WATER & WASTEWATER ‘P-CONTRACT’ CHECKLIST

All documents must be submitted on City of Dallas Development Services forms

1. **Early Start Construction Request** (Form 11.13)

2. **Private Development Contract** (Form 11.14)

3. **Bid Proposal** listing bid items, quantity, unit prices & subtotal for water & for wastewater. Must include Trench Safety and Erosion Control (Form 11.28)

4. **Performance Bond** by the party signing the contract as the contractor of record. Must include Power of Attorney. (Form 11.15)

5. **Payment Bond** by the party signing the contract as the contractor of record. Must include Power of Attorney. (Form 11.17)

6. **Development Bond** (Form 11.16) by the party signing the contract as the Owner/Developer. Must include Power of Attorney. ALTERNATIVES include **Unconditional Letter of Credit** (Form 11.21); or **cash deposit**; or **Waiver Letter** (Form 11.11) if signed by the contractor.

7. **Certificate of Insurance** (Form 11.23) must meet the minimum insurance requirements per Section 103.4 of The City of Dallas 2011 Addendum to the Public Works Construction Standards – North Central Texas Council of Governments. List City of Dallas as certificate holder and additional insured. Provide the project name.

8. **Affidavit of Indemnification for Trench Safety (OSHA Certification)** signed by contractor of record (Form 11.24)

9. Storm Water Pollution Prevention Plan (SWPPP) if disturbing more than one acre.

10. Engineered Trench Safety Design Plan if the excavation is over 20 feet deep. Sealed by a Registered Civil Engineer.

Development Services
320 E Jefferson Blvd, Room 200 – Dallas, Texas 75203 – 214-948-4607
A City Utility Providing Regional Water and Wastewater Services Vital to Public Health and Safety

11.09 P-Contract W-WW Checklist

Page 1 of 1
Revised 10-21-2021
CITY OF DALLAS

EARLY START CONSTRUCTION REQUEST

Michael Fay
City of Dallas Development Services
320 E Jefferson Blvd, Room 200
Dallas, Texas 75203

Project Name: ___________________________ Plat Number: ________________

Contract Number: ___________________________

We hereby request permission to begin construction of water and wastewater mains in the subject property prior to the recording of the plat; and by so doing, we assume all responsibility for all construction. We understand that the subject project will not be accepted by the City and paving releases will not be issued until the recorded plat is received by Development Services.

Therefore, we understand the City of Dallas has the right to withhold building permits for any buildings or houses in the subject property, until said plat has been filed for record, and applicable right-of-way and easements required for water and wastewater mains have been granted and acquired.

Furthermore, we understand the City of Dallas has the right to withhold certificates of occupancy of any buildings constructed within the subject plat, until water and wastewater mains constructed (both on-site and off-site) have been completed, and the subject property is adequately served by water and wastewater mains.

Date: ___________________________ Date: ___________________________
Owner: ___________________________ Contractor: ___________________________
Address: ___________________________ Address: ___________________________

Phone #: ___________________________ Phone #: ___________________________
By: ___________________________ Title: ___________________________

Development Services
320 E Jefferson Blvd, Room 200 – Dallas, Texas 75203 – 214-948-4607
A City Utility Providing Regional Water and Wastewater Services Vital to Public Health and Safety

11.13 Early Start Construction Request Page 1 of 1 Revised 10-21-2021
STATE OF TEXAS  
COUNTY OF DALLAS  

Contract No. ________________

PRIVATE DEVELOPMENT CONTRACT

THIS AGREEMENT is entered into pursuant to the provisions of Section 49-60(f) of the Dallas City Code between ____________________________
(hereinafter called "Owner") and ____________________________
(hereinafter called "Contractor"), for the purpose of constructing water/wastewater utility
facilities in order to serve a real estate subdivision in the City and County of Dallas, Texas.
The terms of this Agreement are as follows:

I.

Contractor agrees to furnish all labor, materials and equipment necessary to construct and
install ____________________________ to serve
________________________, Sheet No. ________________ (hereinafter called "the Work"). The
location or locations of such construction and installation are described as follows: Project
is located in PD ______________________, near __ along ____________ Street, Mapsco ___

II.

The Work under this Agreement shall commence not later than _____ days from the date
of execution of this Agreement, and shall be completed within ____ days thereafter.

III.

