



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
191318
EFFECTIVE DATE
AUG 21 2019

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2019 SEP -3 PM 5:45
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	3i Contracting, LLC	VENDOR NUMBER	VS000006095
CONTRACT NAME	SINGING HILLS RECREATION CENTER REPLACEMENT PROJECT - GYM. ADDITION	DEPARTMENT	Park and Recreation

ACTION REQUESTED
 Authorize an increase in the construction contract with 3I Contracting, LLC in the amount of \$48,283.21; thereby increasing the contract from \$6,061,795.09 to \$6,110,078.30.

CONTRACT NUMBER:	PKR-2018-00006540	CONTRACT TERM:	365 Calendar Days To 447 Calendar Days
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BACKGROUND
 This change order consists of the following items
 1. Provide and install an under slab subterranean drain system for the Gymnasium floor slab to alleviate soil hydrostatic pressure underneath the slab-on-grade.
 2. Grant a Contract time extension of 24 days (10/24/2019 to 11/17/2019) due to excessive rain beyond expected normal rain fall.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
1V00	PKR	VB22	MMCF	4599	PK17VB22	CX PKR-2018-00006540	\$48,283.21

PROGRAM NO.: See Program COMMODITY CODE: 91200 FINANCING: 2017 Bond Fund

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 4 Original CR/AA No. 18-0942

Original CR/AA Date 6/27/2018 Original CR/AA Amount \$5,950,000.00

Total of Previous Change Orders \$111,795.09 / \$6,061,795.09

Change Amount Including this Order \$160,078.30 / \$6,110,078.30

Total Change Order Percentage 2.69%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR [Signature] DATE 8.21.19

Robert Abtahi, President Date _____
 Park and Recreation Board

Attested by: [Signature] Date _____
 Anthony Becker, Interim Secretary
 Park and Recreation Board



CITY OF DALLAS
OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT EXTENSION REQUEST

RECEIVED

2019 SEP -5 AM 9:30

CITY SECRETARY
DALLAS, TEXAS

Date: 7/11/19

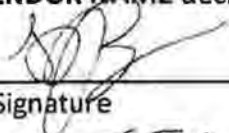
Texas Materials Group, Inc.
mary.loveless@texasbit.com
W L Warner
420 Decker Dr. #200
Irving, TX 75062
214-741-3531

RE: Master Agreement BQ1532 – PAVEMENT REPAIR ON COD INFRASTRUCTURE FOR PKR

Texas Materials Group, Inc. is currently a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires **9/20/2019**. The City of Dallas is requesting to continue this agreement, under the same terms and conditions, for **12/20/2020** or until the funds are depleted.

Please correct the contact information listed above, if needed, complete the information requested below, and return a scanned copy to me by **7/17/2019**.

- YES, VENDOR NAME** agrees to extend this agreement for **TERM**.
- NO, VENDOR NAME** declines to extend this agreement for **TERM**.



 Authorized Signature 9/3/19
Date

T.J. Brown, Operations Manager

 Printed Name & Title

Please let me know if you have any questions or if I may provide any other information.

Thank you,

Eva Badali
Eva.badali@dallascityhall.com
214-670-3332

Chhunny Chhean
Chhunny Chhean (Sep 4, 2019)

Sep 4, 2019

WJ



City of Dallas
OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT EXTENSION REQUEST

RECEIVED

2019 SEP -5 AM 11:19

CITY SECRETARY
DALLAS, TEXAS

August 12, 2019

Texas A&M University Health Science dba Texas A&M University College of Dentistry- VS0000030902
Attn: Paul R. Hoffman
3302 Gaston Avenue
Dallas, Texas 75246
hoffmann@tamhsc.edu
214-828-8164

RE: Dental Services Interlocal Agreement
MA: MASC MGT-2017-00002990
AA/Res: 18-1370

Dear Paul R. Hoffman,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on September 30, 2019. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through December 30, 2019, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by [Date].

YES, Texas A&M University College of Dentistry agrees to extend this agreement through Dec 30, 2019.

NO, Texas A&M University College of Dentistry declines to extend this agreement.

Paul R. Hoffman
Authorized Signature

8/20/19
Date

Paul R. Hoffmann, Administrative Director of Extramural Clinics
Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
Javier Alvarez
Javier.alvarez@dallascityhall.com
214 670-4873

Clyde

Assistant Director or Director
Office of Procurement Services

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.

Note: name and tax ID number changes cannot be made online.



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

191321

EFFECTIVE DATE

8/27/19

RECEIVED
 2019 SEP -6 PM 1:34
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) **Utility Access Agreement for Charter Communications (Spectrum)**

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Charter Spectrum Energy *Communications Operating, LLC* Vendor No. VC 16839

Subject: Installation of inground utilities Department: Aviation

Action Requested: Request approval for utility access agreement to allow Charter Communications LLC (Spectrum) to relocate and install communication lines and equipment within the infrastructure area for the Braniff Centre project development. Per Resolution 151693 utilities to be relocated for project construction on the commercial lease adjacent to Lemmon Avenue.

Contract Number: AVI-2019-00008981 Contract Term: N/A To

Background: The Braniff Centre development requires the installation of communication lines and equipment to support operations at The Braniff Centre. The communication lines will be located within the infrastructure as designated by the Utility Access Agreement and approved by the Department of Aviation.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
							0.00
TOTAL:							0.00

Project No: 0000 Commodity Code: Financing: Aviation Resolution 151693

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

[Signature] 8/27/19
DATE
Approved as to form by City Attorney
[Signature] 8/27/19
DATE
By Assistant City Manager

08/29/19
DATE



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
191322
EFFECTIVE DATE
8/27/19

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 SEP 10 PM 2:47
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Tiseo Paving Company	VENDOR NUMBER	011466
CONTRACT NAME	Gardenview Drive from Alto Garden Drive to Loma Garden Street (PB12S421)	DEPARTMENT	Public Works

ACTION REQUESTED
 Authorize Change Order No. 1 to the construction contract with Tiseo Paving Company for Gardenview Drive from Alto Garden Drive to Loma Garden Street, in the amount of \$0.00 to revise the quantity of pay items and add new pay items. This is a zero change order and will not increase the contract amount of \$675,932.20.

CONTRACT NUMBER:	PBW-2018-00006667	CONTRACT TERM:	Aug. 2018 To Dec. 2019
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BACKGROUND
 This change order will revise the quantity of an existing pay item and will add new pay items as needed to complete this work. The savings of the revised quantity will provide funds for the installation of a new guardrail at the concrete headwall located at Gardenview Drive and Loma Garden Street, plus the construction of concrete steps at two access pathways. The revised quantity is a fence relocation that was not needed on this project. The added Pay Items are associated with the installation of a new guardrail at the recently built concrete headwall, and the construction of concrete steps at two existing lead walkways for properties adjacent to the improved street. See Attachment "A" for more details.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
							\$0.00

PROGRAM NO.: PB12S421 COMMODITY CODE: FINANCING:

M/WBE INFORMATION

Place an X in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 1 Original CR/AA No. 18-1130

Original CR/AA Date 8/22/2018 Original CR/AA Amount \$675,932.20

Total of Previous Change Orders \$0.00

Change Amount Including this Order \$0.00

Total Change Order Percentage 0.00%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR DATE 8/27/19



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
191323

EFFECTIVE DATE
9/3/19

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

CITY SECRETARY
DALLAS, TEXAS
RECEIVED
SEP 10 PM 2:47

VENDOR NAME	The Fain Group, Inc.	VENDOR NUMBER	VS0000040276
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CONTRACT NAME	Henderson Avenue from U.S. 75 to Ross Avenue (PB12S407)	DEPARTMENT	Public Works
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ACTION REQUESTED
 Authorize Change Order No.1 to the construction contract with The Fain Group, Inc., for the construction of the street improvements of Henderson Avenue from U.S. 75 to Ross Avenue in the amount of \$0.00. This is a Zero change order that will not increase the original contract amount of \$2,251,681.00.

CONTRACT NUMBER:	PBW-2018-00007334	CONTRACT TERM:	3/26/2019 To 3/26/2020
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BACKGROUND
 During the construction phase, the contractor needs to remove the existing lane markers, traffic buttons and place new temporary traffic buttons to divide the travel lanes equally for the safety of the public. It was also determined that 8" thick reinforced concrete commercial driveways are needed in several businesses along Henderson Avenue. This "zero dollar" change order will authorize The Fain Group, Inc. to add new pay items and revise existing pay items as needed to complete this work at no additional cost to the city. See Attachment "A" for more details.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
							\$0.00

PROGRAM NO.: **PB12S407** COMMODITY CODE: FINANCING:

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Male Female

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No.	<u>1</u>	Original CR/AA No.	<u>18-1670</u>
Original CR/AA Date	<u>11/28/18</u>	Original CR/AA Amount	<u>\$2,251,681.00</u>
Total of Previous Change Orders			<u>\$0.00</u>
Change Amount Including this Order			<u>\$2,251,681.00</u>
Total Change Order Percentage			<u>0.00%</u>

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR	DATE
<i>[Signature]</i>	<u>9/3/19</u>

191324

RECEIVED

2019 SEP 11 PM 3:33

CITY SECRETARY
DALLAS, TEXAS



City of Dallas
OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT EXTENSION REQUEST

August 8, 2019

Accucast LTD (VS0000064006)
Attention: Vijay Thikade
415 S. 21st Street
Waco, TX 76706
vijay@accucastltd.com
254-756-3200

RE: Water Meter Castings/Access Hatches
MA: BM1622
AA/Res: Resolution 16-1432

Dear Accucast LTD,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on September 15, 2019. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through September 15, 2021, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by August 22, 2019.

- YES, Accucast LTD agrees to extend this agreement through September 15, 2021.
- NO, Accucast LTD declines to extend this agreement.

[Handwritten Signature]

8/14/2019
Date

Authorized Signature:

VIJAY THIKADE, BUSINESS ANALYST

Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
Emily Grose, Senior Buyer
emily.grose@dallascityhall.com
214-670-3391

[Handwritten Signature]
Chhunny Chhean

Sep 11, 2019

Assistant Director or Director
Office of Procurement Services

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.

Note: name and tax ID number changes cannot be made online.

[Handwritten initials]

191325

RECEIVED

2019 SEP 11 PM 3:33

CITY SECRETARY
DALLAS, TEXAS



City of Dallas
OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT EXTENSION REQUEST

August 8, 2019

Fortiline, Inc. (VS0000073028)
Attention: Luthario 'Whistle' Maza
11200 Seagoville Road
Balch Springs, TX 75180
whistle.maza@fortiline.com
214-660-3667

RE: Water Meter Castings/Access Hatches
MA: BM1622
AA/Res: Resolution 16-1432

Dear Fortiline, Inc.,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on September 15, 2019. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through September 15, 2021, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by August 22, 2019.

- YES, Fortiline, Inc. agrees to extend this agreement through September 15, 2021.
- NO, Fortiline, Inc. declines to extend this agreement.

8-22-19

Authorized Signature Date

Luthario Maza S. Chhean

Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
Emily Grose, Senior Buyer
emily.grose@dallascityhall.com
214-670-3391

Chhunny Chhean
City of Dallas - Procurement Services

Sep 11, 2019
Assistant Director or Director
Office of Procurement Services

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.
Note: name and tax ID number changes cannot be made online.

191326

RECEIVED

SEP 11 PM 3:33

CITY SECRETARY
DALLAS, TEXAS



City of Dallas
OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT EXTENSION REQUEST

August 8, 2019

Johnson Enterprises (VS92166)
Attention: Judy Johnson
8767 Country Creek Drive
Orangevale, CA 95662
judyj@jeutilityrep.com
916-760-8424

RE: Water Meter Castings/Access Hatches
MA: BM1622
AA/Res: Resolution 16-1432

Dear Johnson Enterprises,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on September 15, 2019. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through September 15, 2021, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by August 22, 2019.

YES, Johnson Enterprises agrees to extend this agreement through September 15, 2021.

NO, Johnson Enterprises declines to extend this agreement.

Judy Johnson
Authorized Signature

August 19, 2019

Date

Judy Johnson V President

Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
Emily Grose, Senior Buyer
emily.grose@dallascityhall.com
214-670-3391

Chhunny Chhean

Sep 11, 2019

Assistant Director or Director
Office of Procurement Services

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.

Note: name and tax ID number changes cannot be made online.

AK



City of Dallas
 OFFICE OF PROCUREMENT SERVICES
 MASTER AGREEMENT EXTENSION REQUEST

191327
 RECEIVED
 2019 SEP 11 PM 3:33
 CITY SECRETARY
 DALLAS, TEXAS

August 8, 2019

U.S.F. Fabrication, Inc. (503423)
 Attention: Jeff Allen
 3200 W. 84th Street
 Hialeah, FL 33018
 jallen@usffab.com
 305-364-8200

RE: Water Meter Castings/Access Hatches
 MA: BM1622
 AA/Res: Resolution 16-1432

Dear U.S.F. Fabrication, Inc.,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on September 15, 2019. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through September 15, 2021, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by August 22, 2019.

- YES, U.S.F. Fabrication, Inc. agrees to extend this agreement through September 15, 2021.
- NO, U.S.F. Fabrication, Inc. declines to extend this agreement.

[Handwritten Signature]

Authorized Signature

8/14/19
 Date

JEFF ALLEN - GM/DIRECTOR OF SALES
 Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
 Emily Grose, Senior Buyer
 emily.grose@dallascityhall.com
 214-670-3391

Chummy Chhean

Sep 11, 2019

Assistant Director or Director
 Office of Procurement Services

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.
 Note: name and tax ID number changes cannot be made online.

[Handwritten mark]



City of Dallas
OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT EXTENSION REQUEST

RECEIVED

2019 SEP 13 AM 10:29

CITY SECRETARY
DALLAS, TEXAS

09/12/2019

Community Council of Greater Dallas, Inc. - 227403
Janie Bordner, President & CEO
1341 W. Mockingbird Lane # 1000W
Dallas, Texas 75247
jbordner@ccadvance.org
214- 871-5065

RE: Training for Self-Sufficiency Program Agreement
MA: OCC-2019-00010095
AA/Res: 195924

Community Council of Greater Dallas, Inc.,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on September 30, 2019. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through November 30, 2019, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by Monday September 16, 2019.

- YES**, [Vendor Name] agrees to extend this agreement through **November 30, 2019**.
- NO**, [Vendor Name] declines to extend this agreement.

Janie Bordner

9/12/19

Authorized Signature

Date

Janie Bordner CEO

Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
David Cortinas, Senior Buyer
david.cortinas@dallascityhall.com
214-671-8287

David Cortinas

Assistant Director or Director
Office of Procurement Services

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.

Handwritten initials

Master Agreement Extension Request

191329
RECEIVED

2019 SEP 12 PM 5:01

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

Business Development and Procurement Services

EXTENSION REQUEST

Date: May 15, 2019

Company: Evans Enterprises, Inc. (517530)
Attention: Brad Bryson
Phone No.: (254) 776 7949 or (254) 772-4710
Email Address: brad.bryson@goevans.com

Master Agreement Name: Pump repair and Overhaul services
Master Agreement Number: BMI609

Dear Vendor:

Your company is currently supplying the City of Dallas on the above referenced master agreement. The term of this agreement will expire as of June 16, 2019. It is our wish to continue this contract at the same terms and conditions for an additional 12 months or until funds are depleted.

Please complete the section below and return via email by May 22, 2019.

Claudia Morey – Buyer III
Email: claudia.morey@dallascityhall.com
Phone No.: 214-670-3413
Fax No.: 214-670-4793

Yes, our company does agree to the extension on the above referenced contract
 No, our company does not wish to continue this agreement

Rusty Thrash

Printed Name

Rusty Thrash

Authorized Signature

President

Title

5-19-2019

Date

Rusty Thrash 8/12/19



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

191330

EFFECTIVE DATE

8/2/19
CITY SECRETARY
DALLAS, TEXAS
RECEIVED
AUG 17 PM 3:07

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

VENDOR NAME Vescorp Construction, LLC dba Chavez Concrete Cutting **VENDOR NUMBER** VS89922

CONTRACT NAME Paving, Streetscape & Signal Improvements Greenville Avenue & Ross Avenue Intersection (PB12S393) **DEPARTMENT** Public Works

ACTION REQUESTED
Authorize Change Order No. 3 to the construction contract with Vescorp Construction, LLC dba Chavez Concrete Cutting for paving, streetscape and signal improvements for Greenville Avenue and Ross Avenue Intersection in the amount of \$0.00. This change order will not increase the contract amount, which will remain at \$659,853.47.

CONTRACT NUMBER: STS-2017-00002228 **CONTRACT TERM:** Jan 3, 2018 To Dec. 31, 2019

BACKGROUND
During the construction phase, it was identified that three 4-inch PVC stubouts require relocation for underground utility service at a mid-block feed within the affected project area. Also added to the project is the installation of a new concrete curb that is required to protect an existing grease trap within the affected project area. This "zero dollar" change order will authorize Vescorp Construction, LLC dba Chavez Concrete Cutting to add new pay items and revise existing pay items as needed to complete this work at no additional cost to the City. See Attachment "A" for more details.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
PROGRAM NO.: PB12S393 COMMODITY CODE: FINANCING:							0

M/WBE INFORMATION

Place an X in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 3 Original CR/AA No. 17-1166

Original CR/AA Date 8/9/2017 Original CR/AA Amount \$617,988.97

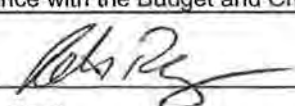
Total of Previous Change Orders \$41,864.50

Change Amount Including this Order \$41,864.50

Total Change Order Percentage 6.77%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR  DATE 8/2/19



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
191331

EFFECTIVE DATE
SEP 17 2019
RECEIVED
CITY SECRETARY
DALLAS, TEXAS
17 PM 4:45

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

VENDOR NAME	Austin Bridge & Road	VENDOR NUMBER	505455
CONTRACT NAME	Rehabilitation of Taxiway Bravo Phase-II	DEPARTMENT	Aviation

ACTION REQUESTED

Authorize Change Order #2 to the construction contract with Austin Bridge & Road to extend the final project completion date for 37 calendar days due to unanticipated weather days, the new completion date of the project is 10/04/2019.

CONTRACT NUMBER: AVI-2018-00006188 **CONTRACT TERM:** 8/13/2018 To 10/4/2019

BACKGROUND

The original contract for this project was authorized by City Council on 5/23/18 by Resolution No. 18-0737. This action will authorize Change Order #2 to the construction contract with Austin Bridge & Road, L.P. for the Rehabilitation of Taxiway Bravo Phase II at Dallas Love Field. The project includes the reconstruction of Taxiway Bravo between the Runway 13L end and Taxiway E, extension of Taxiway M between the Runway 13L end and Taxiway D, relocation of Runway 13L glideslope antenna and relocation of National Weather Service Equipment.

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
							\$0.00

PROGRAM NO.: COMMODITY CODE: **91200** FINANCING:

M/WBE INFORMATION

Place an or in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No.	<u>2</u>	Original CR/AA No.	<u>18-0737</u>
Original CR/AA Date	<u>5/23/2018</u>	Original CR/AA Amount	<u>\$15,427,000.00</u>
Total of Previous Change Orders			<u>\$0.00</u>
Change Amount Including this Order			<u>\$0.00</u>
Total Change Order Percentage			<u>0.00%</u>

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR

DATE

9/17/19

RECEIVED

2019 SEP 19 PM 3:05

CITY SECRETARY
DALLAS, TEXAS



City of Dallas
OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT EXTENSION REQUEST

September 12, 2019

Pot-O-Gold Rentals, LLC (VC14335)
Attention: Erin S. Shelton
301 North Town East
Mesquite, TX 75150
info@potogoldwaste.com
877-768-6465

RE: Rental and Maintenance of Portable Toilets
MA: POM-2016-00001057
AA/Res: Resolution: Resolution 16-1424

Dear Pot-O-Gold Rentals, LLC,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on September 13, 2019. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through December 31, 2019, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by September 13, 2019.

- YES, Pot-O-Gold Rentals, LLC agrees to extend this agreement through December 31, 2019.
- NO, Pot-O-Gold Rentals, LLC declines to extend this agreement.

Melissa Gossett 9/13/19
Date
Authorized Signature

Melissa Gossett, office manager
Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
Emily Grose, Senior Buyer
emily.grose@dallascityhall.com
214-670-3391

Chunmy Chhean
Chunmy Chhean (Sep 19, 2019)

Sep 19, 2019

Assistant Director or Director
Office of Procurement Services

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.

Note: name and tax ID number changes cannot be made online.



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
191333
EFFECTIVE DATE
9-20-19 JM

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2019 SEP 20 PM 1:59
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Heritage Materials, LLC	VENDOR NUMBER	VS98584
CONTRACT NAME	2019 Maintenance and Street Improvements Project	DEPARTMENT	PBW

ACTION REQUESTED

Authorize a zero-dollar Change Order No. 1 to the contract with Heritage Materials, LLC for the construction services of the 2019 Maintenance and Street Improvements Project to extend the contract expiration date from September 30, 2019 to December 31, 2019.

