

# FLAMMABLE LIQUID PERMIT APPLICATION CHECKLIST



City of Dallas

## APPLICATION CHECKLIST AND REQUIRED DOCUMENTS

By checking each requirement, you are stating that you have supplied correct and complete information. In the event that the required information is not contained in the submitted documents, you will be notified of the deficiency. Failure to supply the additional requested information within five (5) working days after notification may result in your application being delayed and eventually discarded. A new application, the original application, complete plans and a new checklist will be required for re-submittal for plan review. This re-submittal will be treated as a new application and will be processed in the order of receipt.

- 1. Completed "Building Inspection Application".
- 2. Site plan review application for above-ground installations, in addition to item no. 1 above.
- 3. For underground installations or removals only: completed excavation application checklist and supplement.
- 4. Submit three (3) sets of a site plan drawn to a standard scale and fully dimensioned that shows the following:  
Note: all drawing documents submitted for review must have a minimum text size of 3/32" and a minimum drawing sheet size of 11" x 17" and a maximum of 36" x 48", "E" size:
  - Legal description on site plans (lot, block and address).
  - Show all property lines with north arrow. Indicate length, metes, bounds, building lines and easements.
  - Location of all buildings, canopies and any other structures showing placement on the property and front, side and rear yard setbacks. Show roof line of all canopies.
  - Location of fuel dispensing islands and pumps.
  - Location of fuel storage tanks and their capacities.
  - Location of fuel lines from tanks to pumps.
- 5. One (1) copy of the specifications for equipment installed.

## OTHER REQUIREMENTS OR SPECIAL PROVISIONS

- 1. A flammable liquid permit is required for both installation and removal of flammable and combustible liquid tanks and piping; LPG tank, piping and generator, and underground fuel tanks and all associated piping and pumps.
- 2. A building permit is required if any structures will be built in conjunction with the tank and piping installation.
- 3. A demolition permit is required if any building or structures will be removed in conjunction with the removal of tanks and piping.
- 4. A plumbing permit is required for LPG piping.

I, \_\_\_\_\_ have read the above information and acknowledge that all required documents have been provided.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Please note that staff cannot accept incomplete applications or illegible plan review documents.**