



# Development Services Department

320 E Jefferson Blvd, Dallas TX 75203  
(214) 948-4480

## SIDEWALK WAIVER APPLICATION AND AGREEMENT REQUIRED DOCUMENT CHECKLIST

STREET ADDRESS OF PROPOSED PROJECT			SUITE/BLDG/FLOOR		DATE
APPLICANT	ADDRESS	CITY	STATE	ZIP	PHONE
CURRENT PERMIT NUMBER <input type="checkbox"/> COMMERCIAL <input type="checkbox"/> RESIDENTIAL		ISSUED PERMIT NUMBER (FOR OFFICE USE ONLY)	EMAIL ADDRESS (FOR OFFICAL COMMUNICATION)		
OWNER (INDIVIDUAL CONTACT)	ADDRESS	CITY	STATE	ZIP	PHONE

**NOTE:** Sidewalks are required to be constructed before a new building can be occupied. A waiver does not preclude the City from installing a sidewalk at a later date and assessing the abutting property owner for the cost.

A sidewalk waiver may only be submitted after a building permit application has been submitted, and applicants are urged to submit the waiver application immediately after applying for a building permit to allow time to plan for sidewalk construction if a waiver is denied. There should be no presumption that a sidewalk waiver will be granted. To submit an official request for a sidewalk waiver, an information packet containing all the following is required:

- 1. Optional photographs depicting reasons as listed in item number 3 below.
- 2. A nonrefundable application processing fee of \$208.00.
- 3. Sidewalk waiver applications are reviewed in the context of the [City Code Sec. 51A-8.606](#) as well as the City's Complete Street Policy resolution adopted January 2016 and may also include the following: Select all that apply.
  - The potential pedestrian traffic in the area is so minimal that sidewalks are not warranted.
  - In a single family or duplex zoning district, at least 50 percent of the lots located on the same side of the block as the proposed project have been developed with completed approved structures without sidewalks.
  - A permanent line and grade cannot be set within the public street right-of-way.
  - It is desirable to reserve natural topography or vegetation preexisting the proposed project, and pedestrian traffic can be accommodated internally on the property.
  - Other reason/justification. \_\_\_\_\_

### **ACKNOWLEDGEMENT**

I, \_\_\_\_\_, owner of the property  
Please Print

located at \_\_\_\_\_  
Street Address Legal Description (Block/Lot)

do hereby agree to install sidewalks in accordance with Dallas City Council Resolution No. 68-1038 at the above listed location within thirty (30) days of receipt of notification that the City of Dallas, Texas has denied my request for a waiver of the required sidewalks at the above address.

Further, I understand that should I fail to install sidewalks as required by Resolution No. 68-1038, after notification of denial of my request for a waiver by the City of Dallas, that authorization for occupancy may be withdrawn and utility services terminated until such time as the required sidewalks are installed.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please note that staff cannot accept incomplete applications or illegible construction documents.**

5/14/2024