CONTRACT NUMBER:	PBW-2018-00007900	CONTRACT TERM:	11/28/2018 To 12/31/2019
-------------------------	-------------------	-----------------------	--------------------------

BACKGROUND

This Change Order No. 1 will authorize the contractor and Department of Public Works (PBW) to extend the contract expiration date from September 30, 2019 to December 31, 2019. PBW intended on awarding this contract in early September 2018 but was not awarded until November 14, 2018. Secondly, the work order was not issued until November 28, 2019, thus not allowing enough time to complete all the scheduled work; therefore, we are executing this zero-change order to extend time.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
							\$0.00

PROGRAM NO.: _____ COMMODITY CODE: _____ FINANCING: _____

M/WBE INFORMATION

Place an X in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No.	1	Original CR/AA No.	18-1599
Original CR/AA Date	11/14/18	Original CR/AA Amount	\$31,425,116.30
Total of Previous Change Orders			\$0.00
Change Amount Including this Order			\$0.00
Total Change Order Percentage			0.00%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR	DATE
	9/29/19



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
191334
EFFECTIVE DATE
SEP 03 2019

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

2019 SEP 20 PM 2:09
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	MART Inc.	VENDOR NUMBER	500027
CONTRACT NAME	SINGING HILLS RECREATION CENTER REPLACEMENT PROJECT	DEPARTMENT	Park and Recreation

ACTION REQUESTED
 Authorize an increase in the construction contract with MART Inc. in the amount of \$48,947.45; thereby increasing the contract from \$ 4,597,647.41 to \$4,646,594.86

CONTRACT NUMBER:	PKR-2016-00000798	CONTRACT TERM:	<u>574 Calendar Days</u> To <u>574 Calendar Days</u>
-------------------------	-------------------	-----------------------	--

BACKGROUND
 This change order consists of the following items:
 1. Provide and install concrete wall as part of the elevator shaft.
 2. Provide and install electrical conduit with 90° elbows at all lamp post locations.
 3. Provide and install tree wells at the tree locations.
 4. Provide credit for the elimination of Retractable walls
 All changes are owner requested.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
IV00	PKR	VB22	MMCF	4599	PK17VB22	CT PKR16019552	\$48,947.45

PROGRAM NO.: See Program COMMODITY CODE: 91200 FINANCING: 2017 Bond Fund
 Park and Recreation Facilities (B)

M/WBE INFORMATION

Place an "X" in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 5 Original CR/AA No. 161068

Original CR/AA Date 6/22/2016 Original CR/AA Amount \$4,470,000.00

Total of Previous Change Orders \$127,647.41/\$4,597,647.41

Change Amount Including this Order \$176,594.86/\$4,646,594.86

Total Change Order Percentage 3.95%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR	DATE
<i>[Signature]</i>	<u>9.03.19</u>

[Signature] Date _____
 Robert Abtahi, President
 Park and Recreation Board

Attested by: *[Signature]* Date 9/19/19
 Anthony Becker, Interim Secretary
 Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

191335

EFFECTIVE DATE

SEP 17 2019

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No **MAM**

RECEIVED
 SEP 20 PM 2:03
 DALLAS, TEXAS

VENDOR NAME	Oldcastle Materials Texas, Inc dba TexasBit	VENDOR NUMBER	004204
CONTRACT NAME	Master Agreement BQ1532 – 2015 Pavement Repairs, Sch E	DEPARTMENT	Park and Recreation

ACTION REQUESTED
 Authorize a change order with Texas Materials Group, Inc. dba TexasBit a CRH Company to extend the contract time an additional 12 months, thereby increasing the contract time from 48 months to 60 months, at no cost consideration to the City.

CONTRACT NUMBER:	PKR-2017-00002723	CONTRACT TERM:	48 months To 60 months
-------------------------	-------------------	-----------------------	------------------------

BACKGROUND
 This change order consists of the following items:

 The City has a contract with Texas Materials Group, Inc. dba TexasBit a CRH Company to provide pavement improvements at various locations.

 All changes are owner requested.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	N/A	0.00

PROGRAM NO.: See Program COMMODITY CODE: FINANCING:

M/WBE INFORMATION

Place an **X** in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: N/A

CHANGE ORDER DATA

Change Order No. 3 Original CR/AA No. 151763

Original CR/AA Date 9/22/2015 Original CR/AA Amount \$4,164,682.70

Total of Previous Change Orders \$0.00

Change Amount Including this Order \$0.00

Total Change Order Percentage 0.00%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR [Signature] DATE 9.17.19

Attested by: [Signature] DATE 9/19/19

Robert Abtahi, President Date _____
 Park and Recreation Board Anthony Becker, Interim Secretary
 Park and Recreation Board Date _____



ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11]
for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

191336

EFFECTIVE DATE

AUG 27 2019

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Kimley-Horn and Associates, Inc. **Vendor No.:** 135447

Subject: Tietze Park Aquatic Facility - Design and Civil Engineering Services **Department:** Park and Recreation

Action Requested: Authorize Supplemental Agreement Number 4 with Kimley-Horn and Associates, Inc., in the amount of \$16,175.00, thereby increasing the contract from \$3,410,360.00 to \$3,426,535.00.

Contract Number: PKR-2018-00006116 **Contract Term:** NA **To:** NA

Background: The proposal is for additional survey work and platting services by Lim Associates as required by the City of Dallas to prepare Additional Survey and Backflow Release Documents for Tietze Park for the Dallas Phase I Aquatic Facilities.
All changes are owner requested.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
Funding:	0467	PKR	W109	AQFC	4112	PKP945.5	CT PKR16019526	\$16,175.00
TOTAL:								\$16,175.00

Project No.: See Prgm **Commodity Code:** 92500 **Financing:** Elgin B. Robertson Land Sale Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
4	15-2271	12/9/2015	\$3,307,500.00	\$102,860.00	\$3,426,535.00	3.59%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian – Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 8-21-19 [Signature] 8-12-2019

By Department Director DATE Approved as to form by City Attorney DATE
3/15/17 By Assistant City Manager 8/27/19 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

191337

EFFECTIVE DATE

September 27, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
SEP 27 03:31 PM

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Phoenix 1 Restoration and Construction, Ltd. Vendor No. VC000003594

Subject: Phoenix 1 Restoration and Construction, Ltd. Project management of the Plinth removal

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization is requested to supplement the contract procuring services of Phoenix 1 Restoration and Construction, Ltd. to provide supervision for the Park department removal and relocation (to the Park Department storage facility) of the Lemmon Plinth and the granite seating area. The conservator will supervise the archival dismantling of the Lemmon/WPA granite area. With reassembly in mind, each piece will be carefully documented, removed, and relocated in a manner that preserves integrity of the pieces and provides ease of reconstruction for the Lemmon Plinth and surrounding Texas Pink granite structure.

Contract Number: OCA-2019-00008976 Contract Term: 8/30/2018 to 9/30/2019

Background: Three additional supervisory days were required to remove the Lemmon Plinth. The Lemmon Plinth is constructed of extinct Texas Pink Granite, designed by noted Dallas Architect, Mark Lemmon and built with Works Progress Administration funding. It is historically significant and should be treated using the American Institute of Conservation of Historic and Artistic Works' Ethic's Code.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4804		3070		OCA-2019-00008976	\$2,100
						-	
						-	
Financing: General Fund						TOTAL:	\$2,100

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	195180	12/14/2018	24,960	0	\$ 27,060.00	4%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (500 27, 2019)

By Department Director

09/27/2019

Date

MPS
Marichelle Samples (500 27, 2019)

Approved as to Form by City Attorney

09/27/2019

Date

Jeanette
Jeanette (500 27, 2019)

By City Manager

09/27/2019

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
196402
EFFECTIVE DATE
8/30/19

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 SEP 1 AM 8:30

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Cities of Service, Inc. Vendor No. _____

Subject: Cities of Service Guiding Opportunities – VISTA Terms

Lead Dept: CMO ECO 4M

Action Requested: This action will authorize the acceptance of a grant of \$25,000 and up to 2 AmeriCorps VISTA members from the Fund for Cities of Service, Inc., to implement the Guiding Opportunities Program. The execution of the grant agreement, however, must be approved by city council in accordance with AD2-19, Section 5.5.1. Approval of the grant agreement and funding is scheduled for council consideration on September 25, 2019. A draft council agenda and contract detailing the program and terms of the grant are attached.

Contract Number: _____ Contract Term: 9/03/19 to 9/03/21

Background: Cities of Service is a nonprofit organization that helps cities change the way local government and citizens work together. With a data-driven focus on creating measurable results, Cities of Service provided counsel, expert technical assistance, and proven resources to city leaders and their staff. Cities of Service and the City of Dallas are entering into an agreement for AmeriCorps VISTA terms to support the implementation of the Guiding Opportunities Initiative including, in particular, the city's Opportunity Zone Investments.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

8/30/19
 By Department Director Date

8/30/19
 Approved as to Form by City Attorney Date

8/30/19
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196403

EFFECTIVE DATE

AUG 14 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
 DALLAS, TEXAS
 AUG 14 9:53 AM '19

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Lifetime Tennis, Inc.	Vendor No.	
Subject:	Approval of Concession Contract		
Lead Dept:	Park and Recreation		

Action Requested: Authorize the Amendment of the Tennis Center Management contract with Lifetime Tennis, Inc. The vendor will provide a full-service tennis program at the L.B. Houston Tennis Center.
Contact: John Lawrence (214) 670.8860

Contract Number:	PKR-2019-00011182	Contract Term:	7/22/2019	to	7/22/2020
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Background: On June 3, 2019, TOPS Tennis, LLC defaulted on their contract to operate L.B. Houston Tennis Center and TOPS Tennis, LLC was notified of the City's intent to exercise its right to terminate the contract effective July 19, 2019. On July 22, 2019, Lifetime Tennis, Inc. was brought in to operate the tennis center. Lifetime Tennis, Inc. agreed to operate L.B. Houston Tennis Center for the next twelve (12) months until such time as a Request For Proposal (RFP) can be developed and a long term contract can be awarded. Lifetime Tennis, Inc. has over 15 years of tennis teaching and coaching experience and has provided tennis teaching services and pro shop operations at the Fretz Tennis Center for the last 18-months with great success.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	PKR	N/A	N/A	N/A	N/A	CX PKR-2019-00011182	\$0.00
							-	
							-	
Financing:		No Cost To The City					TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

8.12.19

8-19-2019
 By Department Director Date Approved as to Form by City Attorney Date

8/14/19
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196404

EFFECTIVE DATE

JUL 10 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 SEP 3 AM 9:53
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Leslie's Poolmart Inc. (DBA Leslie's Swimming Pool Supplies) Vendor No. 346311

Subject: Bachman Indoor Pool, Main Pool Boiler (heater) Replacement

Lead Dept: PKR-Aquatics

Action Requested: Authorize an encumbrance of \$3,599.98 with Leslie's Poolmart Inc. The vendor will replace Bachman Indoor Pool's main pool boiler. The vendor will provide Lochinvar ER402 ASME heater with TX flow switch and install the unit.
Contact: Beatrice Black (214) 214-670-6273

Contract Number: PKR-2019-00010848 Contract Term: 7/10/19 to 9/30/19

Background: The current heater for Bachman's main pool failed late May 2019. Confirmed beyond repair 5/31/19. To support its year-round aquatic wellness programming, Bachman keeps its main pool temperature at 85-86 degrees. Maintaining this pool temperature requires a heater.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	5293		3210		CX PKR-2019-00010848	\$3,599.98
						-	
						-	
Financing: Current Funds						TOTAL:	\$3,599.98

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

8 July 19
Date

Approved as to Form by City Attorney

7/15/2019
Date

By City Manager

7/10/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196405

EFFECTIVE DATE

Aug 30, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
AUG 30 3 41:25
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Carahsoft Technology Corp. Vendor No. VS0000009713

Subject: SecureWorks Targeted Threat Hunting Software

Lead Dept: Communication & Information Services

Action Requested: Authorize a service contract for a SecureWorks targeted threat hunting engagement to detect malicious activities within the City network using Texas Department of Information Resources (TX DIR) co-op contract #DIR-TSO-4288.

Contract Number: DSV-2019-00010916 Contract Term: 8/15/2019 to 12/31/2019

Background: Utilizing threat intelligence, the SecureWorks software scans endpoints such as servers, desktops, or laptops for malicious indicators to provide actionable guidance to the City. This improves information security defenses and posture against targeted cyber threats to address weaknesses in information security architecture, policy and personnel that, when implemented, will help the organization predict and prevent similar IT security threats.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1510		370		CX DSV-2019-0001091	\$65,000.00
						-	
						-	
Financing:		Data Services Current Funds				TOTAL:	\$65,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Hugh Miller
 Hugh Miller (Aug 7, 2019)
 By Department Director Date

Don Knight
 Don Knight (Aug 30, 2019)
 Approved as to Form by City Attorney Date

[Signature]
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196406

EFFECTIVE DATE

~~8/15/2019~~ 8/26/19

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2019 SEP 3 AM 11:55
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DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached): Invoice Payment
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Grand Hyatt Vendor No. VS100437

Subject: Council Retreat

Lead Dept: Budget and Management Services (BMS)

Action Requested: Authorize payment to Grand Hyatt for charges incurred during off-site City Council event.

Contract Number:	MCC-2019-00011215	Contract Term:	8/2/2019	to	8/3/2019
------------------	-------------------	----------------	----------	----	----------

Background: Discuss 2019-2020 individual council district and city-wide priorities.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	BMS	1991		3099		CX MCC-2019-00011215	\$6812.85
						-	
						-	
Financing:						TOTAL:	\$6812.85

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	N/A	N/A	N/A	N/A	\$0.00	N/A	0.00

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

8/15/19
Date

[Signature]
Approved as to Form by City Attorney

9/3/19
Date

[Signature]
By City Manager
8/26/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196407

EFFECTIVE DATE

AUG 02 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Terracon Consultants, Inc. Vendor No. 341409

Subject: Construction Materials Testing and Observation at the Hall of State

Lead Dept: Park and Recreation Department

Action Requested: Award a professional services contract with Terracon Consultants, Inc. in the amount of \$14,333.00 for construction materials testing and observation at the Hall of State, located at 3939 Grand Avenue.
Contract Number: PKR-2019-00011018 Contract Term: 10/4/2019 to 9/15/2020

Background: On August 27, 2018 Dallas Water Utilities solicited a Request for Proposals for 2018 Construction Material Testing Services CIZ 1728. This proposal is from a most qualified proposer based on Simple Project process Per AD 4-05 to provide construction materials testing and observation services. Terracon Consultants, Inc. will perform soil tests, concrete tests, reinforcing steel observation and pier drilling observation for new ramps and paving at the Hall of State Restoration project.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V02	PKR	VC01	FPRK	4113	PK17VC01	CX- PKR-2019-00011018	\$14,333.00
Financing: 2017 Bond Fund- Fair Park Improvements (C)							TOTAL: \$14,333.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Wm. Winn 7.30.19
By Department Director Date

Christine Annunzio 8-27-2019
Approved as to Form by City Attorney Date

[Signature] 8/2/19
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196408

EFFECTIVE DATE

AUG 02 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 AUG 2 2019 9:45 AM
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Lim & Associates, Inc. Vendor No. 514273

Subject: Hillview Park – Creek Erosion, Pavilion

Lead Dept: Park and Recreation

Action Requested: Authorize a professional service contract with Lim & Associates, Inc., for topographic survey, preliminary design, geotechnical services, design development, construction documents, construction procurement and construction observation phases in the amount of \$47,650.00.

Contract Number: PKR-2019-00010162 Contract Term: 9/2019 to 8/2020

Background: Contract to provide construction documents for erosion control to stabilize creek banks and grading to improve drainage near the playground area, and a grading and drainage plan to install a proposed pavilion with associated walkways to serve Hillview.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VB95	RFSI	4112	PK17VB95	CX- PKR-2019-00010162	\$32,379.72
1V00	PKR	VB96	RFSI	4112	PK17VB96	CX- PKR-2019-00010162	\$15,270.28
Financing: 2017 Bond Fund- Park and Recreation Facilities (B)						TOTAL:	\$47,650.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

WMM *WMM* 7.30.19
 By Department Director Date

Christine Pannou 8-16-2019
 Approved as to Form by City Attorney Date

J. Pannou 8/2/19
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196409

EFFECTIVE DATE

JUL 31 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 219 SEP -3 PM 3:11
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Moody Nolan, Inc. Vendor No. VS0000016917

Subject: Thurgood Marshall Recreation Center Renovation

Lead Dept: Park and Recreation Department

Action Requested: Authorize Supplemental Agreement #1 with Moody Nolan, Inc., in the amount of \$18,158.00, thereby increasing the contract from \$93,355.00 to \$111,513.00.

Contract Number:	PKR-2018-00007110	Contract Term:	2018	to	2020
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Background: The consultant's original scope of work included HVAC upgrade, interior renovations, finishes upgrade and ADA upgrade. Supplemental Agreement #1 will include additional sidewalk, additional interior remodel, security cameras, prefabricated building entrance canopy which were not part of the original scope.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VB26	RECC	4111	PK17VB26	CX- PKR-2018-00007110	\$18,158.00
						-	
						-	
Financing: 2017 Bond Fund						TOTAL:	\$18,158.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	18-1620	11/29/2018	\$93,355.00	\$0.00	\$111,513.00	19.45%

RTW 7/23/19 *LA 7-24-19* APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

24 July 19
Date

R. N. S. H.
Approved as to Form by City Attorney

08/26/19
Date

J. [Signature]
By City Manager

7/31/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196410

EFFECTIVE DATE

July 31, 2019

RECEIVED
 SEP 4 AM 10:27
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Denise Lee Vendor No. VC13993

Subject: Artist Micro-Residency

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization to contract with qualified artist/vendor to work with City departments in exploring new, creative/artistic ways for customers to experience services from the City of Dallas. Consultant shall shadow designated City staff for one week, on dates to be mutually agreed upon in writing prior to commencement of services, and study their activities and service delivery methods.

Contract Number: OCA-2019-00011126 Contract Term: 8/15/2019 to 9/30/2019

Background: Artist-in-Residence programs have been implemented in numerous US cities and have been successful in supporting and improving local governments and the communities they serve. As out-of-the-box thinkers, artists can offer unique perspectives on civic processes, often resulting in engaging, imaginative interventions that resonate with the community. As part of Dallas' residency program, the selected artist will be asked to develop creative approaches to address issues identified by the participating department.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4888	CA01	3089		CX OCA-2019-00011126	\$2,000.00
						-	
						-	
Financing: General Fund						TOTAL:	\$2,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps

07/31/2019

MPO

09/04/2019

By Department Director

Date

Approved as to Form by City Attorney

Date

Joyce [Signature]

07/31/2019

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196411

EFFECTIVE DATE

July 31, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 SEP-4 AM 10:27
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: James Michael Starr Vendor No. _____

Subject: Artist Micro-Residency

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization to contract with qualified artist/vendor to work with City departments in exploring new, creative/artistic ways for customers to experience services from the City of Dallas. Consultant shall shadow designated City staff for one week, on dates to be mutually agreed upon in writing prior to commencement of services, and study their activities and service delivery methods.

Contract Number: OCA-2019-00011128 Contract Term: 8/15/2019 to 9/30/2019

Background: Artist-in-Residence programs have been implemented in numerous US cities and have been successful in supporting and improving local governments and the communities they serve. As out-of-the-box thinkers, artists can offer unique perspectives on civic processes, often resulting in engaging, imaginative interventions that resonate with the community. As part of Dallas' residency program, the selected artist will be asked to develop creative approaches to address issues identified by the participating department.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4888	CA01	3089		CX OCA-2019-00011128	\$2,000.00
						-	
						-	
Financing: General Fund						TOTAL:	\$2,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer.Scripps@jul31.2019

By Department Director

07/31/2019

Date

Jennifer Scripps
July 31, 2019

By City Manager

Quinn

Approved as to Form by City Attorney

08/30/2019

Date

07/31/2019

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196412

EFFECTIVE DATE

8/21/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2019 SEP 04 AM 11:00
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: CUES Vendor No. 007317

Subject: Granite XP Software License Renewal

Lead Dept: Dallas Water Utilities

Action Requested: Authorize renewal of licenses for Granite XP software.

Contract Number:	DWU-2019-00011259	Contract Term:	08/22/19	to	08/30/20
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Background: CUES is the sole source provider for Granite XP software. The software, through the use of a mobile camera device, allows Dallas Water Utilities – Stormwater Drainage Management division to collect information via video and photographs used to identify storm sewer damage or defects and performs inspection of pipe conditions, cleanliness and direction of flow. The collected information is reviewed daily from a data management of closed caption television video server housed at Flood Control. This action will allow payment for the renewal of four (4) licenses for one (1) year.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0061	DWU	1875	Dw32	3438		DWU-2019-00011259	\$14,400.00	
						-		
						-		
Financing:							TOTAL:	14,400.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

8/16/19
Date

Approved as to Form by City Attorney
8/27/19
Date

By City Manager
Date 8/21/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196413

EFFECTIVE DATE

8.8.19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 20 SEP 14 PM 3:54
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	VisitDallas	Vendor No.	519741
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Subject: VisitDallas – Plaza Activation

Lead Dept: Convention and Event Services (CES)

Action Requested: Payment of invoice 04305055 to VisitDallas for reimbursable costs related to the December activation of City Hall Plaza and Pioneer Plaza.

Contract Number:	MASC CCT CCT-2016-00001185	Contract Term:	10-1-2015	to	9-30-2020
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Background: In October 2019, the City Manager requested that VisitDallas activate outdoor spaces abutting City Hall. This activity was outside of their normal scope but fell within the definition of public and cultural tourism. VisitDallas provided activation and vendor payment of ~\$100k with a CES commitment to reimburse the entity's marketing division. Payment was delayed as CES worked through an ongoing audit of VisitDallas and reconciled other delayed costs payable by VisitDallas to the Office of Special Events. Those activities have been completed, with reconciliation demonstrating that payment of \$50k is due to VisitDallas.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0080	CCT	7840		3099		CCT CCT-2016-00001185	\$50,000
Financing: Current Operating Funds							TOTAL: \$50,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director


8/8/19
Date

Approved as to Form by City Attorney
9.4.19
Date

By City Manager

8/8/19
Date

mer

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	196414
		EFFECTIVE DATE
		Aug 26, 2019

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 SEP-4 PM 1:05
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	VET	Vendor No.	500570
Subject:	Professional Services		
Lead Dept:	Office of Cultural Affairs		

Action Requested: Authorization is requested to provide additional funds to current contract in which consultant to present workshops and residencies as directed by the Office of Cultural Affairs that shall provide visual art workshops in which participants will learn how to combine recycling and found objects to create 2D and 3D artwork through the use of art, math, and science. Consultant will offer practical solutions to reduce, reuse, and recycle to the general community and promote the re-distribution of non-toxic recyclables through visual art. The Found Objects experience workshops will be presented to adults and children of all ages. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Background: Consultant shall perform additional services, on an as needed basis, the cumulative total of which shall not exceed a fee of \$1,500.00. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878		3089	CAP	MASC OCA-2019-00009227	\$1,500.00
						-	
Financing: General Fund						TOTAL:	\$1,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	24131/195278	2/7/19	\$7,000	\$0.00	\$8,500	21%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Aug 24, 2019)
 By Department Director Aug 26, 2019 Date

MPS
Mary Pat Sullivan (Sep 4, 2019)
 Approved as to Form by City Attorney Sep 4, 2019 Date

[Signature]
 By City Manager Aug 26, 2019 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196415

EFFECTIVE DATE

9/4/19 18

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
RECEIVED
2019 SEP 4 PM 3:20

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: Jonathan Leach, LLC Vendor No. VC20583

Subject: Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with Jonathan Leach, LLC, as an expert on jury selection in connection with the case styled Kelvion Walker v. Amy Wilburn, Civil Action No. 3:13-cv-4896-K. This contract shall not exceed \$15,000.

