

Budget, Finance & Audit Committee

Meeting Record- DRAFT

Meeting Date: 5.18.2015

Convened: 1:05 pm

Adjourned: 2:25 pm

Committee Members Present:

Jennifer S. Gates, Vice-Chair

Sheffie Kadane

Philip T. Kingston

Committee Members Absent:

Jerry R. Allen, Chair

Tennell Atkins

Other Council Members Present:

Scott Griggs

Dwayne R. Caraway

Staff Present:

Jeanne Chipperfield

Edward Scott

Robert Sims

Eric Campbell

Richard Soto

Craig Kinton

Lance Sehorn

Al Rojas

Eileen Youens

Stephanie Cooper

Ileana Fernandez

Mike Frosch

Brittany Burrell

Filicia Hernandez

Randall Hanks

Wendy Nalls

Mary Nix

Tony Aguilar

Rick Galceran

Donzell Gipson

Renee Hayden

Mai Brock

William Finch

Matthew Rivers

Luis Veloz

James Martin

Amy Messer

Richard Wagner

Erick Thompson

Molly Carroll

Corrine Steeger

Ron King

Others Present:

Rick Sorrells, Superintendent, Dallas County Schools

Jeff Hillier, St. Mark's School of Texas

Suzanne Townsend, St. Mark's School of Texas

AGENDA:

1. Consideration of the April 20, 2015 Minutes

Presenter(s):

Information Only: _

Action Taken/Committee Recommendation(s):

A motion was made to approve the April 20, 2015 minutes. Motion passed unanimously.

Motion made by: Philip Kingston

Motion seconded by: Sheffie Kadane

2. St. Mark's School of Texas Tax-Exempt Loan Issuance TEFRA Approval

Presenter(s): Jeanne Chipperfield, Chief Financial Officer

Information Only: _

Action Taken/Committee Recommendation(s):

A motion was made to forward to the City Council for consideration on Wednesday, May 27, 2015. Motion passed unanimously.

Motion made by: Sheffie Kadane

Motion seconded by: Philip Kingston

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3. **School Bus Arm Safety Program**

Presenter(s): Rick Sorrells, Superintendent, Dallas County Schools

Information Only: X

Action Taken/Committee Recommendation(s):

Councilmembers Griggs and Caraway requested additional information on the percentage of errors before and after revisions were made by Dallas County Schools' administration.

4. **Designation of Administrative Hearing Officers**

Presenter(s): Mary Nix, Assistant Director, Public Works Department

Information Only: _

Action Taken/Committee Recommendation(s):

A motion was made to forward to the City Council without recommendation on Wednesday, May 27, 2015. Motion passed unanimously.

Motion made by: Sheffie Kadane

Motion seconded by: Philip Kingston

5. **Office of the City Auditor Preliminary Fiscal Year 2016 Budget Proposal**

Presenter(s): Craig D. Kinton, City Auditor

Information Only: _

Action Taken/Committee Recommendation(s):

Councilmember Kingston requested additional information providing budgetary options for the City Auditor's Office. Mr. Kinton will provide the response in the Audit Plan.

A motion was made to recommend to the City Council for approval of the preliminary budget request of \$2,884,701 for inclusion in the City Manager's proposed budget, subject to funding adjustments for decisions that will be made on a citywide basis. Motion passed unanimously.

Motion made by: Philip Kingston

Motion seconded by: Sheffie Kadane

6. **Office of the City Auditor Fiscal Year 2015 Third Quarter Update**

Presenter(s): Craig D. Kinton, City Auditor

Information Only: X

Action Taken/Committee Recommendation(s):

N/A

FYI

7. **Upcoming Agenda Item: External Auditing Service Contract Award**

Presenter(s):

Information Only: __

Action Taken/Committee Recommendation(s):

A motion was made to forward to the City Council for consideration on Wednesday, June 10, 2015. Motion passed unanimously.

Motion made by: Tennell Atkins

Motion seconded by: Jennifer S. Gates

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8. **Upcoming Agenda Item: Supplemental Agreement to Increase the Service Contract for Dallas Morning News Official Notices and City Advertising**

Presenter(s):

Information Only: ___

Action Taken/Committee Recommendation(s):

A motion was made to forward to the City Council for consideration on Wednesday, May 27, 2015. Motion passed unanimously.

Motion made by: Sheffie Kadane

Motion seconded by: Philip Kingston

9. **Upcoming Agenda Item: Heating, Ventilation and Air Conditioning System Repair Service Contract**

Presenter(s):

Information Only: ___

Action Taken/Committee Recommendation(s):

A motion was made to forward to the City Council for consideration on Wednesday, May 27, 2015. Motion passed unanimously.

Motion made by: Sheffie Kadane

Motion seconded by: Philip Kingston

10. **Upcoming Agenda Item: Pump Overhaul and Repair Service Contract, Pumps and Parts Master Agreement**

Presenter(s):

Information Only: ___

Action Taken/Committee Recommendation(s):

A motion was made to forward to the City Council for consideration on Wednesday, May 27, 2015. Motion passed unanimously.

Motion made by: Sheffie Kadane

Motion seconded by: Philip Kingston

11. **Upcoming Agenda Item: Elm Fork Water Treatment Plant - Residuals Basin Site Cleaning and Rehabilitation**

Presenter(s):

Information Only: ___

Action Taken/Committee Recommendation(s):

A motion was made to forward to the City Council for consideration on Wednesday, May 27, 2015. Motion passed unanimously.

Motion made by: Sheffie Kadane

Motion seconded by: Philip Kingston

12. **March 2015 Financial Forecast Report**

Presenter(s):

Information Only: X

Action Taken/Committee Recommendation(s):

N/A

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Jerry R. Allen, Chair
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