The Work shall be done fully in accordance with the layouts, plans and specifications
approved by the City of Dallas for the ____________________________ facilities in
the ____________________________ subdivision. Contractor also agrees, by
execution of this Agreement, to abide by the Pavement Cut and Repair Standards Manual,
Lists, Section 49-61(A), and the Standard Specifications for Public Works Construction -
North Central Texas, Fourth Edition, 2004 as amended by the City of Dallas NCTCOG
Addendum. The above-referenced documents are incorporated by reference and made a
part of this Agreement for all purposes, and have been approved by Dallas Water Utilities
for all purposes. The terms of this Agreement control in the event the Agreement conflicts
with any of the other contract specifications.

Owner and Contractor each have the above-referenced documents in their personal
possession. The City of Dallas will perform construction inspection during the course of construction in accordance with Section 49-61(c) of the Dallas City Code; Contractor understands that the City of Dallas has the right under the Dallas City Code to direct that the Work be performed in accordance with the contract specifications.

IV.

Owner promises not to reduce the length, size, or functionality of any installation without the prior written consent of the City of Dallas.

V.

Contractor agrees to furnish Performance and Payment Bonds for the benefit of the Owner and the City of Dallas. The bonds shall be with a corporate surety or sureties authorized to do business in the State of Texas, and otherwise acceptable to the Owner and the City of Dallas. The bonds shall designate a resident agent in Dallas County, Texas for delivery of notice and service of process. The performance bond shall guarantee the completion of the Work in accordance with the terms of this Agreement and, upon acceptance by the City of Dallas, guarantee to repair and/or replace all defects due to faulty materials and/or workmanship that appear within a period of one year from the date of final acceptance of the Work by the City of Dallas. The payment bond shall guarantee the prompt payment of all subcontractors, suppliers, laborers and material men who are used by the Contractor in the performance of the Work under this Agreement.

VI.

Owner agrees, in consideration of the Work performed by Contractor, to pay a sum not-to-exceed ___________________________ DOLLARS ($______________), to be paid as follows:

Upon completion of the Work, Owner will furnish an affidavit to the City of Dallas, in accordance with Section 49-61 of the Dallas City Code, that he has made final payment to the Contractor. Contractor understands and agrees that nothing in this Agreement shall be construed to render the City of Dallas liable for any payments owed by the Owner to the Contractor, or by the Contractor to any subcontractor, supplier, laborer or material men in the course of the Work done under this Agreement. The City of Dallas is not a party to this Agreement, and nothing contained herein shall make it a party. The Owner and the Contractor mutually agree to defend and indemnify the City of Dallas and hold the City of Dallas harmless from any claims, lawsuits or judgments arising from: (1) a failure of the Owner to pay the Contractor in accordance with the terms of this Agreement; (2) failure of the Contractor to pay any subcontractors, suppliers, laborers or material men; (3) any personal injury (including death) or property damage suffered by Owner, Contractor or
third parties that arises from or occurs in the course of performance by the parties to this Agreement; and (4) any liens that are placed upon the facilities as a result of the Work under this Agreement.

VII.

Pursuant to Section 49-61 of the Dallas City Code, upon final acceptance of the Work by the City of Dallas, the Owner will turn over to the City, and the City will accept, the facilities as the property of the City of Dallas, free and clear of any liens and encumbrances.

VIII.

This Agreement is performable in Dallas County, Texas, and exclusive venue for any legal action brought under this Agreement shall be located in Dallas County, Texas.

IX.

This Agreement is binding upon the Owner and the Contractor, and their respective successors, assigns, heirs and representatives for the faithful and full performance of the terms and provisions of this Agreement.
EXECUTED this the _____ day of ________________, 20__. 

ATTESTED BY: 

__________________________

BY: ______________________

PRINTED NAME: ______________
TITLE: ______________
ADDRESS: ______________

ATTESTED BY: 

__________________________

BY: ______________________

PRINTED NAME: ______________
TITLE: ______________
ADDRESS: ______________
(EXHIBIT "A")

PERFORMANCE BOND

STATE OF TEXAS

COUNTY OF DALLAS

KNOW ALL MEN BY THESE PRESENTS: That ____________________________ hereinafter called Principal, and ____________________________, a corporation organized and existing under the laws of the State of ____________________________, and fully authorized to transact business in the State of Texas, as Surety, are held and firmly bound unto the City of Dallas, a municipal corporation organized and existing under the laws of the State of Texas, hereinafter called "City", and ____________________________, hereinafter called "Owner", in the penal sum of ____________________________ DOLLARS ($ ____________________) plus .10 per cent of the stated penal sum as an additional sum of money representing additional court expenses, attorney's fees, and liquidated damages arising out of or connected with the below identified Contract in lawful money of the United States, to be paid in Dallas County, Texas, for the payment of which sum well and truly to be made, we hereby bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents. This Bond shall automatically be increased by the amount of any Change Order or Supplemental Agreement which increases the Contract price, but in no event shall a Change Order or Supplemental Agreement which reduces the Contract price decrease the penal sum of this Bond.