Contract Number: ATT-2019-00011486 Contract Term: 9/4/19 18 to Indefinite

Background: Jonathan Leach, LLC, will serve as an expert on jury selection to the City of Dallas in connection with trail preparation in the case styled Kelvion Walker v. Amy Wilburn, Civil Action No. 3:13-cv-4896-K. This contract shall not exceed \$15,000.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0192	ORM	3890		3047		CX ATT-2019-00011486	\$15,000.00
						-	
						-	
Financing:						TOTAL:	\$15,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

8-30-19
Date

Approved as to Form by City Attorney

9/4/2019
Date

By City Manager

9/4/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196416

EFFECTIVE DATE

Aug 28, 2019

RECEIVED
CITY SECRETARY
SYSTEMS
2019 SEP 5 PM 1:12

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached): Price Change
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Texas Materials Group, Inc. formerly known as Oldcastle Materials Texas, Inc. dba Texasbit	Vendor No.	004204
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Subject: Hot Mix Asphalt and Cold Patch Materials

Lead Dept: Office of Procurement Services (OPS)

Action Requested: Authorize a price increase to the current master agreement, under the same terms and conditions.

Contract Number:	POM-2018-00005694	Contract Term:	3/28/2018	to	3/27/2020
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Background: On 3/28/2018, City Council awarded Texas Materials Group, Inc. formerly known as Oldcastle Materials Texas, Inc. dba Texasbit a two-year master agreement (BY1801) in the amount of \$6,287,625.00 with Resolution No. 18-0453, for the purchase of hot mix asphalt and cold patch match materials. After six months, the vendor can increase their price due to documented market changes. The price sheet reflects an increase of 10% on applicable items. This increase will not impact the overall contract amount.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							- POM-2018-00005694	\$0.00
							-	
							-	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	18-0453	3/28/2018	\$6,287,625.00	\$0.00	\$6,287,625.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chhunny Chhuan
Chhunny Chhuan (Aug 28, 2019)
By Department Director

Aug 28, 2019
Date

Sireeshankar
Approved as to Form by City Attorney
Aug 28, 2019
Date

AP
Aug 27, 2019

Josely Tapate
Josely Tapate (Aug 28, 2019)
By City Manager

Aug 28, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196417

EFFECTIVE DATE

AUG 09 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 SEP -6 AM 9:39
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Ricardo Yip Vendor No. VC949

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a personal service agreement of \$20,000.00 with Ricardo Yip. The vendor will provide Tae Kwon Do classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-8847

Contract Number:	PKR-2019-00011181	Contract Term:	NTP 2019	to	09/30/2020
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Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR		N/A	3064	N/A	CX PKR-2019-00011181	\$20,000.00	
Financing:							TOTAL:	\$20,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Umm Umm

8.08.19

Christina Lamer 8-30-2019

By Department Director

Date

Approved as to Form by City Attorney

Date

Jay...

By City Manager

8/9/19

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196418

EFFECTIVE DATE

AUG 09 2019

1. Place an "X" in the appropriate box for the approval of:

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- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2019 SEP 6 AM 9:39
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Ricardo Yip Vendor No. VC949

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a personal service agreement of \$20,000.00 with Ricardo Yip. The vendor will provide Tae Kwon Do classes to the citizens of Dallas.

Contact: Leatrice Newhouse, 214-670-8847
Contract Number: PKR-2019-00011179 Contract Term: NTP 2019 to 09/30/2019

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR		N/A	3064	N/A	CX PKR-2019-00011179	\$20,000.00	
Financing:							TOTAL:	\$20,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Winn Winn 8-08-19
By Department Director Date

Christine Lanner 8-30-2019
Approved as to Form by City Attorney Date

J. Ryan 8/5/19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196419

EFFECTIVE DATE

AUG 14 2019

RECEIVED
CITY SECRETARY
DALLAS TEXAS
AUG 14 9:39 AM '19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Extension of Master Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: JELLISON INC. Vendor No. VS0000070423

Subject: Gymnasium Floor Service & Repair

Lead Dept: Park and Recreation

Action Requested: Authorize a one year extension to the current service contract with Jellison Inc.
Contact: Olusola Adebajo (214) 670 8858

Contract Number:	PKR-2019-00011028	Contract Term:	11/9/2019	to	11/8/2020
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Background: On November 10, 2015 Dallas City Council awarded a two (2) year master agreement with Jelison Inc. dba Jelco (VS0000070423) for the maintenance and repair of gymnasium floors in the amount of \$243,398.00 by Resolution #15-2048 from solicitation # BA1518. This extension will allow the City to continue to receive services for the maintenance and repair of gymnasium floors under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2019-00011028	\$0.00
						-	
						-	
Financing:		BA1518				TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

8.12.19
Date

[Signature]
Approved as to Form by City Attorney

09/03/2019
Date

[Signature]
By City Manager

8/14/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196420

EFFECTIVE DATE

JUL 15 2019
9:39 AM
CITY SECRETARY
DALLAS, TEXAS
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1. Place an "X" in the appropriate box for the approval of:

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- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Friends of Tietze Park Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation Department

Action Requested: Authorize a beautification agreement with the Friends of Tietze Park. The vendor will provide bi-annual litter and debris removal. A map identifying the area is provided.
Contact: Shana Hamilton (214) 670-8641

Contract Number: PKR-2019-00010892 Contract Term: 09/13/2019 to 09/12/2020

Background: Friends of Tietze Park is a community group with the interest of supporting the master plan of Tietze Park through community involvement and fundraising efforts. This agreement is specific to the litter and debris removal at Tietze Park.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2019-00010892	\$0.00
						-	
						-	
Financing:						No Cost	TOTAL: \$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

12 July 19
Date

D. W. S.
Approved as to Form by City Attorney

09/03/2019
Date

[Signature]
By City Manager Date 9/15/19

196421

Memorandum

RECEIVED

2019 OCT 31 AM 11:04

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE October 30, 2019
TO City Secretary
SUBJECT Correction to Administrative Action 19-6421

This is the first correction to the subject Administrative Action 19-6421.

The subject Administrative Action 19-6421 was approved on 08/27/19 for a professional services contract with Crowe, LLP to provide hands-on, consulting services to assist in the redesign of the Office of Budget, Grants Administration's Federal compliance monitoring activities and tools. This is a zero-dollar change and will not increase the contract amount of \$49,600.00.

Change(s) is/are needed to correct (select all applicable):

Typo Financial/funding information Obvious error from CR context

Administrative Action Contract Term should read as follows:

Contract Term:	09/04/2019	to	11/30/2019
	09/03/2019		02/28/2020

Department: Office of Budget (BMS)

Director (or designee.): *Jack Ireland* 10/30/19
Signature Date
Jack Ireland, Director
Print Name

Attachment for reference: Administrative Action 19-6421

BMS: Approved Denied Is ATT Approval Needed? Y N

BMS: *Janette Woodon* 10/30/19
Signature Date
Janette Woodon
Print Name

ATT: Approved Denied

Assistant City Attorney: *Christina Tsevoukas* 10/31/19
Signature Date
CHRISTINA TSEVOUKAS
Print Name

10/31/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196421

EFFECTIVE DATE

8-27-2019 C.T.

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2019 SEP -5 AM 11:11
 RECEIVED
 CITY SECRETARY'S
 OFFICE
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Crowe, LLP Vendor No.: VS0000056129

Subject: Professional services contract

Lead Dept: Office of Budget – Grants Administration

Action Requested: Authorize a ~~three-month~~ ^{C.T.} professional services contract and payment for Crowe, LLP to provide on-site, hands-on consulting services to assist in the re-design, documentation, and implementation of the Office of Budget/Grants Admin. Federal compliance monitoring activities and tools. ^{03 C.T. 1/3/2020 C.T.}

Contract Number: BMS-2019-00011189 Contract Term: 09/01/2019 to 11/30/2019

Background: The Office of Budget – Grants Administration Division is responsible for ensuring that grant funds are administered efficiently, effectively, and in compliance with applicable laws. Crowe, LLP will assist the Office of Budget/Grants Admin in its effort to update and optimize its federal grant monitoring procedures to better align with 2 CFR 200 and the State of Texas Uniform Grants Management Standards.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	BMS	1244		3070		BMS-2019-00011189	\$49,600.00
						-	
						-	

Financing: TOTAL: \$49,600.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jack DeLid
By Department Director

8/21/19
Date

Christine Trevino
Approved as to Form by City Attorney
9/5/2019
Date

Jayaraman
By City Manager

8/27/19
Date

MR



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196422

EFFECTIVE DATE

Aug 16, 2019

RECEIVED
CITY SECRETARY'S
OFFICE
AUG 16 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain an attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: RSVP Services, Inc. Vendor No. VS100412

Subject: Temporary Veterinary Services

Lead Dept: Dallas Animal Services

Action Requested: Authorize a professional services contract with RSVP Services, Inc., in an amount not to exceed \$50,000.00.

Contract Number: DAS-2019-00010991 Contract Term: 07/31/2019 to 07/31/2021

Background: This action will authorize two-year professional services contract with RSVP Services, Inc. (RSVP) for temporary veterinary services at Dallas Animal Services.

This Service Agreement between RSVP and Dallas Animal Services (DAS) is being awarded under a cooperative agreement between RSVP and the City of North Richland Hills to provide licensed independent contract veterinarians and veterinary technicians to assist DAS with the daily medical care of its resident animals before adoption.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DAS	3575	CC03	3070		MASC-DAS-2019-00010991	\$50,000.00
Financing: Dallas Animal Services Fund						TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	N/A	N/A	N/A	N/A	N/A	\$ 50,000.00	N/A

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date Aug 15, 2019

Approved as to Form by City Attorney Date Aug 19, 2019

By City Manager Date Aug 16, 2019

SC



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
196423
EFFECTIVE DATE
8-29-2019 *alc*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY'S
 OFFICE
 DALLAS, TEXAS
 2019 SEP -6 PM 2:59

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: State Fair of Texas Vendor No. 78069

Subject: Exhibit space for City Hall on the Go vehicle

Lead Dept: MGT/311 Customer Service Center

Action Requested: Signature approval of a \$0 exhibitor contract with the State Fair of Texas for the City Hall on the Go vehicle to occupy exhibit space.

Contract Number:	MGT-2017-00003641	Contract Term:	9/27/2019	to	10/20/2019
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Background: The City Hall on the Go vehicle visits locations throughout the City to increase awareness of city services and to allow residents to conduct city business without driving to City Hall. We have requested a space at the State Fair of Texas for the vehicle for 4 days. The State Fair of Texas requires a signed contract in order for the vehicle to be an exhibit. No exhibit fees are charges.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A						-	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Johnson
By Department Director

[Signature]
By City Manager

Christine Kanner 9-4-2019
Approved as to form by City Attorney

8/29/2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196424

EFFECTIVE DATE

July 31, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXA
2019 SEP -6 PM 4:4
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Andrea Sofia Bastidas Vivar Vendor No. _____

Subject: Artist Micro-Residency

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization to contract with qualified artist/vendor to work with City departments in exploring new, creative/artistic ways for customers to experience services from the City of Dallas. Consultant shall shadow designated City staff for one week, on dates to be mutually agreed upon in writing prior to commencement of services, and study their activities and service delivery methods.

Contract Number: OCA-2019-00011127 Contract Term: 8/15/2019 to 9/30/2019

Background: Artist-in-Residence programs have been implemented in numerous US cities and have been successful in supporting and improving local governments and the communities they serve. As out-of-the-box thinkers, artists can offer unique perspectives on civic processes, often resulting in engaging, imaginative interventions that resonate with the community. As part of Dallas' residency program, the selected artist will be asked to develop creative approaches to address issues identified by the participating department.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4888	CA01	3089		CX OCA-2019-00011127	\$2,000.00
						-	
						-	
Financing: General Fund						TOTAL:	\$2,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Jul 31, 2019)
By Department Director

07/31/2019
Date

Ashley Stockton
Ashley Stockton (Sep 3, 2019)
Approved as to Form by City Attorney

09/03/2019
Date

Joey Espinal
Joey Espinal (Jul 31, 2019)
By City Manager

07/31/2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196425

EFFECTIVE DATE

7/29/19 *me*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
21 SEP -6 PM '19

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Herco Equipment, Inc. Vendor No. 930853

Subject: Rebuild Tulsa Winch on Unit 017047

Lead Dept: Equipment and Fleet Management (EFM)

Action Requested: Authorize a service contract for the tear-down, diagnose and repair of a Tulsa winch.

Contract Number:	EFM-2019-00010977	Contract Term:	07/15/19	to	09/30/19
------------------	-------------------	----------------	----------	----	----------

Background: Unit 017047 is a brush trailer used by Sanitation and maintained by Equipment and Fleet Management at the Central Service Center. The vendor had to dismantle the winch to determine needed repairs. This request is covered by the policy and procedures outlined in 10.5.2 for emergency procurement.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0196	INV	1927		3110		CX- EFM-2019-00010977	\$3,929.66	
						-		
						-		
Financing:							TOTAL:	\$3,929.66

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Donzell Dixon
By Department Director

7-24-19
Date

Robert A. Sims
Approved as to Form by City Attorney

7/30/19
Date

Jayantia
By City Manager

7/29/19
Date
me



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196426

EFFECTIVE DATE

09-03-2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 2019 SEP -9 PM 3:51

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: CalAmp Wireless Networks Corporation Vendor No. VS0000061257

Subject: Twelve-Month Extension to the Contract

Lead Dept: Equipment and Fleet Management (EFM)

Action Requested: Authorize Supplemental Agreement No. 1 to consent to the assignment and assumption of the contract for a Hosted Automatic Vehicle Location System from Radio Satellite Integrators to CalAmp Wireless Networks, Inc. and authorize the exercise of the first renewal option for a twelve-month contract extension under the same terms and conditions with no additional cost consideration to the City.

Contract Number:	EFM-2019-00009905	Contract Term:	11/26/2014	to	11/25/2020
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Background: On August 13, 2014, City Council authorized a five-year acquisition contract for a hosted automatic vehicle location system with three one-year renewal options, for lease, purchase, installation and hosting of a citywide global position system by Resolution No. 14-1208. The Date of Acceptance for establishing the term of the agreement for maintenance and support of the system was November 26, 2014.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Financing:						N/A	TOTAL: No cost consideration

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	14-1208	11/26/2014	\$5,869,200.00	\$0.00	\$ 5,869,200.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Donzell Hyson 8-29-19
 By Department Director Date

Shirley McSwain 9-9-2019
 Approved as to Form by City Attorney Date

Jayna 9-3-19
 By City Manager Date

mea



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196427

EFFECTIVE DATE

09/04/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARIAT
DALLAS, TEXAS
RECEIVED
SEP 19 AM 10:30

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Custom Insight LLC. Vendor No. VC20535

Subject: Professional Services Contract -Employee Engagement Survey and Platform

Lead Dept: Human Resources


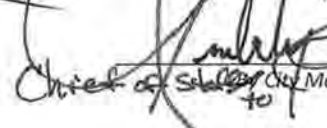
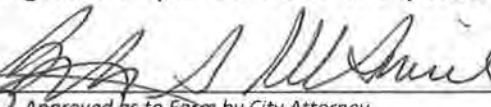
Action Requested: Authorize a service contract with Custom Insight LLC. to create an employee engagement survey and the utilization of a platform to manage survey information.
Contract Number: PER-2019-00011520 Contract Term: 8/30/2019 to 8/30/2020

Background: The purpose of this request to establish a 12-month service agreement with Custom Insight Inc. to provide an employee engagement survey, survey platform and management services using a variety of modes and channels to engage its 13,000 employees (i.e. electronic, paper and telephone). The vendor is required to have the capacity to identify survey questions, develop, deploy and administer an engagement survey, collect responses and to develop an action for items identified from survey results that will be facilitated internally by departmental leadership. The vendor was the lowest of four, approved through an informal procurement process.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PER	1432		3361		-	\$47,500	
						-		
						-		
Financing:							TOTAL:	\$47,500

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director 8-4-2019 Date
 Chief of Staff/City Manager 9/4/2019 Date
 Approved as to Form by City Attorney 9/10/2019 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196428

EFFECTIVE DATE

8/27/19

CITY SECRETARY
DALLAS, TEXAS
RECEIVED
AUG 27 10 15 AM '19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: The Christmas Light Company, LLC Vendor No. VC0000006516

Subject: Holiday Lights on Ronald Kirk Bridge & Felix Lozada Gateway

Lead Dept: Dallas Water Utilities – Stormwater Drainage Management

Action Requested: Authorize contract for installation and take-down of holiday lights on the Ronald Kirk Bridge and Felix H. Lozada, Sr. Gateway and Cedar Crest Gateway.

Contract Number: DWU-2019-00010958 Contract Term: 11/25/19 to 03/31/20

Background: This service contract was solicited by an informal solicitation B6191084. The lowest bidder, The Christmas Light Company, Inc., will have all lights installed and working by Dec. 1, 2019 and have the take-down complete by Jan. 3, 2020. This service contract also includes the lease of a 20-foot lit panel tree, located at the bridge entrance on Singleton Blvd.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0100	DWU	3009	DW35	3099		DWU-2019-00010958	\$44,875.00
						-	
						-	
Financing: Current Funds						TOTAL:	\$44,875.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196429

EFFECTIVE DATE

SEP 03 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS TEXAS
SEP 11 PM 12:00

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dr. Field Harrison Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with Dr. Field Harrison for his monetary donation to be used for resurfacing and improvements for the tennis courts at Glencoe Park.
Contact: Russell Hooper (214) 671-0750

Contract Number: PKR – 2019-00010610 Contract Term: 11/14/2019 to 11/13/2020

Background: Dr. Field Harrison is a citizen that has given a monetary donation for the resurfacing and improvements to Glencoe Park Tennis Courts. No cost to the City of Dallas.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	NA PKR-2019-00010610	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Wm Winter 8-26-19
By Department Director Date

Christine Tanner 9-9-2019
Approved as to Form by City Attorney Date

J. Sautain 9/3/19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196430

EFFECTIVE DATE

AUG 27 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY'S OFFICE
DALLAS, TEXAS
SEP 11 PM 12:00

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Maria R. Gomez Vendor No. VS66508

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a service agreement of \$10,000.00 with Maria G. Gomez. The vendor will provide Zumba exercise classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-8847

Contract Number:	PKR-2019-00011315	Contract Term:	NTP	to	9/30/20
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Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	5071	N/A	3064	N/A	CX PKR-2019-00011315	\$10,000.00
						-	
						-	
Financing:						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 8/22/19
By Department Director Date

[Signature] 8/27/19
Approved as to Form by City Attorney Date

[Signature] 8/27/19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196431

EFFECTIVE DATE

AUG 27 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
AUG 27 11 PM '19

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Sun Tai Chi, LLC Vendor No. VC12453

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a personal service agreement of \$10,000.00 with Sun Tai Chi, LLC. The vendor will provide Tai Chi classes to the citizens of Dallas.

Contact: Leatrice Newhouse (214) 670-8847

Contract Number:	PKR-2019-00011317	Contract Term:	NTP	to	09/30/2020
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Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR		N/A	3064	N/A	CX PKR-2019-00011317	\$10,000.00	
Financing:							TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

8-22-19
Date

[Signature]
Approved as to Form by City Attorney
Date

[Signature]
By City Manager
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196432

EFFECTIVE DATE

AUG 27 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETAR
DALLAS TEXAS
AUG 27 11:12:00

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Randall Edmiston Vendor No. VS51032

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a personal service agreement of \$20,000.00 with Randall Edmiston. The vendor will provide Tennis classes to the citizens of Dallas.

Contact: Leatrice Newhouse (214) 670-8847
Contract Number: PKR-2019-00011312 Contract Term: NTP to 09/30/2020

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR		N/A	3064	N/A	CX PKR-2019-00011312	\$20,000.00	
Financing:							TOTAL:	\$20,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

8.22.19
Date

[Signature]
Approved as to Form by City Secretary
Date

[Signature]
By City Manager
8/27/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196433

EFFECTIVE DATE

AUG 27 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 AUG 27 11 PM '19
 CITY SECRETARY
 ALAN TERRYAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Linda Smith-Ellis Vendor No. VC09859

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a personal service agreement of \$10,000.00 with Linda Smith Ellis. The vendor will provide Line Dancing classes to the citizens of Dallas

Contact: Leatrice Newhouse (214) 670-8847

Contract Number:	PKR-2019-00011319	Contract Term:	NTP	to	09/30/2020
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Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT	
0001	PKR		N/A	3064	N/A	CX	PKR-2019-00011319	\$10,000.00	
						-			
						-			
Financing:								TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							\$ 0.00

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]

By Department Director

8.22.19

Date

[Signature]

Approved as to Form by City Attorney

Date

[Signature]

By City Manager

8/27/19

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196434

EFFECTIVE DATE

AUG 27 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY'S
OFFICE
DALLAS, TEXAS
AUG 11 PM 12:00

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Janet M. Ver Fine Vendor No. VS87180

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a personal service agreement of \$10,000.00 with Janet M. Ver Fine The vendor will provide Yoga classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-8847 Contract Term:
Contract Number: PKR-2019-00011313 Contract Term: NTP to 09/30/2020

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR		N/A	3064	N/A	CX PKR-2019-00011313	\$10,000.00
						-	
						-	
Financing:						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

8.22.19
Date

[Signature] 9-9-2019
Approved as to Form by City Attorney Date

[Signature]
By City Manager

8/27/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196435

EFFECTIVE DATE

AUG 27 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY'S
OFFICE
DALLAS TEXAS
2019 SEP 1 10:12:01

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Roman Blackmon Vendor No. VC14759

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a personal service agreement of \$10,000.00 with Roman Blackmon. The vendor will provide Basketball classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-8847

Contract Number:	PKR-2019-00011303	Contract Term:	NTP	to	09/30/2020
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Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR		N/A	3064	N/A	CX PKR-2019-00011303	\$10,000.00	
Financing:							TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 8-22-19 *[Signature]* 9-9-2019
 By Department Director Date Approved as to Form by City Attorney Date

[Signature] 8/27/19
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196436

EFFECTIVE DATE

AUG 27 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
AUG 21 11 AM '19

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Nicolas Vargas Vendor No. VS86974

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a personal service agreement of \$15,000.00 with Nicolas Vargas. The vendor will provide Boxing classes to the citizens of Dallas.

