

211336

RECEIVED

2021 NOV -1 AM 11:39



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

CITY SECRETARY
DALLAS, TEXAS

August 17th, 2021

ALLEN'S ELECTRIC MOTOR SERVICE, INC (VS0000036492)
Peggy Parker
400 Roy Hoppy Hopkins Drive
Vivian, LA 71082
peggy@allenselectricmotors.com
318-995-0011

RE: BMZ1805 (TWM-2018-00006896) - Pump Overhaul and Repair Services

Dear Peggy Parker

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on August 21, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through August 21, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by August 19, 2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

<i>Peggy A Parker</i>	<i>08/18/2021</i>
Authorized Signature	Date
<i>Peggy A. Parker</i>	<i>President</i>
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Clarissa Orona
Buyer III
Office of Procurement Services
clarissa.orona@dallascityhall.com
214-670-3326

Chhenny Chhuan Nov 1, 2021
 Director, Office of Procurement Services

Director, Dallas Water Utilities

[Signature] Nov 1, 2021
 Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

211337

EFFECTIVE DATE

NOV 2 2021

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable) Yes No

RECEIVED
 2021 NOV -2 AM 9:15
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	DDM Construction Corporation	VENDOR NUMBER	VS97675
CONTRACT NAME	South Hampton Road - PB12S313	DEPARTMENT	Public Works

ACTION REQUESTED

Authorize Change Order No. 2 to the construction contract with DDM Construction Corporation for South Hampton Road from Crow Creek Drive to north of West Ledbetter Drive to cover the cost of furnishing seven (7) 40-foot double cobra-head street light poles, fourteen (14) luminaires and associated hardware materials to be delivered to City's Department of Transportation facility located at 2432 Logan Street, Dallas, Texas 75215, in an amount not to exceed \$21,416.09, which will increase the contract adjusted dollar amount from \$1,839,570.48 to \$1,860,986.57. Also, authorize the extension of the contract term to February 28, 2022.

CONTRACT NUMBER:	PBW-2019-00009773	CONTRACT TERM:	6/12/2019 To 2/28/2022
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BACKGROUND

During construction it was determined that the contract quantity of some pavement items had to be increased in order to provide a stable base for the asphalt pavement overlay. The increase of pavement item quantities left insufficient funds for replacing the existing seven (7) streetlights with new ones. As the existing streetlights are in good working condition and the contractor has already purchased the new streetlight materials, it is necessary to compensate the contractor for the streetlight materials to be delivered to the City's Department of Transportation facility located at 2432 Logan Street, Dallas, Texas, 75215 for future use, in an amount not to exceed \$21,416.09. Also, the term of the contract needs to be extended to 02/28/2022 to have ample time to process the close out documents for the project.

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
4U22	PBW	S313	SREC	4510	PB12S313	CX-PBW-2019-00009773	\$21,416.09

PROGRAM NO.:	PB12S313	COMMODITY CODE:	91200	FINANCING:	2012 General Obligation Bond Fund
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M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic
 Caucasian: Female Male
 Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: N/A

CHANGE ORDER DATA

Change Order No.	<u>2</u>	Original CR/AA No.	<u>19-0861</u>
Original CR/AA Date	<u>6/12/2019</u>	Original CR/AA Amount	<u>\$1,826,950.00</u>
Total of Previous Change Orders			<u>\$12,620.48</u>
Change Amount Including this Order			<u>\$34,036.57</u>
Total Change Order Percentage			<u>1.86%</u>

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR

Robert Perez (Nov 2, 2021 08:47 CDT)

DATE

11/02/21



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

211338

EFFECTIVE DATE

November 1, 2021

RECEIVED
2021 NOV 10 PM 4:19
CITY SECRETARY
DALLAS, TEXAS

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

VENDOR NAME	Sawyers Construction, Inc.	VENDOR NUMBER	510299
CONTRACT NAME	KBHCCD Elevator and Escalator Modernization	DEPARTMENT	Convention and Event Services

ACTION REQUESTED

Authorize an increase in the contract with Sawyers Construction, Inc. for Change Order No. 1 for the KBHCCD Elevator and Escalator Modernization, increasing the amount by \$4,730.00 from \$6,498,768.00 to \$6,503,498.00.

CONTRACT NUMBER:	CCT-2020-00013016	CONTRACT TERM:	3/3/2021 To 8/26/2023
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BACKGROUND

This action will authorize Change Order No. 1 to the contract with Sawyers Construction, Inc., increasing the contractor's scope of work: (1) Elevator CAB 1 - Replace 60-amp 480V disconnect with 100 amp. Replace whip to motor control - \$1,500.00; (2) Elevator CAB 2 - Replace 30-amp 480V disconnect with 60 amp - Replace #10 conductors with #6 (140') and make final connections - \$2,800.00; Overhead and Profit - \$430.00

For Elevator No. 1 the disconnect is rated for 60 amps will need to be a minimum of 100 amps with 3 AWG feeder wires. For Elevator No. 2 the disconnect is rated for 30 amps will need to be a minimum 60 amps with 10 AWG feeder wires.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
0082	CCT	W106	CCIM	4310	PBC00045	CCT-2020-00013016	\$4,730.00

PROGRAM NO.: PBC00045 COMMODITY CODE: 91020 - 91438 FINANCING: Convention Center Construction Fund

<p>M/WBE INFORMATION</p> <p>Place an (X) in the appropriate boxes:</p> <p><input type="checkbox"/> African-American <input type="checkbox"/> Hispanic</p> <p>Caucasian: Female <input type="checkbox"/> Male <input type="checkbox"/></p> <p><input type="checkbox"/> Other Minority (Asian-Pacific, Asian-American, Native American)</p> <p>M/WBE Certification Number: _____</p>	<p>CHANGE ORDER DATA</p> <p>Change Order No. <u>1</u> Original CR/AA No. <u>210116</u></p> <p>Original CR/AA Date <u>1/13/2021</u> Original CR/AA Amount <u>\$6,498,768.00</u></p> <p>Total of Previous Change Orders <u>\$0.00</u></p> <p>Change Amount Including this Order <u>\$4,730.00</u></p> <p>Total Change Order Percentage <u>0.07%</u></p>
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APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code

BY DEPARTMENT DIRECTOR DATE **Nov 1, 2021**



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

211339

RECEIVED

2021 NOV 12 AM 9:43

October 12, 2021

CITY SECRETARY
DALLAS, TEXAS

CLS Sewer Equipment, Co., Inc.

Jennifer Sonnier

726 S.Sherman St.

Richardson, TX 75081

jennsonnier@tx.rr.com

972-479-1335

RE: OEM-Car, Truck, Lifts, Motorcycles and Equipment

Dear Jennifer Sonnier

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on October 12, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through October 12, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by October 12, 2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Jerry Sonnier
 Authorized Signature
 Name Jerry Sonnier

10-12-2021
 Date
 Title President

Please let me know if you have any questions or concerns.
Thank you,

Emily Grose
 Senior Procurement Specialist
 Office of Procurement Services
 emily.grose@dallascityhall.com
 214-670-3391

Chunmy Chuan
 Director, Office of Procurement Services

Nov 10, 2021

Donzell Gipson
 Director, Equipment and Fleet Management

Joey Zapata
 Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

211340

RECEIVED

2021 NOV 12 AM 10:19



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

September 20, 2021

CITY SECRETARY
DALLAS, TEXAS

RUSH TRUCK CENTERS OF TEXAS, LP
Richard Sucre
4200 Irving Blvd
Dallas, TX. 75247-5820
sucrer@rushenterprises.com
214-631-2050

RE: Master Agreement Number BN1709 - Heavy Equipment Transmission Differential and Refuse

Dear Richard Sucre

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 10/10/2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 10/10/2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/1/2021

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

Richard Sucre

9/21/2021

Richard Sucre [Sep 21, 2021 15:42 CDT]

Authorized Signature

Date

Richard Sucre

General Manager

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

John Ingram

Senior Buyer

Office of Procurement Services

john.ingram@dallascityhall.com

469-404-9945

Director, Office of Procurement Services

BC
BC

Donzell Gipson

Donzell Gipson [Sep 20, 2021 10:26 CDT]

Joey Zapata [Nov 10, 2021 20:02 CST]

Director, Donzell Gipson

Assistant City Manager/Chief

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OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

211341

RECEIVED

2021 NOV 12 AM 10:19

September 20, 2021

INDUSTRIAL POWER LLC
Bailey Bible
712 N. Beach Street
Fort Worth, TX. 76111-5943
baileyb@iptruck.com
972-632-3750

CITY SECRETARY
DALLAS, TEXAS

RE: Master Agreement Number BN1709 - Heavy Equipment Transmission Differential and Refuse

Dear Bailey Bible

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 10/10/2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 10/10/2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/1/2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Bailey Bible

09/20/2021

Bailey Bible Authorized Signature Director of Purchasing
Name Title

Please let me know if you have any questions or concerns.

Thank you,

John Ingram
Senior Buyer
Office of Procurement Services
john.ingram@dallascityhall.com
469-404-9945

Shunny Chhuan
Director, Office of Procurement Services

Donzell Gipson
Donzell Gipson (Sep 20, 2021 08:48 CDT)
Director, Donzell Gipson

Joey Zapata
Joey Zapata (Nov 10, 2021 20:02 CST)
Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

211342

RECEIVED

2021 NOV 12 AM 10:18



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

CITY SECRETARY
DALLAS, TEXAS

October 12, 2021

LHD Partners, LP

David Magers

2830 W Interstate 20

Grand Prairie, TX 75052

motorofficer@longhornhd.com

972-935-6904

RE: OEM-Car, Truck, Lifts, Motorcycles and Equipment

Dear David Magers

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on October 12, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through October 12, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by October 12, 2021

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

Authorized Signature

David Magers

Name

10/12/2021

Date

Police Fleet Acct Manager

Title

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose

Nov 10, 2021

Senior Procurement Specialist

Director, Office of Procurement Services

Office of Procurement Services

emily.grose@dallascityhall.com

214-670-3391

Donzell Gipson (Oct 24, 2021 20:26 CDT)

Joey Zapata (Nov 10, 2021 20:03 CST)

Director, Equipment and Fleet Management

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

211343



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2021 NOV 12 AM 10:18

CITY SECRETARY
DALLAS, TEXAS

October 12, 2021

Landmark Equipment, Inc. (502100)

Gary Lyle

1351 South Loop 12

Irving, TX 75060

RAY.WATKINS@LANDMARKEQ.COM

972-579-9999

RE: OEM-Car, Truck, Lifts, Motorcycles and Equipment

Dear Gary Lyle

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on October 12, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through October 12, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by October 12, 2021

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

Gary Lyle
Authorized Signature

10-12-21
Date

Gary Lyle
Name

Vice President
Title

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose
Senior Procurement Specialist
Office of Procurement Services
emily.grose@dallascityhall.com
214-670-3391

Chhunhy Chhan
US

Nov 10, 2021

Director, Office of Procurement Services

Donzell Gipson
Donzell Gipson (Oct 13, 2021 15:21 CDT)

Joey Zapata
Joey Zapata (Nov 10, 2021 20:03 CST)

Director, Equipment and Fleet Management

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>
(Name and Tax ID number changes cannot be made online.)

211344

RECEIVED

2021 NOV 12 AM 10:18

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

City of Dallas

October 12, 2021

CITY SECRETARY
DALLAS, TEXAS

Freedom Dodge (VS0000077189)

Brian Condley

815 E Camp Wisdom Rd.

Duncanville, TX 75116

bcondley@saveatfreedom.com

9036417273

RE: OEM-Car, Truck, Lifts, Motorcycles and Equipment

Dear Brian Condley

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on October 12, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through October 12, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by October 12, 2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Brian Condley 10-12-21

 Authorized Signature Date
 Brian Condley Parts Service Director

 Name Title

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose *Chhunny Chhuan*
Nov 10, 2021
 Senior Procurement Specialist *[Signature]*
Director, Office of Procurement Services
 Office of Procurement Services
 emily.grose@dallascityhall.com
 214-670-3391

Donzell Gipson *Joey Zapata*
Joey Zapata (Nov 10, 2021 20:03 CST)

 Director, Equipment and Fleet Management Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://vendors.dallas.gov>.
(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

211345
RECEIVED

2021 NOV 12 AM 10:18

October 12, 2021

CITY SECRETARY
DALLAS, TEXAS

Four Brothers (256331)

Russell Kelly

2324 East I-30

Royse City, TX 75189

RK99@LIVE.COM

214-437-0326

RE: OEM-Car, Truck, Lifts, Motorcycles and Equipment

Dear Russell Kelly

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on October 12, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through October 12, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by October 12, 2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Russell Kelly 10-12-21
Date

Russell Kelly
Authorized Signature
Name

V.P.
Title

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose

Chhunny Chhuan

Nov 10, 2021

Senior Procurement Specialist

JB

Director, Office of Procurement Services

Office of Procurement Services

emily.grose@dallascityhall.com

214-670-3391

Donzell Gipson

Donzell Gipson (Oct 13, 2021 15:21 CST)

Joey Zapata
Joey Zapata (Nov 10, 2021 20:03 CST)

Director, Equipment and Fleet Management

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

211346

RECEIVED

2021 NOV 12 AM 10:18

CITY SECRETARY
DALLAS, TEXAS



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

October 12, 2021

Freedom Chevrolet
Laura Guzman
815 E. Camp Wisdom Rd.
Duncanville, TX 75116
Lguzman@freedomchevydallas.com
972-298-4911

RE: OEM-Car, Truck, Lifts, Motorcycles and Equipment

Dear Laura Guzman

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on October 12, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through October 12, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by October 12, 2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.


 Authorized Signature 10-12-21
Date
 Public Service Director
 Name Title

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose
Senior Procurement Specialist
Office of Procurement Services
emily.grose@dallascityhall.com
214-670-3391

Nov 10, 2021

Director, Office of Procurement Services

Director, Equipment and Fleet Management

Joey Zapata (Nov 10, 2021 20:03 CST)

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

OFFICE OF PROCUREMENT SERVICES EXTENSION REQUEST LETTER

211347

RECEIVED

2021 NOV 16 PM 1:54

08/02/2021

CITY SECRETARY
DALLAS, TEXAS

Insituform Technologies LLC Supplier# 174419

Attention: Tim Peterie

17988 Edison Ave.

Chesterfield, MO 63005

tpeterie@aegion.com

(214) 317-0950

RE: BMZ1605 (Cured in Place Pipe (CIPP) Rehabilitation - Construction)

Dear _____

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 09/28/2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 09/28/2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 08/05/2021.

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

Gina Gurrieri

8/04/2021

Authorized Signature

Date

Gina Gurrieri, Contracting & Attesting officer

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Mario Torres

Chhunny Chhuan

Nov 16, 2021

Buyer III

Director, Office of Procurement Services

Office of Procurement Services

mario.torres@dallascityhall.com

214-671-9829 (prefer an e-mail response)

Nov 16, 2021

Director, *[Signature]*

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

211348

RECEIVED

2021 NOV 16 PM 1:54

July 29, 2021

REKJ Builders, LLC (VC20926)

Ray E King JR

9205 Royal Burgess Dr.

Rowlett, TX 75089

REKJBuilder@gmail.com

214-680-7211

CITY SECRETARY
DALLAS, TEXAS

RE: Residential Repair Services to Homes with Code Violations (HOU-2020-00013689)

Dear Ray E King JR

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on October 12, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through October 12, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by August 31, 2021.

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

8/2/2021

Authorized Signature	owner	Date
Ray E King Jr		
Name	Title	

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose

Nov 16, 2021

Senior Buyer

Director, Office of Procurement Services

Office of Procurement Services

emily.grose@dallascityhall.com

214-670-3391

David Noguera

Nov 16, 2021

Director, Department of Housing & Neighborhood I

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

211349



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2021 NOV 16 PM 3:36

October 12, 2021

Berry Companies, Inc.

CITY SECRETARY
DALLAS, TEXAS

Cole Young

P O BOX 944186

Dallas, TX 75294

469-586-0000

RE: OEM-Car, Truck, Lifts, Motorcycles and Equipment

Dear Cole Young

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on October 12, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through October 12, 2022, or until the funds are depleted, whichever is sooner.

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Please complete the information requested below and send the completed form to me via email by October 12, 2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Cole Young
 Authorized Signature
 Cole Young
 Name

10/12/2021
 Date
 President - BNTX
 Title

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose

Chhunny Chhuan

Nov 16, 2021

Senior Procurement Specialist

HX

Director, Office of Procurement Services

Office of Procurement Services

emily.grose@dallascityhall.com

214-670-3391

Donzell Gipson

Joey Zapata
Joey Zapata (Nov 16, 2021 11:04 CST)

Nov 16, 2021

Director, Equipment and Fleet Management

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

211428

RECEIVED

2021 NOV 16 PM 3:36



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

CITY SECRETARY
DALLAS, TEXAS

October 12, 2021

Tom Loftus, Inc. dba Austin Turf and Tractor (353926)

Ben Rutland

2098 Valley View Ln

Farmers Branch, TX 75234

ben.rutland@AUSTINTURF.COM

830-693-6477

RE: OEM-Car, Truck, Lifts, Motorcycles and Equipment

Dear Ben Rutland

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on October 12, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through October 12, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by October 12, 2021

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

10-12-2021

Authorized Signature

Date

Ben Rutland

North TX ops m br

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose

Nov 16, 2021

Senior Procurement Specialist

Director, Office of Procurement Services

Office of Procurement Services

emily.grose@dallascityhall.com

214-670-3391

Donzell Gipson

Nov 16, 2021

Donzell Gipson (Oct 13, 2021 15:21 CDT)

Joey Zapata (Nov 16, 2021 11:04 CST)

Director, Equipment and Fleet Management

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

211429



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

March 3, 2021

2021 NOV 22 AM 9: 02

Quality Fire Truck Parts, LLC

CITY SECRETARY
DALLAS, TEXAS

Janet Smith

730 Whitson Road

Talladega, AL 35160

janet@qualityfiretruckparts.com

256-223-0859

RE: Vehicle, Truck, Motorcycle and Heavy Equipment OEM Parts (BN1604)

Dear Janet Smith

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on September 27, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through September 27, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by March 30, 2021

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

Janet R. Smith
Authorized Signature

3-8-2021
Date

Janet R. Smith
Name

Owner
Title

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose

Chunmy Chuan

Nov 19, 2021

Senior Buyer

Director, Office of Procurement Services

Office of Procurement Services

emily.grose@dallascityhall.com

214-670-3391

Danzell Gipson

Joey Zapata
Joey Zapata (Nov 19, 2021 18:23 CST)

Nov 19, 2021

Director, Department of Equipment and Fleet Man:

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

8/12/21

211438



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2021 NOV 22 AM 9:02

March 3, 2021

CITY SECRETARY
DALLAS, TEXAS

Town East Ford II, LP

William Sandstrom

18411 Lyndon B Johnson Fwy

Mesquite, TX 75150

tneeper01@vtaig.com

972-682-1200

RE: Vehicle, Truck, Motorcycle and Heavy Equipment OEM Parts (BN1604)

Dear William Sandstrom

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on September 27, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through September 27, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by March 30, 2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

[Signature]
 Authorized Signature
TIMOTHY NEEPER
 Name

3/3/2021
 Date
PMTS MANAGER
 Title

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose
 Senior Buyer
 Office of Procurement Services
 emily.grose@dallascityhall.com
 214-670-3391

Chummy Chbean
 Nov 19, 2021
 Director, Office of Procurement Services

Donzell Gipson
 Donzell Gipson (Mar 8, 2021 10:09 CST)

[Signature]
 Nov 19, 2021 10:23 CST

Nov 19, 2021
8/24/21

Director, Department of Equipment and Fleet Man

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

211439

RECEIVED

2021 NOV 22 AM 9:03

March 3, 2021

CLS Sewer Equipment Co. Inc. (VS0000018694)

CITY SECRETARY
DALLAS, TEXAS

Jennifer Sonnier

726 South Sherman Street

Richardson, TX 75081

jennsonnier@tx.rr.com

972-479-1335

RE: Vehicle, Truck, Motorcycle and Heavy Equipment OEM Parts (BN1604)

Dear Jennifer Sonnier

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on September 27, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through September 27, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by March 30, 2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Jennifer Sonnier 3-9-21
 Authorized Signature Date
 Jennifer Sonnier Accounts
 Name Title

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose *Chhunny Chhuan* Nov 19, 2021
 Senior Buyer Director, Office of Procurement Services
 Office of Procurement Services
 emily.grose@dallascityhall.com
 214-670-3391

Donzell Gipson *J Zapata* Nov 19, 2021
 Director, Department of Equipment and Fleet Man: Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

Ru/24/21



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

211497

RECEIVED

9/30/2021

2021 NOV 22 PM 12:00

Moir Watershed Services. LLC (VS000001835)	CITY SECRETARY DALLAS, TEXAS
James Moir	
4134 FM 75167	
Waxahachie, TX 75167	
HFWS@ymail.com	
214-724-7836	

RE: Emergency Dewatering Services (TWM-2018-00006938)

Dear James Moir


Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 8/21/2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 8/20/2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/1/2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement. ^{C.O}

10/7/21

 <small>James Moir (Oct 7, 2021 13:30 CDT)</small>	Authorized Signature	Date
James Moir	president	10/7/21
Name	Title	

Please let me know if you have any questions or concerns.

Thank you,

Clarissa Orona	<i>Clarissa Orona</i>	Nov 22, 2021
Buyer III	Director, Office of Procurement Services	
Office of Procurement Services		
clarissa.orona@dallascityhall.com		
214-243-2132		

Director. <i>Terry Lowery</i> <small>Terry Lowery (Oct 7, 2021 14:08 CDT)</small>	Nov 22, 2021	<i>8/11/21/21</i>
	Assistant City Manager/Chief	

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

October 20, 2021

2021 NOV 22 PM 12: 00

Ergon Asphalt & Emulsions, Inc. (VS0000043947)	CITY SECRETARY DALLAS, TEXAS
David Stroud	
11612 RM 2244 Building 1, Suite 250	
Austin, TX 78738	
David.Stroud@ergon.com	
(512) 469-9292	

RE: BY1707/STS-2017-00003075, Asphalt Emulsion

Dear David Stroud

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on September 12, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through September 11, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by October 21, 2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

David Stroud
David Stroud (Oct 21, 2021 09:47 CDT)

Oct 21, 2021

Authorized Signature	Date
David Stroud Regional Manager	
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Kim Franklyn	<i>Chhunny Chhuan</i>	Nov 22, 2021
Procurement Specialist	Director, Office of Procurement Services	
Office of Procurement Services		
Kimberly.Franklyn@dallascityhall.com		
(972) 561-7849		

Robert Perez
Robert Perez (Oct 25, 2021 09:06 CDT)

Joey Zapata
Joey Zapata (Nov 22, 2021 10:32 CST)

Nov 22, 2021

Director, Department of Public Works	Assistant City Manager/Chief
--------------------------------------	------------------------------

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

11/24/21



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

211499

RECEIVED

September 22, 2021

2021 NOV 22 PM 12:00

Good Earth Corporation (510006)

CITY SECRETARY
DALLAS, TEXAS

George Belk

7922 Forney Road

Dallas, TX 75227

gbelk@goodearth-inc.com

(214) 381-5899

RE: Grounds Maintenance (BI1810/POM-2018-00008148)

Dear George Belk

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on January 22, 2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through January 21, 2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by September 28, 2021.

