



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

241247

2024 NOV -5 PM 1:29

CITY SECRETARY
DALLAS, TEXAS

9/11/2024

MEDICAL PRIORITY CONSULTANTS DBA Priority Dispatch Corp.

Chris Murdock

110 S. Regent Street Suite 500

Salt Lake City

chris.murdock@prioritydispatch.net

800-363-9127

RE: Emergency Priority Dispatch Software System

Dear Chris Murdock

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 10/12/2024 . The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 10/13/2025 , or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 9/30/2024

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Oct 16, 2024

Authorized Signature

Date

Chris Murdock

Sales Director

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Dennis Jones

Senior Contract Compliance Administrator

Office of Procurement

dennis.jones@dallas.gov

214-671-9623

Director, Office of Procurement Services

Assistant City Manager/Chief

Director,

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

241248

2024 NOV -5 PM 1:33

CITY SECRETARY
DALLAS, TEXAS

10/17/2024

CMC NETWORK SOLUTIONS, LLC

Scott Broekemeier

2700 Research Drive Suite #100

Plano TX, 75074

scott@cmcns.com

972-203-3400

RE: Woodall Rodgers Tunnel

Dear Scott Broekemeier

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 1/27/2025 . The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 1/27/2026 , or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/31/2024

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Oct 17, 2024

Authorized Signature

Date

Scott Broekemeier

V.P.

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Dennis Jones

Senior Contract Compliance Administrator

Office of Procurement

dennis.jones@dallas.gov

214-671-9623

Danielle Thompson
Director, Office of Procurement Services

Danzell Diggs

Director, *Danielle Thompson*

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

RECEIVED 241249



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

2024 NOV 13 AM 9:48

CITY SECRETARY
DALLAS, TEXAS

6/10/2024

Hitchcock Evert LLP

Elisabeth Evert

750 N. Saint Paul Street, Suite 1110

Dallas, Texas 75201

eevert@hitchcockevert.com

214-953-1181

RE: DAS TRADEMARK REGISTRATION SERVICES

Dear Elisabeth Evert

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 10/15/2024. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 10/15/2025, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 8/9/2024.

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Lisa Evert
Lisa Evert (Jun 11, 2024 11:29 CDT)

Jun 11, 2024

Authorized Signature	Date
Lisa Evert	
	Attorney
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Kiana Morris

Senior Contract Compliance Administrator

Office of Procurement

kiana.morris@dallas.gov

214-671-5370

Danielle Thompson
Director, Office of Procurement Services

Alina Ciocan
Alina Ciocan (Sep 11, 2024 17:17 CDT)

Director, [Signature]
Paul Babin (Jun 11, 2024 13:54 CDT)

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
241335
EFFECTIVE DATE
11/13/2024

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable) Yes No

RECEIVED
 2024/11/13 PM 4:52
 SECRETARY
 CITY OF DALLAS, TEXAS

VENDOR NAME: Camino Construction, LP	VENDOR NUMBER: 144735
CONTRACT NAME: The Bottom Phase II - PBHOU001	DEPARTMENT: Transportation and Public Works
CONTRACT NUMBER: PBW-2022-00019446	CONTRACT TERMS: 1/31/23 to 9/30/25

ACTION REQUESTED:	Authorize Change Order Number 3 to the construction contract with Camino Construction, LP for The Bottom - Phase II project. This is a zero dollar change order and will not increase the contract amount of \$4,286,255.00.
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BACKGROUND: This change order consists of the following:
 This construction is 95% complete. However, Real Estate is having difficulty acquiring the two remaining parcels needed to complete the construction of the Connector Rd between Cleaves St and Hart St and need to go through the eminent domain (ED) process for the acquisition. Consequently, it is necessary to extend the contract time to complete the ED process and the remaining roadway construction. This action will approve the contract time extension needed to complete the acquisition and remaining Connector Rd construction.

FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
								\$
								\$
PROGRAM NO.:		FINANCING:			TOTAL:		\$ 0.00	

CHANGE ORDER DATA:	Change Order No.: 3	Original CR/AA No.: 22-1359	Original CR/AA Date: 9/14/23	Original CR/AA Amount: \$ 4,285,255.00
	Total of Previous Change Orders: \$ 1,000.00		Previous Total Amount: \$ 4,286,255.00	
	Change Amount Including this Order: \$ 1,000.00	Total Amount Including this Order: \$ 4,286,255.00	Total Change Order Percentage: 0.02 %	

904E BB 904E

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director <i>Ghassan Khankarli</i>	Date 11/13/2024
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ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
241336
EFFECTIVE DATE
Nov 21, 2024

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

2024 NOV 21 AM 9:08
 CITY SECRETARY
 DALLAS TEXAS
 RECEIVED

VENDOR NAME: Tiseo Paving Company	VENDOR NUMBER: 011466
CONTRACT NAME: Canada Drive from Westmoreland Rd to Hampton St	DEPARTMENT: TPW
CONTRACT NUMBER: PBW-2022-00019927	CONTRACT TERMS: 01/31/2023 to 10/29/2025

ACTION REQUESTED:	Authorize Change Order Number 5 to the construction contract with Tiseo Paving Company for the Canada Drive project. This action will add \$61,594.00 to the contract increasing the contract amount from \$23,489,308.00 to \$23,550,902.00.
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BACKGROUND:	<p>This change order consists of the following:</p> <p>During construction, it was discovered that more wastewater adjustments than initially planned are needed to complete the DWU scope. This action will increase the quantities of the wastewater main adjustments in the contract as needed. It will also add days to the contract to compensate the contractor for the extra work. All items needed for this change order are included in the attachment.</p>
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FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		0103	DWU	CS42	-	3222	719002X	CX-PBW-2022-00019927
PROGRAM NO.: PB17VA08							FINANCING: Wastewater Construction Fund	TOTAL: \$ 61,594.00

CHANGE ORDER DATA:	Change Order No.: 5	Original CR/AA No.: 22-1447	Original CR/AA Date: 9/28/2022	Original CR/AA Amount: \$ 23,237,640.50
	Total of Previous Change Orders: \$ 251,667.50		Previous Total Amount: \$ 23,489,308.00	
	Change Amount Including this Order: \$ 313,261.50	Total Amount Including this Order: \$ 23,550,902.00	Total Change Order Percentage: 1.35 %	

904E-55

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director <i>Ghassan Khankarli</i>	Date 11/21/24
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City of Dallas

**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

RECEIVED

24 1 3 3 7

2024 NOV 22 AM 9: 59

CITY SECRETARY
DALLAS, TEXAS

10/30/2024

Shelby Communications, LLC

Curtis Shelby

1505 Denise Court

Keller TX 76248

curtis@shelbycommunications.com

214-251-5237

RE: Voice and Data Network Cabling Services

Dear Curtis Shelby

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/13/2024 . The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 12/13/2025 , or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 11/13/2024

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Curtis Shelby

Nov 1, 2024

Authorized Signature	Date
Curtis Shelby	President/CEO
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Dennis Jones

Senior Contract Compliance Administrator

Office of Procurement

dennis.jones@dallas.gov

214-671-9623

Danell Thompson

Director, Office of Procurement Services

Danell Thompson

Assistant City Manager/Chief

Director, *Danell Thompson*

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

246450



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

EFFECTIVE DATE

10/31/2024

1 Place an "X" in the appropriate box for the approval of:

- a Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements
 - b Amendments to competitively bid or formal proposal contracts \$50,000 or less (may not increase original contract amount by more than 25%)
 - c Professional / Personal / Planning / Other Service contracts \$100,000 or less, per City Code Sec. 2-34
 - d Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34
 - e WRR-FM expenditures \$50,000 or less per City Code Sec. 2-79(C) of the City Code
 - f Other Services (explain an attachment, for ratifications the Justification Form must be attached)
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

RECEIVED
 2024 NOV - 1 AM 8:56
 CITY SECRETARY
 DALLAS, TEXAS

- 2 Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Dave and Busters Supplier No. VC0000001780

Subject: DWU: Stormwater Operations Annual Training Event

Lead Dept: DWU

Action Requested: Authorize a catering services contract with Dave N Busters for rental room, food, beverages, and service charge for 2024 employee annual training required of all division staff of mandatory safety, environmental and HR training

Contract Number: DWU-2024-00025847 Contract Term: 12/02/2024 to 12/06/2024

Background: 2024 December training for Stormwater Operations/DWU

HUB Check appropriate Box

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0061	SDM	4792	SD01	3361		CX DWU-2024-00025847	\$7,163.39	
0061	SDM	4790	SD01	3361		CX DWU-2024-00025847	\$3,581.69	
0061	SDM	1875	SD01	3361		CX DWU-2024-00025847	\$7,163.39	
Financing:							TOTAL:	\$17,908.47

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage

Sarah Standifer
 Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code

Basel Alhasan
 Basel Alhasan (Oct 31, 2024 13:04 CDT)

Dw Rastogi 10/31/24
 By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246451

EFFECTIVE DATE

Oct 30, 2024

RECEIVED
2024 NOV - 1 AM 10:03
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Wellnes Support Alliance Supplier No. Pending

Subject: Wellness Training

Lead Dept: Dallas Police Department

Action Requested: To authorize payment in the amount of 26,700 to wellness support alliance for wellness training for staff and family.

Contract Number:	DPD-2025-00026273	Contract Term:	10/10/24	to	10/9/2025
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Background: This training promotes mental health wellness through a trauma informed lens for the unique realities of DPD Communications staff and their spouse/significant other. The training curriculum is focused on general awareness and education of stress and trauma, compassion fatigue, effects of trauma, symptoms, coping skills and self-care.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DPD	1932		3364		- DPD-2025-00026273	\$26,700.00
						-	\$0.00
						-	\$0.00
Financing: General Funds						TOTAL:	\$26,700.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
					-		%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

ML
Martin Rojas (Oct 30, 2024 11:25 CDT)

By Department Director

Oct 30, 2024

Date

Suzanne Knuppel
Suzanne Knuppel (Oct 31, 2024 14:01 CDT)

Approved as to Form by City Attorney SK

Oct 31, 2024

Date

Dominique Artis
Dominique Artis (Oct 25, 2024 17:13 CDT)

By City Manager

Oct 30, 2024

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246452

EFFECTIVE DATE

Oct 16, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2024 NOV - 4 AM 9:00
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: BombazoDFW Incorporated Supplier No. VC26052

Subject: Arts Activate 2025 – ROUND 1

Lead Dept: Office of Arts & Culture

Action Requested: Bombazo DW will present Boricua Fest and National Parade is a free and authentic Puerto Rican cultural celebration featuring local talent, food, live music, performance and arts. This festival highlights the cultural richness and contributions of the Puerto Rican diaspora to the vibrant tapestry of DFW's cultural landscape. The event will be open-to-the-public. Consultant shall follow CDC guidelines for all in-person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2024-00025979 (CR-00027226)	Contract Term:	10/21/2024	to	9/15/2025
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Background: The fee for this service is \$ 12000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$ 3000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or 6000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2024-00025979	\$12,000.00
Financing:						TOTAL:	\$12,000.00
General Fund							

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Phillips (Oct 15, 2024 12:57 CDT)
By Department Director

Oct 15, 2024
Date

Approved as to Form by City Attorney

Oct 17, 2024
Date

JH

By City Manager

Oct 16, 2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246453

EFFECTIVE DATE

Nov 4, 2024 *WS*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2024 NOV - 4 PM 12:14
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: MLS Parent Holdings LLC dba Magna Legal Services LLC Supplier No. VC29581

Subject: Service Contract – Court Reporting

Lead Dept: City Attorney's Office

Action Requested: Authorize a service contract with MLS Parent Holdings LLC dba Magna Legal Services LLC for court reporting, deposition and transcription services for the City Attorney's Office - Not to exceed \$50,000

Contract Number: ATT-2025-00026433 Contract Term: 10/30/2024 to 4/30/2025

Background: MLS Parent Holdings LLC dba Magna Legal Services LLC will provide court reporting, deposition and transcription services for the City Attorney's Office. This contract shall not exceed \$50,000.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0192	ORM	3890		3049		MASC ATT-2025-00026433	\$50,000.00	
						-		
						-		
Financing:							TOTAL:	\$50,000.00

Contract Amendment Information	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
Ayeh Powers (Oct 31, 2024 09:52 CDT)
By Department Director

Oct 31, 2024
Date

Willow Sanchez
Approved as to Form by City Attorney WS
Nov 4, 2024
Date

Kimberly Tolbert
Kimberly Tolbert (Nov 4, 2024 10:55 CST)
By City Manager
Nov 4, 2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246454
EFFECTIVE DATE

9/20/2024

RECEIVED
2024 NOV 14 PM 12:33
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: INNOVATIVE INTERFACES, INCORPORATED Supplier No. VS*19085

Subject: WEBSITE SERVICES

Lead Dept: LIBRARY

Action Requested: AUTHORIZE AND ESTABLISH AN AGREEMENT FOR \$99,900.00 TO DESIGN AND LAUNCH A NEW WEBSITE.

Contract Number: LIB-2024-00025516 Contract Term: 11/15/2024 to 7/15/2025

Background: Vendor will provide website design services to bring content management and a modern look to the Library's website. The vendor will provide integrations with the Library's catalog and digital asset manager, for a seamless experience for library customers.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	LIB	5392		3110		- LIB-2024-00025516	\$99,900.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$99,900.00

Contract Amendment Information	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Sean McGrew

Sean McGrew (Sep 17, 2024 12:33 CDT)

By Department Director

Date

Ashley Stockton

Ashley Stockton (Oct 2, 2024 11:03 CDT)

Approved as to Form by City Attorney

Date

[Signature]

Sep 20, 2024

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246455

EFFECTIVE DATE

Sep 4, 2024

CITY SECRETARY
DALLAS, TEXAS

2024 NOV -4 PM 3:48

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Business Oriented Software Solutions, Inc. Supplier No. VC30635

Subject: Utility Locate Ticket Management System

Lead Dept: Dallas Water Utilities

Action Requested: Authorize a three-year service contract with Business Oriented Software Solutions, Inc. for the purchase of a utility locate ticket management system through the DIR cooperative agreement, contract number DIR-TSO-4386.

Contract Number: DWU-2024-00024039 Contract Term: 10/01/2024 to 10/01/2027

Background: DWU Distribution division has utilized Texas 811 Utility Locator for approximately four years for the notification of work activities performed near or around DWU's large water pipelines outside the city limits, and a utility locate ticket management system is required. The ticket management software was previously provided to Texas 811 without additional costs, but the service is no longer available because the companies have separated. The software enables the distribution of utility line tickets to locators within the field to fulfill requests.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0100	DWU	7420		2550		MASC DWU-2024-00024039	\$18,300.00	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$18,300.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Sarah Standifer
Sarah Standifer (Sep 3, 2024 09:10 CDT)
By Department Director

Sep 3, 2024
Date

Rory Mcanally
Approved as to Form by City Attorney
Nov 4, 2024
Date

Dev Rastogi
Dev Rastogi (Sep 4, 2024 11:24 CDT)
By City Manager
Sep 4, 2024
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246456

EFFECTIVE DATE

09/20/2024

RECEIVED
2024 NOV -5 AM 9:32
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Dallas County Heritage Society dba Old City Park Conservancy Supplier No. 126247

Subject: Old City Park

Lead Dept: Park and Recreation

Action Requested: Management and Operation Agreement between the City and the Conservancy, WHEREAS, under this Agreement, Conservancy as Donor, desires to donate and/or transfer to the City, for the City's use and benefit 1) the website domain for Old City Park; 2) the telephone number for Old City Park; and 3) the Old City Park logo (collectively the "Donation"); and WHEREAS, City intends to use the Donation in furtherance of the City's public purposes in accordance with applicable law.

Contract Number: PKR-2024-00026069 Contract Term: N/A to

Background: City Park, a 22.1-acre special use park, has a long and rich connection with Dallas's history as the first city park, established in 1876. As Dallas's first and oldest park, the greenspace maintains a collection of historic buildings and furnishings that date back to 1840.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
			PKR					N/A PKR-2024-00026069
							-	
							-	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Sep 19, 2024 17:17 CDT)
By Department Director

09/19/2024
Date

Molly P. Ward
Approved as to Form by City Attorney

10/16/2024
Date

OA 0A

[Signature]
By City Manager 09/20/2024 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246457

EFFECTIVE DATE

10/10/2024

RECEIVED
2024 NOV -5 AM 9:51
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Texas Tent, LLC Supplier No. VC0000019929

Subject: Holiday equipment, supplies, pipe and drape installation

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$10,840.40 With Texas Tent, LLC. This vendor will provide holiday equipment, supplies, pipe and drape for the Home for the Holidays event at Singing Hills Recreation Center on December 7, 2024. They will also provide a 40 x 20 tent with lighting at Kiest Softball Complex on December 14, 2024, delivery, install and pick up for both events.
Contact: April Garcia 214-597-5141

Contract Number: PKR-2025-00026297 Contract Term: NTP to 04/30/2025

Background: Texas Tent LLC, an event rental company with a focus on tent, marquees for wedding receptions and corporate events.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/toasscmbi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	5155	N/A	3099		CX PKR-2025-00026297	\$10,840.40
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$10,840.40

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

10/09/2024
Date

Stephen T. Freeland
Approved as to Form by City Attorney

11/04/2024
Date

OA OA

Liz Cedillo-Pereria
By City Manager

10/10/2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246458

EFFECTIVE DATE

September 27, 2024

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2024 NOV - 5 AM 10: 05

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: DALLAS COLLEGE Supplier No. VS0000065958

Subject: ONE-YEAR RENEWAL OPTION

Lead Dept: OFFICE OF ENVIRONMENTAL QUALITY AND SUSTAINABILITY

Action Requested: OEQS IS REQUESTING TO EXERCISE THE ONE-YEAR RENEWAL OPTION FOR INTERLOCAL AGREEMENT SBC-2023-00022779, BEGINNING OCTOBER 1, 2024 TO SEPTEMBER 30, 2025.