Contact: Leatrice Newhouse (214) 670-8847
Contract Number: PKR-2019-00011318 Contract Term: NTP to 09/30/2020

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR		N/A	3064	N/A	CX PKR-2019-00011318	\$15,000.00	
Financing:							TOTAL:	\$15,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director Date 8.21.19

[Signature]
Approved as to Form by City Attorney Date 9-9-2019

[Signature]
By City Manager Date 8/27/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196437

EFFECTIVE DATE

AUG 27 2019

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Constance Jones Vendor No. VC2426

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a personal service agreement of \$10,000.00 with Constance Jones. The vendor will provide Line Dance classes to the citizens of Dallas.

Contact: Leatrice Newhouse (214) 670-8847 Contract Term:

Contract Number:	PKR-2019-00011316	Contract Term:	NTP	to	09/30/2020
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Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR		N/A	3064	N/A	CX PKR-2019-00011316	\$10,000.00	
Financing:							TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 8.22.19 *[Signature]* 9-9-2019
 By Department Director Date Approved as to Form by City Attorney Date

[Signature] 8/27/19
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

196438

EFFECTIVE DATE

9/11/2019
CITY SECRETARY
DALLAS, TEXAS
SEP 11 PM 2:23
RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: DFW Fence Doctor Vendor No. VC16819

Subject: Homeless Encampment Fence Repair Department: Office of Homeless Solutions

Action Requested: Authorize DFW Fence Doctor to provide fence replacement and repair services for the Office Homeless Solutions at the location of Malcom X Blvd; 2304 Harrison Ave.; 2300 Coombs St.; 2600 Hickory Street.

Contract Number: OHS-2019-000010435 Contract Term: 6/1/2019 To 10/1/2019

Background: The Office of Homeless Solutions has developed a homeless strategy to improve the quality of life by hardening and reclamation of properties. Property hardening includes fencing, beautification and cleanup.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	MGT	4289	EH54	3070		OHS-2019-000010435	\$9,100.00
TOTAL:							\$9,100.00

Project No: Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Man E. ...
By Department Director DATE 9/11/19

Ashley Stobson
Approved as to form by City Attorney DATE 9/10/19

[Signature]
By Assistant City Manager DATE 9/11/2019



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

196439

EFFECTIVE DATE

8/23/2019

RECEIVED
CITY SECRETARY
DALLAS TEXAS
2019 SEP 11 AM 8:46

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 15%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (if yes attach explanation) Yes No

5. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Mary Ann Davis Vendor No. VC19391

Subject: Peak Performance Solution- Staff Development Training Department: Office of Homeless Solutions

Action Requested: Authorize Mary Ann Davis, Peak Performance Solutions to provide staff development training for the Office of Homeless Solutions staff on team building, equity training, motivated culture, DiSC, healthy conflict resolution, and the five dysfunctions of a team.

Contract Number: OHS-2019-00011338 Contract Term: 9/1/2019 To 12/1/2019

Background: The Office of Homeless Solutions is committed to training staff on equity, healthy conflict resolution, and customer service to improve the quality of life and service for Dallas residents.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	MGT	4289		3070		OHS-2019-00011338	\$24,635.00
TOTAL:							\$24,635.00

Project No: Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 8/20/19
 By Department Director DATE

 9/9/19
 Approved as to form by City Attorney DATE

 8/23/2019
 By Assistant City Manager DATE



ADMINISTRATIVE ACTION

ADMINISTRATIVE ACTION

196440

EFFECTIVE DATE

See Administrative Directive 4-5 [Sections 6 Through 11]
for Additional Guidelines and Routing

RECEIVED
 CLERK OF THE CITY SECRETARY
 DALLAS TEXAS
 SEP 11 AM 8:47
 9/6/2019

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Complete payment for AA No. 18-5367 Contract No. HOUS-2017-00002746

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Corporation for Supportive Housing (CSH) Vendor No. VS0000017022

Subject: CSH Consultant Contract Department: Office of Homeless Solutions

Action Requested: Authorize the Office of Homeless Solutions to fulfill the final payment of \$6,500.00 to the Corporation for Supportive Housing through an Administrative Action to complete Administrative Action No.18 5367 Supplemental Agreement No. 1. Please see Ratification Justification Form attachment for full payment history of the CSH Consultant contract.

Contract Number: OHS-2019-00011378 Contract Term: 9/1/2019 To 12/1/2019

Background: On April 12, 2017, Dallas City Council authorized the Dap and Citizens Homeless Commission. Corporation for Supportive Housing will provide professional service to new bodies. As per Administrative Action 17-6756 in the amount of \$ 29,000.00 and Increase Due to Supplemental Agreement No. 1 in the amount of \$ 21,500.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	MGT	4289		3070		OHS-2019-00011378	\$6,500.00
TOTAL:							\$6,500.00

Project No: Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Mon E. Howard DATE: 9/9/19
 Approved as to form by City Attorney: [Signature] DATE: 9/9/19
 By Assistant City Manager: [Signature] DATE: 9/6/2019



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

196441

EFFECTIVE DATE

8/26/2019

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
2019 SEP 11 AM 8:14
CITY SECRETARY
DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: The Dallas Morning News, Inc. Vendor No. 028774

Subject: City of Dallas Office of Homeless Solutions Public Service Announcement Department: Office of Homeless Solutions

Action Requested: Authorize The Dallas Morning News, Inc. to create a public service announcement (PSA) on behalf of the City of Dallas Office of Homeless Solutions for projects that enhance the quality of life for individuals facing homelessness. Service were rendered on June 1, 2019, this is 2 of 2 payments. See attached scope for details.

Contract Number: OHS-2019-00011408 Contract Term: 9/1/2019 To 12/1/2019

Background: In August of 2018 ,the Dallas City Council approved tracks 1, 3, and 4 of the OHS homeless solutions strategy. In May of 2019, the City Council approved a revised version of track 2. Tracks 1 through 3 address the immediate need to reduce homelessness until track 4 is fully implanted. Track 4 address the need to provide long term housing and supportive services.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	MGT	4289		3070		OHS-2019-00011408	\$6,000.00
TOTAL:							\$6,000.00

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Mon S. ...
By Department Director
[Signature]
By Assistant City Manager

[Signature] 9/9/19
Approved as to form by City Attorney
DATE
8/26/2019
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

196442

EFFECTIVE DATE

09/10/2019 *AM*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2019 SEP 11 PM 3:48
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Bubba Tugs Corporation - Account 440	Vendor No.	VS95898
--------------	--------------------------------------	------------	---------

Subject:	Discount Disposal Contract	Department:	Department of Sanitation Services
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Action Requested: The City of Dallas desires to enter into a one-year solid waste discount disposal contract with Bubba Tugs, for delivery of guaranteed annual tonnage of 31,000 at a discount disposal fee of 12.28% below the disposal rate in accordance with the discount rates ordinance approved by City Council on October 1, 2019.

Contract Number:	SAN-2018-00011344	Contract Term:	10/1/2019	To	10/1/2020
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Background: On October 1, 2018 the City entered into a 1 year solid waste discount disposal contract with Bubba Tugs Corporation for delivery of guaranteed annual tonnage of 28,000 at a discount rate of 12.28%. The contract terms are in accordance with city code. The new contract amount will bring in an estimated \$775,000 in annual revenue.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
Funding:	0440	SAN	3592	SS03	RSC	7430	SAN-2018-00011344	\$0.00
TOTAL:								

Project No:		Commodity Code:		Financing:	
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director 9-4-19
DATE

[Signature]
 Approved as to form by City Attorney 9/11/2019
DATE

[Signature]
 By Assistant City Manager 9-10-19
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

196443

EFFECTIVE DATE

09/10/2019 AW

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
SEP 11 PM 3:40

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Hart Waste Removal LP Vendor No. VC18045

Subject: Discount Disposal Contract Department: Department of Sanitation Services

Action Requested: The City of Dallas desires to enter into a one-year solid waste discount disposal contract with Hart Waste Removal for delivery of guaranteed annual tonnage of 10,000 at a discount disposal fee of 12.28% below the disposal rate in accordance with the discount rates ordinance approved by City Council on October 1, 2018.

Contract Number: SAN-2019-00011454 Contract Term: 9/16/2019 To 9/16/2020

Background: Hart Waste Removal has previously had a one-year contract with City of Dallas for 2018 using the approved rates and the current contract terms for the delivery of guaranteed annual tonnage of 10,000 tons at discount rate of 12.28%. Estimated 1-year contractual revenue projection to Enterprise Fund 0440 is \$232,800

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0440	SAN	3592	SS03	RSC	7430	SAN-2019-00011454	\$0.00
TOTAL:							

Project No: Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

9-4-19
DATE

Approved as to form by City Attorney
9/11/2019
DATE

By Assistant City Manager

9-10-19
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196444

EFFECTIVE DATE

Sep 6, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 SEP 12 AM 9:57
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Sufian Munir Inc. dba Clary Business Machines Vendor No. VC0000005450

Subject: OneScreen Touchscreen Smartboards

Lead Dept: Communication and Information Services

Action Requested: Authorize a contract for the purchase of OneScreen touchscreen smartboards with mobile cart features for the Dallas Municipal Courts. Service shall include the implementation, configuration, and warranty support of OneScreen touchscreen smartboards with mobile cart features.

Contract Number:	DSV-2019-00010766	Contract Term:	9/1/2019	to	8/31/2022
------------------	-------------------	----------------	----------	----	-----------

Background: This service contract will allow for the purchase of OneScreen touchscreen smartboards with mobile carts touchscreen interactive whiteboard with annotations software to be used by the Judges and Prosecutors to visually display evidence to the Courts and Jury during trial, and shared among the courtrooms. Additionally, software and warranty support of the OneScreen touchscreen smartboards shall be provided and this service will provide upgrades, and social platform services such as ability to mock-up images, video conferencing, swap screen sharing, recordings and other smartboards services. This action will provide a three-year advanced hardware replacement warranty, on-site training, and warranty support services for six (6) OneScreen 75" touch screen.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0897	DSV	3717		2731		CX DSV-2019-00010766	\$40,339.00
						-	
						-	
Financing: Data Services Funds						TOTAL:	\$40,339.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
 Shelia Robinson (Aug 30, 2019)
 By Department Director

Aug 30, 2019
 Date

[Signature]
 Approved as to Form by City Attorney
 Sep 12, 2019
 Date

[Signature]
 By City Manager

Sep 6, 2019
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196445

EFFECTIVE DATE

9/12/19 KB

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: Kaplan Kirsch & Rockwell, L.L.P. Vendor No. VC0000012035

Subject: Supplemental Agreement No. 5 to Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize Supplemental Agreement No. 5 to change the scope of work for Kaplan Kirsch & Rockwell, L.L.P., to add additional legal services provided to the City of Dallas for Dallas Love Field. No additional cost consideration to the City.

Contract Number: ATT-2017-00003127 Contract Term: 10/29/14 to Indefinite

Background: Kaplan Kirsch & Rockwell, L.L.P. will continue providing legal services to the City of Dallas for Dallas Love Field under the existing contract, and the firm will now provide additional services further described and depicted in the proposal letter dated August 29, 2019. No additional cost consideration to the City.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0130	AVI	7729		3033		CTAVIAVIKKR77101114	\$0	
						-		
						-		
Financing:							TOTAL:	\$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	5	14-6916	10/29/14	\$50,000.00	\$475,000.00	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Wick Powers
By Department Director

9.11.19
Date

Approved as to Form by City Attorney

MD
Date

By City Manager

Date

9/12/19

MD



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196446

EFFECTIVE DATE

8/30/19 *(Signature)*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETAR
 DALLAS, TEXA
 12 PM 2:3
 2019

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Floyd Hines and Guadalupe Garibay Vendor No. VC20205

Subject: Residential Claim for Rental Assistance or Down Payment Assistance and Residential Claim for Moving and Related Expenses

Lead Dept: Sustainable Development and Construction - DEV

Action Requested: Approval of a Residential Claim for Rental Assistance or Down Payment Assistance and Residential Claim for Moving and Related Expenses Payment on behalf of Floyd Hines and Guadalupe Garibay who have been displaced as a direct result of property acquisition. They are eligible to receive a rental assistance or down payment assistance payment in the amount of \$6,804 and a fixed moving and related expenses payment in the amount of \$1,600. The moving expenses payment is based on the U.S. Department of Transportation Fixed Moving Schedule.

Contract Number: BSD-2019-00009845 Contract Term: 8/12/2019 to 8/12/2020

Background: On January 23, 2019, the City Council of the City of Dallas adopted Resolution 190176, to acquire property located at 2935 McGowan Street, Dallas, Texas, to be used in conjunction with the "Cadillac Heights Phase II Project". Floyd Hines and Guadalupe Garibay were displaced as a direct result of this property acquisition. Chapter 39A of the Dallas Code of the City of Dallas provides relocation payments for families and individuals displaced by the government.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
4T11	EBS	T825	LAAQ	4240	PB06T825	BSD-2019-00009845	\$6,804.00
4T11	EBS	T825	LAAQ	4240	PB06T825	BSD-2019-00009845	\$1,600.00
Financing: 2006 Bond Funds						TOTAL:	\$8,404.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

(Signature)
By Department Director

8/20/19
Date

(Signature)
Approved as to Form by City Attorney

9/10/19
Date
MH

(Signature)
By City Manager

8/30/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196447

EFFECTIVE DATE

09/05/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 9/5/19 PM 3:08

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Michael Baker International, Inc. Vendor No. VS0000006818

Subject: W. Lawther Drive over Rush Creek (PBCUR035)

Lead Dept: Department of Public Works

Action Requested: Authorize engineering services contract with Michael Baker International, Inc. to provide professional services necessary for the replacement of W. Lawther Drive bridge over Rush creek in an amount not to exceed \$49,920.60.

Contract Number:	PBW-2019-00011321	Contract Term:	09/15/2019	to	12/31/2020
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Background: Recent inspection of the W. Lawther Drive Bridge over Rush Creek showed excessive settlement at the west abutment which resulted in a gap between the bridge deck and the exterior steel beam. In addition to rusted steel beams, excessive cracks were also observed at the south end of the west abutment. To ensure public safety, the bridge is currently closed to through traffic as recommended by the engineer. Per the attached Special Need/Justification memo, Michael Baker International, Inc. was selected for the design of this project.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PBW	3008	PB51	4111	PBCUR035	- PBW-2019-00011321	\$49,920.60
						-	
						-	
Financing: General Funds						TOTAL:	\$49,920.60

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

CTN

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Date: 9/14/19
 Approved as to Form by City Attorney: Date: 9-10-19
 By City Manager: Date: 9/10/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196448

EFFECTIVE DATE

9-5-2019 LC

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2019 SEP 13 11:10:30
CITY SECRETARY'S
OFFICE
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: White Rock Rowing League Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with White Rock Rowing League. The vendor will install a temporary buoy line in the lake to provide safety lanes for boating activity.

Contact: Jeremy McMahon (214) 671-0264
Contract Number: PKR-2019-00011358 Contract Term: 11/15/2019 to 11/14/2020

Background: White Rock Rowing League is a coalition of all rowing interests on White Rock Lake that desires to enhance the experiences of all rowing programs.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	CX PKR-2019-00011358	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

9.03.19
Date

[Signature]
Approved as to Form by City Attorney
Date

[Signature]
By City Manager

9-5-19
Date

[Signature]
ORIGINAL - City Secretary



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196449

EFFECTIVE DATE

SEP 05 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2019 SEP 19 AM 10:31
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Varita Newton Vendor No. VC13061

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a personal service agreement of \$20,000.00 with Varita Newton. The vendor will provide Zumba classes to the citizens of Dallas.

Contact: Leatrice Newhouse, 214-670-8847

Contract Number: PKR-2019-00011426 Contract Term: NTP to 09/30/2020

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR		N/A	3064	N/A	CX PKR-2019-00011426	\$20,000.00	
						-		
						-		
Financing:							TOTAL:	\$20,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 9-03-19
By Department Director Date

[Signature] 9-11-2019
Approved as to Form by City Attorney Date

[Signature] 9-5-19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196497

EFFECTIVE DATE

SEP 05 2019

RECEIVED
CITY SECRETARY
DALLAS TEXAS
SEP 13 AM 10:31

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Anthony Allen Vendor No. VS14794

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a personal service agreement of \$15,000.00 with Anthony Allen. The vendor will provide Karate/Self Defense classes to the citizens of Dallas.
Contact: Leatrice Newhouse, 214-670-8847

Contract Number:	PKR-2019-00011425	Contract Term:	NTP	to	09/30/2020
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Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
0001	PKR		N/A	3064	N/A	CX	PKR-2019-00011425	\$15,000.00
						-		
						-		
Financing:							TOTAL:	\$15,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Wini Wini 9.03.19
By Department Director Date

Christine Turner 9-11-2019
Approved as to Form by City Attorney Date

Jay... 9-5-19
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196498

EFFECTIVE DATE

SEP 05 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 2019 SEP 03 AM 10:31

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Calandra Gaines Vendor No. VC13535

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a personal service agreement of \$10,000.00 with Calandra Gaines. The vendor will provide Zumba classes to the citizens of Dallas.
Contact: Leatrice Newhouse, 214-670-8847

Contract Number:	PKR-2019-00011422	Contract Term:	NTP	to	09/30/2020
------------------	-------------------	----------------	-----	----	------------

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR		N/A	3064	N/A	CX PKR-2019-00011422	\$10,000.00	
						-		
						-		
Financing:							TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Winnie Winnie 9-03-19
By Department Director Date

Christine Turner 9-11-2019
Approved as to Form by City Attorney Date

Joyntam 9-5-19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196499

EFFECTIVE DATE

AUG 27 2019

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
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DALLAS, TEXAS
SEP 13 AM 10:51

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Guadalupe J. Godinez VS92696

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a personal service agreement of \$15,000.00 with Guadalupe J. Godinez. The vendor will provide Ballet Folklorico Classes to the citizens of Dallas.

Contact: Leatrice Newhouse (214) 670-8847
Contract Number: PKR-2019-00011301 Contract Term: NTP to 09/30/2020

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects fees associated with the program and vendors are reimbursed on a monthly basis.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT	
0001	PKR		N/A	3064	N/A	CX	PKR-2019-00011301	\$15,000.00	
						-			
						-			
Financing:								TOTAL:	\$15,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 8-22-19
By Department Director Date

[Signature] 9-11-2019
Approved as to Form by City Attorney Date

[Signature] 8/27/19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196530

EFFECTIVE DATE

SEP 03 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Friends of Samuell Grand Park Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Friends of Samuell Grand Park. The vendor will improve and maintain the Iris Garden and triangle ornamental bed located at Samuell Grand Park.
Contact: Jeremy McMahon 214-671-0264

Contract Number: PKR-2019-00011359 Contract Term: 11/16/2019 to 11/15/2020

Background: The Friends of Samuell Grand Park is a committed friend's group that performs volunteer services dedicated to the community in which they work, live, and serve.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	CX PKR-2019-00011359	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 8-20-19
By Department Director Date

[Signature] 9/11/19
Approved as to Form by City Attorney Date

[Signature] 9-3-19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196531

EFFECTIVE DATE

SEP 03 2019

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Friends of Exall Park Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with The Friends of Exall Park. The vendor will plant and maintain floral beds and maintain the Owl "Wise".
Contact: Jeremy McMahon (214) 671-0264

Contract Number: PKR-2019-00011360 Contract Term: 11/16/2019 to 11/15/2020

Background: The Friends of Exall Park is a committed friend's group that performs volunteer services dedicated to the community in which they work, live, and serve.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	CX PKR-2019-00011360	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 8-28-19
By Department Director Date

[Signature] 9/11/19
Approved as to Form by City Attorney Date

[Signature] 9-3-19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196532

EFFECTIVE DATE

9/5/2019

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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SEP 13 AM 9:14
CITY SECRETARIAT
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: UT Southwestern Medical Center Vendor No. 904272

Subject: Facilitated listening sessions for Mental Wellness and Trauma

Lead Dept: Human Resources

Action Requested: Authorize a service bid contract with UT Southwestern Medical Center to facilitate interactive listening sessions for employees on behalf of Human Resources.

Contract Number:	PER-2019-00011340	Contract Term:	09/2019	to	9/2020
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Background: At the request of the City Manager, executive leadership and Human Resources have initiated the process of assessing the City's support programs for employees regarding mental wellness and trauma-informed care. Through various discussions with staff from HR, DPD, DFR, OCC, DAS, etc., executive leadership concluded that the City's current supportive services to meet the needs of employees. In an effort to enhance the programs available, executive leadership has worked with HR to contract a consultant to facilitate listening sessions from randomly selected employees throughout the organization.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0260	PER	7906		3070		-	12,000.00	
						-		
						-		
Financing:							TOTAL:	12,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 12,000.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

8-23-19
Date

Approved as to Form by City Attorney
9/13/2019
Date

By City Manager
9/5/2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

19 65 33

EFFECTIVE DATE

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CITY SECRETARY
AUG 23 13 PM 2:17
S. EXAS

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3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Red Ball Oxygen Co., Inc. Vendor No. VS0000045456

Subject: Past due invoices Red Ball Oxygen

Lead Dept: DWU – Stormwater Drainage Management

Action Requested: Authorize payment of past due invoices from March 1, 2019 to July 31, 2019.

