

# 1) Enter Username and Password

The screenshot shows a Windows Internet Explorer browser window displaying the website for the Department of Development Services of the City of Dallas. The browser's address bar shows the URL <https://developdallas.dallascityhall.com/>. The website header features the Dallas logo with the tagline "Serving you!" and a "Español" link. A navigation menu includes links for Home, News, Services, Community, Business, Government, Visitors, Info, Dallas Kids, and Search. The main content area is titled "Department of Development Services" and features a "Searches..." sidebar with options like "Projects by Project #", "COs by Date", "Addresses", and "Projects by Date". The central focus is the "Dallas Online Applications & Inspections" section, which includes a login form with fields for "Username" and "Password", and buttons for "Sign In" and "Sign Up". A note indicates the service is available from 4 AM to midnight and advises users to choose an option from the left menu. The footer contains copyright information for 2001-2006 and links for Accessibility, Credits, Contact Us, and Privacy Policy.

Department of Development Services - Windows Internet Explorer provided by City of Dallas

https://developdallas.dallascityhall.com/ Live Search

File Edit View Favorites Tools Help

Department of Development Services

Home News Services Community Business Government Visitors Info **Dallas Kids** Search

Department of Development Services

Searches...

- Projects by Project #
- COs by Date
- Addresses
- Projects by Date

Contractor Sign-In...

Username

Password

or

**Dallas Online**  
**Applications & Inspections**

Available from 4 AM to midnight\*  
<<< Please choose an option from the left menu

\*Regular maintenance hours - midnight to 4 AM

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Done Internet 100%

## 2) Enter Project #

The screenshot shows a web browser window titled "Dallas Contractor Utility - Search for a Project by Project# - Windows Internet Explorer provided by City of Dallas". The address bar contains the URL: <https://developdallas.dallascityhall.com/contractor.asp?PossePresentation=ByProjectNumber>. The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The page header features the Dallas logo with the tagline "Serving you!" and a "Español" link. A navigation menu includes Home, News, Services, Community, Business, Government, Visitors, Info, Dallas Kids, and Search. The main heading is "Search for a Project by Project#" with a "- 0" indicator. Below this, a prompt asks the user to "Please enter a project number, such as a Permit # or Case #." The "Project #:" label is followed by a text input field containing "1202031019" and the instruction "(Must match exactly)". A "Please note:" section lists project types: Trade Permit (e.g. Building, Demolition,...), Sidewalk Waiver, Certificate of Occupancy, Subdivision Preliminary or Final Plat, Zoning Change, and Certificate of Appropriateness. At the bottom of the form area are "Search!" and "Main Menu" buttons. The footer contains copyright information: "© 2001-2006 City of Dallas, Texas." and links for Accessibility, Credits, Contact Us, and Privacy Policy. The browser's status bar at the bottom shows "Done", "Internet", and "100%" zoom.

Dallas Contractor Utility - Search for a Project by Project# - Windows Internet Explorer provided by City of Dallas

https://developdallas.dallascityhall.com/contractor.asp?PossePresentation=ByProjectNumber

File Edit View Favorites Tools Help

Dallas Contractor Utility - Search for a Project by Proj...

**Dallas**  
Serving you!

Español

Home News Services Community Business Government Visitors Info **Dallas Kids** Search

**Search for a Project by Project#** - 0

Please enter a project number, such as a Permit # or Case #.

**Project #:**  (Must match exactly)

Please note: You may search for any of these possible project types:

|                                              |                                       |
|----------------------------------------------|---------------------------------------|
| Trade Permit (e.g. Building, Demolition,...) | Subdivision Preliminary or Final Plat |
| Sidewalk Waiver                              | Zoning Change                         |
| Certificate of Occupancy                     | Certificate of Appropriateness        |

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Done Internet 100%

### 3) Click on Documents

The screenshot shows a Windows Internet Explorer browser window displaying the Dallas Contractor Utility website. The address bar shows the URL: <https://developdallas.dallascityhall.com/contractor.asp?PossePresentation=COPublic&PosseObjectId=64041292>. The page title is "Dallas Contractor Utility - Certificate of Occupancy - 1202031019".