Contract Number:	SBC-2023-00022779	Contract Term:	10/01/2024	to	09/30/2025
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Background: CONTRACT SBC-2023-00022779 AUTHORIZED VIA COUNCIL RESOLUTION 23-1244 WITH (2) TWO ONE-YEAR RENEWAL OPTIONS.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	MGT	1267		3070		SBC-2023-00022779	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	23-1244	9/13/2023	\$250,000.00		\$250,000.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Carlos Evans
Carlos Evans (Sep 27, 2024 11:16 CDT)
By Department Director

Sep 27, 2024
Date

Rory Mcanally
Approved as to Form by City Attorney

10/01/2024
Date

[Signature]
By City Manager

Sep 27, 2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246459

EFFECTIVE DATE

10/22/2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2024 NOV-5 AM 10:11
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	Jewish Family Services dba Jewish Family Services	Supplier No.	VS0000064553
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Subject: ARPA Family Violence Prevention/ Intervention Services

Lead Dept: Office of Community Care

Action Requested: Authorize the first one-year renewal option to service APRA Family Violence Intervention between the City of Dallas and Jewish Family Service of Dallas.

Contract Number:	OCC-2022-00019738	Contract Term:	10/12/2024	to	10/11/2025
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Background: Jewish Family Services dba Jewish Family Services will provide family violence intervention, including individual counseling and group counseling, housing, and shelter operation costs. Target populations include low and moderate-income residents and/or Dallas residents living in qualified census tracts.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
							0.00
						-	
						-	
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	23-0624	05-10-23	\$600,000.00	\$600,000.00	\$1,200,000.00	100%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jessica Galeshaw (Oct 16, 2024 19:21 CDT)
By Department Director

Oct 16, 2024
Date

Stephen McFayden
Approved as to Form by City Attorney

Oct 30, 2024
Date

By City Manager

Oct 22, 2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246460

EFFECTIVE DATE

Nov 1, 2024

2024 NOV - 5 AM 10:17
CITY SECRETARY
DALLAS TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Presidio Networked Solutions Group LLC Supplier No. VS0000012547

Subject: Inventory Restock

Lead Dept: Information & Technology Services

Action Requested: Authorize purchase through a TIPS contract (220105) for the restock of our phone inventory.

Contract Number: DSV-2024-00025495 Contract Term: Upon Execution to 6 months

Background: This agreement will allow for the purchase of 150 8811 Cisco VoIP phones to restock on hand inventory. This will allow for users to receive items as soon as the request is made. It will also authorize an order for an 8832 Conference phone at the request of a user.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1510		2890		DSV-2024-00025495	\$37,958.56
Financing:						Data Services	TOTAL:
							\$37,958.56

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
Date: Aug 28, 2024

By City Manager
Date:

Suzanne Knuppel (Nov 4, 2024 11:50 CST)
Approved as to Form by City Attorney
Date: Nov 1, 2024



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246461

EFFECTIVE DATE

Sep 6, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
2024 NOV -5 AM 10:35

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	NEXGEN Management LLC	Supplier No.	N/A
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Subject: Consent to Assignment and Assumption of Contract for License Agreement of a portion of 410 N Akard St property

Lead Dept: PKR

Action Requested: Assignment of License Agreement from Houseman Building, L.L.C. to NEXGEN Management, LLC.

Contract Number:	PKR-2024-00025061	Contract Term:	Upon Assumption	to	5/8/2032
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Background: On May 9, 2012 Council authorized a twenty-year license agreement with Houseman Building, LLC (#12-1265) for the development and maintenance of a portion of 410 N Akard St—Akard Park. The licensee has asked that the license agreement be assigned to NEXGEN Management, LLC. In accordance with the agreement (Sec. 8.7), the Director of PKR must approve assignment of the license agreement. NEXGEN Management, LLC has agreed to be subject to all the terms of the license agreement.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	
							-	N/A
							-	N/A
Financing:							TOTAL:	\$ 0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
				0.00		\$0.00	%

CTN APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>John Jenkins</u> John Jenkins (Sep 4, 2024 11:04 CDT)	Sep 4, 2024 Date	<u>Molly P. Ward</u> Approved as to Form by City Attorney	Sep 6, 2024 Date
By Department Director		By City Manager	

[Signature]
Sep 6, 2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246462

EFFECTIVE DATE

Oct 31, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2024 NOV 6 PM 1:38
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Parking Systems of America, Inc. Supplier No. VS0000023416

Subject: Parking Systems of America, Inc. Supplemental Agreement No. 4

Lead Dept: Aviation

Action Requested: Authorize Supplemental Agreement No. 4 to the Contract for Services, approved on October 24, 2018 by Council Resolution No. 18-1512, between the City of Dallas and Parking Systems of America, Inc. to include within the current scope of work future parking by employees of the University of Texas Southwestern Medical Center.

Contract Number: AVI-2018-00007728 Contract Term: 12-01-2018 to 11-30-2025

Background: The University of Texas Southwestern Medical Center ("UTSW") has requested permission for its employees to utilize a portion of the unused parking spaces at the Department of Aviation's Love Connection employee parking lot. The proposed supplemental agreement will be with Parking Systems of America, Inc., the current operator of the lot, to include the UTSW employee parking in the scope of the existing contract.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	N/A	N/A	N/A	N/A	N/A	- N/A	\$0.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	4	18-1512	12-01-2018				%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Patrick Carreno
Patrick Carreno (Oct 29, 2024 13:49 CDT)
By Department Director

Oct 29, 2024
Date

Ashley Stockton
Ashley Stockton (Nov 1, 2024 08:59 CDT)
Approved as to Form by City Attorney

11/01/2024
Date

Dev Rastogi
Dev Rastogi (Oct 31, 2024 19:55 CDT)
By City Manager

Oct 31, 2024
Date

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246463
EFFECTIVE DATE

11-4-2024

2024 NOV -5 AM 11:16
 CITY SECRETARY
 DALLAS, TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

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 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment, for ratifications the Justification Form must be attached).
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Karen R. Washington Supplier No. VS95949

Subject: Administrative Law Judge Contract

Lead Dept: Civil Service

Action Requested: Extension of Administrative Law Judge Contract to June 30, 2025

Contract Number:	CVS-2025-00026236	Contract Term:	01/01/2025	to	06/30/2025
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Background: On November 8, 2017 City Council authorized the reappointment of two Administrative Law Judges (ALJ), Lakisha Thigpen and James E Urmin Sr., and the appointment of Karen R. Washington and Hobert T. Douglas, as Administrative Law Judges for the period January 1, 2018 through December 31, 2019 to hear employee appeals of terminations and demotions, and contracts with each ALJ by Resolution No. 17-1773. Civil Service amended this contract in 2019 by AA #19-7108 under contract # CVS-2018-00004162; in 2020 by AA# 20-6272 under contract # CVS-2021-00014979; and 2022 under AA #22-6401 under contract #CVS-2022-00020371.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblse/arch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Funding:	001	CVS	1412	3070			MASC CVS-2025-00026236	0.00	
Financing:								TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	4			4,000	0	4,000	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 _____ vBy Department Director	 _____ Approved as to Form by City Attorney	Nov 4, 2024 Date	SK
 _____ By City Manager	Nov 4, 2024 Date		

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 246464
		EFFECTIVE DATE
		Oct 30, 2024
		 RECEIVED 2024 NOV 05 PM 1:00 CITY SECRETARY DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	A.RT EXPERIENCE	Supplier No.	VC33462
Subject:	Artistic Services – AURORA 2024		
Lead Dept:	Office of Arts & Culture		

Action Requested: Consultant shall produce the Aurora 2024 Biennial, a signature exhibition of technology-driven public art. Consultant shall commission 8 Dallas-based artists projects for the FuturePresentPast event on November 16, 2024 which will be a part of a total of 25 installations with access provided free of charge. Prior to the FuturePresentPast event, consultant shall host a panel discussion and artist reception for artists chosen to commission works for the event on November 14, 2024.

Contract Number:	OCA-2025-00026313 (CR-00027257)	Contract Term:	AA Effective Date	to	11/30/2024
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Background: The fee for this service shall not exceed \$25,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25%, or \$6,250.00, of the total award will be payable upon satisfactory completion of deliverable number one and receipt of the consultant's first invoice; one (1) payment of 50%, or \$12,500.00, of the total award will be payable upon satisfactory completion of deliverable number two and receipt of the consultant's second invoice; and one (1) payment of 25%, or \$6,250.00, of the total award will be payable upon satisfactory completion of all required services as determined by the Director and receipt of the consultant's final invoice.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4888	CA01	3089		MASC OCA-2025-00026313	\$25,000
Financing: General Fund						TOTAL:	\$25,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Martine Phillippe (Oct 30, 2024 09:42 CDT)
 By Department Director

Oct 30, 2024
 Date


 Lucy Huang (Nov 1, 2024 16:12 CDT)
 Approved as to Form by City Attorney

Nov 1, 2024
 Date


 Liz Cedillo-Pereira (Oct 30, 2024 13:44 CDT)
 By City Manager

Oct 30, 2024
 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246465

EFFECTIVE DATE

Oct 22, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: **MICHAEL CHILDS** Supplier No. VC23588

Subject: Professional Service

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present performances and workshops as directed by the Office of Arts and Culture in dance, music, theater, and senior movement. Dance workshops will incorporate stretching, breathing, general movement, choreography, and educate on various dance genres such as Tango, Waltz, Habanera, Milonga, and others. Music performances range from solo piano to vocal performance with accompaniment in various genres including Jazz, Country, Blues, and Latin. Workshops will be centered around Broadway Music including show tunes. Acting workshops include an introduction to acting and improvisation, audition preparation, and monologue/character development. Workshops and performances will vary by demography, purpose, and request. Services will be available to seniors, adults, and children ages twelve and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2023-00025592 (CR-00027056) Contract Term: 10/24/2024 to 10/31/2025

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$8,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878	CA01	3089		MASC - OCA-2023-00025592	\$8,000.00
							\$0.00
Financing: General Fund						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Suppl' Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippine (Oct 17, 2024 11:39 EDT)
By Department Director

Oct 17, 2024
Date

Veronica Barboza
Approved as to Form by City Attorney

Nov 4, 2024
Date

Oct 22, 2024
By City Manager Date

RECEIVED
2024 NOV -5 PM 1:18
CITY SECRETARY
DALLAS, TEXAS



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246466

EFFECTIVE DATE

November 1, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2024 NOV -5 PM 2:17
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Tyler Street Church Supplier No. _____

Subject: Tyler Street Church - OCC& E- Facilities Use and Vendor Agreement

Lead Dept: Office of Community Care & Empowerment

Action Requested: This request is to secure the Tyler Street Church facilities for the upcoming District One Listening Session, scheduled for November 14th, 2024. There is no cost associated with this agreement.

Contract Number:	OCC-2025-00026455	Contract Term:	11/14/2024	to	11/14/2024
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Background: The Senior Affairs Commission, in partnership with the Office of Community Care and Empowerment and District One Council Member West, will host a listening session for older adults on November 14, 2024.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jessica Galeshaw (Oct 31, 2024 09:50 CDT)
By Department Director

Oct 31, 2024

Date

Approved as to Form by City Attorney
Date

Nov 5, 2024

Liz Cedillo-Pereira (Nov 1, 2024 17:15 CDT)
By City Manager

Nov 1, 2024

Date

246467

Memorandum

RECEIVED

2024 NOV -7 AM 11:53

CITY SECRETARY
DALLAS, TEXAS



DATE November 7 2024

TO City Secretary

SUBJECT **Correction to Administrative Action AA #24-6467**

Please make the following change to Administrative Action #24-6467

From:

Supplier No.	VC89878
--------------	---------

To:

Supplier No.	VS89878
--------------	---------

Daisy Torres Fast
Director

"Our Product is Service"
Empathy | Ethics | Excellence | Engagement | Equity

Handwritten note: 8/11/24

<h1>ADMINISTRATIVE ACTION</h1>		ADMINISTRATIVE ACTION
See Administrative Directive 4-05 for additional guidelines and routing.		246467
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		EFFECTIVE DATE
		Nov 5, 2024

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	Critical Mention	Supplier No.	VC89878
Subject:	Real-time Media Monitoring		
Lead Dept:	MGT-COM		
Action Requested:	Authorize one year of media monitoring services from vendor Critical Mention.		
	Contract Number:	MGT-2024-00025919	Contract Term: 9/25/2024 to 9/24/2025

Background: Critical Mention provides a web-based Media Monitoring System. It has the following functionalities that will help the City of Dallas Communications and Customer Experience department to monitor the media with the following: (1) Track and measure earned media; (2) TV & Radio broadcast monitoring; (3) Social media monitoring; (4) Online news tracking and analysis; (5) Access content behind paywalls; (6) Add to media contacts database; (7) Reporting mechanism to share data with stakeholders.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmlbse/arch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	MGT	8658		3070		-	\$14,000.00
Financing: General Fund						TOTAL:	\$14,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

RECEIVED
2024 NOV 5 PM 2:32
CITY SECRETARY
DALLAS, TEXAS

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

D. J. [Signature]
By Department Director

07/15/2024
Date

Elizabeth Saab
By City Manager

Suzanne Knuppel
Suzanne Knuppel (Nov 5, 2024 1:46 CST)

Nov 5, 2024
Date

S K
Approved as to Form by City Attorney



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246468

EFFECTIVE DATE

10-16-2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Legacy Counseling Center Inc. Supplier No. 502679

Subject: HOPWA Program- Legacy Counseling Center Inc. Housing Information Services

Lead Dept: Office of Community Care

Action Requested: Authorize Supplemental Agreement No. 3 to correct exhibits to Contract.

Contract Number: OHS-2022-00018719-A4 Contract Term: 10-01-2024 to 09-30-2025

Background: On February 22, 2023, the City Council authorized (1) one-year service contract(s), with two one-year renewal options, contingent on available funding, with a term beginning on October 1, 2022, approved as to form by the City Attorney, with subrecipients for Housing Opportunities for Persons with AIDS programs as follows (A) Legacy Counseling Center, Inc. for Housing Information Services by Resolution No. 23-0318.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/toasscmb1search/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. NO, there are no HUB's in Dallas County to contact for this business category. NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
HW24	MGT	832K		3070	HOPWA	- OHS-2022-00018719-A4	\$ 0	
						-	\$	
						-	\$	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Suppl' Agreement Percentage
	3	241182	10-01-2024	\$164,097.00	\$0	\$164,097.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jessica Galeshaw (Oct 11, 2024 12:51 CDT)
By Department Director

Oct 11, 2024
Date

Oct 17, 2024
Approved as to Form by City Attorney
Date

By City Manager
Oct 16, 2024
Date

RECEIVED
2024 NOV - 6 AM 9:12
CITY SECRETARY
DALLAS, TEXAS



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246469

EFFECTIVE DATE

Nov 6, 2024

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
NOV - 6 PM 1:42

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Jack Shrum, P.A. Supplier No. VC0000033671

Subject: Professional Services Contract for Legal Services

Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with Jack Shrum, P.A. to provide legal counsel, advice and representation to Dallas Police Senior Corporals Miles Henry Sheerin and Sara Beth Sheerin in connection with the case styled *Eric Drake v. State Farm Mutual Automobile Insurance Company, et al.*, Civil Action No. 1:24-cv-845-CFC, in the United States District Court for the District of Delaware. Not to exceed \$25,000

Contract Number: ATT-2025-00026332 Contract Term: 10/11/2024 to *Indefinite

Background: Jack Shrum, P.A. was retained to provide legal counsel, advice and representation to Dallas Police Senior Corporals Miles Henry Sheerin and Sara Beth Sheerin in connection with the case styled *Eric Drake v. State Farm Mutual Automobile Insurance Company, et al.*, Civil Action No. 1:24-cv-845-CFC, in the United States District Court for the District of Delaware. The firm will be paid on an hourly-rate basis per the engagement letter attached to the contract. Not to exceed \$25,000. *The City Attorney can terminate the contract with 10 days' notice to the Firm.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0192	ORM	3890		3033		MASC ATT-2025-00026332	\$25,000.00	
						-		
						-		
Financing:							TOTAL:	\$25,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
Ayeh Powers (Nov 4, 2024 14:58 CST)
By Department Director

Nov 4, 2024
Date

Stephen T. Freeland
Stephen T. Freeland (Nov 6, 2024 10:43 CST)
Approved as to Form by City Attorney

Nov 6, 2024
Date

Kimberly Bizzor-Tolbert
Kimberly Bizzor-Tolbert (Nov 6, 2024 10:32 CST)
By City Manager

Nov 6, 2024
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246470

EFFECTIVE DATE

Sep 20, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
2024 NOV -6 PM 1:55

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: East Texas Testing Laboratory, Inc. dba E TTL Engineers & Consultants Inc. Supplier No. 500059

Subject: Sylvan Discovery Gateway – Pedestrian and Bicycle Improvements

Lead Dept: Park and Recreation Department

Action Requested: Award a construction material testing contract to East Texas Testing Laboratory, Inc. dba E TTL Engineers & Consultants, Inc. in the amount of \$16,985.00.