Contract Number: DWU-2019-00011160 Contract Term: 08/19/2019 to 10/31/2019

Details Background: On Dec. 7, 2018 Office of Procurement Services (OPS) awarded POM-2019-00008961 for Industrial, Medical, and Welding Gases. The new awarded master agreement, less than \$50,000; has the lines, DWU – Stormwater Drainage Management needs under vendor Praxair. In attached documentation, Praxair is requesting the City to use a credit application and to pay with a P-card. OPS has issued several AASO's and advised (attached) OPS will no longer issue an AASO for continued services. This Administrative Action will pay for outstanding invoices from March 1, 2019 to July 31, 2019.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0061	DWU	4792	DW30	2190		MASC DWU-2019-00011160	920.00	
						-		
						-		
Financing:							TOTAL:	920.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196534

EFFECTIVE DATE

Sep 10, 2019

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CITY SECRETARY
DALLAS TEXAS
2019 SEP 10 PM 2:33

1. Place an "X" in the appropriate box for the approval of:

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- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Dynamic Computing Services	Vendor No.	518986
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Subject:	IT Staff Augmentation Services
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Lead Dept:	Communication & Information Services
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Action Requested:	Execute a contract for temporary IT professional services pursuant to DIR IT Staffing Program authorized in CR 18-0368.					
	Contract Number:	DSV-2018-00005231	Contract Term:	9/23/2019	to	2/22/2021

Background:	Specialized temporary technical professionals will supplement various positions within the IT department as needed to maintain and support City business operations.
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	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0897	DSV	3719		3994		MASC DSV 2018 00005231	\$ 0.00
							-	
							-	
	Financing: IT Equipment Fund						TOTAL:	\$ 0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Stella Robinson
By Department Director
Sep 9, 2019
Date

Barbara A. McAninch
Approved as to Form by City Attorney
Sep 10, 2019
Date

[Signature]
By City Manager
Sep 10, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196535

EFFECTIVE DATE

9/5/19 EV

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CITY SECRETARY
DALLAS, TEXAS
SEP 15 PM 2:59

1. Place an "X" in the appropriate box for the approval of:

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3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas Arboretum & Botanical Society, Inc Vendor No. 219121

Subject: Venue Rental

Lead Dept: Public Works

Action Requested: Authorize payment for venue rental and associated fees in the amount of \$1,705.00 to the Dallas Arboretum & Botanical Society, Inc for the Department of Public Works.

Contract Number:	PBW-2019-00011494	Contract Term:	10/4/19	to	10/4/19
------------------	-------------------	----------------	---------	----	---------

Background: The Department of Public Works will be hosting a teambuilding retreat for approximately 50 engineering staff at the Dallas Arboretum. The meeting will be an opportunity to improve efficiencies and communication among the team and help build overall morale.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PBW	3022	PB40	3364		PBW-2019-00011494	\$1,705.00	
Financing:							TOTAL:	\$1,705.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

9/4/19
Date

[Signature]
Approved as to Form by City Attorney
Date

[Signature]
By City Manager
Date 09/05/19
for

 CITY OF DALLAS	<h1 style="margin: 0;">ADMINISTRATIVE ACTION</h1> <p style="margin: 0;">See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <div style="font-size: 2em; font-weight: bold;">196536</div> EFFECTIVE DATE <div style="font-size: 1.5em;">8/25/19</div>
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8/25/19
 1:39 PM
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 CITY SECRETARY
 DALLAS TEXAS

1. Place an "X" in the appropriate box for the approval of:

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c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Corporation for National and Community Service Vendor No. VS97635

Subject: City of Dallas AmeriCorps VISTA Program

Lead Dept: Planning & Urban Design (PNV)

Action Requested: Execution of a Memorandum of Agreement (MOA) to extend Corporation for National and Community Service grant terms through December 7, 2019. (Project #14VSWTX018, Agreement #18-046-W66232). The extension will permit AmeriCorps VISTA members to complete service terms and closeout of the grant. This is contract extension is term only with no change to the contract amount.


Contract Number:	PNV-2018-00007319	Contract Term:	9/29/2019	to	12/07/2019
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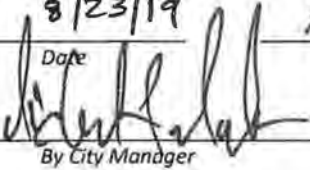
Background: Since 2014, the City of Dallas has managed the AmeriCorps VISTA grant from CNCS. In 2017, Planning and Urban Design Department assumed administration and has expanded the program to collaborate with: Dallas Police Department, City Attorney's Office, and Office of Community Care.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PNV	2756	ECNR	3099		MASC PNV-2018-00007319	0.00
Financing:							TOTAL: 0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	18-1355	9/26/2018	\$73,866.00	0.00	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director


 By City Manager


 Approved as to Form by City Attorney

Date: 8/23/19 Date: 8/30/19
 Date: 8/25/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196537

EFFECTIVE DATE

Sep 13, 2019

CITY SECRETARY
DALLAS TEXAS

SEP 13 PM 4:23

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: HLP, Inc. Vendor No. 500744

Subject: WebChameleon and WebRescue Interface Services

Lead Dept: Communication and Information Services

Action Requested: Authorize Supplemental Agreement No. 1 to amend the existing software maintenance and support service contract to add SOW for WebChameleon Mobile App and WebChameleon WebRescue platform implementation and interface services.

Contract Number:	DSV-2019-00008231	Contract Term:	9/1/2019	to	3/31/2020
------------------	-------------------	----------------	----------	----	-----------

Background: HLP, Inc. is a Sole Source proprietary that provides licensed Chameleon software products. This amendment will allow implementation, maintenance, and support to concurrent end-users for WebChameleon Mobile App software, and WebChameleon WebRescue field module for 200 licensed end-users for system used by the Dallas Animal Services. Additionally, this action will allow for a test environment, critical software updates, security website upgrades, and ensure system compatibility.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0898	DAS	2740		3437		CX DSV-2019-00008231	\$33,880.00	
						-		
						-		
Financing:							TOTAL:	\$33,880.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	19-0185	1/23/2019	\$137,760.00	\$0.00	\$171,640.00	24.59%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Hugh Miller
Hugh Miller (Aug 22, 2019)
By Department Director

Aug 22, 2019
Joey Carate
Joey Carate (Sep 13, 2019)
By City Manager

Sireesh Kulkarni
Approved as to Form by City Attorney
Sep 13, 2019
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196538

EFFECTIVE DATE

9/13/19 RB

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 13 SEP 13 PM 4:30

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: National CineMedia LLC Vendor No. _____

Subject: Movie Theater Recruiting Advertising

Lead Dept: DPD

Action Requested: Authorize contract to advertise in movie theaters for recruiting efforts in Chicago, IL.

Contract Number: DPD-2019-00011366 Contract Term: _____ to _____

Background: The Dallas Police Department is conducting and offsite testing event in Chicago Illinois in October. Three different theaters in different parts of town will advertise this event in an effort to reach a diverse audience in an effort to achieve the hiring goals for the department.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	2115		3099		- CX DPD-2019-00011366	\$9,960	
						-		
						-		
Financing:							TOTAL:	\$9,960

Contract Amendment Information	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Date: 9/12/19
 Approved as to Form by City Attorney: Date: 9/13/19
 By City Manager: Date: 9-13-19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196539

EFFECTIVE DATE

9/12/19 PB

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 SEP 13 PM 4:13
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Del Carmen Consulting, LLC Vendor No. VC0000006507

Subject: Consulting Services for Racial Profiling for DPD

Lead Dept: DPD

Action Requested: Authorize contract to perform a Compliance Audit to determine if the Dallas Police Department is in full compliance with the state law on racial profiling.

Contract Number: DPD-2019-00011156 Contract Term: to

Background: Consultant will do a compliance audit along with quarterly audits to determine if the Dallas Police Department is in full compliance with the state law on racial profiling. Data audits will be aimed at reducing errors of miscoding data specific to traffic citations.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	2181		3070		MASC DPD-2019-00011156	\$24,500	
Financing:							TOTAL:	\$24,500

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director


8/29/19
Date

Approved as to Form by City Attorney

Don Knight 9/12/19
Date

By City Manager

Date

 CITY OF DALLAS	<h2 style="margin: 0;">ADMINISTRATIVE ACTION</h2> <p style="margin: 0;">See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 196540										
							EFFECTIVE DATE Aug 27, 2019										
	1. Place an "X" in the appropriate box for the approval of:																
<input type="checkbox"/> a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.																	
<input checked="" type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).																	
<input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.																	
<input type="checkbox"/> d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.																	
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.																	
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.																	
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No											
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No											
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No											
Vendor Name: Q. Roberts Trucking, Inc.				Vendor No. VS0000045490													
Subject: Removal and Disposal of Excavated Materials																	
Lead Dept: Office of Procurement Services (OPS)																	
Action Requested: Authorize a \$50,000.00 increase in funds to the master agreement, under the same terms and conditions.																	
Contract Number:		POM-2016-00001321		Contract Term:		12/5/2018 to 12/4/2020											
Background: On 9/11/2013, City Council approved a three-year master agreement (BP1302) with Q. Roberts Trucking, Inc. in the amount of \$2,657,263.00 with Resolution 13-1545, for the removal and disposal of excavated materials.																	
Prior Actions: AA No. 16-6837, SA No. 1 – a twenty-four month extension AA No. 18-6370, SA No. 2 – a twenty-four month extension																	
Funding:																	
FUND		DEPT		UNIT		ACTV		OBJ		PROGRAM		ENCUMBRANCE TYPE and NUMBER		AMOUNT			
												-		POM-2016-00001321		\$50,000.00	
																-	
																-	
Financing:						TOTAL:						\$50,000.00					
Contract Amendment Information:		Supplemental Agreement No.		Base CR/AA No.		Base Contract Date		Base Contract Amount		Sum of Previous Supplemental Agreements		Total Contract Amount Including this Action		Total Supp'l Agreement Percentage			
		3		13-1545		9/11/2013		\$2,657,263.00		\$0.00		\$2,707,263.00		1.9%			

RECEIVED
 2019 SEP 7 PM 3:57
 CITY SECRETARY
 DALLAS, TEXAS

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>Chbunny Chhean</u> <small>City of Dallas - Aug 27, 2019</small> By Department Director	Aug 27, 2019 Date	<u>Arthur N. Bashor</u> <small>City of Dallas - Sep 17, 2019</small> Approved as to Form by City Attorney	Sep 17, 2019 Date
<u>JO</u> Aug 27, 2019	<u>[Signature]</u> <small>City of Dallas - Aug 27, 2019</small> By City Manager	Aug 27, 2019 Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196541

EFFECTIVE DATE

8/30/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 SEP 6 AM 11:57

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Firehouse Hydrostat Services, LLC Vendor No. VC20373

Subject: Firehouse Hydro Sales & Service – Hydrostatic Testing Services

Lead Dept: DFR

Action Requested: Authorize Supplemental Agreement No. 1, a consent of assignment and assumption of services from Firehouse Hydro Sales & Services LLC to Firehouse Hydrostat Services, LLC, under the same terms and conditions.

Contract Number:	DFD-2018-00005601	Contract Term:	02/22/2018	to	02/28/2021
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Background: On February 22, 2018 authorized through Administrative Action to Firehouse Hydro Sales & Services LLC a thirty-six month service contract (DFD-2018-00005601), Resolution No. 18-5419, for Hydrostatic Testing Services

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$10 ¹¹⁵
						-	
						-	
Financing: General Funds						TOTAL:	\$0 ¹¹⁵

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	18-5419	3-1-18	\$46,623.00	\$0.00	\$ 46,623.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

8.23.19
Date

Approved as to Form by City Attorney
9/12/19
Date

By City Manager

8/30/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196542

EFFECTIVE DATE

8-6-19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 SEP 16 PM 4:59
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Custom Intercept Solutions	Vendor No.:	VC20359
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Subject: Survey Services

Lead Dept: Convention and Event Services

Action Requested: Authorize a 12-month service contract for conducting survey services at the Kay Bailey Hutchison Convention Center Dallas.

Contract Number:	CCT-2019-00010091	Contract Term:	10-1-2019	to	9-30-2020
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Background: As a condition of the Building Operations contract between The City and Spectra Venue Management, Spectra must meet specific qualitative measures to receive incentive fees. Convention and Event Services will administer surveys to planners, exhibitors and attendees to use as data for determining incentive payments.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0080	CCT	7840		3070		CCT-2019-00010091	\$49,800
Financing: Current Operation Funds						TOTAL:	\$49,800

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

RW
8/5/19

By Department Director 8/5/19 Date

Approved as to Form by City Attorney 9/4/19 Date

By City Manager 8/6/19 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196543

EFFECTIVE DATE

9/6/19 ^{TR}

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY'S
OFFICE
DALLAS, TEXAS
2019 SEP 17 PM 12:38

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **OUTFRONT MEDIA** Vendor No. **VC14211**

Subject: **Billboard Advertising**

Lead Dept: **DPD**


Action Requested: **Authorize contract to advertise recruiting efforts in Chicago, IL.**
Contract Number: **DPD-2019-00011365** Contract Term: _____ to _____

Background: **The Dallas Police Department is conducting and offsite testing event in Chicago Illinois in October. The advertising of the different billboards in different parts of town will advertise this event in an effort to reach a diverse audience in an effort to achieve the hiring goals for the department.**

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DPD	2115		3099		- CX DPD-2019-00011365	\$9,960 6,465 ^{TR}
						-	
						-	
Financing:							TOTAL: \$9,960 6,465 ^{TR}

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director:  Date: 8/30/19

Approved as to Form by City Attorney:  Date: 9/17/19

By City Manager:  Date: 9-6-19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196544

EFFECTIVE DATE

8.30.2019

RECEIVED
 SEP 17 PM 12:30
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: ETL Engineers and Consultants, Inc. Vendor No. 500059

Subject: Material Testing Service – Hampton Road Reconstruction and Tyler-Polk Two Way Conversion

Lead Dept: Public Works

Action Requested: Authorize an Administrative Action for Professional Services Contract with ETL Engineers and Consultants, Inc., in an amount not to exceed \$49,105.00 to provide Construction Material Testing during the construction of Hampton Road Reconstruction and Tyler-Polk Two Way Conversion.

Contract Number: PBW-2019-00011052 Contract Term: 09/1/2019 to 8/31/2021

Background: This AA is required to provide the Construction Material Testing required for each Capital Construction Project. Professional Solicitation #CIZ1728 has provided a short list of qualified firms to provide these service and ETL Engineers and Consultants, Inc., was selected for these Projects.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
4U22	PBW	S313	SREC	4113	PB12S313	PBW-2019-00011052	\$23,550.00
3T22	PBW	P894	INGV	4113	PB06P894	PBW-2019-00011052	\$25,555.00
Financing: 2012 Bond Program Prop. 2006 Bond Program						Total	\$49,105.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: *[Signature]* Date: 8/28/19
 Approved as to Form by City Attorney: *[Signature]* Date: 09-12-19
 By City Manager: *[Signature]* Date: 08/30/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196545

EFFECTIVE DATE

SEP 05 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
ALAN S. TEXAS
SEP 17 PM 12:37

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas Parks Foundation / Friends of Everglade Park Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with The Dallas Parks Foundation and Friends of Everglade Park. The vendor will fund amenities through an awarded grant via the Planning & Urban Design Department and for the Friends of Everglade Park to maintain pet waste stations.

Contact: Jeremy McMahon (214) 671-0264

Contract Number: PKR-2019-00011361 Contract Term: 11/21/2019 to 11/20/2020

Background: The Dallas Parks Foundation and the Friends of Everglade Park are committed groups that fund and perform volunteer services dedicated to the community in which they work, live, and serve.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
								N/A
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Wm Wm 9-03-19
By Department Director Date

Christineanner 9-13-2019
Approved as to Form by City Attorney Date

Jepulata 9-5-19
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
196546
EFFECTIVE DATE
9.9.19 *msc*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: TalkStem Vendor No. V594313

Subject: CX expired with funds remaining

Lead Dept: AVI

Action Requested: Authorize Administrative Action to open encumbrance until 9/30/2019 to enter SA#1 and secure funds to pay final invoices under expired encumbrance. NO FUNDS REQUESTED.

Contract Number: AVI-2018-00007384 Contract Term: 8/27/2018 to 9/30/2019

Background: Talkstem contract was in the process of Supplemental Agreement to increase contract amount. However, during this process the contract expired leaving funds available. SA could not be entered into AMS because of expiration date. Contract is executed and final invoices need to be paid. Request to open encumbrance until 9/30/2019 to enter SA#1 and encumber funds to pay final invoices for this contract. NO FUNDS REQUESTED.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
130	AVI	7717	AV30	3070		CX AVI-2018-00007384	\$0.00
Financing: FY2019 Operating Fund						TOTAL:	\$0.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 9/6/19
 By Department Director Date

[Signature] 9/9/19
 By City Manager Date

[Signature] 9/13/19
 Approved as to Form by City Attorney Date

 CITY OF DALLAS	<h2 style="margin: 0;">ADMINISTRATIVE ACTION</h2> <p style="margin: 0; font-size: small;">See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 196547	
							EFFECTIVE DATE Aug 14, 2019	
	1. Place an "X" in the appropriate box for the approval of:							
<input type="checkbox"/> a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.								
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).								
<input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.								
<input type="checkbox"/> d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.								
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.								
<input checked="" type="checkbox"/> f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached): INCREASE in FUNDS NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.								
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Vendor Name:	WAB Holdings, LLC dba ARCpoint Labs of Irving					Vendor No.	VS0000075617	
Subject:	Drug and Alcohol Testing							
Lead Dept:	Office of Procurement Services (OPS)							
Action Requested:	Authorize Supplemental Agreement No. 2, a \$50,000.00 increase in service contract funds, under the same terms and conditions.							
	Contract Number:	DFD-2018-00006235		Contract Term:	9/25/2018	to	9/24/2019	
Background:	On September 25, 2013, City Council awarded WAB Holdings, LLC dba ARCpoint Labs of Irving a sixty-month service contract (BY1328) with Resolution No. 13-1668, for drug and alcohol testing. The fund increase will allow the continuation of services while preparing for a twelve-month extension. Prior Actions: AA No. 18-6006, a twelve-month extension							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
							- BY1328	\$50,000.00
							-	
							-	
	Financing:						TOTAL:	\$50,000.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
	2	13-1668	9/25/2013	\$390,600.00	\$0.00	\$440,600.00	7.81%	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chhunny Chhoan
 City Secretary
 By Department Director

Aug 13, 2019
 Date

Don Knight
 City Attorney
 Approved as to Form by City Attorney
 Sep 13, 2019
 Date

JCP
 Aug 13, 2019

[Signature]
 City Manager
 By City Manager

Aug 14, 2019
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196548

EFFECTIVE DATE

8/2/19sc

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 SEP 17 PM 4:05
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: CMC Network Solutions, LLC Vendor No. VC16003

Subject: Alarm Services for the Woodall Rodgers Tunnel

Lead Dept: Department of Transportation

Action Requested: Authorize an increase in funds by \$50,000. This will allow for a new solicitation to be completed.

Contract Number: POM-2016-00001130 Contract Term: 11/01/2016 to 10/31/2019

Background: On September 14, 2016 Dallas Council awarded a five-year service agreement with CMC Network Solution LLC (VC16003) for alarm services for the Woodall Rodgers Tunnel in amount of \$474,370.00 by Resolution 16-1510 from solicitation BCZ1615.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- BCZ1615	\$50,000.00
						-	
						-	
Financing:						TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	CR-161510	9/14/2016	\$474,370.00	\$0.00	\$524,370.00	10.5%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

8/1/2019
Date

[Signature]
Approved as to Form by City Attorney
8/26/19
Date

[Signature]
By City Manager
8/2/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196549

EFFECTIVE DATE

9-6-19 (2A)

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Intersection Media LLC Vendor No. VC15625
Subject: Recycling Outreach
Lead Dept: Office of Environmental Quality and Sustainability

Action Requested: Authorize a service contract with Intersection Media LLC for local advertising from September 21, 2019 through January 31, 2020 for \$48,823.42
Contract Number: OEQ-2019-00011544 Contract Term: September 21, 2019 to January 31, 2020

Background: Targeted marketing campaign aimed to educate and raise awareness about the City of Dallas Multifamily Recycling Ordinance that goes into effect on January 1, 2020. The ordinance will provide recycling to multifamily residents living in a complex with eight or more dwelling units. The campaign will utilize strategically placed interior and exterior bus and rail ads to help reach a captive audience in areas throughout Dallas.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001 OEQS	MGT	3599		3320		OEQ- 2019-00011544	\$48,823.42	
						-		
						-		
Financing:							TOTAL:	\$48,823.42

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196550

EFFECTIVE DATE

9-18-2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 9-18-2019
 11:20 AM
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Bank of America Merchant Services (BAMS) Vendor No. VS88378

Subject: BAMS Amendment – Global Payment Platform Services Supplement (i.e. CyberSource)

Lead Dept: City Controller's Office

Action Requested: To approve Supplemental Agreement No. ¹2 to BAMS contract, authorizing the use of Global Payment Platform Services Supplement (i.e. CyberSource.)

Contract Number:	CCO-2019-00011329	Contract Term:	11/01/2015	to	10/31/2020
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Background: The City's Merchant Services contract with Bank of America (BAMS) was authorized on October 25, 2015, by resolution 15-2006. Currently, the contract requires a Supplemental Agreement to authorize the use of Global Payment Platform Services Supplement (i.e. CyberSource) as a gateway for credit card and ACH processing, particularly for Hotel Occupancy Tax credit card revenues.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0
						-	
						-	
Financing: Cost Consideration to Others						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1					\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shari Kowalski 9/15/19
By Department Director Date

Christina Beards 9/18/19
Approved as to Form by City Attorney Date

[Signature] 9/12/19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196551

EFFECTIVE DATE

SEP 13 2019
CITY SECRETARY
DALLAS, TEXAS
9:48
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Kimley-Horn and Associates, Inc. Vendor No. 135447

Subject: Abrams Road from Gaston Avenue to South Beacon Street

Lead Dept: Department of Public Works

Action Requested: Authorize Supplemental Agreement No. 1 to the professional services contract with Kimley-Horn and Associates, Inc. for additional services for Abrams Road from Gaston Avenue to South Beacon Street (PB17VA14), in the amount of \$38,000.00, increasing the contract amount from \$294,574.00 to \$332,574.00.

