

## FLAMMABLE LIQUID PERMIT APPLICATION CHECKLIST APPLICATION CHECKLIST AND REQUIRED DOCUMENTS

---

- ☐ 1. Site plan review application for aboveground and underground change, and /or installations.
- ☐ 2. For underground installations or removals only: completed excavation application checklist and supplement.
- ☐ 3. Site plan drawn to a standard scale and fully dimensioned that shows the following:
  - ☐ Legal description on site plans (lot, block, and address).
  - ☐ Show all property lines with north arrow. Indicate length, metes, bounds, building lines and easements.
  - ☐ Location of all buildings, canopies and any other structures showing placement on the property and front, side, and rear yard setbacks. Show roof line of all canopies.
  - ☐ Location of fuel dispensing islands and pumps. Location of fuel storage tanks and their capacities.
  - ☐ Location of fuel lines from tanks to pumps.
- ☐ 4. The specifications for equipment installed.

### OTHER REQUIREMENTS OR SPECIAL PROVISIONS

1. A flammable liquid permit is required for both change, installation and removal of flammable and combustible liquid tanks and piping, LPG, CNG, LNG and Hydrogen gas tanks, piping and generator, and underground fuel tanks and all associated piping and pumps.
2. A building permit is required if any structures will be built in conjunction with the tank and piping installation.
3. A demolition permit is required if any building or structures will be removed in conjunction with the removal of tanks and piping.
4. A plumbing permit is required for LPG piping.

**Please note that staff cannot accept incomplete applications or illegible plan review documents**