Contract Number:	PKR-2024-00024682	Contract Term:	NTP	to	1 year
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Background: East Texas Testing Laboratory, Inc. dba E TTL Engineers & Consultants, Inc. will provide construction materials testing for the construction of the Sylvan Discovery Gateway – Pedestrian and Bicycle Improvements.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcombi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VB05	HIBT	4113	PK17VB05	CX-PKR-2024-00024682	\$16,985.00
Financing: 2017 Bond Fund Park and Recreation Facilities (B)						TOTAL:	\$16,985.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 16,985.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Sep 17, 2024 18:30 CDT)
By Department Director Date

Matthew Green
Matthew Green (Nov 6, 2024 09:41 CST)
Approved as to Form by City Attorney MRG Date

[Signature]
By City Manager Date
Sep 20, 2024



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246471

EFFECTIVE DATE

Nov 1, 2024

RECEIVED
2024 NOV -7 AM 8:57
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	SYDNEY BROWN	Supplier No.	VC33556
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Subject:	Arts Activate 2025 – ROUND 1
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Lead Dept:	Office of Arts & Culture
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Action Requested: Sydney Brown will present Hollaback: Stomp and Shake Cheer Competition with Texas Supremacy of Music & Arts Conservatory. This project will showcase the unique talents of Dallas cheer athletes in a community-centered cheerleading competition. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2024-00025979 (CR-00027220)	Contract Term:	11/1/2024	to	9/15/2025
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Background: The fee for this service is \$8000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	OCA	4880	CA01	3089		MASC OCA-2024-00025979	\$8,000.00
	Financing:			General Fund			TOTAL:	\$8,000.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Phillips (Oct 30, 2024 12:53 CDT)
 By Department Director

Oct 30, 2024
 Date

Marissa Flores
 Approved as to Form by City Attorney

Nov 6, 2024
 Date

JH

Liz Cedillo-Pereira (Nov 1, 2024 12:11 CDT)
 By City Manager

Nov 1, 2024
 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246472

EFFECTIVE DATE

Nov 6, 2024

RECEIVED
2024 NOV -7 AM 10:13
CITY SECRETARY
DALLAS TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: RICOH USA, INC Supplier No. VC0000011279

Subject: DPD DocuWare Migration

Lead Dept: Information and Technology Services

Action Requested: Authorize Supplemental Agreement No. 1 to the Cooperative Purchasing Agreement for Acquisition, Maintenance, and Support for Document Management System to (1) accept amended statement of work as the result of the cyber-attack and (2) to correct payment terms from pre-paid to time and materials fixed hourly rates payable upon delivery of services.

Contract Number: DSV-2022-00020046 Contract Term: 10/12/2022 to 10/11/2027

Background: Dallas Police Department (DPD) migration from Fortis system to a DocuWare solution. With the end of life of Fortis DPD is needing to upgrade their system to continue to have an EDMS to manage their documents and processes as well as a system that will allow them to take advantage of new features and functionality. This amendment will recognize an amended statement of work due to the cyber-attack for project management and DocuWare related services and update payment terms.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. NO, there are no HUB's in Dallas County to contact for this business category. NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0897	DSV	5400		3070		MASC DSV-2022-00020046	\$49,720.04
Financing: Information Technology Equipment Fund						TOTAL:	\$49,720.04

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	22-1783	10/12/2022	\$217,632.50	0	\$267,445.26	22.89%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Nov 4, 2024
By Department Director Date

Nov 6, 2024
Approved as to Form by City Attorney WS Date

Nov 6, 2024
By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246473

EFFECTIVE DATE

08/22/2024

1 Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through inter-local or cooperative agreements
 - b. Amendments to competitively bid or formal proposal contracts \$50,000 or less (may not increase original contract price by more than 10%)
 - c. Professional / Personal / Planning / Other Service contracts \$100,000 or less per City Code Sec. 2-34
 - d. Amendments to non-bid contracts \$100,000 or less per City Code Sec. 2-34
 - e. WRR/FM expenditures \$50,000 or less per City Code Sec. 2-79(C) of the City Code
 - f. Other Services (explain on attachment for ratifications the justification Form must be attached)
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2024 NOV -7 AM 10:00
 CITY SECRETARY
 DALLAS, TEXAS

- 2 Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order Yes No
- 3 Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4 Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes N/A

Supplier Name: CentralSquare Technologies LLC Supplier No: VC221B4

Subject: Cooperative Agreement for configuration assistance with Lucity Enterprise Asset Management system upgrade

Lead Dept: DALLAS WATER UTILITIES

Action Requested: Authorize Cooperative Agreement with Central Square Technologies (CST) through TIPS Contract #220105. This agreement will provide for 111 hrs of as-incurred remote configuration assistance by a CST EAM implementation team for a Lucity Enterprise Asset Management (EAM) system upgrade.

Contract Number: DWU-2024-00025855 Contract Term: 09/15/2024 to 09/15/2025

Background: Dallas Water Utilities has been using Central Square Lucity EAM software since 2009 to fulfill federal regulation requirements for environmental compliance and inspection information. This Cooperative Agreement with Central Square Technologies (CST) through TIPS Contract #220105 will provide as-incurred remote assistance in upgrading the system.

HUB Check appropriate Box: YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. NO, there are no HUB's in Dallas County to contact for this business category. NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0061	SDM	4728	SD01	3070	N/A	CX DWU-2024-00025855	\$19,980.00	
							\$0.00	
							\$0.00	
Financing:							TOTAL:	\$19,980.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Suppl Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

EV *JB Stange*
By Department Director

8.22.2024
Date

Rory Mcanally
Approved as to Form by City Attorney

05/11/24
Date

246473

 8-22-24
By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246474

EFFECTIVE DATE

Oct 3, 2024

2024 NOV 27 AM 10:50
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	ARGA NOVA DANCE	Supplier No.	335417
Subject:	Arts Activate 2025 – ROUND 1		
Lead Dept:	Office of Arts & Culture		

Action Requested: Beckles Dancing Company will host the South Dallas Dance Festival (SDDF). This festival creates a space for artists from the DFW area and beyond the state to display their works and engage and inspire audiences in the Dallas area. The event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2024-00025979 (CR-00027225)	Contract Term:	10/14/2024	to	9/15/2025
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Background: The fee for this service is \$12000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$6000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2024-00025979	\$12,000.00
Financing: General Fund						TOTAL:	\$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Oct 2, 2024 11:49 CDT)

By Department Director

Oct 2, 2024

Date

Stephen M. Fayden

Approved as to Form by City Attorney

Oct 3, 2024

Date

JH

Liz Cedillo-Pereira (Oct 3, 2024 10:33 CDT)

By City Manager

Oct 3, 2024

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246475

EFFECTIVE DATE

Nov 1, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2024 NOV - 7 AM 10: 51
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	Marena Hussein	Supplier No.	VC29485
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Subject: Arts Activate 2025 – ROUND 1

Lead Dept: Office of Arts & Culture

Action Requested: Marena Riyad will host Kufiya Comedy. The show brings the best comedians in Dallas to perform in an intimate space allowing them to experiment and share deeper more meaningful and personal stories. Each show has a different line-up, so no two shows are the same. We provide an opportunity for comedians to take their material to the next level. We find comedians who consistently feature (10-15 minutes) and give them a chance to headline (30-45 minutes). We build our line-ups around our headliner by picking comedians whose styles, material, and energy compliment them. This year, we will be incorporating local musicians and DJs into our afterparty. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2024-00025979 (CR-00027243)	Contract Term:	11/1/2024	to	9/15/2025
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Background: The fee for this service is \$8000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2024-00025979	\$8,000.00
Financing:						TOTAL:	\$8,000.00
General Fund							

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martina Phillips (Oct 30, 2024 12:53 CDT)
By Department Director

Oct 30, 2024
Date

Suzanne Knuppel (Nov 4, 2024 11:46 CST)
Approved as to Form by City Attorney

Nov 4, 2024
Date

JH

Liz Coello-Perreira (Nov 1, 2024 12:10 CDT)
By City Manager

Nov 1, 2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246476

EFFECTIVE DATE

Oct 4, 2024

RECEIVED
2024 NOV - 7 AM 10:52
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Patrick M. Oliver Supplier No. VC22304

Subject: Arts Activate 2025 – ROUND 1

Lead Dept: Office of Arts & Culture

Action Requested: Patrick Oliver will present Poetry, Prose, and Rhymes for These Times is a two-part interactive writing workshop with authors, educators, and literary activists Patrick M. Oliver and April Gibson. Participants will engage in writing exercises, highlighting their narratives and perspectives on social conditions that impact their lives. (Family Literacy Month Session 1) The workshop opens with participants being asked to share their relationship and interest in creative writing. Afterward, Oliver will give an overview and description of the two-part workshop. This is followed by a word search/vision puzzle activity related to personal and community empowerment. The vision words chosen will be utilized for an "I Am" writing exercise, intended to showcase the characteristics and attributes of the participants. (Session 2) Gibson will read briefly from her book and discuss her life's challenges and accomplishments with the participants, allowing some time for questions. Testimony, resiliency, and transformation will be central themes of the poetry activity to be led by Gibson after the reading. The events will be open to the public. Consultant shall follow CDC guidelines for all in-person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2024-00025979 (CR-00027254) Contract Term: 10/14/2024 to 9/15/2025

Background: The fee for this service is \$7897 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1974.25 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3948.5 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1974.25, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2024-00025979	\$7,897.00
Financing: General Fund						TOTAL:	\$7,897.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Marlene Phillips (Oct 2, 2024 11:44:00 AM)
By Department Director

Oct 2, 2024
Date

Veronica Barboza
Approved as to Form by City Attorney

Oct 7, 2024
Date

JH

By City Manager

Oct 4, 2024
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246477

EFFECTIVE DATE

11/7/2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
NOV - 7 PM 3:58
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: RLA Conservation, LLC Supplier No. VC24293

Brower Hatcher and Marly Rogers "sky" Sculpture: Cleaning and Restoration, and "Condition" Reports

Lead Dept: AVI

Action Requested: Authorize Administrative Action and Contract for vendor to inspect, clean, document, and restore condition of the Brower Hatcher and Marly Rogers "sky" sculpture, and to provide "condition" reports which include photographic documentation. Informal bid awarded # IFS AVI B1800155. Not to exceed \$37,520.00.

Contract Number: AVI-2024-00026091 Contract Term: 10/25/2024 to 10/24/2025

Background: The vendor will clean, document, and restore the condition of the Brower Hatcher and Marly Rogers "sky" piece. Services will include removing all dirt and debris, and other restoration steps, as well as submitting "condition" reports on the sculpture piece. Informal bid awarded # IFS AVI B1800155. Not to exceed \$37,520.00.

HUB Check appropriate Box YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. NO, there are no HUB's in Dallas County to contact for this business category. NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022. <https://mycpa.cpa.state.tx.us/passcmbi/search/>

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7718		3070		CX AVI-2024-00026091	\$37,520.00
Financing: FY2024 Operating Fund							TOTAL: \$37,520.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Patrick Carreno (Oct 23, 2024 12:29 CDT)

10/23/24

Diana Gutknecht (Oct 23, 2024 13:06 CDT)

10/23/2024

By Department Director

Date

Approved as to Form by City Attorney -- DMG

Date

Dev Rastogi (Nov 7, 2024 14:08 CST)
Dev Rastogi (Oct 23, 2024 12:57 CDT)

11/07/2024

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246478

EFFECTIVE DATE

Sep 6, 2024

RECEIVED
2024 NOV -7 PM 3:27
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Dallas Starlings Volleyball Club, LLC. Supplier No. VC0000012923

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Dallas Starlings Volleyball Club, LLC. The vendor will be providing Volleyball classes program services to the citizens of Dallas
Contact: Brendan Collins: (214) 671-1668

Contract Number: PKR-2024-00025494 Contract Term: NTP to 9/30/2025

Background: Contract fee instructors provide leisure, sports and health and wellness activity instruction

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	PKR					N/A PKR-2024-00025494	70/30 Split
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental - Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Sep 5, 2024 12:30 CDT)
By Department Director

Sep 5, 2024
Date

Matthew Green
Matthew Green (Oct 16, 2024 15:10 CDT)
Approved as to Form by City Attorney

10/16/2024
Date

OA OR

[Signature]
By City Manager

Sep 6, 2024
Date

MRG

246479

RECEIVED

2025 MAR 10 PM 1:56

CITY SECRETARY
DALLAS, TEXAS

Memorandum



CITY OF DALLAS

DATE March 10, 2025

TO Bilierae Johnson, City Secretary

SUBJECT **Rescinding of Administrative Action No. 24-6479**

The Department of Aviation rescinds Administrative Action No. 24-6479. The department has determined that entering into this agreement for concrete maintenance and warranty will not benefit the City of Dallas at this time.

Thank you.


Patrick Carreno (Mar 10, 2025 11:20 CDT)

Patrick Carreno
Director, Department of Aviation


Vincent Lewis

cc: Vincent Lewis, Assistant Director, Department of Aviation
Sunday O. Odiyeye, P.E., CIP Manager (I), Department of Aviation
Ashley Stockton, Assistant City Attorney, City Attorney's Office

8/3/25



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246479

EFFECTIVE DATE

Nov 7, 2024

AS

RECEIVED
CITY SECRETARY'S
DALLAS, TEXAS
NOV - 7 PM 4:03

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Maintenance and Warranty Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Burchfield Hanger-1, LP and A&F General Contractors LLC Supplier No. _____

Subject: Authorize a Maintenance and Warranty Agreement for Concrete Paving

Lead Dept: Department of Aviation

Action Requested: Authorize a Maintenance and Warranty Agreement for Concrete Paving between City of Dallas ("City"), Burchfield Hanger-1, LP ("Lessee") and A&F General Contractors LLC ("Contractor"), in connection with a lease between City and Burchfield Hanger-1, LP, entered into for improvements at Dallas Executive Airport ("DEA"). No cost to the City. *Term expires two (2) years from substantive completion, or when City terminates in writing, whichever is earlier.

Contract Number:	AVI-2025-00026483	Contract Term:	Effective Date	to	*Two years from substantive completion, or City's termination in writing, whichever is earlier.
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Background: On March 8, 2019, City and Burchfield & Partners, LLC ("B&P"), entered into a Lease of Land at DEA ("Lease"), which allowed the non-exclusive use of any common area, taxiways, runways, ramps, public aprons, public access areas, and other public areas of DEA; and parties entered into a Development Agreement for Improvements at DEA. Effective Sept. 9, 2022, B&P entered into a construction contract with Contractor to construct the Common-Use Improvements and the concrete-paving portions of the scope of the Capital Improvements. Effective Oct. 20, 2022, pursuant to the Assignment/Assumption of Lease, B&P assigned to Lessee all of its right, title, and interest in and to the Lease. No cost to the City. City's engineers, HNTB Corporation and Garver, LLC, identified cracking in the concrete work performed by the Contractor. In consideration of City's forbearance from immediately pursuing remedies available to it against Lessee and Lessee's forbearance from the same against Contractor, and to ensure remediation of the concrete cracks identified and ensure discovery and remediation of any future cracks or other issues related to the work performed by Contractor, City, Lessee, and Contractor are entering into the Maintenance and Warranty Agreement to set forth Contractor's maintenance and warranty obligations to City and Lessee.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbisea/rch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

246479

NTJ **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

<u><i>PC</i></u> Patrick Carreno (Nov 6, 2024 09:11 CST)	Nov 6, 2024	<u><i>Ashley Stockton</i></u> Ashley Stockton (Nov 7, 2024 14:30 CST)	Nov 7, 2024
By Department Director	Date	Approved as to Form by City Attorney	Date
<u><i>VL</i></u> VL	<u>Dev Rastogi (Nov 7, 2024 14:03 CST)</u>	Nov 7, 2024	<u><i>AS</i></u> AS
	By City Manager	Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246480

EFFECTIVE DATE

Aug 7, 2024

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
NOV -7 PM 4:15

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: WEX Health, Inc Supplier No. VC14510

Subject: Supplemental Agreement 1

Lead Dept: Human Resources

Action Requested: Authorize a Supplemental Agreement to extend the Affordable Care Act contract term until March 1, 2025 and add 25% in funding to allow the vendor to complete the reporting year.

Contract Number: PER-2023-00023172 Contract Term: 10/1/2024 to 3/1/2025

Background: The Patient Protection and Affordable Care Act 2010 HR3590, or Affordable Care Act (ACA) for short, requires employers with 50 or more full-time employees, including full-time equivalent employees, to issue annual coverage statements to members covered by the employer's health plan (IRS Form 1095). The ACA also requires employers to file annual information to the Internal Revenue Service including what health plans were offered to employees and how much of the cost was shared by the employer.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0260	PER	7906		3070		- XPER202300023172	\$12,000.00
						-	
						-	
Financing:						TOTAL:	\$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	24-5328	10/1/2023	\$48,000.00	\$0.00	\$ 60,000.00	25.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Nina Arias
Nina Arias (Aug 7, 2024 07:38 CDT)
By Department Director

Aug 7, 2024
Date

Stephen T. Freeland
Stephen T. Freeland (Nov 7, 2024 13:50 CST)
Approved as to Form by City Attorney

Nov 7, 2024
Date

Kimberly Bizer-Tolbert
Kimberly Bizer-Tolbert (Aug 7, 2024 12:08 CDT)
By City Manager

Aug 7, 2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246481

EFFECTIVE DATE

Nov 6, 2024

RECEIVED
NOV - 7 PM
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: DELL Marketing, LP Supplier No. VS0000038338

Subject: Enterprise Scheduler control M platform system support

Lead Dept: Information and Technology Services

Action Requested: Authorize a new one-year contract via DIR-TSO-3763 to continue the use of BMC Enterprise Scheduler control M platform system support.