THE OBLIGATION TO PAY SAME is conditioned as follows:
WHEREAS, the Principal entered into a certain Contract, identified by plans File Number _____ with the Owner, dated the _____ day of _________, A.D. 20____, and a copy of which is hereto attached and made a part hereof, for the construction of ____________________________ to serve the ____________________________ Addition.

NOW, THEREFORE, if the Principal shall well, truly and faithfully perform and fulfill all of the undertakings, covenants, terms, conditions and agreements of said Contract in accordance with the plans, specifications and Contract Documents during the original term thereof and any extensions thereof which may be granted by the Owner, with or without notice to the Surety, and during the life of any guaranty or warranty required under this Contract, and shall also well and truly perform and fulfill all the undertakings, covenants, terms, conditions and agreements of any and all duly authorized modifications of said Contract that may hereafter be made, notice of which modifications to the Surety being hereby waived; and, if the Principal shall repair and/or replace all defects due to faulty materials and workmanship that appear within a period of one (1) year from the date of final completion and final acceptance of the work by the City; and, if the Principal shall fully indemnify and save harmless the owner (or the City in the case
of the one-year warranty period) from all costs and damages which Owner (or the City in the
case of the one-year warranty period) may suffer by reason of failure to so perform herein
and shall fully reimburse and repay Owner all outlay and expense which the Owner (or the
City in the case of the one-year warranty period) may incur in making good any default or
deficiency, then this obligation shall be void; otherwise, it shall remain in full force and effect.

PROVIDED FURTHER, that if any legal action be filed upon this Bond, exclusive
venue shall lie in Dallas County, State of Texas.

AND PROVIDED FURTHER, that the said Surety, for value received, hereby stipulates
and agrees that no change, extension of time, alteration or addition to the terms of the
Contract or to the Work to be performed thereunder, or the Specifications accompanying the
same shall in anywise affect its obligation on this Bond, and it does hereby waive notice of
any such change, extension of time, alteration or addition to the terms of the Contract or to
the Work or to the Specifications.

The undersigned and designated agent is hereby designated by the Surety herein as
the Resident Agent in Dallas County to whom any requisite notices may be delivered and on
whom service of process may be had in matters arising out of such suretyship, as provided by

IN WITNESS WHEREOF, this instrument is executed in _____ copies, each one of
which shall be deemed an original, this the ___ day of _________________, 20__.

ATTEST: _______________________________

SECRETARY

ATTEST: _______________________________

SURETY

______________________________

BY: ________________________________

ATTORNEY-IN-FACT

The Resident Agent of the Surety in Dallas County, Texas for delivery of notice and
service of process is:

NAME: ________________________________

STREET ADDRESS: ________________________________

(Note: Date of Performance Bond must be date of Contract. If Resident Agent is not a
corporation, give a person's name.)
(EXHIBIT "A")

PAYMENT BOND

STATE OF TEXAS  

COUNTY OF DALLAS 

KNOW ALL MEN BY THESE PRESENTS: That ________________, whose address is ________________________, hereinafter called Principal, and ____________________________, a corporation organized and existing under the laws of the State of ____________________________, and fully authorized to transact business in the State of Texas, as Surety, are held and firmly bound unto ____________________________, hereinafter called Owner, and the City of Dallas, a municipal corporation organized and existing under the laws of the State of Texas, hereinafter called City, and unto all persons, firms and corporations who may furnish materials for, or perform labor upon the building or improvements hereinafter referred to, in the penal sum of ______________________ DOLLARS ($ ______________________) in lawful money of the United States, to be paid in Dallas County, Texas, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors jointly and severally, firmly by these presents. This Bond shall automatically be increased by the amount of any Change Order or Supplemental Agreement which increases the Contract price, but in no event shall a Change Order or Supplemental Agreement which reduces the Contract price decrease the penal sum of this Bond.

