

Department of Public Works

MOWmentum Program



The **MOWmentum** Program is a joint effort between our city government and citizens. The purpose of the program is to keep rights-of-way and neighborhoods clean and beautiful. The sponsor can include homeowners' associations, businesses and individuals. The **MOWmentum** Program may be used for elaborate projects such as fully landscaped rights-of-way. **Please note that landscaping improvements on parkways, bike paths and hike trails are not eligible.**

The adoption program requires a submission of a **Letter of Agreement for Volunteer Services**. Complete project plans are required if landscaping is being proposed along with cost projections for landscape improvements. The dimensions of the rights-of-way with all existing objects and an accurate indication of the type of vegetation that will be planted and where they are to be planted **must** be included in the drawings. Vegetation that cannot create visibility obstructions that would prevent pedestrians or motorists from seeing possible hazards. If an irrigation system is planned, installation information **must** be included with the submission and full adoption of the area is required.

The proposal will be reviewed by the MOWmentum Manager, Forestry Manager, Transportation Engineer and Assistant Director. Upon approval of the proposal, a copy of the approved Letter of Agreement will be forwarded to the sponsor for commencement of the project. No work shall begin without an Approved Letter of Agreement and rights-of-way permit.

Should your organization wish to adopt rights-of-way, please complete, and submit the MOWmentum Letter of Agreement, Notary Page and a drawing of the proposed landscaping improvements with cost projections. The Department of Public Works requires potential sponsors to include a detailed drawing with locations and dimensions for each submittal. The drawing shall indicate the layout and type of each planting. The nearest street can be used as a point of reference. Please ensure that the space between each planting is clearly identified for all locations. Sponsors that submit drawings to scale shall ensure that the scale is accurate, visible and legible. **Please note that if the proposal includes the installation of an irrigation system,** the sponsor must contact, the Building Inspection Division of Sustainable Development and Construction, located at 320 E. Jefferson, (214) 948-4480. **If the proposal includes monuments, signs and/or physical structure,** the sponsor must contact, Marie Gordon at Real Estate Division of Sustainable Development and Construction, (214) 948-4119.

The Dallas Reforestation Program encourages the growth of the Urban Forest by supplying trees and guidance to the citizens of Dallas. For more information regarding this program, please contact City Arborist Phil Erwin at (214) 948-4117 or email, philip.erwin@dallascityhall.com.

A permit is required to perform any work within the public rights-of-way. For Rights-of-Way permits access, go to <https://rowmanagement.dallascityhall.com>. For information on how to use this system, please see the Training Manual. For an interactive map of Rights-of-Way permits with an Issued or In Warranty status, go to <http://gis.dallascityhall.com/rowms>. If you have any questions, please send them to pbwrowmanagement@dallascityhall.com.

If you have any questions or need further information, please call MOWmentum Manager Jon Taylor-Brown at (214) 671-0818 or e-mail, MOWmentumProgram@dallas.gov.