Contract Number: DSV-2024-00025895 Contract Term: 11/30/2024 to 11/29/2025

Background: Maintenance and support for the city perpetual BMC Control M monitoring software solution used to monitor scheduled batch jobs for various city systems that runs jobs overnight.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1667		3438		DSV-2024-00025895	\$39,428.41
Financing: Data Services (subject to annual appropriations)						TOTAL:	\$39,428.41

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Aug 27, 2024
Date

By City Manager

Approved as to Form by City Attorney

Nov 6, 2024
Date

Nov 7, 2024
Date

BA



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246482

EFFECTIVE DATE

Oct 10, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	Urban Arts Collective	Supplier No.	VC29643
Subject:	Arts Activate 2025 – ROUND 1		
Lead Dept:	Office of Arts & Culture		

Action Requested: Urban Arts Collective will present "Fly Bird Fly" This project is an exhilarating three-day urban dance festival in Dallas, Texas, designed to showcase the diverse talents of the city's dance community. Each day of the festival is dedicated to different dance groups, creating a vibrant celebration of movement and creativity. The festival commences with a dynamic showcase featuring talented high school dance companies. On the second day, the spotlight turns to small professional dance companies that have been making waves in the local dance scene. The day is not only about the artistry but also provides an opportunity for networking and collaboration among professional dancers and choreographers. Workshops and discussions encourage artistic growth and the exchange of ideas, strengthening the foundation of the Dallas urban dance community. The final day of "Fly Bird Fly" is a joyful celebration of faith-based dance companies. Dance groups with a spiritual focus take the stage, infusing their performances with messages of hope, inspiration, and unity. The day fosters a sense of harmony and understanding, promoting a shared appreciation for the role of dance in faith-based communities. Through "Fly Bird Fly" Urban Dance Festival, the city of Dallas witnesses the unifying power of dance, as diverse groups come together to share their artistry and stories. The event will be open-to-the-public. Consultant shall follow CDC guidelines for all in-person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2024-00025979 (CR-00027265)	Contract Term:	10/14/2024	to	9/15/2025
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Background: The fee for this service is \$14000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3500 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$7000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3500, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2024-00025979	\$14,000.00
Financing: General Fund						TOTAL:	\$14,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Oct 8, 2024 10:02 CDT)

By Department Director

Oct 8, 2024

Date

Lucy Huang (Oct 26, 2024 11:19 CDT)

Approved as to Form by City Attorney

Oct 26, 2024

Date

JH

Liz Cedillo-Pereria (Oct 10, 2024 12:05 CDT)

By City Manager

Oct 10, 2024

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246483

EFFECTIVE DATE

11/07/2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): UTILITY ACCESS AND USE AGREEMENT
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2024 NOV -7 PM 4:32
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: JET AVIATION TEXAS, INC. Supplier No. N/A

Subject: JET AVIATION UTILITY ACCESS AND USE AGREEMENT

Lead Dept: AVIATION

Action Requested: AUTHORIZE A UTILITY ACCESS AND USE AGREEMENT WITH JET AVIATION TEXAS, INC. FOR THE INSTALLATION OF UNDERGROUND ELECTRIC LINES ON AIRPORT PROPERTY REQUIRED TO PROVIDE POWER TO JET AVIATION'S NEW FUEL FARM WHICH IS BEING CONSTRUCTED ON ITS LEASEHOLD AT DALLAS LOVE FIELD.

Contract Number:	AVI-2025-00026359	Contract Term:	UPON EXECUTION	to	UPON TERMINATION
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Background: JET AVIATION TEXAS, INC. LEASES LAND AT DALLAS LOVE FIELD FOR ITS FIXED BASE OPERATOR BUSINESS AND IS IN THE PROCESS OF CONSTRUCTING A NEW ABOVE GROUND FUEL FARM ON ITS LEASEHOLD TO SUPPORT ITS FUELING OPERATIONS. AS PART OF THIS PROJECT, JET AVIATION HAS REQUESTED TO RUN UNDERGROUND ELECTRIC LINES ON PORTIONS OF UNLEASED AIRPORT PROPERTY TO PROVIDE POWER FOR THE NEW FUEL FARM.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/passcmb1sea/rch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	N/A	N/A	N/A	N/A	N/A	- N/A	\$0.00	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Date: Nov 6, 2024

By Department Director

Date: Nov 6, 2024

Date

Ashley Stockton (Nov 7, 2024 14:13 CST)

Approved as to Form by City Attorney

Date: Nov 7, 2024

Date

Dev Rastog (Nov 7, 2024 14:11 CST)

By City Manager

Date: Nov 7, 2024

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246484

EFFECTIVE DATE

Oct 1, 2024

RECEIVED
2024 NOV -7 PM 5:00
CITY SECRETARIAT
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisitioning.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Panther Booster Club, Inc. Supplier No. VC29417

Subject: Arts Activate 2025 – ROUND 1

Lead Dept: Office of Arts & Culture

Action Requested: Panther Booster Club will present Motion, Tricks, & All High Kicks is a 20-week cheer and dance residency project for fourth through fifth-grade students. Participating students are encouraged to choose a discipline (cheer or dance) to dedicate three hours each week for 20 weeks. For cheer, students will engage with their peers and demonstrate tumblers, stunts, jumps, and motion techniques. Dance students will explore fundamental movement principles and techniques for pom, jazz, and show style. Students will learn safe body conditioning techniques, build strong foundational skills needed for their discipline, learn to track their growth, and learn to understand the benefits of making commitments to a goal. Participants will generate one goal for each area of focus within their discipline using S.M.A.R.T. goals (Specific, Measurable, Achievable, Relevant, and Time-Bound). They will then be given tools to track their progress. Each discipline will culminate into a routine that will embody the techniques learned in their training track to be performed in a final Spring Showcase in April 2025. Students will be joined and co-hosted by the current sixth through eighth-grade cheer and dance team members. The event will be open to the public. Consultant shall follow CDC guidelines for all in-person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2024-00025979 (CR-00027253) Contract Term: 10/14/2024 to 9/15/2025

Background: The fee for this service is \$12000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$6000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mvcpa.cpa.state.tx.us/tpasscomblsearch/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2024-00025979	\$12,000.00
Financing: General Fund						TOTAL:	\$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philibee (Sep 30, 2024 19:57 CDT)
By Department Director

Sep 30, 2024
Date

Veronica Barboza
Approved as to Form by City Attorney

Oct 1, 2024
Date

By City Manager

Oct 1, 2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246485

EFFECTIVE DATE

10/31/24

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2024 NOV -8 PM 12:02
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No N/A

Supplier Name: HVJ North Texas - Chelliah Consultants Inc. Supplier No. VS92425

Subject: Material Testing for Cockrell Hill Rd and Slope Repair - Emergency Repair Part 2

Lead Dept: Transportation and Public Works

Action Requested: Authorize Supplemental Agreement No. 1 to the Construction Materials Testing contract with HVJ North Texas Chelliah Consultant, Inc. for providing material testing services for Cockrell Hill Emergency Slope Repair (Phase II). The Contract's total amount and the Contract's term will be unchanged.

Contract Number:	PBW-2024-00024668	Contract Term:	01/09/2024	to	12/31/2025
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Background: The studies conducted by WJE to investigate the causes of the second failure of the slope recommended the urgent installation of an embedded shear key and drilling of two additional boreholes to optimize the depth of shear key. Given that this project was an emergency slope repair project, HVJ North Texas Chelliah Consultant Inc., a qualified geotechnical firm with an existing contract with the City for material testing on this emergency project, was asked to drill the boreholes. Considering that these additional geotechnical services were out of the scope of HVJ's contract, this supplemental agreement is to account an adjustment to the contract's scope and budget to pay the costs of the additional services provided by HVJ while the contract total amount will remain unchanged. To accommodate this adjustment, the unused items including destination charge, soil identification, sieve analysis, and concrete testing with a total amount of \$ 11,730.00 will be removed from the scope of work and replaced with the geotechnical investigations with the same amount as outlined in Attachment A. This budget adjustment will be processed under the same funding numbers.

- HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscombi/search/>
- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 - YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 - NO, there are no HUB's in Dallas County to contact for this business category.
 - NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
 - N/A *pu*

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0715	PBW	W222	PB51	4113	PBCUR050	PBW-2024-00024668	\$-11,730.00
0715	PBW	W222	PB51	4113	PBCUR050	PBW-2024-00024668	\$ 11,730.00
Financing: Street and Alley Improvement Fund						TOTAL:	\$ 0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	245775	05/22/2024	\$36,580.00	0.00	\$36,580.00	0%

pu BB AH APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ghassan Khankarli *MH* Oct 26, 2024 Milton Henderson Nov 7, 2024
 By Department Director Date Approved as to Form by City Attorney Date
Dev Rastogi Oct 31, 2024
 By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246486

EFFECTIVE DATE

11/07/24

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Sublicense Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request only.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No N/A

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No N/A

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Satterfield and Pontikes Construction, Inc. Supplier No. N/A

Subject: Satterfield and Pontikes Construction Sublicense Agreement

Lead Dept: Aviation

Action Requested: Authorize a sublicense agreement with Satterfield and Pontikes Construction, Inc. for the use of property licensed to the Department of Aviation as a staging yard to support the Airport's new Aircraft Rescue & Fire Fighting Station construction project.

Contract Number:	AVI-2024-00025910	Contract Term:	Upon Execution	to	Upon Termination
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Background: The City licenses the property to be sublicensed to Satterfield and Pontikes from and pursuant to a license agreement with Regal Acquisition, LLC, B.M. Oates Investments, LLC, and Wylie Drive, LLC. The Department of Aviation is preparing to begin ARFF Station construction project with Satterfield and Pontikes Construction, Inc. as the awarded contractor. This sublicense agreement will allow Satterfield and Pontikes to use vacant property near Dallas Love Field as a staging yard to support the construction project.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	N/A	N/A	N/A	N/A	N/A	- N/A	\$0.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Patricia Carreno (Nov 7, 2024 08:22 CST)

By Department Director

11/7/24

Date

Ashley Stockton (Nov 7, 2024 14:19 CST)

Approved as to Form by City Attorney

11/07/24

Date

Dev Rastogi (Nov 7, 2024 14:33 CST)

By City Manager

11/07/2024

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246487

EFFECTIVE DATE

Nov 8, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2024 NOV -8 PM 1:01
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Texas A&M Engineering Extension Service Supplier No. VC0000004488

Subject: Motorcycle Instructor Certification Course

Lead Dept: Dallas Police Department

Action Requested: Authorize \$9,585.00 in expense for Texas A&M Engineering Extension Service (TEEX) for the Motorcycle Instructor Certification Course.

Contract Number:	DPD-2024-00026065	Contract Term:	9/25/2024	to	2/24/2024
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Background: The Traffic Unit currently only has one certified motorcycle instructor who is certified through Northwestern University in Evanston, Illinois which requires out of state certification renewal. TEEX certification will provide a lower cost alternative for continued accreditation and will not require out of state travel arrangements.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
OS1N	DPD	6767		3364		DPD-2024-00026065	\$9,585.00	
Financing:						Confiscated Funds	TOTAL:	\$9,585.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

ML
Martin Rojas (Nov 7, 2024 22:23 CST)

Nov 7, 2024

Basel Alhasan
Basel Alhasan (Nov 8, 2024 11:59 CST)

Nov 8, 2024

By Department Director

Date

Approved as to Form by City Attorney

BA

Date

Dominique Artis
By City Manager

Nov 8, 2024

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246488

EFFECTIVE DATE

11-08-24

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 22 NOV - 8 PM 3:28
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Citizens Development Center dba U&I	Supplier No.	519273
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Subject: Senior Services Employment Initiative Program

Lead Dept: Office of Community Care

Action Requested: Authorize a service contract, with Citizens Development Center dba U&I, for job search, skill training, and placement assistance for seniors through the Senior Services Employment Initiative Program for the period of October 1, 2024 – September 30, 2025 - Not to exceed \$100,000.00 - Financing: General Funds

Contract Number:	OCC-2024-00025928	Contract Term:	10-01-24	to	09-30-2025
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Background: This program provides assistance, training, and advocacy to enable senior individuals with disabilities, age 60 and older, to successfully obtain and maintain employment. Individuals served through this program are low and moderate income seniors who live in the City of Dallas.

HUB
Check appropriate Box
<https://mvp.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	MGT	4305		3070		OCC-2024-00025928	\$100,000.00
							-	
							-	
	Financing:						TOTAL:	\$100,000.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
Contract Amendment Information:							

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jessica Galleshaw (Nov 7, 2024 20:13 CST)
 By Department Director

Nov 7, 2024
 Date

Stephen McFayden
 Approved as to Form by City Attorney SGM
 Nov 8, 2024
 Date

Liz Cedillo-Perera
 By City Manager
 Nov 8, 2024
 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246489

EFFECTIVE DATE

Nov 7, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract amount more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY'S OFFICE
DALLAS, TEXAS
NOV - 8 PM '24

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: **REPRESENTA FOUNDATION** Supplier No. **VC22486**
 Subject: Professional Service
 Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present performances and workshops as directed by the Office of Arts and Culture. Dance workshops and performances will include presentation in Salsa, Colombian Cumbia, Bambuco, and other Latin American styles. Music performances and workshops will also include instruction in percussive, Latin American instruments and rhythms focusing on Latin American styles such as Son Montuno, Bachata, Merengue and more. Services are available for seniors, adults and youth ages two to eighteen. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2023-00025592 (CR-00027065) Contract Term: 11/11/2024 to 10/31/2025

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$6,500.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878	CA01	3089		MASC - OCA-2023-00025592	\$6,500.00
							\$0.00
Financing: General Fund						TOTAL:	\$6,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Phillips (Nov 4, 2024 10:04 CST)
By Department Director

Nov 4, 2024
Date

Veronica Barboza
Approved as to Form by City Attorney

Nov 7, 2024
Date

Liz Cedillo-Pereira (Nov 7, 2024 11:20 CST)
By City Manager

Nov 7, 2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246490
EFFECTIVE DATE

Oct 3, 2024

RECEIVED
2024 NOV - 8 PM 1:40
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes: No:

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Matt Bagley Supplier No. VS94037

Subject: Arts Activate 2025 – ROUND 1

Lead Dept: Office of Arts & Culture

Action Requested: Matt Bagley will host PrintShop a Go-Go 2025, The workshop will focus on two green and one red target neighborhoods located on the Dallas Cultural Plan Map. Each PrintShop a Go-Go 2025 will be a free workshop for all ages and skill levels, from kids to pros. The event will be open-to-the-public. Consultant shall follow CDC guidelines for all in-person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2024-00025979 (CR-00027244) Contract Term: 10/14/2024 to 9/15/2025

Background: The fee for this service is \$8000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2024-00025979	\$8,000.00
Financing: General Fund						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martin Phillips (Oct 2, 2024 11:44 CDT)
By Department Director

Oct 2, 2024
Date

Suzanne Knuppel (Oct 3, 2024 12:51 CDT)
Approved as to Form by City Attorney

Oct 3, 2024
Date

Liz Cejillo-Pereira (Oct 3, 2024 11:00 CDT)
By City Manager

Oct 3, 2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246491

EFFECTIVE DATE

Nov 8, 2024

2024 NOV 12 AM 10:32
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Texas A&M Engineering Extension Service Supplier No. VC0000004488

Subject: Motorcycle Instructor Certification Course

Lead Dept: Dallas Police Department

Action Requested: Authorize \$9,585.00 in expense for Texas A&M Engineering Extension Service (TEEX) for the Motorcycle Instructor Certification Course.

Contract Number:	DPD-2024-00026065	Contract Term:	9/25/2024	to	2/24/2025
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Background: The Traffic Unit currently only has one certified motorcycle instructor who is certified through Northwestern University in Evanston, Illinois which requires out of state certification renewal. TEEX certification will provide a lower cost alternative for continued accreditation and will not require out of state travel arrangements.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
OS1N	DPD	6767		3364		DPD-2024-00026065	\$9,585.00	
Financing:						Confiscated Funds	TOTAL:	\$9,585.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

ML Nov 7, 2024 Basel Alhasan Nov 8, 2024
 By Department Director Date Approved as to Form by City Attorney Date
Dominique Artis Nov 8, 2024
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-06 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246492

EFFECTIVE DATE

11/09/2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2024 NOV 12 PM 12:25
 CITY SECRETAR
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Evangelina Bustamante Supplier No. _____

Subject: Dallas Homebuyer Assistance Program

Lead Dept: Housing & Community Development

Action Requested: Execution of the City of Dallas Homebuyer Written Agreements (HOME/CDBG) for down payment assistance for the total amount of \$50,000.00 (\$25,000.00 in HOME funds, \$25,000.00 in CDBG-DR funds). Funds have been appropriated by previous City Council Resolution.

Contract Number: HOU-2025-00026274 Contract Term: _____ to _____

Background: Ms. Evangelina Bustamante was approved for purchase of property at 511 N Moore St. using HOME funds (\$25,000.00) and CDBG funds (\$25,000.00) for homebuyer assistance. The city provided the DHAP program pursuant to Council Resolution 24-0257 on February 14, 2024 to provide homebuyer assistance to households with income between 60% to 80% of the AMI. Funds for the CDBG-Disaster Recovery Funds have been appropriated by City Council resolution 22-1836 approved on December 14, 2022.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
HM23	HOU	720J		3101	DHAP	-	\$25,000.00
CDD1	HOU	944G		3101	DHAP	-	\$25,000.00
						-	0.00
Financing:						TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	n/a	n/a	n/a	0.00	0	\$ 50,000.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

Nov 7, 2024

Date

[Signature]

Approved as to Form by City Attorney MH

Nov 8, 2024

Date

[Signature]

Nov 9, 2024

By City Manager

Date

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246493

EFFECTIVE DATE

11-08-2024

RECEIVED
 2024 NOV 12 PM 12: 01
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment, for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.*

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No/N/A

Supplier Name: James E. Urmin, Sr. **Supplier No.:** VC0000012533

Subject: Administrative Law Judge Contract

Lead Dept: Civil Service

Action Requested: Extension of Administrative Law Judge Contract to June 30, 2025.

