



Planning & Development Department

320 E Jefferson Blvd, Dallas TX 75203
(214) 948-4480

SPECIAL INSPECTION REQUIREMENTS

Special Inspection, as utilized in the code, is a construction quality control measure, which determines that certain critical structural, fire, and life safety design features are properly incorporated in the building or structure and verifies that material and workmanship comply with the approved construction documents. Section 305 of Chapter 52 of The Dallas City Code provides for special inspections for these critical elements during construction. This is achieved through inspections by persons qualified and skilled in the type of work to be inspected.

A **Special Inspection Checklist** must be completed and submitted to Building Inspection prior to the issuance of a building permit, for all projects that include one or more of the following items.

THE BUILDING OWNER IS RESPONSIBLE FOR HIRING SPECIAL INSPECTORS

A **Certificate of Occupancy** will not be issued until all final reports of the special inspector(s) have been received by the building inspector.

Project Address _____

The items checked below will be included in the scope of this project. Pursuant to Section 305 of Chapter 52 of the Dallas City Code, "Administrative Procedures for the Construction Codes", the items checked must be inspected by a Special Inspector. The owner of the project must hire a Special Inspector. This checklist must be completed and signed by the owner or the owner's authorized agent and returned to Building Inspection before a building permit will be issued.

Types of Work Requiring Special Inspections (check all that apply):

- | | |
|--------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| <input type="checkbox"/> Concrete | <input type="checkbox"/> High-strength Bolts installed in concrete |
| <input type="checkbox"/> Reinforcing steel and/or prestressing tendons | <input type="checkbox"/> Welding |
| <input type="checkbox"/> Spray-applied fireproofing | <input type="checkbox"/> Excavation and filling |
| <input type="checkbox"/> Pilings, drilled piers, caissons, footings, and other foundations | |
| <input type="checkbox"/> Structural masonry | <input type="checkbox"/> Reinforced gypsum concrete |
| <input type="checkbox"/> Insulating concrete fill | <input type="checkbox"/> Shotcrete |
| <input type="checkbox"/> Smoke Control system | <input type="checkbox"/> Fire-stopping |
| <input type="checkbox"/> EIFS | <input type="checkbox"/> Energy Code |
| <input type="checkbox"/> Storm Shelters | |
| <input type="checkbox"/> Other special cases as described by building officials | |

Staff cannot accept incomplete or illegible documents

3/31/2025