THE OBLIGATION TO PAY SAME is conditioned as follows: WHEREAS, the Principal entered into a certain Contract, identified by Plan File Number ______________, with the Owner, dated the ___ day of ________________, A.D. 20___, a copy of which is hereto attached and made a part hereof, for the construction of ____________________________ to serve ____________________________ Addition.

NOW, THEREFORE, if the Principal shall well, truly and faithfully perform its duties and make prompt payment to all persons, firms, subcontractors, corporations and claimants supplying labor and/or material in the prosecution of the Work provided for in said Contract and any and all duly authorized modifications of said Contract that may hereafter be made, notice of which modification to the Surety is hereby expressly waived, then this obligation shall be void; otherwise it shall remain in full force and effect.

PROVIDED FURTHER, that if any legal action be filed upon this Bond, exclusive venue shall lie in Dallas County, Texas.

AND PROVIDED FURTHER, that the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to Contract, or to the Work performed thereunder, or to the Plans, Specifications, Drawings, etc., accompanying the same, shall in anywise affect its obligation on this Bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract, or to the Work to be performed thereunder.
The undersigned and designated agent is hereby designated by the Surety herein as the Resident Agent in Dallas County to whom any requisite notices may be delivered and on whom service of process may be had in matters arising out of such suretyship, as provided by Article 7.19-1 of the Insurance Code, Vernon's Annotated Civil Statutes of the State of Texas.

IN WITNESS WHEREOF, this instrument is executed in ______ copies, each one of which shall be deemed an original, this, the ___ day of ______________, 20__.

ATTEST: ____________________________
________________________
Secretary

ATTEST: ____________________________
________________________
PRINCIPAL

BY: ____________________________

SURETY

______________

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____________________

BY: ____________________________

Attorney-in-Fact

The Resident Agent of the Surety in Dallas County, Texas for delivery of notice and service of the process is:

NAME: ____________________________

STREET ADDRESS: ____________________________

(Note: Date of Payment Bond must be date of Contract. If Resident Agent is not a corporation, give a person's name.)
DEVELOPMENT BOND

STATE OF TEXAS      
COUNTY OF DALLAS    

KNOW ALL MEN BY THESE PRESENTS: That ______________________, whose address is _____________________________, hereinafter called Principal, and ________________________________, a corporation organized and existing under the laws of the State of __________________ and fully authorized to transact business in the State of Texas, as Surety, are held and firmly bound unto the City of Dallas, a municipal corporation organized and existing under the laws of the State of Texas, hereinafter called City, in the penal sum of ___________________________ DOLLARS ($ __________________) plus .10 per cent of the stated penal sum as an additional sum of money representing additional court expenses, and attorneys’ fees arising out of or connected with the below identified obligations, in lawful money of the United States, to be paid in Dallas County, Texas, for the payment of which sum well and truly to be made, we hereby bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE OBLIGATION TO PAY SAME is conditioned as follows:

WHEREAS, the Principal has filed a plat for approval by City of the ________________________________ Addition, a real estate development, located in the city and County of Dallas, Texas (hereinafter called “the development”); and

WHEREAS, in accordance with the applicable plat and development regulations of City, Principal has entered into a private development contract numbered ____________, dated ______________, for construction of certain public improvements (to be dedicated to City) for the benefit of the development; and

WHEREAS, in the event of bankruptcy, default or other nonperformance by Principal, claims against Principal or the development may be left without adequate satisfaction.

NOW, THEREFORE, if the Principal shall well, faithfully and timely make payment to the construction contractor for work properly performed under the aforementioned private development contract in accordance with the terms and conditions of said contract for payment, and, if Principal shall fully indemnify and save harmless the City from all costs and damages which City may suffer by reason of failure to make payment and shall fully reimburse and repay City all outlay and expense which City may incur in making good any default or deficiency, then this obligation shall be void; otherwise, it shall remain in full force and effect.

PROVIDED FURTHER, that this Bond shall automatically be increased by the amount of any change order, supplemental agreement or amendment which increases the price of the aforementioned contract, but in no event shall a change order, supplemental agreement or amendment which reduces the contract price decrease the penal sum of this Bond.
PROVIDED FURTHER, that if any legal action be filed upon this Bond, exclusive venue shall lie in Dallas County, State of Texas.

AND PROVIDED FURTHER, that the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract for public improvements for the benefit of the development shall in anywise affect its obligation on this Bond, and it does hereby waive notice of any such change, extension of the time, alteration or addition to the terms of such contracts.

