

Mar 30, 2022
Date

By City Manager

Mar 9, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225492

EFFECTIVE DATE

Mar 9, 2022

RECEIVED
CITY SECRETARY
DALLAS TEXAS
2022 MAR 31 PM 2:38

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: MILTON JENKINS Supplier No. VC24130

Subject: Dallas Fire Rescue Fire Prevention (ALTERNATE) Assessment Center

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Fire Prevention (ALTERNATE) Assessment Center. Associated fees will not exceed \$299.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2022-00018804 Contract Term: 02/17/2022 to 08/17/2022

Background: As a part of the assessment center process for the promotional Fire Prevention (all ranks) in the Dallas Fire Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Fire Department Fire Prevention (ALTERNATE) Assessment Center will take place at KBHCC, February 17, 2022- February 19, 2022.

HUB
Check appropriate box

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

<https://mycpa.cpa.state.tx.us/topasscmbi/search/>

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CVS- 2022-00018804	299.50	
						-		
						-		
Financing:							TOTAL:	299.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jared Davis (Mar 9, 2022 06:07 CST)

By Department Director

Mar 9, 2022

Date

Ashley Elavitch (Mar 25, 2022 05:48 CDT)

Approved as to Form by City Attorney

Mar 25, 2022

Date

Jon Fortune (Mar 9, 2022 09:10:08 CST)

By City Manager

Mar 9, 2022

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225493

EFFECTIVE DATE

Mar 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 MAR 1 PM 2:38
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	JASON STORY	Supplier No.	VC24457
Subject:	Dallas Police Department Lieutenant Assessment Center (ASSESSOR)		
Lead Dept:	Civil Service		

Action Requested: Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$443.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number:	CVS-2022-00018832	Contract Term:	02/15/2022	to	08/15/2022
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Background: As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/toasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	DPD	1936	DP12	3099		CVS- 2022-00018832	\$443.50
	Financing:							TOTAL:

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Mar 8, 2022
Date

Approved as to Form by City Attorney

Mar 30, 2022
Date

By City Manager

Mar 8, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

2 2 5 4 9 4

EFFECTIVE DATE

Mar 8, 2022

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 MAR 30 PM 2:38

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: BRYAN PRICE Supplier No. VC24458

Subject: Dallas Police Department Lieutenant Assessment Center (ASSESSOR)

Lead Dept: Civil Service

Action Requested:

Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$443.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2022-00018830 Contract Term: 02/15/2022 to 08/15/2022

Background:

As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	1936	DP12	3099		CVS- 2022-00018830	\$443.50	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
Date

Mar 8, 2022

Approved as to Form by City Attorney
Date

Mar 30, 2022

By City Manager
Date

Mar 8, 2022



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

225495

EFFECTIVE DATE

Mar 8, 2022

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 MAR 31 PM 2:33
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: JONATHAN LOWE Supplier No. VC24438

Subject: Dallas Police Department Lieutenant Assessment Center (ASSESSOR)

Lead Dept: Civil Service

Action Requested:

Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$443.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CV5-2022-00018826 Contract Term: 02/15/2022 to 08/15/2022

Background:

As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	1936	DP12	3099		CV5- 2022-00018826	\$443.50	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:

Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
					\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Mar 8, 2022
Date

Approved as to Form by City Attorney
Mar 30, 2022
Date

By City Manager
Mar 8, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

2 2 5 4 9 6

EFFECTIVE DATE

Mar 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2022 MAR 31 PM 2:35
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: ROBERTO WYCKOFF Supplier No. VC24449

Subject: Dallas Police Department Lieutenant Assessment Center (ASSESSOR)

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the administration of the DPD Lieutenant Assessment Center. Associated fees will not exceed \$443.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2022-00018838 Contract Term: 02/15/2022 to 08/15/2022

