

NEW CONSTRUCTION FORM – TO BE FILLED OUT BY APPLICANT

This form must be completed by the applicant and submitted with any Certificate of Appropriateness application for new construction. Incomplete applications will not be docketed for consideration by the Landmark Commission. Please refer to the preservation criteria in the historic district ordinance or contact a City Preservation Planner for further information.

Y / N Will the proposed new construction require demolition of any structure(s) on the site?
If yes, you must submit a Certificate of Demolition form with your application.

Y / N Have you completed a preliminary review of the drawings with Building Inspection?
NOTE: This step is required for construction of a main structure and strongly recommended for accessory structures. Preliminary review does not guarantee final approval of a permit.

Preliminary review: DATE ____/____/____ NAME OF PLANS EXAMINER: _____

LOT COVERAGE

Existing lot coverage ____% (lot coverage includes all structures with a permanent roof, including porches and patios)

Proposed lot coverage ____%

SETBACKS AND BUILDING HEIGHT

Proposed main structure (skip if no new main structure is proposed):

Front yard setback ____ft

Average front yard setback on blockface ____ft

Side yard setbacks LEFT SIDE ____ft RIGHT SIDE ____ft

Rear yard setback ____ft OR distance to accessory structure ____ft

Roof height ____ft Average roof height on blockface ____ft

Proposed accessory structure (skip if no new accessory structure is proposed):

Distance from main structure ____ft

Side yard setbacks LEFT SIDE ____ft RIGHT SIDE ____ft

Rear yard setback ____ft

Roof height of proposed accessory ____ft Main structure roof height ____ft