



# Development Services Department

320 E Jefferson Blvd, Dallas TX 75203

(214) 948-4480

## MECHANICAL APPLICATION CHECKLIST FOR MECHANICAL PERMIT- WITHOUT LICENSE

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### REQUIRMENTS OR SPECIAL PROVISIONS

(1) Article 8861 of the Vernon's Civil Statutes, referred to as the "Air Conditioning and Refrigeration Contractor License Law", expressly permits work without a license when performed by a residential property owner in a building owned and occupied by him/her homestead. The homestead exemption must be granted and recorded by the Appraisal District

(2) To ensure compliance with State Laws, all other applications for a mechanical permit without a mechanical license must first be reviewed by the Chief Mechanical code administrator

☐ 1. Completed application form

SUBSCRIBED AND SWORN BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D. \_\_\_\_\_

\_\_\_\_\_ MY COMMISSION EXPIRES \_\_\_\_\_

NOTARY PUBLIC IN AND FOR \_\_\_\_\_ COUNTY, STATE OF \_\_\_\_\_

3/28/2025