This Bond is given pursuant to the provisions of Section 212.901 of the VTCA Local Government Code, as may be amended from time to time.

The undersigned and designated agent is hereby designated by the Surety herein as the Resident Agent in Dallas County to whom any requisite notices may be delivered and on whom service of process may be had in matters arising out of such suretyship, as provided by Article 7.19-1 of the Insurance Code, Vernon's Annotated Civil Statutes of the State of Texas.

IN WITNESS WHEREOF, this instrument is executed in ___ copies, each one of which shall be deemed an original, this the _____ day of ____________, 20___.

ATTEST:

______________________________
SECRETARY

PRINCIPAL

BY: ____________________________

SURETY

ATTEST:

______________________________

BY: ____________________________
Attorney-in-Fact

The Resident Agent of the Surety in Dallas County, Texas for delivery of notice and service of process is:

NAME: ____________________________

STREET ADDRESS: ____________________________

(Note: Date of Performance Bond must be date of Contract. If Resident Agent is not a corporation, give a person's name.)
Waiver Letter for Development Bond

Michael Fay  
City of Dallas Development Services  
320 E Jefferson Blvd, Room 200  
Dallas, Texas 75203

Project Name: ___________________________  Plat Number: ______________________

Contract Number: _______________________

Contractor’s Attestment:

____________________________________, as contractor of record, has satisfied itself as to the financial integrity of the owner of the referenced project. We have confidence in the ability of the owner/developer, ________________________________, to meet their obligations to us in a timely manner.

This letter is to serve as our request that a waiver be granted to the owner/developer, ________________________________, from the requirement of filing a development bond for the project. In so doing, we herewith absolve the City of Dallas of any liability regarding claim for payment for work performed in connection with this project.

Date: ________________________________

Contractor: ____________________________

Address: ______________________________

_____________________________________

_____________________________________

Phone #: ______________________________

By: ________________________________

Title: ________________________________

**CERTIFICATE OF LIABILITY INSURANCE**

**PRODUCER**

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

**INSURERS AFFORDING COVERAGE**

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**COVERAGE**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE IS ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HERIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

CITY OF DALLAS IS SHOWN AS ADDITIONAL INSURED ON ALL POLICIES EXCEPT WORKERS COMPENSATION. INSURANCE IS PRIMARY AND NON-CONTRIBUTORY BASIS. WAIVER OF SUBROGATION IN FAVOR OF CITY OF DALLAS.

Project:

**CERTIFICATE HOLDER**

CITY OF DALLAS

ATTN: MICHAEL FAY

320 EAST JEFFERSON, ROOM 200

DALLAS, TEXAS 75203

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE INSURER AFFORDING COVERAGE WILL ENDORSE TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

09-11.23 Certificate of Liability Insurance.doc Page 1 of 1
IMPORTANT

The Certificate of Liability Insurance must:

- Contain the minimum insurance requirements per Section 103.4 of The City of Dallas 2011 Addendum to the Public Works construction Standards – North Central Texas Council of Governments http://www.dallascityhall.com/dwu/dwu_design_standards.html

- have “City of Dallas as additional insured and waiver of subrogation for City” on each of the liabilities

- include endorsement “CG 2503”

- Reference the Project Name.
AFFIDAVIT OF INDEMNIFICATION FOR TRENCH SAFETY

Project: __________________________________________

I certify ______________________________ is a competent person as defined in the Federal Register, Part II, 29 CFR 1926, Occupational Safety and Health Standards – Excavations: Final Rule, and said person will perform the duties and responsibilities of this position on Private Development Contract number: ______________________________.

