

**LAND USE QUESTIONNAIRE**

The following information assists staff to determine and identify the land use of your establishment with a specifically defined land use in the City of Dallas. This document will be attached to the Certificate of Occupancy (CO) and helps the owner/operator have confidence that the below described statements are allowed or nonconforming in the zoning district at the time of CO and will assist the owner/operator when Code Compliance or another City Department(s) performs site checks.

**IMPORTANT: Any changes to the below described scope must be approved by Building Inspection to determine if the changes are allowed and if a new or updated CO is required.**

1. What are the day-to-day activities and operations of your establishment? Click or tap here to enter text.
2. What are the occasional operations of your establishment and how often do these occur? Click or tap here to enter text.
3. What are the days and hours of operation for the establishment? Click or tap here to enter text.
4. What products are sold and/or services does your establishment provide? Click or tap here to enter text.
5. Are any local, state, or federal licenses or registrations required to operate the establishment? Click or tap here to enter text. If so, answer the following questions.
	1. What licenses or registrations are required? Click or tap here to enter text.
	2. Have you obtained these licenses or registrations? Choose an item.
	3. What is the issuing agency and license or registration number? Click or tap here to enter text.
6. Will the establishment have a drive-up or drive-through window? Choose an item.
7. Will there be outdoor speakers, amplified noise, connections for speakers, projections, televisions, or other devices to play to outdoor areas? Choose an item. If so, describe. Click or tap here to enter text.
8. Are food and beverages prepared, served, or sold on site? Choose an item. If so, answer the following questions.
	1. Are there tables and chairs for customers to consume food and beverages inside or outside? Choose an item.
	2. Please describe. Click or tap here to enter text.
9. Will the establishment have live music or entertainment? Choose an item. If so, answer the following questions.
	1. Where is the live music or entertainment located? Choose an item.
	2. How large, in square feet, are the area(s) for live music or entertainment? Click or tap here to enter text.
	3. Describe the live music or entertainment. Click or tap here to enter text.
10. Is there a fee to enter the establishment at any time? Choose an item.
11. Is there a fee charged to use or rent the establishment or a portion of the establishment at any time? Choose an item.
12. Will dancing occur on site? Choose an item. If so, answer the following questions.
	1. Is a dance hall license, pursuant to [Chapter 14](https://codelibrary.amlegal.com/codes/dallas/latest/dallas_tx/0-0-0-5843) of the Dallas City Code, required? Choose an item.
	2. If a dance hall license is NOT required, what exception in Chapter 14 is applicable? Click or tap here to enter text.
	3. If a dance hall license is required, what class of dance hall license is required? Click or tap here to enter text.
	4. If a dance hall license is required, how many cumulative square feet will be dedicated to dancing? Click or tap here to enter text.
13. Will there be amusement devices? Choose an item. If so, answer the following questions.
	1. Are any of the amusement devices a machine or device operated by electronic transfer of funds or by insertion of a coin, bill, token, card, or similar object, for the purpose of amusement or skill. This term does not include musical devices; billiard tables; machines designed exclusively for children; or devices designed to train persons in athletic skills or golf, tennis, baseball, archery, or other similar sports? Choose an item.
	2. Provide a description of the amusement device(s). Click or tap here to enter text.
	3. Will there be any monetary payouts, including but not limited to cash, store credit or gift cards of monetary value, to individuals or groups as a result for playing these games? Choose an item.
	4. How large, in square feet, are the area(s) for these games? Click or tap here to enter text.
	5. Will the establishment comply with [Chapter 6A](https://codelibrary.amlegal.com/codes/dallas/latest/dallas_tx/0-0-0-2202) of the Dallas City Code? Choose an item.
14. Does the establishment display or offer for sale, in any amount, any "illegal smoking paraphernalia" as that term is defined in [Chapter 31](https://codelibrary.amlegal.com/codes/dallas/latest/dallas_tx/0-0-0-14792) of the Dallas City Code? Choose an item. Does the establishment display or offer for sale, in any amount, any other smoking paraphernalia (rolling papers, tobacco cigarettes, and tobacco cigars are excluded from this question) that is commonly used, or commonly known to be used, for the inhalation of tobacco or illegal substances (e.g. hookahs, bongs, glass pipes, etc.)? Choose an item. If so, answer the following questions.
	1. Please describe. Click or tap here to enter text.
	2. How large, in square feet, are the area(s) for these products? Click or tap here to enter text.
15. Will the establishment provide any products or services for animals? Choose an item. If so, answer the following questions.
	1. Will there be any daytime or overnight boarding of animals on-site? Choose an item. If so, how much area, in square feet, will be dedicating to boarding? Click or tap here to enter text.
	2. Will any medical care be provided for animals on-site? Choose an item.
	3. Will any other services (e.g. grooming or training) be provided for animals on-site? Choose an item. If so, describe these services. Click or tap here to enter text.
	4. Is there an outdoor play area for animals on site? Choose an item.
	5. What other products or services are provided for animals or their owners? Click or tap here to enter text.
16. Will the establishment provide any repair or display of motor vehicles? Choose an item. If so, answer the following questions.
	1. Is the primary function of the establishment for the repair, maintenance, or restoration of motor vehicles, motor vehicle engines, electrical motors, or other similar items? Choose an item. If so, describe. Click or tap here to enter text.
	2. Will the establishment provide auto body repair, painting, or the disassembly, rebuilding, replacement of motor vehicle engines, transmissions, or other major machinery components? Choose an item. If so, describe. Click or tap here to enter text.
	3. Is the primary function of the establishment the servicing or minor mechanical repair of motor vehicles (may or may not include the retail sale of lubricating oils, tires, or parts for use in motor vehicles)? Choose an item. If so, describe. Click or tap here to enter text.
	4. Will the establishment include any display, sales (online or in person), or rental of new or used automobiles, boats, trucks, motorcycles, motor scooters, recreational vehicles, or trailers? Choose an item. If so, describe. Click or tap here to enter text.
	5. Will the establishment include any display, sale, and service of machinery, heavy equipment, or trucks? Choose an item. If so, describe. Click or tap here to enter text.

*The following page contains required signatures and acknowledgements affirming these answers are true and correct.*

BEFORE ME, the undersigned authority, this day personally appeared, Click or tap here to enter text. who, under oath, deposes as follows:

I hereby swear or affirm that the information contained in the preceding pages of this questionnaire is based on my personal knowledge and is true and correct: I am providing this form as part of my application for a Certificate of Occupancy (‘CO') for the establishment located or proposed to be located at Click or tap here to enter text., Dallas, Texas (the `Establishment'). I understand and agree that the Building Official will suspend or revoke the Establishment's CO if the Building Official determines that the CO was issued based on false, incomplete, or incorrect information supplied in the CO Application which includes this affidavit.

Certificate of Occupancy owner/operator’s authorization:

Company name, if applicable: Click or tap here to enter text.

Printed name of authorized signatory: Click or tap here to enter text.

Title: Click or tap here to enter text.

Phone: Click or tap here to enter text.

Email address: Click or tap here to enter text.

Signature

Date:

SUBSCRIBED AND SWORN TO before me on this Click or tap here to enter text. day of Choose an item., Click or tap here to enter text..

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Notary Seal).

NOTARY PUBLIC, STATE OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.