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

George Belk

Sep 27, 2021

Name	Authorized Signature	Title	Date
George Belk		COO	

Please let me know if you have any questions or concerns.

Thank you,

Kim Franklyn
Procurement Specialist
Office of Procurement Services
kimberly.franklyn@dallascityhall.com
(972) 561-7849

Christy Chesan

Nov 22, 2021

Director, Office of Procurement Services

Robert Perez
Robert Perez (Oct 5, 2021 13:54 CDT)

Nov 22, 2021

Director, Department of Public works

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

211622

RECEIVED

March 3, 2021

2021 NOV 22 PM 12:00

Terrick A. Prince dba Abstract Auto Glass (VS97014)

CITY SECRETARY
DALLAS, TEXAS

Terrick Prince

5125 Mosson Road

Fort Worth, TX 76119

abstractautoglass@gmail.com

817-230-9120

RE: Automotive Glass Replacement (POM-2018-00005695/BN1712)

Dear Terrick Prince

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on May 22, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through May 22, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by March 30, 2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Terrick Prince 09 MAR 21

 Authorized Signature Date

Terrick Prince Owner

 Name Title

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose *Chhunny Chhan* Nov 22, 2021

 Senior Buyer Director, Office of Procurement Services

 Office of Procurement Services

 emily.grose@dallascityhall.com

 214-670-3391

Donzell Gipson *Joey Zapata*

Donzell Gipson (Mar 5, 2021 17:59 CST) Joey Zapata (Nov 22, 2021 10:32 CST)

 Director, Department of Equipment and Fleet Mani Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

8/24/21



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

211623

RECEIVED

2021 NOV 22 PM 2: 22

March 12, 2021

Southwest International Trucks, Inc. (003940)

CITY SECRETARY
DALLAS, TEXAS

Scott Towles

PO Box 560685

Dallas, TX 75356

scott.towles@swit-tx.com

214-794-8472

RE: Vehicle, Truck, Motorcycle and Heavy Equipment OEM Parts (BN1604)

Dear Scott Towles

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on September 27, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through September 27, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by April 15, 2021.

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

Bobby MeHarg

11-10-21

Authorized Signature

Date

Bobby MeHarg

C.O.O.

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose

Chhunny Chhuan

Nov 22, 2021

Senior Buyer

Director, Office of Procurement Services

Office of Procurement Services

emily.grose@dallascityhall.com

214-670-3391

Donzell Gipson

Donzell Gipson (Mar 12, 2021 11:01 CST)

Joey Zapata
Joey Zapata (Nov 22, 2021 10:32 CST)

Nov 22, 2021

Director, Department of Equipment and Fleet Man:

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

11/24/21



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

211624
RECEIVED

March 3, 2021

2021 NOV 22 PM 2: 22

IEH Auto Parts, LLC (VS91623)

CITY SECRETARY
DALLAS, TEXAS

Brian Evanoka

901 N Lenola Road

Moorestown, NJ 08057

bevanoka@autoplusap.com

856-778-1400

RE: Vehicle, Truck, Motorcycle and Heavy Equipment OEM Parts (BN1604)

Dear Brian Evanoka

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on September 27, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through September 27, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by March 30, 2021.

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

3/12/21

Authorized Signature

Date

Brian Evanoka

Vice President, Fleet Parts & Strategic Account Sales

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose

Chionny Chisan

Nov 22, 2021

Senior Buyer

Director, Office of Procurement Services

Office of Procurement Services

emily.grose@dallascityhall.com

214-670-3391

Donzell Gipson

Donzell Gipson (Mar 3, 2021 18:09 CST)

Joey Zapata
Joey Zapata (Nov 22, 2021 10:32 CST)

Nov 22, 2021

Director, Department of Equipment and Fleet Man:

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

8/24/21



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

March 3, 2021

2021 NOV 22 PM 2: 22

Rush Truck Centers of Texas, LP dba Rush Truck Center, Dallas Medium Duty (VS00000788)
Richard Sucre
4000 Irving Blvd
Dallas, TX 75247
sucrer@rushenterprises.com
214-631-2050

CITY SECRETARY
DALLAS, TEXAS

RE: Vehicle, Truck, Motorcycle and Heavy Equipment OEM Parts (BN1604)

Dear Richard Sucre

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on September 27, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through September 27, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by March 30, 2021.

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

<i>Richard Sucre</i>	03/09/2021
Authorized Signature	Date
Richard Sucre	General Manager
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose	<i>Chhunny Chhuan</i>	Nov 22, 2021
Senior Buyer	Director, Office of Procurement Services	
Office of Procurement Services		
emily.grose@dallascityhall.com		
214-670-3391		

<i>Donzell Gipson</i>	<i>Joey Zapata</i>	Nov 22, 2021
<small>Donzell Gipson (Mar 4, 2021 18:08 CST)</small>	<small>Joey Zapata (Nov 22, 2021 10:32 CST)</small>	
Director, Department of Equipment and Fleet Man:	Assistant City Manager/Chief	

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

Handwritten signature and date: 11/24/21

211626



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2021 NOV 22 PM 2:22

~~April 15th, 2021~~ C.O. September 24, 2021

CITY SECRETARY
DALLAS, TEXAS

Professional Turf Products, Limited Partnership (355952)
David Lau
1010 N. Industrial Boulevard
Eules, Texas 76039
laud@proturf.com
817-785-1900

RE: Lawn Irrigation System Maintenance and Sprinkler (B11812)

Dear David Lau

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on ~~September 25, 2021~~ C.O. September 11, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through ~~September 25, 2022~~ C.O. September 11, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by May 5th, 2021

YES, I agree to extend this agreement.

DL

10-6-21

NO, I decline to extend this agreement.

DL

5-26-21

Authorized Signature

Date

DAVID LAU

CRV

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Clarissa Orona	<i>Chhunny Chhuan</i>	Nov 22, 2021
Buyer III	Director, Office of Procurement Services	
Office of Procurement Services		
clarissa.orona@dallascityhall.com		
214-243-2132		
<i>John Jenkins</i>	<i>Jody Zapata</i>	Nov 22, 2021
John Jenkins (Sep 8, 2021 18:52 CDT)	Jody Zapata (Nov 22, 2021 10:31 CST)	
Director, Park and Recreation Department	Assistant City Manager/Chief	

8/24/21

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

211627



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

April 15th, 2021

2021 NOV 22 PM 2:22

TEXAS IRRIGATION SUPPLY (VS0000074417)	CITY SECRETARY DALLAS, TEXAS
John Bisant	
16813 Joe Barbee Drive	
Round Rock, TX 78664	
john.bisant@TXISupply.com	
972-227-9599	

RE: Lawn Irrigation System Maintenance and Sprinkler (BI1812)

Dear John Bisant

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on September 25, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through September 25, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by May 5th, 2022.

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Rick Lake

04/28/2021

Authorized Signature

Date

Rick Lake

Operations Manager

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Clarissa Orona	<i>Clarissa Orona</i>
Buyer III	Director, Office of Procurement Services
Office of Procurement Services	
clarissa.orona@dallascityhall.com	
214-243-2132	

Nov 22, 2021

Director, Office of Procurement Services

John Jenkins
John Jenkins (Sep 8, 2021 18:52 CDT)

Joey Zapata
Joey Zapata (Nov 22, 2021 10:31 CST)

Nov 22, 2021

Director, Park and Recreation Department

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

211628



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2021 NOV 22 PM 4:49

March 3, 2021

Metro Golf Cars (144807)
Ben King
4063 South Freeway
Fort Worth, TX 76110
ben@metrogolfcars.com
817-921-5491

CITY SECRETARY
DALLAS, TEXAS

RE: Vehicle, Truck, Motorcycle and Heavy Equipment OEM Parts (BN1604)

Dear Ben King

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on September 27, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through September 27, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by March 30, 2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

<u><i>Ben King</i></u> Authorized Signature	<u>3/9/2021</u> Date
<u>Ben King</u> Name	<u>General Manager</u> Title

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose	<u><i>Chhunny Chhean</i></u>	Nov 22, 2021
Senior Buyer	Director, Office of Procurement Services	
Office of Procurement Services		
emily.grose@dallascityhall.com		
214-670-3391		

<u><i>Donzell Gipson</i></u> Donzell Gipson (Mar 4, 2021 08:03 CST)	<u><i>Joey Zapata</i></u> Joey Zapata (Nov 22, 2021 10:32 CST)	Nov 22, 2021 <u><i>Ru/2/21</i></u>
Director, Department of Equipment and Fleet Man	Assistant City Manager/Chief	

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

OFFICE OF PROCUREMENT SERVICES EXTENSION REQUEST LETTER

211629

RECEIVED

October 28, 2021

2021 NOV 23 AM 8:46

Communication Concepts

CITY SECRETARY
DALLAS, TEXAS

Jeff Mauldin

4216 Hahn Blvd

Fort Worth, TX 76117

jmauldin@coconcepts.com

817-920-9902

RE: Alarm Services - BTZ19-00011159

Dear Jeff Mauldin

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on November 13th, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through May 13th, 2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by November 5th, 2021

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

10/29/2021

Authorized Signature

Date

JEFF MAULDIN - PRESIDENT

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Clarissa Orona

Procurement Specialist

Office of Procurement Services

clarissa.orona@dallascityhall.com

214-710-0598

Director, Office of Procurement Services

Director, Park and Recreation Dept.

Assistant City Manager/Chief

8/12/21

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

211638

EFFECTIVE DATE

10/12/2021

RECEIVED
 021 NOV 23 AM 8:18
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: 3i Contracting, LLC Supplier No. VS91700

Subject: Renewal of construction contract for job order contracting services

Lead Dept: Building Services Department

Action Requested: Authorize Supplemental Agreement No. 2 for the second renewal of two one-year renewal options to the construction contract with 3i Contracting, LLC to perform job order contracting services.

Contract Number: BSD-2019-00008615 Contract Term: 1/9/2019 to 12/9/2022

Background: On January 9, 2019, the City authorized a two-year construction contract with three one-year renewal options to perform job order contracting services at City of Dallas facilities with 3i Contracting, LLC by Council Resolution 19-0074. On December 9, 2020, the City authorized the first renewal option for job order contracting services with 3i Contracting, LLC by Council Resolution 20-1874. This second renewal will allow for initiating new projects and completion of current projects, without adding additional funds.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/passcra/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						MASC- BSD-2019-00008615	\$ 0.00	
Financing:							TOTAL:	\$ 0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	19-0074	1/9/2019	\$4,000,000.00	\$1,500,000.00	\$ 0.00	37.5%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: ERJL Date: Oct 12, 2021
 Approved as to Form by City Attorney: [Signature] Date: Nov 22, 2021
 By City Manager: [Signature] Date: Oct 12, 2021



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

211639

EFFECTIVE DATE

10/12/2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 NOV 23 AM 8:15
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Brown & Root Industrial Services LLC Supplier No. VC15293

Subject: Renewal of construction contract for job order contracting services

Lead Dept: Building Services Department

Action Requested: Authorize Supplemental Agreement No. 2 for the second renewal of two one-year renewal options to the construction contract with Brown & Root Industrial Services LLC to perform job order contracting services.

Contract Number: BSD-2019-00008267 Contract Term: 1/9/2019 to 12/9/2022

Background: On January 9, 2019, the City authorized a two-year construction contract with three one-year renewal options to perform job order contracting services at City of Dallas facilities with Brown & Root Industrial Services LLC by Council Resolution 19-0074. On December 9, 2020, the City authorized the first renewal option for job order contracting services with Brown & Root Industrial Services LLC by Council Resolution 20-1874. This second renewal will allow for initiating new projects and completion of current projects, without adding additional funds.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						MASC- BSD-2019-00008267	\$ 0.00
						-	
						-	
Financing:						TOTAL:	\$ 0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	19-0074	1/9/2019	\$4,000,000.00	\$1,500,000.00	\$ 0.00	37.5%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Oct 12, 2021
Date

Approved as to Form by City Attorney

Nov 22, 2021
Date

Juicy Zanjato (Oct 12, 2021 14:02 EDT)
By City Manager

Oct 12, 2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

211715

EFFECTIVE DATE

10/12/2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 NOV 23 AM 8:45
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: METCO Engineering, Inc. Supplier No. VS0000025965

Subject: Renewal of construction contract for job order contracting services

Lead Dept: Building Services Department

Action Requested: Authorize Supplemental Agreement No. 2 for the second renewal of two one-year renewal options to the construction contract with METCO Engineering, Inc. to perform job order contracting services.

Contract Number: BSD-2019-00008266 Contract Term: 1/9/2019 to 12/9/2022

Background: On January 9, 2019, the City authorized a two-year construction contract with three one-year renewal options to perform job order contracting services at City of Dallas facilities with METCO Engineering, Inc. by Council Resolution 19-0074. On December 9, 2020, the City authorized the first renewal option for job order contracting services with METCO Engineering, Inc. by Council Resolution 20-1874. This second renewal will allow for initiating new projects and completion of current projects, without adding additional funds.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						MASC- BSD-2019-00008266	\$ 0.00
						-	
						-	
Financing:						TOTAL:	\$ 0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	19-0074	1/9/2019	\$4,000,000.00	\$1,500,000.00	\$ 0.00	37.5%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date Oct 12, 2021

Approved as to Form by City Attorney Date Nov 22, 2021

By City Manager Date Oct 12, 2021



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

211716

EFFECTIVE DATE

10/12/2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 NOV 23 AM 8:15
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: RS Commercial Construction, LLC Supplier No. VS98430

Subject: Renewal of construction contract for job order contracting services

Lead Dept: Building Services Department

Action Requested: Authorize Supplemental Agreement No. 2 for the second renewal of two one-year renewal options to the construction contract with RS Commercial Construction, LLC to perform job order contracting services.

Contract Number: BSD-2019-00008268 Contract Term: 1/9/2019 to 12/9/2022

Background: On January 9, 2019, the City authorized a two-year construction contract with three one-year renewal options to perform job order contracting services at City of Dallas facilities with RS Commercial Construction, LLC by Council Resolution 19-0074. On December 9, 2020, the City authorized the first renewal option for job order contracting services with RS Commercial Construction, LLC by Council Resolution 20-1874. This second renewal will allow for initiating new projects and completion of current projects, without adding additional funds.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
						MASC-	BSD-2019-00008268	\$ 0.00
Financing:							TOTAL:	\$ 0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	19-0074	1/9/2019	\$4,000,000.00	\$1,500,000.00	\$ 0.00	37.5%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Oct 12, 2021

Date

Approved as to Form by City Attorney

Nov 22, 2021

Date

By City Manager

Oct 12, 2021

Date

REV 7/2021



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
211717
EFFECTIVE DATE
11/22/21

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 NOV 23 AM 8:52
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: Axis Contracting, Inc. **VENDOR NUMBER:** VS0000000445

CONTRACT NAME: Pearl Street – PB06U798 **DEPARTMENT:** Public Works

CONTRACT NUMBER: PBW-2020-00012634 **CONTRACT TERMS:** 12/3/20 to 8/8/23

ACTION REQUESTED: Authorize Change Order Number 5 to the construction contract with Axis Contracting, Inc. for Pearl Street from Pacific Ave. to Live Oak St. This action will add \$91,235.00 and will increase the contract amount from \$3,859,647.00 to \$3,950,882.00.

BACKGROUND: This change order consists of the following:
 During construction, an existing AT&T duct bank was encountered which conflicts with the proposed lowering of an existing 24" water line. Consequently, it is necessary to further lower this existing 24" water line to clear the conflict. This will require adding a new DWU item to the contract. All items needed for this change order are included in the attachment.

FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
4115	DWU	PW42		4550	710047	PBW-2020-00012634	\$ 91,235.00
							\$
							\$
PROGRAM NO.:		PB06U798		FINANCING:		Water Utilities Capital Improvement F Funds	TOTAL: \$ 91,235.00

CHANGE ORDER DATA:	Change Order No.: 5	Original CR/AA No.: 20-0610	Original CR/AA Date: 4/22/20	Original CR/AA Amount: \$ 3,712,626.00
	Total of Previous Change Orders: \$ 147,021.00		Previous Total Amount: \$ 3,859,647.00	
	Change Amount Including this Order: \$ 238,256.00	Total Amount Including this Order: \$ 3,950,882.00	Total Change Order Percentage: 6.42 %	

904E BB CTN

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director	Date
<i>Robert Perez</i>	11/22/21

Perez



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

211718

EFFECTIVE DATE

Nov 1, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 NOV 9 AM 8:38
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Daedalus Capital, LLC Supplier No. VC22888

Subject: Amendment to professional services contract

Lead Dept: Department of Housing & Neighborhood Revitalization

Action Requested: Authorize an amendment to a professional services contract with Daedalus Capital, LLC to extend the contract and to specify exact incentive amounts recommended in a new One Dallas Options incentive program.

Contract Number:	HOU-2021-00016031	Contract Term:	April 8, 2021	to	April 7, 2022
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Background: The city is planning to use a new set of market-based development incentives to stimulate unit production. These incentives will provide benefits that developers value (most commonly, regulatory and fiscal incentives and / or a modified development application process that reduces the cost or time needed to be permitted). Currently available incentives that are germane to individual programs (legacy incentives) as described in the current Comprehensive Housing Policy would generally fall outside of this initial effort. This amendment allows the consultant to continue work on the original scope and to add additional scope under which to specify exact amounts recommended in a new One Dallas Options Incentive plan.

HUB Check appropriate Box <https://mycpa.cpds.state.tx.us/lpa/sscmbsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	HOU	5510		3070		CT- HOU-2021-00016031	\$11,800	
						-		
						-		
Financing:							TOTAL:	\$11,800

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
		21-5587	4/27/2021	49,500	\$0	\$ 61,300.00	24%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


David Noguera
By Department Director

Oct 27, 2021
Date

Scott Bray
Approved as to Form by City Attorney

Nov 5, 2021
sb Date

Nov 1, 2021
By City Manager Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 211719 EFFECTIVE DATE NOV 15 2021
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1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV 30 AM 11:02
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Convergent Technologies LLC Vendor No. VS0000019004

Subject: Add line to purchase upgrade parts from manufactures catalog.

Lead Dept: AVI

Action Requested: Authorize Administrative Action to add a percentage off MSRP line in AMS to purchase upgrade parts off of manufactures catalog and extend the term to reflect the 4-year term authorized in resolution 19-1779. No funds requested.

Contract Number:	AVI-2019-00011419	Contract Term:	11/13/2019	to	11/12/2023
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Background: The current master agreement AVI-2019-00011419 for Convergent Technologies has \$711,951.51 left for the purchase of CCTV & Video Management equipment at the Department of Aviation. The available lines are set price for obsolete parts that are no longer compatible with the system. The requested amendment to add a percentage off MSRP line in AMS will allow the department to continue to utilize the current contract for upgrades to the CCTV & Video Management system and extend the term to reflect the 4-year term authorized in resolution 19-1779. No funds requested.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0130	AVI	7735	AV15	3092		CX AVI-2019-00011419	\$0.00	
Financing: FY2021 Operating Fund							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	19-1779	11/13/2019	\$1,775,446.00	\$0.00	\$1,775,446.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


By Department Director

Nov 15, 2021
Date


Ashley Stockton (Nov 30, 2021 08:59 CST)
Approved as to Form by City Attorney

Nov 30, 2021
Date


By City Manager
Nov 15, 2021
Date



 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		216407
		EFFECTIVE DATE
		Oct 28, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV -1 AM 8:42
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **JUNIOR PLAYERS GUILD** Supplier No. 223195

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "JPTV Broadcast Journalism Program" an arts education for students that teaches professional skills training in the field of broadcast journalism with a focus on storytelling, filmmaking, and civic engagement. Throughout the program, students will learn about topics such as the art of interviewing, ethics in journalism, vocal delivery, and scriptwriting for a compelling news story, then apply these skills using real world examples that are relevant and meaningful to them. Consultant will run four programs at schools and recreations centers throughout Dallas. A culmination of this project will be an open to the public screening at a theatre in Dallas. CDC guidelines will be followed for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017440 (CR-00025758) Contract Term: 11/3/2021 to 9/30/2022

Background: The fee for this service is \$12,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3,000.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$6,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$12,000.00
Financing: General Fund						TOTAL:	\$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

MS **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**


Jennifer Scripps
Jennifer Scripps (Oct 28, 2021 09:03 CDT)
By Department Director

Oct 28, 2021
Date

MPS
Approved as to Form by City Attorney
Date

Joey Zapata
Joey Zapata (Oct 28, 2021 09:43 CDT)
By City Manager

Oct 28, 2021
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>216408</h1>
		EFFECTIVE DATE Oct 27, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through internal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract value by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2021 NOV 1 AM 8:43
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **THE ARTIST OUTREACH, INC.** Supplier No. VS90290

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "The STREAMliners Arts-Integrated Academic Education" an educational program that utilizes art as a conduit to teach academics to students in DISD schools. The program will last between 35-75 minutes and with original songs, poems, and dances that are delivered to teach math, science, and language through a customized portal and are taped and given to teachers, children, and parents via login-credentials. Consultant will also partner with various Dallas based non-profit organizations to deliver this program in person to their students. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017440 (CR-00025755) Contract Term: 11/2/2021 to 9/30/2022

Background: The fee for this service is \$12,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3,000.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$6,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$12,000.00
Financing: General Fund						TOTAL:	\$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


Uty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

Jennifer Scripps
 Jennifer Scripps (Oct 27, 2021 08:46 CDT)
 By Department Director

Oct 27, 2021
 Date

Tasheena L. Byrd
 Approved as to Form by City Attorney
 Oct 29, 2021
 Date

Joey Zapata
 Joey Zapata (Oct 27, 2021 09:16 CDT)
 By City Manager
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		216409
		EFFECTIVE DATE
		Oct 25, 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 NOV - 1 AM 11:08
 CITY SECRETARY
 DALLAS, TEXAS

Supplier Name:	DANIELLE KAMICA KING	Supplier No.	VC15389
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Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present musical performances and workshops as directed by the Office of Arts and Culture, that use live acoustic music and/or multi-genre compositions to engage participants and create positive change. Services include live music featuring styles of African-American, Afro-Caribbean, and/or Latin music. Workshops can also incorporate interactive singing, songwriting and music-making activities for participants to get involved with. Services can be delivered in person as well as in an adapted virtual format and presented to adults and children of all ages. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2021-00017268 (CR-00025782)	Contract Term:	10/29/2021 to 9/30/2022
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Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$7,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.



HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>


<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$7,000.00	
Financing:							TOTAL:	\$7,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

NS **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

 Jennifer Scripps (Oct 25, 2021 15:35 CDT) By Department Director	Oct 25, 2021 Date	 Scott Bray Approved as to Form by City Attorney	Oct 27, 2021 Date
	 Joey Zapata (Oct 25, 2021 16:01 CDT) By City Manager	Oct 25, 2021 Date	

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	216410	216410
	EFFECTIVE DATE	Oct 27, 2021

**See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.**

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).	
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):	

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
NOV - 1 AM 11:02
CITY SECRETARY
DALLAS, TEXAS

Supplier Name:	WENDI VALLADARES	Supplier No.	VC20258
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall present performances and workshops as directed by the Office of Arts and Culture in visual arts. Consultant's Printed Tee Workshops offer participants mobile, on-site screen-printing where participants can create their own design or use a pre-made design that celebrates the community's cultural heritage. Participants will have hands-on experiences and share their voice through their own design. Services are available for seniors, adults, and children of ages six and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$4,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$4,000.00
	Financing:							TOTAL:

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Jennifer Scripps (Oct 27, 2021 09:37 CDT)
By Department Director

Oct 27, 2021
Date


Approved as to Form by City Attorney
Date

Nov 1, 2021
Date


Joey Zapata (Oct 27, 2021 09:37 CDT)
By City Manager

Oct 27, 2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216411

EFFECTIVE DATE

Oct 18, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

RECEIVED
 2021 NOV - 1 AM 11:03
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **ALFREDO VILLANUEVA** Supplier No. **VS90328**
 Subject: Professional Services
 Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present performances and workshops that focus on Yoga, literary/spoken word writing-workshops, and theatre for seniors, adults and youth as directed by the Office of Arts and Culture. Consultant will provide yoga workshops for all ages, making them available in Spanish when needed. Consultant shall also provide youth centered literary/spoken word, and theatre workshops, preparing youth and adults for performances. All services can be made available virtually and are subject to the approval of City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2021-00017268 (CR-00025764) Contract Term: 10/22/2021 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$8,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$8,000.00	
Financing:							TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Bose CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps (Oct 18, 2021 11:00 CDT)
 By Department Director

Oct 18, 2021
 Date

Tasheena L. Byrd
 Approved as to Form by City Attorney

Oct 29, 2021
 Date

Joey Zapata (Oct 18, 2021 12:02 CDT)
 By City Manager

Oct 18, 2021
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216412

EFFECTIVE DATE

Oct 14, 2021

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 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through inter-local or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **MICHELLE GIBSON** Supplier No. VS0000036514

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present performances and workshops as directed by the Office of Cultural Affairs in dance, music performance, and senior movement. music education and theater. Dance: Consultant will present immersive and transformative experiences centering around the New Orleans' Black history and living culture by way of the Original Buckshop Workshop. Music Performance: Consultant shall also explore by way of the Original Buckshop Workshop the marriage of cultural musicality between New Orleans and Dallas by way of Jazz and second line experiences. Senior Movement: Consultant will provide movement activities for seniors in a variety of dance styles including basic Modern Jazz, Cultural and Authentic dance styles, and others. Workshops will be presented to seniors, adults, and children ages 12 and above. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2021-00017268 (CR-00025790) Contract Term: 10/21/2021 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$10,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$10,000.00	
Financing:							TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Bose Contract Dote	Bose Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

Nty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

Janif S...
Janif Scripps (Oct 14, 2021 19:13 CDT)
By Department Director


Oct 14, 2021
Date

Kristine Nguyen
Kristine Nguyen (Oct 29, 2021 12:09 CDT)
Approved as to Form by City Attorney

Oct 29, 2021
Date

Joey Zapata
Joey Zapata (Oct 14, 2021 20:52 CDT)
By City Manager

Oct 14, 2021
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216413
		EFFECTIVE DATE OCT 15 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract by more than 5%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2021 NOV 1 AM 11:13
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: DRS Imaging Services, LLC. Supplier No. VC23433

Subject: Document Scanning and Imaging

Lead Dept: Department of Public Works

Action Requested: Authorize a Cooperative Purchasing agreement with DRS Imaging Services, LLC., through the Education Service Center Region 19 Allied States Cooperative Contract No. 20-7383, to provide scanning services for the Department of Public Works.

Contract Number:	PBW-2021-00017115	Contract Term:	NTP	to	12/31/2021
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Background: The City of Dallas Public Works Department have paper documents that must be retained and achieved. Several of these records/documents are used daily by City employees. It is the goal of the City to reduce the physical storage of these documents while increasing accurate access, secure access while complying with City of Dallas record retention requirements.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


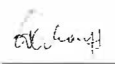


NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PBW	3311		3099		PBW-2021-00017115	\$8,000.00	
0001	PBW	3026		3099		PBW-2021-00017115	\$6,000.00	
Financing:							TOTAL:	\$14,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Robert Perez (Oct 15, 2021 11:24 CDT) By Department Director	Oct 15, 2021 Date	 Approved as to Form by City Attorney	Oct 15, 2021 Date
	 By City Manager	Oct 15, 2021 Date	 OOA



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216414

EFFECTIVE DATE

OCT 22 2021

RECEIVED
 OCT 22 2021
 11 PM 1:16
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Detrica D. Davis Supplier No. _____
Subject: Dallas Homebuyer Assistance Program

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execution of the City of Dallas Homebuyer Written Agreements (HOME/CDBG) for down payment assistance for the total amount of \$40,000 (\$20,000 in HOME funds, \$20,000 in CDBG funds). Funds have been appropriated by previous City Council resolution.

Contract Number: HOU-2022-00017795 Contract Term: _____ to _____

Background: Ms. Davis was approved for purchase of property at 2506 Naoma St. using HOME funds (\$20,000.00) and CDBG funds (\$20,000.00) for homebuyer assistance. The city provided the DHAP program pursuant to Council Resolution 20-1220 on August 26, 2020 to provide homebuyer assistance to households with income between 60% to 80% of the AMI. Funding has been appropriated under a prior Resolution.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0.00
						-	0.00
						-	0.00
Financing:						TOTAL:	0.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	n/a	n/a	n/a	0.00	0	\$ 0.00	0%

MS APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Edie
By Department Director _____
Date Oct 21, 2021

MS
Approved as to Form by City Attorney _____ MS
Date Oct 22, 2021

Edie
By City Manager _____
Date Oct 22, 2021

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216415
		EFFECTIVE DATE
		10/20/2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input checked="" type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2021 NOV - 1 PM 4: 06
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: McCoy Collaborative Preservation Architecture, PLLC	Supplier No. VS0000099313
Subject: Juanita Craft Civil Rights House Restoration	
Lead Dept: Building Services Department	

Action Requested:	Authorize Supplemental Agreement No. 2 to professional service contract with McCoy Collaborative Preservation Architecture, PLLC (McCoy) for additional design services and construction permitting services for the restoration of Juanita Craft Civil Rights House located at 2618 Warren Avenue, Dallas, TX.						
	Contract Number:	BSD-2020-00012427	Contract Term:	08/01/2020	to	05/31/2023	

Background: The Office of Arts & Culture (OAC) approved design changes when construction plans for this project were at 75% completion, resulting in the need for some redesign of this project. In addition, assistance with construction permitting is added to the contract in an effort to expedite the construction schedule. Actual permitting fees will be paid directly by the City and are not included as reimbursable expenses for this contract. An updated construction schedule will be developed as permitting progresses.

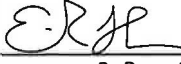


HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>


<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F604	OCA	4476		3072	BS20030	CX BSD-2020-00012427	\$25,720.00
						-	
Financing:						TOTAL:	\$25,720.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	02	AA 20-5977	09/30/2020	\$49,911.00	\$201,908.00	\$227,628.00	449%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	10/20/2021 Date	 Approved as to Form by City Attorney	10/29/2021 Date
	 By City Manager	10/20/2021 Date	

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 216416
		EFFECTIVE DATE
		September 16, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through in local or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2021 NOV -2 AM 10:02
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Schnabel Engineering, LLC Supplier No. VC18732

Subject: Safety Assurance Review for the East Bank Diversion Project (Schnabel Engineering, LLC)

Lead Dept: Dallas Water Utilities

Action Requested: Authorize a professional services contract with Schnabel, Inc. DBA Schnabel Engineering, LLC for an independent external peer review services in accordance with the U.S. Army Corps of Engineers (USACE) requirements for a Section 408 Permit for construction, in an amount of \$41,847.00. Due to the location of the East Bank Diversion (EBD) project (within the Trinity River), USACE requires a Section 408 permit for construction. The permit process requires a Safety Assurance Review (SAR) team to review the design, specifications, and all pertinent construction activities. The cost of \$41,847.00 is for one expert (Schnabel, Inc. DBA Schnabel Engineering, LLC) of four needed.

Contract Number:	DWU-2021-000162219	Contract Term:	8/30/2021	to	Upon Completion
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Background: Dallas Water Utilities (DWU) is constructing a 54-inch wastewater force main under the Trinity River and pumping diversion structure at the intersection of Riverfront Boulevard and Woodall Rogers Freeway which will divert wastewater flows from the existing 90-inch wastewater main to the west bank of the river to an existing 120-inch wastewater main. These improvements will facilitate the rehabilitation of the existing 90-inch wastewater main and act as a diversion system during emergency situations should the existing 90-inch wastewater main collapse. The USACE is requiring DWU to have a Safety Assurance Review Committee to review DWU improvements to assure all requirements are met for the 408 Permit.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
3116	DWU	PS42		4111	714116	CX - DWU-2021-000162219	\$41,847.00
						-	
						-	
Financing: Wastewater Capital Improvement E Fund						TOTAL:	\$41,847.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	NA					\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Terry Lowery
Terry Lowery (Sep 16, 2021 11:09 CDT)



By Department Director




Date




Approved as to Form by City Attorney




Date



By City Manager



Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216417
		EFFECTIVE DATE
		September 17, 2021

 RECEIVED
 2021 NOV -2 AM 10: 02
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Garver, LLC** Supplier No. **VS0000016343**

Subject: **Supplemental Agreement No. 1**

Lead Dept: **Dallas Water Utilities**

Action Requested: **Authorize Supplemental Agreement No. 1 to the professional services contract with Garver, LLC for additional services associated with the development of construction plans for dredging at the Lake Highlands Town Center and to provide engineering evaluations and cost estimates for up to three beautification and maintenance reducing concepts for Watercrest Park pond.**

Contract Number:	DWU-2019-00009204	Contract Term:	5/22/2019	to	3/18/2022
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Background: **See Attached**

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
1V23	SDM	VD77	ERCT	4111	TW17VD77	CX- DWU-2019-00009204	\$39,022.00	
0052	ECO	W705		3070		CX- DWU-2019-00009204	\$59,454.00	
Financing: Flood Control (D) Fund and Skillman Corridor TIF District Fund							TOTAL:	98,476.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	19-0796	5/22/2019	\$135,957.00		\$234,433.00	72.43%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
 Terry Lowery (Sep 17, 2021 14:07 CDT)
 By Department Director
 Date
 Sep 17, 2021

Nnenna Nwaekwe
 Nnenna Nwaekwe (Oct 18, 2021 12:19 CDT)
 Approved as to Form by City Attorney
 Date
 Oct 18, 2021

[Signature]
 By City Manager
 Date
 Sep 17, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216418

EFFECTIVE DATE

September 20, 2021

RECEIVED
 2021 NOV-2 AM 10:02
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: HNTB Corporation Supplier No. 090096

Subject: East Bank Diversion Project

Lead Dept: Dallas Water Utilities DWU 19-19

Action Requested: Provide funding to HNTB Corp. to review submittals and assist the City of Dallas through the Section 408 process being led by Dallas Water Utilities and the RPS design team. As HNTB prepared the Dallas Floodway System National Flood Insurance Program 44CFR 65.10 Compliance Documentation report, dated September 11, 2015, the city requires HNTB to provide consultation and review services for any proposed modifications or other changes to the Dallas Floodway Project. These services will include reviewing the proposal as it relates to the FEMA certification documentation, as well as serving as the City's technical reviewer of the Section 408 package prior to submission to the USACE for approval to the USACE for approval. A proposed lump sum fee of \$34,954.00 is requested by DWU. (See attached documentation)

Contract Number: DWU-2019-00010765 Contract Term: 8/30/2021 to Upon Completion

Background: Dallas Water Utilities (DWU) is constructing a 54-inch wastewater force main under the Trinity River and pumping diversion structure at the intersection of Riverfront Boulevard and Woodall Rogers Freeway which will divert wastewater flows from the existing 90-inch wastewater main to the west bank of the river to an existing 120-inch wastewater main. These improvements will facilitate the rehabilitation of the existing 90-inch wastewater main, and act as a diversion system during emergency situations should the existing 90-inch wastewater main collapse.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
3116	DWU	PS42		4111	714116	CX-DWU-2019-00010765	\$34,954.00	
						-		
						-		
Financing:							TOTAL:	\$34,954.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	NA					\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jerry Lanning
By Department Director

Aug 23, 2021

Date

Michael Doss

Approved as to Form by City Attorney

Sep 20, 2021

Date


Oct 15, 2021

Date

RW

MD

By City Manager

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	216419	EFFECTIVE DATE
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	Oct 28, 2021

RECEIVED

2021 NOV 2 AM 10:29

CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

<input checked="" type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: American Installation and Management LLC	Supplier No. VS98696
Subject: Naming of Administration and Law Enforcement Buildings at Dallas Love Field	

Lead Dept: Aviation

Action Requested: Authorize a service contract from Sign Fabrication and Installation at Aviation's administration and Law enforcement building.

Contract Number:	AVI-202200017907	Contract Term:	10/26/2021	to	12/01/2021
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Background: On September 22, 2021 Council approved a resolution to rename two buildings at Dallas Love Field, the Administration Building per Resolution 21-1505, and the law enforcement building per Resolution 21-1506. This action authorizes the fabrication and installation of new signage on the buildings that reflects the approved renaming.




HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>


<input checked="" type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7710		3030		- AVI-202200017907	\$6,800.00
						-	
						-	
Financing:						TOTAL:	\$6,800.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	N/A	N/A	N/A	N/A	N/A	\$ N/A	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	Oct 28, 2021 Date	 Approved as to Form by City Attorney	Oct 29, 2021 Date
 By City Manager		Oct 28, 2021 Date	

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216420
		EFFECTIVE DATE
		OCT 21 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT -2 PM 1:28
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Brian Marquez and Barbara Trevino Calvo	Supplier No.	
Subject:	Dallas Homebuyer Assistance Program		
Lead Dept:	Housing & Neighborhood Revitalization		

Action Requested:	Execution of the City of Dallas Homebuyer Written Agreements (HOME/CDBG) for down payment assistance for the total amount of \$40,000.00 (\$20,000 in HOME funds, \$20,000 in CDBG funds). Funds have been appropriated by previous City Council resolution						
	Contract Number:	HOU-2022-00017800	Contract Term:		to		




Background: Mr. Marquez and Mrs. Calvo were approved for purchase of property at 5918 Plum Dale Rd., using HOME funds (\$20,000.00) and CDBG funds (\$20,000.00) for homebuyer assistance. The city provided the DHAP program pursuant to Council Resolution 20-1220 on August 26, 2020 to provide homebuyer assistance to households with income between 60% to 80% of the AMI. Funding has been appropriated under a prior Resolution.


HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbi/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
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	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	0.00
							-	0.00
							-	0.00
	Financing:							TOTAL:

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	N/A	N/A	N/A	0.00	0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 _____ By Department Director	Oct 21, 2021 _____ Date	 _____ Approved as to Form by City Attorney	Oct 21, 2021 _____ Date
	 _____ By City Manager	Oct 21, 2021 _____ Date	

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216421
		EFFECTIVE DATE
		Sep 30, 2021

RECEIVED
 2021 NOV 2 PM 2:49
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Harrison, Walker & Harper, LLC. Supplier No. 513339

Subject: Supplemental Agreement No. 4 to Design/Builder's Contract for Fire Station #59

Lead Dept: MGT-Office of Bond and Construction Management

Action Requested: Authorize an increase to the design/build contract with Harrison Walker & Harper, LLC (HWH) for the scope of work modifications for Fire Station 59, in an amount not to exceed \$23,537.30, increasing the contract from \$6,878,503.54 to \$6,902,040.84 and extend the project completion date for these necessary modifications.

Contract Number:	PBW-2019-00008741	Contract Term:	6/10/2019	to	12/14/2021
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Background: On May 8, 2019, Resolution No. 19-0684 authorized a design-build services contract with Harrison, Walker & Harper, LLC. for Fire Station 59. This action will allow for additional concrete treated sand for pipe placement, surveying, additional haul off requirements, and equipment, fuel and oils needed for the completion of the sanitary sewer line needed for this station.

HUB
Check appropriate Box
<https://mvcpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V33	BSD	VG31	FIRF	4310	EB17VG31	CX PBW-2019-00008741	\$23,537.30
						-	
						-	
Financing: 2017 General Obligation Bond Fund						TOTAL:	\$23,537.30

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	4	19-0684	5/8/2019	\$658,932.00	\$6,878,503.54	\$6,902,040.84	947.46%

Nty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**


 Adriana Castaneda (Sep 30, 2021 14:31 COT)
 By Department Director


Sep 30, 2021
 Date


 Approved as to Form by City Attorney

Nov 2, 2021
 Date


 By City Manager

Sep 30, 2021
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		216422
		EFFECTIVE DATE
		Nov 2, 2021

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV -2 PM 3:24
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	ACL Services Ltd.	Supplier No.	354032
Subject:	User Training for Cybersecurity Maturity Assessment Manager		
Lead Dept:	Information & Technology Services		

Action Requested: Authorize a services contract to train ITS staff on use of the RSAM platform for completion of a Cyber Security Maturity Assessment pursuant to DIR-TSO-4313.

Contract Number:	DSV-2021-00017703	Contract Term:	10/1/2021	to	6/30/2022
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Background: The RSAM platform is a tool to be utilized by ITS staff for the completion of an IT maturity assessment. The assessment will provide a view of the City's security posture that will enable the City to develop tactical plans to further mature and strengthen enterprise security efforts.


HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1664		3361		- DSV-2021-00017703	\$7,500.00
						-	
						-	
Financing: Data Services Fund						TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 William Zielinski (Oct 6, 2021 17:06 CDT)

Oct 6, 2021


 Christina Tsevoukas (Nov 2, 2021 14:42 CDT)

Nov 2, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

SR


 Joey Zapata (Nov 2, 2021 13:13 CDT)

Nov 2, 2021

CT

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216423

EFFECTIVE DATE

Oct 8, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV -3 AM 9:33
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Bill Cody's Party Time Texas, LLC Supplier No. VS0000008676

Subject: Special Event DJ and Stage

Lead Dept: PKR

Action Requested: Authorize an encumbrance of \$8,100.00 with Bill Cody's Party Time Texas, LLC. The vendor will provide a 16x20 stage and a DJ (including speakers, music, games and the event emcee) for two special events at Samuell Farm – Holiday at the Farm 2021 and Farm Fest 2022. Each event will last 4 hours with an expected attendance of 500+ participants.
Contact: Lisa McClendon 214-671-0421

Contract Number: PKR-2021-00017550 Contract Term: 10/15/2021 to 09/30/2022

Background: Bill Cody's Part Time Texas provides a disc jockey with years of experience and provides the perfect event support to engage the guests and keep them dancing all night long.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearcb/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0330	PKR	6975		3063		CX PKR-2021-00017550	\$8,100.00
Financing: 0330-21-6975-103							TOTAL: \$8,100.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Oct 8, 2021  Oct 27, 2021
 By Department Director Date Approved as to Form by City Attorney Date

 Oct 8, 2021
 By City Manager Date

MH
 MH
 Revised Office Of Management Services



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216424

EFFECTIVE DATE

Oct 25, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV -3 AM 10:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: West Publishing Corporation d/b/a West, a Thomson Reuters Business Supplier No. 259347

Subject: Online Research Subscription Service

Lead Dept: Office of Economic Development

Action Requested: Authorize a three-year contract with West Publishing Corporation, to provide access to Westlaw, an online research subscription service and associated services to be used by ECO, from October 1, 2021 through September 30, 2024 in an amount totaling \$20,296.68. Research from Westlaw's aggregated legal, news, and businesses sources will assist ECO in developing strategies required to make informed decisions related to projects under consideration by the City.

Contract Number: ECO-2021-00017394 Contract Term: 10/1/2021 to 9/30/2024

Background: Supplier will provide ECO with online access to Westlaw research databases containing information on 1) legal cases, statutes, court orders, international law, and jury instructions; 2) news sources; and 3) intelligence dossier information.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	ECO	1164		3341		MASC ECO-2021-00017394	\$20,296.68	

Financing:							TOTAL:	\$20,296.68


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date 8/25/2021

Approved as to Form by City Attorney Date Oct 26, 2021

By City Manager Date Oct 25, 2021

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 216425 EFFECTIVE DATE Oct 29, 2021
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1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV -3 AM 11:10
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Amelia Maciszewski** Supplier No. VC16885

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "Artivism": Sangeet Millennium's South Asian and Global Soundscapes" five multidisciplinary interactive performing arts events with various social/environmental justice messages. The concerts will feature South Asian music, dancers, ALAANA traditions, and interactive sessions. These concerts will occur in accessible and open-to-the-public semi-outdoor community venues particularly in the Oak Cliff neighborhood. Consultant will partner with local Dallas based talent to produce the events. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017440 (CR-00025738) Contract Term: 11/05/2021 to 9/30/2022

Background: The fee for this service is \$7,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,875.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,750.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1,875.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>


- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBI	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$7,500.00
Financing: General Fund						TOTAL:	\$7,500.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director
 Date: Oct 29, 2021


 By City Manager
 Date: Oct 29, 2021


 Approved as to Form by City Attorney
 Date: Nov 1, 2021

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 216426 EFFECTIVE DATE Oct 29, 2021
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1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2021 NOV -3 AM 11:10
 CITY SECRETAR
 DALLAS, TEXAS

Supplier Name: **Texas Ballet Theater, Inc.** Supplier No. 340418

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "CityDance" an afterschool education initiative taught at local schools and introduces students to ballet through interactive movement exercises that cultivate an interest and understanding of dance. The program educates students on ballet terminology, movement exercises, and the history of ballet. Consultant shall provide this introductory ballet training to 500 elementary aged children through out underserved areas of Dallas through 8 sites. Consultant will also provide this service through a virtual and in person delivery. CDC guidelines will be followed for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017440 (CR-00025760) Contract Term: 11/5/2021 to 9/30/2022

Background: The fee for this service is \$15,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3,750.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$7,500.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3,750.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$15,000.00
Financing: General Fund						TOTAL:	\$15,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Oct 29, 2021 17:01 CDT)
 By Department Director


Oct 29, 2021
 Date


 Approved as to Form by City Attorney
 Date

Nov 1, 2021
 Date


 Joey Zapata (Oct 29, 2021 19:12 CDT)
 By City Manager

Oct 29, 2021
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		216427
		EFFECTIVE DATE
		Oct 27, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV -3 AM 11:10
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **CARA MIA THEATRE CO.** Supplier No. 357327

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "Community Tour Of URSULA" a play that chronicles the experiences of Nadia, a 7-year old child from Honduras, as she makes the journey to the US border, is separated from her mother and detained with other children. The play also weaves scenes of Nadia's imagination as she daydreams of flying freely in the sky, free of borders and away from her problems in Honduras and along the journey. Consultant will present URSULA at three Dallas locations in the Spring of 2022. Each presentation will be followed by a talk back with the audience featuring varied immigration professionals and advocates. All productions will be free and open to the public. CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017440 (CR-00025756) Contract Term: 11/2/2021 to 9/30/2022

Background: The fee for this service is \$12,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3,000.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$6,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$12,000.00
Financing: General Fund							TOTAL: \$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Jennifer Scripps (Oct 27, 2021 08:46 CDT)
By Department Director

Oct 27, 2021
Date


Approved as to Form by City Attorney
Date

Nov 1, 2021
Date


Joey Zapata (Oct 27, 2021 09:16 CDT)
By City Manager

Oct 27, 2021
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216428

EFFECTIVE DATE

Oct 28, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV -3 AM 11:59
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Lochwood Neighborhood Association Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with The Lochwood Neighborhood Association and the Dallas Parks Foundation to fund amenities and service enhancements through various fundraisers to be held at the park and to perform services by picking up litter and debris and maintaining the ornamental beds at Lochwood Park, all in coordination with the Park and Recreation Department.
Contact: Sloan Anderson (214) 670-0203

Contract Number: PKR-2021-00016713 Contract Term: 11/2/2021 to 11/1/2022

Background: The Lochwood NA is a volunteer organization formed to support, maintain and beautify the park and surrounding area. This organization has made great strides with the city on enhancements to the park and wishes to continue to do so.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	N/A	PKR-2021-00016713	\$0.00	
Financing:								TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Oct 28, 2021
Date

Consuelo R Tankersley
Approved as to Form by City Attorney
Nov 3, 2021 Date

Joey Zapata
By City Manager

Oct 28, 2021
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216429

EFFECTIVE DATE

NOV - 3 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV - 4 AM 8:47
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Konark Software Solutions, LLC Supplier No. VC21363

Subject: ManageEngine Software and Services

Lead Dept: Information and Technology Services

Action Requested: Authorize Supplemental Agreement No. 2 to amend the existing subscription contract to add ManageEngine Desk to Central software license solution system and maintenance and support services to the Aviation network and mobile devices.