Contract Number: PBW-2019-00008490 Contract Term: 1/24/2019 to 10/2/2019

Background: In an effort to award this project for construction prior to December 31, 2019, the design will need to be accelerated. This action is needed to provide an incentive to accelerate the completion of the construction plans, specifications and estimate. The Consultant will not be eligible to be paid any incentive payments until all required provisions are fulfilled, barring unforeseen circumstances beyond the control of the Consultant. The incentive will be payable at the end of the design phase if the design is complete as set forth in the schedule and the set of final plans produced is a quality/biddable set of plans.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	VA14	THRF	4111	PB17VA14	CX PBW-2019-00008490	\$38,000.00
						-	
						-	
Financing:						TOTAL:	\$38,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	1	18-1766	12/12/2018	\$294,574.00	\$0.00	\$332,574.00	12.90%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196552

EFFECTIVE DATE

8/30/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
SEP 17 AM 10:52
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: North Texas Alliance to Reduce Unintended Pregnancy in Teens Vendor No. V596632

Subject: Teen Pregnancy Prevention Program

Lead Dept: Office of Community Care

Action Requested: Draft a contract in the amount of \$50,000 with the North Texas Alliance to Prevent Pregnancy in Teens for the Teen Pregnancy Prevention – Pregnancy Prevention Outreach program. Funding will support NTARUPT's "Talk About it Dallas" campaign, a disruptive and informative multi-year public awareness campaign to reduce teen pregnancy.

Contract Number: OCC-2019-00011129 Contract Term: 9/1/19 to 8/31/20

Background: The Mayors Task Force on Poverty in 2016 identified high teen birth rates as one of the 9 drivers of poverty in Dallas. In response to this, City Council has allocated \$300,000 in the FY19 budget to support programming that helps to reduce the rates of teen pregnancy.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	MGT	3703		3070		OCC-2019-00011129	\$50,000

Financing: TOTAL: \$50,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
			9/1/19			\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director
Date: 8/31/19

Ashley Stockton
Approved as to Form by City Attorney
Date: 8/28/19

[Signature]
By City Manager
Date: 8/30/2019



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196553

EFFECTIVE DATE

9-13-2019
CITY SECRETARY
DALLAS TEXAS
RECEIVED
SEP 17 PM 2:34

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: FEMA IPAWS Vendor No. _____

Subject: FEMA - Integrated Public Alert and Warning System MOU

Lead Dept: Office of Emergency Management

Action Requested: Authorize the execution of the attached Memorandum of Agreement with FEMA IPAWS.

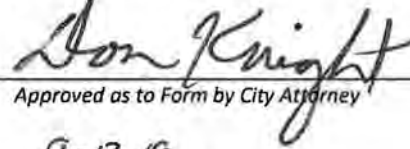
Contract Number: _____ Contract Term: _____ to _____

Background: No Cost associated with the MOA, IPAWS is the Integrated Public Alert and Warning System managed by the Federal Emergency Management Agency. This MOA allows our Emergency Notification System to communicate with IPAWS-OPEN, giving us the ability to send WEA Wireless Emergency Alerts over smart phones and EAS Emergency Alert System over TV/Radio.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0
						-	
						-	
Financing:						N/A	TOTAL: \$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director
 By City Manager
 Approved as to Form by City Attorney
 Dates: 9/10/2019, 9-13-19, 9/10/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196554

EFFECTIVE DATE

8/23/19

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
AUG 17 PM 3:27

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Red Ball Oxygen Co., Inc. Vendor No. VS0000045456

Subject: Oxygen, Acetylene and 75/25 Argon/CO2 Monthly Gas Cylinder Rental

Lead Dept: DWU – Stormwater Drainage Management

Action Requested: Authorize us of rental service from August 19, 2019 until October 31, 2019.

Contract Number:	DWU-2019-00011160	Contract Term:	08/19/2019	to	10/31/2019
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Background: On Dec. 7, 2018 Office of Procurement Services (OPS) awarded POM-2019-00008961 for Industrial, Medical, and Welding Gases. The new awarded master agreement, less than \$50,000; has the lines, DWU – Stormwater Drainage Management needs under vendor Praxair. In attached documentation, Praxair is requesting the City to use a credit application and to pay with a P-card. OPS has issued several AASO's and advised (attached) OPS will no longer issue an AASO for continued services. This Administrative Action will pay for services through the end of the fiscal year, September 30, 2019.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0061	DWU	4792	DW30	2190		MASC DWU-2019-00011160	368.00	
Financing:							TOTAL:	368.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: *[Signature]* Date: 8/22/19

Approved as to Form by City Attorney: *[Signature]* Date: 9/17/19

By City Manager: *[Signature]* Date: 8/23/19

for



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196555

EFFECTIVE DATE

September 16, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 SEP 19 AM 10:23

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: AT&T Corp. Vendor No. 268653

Subject: AT&T Managed Services - Supplemental Agreement No. 36

Lead Dept: Communication & Information Services

Action Requested: Authorize SA No. 36 to implement a new radio recording solution for 3-1-1.

Contract Number:	DSV-2016-00000009	Contract Term:	7/15/2019	to	11/30/2020
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Background: 3-1-1 seeks to procure and install an on premise server and Nice software to record radio traffic independent of 9-1-1 radio recordings. 3-1-1's radio recording capability failed after 9-1-1 moved their radio recordings to cloud storage. The value of the SOW is \$63,187.01, funds were approved in the original contract action 18-1709.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- DSV-2016-00000009	\$0.00
						-	
						-	
Financing:						No Cost Consideration	TOTAL: \$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	35	18-1709	11/28/2018	\$33,081,983.75	\$0.00	\$33,081,983.75	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jurga Malen
By Department Director
Aug 6, 2019
Date

Don Knight
Approved as to Form by City Attorney
Sep 17, 2019
Date

Jurga Malen
By City Manager
Sep 16, 2019
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196556

EFFECTIVE DATE

9/4/19 mac

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 SEP 19 AM 10:31
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: North Texas Public Broadcasting, Inc Vendor No. 331228

Subject: Pay invoice for filming (Summer of Space)

Lead Dept: AVI

Action Requested: Authorize Administrative Action to pay invoice for KERA Broadcasting. Invoice amount not to exceed \$3,850.00

Contract Number: AVI-2019-00011367 Contract Term: 8/9/2019 to 9/30/2019

Background: A KERA TV 13's summer "blockbuster" 12, 15-second spots programming package offer which celebrated the 50th anniversary of the Apollo 11 Moon Landing. This programming ran around the SUMMER OF SPACE (containing never-before-seen-footage) during the entire month of July and was shared with the citizens of North Texas. Filming took place at Dallas Love Field. Invoice in the amount of \$3,850.00

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7710	AV11	3320		CX AVI-2019-00011367	\$3,850.00
Financing: FY2019 Operating Fund						TOTAL:	\$3,850.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



[Signature]
By Department Director

9/28/19
Date

[Signature] 9/18/19
Approved as to Form by City Attorney Date

[Signature]
By City Manager

[Signature]
Date 9/4/19

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	196557
		EFFECTIVE DATE
		9-16-19 

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 2019 SEP 19 AM 11:04

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	Southern Dallas Link Inc.	Vendor No.:	VC18573
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Subject: Senior Medical Transportation Services

Lead Dept: Office of Community Care

Action Requested: Approval of Administrative Action to authorize a Service Agreement between the City of Dallas/Office of Community Care and Southern Dallas Link Inc. to provide ambulatory and non-ambulatory transport services to and from scheduled medical appointments within the City Limits. This is a short-term contract for three months.

Contract Number:	OCC- 2019-00011271	Contract Term:	10/1/2019	to	12/31/2019
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Background: The City of Dallas/Senior Medical Transportation program provides transportation services to and from scheduled medical appointments within the City limits for low to moderate income seniors aged 60 and above, who reside within the City of Dallas.

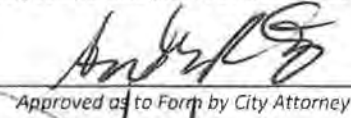
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	MGT	4297		3070		OCC- 2019-00011271	\$46,680	
Financing:							TOTAL:	\$46,680

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director


 Date 9/12/19


 Approved as to Form by City Attorney

9/17/19
 Date


 By City Manager Date 9/16/2019

ks



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196558

EFFECTIVE DATE

8/30/19
CITY SECRETARY
DALLAS TEXAS
RECEIVED
SEP 18 PM 4:47

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: DSGN Associates, Inc Vendor No. 335615

Subject: Vickery Branch Library

Lead Dept: Bond Program Office

Action Requested: Authorize Supplemental Agreement No. 1 to the professional service contract with DSGN Associates, Inc. for a modification to the scope of planned design services for Vickery Branch Library, located at 8255 Park Lane, resulting in a decrease in the contract amount, not to exceed \$20,083.46, from \$800,353.00 to \$780,269.54

Contract Number:	PBW-2018-00008070	PBW-20118-00008070	8/24/2018	to	8/24/2021
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Background: On October 24, 2018, DSGN Associates, Inc. was contracted for architectural services and construction administration services for the Vickery Branch Library located at 8255 Park Lane.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V42	EBS	VE03	LIBF	4112	EB17VE03	PBW-2018-00008070	-\$20,083.46
Financing: 2017 Bond Funds						TOTAL:	-\$20,083.46

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	#1	18.1488	10/24/18	\$800,353.00	N/A	\$20,083.46	2.51%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code. \$780,269.54

By Department Director Date 8/29/19

Approved as to Form by City Attorney Date 9-12-19

By City Manager Date 08/30/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196559

EFFECTIVE DATE

8/29/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 SEP 19 AM 9:43

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Verdunity, Inc. Vendor No. VS0000064629

Subject: Cedar Springs Road – Douglas Avenue to Oak Lawn Avenue – PB12S391

Lead Dept: Public Works

Action Requested: Authorize Supplemental Agreement No. 2 to the engineering services contract with Verdunity, Inc. for additional engineering and survey services needed for the Cedar Springs Road Project from Douglas Avenue to Oak Lawn Avenue in the amount of \$0.00. This will not increase the contract amount of \$155,293.85.

Contract Number: PBW-2018-00004439 Contract Term: June 2014 to October 2019

Background: The Cedar Springs Road construction plans need to be updated to incorporate changes generated from citizen input. Additional engineering and surveying services are required to execute the changes. The cost of services is \$8,005 and funding will be provided from the reallocation of unused funds in the Cedar Springs Road budget that are no longer needed as outlined in Exhibit A for a net increase of \$0.00, and the contract amount remaining at \$155,293.85.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
					PB12S391	-	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	14-6743	7/22/14	\$ 24,900.00	\$ 130,293.85	\$ 155,293.85	523.27%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

8/29/19 Date

Approved as to Form by City Attorney

9-18-19 Date

By City Manager

8/29/19 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196560

EFFECTIVE DATE

9/17/19 KB

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 SEP 19 PM 3:18
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No *KB*
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: Steven D. Ashley Vendor No. VS0000017261

Subject: Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with Steven D. Ashley, to provide consulting services to the City of Dallas as an expert on police practices and procedures in connection with the case styled Vicki Timpa, et al. v. Dustin Dillard, et al., Civil Action No. 3:16cv3089-N. This contract shall not exceed \$25,000.

Contract Number: ATT-2019-00011608 Contract Term: 9/17/19 KB to Indefinite

Background: Steven D. Ashley will provide consulting services to the City of Dallas as an expert on police practices and procedures in connection with the case styled Vicki Timpa, et al. v. Dustin Dillard, et al., Civil Action No. 3:16cv3089-N. Mr. Ashley will be paid on an hourly rate basis per engagement letter dated September 3, 2019. This contract shall not exceed \$25,000.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0192	ORM	3890		3047		CX ATT-2019-00011608	\$25,000.00	
Financing:							TOTAL:	\$25,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

W. Powers 9.16.19 By Department Director Date
[Signature] 9/17/19 By City Manager Date
[Signature] 9/18/20 Approved as to Form by City Attorney Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196561

EFFECTIVE DATE

9/17/19 KB

1. Place an "X" in the appropriate box for the approval of:

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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 SEP 19 PM 3:10

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: Ruhter & Reynolds, Inc. Vendor No. 355077

Subject: Personal Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize a contract with Ruhter & Reynolds, Inc. to provide economic analysis, consulting and expert witness services to the City of Dallas in connection with the lawsuit styled Vicki Timpa, et al. v. Dustin Dillard, et al., Civil Action No. 3:16-cv-3089-N. This contract shall not exceed \$25,000.

Contract Number: ATT-2019-00011604 Contract Term: 9/17/19 to Indefinite

Background: Ruhter & Reynolds, Inc. will provide economic analysis, consulting and expert witness services to the City of Dallas in connection with the lawsuit styled Vicki Timpa, et al. v. Dustin Dillard, et al., Civil Action No. 3:16-cv-3089-N. Ruhter & Reynolds, Inc. will be paid on an hourly rate basis per the attached engagement letter dated September 4, 2019. This contract shall not exceed \$25,000.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
								0192
						-		
						-		
Financing:							TOTAL:	\$25,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

9.16.19
Date

[Signature] 9/18/19
Approved as to Form by City Attorney Date

[Signature] 9/17/19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196562

EFFECTIVE DATE

9/17/19 KB

1. Place an "X" in the appropriate box for the approval of:

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- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS TEXAS
SEP 18 2019
PM 3:19

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: John A. Breyer Vendor No. VC20084

Subject: Supplemental Agreement No. 1

Lead Dept: City Attorney's Office

Action Requested: Authorize Supplemental Agreement No. 1 to the professional services contract with John A. Breyer, a geological expert, to continue providing consulting services to the City of Dallas in connection with the case styled Trinity East Energy, LLC v. City of Dallas, Cause No. DC-14-01443. This contract shall not exceed \$25,000, increasing the total contract amount from \$25,000 to \$50,000.

Contract Number: ATT-2019-00010291 Contract Term: 9/17/19 KB to Indefinite

Background: On April 30, 2019, Administrative Action No. 19-5903 authorized a professional services contract with John A. Breyer to provide expert geological consulting services to the City including, but not limited to, evaluating documents and evidence, preparing an assessment of petroleum potential, and providing testimony in depositions or in court, in connection with the case styled Trinity East Energy, LLC v. City of Dallas, Cause No. DC-14-01443. This Supplemental Agreement No. 1 will authorize continued services to the City. This contract shall not exceed \$25,000, increasing the total contract amount from \$25,000 to \$50,000.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0192	ORM	3890		3047		CX ATT-2019-00010291	\$25,000.00
						-	
						-	
Financing:						TOTAL:	\$25,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	19-5903	4/30/19	\$25,000.00		\$50,000.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Wendy Powers
By Department Director

9.16.19
Date

Robert S. Daniel
Approved as to Form by City Attorney

9/18/2019
Date

[Signature]
By City Manager
9/17/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196563

EFFECTIVE DATE

9-16-2019 *AS*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
SEP 19 PM 1:44

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Pacify Health LLC. Vendor No. 520524

Subject: Lactation Hotline support -Contract extension

Lead Dept: Office of Community Care/ Women Infant & Children (WIC) Program

Action Requested: To authorize an extension of the contract between the City of Dallas Women infant children (WIC) and Pacify Health, Inc. for hotline services. Will extend for an additional 2 months and will increase funds.

Contract Number: OCC 2018-00006922 Contract Term: Oct 01, 2019 to Nov 30, 2019

Background: Pacify Lactation Support Hotline Services shall provide after hours, on-call telephone consultants for calls received through the Texas Lactation Support Hotline. Lactation support shall be available to WIC and non-WIC residents to cover gaps in available services.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
F581	MGT	4203	EH99	3099		- MGT-2019 00008958	\$7,000	
						-		
						-		
Financing:							TOTAL:	0 \$7,000 <i>AS</i>

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
		19-5926	1-3-19	42,000		\$ 49,000.00	16%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director *[Signature]* Date *9/14/19*

By City Manager *[Signature]* Date *9/16/2019*

Approved as to Form by City Attorney *[Signature]* Date *9/19/19*



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196564

EFFECTIVE DATE

Sep 19, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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RECEIVED
 2019 SEP 19 PM 4:44
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **THE FLAME FOUNDATION** Vendor No. VS0000043189
 Subject: Professional Services
 Lead Dept: Office of Cultural Affairs

Action Requested: Authorization is requested for additional funds for consultant to present additional workshops and/or residencies as directed by the Office of Cultural Affairs on an as-needed basis. Consultant shall present musical performances and workshops, as directed by the Office of Cultural Affairs, that use live acoustic music and multi-genre compositions to educate participants and create positive change. Performances will include live Afro-Caribbean music as well as African American and Spanish-language music, which can be presented to adults and children of all ages in the City of Dallas. Workshops include interactive music-making and engaging participants in songwriting, instrument play, discussion, and/or movement. All services are subject to the approval of the City of Dallas Office of Cultural Affairs.

Contract Number: OCA-2019-00009227(00024189) Contract Term: 2/6/2019 to 9/30/2019

Background: Consultant shall perform additional services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$5,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878		3089	CAP	MASC OCA-2019-00009227	\$5,000.00
						-	
						-	
Financing: General Fund						TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	24130/195299	2/7/19	\$6,900	\$0	\$11,900	70%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (754) 197-2013
 By Department Director

Sep 19, 2019
 Date

Shirley Byars
 Approved as to Form by City Attorney

Sep 19, 2019
 Date

Debra Green
 Debra Green (972) 674-3111
 By City Manager

Sep 19, 2019
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196565

EFFECTIVE DATE

9/19/19 *PK*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No *PK*

Vendor Name: CALLYO 2009 CORP Vendor No. VS0000075580

Subject: CALLYO System

Lead Dept: DPD

Action Requested: Authorize (1) year sole source service contract for Callyo recording system software and updates for recording from cell phones, 3 way radios, and SMS monitors.

Contract Number: DPD-2019-00011609 Contract Term: 7/1/2019 to 6/30/2020

Background: On July 1, 2016, Dallas City Council awarded a (2) year term master agreement with Callyo 2009 Corp. (VS0000075580) in the amount of \$50,000 by resolution No. 16-6048 from Solicitation No. BV1620. Service to be ordered as needed by various divisions within the Police Department. Callyo recording system updates cell phones, 3 way radios, recording devices SMS monitors.

Administrative Action (File number 166048) extended the original agreement for one year past the original termination through June 30, 2019.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0411	DPD	6367		3099		CX DPD-2019-00011609	\$30,240.00	
						-		
						-		
Financing:							TOTAL:	\$30,240

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$30,240.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director *[Signature]* Date 9/10/19

Approved as to Form by City Attorney *[Signature]* Date 9/19/19

By City Manager *[Signature]* Date 9-19-19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196566

EFFECTIVE DATE

September 20, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
 DALLAS, TEXAS
 2019 SEP 20 PM 4:32
 RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Tyler Technologies, Inc. Vendor No. VS0000052675

Subject: Pilot Program for Smart Texting Functionality

Lead Dept: Communication & Information Services

Action Requested: Authorize Supplemental Agreement 1 to the City's MAINTENANCE AND SUPPORT AND HOSTING SERVICES CONTRACT for INCODE COURT CASE MANAGEMENT SYSTEM to allow a pilot program for Smart Texting functionality.

Contract Number: DSV-2018-00008160 Contract Term: 10/1/2019 to 9/30/2020

Background: This pilot program will provide a technical solution to inform citizens of court dates, appearances, and payments due. This will provide more efficient communication, better engagement, and an improved user experience, building on functionality already licensed by the City.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	
						-	
Financing:						NA	TOTAL: \$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	19-1025	6/26/2019	\$3,858,698.00	\$0.00	\$3,858,698.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Y. J. Miller
By Department Director

Sep 11, 2019
Date

Barbara A. McAninch
Approved as to Form by City Attorney
Date

J. [Signature]
By City Manager

Sep 20, 2019
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
196567
EFFECTIVE DATE
AUG 27 2019 <small>MM</small>

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: URBAN ENGINEERS GROUP, INC. Vendor No. 511462

Subject: NORTHAVEN TRAIL – PHASE 2A

Lead Dept: Park and Recreation Department

Action Requested: Authorize Supplemental Agreement #2 with Urban Engineers Group, Inc., in the amount of \$20,600.00, thereby increasing the Contract from \$312,337.00 to \$332,937.00.

Contract Number:	PKR-2016-00001042	Contract Term:	N/A	to	N/A
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Background: Authorize Supplemental Agreement #2 for as-needed services for Construction Phase Support Services and limited Construction Observation.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
4T00	PKR	T241	HIBT	4111	PB12S618	CT- PKR16019960	\$20,600.00
						-	
						-	
Financing: 2006 Bond Fund						TOTAL:	\$20,600.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	2	16-1453	09/14/2016	\$266,387.00	\$45,950.00	\$332,937.00	25%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

8-20-19
Date

[Signature] 9-12-2019
Approved as to Form by City Attorney Date

[Signature]
By City Manager

8/27/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196568

EFFECTIVE DATE

9-12-19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
 DALLAS, TEXAS
 9/10/19 11:10:43
 RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Allied Fence Co of Dallas	Vendor No.	018975
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Subject: Reunion Parking Center Fence Repairs

Lead Dept: Convention and Event Services

Action Requested: Authorize a contract between the City of Dallas and Allied Fence Co of Dallas for the repair of damaged chain link and bob wire fencing around the Reunion Parking Center.

Contract Number:	CCT-2019-00010723	Contract Term:	9-9-2019	to	11-9-2019
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Background: The Reunion Parking Center is a 5-story parking structure with failing chain and bob wired fencing that has left the street level of the parking center unprotected and a potential safety hazard.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0082	CCT	W291		3210		CCT-201900010723	\$5,250
Financing: Current Capital Funds						TOTAL:	\$5,250

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

9/10/19
 By Department Director Date

9/24/19
 Approved as to Form by City Attorney Date

9/12/19
 By City Manager Date

1/10/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196569

EFFECTIVE DATE

9/11/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 SEP 20 PM 4:30

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: TNT CRANE & RIGGING Vendor No. VS0000041644

Subject: CRANE RENTAL AGREEMENT

Lead Dept: DWU / EASTSIDE PURIFICATION

Action Requested: The contract was delayed and the service is still needed want to extend the date for one year.

Contract Number: DWU-2019-00009904 Contract Term: 08/31/2019 to 09/01/2020

Background: Cranes are used at Eastside WTP and remote raw water facilities for a variety of maintenance and construction activities. The hoist truck owned by Eastside Purification is unreliable and not safe for moving personnel using man basket. This rental contract will be used until new unit is purchased for Division.