Contract Number:	CVS-2025-00026237	Contract Term:	01/01/2025	to	06/30/2025
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Background: On November 8, 2017 City Council authorized the reappointment of two Administrative Law Judges (ALJ), Lakisha Thigpen and James E. Urmin Sr., and the appointment of Karen R. Washington and Hobert T. Douglas, as Administrative Law Judges for the period January 1, 2018 through December 31, 2019 to hear employee appeals of terminations and demotions; and contracts with each ALJ by Resolution No. 17-1773. Civil Service amended this contract in 2019 by AA #19-7109 under contract # CVS-2018-00004161; in 2020 by AA# 20-6271 under contract # CVS-2021-00014978; and 2022 under AA #22-6468 under contract #CVS-2022-00020370.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/passcmbrise/arch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	001	CVS	1412	3070			MASC CVS-2025-00026237	0.00
	Financing							TOTAL:

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:	4			4,000	0	4,000	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 vBy Department Director	11/8/24 Date	 Approved as to Form by City Attorney	Nov 12, 2024 Date
 By City Manager		Nov 8, 2024 Date	



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246494

EFFECTIVE DATE

Nov 7, 2024 STF

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: North American Consultants, Inc. Supplier No. VC33274

Subject: Supplemental Agreement No. 1 to the Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize Supplemental Agreement No. 1 to the professional services contract with North American Consultants, Inc. to increase the contract amount for continued consulting and expert medical opinion reviews, reports, and line-by-line bill audits to the City of Dallas concerning personal injury cases – Not to exceed \$12,500, from \$50,000 to \$62,500.

Contract Number: ATT-2024-00026024 Contract Term: 9/4/2024 to *Indefinite

Background: North American Consultants, Inc. provides consulting and expert medical opinion reviews, reports, and line-by-line bill audits to the City of Dallas concerning personal injury cases.

HUB Check appropriate Box YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. NO, there are no HUB's in Dallas County to contact for this business category. NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0192	ORM	3890		3047		MASC ATT-2024-00026024	\$12,500.00	
Financing:							TOTAL:	\$12,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	24-6182	9/12/24	\$50,000.00		\$62,500.00	25%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
Ayeh Powers (Nov 7, 2024 13:52 CST)
By Department Director

Nov 7, 2024
Date

Stephen T. Freeland
Stephen T. Freeland (Nov 12, 2024 11:08 CST)
Approved as to Form by City Attorney

Nov 12, 2024
Date

Kimberly Bitor-Tolbert
Kimberly Bitor-Tolbert (Nov 7, 2024 13:55 CST)
By City Manager

Nov 7, 2024
Date

STF
STF



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246495

EFFECTIVE DATE

Nov 7, 2024

1. Place an "X" in the appropriate box for the approval of:

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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 12 PM 1:00
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: **OLLIMPAXQUI BALLET COMPANY, INC.** Supplier No. **344347**

Subject: Professional Service

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture in dance, music performance, and senior movement. Consultant will provide performances with audience participation with focus on folkloric dances from various regions of Latin America and the Caribbean. Consultant's dance workshops will focus on Latin Rhythms, Salsa, Merengue, Bachata, Cumbia and more. Participants will understand the spirit and traditions of the dances gaining insight into the cultures of Mexico and Latin America. Senior Movement workshops provide foreign language technique and a professional production delivered for senior residents. Consultant shall also provide music performances by way of Mariachis to highlight the music-dance identity of Mexico. Services are available for seniors, adults, and children of all ages. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: **OCA-2024-00025592 (CR-00027061)** Contract Term: **11/9/2024** to **10/31/2025**

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$20,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878	CA01	3089		MASC - OCA-2024-00025592	\$20,000.00	
						-	\$0.00	
Financing:						General Fund	TOTAL:	\$20,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Nov 4, 2024 10:05 CST)
 By Department Director

Nov 4, 2024
 Date

Approved as to Form by City Attorney

Nov 7, 2024
 Date

Liz Cedillo-Pereira (Nov 7, 2024 11:32 CST)
 By City Manager

Nov 7, 2024
 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246496

EFFECTIVE DATE

Nov. 12, 2024

RECEIVED
2024 NOV 12 PM 1:09
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: San Diego Miramar College **Supplier No.:** VC0000033702

Subject: Off-Site Rental

Lead Dept: Dallas Police Department

Action Requested: Authorize encumbrance for payment in the amount of \$5,340.00 to San Diego Miramar College for off-site rental fees.

Contract Number:	DPD-2025-00026524	Contract Term:	11/13/2024	to	9/30/2025
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Background: The Dallas Police Department will conduct an off-site recruiting and testing event from November 14, 2024, through November 16, 2024, at San Diego Miramar College in San Diego, California. The facilities for use include two classrooms, a weight room, and a multipurpose field. Spaces will be used for activities associated with applicant processing, applicant interview boards, and physical readiness exams.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DPD	1935		3330		DPD-2025-00026524	\$5,340.00
Financing: General Funds						TOTAL:	\$5,340.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
					-		

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

ML
Martin Riojas (Nov 9, 2024 19:20 CST)
By Department Director

Don Knight
Don Knight (Nov 12, 2024 10:26 CST)
Approved as to Form by City Attorney

11/12/2024

Dominique Artis
Dominique Artis (Nov 12, 2024 10:51 CST)
By City Manager

DK



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246497
EFFECTIVE DATE

Nov 7, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

RECEIVED
NOV 13 AM 9:13
CITY SECRETARY
DALLAS, TEXAS

- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.
- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: MICHELLE GIBSON Supplier No. VS0000036514

Subject: Professional Service

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present performances and workshops as directed by the Office of Arts and Culture in dance education, performance, and senior movement. Dance Performance: Consultant will present immersive and transformative experiences centering around the New Orleans' Black history and living culture by way of the Original Buckshop Workshop. Dance Education: Consultant will provide workshops offering beginning to advanced Afro-Modern, Dunham Techniques, and Second Line aesthetic. Senior Movement: Consultant will provide programming for seniors that concentrates on lived experiences. Workshops will be structured toward various abilities that align spirit, body and mind. Consultant will also present Voices Not Forgotten Senior Movement programs connecting mind, body, and spirit through movement. Consultant's teaching, choreographic, and performance practices comprises all genres of the African Diaspora, Contemporary Afro Modern, Afro House, Jazz, Narration through Movement and Storytelling, Spiritual Movement Practices, and her own New Orleans Second Line Aesthetic. Music Performance: Consultant will teach unity between music and dance, understanding dance origin, and understanding true culture. Workshops and performances will vary by demographic and purpose. Workshops will be presented to seniors, adults, and children of all ages. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy. Workshops will be presented to seniors, adults, and children ages 12 and above. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy

Contract Number: OCA-2024-00025592 (CR-00027057) Contract Term: 11/9/2024 to 10/31/2025

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of \$4,000.00. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878	CA01	3089		MASC - OCA-2024-00025592	\$4,000.00
							\$0.00
Financing: General Fund						TOTAL:	\$4,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Nov 4, 2024 10:05 CST)
By Department Director

Nov 4, 2024
Date

Veronica Barboza
Approved as to Form by City Attorney

Nov 7, 2024
Date

Liz Cedillo-Pereira (Nov 7, 2024 11:33 CST)
By City Manager

Nov 7, 2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246498

EFFECTIVE DATE

Nov 7, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: SHI Government Solutions, Inc Supplier No. 502145

Subject: SnapComms Inform Employee Communication Software Subscription

Lead Dept: Information & Technology Services

Action Requested: Authorize a service contract for a one-year subscription of Everbridge/ SnapComms Employee Communication Software pursuant to Omnia Partners Cooperative Purchasing Agreement number 2018011-02.

Contract Number:	DSV-2024-00025461	Contract Term:	9/1/2024	to	8/31/2025
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Background: SnapComms from Everbridge Inform is an internal communications software solution that bypasses email to get important messages to City staff. The product will allow the City to share pertinent information with City network users via alerts, tickets, and screensavers that push information to users. ITS can also utilize SnapComms to submit quizzes to users to promote behavioral changes that promote good cyber-hygiene.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1663		3440		CX DSV-2024-00025461	\$84,695.00
Financing: Data Services							TOTAL: \$84,695.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Brian Gardner
Brian Gardner (Jul 2, 2024 15:26 CDT)
By Department Director

Jul 2, 2024
Date

Suzanne Knuppel
Suzanne Knuppel (Nov 7, 2024 15:32 CST)
Approved as to Form by City Attorney

Nov 7, 2024
Date

Danyell Simpson
By City Manager
Nov 7, 2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246499

EFFECTIVE DATE

October 8, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2024 NOV 13 AM 9:53
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 -Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: MGT Impact Solutions, LLC fka MGT of America Consulting, LLC Supplier No.: VC17775

Subject: User fee study of Transportation Regulation

Lead Dept: Transportation and Public Works

Action Requested: Supplemental Agreement No. 2 to this Contract, in order to add an additional study to the scope of services: User Fee Study of Transportation Regulation, which will reflect 2025 budgeted costs and staffing levels.

Contract Number:	BMS-2023-00022380	Contract Term:	11/1/2024	to	10/31/2025
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Background: Transportation Regulation is supported by user fees and currently does not generate sufficient revenue to cover its budgeted and actual costs. The user fees have not been analyzed in several years, so MGT Impact Solutions is being engaged to update the cost-of-service model for recent conditions and volumes, and to identify appropriate fees.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0164	PBW	2093	PB27	3070	---	BMS- 2023-00022380	\$4,950.00	
						-	\$0.00	
						-	\$0.00	
Financing: Transportation Regulation budget							TOTAL:	\$4,950.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	2	23-1462	10/25/2023	\$182,000.00	\$39,544.00	\$226,494.00	24.4%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

g a khankarli
By Department Director
Kent Austin
Date
Oct 4, 2024

Dev Rastogi
Date
Oct 8, 2024

Diana Gutknecht
Approved as to Form by City Attorney DMG
Date
11/12/2024

11/12/2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246505
EFFECTIVE DATE

09/23/2024

RECEIVED
024 NOV 13 AM 10:30
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Dallas County, Texas Supplier No. 014003
 Subject: Household Hazardous Waste
 Lead Dept: Sanitation Services

Action Requested: Approve the second of four one-year renewal options with Dallas County for the operation and management of a regional Household Hazardous Waste (HHW) Collection Program in an amount not to exceed \$1,316,747.00, authorized by City Council Resolution 22-1361 on September 14, 2022 (attached).

Contract Number: SAN-2022-00019771 Contract Term: 10/01/2024 to 09/30/2025

Background: Dallas City Council Resolution 94-3064 first authorized an Interlocal Agreement with Dallas County to undertake a variety of activities necessary to coordinate planning and implementation of a HHW collection program. The implementation of a HHW collection program is required by the City's stormwater permit, and the Dallas County HHW program meets the permit requirements.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcomblse/arch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0440	SAN	3598		3099		-	\$0.00	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: *[Signature]* Date: Sep 12, 2024
 Approved as to Form by City Attorney: *[Signature]* Date: Oct 30, 2024
 By City Manager: *Alina Ciocan* Date: *[Signature]*
 Alina Ciocan (Sep 23, 2024 17:06 CDT)



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246506

EFFECTIVE DATE

October 30, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2024 NOV 13 AM 11:30
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Polis Solutions, Inc. Supplier No. VC29950

Subject: A 6-month service contract for body-worn camera (BWC) video and data analytics services

Lead Dept: Police

Action Requested: Authorize a six-month service contract for body-worn camera (BWC) video and data analytics services for the Dallas Police Department in an amount not to exceed \$99,500.00.

Contract Number:	DPD-2024-00023977	Contract Term:	Estimated 10/15/2024	to	Estimated 4/15/2025
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Background: Polis as the sole provider of this type of service will provide analytics services for approximately 180 body worn cameras through this proof of concept period to further development of the integrated artificial intelligence imbedded in the system.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	2181		3430		-	\$99,500.00	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$99,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				99,500.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

M.L.
Martin Rojas (Oct 30, 2024 17:01 CDT)
By Department Director

Oct 30, 2024
Date

Basel Alhasan
Basel Alhasan (Oct 31, 2024 10:05 CDT)
Approved as to Form by City Attorney

Oct 31, 2024
Date

D.A.
Dominique Artis (Oct 30, 2024 17:08 CDT)
By City Manager

Oct 30, 2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246507

EFFECTIVE DATE

11-04-2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2024 NOV 13 PM 1:08
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: TRISTAR Risk Management dba TRISTAR Risk Management, Inc. **Supplier No.** VS0000001858

Subject: Workers' Compensation Administration

Lead Dept: ORM

Action Requested: Authorize ratification payment of outstanding invoices totaling \$72,558.88, for Third-Party Administration Claims Handling Services. Services were provided on 8/1/2024.

Contract Number:	ORM-2024-00024012	Contract Term:	08/01/2024	to	10/30/2024
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Background: In 2017, the City Manager authorized a service contract with Tristar Risk Management Services, Inc. (VS0000001858), to approve a service contract for workers' compensation third party claims administration and related medical cost containment services for a term of five years, in an amount not to exceed \$4,892,677.50.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

N/A: CM-KM

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0189	ORM	3801		3070		-	\$72,558.88
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$72,558.88

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jeronda Smith

By Department Director

11/4/2024

Date

Diana Gutknecht

Diana Gutknecht, Nov 5, 2024 09:20 CST

Approved as to Form by City Attorney - *DMG*

Date

Donzell Lipson

By City Manager

11/4/2024

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246508

EFFECTIVE DATE

10/22/2024

RECEIVED
OCT 13 PM 2:59
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Friends of The Old Fish Hatchery Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Friends of the Old Fish Hatchery to support, maintain and beautify the Old Fish Hatchery at White Rock Lake; also perform service enhancements to include planting, replanting, maintaining, and overseeing cleanup of the natural space and fund amenities with the approval from the City of Dallas Park and Recreation Department, at no cost to the city.
Contact: Tamara Aquino (972)795-5040

Contract Number: PKR-2024-00025916 Contract Term: 11/21/2024 to 11/20/2025

Background: The Friends of the Old Fish Hatchery is a volunteer organization formed to support, maintain and beautify the Old Fish Hatchery at White Rock Lake.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
	PKR					N/A PKR-2024-00025916	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Oct 22, 2024 16:46 CDT)
By Department Director

10/22/2024
Date

Molly P. Ward
Approved as to Form by City Attorney

11/04/2024
Date

DA

[Signature]
By City Manager

10/22/2024
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 246509 EFFECTIVE DATE 11/13/2024
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1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 14 PM 12:25
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach a copy of AAs within the last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dickey's Love Field JV, LLC Vendor No. VC31803

Subject: Consent to Change of Ownership of Dickey's Love Field JV, LLC

Lead Dept: Aviation (AVI)

Action Requested: Approval of a Consent to Change of Ownership of Dickey's Love Field JV, LLC, concessionaire under a Dallas Love Field Food and Beverage Concession Contract, via Membership Interest Purchase and Sale Agreement between Dickey's Barbecue Pit, Inc. (seller) and Premier Travel Solutions, LLC, Member (ACDBE) (buyer).

Contract Number: AVI-2021-00017119 Contract Term: 11-1-2014 to 10-31-2032

Background: On March 7, 2012, City Council approved the food and beverage concession contract with Dickey's Barbecue Restaurants, Inc., by Resolution No. 12-0706. On May 3, 2012, City Council approved the First Supplemental Agreement with Dickey's Barbecue Restaurants, Inc. to allow the sale of alcohol, by Administrative Action No. 12-1132. On June 22, 2015, the City consented to the assignment of the contract from Dickey's Barbecue Restaurants, Inc. to Dickey's Love Field JV, LLC. On August 12, 2015, City Council, by Resolution No. 15-1335, approved the 2nd Supplemental Amendment to allow product pricing at street pricing plus 10%, establish a minimum wage of \$10.37, and remove the shared cost provision of the contract. On September 22, 2021, City Council approved the Third Amendment to exercise both one-year renewal options and extend the term by two additional years, by Resolution No. 21-1510. Effective August 25, 2023, Dickey's Barbecue Restaurants, Inc., pursuant to an Assignment and Assumption of Concession Contract, assigned the contract to Dickey's Love Field JV, LLC. On May 8, 2024, City Council approved the Fourth Amendment with Dickey's Love Field JV, LLC to extend the term by an additional seven years and allow product pricing at street pricing plus 17%. As of October 9, 2024, Dickey's Barbecue Pit, Inc. (seller) owned 60% of the membership interests of Dickey's Love Field JV, LLC. Effective October 9, 2024, pursuant to the Membership Interest Purchase and Sale Agreement, Dickey's Barbecue Pit, Inc. (seller) sold its entire membership interest to Premiere Travel Solutions, Inc. (buyer). Dickey's Love Field JV, LLC requested the City's approval of this change in ownership, which approval is required under the contract.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Patrick Carrero (Nov 13, 2024 14:18 CST)
 By Department Director

Nov 13, 2024
 Date


 Ashley Stockton (Nov 14, 2024 10:29 CST)
 Approved as to Form by City Attorney

Nov 14, 2024
 Date


 Kimberly Bizer-Tolbert (Nov 13, 2024 17:58 CST)
 By City Manager

Nov 13, 2024
 Date

AS
 AS



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246510

EFFECTIVE DATE

10/03/24

2024 NOV 14 PM 2:31
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Kleinfelder, Inc. Supplier No. VC15559

Subject: Material Testing for North Lancaster Avenue from East Colorado Boulevard to Addison Street PB17V238 Project

Lead Dept: Transportation and Public Works

Action Requested: Authorize an Administrative Action for a Professional Services Contract with Kleinfelder, Inc. in an amount not to exceed \$21,245.00 to provide Construction Material Testing during the North Lancaster Avenue from East Colorado Boulevard to Addison Street PB17V238 Project.

