

# Memorandum



DATE: April 4, 2014

TO: Honorable Members of the Ad Hoc Judicial Nominations Committee:  
Scott Griggs (Chair), Philip Kingston (Vice Chair), Jerry Allen,  
Deputy Mayor Pro Tem Monica Alonzo, Dwaine Caraway, Vonciel Jones Hill

SUBJECT: **Discussion and Potential Action regarding Hearing Officers**

On Monday, April 7, 2014, the Ad Hoc Judicial Nominations Committee agenda will include discussion and potential action regarding hearing officers.

Dallas City Code 27-16.17(a) states "The administrative judge of the municipal court shall appoint one hearing officer and may appoint a maximum of five associate hearing officers.

Please contact me if you need additional information.

  
Joey Zapata  
Assistant City Manager

cc: Honorable Mayor and Members of the Dallas City Council  
A.C. Gonzalez, City Manager  
Warren M. S. Ernst, City Attorney  
Daniel F. Solis, Administrative Judge  
Rosa A. Rios, City Secretary  
Craig D. Kinton, City Auditor  
Ryan S. Evans, Interim First Assistant City Manager  
Jill A. Jordan, P. E., Assistant City Manager  
Forest E. Turner, Assistant City Manager  
Charles M. Cato, Interim Assistant City Manager  
Theresa O'Donnell, Interim Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Shawn Williams, Interim Public Information Officer  
Elsa Cantu, Assistant to the City Manager – Mayor and Council