Contract Number: DSV-2020-00013392 Contract Term: 9/1/2021 to 8/30/2022

Background: The service agreement allows Aviation department continuous use of the MangeEngine Desktop Central software. This software ensures Aviation department can manage closed circuit television and other mobile devices used in the airport's terminal.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7754		2735		MASC DSV-2020-00013392	\$4,626.66
						-	
						-	
Financing:						TOTAL:	\$4,626.66

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	2	20-5768	7/2/2020	\$32,798.10	\$3,509.54	\$40,934.20	24.80%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Mark Zwick
By Department Director
Nov 3, 2021
Date

Willow Sanchez
Approved as to Form by City Attorney
Nov 3, 2021
Date

[Signature]
By City Manager
Nov 3, 2021
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216430

EFFECTIVE DATE

JUL - 1 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 11 - 5 AM 11:31
 CITY SECRETARY
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Baker & Taylor, LLC. Vendor No. 028976

Subject: CollectionHQ Subscription

Lead Dept: Library

Action Requested: Authorize payment to Baker & Taylor for annual subscription to a web-based database in the amount of \$34,425.00

Contract Number:	LIB-2021-00016962	Contract Term:	01/25/2022	to	01/24/2023
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Background: CollectionHQ is a web based application that helps library staff in the acquisitions and management of library materials. The application provides modules for selection, collection management, marketing, and performance of library materials. CollectionHQ is a fully hosted web application accessible via a browser on a PC.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5392		3341		- LIB-2021-00016962	\$34,425.00	
						-		
						-		
Financing:							TOTAL:	\$34,425.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MJ Giudice
MJ Giudice (Jul 1, 2021 13:40 CDT)

Ashley Stockton
Ashley Stockton (Nov 4, 2021 15:05 CDT)

By Department Director

Date


Approved as to Form by City Attorney

Date

Joey Zapata
Joey Zapata (Jul 1, 2021 17:02 EDT)

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216431
		EFFECTIVE DATE
		Nov 2, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2021 NOV -5 PM 12:38
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	DFW PLAY	Supplier No.	VC22293
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture. Workshops focus on music, theater, and dance based in Indian culture and tradition. They are designed to build acting skills, vocal range, stage presence, ensemble movements, creativity and confidence. Workshops can be offered virtually and are appropriate for ages 10 and above. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2021-00017268 (CR-00025771)	Contract Term:	11/09/2021	to	9/30/2022
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Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$6,500.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.




NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$6,500.00	
Financing:							TOTAL:	\$6,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Jennifer S. Byrd (Nov 2, 2021 16:16 CDT) By Department Director	Nov 2, 2021 Date	 Tasheena L. Byrd Approved as to Form by City Attorney	Nov 3, 2021 Date
 Joey Zapata (Nov 2, 2021 17:13 CDT) By City Manager	Nov 2, 2021 Date		

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>216432</h1>
		EFFECTIVE DATE Oct 4, 2021

2021 NOV -5 PM 12:38
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 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through inter-local or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **CARA MIA THEATRE CO.** Supplier No. 357327

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present multi-cultural (primarily Latinx-centered) performances and workshops as directed by the Office of Arts and Culture to teach adults, children and families cultural pride and the arts. The 60-minute family-friendly shows are bilingual, educational, support TEKS metrics, and celebrate culture. Consultant shall also provide workshops in Playwriting, Visual Art, Drama, Mask Making for Theatre, Big Puppets, Sculpture, Acting with Mexican Folk Masks, and Mexican Arts and Crafts teaching creativity and life skills through a cultural lens. Workshops, and performances are for audiences of all ages. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2021-00017268 (CR-00025768)	Contract Term:	10/5/2021	to	9/30/2022
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Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$10,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$10,000.00	
Financing:							TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Oct 4, 2021 12:49 CDT)
 By Department Director

Oct 4, 2021
 Date


 Tashaana L. Byrd
 Approved as to Form by City Attorney

Nov 3, 2021
 Date


 Joey Zapata (Oct 4, 2021 13:04 CDT)
 By City Manager

Oct 4, 2021
 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216433
		EFFECTIVE DATE
		Oct 14, 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2021 NOV -5 PM 12:38
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 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Supplier Name:	THE SOUTH DALLAS CONCERT CHOIR	Supplier No.	246150
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture in music performance. Performances will include concerts in Celebration of Negro Spirituals which highlights traditional and contemporary arrangements, Music that Shaped America which features music by various artists who contributed to the fabric of American music, and Sacred Music by African American Composers which explores a full range of sacred music and anthems by African American composers. Services are available for seniors, adults, and children of ages 12 and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2021-00017268 (CR-00025805)	Contract Term:	10/21/2021	to	9/30/2022
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Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$3,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Funding:	0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$3,000.00	
	Financing:							TOTAL:	\$3,000.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Oct 14, 2021 19:14 CDT)
 By Department Director


Oct 14, 2021
 Date


 Approved as to Form by City Attorney
 Date


 Joey Zapata (Oct 14, 2021 20:52 CDT)
 By City Manager

Oct 14, 2021
 Date

Nov 4, 2021
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>216434</h1>
		EFFECTIVE DATE Oct 25, 2021

RECEIVED
 2021 NOV -5 PM 12:38
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **ALEJANDRA RAMOS GOMEZ** Supplier No. VC22000

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture. Workshops focus on dance and literary/spoken word. These workshops will incorporate breathing, meditation, movement techniques awhile including dance, writing, and drawing practices. Consultant will also present dance performances. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2021-00017268 (CR-00025763) Contract Term: 10/29/2021 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$4,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb1search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$4,000.00
Financing:							TOTAL: \$4,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Oct 25, 2021 15:35 CDT)
 By Department Director

Oct 25, 2021
 Date


 Kristine Nguyen (Nov 4, 2021 19:13 CDT)
 Approved as to Form by City Attorney

Nov 4, 2021
 Date


 Joey Zapata (Oct 25, 2021 16:00 CDT)
 By City Manager

Oct 25, 2021
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216435

EFFECTIVE DATE

Nov 2, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2021 NOV -5 PM 4:00
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 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **ARGA NOVA DANCE** Supplier No. 335417

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "Sweatt Dallas Dance Festival 2021: Together We Rise!" a dance festival at the South Dallas Cultural Center. This two-day long festival will present 10-15 individuals and/or performance groups. The individuals and performance groups will be selected through an audition process. This free and open to the public event will help create space for local artists to display their unique work. Consultant will follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017440 (CR-00025748) Contract Term: 11/5/2021 to 9/30/2022

Background: The fee for this service is **\$6,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$1,500.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$3,000.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or **\$1,500.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$6,000.00
Financing: General Fund						TOTAL:	\$6,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

NJS APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Nov 2, 2021 14:47 CDT)
By Department Director

Nov 2, 2021
Date

MPS
Nov 5, 2021
Approved as to Form by City Attorney Date

Joey Zapata
Joey Zapata (Nov 2, 2021 17:12 CDT)
By City Manager

Nov 2, 2021
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216436

EFFECTIVE DATE

Oct 27, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV -8 PM 2: 3
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **SHONNA BLUMENBERG** Supplier No. VC22305

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops and performances as directed by the Office of Arts and Culture in senior movement and literary arts/spoken word. Senior movement workshops will encourage movement for elders and include activities that stimulate the brain. Workshops will also include various levels of movement using music and other artistic mediums. Consultant will provide free creative writing/poetry workshops for various age groups. Participants will learn how to release emotions and relieve stress using words that paint a picture to tell stories. Services are available for seniors, adults, and children of ages six and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2021-00017268 (CR-00025803) Contract Term: 11/3/2021 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$4,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$4,000.00	
Financing:							TOTAL:	\$4,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Oct 27, 2021 09:35 CDT)
 By Department Director

Oct 27, 2021
 Date

Scott Bray
 Approved as to Form by City Attorney

Nov 7, 2021
 Date

Joey Zapata
 Joey Zapata (Oct 27, 2021 09:37 CDT)
 By City Manager

Oct 27, 2021
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216437

EFFECTIVE DATE

Oct 27, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 20%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV -8 PM 2:13
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **JOSE NELSON CRUHIGGER** Supplier No. VC22398

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present dance and music performances and workshops that focus on Puerto Rico's heritage, folklore and colorful traditions as directed by the Office of Arts and Culture. Consultant's workshops and performances will teach participants *Danza Puertorriquena* which is a Puerto Rican style of ballroom dancing, Afro-Puerto Rican Rhythms of *Bomba, Plena*, poetry and literature, and visual arts. Services are available for senior, adults, and youth between the ages of 12-18 and can be done virtually. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2021-00017268 (CR-00025781) Contract Term: 11/01/2021 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$5,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$5,000.00	
Financing:							TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
J. J. Scipio (Oct 27, 2021 13:02 CDT)

By Department Director

Oct 27, 2021

Date

[Signature]

Approved as to Form by City Attorney

Nov 5, 2021

Date

[Signature]
Jary Zapata (Oct 27, 2021 1:44 CDT)

By City Manager

Oct 27, 2021

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216438

EFFECTIVE DATE

October 29, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV 8 PM 3:08
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Vidal Rodriguez Supplier No. _____

Subject: Dallas Homebuyer Assistance Program

Lead Dept: HOU

Action Requested: Execution of the City of Dallas Homebuyer Written Agreements (HOME/CDBG) for down payment assistance for the total amount of \$40,000.00 (\$20,000.00 in HOME funds, \$20,000.00 in CDBG funds). Funds have been appropriated by previous City Council resolution.

Contract Number: HOU-2022-00017819 Contract Term: _____ to _____

Background: Mr. Rodriguez was approved for purchase of property at 2457 Kemp St. using HOME funds (\$20,000.00) and CDBG funds (\$20,000.00) for homebuyer assistance. The city provided the DHAP program pursuant to Council Resolution 20-1220 on August 26, 2020 to provide homebuyer assistance to households with income between 60% to 80% of the AMI. Funding has been appropriated under a prior Resolution.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
								-
							-	0.00
							-	0.00
Financing:							TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
		N/A	N/A	N/A	0.00	0	\$ 0.00

Nty APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director Date Oct 28, 2021

Tadhana L. Boyd
Approved as to Form by City Attorney *TJB* Date Oct 29, 2021

[Signature]
By City Manager Date Oct 29, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216439

EFFECTIVE DATE

Nov 8, 2021



1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 20%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

RECEIVED
 2021 NOV -8 PM 3:28
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Soul's Harbor Inc. Supplier No. VS0000052577

Subject: Supplemental Agreement No. 2 to the Subrecipient Agreement - South Dallas Drug Court

Lead Dept: City Attorney's Office

Action Requested: Authorize SA-2 with Soul's Harbor Inc. for payment of additional recovery support services rendered to program participants at the South Dallas Drug Court. Not to exceed \$4,000, from \$55,000 to \$59,000.

Contract Number: ATT-2021-00015137 Contract Term: 9/30/2020 to 12/31/2021

Background: On August 26, 2020, City Council by Resolution No. 20-1214, authorized acceptance of the Substance Abuse and Mental Health Services Administration Grant from the U.S. Department of Health and Human Services to expand capacity at the existing South Dallas Drug Court (SDDC) for FY 20-21. SA-2 will authorize payment to Soul's Harbor Inc. for additional recovery support services rendered to participants at SDDC. Not to exceed \$4,000, from \$55,000 to \$59,000.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
F631	ATT	121C		3070		MASC ATT-2021-00015137	\$4,000.00	
						-		
						-		
Financing:							TOTAL:	\$4,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	21-5226	1/12/2021	\$40,000.00	\$15,000.00	\$4,000.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Aysh Powers
By Department Director
Nov 8, 2021
Date

Michael Doss
Michael Doss (Nov 8, 2021 15:18 CST)
Approved as to Form by City Attorney
Nov 8, 2021
Date

[Signature]
By City Manager
Nov 8, 2021
Date





ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216440

EFFECTIVE DATE

Oct 8, 2021

RECEIVED
 2021 NOV 8 PM 3:45
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Cathy's Critters, LLC Supplier No. VS0000007023
Subject: Special Event Petting Zoo

Lead Dept: PKR

Action Requested: Authorize an encumbrance of \$3,829.80 with Cathy's Critters, LLC. The vendor will provide an enclosed petting zoo and 2 ponies for two special events - Holiday at the Farm 2021 and Farm Fest 2022 - at Samuell Farm. Each event will last 4 hours with an expected attendance of 500+ participants.
Contact- Lisa McClendon 217-671-0421

Contract Number:	PKR-2021-00017413	Contract Term:	10/15/2021	to	9/30/2022
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Background: Cathy's Critters provides a variety of animals for petting zoos and event support. The Big Tex petting zoo consists of a variety of animals plus one large animal. The petting zoo can accommodate 40-50 people at one time. Animals include rabbits, goats, guinea pigs, a pot-bellied pig, baby chicks, ducks and chickens. Also added can be a llama, mini horse, mini donkey, or calf. Ponies are also available.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbsear.ch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0330	PKR	6975		3063		CX PKR-2021-00017413	\$3,829.80
						-	
						-	
Financing:		0330-21-6975-103				TOTAL:	\$3,829.80


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

NHJ APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Johnson
By Department Director Date Oct 8, 2021

Christine Lammers
Approved as to Form by City Attorney Date Oct 27, 2021

MH
By City Manager Date Oct 8, 2021

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216441
		EFFECTIVE DATE
		Oct 26, 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input checked="" type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED

2021 NOV -9 AM 8:51

CITY SECRETARY'S
DALLAS, TEXAS

Supplier Name:	Andrew F. Scott	Supplier No.	VS99937
Subject:	Anderson Bonner Park Public Art Project		
Lead Dept:	Office of Arts and Culture		

Action Requested:	Authorize a Supplemental Agreement to contract OCA-2019-00010828, to add \$7,342.82 in funding, extend the completion date of the project and the term of the Agreement. Artist must fabricate and install sculpture honoring Anderson Bonner approved by the Public Art Committee, the Park and Recreation Board, and the Arts and Culture Advisory Commission at Anderson Bonner Park located at 12000 Park Central Drive, Dallas, Texas 75251, in City Council District 11.						
	Contract Number:	OCA-2019-00010828	Contract Term:	Effective Date of AA	to	May 27, 2022	

Background: Anderson Bonner Park - The Public Art Program of the City of Dallas' Office of Cultural Affairs requested the submission of qualifications from artists for consideration to design, fabricate and install a free-standing, outdoor public artwork to serve as a tribute to Anderson Bonner and his legacy of entrepreneurship, agriculture, literacy, education and scholarship. Andrew Scott was selected based on how his design concept related to the location and served as a tribute to Anderson Bonner and his legacy.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	PA57	PUBA	4425	PK17PA57	OCA 2019-00010828	\$7342.82
Financing:						TOTAL:	\$7342.82
		2017 Bond Fund					

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1			\$68,000.00	0	\$75,342.82	10.79%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 J. M. S. Jr. (Oct 26, 2021 10:12 CDT)
 By Department Director

Oct 26, 2021
 Date


 Approved as to Form by City Attorney

Oct 26, 2021
 Date AS


 Joey Zapata (Oct 26, 2021 10:14 CDT)
 By City Manager

Oct 26, 2021
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216442

EFFECTIVE DATE

Oct 18, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV -9 AM 9:03
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Professional Service Industries, Inc Supplier No. VS0000017524

Subject: Administrative Action for Material Testing for Critical Bridges – Maple Avenue Bridge over Turtle Creek

Lead Dept: Public Works

Action Requested: Authorize an Administrative Action for Engineering Services Contract with Professional Service Industries, Inc, in an amount not to exceed \$13,035.00 to provide Construction Material Testing during the reconstruction of Maple Avenue Bridge

Contract Number:	PBW-2021-00017631	Contract Term:	11/1/2021	to	10/30/2023
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Background: This AA is required to provide the Construction Material Testing required for each Capital Construction Project. Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide these service and Professional Service Industries, Inc. is the most highly qualified contractor.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	VA30	BRAM	4113	PB17VA30	CX PBW-2021-00017631	\$13,035.00
Financing:						Street & Transp. Fund (A). 2017 General Obligation Bond Funds	TOTAL: \$13,035.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

88

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Robert Perez (Oct 18, 2021 10:41:01)

By Department Director

Oct 18, 2021

Date

Approved as to Form by City Attorney
Oct 18, 2021

Date

By City Manager

Date

11-3-21



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216443

EFFECTIVE DATE

Sep 3, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV -9 AM 10:39
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Globe Engineers, Inc.** Supplier No. **502808**

Subject: **Administrative Action for Material Testing for Street Group 17-1020**

Lead Dept: **Public Works**

Action Requested: **Authorize an Administrative Action for Engineering Services Contract with Globe Engineers, Inc., in an amount not to exceed \$41,034.00 to provide Construction Material Testing during the reconstruction of Street Group 17-1020.**

Contract Number: **PBW-2021-00017334** Contract Term: **10/1/2021** to **9/30/2023**

Background: **This AA is required to provide the Construction Material Testing required for each Capital Construction Project. Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide these service and Globe Engineers Inc., is the most highly qualified contractor.**

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	V236	SREC	4113	PB17V236	CX-PBW-2021-00017334	\$24,142.00
1V22	PBW	V267	SREC	4113	PB17V267	CX-PBW-2021-00017334	\$16,892.00
Financing: Street & Transp. Fund (A). 2017 Gen. Obligation Bond Fund						TOTAL:	\$41,034.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

88

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Robert Perez (Sep 3, 2021 08:47 CDT)

Sep 3, 2021

Orluchi Nwaele (Nov 9, 2021 09:39 CST)

Nov 9, 2021

By Department Director

Date

Approved as to Form by City Attorney
Sep 3, 2021

Date

By City Manager

Date

216444

RECEIVED

2021 DEC -2 AM 10: 53

CITY SECRETARY
DALLAS, TEXAS



MEMORANDUM

Date: November 15, 2021
To: City Secretary's Office
Subject: Change of Administrative Action

Please make the following change to Administrative Action #21-6444:

From:

Funding:	FUND	DEP	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	TYPE and NUMBER	AMOUNT
	0001	LIB	5392		3041		- LIB-2021-00015188		\$31,200.00

To:

Funding:	FUND	DEP	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	TYPE and NUMBER	AMOUNT
	0001	LIB	5392		3341		- LIB-2021-00015188		\$31,200.00

Please call me at 214-670-7835 if you need any additional information.

Clinton Lawrence
Assistant Director
Dallas Public Library

8/12/21



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
216444
EFFECTIVE DATE
DEC - 9 2020

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV - 9 PM 2:13
 CITY SECRETAR
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: ProQuest, LLC. Vendor No. VS*20264

Subject: Online Access to PressReader

Lead Dept: Library

Action Requested: Authorize a renewal and payment to ProQuest for online web access to PressReader-\$31,200.00

Contract Number:	LIB-2021-00015188	Contract Term:	10/1/2020	to	9/30/2021
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Background: PressReader, exclusively from ProQuest, allows library customers same-day access to over 1,000 world-wide newspapers and magazines.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	LIB	5392		3041		- LIB-2021-00015188	\$31,200.00
						-	
						-	
Financing:						TOTAL:	\$31,200.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MJ Giudice
 MJ Giudice (Dec 8, 2020 15:28 CST)
 By Department Director

Christina Tsevoukas
 Christina Tsevoukas (Oct 25, 2021 16:36 CDT)
 Approved as to Form by City Attorney

Joey Zapata
 Joey Zapata (Dec 9, 2020 09:44 EST)
 By City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216445

EFFECTIVE DATE

Oct 6, 2021

RECEIVED
2021 NOV 10 AM 10:38
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Alliance Geotechnical Group, Inc. Supplier No. 338366

Subject: Administrative Action for Material Testing for South Westmoreland Road

Lead Dept: Public Works

Action Requested: Authorize an Administrative Action for Engineering Services Contract with Alliance Geotechnical Group, Inc., in an amount not to exceed \$27,900.00 to provide Construction Material Testing during the reconstruction of South Westmoreland Road

Contract Number:	PBW-2021-00017658	Contract Term:	11/1/2021	to	10/31/2023
------------------	-------------------	----------------	-----------	----	------------

Background: This AA is required to provide the Construction Material Testing required for each Capital Construction Project. Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide these service and Alliance Geotechnical Group, Inc. is the most highly qualified contractor.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	V304	SREC	4113	PB17V304	CX: PBW-2021-00017658	\$27,900.00
Financing:						Street & Trans. Fund (A). 2017 Gen. Obligation Bond Funds	TOTAL: \$27,900.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

pu
AH
Robert Perez (Oct 5, 2021 16:44 CDT)
By Department Director

Oct 5, 2021
Date

11-09-2021
Approved as to Form by City Attorney
Oct 6, 2021
Date

By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216446

EFFECTIVE DATE

Oct 13, 2021

RECEIVED
 2021 NOV 10 AM 11:29
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: East Texas Testing Laboratory, Inc Supplier No. 500059

Subject: Administrative Action for Material Testing for Street Group 17-1409

Lead Dept: Public Works

Action Requested: Authorize an Administrative Action for Engineering Services Contract with East Texas Testing Laboratory, Inc, in an amount not to exceed \$75,534.00 to provide Construction Material Testing during the reconstruction of Street Group 17-1409.

Contract Number: PBW-2021-00017656 Contract Term: 11/1/2021 to 10/30/2023

Background: This AA is required to provide the Construction Material Testing required for each Capital Construction Project. Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide these service and East Texas Testing Laboratory, Inc. is the most highly qualified contractor.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	V316	SREC	4113	PB17V316	CX-PBW-2021-00017656	\$35,040.00
1V22	PBW	V317	SREC	4113	PB17V317	CX-PBW-2021-00017656	\$21,450.00
1V22	PBW	V318	SREC	4113	PB17V318	CX-PBW-2021-00017656	\$19,044.00
Financing: Street & Transp. Fund (A). 2017 Gen. Obligation Bond Fund						TOTAL:	\$75,534.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

88

 Robert Perez (Oct 13, 2021 08:50 CDT)
 By Department Director

Oct 13, 2021
 Date
 By City Manager

Approved as to Form by City Attorney
 Oct 13, 2021
 Date
 11-09-2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216447

EFFECTIVE DATE

Nov 10, 2021

RECEIVED
 2021 NOV 10 PM 1:50
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: AT&T Corp. Supplier No. 268653

Subject: AT&T Managed Services - Supplemental Agreement No. 49

Lead Dept: Information & Technology Services

Action Requested: Authorize SA No. 49 to pay one-time onboarding fees and accept change order for recently deployed network switches installed between October 1, 2020 through March 31, 2021.

