

**Sustainable Development and Construction**  
**Water and Wastewater Service Application for Installation Purposes**  
 320 E. Jefferson St., Room 105, Dallas, Texas 75203-82699  
 Email application to: [biwaterwastewater@dallascityhall.com](mailto:biwaterwastewater@dallascityhall.com)

<b>Owner or Agent</b> _____ <input type="checkbox"/> <b>Owner</b> <input type="checkbox"/> <b>Agent</b>	
<b>TAX ID # (EIN#)</b> _____	
<b>Service Address:</b> _____	<b>Residential</b> <input type="checkbox"/> <b>Commercial</b> <input type="checkbox"/>
<b>Block No</b> _____	<b>Lot No</b> _____
<b>Mailing Address</b> _____	
<b>City</b> _____	<b>State</b> _____ <b>Zipcode</b> _____ <b>Phone</b> _____
<b>P Contract #</b> _____	<b>Comments:</b> _____
<b>Water Service Size</b>	<b>Sewer</b> <input type="checkbox"/> <b>Keep Existing Water Service</b> <input type="checkbox"/>
<b>Res/Dom</b> <input type="checkbox"/> <b>Res/Dom/Fire Combo</b> <input type="checkbox"/>	<b>Comm/Dom</b> <input type="checkbox"/> <b>Comm/Dom/Fire Combo</b> <input type="checkbox"/> <b>Irrigation</b> <input type="checkbox"/> <b>N/A</b> <input type="checkbox"/>
<b>Additional Connection</b> <b>Comments:</b> _____	
<b>Water Service Size</b>	<b>Sewer</b> <input type="checkbox"/> <b>Keep Existing Water Service</b> <input type="checkbox"/>
<b>Res/Dom</b> <input type="checkbox"/> <b>Res/Dom/Fire Combo</b> <input type="checkbox"/>	<b>Comm/Dom</b> <input type="checkbox"/> <b>Comm/Dom/Fire Combo</b> <input type="checkbox"/> <b>Irrigation</b> <input type="checkbox"/> <b>N/A</b> <input type="checkbox"/>
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<b>It is the responsibility of the customer to furnish all pertinent documents to the Building Inspection Clerks to issue water &amp; wastewater permits.</b>	
I, _____, as agent or owner of _____, Block _____, Lot _____, acknowledge that I have a choice of having a Bonded Utility Contractor or the City Contractor make the connection for Single Family Residences. All commercial properties must use a Bonded Contractor. My choice for Residential Contractor is:	
If for any reason, within the term of this service connection permit, an applicant for a service connection under Section 49-24 fails to make the connection or does not require the connection, a \$25 processing fee will be retained from any service connection charges paid, with any remainder being refunded to the applicant or property owner.	
<b>A permit is nontransferable and expires two years from the date of issuance.</b> Email <a href="mailto:DWURefunds@dallascityhall.com">DWURefunds@dallascityhall.com</a> for refund issues.	
<b>Customer Must Call DWU Water Distribution to Set up Appointment For Meter to Be Installed. It may take up to 8 weeks to have a meter delivered.</b>	
<b>SMALL METERS (CITY CONTRACTOR)-214-670-8460 SMALL METERS (OTHER) 214-670-8460 LARGE METERS 214-670-8969</b> Wastewater Collection shall conduct inspection prior to making connection to city lateral and/or main.	
<b>Building Inspection Makes All Green-tag Referrals to Wastewater Collection, (214-670-8791)--NO APPOINTMENTS NECESSARY</b>	

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AGREEMENT

The undersigned hereby agrees to abide by all the provisions of the Dallas City Ordinances governing water and/or sewer services. I am the owner of the above property or the owner's duly authorized agent with authority to make this application and contract and do hereby agree that in the event the owner of said property denies said agency relation or my authority to enter into this agreement and contract, or if the owner fails to honor or comply with the terms and conditions herein imposed, I will be personally bound and in my individual capacity honor and pay all obligations and amounts due that rise out of this application and contract.

**A permit is being issued for water/wastewater utilities. You are responsible for verifying that utilities are available for this property. If utilities are not available for this property, the City of Dallas is not responsible.**

**Signature of Applicant** \_\_\_\_\_ **Date:** \_\_\_\_\_

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FOR OFFICE USE ONLY

**Water Permit #** \_\_\_\_\_ **Water Fee** \_\_\_\_\_

**Wastewater Permit #** \_\_\_\_\_ **Wastewater Fee** \_\_\_\_\_

**City Contractor**                      **Water**                      **Wastewater**

**Bonded Contractor**                      **Water**                      **Wastewater**

**Water Main Size and Location** \_\_\_\_\_ **Deadhead Location** \_\_\_\_\_

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**Wastewater Main Size and Location** \_\_\_\_\_

**Lateral Location** \_\_\_\_\_

**Min Finish Floor Elevation** \_\_\_\_\_ **Feet AMSL** \_\_\_\_\_

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**PERMIT DATA:**

Account No. \_\_\_\_\_

Date \_\_\_\_\_ Clerk \_\_\_\_\_