

# Memorandum



CITY OF DALLAS

DATE May 29, 2015

TO Members of the Budget, Finance & Audit Committee: Jerry R. Allen (Chair),  
Jennifer S. Gates (Vice Chair), Tennell Atkins, Sheffie Kadane, Philip T. Kingston

SUBJECT Upcoming Agenda Item: Contract for Security Services at City Facilities

The June 10, 2015 Council addendum will include an item to authorize a four-year service contract to provide armed and unarmed security guards to patrol and protect City facilities to Allied Barton Security Services, LLC in the amount of \$39,502,031; Ruiz Protective Service, Inc. in the amount of \$15,192,300; and Norred & Associates, Inc. in the amount of \$3,402,492; most advantageous proposers of eleven in a total amount not to exceed \$58,096,823. Financing: Current Funds (\$17,568,366), Convention and Event Services Current Funds (\$16,094,571), Water Utilities Current Funds (\$14,224,439), Aviation Current Funds (\$9,183,021), and Stormwater Drainage Management Current Funds (\$1,026,426) (subject to annual appropriations).

This service contract will provide for armed and unarmed security guards to patrol and protect approximately 225 City facilities. Security guards for this contract include mobile, site-specific, armed and un-armed services depending on the needs of the individual facilities with various shifts, equipment and vehicles. In addition, several facilities require services on an as needed basis. All vendors are licensed by the State of Texas as security contractors and all guard personnel performing duties under this contract will have completed a training program and will be certified by the State of Texas prior to assignment.

The contract being recommended includes a 22% increase in the requested number of overall hours compared to the previous contract. The increased hours are a combination of service increases (e.g. increased library hours) as well as increased hours for demand-driven events or service needs. Below are examples of the facilities served:

- Dallas Love Field, Executive Airport and associated parking facilities
- Library branches (28)
- Park and Recreation facilities, to include Fair Park
- Water Utilities locations including treatment plants and pumping facilities (33)
- Kay Bailey Hutchison Convention Center
- Office of Cultural Affairs facilities (9)
- Trinity Watershed facilities (3)
- Dallas Fire-Rescue Dolphin Road facilities
- McCommas Bluff Landfill

The proposers not-to-exceed price is \$58,096,823 for the four-year period. By comparison, the estimated cost to provide the same services (equivalent to 373 FTEs annually for the four year term) using City security staff would total approximately \$90.4 million (\$32.3 million more than the recommended four-year contract).

This contract does not encumber funds; the purpose of this service contract is to establish firm pricing for services for a specific term, which are ordered on an as needed basis.

Please let me know if you need additional information.

  
Jeanne Chipperfield  
Chief Financial Officer

c: Honorable Mayor and Members of City Council  
A.C. Gonzalez, City Manager  
Warren M.S. Ernst, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
Ryan S. Evans, First Assistant City Manager

Jill A. Jordan, P.E., Assistant City Manager  
Joey Zapata, Assistant City Manager  
Mark McDaniel, Assistant City Manager  
Eric D. Campbell, Assistant City Manager  
Sana Syed, Public Information Officer  
Elsa Cantu, Assistant to the City Manager