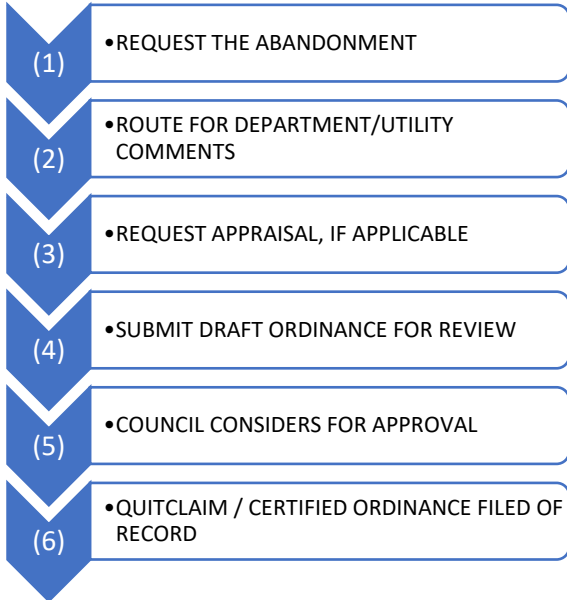


REAL ESTATE ABANDONMENTS



WHO SHOULD USE THIS BROCHURE: A property owner whose property abuts a public right-of-way applying to the City for the purchase or “abandonment” of the right-of-way. Fees charged in accordance with the Dallas City Code.

Typical Steps (Minimum 3 Months):



To Begin Process:

- Submit request Letter from Applicant+
 - Proposed use and intended purpose
 - Number of jobs created by project
 - Start and end date of project
 - Name, address and email of representative, if applicable
- Submit Fees
 - Application Fee
 - Appraisal Fee Deposit (if applicable)
 - Recording Fee Deposit
- Three (3) sets of Survey Field Notes with SPRG Checklist+
- Ownership Deed for Applicant’s Property abutting proposed Abandonment Area
- Dedicatory Instrument (How proposed Abandonment Area was Dedicated to City)
- Letter of Consent from Non-Participating Abutting Owners, if applicable+
- Proposed Design, Conceptual Plan, Site Plan For Anticipated Project
- Additional Documents, as warranted

+Samples Available at Request

Typical Fees:

<u>Fee Type</u>	<u>Amount</u>
Application Fee (Non-refundable)	\$4,595.00
Recording Fee Deposit	\$ 75.00
Appraisal Fee Deposit, <i>if applicable</i>	\$2,500.00
(Payable to <i>City of Dallas</i> by cashier’s check, personal / company check or money order)	
Street, Alley, or Storm Water / Floodway Management Area	Minimum \$7,800.00 or Appraised Value, whichever is greater
Utility Easement(s) (Dedicated at no cost to City)	\$7,800.00 plus \$1,000.00 for each easement in excess of five (5)

Ordinance Publication Fee **\$20.00**
(Payable to *City of Dallas* by wire or cashier’s check)

Prior to Council:

Before an Abandonment can be considered by Council, you must also:

- Execute and provide Form 1295, if applicable
- Execute acceptance letter
- Execute a No Conflict of Interest Statement
- Pay Abandonment fee and any additional recording fees
- Resolve unpaid taxes and code violations
-

Notes: _____

****REROUTE REQUIRED ONE (1) YEAR FROM INITIAL ROUTING, ADDITIONAL FEES MAY BE WARRANTED**