Contract Number:	PBW-2024-00026100	Contract Term:	01/15/2025	to	01/15/2026
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Background: This AA is required to provide the Construction Material Testing for this capital construction project. Professional Solicitation #CIZ-DWU-22309E has provided a short list of qualified firms to provide this service and Kleinfelder, Inc. is the most highly qualified Vendor.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
- N/A *pu*

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0799	PBW	V238	SREC	4113	PB17V238	PBW-2024-00026100	\$21,245.00
Financing: 2024B Certificates of Obligation						TOTAL:	\$21,245.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage

pu BB AH APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

g a khankarli
g a khankarli (Oct 2, 2024 12:57 CDT)
By Department Director

Oct 2, 2024
Date

Milton Henderson
Milton Henderson (Nov 14, 2024 13:47 CST)
Approved as to Form by City Attorney

Nov 14, 2024
Date

Dev Rastogi
Dev Rastogi (Oct 3, 2024 11:44 CDT)
By City Manager

Oct 3, 2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246511

EFFECTIVE DATE

March 20, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
NOV 14 PM
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

Supplier Name:	Greenleaf Ventures, LLC	Supplier No.	VS88080
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Subject: Greenleaf Ventures, LLC – Singleton Infill Project Extension

Lead Dept: Department of Housing & Neighborhood Revitalization

Action Requested: Authorize i) exercise of the city's options to extend the completion deadline for Greenleaf Ventures to complete construction and sell the 116 homes to 12/30/2024; and ii) correction of the contract number to be consistent with the original authorizing Resolution No. 15-0862 (HOUN956G156)

Contract Number:	HOU-2016-00000411 a/k/a HOUN956G156	Contract Term:	October 30, 2015	to	December 30, 2024
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Background: On May 13, 2015, City Council approved Original Resolution 15-0862 to enter into a loan agreement with the City of Dallas and Greenleaf Ventures, LLC for construction of one hundred sixteen single-family homes located in West Dallas on Singleton Boulevard in the amount not to exceed \$1,275,000.00. On June 13, 2018, City Council approved Resolution 18-0832 to extend the completion deadline with Greenleaf Ventures, LLC to December 30, 2020. On December 9, 2020, City Council approved Resolution 20-1881 to further extend the completion deadline with Greenleaf Ventures, LLC from December 30, 2020, to December 30, 2022 with two one-year extension options. Pursuant to the City Manager's approval, the city exercises the extension options to extend the completion deadline to December 30, 2024 to allow Greenleaf to complete construction and sell the 116 homes.

HUB
Check appropriate Box
<https://mvcpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	\$0
							-	
	Financing:							TOTAL:

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:	3	15-0862	10-30-2015	\$1,275,000.00	\$0	\$1,275,000.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Cynthia Rogers-Ellickson
Cynthia Rogers-Ellickson (Mar 19, 2024 16:53 CDT)
By Interim Housing Director

Date

Lucy Huang
Lucy Huang (Mar 22, 2024 13:52 CDT)
Approved as to Form by City Attorney LH

Date

majed Al-ghafry
majed Al-ghafry (Mar 20, 2024 10:38 CDT)
By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246512

EFFECTIVE DATE

10/24/2024

RECEIVED
 2024 NOV 15 AM 8:26
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Texas VIP Rewards, LLC. dba Go Mobile WorX Supplier No. VC17624

Subject: Mobile Marketing FY 25

Lead Dept: Park and Recreation

Action Requested: Authorize encumbrance of \$7,188.00 for Texas VIP Rewards, LLC. dba Go Mobile WorX. The vendor will provide a 12-month specialized SMS (standard text) and MMS (pictures, audio, and video) marketing campaign highlighting golf in Dallas and encouraging golfers to play at municipal Golf courses on a weekly schedule. Cost includes a monthly fee of \$599.00 for all Golf locations.
 Contact: Melissa De La Cruz (214) 670-8533

Contract Number: PKR-2025-00026390 Contract Term: 11/1/2024 to 10/31/2025

Background: The City of Dallas operates six (6) public golf courses and four (4) tennis centers across Dallas. Golf and Tennis play are a major source of revenue for the City of Dallas and it is essential to promote our quality golf courses and tennis centers as well as advertise our great value.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR	5271		3320		CX PKR-2025-00026390	\$7,188.00	
Financing:							TOTAL:	\$7,188.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 John Jenkins (Oct 23, 2024 15:44 CDT)
 By Department Director

10/23/2024
 Date

Basel Alhasan
 Basel Alhasan (Nov 14, 2024 16:35 CST)
 Approved as to Form by City Attorney

11/14/2024
 Date

OA

Liz Cedillo-Pereira
 Liz Cedillo-Pereira (Oct 24, 2024 15:43 CDT)
 By City Manager

10/24/2024
 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246513
EFFECTIVE DATE

10/22/2024

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
OCT 21 10 51 AM '24

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Lake Highlands Soccer Association (LHSA) Supplier No. _____

Subject: Maintenance Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Maintenance Agreement with the Lake Highlands Soccer Association (LHSA) to host league tournaments and promote soccer programs at Harry S. Moss Park. LHSA will be responsible for the maintenance of the Premises and will have the authority to make informed and responsible decisions regarding field playability, following the guidelines outlined in the Park and Recreation Athletic Field Playability and Minor Field Preparation Program. For more information, please contact Shana Hamilton at 214-670-8641.

Contract Number: PKR-2025-00026366 Contract Term: From execution of contract to One year from executed contract

Background: LHSA is a not-for-profit organization established to promote soccer tournaments and programming to community youth.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	- PKR-2025-00026366	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Oct 22, 2024 16:44 CDT)
By Department Director

10/22/2024
Date

Matthew Green
Matthew Green (Nov 8, 2024 11:10 CST)
Approved as to Form by City Attorney

11/08/2024
Date

OA OA

[Signature]
By City Manager

10/22/2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246514

EFFECTIVE DATE

Oct 3, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
NOV 15 AM 9:05
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Flamenco Fever Supplier No. VC22412

Subject: Arts Activate 2025 – ROUND 1

Lead Dept: Office of Arts & Culture

Action Requested: Flamenco Fever will host 3 months of programming and marketing for the brand-new Arts Conservatory in South Dallas. Weeknights, as well as Saturday and Sunday days, Flamenco Fever will host a wide array of dance and music classes, rehearsal space, a media capture studio, as well as wellness resources for all kinds of residents. The space will hold 2 and 3 classes every evening and Saturday and Sunday afternoons will populate the calendar and space with a variety of activities to encourage foot traffic. Events will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2024-00025979 (CR-00027234) Contract Term: 10/14/2024 to 9/15/2025

Background: The fee for this service is \$14000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3500 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$7000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3500, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/passcmlsearch/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2024-00025979	\$14,000.00
Financing: General Fund						TOTAL:	\$14,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Oct 2, 2024 11:48 CDT)

By Department Director

Oct 2, 2024

Date

Stephen McFayden

Approved as to Form by City Attorney

Oct 3, 2024

Date

JH

Liz Cedillo-Perreira (Oct 3, 2024 10:36 CDT)

By City Manager

Oct 3, 2024

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246515

EFFECTIVE DATE

Nov 13, 2024

RECEIVED
2024 NOV 15 PM 1:15
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: **PRISM MOVEMENT THEATER** Supplier No. VS93852

Subject: Professional Service

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture in dance, theater/acting, and visual arts. Consultant's workshops will include introduction to Capoeira, Hip Hop, Tai Chi, Stage Combat, Juggling, Playwriting, and Puppetry. Consultant's performances will be comprised of various plays, miming, clowning, puppetry, creative writing, and more. Consultant will provide theater/acting workshops in playwriting, comedy and mime, etc. Consultant shall also provide senior workshops that will improve communication skills, self-expression, and concentration. Consultant shall also present photography workshops where students will receive an introduction to professional photography. Services are available for seniors, adults and children 6 and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2024-00025592 (CR-00027061) Contract Term: 11/20/2024 to 10/31/2025

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$7,500.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878	CA01	3089		MASC - OCA-2024-00025592	\$7,500.00
							\$0.00
Financing:		General Fund				TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Nov 13, 2024 16:44 CST)
By Department Director

Nov 13, 2024
Date

Veronica Barboza
Approved as to Form by City Attorney

Nov 14, 2024
Date

By City Manager

Nov 13, 2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246516

EFFECTIVE DATE

10/16/24

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2024 NOV 15 PM 2:57

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Beyond Engineering & Testing, LLC Supplier No. VC21713

Subject: Five Mile Infrastructure Improvement Package A Paving and Draining Improvements

Lead Dept: Public Works

Action Requested: Authorize an Administrative Action for Professional Services Contract with Beyond Engineering & Testing, LLC in an amount not to exceed \$99,774.50 to provide Construction Material Testing during the reconstruction of Five Mile Infrastructure Improvement Package A Paving and Draining Improvements.

Contract Number:	PBW-2024-00025119	Contract Term:	11/01/2024	to	12/31/2026
------------------	-------------------	----------------	------------	----	------------

Background: This AA is required to provide the Construction Material Testing for this capital construction project. Professional Solicitation #CIZ-DWU-22309E has provided a short list of qualified firms to provide these service and Beyond Engineering & Testing, LLC is the most highly qualified vendor.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
CD22	HOU	609G	HOIN	4113	PBCDFM 01	CX PBW-2024-00025119	\$26,611.50	
CD22	HOU	609G	HOIN	4113	PBCDFM 02	CX PBW-2024-00025119	\$35,996.50	
CD22	HOU	609G	HOIN	4113	PBCDFM 03	CX PBW-2024-00025119	\$37,166.50	
Financing:							TOTAL:	\$99,774.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage

BB pu/HH APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ali Hattefi, P.C.

Jun 28, 2024

Milton Henderson
Milton Henderson (Nov 15, 2024 13:07 CST)

Nov 15, 2024

By Department Director

Date

Approved as to Form by City Attorney

Date

Dev Rastogi
Dev Rastogi (Oct 16, 2024 16:17 CDT)

Oct 16, 2024

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246517

EFFECTIVE DATE

Nov 15, 2024

RECEIVED
 2024 NOV 15 PM 2:51
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: MEDICAL PRIORITY CONSULTANTS dba Priority Dispatch Corp. Supplier No. VS0000063998

Subject: Supplemental Agreement No. 2

Lead Dept: Fire Rescue

Action Requested: Authorize Supplemental No. 2 to the service price agreement with Medical Priority Consultants dba Priority Dispatch Corp. for DFR Emergency Priority Dispatch Software System a 6 month extension from 10/12/2024 to 4/11/2025 under the same terms and conditions and clarifying that the correct contract amount is the estimated \$110,090.00 authorized by Resolution 21-1682

Contract Number: DFD-2021-00016481 Contract Term: 10/12/2024 to 04/11/2025

Background: On October 13, 2021, Council authorized a three-year service price agreement for annual licensing, maintenance and training for an emergency priority dispatch software system for a term of three years under Reso. 21-1682. On February 8, 2023, Council authorized Supplemental No. 1 to include the Spanish version of the medical priority dispatch system and the licensing, training, implementation, and maintenance of PDC's products and services by Reso. 23-0243.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFD	HS01		3361		-	\$0.00
						-	\$0.00
						-	\$0.00
Financing: General						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	21-1682	10/13/21	\$110,091.00	\$0.00	\$0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Alexander Rodriguez
Alexander Rodriguez (Nov 15, 2024 10:42 CST)
By Department Director

Nov 15, 2024
Date

Victoria Giesbrecht
Victoria Giesbrecht (Nov 15, 2024 13:52 CST)
Approved as to Form by City Attorney VG

Nov 15, 2024
Date

Dominique Artis
Dominique Artis (Nov 15, 2024 14:08 CST)
By City Manager

Nov 15, 2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246518

EFFECTIVE DATE

Nov 15, 2024

RECEIVED
2024 NOV 18 AM 9:05
CITY SECRETARY
DALLAS, TEXA

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Vortex Colorado, LLC Supplier No. VC32496

Subject: Maintenance and Repair to Hanger Doors

Lead Dept: Dallas Police Department

Action Requested: Authorize payment to Vortex Colorado LLC, Inc for maintenance and repair to hanger doors located at Hensley Field Building.

Contract Number: DPD-2024-00024402 Contract Term: 11/14/2024 to 4/29/2025

Background: The hanger doors to the Dallas SWAT training facility aren't working properly. The ability to open and close hanger doors is vital for certain types of training that SWAT team conducts.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DPD	2126		3210		- DPD-2024-00024402	\$4,327.84
						-	
						-	\$0.00
Financing: GENERAL FUNDS						TOTAL:	\$4,327.84

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
					-		%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

ML
Martin Rojas (Nov 15, 2024 12:44 CST)

Nov 15, 2024

By Department Director

Date

Ashley Stockton
Ashley Stockton (Nov 18, 2024 08:50 CST)

Nov 18, 2024

Approved as to Form by City Attorney

Date

Dominique Artis
Dominique Artis (Nov 15, 2024 14:11 CST)

Nov 15, 2024

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246519

EFFECTIVE DATE

Jul 11, 2024

RECEIVED
2024 NOV 15 PM 4:20
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: UES Professional Solutions 44, LLC Supplier No. 134532

Subject: Administrative Action for Material Testing for Landscape Enhancements U.S. 67 at Camp Wisdom Road

Lead Dept: Transportation and Public Works

Action Requested: Authorize an Administrative Action for a Professional Services Contract with UES Professional Solutions 44, LLC in an amount not to exceed \$2,765.00 to provide Construction Material Testing during the Landscape Enhancements U.S. 67 at Camp Wisdom Road.

Contract Number: PBW-2024-00025325 Contract Term: 06/10/2024 to 02/10/2025

Background: This AA is required to provide the Construction Material Testing for this capital construction project. Professional Solicitation #CIZ-DWU-22309E has provided a short list of qualified firms to provide these service and UES Professional Solutions 44, LLC is the most highly qualified vendor.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
- N/A

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0294	PBW	8377	SSUD	4113	PB17W003	CX PBW-2024-00025325	\$2,765.00
						CX	
						CX	
Financing: Internal Service Fund						TOTAL:	\$2,765.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ali Hatafi, P.E.

Jul 11, 2024

[Signature]

Nov 15, 2024

By Department Director

Date

Approved as to Form by City Attorney

Date

[Signature]

Jul 11, 2024

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246520

EFFECTIVE DATE

Nov 15, 2024 STF

RECEIVED
 2024 NOV 18 AM 8:13
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Jeffrey M. Tillotson, P.C. dba Tillotson Johnson & Patton Supplier No. VC0000033600

Subject: Professional Services Contract for Legal Services

Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with Jeffrey M. Tillotson, P.C. dba Tillotson Johnson & Patton to provide legal services to represent the City of Dallas in reference to advice and consultation regarding various matters pursuant to Texas Government Code Section 411.209. Not to exceed \$50,000

Contract Number: ATT-2025-00026282 Contract Term: 10/7/2024 to *Indefinite

Background: Jeffrey M. Tillotson, P.C. dba Tillotson Johnson & Patton was retained to represent the City of Dallas in reference to advice and consultation regarding various matters pursuant to Texas Government Code Section 411.209. The firm will be paid on an hourly-rate basis per the engagement letter attached to the contract. Not to exceed \$50,000. *The City Attorney can terminate the contract with 10 days' notice to the Firm.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0192	ORM	3890		3033		MASC ATT-2025-00026282	\$50,000.00	
Financing:							TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
Ayeh Powers (Nov 15, 2024 17:08 CST)
By Department Director

Nov 15, 2024
Date

Stephen T. Freeland
Stephen T. Freeland (Nov 15, 2024 17:09 CST)
Approved as to Form by City Attorney STF
Date

Kilberly Bizar-Tolbert
Kilberly Bizar-Tolbert (Nov 15, 2024 17:09 CST)
By City Manager
Nov 15, 2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246521

EFFECTIVE DATE

Nov 15, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 18 AM 8:45
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Jeffrey M. Tillotson, P.C. dba Tillotson Johnson & Patton Supplier No. VC0000033600

Subject: Professional Services Contract for Legal Services

Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with Jeffrey M. Tillotson, P.C. dba Tillotson Johnson & Patton to provide legal services to represent the City of Dallas in the lawsuit styled *Dallas Police and Fire Pension System v. City of Dallas*, Cause No. D-1-GN-24-004948. Not to exceed \$100,000

Contract Number:	ATT-2024-00026138	Contract Term:	9/18/2024	to	*Indefinite
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Background: Jeffrey M. Tillotson, P.C. dba Tillotson Johnson & Patton was retained to represent the City of Dallas in the lawsuit styled *Dallas Police and Fire Pension System v. City of Dallas*, Cause No. D-1-GN-24-004948. The firm will be paid on an hourly-rate basis per the engagement letter attached to the contract. Not to exceed \$100,000. *The City Attorney can terminate the contract with 10 days' notice to the Firm.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0192	ORM	3890		3033		MASC ATT-2024-00026138	\$100,000.00	
						-		
						-		
Financing:							TOTAL:	\$100,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
Ayeh Powers (Nov 15, 2024 17:09 CST)
By Department Director

Nov 15, 2024
Date

Stephen T. Freeland
Stephen T. Freeland (Nov 15, 2024 17:10 CST)
Approved as to Form by City Attorney

Nov 15, 2024
Date

Kimberly Bizer-Tolbert
Kimberly Bizer-Tolbert (Nov 15, 2024 17:09 CST)
By City Manager

Nov 15, 2024
Date

STF



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246522
EFFECTIVE DATE

11/14/24

RECEIVED
CITY SECRETAR
DALLAS, TEXAS
2024 NOV 18 AM 9:25

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Commerce Street Investment Advisor, LLC Supplier No. VC31717

Subject: City of Dallas Employees' Retirement Fund and Dallas Police and Fire Pension System Performance Review Services

Lead Dept: CCO

Action Requested: Authorize Supplemental agreement No 1 to add \$25,000 to the total awarded sum.

