



# Development Services

320 E. JEFFERSON, DALLAS, TX 75203  
(214) 948-4480

## After Hours Plan Review Request

I, \_\_\_\_\_, am requesting from the Development Services Department of the City of Dallas an overtime plan review for the below-referenced permit. I understand the fee is \$250 per hour and per trade. These fees are in addition to all other permits and applicable City fees. I acknowledge that after-hour reviews will occur when staff is available to work overtime on a first-come, first-served basis. The after-hours plan review can be requested for one or all associated trade reviews (Building, Fire, Electrical, Plumbing, Mechanical, Tree, Green, and Zoning). Fees will be assessed after the reviews are completed and must be paid before the issuance of a permit. I also understand building permits may only be issued after all other applicable permitting processes have been completed.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

PROJECT INFORMATION	
Please complete all the following information. (Please print)	
Permit Number:	Project Name:
Project Address:	City:
State:	Zip:

APPLICANT/AGENT INFORMATION		
Company/Org. Name:	Office Phone:	
Company Address:		
City:	State:	Zip:
Owner/Contractor Name:	Contact Number:	
Email:	Owner/Contractor Signature:	

TRADES (Check all that apply)			
Building	<input type="checkbox"/>	Plumbing	<input type="checkbox"/>
Green	<input type="checkbox"/>	Zoning	<input type="checkbox"/>
Electrical	<input type="checkbox"/>	Mechanical	<input type="checkbox"/>
Fire	<input type="checkbox"/>	Tree	<input type="checkbox"/>

FOR OFFICE USE ONLY	
Received by:	Date:
Signature:	Date:
Distribute to:	Date:

