



# Planning & Development Department

320 E Jefferson Blvd, Dallas TX 75203

(214) 948-4480

## NEW PAVING AND GRADING PERMITS CHECKLIST AND REQUIRED DOCUMENTS

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### **YOU MUST OBTAIN A PERMIT PRIOR TO ANY PAVING OR GRADING WORK**

For any application to pave or grade on a property in the City of Dallas, you must provide the following:

1. An application for grading and/or paving permit, accompanied by a permit fee.  
Minimum permit fee: \$60.00
2. If the project is on one or more acres of land you must submit a copy of the Storm Water Pollution Prevention Plan/SWPPP to Public Works & Transportation/Storm Water Management.
3. A site plan showing proposed topography, paving, landscaping, and structures on the property, accompanied by a site plan review fee.
  - a. Site plan review fee \$0.025 for each square foot of building or area to be paved and graded, or \$313.00, whichever is greater.
4. A tree survey or tree protection plan, when determined by the building official to be necessary to comply with Article X of the Dallas Development Code, as amended, and a drainage plan if the property on which the paving or grading is to be performed is one acre or larger, accompanied by a copy of the Storm Water pollution Prevention Plan (SWPPP).

The issuance of a grading and/or paving permit does **NOT** constitute a tree removal permit.

- You **must** submit to the arborist's office, an application for a tree removal permit.
- Prior to any grading activity or tree removal, you **must** obtain a tree removal permit. From the Chief Arborist

**Exemptions:** Lots less than two (2) acres that contain a single-family or duplex use as defined in the Dallas Development Code, as amended, are exempt