Contract Number:	CCO-2024-00024816	Contract Term:	8/30/2024	to	9/1/2025
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Background: The Charter of the City of Dallas bestows fiduciary responsibility for the city government's financial operations and management upon key city staff, the City Council, and the Mayor. In order to understand the historical and current performance of DPPF and ERF, and to develop a Funding Soundness Restoration Plan in compliance with the Texas Pension Review Board, the City is seeking an independent performance evaluation of each fund.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	CCO	1118		3070		-	\$25,000.00	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$25,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	CR 24-5886	06/27/2024	\$50,000.00	-	\$75,000.00	50%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shari Kowalaki

Nov 13, 2024

Stephen T. Freeland
Stephen T. Freeland (Nov 15, 2024 10:34 CST)

Nov 15, 2024

By Department Director

Date

Approved as to Form by City Attorney

Date

Nov 14, 2024

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246523

EFFECTIVE DATE

Oct 10, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2024 NOV 18 PM 1:18
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: LJA Engineering, Inc. Supplier No. VS91142

Subject: Texas Parks and Wildlife Department Grant Group 3 Improvements

Lead Dept: Park and Recreation Department

Action Requested: Authorize Supplemental No. 1 to the Professional Service Contract with LJA Engineering, Inc. for Public Meetings and Final Plan Development for Thurgood Marshall Recreation Field in the amount of \$63,730.00

Contract Number: PKR-2023-00023153 Contract Term: NA to NA

Background: On October 23, 2023, a Professional Services Contract was authorized with LJA Engineering, Inc. for landscape architecture, engineering, surveying, and platting services for improvements related to the Texas Parks and Wildlife Department (Agency) at Thurgood Marshall Recreational Center Field.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
FC31	MGT	937G	ATFC	4111	PKTWP08	CX - PKR-2023-00023153	\$63,730.00
						-	\$0.00
						-	\$0.00
Financing: TPWD Coronavirus State and Local Fiscal Recovery Fund						TOTAL:	\$63,730.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	231403	10/23/2023	\$122,700.00	\$0.00	\$186,430.00	51.94%

CTN TL APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Oct 10, 2024 10:58 EDT)
By Department Director

Oct 10, 2024
Date

Christine Lanners
Christine Lanners (Nov 18, 2024 11:24 CST)
Approved as to Form by City Attorney

Nov 18, 2024
Date

Liz Cedillo-Pereria
Liz Cedillo-Pereria (Oct 10, 2024 12:11 CDT)
By City Manager

Oct 10, 2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246524

EFFECTIVE DATE

11/04/2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2024 NOV 19 AM 10:08
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: JTE Ventures LLC DBA Christmas Decor by Jet Services Supplier No. VC23685

Subject: Rental and installation of 26' tree, perimeter lights and holiday photo ops at various park and recreation locations

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$63,439.16 With JTE Ventures LLC DBA Christmas Decor by Jet Services. Vendor will provide and install (1) 26' Christmas tree with ornaments at Kiest Park, perimeter lights at (5) recreation centers and (6) holiday photo ops at various park and recreation locations for the holiday season. Lights will be installed prior to December 7, 2024 and will remain in use until January 1st, 2025. Services will include staff and necessary equipment needed to install. Contact: April Garcia 214-671-1437

Contract Number: PKR-2025-00026299 Contract Term: NTP to 4/30/2025

Background: Christmas Decor provides commercial-grade holiday lighting and holiday displays. Christmas Decor has been providing commercial holiday decor for over 20 years.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR	5071	N/A	3099		CX PKR-2025-00026299	\$63,439.16	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$63,439.16

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Nov 1, 2024 17:16 CDT)
By Department Director

11/01/2024
Date

Molly P. Ward
Approved as to Form by City Attorney

11/13/2024
Date

OA OA

[Signature]
By City Manager

11/04/2024
Date

246525

Exhibit C
Memorandum

RECEIVED

2024 DEC -4 AM 10:19

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE November 25, 2024

TO City Secretary
SUBJECT Correction to Contract No. DWL-2024-00025273 on AA 24-6525

This is the first correction to the subject Contract. If no, attach copies of any previous approved correction memos.

The subject Contract was approved on November 13, 2024 authorized 3-year Services Agreement for preventative maintenance and repair for TOC Analyzer & Autosamplers.

Change(s) is/are needed to correct (select all applicable):

Typo Financial/funding information Obvious error from CR context

Contract No. DWU-2024-00025273 on AA 24-6525 should read as follows:

Supplier Name: Shimadzu Scientific Instruments, Inc. Supplier No. VS0000009099

Supplier Name: Shimadzu Scientific Instruments, Inc. Supplier No. ~~VC0000009099~~

Director (or designee.): Sarah Standifer Dec 3, 2024
Sarah Standifer (Dec 3, 2024 12:33 CST)
Signature Date

Sarah Standifer
Print Name

OFS: Approved Denied Is ATT Approval Needed? Y N
OFS: Christina B. Perrault Dec 3, 2024
Christina B. Perrault (Dec 3, 2024 12:45 CST)
Signature Date
Christina Bastien Perrault
Print Name

ATT: Approved Denied
Assistant City Attorney: Dev Rastogi Dec 3, 2024
Dev Rastogi (Dec 3, 2024 4:57 CST)
Signature Date
Dev Rastogi
Print Name

Handwritten signature in blue ink



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246525

EFFECTIVE DATE

Nov 13, 2024

CITY SECRETARY
DALLAS
TEXAS

2024 NOV 19 AM 10:11

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Shimadzu Scientific Instruments, Inc. Supplier No. VC0000009099

Subject: 3-year Services Agreement: preventative maintenance and repair for TOC Analyzers & Autosamplers

Lead Dept: Dallas Water Utilities

Action Requested: Authorization for a sole source services contract, on behalf of PALS Analytical Laboratory, to provide extensive maintenance services for two specific TOC analyzers and two specific autosamplers. This is a 3-year extended warranty service agreement.

Contract Number: DWU-2024-00025273 Contract Term: 11/1/2024 to 10/31/27

Background: A Total Organic Carbon Analyzer (TOC) is used to test surface water samples for the TCEQ Clean River program, and to monitor total organic carbon in wastewater. These are complex benchtop lab instruments, with proprietary parts and service, and therefore must be sole sourced. The warranty on the newer instrument will expire soon.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0100	DWU	7042		3110		MASC # DWU-2024-00025273	\$20,353.31	
Financing:							TOTAL:	\$20,353.31

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Sarah Standifer
Sarah Standifer (Nov 12, 2024 10:27 CST)

Nov 12, 2024

By Department Director

Date

Diana Gutknecht
Diana Gutknecht (Nov 15, 2024 13:45 CST)

Nov 15, 2024

Approved as to Form by City Attorney

DMG

Date

Dev Rastogi
Dev Rastogi (Nov 13, 2024 10:37 CST)

Nov 13, 2024

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246526

EFFECTIVE DATE

10/10/2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2024 NOV 19 AM 10:16
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Dallas Classic Baseball, Inc. Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with Dallas Classic Baseball, Inc. to perform service enhancements by picking up litter and debris and performing general maintenance using hand tools and no motorized equipment on the Winfrey Point baseball fields at White Rock Lake, baseball field at Jamestown Park, and baseball fields at Churchill Park. Also allowed to fund amenities and service enhancements through various fundraisers all in coordination with the Park and Recreation Department. Contact: Tamara Aquino 972-795-5040

Contract Number: PKR-2024-00025601 Contract Term: 11/12/2024 to 11/11/2025

Background: Dallas Classic Baseball, Inc. is an organization that has been a partner with the City of Dallas and has made great strides with the city on enhancements to the park and wishes to continue to do so.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	PKR					N/A PKR-2024-00025601	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Oct 10, 2024 10:55 EDT)
By Department Director

10/10/2024
Date

Molly P. Ward
Approved as to Form by City Attorney
10/16/2024
Date

OA OA

Liz Cedillo-Pereira
Liz Cedillo-Pereira (Oct 10, 2024 11:44 CDT)
By City Manager
10/10/2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246527

EFFECTIVE DATE

Sep 6, 2024

CITY SECRETARY
DALLAS
TEXAS

2024 NOV 19 AM 10:50

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Michel Leonel Polo Barcia Supplier No. VC32946

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Michel Leonel Polo Barcia. The vendor will be providing Karate classes program services to the citizens of Dallas
Contact: Brendan Collins: (214) 671-1668

Contract Number: PKR-2024-00025819 Contract Term: NTP to 9/30/2025

Background: Contract fee instructors provide leisure, sports and health and wellness activity instruction

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	PKR					N/A PKR-2024-00025819	70/30 Split
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Sep 5, 2024 12:34 CDT)
By Department Director

Sep 5, 2024
Date

Matthew Green
Matthew Green (Nov 18, 2024 14:10 CST)
Approved as to Form by City Attorney

11/18/2024
Date

OA 08

[Signature]
By City Manager

Sep 6, 2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246528

EFFECTIVE DATE

Aug 13, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2024 NOV 19 AM 11:11
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Alicia Recharad Mitchell dba Overcome the Challenge Supplier No. VC28619

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Alicia Recharad Mitchell dba Overcome the Challenge. The vendor will be providing STEM/SEL Educational Workshops classes program services to the citizens of Dallas
Contact: Brendan Collins: (214) 671-1668

Contract Number: PKR-2024-00025492 Contract Term: NTP to 9/30/2025

Background: Contract fee instructors provide leisure, sports and health and wellness activity instruction

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	PKR					N/A PKR-2024-00025492	70/30 Split
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Aug 8, 2024 09:28 CDT)
By Department Director

Aug 8, 2024

Date

Matthew Green
Matthew Green (Nov 15, 2024 10:25 CST)
Approved as to Form by City Attorney

11/15/2024

Date

MRG

OA

Aug 13, 2024

Date

By City Manager



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246529

EFFECTIVE DATE

11/4/2024

2024 NOV 19 PM 4: 05
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Reliant Energy Retail Services, LLC CARE Program Supplier No. 2377058

Subject: Energy Assistance Payment

Lead Dept: Office of Community Care (OCC)

Action Requested: Authorize Agreement between Reliant Energy and the City of Dallas. Reliant will contribute \$20,000.00 to the City in support of the 2024 CARE Program to assist with energy assistance payments to Reliant customers under the CARE program

Contract Number: OCC-2024-00025470 Contract Term: to

Background: Reliant Energy contributed \$30,000.00 to The City of Dallas in support of the 2021 CARE Program.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jessica Gallieshaw (Oct 31, 2024 09:50 CDT)
By Department Director

Oct 31, 2024
Date

Lucy Huang (Nov 4, 2024 15:52 CST)
Approved as to Form by City Attorney LH

Nov 4, 2024
Date

By City Manager

Nov 4, 2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246530

EFFECTIVE DATE

11/08/2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2024 NOV 20 AM 10:03
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	Union Pacific Railroad Company (UPRR)	Supplier No.	266649
-----------------------	---------------------------------------	---------------------	--------

Subject: Chalk Hill Road (North) from IH-30 Frontage Road to Singleton Boulevard

Lead Dept: Department of Transportation and Public Works

Action Requested: This action will authorize extending the Pipeline Crossing Permit with Union Pacific Railroad Company (UPRR) by one year to construct 12-inch DIP pipeline crossing encased in 18-inch steel casing for transporting and conveying water across the UPRR right-of-way (R.O.W). The extension will be valid until September 24, 2025.

Contract Number:	PBW-2025-00026423	Contract Term:	09/25/2024	to	09/24/2025
-------------------------	-------------------	-----------------------	------------	-----------	------------

Background: The reconstruction of Chalk Hill Road (North) includes installing 12-inch DIP pipeline crossings encased in steel casing for transporting and conveying water across the UPRR R.O.W. This payment provides for the City of Dallas to pay UPRR a one-time administrative fee to extend the permit by one year to construct the pipeline crossing within their R.O.W along the Chalk Hill Road (North) project.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

N/A MA

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	5115	DWU	PW42	-	4250	721317	CX- PBW-2025-00026423	\$1,000.00
							-	
							-	
Financing:		Water Capital Improvement G Fund					TOTAL:	\$1,000.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:							

904E BB HH APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<p><i>Ghassan Khanbarli</i> _____ By Department Director</p>	<p>11/08/2024 _____ Date <i>Dev Rastogi</i> _____ Dev Rastogi (Nov 8, 2024 13:24 CST) By City Manager</p>	<p><i>Milton Henderson</i> _____ Milton Henderson (Nov 14, 2024 16:04 CST) Approved as to Form by City Attorney</p> <p>11/08/2024 _____ Date</p>	<p>11/14/2024 _____ Date</p>
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City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246531

EFFECTIVE DATE

Nov 13, 2024

2024 NOV 20 PM 4:02
CITY SECRETARY
DALLAS TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Kelcee Phillips dba KNG Photography LLC Supplier No. VC31459

Subject: South Dallas Cultural Center Programming

Lead Dept: Office of Arts & Culture

Action Requested: Authorization is requested to procure the services of KNG Photography to provide the following service at the South Dallas Cultural Center: KNG Photography LLC will provide recording service for South Dallas Cultural Center. KNG will be responsible for scheduling recording sessions and managing calendar. The KNG Photography will provide recording services from, November 22, 2024 - May 30, 2025.

Contract Number:	OCA-2025-00026570	Contract Term:	11/22/2024	to	5/30/2025
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Background: The fee for this service will not exceed ~~\$9,000.00~~. Consultant understands that the City of Dallas will pay for services as follows: Installments of \$1500 monthly with submission of invoice through the end of the contract term and submission of final report and receipt of final invoice.

HUB
Check appropriate box
<https://mvpca.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4832	CA02	3089		MASC OCA-2025-00026570	\$9,000.00
Financing:						General Fund	TOTAL:

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Nov 13, 2024 16:46 CST)

Nov 13, 2024

Marissa Hines

Nov 20, 2024

By Department Director

Date

Approved as to Form by City Attorney

Date

[Signature]

Nov 13, 2024

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246532

EFFECTIVE DATE

11/20/2024

CITY SECRETARY
DALLAS TEXAS
2024 NOV 20 PM 5:05

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: PARRISH BUSINESS SERVICES, LLC DBA DALLAS DIVERSITY 24/7 Supplier No. VC32273

Subject: Small Business Microgrants Program

Lead Dept: Office of Economic Development

Action Requested: AUTHORIZE DISBURSEMENT OF A GRANT IN THE AMOUNT OF \$ 5,000.00 TO PARRISH BUSINESS SERVICES, LLC DBA DALLAS DIVERSITY 24/7, TO BE PAID AT TERM-START AND PURSUANT TO CONTRACT.

Contract Number: ECO-2025-00026632 Contract Term: NOVEMBER 27, 2024 to FEBRUARY 25, 2025

Background: Authorized by the City Council under Resolution No. 24-0379, approved on February 28, 2024, with the use of funds approved by Resolution 24-0315 (Ordinance No. 32663).

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0A72	ECO	AR18	EC04	3016		CX - ECO-2025-00026632	5,000.00	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

11/20/2024
Date

[Signature]
Approved as to Form by City Attorney

11/20/2024
Date

[Signature]
By City Manager

11/20/2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246533

EFFECTIVE DATE

11/04/2024

RECEIVED
NOV 22 AM 8:20
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain an attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Gables Residential Services Supplier No. _____

Subject: Beautification Agreement

Lead Dept: PKR

Action Requested: Authorize a Beautification Agreement with Gables Residential Services to conduct maintenance at the Bachman Loop Trail and Greenbelt, also other pre-approved City of Dallas Parks through pre-approval from Park Maintenance to include planting, litter, and debris pick up, invasive species removal, and landscaping. Contact: Anahi Delgado (214)-732-0307.

