INDENTED PARKING REVIEW FORM

Development Services • Engineering Division
320 E. Jefferson Blvd., Room 200 • Dallas, Texas 75205
QUESTIONS: (214) 671.5115

DATE:  _____________________________
LOCATION:  _____________________________
ZIP CODE:  ___________  MAPSCO:  _______
APPLICANT/CONTACT NAME:  ________________________
APPLICANT/CONTACT PHONE:  ________________________

APPLICANT CHECKLIST:
☐ Three (3) site plans prepared and/or reviewed by Professional Engineer certified as a Professional Traffic Operations Engineer (PTOE), drawn to scale, showing curbs, travel lanes, median, visibility triangles, ROW, sidewalk, utilities poles, adjacent uses, easements, and any above ground objects.
☐ Traffic assessment prepared by PTOE including traffic counts and AutoTURN simulation, at the request of City staff upon preliminary evaluation.
☐ One (1) zoning map showing 200 feet around site.

BELOW LINE FOR CITY STAFF

ENGINEERING DIVISION’S REVIEW PER §43-62 (Ordinance #27227):
Date received:  _________________
☐ Public roadway speed limit 35 mph or less
☐ Request constitutes no traffic hazard
☐ Site is not part of a PD, SUP or deed restriction AND does not require zoning review/application
☐ Schematic drawing complies with Section 43-62

COMMENTS/APPROVAL CONDITIONS:

NOTIFICATION REQUIREMENT IF SITE IS LOCATED WITHIN 200 FEET OF SINGLE FAMILY DISTRICT:
☐ Date notifications mailed:
  ☐ No objection filed with the Director within 14 days  or  ☐ Objection filed with the Director

DECISION:  ☐ Approved, no objection  ☐ Approved, subject to conditions (see comments)  ☐ Denied
SIGNATURE:  ________________________________  DATE:  ______________________________

APPEAL OPTION:
Appeal within 15 calendar days of Director’s decision plus filing fee of $800 to City Plan Commission. CPC holds a public hearing to determine whether the requested parking would detrimentally affect neighboring property.