Contract Number: DSV-2016-00000009 Contract Term: 10/15/2021 to 11/30/2022

Background: This action identifies and documents replaced devices in the agreement and authorizes payment of a one-time fee to onboard the new devices and produce an updated network drawing. The one-time fee is \$6500.00, and it does not increase the original agreement amount.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	
						-	
Financing:						No Cost Consideration	TOTAL: \$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	49	20-1808	11/30/2020	\$34,777,553.99	\$0.00	\$34,777,553.99	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Zielinski
William Zielinski (Nov 10, 2021 11:04 CST)

By Department Director

Nov 10, 2021

Date

Don Knight

Approved as to Form by City Attorney

Nov 10, 2021

Date

Joey Zapata
Joey Zapata (Nov 10, 2021 11:25 CST)

By City Manager

Nov 10, 2021

Date

RECEIVED

216448

Memorandum

2021 NOV 18 PM 4:09

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

Date November 12, 2021
To Bilierae Johnson, City Secretary, CSO
From Rachel Escanlar, Manager Business Office, CCS
Subject **Correction to Administrative Action No. 21-6448
For IHeart Radio**

On Administrative Action No. 21-6448, please document the following correction to the funding section, under Encumbrance type and number:

Remove: MASC

Correction/replace with: CX

Thank you,

Handwritten signature of Rachel Escanlar in black ink.

Rachel Escanlar
Manager – Business Office Department of
Code Compliance Service

November 12, 2021

Date

Handwritten signature of Carl Simpson in black ink.

Carl Simpson, Director
Department of Code Compliance Service

R w/24/21



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216448

EFFECTIVE DATE

11/10/2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
NOV 10 PM 2:11
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: iHeartMedia Supplier No. VS00000029337

Subject: Radio Advertising Campaign

Lead Dept: Code Compliance

Action Requested: 2022 Radio Campaign advertising to increase awareness of COVID19, West Nile, Zika and Chikungunya Virus and general Code Compliance Services.

Contract Number:	CCS-2022-00017944	Contract Term:	02/28/22	to	11/30/22
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Background: To continue public education campaign to urge citizens to practice the 4D's to protect themselves from COVID19, West Nile, Zika and Chikungunya virus. The campaign also includes information regarding general Code Compliance Services.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	CCS	4221		3320		- MASC-CCS-2022-00017944	\$40,180.00	
						-		
						-		
Financing:							TOTAL:	\$40,180.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

[Signature]
Date
Jon Fortune
Jon Fortune (Nov 10, 2021 11:14 CST)

[Signature]
Approved as to Form by City Attorney
Date
Nov 10, 2021

By City Manager Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>2 1 6 4 4 9</h1>
		EFFECTIVE DATE
		Nov 4, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 NOV 10 PM 4: 30
 CITY SECRETAR
 DALLAS, TEXA

Supplier Name: **JILES KING** Supplier No. **VC18934**

Subject: Professional Services
 Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present performances and workshops as directed by the Office of Arts and Culture in theater/acting. Consultants' workshops will be comprised of three different sessions. "Start the Drama" is a workshop in which participants will be lead through relaxation, improvisation, and character-building activities. "OnStage" is a workshop in which participants will learn stage direction, character building, and self-confidence and awareness. "The Writers Room" is a workshop in which participants will develop a short play based on their ideas, a photo, or theme. Consultant shall also present performances that will include several of Shakespeare's works, scenes from African American plays, and peer-to-peer performances used as outreach for issues important to teens. Services are available for seniors, adults, and children of ages six and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: **OCA-2021-00017268 (CR-00025780)** Contract Term: **11/10/2021 to 9/30/2022**

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$6,500.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$6,500.00	
Financing:							TOTAL:	\$6,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Nov 4, 2021 11:54 CDT)
 By Department Director


Nov 4, 2021
 Date


 Kristine Nguyen (Nov 10, 2021 14:47 CST)
 Approved as to Form by City Attorney

Nov 10, 2021
 Date


 Joey Zapata (Nov 4, 2021 12:28 CDT)
 By City Manager

Nov 4, 2021
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 2 1 6 4 7 6 EFFECTIVE DATE AUG 25 2021
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1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Database Subscription
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Value Line Publishing, LLC.	Supplier No.	VS98377
Subject:	Value Line Research Center Online		
Lead Dept:	Library		

Action Requested:	Authorize payment to Value Line Publishing, LLC. for renewal of access to Value Line Research Center's digital online database for \$10,295.00.						
	Contract Number:	LIB-2021-00017396	Contract Term:	11/01/21	to	10/31/22	

Background: Value Line Research Center Digital is an outline database that will provide access to financial investment research tools covering 3,500 publicly traded companies across 100+ industries as well as every U.S. Exchanged Trade Fund, 20,000+ mutual funds and 200,000+ stock option contracts. This service will be provided 24/7 and can be accessed remotely.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.




NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5392		3341		- LIB-2021-00017396	\$10,295.00	
						-		
						-		
Financing:							TOTAL:	\$10,295.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 M.J. Giudice (Aug 25, 2021 16:34 CDT) By Department Director	Date	 Ashley Stockton (Nov 10, 2021 15:54 CST) Approved as to Form by City Attorney	Date
 Joey Zapata (Aug 25, 2021 16:45 CDT) By City Manager	Date		



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216477

EFFECTIVE DATE

OCT 6 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV 10 PM 4:4
 CITY SECRETARY
 DALLAS, TEXA

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Eurofins-Xenco, LLC Supplier No. VC21894

Subject: Lab testing

Lead Dept: Dallas Water Utilities

Action Requested: Analytical Laboratory Testing Services
BI21-00017205 (Analytical Laboratory Testing)

Contract Number: SDM-2021-00017551 Contract Term: 10/4/2021 to 10/3/2022

Background: Analytical Laboratory Testing Services for air, fish tissue, ground water, surface water, soil, hazardous and non-hazardous waste, analyses may also include fish tissue for polychlorinated biphenyls (PCBs), pesticides, and total metals. The analytical services will be used to support storm water monitoring, illicit discharge investigations, enforcement investigations, hazardous and non-hazardous waste management. This is a State regulated testing.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0061	SDM	1874		3040		- SDM-2021-00017551	\$100,000.00
						-	
						-	

Financing: TOTAL: \$100,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
Terry Lowery (02/5, 2021 16:11 EDT)
By Department Director

Date

[Signature]
Cal Entry from 5, 2021 14:13 EDT
Approved as to Form by City Attorney

11/05/2021
Date



By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216478

EFFECTIVE DATE

Nov 8, 2021

CITY SECRETARY
DALLAS, TEXAS

NOV 8 2021
NOV 2 AM 9:43

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Blackwell's Dancing Stars Academy	Supplier No.	VC20324
Subject:	Contract Fee Instructor		
Lead Dept:	PKR		

Action Requested: Authorize a contract fee instructor agreement with Blackwell Dancing Stars Academy. The vendor will provide Dance classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-0221

Contract Number:	PKR-2022-00018015	Contract Term:	NTP	to	10/31/22
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Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00018015	70-30 Split	
						-		
						-		
Financing:							TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Nov 8, 2021 17:07 CST)
By Department Director

Nov 8, 2021
Date

Milton Henderson
Approved as to Form by City Attorney
Nov 10, 2021
Date

Joey Zapata
Joey Zapata (Nov 8, 2021 17:08 CST)
By City Manager
Nov 8, 2021
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216479
		EFFECTIVE DATE
		Nov 8, 2021

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 2021 NOV 12 AM 9:43
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Kramb Co. DBA Ridgewood Gymnastics	Supplier No.	VS0000026751
Subject:	Contract Fee Instructor		
Lead Dept:	PKR		

Action Requested: Authorize a contract fee instructor agreement with Kramb Co. DBA Ridgewood Gymnastics. The vendor will provide Gymnastics classes to the citizens of Dallas.
 Contact: Leatrice Newhouse (214) 670-0221

Contract Number:	PKR-2022-00018017	Contract Term:	NTP	to	10/31/2022
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Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00018017	70-30 Split
						-	
						-	
Financing:						TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 Nov 8, 2021
 By Department Director Date

Christine Lanners
 Nov 10, 2021
 Approved as to Form by City Attorney Date

Jory Zapata
 Nov 8, 2021
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216480

EFFECTIVE DATE

Nov 9, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
2021 NOV 12 AM 9:43
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Cynthia Olvera Supplier No. VS0000057579

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement with Cynthia Olvera. The vendor will provide Karate classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-0221

Contract Number: PKR-2022-00018027 Contract Term: NTP to 10/31/2022

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00018027	70-30 Split
						-	
						-	
Financing:						TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Nov 9, 2021 14:15 CST)
By Department Director

Nov 9, 2021
Date

Milton Henderson
Milton Henderson (Nov 10, 2021 14:58 CST)
Approved as to Form by City Attorney Date

Joey Zapata
Joey Zapata (Nov 9, 2021 14:58 CST)
By City Manager Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 216481 EFFECTIVE DATE Nov 9, 2021
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1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition

RECEIVED
 2021 NOV 12 AM 9:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Vanette Davenport	Supplier No.	VC23797
Subject:	Contract Fee Instructor		
Lead Dept:	PKR		

Action Requested: Authorize a contract fee instructor agreement with Vanette Davenport. The vendor will provide Line Dancing classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-0221

Contract Number:	PKR-2022-00018018	Contract Term:	NTP	to	10/31/2022
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Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00018018	70-30 Split
						-	
						-	
Financing:						TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Nov 9, 2021 14:13 CST)
 By Department Director
 Date

Nov 9, 2021
 Date

Christine Lanners
Christine Lanners (Nov 10, 2021 18:14 CST)
 Approved as to Form by City Attorney
 Date

Nov 10, 2021
 Date

Joey Zapala
Joey Zapala (Nov 9, 2021 14:19 CST)
 By City Manager
 Date

Nov 9, 2021
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216482

EFFECTIVE DATE

SEP 17 2021

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 2021 NOV 12 PM 1:25
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Fidelity Management Trust Company Supplier No. VC0000010135

Subject: Trust Agreement and Recordkeeping Services

Lead Dept: City Controller's Office

Action Requested: Authorize a letter dated September 1, 2021 that removes one core investment option, effective October 28, 2021 related to the City of Dallas 457 Deferred Compensation Plan.

Contract Number: CCO-2016-00000452 Contract Term: to

Background: The Plan Board reviewed investment option alternatives presented by the service provider and on June 3, 2021 voted in favor of:
Mapping Invesco Diversified Dividend Fund to JPMorgan Equity Income Fund. As a result, the Invesco Diversified Dividend Fund will be frozen, contributions will be redirected and the frozen balances will be reallocated to the JPMorgan Equity Income Fund, effective as of market close (generally 4:00 p.m. Eastern time) on October 28 2021.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0.00
						-	
						-	
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Sheri Kowalski
Sheri Kowalski (Sep 17, 2021 06:01 CDT)
By Department Director


Sep 17, 2021
Date

Willow Sanchez
Approved as to Form by City Attorney
WS
Date

Sep 17, 2021
Date

Joey Zapata
Joey Zapata (Sep 17, 2021 09:21 CDT)
By City Manager

Sep 17, 2021
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 216483 EFFECTIVE DATE SEP 17 2021
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1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV 2 PM 1:26
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Fidelity Management Trust Company Supplier No. VC0000010135

Subject: Trust Agreement and Recordkeeping Services

Lead Dept: City Controller's Office

Action Requested: Authorize a letter dated September 1, 2021 that removes one core investment option, effective October 28, 2021 related to the City of Dallas 401(k) Retirement Savings Plan.

Contract Number: CCO-2016-00000451 Contract Term: to

Background: The Plan Board reviewed investment option alternatives presented by the service provider and on June 3, 2021 voted in favor of:
Mapping Invesco Diversified Dividend Fund to JPMorgan Equity Income Fund. As a result, the Invesco Diversified Dividend Fund will be frozen, contributions will be redirected and the frozen balances will be reallocated to the JPMorgan Equity Income Fund, effective as of market close (generally 4:00 p.m. Eastern time) on October 28, 2021.


HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us>


- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	0.00	
						-		
						-		
Financing:							TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Sheri Kowalski (Sep 17, 2021 06:01 CDT) Sep 17, 2021 Willow Sanchez Sep 17, 2021
 By Department Director Date Approved as to Form by City Attorney Date


 Joey Zapata (Sep 17, 2021 09:21 CDT) Sep 17, 2021
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216484
EFFECTIVE DATE

Oct 27, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 12 PM 1:27
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **JENNIFER GONZALES** Supplier No. **VC15389**

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present Hip Hop dance performances and movements workshops as directed by the Office of Arts and Culture. The movement workshops challenges students of all ages, improves motor learning skills, and inspires creativity while educating participants on the History of Hip Hop as it relates to breakdance, house music, and Latin dances such as cumbia, bachata, merengue, salsa, and fusion. Performances are suitable for all ages and can be done virtually. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: **OCA-2021-00017268 (CR-00025779)** Contract Term: **10/29/2021** to **9/30/2022**

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$7,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$7,000.00	
Financing:							TOTAL:	\$7,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Oct 27, 2021 09:27 CDT)
By Department Director

Oct 27, 2021
Date

Kristine Nguyen
Kristine Nguyen (Nov 12, 2021 10:21 CST)
Approved as to Form by City Attorney

Nov 12, 2021
Date

Joey Zapata
Joey Zapata (Oct 27, 2021 09:32 CDT)
By City Manager

Oct 27, 2021
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
216485
EFFECTIVE DATE
September 3, 2021

RECEIVED
 2021 NO 12 PM 1:27
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Western States Arts Federation Supplier No. VS0000002625

Subject: Call for Artists Agreement

Lead Dept: Office of Arts and Culture

Action Requested: Westaf will provide access to online software in support of artists' submissions for Calls for Entry to public art projects posted by the City of Dallas Office of Arts and Culture. Contract cost: \$475
~~\$500.00~~ WS

Contract Number: OCA-2021-00017316 Contract Term: September 2, 2021 to February 12, 2021

Background: Western States Arts Federation is the host of the Café (call for artists) providing online software access for artists to submit entries to public art projects posted by the Office of Cultural Affairs Public Art Program. This is a nationally recognized service program for public art and exhibition solicitations.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0131	AVI	W387		4112			\$475500.00 WS
Financing:							TOTAL: \$475500.00 WS

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Sep 3, 2021 07:11 PDT)

Sep 3, 2021
Date

Willow Sanchez
Approved as to Form by City Attorney

Oct 14, 2021
Date

Joey Zapata
Joey Zapata (Sep 3, 2021 09:33 CDT)

Sep 3, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216486

EFFECTIVE DATE

Nov 15, 2021

RECEIVED
 NOV 15 AMO: 11
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): City Consent to Assignment and Consent to Collateral Assignment
 - Collateral Assignment
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Burchfield & Partners, LLC Supplier No. _____

Subject: Consent to Assignment and Consent to Collateral Assignment

Lead Dept: Aviation

Action Requested: Authorize Administrative Action for the City's Consent to Assignment and Consent to Collateral Assignment from Burchfield & Partners, LLC to Burchfield Hangar Phase-I, LP and then from Burchfield Hangar Phase-I, LP to MapleMark Bank.

Contract Number: _____ Contract Term: _____ to _____

Background: Effective March 8, 2019, Burchfield & Partners, LLC ("BP") entered into that certain Lease of Land at Dallas Executive Airport and that certain Development Agreement for the development of certain capital improvements at the Airport. BP now desires to assign all of its right in the Development Agreement, including the right to reimbursement funds, to Burchfield Hangar Phase-I, LP ("Borrower"), an entity BP formed to act as the developer pursuant to the Development Agreement. Further, Borrower then desires to assign its rights in the Development Agreement, including the right to reimbursement funds, to MapleMark Bank, as the lender of financing, to partially finance the improvements to be constructed at the Airport.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	N/A	N/A	N/A	N/A	N/A	- N/A	N/A
						-	
						-	
Financing:						TOTAL:	


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director 11/15/2021
 Date

Approved as to Form by City Attorney 11/15/2021
 Date

By City Manager 11/15/2021
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 216487 EFFECTIVE DATE
		Nov 10, 2021

1. Place an "X" in the appropriate box for the approval of:

<input checked="" type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2021 NOV 15 AM 11:28
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	IT Federal Sales, LLC	Supplier No.	VS98742
Subject:	Metasploit Software Subscription		
Lead Dept:	Information & Technology Services		

Action Requested:	Authorize a services contract for Metasploit software subscription pursuant to terms of GSA contract GS-35F-0494T.						
	Contract Number:	DSV-2022-00017807	Contract Term:	11/19/2021	to	11/18/2024	

Background: Metasploit is a penetration testing software that tests for vulnerabilities in the City's network. The City's IT Security division will use the software as a tool to learn about network vulnerabilities and remediate those vulnerabilities to operate information systems in a more secure environment.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input checked="" type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1947		3099		- DSV-2022-00017807	\$57,300.00
						-	
						-	
Financing:						TOTAL:	\$57,300.00
Data Services Fund							

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

Nty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

 William Zielinski (Oct 7, 2021 16:47 CDT) By Department Director	Oct 7, 2021 Date	 Willow Sanchez (Nov 14, 2021 16:45 CST) Approved as to Form by City Attorney	Nov 14, 2021 Date
 Joey Zapata (Nov 10, 2021 16:12 CST) By City Manager	Nov 10, 2021 Date	W S	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216488

EFFECTIVE DATE

Nov 8, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
NOV 15 PM 1:40
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Juan Cervantes Supplier No. VS99986

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement with Juan Cervantes. The vendor will provide Boxing classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-0221

Contract Number:	PKR-2022-00018024	Contract Term:	NTP	to	10/31/2022
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Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00018024	70-30 Split	
						-		
						-		
Financing:							TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
Date: Nov 8, 2021

Approved as to Form by City Attorney
Date: Nov 12, 2021

By City Manager
Date: Nov 8, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216489

EFFECTIVE DATE

Nov 9, 2021

RECEIVED
 2021 NOV 10 PM 1:40
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through informal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Jon Fewell Supplier No. VC0000000836

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement with Jon Fewell. The vendor will provide Ballet and Tap classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-0221

Contract Number: PKR-2022-00018025 Contract Term: NTP to 10/31/2022

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00018025	70-30 Split
						-	
						-	
Financing:						TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director


Nov 9, 2021
Date

Approved as to Form by City Attorney


Nov 12, 2021
Date

By City Manager

Nov 9, 2021
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION	
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		216490
			EFFECTIVE DATE
			11/15/2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
<input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input checked="" type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.	

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Supplier Name: Freese and Nichols, Inc.	Supplier No. 347200
---	---------------------

Subject: Abrams Rd. Pump Station and Reservoir Rehabilitation Project

Lead Dept: Dallas Water Utilities – Water Facilities Project Management

Action Requested: Authorize Supplemental Agreement No. 2 to the professional services contract with Freese & Nichols Inc. for additional engineering design associated with the proposed rehabilitation of the Abrams 10 MG Ground Storage Reservoir. Supplemental Agreement No. 2 increases the contract amount by \$98,361.00 to a new total of \$1,874,384.00

Contract Number:	DWU-2016-00000936	Contract Term:	9/10/21	to	9/10/22
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Background: Abrams Rd. pump station and reservoir rehab project has been on hold since September 2017. The additional fee is to address the additional design effort required to complete the design and combine construction documents for both Abrams Tank and Meandering Way Tank improvements. It is anticipated that another amendment will be required for construction phase services as part of the construction.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
5115	DWU	PW40		4111	714403	- DWU714403EA	\$98,361.00
						-	
						-	
Financing: Water Capital Improvement G Fund						TOTAL:	98,361.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	2	14-1698	10/8/2014	\$490,000.00	\$1,286,023.00	\$1,874,384.00	73.86%

APPRO November 11, 2021 VAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
Terry Lowery (Nov 15, 2021 13:49 CST)
By Department Director _____ Date 11/15/21

Michael Doss
Approved as to Form by City Attorney _____ Date 11/15/21


By City Manager _____ Date 11/15/21



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216491

EFFECTIVE DATE

Nov 9, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARIAL
DALLAS, TEXAS
2021 NOV 15 PM 4:02
RECEIVED

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **SOUL REP THEATRE COMPANY** Supplier No. 351177

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "Shakin' the Mess Outta Misery by Shay Youngblood" a play that will be in person and streamed live. This full-length play tells the "coming of age" story of a young Black girl in the South in the 1960s and the various women in the community, some blood related, some not, who shaped her life after the death of her mother. This will be an open to the public event and will be filmed at an outside venue in Dallas. Consultant will follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017440 (CR-00025751) Contract Term: 11/12/2021 to 9/30/2022

Background: The fee for this service is \$10,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,500.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$5,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,500.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$10,000.00
Financing: General Fund						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps (Nov 9, 2021 16:55 CST)
By Department Director


Nov 9, 2021
Date

Approved as to Form by City Attorney
Date

Nov 12, 2021
Date

Joey Zapata (Nov 9, 2021 22:25 CST)
By City Manager

Nov 9, 2021
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216492
		EFFECTIVE DATE
		Nov 10, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Uriel Vazquez** Supplier No. VC23726

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "Together in Harmony Dallas '22" a series of multi-media-interactive concerts featuring Nova Pangea along with local multicultural-musicians and artists such as graphic designers, visual arts, audio engineers, filmmakers, writers, poets, social advocates and volunteers to create awareness about the needs of the Deaf and Hard of Hearing Community (DHOH) in Dallas. There will be eight on-line shows and one in-person event which will feature videos with the lyrics of Nova Pangea's songs, Carmina (lead singer) singing with a headset microphone (for lip reading), and an American Sign Language (ASL) interpreter will translate Nova Pangea's song-lyrics in English to the (DHOH) community. There will also be a digital art gallery from (DHOH) artists accompanying the concerts. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017440 (CR-00025824) Contract Term: 11/19/2021 to 9/30/2022

Background: The fee for this service is \$7,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,875.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,750.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1,875.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$7,500.00
Financing: General Fund						TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



 Jennifer Scripps (Nov 10, 2021 10:50 CST)
 By Department Director

Nov 10, 2021
 Date


 Lisa Mares
 Approved as to Form by City Attorney
 Nov 10, 2021
 Date


 Joey Zapata (Nov 10, 2021 11:00 CST)
 By City Manager

Nov 10, 2021
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 216493
		EFFECTIVE DATE
		Nov 8, 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2021 NOV 15 PM 4:46
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	White Rock Lake Foundation	Supplier No.	
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Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the White Rock Lake Foundation to engage in park clean-ups, tree plantings, and fund amenities to improve and enhance White Rock Lake at no cost to the City.
Contact: Sloan Anderson (214) 670-0203

Contract Number:	PKR-2021-00016723	Contract Term:	11/8/2021	to	11/7/2022
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Background: The White Rock Foundation is a committed organization that is dedicated to the improvement of the community in which they work, live, and serve.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	NA PKR-2021-00016723	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Nov 8, 2021 17:03 CST)

By Department Director

Nov 8, 2021

Date

Joey Zapata
Joey Zapata (Nov 8, 2021 11:09 CST)

By City Manager

Consuelo R Tankersley
Consuelo R Tankersley (Nov 15, 2021 14:23 CST)

Approved as to Form by City Attorney


Nov 8, 2021

Date

Nov 15, 2021

Date

MH
MH

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216494
		EFFECTIVE DATE
		Oct 15, 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2021 NOV 16 AM 9:09
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: ROUTESMART TECHNOLOGIES, INC.	Supplier No. VC19960
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Subject: SANITATION SERVICES LOCATION ROUTING

Lead Dept: SANITATION SERVICES

Action Requested: Agreement for rerouting services with Sole-Source provider of collection routing software, as used by the garbage/recycling/brush portion of Sanitation Services.