Background: As a part of the assessment center process for the promotional Police Lieutenant in the Dallas Police Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Police Department Police Lieutenant Assessment Center will take place at KBHCC, February 15, 2022- February 21, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/toasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	1936	DP12	3099		CVS- 2022-00018838	\$443.50	
						-		
						-		
Financing:							TOTAL:	\$443.50


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Mar 8, 2022
 By Department Director Date

Mar 23, 2022
 Approved as to Form by City Attorney Date

Mar 8, 2022
 By City Manager Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 225497 EFFECTIVE DATE Mar 22, 2022
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1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	ANGEL AIR CONDITIONING AND REFRIGERATION LLC - Contractor CLAUDIO CRIZOLOGO MORILLO AND ESTELLA MORILLO- Homeowner	Supplier No.	VC0000009360
Subject:	Home Improvement and Preservation Program (HIPP Rehab)		
Lead Dept:	Housing & Neighborhood Revitalization		

Action Requested: Execute agreement for payment for Home Improvement and Preservation Program project at property address 6725 Wofford Avenue, Dallas, Texas 75227 in the amount of \$36,375.00 and lead based paint grant amount of \$3,400.00 in CDBG funds will be utilized for this project.

Contract Number:	HOU-2022-00018305	Contract Term:	Effective date of this AA	to	05/07/2022
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Background: On September 9, 2021 by Resolution No. 21-1450, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing.

HUB Check appropriate Box
<https://mycpa.cp.state.tx.us/lpa/sscmbsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 David Noguera
 Mar 22, 2022
 By Department Director Date


 Mar 30, 2022
 Approved as to Form by City Attorney Date AS


 Mar 22, 2022
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

2 2 5 4 9 8

EFFECTIVE DATE

Mar 9, 2022

1. Place an "X" in the appropriate box for the approval of:

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 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 MAR 31 PM 4:16
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: CHARLES WILLIAMS Supplier No. VC24121

Subject: Dallas Fire Rescue Fire Prevention (ALTERNATE) Assessment Center

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for activities associated with the administration of the DFR Fire Prevention (ALTERNATE) Assessment Center. Associated fees will not exceed \$299.50. Vendor will submit mileage and parking information if applicable and is in addition to professional service fee.

Contract Number: CVS-2022-00018809 Contract Term: 02/17/2022 to 08/17/2022

Background: As a part of the assessment center process for the promotional Fire Prevention (all ranks) in the Dallas Fire Department, this vendor will serve as an assessor and be paid for professional services. The Dallas Fire Department Fire Prevention (ALTERNATE) Assessment Center will take place at KBHCC, February 17, 2022- February 19, 2022.

HUB
Check appropriate Box
<https://mvpce.cpa.state.tx.us/toasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CVS- 2022-00018809	299.50	
						-		
						*		
Financing:							TOTAL:	299.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
Date: Mar 9, 2022

By City Manager
Date: Mar 9, 2022

Approved as to Form by City Attorney
Date: Mar 25, 2022

Mar 9, 2022
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	225499	225499
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		Mar 16, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2022 MAR 31 PM 4:17
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	ANGEL AIR CONDITIONING AND REFRIGERATION LLC - Contractor LESTER WADE - Homeowner	Supplier No.	VC0000009360
Subject:	Home Improvement and Preservation Program (HIPP Rehab)		
Lead Dept:	Housing & Neighborhood Revitalization		

Action Requested: Execute agreement for payment for Home Improvement and Preservation Program project at property address 7631 Culcourt Street, Dallas, Texas 75209 in the amount of \$56,349.00 and lead based paint grant amount of \$7,250.00 in CDBG funds will be utilized for this project.

Contract Number:	HOU-2022-00018306	Contract Term:	Effective date of this AA	to	05/07/2022
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Background: On September 9, 2021 by Resolution No. 21-1450, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing.




HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpa/sscmbsearch/>

<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 David Noguera By Department Director	Mar 16, 2022 Date	 Adam Stee Approved as to Form by City Attorney	Mar 30, 2022 Date AS
 By City Manager		Mar 16, 2022 Date	