Contract Number:	PKR-2024-00025787	Contract Term:	11/1/2024	to	10/31/2025
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Background: The Gables residential Services is a corporate business with an interest in community service through beautification projects, dedicated to enhancing the City of Dallas Parks through volunteer services to enrich neighborhoods and create an environment of leisure and fun for families to enjoy.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	PKR					N/A PKR-2024-00025787	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins (Nov 4, 2024 09:18 CST)
By Department Director

11/04/2024
Date

Molly P. Ward
Approved as to Form by City Attorney
Date 11/19/2024

By City Manager
Date 11/04/2024



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246534
EFFECTIVE DATE

10/4/24

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through inter-local or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2024 NOV 22 AM 10:15
CITY SECRETAR
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: CivicPlus, LLC Supplier No. VS0000069417

Subject: Office of Economic Development: Website Redesign & Hosting/Support Services

Lead Dept: Office of Economic Development

Action Requested: Authorize a 1-year Contract with CivicPlus LLC, to: (1) redesign the Office of Economic Development's Website, and to (2) provide website hosting, support, content management and technical services throughout the entire Contract (for current website while redesign is developed, and then for newly-designed website). Contract will allow dept. to provide residents/interested parties with readily accessible economic tools and info. Following contract, four 1-year renewal options will be available to City. Payment under Contract will cover (1) one-time website redesign services, and (2) hosting/maintenance/support services throughout 1-year Contract. Contract shall not exceed \$18,220.30.

Contract Number: ECO-2024-00024378 Contract Term: 10/01/2024 to 09/30/2025

Background: CivicPlus specializes in designing and hosting websites for local governments, ensuring user-friendly interfaces and accessibility compliance. Their websites feature responsive designs, integrate smoothly with government systems, and offer engagement tools (online forms and interactive maps), all of which serve to facilitate communication and transparency within communities. CivicPlus helps local governments provide the public with user-friendly access to services and information.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/hoasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	ECO	1164		3341		MASC ECO-2024-00024378	\$8,470.30
0001	ECO	1164		3072		MASC ECO-2024-00024378	\$9,750.00
							\$0.00
Financing:						TOTAL:	\$18,220.30

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: 10/4/24 Date: Nov 22, 2024

By City Manager: 10/4/24 Date: 10/4/24

Approved as to Form by City Attorney -- DMG Date: _____

ADMINISTRATIVE ACTION

ADMINISTRATIVE ACTION

246535

**See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.**

EFFECTIVE DATE

6/29/2024

RECEIVED
 2024 NOV 22 AM 11:08
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Online database development
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: EBSCO Publishing, Inc. Supplier No. 077473

Subject: Reader's Advisory Online

Lead Dept: Library

Action Requested: Authorize payment for 1-year access to EBSCO's online Reader's Advisory database.

Contract Number:	LIB-2024-00025284	Contract Term:	April 1, 2024	to	March 31, 2025
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Background: EBSCO's Reader's Advisory database provides enhanced features to Library's customer facing online catalog offering an online platform that enables newsletters and material recommendations through email and customer accounts. This service is also utilized by the Library's 'Personal Librarian' program to offer customized material recommendation to Library customers, when requested.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/toasscmblse/arch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	LIB	5392		3341		- LIB-2024-00025284	\$51,852.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$51,852.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
					0		

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MJ Giudice
MJ Giudice (Jun 26, 2024 15:03 CDT)

Ashley Stockton
Ashley Stockton (Nov 22, 2024 10:43 CST)

By Department Director

Date

Approved as to Form by City Attorney

Date

[Signature]

By City Manager

Date

ADMINISTRATIVE ACTION

ADMINISTRATIVE ACTION

246536

**See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.**

EFFECTIVE DATE

6/29/2024

RECEIVED
 2024 NOV 22 AM 11:23
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: EBSCO Publishing, Inc **Supplier No.** 077473

Subject: eMagazine Database Subscription

Lead Dept: Library

Action Requested: Authorize payment for 1-year access to EBSCO's online eMagazine database, Flipster.

Contract Number:	LIB-2024-00025291	Contract Term:	12/1/2024 to 11/30/2025
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Background: EBSCO's Flipster eMagazine platform provides access to magazine publications via an online database. From either a computer or the Flipster app, customers can choose from a variety of magazine titles that can be checked out. Three bids were solicited for this service with EBSCO providing the only responsive bid.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmblse/arch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	LIB	5392		3341		- LIB-2024-00025291	\$10,789.30
							-	\$0.00
							-	\$0.00
Financing:							TOTAL:	\$10,789.30

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

M.J. Giudice

MJ Giudice (Jun 26, 2024 15:03 CDT)

By Department Director

Date

Ashley Stockton

Ashley Stockton (Nov 22, 2024 10:44 CST)

Approved as to Form by City Attorney

Date

[Signature]

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246537

EFFECTIVE DATE

Nov 21, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
NOV 22 PM 1:53
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Freese and Nichols	Supplier No.	347200
-----------------------	--------------------	---------------------	--------

Subject: Professional services for Mockingbird Bridge design

Lead Dept: Park and Recreation

Action Requested: Authorize Supplemental Agreement No 3 with Freese and Nichols to provide additional design services, which includes extensive DART coordination and façade design revisions for artistic touch under the Mockingbird Bridge repair design contract in the amount of \$40,591.00, increasing a design contract from \$386,385.00 to \$426,976.00 and extending the contract till 12/31/2025.

Contract Number:	PKR-2020-00017082	Contract Term:	12/15/2021	to	12/31/2025
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Background: supplemental agreement No 3 with Freese and Nichols to provide additional design services, which includes extensive DART co-ordination and revising the façade design for artistic touch under the Mockingbird Bridge repair design contract

HUB
Check appropriate Box
<https://mvpca.cpa.state.tx.us/lp/asscmb/ search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Funding:	0001	PKR	5222	HIBT	3070	PKBRIDGE	CX - PKR-2020-00017082	\$40,591.00	
							-		
							-		
Financing:		2025 General Funds						TOTAL:	\$40,591.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	3	21-1687	12/09/2021	\$201,980.00	\$184,405.00	\$426,976.00	111.32%

TL CTN APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Nov 20, 2024 17:45 CST)
By Department Director

Nov 20, 2024
Date

Milton Henderson
Milton Henderson (Nov 22, 2024 12:20 CST)
Approved as to Form by City Attorney

Nov 22, 2024
Date

[Signature]
Nov 21, 2024
By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246538

EFFECTIVE DATE

Oct 22, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 OCT 22 2024 PM 1:44
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: **JUAN J. HERNANDEZ** Supplier No. **VC22216**

Subject: Professional Services
 Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture. Consultant will provide workshops in drawing, painting, mixed media, and collage projects for students aged 6 to adults. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2024-00025592(CR-00027318) Contract Term: 10/28/2024 to 10/31/2025

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of \$4,000.00. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878	CA01	3089		MASC OCA-2023-00025592	\$4,000.00	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$4,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Oct 17, 2024 11:40 EDT)
 By Department Director

Oct 17, 2024
 Date

Lucy Huang (Oct 26, 2024 06:44 EDT)
 Approved as to Form by City Attorney

Oct 26, 2024
 Date

Oct 22, 2024
 By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246539

EFFECTIVE DATE

November 20, 2024

RECEIVED
2024 NOV 22 PM 4:23
CITY SECRETARY'S
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: White Pants Agency, LLC Supplier No. VC33219

Subject: Economic Development Grant Agreement

Lead Dept: Office of Economic Development

Action Requested: Execute a Chapter 380 Economic Development Grant Agreement with White Pants Agency, LLC in an amount not to exceed \$595,339 in consideration of Grantee's commitment of: (1) capital investment of at least \$900,000 to complete interior and exterior renovation of the property at 404 Exposition Ave., Dallas, Texas 75226 ("404 Exposition") (2) relocation of White Pants Agency's headquarters to 404 Exposition, and (3) creation of at least 15 jobs within 5 years.

Contract Number: ECO-2024-00025879 Contract Term: 11/20/24 to 5 years after Grant payment

Background: This Agreement reflects an offer letter signed by Grantee on July 24, 2024 containing an outline of proposed terms from the City's Small Business Center. On August 1, 2024, the City's Small Business Center was dissolved by the City Manager, and the Office of Economic Development assumed responsibility for executing and administering this Agreement pursuant to the Economic Development Incentive Policy, as amended.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0352	ECO	X133	PPPF	3016		CX- ECO-2024-00025879	\$595,339.00	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$595,339.00

Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Kevin Spath (Nov 20, 2024 16:49 CST)

By Department Director

Nov 20, 2024

Date

Lisa Mares (Nov 20, 2024 21:08 CST)

Approved as to Form by City Attorney LM

Nov 20, 2024

Date

Colin Bentley

Nov 20, 2024

Date

By City Manager



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246540

EFFECTIVE DATE

Oct 3, 2024

RECEIVED
2024 NOV 22 PM 1:15
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Wieslaw Rentowski Supplier No. VC24930

Subject: Arts Activate 2025 – ROUND 1

Lead Dept: Office of Arts & Culture

Action Requested: Wieslaw Rentowski will present Celebrating Hispanic/Latino culture and music heritage with Dallas residents. Our project will be centered on creating unique, meaningful arts and music experiences for Dallas residents, including audiences from Non-Traditional (green spaces). Event #1 Presentation on Mexican traditions in Texas/Dallas: Cinco de Mayo, Fiestas Patrias, and Dia de los Muertos. Event #2 Presentation on Hispanic music heritage and its influence on Texas/Dallas composers. Part II (One event) Music concert. The event will be open-to-the-public. Consultant shall follow CDC guidelines for all in-person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2024-00025979 (CR-00027245) Contract Term: 10/14/2024 to 9/15/2025

Background: The fee for this service is \$8000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/passcmbi/search/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. NO, there are no HUB's in Dallas County to contact for this business category. NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2024-00025979	\$8,000.00
Financing: General Fund						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Marcine Philippe (Oct 2, 2024 11:44 EDT)
By Department Director

Oct 2, 2024
Date

Suzanne Knuppel (Oct 3, 2024 12:51 EDT)
Approved as to Form by City Attorney

Oct 3, 2024
Date

JH

Liz Codillo-Pereira (Oct 3, 2024 10:57 EDT)
By City Manager

Oct 3, 2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246541

EFFECTIVE DATE

Nov 25, 2024

2024 NOV 25 PM 3:30
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Lindsay Okonowsky dba The Psychology Practice of Dr. Lindsay Okonowsky, PLLC Supplier No. VC29958

Subject: Psychological Services

Lead Dept: Dallas Fire-Rescue

Action Requested: Authorize a 12-month professional services contract with Lindsay Okonowsky dba The Psychology Practice of Dr. Lindsay Okonowsky, PLLC to provide psychological services to DFR members, their adult family members, and retirees on an as-needed basis in an amount not to exceed \$100,000.

Contract Number: DFD-2025-00026528 Contract Term: 12-15-24 to 12-15-25

Background: Dallas Fire-Rescue (DFR) began providing free psychological services to DFR members, their adult family members, and retirees in October 2022. DFR has not yet been able to fill the vacant psychologist positions and we have a special need to continue a contract service with Dr. Okonowsky to ensure a continuity of care for our employees and their families. Dr. Okonowsky has an established relationship with DFR members, and during the past year, she has developed a true understanding of the terminology, stresses, and culture of DFR. Perhaps most importantly, DFR members trust her to provide confidential services.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFD	AD02		3070		-	\$100,000.00
						-	\$0.00
						-	\$0.00
Financing: General						TOTAL:	\$100,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Alexander Rodriguez
Alexander Rodriguez (Nov 25, 2024 10:06 CST)
By Department Director

Nov 25, 2024
Date

Basel Alhasan
Basel Alhasan (Nov 25, 2024 10:09 CST)
Approved as to Form by City Attorney

Nov 25, 2024
Date

Dominique Actis
Dominique Actis (Nov 25, 2024 10:08 CST)
By City Manager

Nov 25, 2024
Date

Exhibit C
Memorandum

246542

RECEIVED

2024 DEC -3 AM 8:15

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE 11/27/2024

TO City Secretary
SUBJECT Correction to Contract AA 24-6542

This is the first / correction to the subject Administrative Action. If no, attach copies of any previous approved correction memos.

The subject Administrative Action was approved on 11/18/224 authorizing a professional services contract with Gresham Smith to provide assessment, design, and space planning services to study alternative departmental relocations to various city facilities.

Change(s) is/are needed to correct (select all applicable):

Typo Financial/funding information Obvious error from CR context

Change contract type from ENGINEERING SERVICES CONTRACT to CONSULTANT CONTRACT FOR ARCHITECTURAL SERVICES

Department: Facilities and Real Estate Management

Director (or designee.): *John Johnson* 11/27/2024 Date
Signature
John Johnson
Print Name

Attachment for reference: Council Resolution [number], and if applicable, previous correction memo(s)

OFS: Approved Denied Is ATT Approval Needed? Y N

OFS: _____ _____
Signature Date

Print Name

ATT: Approved Denied

Assistant City Attorney: *Treerod Hall* 11/27/2024 Date
Signature
Trerod Hall
Print Name

8 Huber



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246542

EFFECTIVE DATE

11/18/2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 75%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS

2024 NOV 25 PM 3:39

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Gresham Smith Supplier No. VS0000051722

Subject: FY24-25 Space Planning for Departmental Relocations

Lead Dept: Facilities and Real Estate Management

Action Requested: Authorize a professional services contract with Gresham Smith to provide assessment, design, and space planning services to study alternative departmental relocations to various city facilities in an amount not to exceed \$58,800.00.

Contract Number: FRM-2025-00026571 Contract Term: 11/29/2024 to 12/31/2025

Background: This action will allow Gresham Smith to assess requirements of various City Departments and provide analysis and space planning for proposed relocations to various City facilities. The firm is selected from the FRM Department's prequalified list of consultants, Solicitation No. CIZ#24-BSD-3075.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0150	PDV	3141	B111	3070	PT25007	CX FRM-2025-00026571	\$58,800.00	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$58,800.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

11/18/2024
Date

Approved as to Form by City Attorney

11/25/2024
Date

By City Manager

11/18/2024
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246543

EFFECTIVE DATE

November 13, 2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2024 NOV 26 AM 9:56
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: INLAND PORT TRANSPORTATION MANAGEMENT ASSOCIATION Supplier No. VS100554

Subject: MEMBERSHIP 10/1/2024 TO 9/30/2025

Lead Dept: TRANSPORTATION AND PUBLIC WORKS

Action Requested: AUTHORIZATION TO PAY ANNUAL MEMBERSHIP DUES FOR CITY OF DALLAS IN INLAND PORT TRANSPORTATION MANAGEMENT ASSOCIATION.

Contract Number: PBW-2025-00026533 Contract Term: 10/01/2024 to 09/30/2025

Background: THIS IS ANNUAL MEMBERSHIP RENEWAL FOR CITY OF DALLAS IN IPTMA. MEMBERSHIP BEGAN IN 2019 AND HAS CONTINUED EACH YEAR.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PBW	3671	INGV	3340	---	PBW- 2025-00026533	\$20,000.00
						-	\$0.00
						-	\$0.00
Financing: Transportation and Public Works budget						TOTAL:	\$20,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ghassan Khankarli
By Department Director
Nov 12, 2024
Date

Suzanne Knuppel
Approved as to Form by City Attorney
11/25/2024
Date
SK

246543

Dev Rastogi
Dev Rastogi (Nov 13, 2024 11:04 CST)

By City Manager

Nov 13, 2024

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246544

EFFECTIVE DATE

11/22/2024

2024 NOV 26 PM 3:08
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	LE ROUGE CUISINE FOOD COMPANY	Supplier No.	VC25065
----------------	-------------------------------	--------------	---------

Subject: Small Business Microgrants Program

Lead Dept: Office of Economic Development

Action Requested: AUTHORIZE DISBURSEMENT OF A GRANT IN THE AMOUNT OF \$ 5000.00 TO LE ROUGE CUISINE FOOD COMPANY TO BE PAID AT TERM-START AND PURSUANT TO CONTRACT.

Contract Number:	ECO-2025-00026636	Contract Term:	NOVEMBER 27, 2024	to	FEBRUARY 25, 2025
------------------	-------------------	----------------	-------------------	----	-------------------

Background: Authorized by the City Council under Resolution No. 24-0379, approved on February 28, 2024, with the use of funds approved by Resolution 24-0315 (Ordinance No. 32663).

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		0A72	ECO	AR18	EC04	3016		CX - ECO-2025-00026636
							-	\$0.00
							-	\$0.00
Financing:							TOTAL:	5000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Kevin Spath (Nov 22, 2024 14:27 CST)

By Department Director

11/22/2024

Date

By City Manager

Date

Approved as to Form by City Attorney

11/22/2024

Date

11/22/2024

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

246545

EFFECTIVE DATE

11/14/2024

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2024 NOV 27 AM 8:31
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: BOUNCE 'N' MORE, LLC Supplier No. VS0000079140

Subject: Rental of carnival rides and inflatables for Kiest Holiday Event

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$11,494.00 With Bounce 'N' More, LLC. Vendor will provide carnival rides and inflatables for Kiest Holiday Event on 12/14/24. Services will include staff, installation and generators. Contact: April Garcia 214-597-5141

Contract Number: PKR-2024-00026190 Contract Term: NTP to 04/30/2025

Background: Bounce 'N' More, LLC is a family owned and operated business in Rockwall, TX. They provide fun inflatable bounce houses, slides and combo rentals. Their focus is on providing good customer service, safe quality equipment, cleaned and sanitized equipment, on time deliveries, all at a competitive price. They provided services for all types of occasions and functions.

HUB Check appropriate Box <https://mvp.cpa.state.tx.us/tpasscmb/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR	5071	N/A	3099		CX PKR-2024-00026190	\$11,494.00	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$11,494.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				0.00		0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Nov 14, 2024 11:30 CST)
By Department Director

11/14/2024

Date

Molly P. Ward
Approved as to Form by City Attorney

11/19/2024

Date

OA JA

[Signature]

By City Manager

11/14/2024

Date