Contract Number:	SAN-2021-000-17335	Contract Term:	11/01/2021	to	10/31/2022
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Background: Sanitation Services utilizes a proprietary software package for the efficient collection of recycling and garbage. The software allows the department to vary and adjust any of the hundreds of collection routes that are used daily. Optimize the garbage and recycle routes as an effort to increase efficiency and reduce loss time and resources. The software vendor provides technical support as needed and software upgrades on a yearly basis. This contract also allows for a limited number of developer hours as needed

HUB
Check appropriate Box
<https://mycpa.cp.state.tx.us/tpa/sscmblsearch/>

<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0440	SAN	3581		3438		CX - SAN-2021-000-17335	\$70,200.00
						-	
						-	
Financing:						TOTAL:	\$70,200.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jay Council
Jay Council (Oct 15, 2021 11:54 CDT)

Oct 15, 2021

Willow Sanchez

Nov 16, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date


Joey Zapata
Joey Zapata (Oct 15, 2021 12:02 CDT)

Oct 15, 2021

By City Manager

Date

JX

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	216495	
	EFFECTIVE DATE	
	Nov 9, 2021	

**See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.**

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DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Lakewood Trails Neighborhood Association	Supplier No.	
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Subject:	Beautification Agreement
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Lead Dept:	Park and Recreation
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Action Requested:	Authorize a Beautification Agreement with The Lakewood Trails Neighborhood Association to pick up litter and debris, plant, and maintain areas along the SoPac Trail, to include the respite at Santa Barbara and Abbey Ct. and fund services and amenities all in coordination with the Park and Recreation Department. Contact: Sloan Anderson (214) 670-0203				
Contract Number:	PKR-2021-00015833	Contract Term:	11/15/2021	to	11/14/2022

Background: The Lakewood Trails Neighborhood Association is a volunteer organization formed to support, maintain and beautify the parks and trails. This organization has helped make enhancements to the trail and wishes to continue to do so

HUB Check	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
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	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
<i>rmb</i> Funding:	N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2021-00015833	\$0.00
							-	
							-	
	Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>John Jenkins</u> <small>John Jenkins (Nov 9, 2021 14:14 CST)</small> By Department Director	Nov 9, 2021 <u>Joey Zapata</u> <small>Joey Zapata (Nov 9, 2021 14:34 CST)</small> By City Manager	<u>Consuelo R Tankersley</u> <small>Consuelo R Tankersley (Nov 15, 2021 17:36 CST)</small> Approved as to Form by City Attorney Nov 9, 2021	Nov 15, 2021 Date
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CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216496

EFFECTIVE DATE

Sep 21, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2021 NOV 6 AM 11:06
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Shade Structure, Inc. dba USA Shade & Fabric Structures, Inc. Supplier No. VS0000027431

Subject: Shade Fabric Replacement

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$23,606.00 for Shade Structure, Inc. dba USA Shade & Fabric Structures, Inc. The vendor will replace and install shade structures at Bahama Beach Waterpark. Services to include labor and materials to replace and install nine (9) 20' Coolbrella Fabric Shadesure, two (2) 14x14 single post, one (1) 30'x40' Shadesure and one (1) 30' Hexagon Shadesure. Buyboard 592-19
Contact: Richard Sharnsky (214) 671-0821

Contract Number: PKR-2021-00017566 Contract Term: NTP to JAN 04 2022

Background: USA Shade & Fabric Structures have installed all the original park shade structures. Including replacements and the newly added shade structures in the recent expansion. We have worked with them to enhance the park color scheme and increase the existing lifetime of the shade structures. Shade structures are a much-needed relief for guests during the extreme Texas summer temperatures.


HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/lpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR	5164		3210		CX PKR-2021-00017566	\$23,606.00	
Financing:							TOTAL:	\$23,606.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

MH

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216497
		EFFECTIVE DATE
		OCT 22 2021

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 OCT 22 2021
 2:04 PM
 CITY SECRETARY
 DALLAS TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
 c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Donald Eugene Prentiss "DBA" D & J Electronics Supplier No. VS0000055910

Subject: Traffic Controller Equipment Maintenance and Repair

Lead Dept: Transportation

Action Requested: Authorize an agreement between the City of Dallas and selected vendor for the maintenance and repair of specified traffic controller equipment. For a one year period with the option to extend for an additional year if needed.

Contract Number:	TRN-2022-00017859	Contract Term:	10/21/2021	to	10/21/2022
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Background: There was a previous contract for the requested services that expired in 2020, TRN-2017-00003750. The traffic controller equipment previously serviced still requires maintenance to ensure the traffic signals remain in working order.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	TRN	3049	PB24	3110	-	CX TRN-2022-00017859	\$ 49,850.00	
						-		
						-		
Financing:							TOTAL:	\$ 49,850.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ghassan Khankarli
By Department Director **Oct 21, 2021**
Date

Michael Doss
Approved as to Form by City Attorney **Nov 16, 2021**
Date

[Signature]
By City Manager **Oct 22, 2021**
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216498

EFFECTIVE DATE

11-4-2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2021 NOV 16 PM 2:18
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Texas Commission on Environmental Quality (TCEQ) Supplier No. 349633

Subject: Agreement & Application to apply to the TCEQ Voluntary Cleanup Program (VCP)

Lead Dept: OEQ

Action Requested: Authorize Administration Action allowing the City of Dallas to apply to the Texas Commission on Environmental Quality (TCEQ) Voluntary Cleanup Program (VCP). No cost consideration to the City.

Contract Number:	OEQ-2021-00017746	Contract Term:	9/29/2021	to	9/29/2023
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Background: The City of Dallas is requesting oversight, review and approval from TCEQ staff in the Voluntary Cleanup Program pursuant to 361.604 of the Texas Solid Waste Disposal Act for property located at 10770 and 10818 C F Hawn Freeway (Proposed Maintenance District #2 Service Center), Dallas, Dallas County, Texas

HUB
Check appropriate Box
<https://mycpe.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shirley E. Delgado 10/19/21
By Department Director Date

da
Approved as to Form by City Attorney Date
Nov 4, 2021

RJR
By City Manager Date
Nov 4, 2021



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216499

EFFECTIVE DATE

11-4-2021

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CITY SECRETARY
DALLAS TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Texas Commission on Environmental Quality (TCEQ)	Supplier No.	349633
Subject:	Agreement & Application to apply to the TCEQ Voluntary Cleanup Program (VCP)		
Lead Dept:	OEQ		

Action Requested:	Authorize Administration Action allowing the City of Dallas to apply to the Texas Commission on Environmental Quality (TCEQ) Voluntary Cleanup Program (VCP). No cost consideration to the City.						
Contract Number:	OEQ-2021-00017745	Contract Term:	9/29/2021	to	9/29/2023		

Background: The City of Dallas is requesting oversight, review and approval from TCEQ staff in the Voluntary Cleanup Program pursuant to 361.604 of the Texas Solid Waste Disposal Act for property located at 2300 and 2302 Singleton Boulevard (Proposed Fire Station 36), Dallas, Dallas County, Texas.

HUB
Check appropriate Box
<https://mycpe.cpa.state.tx.us/tpasscmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shirley E. Alvarado 10-19-21
By Department Director Date

WA
Approved as to Form by City Attorney Date
Nov 4, 2021

MSR
By City Manager Date
Nov 4, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216500

EFFECTIVE DATE

November 16, 2021

MW

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 17 AM 9:19
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: REKJ Builders Limited Liability Company - Contractor
LARRY CROWDER - Homeowner

Supplier No. VC20926

Subject: Dallas Tomorrow Fund (DTF)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Dallas Tomorrow Fund (DTF) Program to provide repairs and/or rehabilitation to the property located at 1250 Woodburn Trl., Dallas, TX 75241, in an amount not to exceed \$16,720.00.

Contract Number:	HOU-2021-00017386	Contract Term:	Effective Date of the AA above	to	05/10/2022
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Background: On September 28, 2016 the Dallas City Council approved Ordinance No. 30236, which amended Chapter 27 Sec 16.13-16.23 of the Dallas City Code ("Code"), changing the process of referring persons determined financially unable to repair or rehabilitate their property or premises in compliance with the Code. DTF must be used for the sole purpose of rehabilitating and/or repairing properties and premises in the city for persons who are found unable to financially comply with notice of violation issued by the director under Section 27-16 of the Code. Funding for the repairs/rehabilitation is derived from the Contract for Services executed between the City and Contractor, as authorized by City Council Resolution No. 20-1555, approved on October 13, 2020.

HUB
Check appropriate Box
<https://mycpa.ca.a.state.tx.us/tpa/sscmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera

By Department Director

Nov 16, 2021

Date

MPS

Approved as to Form by City Attorney

MS

Nov 16, 2021

Date


Qui de John

By City Manager

Nov 16, 2021

Date

8/11/21

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216501
		EFFECTIVE DATE
		November 16, 2021 <i>M.W.</i>

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): <small>NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</small>

RECEIVED
 2021 NOV 17 AM 9:10
 CITY SECRETARY
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Miko Trucking, Inc. - Contractor Luisa K Rodriguez - Homeowner	Supplier No.	VS0000010476
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Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide a grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 5515 Bernal Dr., Dallas, Texas 75212 in an amount not to exceed \$9,675.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB Check appropriate Box

<https://mycpa.ca.a.state.tx.us/tpa/sscmlsearch/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


David Noguera
 By Department Director

Nov 16, 2021
 Date


 By City Manager

MPS
 Approved as to Form by City Attorney

Nov 16, 2021
 Date


 MS



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216502

EFFECTIVE DATE

Nov 15, 2021

RECEIVED
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 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Elegant Princess Diamonds Corp Supplier No. VC20247

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement with Elegant Princess Diamonds Corp. The vendor will provide Dance, Hip Hop, Cheer, Battle Squad, Pom-Pom, African Dance and Majorette Skills classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-0221

Contract Number: PKR-2022-00018021 Contract Term: NTP to 10/31/2022

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00018021	70-30 Split
						-	
						-	
Financing:						TOTAL:	N/A


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director
Nov 15, 2021
Date

Christine Lanners
Approved as to Form by City Attorney
Nov 16, 2021
Date

Joey Zapata
By City Manager
Nov 15, 2021
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h2>216503</h2>
		EFFECTIVE DATE Nov 10, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	GREATER DALLAS YOUTH ORCHESTRA	Supplier No.	219235
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall produce "All City Band and All City Orchestra" an ensemble of the best musical talent from across the City of Dallas and DISD. There will be one all city orchestra group that will have a concert at a DISD middle school and all city band will be divided into a middle school and high school group and the concert will be held at DISD schools. All three ensembles will have a 2-hour evening rehearsal on Friday night, 6-hour daytime rehearsal on Saturday leading to a free All City Band / Orchestra concert on Saturday evening culminating the two-day experience. Consultant will run three sets of auditions and plans to hire over 20 contracted professional musicians from Dallas to select the students from a blind audition process. All productions will be free and open to the public. CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2021-00017440 (CR-00025757)	Contract Term:	11/19/2021	to	9/30/2022
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Background: The fee for this service is \$10,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,500.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$5,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,500.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$10,000.00
Financing:						TOTAL:	\$10,000.00
General Fund							

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennife Scripps (Nov 10, 2021 10:39 CST)
 By Department Director

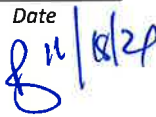
Nov 10, 2021
 Date


 Approved as to Form by City Attorney

Nov 16, 2021
 Date


 Joey Zapata (Nov 10, 2021 11:00 CST)
 By City Manager

Nov 10, 2021
 Date





ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216504

EFFECTIVE DATE

Nov 5, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **FRIDA N LOZANO** Supplier No. VS0000032876

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "TRENZANDO: Stories of Affirmation – Tour II" a workshop aimed at women to explore and reflect on the ancestral meanings of hair and braids in diverse cultures and in their own cultural roots. Each workshop will feature a special guest who will share their personal story of their hair and its importance in their culture. Participants will share part of their writings, in a demonstration that will reflect on what they have learned and will culminate in a final performance. These workshops will occur in four distinct locations in the City of Dallas and will be free and open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017440 (CR-00025741) Contract Term: 11/15/2021 to 9/30/2022

Background: The fee for this service is \$7,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,875.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,750.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1,875.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$7,500.00
Financing: General Fund						TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Nov 5, 2021 15:19 CDT)
By Department Director

Nov 5, 2021
Date


MPS
Approved as to Form by City Attorney

Nov 16, 2021
Date

Joey Zapata
Joey Zapata (Nov 5, 2021 15:40 CDT)
By City Manager

Nov 5, 2021
Date

gub

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216505
		EFFECTIVE DATE
		Nov 16, 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	City of Sachse	Supplier No.	VC0000000576
Subject:	Establish an Interlocal Agreement related to the P25 Radio System Project		
Lead Dept:	Information and Technology Services		

Action Requested:	Establish an Interlocal Agreement with the City of Sachse for implementation of a new citywide radio system.						
	Contract Number:	DSV-2021-00016215	Contract Term:	4/26/2021	to	4/25/2036	

Background: The City of Dallas is implementing a new P25 Radio System. The implementation of this system will provide the City with a P25 compliant radio system. This interlocal Agreement will allow the City to share the radio system premises for the installation, operation, and maintenance of necessary facilities and equipment needed to complete the new P25 Radio System Project. Council Resolution No. 21-0484, approved March 24, 2021, authorizes the City Manager to enter into an Interlocal Agreements related to implementation of the City's P25 Radio System Project.

HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmb/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0197	DSV	1812		3110		- N/A	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director

Nov 16, 2021
 Date



 Approved as to Form by City Attorney

Nov 17, 2021
 Date


 By City Manager

Nov 16, 2021
 Date

8/16/21

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216506
		EFFECTIVE DATE
		OCT 26 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of ~~\$70,000~~ ^{\$100,000} or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. ND
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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NOV 17 PM 5:04
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	MTM Recognition Corporation	Vendor No.	
Subject:	Invoice Requisition (Invoice #6048204)		
Lead Dept:	Municipal Court Judiciary (CTJ)		


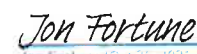

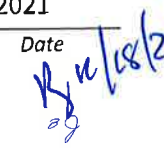
Action Requested:	Authorize the ratification of payment for invoice # 6048204 – MTM Recognition Corp.						
	Contract Number:	CTJ-2021-00016829	Contract Term:	NA	to	NA	

Background: Dallas City Marshall/Bailiffs ordered new police badges on 11/30/2020 through MTM Recognition Corp. The DMO Bailiffs have not had new police badges in over thirty years and wanted to be in conformity with the Dallas City Marshal Officers at 1600 Chestnut, who just ordered new police badges two years ago from MTM Recognition Corp. DMO Bailiffs were granted approval to upgrade their police badges through Chief Marshal Gary Lindsey and advised to contact MTM Recognition. I contacted the above company and placed the new badge order through Marci Straw (Account Agent) who informed me that the Dallas City Marshals Office had an account with their company and not DMO (CTJ Dept). Corrections were explained and corrected by Marci Straw. (See attached Letter of Explanation)

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	CTJ	1051	000-CTJ	3099	NA	MTM Recognition Invoice # 6048204	\$6105.54
							-	
							-	
Financing:							TOTAL:	\$6105.54

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director Date <u>Oct 25, 2021</u> Date  By City Manager	Approved as to Form by City Attorney Date <u>Oct 26, 2021</u> Date  Michael Doss	Date <u>Nov 17, 2021</u> 
---	--	--



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216507

EFFECTIVE DATE

November 17, 2021 *ML ML*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV 18 AM 9:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: REKJ Builders Limited Liability Company - Contractor
Paulette Brody - Homeowner

Supplier No. VC20926

Subject: Dallas Tomorrow Fund (DTF)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Dallas Tomorrow Fund (DTF) Program to provide repairs and/or rehabilitation to the property located at 2229 Babalos Ln., Dallas, TX 75228, in an amount not to exceed \$19,370.00.

Contract Number:	HOU-2021-00017390	Contract Term:	Effective Date of the AA above	to	05/10/2022
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Background: On September 28, 2016 the Dallas City Council approved Ordinance No. 30236, which amended Chapter 27 Sec 16.13-16.23 of the Dallas City Code ("Code"), changing the process of referring persons determined financially unable to repair or rehabilitate their property or premises in compliance with the Code. DTF must be used for the sole purpose of rehabilitating and/or repairing properties and premises in the city for persons who are found unable to financially comply with notice of violation issued by the director under Section 27-16 of the Code. Funding for the repairs/rehabilitation is derived from the Contract for Services executed between the City and Contractor, as authorized by City Council Resolution No. 20-1555, approved on October 13, 2020.

HUB
Check appropriate Box
<https://mycpa.cp.state.tx.us/tpa/sscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
By Department Director
Date: Nov 17, 2021

Tasherna L. Byrd
Approved as to Form by City Attorney **TLB**
Date: Nov 17, 2021

Eric A. Johnson
By City Manager
Date: Nov 17, 2021

Ku/18/21



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216508

EFFECTIVE DATE

November 9, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 NOV 18 AM 9:30
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Adrian Benitez and Valery Arriaga Cruz Supplier No. _____

Subject: Dallas Homebuyer Assistance Program

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execution of the City of Dallas Homebuyer Written Agreements (HOME/CDBG) for down payment assistance for the total amount of \$15,800.00 (\$7,900 in HOME funds and \$7,900 in CDBG funds). Funds have been appropriated by previous City Council resolution.

Contract Number: HOU-2022-00017946 Contract Term: _____ to _____

Background: Mr. Benitez and Ms. Cruz were approved for purchase of property at 2517 Sylvia St. using HOME funds (\$7,900.00) and CDBG funds (\$7,900.00) for homebuyer assistance. The city provided the DHAP program pursuant to Council Resolution 21-1450 on September 9, 2021 to provide homebuyer assistance to households with income between 60% to 80% of the AMI. Funding has been appropriated under a prior Resolution.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0.00
						-	0.00
						-	0.00
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	n/a	n/a	n/a	0.00	0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera

By Department Director

Nov 8, 2021

Date

[Signature]

Approved as to Form by City Attorney

Nov 15, 2021

Date

[Signature]

By City Manager

Nov 9, 2021

Date

[Signature] AS
11/15/21



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216509

EFFECTIVE DATE

Sep 16, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 021 NOV 18 AM 9:58
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No *NR*

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Society of European Songwriters Authors & Composers (SESAC) Vendor No. 265827

Subject: Music Royalty Fees

Lead Dept: Office of Arts and Cultural/ WRR-FM

Action Requested: Authorization to pay music royalty fees due for the service period of January 1 2021 thru December 31, 2022 and to encumber funds to cover these services. The Radio Music License Committee (RMLC) and SESAC have finally come to an agreement and signatures are requested on the new agreed contract **which is retroactive to January 1, 2019.** *AS*

Contract Number: OCA-2019-00008849 Contract Term: 01/01/2021 to 12/31/2022

Background: This AA will allow WRR to continue to broadcast music licensed by SESAC, for the next 24 months. Once the new contract from RMLC is approved and signed by the City of Dallas. The new license agreement between SESAC and RMLC, period that covers January 1, 2019 through December 31, 2022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0140	OCA	1067		3074		(CX) OCA-2019-00008849	\$10,000.00	
						-		
						-		
Financing:							TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 Joelyne Scripps (Sep 16, 2020 13:57 CDT)

Sep 16, 2020

By Department Director

Date

[Signature]

Approved as to Form by City Attorney

5/6/2021

Date *AS*

[Signature]
 Joey Zapata (Sep 16, 2020 14:04 CDT)

Sep 16, 2020

By City Manager

Date

[Handwritten initials]



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216510

EFFECTIVE DATE

Oct 8, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV 18 PM 2:24
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Freese & Nichols, Inc. Supplier No. 347200

Subject: Southeast Service Center Canopy Foundation Design

Lead Dept: Office of Bond and Construction Management

Action Requested: Authorize Supplemental Agreement #1 for a change in the scope of work and a contract term extension to the professional services contract with Freese & Nichols, Inc. for canopy foundation designs and flex base parking lot at Southeast Service Center, located on 2761 Municipal Street in an amount not to exceed \$21,790, increasing the total contract amount from \$49,040.00 to \$70,830.00

Contract Number:	BON-2021-00015108	Contract Term:	12/10/20	to	6/30/22
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Background: As part of renovations to the Southeast Service Center, the client department has requested the installation of three (3) vehicle canopies and a flex base parking lot at Southeast Service Center to allow staff to work on light and heavy vehicles and allow for an additional vehicle pick-up location. This action will authorize Supplemental Agreement #1 for a contract term extension and to eliminate the light vehicle shop canopy foundation design from the original scope of work and add geotechnical and construction management services.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1T60	BSD	T743	CFCR	4112	PB06T743	- BON-2021-00015108	\$21,790.00
						-	
						-	
Financing:						TOTAL:	\$21,790.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	21-5061	12/10/20	\$49,040.00	0	\$ 70,830.00	44.4%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Adriana Castaneda (Oct 8, 2021 11:25 CDT)
By Department Director

Oct 8, 2021
Date

Approved as to Form by City Attorney

Nov 18, 2021
Date

By City Manager

Oct 8, 2021
Date

6/18/21



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216511

EFFECTIVE DATE

Oct 26, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV 18 PM 2:36
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: United Electronic Recycling, LLC Supplier No. VS0000085553

Subject: FOR THE DESTRUCTION OF SEIZED GAMBLING DEVICES

Lead Dept: DPD

Action Requested: Authorize a 25% price increase for a 3-year contract for BKZ1811.

