

## WHERE DO I GO TO OBTAIN A PERMIT?

A **master permit** for installing a lawn sprinkler system may be obtained at any of the Building Inspection locations listed on the next page of this pamphlet.

Addition of a valid contractor to an existing **master permit** may be accomplished by mail or FAX, or by phoning any district office listed in this pamphlet.

## HOW CAN I CONTACT BUILDING INSPECTION?

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For general information, please visit us at [http://www.dallascityhall.com/building\\_inspection](http://www.dallascityhall.com/building_inspection). There you will find the permit application form, permit application checklists and fee schedule. If you still have a question, call 214-948-4480 and leave a message on our Interactive Voice Response System.

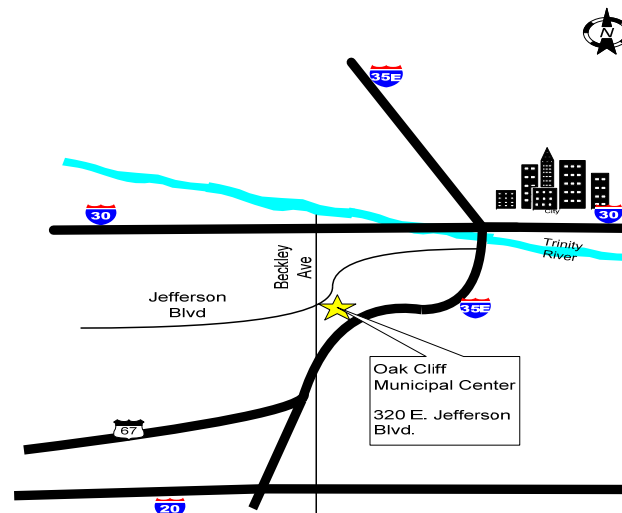
To make an inspection request or for a status of an inspection, please call 214-670-5313.

**Sustainable Development and  
Construction Department**

**Building Inspection Division**

**320 E. Jefferson Boulevard  
Dallas, Texas 75203**

**214-948-4480**



# HOW TO GET A LAWN SPRINKLER PERMIT



Sustainable Development and  
Construction  
**Building Inspection Division**

## **WHEN IS A PERMIT REQUIRED TO INSTALL A LAWN SPRINKLER SYSTEM?**

A **master (trade) permit** must be obtained before installing any lawn irrigation system, which is permanently connected to the city's water supply.

A permit is not required when making **repairs** to the piping of an existing lawn irrigation system, unless the back-flow prevention device is being replaced.

## **WHAT IS A MASTER PERMIT?**

Building Inspection issues a "master permit" which represent the authorization for all types of work on a construction project. Installation of a lawn sprinkler may be a part of a project or it may be the only type of work to be done. In either case, a master permits is required.

## **WHAT ARE THE PROCEDURES FOR OBTAINING A MASTER PERMIT?**

The following are required for a master permit:

- Completed permit application form.
- Two sets of plans drawn to a standard scale. All drawing documents submitted for review must have a minimum text size of 3/32" and a minimum drawing sheet size of 11" x 17" and a maximum of 36" x 48", "E" size.
- Irrigation plan review checklist available at the Building Inspection website.

Only a contractor licensed by the State of Texas as a lawn irrigation contractor and registered with the City of Dallas are allowed to perform the work.

## **HOW LONG DOES IT TAKE TO OBTAIN A PERMIT?**

Normally, a permit to install a lawn sprinkler system is issued within 1 to 3 working days.

## **HOW MUCH DOES IT COST TO OBTAIN A PERMIT?**

Total permit fees is the base permit fee, plus a plan review fee of \$120 and a \$15 backflow prevention filing fee. For the base permit fee, apply Table B of the fee schedule to the project valuation.