Development Services Department

320 E Jefferson Blvd, Dallas TX 75203

(214) 948-4480

City of Dallas

City of Dallas Homeowner's Exemption from Registration as a Contractor (1 of 2)

City codes and state laws provide that homeowners may act as their own contractors on their **HOMESTEAD** without having to register as a contractor and/or hold a special license. However, the homeowner acting as their own contractor in consideration for a Homeowner's (building, electrical, plumbing, etc.) permit on their homestead must attest that they are performing the work that is described on the permit application and that will not be assisted by any other person performing any part of the work for remuneration.

As the homeowner they are exempt from the requirements of registering as a contractor for the purposes of obtaining a building permit and/or exempt from the requirements of certain licenses (e. g. electrical, plumbing, mechanical). All other requirements for permits for the work and all other applicable provisions of the Dallas Building Codes and Ordinances shall remain in force. Homeowners are still obligated to comply with all requirements and must ensure that all required inspection approvals must be granted by the City of Dallas Building Inspection Division prior to use or occupancy of any construction affected by permits issued.

Attached on the second page is an affidavit that must be executed by the homeowner in front of a City of Dallas staff witness. Please note that electrical permits are witnessed by the field office electrical inspectors; and are issued from the field offices.

As a point of clarification below are listed certain types of work that are eligible for a homeowner's permit. That eligibility is based on the requirement that the homeowner will not be assisted by any other person performing any part of the work for remuneration.

With a Homeowner's Permit, the homeowner may act as the contractor at his/her homestead for the following types of projects:

- fence construction and repair
- portable accessory building construction and repair
- patio cover construction and repair
- interior remodeling of an existing home
- plumbing work
- irrigation work
- mechanical work
- roofing
- electrical repairs after passing an approved City of Dallas oral or written exam

The Homeowner's Permit does _not_ allow a homeowner to:

- build a swimming pool
- build a permanent detached accessory building
- add on to an existing home
- build a new home
- construct a drive approach or sidewalk in the right-of-way   (1 of 2)

City of Dallas Homeowner's Exemption from Registration as a Contractor (2 of 2)

THE STATE OF TEXAS §
COUNTY OF DALLAS §

For matters concerning _____ *(address),* I attest that I am the homeowner of the property and I reside therein, and the property is my homestead. In consideration for a Homeowner's permit, I do affirm and attest to the following:

1. That the work described on the permit application will be performed by me and that I will not be assisted by any other person performing any part of the work for remuneration.
2. That I will comply with all requirements of the Dallas Construction Codes and Ordinances and must ensure that all required inspection approvals are granted by the City of Dallas Building Inspection Division prior to any use or occupancy of any construction affected by permits issued.
3. If there is default on item #1 or #2 then I will agree to hire a contractor of proper classification/ license to secure the necessary permits to complete the project.

Type of permit: ☐ Building ☐ Electrical ☐ Plumbing ☐ Mechanical ☐ Other _____

Homeowner's printed name: _____

Homeowner's signature: _____

Date: _____

Staff Witness: _____

(NOTE: For electrical permits, the witness will be the district electrical inspector. Permit must be issued at the field office.)

Permit Number: _____

Except for electrical homeowner permits, signatures not witnessed by staff must be notarized below.

State of Texas
County of Dallas

Before me, _____, on this day personally appeared

_____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this _____ day of _____ 20____

Notary Public's Signature _____

(2 of 2)