SUSTAINABLE DEVELOPMENT & CONSTRUCTION
ENGINEERING DIVISION

PARKLET REVIEW FORM

PROPERTY OWNER:

CAFÉ NAME:

CAFÉ ADDRESS:

REVIEWED BY: Select Reviewer   **DATE:** 11/10/2017   **LOG #:**

YES / NO / N/A

☐ ☐ ☐ Parklet must provide a minimum unobstructed sidewalk width of 5 feet or as specified in applicable zoning, whichever is greater.

☐ ☐ ☐ Parklet must comply with visibility triangle requirements.

☐ ☐ ☐ Parklet may not obstruct emergency vehicle access to the building.

☐ ☐ ☐ Parklets must be located on streets with a permanent parking lane.

☐ ☐ ☐ Umbrellas or any other amenity may not extend over vehicular travel ways or parking and must maintain a minimum vertical clearance of 7 feet over pedestrian travel way.

☐ ☐ ☐ Adjacent roadway must have a posted speed limit of 35 MPH or less.

☐ ☐ ☐ Application must include sketches or photographs of proposed location.

☐ ☐ ☐ Application must demonstrate support from adjacent property owners.

☐ ☐ ☐ Parklets must maintain at least five feet of clearance to utility including stormwater drainage, electrical poles, underground utility access, electrical transformer vaults.

☐ ☐ ☐ Parklets must maintain at least 60 feet of clearance from any DART bus stop.

☐ ☐ ☐ Parklets must maintain at least 20 feet from any fire hydrant.

☐ ☐ ☐ Parklets must maintain at least 45 feet from any intersection.

☐ ☐ ☐ Parklets should have a flush transition at the sidewalk and curb to permit easy access and avoid tripping hazards.

☐ ☐ ☐ Parklets must be buffered using a wheel stop at a desired distance of 4 feet from the parklet to ensure visibility to moving traffic and parking cars.

☐ ☐ ☐ Parklets should have vertical elements that make them visible to traffic, such as flexible posts or bollards, without obstructing driver views.

☐ ☐ ☐ Parklets should include an open guardrail no higher than 3 feet.

☐ ☐ ☐ Chain and bollard fencing pose a hazard to visually impaired pedestrians. Fencing must be detectible by cane.

☐ ☐ ☐ Tables, chairs, plantings and other furnishings must be removable.

DECISION: ☐ Approved, no objection   ☐ Approved, subject to conditions (see comments)   ☐ Denied

COMMENTS:

SIGNATURE:_____   DATE:_____