



# Planning & Development Department

320 E Jefferson Blvd, Dallas TX 75203

(214) 948-4480

## FENCE PERMIT/POOL BARRIER PERMITS COMMERCIAL AND RESIDENTIAL APPLICATION CHECKLIST AND MINIMUM REQUIRED DOCUMENTS

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**NOTE:** A *Fence Permit* is required to erect a fence that is over four feet high in a front yard, or over six feet high elsewhere. A *Fence Permit* is required to erect a *Swimming Pool Barrier* fence. Fences over 9 feet in height must have Dallas Board of Adjustment approval for location in a setback, require a building permit and must be sealed by licensed professional engineer-

- ☐ 1. Site plan drawn to a standard scale providing symbols showing the location of the fence or wall, gates, easements, fire lanes, driveways, sidewalks, alleys, curbs, and visibility triangles (if applicable). Written permission from the applicable utilities is required to locate a fence in an easement.  
**All** drawing documents submitted for review **must** be legible

- ☐ 2. Plat map required<sup>o</sup>

<sup>o</sup> Plat map may be obtained at: The City of Dallas Survey and Records Library

Main Number: 214-948-4150

Records Library- Vault, Located at: Oak Cliff Municipal Center

320 E. Jefferson Blvd., Room 314, Dallas TX 75203

- ☐ 3. You may be asked to provide a detailed drawing of typical elevation(s) of the fence panel to clarify certain items. Indicate the fence height(s), grade level, fence panel materials and openness of the fence

- ☐ 4. The following fence materials are prohibited:

Sheet metal, Corrugated metal, Fiberglass panels, Plywood.

Plastic materials other than preformed fence pickets and fence panels with a minimum thickness of seven-eighths of an inch (7/8").

Barbed wire and razor ribbon (concertina wire) in residential districts other than an A(A) Agricultural district.

Barbed wire and razor ribbon (concertina wire) in nonresidential districts unless the barbed wire or razor ribbon (concertina wire) is six feet or more above grade and does not project beyond the property line.

**NOTE** all fences must provide firefighting access to the side and rear yards.

**NOTE** the maximum height of any fence is 9 feet.

- ☐ 5. Additional Information:

Proposed fences in Conservation Districts (CD) will require a CD Work Permit.

Proposed fences in Planned Developments and Historic Districts may have other unique regulations.

Proposed fences in designated flood plain areas must be reviewed by *Engineering - Flood Plain*.

**All** drawing documents submitted for review **must** be legible.

**Staff cannot accept incomplete or illegible documents**