Contract Number: DPD-2019-00009921 Contract Term: to

Background: On August 23, 2018, a formal request for competitive sealed proposal was advertised to retain a company for consignment and destruction of seized gambling devices. The solicitation closed on November 15, 2018, with three proposals submitted (one withdrew). After committee evaluation, the proposal scores were tabulated, and the most advantageous proposer was identified.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0411	DPD	6367		3099		- BKZ1811	\$ 5400.00	
						-		
						-		
Financing:							TOTAL:	\$ 5400.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	NA	AA 19-6186	06/19/2019	\$21,600.00	NA	\$ 27,000.00	25%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Lonzo Anderson
Lonzo Anderson (Oct 26, 2021 14:32 CDT)
By Department Director Date


Oct 26, 2021

Don Knight
Approved as to Form by City Attorney Date
Nov 12, 2021

Jon Fortune
Jon Fortune (Oct 26, 2021 14:41 CDT)
By City Manager Date

Oct 26, 2021

8/11/18/24

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216512
		EFFECTIVE DATE
		Oct 27, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No


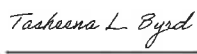

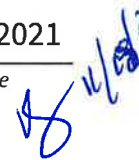
RECEIVED

NOV 18 PM 3:08

CITY SECRETARY
DALLAS, TEXAS

Supplier Name:	JESUS EVELIO FLORES					Supplier No.	VS0000018327		
Subject:	Professional Services								
Lead Dept:	Office of Arts and Culture								
Action Requested:	Consultant shall present dance and drumming performances and workshops as directed by the Office of Arts and Culture, derived from the Danza Mexihka (Azteca) evolving from the spiritual tradition of the Mexihka. The consultant shall also provide workshops that include drumming, dancing, singing tribal songs, oral history and create art like dream catchers, feather fan making and "eyes of god" with yarn. Performances and workshops are suitable for all ages and can be virtually. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.								
	Contract Number:	OCA-2021-00017268 (CR-00025774)			Contract Term:	11/01/2021	to	9/30/2022	
Background:	Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of \$15,000.00 . Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.								
HUB Check appropriate Box	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.								
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
	0001	OCA	4878		3089	CAP	MASC	OCA-2021-00017268	\$15,000.00
	Financing:								TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage		
						\$ 0.00	%		

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Jennifer Scripps (Oct 27, 2021 13:02 CDT) By Department Director	Oct 27, 2021 Date	 Tashana L. Byrd Approved as to Form by City Attorney	Nov 16, 2021 Date
 Joey Zapata (Oct 27, 2021 13:07 CDT) By City Manager	Oct 27, 2021 Date		



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216513

EFFECTIVE DATE

NOV 10 2021

RECEIVED
 NOV 19 AM 9:47
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Texas Department of Transportation (TxDOT) Supplier No. 020318

Subject: Cost Overrun for CSJ 0918-47-250, etc., LPAFA for HSIP 5 Off-System Intersections at Corinth Street and Morrell Avenue, etc.

Lead Dept: Transportation

Action Requested: Authorize an expenditure to the Texas Department of Transportation for cost overrun for bids received for the CSJ 0918-47-250, etc., 5 Off-System Intersections Highway Safety Improvement Project at Corinth Street and Morrell Avenue, etc., in an amount not to exceed \$44,690.13 – Financing: General Fund

Contract Number: TRN-2019-00011106 Contract Term: N/A to N/A


Background: The City of Dallas entered into an Local Project Advance Funding Agreement (LPAFA) with the Texas Department of Transportation for a U.S. Department of Transportation – Federal Highway Administration 2018 Highway Safety Improvement Program Grant project to design, upgrade, and construct five traffic signals and associated off-system intersection improvements at: Corinth Street at Morrell Avenue; Camp Wisdom Road at Polk Street; Eighth Street at Marsalis Avenue; Hampton Road at Kiest Boulevard; and Hampton Road at Wheatland Road, approved by Council September 25, 2019, by CR No. 19-1491. That resolution approved the City to issue a warrant check for \$244,554.00, which included \$69,894.00 for state fees. This Administrative Action is approving a cost overrun of \$44,690.13 on the construction, based on the final bid tabulation (attached). The LPAFA requires the City to cover any cost overruns for the project.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	TRN	3049		4820		- TRN-2019-00011106	\$44,690.13
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	19-1491	9-25-2019	\$244,554.00		\$289,244.13	18.2741%

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216514
		EFFECTIVE DATE
		Nov 19, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

 RECEIVED
 21 NOV 19 PM 12:03
 CITY SECRETARIAL
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	SCANTRON CORPORATION	Supplier No.	117076
Subject:	SCANNER AND 3-YEAR MAINTENANCE		
Lead Dept:	Dallas Police Department (DPD)		

Action Requested:	Authorize the purchase of OpScan 4ES OMR scanner to score psychological tests that are required to be administered. The purchase of the scanner includes installation and 3-year service maintenance agreement.						
	Contract Number:	DPD-2022-00017835	Contract Term:	11/1/21	to	11/1/24	

Background: This is a standardized processing psychological assessment instrument used to evaluate candidates for the positions of Police Officer, Telecommunicator, Public Service Officer, Reserve Police Officer, Dallas City Hall Security Officer, Dallas Fire Department, Arson Investigator's, and Dallas City Marshal's. In addition, pre-employment psychological testing is required by the Texas Commission on Law Enforcement (TCOLE) to obtain a Peace Officer or Telecommunicator License.




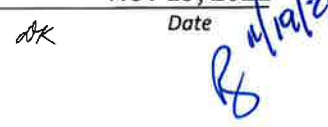
HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	DPD	1935		4890		- DPD-2022-00017835	5,597
	0001	DPD	1935		2735		- DPD-2022-00017835	2,605
	Financing:							TOTAL:

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	11/12/21 Date	 Approved as to Form by City Attorney	Nov 19, 2021 Date
 By City Manager	Nov 19, 2021 Date		



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216515

EFFECTIVE DATE

Nov 19, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 19 PM 12:04
 CITY SECRETAR
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: CHILDREN'S ADVOCACY CENTER FOR NORTH TEXAS Supplier No. _____

Subject: DENTON COUNTY RESPONSE PROTOCOL

Lead Dept: DALLAS POLICE DEPARTMENT (DPD)

Action Requested: To authorize agreement between Children's Advocacy Center for North Texas and Dallas Police Department to follow Denton County Child Sex Trafficking Response Protocols.

Contract Number: DPD-2022-00017934 Contract Term: _____ to _____

Background: Children's Advocacy Center for North Texas and the DPD will agree to support the Response Protocols for all Denton County Child Sex Trafficking case investigations. Both agencies agree to work collaboratively as stated in Memorandum of Understanding between Children's Advocacy Center for North Texas and DPD.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						- N/A	0.00	
						-		
						-		
Financing:							TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

11/12/21

Jon Fortune

Jon Fortune (Nov 19, 2021 09:29 CST)

By City Manager

Don Knight

Don Knight (Nov 19, 2021 10:35 CST)

Approved as to Form by City Attorney


Nov 19, 2021

Date

Nov 19, 2021

Date

Handwritten initials and date: DK, 11/19/21

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	216516	EFFECTIVE DATE
	Nov 19, 2021	

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

RECEIVED
2021 NOV 9 PM 12:01
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: CHILDREN'S ADVOCACY CENTER FOR NORTH TEXAS Supplier No. _____

Subject: MEMORANDUM OF UNDERSTANDING

Lead Dept: DALLAS POLICE DEPARTMENT

Action Requested: To authorize Memorandum of Understanding with Children's Advocacy Center for North Texas and Dallas Police Department to establish Denton County Child Sex Trafficking Protocol.

Contract Number: DPD-2021-00017761 Contract Term: _____ to _____

Background: The Memorandum of Understanding (MOU) with Children's Advocacy Center for North Texas and the Dallas Police Department (DPD) will agree to support the stated mission of Children's Advocacy Center for North Texas.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.





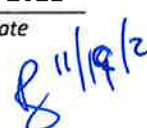
NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- N/A	0.00
						-	
						-	
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVED approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	11/12/21 Date	 Approved as to Form by City Attorney	Nov 19, 2021 Date
 By City Manager	Nov 19, 2021 Date		

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216517
		EFFECTIVE DATE
		Nov 19, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV 19 PM 2:28
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	GRAYSHIFT	Supplier No.	VC21596
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Subject: LICENSE RENEWAL

Lead Dept: Dallas Police Department (DPD)

Action Requested: Authorize purchase of license renewal to complete forensic data from cellular phones.

Contract Number:	DPD-2022-00017877	Contract Term:	7/30/2021	to	7/29/2022
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Background: The Dallas Police Department Fusion Center utilizes Grayshift Graykey device to extract forensic data from cellular phones to assist various investigations divisions in the prosecution of criminal cases. The device requires active license to complete data request by various departments throughout DPD.





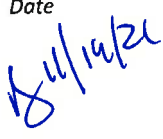
HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	F654	MGT	162C		3437		- DPD-2022-00017877	\$46,070.00
	Financing:						TOTAL:	\$46,070.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	11/19/21 Date	 Approved as to Form by City Attorney	Nov 19, 2021 Date
 Jon Fortune (Nov 19, 2021 09:30 CST) By City Manager	Nov 19, 2021 Date	 	



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216518

EFFECTIVE DATE

November 19, 2021 *ML*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV 19 PM 3:24
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Miko Trucking, Inc. - Contractor Lena Ruth Hayes - Homeowner	Supplier No.	VS0000010476
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Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 4049 Esmalda Dr., Dallas, Texas 75212 in an amount not to exceed \$8,553.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB
Check appropriate Box
<https://mycpa.ca.a.state.tx.us/tpa/sscmlbsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
By Department Director

Nov 4, 2021
Date

Kristine Nguyen
Approved as to Form by City Attorney

Nov 19, 2021
Date

Quintin Johnson
By City Manager

Nov 19, 2021
Date

8/1/2021



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216519

EFFECTIVE DATE

Nov 18, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 NOV 9 PM 3:31
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Miko Trucking, Inc. - Contractor Ronald High – Homeowner(s)	Supplier No.	VS0000010476
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Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 3329 Toronto Street, Dallas, Texas 75212 in an amount not to exceed \$9,975.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB
Check appropriate Box
<https://mycpa.cp.state.tx.us/tpa/sscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera

By Department Director

Nov 18, 2021

Date

Approved as to Form by City Attorney

Nov 19, 2021


Date AS

By City Manager

Nov 18, 2021

Date

12/4/21

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	216520	EFFECTIVE DATE
	November 16, 2021	

See Administrative Directive 4-05 for additional guidelines and routing.
 File the approved form and all necessary documentation with the
 City Secretary's Office to receive an official file stamp.

RECEIVED
 NOV 19 PM 3:45
 CITY SECRETARY
 DALLAS TEXAS

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Miko Trucking, Inc. - Contractor Sheyla Zamora - Homeowner	Supplier No.	VS0000010476
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Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide a grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 5031 Mexicana Rd., Dallas, Texas 75212 in an amount not to exceed \$4,935.00

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.




HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpa/sscblsearch/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	
							-	
							-	
	Financing:						TOTAL:	\$0.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<i>David Noguera</i> By Department Director	Nov 16, 2021 Date	 Approved as to Form by City Attorney	Nov 19, 2021 Date
 By City Manager	Nov 16, 2021 Date		



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216521

EFFECTIVE DATE

Nov 18, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV 19 PM 3:45
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Miko Trucking, Inc. - Contractor
Harvey Jones - Homeowner
Supplier No. VS0000010476

Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide a grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 3915 Vineyard Dr., Dallas, Texas 75212 in an amount not to exceed \$9,370.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB Check appropriate Box <https://mycpa.cp.state.tx.us/tpa/sscmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
By Department Director
Nov 18, 2021
Date

Harvey Jones
By City Manager
Nov 18, 2021
Date

MPS
Approved as to Form by City Attorney
MS
Nov 18, 2021
Date

11/19/21

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		216522
		EFFECTIVE DATE
		November 18, 2021 <i>ML</i>

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2021 NOV 19 PM 4:53
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Miko Trucking, Inc. - Contractor Joseph S. Couret and Juanita Couret - Homeowner	Supplier No.	VS0000010476
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Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 3223 Hammerly Dr., Dallas, Texas 75212 in an amount not to exceed \$9,600.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB Check appropriate Box <https://mycpa.ca.a.state.tx.us/tpa/sscmlsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<i>David Noguera</i>	Nov 4, 2021	<i>Tashena L. Byrd</i>	Nov 19, 2021
By Department Director	Date	Approved as to Form by City Attorney	Date
	<i>Eric A. Johnson</i>		<i>TCB</i>
	By City Manager	Nov 18, 2021	Date

8/11/21



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216523

EFFECTIVE DATE

Aug 18, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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NOV 22 AM 10:04
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Professional Service Industries, Inc Supplier No. VS0000017524

Subject: Administrative Action for Material Testing for Street Group 17-2009

Lead Dept: Public Works

Action Requested: Authorize an Administrative Action for Engineering Services Contract with Professional Service Industries, Inc, in an amount not to exceed \$78,905.00 to provide Construction Material Testing during the reconstruction of Street Group 17-2009 projects

Contract Number: PBW-2021-00017146 Contract Term: 9/1/2021 to 9/30/2023

Background: This AA is required to provide the Construction Material Testing required for each Capital Construction Project. Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide these service and Professional Service Industries, Inc. is the most highly qualified contractor.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmb/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						See Attached	
Financing: Street & Transp. Fund (A). 2017 General Obligation Bond Funds						TOTAL:	\$78,905.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Aug 18, 2021

By Department Director

Date

By City Manager

Orluchi Nwaeke (Nov 17, 2021 11:43 CST)

Approved as to Form by City Attorney
Aug 18, 2021

Date

Nov 17, 2021

Date

8/24/21



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216524

EFFECTIVE DATE

OCT 26 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request for

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 2021 OCT 22 PM 2:50
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Williams Scotsman, Inc. Supplier No. 339913
 Subject: Rental of Temporary Housing Unit
 Lead Dept: Dallas Fire-Rescue

Action Requested: Authorize a twelve-month lease starting from the date the City receives the facility with Williams Scotsman, Inc. for a temporary housing unit for station 41 utilizing the Omnia Partners Cooperative contract number R160101 in an amount not to exceed \$43,988.26.

Contract Number: DFD-2021-00017186 Contract Term: Date of Delivery to 12 months later

Background: On October 20, 2019, a tornado destroyed Fire Station No. 41 located at 5920 Royal Lane Due to the extent of the damages, the remainder of the building was demolished, and a new replacement facility is currently in the process of being built. In order to provide service to citizens within the required response times to calls covered by Fire Station No. 41, it is necessary to build a temporary fire station near the damaged station that can be used until the replacement fire station construction is completed.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFD	MA01		3330		- MASC DFD-2021-00017186	\$43,988.26
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Dominique Artis (Oct 26, 2021 13:50 CDT)
 By Department Director

Oct 26, 2021
 Date

Dan Knight (Oct 26, 2021 14:44 CDT)
 Approved as to Form by City Attorney

Oct 26, 2021
 Date

Jon Fortune (Oct 26, 2021 14:31 CDT)
 By City Manager

Oct 26, 2021
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216525

EFFECTIVE DATE

Nov 8, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): **Water Revenue Contract**
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Blue Sky Sports Center, LP Supplier No. _____

Subject: Authorized Untreated Water Contract

Lead Dept: Water Department

Action Requested: Authorize the Director of Dallas Water Utilities to execute a three-year contract with Blue Sky Sports Center, LP to provide untreated water for purpose of irrigating outdoor soccer fields.

Contract Number:	2021-00017634	Contract Term:	to	3 years
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Background: This item is for authorization to enter a new untreated water contract with Blue Sky Sports Center, LP. Blue Sky Sports Center, LP requests the purchase of untreated water annually from Dallas from diversion points located along Lake Lewisville for the purpose of irrigating the outdoor soccer fields.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1sear.ch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. **N/A**

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						NA	TOTAL: 0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
Terry Lowery (Oct 28, 2021 08:29 CDT)
By Department Director _____ Date _____

Cal Estee
Cal Estee (Nov 17, 2021 14:58 CST)
Approved as to Form by City Attorney _____ Date _____

Nov 8, 2021
By City Manager _____ Date _____



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216526

EFFECTIVE DATE

Nov 1, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): **Water Revenue Contract**
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	The Lake Forest Community Association, Inc.	Supplier No.	
Subject:	Authorized Untreated Water Contract		
Lead Dept:	Water Department		

Action Requested:	Authorize the Director of Dallas Water Utilities to execute a three-year contract with The Lake Forest Community Association, Inc. to provide untreated water for purpose of irrigating landscaping, grounds and common areas.						
	Contract Number:	2021-00017665	Contract Term:		to	3 years	

Background: This item is for authorization to enter a new untreated water contract with The Lake Forest Community Association, Inc. with The Lake Forest Community Association, Inc requests the purchase of untreated water annually from Dallas from diversion points located along Buffalo Creek, a tributary of White Rock Creek for the purpose of irrigating the landscaping, grounds and common areas.

HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmlbsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.	N/A
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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:		NA				TOTAL:	0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
 Terry Lowery (Oct 29, 2021 14:36 CDT)
 By Department Director

Date

Cal Estee
 Cal Estee (Nov 17, 2021 15:00 CST)
 Approved as to Form by City Attorney

Date

Nov 1, 2021

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
216527
EFFECTIVE DATE
OCT - 1 2021

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2021 NOV 23 AM 8:50
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: CitySquare Supplier No. VS0000000497

Subject: Amendment to Extend the Landlord Subsidized Leasing Contract

Lead Dept: MGT-Office of Homeless Solutions

Action Requested: Authorize a supplemental agreement to the extend amended contract term dates with CitySquare to October 1, 2021 through March 31, 2022).

Contract Number:	OHS-2019-00010380	Contract Term:	10/1/2021	to	3/31/2022
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Background: On June 26, 2019, City Council authorized an agreement with CitySquare City Council authorized a fifteen-month contract, with one twelve-month renewal option contingent on available funding, with Contractor, to provide move-in and rental assistance for eligible individuals and families in need of temporary assistance and risk mitigation funds to landlords that reserve units for eligible individuals and families experiencing homelessness, by Resolution No. 19-1016; On November 11, 2020, City Council authorized the City Manager to execute the twelve month renewal option to the contract with Contractor, approved as to form by the City Attorney, for the period October 1, 2020 through September 30, 2021, in an amount not to exceed \$1,300,000,

HUB
Check appropriate Box:
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- XNO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	MGT	5655		3070	BM04	OHS-2019-00010380	0.00
Financing:						N/A	TOTAL:

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	20-1790	10/1/20	1,300,000		0.00	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Christine Crossley
Christine Crossley (Sep 30, 2021 14:16 CDT)
Department Director

Sep 30, 2021
Date


MPS
11.22.21
Approved as to Form by City Attorney Date

[Signature]

By City Manager

Oct 1, 2021
Date

[Signature]

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216528
		EFFECTIVE DATE
		Nov 15, 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):	

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input checked="" type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No

RECEIVED
 2021 NOV 23 AM 8:57
 CITY SECRETARY
 DALLAS, TEXAS

Supplier Name:	DEVONDRIA ROBERTSON	Supplier No.	VC23876
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture that shall provide dance workshops. These workshops will introduce students to essential skills used to develop their artistic voices in dance production and performance. They will build a toolkit comprised of techniques and strategies that will introduce them to both artistic and entrepreneurial skills while learning about Jazz, Modern, and Dance Improvisation. Workshops are suitable for all ages and can be done virtually. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2021-00017268 (CR-00025875)	Contract Term:	11/24/2021	to	9/30/2022
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Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$4,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Funding:	0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$4,000.00	
Financing:								TOTAL:	\$4,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Nov 15, 2021 10:06 CST)

Nov 15, 2021

MPS

Nov 19, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date



 Joey Zapata (Nov 15, 2021 10:39 CST)

Nov 15, 2021

R 11/24/21

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216529
		EFFECTIVE DATE
		Nov 15, 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):	

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2021 NOV 23 AM 8:57
 CITY SECRETARY
 DALLAS, TEXAS

Supplier Name:	JAZZ BECUZZ ARTS GROUP, INC.	Supplier No.	VC20557
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall present performances and workshops as directed by the Office of Arts and Culture that focus on literature, music, visual arts, and movement. Programming involves music and artistic performances, creative writing and read-in sessions, sculpture making, chalk art, music history and the future of music. These artistic services will showcase various styles of Jazz music which can be presented to adults and children of all ages. Consultant shall also provide programming specifically created for senior citizens that includes live jazz music and movement called, "Senior Follies". Performances and workshops are suitable for all ages and can be done virtually. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2021-00017268 (CR-00025778)	Contract Term:	11/24/2021	to	9/30/2022
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Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$22,500.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box


<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$22,500.00
	Financing:							TOTAL:

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Nov 15, 2021 10:06 CST)
 By Department Director

Nov 15, 2021
 Date



 Approved as to Form by City Attorney

Nov 19, 2021
 Date


 Joey Zapata (Nov 15, 2021 10:40 CST)
 By City Manager

Nov 15, 2021
 Date



 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>216530</h1>
		EFFECTIVE DATE Nov 19, 2021
		RECEIVED CITY SECRETARY DALLAS TEXAS NOV 23 AM 8:57

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	LEIDY SORANY GUTIERREZ	Supplier No.	VC22287
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture in theater/acting. "Here I Am/Aqui Estoy" is the title of the workshops that will be presented. It will involve 1-5 sessions in which participants can find narrative tools to express and reaffirm their presence in space. Sessions can be provided in English and Spanish and will promote individual as well as collective creation and collaboration. These workshops can be presented to seniors, adults and children ages 6 and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2021-00017268 (CR-00025804)	Contract Term:	11/24/2021	to	9/30/2022
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Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$5,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$5,000.00	
Financing:							TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Nov 19, 2021 09:04 CST)
 By Department Director

Nov 19, 2021

Date



Nov 20, 2021

Approved as to Form by City Attorney

Date


 Joey Zapata (Nov 19, 2021 09:46 CST)

Nov 19, 2021

By City Manager

Date





ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216531

EFFECTIVE DATE

NOV 18 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 23 AM 9:05
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Terracon Consultants, Inc. Supplier No. VC341409

Subject: Invoice Payments for Mold Sampling

Lead Dept: Building Services

Action Requested: This action will authorize payment of 6 invoices to Terracon Consultants, Inc. for mold sampling.

Contract Number: BSD-2021-00017638 Contract Term: to

Background: Six separate mold sampling projects were properly encumbered under Master Agreement MA-POMBZ1324 prior to its expiration in September 2020. These encumbrances were prematurely released in the end of year CBDL encumbrance closure process. The vendor has completed the work and authorization is needed to pay the six invoices (TE49187, TE56974, TE58102, TF17870, TF17879, and TF70193).

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	BSD	3059		3070		-	\$7,651.50	
0001	BSD	3061		3070		-	\$12,277.30	
Financing:							TOTAL:	\$19,928.80

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date Oct 25, 2021

Approved as to Form by City Attorney Date Nov 22, 2021

By City Manager Date Nov 18, 2021

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216532
		EFFECTIVE DATE
		Nov 22, 2021

 RECEIVED
 2021 NOV 23 PM 3:27
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Over the Bridge Arts	Supplier No.	VC18506
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall produce "FIRST DRAFT" a performance series that gives creative artists a forum to show works in progress and receive audience feedback from the community in real time. There will be three performances in the Oak Cliff neighborhood. One will focus on spoken word, the other in theatre and music, and the last one will be an all dance event. These performances will be open-to-the-public with an affordable entrance fee making it accessible for members of the community to observe the performances. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2021-00017440 (CR-00025750)	Contract Term:	12/1/2021	to	9/30/2022
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Background: The fee for this service is **\$8,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$2,000.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$4,000.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or **\$2,000.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice

HUB
Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscml/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$8,000.00
	Financing: General Fund						TOTAL:	\$8,000.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Nov 22, 2021 15:41 CST)
 By Department Director

Nov 22, 2021
 Date

Kristine Nguyen
 Kristine Nguyen (Nov 22, 2021 17:57 CST)
 Approved as to Form by City Attorney

Nov 22, 2021
 Date

Joey Zapata
 Joey Zapata (Nov 22, 2021 15:51 CST)
 By City Manager

Nov 22, 2021
 Date

Ruiz



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216533

EFFECTIVE DATE

Nov 2, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 NOV 23 PM 3:09
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: ECS Southwest, LLP Supplier No. 399565

Subject: Geotechnical Engineering and Materials Testing Services at Cadillac Heights Park

Lead Dept: Park and Recreation Department

Action Requested: Award a professional services contract with ECS Southwest, LLP in the amount of \$9,600 for geotechnical engineering and materials testing services at Cadillac Heights Park, located near the 2900 block of Cedar Crest Boulevard.

