

Below are the results of your Initial Irrigation System Evaluation Report:

[Maximo Irrigation System Evaluation Report]

Thank you for your interest in water conservation and the Dallas Water Utilities (DWU) Residential Irrigation Rebate Program.

You must submit a completed application within 90 days, and you have one (1) calendar year from the Test Date shown on the Initial Irrigation System Evaluation Report to complete the irrigation system upgrades.

To continue with the irrigation rebate process, follow the steps below:

1. Click the [LINK](#) to fill out and submit the **Residential Irrigation Rebate Application Form**.

A) For application assistance, call 214-670-3155, and a staff member can assist you in completing the application.

2. Refer to the information listed in your Initial Irrigation System Evaluation Report, including the Test Date and Work Order Number found at the top of the report.

3. Select all rebate(s) you would like to apply for from the options listed in your Initial Irrigation System Evaluation Report.

A) If you select the EPA WaterSense-labeled irrigation controller upgrade:

- Select the reason for replacement listed in your Irrigation System Evaluation Report.

B) If you choose to convert a pop-up spray zone to drip or bubblers:

- Enter the total number of zones you wish to upgrade.
- Enter the eligible zone numbers.
- Enter the number of sprinklers to be removed.

C) If you select conversion of fixed spray nozzles to multi-stream rotary nozzles in turf zones:

- Enter the total number of zones you wish to upgrade.
- Enter the eligible zone numbers.
- Enter the number of nozzles to be replaced.

D) If you select splitting an existing single irrigation zone into separate zones for beds and turf:

- Enter the total number of zones you wish to upgrade.
- Enter the eligible zone numbers.
- Enter the total number of sprinklers to be removed.

5. Indicate who will perform the work.
 - Select who will install the upgrades. State law requires the work to be performed by the property owner, a Texas Commission on Environmental Quality (TCEQ) licensed irrigator, or a Texas State Board of Plumbing Examiners (TSBPE) Licensed plumber only.
6. Acknowledge, electronically sign, and submit the application.
7. Check your email for an acknowledgment confirming receipt of your application and a notification of whether the upgrades qualify for a rebate. This will be sent within 5–7 business days.
8. After receiving an approval notification by email, you may begin installing the irrigation system upgrades. If information is missing or incomplete, a denial notification will be sent outlining the next steps.
9. Keep all receipts for materials and labor costs associated with the irrigation system upgrades throughout the conversion process. Receipts must show completed payment, include itemized line items, and list separate lines for any fees and/or taxes, including outsourced or external labor. Receipts must also be legible.
10. After completion of the irrigation system upgrades, Email copies of all receipts, including parts and labor associated with the irrigation system upgrade process, along with who performed the work, to dwuirrigationrebate@dallas.gov.
 - In the subject line, please include your first and last name and the address of the property.
11. After receiving your receipt, DWU staff will contact you to schedule the Final Irrigation System Evaluation.
12. You must be present during the Final Irrigation System Evaluation. The Irrigation Specialist will review the completed work and verify that it qualifies for the rebate program.
13. The Irrigation Specialist will email you the Final Irrigation System Evaluation Report.
14. If approved, you will receive notification by email with the determined rebate amount within 10–15 business days after your Final Irrigation System Evaluation. If the application package is missing information or if the final evaluation indicates that the approved upgrades were not completed, a denial notification will outline the next steps.
15. The total rebate amount will be applied as a credit to your DWU account within 2–3 billing cycles.