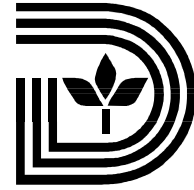


APPLICATION FOR PARKING METER/SPACE RESERVATION

Company Name: _____
Event Name: _____
Company Address: _____
City, State Zip _____
Business Phone: _____
Fax: _____
Email: _____



CITY OF DALLAS

Brief explanation for rental: _____

Beginning Date: _____
Beginning Time: _____
Ending Date: _____
Ending Time: _____

(Reported time should include the setup and street closure time, and not the time of the actual event)

Parking meter/lot location: _____
(Block number & street name)

Parking meter number (each meter has a 1" silver tab with identification number/letters):

Contact Person: _____
Telephone number: _____
Fax: _____
Email: _____

Tax Exempt: Yes or No ID # _____
(If yes, supply copy of tax exempt cert.)
Method of Payment: Check Cash Credit Card



PAYMENT IS DUE PRIOR TO EVENT

A 48 HOUR NOTICE MUST BE GIVEN FOR ALL REQUESTS.

For additional information please call **214-671-1324**.

Fee Structure for **Meter Hoarding**:

- One time \$55 administration fee
- \$1 labor fee for each meter
- 70% of potential revenue from requested meter
(Number of meters requested X meter rate per hour X number of days X number of effective hours)
- There is a \$50 hoarding / unhoarding fee for any event taking place on a Saturday, Sunday, Holiday, applications received after 1:00 p.m., and any hoarding /unhoarding before 7:00 a.m. & after 5:00 p.m.

Fee Structure for **Temporary Meter Removal**:

- One time \$55 administration fee
- \$179.00 labor fee for each meter
- 70% of potential revenue from requested meter
(Number of meters requested X meter rate per hour X number of days X number of effective hours)

Fee Structure for **Parking Lot Reservation**:

- One time \$55 administration fee
- Revenue loss from requested lot (number of spaces requested X lot rate X number of days)