FUND	DEPT	UNIT	ACTV	OBI	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0100	DWU	7333		3070		- DWU-2019-00009904	\$47,750.00	
Financing:							TOTAL:	47,750.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date 9/6/19
 Approved as to Form by City Attorney Date 9/20/19
 By City Manager Date 9/11/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196570

EFFECTIVE DATE

9/17/19

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 SEP 22 PM 1:15

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Hinga's Automotive Vendor No. VS0000080306

Subject: Tear down and repair

Lead Dept: DPD

Action Requested: Authorize payment for service with Hinga's Automotive for repair, parts and labor for Dallas Police Department Narcotics Division covert vehicle.

Contract Number: DPD-2019-00010895 Contract Term: to

Background: These repairs were needed to return the covert vehicle back into service.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0411	DPD	6367		3110		CX- DPD-2019-00010895	\$4,250.58
Financing:							TOTAL: 4,250.58

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

8/30/19
Date

Approved as to Form by City Attorney

Don Knight 9/19/19
Date

By City Manager

9/17/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196571

EFFECTIVE DATE

Sep 19, 2019

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
SEP 23 PM 4:00
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **MARCUS MOLDEN BEY** Vendor No. VC20511

Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall present workshops, as directed by the Office of Cultural Affairs, that will participants to learn drumming, music, weaving, and theater from the African-American and Afro-Cuban perspective. Workshops shall also include storytelling and a rites of passage component for young men entitled Bond of Yesterday (B.O.Y.). The rites of passage program will include artistic components to provide an understanding of multi-cultural believes and help identifying creative personal goals. Workshops will be available for children ages 6 to 18 years old. All services are subject to the approval of the City of Dallas Office of Cultural Affairs.

Contract Number: OCA-2019-00011368 (CR-00024762) Contract Term: 10/1/2019 to 9/30/2020

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$5,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878		3089	CAP	MASC OCA-2019-00011368	\$5,000.00
						-	
						-	
Financing: General Fund						TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Sep 19, 2019)
By Department Director

Sep 19, 2019
Date

Quindora
Approved as to Form by City Attorney
Date

Sep 23, 2019
Date

Joey Zapata
Joey Zapata (Sep 19, 2019)
By City Manager

Sep 19, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196572

EFFECTIVE DATE

Sep 19, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
SEP 19 3 PM 4:29

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **HERBIE JOHNSON** Vendor No. 513407

Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall present performances, workshops and residencies as directed by the Office of Cultural Affairs that use jazz and blues within the context of American standards from various periods such as Dixieland, Swing, Bop, and Popular music including the many jazz standards written as Broadway compositions, which can be presented to adults and children of all ages. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2019-00011368 (CR-00024757) Contract Term: 10/1/2019 to 9/30/2020

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$15,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878		3089	CAP	MASC OCA-2019-00011368	\$15,000.00
						-	
						-	
Financing: General Fund						TOTAL:	\$15,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Sep 19, 2019)
By Department Director

Sep 19, 2019
Date

Kelvin H. Ste...
Approved as to Form by City Attorney

Sep 19, 2019
Date

Joey Zapata
Joey Zapata (Sep 19, 2019)
By City Manager

Sep 19, 2019
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196573

EFFECTIVE DATE

Sep 19, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 2019 SEP 23 PM 4:29

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **SANDRA GIPSON** Vendor No. VS88190

Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall present workshops and residencies as directed by the Office of Cultural Affairs that shall educate participants in the art of making musical, percussive instruments out of mainly recycled materials. The project requires participants to paint, etch or appliqué the design using cultural images. Participants will be taught dances, songs, and drum rhythms from various countries fostering self-confidence. Participants are encouraged to create their own designs and will learn the meaning behind cultural symbols. The consultant shall provide other variations of this project, which can be presented to senior citizens, adults, and children of all ages. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2019-00011368 (CR-00024769) Contract Term: 10/1/2019 to 9/30/2020

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$7,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878		3089	CAP	MASC OCA-2019-00011368	\$7,000.00
						-	
						-	
Financing: General Fund						TOTAL:	\$7,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Sep 19, 2019)
By Department Director

Sep 19, 2019
Date

Annunzio
Approved as to Form by City Attorney

Sep 20, 2019
Date

Jay Zappala
Jay Zappala (Sep 19, 2019)
By City Manager

Sep 19, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

196574

EFFECTIVE DATE

9/06/19 C.A.

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2019 SEP 25 AM 9:22
 CITY SECRETAR
 DALLAS, TEXA

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Valley View Neighborhood Association Vendor No. 355708

Subject: MOWmentum Agreement Reimbursement Department: Department of Public Works

Action Requested: To authorize a Professional Services Agreement with Valley View Neighborhood Association for the median improvements located at 6912 Alpha Road. This Agreement is subject to the terms and conditions as agreed upon in the signed attached agreement/application. Valley View Neighborhood Association has completed their landscape improvements which shall be reimbursed for an amount not to exceed \$10,000.

Contract Number: PBW-2019-00011517 Contract Term: 4/29/2019 To 4/29/2024

Background: The City of Dallas may provide a one-time reimbursement for a portion of the eligible cost for landscaping. The City's financial participation in any single eligible MOWmentum Agreement is limited to one-half of the eligible cost up to \$10,000 pre project. Funding may be provided for no more than three (3) projects sponsored by the same group per fiscal year. All reimbursements are dependent upon the availability of funds.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PBW	3417	ST05	3099	MOWMEN	PBW-2019-00011517	\$4,218.00
TOTAL:							\$4,218.00

Project No: Commodity Code: 91300 Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Robb Peys
By Department Director

9/4/19
DATE

[Signature]
Approved as to form by City Attorney

9/24/19
DATE

[Signature]
By Assistant City Manager
09/06/19
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196575

EFFECTIVE DATE

SEP 17 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2019 SEP 15 AM 9:12
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	CERVIS Technologies	Vendor No.	VS0000084391
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Subject:	Annual Maintenance
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Lead Dept:	Park and Recreation
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Action Requested:	Authorize an encumbrance of \$1,800.00 for CERVIS Technologies. The vendor will provide the annual maintenance and licensing fee for volunteer management and registration. Contact: Betty Swinners (214) 670-8538				
Contract Number:	PKR-2019-00011439	Contract Term:	8/1/2019	to	7/31/2020

Background: Park and Recreation Department has been using the CERVIS Technologies volunteer management system since July 2015, to help manage its volunteer's operation and services. This is the annual licensing/maintenance payment insuring technical support and upgrades from the vendor.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR	5292		3437		CX PKR-2019-00011439	\$1,800.00	
						-		
						-		
Financing:							TOTAL:	\$1,800.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 9-12-19
 By Department Director Date

[Signature] 9-20-2019
 Approved as to Form by City Attorney Date

[Signature] 9-17-19
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196576

EFFECTIVE DATE
AUG 14 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Eagle Audio/Visual, Inc. Vendor No. VS31785

Subject: Soar Like An Eagle Conference

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$3,070.00 with Eagle Audio/Visual, Inc. The vendor will provide wireless mics, monitors and AV tech for the Park and Recreation Department Leadership Development Conference to be held November 1, 2019 at the Briscoe Carpenter Building at Fair Park.
Contact: Denyce Cole (214) 670-8859

Contract Number: PKR-2019-00011197 Contract Term: 8/1/2019 to 12/31/2019

Background: Eagle Audio/Visual specializes in bringing the best quality production and service to their clients. Eagle Audio/Visual is the only audio-visual production company authorized to provide these services at this venue.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	AMOUNT
0001	PKR	5168		3415	CX PKR-2019-00011197	\$3,070.00
					-	
					-	\$3,070.00
Financing:						TOTAL:

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director


12 Aug. 19
Date

Approved as to Form by City Attorney

9-10-19
Date

By City Manager

8/14/19
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	196577
		EFFECTIVE DATE

SEP 03 2019
 CITY SECRETARY
 DALLAS, TEXAS
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 SEP 05 AM 9:12

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Outdoor Program Permit NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	Camp Gladiator, Inc.	Vendor No.	VC13414
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Subject: Approval of Outdoor Program Permits

Lead Dept: Parks and Recreation

Action Requested: Authorize the approval of an Outdoor Program Permit to be granted to Laila Sarvarian, a representative of Camp Gladiator, Inc. (Contractor) for the use of various parks at the days and times listed in Agreement Exhibit B. Contractor will adhere to the terms set in the Outdoor Program Agreement and the Outdoor Fee-Based Program Guidelines, subject to Agreement Exhibit A. Contact John Lawrence 214-670-8860

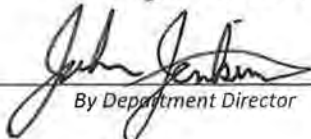
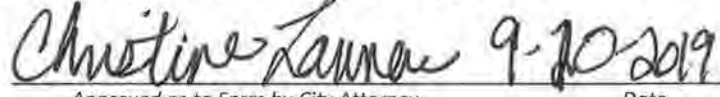

Contract Number:	PKR-2019-00011297	Contract Term:	Upon Date of Execution	to	12/31/2019
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Background: Camp Gladiator, Inc. has conducted programs at City parks since 2008 under the Outdoor Fee-Based Permit Program. Camp Gladiator, Inc. has applied for permits from the City of Dallas to conduct programs at various parks for the remainder of 2019.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	CX PKR-2019-00011297	\$ 0.00
						-	
						-	
Financing:						No Cost To The City	
						TOTAL:	\$ 0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	27 Aug 19 Date	 Approved as to Form by City Attorney	9-10-2019 Date
	 By City Manager		9-3-19 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196578

EFFECTIVE DATE

AUG 14 2019

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SEP 25 AM 9:12

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dave William Davlin Vendor No. VC20235

Subject: Soar Like An Eagle Conference

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$7,498.10 with Dave William Davlin. Park and Recreation Department will be having their annual conference and Dave Davlin will be the Motivational and Keynote Speaker.
Contact: Denyce Cole (214) 670-8859

Contract Number:	PKR-2019-00011152	Contract Term:	7/1/2019	to	12/31/2019
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Background: The company provides personal and professional development; working with organizations to enhance personal awareness. Dave Davlin shares leadership and confidence boosting secrets for life with his stories of overcoming obstacles, creating an experience for YOU while inspiring YOU.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR	5168		3364		CX PKR-2019-00011152	\$7,498.10	
						-		
						-		
Financing:							TOTAL:	\$7,498.10

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

8 August 19
Date

[Signature]
Approved as to Form by City Attorney

09-19-19
Date

[Signature]
By City Manager

8/19/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196579

EFFECTIVE DATE

June 7, 2019
June 25, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS
 JUN 25 2019 AM 9:13

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Angel Air Conditioning Refrigeration LLC Vendor No. VC9360

Subject: Home Improvement and Preservation Program

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute agreement for payment for Home Improvement and Preservation Program project at property address 3003 Dorris Street, Dallas, Texas 75215 in the amount of \$20,007.35

Contract Number: HOU-2019-00010708 Contract Term: ~~6/06/2019~~ 5/31/19 to 7/06/2019

Background: On May 9, 2018 by Resolution No. 180704, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a repayment loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing. Homeowner is Nelvin Jackson

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196580

EFFECTIVE DATE

9/23/19

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DALLAS, TEXAS
SEP 23 9 13 AM

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: University of Texas Southwestern Medical Center at Dallas Vendor No. 904272

Subject: Supplemental Agreement to the Service of Medical Director

Lead Dept: Dallas Fire-Rescue

Action Requested: Authorize Supplemental Agreement to the Medical Director contract with University of Texas Southwestern Medical Center at Dallas (UTSW).

Contract Number: _____ Contract Term: 10/01/2018 to 09/30/2019

Background: The amendment is to revise the language in the Agreement relative to the data being provided to UTSW.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A						-	N/A
						-	
						-	
Financing:						TOTAL:	\$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
	1	181365	9/26/2018	\$437,807	0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

9-18-2019
Date

By City Manager

Approved as to Form by City Attorney
Date 9/24/19

9/23/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196581

EFFECTIVE DATE

9/23/19

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Indoff Inc. – Rack Express Vendor No. VS00000080227

Subject: Parts Warehouse shelving setup

Lead Dept: Dallas Fire Rescue

Action Requested: Authorize the approval for services to tear down and installed new shelving totaling \$3,321.00.

Contract Number:	DFD-2019-00011519	Contract Term:	09/01/2019	to	12/01/2019
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Background: The current shelving is the Parts Warehouse is over 10 years old and falling apart. The shelving is becoming hazardous due to the aging of the shelves and they are stable. Indoff, Inc. – Rack Express will tear down the current shelving and build new shelving.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	MA01	DF08	3110		-	\$3,321.00	
						-		
						-		
Financing:							TOTAL:	\$3,321.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

9-18-2019
Date

[Signature] 9/24/19
Approved as to Form by City Attorney Date

[Signature]
By City Manager

9-23-19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196582

EFFECTIVE DATE

9/23/19

1. Place an "X" in the appropriate box for the approval of:

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- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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CITY SECRETARY'S
OFFICE
DALLAS, TEXAS
SEP 25 AM 9:11

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No¹⁵

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: EmergiData, Inc. Vendor No. VS0000057565

Subject: Service Agreement

Lead Dept: Dallas Fire Rescue

Action Requested: Authorize a twelve-month service agreement between the City of Dallas and Emergidata, Inc., for the on going storage of medical records generated by the City's electronic patient care reporting system (EPCR) under the prior contract for an amount of \$18,000.

Contract Number: _____ Contract Term: 9/1/2019 to 8/31/2020

Background: Emergidata, Inc. was formally the vendor that provided ePCR services to track, store and submit patient information. Access to this information is needed to provide medical information when requested by patients, attorney's and next-of-kin, when applicable. The New ePCR provider (Sansio) was expected to migrate the data from Emergidata for continued access. However, the data migration by Sansio has not materialized. This Action ensures continued access to the historical data stored by Emergidata.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	ER90	DF02	3070		- DFD-2019-00011376	\$18,000	
						-		
						-		
Financing:							TOTAL:	\$18,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

9-18-2019
Date

Approved as to Form by City Attorney
Date 9/24/19

By City Manager
Date 9/23/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196583

EFFECTIVE DATE

9/23/19

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 20 SEP 25 AM 9:13

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Safeware, Inc. Vendor No. VC14210

Subject: Aerial Ladders Testing

Lead Dept: Dallas Fire-Rescue

Action Requested: This AA is to amend AA-196185 to change the contract term to 6/27/19 to 3/31/2020.

Contract Number: DFD-2019-00010811 Contract Term: 6/27/2019 to 3/31/2020

Background: Dallas Fire-Rescue Department (DFR) needs to update the term dates on AA196185 due to the approval being obtained mid contract. The terms will change from April 22, 2019 through July 31, 2019 to June 27, 2019 through March 31, 2020 to allow the testing to be completed. The same terms and conditions will apply.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0
						-	
						-	
Financing: General Fund						TOTAL:	\$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

9-18-2019
Date

Approved as to Form by City Attorney Date

By City Manager Date 9/23/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196584

EFFECTIVE DATE

August 19, 2019 JF

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Atilano Torres DBA Torres Construction Vendor No. 337798

Subject: Home Improvement and Preservation Program

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Amendment to increase the amount of the executed agreement for payment under the Home Improvement and Preservation Program at property address 2722 Canary Drive, Dallas, Texas 75216, increasing the loan amount from \$67,499.50 to \$72,923.50.

Contract Number: HOU-2019-00009887 Contract Term: 4/1/2019 to 7/1/2019

Background: On May 9, 2018 by Resolution No. 180704, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a repayment loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0.00
						-	
						-	
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

8/13/2019

Approved as to Form by City Attorney

Date

8/28/19

By City Manager

Date

8/19/2019



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
196585
EFFECTIVE DATE
August 22, 2019 <i>38</i>

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Atilano Torres DBA Torres Construction Vendor No. 337798

Subject: Home Improvement and Preservation Program

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Amendment to increase the amount of the executed agreement for payment under the Home Improvement and Preservation Program at property address 1515 Harlandale Avenue, Dallas, Texas 75216, increasing the loan amount from \$36,860 to \$49,441, and the lead grant to \$0, no lead detected which reflects changes of \$1500.00 to the scope of work.

Contract Number: HOU-2019-00009889 Contract Term: 4/1/2019 to 7/1/2019

Background: On May 9, 2018 by Resolution No. 180704, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a repayment loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing

	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0.00
						-	
						-	
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

 By City Manager

 Approved as to Form by City Attorney

8/13/19
8/20/19
8/22/2019



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196586

EFFECTIVE DATE

09/17/19 *NZ*

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
SEP 5 PM 2:24

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Red Ball Oxygen Co., Inc. Vendor No. VS0000045456

Subject: Vendor Payment

Lead Dept: Public Works

Action Requested: Authorize payment for services rendered by Red Bal Oxygen in the amount of \$1044.00

Contract Number:	PBW-2019-00011573	Contract Term:		to	
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Background: Currently, there is no Master Agreement for Red Ball Oxygen for industrial, medical, and welding gases. PBW is requesting approval to pay for industrial gas invoices that are past due in the amount of \$1044.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
.00	0001	PBW	3412	ST02	2160	- PBW-2019-00011573	\$144.00	
	0001	PBW	3413	ST02	2160	- PBW-2019-00011573	\$216.00	
	0001	PBW	3414	ST02	2160	- PBW-2019-00011573	\$204.00	
	0001	PBW	3432	ST09	2160	PBW-2019-00011573	\$480.00	
Financing:							TOTAL:	1044.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

9/12/19
Date

[Signature]
Approved as to Form by City Attorney

09/23/19
Date

[Signature]
By City Manager
for

09/17/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196587

EFFECTIVE DATE

9/20/19 KB

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXA
 SEP 26 PM 12:13

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: Cycom Data Systems, Inc. Vendor No. VS000011684

Subject: Payment Authorization

Lead Dept: City Attorney's Office

Action Requested: Authorize a payment to Cycom Data Systems, Inc. for software maintenance of CityLaw Case Management and Administrative Support System for the period of November 1, 2019, through October 31, 2020. This payment shall not exceed \$50,000.

Contract Number:	ATT-2019-00011648	Contract Term:	n/a	to	n/a
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Background: Authorization is necessary to pay Cycom Data Systems, Inc. to provide continued data access and software maintenance support of CityLaw Case Management and Administrative Support System during the City's continuing transition to a new case management system. Cycom's support services will cover the period of November 1, 2019, through October 31, 2020. Invoice #WS10919DA. This payment shall not exceed \$50,000.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	ATT	1308		3438		CX ATT-2019-00011648	\$50,000.00	
						-		
						-		
Financing:							TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Wick Powers 9.18.19
By Department Director Date

[Signature] 9/23/2019
Approved as to Form by City Attorney Date

[Signature] 9/20/19
By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	196588
		EFFECTIVE DATE
		9/20/19 KB

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 SEP 26 PM 12:30
 CITY SECRETARY'S
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name:	University of Texas at Dallas	Vendor No.:	VS0000012364
Subject:	Subrecipient Agreement – South Dallas Drug Court		
Lead Dept:	City Attorney's Office		

Action Requested: Authorize a contract between the City of Dallas and University of Texas at Dallas, through its Institute for Urban Policy Research, to provide program support and data collection to the South Dallas Drug Court (SDDC). This contract shall not exceed \$15,000.

Contract Number:	ATT-2019-00011637	Contract Term:	9/30/19	to	9/29/2020
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Background: On September 11, 2019, City Council by Resolution No. 19-1384, authorized acceptance of the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant from the U.S. Department of Health and Human Services (HHS) in the amount of \$326,335.00 for year two of the project period, to expand capacity at the existing South Dallas Drug Court (SDDC) for the period September 30, 2019 through September 29, 2020. SDDC incorporates alcohol/drug treatment, recovery support services, screening, assessment, case management and program coordination.

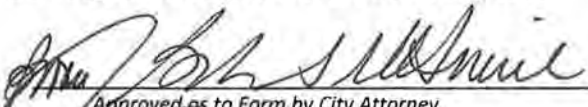
University of Texas at Dallas, through its Institute for Urban Policy Research, will work with SDDC to identify program outcomes and measures, analyze collected data, and conduct an annual performance assessment as outlined in the Letter of Commitment dated August 1, 2019, along with the Scope of Work. This contract shall not exceed \$15,000.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
F599	ATT	4162		3070		misc ATT-2019-00011637	\$15,000.00	
						-		
						-		
Financing:							TOTAL:	\$15,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 9.18.19
 By Department Director Date

 9/23/2019
 Approved as to Form by City Attorney Date

 9/20/19
 By City Manager Date



196589

RECEIVED

2020 JAN 17 AM 11:34

CITY SECRETARY
DALLAS, TEXAS

Memorandum

Date: January 16, 2020
To: Bilierae Johnson, City Secretary, CSO
From: Ayeh Powers, Interim Managing Attorney, CAO
Re: **Correction to Administrative Action No. 19-6589
for Golden Gate Adult Rehabilitation Ministry**

Please make the following corrections to the listed sections on Administrative Action No. 19-6589:

Action Requested:

The last sentence is corrected as follows, "This contract shall not exceed **\$10,000.**"

Background:

The last sentence is corrected as follows, "This contract shall not exceed **\$10,000.**"

Funding:

The corrected Amount = **\$10,000.00** (listed ~~\$20,000.00~~)

Thank you.

A handwritten signature in blue ink, appearing to read 'Ayeh Powers', written over a horizontal line.

Ayeh Powers
Executive Assistant City Attorney
Interim Managing Attorney
Dallas City Attorney's Office

8/2/20



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196589

EFFECTIVE DATE

9/20/19 KB

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 26 PM 12:13
 CITY SECRETAR
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: Golden Gate Adult Rehabilitation Ministry Vendor No. VS0000021798

Subject: Subrecipient Agreement – South Dallas Drug Court

Lead Dept: City Attorney's Office

Action Requested: Authorize a contract between the City of Dallas and Golden Gate Adult Rehabilitation Ministry, Inc. to provide recovery support services to program participants in the South Dallas Drug Court (SDDC). This contract shall not exceed \$20,000.

