

# Memorandum



CITY OF DALLAS

DATE 20 March 2015

TO Transportation and Trinity River Project Committee Members: Vonciel Jones Hill (Chair), Lee Kleinman (Vice Chair), Deputy Mayor Pro Tem Monica Alonzo, Mayor Pro Tem Tennell Atkins, Sandy Greyson, and Sheffie Kadane

SUBJECT Adoption of Updated Title VI Nondiscrimination Plan

Title VI of the Federal Civil Rights Act of 1964 ("Title VI"), and related regulations protect individuals, groups and organizations from discrimination on the basis of race, color or national origin and requires all entities receiving federal funds to comply with Title VI and its implementing regulations. Since the City participates in federally-assisted transportation related programs and activities generally administered by the Texas Department of Transportation ("TxDOT"), TxDOT conducted a desk review of the City's Title VI policies and issued recommendations to improve the City's policies.

Recommendations outlined in TxDOT's report include updating and amending the City's Title VI/Nondiscrimination plan, policy statement, assurances, and complaint procedures, incorporating standard Title VI assurances into all solicitations for bids or requests for proposals, ensuring that Title VI language is incorporated into all City contracts and designation of a Title VI coordinator. The updated Title VI/ Nondiscrimination plan and policy statement must be signed by the City Manager and submitted to TXDOT by March 27, 2015.

Your March 25<sup>th</sup> Addendum Agenda includes an item to approve the adoption of the updated Title VI/Nondiscrimination plan and policy. Please let me know if you have any questions or need additional information.

A handwritten signature in blue ink, appearing to read 'Theresa O'Donnell'.

Theresa O' Donnell  
Chief Planning Officer

c: Honorable Mayor and Members of the City Council  
A.C. Gonzalez, City Manager  
Warren M. S. Ernst, City Attorney  
Daniel F. Solis, Administrative Judge  
Rosa A. Rios, City Secretary  
Craig D. Kinton, City Auditor  
Ryan S. Evans, First Assistant City Manager

Jill A. Jordan, Assistant City Manager  
Eric D. Campbell, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Mark McDaniel, Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Sana Syed, Public Information Officer  
Elsa Cantu, Assistant to the City Manager – Mayor and Council