Contract Number: PKR-2021-00016045 Contract Term: N/A to N/A

Background: On June 12, 2020 DWU solicited a Request for Proposals for 2020 Construction Material Testing Services CIZ 1917. This proposal is from a most qualified proposer based on Simple Project process per AD 4-05 to provide construction geotechnical engineering and materials testing services to this project. ECS Southwest, LLP will perform site borings, laboratory testing, soil analysis, structural recommendations for proposed improvements, and materials testing at Cadillac Heights Park, near the 2900 block of Cedar Crest Boulevard.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
1V00	PKR	VK94	STDE	4113	PK17VK94	PKR-2021-00016045	\$9,600.00	
							Maria Martinez 10/05/2021	
Financing:							TOTAL:	9,600.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

R. Trent Williams
08/25/2021

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Nov 2, 2021 11:57 CDT)
By Department Director

Nov 2, 2021
Date


Benjamin N. Samples, A.C.
Approved as to Form by City Attorney

Nov 18, 2021
Date

Joey Zapata
Joey Zapata (Nov 2, 2021 13:14 CDT)
By City Manager

Nov 2, 2021
Date

Rubel
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	216534	
	EFFECTIVE DATE	
	Nov 22, 2021	
See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		

RECEIVED
 NOV 23 PM 3:27
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Micaela Tillett** Supplier No. VC20223

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "Celebrate Life UHAMBE NAMI" a dancefest event that will involve showcasing dance demos, dance battles with hiphop, afrodance, latin and dancehall music. There will be a live DJ, emcee, stage manager, check-in/registration admin and 5 judges that will judge participants dance styles. This one day event will be open-to-the-public and will occur at the Latino Cultural Center. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2021-00017440 (CR-00025745)	Contract Term:	12/1/2021	to	9/30/2022
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Background: The fee for this service is \$7,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,875.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,750.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1,875.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box

<https://mycpa.cpa.state.tx.us/passcmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$7,500.00
	Financing: General Fund						TOTAL:	\$7,500.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Johnnie Scripps (Nov 22, 2021 15:41 CST)
 By Department Director

Nov 22, 2021
 Date



 Kristine Nguyen (Nov 23, 2021 11:56 CST)
 Approved as to Form by City Attorney

Nov 23, 2021
 Date


 Joey Zapata (Nov 22, 2021 15:51 CST)
 By City Manager

Nov 22, 2021
 Date



 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216535
		EFFECTIVE DATE
		November 19, 2021 <i>ML ML</i>

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV 24 AM 10:38
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Atilano Torres dba Torres Construction - Contractor Gill D. Williams I - Homeowner	Supplier No.	337798
Subject:	Home Improvement and Preservation Program (HIPP Rehab)		
Lead Dept:	Housing & Neighborhood Revitalization		

Action Requested:	Execute agreement for payment for Home Improvement and Preservation Program project at property address 6902 Hunnicut Pl., Dallas, Texas 75227 in the amount of \$37,778.00 and lead based paint grant amount of \$0.00 in CDBG funds will be utilized for this project.					
	Contract Number:	HOU-2021-00017376	Contract Term:	Effective date of this AA	to	12/07/2021

Background: On August 26, 2020 by Resolution No. 20-1220, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing.


HUB Check appropriate Box https://mycpa.cp.state.tx.us/tpa/sscmlsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
--	--

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	
							-	
							-	
	Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<i>David Noguera</i>	Nov 4, 2021	<i>[Signature]</i>	Nov 24, 2021
By Department Director	Date	Approved as to Form by City Attorney	Date <i>AS</i>
	<i>[Signature]</i>	Nov 19, 2021	<i>[Signature]</i>
	By City Manager	Date	

 CITY OF DALLAS	ADMINISTRATIVE ACTION						ADMINISTRATIVE ACTION																																
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.						2 1 6 5 3 6																																
							EFFECTIVE DATE																																
							NOV 23 2021																																
1. Place an "X" in the appropriate box for the approval of:																																							
<input checked="" type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.																																							
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Supplier Name: American Program Bureau, Inc./ APB				Supplier No.: 518947																																			
Subject: 2022 Dr. Martin Luther King Jr. Scholarship & Awards Virtual Gala Speaker Contract																																							
Lead Dept: Office of Community Care/ Martin Luther King Jr. Community Center																																							
Action Requested: The City of Dallas- Office of Community Care seeks to purchase a 35-40 minute video of an original speech entitled "40 Years Strong, A Look Toward the Future: How do we honor and further the legacy of Dr. King in 2022?" by Eddie S. Glaude to be broadcast for a virtual event for the MLK Celebration Week.																																							
Contract Number: OCC-2022-00018148		Contract Term: 1-1-2022		to		1-30-2022																																	
Background: The Celebration is held annually in remembrance of the legacy and accomplishments of Dr. King and is a fundraiser for the MLK Jr. Community Center.																																							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmblsearch/																																							
<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.																																							
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">FUND</th> <th style="width: 10%;">DEPT</th> <th style="width: 10%;">UNIT</th> <th style="width: 10%;">ACTV</th> <th style="width: 10%;">OBJ</th> <th style="width: 10%;">PROGRAM</th> <th style="width: 30%;">ENCUMBRANCE TYPE and NUMBER</th> <th style="width: 10%;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td>0001</td> <td>OCC</td> <td>4296</td> <td></td> <td></td> <td></td> <td>OCC-2022-00018148</td> <td>\$17,500.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">-</td> <td></td> </tr> <tr> <td colspan="6">Financing:</td> <td>TOTAL:</td> <td>\$17,500.00</td> </tr> </tbody> </table>								FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	0001	OCC	4296				OCC-2022-00018148	\$17,500.00							-		Financing:						TOTAL:	\$17,500.00
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT																																
0001	OCC	4296				OCC-2022-00018148	\$17,500.00																																
						-																																	
Financing:						TOTAL:	\$17,500.00																																
Contract Amendment Information:		Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage																															
							\$ 0.00	%																															

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jessica Galeshaw (Nov 23, 2021 12:40 CST)
 By Department Director


Nov 23, 2021
 Date


 Approved as to Form by City Attorney

Nov 24, 2021
 Date


 By City Manager

Nov 23, 2021
 Date





CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216537

EFFECTIVE DATE

Nov 2, 2021

RECEIVED
2021 NOV 29 AM 8:43
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: For the Love of the Lake (FTLOTL) Supplier No. _____

Subject: Memorandum of Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Memorandum of Agreement with For the Love of the Lake, a non-profit organization ("FTLOTL") to assist with funding and the creation of a way-finding program at White Rock Lake Park.
Contact: Alexandra Laury 214.670.1706

Contract Number: PKR-2021-00017759 Contract Term: NTP to 9/30/2022

Background: FTLOTL – a Dallas park system Friends Group has agreed to finance the creation of a wayfinding program ("Program"). The Program includes the following: (1) a software application designed to present a digital map of White Rock Lake Park ("digital map"); and (2) fabrication and installation of various signage, including a QR code (that depicts instructions to navigate the digital map) on the existing 911 trail markers located throughout the perimeter of White Rock Lake Park ("Park"). The City agrees to have sponsorship language on the signage as approved by the Director.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/passcomblsearich/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	- PKR-2021-00017759	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Nov 2, 2021 12:03 CDT)
By Department Director

Nov 2, 2021
Date

Christine Lanners
Christine Lanners (Nov 2, 2021 11:28 CST)
Approved as to Form by City Attorney

Nov 22, 2021
Date

MH
MH

Joey Zapata
Joey Zapata (Nov 2, 2021 13:15 CDT)
By City Manager

Nov 2, 2021
Date

Handwritten signature



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216538

EFFECTIVE DATE

NOV 22 2021

RECEIVED
 2021 NOV 29 AM 11:28
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Texas Department of Transportation (TxDOT) **Supplier No.** 020318

Subject: Authorize an Amendment to Airport Project Participation Agreement TxDOT CSJ Number 2118DALAS

Lead Dept: AVI

Action Requested: Authorize (1) an amendment to the Airport Project Participation Agreement TxDOT CSJ Number 2118DALAS in the amount of \$35,500 with the Texas Department of Transportation (TxDOT) - Aviation Division to accept additional funds which will cover the City's 10% matching portion of a phased Taxiway Echo design and construction projects at Dallas Executive Airport as part of the capital improvement plan under the TxDOT's State Block Grant Program (2) execution of the Interlocal Agreement amendment and all terms, conditions, and documents required by the agreement - Financing: No Cost Consideration

Contract Number: AVI-2021-00015699 **Contract Term:** to 7/6/2024

Background: On February 24, 2021, City Council authorized an Interlocal Agreement with TxDOT to perform a phased Taxiway Echo design and construction project at Dallas Executive Airport as part of the capital improvement plan under TxDOT's State Block Grant Program. The terms of that contract provided that the City match 10 percent of the project costs up to \$463,300.00. Since then, TxDOT has received additional ARPA money which now allow them to cover the City's matching grant portion of the design (\$35,500). This action will authorize the Department of Aviation to amend the existing Interlocal Agreement Airport Project Participation Agreement TxDOT CSJ Number 2118DALAS with TxDOT to allow for TxDOT to fund the %10 design matching grant for design.

HUB
Check appropriate Box
<https://mycpcpa.state.tx.us/tpasscmbi/search/>


- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0131	AVI	W388	AAIP	4111	AVIW388	CX AVI-2021-00015699	\$0.00
Financing: Operating Fund 2022						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: _____ Date: 11/22/2021
 By City Manager: _____ Date: _____
 Approved as to Form by City Attorney: Michael Doss Date: 11/23/2021
 Approved as to Form by City Attorney: _____ Date: _____

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 216539
		EFFECTIVE DATE
		Oct 25, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

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d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV 29 PM 3:30
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Studio Six Art Conservation, LLC Supplier No. VS90658

Subject: Routine Cleaning of The Dallas Piece and Freedman's Memorial

Lead Dept: Office of Arts and Culture

Action Requested: Authorization is requested to procure the services of Studio Six Art Conservation, LLC for routine cleaning of Henry Moore and Freedman's Memorial. The Conservator has prepared a preliminary condition report and confirmed the appropriate procedures.

Contract Number: OCA-2021-00016662 Contract Term: October 31, 2021 to September 30, 2024

Background: The Dallas Piece (City Hall Plaza) and Freedman's memorial are high profile art pieces with much human interaction. They need regular cleaning. Three informal proposals were requested. Studio Six's is the most advantageous.

HUB Check appropriate Box <https://mycog.cpa.state.tx.us/apasscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4804	PUBA	3070		MASC OCA-2021-00016662	\$33,000
						-	
						-	
Financing: General Fund						TOTAL:	\$33,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
			D		0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Oct 25, 2021 16:21 CDT)

By Department Director

Oct 25, 2021

Date

Joey Zapata
 Joey Zapata (Oct 25, 2021 17:20 CDT)

By City Manager

MPS

Approved as to Form by City Attorney


Oct 25, 2021

Date

Nov 19, 2021

Date

RH14

 CITY OF DALLAS	<h1 style="margin: 0;">ADMINISTRATIVE ACTION</h1> <p style="margin: 0;">See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 2 1 6 5 4 0 EFFECTIVE DATE Nov 24, 2021								
	1. Place an "X" in the appropriate box for the approval of:														
	<input checked="" type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.														
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No									
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No									
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No									
Supplier Name: Motorola Solutions, Inc.				Supplier No. 502145											
Subject: Vigilant Database Platform and Services															
Lead Dept: Information and Technology Services															
Action Requested: Authorize a three-month agreement for Vigilant Automated License Plate Readers (ALPR) database, pursuant to Texas Department of Information Resources Cooperative Agreement.															
Contract Number:		DSV-2022-00017884		Contract Term:		10/12/2021 to 1/11/2022									
Background: Vigilant is a hosted, web-based software used by the City of Dallas, Dallas Police Department. This system allows for access to the Vigilant Automated License Plate Readers (ALPR) database.															
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbi/search/ <input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.															
Funding:															
FUND		DEPT		UNIT		ACTV		OBJ		PROGRAM		ENCUMBRANCE TYPE and NUMBER		AMOUNT	
0412		DPD		6368				3099				CX DSV-2022-00017884		\$31,250.00	
												-			
												-			
Financing:										TOTAL:		\$31,250.00			
Contract Amendment Information:		Supplemental Agreement No.		Base CR/AA No.		Base Contract Date		Base Contract Amount		Sum of Previous Supplemental Agreements		Total Contract Amount Including this Action		Total Supp'l Agreement Percentage	

RECEIVED
 2021 NOV 30 AM 8:44
 CITY SECRETARY
 DALLAS, TEXAS


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Willow Sanchez (Oct 21, 2021 10:31 CST)
 By Department Director Date

Willow Sanchez
 Approved as to Form by City Attorney Date


Joey Zapata (Nov 24, 2021 10:10 CST)
 By City Manager Date

Nov 24, 2021 Date


 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 216541
		EFFECTIVE DATE 11/18/2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

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d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2021 NOV 30 AM 9:55
 CITY SECRETARY
 DALLAS, TEXAS
 RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: East Texas Testing Laboratory, Inc., dba Ettl Engineers & Consultants Inc. Supplier No. 500059

Subject: Construction Materials Testing for the Restoration of Juanita J. Craft Civil Rights House

Lead Dept: Building Services Department

Action Requested: Authorize a contract with Ettl Engineers & Consultants Inc. to provide construction materials engineering and testing services during the restoration of the Juanita J. Craft Civil Rights House located at 2618 Warren Avenue, Dallas, TX 75215.

Contract Number: BSD-2022-00018118 Contract Term: 11/19/2021 to 12/31/2022

Background: This action will authorize the services of Ettl Engineers & Consultants Inc. to provide construction materials engineering and testing services during the restoration of Juanita J. Craft Civil Rights House. The selection of the firm is based on the screening committee evaluation's Memorandum 2020 Construction Materials Testing Services, Solicitation No. CIZ1917.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


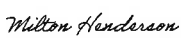
NO, there are no HUB's in Dallas County to contact for this business category.


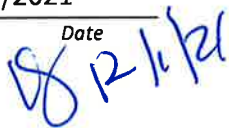
NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F604	OCA	4476		3070	BS20030	CX- BSD-2022-00018118	\$7,805.00
						-	
						-	
Financing:						TOTAL:	\$7,805.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 11/18/2021  11/30/2021
 By Department Director Date Approved as to Form by City Attorney Date

 11/18/2021 
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216542

EFFECTIVE DATE

10/15/21 *[Signature]*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
2021 NOV 30 AM 10:19

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Texas Parks and Wildlife Department Supplier No. 044338

Subject: Zebra Mussel abatement public awareness campaign

Lead Dept: DWU

Action Requested: Authorize a one- year Memorandum of Understanding with Texas Parks and Wildlife Department for zebra mussel public awareness campaign and research.

Contract Number: DWU-2021-00017451 Contract Term: 10/01/2021 to 09/15/2022

Background: DWU has been a co-sponsor of the Texas Parks and Wildlife Department (TPWD) Zebra Mussel Public Awareness campaign since 2011. The TPWD campaign is also supported by other water providers throughout the State.

HUB
Check appropriate box
<https://mycops.opa.state.tx.us/tracsmid/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBI	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
100	DWU	7030		3072		MASC-DWU-2021-00017592	45,000.00	
Financing:							TOTAL:	45,000.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage	
			10/01/21	\$45,000.00	\$0	\$ 45,000.00	%	

RW APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
By Department Director

10/15/21
Date


GA
Approved as to Form by City Attorney

11/16/2021
Date

By City Manager

10/15/2021
Date

B. 12/1/21

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION 216543
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		NOV 30 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 30 AM 10:38
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: KDP Fire LLC	Supplier No. VC23901
Subject: TRI-ANNUAL LIVE FIRE TRAINING	
Lead Dept: Aviation	

Action Requested: Authorize a services contract for live fire training as required by the Federal Aviation Administration .

Contract Number:	AVI-2022-00017963	Contract Term:	12/1/2021	to	11/30/2022
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Background: The FAA required Tri-annual Full-Scale exercise will be performed with a mobile aircraft fire training device. This training is required by the FAA and upon completion FAA Part 139 Live Burn Certification will be awarded to each participating firefighter and an FAA approved Training Report will be generated for the City of Dallas, as the airport sponsor.




HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>


<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7720		3070		AVI-2022-00017963	\$16,595.00
						-	
						-	
Financing:						TOTAL:	\$16,595.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	Nov 30, 2021 Date	 Approved as to Form by City Attorney	Nov 30, 2021 Date
	 By City Manager		Nov 30, 2021 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 2 1 6 5 4 4 EFFECTIVE DATE Nov 2, 2021
--	---	--

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 30 PM 2
 CITY SECRETAR
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: CMC Neptune LLC Supplier No. VC22924

Subject: Advertising Summer Aquatics Programs

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$3,600.00 for CMC Neptune LLC. The vendor will provide 3 radio stations and related equipment usage at Dallas Aquatics radio stations. The City of Dallas is installing wireless radio systems at The Cove's. We will be using CMC Neptune radio to play music and market different aspects of our programming and special events.
Contact: Robert Cutright (315) 601-1129

Contract Number:	PKR-2022-00017956	Contract Term:	06/30/2022	to	06/29/2023
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Background: Our first major product line, Neptune Custom Music Solution, was launched in 2009 with Splash Radio for Splash Kingdom water parks. From there, we expanded to schools and universities with Neptune GameTime, college and private fitness centers with Neptune FIT, family entertainment centers with Neptune FEC, and a host of other venues with various Neptune Custom Music Solution products. From 10 partners in 2010 to over 1,400 today, our goal for this product has never changed: to deliver 100% lyric-safe music on a platform customized to each of our partners. In 2019, Neptune Custom Music Solutions was heard approximately 100 million times.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmlsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	3678		3320		MASC PKR-2022-00017956	\$1,200.00
0001	PKR	5038		3320		MASC PKR-2022-00017956	\$1,200.00
0001	PKR	5114		3320		MASC PKR-2022-00017956	\$1,200.00
Financing:						TOTAL:	\$3,600.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Nov 2, 2021 11:58 CDT)
By Department Director

Nov 2, 2021
Date


Christine Lanners
Christine Lanners (Nov 15, 2021 12:50 CST)
Approved as to Form by City Attorney

Nov 15, 2021
Date *gyl/k*

MH
MH

Joey Zapala
Joey Zapala (Nov 2, 2021 13:14 CDT)
By City Manager

Nov 2, 2021
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 216545 EFFECTIVE DATE NOV 18 2021
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1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV 30 AM 11:23
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: CitySquare Supplier No. VS0000000497

Subject: Youth Homelessness

Lead Dept: Office of Homeless Solutions

Action Requested: Execute supplemental agreement adding general fund and TDHCA requirements to contract with CitySquare for administration of 2021 Texas Homeless Housing and Services Program funds.

Contract Number:	OHS-2021-00016640	Contract Term:	07/01/2021	to	06/30/2022
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Background: On July 15, 2021, City entered into a service contract pursuant to Resolution 21-1122 authorized on June 23, 2021, with CitySquare for homeless services targeting young adults twenty-four years of age and younger for the Office of Homeless Solutions for a term of one year, with two one-year renewal options, in an amount not to exceed \$270,554. This contract failed to include reference to general fund or TDHCA requirements.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
S360	MGT	151C	EH32	3070		- OHS-2021-00016640	\$170,554	
0001	MGT	4311	EH32	3070		- OHS-2021-00016640	\$100,000	
Financing:							TOTAL:	\$270,554

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	21-1122	07/15/2021	\$270,554.00	0	\$ 270,554.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Christine Crossley Nov 17, 2021 Scott Bray Nov 29, 2021
 By Department Director Date Approved as to Form by City Attorney sb Date

[Signature] Nov 18, 2021
 By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216546
		EFFECTIVE DATE
		Nov 22, 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV 30 PM 2:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Emily Ernst	Supplier No. VC23713
Subject: Professional Services	
Lead Dept: Office of Arts and Culture	

Action Requested: Consultant shall produce "Macbeth" an ensemble-driven Macbeth at Arts Mission Oak Cliff with original music and two equity contracts. Consultant will work with composer Ivan Dillard who will also perform live, and will engage two choreographers: Emily Bernet of Bombshell Dance and Bre Short (Sleep No More), both of whom will also appear as witches in the production alongside Gelacio Eric Gibson. All events will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017440 (CR-00025820)	Contract Term: 12/1/2021 to 9/30/2022
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Background: The fee for this service is **\$5,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$1,250.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$2,500.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or **\$1,250.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$5,000.00
	Financing: General Fund						TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Janifer Scripps
 Janifer Scripps (Nov 22, 2021 15:42 CST)
 By Department Director

Nov 22, 2021
 Date


Tashana L. Byrd
 Approved as to Form by City Attorney

Nov 24, 2021
 Date

Joey Zapata
 Joey Zapata (Nov 22, 2021 15:52 CST)
 By City Manager

Nov 22, 2021
 Date

Baltz

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>2 1 6 5 4 7</h1>
		EFFECTIVE DATE Nov 11, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV 30 PM 2:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **SECOND THOUGHT THEATRE** Supplier No. VS0000016164

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "Sweetpea" a play that will include approximately 16 performances, five of which will be pay-what-you-can (where patrons can pay as little as \$1 for their ticket). This play touches on the topic of intimacy and sharing of space. Following the show there will be a guided talk back where the audience will be able to share their experiences from the pandemic. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2021-00017440 (CR-00025754)	Contract Term:	11/23/2021 to 9/30/2022
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Background: The fee for this service is \$5,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,250.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$2,500.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1,250.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$5,000.00
Financing: General Fund						TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Nov 11, 2021 13:08 CST)
 By Department Director

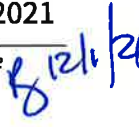
Nov 11, 2021
 Date


 Approved as to Form by City Attorney

Nov 29, 2021
 Date


 Joey Zapata (Nov 11, 2021 13:20 CST)
 By City Manager

Nov 11, 2021
 Date





ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216548

EFFECTIVE DATE

Nov 8, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 NOV 30 PM 3:14
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Jessica King	Supplier No.	VS98291
Subject:	Contract Fee Instructor		
Lead Dept:	PKR		

Action Requested:	Authorize a contract fee instructor agreement with Jessica King. The vendor will provide Yoga Skills classes to the citizens of Dallas. Contact: Leatrice Newhouse (214) 670-0221						
	Contract Number:	PKR-2022-00018016	Contract Term:	NTP	to	10/31/2022	

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)

HUB
Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
<i>rmb</i> Funding:	N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2022-00018016	70-30 Split
							-	
							-	
Financing:							TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Nov 8, 2021 17:08 CST)
By Department Director
CRR

Nov 8, 2021
Date

Benjamin N. Samples, A/C
Approved as to Form by City Attorney

Nov 22, 2021
Date *B21/k*

Joey Zapala
Joey Zapala (Nov 8, 2021 17:09 CST)
By City Manager
Nov 8, 2021
Date