Contract Number: ATT-2019-00011636 Contract Term: 9/30/19 to 9/29/2020

Background: On September 11, 2019, City Council by Resolution No. 19-1384, authorized acceptance of the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant from the U.S. Department of Health and Human Services (HHS) in the amount of \$326,335.00 for year two of the project period, to expand capacity at the existing South Dallas Drug Court (SDDC) for the period September 30, 2019 through September 29, 2020. SDDC incorporates alcohol/drug treatment, recovery support services, screening, assessment, case management and program coordination. Golden Gate Adult Rehabilitation Ministry, Inc. will provide recovery support services to program participants in the SDDC as outlined in the Engagement Letter dated August 2, 2019. This contract shall not exceed \$20,000.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F599	ATT	4162		3070		masc ATT-2019-00011636	\$20,000.00
						-	
						-	
Financing:						TOTAL:	\$20,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 9.18.19
By Department Director Date

[Signature] 9/23/2019
Approved as to Form by City Attorney Date

[Signature] 9/20/19
By City Manager Date

Contract Required.



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

196590

EFFECTIVE DATE

9/26/2019

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2019 SEP 27 AM 11:53
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: The Dallas Morning News, Inc. Vendor No. 028774

Subject: City of Dallas Office of Homeless Solutions Public Service Announcement Department: Office of Homeless Solutions

Action Requested: Authorize The Dallas Morning News, Inc. to create a public service announcement (PSA) on behalf of the City of Dallas Office of Homeless Solutions for projects that enhance the quality of life for individuals facing homelessness.

Contract Number: OHS-2019-00011408 ^{755 W} ~~1408~~ ^{9/27/19} Contract Term: 9/1/2019 To 9/1/2020

Background: In August of 2018, the Dallas City Council approved tracks 1, 3, and 4 of the OHS homeless solutions strategy. In May of 2019, the City Council approved a revised version of track 2. Tracks 1 through 3 address the immediate need to reduce homelessness until track 4 is fully implanted. Track 4 address the need to provide long term housing and supportive services.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	MGT	4289		3070		OHS-2019-00011408 ⁷⁵⁵	\$48,000.00
TOTAL:							\$48,000.00

Project No: Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director 9/26/19 DATE

Approved as to form by City Attorney 9/27/19 DATE

By Assistant City Manager 9/26/2019 DATE

Contract Required



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

196591

EFFECTIVE DATE

9/26/2019

CITY SECRETARY
DALLAS, TEXAS

SEP 27 PM 12:49

RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

a. Low bid contracts of not more than \$70,000

b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 5%)

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Texas Christian University Vendor No. 0000046264 VC 18225 9/27/19

Subject: City of Dallas Office of Homeless Solutions Community Engagement Plan Department: Office of Homeless Solutions

Action Requested: Authorize Texas Christian University to create a community engagement plan on behalf of the City of Dallas Office of Homeless Solutions for projects that enhance the quality of life for individuals facing homelessness. 9/27/19

Contract Number: OHS-2019-00011756 Contract Term: 9/26/2019 To 9/1/2020

Background: In August of 2018, the Dallas City Council approved tracks 1, 3, and 4 of the OHS homeless solutions strategy. In May of 2019, the City Council approved a revised version of track 2. Tracks 1 through 3 address the immediate need to reduce homelessness until track 4 is fully implanted. Track 4 address the need to provide long term housing and supportive services.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	MGT	4289		3070		OHS-2019-00011756	\$49,810.00
TOTAL:							\$49,810.00

Project No: _____ Commodity Code: _____ Financing: _____

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director [Signature] DATE 9/27/19

Approved as to form by City Attorney [Signature] DATE 9/27/19

By Assistant City Manager [Signature] DATE 9/26/2019



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196592

EFFECTIVE DATE

9/13/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 SEP 7 PM 2:30
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Midwest Tape, L.L.C. Vendor No. VS0000013323

Subject: Processing AV Materials with RFID Tags

Lead Dept: Library

Action Requested: Authorize an amendment to MA BT1429 to update commodity lines within the existing contract and Advantage 3 system to correctly process payments for RFID processing. This has no impact to the current authorized contract amount.

Contract Number: LIB-BT1429 Contract Term: 10/1/2019 to 3/1/2020

Background: Midwest Tape currently holds the contract, BT1429, for providing the Library with purchase of physical and process Audio-Visual materials as shelf ready items as approved by Council, Resolution #15-0337. Council also approved implementation and award, Resolution #19-1020, of a Radio Frequency Identification (RFID) System which require modification to the commodity lines within BT1429 for processing of items as shelf ready. This includes new security (RFID) tags and linking of each item prior to delivery. Line modification is outlined in attachments 4-6. The modifications will not impact to the current authorized contract amount.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	2	15-0337	2/15/2015	\$8,434,200	\$0.00	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

My Giudice
By Department Director

09.12.19
Date

Sushal Dile
Approved as to Form by City Attorney

9/26/19
Date

Dynamis
By City Manager

9/13/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196593

EFFECTIVE DATE

9/12/19 *af*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
SEP 27 PM 2:30

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: ProQuest CSA, LLC Vendor No. VS*20264

Subject: Online Access to Ancestry Library

Lead Dept: Library

Action Requested: Authorize a renewal and payment to ProQuest for online web access to Ancestry Library - \$20,273.19

Contract Number: LIB-2019- 00011560 Contract Term: 10/1/2019 to 9/30/2020

Background: Ancestry Library Edition online database, exclusively from ProQuest, provides records from census data, vital records, directories, and photos that can be accessed at all library locations. The U.S. collection also includes birth, death and marriage records, the Social Security Death index, U.S. border crossing and trans-ocean ship records.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	LIB	5392		3341		- LIB-2019- 00011560	\$20,273.19
						-	
						-	
Financing:						TOTAL:	\$20,273.19

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

09.11.19
Date

[Signature]
Approved as to Form by City Attorney

9/24/19
Date

[Signature]
By City Manager

9/12/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196594

EFFECTIVE DATE

9/17/19 sc

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
 DALLAS, TEXAS
 2019 SEP 30 PM 3:22
 RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Morning Star Productions DBA The Southern Cross Vendor No. VS0000067905

Subject: Catering for PBW Training Day

Lead Dept: Public Works

Action Requested: Authorize payment to Morning Star Productions DBA Southern Cross in the amount of \$ 9675.75 for the Dept. Of Public Works.

Contract Number:	PBW-2019-00011585	Contract Term:	12/5/19	to	12/5/19
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Background: The Department of Public Works will have a training day on 12/5/19. The department is requesting authorization for payment to Morning Star Productions for catering, music, and entertainment.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PBW	3311	ST07	3020		PBW-2019-00011585	\$ 9675.75
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

9/12/19
Date

Approved as to Form by City Attorney

9/27/19
Date

By City Manager

9/17/19
Date

for



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196595

EFFECTIVE DATE

8/20/19 *lgl*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition. Execute PACE contracts for the Continental Gin project

2019 SEP 26 PM 3:01
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: *Continental Gin (PACE Project Name) chf* Vendor No. _____

Subject: Authorize Continental Gin PACE project

Lead Dept: Office of Economic Development

Action Requested: Execute PACE lender contract, owner contract and notice of contractual assessment lien as authorized by Resolution 16-0721, which authorized the Dallas PACE program, for the Continental Gin Project

Contract Number:	ECO-2019-00011250	Contract Term:	8/23/19	to	7/31/2044
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Background: The Dallas PACE Program allows owners of commercial properties to obtain low-cost, long-term loans for energy-efficiency improvements. Property owners choose 3rd-party lending to finance qualified improvements using contractual assessments voluntarily imposed on the property by the owner. In exchange for funds provided by the lender for the improvements, the property owner requests that the City place an assessment secured with a senior lien on the property until the assessment is paid in full.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0
						-	
						-	
Financing:						TOTAL:	\$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

8/13/19
Date
[Signature]
By City Manager

[Signature]
Approved as to Form by City Attorney

08-28-2019
Date

8/20/2019
Date
[Signature]



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196596

EFFECTIVE DATE

9/6/19

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
SEP 26 PM 5:00

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain an attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Advanced Electrical & Motor Controls, Inc. Vendor No. VS98843

Subject: Repair and recondition of switchgear at Cole Park Pump Station

Lead Dept: Dallas Water Utilities – Stormwater Operations

Action Requested: Authorize service contract for the repair and reconditioning of switchgear at Cole Park Pump Station.

Contract Number: DWU-2019-00011492 Contract Term: 9/4/2019 to 6/3/2020

Background: This service contract will recondition and test three (3) 1600 amp main breakers; recondition and test three (3) 800 amp pump motors and one (1) power panel. The contract will also include purchase and installation seven (7) new trip unit kits for non-repairable breakers.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0061	DWU	4792	DW30	3110		MASC- DWU-2019-00011492	\$49,950.00
Financing: Current Funds							TOTAL: \$49,950.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	196597
		EFFECTIVE DATE
		September 26, 2019

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	DataWorks Plus	Vendor No.	500439
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Subject: Digital CrimeScene Forensic Software Server Upgrade and Virtualization

Lead Dept: Communication & Information Services

Action Requested: Authorize services to upgrade and virtualize the server that houses the City's Digital CrimeScene forensic image archive software used by the Dallas Police Department.

Contract Number:	DSV-2019-00010845	Contract Term:	10/1/2019	to	9/30/2020
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Background: DataWorks Plus is the sole provider of the Digital CrimeScene web application software and hardware used by the Dallas Police Department for the collection of digital evidence used for investigations. The last hardware upgrade was done in 2010. This amendment will authorize services to backup the databases, upgrade the software system, and migrate the data to a secure virtualized solution.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	DPD	2164		3099		MASC DSV-2019-00010845	\$3,000.00
							-	
							-	
	Financing: Data Services Fund - Subject to Annual Appropriations						TOTAL:	\$3,000.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
Contract Amendment Information:	1	19-6299	8/5/2019	\$40,530.00	\$0.00	\$43,530.00	7.40%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<p><i>Y. M. Miller</i> <small>Y. M. Miller (Sep 19, 2019)</small> By Department Director</p>	<p>Sep 19, 2019 Date</p>	<p><i>Don Knight</i> <small>Don Knight (Sep 26, 2019)</small> Approved as to Form by City Attorney</p>	<p>Sep 26, 2019 Date</p>
<p><i>J. Zapata</i> <small>J. Zapata (Sep 26, 2019)</small> By City Manager</p>	<p>Sep 26, 2019 Date</p>	<p><i>OSK</i></p>	



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196598

EFFECTIVE DATE

Sep 22, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 20 SEP 27 PM 1:44
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **AFIAH TALIBAH BEY** Vendor No. 345334
 Subject: Professional Services
 Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall present performances, workshops and residencies as directed by the Office of Cultural Affairs entitled "The Art of Storytelling. Consultant will use theatrical performance introducing students or adults to the art of ancient "Griot" storytelling. The service shall combine music, crafts, and songs that bring to life ancient African folk tales. The participants shall have the opportunity to listen, add phrasing, act as characters, and utilize simple props, costumes, songs, instruments, and dance as they participate in the stories. This can be presented to adults and children of all ages. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2019-00011368 (CR-00024748) Contract Term: 10/1/2019 to 9/30/2020

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$15,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878		3089	CAP	MASC OCA-2019-00011368	\$15,000.00
						-	
						-	
Financing: General Fund						TOTAL:	\$15,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Sep 22, 2019)

By Department Director

Sep 22, 2019

Date

Jessica [Signature]

By City Manager

[Signature]

Approved as to Form by City Attorney

Sep 22, 2019

Date

Sep 24, 2019

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196599

EFFECTIVE DATE

Sep 26, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 27 SEP 27 PM 1:11
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **TONY BROWNE** Vendor No. VS0000036517

Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall present performances, workshops and residencies as directed by the Office of Cultural Affairs that feature dynamic and interactive presentations of traditional African dance and African drumming from various ethnic groups of West Africa. Their work shall explore the traditions of call and response, respect for elders and influences of African dance on popular dance techniques, which can be presented to adults and children of all ages. Along with observing music and dance choreography, the audience experiences brilliant attire, authentic instruments, and traditionally based dances that are presented by the ensemble. Program participants have an opportunity to learn more about what they are experiencing via fun and interactive components. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2019-00011368 (CR-00024774)	Contract Term:	10/1/2019	to	9/30/2020
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Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$30,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878		3089	CAP	MASC OCA-2019-00011368	\$30,000.00
						-	
						-	
Financing: General Fund						TOTAL:	\$30,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Sep 26, 2019)

By Department Director

Sep 26, 2019

Date

[Signature]

By City Manager

[Signature]

Approved as to Form by City Attorney

Sep 26, 2019

Date

Sep 26, 2019

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196600

EFFECTIVE DATE

9/27/19 BB

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
20 SEP 30 AM 9:14

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Chicago State University Vendor No. VC20637

Subject: Recruiting event

Lead Dept: DPD

Action Requested: Authorize a one-time contract to pay for the venue to hold recruiting event in Chicago.

Contract Number: DPD-2019-00011685 Contract Term: to

Background: In October 2019, DPD will host a hiring event in Chicago, Illinois in an effort to meet the recruiting needs of the department.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	2115		3330		- CX-DPD-2019-00011685	\$17,619.28	
Financing:							TOTAL:	\$17,619.28

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Date: 9/23/19

Approved as to Form by City Attorney: Date: 9/27/19

By City Manager: Date: 9/27/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196601

EFFECTIVE DATE

9-18-19

1. Place an "X" in the appropriate box for the approval of:

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- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Administrative Action Under \$3,000.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 19 SEP 30 AM 10:02

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Spectrum Business Vendor NO. VC15391

Subject: Cable television services at Kay Bailey Hutchison Convention Center Dallas

Lead Dept: Convention and Event Services

Action Requested: Authorize a 36- month MASC to pay for Spectrum Business for cable services at the Kay Bailey Hutchison Convention Center Dallas. Amount not to exceed ~~\$3,000~~. \$2675.52

Contract Number:	CCT-2019-00011015	Contract Term:	9-1-2019	to	8-30-2022
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Background: Cable television services at the Kay Bailey Hutchison Convention Center Dallas allows the center to stay- up -to date with government programming, local and national news. The total is calculated based on the monthly billing amount of \$74.32 for 36 months.ST

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0080	CCT	7840		3080		CCT-2019-00011015	\$3,000 \$2675.52
Financing: Current Operating Funds						TOTAL:	\$3,000 \$2675.52

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196602

EFFECTIVE DATE

9/25/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 SEP 30 AM 10:42
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: IdeaScale Vendor No. _____

Subject: Ideation partnership

Lead Dept: Innovation

Action Requested: Contract preparation

Contract Number:	CMO-2019-00011639	Contract Term:	9/13/19	to	09/30/20
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Background: The new Office of Innovation works with employees and the public to build tools, resources, experiences, and experiments that accelerate the city's ability to drive systems change in communities. This includes developing creative solutions to address quality of life challenges designed with and for residents.

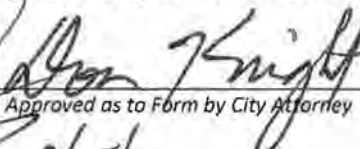
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	MGT	1851		3320		MASC CMO-2019-00011639	\$9,999.00	
						-		
						-		
Financing:							TOTAL:	\$9,999.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director / CHIEF

9/23/19
 Date


 Approved as to Form by City Attorney

9/25/19
 Date


 By City Manager
 9/25/19
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196603

EFFECTIVE DATE

09/23/2019 *AK*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2019 SEP 30 AM 11:47
 RECEIVED
 CITY SECRETAR
 DALLAS, TEXA

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: DSQUORUM dba Data Society Vendor No. **VL20675A**

Subject: Innovation Data Academy

Lead Dept: Office of Innovation

Action Requested: Authorize the Office to partner with vendor to design and initiate employee data trainings.

Contract Number: CMO-2019-00011654 Contract Term: 09/30/2019 to 09/30/2020

Background: As the citywide lead for data analytics, Innovation has established a multi-prong strategy that includes upskilling employees in data-oriented roles to meet the city's goal to embed data driven decision making throughout the organization.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	MGT	1851				MASC CMO-2019-00011654 <i>gk</i>	\$49,500.00	
						-		
						-		
Financing:							TOTAL:	\$49,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director / Chief

9/20/19
 Date

[Signature] 9/27/2019
 Approved as to Form by City Attorney Date

[Signature] 9/23/19
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196604

EFFECTIVE DATE

9-30-2019

1. Place an "X" in the appropriate box for the approval of:

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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
SEP 30 PM 3:50
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	PFM Financial Advisors LLC	Vendor No.	VC16222
Subject:	Professional Financial Advisory Services		
Lead Dept:	City Controller's Office		

Action Requested: Authorize Amendment #1 to the consultant contract for professional financial advisory services with PFM Financial Advisors, LLC in an additional amount not to exceed \$50,000.00 to provide analysis, advice, and recommendations regarding a possible TIF bond issuance in City of Dallas Tax Increment Reinvestment Zone Number 21 (aka University TIF District).

Contract Number:	POM-2016-00001255	Contract Term:	11/1/16	to	10/31/21
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Background: The Office of Economic Development is currently reviewing an incentive application from CADG, developer of a proposed catalyst project in the University TIF District in southern Dallas. The University TIF District was created by petition of CADG in late 2017. CADG also successfully lobbied the state legislature to create a Municipal Management District (MMD) in the area in 2017. The MMD is controlled by the developer, and the developer has proposed to issue MMD bonds to help finance the catalyst project. The developer has requested a TIF incentive from the City to help offset the MMD levies. An underwriting report produced by SB Friedman for the Office of Economic Development recommends that TIF revenue bonds be explored as an alternative to MMD bonds. As such, the Office of Economic Development, with support and guidance from the City Controller's Office, would like to engage PFM to evaluate the feasibility of a possible TIF bond issuance.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	ECO	1163	UVTD	3070	UVTIF0001	CX-ECO-2019-00011135	45,000.00
Financing:						TOTAL:	45,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	16-1722	10/26/16	\$375,000	0	\$425,000	13.33%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shari Kovalski
By Department Director

9/30/19
Date

Robert A. Smith
Approved as to Form by City Attorney

9/30/19
Date

[Signature]
By City Manager

9/30/2019
Date

Contract Required



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196605

EFFECTIVE DATE

8/02/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 11 SEP 30 PM 3:45

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas Vendor No. 268632
 Subject: CoC Gateway Client Relocation Contract- AIDS Services of Dallas
 Lead Dept: MGT- Office of Homeless Solutions

Action Requested: Develop client relocation contract that includes \$50,000.00 in general funds to contribute towards costs related to the relocation
 Contract Number: OHS-2019-00011137 Contract Term: August 1, 2019 to June 30, 2021

Background: The City has transitioned its Continuum of Care Grant- Gateway to Permanent Supportive Housing (Gateway) to PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas (ASD) through a formal procurement process; thus, HUD has assigned the grant agreement to ASD. The project-based program is located at three properties; in which two of the properties are in TAAG areas and have had recurring violent crimes onsite, one that resulted in the death of the property manager. In order to address public safety concerns for the program participants, the Office of Homeless Solutions (OHS) is recommending allocating funding for financial and administrative assistance to relocate tenants residing at the two high crime sites. This assistance will assist the new program grantee with aligning with the minimum thresholds of the Site Selection Evaluation Criteria for Supportive Housing approved by the Human and Social Needs Council Committee.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	MGT	4311		3099		-	\$50,000.00	
Financing:							TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: [Signature]
 Date: 7/31/19
 By City Manager: [Signature]
 Date: 8/2/2019
 Approved as to form by City Attorney: [Signature] 9/30/19
 Date:



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196606

EFFECTIVE DATE

Sep 27, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2019 SEP 30 PM 3:32
CITY SECRETARY
ADMINISTRATIVE

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **ALFREDO VILLANUEVA** Vendor No. VS90328

Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall present workshops and residencies as directed by the Office of Cultural Affairs that shall provide visual and digital arts workshops and residencies that help to create learning experiences for participants, and raise awareness of community's needs, while creating memorable bonding and growing experiences for all participants. The consultant shall provide workshops in painting, drawing, collage, basic sculpture and architecture, as well as with mural projects and mobile artistic media labs, which can be presented to adults and children of all ages. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2019-00011368 (CR-00024754) Contract Term: 10/1/2019 to 9/30/2020

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$10,000**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878		3089	CAP	MASC OCA-2019-00011368	\$10,000.00
						-	
						-	
Financing: General Fund						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps, Sep 27, 2019

By Department Director

Sep 27, 2019

Date

Juan Garcia

By City Manager

MDO

Maria del Rosario Sanchez (Sep 27, 2019)

Approved as to Form by City Attorney

Sep 27, 2019

Date

Sep 27, 2019

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

196607

EFFECTIVE DATE

9/23/19 50

CITY SECRETARY
DALLAS, TEXAS
9/23/19 11:51 AM

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Social Venture Partners Dallas Vendor No. VS0000071849

Subject: bigBANG Summit Partnership

Lead Dept: Office of Equity and Human Rights (Resilience)

Action Requested: Authorize a partnership agreement for the Office of Resilience and Social Venture Partners in an amount not to exceed \$10,000.


Contract Number:	T19-20661	Contract Term:	10/31/2019	to	11/1/2019
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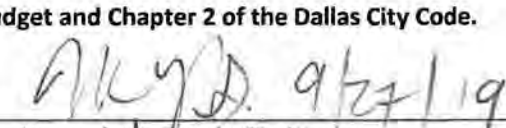
Background: The Office of Resilience has partnered with Social Venture Partners (conference host) to plan the 2019 bigBang! Conference taking place on October 31st - November 1st at Paul Quinn College. The two-day conference will feature six (6) sessions on various topics addressed in the Resilient Dallas strategy and the City's process in implementing each goal. The sessions will be designed to "pitch" programs, projects, and partnership opportunities to community investors, developers, and the social impact business community. As an SVP partner, the City will receive training opportunities on building capacity, access to the SVP network, and invitation to prospect and apply to grants.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	MGT	1119		3099		-	\$10,000	
						-		
						-		
Financing:							TOTAL:	\$10,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 9/23/19
 By Department Director Date

 9/23/19
 Approved as to Form by City Attorney Date

 9/23/2019
 By City Manager Date