The website header includes the Dallas logo with the tagline "Serving you!" and a navigation menu with links: Home, News, Services, Community, Business, Government, Visitors, Info, Dallas Kids, and Search.

The main content area is titled "Certificate of Occupancy - 1202031019". Below the title are four tabs: Details, Holds, Documents, and Zoning Info. The "Documents" tab is currently selected.

**Property**

Street Address: [REDACTED]  
View 12400 COIT RD Ste:600

Status: CO Issued  
Application Date: Feb 03, 2012  
Issue Date: Feb 3, 2012  
Completed Date: Feb 06, 2012

Applicant: JUDD JONES

Owner Category: PRIVATE  
Land Use Description: OFFICE BUILDING  
Temporary Address:

**Project**

Doing business as: ACT

Certificate Type: CO  
Health Permit Number:  
Use of Property: 6300

Occupancy: B  
Selling Alcohol:   
Dwelling Units:

The browser status bar at the bottom shows "Done", "Internet", and "100%" zoom level.

## 4) Click View next to Certificate of Occupancy

The screenshot shows a Windows Internet Explorer browser window displaying the Dallas Contractor Utility website. The address bar shows the URL: <https://developdallas.dallascityhall.com/contractor.asp?PossePresentation=COPublic&PosseObjectId=64041292>. The page title is "Dallas Contractor Utility - Certificate of Occupancy - 1202031019".

The website header features the Dallas logo with the tagline "Serving you!" and a "Español" link. A navigation menu includes links for Home, News, Services, Community, Business, Government, Visitors, Info, Dallas Kids, and Search.

The main content area displays "Certificate of Occupancy - 1202031019" with a "- ()" status indicator. Below this, there are four tabs: Details, Holds, Documents, and Zoning Info. The "Details" tab is active, showing a table with the following information:

| Description              | Created     |
|--------------------------|-------------|
| Certificate Of Occupancy | Feb 6, 2012 |

Below the table, there is a "View" button next to the entry. At the bottom of the page, there are "Save Changes" and "Main Menu" buttons. The footer contains copyright information: "© 2001-2006 City of Dallas, Texas." and links for Accessibility, Credits, Contact Us, and Privacy Policy.

The browser's status bar at the bottom shows "Done" and "Internet" with a 100% zoom level.

## 5) Print

https://developdallas.dallascityhall.com/download.asp?PosseObjectId=64066954 - Windows Internet Explorer provided by City of Da

https://developdallas.dallascityhall.com/download.asp?PosseObjectId=64066954

File Edit Go To Favorites Help

https://developdallas.dallascityhall.com/download.as...

Page Tools

# Certificate of Occupancy

City of Dallas

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**Address:** 12400 COIT RD Ste:600 75251

**Issued Date:** 02/06/2012

**Owner:** ACT  
12400 COIT RD #600 DALLAS TX 75251

**DBA:** ACT

**Land Use:** (6300) OFFICE BUILDING

**C.O.#:** 1202031019

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|                |                |              |                  |                  |
|----------------|----------------|--------------|------------------|------------------|
| Lot: 8         | Block: A/7752  | Zoning: MU-3 | PDD:             | SUP:             |
| Historic Dist: | Consrv Dist:   | Pro Park:    | Reg Park:        | Park Agmt: N     |
| Dwg Units:     | Stories:       | Occ Code: B  | Lot Area: 115695 | Total Area: 2310 |
| Type Const: IA | Sprinkler: All | Occ Load:    | Alcohol: N       | Dance Floor:N    |

Remarks: CO#0805091004

Lloyd Denman, Building Official

This certificate shall be displayed on the above premise at all times.  
Development Services Department | Building Inspection Division | 214-945-4420 | www.dallascityhall.com

Done

Unknown Zone