INDEMNIFICATION FOR TRENCH SAFETY

Contractor agrees to defend, indemnify and hold owner, its officers, agents and employees and the consulting engineer completely harmless from any claims, lawsuits, judgments, costs and expenses (including attorney’s fees, if any) for any personal injury (including death), property damage or other harm for which recovery of damages is sought (including any injury, death or damage suffered by the contractor’s own employees) arising out of or occasioned by the use of any trench excavation plans, regardless of their origin, or by any negligent, grossly negligent, strictly liable or intentional act of the contractor, a subcontractor or any individual employee or laborer (whether or not an employee of the contractor or a subcontractor) in the performance or supervision of actual trench excavation under the contract. THIS INDEMNITY APPLIES REGARDLESS OF WHETHER OWNER’S OR CONSULTING ENGINEER’S NEGLIGENCE OR FAULT IN THE ADMINISTRATION OF THIS CONTRACT OR IN THE PREPARATION, REVIEW OR APPROVAL OF THE CONTRACTOR’S TRENCH EXCAVATION PLAN CONTRIBUTED TO THE INJURY, DEATH, OR DAMAGE. OWNER ACCEPTS NO LIABILITY WHATSOEVER AS A RESULT OF THE PREPARATION, REVIEW OR APPROVAL OF ANY TRENCH EXCAVATION PLAN UNDER THIS CONTRACT; OWNER MAKES NO WARRANTY, EXPRESS OR IMPLIED, CONCERNING THE ADEQUACY OR CORRECTNESS OF ANY EXCAVATION PLAN.

Development Services
320 E Jefferson Blvd, Room 200 – Dallas, Texas 75203 – 214-948-4607
A City Utility Providing Regional Water and Wastewater Services Vital to Public Health and Safety

11.24 Trench Safety Affidavit  Page 1 of 2  Revised 10-21-2021
THE PROVISIONS OF THIS PARAGRAPH ARE SOLELY FOR THE BENEFIT OF THE PARTIES TO THE CONTRACT AND ARE NOT INTENDED TO CREATE OR GRANT ANY RIGHTS, CONTRACTUAL OR OTHERWISE, TO ANY OTHER PERSON OR ENTITY. THIS PARAGRAPH SHALL NOT BE CONSTRUED TO WAIVE ANY GOVERNMENTAL IMMUNITY OF THE OWNER. THIS PARAGRAPH CONTROLS IN THE EVENT OF A CONFLICT WITH ANY OTHER INDEMNITY OR OWNER-WARRANTY PROVISION IN THE SPECIFICATIONS.

Signed:______________________________

______________________________
Print name and title

SUBSCRIBED and SWORN TO before me this _____ day of _____________, 20___

[Seal] Notary Public, State of Texas

My commission expires: ____________________
IRREVOCABLE LETTER OF CREDIT

David Lam, PE, Interim Assistant Director
City of Dallas Development Services
320 E Jefferson Blvd, Room 200
Dallas, Texas 75203

Date: ______________________
Re: __________________________________
Customer: __________________________________
Approval Date: ________________________________
Expiration Date: ________________________________
Amount: $ ____________________________

Dear Mr. Lam,

At the special instance and request of the above named customer, this bank, as issuer, hereby issues its Irrevocable Letter of Credit to the above named beneficiary and agrees to pay the beneficiary, or its assigns, the amount hereof at one time or in installments, in the manner herein set forth. Payments shall be made upon checks, drafts, or bills of exchange (orders for payment) drawn upon the account of the customer, in order of presentation, at the banking house of issuer, on or before the date of expiration.

This Letter of Credit shall be automatically extended without amendment for an additional period of one year from the present or each future expiration date unless we have notified you, in writing, by registered mail, not less than sixty (60) days before such expiration date, that we elect not to extend this Letter of Credit, whereupon you may draw on this credit for the available balance.

All orders of payment must be presented to the issuer. Each order for payment must refer to the date, amount, number, customer, and beneficiary of the Letter of Credit.

The amount of each drawing must be endorsed on this Letter of Credit and the Order for Payment must certify that the endorsement has been made on this Letter of Credit.
This Letter of Credit must be surrendered with the Draft for the final amount of the drawing hereunder.

All sums payable hereunder are payable in United States currency which is legal tender for payment of public and private debts as of the date of presentment of the Order for Payment.

This Letter of Credit shall be valid, binding and irrevocable for the period hereof until the date of expiration hereof. From and after the date of expiration, issuer shall have no liability for, or responsibility for, any drafts presented after such date but shall be fully liable for and responsible for, to the extent of the amount of this Letter of Credit, for all drafts properly drawn by the Beneficiary and presented to the Bank with all accompanying documents and all conditions hereof having been met, prior to the date of expiration and the issue hereby agrees with the Beneficiary, all endorsers and bona fide holders of such drafts drawn hereunder and in accordance with the terms hereof, that the same shall be duly honored upon presentment to the Issuer within the time and in the manner specified herein.

Sincerely,

Attested:

Issuing Bank’s Letterhead
Street Address, City, State, Zip, Phone Number

11.21 Irrevocable Letter of Credit  Page 2 of 2  Revised 10-21-2021