

BUDGET, FINANCE, & AUDIT COMMITTEE
DALLAS CITY COUNCIL COMMITTEE AGENDA

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CITY SECRETARY
DALLAS, TEXAS

MONDAY, OCTOBER 17, 2016
CITY HALL
COUNCIL BRIEFING ROOM, 6ES
1500 MARILLA
DALLAS, TEXAS 75201
1:00 P.M. – 2:30 P.M.

Chair, Councilmember Jennifer S. Gates
Vice-Chair, Councilmember Philip T. Kingston
Deputy Mayor Pro Tem Erik Wilson
Councilmember Rickey D. Callahan
Councilmember Scott Griggs
Councilmember Lee M. Kleinman

Call to Order

1. Consideration of the minutes from the September 19, 2016 Budget, Finance, & Audit Committee meeting

BRIEFINGS

2. Financial Advisory Services Contract
Corrine Steeger, Assistant Director
City Controller's Office
3. Dallas Love Field
Parking Garage C Update
Mark Duebner, Director
Aviation
4. City Facilities Needs Inventory
Zaida Basora, Assistant Director
Equipment and Building Services

FYI:

5. Financial Forecast Report
Information as of August 31, 2016

UPCOMING AGENDA ITEMS

October 26, 2016 City Council Meeting

- A. Draft Agenda Item: Authorize a three-year service contract for the purchase and application of hydro-mulch - 814 Solutions, LLC, lowest responsible bidder of two - Not to exceed \$186,060 - Financing: Stormwater Drainage Management Current Funds (\$181,800) and Water Utilities Current Funds (\$4,260) (subject to annual appropriations)

- B. Draft Agenda Item: Authorize a three-year service contract for digitization services - DRS Imaging Services of Texas, Inc., most advantageous proposer of twelve - Not to exceed \$663,660 - Financing: Building Inspection Current Funds (subject to annual appropriations)
- C. Draft Agenda Item: Authorize a three-year service contract for temporary day labor - Lane Staffing, Inc., most advantageous proposer of five - Not to exceed \$14,783,393 - Financing: Current Funds (\$11,380,493), Convention and Event Services Current Funds (\$1,947,450), Water Utilities Current Funds (\$1,067,452), and Aviation Current Funds (\$387,998) (subject to annual appropriations)
- D. Draft Agenda Item: Authorize a five-year service contract for financial advisory services - Hilltop Securities, Inc. in the amount of \$75,000 and Estrada Hinojosa & Company, Inc. in the amount of \$50,000 proposed jointly; and PFM Financial Advisors, LLC in the amount of \$375,000, most advantageous proposers of three - Total not to exceed \$500,000 - Financing: Financial advisory fees to be paid from bond proceeds and Water Utilities Current Funds, contingent upon completion of each bond sale; fees for advisory services not related to bond issuance to be paid from Current funds (\$500,000) (subject to annual appropriations)
- E. Draft Agenda Item: Authorize the purchase of one heavy duty snow blower, with attachments, for Aviation - M-B Companies, Inc. through the National Joint Powers Alliance - Not to exceed \$1,241,368 - Financing: Aviation Current Funds
- F. Draft Agenda Item: Authorize (1) a three-year master agreement for the purchase of mulch materials - The LETCO Group, LLC dba Living Earth in the amount of \$549,010, GWG Wood Group, Inc. in the amount of \$308,644 and Blackson, Inc. in the amount of \$75,600; and (2) a three-year service contract for the delivery and installation of playground chips - Naturomulch, LLC in the amount of \$1,431,000, lowest responsible bidders of six - Total not to exceed \$2,364,254 - Financing: Current Funds (\$1,890,813), Water Utilities Current Funds (\$338,078), Aviation Current Funds (\$135,000) and 2016-17 Community Development Block Grant Funds (\$363) (subject to annual appropriations)
- G. Draft Agenda Item: Authorize a three-year master agreement for large concrete water pipes and accessories - Forterra Pressure Pipe, Inc. in the amount of \$4,469,223 and Forterra Pipe & Precast, LLC in the amount of \$1,113,936, most advantageous proposers of two - Total not to exceed \$5,583,159 - Financing: Current Funds (\$1,012,007), Water Utilities Current Funds (\$4,246,528), and Stormwater Drainage Management Current Funds (\$324,624)
- H. Draft Agenda Item: Authorize Supplemental Agreement No. 1 to increase the service contract for temporary information technology professionals - EJES, Inc. in the amount of \$665,309 from \$2,661,237 to \$3,326,546, Global Information Systems, Inc. in the amount of \$248,119 from \$992,478 to \$1,240,597, and Sierra Infosys, Inc. in the amount of \$87,807 from \$351,228 to \$439,035 - Total not to exceed \$1,001,235, from \$4,004,943 to \$5,006,178 - Financing: Current Funds (subject to annual appropriations)

- I. Draft Agenda Item: Authorize payment of annual membership fees and continuation of arrangements for providing specialized municipal-related services to Gartner, Inc. (IT Executives and Leaders) in the amount of \$116,687, North Central Texas Council of Governments in the amount of \$125,773, Steering Committee of Cities Served by Oncor in the amount of \$168,178, Texas Coalition of Cities For Utility Issues in the amount of \$52,004, Texas Municipal League in the amount of \$51,194, Water Environment and Reuse Foundation in the amount of \$82,800, and Water Research Foundation in the amount of \$288,644 - Total not to exceed \$885,280 - Financing: Current Funds (\$513,836) and Water Utilities Current Funds (\$371,444)
- J. Draft Agenda Item: Authorize a three-year professional services contract, with two one-year renewal options, for spay/neuter services - Spay Neuter Network, most qualified respondent of three - Not to exceed \$2,037,978 - Financing: Current Funds (subject to annual appropriations)
- K. Draft Agenda Item: Authorize (1) rescinding the service contract with Technical Testing International, LLC dba TTI Environmental Laboratories, previously approved on December 11, 2013, by Resolution No. 13-2048, for analytical laboratory testing services; and (2) a service contract for analytical laboratory testing services through December 10, 2017 – Pace Analytical Services, Inc., second lowest responsible bidder of eight - Not to exceed \$948,211 - Financing: Current Funds (\$2,955), Water Utilities Current Funds (\$761,564), Stormwater Drainage Management Current Funds (\$165,357) and Sanitation Current Funds (\$18,335) (subject to annual appropriations)
- L. Draft Agenda Item: Authorize the purchase of twenty-six fleet vehicles for Code Compliance – Sam Pack's Five Star Ford through the Texas Smartbuy – Not to exceed \$622,160 – Financing: Current Funds

Adjourn


Jennifer S. Gates, Chair
Budget, Finance & Audit Committee

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. Contemplated or pending litigation, or matters where legal advice is requested of the City Attorney. Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding economic development negotiations. Section 551.087 of the Texas Open Meetings Act.

Handgun Prohibition Notice for Meetings of Governmental Entities

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."